



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Wednesday, November 12, 2025 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas to consider the following matters.

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Presentation by Veteran's Land Board - Customer Satisfaction Score - Hernandez
2. Proclamation - Children's Grief Awareness Month and Day - Chapa
3. Presentation by Speer Memorial Library - AuthorCon 2026 - Espinoza
4. Report from Mission Economic Development Corporation - Teclo Garcia
5. Departmental Reports – Terrazas / A. Garcia
6. Citizen's Participation on Specific Agenda Items – Garza

ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

7. Conduct a public hearing and consideration of a rezoning request from Office Building District ("C-1") to Neighborhood Commercial District ("C-2"), being a 0.94 acre tract of land out of the Southeast corner of Lot 296, John H. Shary Subdivision, located at 3301 N. Taylor Road. Applicant, Maria Mariscal c/o Dolly Elizondo, Adoption of Ordinance # _____ - Cervantes
8. Conduct a public hearing and consideration of a Conditional Use Permit for Tutoring Services in a property zoned Office Building District ("C-1"), being a 0.94 acre tract of land out of the Southeast corner of Lot 296, John H. Shary Subdivision, located at

3301 N. Taylor Road. Applicant, Maria Mariscal c/o Dolly Elizondo Adoption of Ordinance # _____ - Cervantes

9. Conduct a public hearing and consideration of a Conditional Use Permit for a Drive-Thru Service Window – 7 Brew Coffee in a (C-3) General Business District, being Lot 6, Block 1, North Sharyland Commons Subdivision, located at the corner of Shary Road (FM 494) and Ruby Red Boulevard. Applicant: Citadel Development Adoption of Ordinance # _____ - Cervantes
10. Conduct a public hearing and consideration of a Conditional Use Permit to install eight (8) Electric Vehicle Charging Stations within a portion of the Target parking lot in a (C-4) Heavy Commercial District, being Lot 3, Block A, Shary-Taylor Expressway Commercial Subdivision, located at 2427 East Expressway 83, Applicant: Lena Strauss, c/o Tesla, Inc. Adoption of Ordinance # _____ - Cervantes

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

11. Approval of Minutes – Carrillo
Regular Meeting – October 28, 2025
12. Acknowledge Receipt of Minutes – Terrazas / A. Garcia
Mission Civil Service Commission – September 26, 2025
Citizen's Advisory Committee – September 24, 2025
Mission Redevelopment Authority – August 26, 2025
Mission Tax Increment Reinvestment Zone – August 26, 2025
Mission Economic Development Corporation – September 17, 2025
Mission Economic Development Authority – August 21, 2025
Mission Education Development Council – August 21, 2025
13. Authorization to cancel City Council meeting scheduled for December 23, 2025 - Carrillo
14. Lease Agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building - Carrillo
15. Approval of Ordinance # _____ granting a wet designation for 802 E. 1st Street – Corte Fino Premium Meat Market - Carrillo
16. Authorization to extend First One-Year Renewal for RFB 25-067-11-06 Sodium Chlorite for the Water Treatment Plants with International Dioxide Inc. - Gonzalez

17. Authorization to Execute First One-Year Renewal Option for RFB 24-668-09-16 Weedy Lot Abatement Services with Alvarado's Maintenance Service, Conde's Landscaping, and G&V Precision Lawn Care - Kotsatos
18. Authorization to repair the irrigation filtration system at Shary Municipal Golf Course by Pump Mechanical Technical Services, LLC, via cooperative Buy Board Contract #770-25, in the amount of \$32,261.23; expenditure will be fully reimbursed by MEDC - Fernuik
19. Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY25 Bulletproof Vest Partnership Program to the Bureau of Justice Assistance in the amount of \$57,166.20 for a 50% reimbursement – Elizalde
20. Approval of resolution No. _____ authorizing the submittal of a grant application for the FY26 Bullet-Resistant Components for Law Enforcement Vehicles Program to the Office of the Governor in the amount of \$670,050.60 with no match requirement. - Elizalde
21. Authorization to purchase 1000 Residential Refuse Carts from Toter LLC in the amount of \$53,500 via cooperative Sourcewell Contract #120324-TOT– Mendiola
22. Authorization to accept K9 & handler training donation from K9 Officers, at no cost to the city – Torres
23. Authorization to enter into a Memorandum of Understanding between South Texas College and the City of Mission Police Department, for the use of STC's facilities for training and educational purposes, with a fees schedule attached – Torres
24. Authorization to enter into a Memorandum of Understanding between the City of Mission Police Department and the City of La Joya, for the use of the firearms range – Torres
25. Approval of the yearly 2025-2026 maintenance renewal third year agreement of Microsoft Office 365 from SHI at a cost of \$235,732.80 utilizing cooperative DIR-CPO-5237- Ramirez
26. Authorization to Purchase Pool Chemicals and Related Systems from Aquatic Commercial Solutions, Inc. via Cooperative BuyBoard Contract #701-23, in an Amount Not to Exceed \$54,500 - Bentsen
27. Approval of purchase of a Computer Aided Dispatch (CAD) System from ESO Solutions, Inc., a Sole Source vendor, for a total cost of \$30,480.00 - Silva
28. Authorization for continued professional legal services with Dentón Navarro Rocha Bernal & Zech, P.C. (DNRBZ) due to forecasted expenditures exceeding \$25,000 for Fiscal Year 2025-2026. - Rigney

APPROVALS AND AUTHORIZATIONS

29. Plat Approval Subject to Conditions: Sonoma Ranch Subdivision Phase III, a 26.67 acre tract of land out of Lot 29-9, West Addition to Sharyland Subdivision, Developer: Carlos I. Garza., Engineer: Javier Hinojosa Engineering - Cervantes
30. Authorization to purchase a Class A Traditional Trainer Complete Unit through FireBlast Global via Cooperative GSA Advantage Contract #47QSWA20D007M for a total cost of \$142,200 - Silva

- [31.](#) Approval of Seventh Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission – T. Garcia
- [32.](#) Approval of Resolution #_____ establishing a commitment to participate in a Texas Department of Transportation Project described as Surface Transportation Block Grant Project Off-System at Military Parkway (Inspiration Road to FM 1016) - Terrazas
- [33.](#) Authorization to award the Depository Bank Contract - Roman

UNFINISHED BUSINESS

- [34.](#) TABLED 10/28/2025; Conduct a public hearing and reconsideration of a Conditional Use Permit Renewal for the Sale & On-Site Consumption of Alcoholic Beverages – The Ice House, LLC in a property zoned General Business (C-3) District, being the South 109.5 feet of Lot 2, Block 137, Mission Original Townsite Subdivision and all of Lot 52, John H. Shary Industrial Subdivision, located at 815 N. Francisco Avenue. Applicant: Lane Rangel, Adoption of Ordinance #_____ - Cervantes

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. _____ determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 9, a 49,748 square feet or 1.142 acre tract of land, situated in porcion 52, in the City of Mission, Texas, and as described in document number 1869934, of the Official Records, Hidalgo County, Texas, for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. _____ determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 10, a 7,233 square feet or 0.166 of one acre tract of land, situated in porcion 52, in the City of Mission, Texas, and being out of a 10.094 acre tract of land, as described in document number 3218526, of the Official Records, Hidalgo County, Texas, for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project
4. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. _____ determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 13, a 36,290 square feet or 0.833 of one acre tract of land, situated in porcion 52, in the City of Mission, Texas, and being out of a 18.967 acre tract of land, as described in document number 3218526, of the Official Records, Hidalgo County, Texas, for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project

5. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. _____ determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 14, a 24,329 square feet or 0.559 of one acre tract of land, situated in porcion 52, in the City of Mission, Texas, and being out of a 6.33 acre tract of land, as described in document number 3086122, of the Official Records, Hidalgo, County, Texas, for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project

6. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. _____ determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 15, a 20,993 square feet or 0.482 of one acre tract of land, situated in porcion 52, in the City of Mission, Texas, and being out of a 7.80 acre tract of land, as described in document number 1600774, of the Official Records, Hidalgo County, Texas, for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project

7. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. _____ determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 16, a 10,727 square feet or 0.246 of one acre tract of land, situated in lot 1, in the City of Mission, Texas, as described in document number 1113216 of the Official Records, Hidalgo County, Texas for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 05th day of November, 2025 and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **12th day of November, 2025** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

- | | |
|-----------------|--|
| 551.071 (1) (2) | Consultation with Attorney. |
| 551.072 | Deliberation regarding real property. |
| 551.073 | Deliberation regarding prospective gifts. |
| 551.074 | Personnel matters. |
| 551.076 | Deliberation regarding security devices or security audits. |
| 551.0785 | Deliberations involving medical or psychiatric records of individuals. |
| 551.084 | Investigation; exclusion of witness from hearing. |
| 551.087 | Deliberation regarding economic development negotiations |
| 551.088 | Deliberation regarding test item |

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **05th day of November, 2025** this Notice was emailed to news media who had previously requested such notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street on said date and will remain posted continuously for at least three business days preceding the scheduled date of said meeting, in compliance with Chapter 551 of the Government Code.



Anna Carrillo, City Secretary

Proclamation

City of Mission



WHEREAS, children who experience the loss of a loved one face challenges that can affect their hearts, minds, and overall well-being; and

WHEREAS, may grieving children navigate these difficult experiences quietly, often without the support or understanding they need; and

WHEREAS, the Children's Bereavement Center Rio Grande Valley, in partnership with the community, provides compassionate care, guidance, and resources to help children and families heal; and

WHEREAS, by recognizing November as Children's Grief Awareness Month and November 20, 2025, as Children's Grief Awareness Day, we honor these children, raise awareness, and inspire our community to provide comfort and understanding; and

WHEREAS, the City of Mission is dedicated to creating a nurturing environment where every child feels safe, supported, and encouraged on their journey of healing;

NOW, THEREFORE, we, the City Council of the City of Mission, do hereby proclaim November 2025 as "Children's Grief Awareness Month" and November 20, 2025, as "Children's Grief Awareness Day" in our city and urge all residents, businesses, and organizations to wear blue, participate in local events, and join in offering support, care, and hope to grieving children and their families.

PROCLAIMED on this the 12th day of November, 2025.

Norie Gonzalez Garza, Mayor

Jessica Ortega, Councilwoman

Ruben Plata, Mayor Pro Tem

Marissa Ortega Gerlach, Councilwoman

Alberto Vela, Councilman



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Juan Pablo “JP” Terrazas / Andy Garcia – Assistant City Managers

AGENDA ITEM: Departmental Reports – Terrazas / A. Garcia

NATURE OF REQUEST:

Mission Municipal Court – September 2025

RGV State Veterans Cemetery – October 2025

Civil Service – October 2025

Information Technology – October 2025

CDBG – September 2025

Grants – October 2025

Sanitation – October 2025

City Secretary – October 2025

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *JP7 / AG*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

MISSION MUNICIPAL COURT

Sep-25

Y-T- D COMPARISON	2025	2024	SEP COMPARISON	2025	2024
FEES & FINES TOTAL	\$2,090,192.98	\$1,687,262.00	FEES & FINES TOTAL	\$211,032.90	\$128,619.95
LOCAL FINES	\$749,523.58	\$564,446.88	LOCAL FINES	\$72,714.91	\$41,206.34
LOCAL COSTS AND FEES	\$143,138.35	\$140,228.14	LOCAL COSTS AND FEES	\$13,180.54	\$10,989.89
COLLECTIONS FOR STATE	\$1,197,531.05	\$982,586.98	COLLECTIONS FOR STATE	\$125,137.45	\$76,423.72
TOTAL COLLECTIONS	\$2,090,192.98	\$1,687,262.00	TOTAL COLLECTIONS	\$211,032.90	\$128,619.95

VIOLATIONS

STATE LAW	7106	6906	TOTAL VIOLATIONS	1469	1148
TRAFFIC	8889	7293	CASES:		
CITY ORDINANCE	501	477	TOTAL PAID	867	488
PARKING	23	33	OTHER COMPLETED	399	258
EDUCATION CODE	113	68	TOTAL COMPLETED	1266	746
TOTAL	16632	14777			
			WARRANTS:		
CASES:			ISSUED	1915	1354
TOTAL PAID	8722	7541	CLEARED	1278	892
OTHER COMPLETED	4811	3851			
TOTAL COMPLETED	13533	11392			

WARRANTS:
ISSUED

TRAFFIC	6548	5863
STATE LAW	9630	8852
PARKING	15	16
CITY ORDINANCE	205	237
EDUCATION CODE	21	15
TOTAL	16419	14983

CLEARED

TRAFFIC	6002	5160
STATE LAW	8296	7496
PARKING	19	13
CITY ORDINANCE	215	258
EDUCATION CODE	18	39
TOTAL	14550	12966

The total amount of juvenile cases filed was 14.
1031 hours of community service were granted.



RIO GRANDE VALLEY STATE VETERANS CEMETERY

MONTHLY REPORT



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956)-583-7887



Interments October

October - 2025	Double Depth	Standard	Columbarium	In Ground	Scatter Garden	Memorial Garden	Total
Veterans		6	6	5			17
Spouses	2	4	2	3			11
Family Members							0
Total	2	10	8	8	0	0	28
Percentage of Total	7.14%	35.71%	28.57%	28.57%	0.00%	0.00%	100.00%

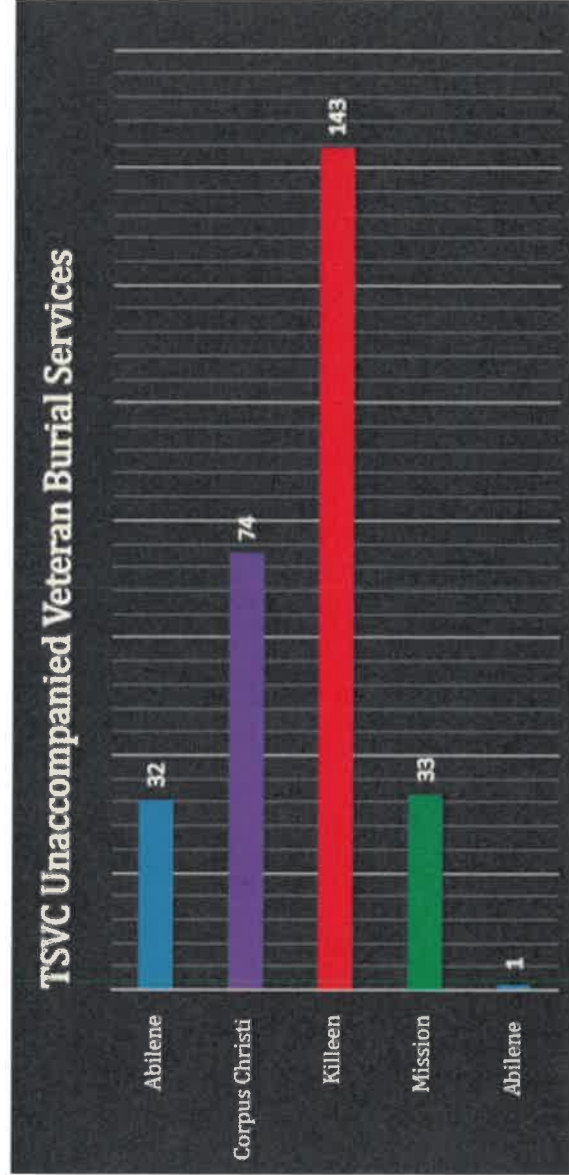
Rio Grande Valley State Veterans Cemetery - Plot Availability and Utilization Report							
	Total Plots	Plots Utilized	Plots Available	% Utilized	% Available		
Estimate of Total Plots Planned for RGV SVC	25,090	4,344	20,746	17.31%	82.69%		
RGV SVC - Total Plots in Developed Areas	9,255	4,344	4,911	46.94%	53.06%		
RGV SVC - Availability of Casketed Burial Option in Developed Areas	Total Plots 4,430	Plots Utilized 2,485	Plots Available 1,945	% Utilized 56.09%	% Available 43.91%		
RGV SVC - Availability of Cremation Burial Option in Developed Areas	Total Plots 3,825	Plots Utilized 1,819	Plots Available 2,006	% Utilized 47.56%	% Available 52.44%		
RGV SVC - Availability of Memorial Plot Option in Developed Areas	Total Plots 1,000	Plots Utilized 40	Plots Available 960	% Utilized 4.00%	% Available 96.00%		



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Current interments as of November 2025 -5219



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Events and Ceremonies Information:

Veterans Day Event November 11, 2025, 9am TBD

FYSA- Flag placement on all graves- no ceremony
Customer Service Award @Council Meeting 11/12

Upcoming Events:

Wreath Laying Ceremony December 13, 2025 @ 9am



RGV State Veterans Cemetery

2520 South Inspiration Road • Mission, Texas 78572

Office: (956) 583-7227 • Fax: (956) 583-7887



Completed Projects:

Irrigation Audit for September 2025 completed
2020 File Migration Completed- pending VLB direction
2021 File Migration Completed- pending VLB direction
Water Conservation Action Plan –On-going 4/2024
Electronic Reporting on IPADs- for all staff (7)
Working on Section 31-Realignment & Resetting
One Day –Staff Development completed

Ongoing Projects Pending- VLB OAR- Funded:

Power washing areas with mold with the cemetery
Maintenance Tech II in training for 180 days-Training Plan
Winterization Plan Pending approval City of Mission
Working on Section 32-Realignment & Resetting
Removal of 30% non-usable equipment 11/24/2023
Prepping for NCA inspection 12/2025
Roof construction to commence –10/6/2025

CSR in training for 180 days-Pending Hire

Ongoing Projects Pending:

Monthly Irrigation Audit-replace broken lines/equipment
100% Pre-registration eligibility review-on going project
Headstone setting vehicle – revamp 4/2024 in use
Staff cross-training -2025
Clearing/Mowing of 43.17 acres on the NW side-48% done
Digital reporting option (for staff)- currently using this method
2022 File Migration pending completion 1/2025
Water Conservation Action Plan –On-going 1/2025
Irrigation Audit for September 2025 on-going
Maintenance Plan for 2025 on-going
Electronic Reporting on IPADs- PM Reporting for equipment
Current interments 5219 as of November 2025

VLB Funded (In-Progress)

Re-alignment on 44 Flat Marker/ Headstone
100% Eligibility Review-Headstone Completed
Construction on Roof/Gates/Service Seals

VLB Funded (Pending)

Addition of New Space Force Military Branch of Service Seal and Flag in Assembly Area
Casket Transport Vehicle Hearse (Flat)
Automatic Gate
Water Station – on Cemetery Grounds

VLB Funded (Approved)

Bobcat Tool Cat UW56 -2
New Privacy Fence Slats Completed
Electrical Services for Garrison Flag and offices 8/24-Completed
2024-2025 Budget Approved
Administration Building Roofing Replacement Insurance approved

VLB Funded (Received)

VLB Approved Road work inside the cemetery 4/28/2025

VA Grant Applications Pending:

Administration Building Roofing Replacement
Installation of Automatic and Remotely Controlled Entry Gate
Public Water Fountains Installed Throughout Grounds
Remotely Controlled Public Digital Display Board for Schedules and Events

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: ANDY GARCIA, CO-CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, OCTOBER 2025
DATE: OCTOBER 29, 2025

1. Mission Fire Department LT's promotional examination was held on October 9, 2025. We had nine (9) participants and six (6) passed. Gilbert Moreno and Mark Reyes will be promoted immediately, and list will remain in effect for one (1) year.
2. Mission Fire Department is working on filling five (5) positions. We will be conducting an entry level examination in December to fill all the existing positions.
3. Mission Police Department is working on filling twenty (20) positions. We should be close to fully staffed by the end of 2025.

THANKS



Information Technology

Departmental Report October 2025

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Equip new and existing units with new Technology

Equip units with in new in car video system, and tablet. 10 new units complete out of 15.

Work Orders

IT goal is to address tickets within 12 business hours. Priority work orders are worked on first. About 295 Work orders closed October 2025.

Technology Equipment and Application Inventory

Confirm all technology inventory city wide. About 60% Complete

Data Integrity

Review accounts on all systems. About 65% complete

Cyber Security Incident Response

Detection & analysis- Complete

Containment-Complete

Eradication & recovery-Complete

Post-incident activity- In Progress

IT Policies and Procedures

In progress.

Strengthen Security Posture

In progress.

COMMUNITY DEVELOPMENT DEPARTMENT
PROGRESS REPORT FISCAL YEAR 10/01/2024 -- 09/30/2025

AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	SEPTEMBER, 2025 - UNOFFICIAL				
	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AMIGOS DEL VALLE - MEALS	\$0.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$23,444.00	100%	\$0.00
\$23,444.00		YTD: 19 clients served 2,814 meals.			
Funds will be utilized to provide meals to homebound seniors.					
AREA AGENCY ON AGING	\$200.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$5,000.00	100%	\$0.00
\$5,000.00		YTD: 10 clients served			
Funds will be utilized to provide assist seniors with minor repairs/modifications and medical supplies.					
C.A.M.P. UNIVERSITY	\$0.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$3,000.00	100%	\$0.00
\$3,000.00		YTD: 13 clients served			
Funds will be utilized to provide day habilitation providing life skills for adults with special needs.					
COMFORT HOUSE	\$0.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$3,000.00	100%	\$0.00
\$3,000.00		YTD: 6 clients served			
Funds will be utilized to provide 24 hour palliative care to patients who have a prognosis of 4 months or less to live.					
HOPE MEDICAL SERVICES	\$0.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$1,000.00	100%	\$0.00
\$1,000.00		YTD: 4 client served			
Funds will be utilized to provide medical services to uninsured and/or low income residents.					
CASA OF HIDALGO COUNTY, INC.	\$0.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$1,000.00	100%	\$0.00
\$1,000.00		YTD: 8 clients served			
Funds will be utilized for expenses geneA9:A20d children.					
CHILDREN'S ADVOCACY CENTER	\$0.00	Agency submitted letter of de-obligating funds remaining.	\$7,925.30	53%	\$7,074.70
\$15,000.00		YTD: 90 clients served			
Funds will be utilized to provide counseling services for abused/neglected children and their families.					
SILVER RIBBON	\$12.09	Agency exhausted Fiscal Year 2024/2025 Funds.	\$3,000.00	100%	\$0.00
\$3,000.00		YTD: 11 clients served			
Funds will be utilized to provide assistance with rent, rent deposits, utilities, utility deposits, medications, physician/medical visits, eyeglasses, durable medical equipment.					
AFFORDABLE HOMES OF SOUTH TX	\$287.88	Agency submitted September request \$287.88	\$32,703.98	32.70%	\$67,296.02
\$100,000.00		Balance rolled over with expiration to exhaust funds by November 15, 2025			
Funding will be utilized to provide direct home ownership assistance with subsidizing mortgage principal.		YTD: 2 client served			
PARKS & RECREATION DEPARTMENT	\$200,000.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$200,000.00	100%	\$0.00
\$200,000.00					
Funds will be utilized to construct recreational Connectivity Trail Project.					
PUBLIC WORKS DEPARTMENT	\$0.00	Project design phase completed and pending to receive invoice	\$0.00	0%	\$104,000.00
\$104,000.00					
Funds will be utilized for the design of Astroland Storm Sewer Improvements Design Phase I					
\$32,000.00	\$32,000.00	Agency exhausted Fiscal Year 2024/2025 Funds.	\$32,000.00	100%	\$0.00
\$32,000.00					
Funds will be utilized for the design of Spikes Storm Sewer Improvements Design Phase I					
\$214,000.00	\$61,750.00	Pending on progress report and invoices of other manholes. Balance will be carried over.	\$61,750.00	29%	\$152,250.00
\$214,000.00					
Funds will be utilized for the design of Sanitary Sewer Improvements Design Phase I					
REHABILITATION	\$0.00	Pending on Purchasing Dept. to give the notice to proceed and set contract appointment	\$0.00	0%	\$80,000.00
\$80,000.00					
PROGRAM ADMINISTRATION	\$14,014.59	Oversight Expense of the CDBG Program.	\$149,505.99	76%	\$46,605.01
\$196,111.00					
\$980,555.00					
	\$308,264.56		\$523,329.27	59%	\$359,413.00

**COMMUNITY DEVELOPMENT DEPARTMENT
PROCESS REPORT CV AND CV-3
FISCAL YEAR 10/01/2024 - 09/30/2025 (FUNDING THRU 07/2026)**

PROGRESS REPORT CV	SEPTEMBER, 2025 - UNOFFICIAL				
AGENCY / DEPARTMENT / DESCRIPTION / BUDGET	MONTHLY EXPENDITURE	ACCOMPLISHMENT	YEAR TO DATE	%	BALANCE
AFFORDABLE HOMES OF SOUTH TEXAS CV3	\$1,292.37	Agency submitted August's request for \$1,239.42, & in October received \$52.95 request as a prior year expense, exhausting CDBG-CV funds. YTD: 3 client assisted.	\$29,413.76	100%	\$0.00
\$29,413.76					
Funds will be utilized to provide rent and mortgage assistance to residents that have been affected by the pandemic COVID-19.					
MISSION FIRE DEPARTMENT CV3	\$129.15	Department submitted September's request in the amount of \$129.15 exhausting funds for the fiscal year.	\$4,993.13	100%	\$0.00
\$4,993.13					
Funds will be utilized to purchase equipment for emergency use at the shelter during declared disasters to serve the community affected by COVID19					
\$34,406.89	\$1,421.52		\$34,406.89	100%	\$0.00



CITY OF
MISSION

Grants Activity Report- October 2025

Grant Name	Funding Agency	Department	Application Amount	Matching Amount	Due Date	Status
FY26 Project Safe Neighborhood	OOG	Police	\$ 250,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Police	\$ 50,000	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Fire	\$ 200,527	None		Submitted-Tracking
FY25 SHSP Regular	OOG	Police	\$ 100,000	None		Submitted-Tracking
FY25 SHSP LETPA	OOG	Fire	\$ 158,900	None		Submitted-Tracking
FY26 Criminal Justice Program	OOG	Police	\$ 54,000	None		Submitted-Tracking
FY26 General Victim Assistance Program	OOG	Police	\$ 40,000	20%(In-Kind)		Submitted-Tracking
FY26 State Crisis Intervention	OOG	Police	\$ 74,500	None		Submitted-Tracking
FY26 Bullet Resistant Shields Program	OOG	Police	\$ 129,595	None		Submitted-Tracking
Community Wildfire Defense Grant	USDA	Fire	\$ 250,000	None		Submitted-Tracking
Resilient Communities Program	TX GLO	Planning	\$ 250,000	None		Submitted-Tracking
FY23 FMA-Spike and Jupiter Construction	TWDB/FEMA	Executive	\$ 9,056,388	10%		Submitted-Tracking
FY23 FMA-Astroland Construction	TWDB/FEMA	Executive	\$ 3,886,409	10%		Submitted-Tracking
Staffing for Adequate Fire and Emergency Response (SAFER)	FEMA	Fire	\$ 707,122	25/65		Submitted-Tracking
Fire Prevention and Safety (FP&S) Grant	FEMA	Fire	\$ 152,018	5%		Submitted-Tracking
FY26 Bullet-Resistant Components for Law Enforcement Vehicles	OOG	Police	\$ 670,050.60	None		Submitted-Tracking
Fire Service Grant	FM	Fire	TBD	None		Submitted-Tracking
FY25 Community Based Violence Intervention Program	DOJ	Police	\$1,500,000	None		In Progress


Grants Activity Report- October 2025

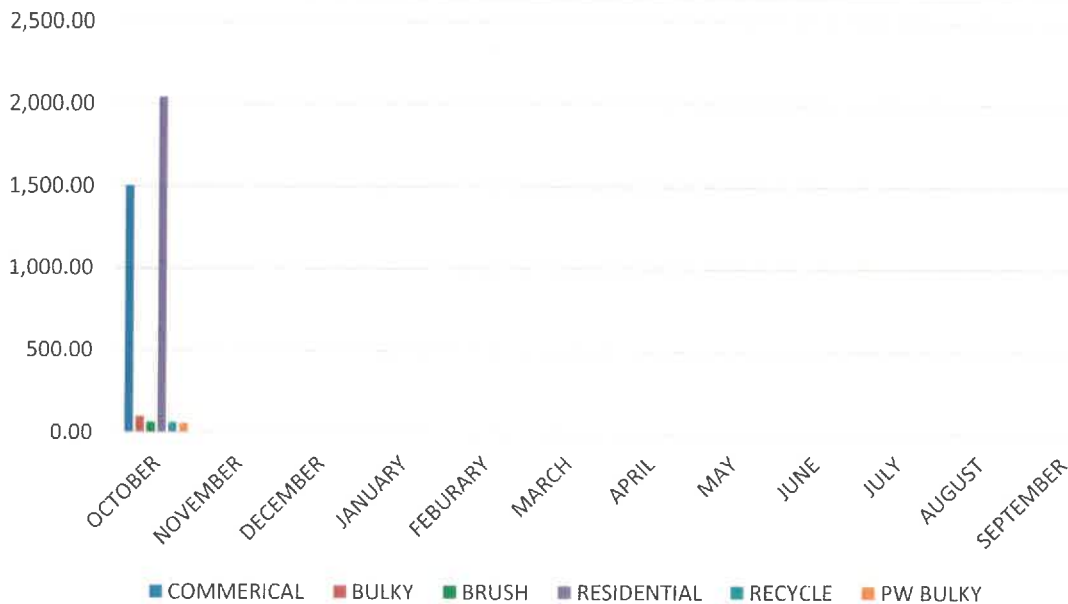
Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY26 Rifle-Resistant Body Armor	00G	Police	\$ 278,747.10	\$ 194,862.48	None	Awarded/Active
FY26 Border Zone Fire Department	00G	Fire	\$ 250,000	\$ 234,604.98	None	Awarded/Active
FY Fire Responder Mental Health	00G	Fire	\$ 70,000	\$ 70,000	20% (In-Kind)	Awarded/Active
FY26 Operation Lone Star Grant	00G	Police	\$ 1,839,262.35	\$ 350,000	None	Awarded/Active
FY26 Body Worn Camera	00G	Police	\$ 37,500	\$ 28,125	25%	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 49,500	\$ 49,500	None	Awarded/Active
FY22 Building Resilient Infrastructure and Communities (Bric)	TDEM	Executive	\$ 415,000	\$ 404,710	25%	Awarded/Active
Energy Efficiency & Conservation Grant	DOE	Executive	\$ 140,450	\$ 140,450	None	Active/Awarded
Recreational Trails Grant	TPWD	Parks	\$ 250,000	\$ 250,000	20%	Awarded/Active
FY25 Rifle Resistant Body Armor	00G	Police	\$ 189,505	\$ 47,325	None	Awarded/Active
FY24 Operation Stonegarden	00G	Police	\$ 300,000	\$ 300,000	None	Award/Active
FY25 Project Safe Neighborhood	00G	Police	\$ 49,680	\$ 49,680	None	Awarded/Active
FY24 Edward Byrne Memorial Justice Assistance Grant (JAG)	BJA	Police	\$ 12,134	\$ 12,134	None	Awarded/Active
FY25 Local Border Security Program	OOG	Police	\$ 180,000	\$ 180,000	None	Awarded/Active
DWI Phlebotomy Program Grant	TXDOT	Police	\$ 187,557.88	\$ 187,557.88	20%	Awarded/Active
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 288,000	\$ 288,000	10%	Awarded/Active
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16	\$ 1,000,000	25%	Awarded/Active
FY23 Transportation Alternatives	RGVMPD	Executive	\$ 200,000	\$ 200,000	25%	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
Grand Total:			\$ 6,733,311.00			

SANITATION DEPARTMENT

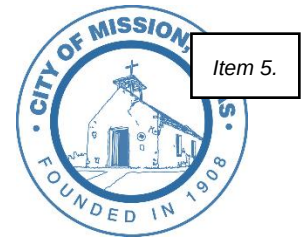
For the month of October , the City of Mission Sanitation Department disposed of a combined **3703.98** tons of trash/bulky items. In addition, **4760.00** cubic yards of brush was collected at our sanitation landfill.

	TONS	CUBIC YARD	TONS	TONS	TONS	TONS	TONS
Month	RESIDENTIAL	BRUSH	BULKY	COMMERICAL	BRUSH	RECYCLE	PW BULKY
OCTOBER	2,043.55	4,760.00	98.14	1,504.10	64.26	63.87	58.19
NOVEMBER					0		
DECEMBER					0		
JANUARY					0		
FEBURARY					0		
MARCH					0		
APRIL					0		
MAY					0		
JUNE					0		
JULY					0		
AUGUST					0		
SEPTEMBER					0		
Total	2043.55	4760	98.14	1504.1	64.26	63.87	58.19

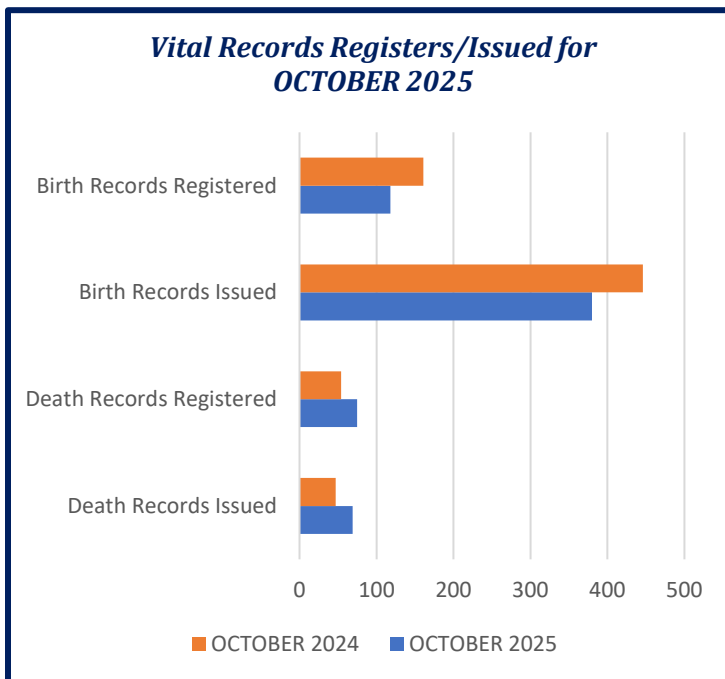
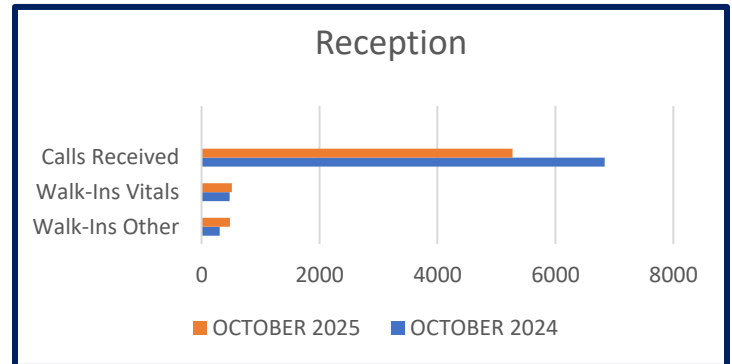
2025 - 2026 SANITATION PICK UP (TONS)



CITY SECRETARY MONTHLY REPORT – OCTOBER 2025



<i>Reception</i>		
OCTOBER	2025	2024
Calls Received	5,272	6,834
Walk-Ins-Vitals	515	478
Walk-Ins Other Departments	483	308



<i>Vital Statistics</i>				
	OCT. 2025	YTD 2025	OCT. 2024	YTD 2024
Birth Records Registered	118	118	161	161
Birth Records Issued	380	380	446	446
Death Records Registered	75	75	54	54
Death Records Issued	69	69	47	99
Funds Received	\$9,362	\$9,362	\$11,162	\$11,162

<i>Cemetery</i>					
2025-2026	Laurel Hill	San Jose	Catholic	Baby Space	YTD 25/26
Burials	5	0	1	0	6
Sold Spaces	0	0	0	0	0
2024-2023	Laurel Hill	San Jose	Catholic	Baby Space	YTD 24/25
Burials	2	0	0	0	2
Sold Spaces	0	0	0	0	0



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a rezoning request from Office Building District ("C-1") to Neighborhood Commercial District ("C-2"), being a 0.94 acre tract of land out of the Southeast corner of Lot 296, John H. Shary Subdivision, located at 3301 N. Taylor Road. Applicant, Maria Mariscal c/o Dolly Elizondo, Adoption of Ordinance #_____ - Cervantes

NATURE OF REQUEST:

Project Timeline:

- September 10, 2025 – Application for rezoning submitted for processing.
- October 24, 2025 – In accordance with State and local law notice of the required public hearings was mailed to all the property owners within a 200' radius of the subject tract and notice of hearings was published in the Progress Times.
- November 5, 2025 – Public hearing and consideration of the requested rezoning by the Planning and Zoning Commission.
- November 12, 2025 – Public hearing and consideration of the requested rezoning ordinance by the City Council.

Summary:

- The applicant is requesting to rezone the subject property from Office Building District ("C-1") to Neighborhood Commercial District ("C-2") in order to have expanded business opportunities at the site.
- The code of ordinances states that the main purpose of the neighborhood commercial zoning is to provide space and off-street parking in appropriate locations in proximity to residential areas, for commercial development catering to the convenience shopping and service needs of the occupants of nearby residences.
- The rectangular-shaped tract of land has 0.94 acres in area and measures 125 feet along N. Taylor Road and 210 feet along E. Mile 2 Road.
- The surrounding zones are Agricultural Open Interim (A-OI) to the North and South, Large Lot Single-family Residential (R-1A) to the West, and outside the city limits to the East.
- The surrounding land uses include single-family homes in all directions.
- The subject property has an office building with parking for 14 vehicles with one of the spaces being an ADA space.
- The Future Land Use Map shows the property designated for lower density residential uses.
- The requested rezoning is not in line with the comprehensive plan designation, but due to the property location at a corner of major collector streets, staff finds the requested rezoning acceptable.
- Notices were mailed to six (6) surrounding property owners. Planning staff received no phone calls from the surrounding property owners.

STAFF RECOMMENDATION:

Staff recommends approval to the rezoning request.

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED:

DISAPPROVED:

TABLED:

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 0.94 ACRE TRACT OF LAND OUT OF THE SOUTHEAST CORNER OF LOT 296, JOHN H. SHARY SUBDIVISION, LOCATED AT 3301 N. TAYLOR ROAD, FROM C-1 (OFFICE BUILDING DISTRICT) TO C-2 (NEIGHBORHOOD COMMERCIAL DISTRICT)

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of Wednesday, November 5, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below be granted.

WHEREAS, The City Council of the City of Mission held a public hearing at 4:30 p.m. Wednesday, November 12, 2025, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED: AS SHOWN IN EXHIBIT "A"

Legal Description	From	To
A 0.94 acre tract of land out of the Southeast corner of Lot 296, John H. Shary Subdivision	C-1	C-2

READ, CONSIDERED AND PASSED, this the 12th day of November, 2025.

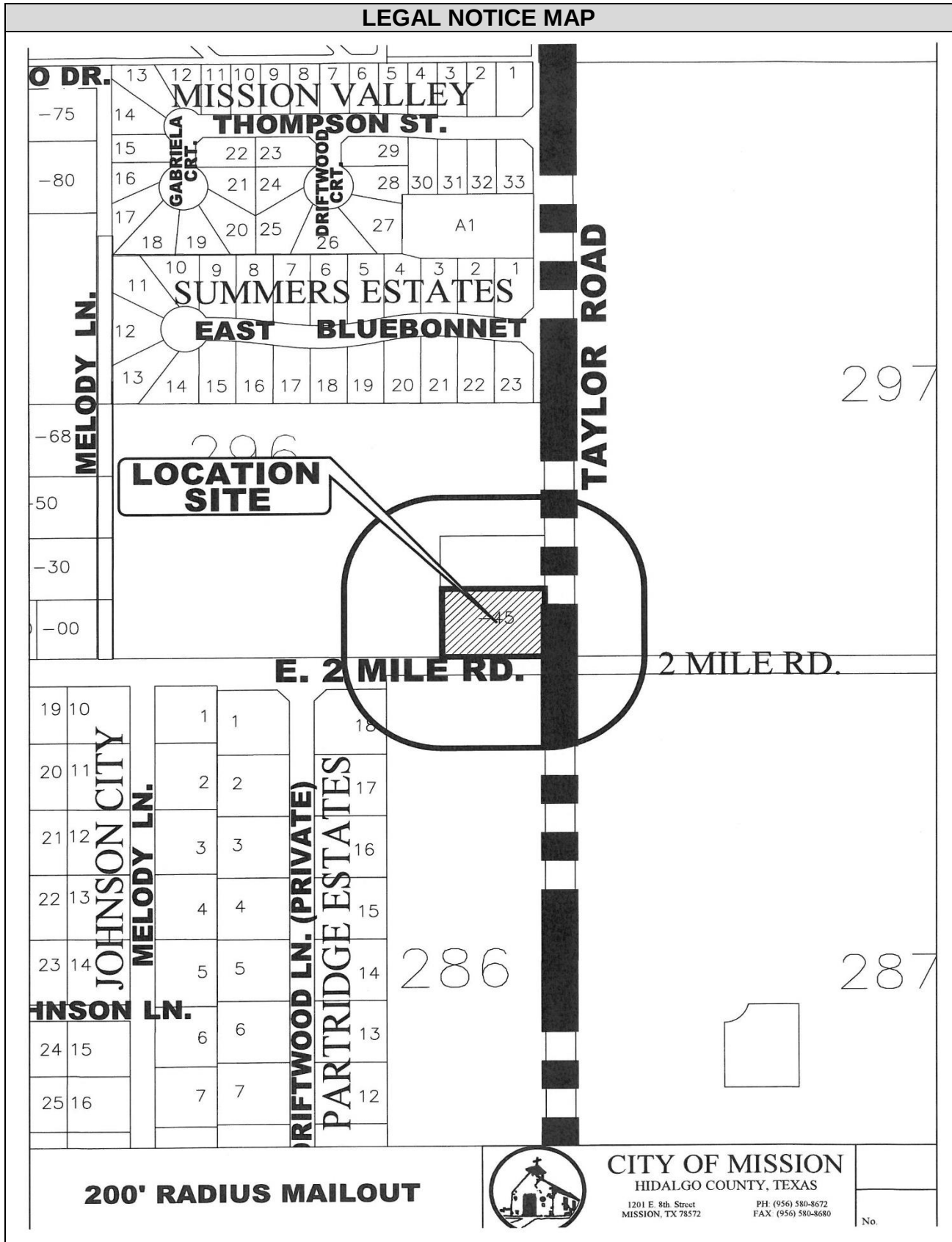
Norie Gonzalez Garza, Mayor

ATTEST:

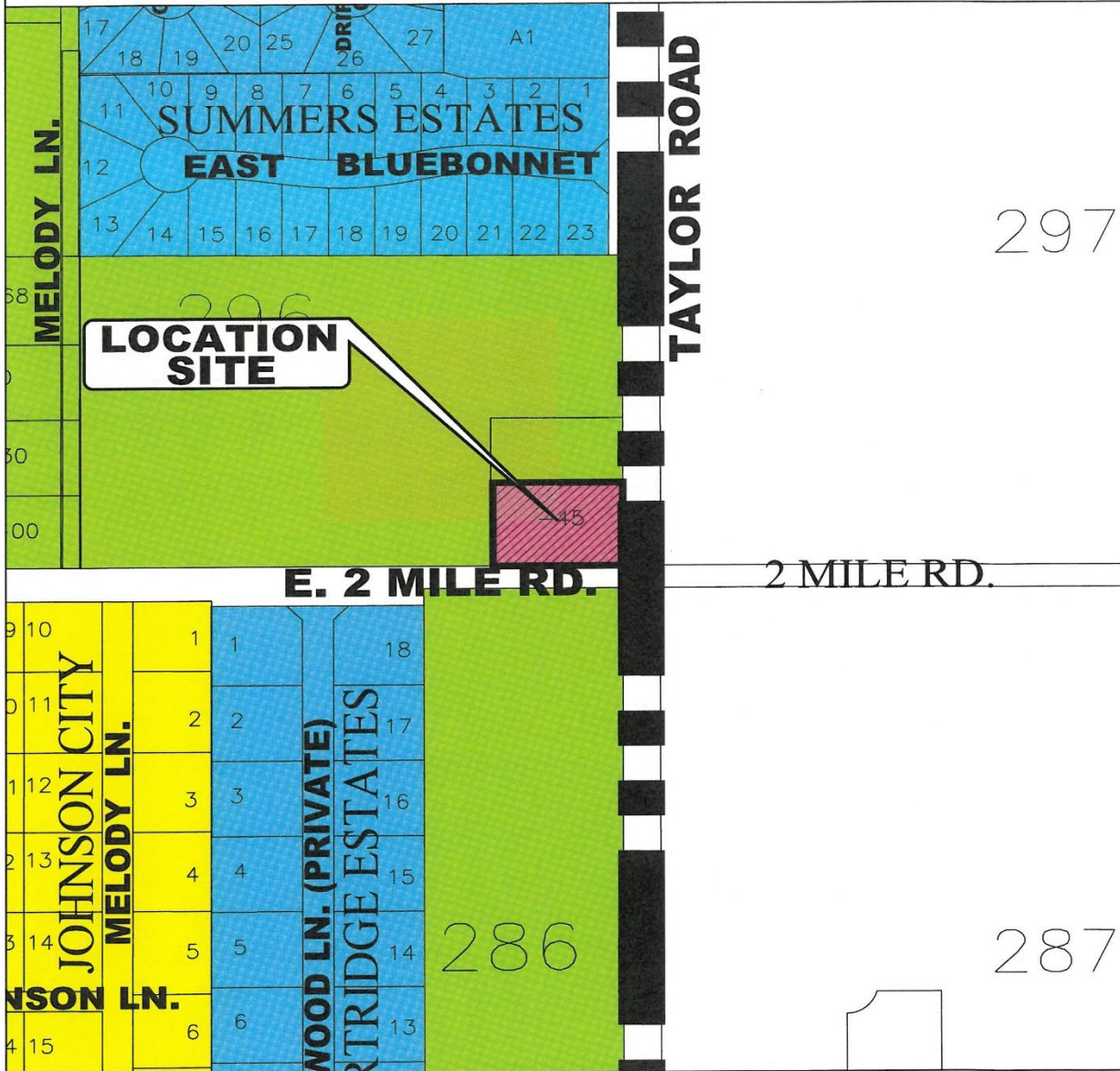
Anna Carrillo, City Secretary

EXHIBT "A"





ZONING MAP



ZONING LEGEND

	A0-I AGRICULTURAL OPEN INTERIM		R-3 MULTI-FAMILY RESIDENTIAL		C-4 HEAVY COMMERCIAL
	A0-P AGRICULTURAL OPEN PERMANENT		R-4 MOBILE & MODULAR HOME		C-5 ADAPTIVE COMMERCIAL
	R-1A LARGE LOT SINGLE FAMILY		R-5 HIGH DENSITY MFCT'D HOUSING		I-1 LIGHT INDUSTRIAL
	R-1T TOWNHOUSE RESIDENTIAL		C-1 OFFICE BUILDING		I-2 HEAVY INDUSTRIAL
	R-1 SINGLE FAMILY RESIDENTIAL		C-2 NEIGHBORHOOD COMMERCIAL		PUD PLANNED UNIT DEVELOPMENT
	R-2 DUPLEX-FOURPLEX RESIDENTIAL		C-3 GENERAL BUSINESS		P PUBLIC

AERIAL



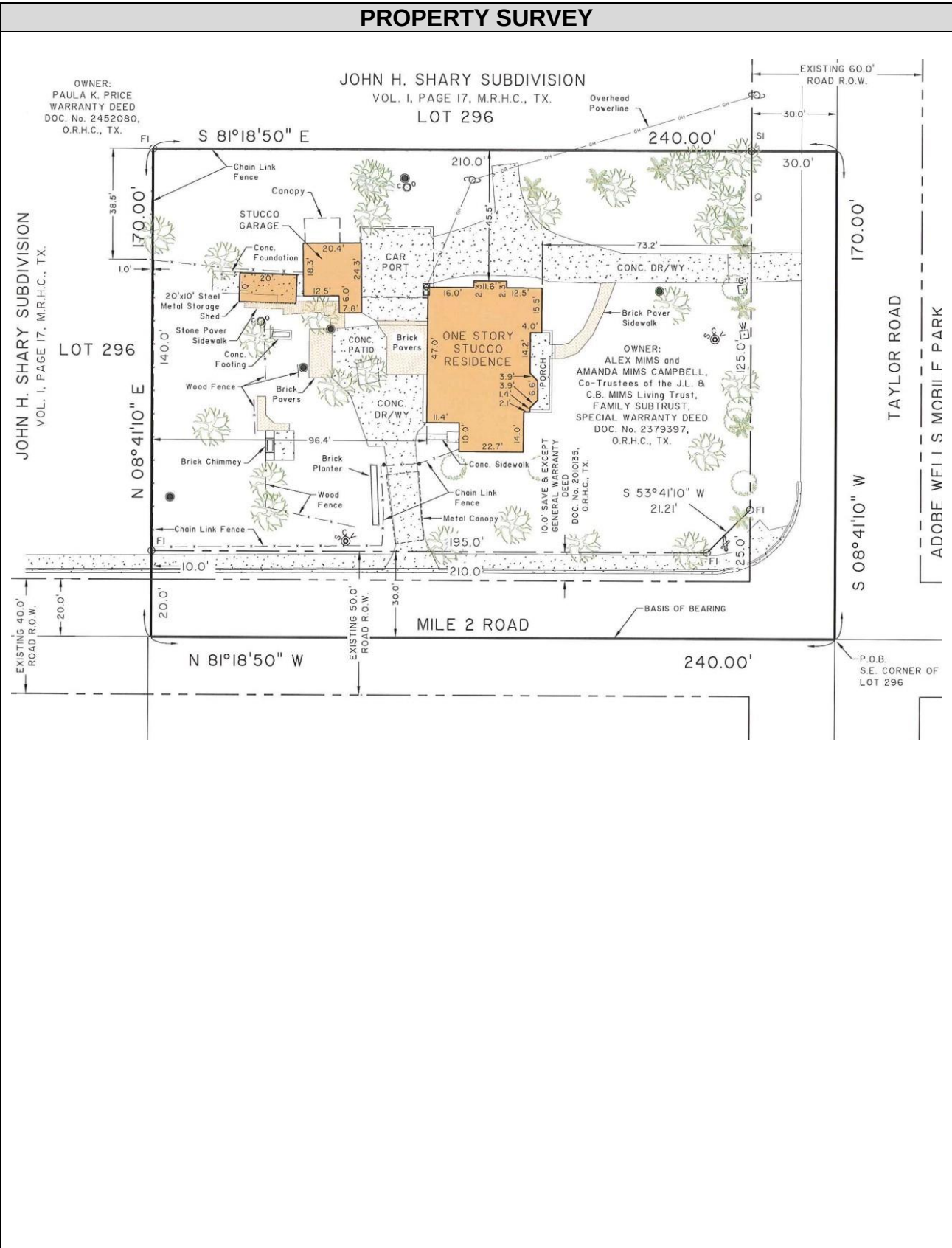


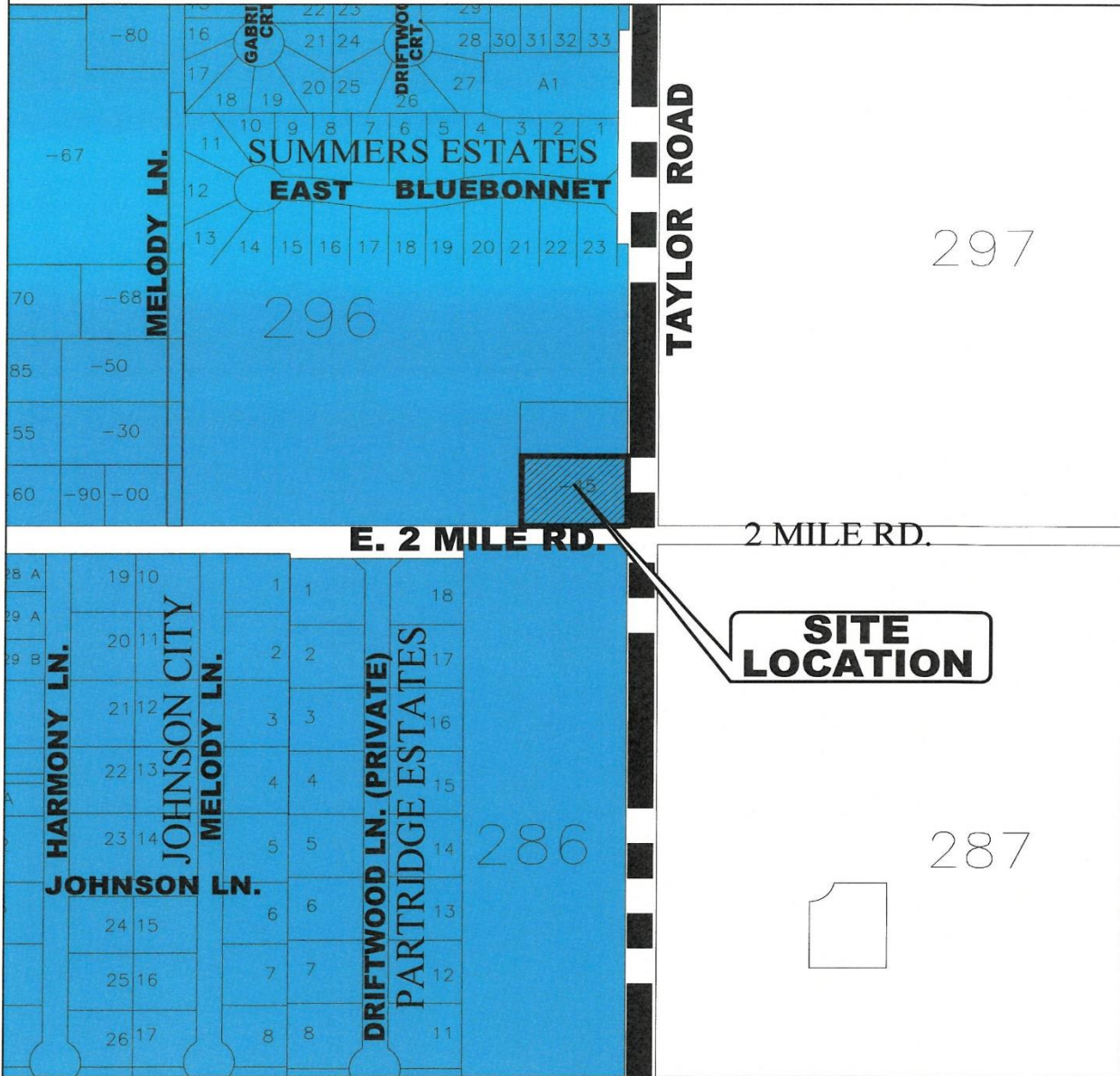
PHOTO OF THE PROPERTY FROM TAYLOR ROAD



PHOTO OF THE PROPERTY FROM MILE 2 ROAD



FUTURE LAND USE MAP



FUTURE LAND USE MAP

- | | |
|---|---|
| - LD - Low Density Res. | - GC - General Commercial |
| - LDA - Lower Density Res. | - HC - Heavy Commercial |
| - MD - Moderate Density Res. | - I - Industrial |
| - HD - High Density Res. | - P - Public |
| - ● - Neighborhood Commercial | - PUD - Planned Unit Development |

PERMITTED USES FOR THE C-1 DISTRICT**OFFICE BUILDING DISTRICT ("C-1")****PERMITTED USES**

- Office building for professional occupations including: executive, administrative, legal accounting, writing, clerical, drafting and real estate
- Medical offices, including clinics, where all activities are conducted within an enclosed building
- An accessory use related to a principal use above
- Parking lots
- On-premise signs
- Additions to existing residences including accessory buildings
- Photographic studies including incidental sale of related merchandise
- In the Original Townsite R-3 uses are permitted.

CONDITIONAL USES

- All R-3 uses except for mobile homes
- Funeral homes
- Banks, credit unions, and savings and loans associations
- Household goods, warehousing or storage in individually rented storage units
- Telephone, radio or tv communication towers
- Hair salon service
- Detached pharmacy buildings
- Antique shop
- Tutoring and/or kindergarten services
- Drive-thru service window business for food establishments
- Mobile food units
- Storage unit facilities

PROHIBITED USES

- Any use not listed above
- Off-premise signs

PERMITTED USES FOR THE C-2 DISTRICT

NEIGHBORHOOD COMMERCIAL DISTRICT ("C-2")

PERMITTED USES

- Generally recognized retail businesses which supply commodities on the premises for persons residing in adjacent residential areas such as groceries, meats, dairy products, baked goods, clothing or hardware and similar uses
- Personal services establishments which perform services on the premises such as: Repair shops, tailor shops, beauty parlors or barber shops, photographic studios and self-service laundries but not automotive repair services
- Dry cleaning establishments or pick up stations dealing directly with the consumer
- Personal services including the following: Outpatient medical clinics, offices of doctors, dentists and similar professions
- Accessory uses related to a principal use above
- On-premise signs
- Daycare services
- Changeable copy signs not along the expressway corridor
- In the Original Townsite R-3 uses are permitted.

CONDITIONAL USES

- R-3 uses except for mobile homes
- Gasoline service stations
- Drive thru service window business for food establishments
- Business establishments such as banks, loan companies, insurance, and real estate offices
- Restaurants or bars
- Planned neighborhood convenience centers
- Accessory structures and uses incidental to the permitted uses above
- Portable buildings
- Household goods, warehousing or storage by individuals in rented storage units
- Veterinary hospitals or clinics all in an enclosed building with no noise or odor outside
- Telephone, radio or tv communication towers
- Limousine rental services
- Mobile food units
- Storage unit facilities

PROHIBITED USES

- Any use not listed above
- Off-premise signs

MAILOUT LIST

PROP_ID	geolD	name	addrDelive	addrCity	addrState	addrZip
790097	P4355-00-000-0018-00	RIVERA RICARDO URZUA				
281585	S2950-00-000-0296-40	RGV VILLA DEVELOPMENT LLC	123 VILLA ST	MISSION	TX	78572
281586	S2950-00-000-0296-45	BUSINESS 83 LLC	305A N SHARY RD	MISSION	TX	78572-2025
498743	S2950-00-000-0286-79	ENRIQUE OLIVAREZ CONSTRUCTION INC	1013 N 23RD ST	MCALLEN	TX	78501-7497
641626	S2950-00-000-0286-81	ENRIQUE OLIVAREZ CONSTRUCTION INC	1013 N 23RD ST	MCALLEN	TX	78501-7497
281492	S2950-00-000-0286-60	MORALES SERGIO G	509 W NOLANA	MCALLEN	TX	78504-3029



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit for Tutoring Services in a property zoned Office Building District ("C-1"), being a 0.94 acre tract of land out of the Southeast corner of Lot 296, John H. Shary Subdivision, located at 3301 N. Taylor Road. Applicant, Maria Mariscal c/o Dolly Elizondo Adoption of Ordinance #_____ - Cervantes

NATURE OF REQUEST:

Project Timeline:

- September 10, 2025 – Application for conditional use permit submitted for processing.
- October 24, 2025 – In accordance with State and local law notice of the required public hearings was mailed to all the property owners within a 200' radius of the subject tract and notice of hearings was published in the Progress Times.
- November 5, 2025 – Public hearing and consideration of the requested conditional use permit by the Planning and Zoning Commission.
- November 12, 2025 – Public hearing and consideration of the requested conditional use permit by the City Council.

Summary:

- The applicant is requesting the conditional use permit in the subject property zoned Office Building District ("C-1") to provide after school tutoring services at the site.
- The code of ordinances states that tutoring services is allowed in a property zoned Office Building District ("C-1") with a conditional use permit.
- The rectangular-shaped tract of land has 0.94 acres in area and measures 125 feet along N. Taylor Road and 210 feet along E. Mile 2 Road.
- The proposed hours of operation are Monday through Thursday from 4:30 p.m. to 7:00 p.m.
- There will be two business owners and one employee providing the tutoring services.
- The subject property has an office building with parking for 14 vehicles with one of the spaces being an ADA space.
- Notices were mailed to six (6) surrounding property owners. Planning staff received no phone calls from the surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that the use requested is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends approval of the conditional use permit request subject to compliance with the following conditions:

1. One (1) year permit to continue to assess this business

2. Must comply with all city codes (Building, Fire, Health, Sign codes, etc.)
3. CUP is not transferable to others.
4. Hours of operation are Monday to Thursday from 4:30 p.m. to 7:00 p.m.

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR TUTORING SERVICES IN A PROPERTY ZONED (C-1) OFFICE BUILDING DISTRICT, BEING A 0.94 ACRE TRACT OF LAND OUT OF THE SOUTHEAST CORNER OF LOT 296, JOHN H. SHARY SUBDIVISION, LOCATED AT 3301 N. TAYLOR ROAD

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of Wednesday, November 5, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. on Wednesday, November 12, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT "A"

Legal Description	Type	Conditions of Approval
3301 N. Taylor Road Being a 0.94 acre tract of land out of the Southeast corner of Lot 296, John H. Shary Subdivision	For Tutoring Services in a property zoned (C-1) Office Building District – Palm Valley Learning Academy	- Approval for 1 year to continue to assess this business - Must comply with all City Codes (Building, Fire, Health, Sign codes, etc.) - CUP is not transferable to Others - Hours of operation to be as follows: Monday to Thursday from 4:30 am to 7:00 pm

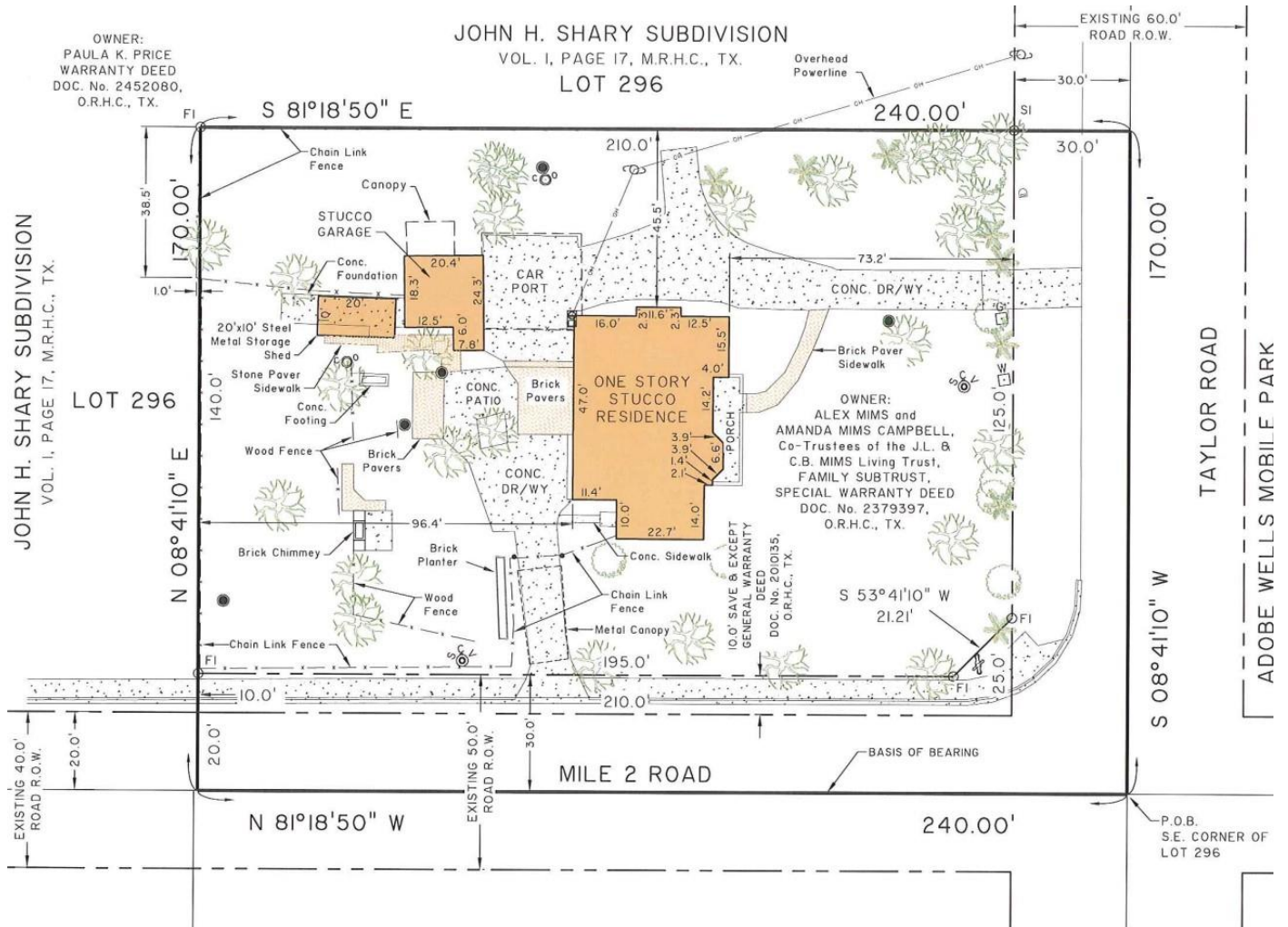
READ, CONSIDERED AND PASSED, this the 12th day of November, 2025.

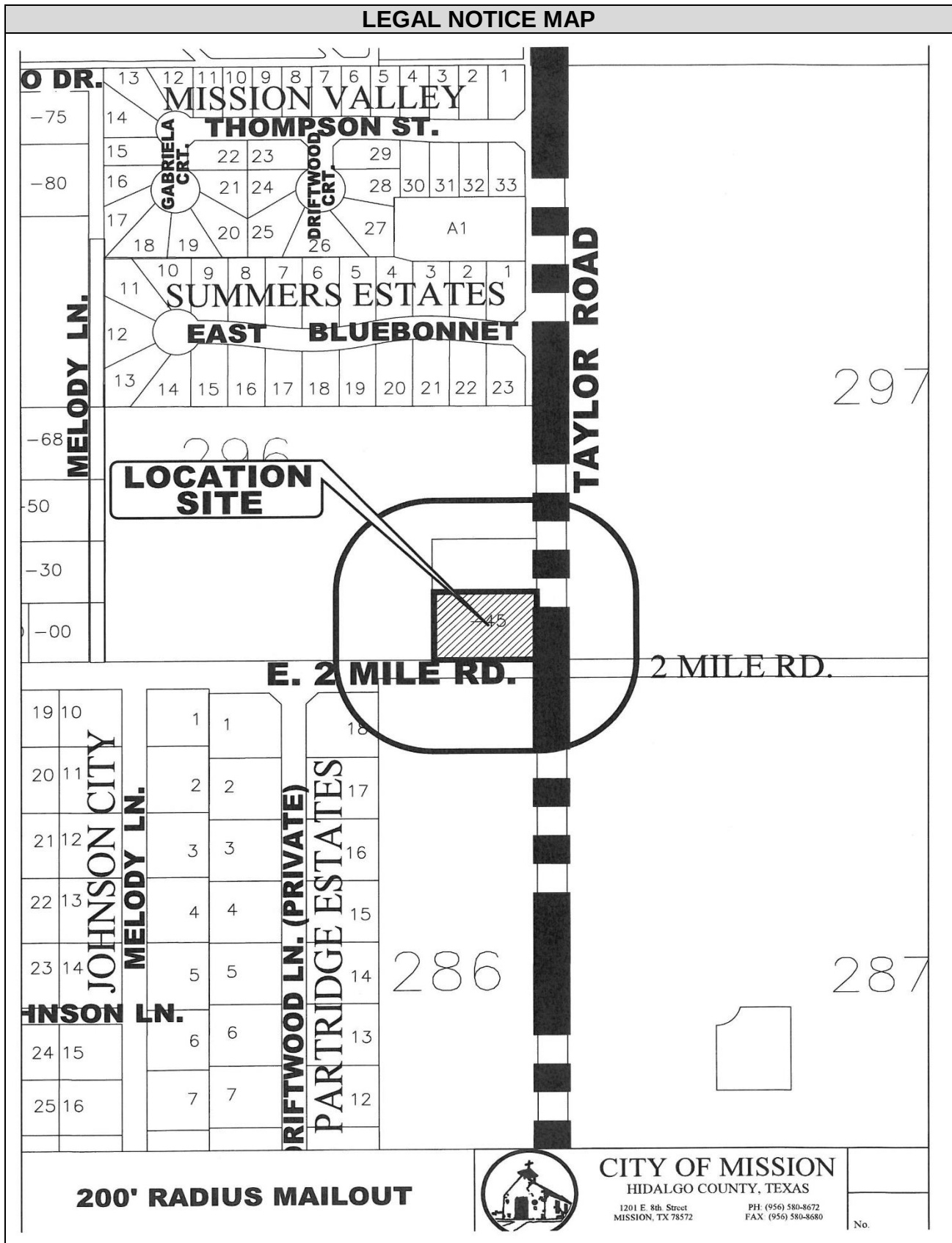
Norie Gonzalez Garza, Mayor

ATTEST:

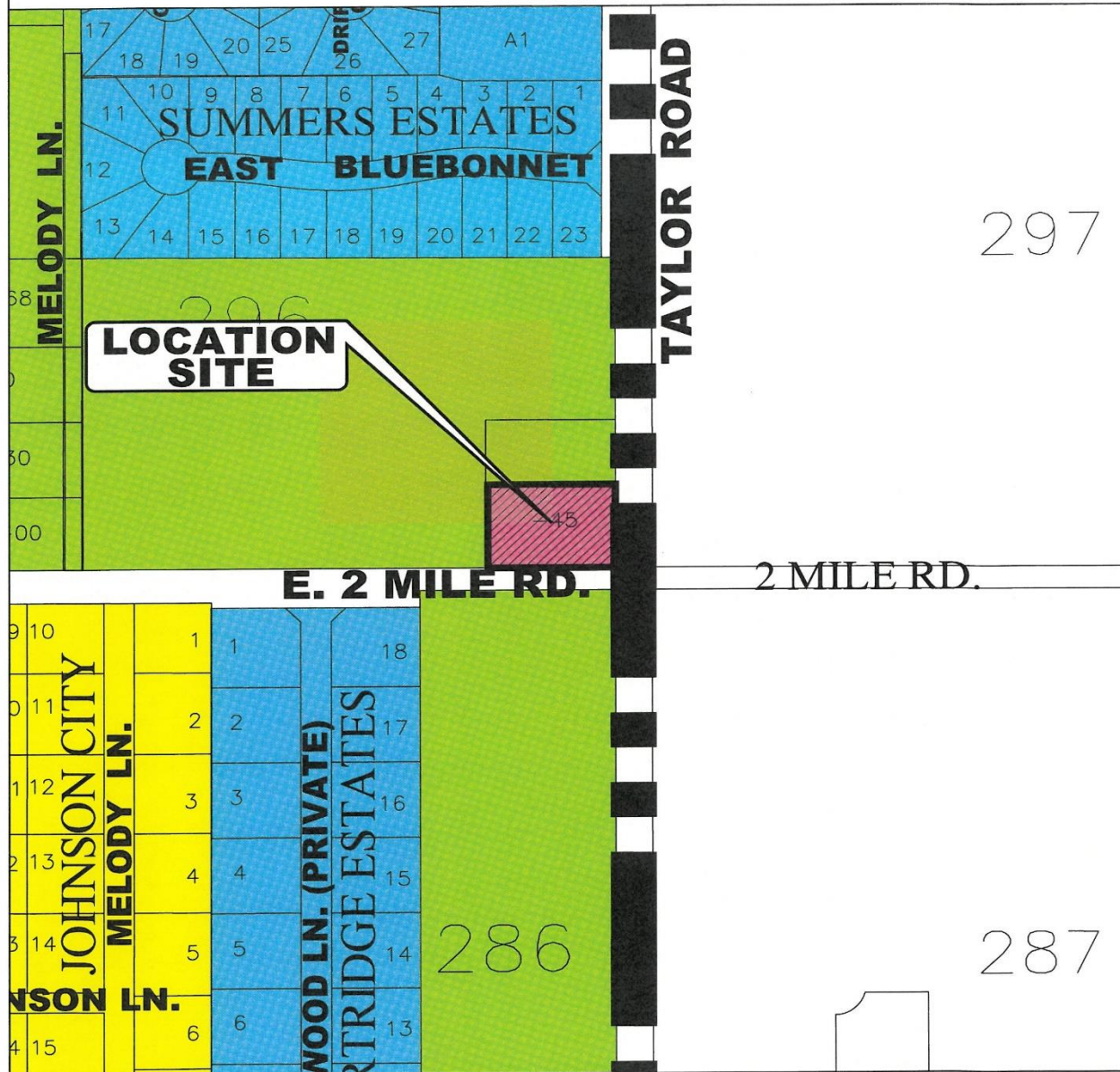
Anna Carrillo, City Secretary

EXHIBT "A"





ZONING MAP



ZONING LEGEND

	A0-1	AGRICULTURAL OPEN INTERIM		R-3	MULTI-FAMILY RESIDENTIAL		C-4	HEAVY COMMERCIAL
	A0-P	AGRICULTURAL OPEN PERMANENT		R-4	MOBILE & MODULAR HOME		C-5	ADAPTIVE COMMERCIAL
	R-1A	LARGE LOT SINGLE FAMILY		R-5	HIGH DENSITY MFC'D HOUSING		I-1	LIGHT INDUSTRIAL
	R-1T	TOWNHOUSE RESIDENTIAL		C-1	OFFICE BUILDING		I-2	HEAVY INDUSTRIAL
	R-1	SINGLE FAMILY RESIDENTIAL		C-2	NEIGHBORHOOD COMMERCIAL		PUD	PLANNED UNIT DEVELOPMENT
	R-2	DUPLEX-FOURPLEX RESIDENTIAL		C-3	GENERAL BUSINESS		P	PUBLIC

AERIAL



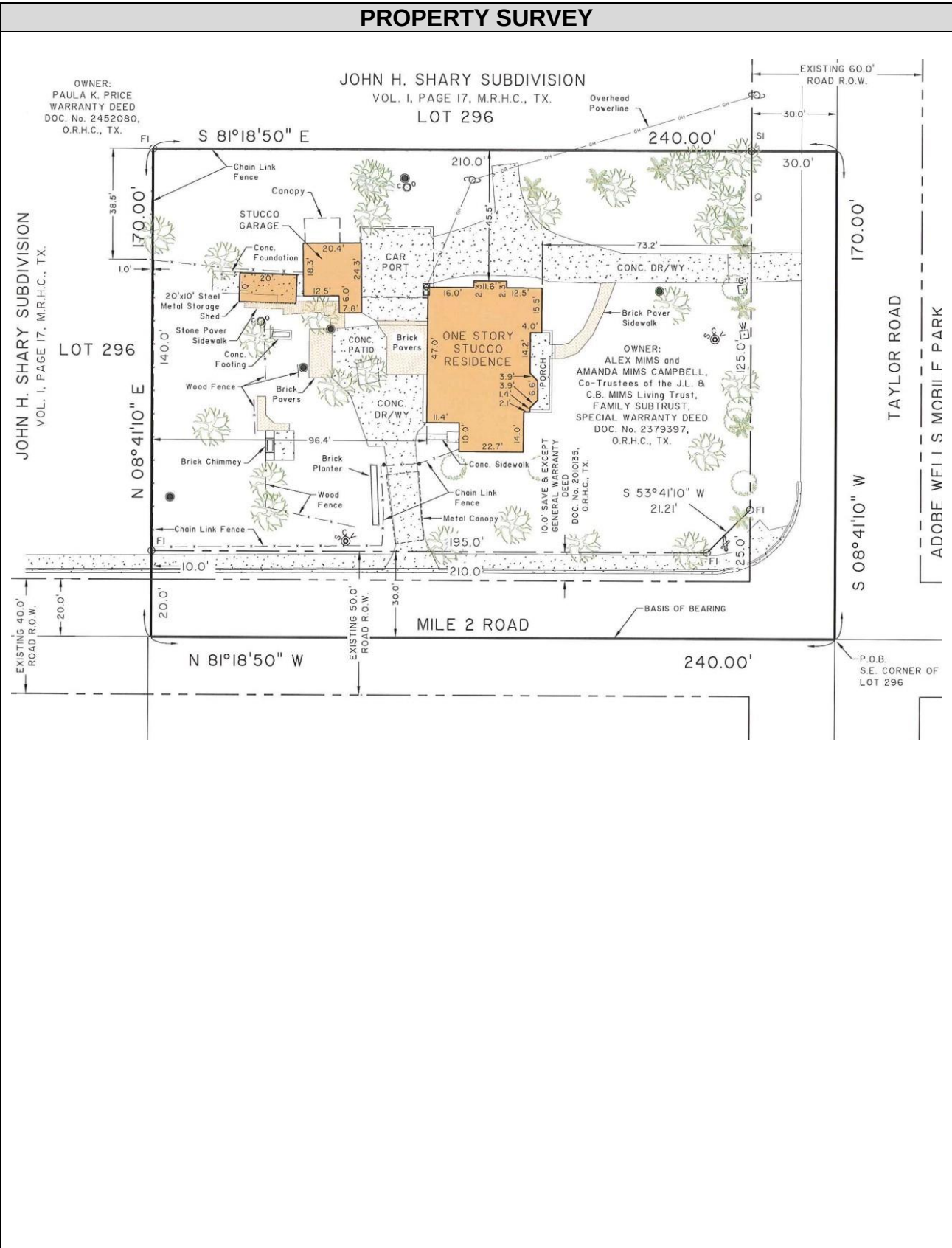


PHOTO OF THE PROPERTY FROM TAYLOR ROAD



PHOTO OF THE PROPERTY FROM MILE 2 ROAD



TUTORING SERVICES FLYER



PALM VALLEY LEARNING ACADEMY

AFTER SCHOOL TUTORING

FOR PREK TO 6TH GRADERS

Now Open!

Unlock Your Child's Potential with Our Tutoring Program!

Program Services:

- Reading
- Math
- Writing
- Study Skills
- STAAR Skills

\$80 off
FIRST MONTH

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palmvalleyacademy@gmail.com

PERMITTED USES FOR THE C-1 DISTRICT

OFFICE BUILDING DISTRICT ("C-1")

PERMITTED USES

- Office building for professional occupations including: executive, administrative, legal accounting, writing, clerical, drafting and real estate
- Medical offices, including clinics, where all activities are conducted within an enclosed building
- An accessory use related to a principal use above
- Parking lots
- On-premise signs
- Additions to existing residences including accessory buildings
- Photographic studies including incidental sale of related merchandise
- In the Original Townsite R-3 uses are permitted.

CONDITIONAL USES

- All R-3 uses except for mobile homes
- Funeral homes
- Banks, credit unions, and savings and loans associations
- Household goods, warehousing or storage in individually rented storage units
- Telephone, radio or tv communication towers
- Hair salon service
- Detached pharmacy buildings
- Antique shop
- Tutoring and/or kindergarten services
- Drive-thru service window business for food establishments
- Mobile food units
- Storage unit facilities

PROHIBITED USES

- Any use not listed above
- Off-premise signs

MAILOUT LIST

PROP_ID	geolD	name	addrDelive	addrCity	addrState	addrZip
790097	P4355-00-000-0018-00	RIVERA RICARDO URZUA				
281585	S2950-00-000-0296-40	RGV VILLA DEVELOPMENT LLC	123 VILLA ST	MISSION	TX	78572
281586	S2950-00-000-0296-45	BUSINESS 83 LLC	305A N SHARY RD	MISSION	TX	78572-2025
498743	S2950-00-000-0286-79	ENRIQUE OLIVAREZ CONSTRUCTION INC	1013 N 23RD ST	MCALLEN	TX	78501-7497
641626	S2950-00-000-0286-81	ENRIQUE OLIVAREZ CONSTRUCTION INC	1013 N 23RD ST	MCALLEN	TX	78501-7497
281492	S2950-00-000-0286-60	MORALES SERGIO G	509 W NOLANA	MCALLEN	TX	78504-3029



CITY OF
MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit for a Drive-Thru Service Window – 7 Brew Coffee in a (C-3) General Business District, being Lot 6, Block 1, North Sharyland Commons Subdivision, located at the corner of Shary Road (FM 494) and Ruby Red Boulevard. Applicant: Citadel Development Adoption of Ordinance #_____ - Cervantes

NATURE OF REQUEST:

Project Timeline:

- October 22, 2025 – Application for Conditional Use Permit (“CUP”) submitted to the City.
- October 28, 2025 – In accordance with State and local law, notice of required public hearings mailed to all property owners within 200 feet of the subject tract.
- November 5, 2025 - Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- November 12, 2025 – Public hearing and consideration of the requested conditional use permit by the City Council.

Summary:

- The site is located at the Southeast corner of N. Shary Road and Ruby Red Boulevard.
- The site will include a drive-thru service window on the north side of the building. Site access will include (3) access points: access one is a shared 24-foot-wide access driveway from Chipotle Mexican Grill; access two is a shared 25-foot-wide access driveway from Panda Express; and access three is off a service road via a 24-foot-wide driveway.
- The orders are taken by employees using iPads while the cars are stacked in the drive-thru lanes, with each lane accommodating up to six vehicles. Payment is taken and drinks are hand-delivered under the canopy. For speed of service, 7-Brew does not encourage a walk-up window for customer vehicles that need to park and walk up due to the size of their vehicles.
- All transactions are handled by the baristas face-to-face and not through a menu board. The site components consist of the main building and canopy, a trash enclosure, and a remote cooler with dry storage clad in building-like materials.
- Pursuant to Section 1.43 (3)(C) of the City of Mission Code of Ordinances, a Drive-Thru Service Window requires the approval of a conditional use permit by the City Council.
- The proposed hours of operation are as follows: 5:30 a.m. to 10:00 p.m., seven days a week.
- The working staff will be 40 to 50 employees on different shifts

- The building is a 541 square foot prefabricated building that is brought to the site, and will arrive in 3 parts that are assembled in a matter of hours.
- Parking: the 541 square foot site requires 4 parking spaces, but exceeds this requirement with 8 spaces provided.
- The Planning Staff has not received any objections to the request from the surrounding property owners. Staff mailed out (19) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

- Staff recommends Approval for Life of Use, subject to:
- Must comply with all City Codes (Building, Fire, Health, etc.),
- Installation of a speed bump at the end of the ordering window,
- Acquisition of a business license before occupancy, and
- CUP is not transferable to others

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A DRIVE-THRU SERVICE WINDOW – 7 BREW COFFEE, BEING LOT 6, BLOCK 1, NORTH SHARYLAND COMMONS SUBDIVISION, LOCATED AT THE CORNER OF SHARY ROAD (FM 494) AND RUBY RED BOULEVARD

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of Wednesday, November 5, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Wednesday, November 12, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBT “A”

Legal Description	Type	Conditions of Approval
Lot 6, Block 1, North Sharyland Commons Subdivision	Drive – Thru Service Window – 7 Brew Coffee	- Life of Use - Must comply with all City Codes (Building, Fire, Health, etc.) - Installation of a speed bump at the end of the ordering window - Acquisition of a business license before occupancy; and - CUP is not transferable to others. - Hours of operation: 5:30a.m. to 10:00p.m., seven days a week

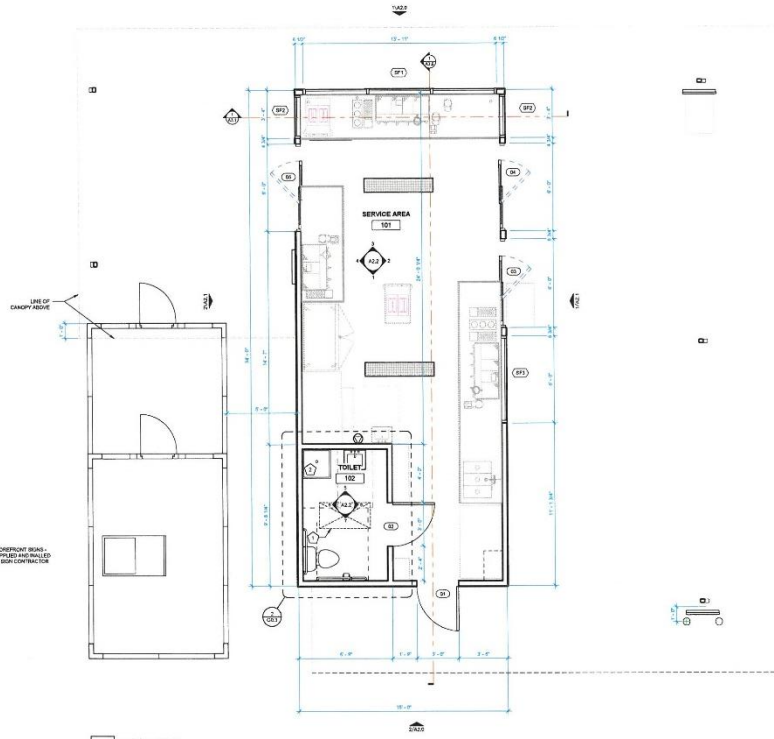
READ, CONSIDERED AND PASSED, this the 12th day of November, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

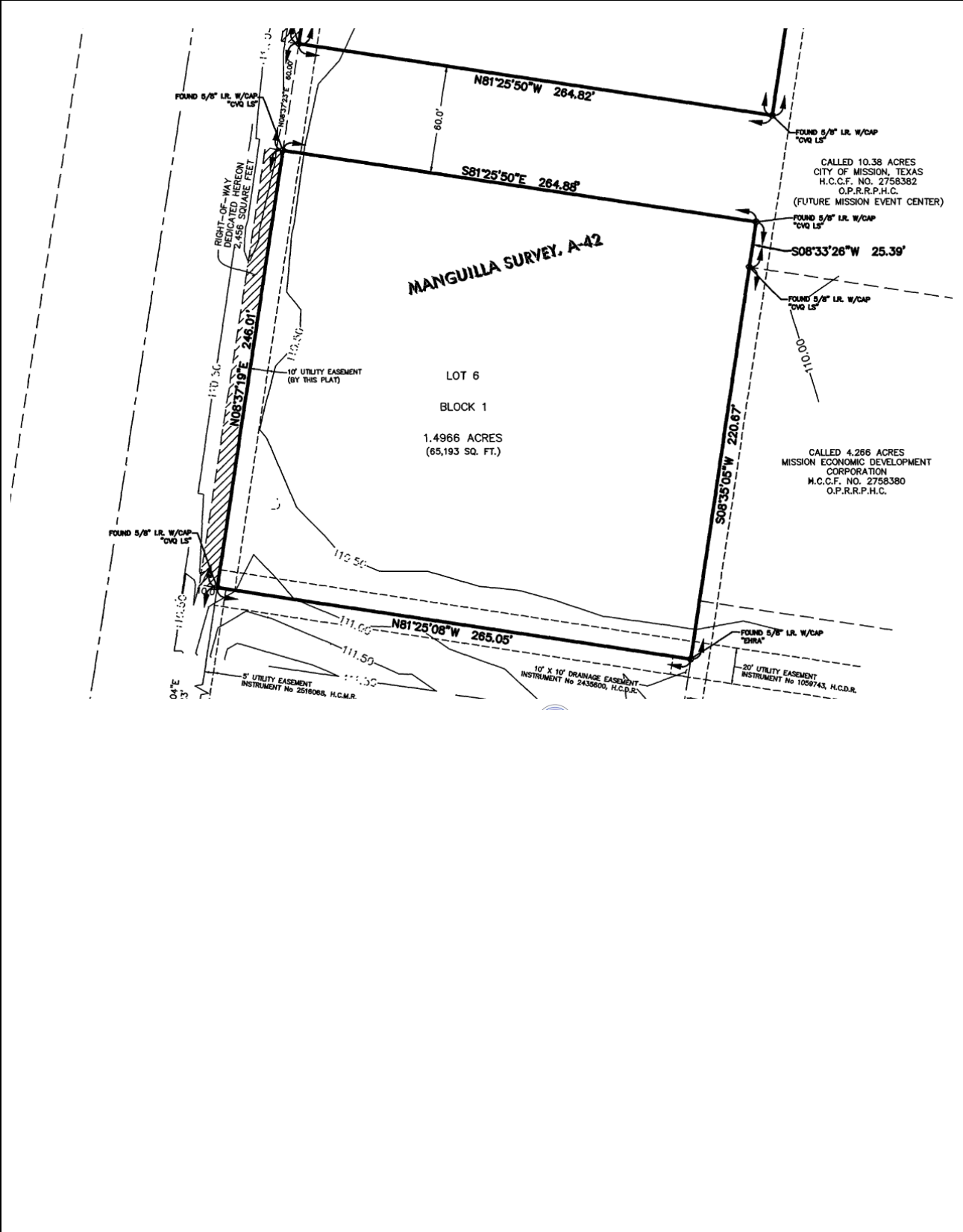
7 BREW COFFEE

[illegible]

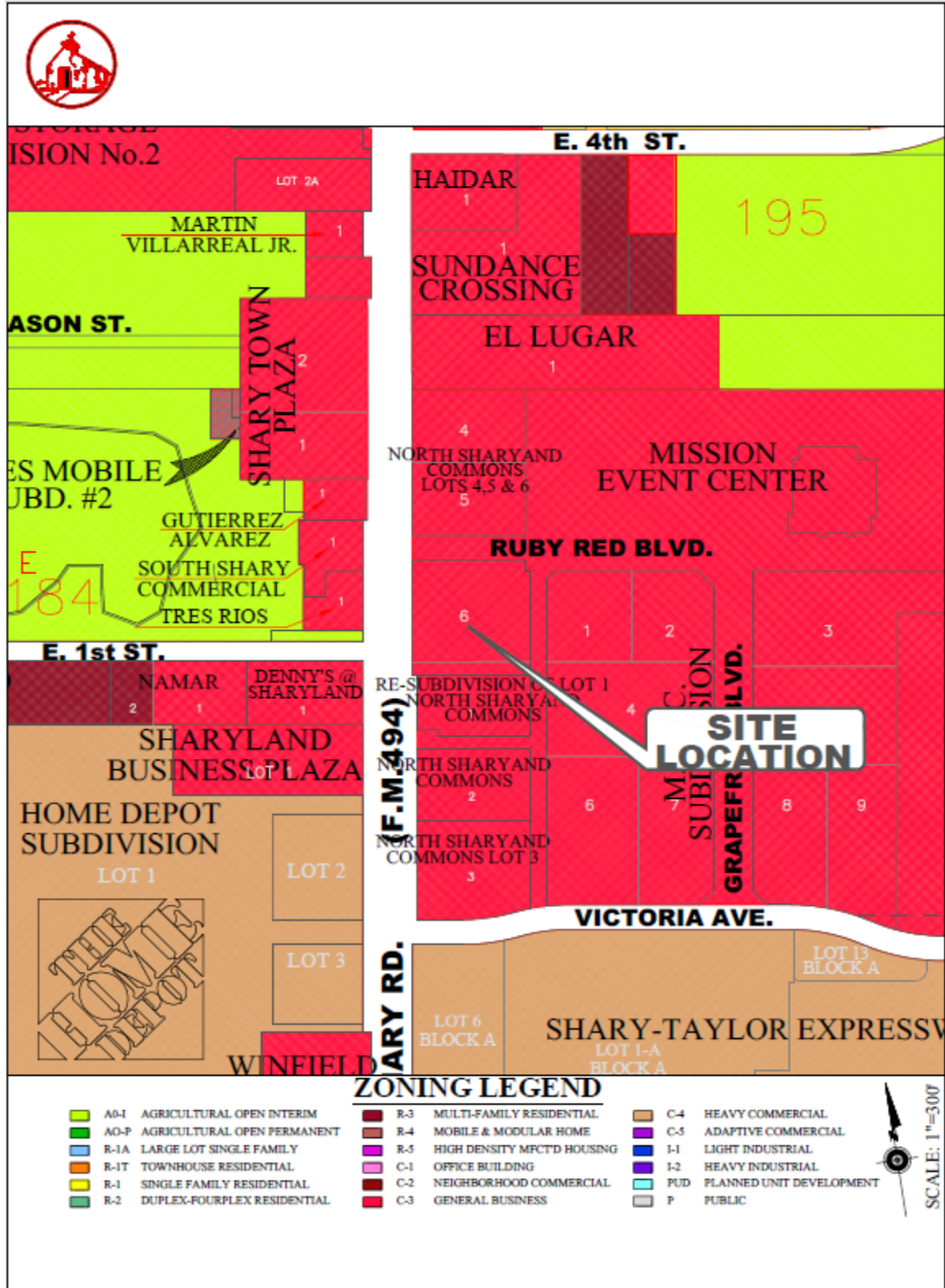
VICINITY MAP



PLAT OF LOT 6, NORTH SHARYLAND COMMONS



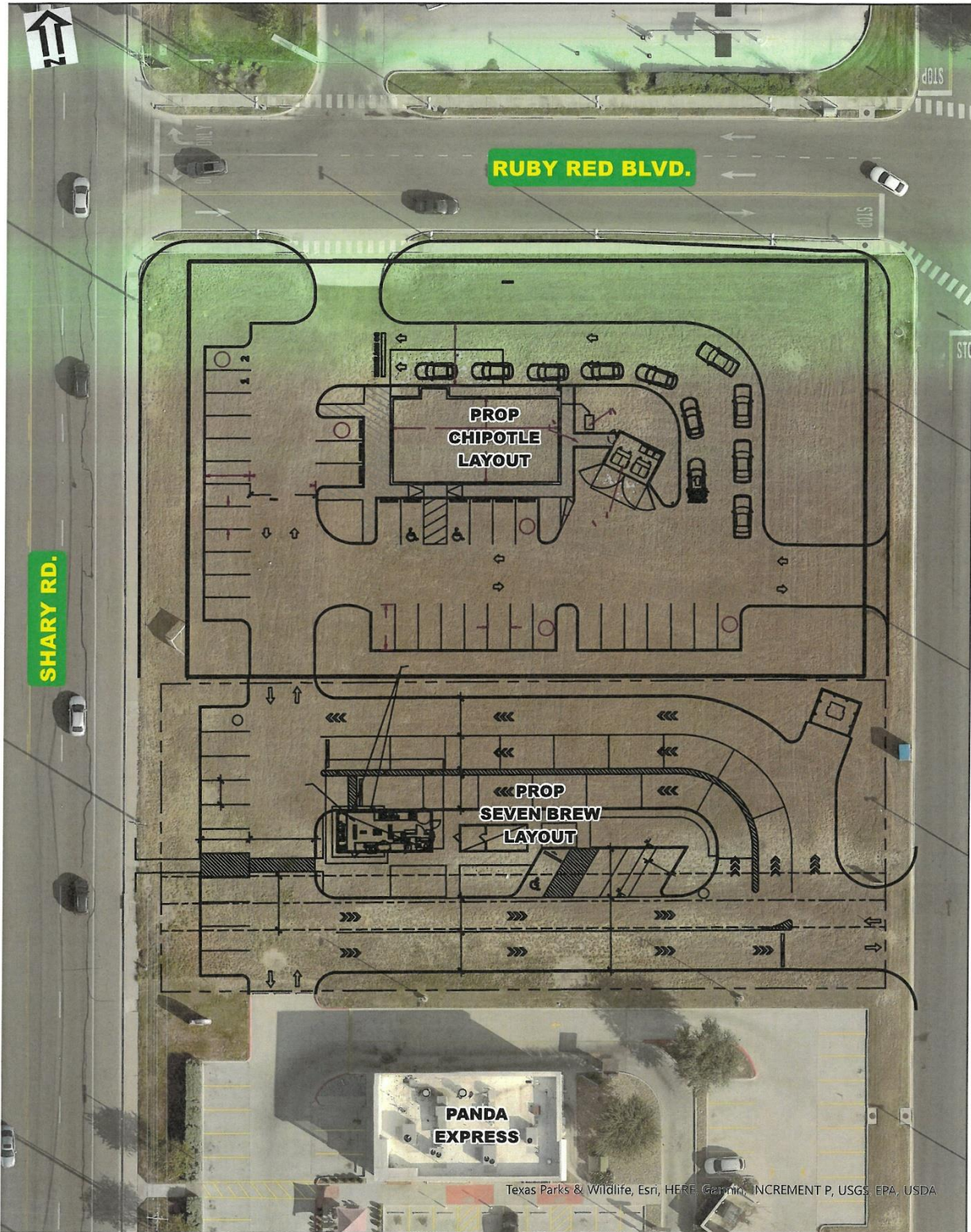
ZONING MAP



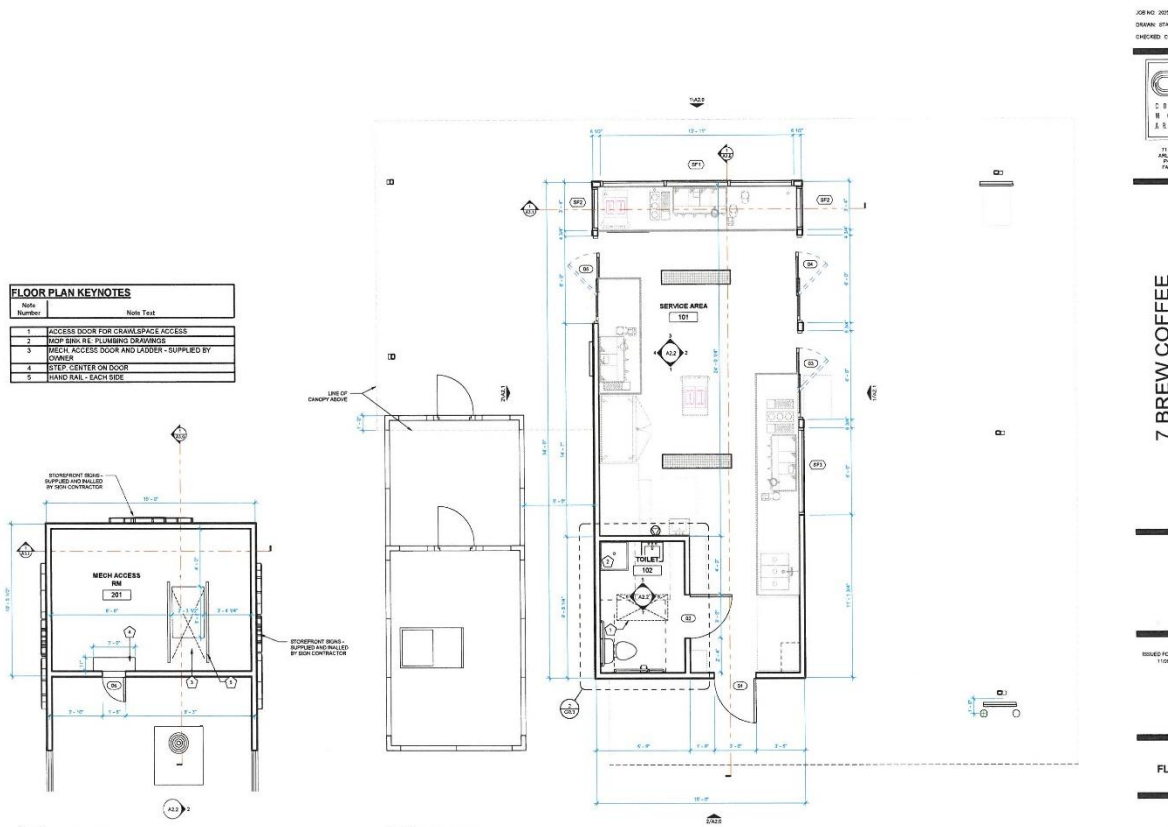
AERIAL PHOTO



SITE PLAN



FLOOR PLAN



MENU

THE 7 ORIGINALS

BLONDIE

VANILLA & CARAMEL BREVE
(270-850 CAL)

BRUNETTE

HAZELNUT & CARAMEL MOCHA
(280-850 CAL)

SMOOTH 7

IRISH CREAM & WHITE CHOCOLATE BREVE
(260-840 CAL)

WHITE CHOCOLATE MOCHA

WHITE CHOCOLATE & MILK CHOCOLATE MOCHA
(280-850 CAL)

CINNAMON ROLL

BROWN SUGAR CINNAMON & WHITE CHOCOLATE BREVE
(300-770 CAL)

GERMAN CHOCOLATE

COCONUT & CARAMEL MOCHA
(280-860 CAL)

SWEET & SALTY

SALTED CARAMEL & WHITE CHOCOLATE BREVE
(260-840 CAL)

ICED, HOT, or CHILLER



» **MAKE IT A TRIPLE 7**
ORIGINALS CAN COME WITH 6 SHOTS FOR AN EXTRA BOOST
(180-980 CAL)

»»» CUSTOMIZE EVERYTHING «««

**SUGAR
FREE**

EXTRA SHOT
(5 CAL)

SWEETNESS
1/4 1/2 REG EXTRA

COLD FOAM

MILK ALTERNATIVES
OAT, ALMOND, OR COCONUT

7 ENERGY

ICED or CHILLER

(10-560 CAL)

A PREMIUM ENERGY DRINK
CREATED BY 7 BREW!

INFUSE WITH ANY FLAVOR!
ORIGINAL OR SUGAR-FREE



**TOP
PICKS**

OCEAN BREEZE™
SUNRISE™

POKIE STICK
NIGHTSHADE

RED BULL
AVAILABLE

7 FIZZ

(0-435 CAL)

SPARKLING WATER INFUSED
WITH ANY FLAVOR!

ADD CREAM OR WHIPPED
CREAM



TEAS & LEMONADES

(0-510 CAL)

SWEET / UNSWEET
GREEN
EARL GREY
PARIS
DECAF
CINNAMON SPICE

THE CLASSIC LEMONADE
FLAVORS OR MAKE
YOUR OWN COMBO!



COLD BREW

(20-90 CAL)

TRY IT WITH OUR
COLD FOAM!



CLASSICS

ICED or HOT

LATTE (120-520 CAL)

MOCHA (200-520 CAL)

BREVE (250-660 CAL)

CARAMEL MACCHIATO (210-850 CAL)

CAPPUCCINO (100-260 CAL)

HOUSE BLEND (10-20 CAL)

CHAI LATTE (160-400 CAL)

MATCHA LATTE (170-390 CAL)

COCOA (250-630 CAL)



SMOOTHIES & SHAKES

(163-1,110 CAL)

STRAWBERRY
PIÑA COLADA
WILDBERRY
MANGO
PEACH
BLUE POM

THE CLASSIC ICECREAM
FLAVORS OR MAKE
YOUR OWN COMBO!



KIDS SIZES AVAILABLE!



ASK ABOUT OUR SECRET MENU!

3,000 calories a day is used for general nutrition advice, but calorie needs vary. Additional nutrition information available upon request. Before placing your order, please inform your server if a person in your party has a food allergy. We reserve the right to make any menu or pricing changes. Stated amounts do not include sales tax, sales tax stated separately on receipt. ©2022 Seven Brew, LLC. All Rights Reserved.

MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
730399	MPJ GROUP LLC	400 W NOLANA AVE STE N2	MCALLEN	TX	78504-3037
716978	MPJ GROUP LLC	400 W NOLANA AVE STE N2	MCALLEN	TX	78504-3037
897382	WEINGARTEN SHARY NORTH JV	500 N BROADWAY STE 201	JERICO	NY	11753
958833	CFT NV DEVELOPMENTS LLC	1683 WALNUT GROVE AVENUE	ROSEMEAD	CA	91770-3711
841644	TRESFUENTES LLC	2704 SAN DIEGO	MISSION	TX	78572-7187
841645	TRESFUENTES LLC	2704 SAN DIEGO	MISSION	TX	78572-7187
841646	TRES ARIES LLC	2807 SONORA ST	MISSION	TX	78572-5959
841647	TORTILLAS ARIES LLC	201 N SHARY RD STE 4	MISSION	TX	78572-9806
1067390	DENNYS INC	203 E MAIN ST	SPARTANBURG	SC	29319-0001
1236071	WEINGARTEN SHARY NORTH JV	500 N BROADWAY STE 201	JERICO	NY	11753
1236070	MDC COASTAL 5 LLC	7400 E ORCHARD ROAD 2605	GREENWOOD VILLAGE	CO	80111
1238512	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
624567	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
1241931	MISSION ECONOMIC DEVELOPMENT CORPORATION	801 N BRYAN RD	MISSION	TX	78572-6506
1241928	MISSION ECONOMIC DEVELOPMENT CORPORATION	801 N BRYAN RD	MISSION	TX	78572-6506
1241925	MISSION ECONOMIC DEVELOPMENT CORPORATION	801 N BRYAN RD	MISSION	TX	78572-6506



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM – Director of Planning

AGENDA ITEM: Conduct a public hearing and consideration of a Conditional Use Permit to install eight (8) Electric Vehicle Charging Stations within a portion of the Target parking lot in a (C-4) Heavy Commercial District, being Lot 3, Block A, Shary-Taylor Expressway Commercial Subdivision, located at 2427 East Expressway 83, Applicant: Lena Strauss, c/o Tesla, Inc. Adoption of Ordinance #_____ - Cervantes

NATURE OF REQUEST:

Project Timeline:

- October 13, 2025 – Application for Conditional Use Permit submitted to the City for processing.
- October 21, 2025 – In accordance with State and local law, notice of required public hearings was mailed to all property owners within 200 feet of the subject tract, and notice of public hearings was published in the Progress Times.
- November 5, 2025 – Public hearing and consideration of a Conditional Use Permit by the Planning and Zoning Commission.
- November 12, 2025 – Public hearing and consideration of a Conditional Use Permit by the City Council.

Summary:

- The subject site is located approximately 1,350' east of Shary Road along the north side of IH2 Frontage Road.
- Per Code of Ordinance, electric vehicle charging stations require the approval of a Conditional Use Permit by the City Council.
- Tesla is proposing to install eight (8) new supercharge stalls within the Target parking lot along IH2 Frontage Road for public use. Access to the charging stations would be off of the IH2 Frontage Road via a 34' driveway.
- The decision to expand the charging infrastructure is driven by several crucial factors that underline the increasing demand for electric vehicle charging services and the necessity to support the growing number of electric vehicles on our roads.
- Days/Hours of Operation: 24 hours a day, seven days a week
- Staff: None, self-operated.
- Parking: It is noted that the parking spaces are held in common for this commercial plaza. There is a total of 595 parking spaces available for this establishment. Tesla will enable all charging spaces to be used for non-EV vehicle parking. There will be no parking signs installed to restrict non-EV use.
- The Planning staff has not received any objections to the request from the surrounding property owners. Staff mailed out (12) legal notices to surrounding property owners.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends approval of the request subject to compliance with the following conditions:

1. Life of the Use with the understanding that the permit could be revoked due to noncompliance.
2. Continued compliance with all City Codes (Building, Fire, Sign codes, etc.).
3. CUP is not transferable to others
4. Hours of operation to be as follows: 24 hours a day, seven days a week

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO INSTALL EIGHT (8) ELECTRIC VEHICLE CHARGING STATIONS WITHIN A PORTION OF THE TARGET PARKING LOT IN A (C-4) HEAVY COMMERCIAL DISTRICT, BEING LOT 3, BLOCK A, SHARY-TAYLOR EXPRESSWAY COMMERCIAL SUBDIVISION, LOCATED AT 2427 EAST EXPRESSWAY 83

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of Wednesday, November 5, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. on Wednesday, November 12, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT "A"

Legal Description	Type	Conditions of Approval
2427 East Expressway 83 Being Lot 3, Block A, Shary-Taylor Expressway Commercial Subdivision	To install Eight (8) Electric Vehicle Charging Stations within a portion of the Target parking lot in a (C-4) Heavy Commercial District	- Life of the Use with the understanding that the permit could be revoked due to noncompliance; - Continued compliance with all City Codes (Building, Fire, Sign codes, etc.); - CUP is not transferable to Others; - Hours of operation to be as follows: 24 hours a day, seven days a week

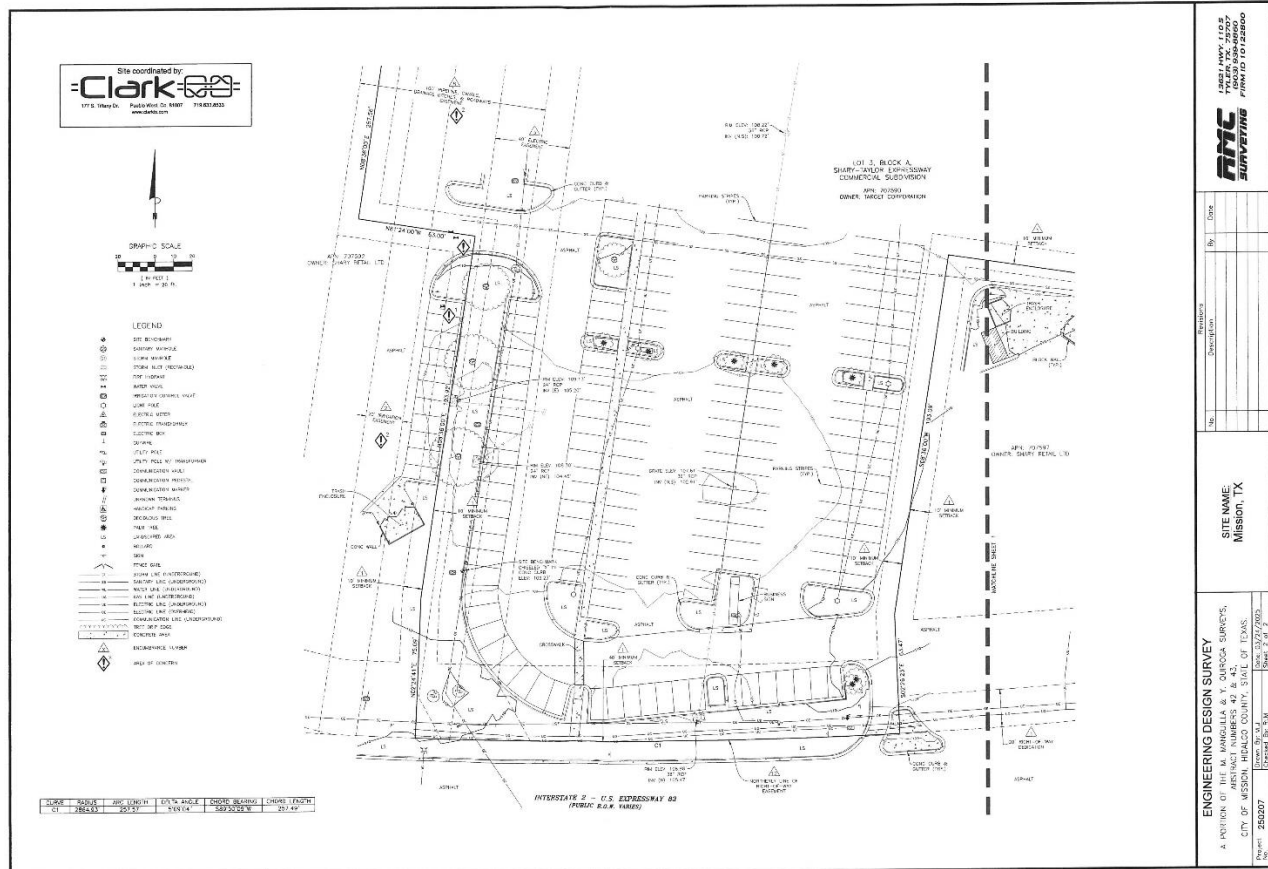
READ, CONSIDERED AND PASSED, this the 12th day of November, 2025.

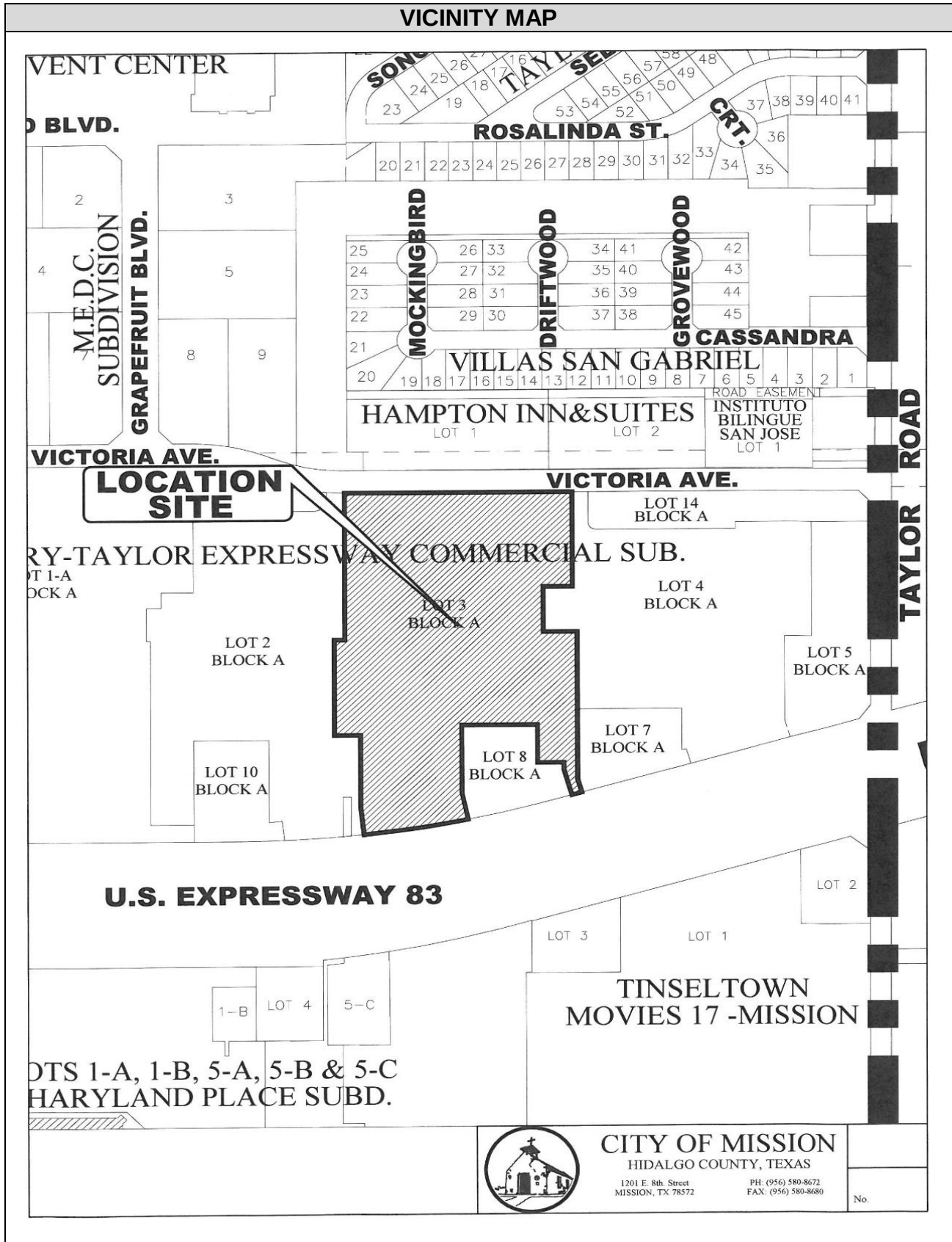
Norie Gonzalez Garza, Mayor

ATTEST:

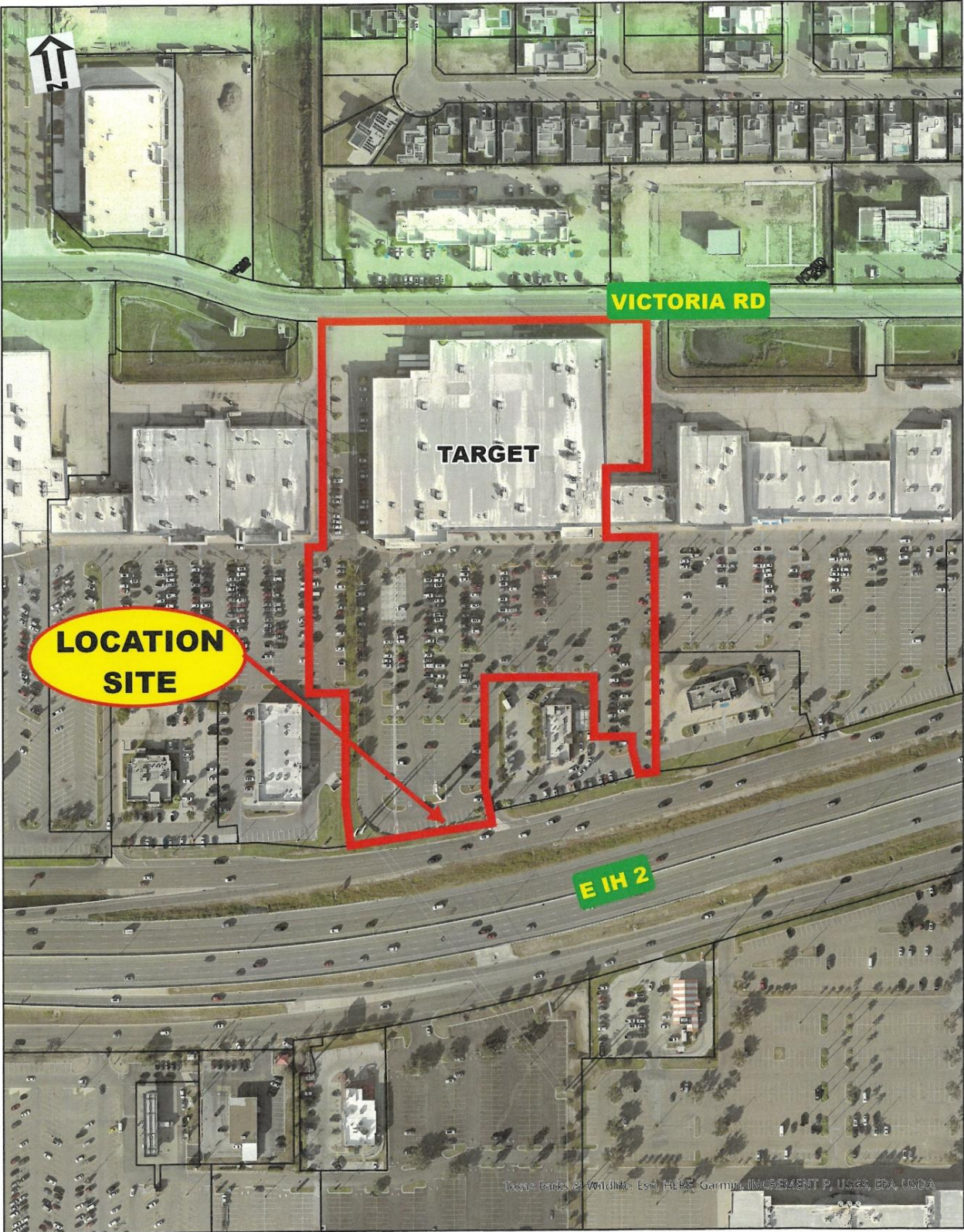
Anna Carrillo, City Secretary

EXHIBIT “A”

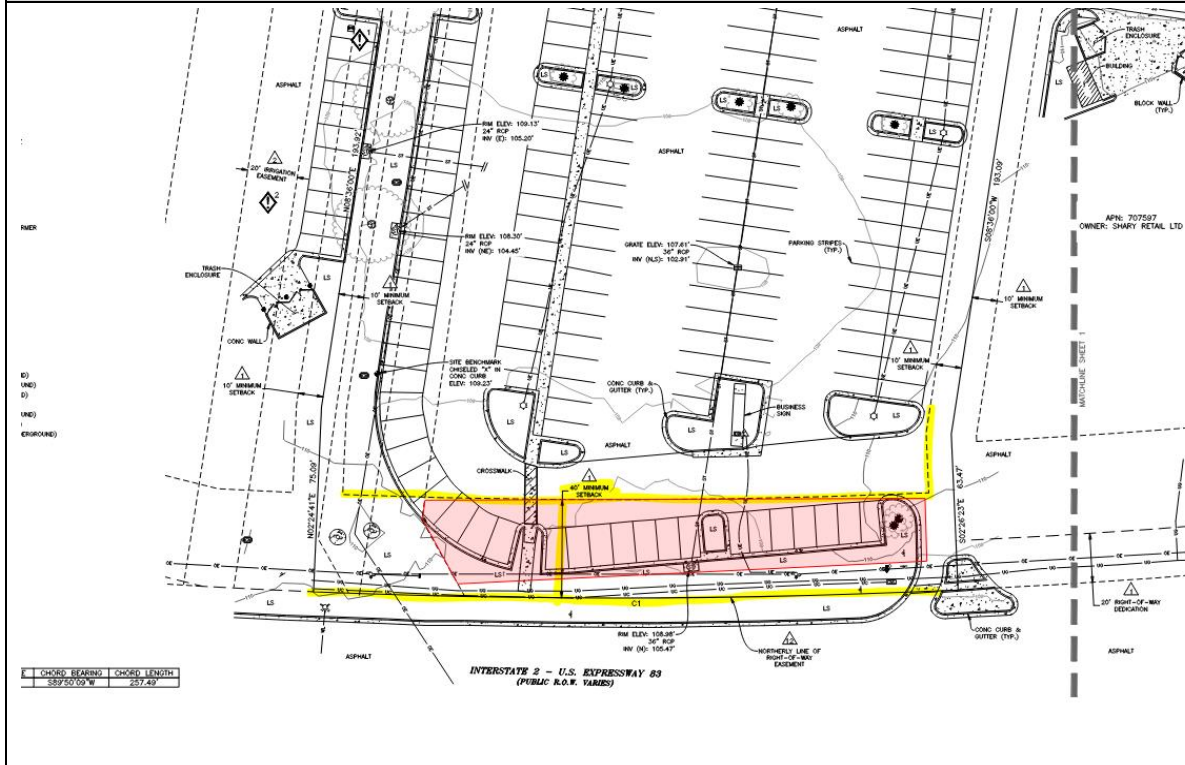




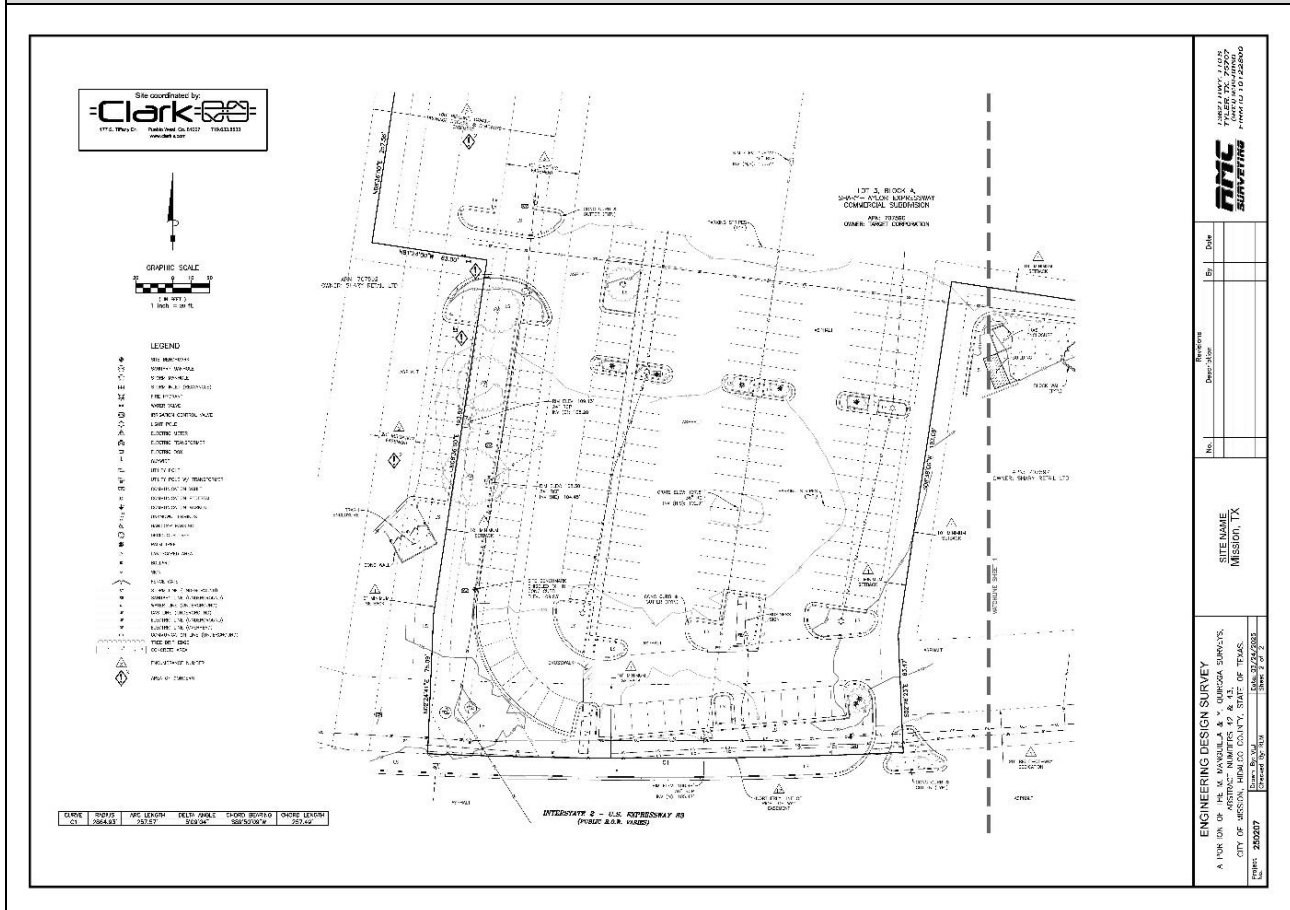
ARIEL MAP



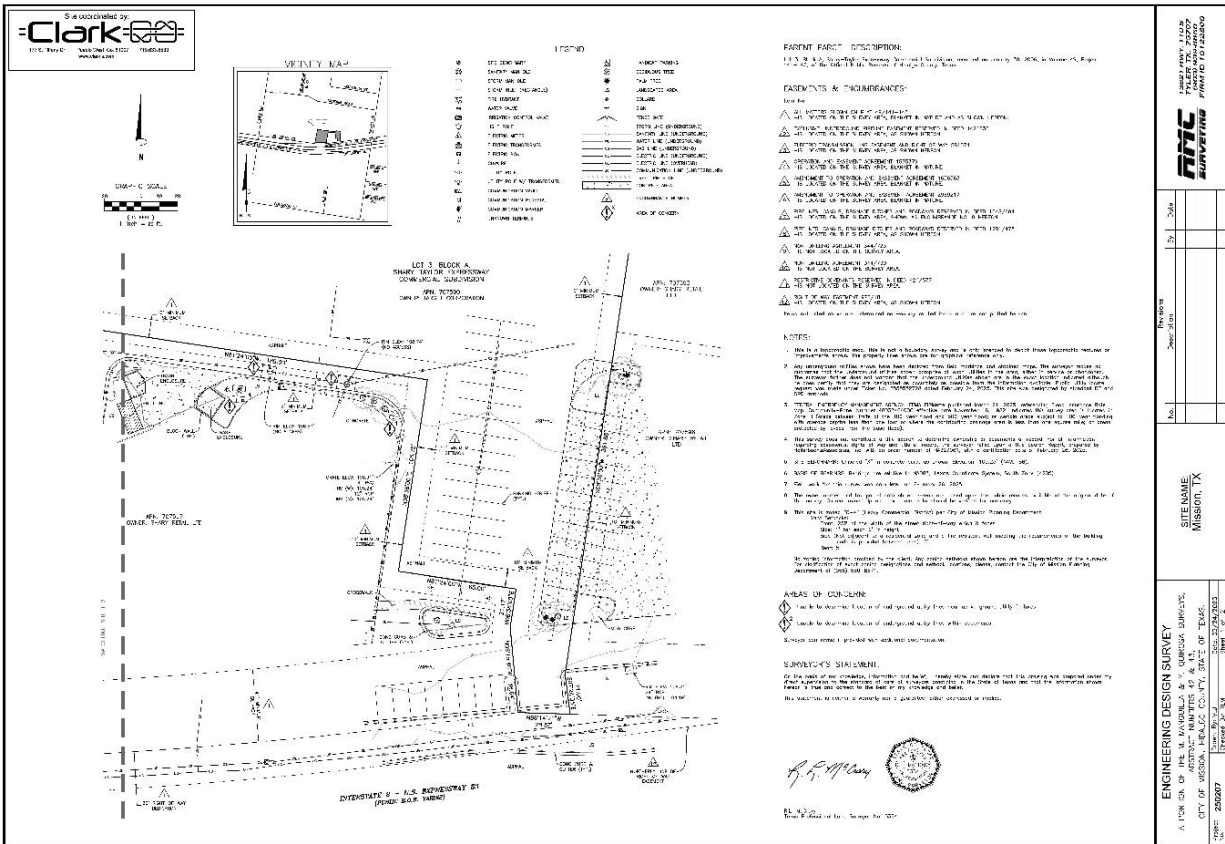
ATTACHMENTS



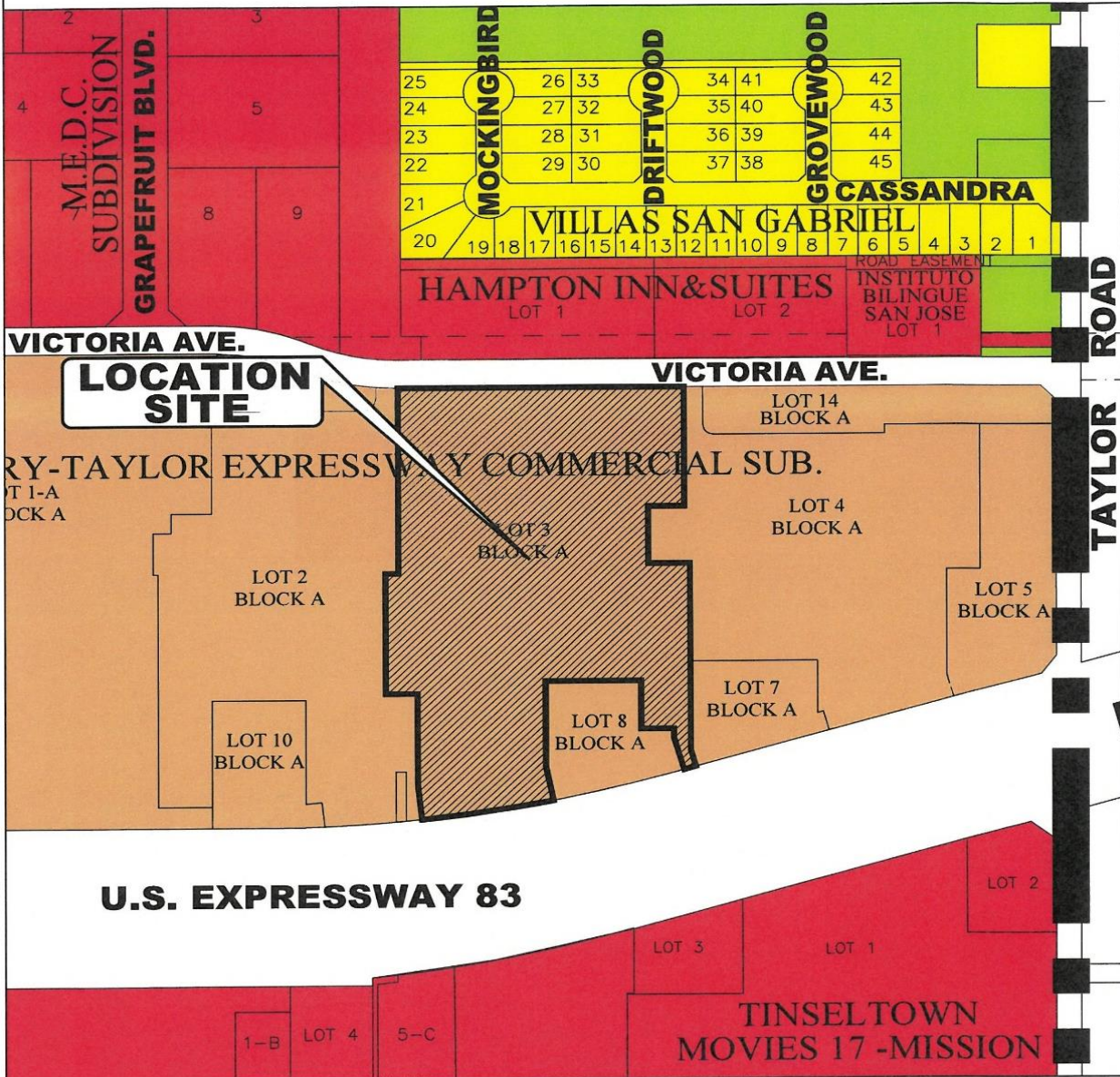
ATTACHMENTS



ATTACHMENTS



ZONING MAP



ZONING LEGEND

A0-I AGRICULTURAL OPEN INTERIM	R-3 MULTI-FAMILY RESIDENTIAL	C-4 HEAVY COMMERCIAL
A0-P AGRICULTURAL OPEN PERMANENT	R-4 MOBILE & MODULAR HOME	C-5 ADAPTIVE COMMERCIAL
R-1A LARGE LOT SINGLE FAMILY	R-5 HIGH DENSITY MFCT'D HOUSING	I-1 LIGHT INDUSTRIAL
R-1T TOWNHOUSE RESIDENTIAL	C-1 OFFICE BUILDING	I-2 HEAVY INDUSTRIAL
R-1 SINGLE FAMILY RESIDENTIAL	C-2 NEIGHBORHOOD COMMERCIAL	PUD PLANNED UNIT DEVELOPMENT
R-2 DUPLEX-FOURPLEX RESIDENTIAL	C-3 GENERAL BUSINESS	P PUBLIC

MAILOUT LIST

PROP_ID	geolD	name	addrDelive	addrCity	addrState	addrZip
707603	S2979-00-00A-0014-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
707592	S2979-00-00A-0002-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
707599	S2979-00-00A-0010-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
707596	S2979-00-00A-0007-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
707593	S2979-00-00A-0004-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
707597	S2979-00-00A-0008-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
707590	S2979-00-00A-0003-00	TARGET CORPORATION	PO BOX 9456	MINNEAPOLIS	MN	55440-9456
707602	S2979-00-00A-0013-00	SHARY RETAIL LTD	12603 SOUTHWEST FWY #166	STAFFORD	TX	77477
20827746	H0952-00-000-0001-00	VICTORIA HEIGHTS LLC	312 W NOLANA LOOP	PHARR	TX	78577-8396
20827747	H0952-00-000-0002-00	RONQUILLO GRANOS & INSUMOS LLC	202 S DRIFTWOOD AVE	MISSION	TX	78572-5067
1241924	M0054-00-000-0000-00	CITY OF MISSION	1201 E 8TH ST	MISSION	TX	78572-5812
1463021	M0054-00-000-009A-00	MISSION ECONOMIC DEVELOPMENT CORPORATION	801 N BRYAN RD	MISSION	TX	78572-6506



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Regular Meeting – October 28, 2025

NATURE OF REQUEST:

See attached minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP7 / AG*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Anna Carrillo, City Secretary
Juan Pablo Terrazas, Co-Interim City Manager
Andy Garcia, Co-Interim City Manager

ABSENT:

Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman

ALSO PRESENT:

Carlos A. Chapa
Elizabeth Oviedo
Ernesto Herren

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
Edgar Gonzalez, Deputy City Engineer
Cesar Torres, Chief of Police
Vidal Roman, Finance Director
Xavier Cervantes, Planning Director
Alex Hernandez, Asst Planning Director
Ruben Hernandez, Media Relations
Aida Lerma, Event Center Director
Noemi Munguia, Human Resources Director
Douglas Williams, Deputy Fire Chief
Michael Elizalde, Dir. Of Grants & Strategic Dev.
Roel Mendiola, Sanitation Director
Brad Bentsen, Parks & Recreation Director
Michael Fernuik, Golf Course Director
Veronica Cedillo, Police Officer
Samuel Monjaras, Police Officer

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:41 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilman Alberto Vela led the invocation and Pledge of Allegiance

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata has one on file for executive session item #2.

PRESENTATIONS

1. Proclamation - Municipal Court Week – Wehrmeister

Mayor Pro Tem Plata moved to approve the Proclamation – Municipal Court Week. Motion was seconded by Councilman Vela and approved unanimously 3-0.

2. Proclamation - Veteran's Day – Tijerina

Mayor Pro Tem Plata moved to approve the Proclamation – Veteran's Day. Motion was seconded by Councilman Vela and approved unanimously 3-0.

3. September 2025 Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Nicholette Ramirez, Accountant, as the Employee of the Month for the month of September. Ms. Ramirez was nominated by Kathia Alaniz, Accountant. She had been working with the City of Mission for nearly a year. Ms. Ramirez stated that she was so grateful for being chosen as the Employee of the Month. When she began this job, she did not have any working experience other than her school knowledge. She was thankful to be part of a great team.

4. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce CEO, presented an update on the operations of the Chamber. She recapped events that happened throughout the month such as: 25th Anniversary Celebration for Postnet, 22nd Anniversary Celebration for Taqueria Oviedo, They also celebrated 79 years of business success with a banquet. Awards and the Chamber's annual report was also presented. Upcoming events were: November 5th – Lunch & Learn, November 6th – Ribbon Cutting Ceremony Clinica Sagrada Corazon, November 19th – Milestone Celebration for Upper Valley Art League's 90th Anniversary, November 19th – Ribbon Cutting Ceremony – Salon Agave, LLC, November 20th – Member Appreciation Breakfast, December 3rd – Lunch & Learn, December 12th – Discover Mission Holiday Market, January 13th & 14th – Annual Health Fair, Jan 30th – Citrus Sip Off, February 11th – Buenas Tardes Luncheon

5. Departmental Reports – Terrazas / A. Garcia

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 3-0.

6. Citizen's Participation on Specific Agenda Items – Garza

None

ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER

City Manager – Halloween Festival on Friday, October 31st from 6:00 pm – 8:30 pm at the Mission Event Center, Veteran's Day Freedom Parade on Saturday, November 8, 2025 at 10:00 a.m., Veteran's Day Appreciation Bar-b-que on Tuesday, November 11, 2025 at the Mission Event Center.

City Council – No Comments

Mayor – No Comments

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

7. Conduct a public hearing and consideration of a rezoning request from Agricultural Open Interim District ("AO-I") to Multi-family Residential District ("R-3"), being a 9.83 acre gross and 9.48 acre net tract of land out of Lot 33, Bell Woods CO'S Subdivision "C", located along the West side Conway Avenue (SH 107) approximately 265 feet North

of Victory Street. Applicant, Luis Alaniz c/o Cabrera Brothers Trucking Co., Adoption of Ordinance #_____ - Cervantes

The applicant was requesting to rezone the subject property from Agricultural Open Interim District (“AO-I”) to Multi-family Residential District (“R-3”) for a multifamily residential development. The tract of land had 9.48 acres in net area and measured 256 feet along Conway Avenue and had a depth of 1,239.61 feet. The surrounding zones were outside the city limits to the North, General Business District (C-3) to the East, Agricultural Open Interim District (AO-I) to the South and Duplex-Fourplex Residential to the West. The surrounding land used included agricultural land, a single-family home and an irrigation canal to the South, Tramuc Transport to the East, Cheer Strike and IHOP to the South and agricultural land to the west. The subject property was vacant. The Future Land Use Map showed the West two thirds of the property designated for low density residential uses. The East one third of the property was designated General Commercial. Even though the requested rezoning of the West two thirds of the property was not in line with the comprehensive plan, staff felt that the area was in transition to multi-family residential uses. Notices were mailed to 6 surrounding property owners. Planning staff received no phone calls in opposition to the rezoning.

Staff and Co-Interim City Managers recommended approval.

Mr. Xavier Cervantes, Director of Planning, advised City Council that the applicant had withdrawn this request.

No action taken.

8. Conduct a public hearing and consideration of a Conditional Use Permit for the Manufacturing & Packaging of Water and Ice – Royal Water, in a property zoned General Business (C-3) District, being all of Units “M”, “N”, “O”, “P”, and “Q”, Bryan Point Business Condominiums Subdivision, located at 1352 E. 1st Street, Suite M. Applicant: Royal Water LLC, Adoption of Ordinance #5730 – Cervantes

The subject site was located along the South side of 1st Street approximately 200 feet East of Bryan Road. Per the Code of Ordinances an industrial use in a property zoned General Business District required approval of a Conditional Use Permit by the City Council. This business had been in operation without a business license since August, 2025. The applicant used city water, purifies it by using certain filtration devices and consequently puts the purified water in 5-gallon containers. The applicant then delivers the containers to certain businesses and homes throughout the area. No purified water was sold from the suite. A meeting took place with the City Fire Marshall on October 6, 2025. He reported no objections contingent on the addition of a second emergency exit to the South of the suite. The hours of operation were as follows: Monday thru Friday from 8:00 a.m. to 5 p.m.; Staff: 3 employees; Parking: There were a total of 185 parking spaces in the commercial plaza that are shared among the businesses. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (24) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: Permit for one (1) year to continue to assess this business. Compliance with all City Codes (Building, Fire, Health, etc.); CUP was not transferable to others. Must comply with the noise

ordinance. Hours of operation: Monday thru Friday from 8:00 a.m. to 5 p.m. No water to be sold from the suite.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit for the Manufacturing & Packaging of Water and Ice – Royal Water, in a property zoned General Business (C-3) District, being all of Units “M”, “N”, “O”, “P”, and “Q”, Bryan Point Business Condominiums Subdivision, located at 1352 E. 1st Street, Suite M. Applicant: Royal Water LLC, Adoption of Ordinance #5730. Motion was seconded by Councilman Vela and approved unanimously 3-0.

ORDINANCE NO. 5730

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE MANUFACTURING & PACKAGING OF WATER AND ICE – ROYAL WATER IN A PROPERTY ZONED (C-3) GENERAL BUSINESS DISTRICT, BEING ALL OF UNITS “M”, “N”, “O”, “P”, AND “Q”, BRYAN POINT BUSINESS CONDOMINIUMS SUBDIVISION, LOCATED AT 1352 E. 1ST STREET, STE. M

9. Conduct a public hearing and consideration of a Conditional Use Permit Renewal for a Drive-Thru Service Window – Taqueria Oviedo in a (C-3) General Business District, being Lot 2, Aziz No. 2 Subdivision, located at 608 W. Griffin Parkway. Applicant: Elizabeth Oviedo, Adoption of Ordinance #5731 - Cervantes

The site was located along the North side of Griffin Parkway, approximately 360 feet East of Holland Road. Per Code of Ordinance, Drive-Thru Service Windows required the approval of a Conditional Use Permit by the City Council. There was an existing 24' x 38' drive-thru service window and a 4' x 8' LED menu board. The taqueria had been in business since 2015 at the above location, serving authentic Rio Bravo Tacos and more. Access to the site would be provided off of West Griffin Parkway through an existing 26' driveways. The proposed days and hours of operation were Monday – Sunday from 11:00 am to 12:00 am; Staff: 8 employees; Parking: the parking was held in common for this commercial plaza and had a total of 60 parking spaces that were shared with other businesses. The last conditional use permit approved for this drive-thru service window for this location was on November 12, 2024 for a period of 1 year. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (21) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: Life of the Use with the understanding that the permit could be revoked due to noncompliance. Continued compliance with all City Codes (Building, Fire, Health, Sign codes, etc.) Hours of operation were Monday – Sunday from 11:00 am to 12:00 am; CUP not be transferable to others

Mayor Garza asked if there were any comments for or against the request.

There were no comments

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal for a Drive-Thru Service Window – Taqueria Oviedo in a (C-3) General Business District, being Lot 2, Aziz No. 2 Subdivision, located at 608 W. Griffin Parkway. Applicant: Elizabeth Oviedo, Adoption of Ordinance #5731. Motion was seconded by Councilman Vela and approved unanimously 3-0.

ORDINANCE NO. 5731

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A
CONDITIONAL USE PERMIT RENEWAL FOR A DRIVE-THRU SERVICE WINDOW –
TAQUERIA OVIEDO IN A (C-3) GENERAL BUSINESS DISTRICT, BEING LOT 2, AZIZ NO. 2
SUBDIVISION, LOCATED AT 608 W. GRIFFIN PARKWAY

10. Conduct a public hearing and reconsideration of a Conditional Use Permit Renewal for the Sale & On-Site Consumption of Alcoholic Beverages – The Ice House, LLC in a property zoned General Business (C-3) District, being the South 109.5 feet of Lot 2, Block 137, Mission Original Townsite Subdivision and all of Lot 52, John H. Shary Industrial Subdivision, located at 815 N. Francisco Avenue. Applicant: Lane Rangel, Adoption of Ordinance #_____ - Cervantes

The subject site was located at the Northwest corner of Francisco Avenue and E. 8th Street. Per the Code of Ordinances a bar, cocktail lounges and taverns required the approval of a Conditional Use Permit by the City Council. This business had been in operation since 1960 but during the renewal of the conditional use permit, the City Council placed a condition of no live music outdoors at any time. This was done during the April 14, 2025 meeting. The applicant had submitted a petition signed by 228 citizens in support of bringing back outdoor music at the venue. Four (4) of the petitioners were property owners within the 200-foot notification area (18.69%). For the last two years there have been three (3) abandoned vehicle, one loud noise, one incident, and one theft report. The hours of operation were as follows: Monday thru Saturday from 10:00 a.m. to 12 a.m. and Sundays from 12:00p.m. to 12:00 a.m.; Staff: 3 employees; Parking: Due to the total of 164 proposed chairs, a total of 55 parking spaces were required. There were a total of 12 off-street parking spaces at the site. Since this property was located within the Mission's Central Business District, it was exempt from parking requirements for the existing structure. Such uses required that no alcoholic beverages be sold within 300' of a residence, church, public schools, private school or public hospital. There was a residential subdivision within 300 feet, therefore, a waiver of the separation requirement would need to be approved. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (24) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: Permit for one (1) year to continue to assess this business. Continued compliance with all City Codes (Building, Fire, Health, etc.). Waiver of the 300' separation requirement from the residential homes. Continued compliance with TABC requirements. CUP was not transferable to others. Must have security cameras inside and outside with a minimum 30-day retention. Must comply with the noise ordinance. Maximum occupancy for the inside area to be 60 people with tables and chairs, 130 people with chairs and 182 people if standing. For the outside area the maximum occupancy to be 166 people with tables and chairs, 357 people with chairs only and 464 people

standing only. Hours of operation: Monday thru Saturday from 10:00 a.m. to 12 a.m. and Sundays from 12 p.m. to 12:00 a.m.; Live music allowed outside

Mr. Cervantes asked if this item could be tabled and seen at the next meeting with all of council present. He stated that public notices would be sent out again to advise that the item would be reviewed in November.

Mayor Garza agreed to table the item to be reviewed at the next council meeting when a full council would be present.

Mayor Pro Tem Plata moved to table this item. Motion was seconded by Councilman Vela and approved unanimously, 3-0.

11. Conduct a public hearing and consideration of a Conditional Use Permit Renewal for the Sale & On-site Consumption of Alcoholic Beverages – El Itacate Restaurant in a (C-3) General Commercial District, being Lot 2, Shary Town Plaza Subdivision, located at 301 N. Shary Road, Suite 240, Applicant: Las Pupusas Del Itacate, LLC, c/o Claudia Bajos, Adoption of Ordinance #5732 – Cervantes

The subject site was located approximately 450' north of 1st Street along the west side of Shary Road. Per Code of Ordinance, the Sale & On-site Consumption of Alcoholic Beverages required the approval of a Conditional Use Permit by the City Council. The applicant was leasing a 4,004 square foot suite within a commercial plaza for a Mexican Restaurant. She had been in operation at this location since February of this year. She would like to continue to offer alcohol with her meals. Therefore, the need to renew her conditional use permit. Access to the site was via two 30' driveways off Shary Road. The proposed days and hours of operation were Monday–Sunday from 7:00 am to 12:00 am, Staff: 15 employees in different shifts; Parking: In reviewing the floor plan, there is a total of 113 seating spaces proposed, which require 38 parking spaces (113 seats/1 space for every 3 seats – 37.6 parking spaces). It is noted that the parking is held in common. There are 143 existing parking spaces available and are shared with the other businesses within the commercial plaza. Sale of Alcohol: The restaurant included a 'bar' component. Section 1.56(3)(a) of the Zoning Code requires a minimum separation of 300' from the property line of any church, school, publicly owned property, or residence. There were no land uses within the above radius, measured door-to-door for churches or hospitals, or measured lot line to lot line for schools. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (15) legal notices to surrounding property owners. Staff asked PD for any reports of this location regarding alcohol. As of this date, no incidents have been reported. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: Two Years with the understanding that the permit could be revoked due to noncompliance. Continued compliance with all City Codes (Building, Fire, Health, Sign codes, etc.). CUP was not transferable to others. Hours of operation to be as followed: Monday – Sunday from 7:00 am to 12:00 am.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal for the Sale & On-site Consumption of Alcoholic Beverages – El Itacate Restaurant in a (C-3) General Commercial District, being Lot 2, Shary Town Plaza Subdivision, located at 301 N. Shary Road, Suite 240, Applicant: Las Pupusas Del Itacate, LLC, c/o Claudia Bajos, Adoption of Ordinance #5733. Motion was seconded by Councilman Vela and approved unanimously 3-0.

ORDINANCE NO. 5732

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A
CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES –EL ITACATE RESTAURANT IN A (C-3) GENERAL BUSINESS
DISTRICT, BEING LOT 2, SHARY TOWN PLAZA SUBDIVISION, LOCATED AT 301 N.
SHARY ROAD, SUITE 240

12. Conduct a public hearing and consideration of a Conditional Use Permit Renewal to allow a Home Occupation – We Care Family Daycare in a (R-1) Single Family Residential District, being the West ½ of Lots 1 & 2, Block 103, Mission Original Townsite Subdivision, located at 311 W. Leo Najo Street, Apts. A, B, C, Applicant: Jose de la Garza, Adoption of Ordinance #5733 – Cervantes

The subject site was located at the Southeast corner of Cummings and Leo Najo Street. Per Code of Ordinance, a daycare center in a residential zone required the approval of a Conditional Use Permit by the City Council. The applicant had been running the daycare at this location since October 2018. The applicant had a total of 25 children ranging from infants to 12-year-old at different times. The last conditional use permit for this home occupation at this location was approved on October 10, 2022 for a period of 3 years. Staff noted that this would be the applicants 4th renewal. Since the applicant does not reside at this location, he needed to comply with Section 1.56(1)(g) of the Zoning Code which stated: The Planning and Zoning Commission may, under extenuating or special circumstances unique to the home occupation, recommend waiver of this provision on a temporary or permanent basis to the City Council who shall have, the ultimate authority on the matter. Subsections 1.56-1(a), (d), and/or (f), stated that a minimum of 90 percent of the property owners within 200' mailout radius shall provide written support for the proposed home occupation since the applicant has a daycare center. The proposed days and hours of operation were Monday–Friday from 7:00 am to 6:00 pm, and Saturday from 7:00 am to 2:00 pm; Staff: 5 employees; Parking: Being a triplex, 6 parking spaces can be used for the daycare operation. Parking had not been an issue since most of the children are dropped off or picked up by the applicant. The applicant was the owner of the apartments. Since the applicant had obtained 90% of the signatures and had complied with all the requirements, staff did not object to renewing the conditional use permit.

The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (18) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 4-year re-evaluation to continue to assess this home occupation. Continued compliance with all City Codes (Building, Fire, Health, Sign codes, etc.). Must comply with DHS Certification. CUP

was not transferable to others. Hours of operation to be as followed: Monday – Friday from 7:00 am to 6:00 pm, and Saturday from 7:00 am to 2:00 pm

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal to allow a Home Occupation – We Care Family Daycare in a (R-1) Single Family Residential District, being the West ½ of Lots 1 & 2, Block 103, Mission Original Townsite Subdivision, located at 311 W. Leo Najo Street, Apts. A, B, C, Applicant: Jose de la Garza, Adoption of Ordinance #5733. Motion was seconded by Councilman Vela and approved unanimously 3-0.

ORDINANCE NO. 5733

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL TO ALLOW A HOME OCCUPATION – WE CARE FAMILY DAYCARE IN A (R-1) SINGLE FAMILY DISTRICT, BEING THE WEST ½ OF LOTS 1 & 2, BLOCK 103, MISSION ORIGINAL TOWNSITE SUBDIVISION, LOCATED AT 311 W. LEO NAJO STREET, APARTMENTS A, B, C

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

13. Approval of Minutes – Carrillo

Regular Meeting – October 14, 2025

14. Acknowledge Receipt of Minutes – Terrazas / A. Garcia

Shary Golf Course – September 11, 2025

Speer Memorial Library Board – May 27, 2025

Accommodations Review Board – June 25, 2025

Zoning Board of Adjustments – June 25, August 27, 2025

Planning and Zoning Commission – September 3, September 17, 2025

15. Approval of Resolution #2006 to deny the statement of intent filed by Texas Gas Service Company to increase rates – Elizalde

On June 30, 2025, Texas Gas Service Company (TGS or Company) filed a Statement of Intent to Increase Rates application with each of the cities in their Central-Gulf, West North, and Rio Grande Valley service areas. In the filing, the Company asserted that it is entitled to a \$41.1 million increase or a 9.83% increase over current adjusted revenues, excluding gas costs.

In June, the Cities Served by Texas Gas Service Company engaged the services of consultants to review the filing. The consultants identified numerous unreasonable expenses and proposed significant reductions to the Company's request. Accordingly, TGS Cities' attorney recommends

that all TGS Cities members adopt the Resolution denying the rate change. Once the Resolution is adopted, TGS will have 30 days to appeal the decision to the Railroad Commission where the appeal will be consolidated with TGS' filing for the environs and those cities that have relinquished their jurisdiction currently pending at the Railroad Commission.

Under the law, cities with original jurisdiction over this matter have 125 days from the initial filing to take final action on the application. By the agreement of the parties, this deadline was suspended until November 17, 2025. As such, all cities with original jurisdiction will need to adopt the resolution no later than November 17.

RESOLUTION NO. 2006

A RESOLUTION OF THE CITY OF MISSION, TEXAS FINDING THAT TEXAS GAS SERVICE COMPANY'S, A DIVISION OF ONE GAS, INC., STATEMENT OF INTENT TO INCREASE RATES FILING WITHIN THE CITY SHOULD BE DENIED; FINDING THAT THE CITY'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

16. Authorization to award bid RFB 26-003-10-08 Construction of Restrooms at Shary Municipal Golf Course to Jax Construction in the amount of \$103,266.00 - M. Fernuik

The City of Mission had accepted and opened 17 bid responses for construction of restrooms at Shary Municipal Golf Course. Staff recommended awarding to Jax Construction who was the lowest responsible bidder meeting all specifications in the amount of \$103,266.00. The City would be reimbursed at 100% for the amount of construction via the reimbursement agreement with the MEDC. A corresponding budget amendment will be introduced at midyear.

17. Authorization to solicit proposals for qualifications for On-Call Engineering Services for Geotechnical and Material Testing Services – Gonzalez

Staff was seeking authorization to solicit proposals for qualifications for On-Call Geotechnical and Material Testing Services. Engineer shall furnish all technical and professional services including, labor, material, equipment, transportation, supervision and expertise to fully and adequately perform services. In accordance with Section 2254 of the Government Code of the State of Texas, the City shall select on the basis of demonstrated competence and qualifications to perform the services throughout the term of the contract.

18. Authorization to Solicit for Bids for the purchase of Ready-Mix Concrete Services for the Public Works Department – Gonzalez

The City of Mission was in contract with 57 Concrete (Bid No. 24-042-10-30) from May 15, 2025, through November 14, 2025. Staff was seeking authorization to solicit bids for the purchase of Ready-Mix Concrete Services.

Staff was seeking authorization to solicit bids for the purchase of Ready-Mix Concrete Services for Public Works. Ready Mix Concrete would be used for daily operations to include the repair and construction of sidewalks, curb, gutters, inlets, manholes and special projects located throughout various locations within the City of Mission.

19. Authorization to purchase twenty-eight (28) bulletproof vests for police officers, from Galls, LLC (Buyboard #773-25), totaling \$26,773.56 with \$13,386.78 reimbursable from the U.S. Department of Justice. – Torres

The Mission Police Department was seeking authorization to purchase (28) twenty-eight bulletproof vests for police officers. The total purchase amount is \$26,773.56 This purchase would be made from Galls, LLC (Buyboard #773-25). This grant would reimburse 50% of the purchase, totaling \$13,386.78, through the U.S. Department of Justice Bulletproof Vests Grant (FY 2024). . A corresponding budget amendment would be introduced at midyear.

20. Approval of Resolution No. 2007 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the City of Mission's Veterans Day Parade on November 8, 2025 – Torres

The agreement was required by the Texas Department of Transportation for the closure of eastbound lanes on U.S. Business 83 from Holland avenue to Stewart Road, Conway Avenue from Tom Landry to 8th street, and Bryan road (F.M. 396) from Elm Street to Matamoros street for the purpose of the City of Mission Veterans Day Parade. The Mission Police Department would be responsible for securing the route and safety of all participants, and rerouting all traveling vehicular traffic through other local roads and state right of ways (FM 396 & SH 107) as feasible for public safety. The City of Mission Veterans Day Parade was scheduled for Saturday, November 8, 2025.

RESOLUTION NO. 2007

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF EASTBOUND LANES ON U.S. BUSINESS 83 FROM HOLLAND AVENUE TO STEWART ROAD, CONWAY AVENUE FROM TOM LANDRY TO 8TH STREET, AND BRYAN ROAD (FM 396) FROM ELM STREET TO MATAMOROS STREET ONLY FOR THE PURPOSE OF THE CITY OF MISSION VETERANS DAY PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE

21. Authorization to award bid RFB 26-002-10-07 Purchase of Oils and Lubricants to Arnold Oil Company – Mendiola

The City of Mission had accepted and opened seven (7) bid responses for the Purchase of Oils and Lubricants to be used for City Vehicles and Special Equipment. Staff recommended awarding of bid to: Arnold Oil Company who was the lowest responsive and responsible bidder meeting all specifications. The term of the contract as for one (1) year with two (2) One-Year Renewals.

22. Authorization to accept grant award for the FY25 Local Community Grant Program from the Wal-Mart Foundation in the amount of \$2,500 with no match requirement – Elizalde

The City was requesting authorization to accept a grant award for the FY25 Local Community Grant Program from the Wal-Mart Foundation. The grant funds would be used to support city department community initiatives through the Mission Fire Department and Health Department. The grant would allow the acquisition of supplies and equipment needed for community events initiatives. The total grant request was \$2,500 with no match requirement. A corresponding budget amendment would be introduced at midyear.

23. Approval of Resolution #2008 authorization to declare five hundred fourteen (514) chairs as surplus property from the Mission Event Center – A. Lerma

Staff respectfully requested authorization from the City Council to declare five hundred fourteen (514) chairs currently located at the Mission Event Center (MEC) as surplus property. The chairs identified for surplus had reached the end of their useful life due to extensive wear and tear incurred through normal, high-volume usage during events over the past seven (7) years. A recent inventory assessment determined that these chairs exhibit significant damage and no longer met the needs of the Event Center's quality standards for client satisfaction and professional presentation.

RESOLUTION NO. 2008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY TO FURTHER A PUBLIC PURPOSE; AND ESTABLISHING AN EFFECTIVE DATE

24. Approval of Ordinance # 5734 amending Ordinance #5714 adopting three (3) additional personnel to the Classified Position of Firefighter for the Mission Fire Department – Munguia

On September 9, 2025, the Mission Fire Department requested and established 57 positions for the Classified position of Firefighter by the Adoption of Ordinance #5714 for FY 2025-26. The Department is requesting three (3) additional positions for the Firefighter position. These positions will be beneficial to the department and will assist in reducing overtime.

ORDINANCE NO. 5734

AN ORDINANCE AMENDING ORDINANCE #5714 ADOPTING THREE (3) ADDITIONAL PERSONNEL TO THE CLASSIFIED POSITION OF FIREFIGHTER FOR THE MISSION FIRE DEPARTMENT

25. Authorization to approve 100% Fee Waiver Application for South Texas Music & Cultural Arts Foundation – A. Lerma

South Texas Music & Cultural Arts Foundation would collaborate with the Texas Conjunto Showdown to produce an event at the Mission Event Center on March 12 & 13, 2026. The Fee Waiver Application was to request the use of the Mission Event Center at no cost for this music and cultural celebration. This event was for students from the entire Rio Grande Valley and would provide instruction through workshops and competitions. Saturday would be dedicated to community performances, vendors, food trucks and activities for all to enjoy. The Texas Conjunto Showdown would promote local culture, music and create opportunities for students to grow their talents.

South Texas Music & Cultural Arts Foundation would raise the funds required for the production and educational costs of this event. Any positive revenue would be used for scholarships, student instruments and future educational/non-profit events. The MEC rental fee requesting to be waived was a total of \$12,950.00.

26. Authorization to purchase uniforms for new and current personnel from NAFECO, Inc. via Buy Board Contract #773-25 for FY 2025 – 2026 for a total cost of \$60,000.65 – Silva

The Mission Fire Department was seeking authorization to purchase uniforms for daily operations for current and new personnel from NAFECO, Inc. via Buy Board Contract #773-25 for FY 2025 – 2026.

Annual purchases would exceed the \$25,000 threshold with a total cost of \$60,000.65 requiring City Council Approval.

27. Authorization to enter into a Memorandum of Understanding with Region One Education Center relating to the GROW RGV, Tree Canopy Project – Bentsen

Mission Parks and Recreation Department was requesting authorization to enter a Memorandum of Understanding with Region One Education Center for the purpose of achieving the various goals and objectives relating to the GROW RGV, Tree Canopy Project. This agreement would be effective from November 1, 2025, to December 31, 2027.

Mayor Pro Tem Plata moved to approve all consent agenda items 13 thru 27 as presented. Motion was seconded by Councilman Vela and approved unanimously 3-0.

APPROVALS AND AUTHORIZATIONS

28. Consideration and possible action to adopt Resolution #2009 establishing a Native Plants Ad Hoc Committee – Cervantes

While doing some research staff came across a program that the City of Lewisville, Texas had in place that could be of interest to the City Council. In Lewisville they had the Roots for Wings Program that encouraged residential gardening choices that support natural and sustainable landscaping. The purpose of the program was to reduce irrigation and mowing requirements in the community. The first step was that interested residential property owners were asked to attend a 4-hour workshop. The second step was to establish the garden. The third step was to apply for the designation and submit photos. After the initial application review was approved by the program manager, a site inspection was scheduled. If the site inspection passed, the city provided a yard sign. The program manager then notified the Code Enforcement Department that the property was exempt from weedy lot notices. In Lewisville the property owners must renew their certificate every three (3) years. No ordinances were amended to establish the Roots for Wings Program in Lewisville. The committee made up of experts in the field would be needed to review the applications.

RESOLUTION NO. 2009

A RESOLUTION OF THE CITY COUNCIL OF MISSION, TEXAS, ESTABLISHING A NATIVE PLANTS COMMITTEE, APPOINTING MEMBERS, ASSIGNING DUTIES AND PROVIDING AN EFFECTIVE DATE

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to adopt Resolution #2009 establishing a Native Plants Ad Hoc Committee. Motion was seconded by Councilman Vela and approved unanimously 3-0.

29. Authorize Mayor to execute an Advance Funding Agreement between the City of Mission and the Mission Economic Development Corporation related to the construction of infrastructure improvements for a property owned by MEDC and located at 1407 East Expressway 83, Mission, Texas – T. Garcia

Staff was requesting the approval of an Advance Funding Agreement between the City of Mission and the Mission Economic Development Corporation (MEDC) related to the construction of infrastructure improvements needed for a property owned by MEDC, a 5+ acre-

tract located at 1407 East Expressway 83, Mission. The improvements consisted of water lines, sanitary sewer lines, and drainage infrastructure on the property, in an amount not to exceed \$237,000 to be paid in advance. These improvements were crucial to making the property marketable and enhancing its development potential. The MEDC Board approved the Advance Funding Agreement on October 15, 2025. A corresponding budget amendment will be introduced at midyear.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to Authorize Mayor to execute an Advance Funding Agreement between the City of Mission and the Mission Economic Development Corporation related to the construction of infrastructure improvements for a property owned by MEDC and located at 1407 East Expressway 83, Mission, Texas. Motion was seconded by Councilman Vela and approved unanimously 3-0.

30. Authorization to Award Bid RFB 25-711-09-24 Rehabilitation of La Cuchilla Drainage Project, GLO CDBG-DR Grant No. 23-152-003-E070 to P&C Oil Field Service, LLC in the amount of \$479,508.25 for the Public Works Department – Gonzalez

The City of Mission had accepted and opened eleven (11) bid responses for Rehabilitation of La Cuchilla Drainage Project, GLO CDBG-DR Grant NO. 23-152-003-E070. Staff recommended awarding bid to P&C Oil Field Service, LLC who was the lowest responsive and responsible bidder meeting all specifications, with a bid of \$479,508.25. BID# 25-711-09-24.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to Award Bid RFB 25-711-09-24 Rehabilitation of La Cuchilla Drainage Project, GLO CDBG-DR Grant No. 23-152-003-E070 to P&C Oil Field Service, LLC in the amount of \$479,508.25 for the Public Works Department. Motion was seconded by Councilman Vela and approved unanimously 3-0.

31. Authorization to Extend Bank Depository Services Contract with Texas National Bank Related to RFP 21-441-09-15– Roman

The City's current Bank Depository Services contract with Texas National Bank was set to expire on November 27, 2025. The City had recently solicited proposals for new banking services and was in the process of evaluating submissions.

As evaluations were still underway and will be presented to City Council for consideration at the scheduled meeting on November 12, 2025, staff recommended extending the existing contract with Texas National Bank for an additional three (3) months beyond the expiration date.

City staff had met with representatives from Texas National Bank, who had expressed their willingness to continue services under the current terms. Upon Council approval, a formal letter would be sent to the bank confirming the extension, with no changes to service levels or banking fees.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved Extend Bank Depository Services Contract with Texas National Bank Related to RFP 21-441-09-15. Motion was seconded by Councilman Vela and approved unanimously 3-0.

32. Approval of Resolution # 2010 of the City Council of the City of Mission, Texas, Supporting an Educational Campaign Regarding Proposition 4 to amend the Texas

Constitution to dedicate a portion of revenue derived from State Sales and Use Taxes to the Texas Water Fund – Terrazas

During the 89th Legislative Session, the Texas Legislature passed a proposed constitutional amendment—Proposition 4—that would dedicate a portion (up to one billion dollars) of state sales and use tax revenue annually for up to 20 years to the Texas Water Fund. Approval of Proposition 4 would not create new taxes or fees, but instead dedicate existing surplus revenue to strengthen critical water and drainage infrastructure across the state, following a model similar to transportation funding initiatives. Funds administered by the Texas Water Development Board would be available to Texas cities, including the City of Mission, to support long-term investments in water, wastewater, and flood resilience infrastructure.

The City Council hereby expressed its strong support for the educational campaign regarding Proposition 4, which was on the ballot for the November 4, 2025 election. The Council encouraged all Mission residents to review the proposed constitutional amendment, consider its benefits to the region and the state, and participate in the upcoming election. Early Voting locations are at Bannworth Gym and Parks and Recreation Center from 7 a.m. to 7 p.m. until Friday, October 31, 2025 and 7 a.m. to 7 p.m. on election day.

Staff and Co-Interim City Managers recommended approval.

Mayor Pro Tem Plata moved to approve Resolution # 2010 of the City Council of the City of Mission, Texas, Supporting an Educational Campaign Regarding Proposition 4 to amend the Texas Constitution to dedicate a portion of revenue derived from State Sales and Use Taxes to the Texas Water Fund. Motion was seconded by Councilman Vela and approved unanimously 3-0.

RESOLUTION NO. 2010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
SUPPORTING AN EDUCATIONAL CAMPAIGN REGARDING PROPOSITION 4 TO AMEND
THE TEXAS CONSTITUTION TO DEDICATE A PORTION OF REVENUE DERIVED FROM
STATE SALES AND USE TAXES TO THE TEXAS WATER FUND

UNFINISHED BUSINESS

None

At 5:26 p.m., Mayor Pro Tem Plata motioned to move into Executive Session. Motion was seconded by Councilman Vela and approved unanimously 3-0.

EXECUTIVE SESSION

At 5:31 p.m., Mayor Pro Tem Plata motioned to reconvene. Motion was seconded by Councilman Vela and approved unanimously 3-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney),
Section 551.072 (Real Property) related to Cimarron

No Action

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) regarding Approval of Resolution No. 2011 determining a public necessity and granting authorization to exercise the use of eminent domain authority to acquire certain real property, giving notice of an official determination to acquire said property described generally as Parcel 27, a 2,087 square feet or 0.048 of one acre tract of land, situated in lot 19-1, West addition to Sharyland Subdivision, in the City of Mission, Texas, and being out of a 0.55 of one acre tract of land, remainder of a 19.57 acre tract of land, as recorded in volume 1, page 56, of the Official Records, Hidalgo County, Texas, for the construction or improvement from Business IH-2 to Military Road (Parkway Loop) of Inspiration/Military Parkway Project

RESOLUTION NO. 2011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING USE OF THE POWER OF EMINENT DOMAIN TO ACQUIRE PROPERTY DESCRIBED AS BEING A 2,087 SQUARE FEET OR 0.048 OF ONE ACRE TRACT OF LAND, SITUATED IN LOT 19-1, WEST ADDITION TO SHARYLAND SUBDIVISION, AS RECORDED IN VOLUME 1, PAGE 56, OF THE MAP RECORDS, HIDALGO COUNTY, TEXAS, AND BEING OUT OF A 0.55 OF ONE ACRE TRACT OF LAND, REMAINDER OF A 19.57 ACRE TRACT OF LAND, CONVEYED TO RICHARD H. BOWYER AND JOHN H. BOWYER, JR., DBA BOWYER INVESTMENTS, BY "WARRANTY DEED WITH VENDOR'S LIEN", SEPTEMBER 10, 1998 AND RECORDED ON SEPTEMBER 25, 1998, AS DESCRIBED DOCUMENT NUMBER 712554, OF THE OFFICIAL RECORDS, HIDALGO COUNTY, TEXAS, SAID 2,087 SQUARE FEET OR 0.048 OF ONE ACRE TRACT OF LAND FOR THE CONSTRUCTION OR IMPROVEMENT FROM BUSINESS IH-2 TO MILITARY ROAD (PARKWAY LOOP) EAST TO FM1016

RECONVENE

The City Council will reconvene in open session to take any actions if necessary, on any item(s) discussed in closed session

ADJOURNMENT

At 5:32 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 3-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Juan Pablo "JP" Terrazas / Andy Garcia – Assistant City Managers
AGENDA ITEM: Acknowledge Receipt of Minutes – Terrazas / A. Garcia
Mission Civil Service Commission – September 26, 2025
Citizen's Advisory Committee – September 24, 2025
Mission Redevelopment Authority – August 26, 2025
Mission Tax Increment Reinvestment Zone – August 26, 2025
Mission Economic Development Corporation – September 17, 2025
Mission Economic Development Authority – August 21, 2025
Mission Education Development Council – August 21, 2025

NATURE OF REQUEST:

See attached minutes.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP7 / AG*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**MINUTES FOR THE
MISSION CIVIL SERVICE COMMISSION
September 26, 2025**

Commission-Present
Polo Garza-Chairman-A
Memo Delgadillo-Vice Chair
Robert Pena-Member

Staff Present
Jesse Lerma Jr-CS Director
Noemi Munguia-HR Director
Mike Silva-Fire Chief
Rey Perez-Asst Police Chief

Call to Order

Mr. Memo Delgadillo called the meeting to order at 8:30 a.m.

Roll Call

Mr. Garza excused

Pledge of Allegiance

Mr. Delgadillo led the Pledge of Allegiance

Approval of Minutes-September 15, 2025

Mr. Lerma submitted the minutes for review. After a brief discussion, Mr. Pena made a motion to approve the minutes as submitted. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department CPL's Promotional Examination Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that they had conducted the exam on September 18, 2025. They had twenty (20) participants and sixteen (16) passed. Mr. Lerma advised them that we had two (2) openings and once we approved the scores the promotion would be done immediately. After a brief discussion, Mr. Pena made a motion to approve the scores and to create an eligibility list pending verification of continuity of service on one participant. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Approval of Mission Police Department Entry Level Scores and the Creation of a New Eligibility List

Mr. Lerma advised the Commission that they had conducted the exam on September 25, 2025. He advised them that sixty-one (61) individuals participated and fifty-four (54) passed. He advised them that there were 18 participants that were certified peace officers and that Chief Torres and his staff would proceed to the agility exam in the next two weekends then proceed with filling up the positions as soon as possible. After a brief review, Mr. Pena made a motion to approve the scores and to create a new eligibility as requested. Mr. Delgadillo seconded the motion. Motion was approved unanimously.

Pending Business

Mr. Lerma advised them of the upcoming Mission Fire Department LT's exam set for October 9, 2025

Adjourn

Meeting was adjourned at 8:45 a.m.

CITIZEN'S ADVISORY COMMITTEE
September 24, 2025
Regular Meeting

Members Present

Lorenzo Garza-Chairman
 Emigdio Villanueva, Jr.-Vice Chairman
 Roxanne Méndez
 Zoreida Lopez
 Marsha Terry
 Clarisa Y. Ríos
 Ruben Davila Lozano

Members Absent

Monika Rosales-
 Flores

Staff Present

Michael J. Elizalde
 Esther G. Rivera
 Monica Gonzalez
 Martha Lopez

Call Public Hearing to Order and Establish Quorum

The meeting was called to order by Chairman Garza at 5:30 p.m. Roll was taken by Ms. Rivera, who reported that seven members were present. With a quorum established, the meeting proceeded as scheduled.

Citizens Participation

Chairman Garza invited any citizens present to address the Board regarding items on the agenda or other concerns. No citizens were in attendance, and no public comments were received. Chairman Garza then proceeded to the next agenda item.

Discussion and Recommendation to Approve Minutes for Public Hearing/Regular Meeting held on August 26, 2025

Chairman Garza asked the members if they had reviewed the minutes of the Public Hearing/Regular Meeting held on August 26, 2025. Following a brief discussion, Chairman Garza requested a motion for approval. Ms. Mendez moved to approve the minutes as presented, and Vice Chairman Villanueva seconded the motion. The motion carried unanimously (7-0).

Discussion and Recommendation to Award Multiple Bids for Housing Assistance Program HAP Phase 24-1

Mr. Elizalde informed the committee that a total of \$80,000 has been allocated for the Housing Assistance Rehabilitation Program to be administered this year. He explained that two homes will be assisted under the program, located at 214 N. Slabaugh Avenue and 315 Alma Avenue. Mr. Elizalde reported that one bid was received for both projects, with the bid for 214 N. Slabaugh Avenue totaling \$38,750 and the bid for 315 Alma Avenue totaling \$39,250. He noted that both bids came in under budget and requested committee approval to award the contract to A-One Insulation, LLC. After a brief discussion, Chairman Garza called for a motion. Vice Chairman Villanueva moved for approval, and Ms. Mendez seconded the motion. The motion carried unanimously (7-0).

Other Business:**A. Progress Report: CDBG-August**

Ms. Rivera presented the August unofficial progress reports for CDBG expenditures to date, covering agencies, housing, and administration. She reported that most agencies have expended more than 90 percent of their allocations; however, the Children's Advocacy Center will be de-obligate its remaining funds for the year in the amount of \$7,074.70. Ms. Rivera also provided an update on Affordable Homes, which had expended 32% of its allocation as of August. She explained that staff contacted the agency and learned that it is in the process of closing on two additional homes. Mr. Elizalde informed the committee that Affordable Homes has requested a 30-day extension to complete its expenditures. After discussion, the committee recommended approving the request as a one-time extension. Mr. Elizalde further advised that if Affordable Homes does not expend the funds by October 31, the funds will be de-obligated.

Ms. Rivera continued with the meeting, noting that the Parks and Recreation Department has submitted an invoice for \$200,000, which will exhaust the remaining funds for their project. She added that the Public Works Department is awaiting a contractor adjustment in order to finalize the last invoice and fully expend its funds. Ms. Rivera then provided an update on the next Public Works project, the Spikes Storm Sewer Improvement, reporting that the department has received an invoice and anticipates all funds will be exhausted by the end of the month. Ms. Rivera reported on the Sanitary Improvements Project, noting that the department has received an invoice for \$61,750, bringing the project to approximately 40 percent of funds expended. She added that the department is still awaiting completion of the remaining manholes in order to fully exhaust the remaining funds. Lastly, Ms. Rivera reported that the two rehabilitation projects will be reprogrammed for the upcoming year. After a brief discussion, Chairman Garza requested a motion to approve the CDBG August progress report as presented. Vice Chairman Villanueva moved for approval, Ms. Terry seconded the motion, and the motion carried unanimously (4–3).

B. Progress Report: CDBG-CV August

Ms. Rivera presented the August unofficial progress reports for CDBG-CV expenditures to date, noting that Affordable Homes is at 96% as of August and is expected to fully expend its funds by the end of next month. She also reported that the Fire Department has submitted its final invoice and has fully exhausted its allocated funds. Following a brief discussion, Chairman Garza requested a motion to approve the CDBG-CV August progress report as presented. Ms. Mendez moved for approval, Ms. Lopez seconded the motion, and the motion carried unanimously (7-0)

Citizen's Advisory Committee Members/Director's Comments:

A. Chairman's Comments

Chairman Garza inquired about park and public works operations and requested the contact information for the respective departments.

B. Committee Member's Comments

Ms. Mendez invited the committee to participate in the upcoming bulky item day event, encouraging anyone with large items to dispose of them during the event, which will take place on Saturday. Vice Chairman Villanueva inquired about ongoing development within the city, while Mr. Lozano asked for an update on the development of the golf course and its anticipated completion date. Ms. Terry shared that she recently began participating in the City of Mission Leadership class and expressed her excitement to be part of the program.

C. Director's Comments

Mr. Elizalde introduced his staff to the committee, and each staff member took a moment to introduce themselves. He thanked Chairman Garza for representing the committee at the recent groundbreaking ceremony for the Trail Connectivity Project. Mr. Elizalde also announced that Mr. Cardenas will be stepping down from his position on the advisory committee. He noted that there will be an open position and encouraged members to refer anyone who may be interested in joining the committee to apply to the City Secretary's Office.

Adjourn

Chairman Garza inquired if there were any additional items for discussion. Hearing none, he requested a motion to adjourn the meeting. Ms. Mendez moved to adjourn, and Ms. Lopez seconded the motion. The motion carried unanimously (7–0), and the meeting was adjourned at 6:07 p.m.

Lorenzo Garza, Chairman

**Mission Redevelopment Authority
Board of Directors Meeting
August 26, 2025**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, August 26, 2025, at 12:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Andrew C. Riddle
Dennis Burleson

All the above were present, except Vice Chair Albert X. Chapa and Secretary Aissa I. Garza. Participating in the Zoom teleconference was Armando Sandoval. Participating in person were J.P. Terrazas, Abel Bocanegra, Joe Salazar, Damien D. Tijerina, Ruben James de Jesus, Romeo Barrera, Orlando Navarro, Andy Garcia, Councilwoman Marissa Gerlach, Mayor Norie Gonzalez Garza, Stephanie Mendiola, Judy Vega, and Executive Director Teclo J. Garcia.

1. Call Meeting to Order at 12:05 PM.

Chairman Martin Garza opened the meeting with a welcome to all and recognized and thanked Mayor Norie Gonzalez Garza and Councilwoman Marissa Gerlach for joining the meeting.

2. Citizens' Participation: None.

3. Approval of minutes: July 21, 2025

There being no changes or corrections, upon a motion duly made by Director Burleson and seconded by Director Reyna, the Board unanimously approved the Board meeting minutes of July 21, 2025.

4. Acceptance of Project Reports.

Chairman Martin Garza recognized Abel Bocanegra with Killam Development, to provide a report on **El Milagro Phase I Project**. Mr. Bocanegra stated that this project has been completed, and the final plat has been accepted by the City of Mission. The contractor, Posillico Inc., is addressing minor change-order items. The firm is now working on the driving connection with for the Andazuas Highway and AEP is finishing up power installations. End of report.

Upon a motion made by Director Riddle and seconded by Director Reyna, the Board unanimously accepted **Killam Development's El Milagro Phase I** report as presented.

Chairman Martin Garza recognized Damien Tijerina, P.E., with L&G Engineering, who reported on the **Inspiration Rd./Military Parkway Loop Ph. II and III Projects**. Mr. Tijerina explained that **Phase II** involves the design of Inspiration Rd. and Military Parkway, which has now been split into two projects. He mentioned that the design for Inspiration Road is 97% complete. The firm did receive comments from TxDOT related to the railroad package and are addressing their comments. The package will then be sent to Rio Valley Switching for their review and acceptance. A hydrologic report for the Arch-Plate Culvert, required by TxDOT, should be finalized today and will be sent to the City for their review and approval. The firm continues to work on the design checklist for a 100% submittal. The design should be completed this week and submitted to the City of Mission for their review and submittal to TxDOT.

On **Phase III**, Mr. Tijerina noted that the re-evaluation of an Environmental Assessment (EA) should be completed by September 2025. A hydrologic model update was approved in August 2024. Section I of ROW acquisition should be completed in November 2025. Not much has changed for ROW acquisition. Some parcels are being negotiated by the City of Mission, and nine are in eminent domain. The Military Parkway Loop ROW acquisition (25 parcels) is on hold. The Advance Funding Agreement (AFA) for Inspiration Road has been approved by TxDOT and the City of Mission. The AFA for Military Parkway Loop is being reviewed by TxDOT in Austin.

Chairman Garza expressed his desire for additional information regarding this project due to its extended timeline. He noted that it has now been split in two and requested more information related to funding, its alignment with our project list, and its impact on the potential extension of TIRZ #1. He also inquired about the plans to move forward and the TIRZ's role in this process. Executive Director Teelo J. Garcia suggested that a workshop might be appropriate to address the concerns and intends to schedule one in the near future.

Upon a motion duly made by Director Riddle and seconded by Director Reyna, the Board unanimously accepted the **Inspiration Road/Military Parkway Loop for Phase II and III** as presented.

Chairman Martin Garza recognized Romeo Barrera, P.E. with Halff Associates to report on the **Hoerner Street Project**. Mr. Barrera noted the remaining item on this project is the acquisition of a parcel from United Irrigation District (UID), which has delayed the project for several months. UID's appraiser confirmed he has been delayed but expects to provide updated appraisal values to the City of Mission by the end of this week. Once those values are received and the acquisition is finalized, the project can proceed directly into construction. No further comments were made.

Upon a motion made by Director Burleson and seconded by Director Reyna, the Board unanimously accepted the Hoerner Street Project report as presented.

Chairman Martin Garza recognized Ruben James de Jesus, P.E. with Melden & Hunt Inc. (M&H) to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. This project involves the design to eliminate existing Lift Stations No. 13 and 14 within Tierra Dorada Subdivision and construct a new proposed lift station to reroute sewer discharge into existing sanitary sewer trunklines along Los Ebanos Road. RDH Site & Concrete has started up dewatering lines and pumps to begin the wet well and gravity portion of the project. A temporary enclosure was built on the dewatering pump to help minimize noise level of continuous pumping. The wet well installation has begun and should be set by mid-September.

Upon a motion made by Director Reyna and seconded by Director Riddle, the Board unanimously accepted the **Tierra Dorada Sanitary Improvements Project** as presented.

Mr. de Jesus reported on the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. This project ties-in with the Tierra Dorada Sanitary Sewer Improvements Project. It involves the re-routing of Lift Station #10, located on Mile 2 & FM 495 to AGUA SUD lift station located on FM 364 by force main.

Mr. De Jesus reported that an Interlocal Agreement between AGUA SUD and the City of Mission was finalized and approved in June 2025 on the proposed rate for pass through sewage and that an item further down on this agenda for a Work Authorization will be presented for consideration for the design and construction of the project.

Upon a motion made by Director Reyna and seconded by Director Burleson, the Board unanimously accepted the **Inspiration Road Trunklines (Sanitary Sewer Master Plan)** report as presented.

Mr. de Jesus provided an update on the **Walsh Road Expansion Project**, which includes the design and surveying needed to extend the road from Perez St. to Frontage Rd., covering approximately $\frac{3}{4}$ of a mile. The proposed project will consist of a 60-ft ROW with a 36-ft back-to-back curb section and appraisal has been ongoing out on the remaining ROW needed to be acquired. Mr. de Jesus reported that negotiations with the land owner have been going slow as the executed closing documents have not been received. The land owner requested that the detention pond is extended to cover the remaining property, a 2.5-acre tract of land that won't be useful to him, and a design and proposal was presented to him. He liked the design and proposal, but it is pending acceptance. Negotiations have been amicable, and he expects an answer from the land owner soon. End of report.

Upon a motion made by Director Reyna and seconded by Director Burleson, the Board unanimously accepted the **Walsh Road Expansion Project** report as presented.

Mr. de Jesus reported on the **Glasscock & Bryan Road Project Sanitary Sewer Improvements Project**. In his report, Mr. de Jesus says this project involves a proposed 24-inch sanitary sewer trunkline from Glasscock Rd to Bryan Rd. The contractor, RDH Site & Concrete, is currently conducting dewatering operations and bore crossing on Bryan Rd. The bore crossing should be completed by first week of September. Two pumps are on both sides of the project area. The contractor is waiting for a casing for bore pits but the dewatering has been ongoing for several weeks. Mr. de Jesus said that he is in contact with the land owner, NewQuest, who is concerned with the progress as the project moves into the months of November and December. At this time, the main concern is to get the bore completed. A plan of action is to have the parking lot open as much as possible. The contractor needs between 60-80 ft. of work space, which would take an entire row of parking on either side. The contractor will work on half of the east side of the parking lot first, then the other half, before moving on to the west. The project is expected to be completed within 18 months.

Upon a motion made by Director Burleson and seconded by Director Reyna, the Board unanimously accepted the **Glasscock & Bryan Road Project Sanitary Sewer Improvements** as presented.

Chairman Martin Garza recognized Assistant City Manager J.P. Terrazas to provide an update on the **TIRZ Building (1301 E. 8th Street) Improvements**. Mr. Terrazas said that the construction of the elevator for the building has been awarded to RDZ Group, who was the lowest bidder. Timeline for the construction of the elevator is 12 months. Materials should arrive within two weeks. Remodeling of the building is ongoing with knocking down walls, painting, etc. The remodeling of the inside of the building should be completed by December 2025.

Upon a motion duly made by Director Riddle, and seconded by Director Reyna, the Board accepted the **TIRZ Building (1301 E. 8th Street) Improvements** as presented.

The Mission Redevelopment Authority Board of Directors did not convene in closed session.

5. **Executive Session Pursuant Executive Session Pursuant to V.T.C.A. Gov't Code Section 551.071, Section 551.072, Section 551.074, and Section 551.087. Consultation with Attorney regarding:**

- A. Deliberation regarding real property.**
- B. Deliberation regarding economic development negotiations or projects including, but not limited to the following: Report from Executive Director as to potential project(s).**

The Mission Redevelopment Authority Board of Directors will reconvene in open session to take any actions necessary.

6. Discussion and possible action regarding legal services for the Mission Redevelopment Authority.

Executive Director introduced this item by stating that the Authority's legal counsel has resigned from providing legal services, a decision that Mr. Garcia accepted. To ensure a smooth transition, he will explore options for interim legal services before the next Board meeting. Chairman Garza suggested inviting the City Attorney to address some legal questions regarding our current legal framework. Director Burleson asked about the reasons for the resignation of Allen Boone Humphries Robinson (ABHR) LLP, to which Mr. Garcia responded that, although the firm continues to serve other TIRZ districts, there were concerns regarding their availability for our specific needs, especially for this meeting. The City Attorney will be invited to the next TIRZ Board meeting.

Upon a motion duly made by Director Riddle and seconded by Director Burleson, the Board unanimously approved the resignation of Allen Boone Humphries Robinson's LLP firm for the Authority's legal services.

7. Discussion and possible action regarding a Reimbursement Agreement between Mission Redevelopment Authority and City of Mission related to the Inspiration Road Trunklines Lift Station #10 Project.

Executive Director Teclo J. Garcia invited Assistant City Attorney J.P. Terrazas to present this item. Mr. Terrazas noted that Mr. Ruben James de Jesus, P.E. with Melden & Hunt had been presenting project status reports related to this item and said that an agreement had been finalized between the City of Mission and AGUA SUD. The project ties-in with the Tierra Dorada Sanitary Sewer Improvements Project and involves the re-routing of Lift Station #10, located on Mile 2 & FM 495 to AGUA SUD lift station located on FM 364 by force main. With the agreement now established, Mr. Terrazas indicated that the city intends to engage Melden & Hunt Inc., for the project's design and construction. Work Authorization #28 outlining the project costs was provided for the Board's review, with an estimated total of \$1,386,840 for design and construction. Chairman Garza inquired about the Reimbursement Agreement, which was not included in the packet. Executive Director Teclo J. Garcia stated that a Reimbursement Agreement will be drafted and presented at the next Board meeting. Chairman Garza suggested that the Board review the cost estimates and that no action is taken until the agreement is available.

No action was taken.

8. Discussion and possible action regarding a Flood Insurance Policy with HUB International for the TIRZ Building located at 1301 E. 8th Street, Mission, Texas.

Executive Director Teclo J. Garcia said that this policy was for flood insurance for the building owned by TIRZ at 1301 E. 8th Street, just behind the CEED building. The policy expires on August 31, 2025 and he is recommending a renewal for another year in the amount of \$885.00. It is the same policy as last years' through HUB International.

Upon a motion duly made by Director Burleson and seconded by Director Reyna, the Board unanimously approved a one-year flood insurance renewal policy in the amount of \$885.00 through HUB International for the TIRZ Building located at 1301 E. 8th Street, Mission.

9. Discussion and possible action regarding the Authority's Fiscal Year 2026 Budget.

Executive Director Teclo J. Garcia presented the Authority's Fiscal Year 2026 Budget highlighting minor increases in certain line items that Financial Officer Joe Salazar will elaborate on. He mentioned a projected 4% increase on city and county property tax revenues for FY 2026, attributing the increase in expenditures to the \$650,000 municipal services fee approved this year. Additionally, an 8% increase in operations is anticipated, primarily related to consulting services, investment banking, and municipal service fees.

Director Burleson raised a question regarding a large project located just south of the area, referring to El Milagro's Phase I development, and expressed its belief that the revenue increase would be greater than 4%. Mr. Garcia explained that he was taking a conservative approach to the projected increase due to the project's completion timeline. Mr. Burleson acknowledged that if the project finishes in 2026, tax value would likely not be calculated or received until 2027. Mr. Garcia agreed, noting that not all property tax revenue would be realized immediately, but they remain optimistic. He emphasized expectations for growth in sales and property taxes, with Mr. Salazar adding that last year saw a 5% increase in property tax revenues. Mr. Garcia also provided a brief overview of homestead growth in the City of Mission and mentioned that the construction of two hotels and other developments are expected to further boost property taxes.

Upon a motion duly made by Director Riddle and seconded by Director Moreno, the Board unanimously approved the Authority's Fiscal Year 2026 Budget as presented.

10. Acceptance of Adjusted Financial Reports for July 2025.

Financial Officer Joe Salazar presented the Adjusted Financial Report for July 2025.

As there were no corrections and additions to the reports, upon a motion duly made by Director Burleson and seconded by Director Reyna, the Board unanimously accepted the Adjusted Financial Report for July 2025.

11. Approval of invoices for August 2025.

Financial Officer Joe Salazar presented the invoices for August 2025. He called attention to Invoice #082625 in the amount of \$6,500.00. This is an annual invoice from MEDC covering office space and utilities for the TIRZ staff.

Upon a motion duly made by Director Reyna and seconded by Director Riddle, the Board unanimously approved all invoices for the month of July 2025 as presented.

12. Adjournment.

Chairman Garza mentioned that if a Special Meeting is required to address Item #7 on the agenda, related to the Inspiration Road Trunklines & Lift Station #10's Reimbursement Agreement to advance the project, it can be scheduled. Mr. Garcia stated that he would inform the Board if such a meeting is necessary.

As there was no further business to discuss, upon a motion made by Director Riddle and seconded by Director Moreno, the Board unanimously voted to adjourn the meeting at 1:08 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**Mission Tax Increment Reinvestment Zone
Board of Directors Special Meeting
August 26, 2025**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a special meeting open to the public, by teleconference and in person, on August 26, 2025 at 801 N. Bryan Road, Mission Texas and at 1:13 PM, the roll was called of the duly appointed members of the Board, to-wit:

Martin Garza, Chairman
Albert X. Chapa, Vice Chairman
Aissa I. Garza, Secretary
Efrain Reyna Jr.
Hector Moreno
Andrew C. Riddle
Dennis Burleson

All the above were present, except Vice Chair Albert X. Chapa and Secretary Aissa I. Garza. Participating in person were J.P. Terrazas, Joe Salazar, Andy Garcia, Councilwoman Marissa Gerlach, Mayor Norie Gonzalez Garza, Stephanie Mendiola, Judy Vega, and Executive Director Teclo J. Garcia.

1. Call meeting to order and establish quorum.

2. Consent Agenda:

A. Approval of minutes: Meeting of July 21, 2025.

B. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the August 26, 2025 meeting.

Upon a motion duly made by Director Riddle and seconded by Director Burleson, the Board unanimously approved the consent agenda and ratified all actions taken by the Mission Redevelopment Board of Directors at the meeting of August 26, 2025.

3. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Reyna and seconded by Director Burleson, the Board unanimously voted to adjourn the meeting at 1:14 PM.

By: _____

Attest: _____

Printed Name: Martin Garza

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: _____

Date: _____

**NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
SEPTEMBER 17, 2025 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Deborah L. Cordova, Vice President
Estella Saenz Secretary
Julian Alvarez, Treasurer
Councilwoman Marissa Gerlach, Served in
the Mayor Position
Carl Davis

ABSENT:

Mayor Norie Gonzalez Garza
Jose G. Vargas

ALSO PRESENT:

Eugene Vaughn, JGKL LLP
Mark Hanna, Hanna Solutions
Lee McCormick, CDA
Mike Ferniuk, Shary Municipal Golf Course

STAFF PRESENT:

Teclo J. Garcia, CEO
Belen Guerrero, COO
Judy Vega, Executive Assistant
Stephanie Mendiola, Director of Business
Development
Brianna Casares, Programs Director
Candace Rodriguez, Communication and
Public Relations Manager
Manuel Rodriguez,
Receptionist/Marketing Asst.
Andy Garcia, Assistant City Manager

1. Call to Order and Establish Quorum

After establishing a quorum of the Mission Economic Development Corporation
President Richard Hernandez called the meeting to order at 4:06 PM.

2. Invocation: President Richard Hernandez**3. Pledge of Allegiance:** Councilwoman Marissa Gerlach

Treasurer Julian Alvarez joined the meeting at 4:08 PM.

4. Citizens' Participation: None**5. Approval of Minutes: Special Meeting & Public Hearing of August 21, 2025**

There being no corrections or additions, Carl Davis moved for approval of the Special
Meeting minutes of August 21st. Motion was seconded by Treasurer Julian Alvarez and
approved 6-0.

6. Deliberation and possible action for acceptance of Unadjusted Financial Statement for August 2025.

Financial Officer Joe Salazar presented the Unadjusted Financial Statement for August 2025.

Vice President Deborah Cordova recommended that the “Golf Lighting” item within the “Long Term Debt” section on page 15 be identified as “2025 Golf Lighting”.

With the recommendation noted, Treasurer Julian Alvarez moved for approval. Motion was seconded by Secretary Estella Saenz and approved 6-0.

7. Discussion and possible action related to Resolution No. 2025-12, Resolution of the Board of Directors of the Mission Economic Development Corporation, designating a depository bank, and authorizing the performance of all banking functions relating to the opening and maintaining of bank accounts for the Mission Economic Development Corporation, and designation of signatories on such accounts.

CEO Teclo J. Garcia addressed the need for an update on the MEDC banking resolution following the election of new Board officers in January. Secretary Estella Saenz expressed her concerns, related to the recent MEDC bond closing because the MEDC Board’s officers list had not been updated.

There being no corrections or additions, Vice President Deborah Cordova moved for approval of Resolution No. 2025-12. Motion was seconded by Carl Davis and approved 6-0.

8. Discussion and possible action regarding Resolution No. 2025-13 Resolution of Mission Economic Development Corporation authorizing the issuance of one or more series of revenue bonds and the loan of the proceeds thereof to Vinton Steel LLC; approving documents relating thereto; and approving other matters in connection therewith.

On January 24, 2024 the MEDC Board approved an inducement resolution related to Vinton Steel LLC. Vinton Steel LLC is a mill that produces steel using electric arc furnace (EAF) technology. It is located in Vinton, Texas. The Vinton plant supports 366 employees represented by the United Steel Workers. It is the largest recycling company in West Texas and New Mexico.

CEO Teclo J. Garcia recommends that the Board adopt the resolution in an amount not to exceed \$100 million of tax-exempt private activity bonds to finance the proposed project. This is a conduit transaction for the MEDC. The borrower is responsible for repayment of the debt. Approval of this resolution does not impose any payment or obligation on MEDC or the City of Mission in connection with the financing. There is a potential reputational risk if the borrower defaults since MEDC is included in the bonds.

Carl Davis moved for approval of Resolution No. 2025-13. Motion was seconded by Treasurer Julian Alvarez and approved 6-0.

9. Deliberation and possible action related to the transfer of the following project to its respective entity: Roadway & Drainage Improvements for the Sharyland Business Park Subdivision Project.

CEO Teclo J. Garcia stated that this project was initially funded by the Texas Department of Commerce's Economic Development Administration and managed by MEDC, while the City of Mission oversaw the infrastructure. He mentioned that for accounting purposes the auditors suggest that this project be transferred to the appropriate entity.

Carl Davis moved for approval. Motion was seconded by Vice President Deborah Cordova and approved 6-0.

10. Deliberation and possible action for the approval of a Professional Services Agreement between Mission Economic Development Corporation and The Retail Coach LLC.

CEO Teclo J. Garcia introduced this item by mentioning that MEDC had previously engaged the professional services of The Retail Coach LLC and that he was pleased with the services provided. The contract will not change from the prior year, and he'd like to renew it for the same amount. If approved, this marks the second year of service with MEDC.

Vice President Deborah moved for approval of a Professional Services Agreement between Mission Economic Development Corporation and The Retail Coach LLC in the amount of \$30,000 for 12 months, to be paid in accordance with the payment schedule and amounts set forth in the Scope of Services of the Agreement. Motion was seconded by Treasurer Julian Alvarez and approved 6-0.

11. Deliberation and possible action for the approval of a Production Agreement between Mission Economic Development Corporation and RGV Photo Video.

COO Belen Guerrero presented this item, expressing that staff is satisfied with the services provided by RGV Photo Video. She is recommending the renewal of the contract with RGV Photo Video. If approved, this will be the second consecutive year that the MEDC collaborates with RGV Photo Video. COO Guerrero pointed out that the monthly fee in this year's contract is increasing from \$3,000 to \$3,500. With the renewal, RGV Photo Video has expanded its scope of work to include an extra five hours of professional services, increasing the total from 20 to 25 hours per month.

President Richard Hernandez requested the removal of the last sentence in the "Cancellation Policy" section of the contract, which states "Cancellation for any other reason before the end of the one-year term will require the Client to pay 50% of the remaining balance of the contract as a termination fee."

With President Richard Hernandez's requested noted, Carl Davis moved for approval of a Production Agreement between Mission Economic Development Corporation and RGV Photo Video. Motion was seconded by Treasurer Julian Alvarez and approved 6-0.

12. Deliberation and possible action for the approval of a Professional Services Agreement between Mission Economic Development Corporation and IT Umbrella Group.

COO Belen Guerrero introduced this item noting that the MEDC staff is pleased with the services offered by the IT Umbrella Group. COO Guerrero recommends approving the agreement for the same monthly amount as last year, which is \$4,000 per month for 12 months. If approved, this will be the second year of collaboration with the MEDC. IT Umbrella provides IT services for MEDC staff and the CEED building including security software for devices, antivirus service, installation and management of licensed remote monitoring software, and a combination of on-site and remote support as needed.

Treasurer Julian Alvarez moved for approval of a Professional Services Agreement between Mission Economic Development Corporation and IT Umbrella Group for a monthly amount of \$4,000. Motion was seconded by Carl Davis and approved 6-0.

13. Deliberation and possible action for the approval of a Memorandum of Understanding between Mission EDC and the City of Mission related to facility maintenance services.

CEO Teclo J. Garcia presented this item, recommending the renewal of the Memorandum of Understanding between the Mission EDC and the City of Mission. MEDC staff has expressed great satisfaction with the services provided by the City of Mission's Facilities Department this year. If approved, this will be the second consecutive year of the memorandum with the MEDC. Mr. Garcia also mentioned an increase in the payment from the previous year, rising from \$50,000 to \$65,000.

Carl Davis moved for approval of a Memorandum of Understanding between Mission EDC and the City of Mission related to facility maintenance services. Motion was seconded by Vice President Deborah Cordova and approved 6-0.

14. Deliberation and possible action regarding a Reimbursement Agreement between the Mission Economic Development Corporation and the City of Mission related to the Mission Animal Shelter.

President Richard Hernandez invited Vice President Deborah L. Cordova, Chair of the Animal Shelter Committee, to present this item. Ms. Cordova mentioned that the Animal Shelter Committee recently met to discuss the improvements needed for the Mission Animal Shelter. The Animal Shelter Committee includes Mayor Norie Gonzalez Garza and Board Secretary Estella Saenz, and they recently met to discuss how MEDC may be able to assist the shelter. The Reimbursement Agreement, in the amount of \$50,000, between Mission EDC and the City of Mission, is to be used for the installation of new grass and irrigation, fencing, landscaping, and shade structures.

Secretary Estella Saenz moved for approval of a Reimbursement Agreement between the Mission Economic Development Corporation and the City of Mission related to the

Mission Animal Shelter, in the amount of \$50,000. Motion was seconded by Treasurer Julian Alvarez and approved 6-0.

15. Shary Municipal Golf Course Presentation.

CEO Teclo J. Garcia invited Mike Fernuik, Director of the Shary Municipal Golf Course, to present a short slide presentation related to improvements for the Shary Municipal Golf Course. Some of these improvements were funded by MEDC with a \$250,000 grant requested for needed infrastructure. MEDC also recently funded an additional amount of \$65,000 for the construction of restrooms on the golf course. The improvements include the installation of a water well, replacing sod on various holes and greens, ordering a range ball dispenser, repairing a pump station, ordering a beverage cart, and new golf balls for the golf course, to name a few. Mr. Fernuik thanked the MEDC Board for their support and mentioned that he will be presenting updates as improvements progress.

At **5:30 PM**, President Richard Hernandez announced that the MEDC Board would convene in closed session.

Vice President Deborah L. Cordova exited the meeting at 5:30 PM.

16. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001 Deliberation and possible action regarding economic development negotiations or prospects (as permitted under Tex. Gov't Code Sec. 5 51.087), including, but not limited to the following: Report from CEO as to potential prospect(s.):

A. Project Javelina

Deliberation and possible action regarding real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following:

A. M.E.D.C. Land

B. Perkins Lots Update

Consultation with Attorney and possible action (as permitted under Texas Government Code Section 551.071).

At **5:48 PM**, President Richard Hernandez announced that the Mission Economic Development Board of Directors were reconvening in open session.

No action was taken on any of the items discussed in closed session.

17. CEO Report on Economic Activity.

CEO Teclo J. Garcia introduced this item by saying that retail tax revenues in FY 2025 were at \$28,878,367 for the City of Mission. Compared to the previous year an increase of 4% was estimated at \$1,000,000, but it is anticipated that it could increase to 5%. In addition, he stated that cities west of Mission are causing competition to form because

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they are acquiring retail that was unique to the Mission area.

Mr. Garcia invited MEDC Programs Director Brianna Casares to elaborate on current MEDC programs. She briefly explained the Downtown Assistance Program by saying that last year MEDC received 24 applications, this year 42 were received, and 12 businesses will be selected to receive funding. The program's purpose is to revitalize and improve the Mission downtown area.

In addition, the Ruby Red Ventures Build Mission Fund program is set to open on October 1st. This program has been implemented for its third year this year, and to date, 45 businesses have been awarded with a net total of \$450,000 in funding provided by MEDC.

18. President Comments.

President Richard Hernandez thanked the MEDC staff and board for their service and hard work on all recent MEDC projects. President Hernandez also thanked the Mission City Council's leadership for naming Assistant City Managers Andy Garcia and JP Terrazas as co-interim city managers.

19. Adjournment.

Carl Davis moved to adjourn the meeting. Motion was seconded by Treasurer Julian Alvarez and approved 6-0. The meeting was adjourned at **6:03 PM.**

Richard Hernandez, President

ATTEST

Estella Saenz, Secretary

**NOTICE OF SPECIAL MEETING
MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC.
AUGUST 21, 2025**

The Board of Directors of the Mission Economic Development Authority, Inc., held a special meeting on Thursday August 21, at 3:00 PM, in person, at the Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas 78572, to discuss the following agenda:

1. Call to order and establish quorum.
2. Citizen's Participation.
3. Approval of minutes: Minutes of July 16, 2025
4. Deliberation and possible action for the approval of Resolution No. 2025-01, adopting Mission Economic Development Authority, Inc.'s Fiscal Year 2026 Budget.
5. Deliberation and possible action for the adoption of MEDA Investment Policy.
6. Adjournment.

Minutes are as follows:

PRESENT:

Richard Hernandez, Chair
Estella Saenz, Secretary
Jose G. Vargas, Treasurer

ABSENT:

Deborah Cordova, Vice Chair
Mayor Norie Gonzalez Garza

ALSO PRESENT:

Gene Vaughan JGKL LLP
Eric De La Cruz, Hanna Solutions
Mark Hanna, Hanna Solutions

STAFF PRESENT:

Teclo J. Garcia, CEO
Belen Guerrero-Aguirre, COO
Judy Vega, Executive Assistant
Joe Salazar, Financial Officer
Stephanie Mendiola, Project Manager
Candace Rodriguez, Communications & Public Relations Manager
Manuel Rodriguez, CEED Receptionist and Marketing Asst.

1. Call to order and establish quorum.

After establishing a quorum of the Board of Directors, Chair Richard Hernandez called the meeting to order at 4:21 PM.

2. Citizen's Participation: None.

3. Approval of minutes: Meeting of July 16, 2025

Treasurer Jose G. Vargas moved to approve the minutes for the Regular Meeting of July 16, 2025. Motion was seconded by Secretary Estella Saenz and approved 3-0.

4. Deliberation and possible action for the approval of Resolution No. 2025-01 adopting Mission Economic Development Authority, Inc.'s Fiscal Year 2026 Budget.

CEO Teclo J. Garcia invited Financial Officer Joe Salazar to present this item. Mr. Salazar mentioned that although the MEDA budget did not have significant changes, there may be increases due to potential land sales or conveyances anticipated this upcoming fiscal year.

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Secretary Estella Saenz moved to approve Resolution No. 2025-01 to adopt the Mission Economic Development Authority's 2026 Fiscal Budget. Motion was seconded by Treasurer Jose G. Vargas and approved 3-0.

5. Deliberation and possible action for the adoption of MEDA Investment Policy.

Financial Officer Joe Salazar presented this item by stating that the investment policy mirrors MEDC's investment policy, and no changes have been made. He recommends approval.

Treasurer Jose G. Vargas moved to approve the adoption of the MEDA Investment Policy. Motion was seconded by Secretary Estella Saenz and approved 3-0.

6. Adjournment.

At 4:24 PM, Secretary Estella Saenz moved to adjourn the meeting. Motion was seconded by Treasurer Jose G. Vargas and approved 3-0.

MINUTES OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC. BOARD OF DIRECTORS SPECIAL MEETING HELD ON AUGUST 21, 2025 WERE APPROVED ON THIS THE 17TH DAY OF SEPTEMBER, 2025.

Estella Saenz, Secretary

**NOTICE OF SPECIAL MEETING
MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
AUGUST 21, 2025**

The Board of Directors of the Mission Education Development Council, Inc., held a special meeting on Thursday, August 21, 2025, at 3:00 PM, at The Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas, 78572, to discuss the following agenda:

1. Call to order and establish quorum.
2. Citizen's Participation.
3. Approval of Minutes – July 16, 2025.
4. Deliberation & possible action for approval of Resolution No. 2025-02, Adopting the Mission Education Development Council's Fiscal Year 2026 Budget.
5. Adjournment.

Minutes are as follows:

PRESENT:

Richard Hernandez, Chair
Estella Saenz, Secretary
Julian Alvarez, Treasurer
Jose G. Vargas
Carl Davis

ABSENT:

Deborah Cordova, Vice Chair
Mayor Norie Gonzalez Garza

ALSO PRESENT:

Eugene Vaughan, JGKL LLP
Eric De La Cruz, Hanna Solutions
Mark Hanna, Hanna Solutions

STAFF PRESENT:

Belen Guerrero-Aguirre, Executive Director
Teclo J. Garcia, CEO, MEDC
Joe Salazar, Financial Officer
Stephanie Mendiola, Business Development Director
Candace Rodriguez, Communications & Public Relations Manager
Judy Vega, Executive Assistant
Manuel Rodriguez, CEED Receptionist & Marketing Asst.
Andy Garcia, Assistant City Manager

1. Call to order and establish quorum.

Chair Richard Hernandez called the meeting to order at 4:25 PM.

2. Citizen's Participation: None.

3. Approval of Minutes: Meeting of July 16, 2025.

Jose G. Vargas moved for approval of the meeting minutes of July 16, 2025 as presented. Motion was seconded by Secretary Estella Saenz and approved 5-0.

4. Discussion and possible action for approval of Resolution No. 2025-02, Adopting the Mission Education Development Council's Fiscal Year 2026 Budget.

Executive Director Belen Guerrero-Aguirre presented the Mission Education Development Council's 2026 Budget. She noted that several line items, including contracted services and special

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event expenses, have been increased. These adjustments are associated with the Mission Ready Program, which is set to launch in the summer of 2026 and will provide paid internships for high school students to prepare them for careers with local business owners.

Additionally, various grants from Workforce Solutions, PNC Bank, and Texas Regional Bank will also see budget increases in the upcoming fiscal year. The grants awarded to the Mission Education Development Council from PNC Bank and Texas Regional Bank will be allocated to support MEDC Program recipients.

Secretary Estella Saenz moved for approval of Resolution No. 2025-02. Adopting the Mission Education Development Council's Fiscal Year 2026 Budget. Motion was seconded by Carl Davis and approved 5-0.

5. Adjournment.

At 4:32 PM, Carl Davis moved to adjourn the meeting. Motion was seconded by Treasurer Julian Alvarez and approved 5-0.

MINUTES OF THE MISSION EDUCATION DEVELOPMENT COUNCIL, INC. BOARD OF DIRECTORS SPECIAL MEETING HELD ON AUGUST 21, 2025 WERE APPROVED ON THIS THE 17TH DAY OF SEPTEMBER, 2025.

Estella Saenz, Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Authorization to cancel City Council meeting scheduled for December 23, 2025 - Carrillo

NATURE OF REQUEST:

The Office of the City Manager is requesting the cancellation of the second regular City Council meeting scheduled for December 23, 2025, due to the Christmas holiday. A special meeting may be scheduled if necessary.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG / JP7*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Lease Agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building - Carrillo

NATURE OF REQUEST:

Lease Agreement between the City of Mission and the Children's Advocacy Center for the rental of the Strickland Building located at 1116 N. Conway for a period of three years ending on December 31, 2028 for a rental amount of \$1.00 a year.

The Children's Advocacy Center is a non-profit organization that was established to reduce the emotional trauma of child abuse victims, provide community education about the prevention of child abuse and to assist in the effective prosecution of those who perpetrate crimes against children.

If you are inclined to approve, please include in your motion a finding that such a lease is in the public interest of the City of Mission.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

LEASE AGREEMENT

STATE OF TEXAS §

COUNTY OF HIDALGO §

This lease agreement is made and executed on this 12th day of November, 2025, effective January 1, 2026, between **THE CHILDREN'S ADVOCACY CENTER**, a Non-Profit Organization, hereinafter called the LESSEE, and **CITY OF MISSION, TEXAS**, a Texas home-rule municipality, hereinafter called LESSOR.

RECITALS

WHEREAS, The City of Mission, through the City Council, has determined that it is in the City's best interest to make use of all City property in a manner that benefits the citizens of Mission and general public; and

WHEREAS, The Strickland Building, located at 1116 Conway Ave., Mission, Texas 78572, is a building owned by the City of Mission; and

WHEREAS, The City Council has determined that the best use of said building is to be leased to a non-profit organization that will manage and maintain said building, while providing a service to the residents of Mission and the general public; and

WHEREAS, The Children's Advocacy Center has agreed to perform said management and further provide a beneficial service to the residents of Mission and general public.

WITNESSETH:

ARTICLE I **DESCRIPTION - LOCATION**

1.1 Lessor does hereby demise and lease unto Lessee the following described property: Lying and being situated in Mission, Hidalgo County, Texas, and being particularly described as follows: Strickland Building, at 1116 Conway Ave., Mission, Texas 78572, hereinafter referred to as the "leased premises," to be used for the sole purpose of housing the Children's Advocacy Center offices subject to the terms listed below.

ARTICLE II **TERMS AND RENT**

2.1 The term of this lease shall be for a term of thirty-six (36) months beginning January 1, 2026 and terminating on December 31, 2028.

2.2 In consideration for said lease, Lessee agrees to maintain and manage the leased

premises, and further pay Lessor the agreed rental amount of One Dollar (\$1.00) Lump Sum per year, payable upon the execution of said lease. Payment shall be made to CITY OF MISSION.

- 2.3 Lessee shall accept possession of the demised leased premises in their present condition and location.
- 2.4 If Lessee desires to rent the leased premises after expiration of the term of this lease, Lessee shall submit to Lessor a proposed lease for Lessor's consideration at least ninety (90) days prior to the expiration of the lease. This provision shall not obligate Lessor to re-lease the leased premises to Lessee.
- 2.5 In the event the building, fixtures, or any part thereof, shall, during the term of this lease, be destroyed or damaged by fire, accident, or natural disaster so that the same shall be thereby rendered unfit for use and habitation; then, in such case, the Lessor may determine that the building is not repairable and may thereby, at the election of Lessor, terminate the lease.
- 2.6 If, during the term of the lease, Lessee desires to be released from the lease, Lessee shall notify Lessor ninety (90) days in advance of its request to be released from the lease agreement. Lessor can, at its option, agree to release Lessee from the agreement or can require that the lease agreement remain in effect. Lessor shall notify Lessee at least thirty (30) days in advance of the release date of its decision.
- 2.7 If, during the term of the lease, Lessor desires to terminate the lease, Lessor shall notify Lessee ninety (90) days in advance of its intent to terminate the lease agreement. Upon receipt of Lessor's notice, Lessee shall take all necessary steps to vacate the leased premises in a timely manner.

ARTICLE III INSURANCE

- 3.1 Lessee shall insure the building and fixtures covered by this lease agreement against fire, accident, or natural disaster.
- 3.2 Lessee agrees to hold Lessor harmless for any liability for any accident or other cause of action arising in tort, including the defense of any claim, which is in connection with the leased premises and for which the Lessor would be liable under the Texas Tort Claims Act, Civil Practice and Remedies Code, Section 101, T.C.A.
- 3.3 Consistent with its status as an independent contractor and at its sole expense, Company agrees that throughout the duration of this Agreement and any extension, it shall provide and maintain any and all insurances and abide by any requirements which may be necessary in providing services or are otherwise required by law. Insurance policies shall cover, but are not limited to, Company's activities and all persons, vehicles, equipment and property connected with providing services, to include theft or loss. The amount of insurance required shall be in accordance with amounts specified by the City or as prescribed by law, but in no event shall any amount be less than the minimum amounts prescribed by law, including, but not limited to the Texas Tort Claims Act.

These requirements do not establish limits of Company's liability. Any and all applicable insurance requirements and amounts are incorporated herein by reference for all purposes. Company is responsible for ensuring all required insurance policies are valid for the duration of the contract. All insurance policies are to be issued by an insurance company authorized to do business in the State of Texas and acceptable to City. Company shall cause all subcontractors utilized by Company to also comply with these specifications. Company shall furnish to City certificate(s) of coverage, and all renewals throughout the duration of this Agreement. For each applicable policy, **Company shall name City as an additional insured.** Company shall notify City a minimum of thirty (30) days in advance of any cancellation of all or part of a policy. Company shall make any other insurance documentation available to City upon request. Company will be considered in breach of this Agreement should Company fail to maintain an insurance policy in the minimum limits of liability and requirements identified above while performing services for and under this Agreement, and will be subject to default and immediate termination of the Agreement. Additionally, Company covenants and agrees to use its best efforts to maintain an insurance policy in the minimum limits of liability and requirements identified above until one year following the conclusion of this Agreement.

ARTICLE IV UTILITIES

4.1 Lessee shall pay for the cost of water, sewer, and garbage/trash collection service.

4.2 Lessee shall pay for the cost of all-natural gas and electricity.

ARTICLE V TAXES

5.1 Lessee shall not be responsible for any real property taxes and assessments during the term of this lease.

5.2 Lessee shall not be responsible for any personal property taxes and assessments on such demised rental property as presently belong to the Lessor. In this connection, each of the parties hereto shall render separately each during the term of the lease.

5.3 The Lessee shall pay all personal property taxes and assessments on personal property it owns and uses in the demised building.

ARTICLE VI MAINTENANCE OF PREMISES

6.1 The Lessee agrees to maintain the leased premises in a condition suitable for the use for which this lease is intended.

6.2 The Lessee shall keep all and singular the said building, including all fixtures,

appurtenances, equipment, and machinery in such repair as the same are at the commencement of the term, and all repairs necessitated on the leased premises shall be at the expense of the Lessee.

6.3 Lessee shall provide janitorial services for the leased premises.

6.4 Lessee shall maintain the building roof, air conditioner, and heating system, during the lease of the building. Lessee will provide all major repairs to the building, at its own expense.

ARTICLE VII OBLIGATIONS

7.1 This agreement shall be binding and inure to the benefit of the parties hereto and their respective successors, but Lessee shall not sublet any part of the premises.

7.2 Lessee shall not suffer to be carried on upon the premises any trade or business or anything to be done thereon which shall increase the rate of insurance upon the building or its contents.

7.3 Lessee shall permit Lessor at reasonable times access to the leased premises for inspection of the building.

7.4 This agreement shall be construed under and in accordance with the laws of the State of Texas and all obligations of the parties created hereunder performable in Hidalgo County, State of Texas.

ARTICLE VIII MISCELLANEOUS

Notices and Addresses:

8.1 Notice shall be deemed as having been given when certified mail is sent postage prepaid, to the parties at the addresses as follows:

City of Mission
1201 E. 8th Street
Mission, TX 78572

Children's Advocacy Center
1116 Conway Ave.
Mission, TX 78572

Should either of the parties desire to change their address for notice purposes, it shall be incumbent upon the party desiring such change to deliver the new address to other party in writing.

Indemnity:

8.2 Lessee shall indemnify and hold Lessor harmless from any and all liability, suits,

actions, expenses and reasonable attorney's fees that may arise there from that are in any way related to Lessee's, its agents, representatives, successors, or visitors in the operation or the condition of said Leased premises.

Lessee shall occupy the demised premises and all other portions of the leased premises at its own risk, and releases Lessor, to the full extent permitted by law, from all claims of every kind resulting in loss of life, personal or bodily injury or property damage except for those caused intentionally by Lessor.

Lessor shall not be responsible or liable at any time, for any loss or damage to Lessee's business on or upon the demised premises except for those acts that are caused intentionally by Lessor or its agents, servants, or employees.

Corporate Status:

8.3 Lessee shall maintain its status as a nonprofit corporation, as organized under the laws of the State of Texas, shall file all annual reports necessary to maintain such status in good standing, and obtain and maintain its status as an exempt entity under IRC §501(c)(3). All such documentation shall be provided to Lessor within 3 days of request.

IN WITNESS HEREOF, the undersigned hereto execute this agreement as of the day and year first written above.

Lessor – City of Mission

Lessee – Children's Advocacy Center

By: _____
Norie Gonzalez Garza, Mayor

By: _____
Nadia Ochoa, Executive Director

Date: _____

Date: _____



CERTIFICATE OF PROPERTY INSURANCE

DATE (10/10/2016) Item 14.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

PRODUCER Davidson Stewart Morelock 11700 Preston Rd Ste 660-205 Dallas TX 75230	CONTACT NAME: Ashley Coz PHONE (A/C, No, Ext): (214) 217-9277 E-MAIL ADDRESS: commservice@dsminsurance.com PRODUCER CUSTOMER ID: 00036887	FAX (A/C, No): (214) 217-9278
INSURED CHILDREN'S ADVOCACY CENTER OF HIDALGO COUNTY 525 W WISCONSIN RD EDINBURG TX 78539	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Insurance Companies INSURER B: FEDERAL INSURANCE COMPANY INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 25-26 REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Loc# 00001: 525 W WISCONSIN RD, EDINBURG, TX 78539 Loc# 00002: 1116 N CONWAY AVE, MISSION, TX 78572
Loc# 00003: 1334 4TH ST, ROMA, TX 78584 Loc# 00004: 111 E 5TH ST, WESLACO, TX 78596

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	COVERED PROPERTY	LIMITS
A	☒ PROPERTY	PHPK2663941-020	03/08/2025	03/08/2026	BUILDING	\$
	CAUSES OF LOSS DEDUCTIBLES				PERSONAL PROPERTY	\$
	BASIC BUILDING \$5000				BUSINESS INCOME	\$
	BROAD CONTENTS \$5000				EXTRA EXPENSE	\$
	☒ SPECIAL				RENTAL VALUE	\$
	EARTHQUAKE				☒ BLANKET BUILDING	\$ 2,451,070
	☒ WIND 3% WHH				☒ BLANKET PERS PROP	\$ 475,000
	FLOOD				BLANKET BLDG & PP	\$
A	☒ INLAND MARINE	TYPE OF POLICY	03/08/2025	03/08/2026	☒ BLANKET LIMIT	\$ 65,000
	CAUSES OF LOSS	COMPUTER COVERAGE			☒ RETENTION	\$ 500
	NAMED PERILS	POLICY NUMBER			☒ @EMPL RES	\$ 10,000
		PHPK2663941-020			☒ IN-TRANSIT	\$ 10,000
B	☒ CRIME	J06249303	03/23/2025	03/23/2026	☒ EMPL THEFT	\$ 2,000,000
	TYPE OF POLICY				☒ FORGERY	\$ 2,000,000
					☒ COMP FRAUD	\$ 2,000,000
A	☒ BOILER & MACHINERY / EQUIPMENT BREAKDOWN	PHPK2663941-020	03/08/2025	03/08/2026	☒ PROP LIMIT	\$ 2,926,070
						\$
						\$
						\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured-Designated Organization and Waiver of Subrogation is included on the General Liability, Professional Liability, and Auto Liability as required by written contract.

Waiver of Subrogation is provided for the Workers Compensation.

A 30 day Notice of Cancellation is provided to Children's Advocacy Center of Texas, The Advocacy Center of Texas for all policies as required by written

CERTIFICATE HOLDER

CANCELLATION

Children's Advocacy Center of Texas 1501 West Anderson Lane Austin TX 78757	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Ordinance # _____ granting a wet designation for 802 E. 1st Street – Corte Fino Premium Meat Market - Carrillo

NATURE OF REQUEST:

Staff is requesting the above-mentioned property be wet zoned for off-premise Permit.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____
BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval JP7

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER
AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE
CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE
PREMISES LOCATED AT
802 E. 1ST STREET – CORTE FINO PREMIUM MEAT MARKET**

WHEREAS, City Ordinance No.780, passed and approved by the City Council of the City of Mission on October 7, 1974 designates certain places where beer and other alcoholic beverages may be sold within the corporate limits of the city; and

WHEREAS, a request has been submitted for the designation of a "wet area", for the property located at:

802 E. 1ST STREET
CORTE FINO PREMIUM MEAT MARKET

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT:

1. The property located at 802 E. 1st Street, Corte Fino Premium Meat Market is designated as "wet area".
2. Said property located at 802 E. 1st Street, Corte Fino Premium Meat Market, shall be included in the designated areas where alcoholic beverages may be sold within the city.

READ, CONSIDERED AND APPROVED this 12th day of November, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

Required Certifications



TEXAS ALCOHOLIC BEVERAGE COMMISSION

Texans Helping Businesses & Protecting Communities

Join TABC in the fight against human trafficking

L-CERT (7/2025)

Submit this form to the proper officials to obtain certification for the type of license/permit for which you are applying as required by TX Alc. Bev. Code, Sections 11.37, 11.39, 11.46(b), 61.37, 61.38, 61.42 and Rule §33.13. This Required Certifications form must be submitted with your Initial Application form.
Contact your local TABC office for assistance.

LOCATION INFORMATION

1. Trace Name of Location (Name of restaurant, bar, store, etc.) Corte Fino Premium Meat Market			
2. Owner of Business/Applicant (Name of Corporation, LLC, etc.) Corte Fino Premium Meat Market LLC			
3. Type of Owner ☐ Corporation ☐ Limited Partnership ☒ Limited Liability Company ☐ Limited Liability Partnership ☐ Partnership ☐ Other: _____			
4. Location Address 802 E 1st Street			
City Mission		County Hidalgo	State TX
5. Mailing Address 1006 Bette St			
City Pharr		County Hidalgo	State TX
6. Business Telephone Number Pending		Alternate Telephone Number 956-457-9144	E-mail Address maripena55@yahoo.com
7. Application for:			
☒ Original	☐ Reinstatement	License/Permit Number	☐ Reinstatement and Change of Trade Name
	☐ Change of Location	License/Permit Number	☐ Change of Location and Trade Name
8A. Type of Off-Premise Retailer License/Permit:			
☐ EF Retail Dealer's Off-Premise License	☐ E Local Cartage Permit	☐ P Package Store Permit	
☒ EQ Wine and Malt Beverage Retail Dealer's Off-Premise Permit	☐ ET Third-Party Local Cartage Permit	☐ Q Wine Only Package Store	
☐ LP Local Distributor's Permit			
8B. Type of On-Premise Retailer License/Permit:			
☐ EE Retail Dealer's On-Premise License	☐ E Local Cartage Permit	☐ MB Mixed Beverage	
☐ EG Wine and Malt Beverage Retail Dealer's On-Premise Permit	☐ FB Food and Beverage Certificate	☐ WP Waterpark Permit	
☐ EP Brewpub License	☐ LH Late Hours Certificate		
8C. Type of Wholesaler's, Distributor's, or Manufacturer's License/Permit:			
☐ EB General Distributor's License	☐ D Distillers and Rectifiers Permit - allows on-premise consumption	☐ S Nonresident Seller's Permit	
☐ EC Branch Distributor's License	☐ DS Out-of-State Winery Direct Shipper's Permit	☐ SD Brewer's Self-Distribution License	
☐ EN Nonresident Brewer's License	☐ G Winery - allows on-premise consumption	☐ W Wholesaler's Permit	
☐ EW Brewer's License	☐ J Bonded Warehouse	☐ X General Class B Wholesaler Permit	
☐ JJ Bonded Warehouse (Dry Area)			
9. For On or Off-Premise Applicants, Indicate Primary Business Type at this Location			
☐ Bar	☒ Grocery/Market	☐ Package Store	☐ Sexually Oriented
☐ Civic Center	☐ Hotel	☐ Public Entertainment Fac. (PEF as defined in Sec. 108.73)	☐ Sporting Arena
☐ Convenience Store	☐ Motel	☐ Racetrack	
☐ Delivery Company	☐ Movie Theater	☐ Restaurant	

Trade Name:

Corte Fino Premium Meat Market

Location Address: 802 E 1st Street

City: Mission

County: Hidalgo

Off-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit requests certification, the city secretary shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary: P, Q, BF, BQ

TX Alc. Bev. Code, Section 11.37 & 61.37

☐ CHECK HERE IF NOT IN CITY LIMITS

I hereby certify on this 28th day of October, 2025, that the location for which the license/permit is sought as the place of business is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
☐ B ⁻	The legal sale of malt beverages for off-premise consumption only ☐ greater than 5% alcohol by volume OR ☐ 5% or less alcohol by volume
☒ B ⁻ , BQ, Q	The legal sale of malt beverages and wine for off-premise consumption only
☒ B ⁻ , BQ, Q, P	The legal sale of all alcoholic beverages for off-premise consumption only

OR

☐ I hereby refuse on this _____ day of _____, 20____ to certify this location.

SIGN

*Carrell*

City Secretary/Clerk

Mission

City

TEXAS

On-Premise Certifications

Per Sec. 11.37, not later than the 30th day after the date a prospective applicant for a permit requests certification, the city secretary shall certify whether the location or address given in the request is in a wet area and whether the sale of alcoholic beverages for which the permit is sought is prohibited by charter or ordinance.

Certificate of City Secretary (FOR MB, MB/FB, BG, BG/FB, BE, & BE/FB)

TX Alc. Bev. Code, Section 11.37 & 61.37

I hereby certify on this _____ day of _____, 20____, that this location address is in a "wet" area for this type of license or permit and inside the boundaries of this jurisdiction, where it is legal to sell such alcoholic beverages.

Permits/Licenses Wet For	Based on most recent local option election, area is wet for:
☐ MB	Mixed Beverage Permit
☐ MB/FB	Mixed Beverage Restaurant Permit with required Food and Beverage Certificate
☐ BG*	Wine and Malt Beverage Retail Dealer's On-Premise Permit
☐ BG/FB*	Wine and Malt Beverage Retail Dealer's On-Premise Permit with required Food and Beverage Certificate
☐ BE*	Retail Dealer's On-Premise License
☐ BE/FB*	Retail Dealer's On-Premise License with required Food and Beverage Certificate
*Mark box on right for BE and/or BE/FB	☐ greater than 5% alcohol by volume OR ☐ 5% or less alcohol by volume
*Mark box on right for any of the following license or permit types BG, BG/FB BE, BE/FB	Election for given location was held for: ☐ legal sale of malt beverage/wine (17%) on-premise OR ☐ legal sale of malt beverage/wine (14%) on-premise

SIGN

HERE _____

City Secretary/Clerk

City

TEXAS

SEAL

Certification for Late Hours Certificate (LH)

TX Alc. Bev. Code, Chapters 29 & 70 et seq.

I hereby certify on this _____ day of _____, 20____, that one of the below is correct:

☐	The governing body of this city or county has by ordinance or order authorized the sale of <i>mixed beverages</i> between midnight and 2:00 A.M.;
OR	
☐	The governing body of this city or county has by ordinance or order authorized the sale of <i>malt beverage</i> between midnight and _____ A.M.;
OR	
☐	The population of the city or county where premises are located was 500,000 or more according to the 24 th Decennial Census of the United States as released by the Bureau of the Census on April 1, 2020;
OR	
☐	The population of the city or county where premises are located was 800,000 or more according to the last Federal Census (2020).

SIGN

HERE _____

City Secretary/Clerk

City

TEXAS

SEAL



MEETING DATE: November 12, 2025
PRESENTED BY: Edgar Gonzalez, EIT., Deputy City Engineer
AGENDA ITEM: Authorization to extend First One-Year Renewal for RFB 25-067-11-06 Sodium Chlorite for the Water Treatment Plants with International Dioxide Inc. - Gonzalez

NATURE OF REQUEST:

Staff is seeking authorization to exercise the first one-year renewal option with International Dioxide Inc. The contract term is one year, with the option to renew for up to two additional one-year periods.

This recommendation is based on estimated annual quantities, with orders to be placed on an as-needed basis throughout the renewal term. The renewal includes a 3.25% price increase, in accordance with the terms of the contract.

This action will extend Bid No. 25-067-11-06 for the purchase of Sodium Chlorite, at a revised price of \$0.77 per pound (previously \$0.7440), for the period December 20, 2025, through December 19, 2026.

BUGETED: Yes **FUND:** Utility – North Plant **ACCT. #:** 02-430-64220

BUDGET: \$950,000 **EST. COST:** \$90,000 **CURRENT BUDGET BALANCE:** \$546,000

BUGETED: Yes **FUND:** Utility – South Plant **ACCT. #:** 02-413-64220

BUDGET: \$800,000 **EST. COST:** \$80,000 **CURRENT BUDGET BALANCE:** \$494,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Purchasing, Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval JP7

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____



October 27, 2025

Rafael De La Rosa

WTP Supervisor

1201 E. 8th Street

Mission, TX 78592

Dear Rafael,

Re: 25-067-11-06 Sodium Chlorite for City of Mission WTP, Renewal Letter

Thank you for your email dated October 27, 2025. Please be informed that International Dioxide; An ERCO Worldwide Company, agree to deliver 450,000 Pounds of ERCOPure BCD-25 at 0.77/lb to City of Mission WTP, TX as directed for the new contract period beginning December 20, 2025 to December 19, 2026.

We look forward to another year of an excellent business relationship and thank you for the opportunity to meet your city's chemical needs.

Regards

Thomas M. Dwyer

ClO₂ Business Director



ERCO Worldwide (USA) Inc. 40 Whitecap Drive, North Kingstown, Rhode Island 02852
t. 401.295.8800 / f. 401.295.7108 / idiclo2.com



BID NAME/NUMBER: 25-067-11-06 / Sodium Chlorite for the Water Treatment Plants

OPEN DATE: November 06, 2024 2:00 PM CST

BIDDER:			Sodium Chlorite for the Water Treatment Plants			
			Est. Qty	UOM	Unit Price	Total Extended Price
Vendor Name:	International Dioxide, Inc.	Bid Price	450,000	lbs.	\$0.7440	\$334,800.00
Street address:	40 Whitecap Drive					
City, State:	North Kingstown, RI 02852	Addendums?	None			
Phone:	(401) 295-3623					
Fax:			1st Renewal Option?		5.00%	
Contact:	Thomas Dwyer, CIO2		2nd Renewal Option?		5.00%	
Email:	idiibids@ercoworldwide.com	Delivery Days				
Vendor Name:	Evoqua Water Technologies, LLC.	Bid Price	450,000	lbs.	\$0.9750	\$438,750.00
Street address:	2650 Tallevast Rd.					
City, State:	Sarasota, FL 34243	Addendums?	None			
Phone:	(941) 359-7940					
Fax:	(941) 359-7985		1st Renewal Option?		3.50%	
Contact:	Nicole Springer, VP		2nd Renewal Option?		3.50%	
Email:	utilityservicesinbox@xylem.com	Delivery Days	10-15 Days			
Vendor Name:	Thornton Musso & Bellemin, Inc.	Bid Price	450,000	lbs.	\$0.8870	\$399,150.00
Street address:	P.O. Box 181					
City, State:	Zachary, LA 70791	Addendums?	None			
Phone:	(225) 654-4955					
Fax:	(225) 654-9533		1st Renewal Option?		5.00%	
Contact:	David M. Thornton, CEO		2nd Renewal Option?		5.00%	
Email:	orders@tmbwater.com	Delivery Days	5-7 Days			
Vendor Name:	Univar Solutions USA, LLC.	Bid Price		lbs.		No Bid
Street address:	8201 S. 212th					
City, State:	Kent, WA 98032-1994	Addendums?	None			
Phone:	(253) 872-5000					
Fax:			1st Renewal Option?			
Contact:	Roise Holiday		2nd Renewal Option?			
Email:	roise.holidayhenry@univarsolutions.com	Delivery Days				

Apparent Lowest Responsible and Responsive Bidder: International Dioxide, Inc.

Note: *Univar Solutions found unresponsive, they failed to provide all required documents*

BID NAME/NUMBER: 25-067-11-06 / Sodium Chlorite for the Water Treatment Plants



OPEN DATE: November 06, 2024 2:00 PM CST

Vendor Name:	International Dioxide, Inc.	Evoqua Water Technologies, LLC.	Thornton Musso & Bellemin, Inc.	Univar Solutions USA, LLC.
Street address:	40 Whitecap Drive	2650 Tallevast Rd.	P.O. Box 181	8201 S. 212th
City, State:	North Kingstown, RI 0285	Sarasota, FL 34243	Zachary, LA 70791	Kent, WA 98032-1994
Phone:	(401) 295-3623	(941) 359-7940	(225) 654-4955	(253) 872-5000
Fax:		(941) 359-7985	(225) 654-9533	
Contact:	Thomas Dwyer, CIO2	Nicole Springer, VP	David M. Thornton, CEO	Roise Holiday
Email:	bidbids@ercoworldwide.com	utilityservicesinbox@xylem.com	orders@tmbwater.com	roise.holidayhenry@univarsolutions.com

DESCRIPTION of FORMS:					
	Solicitation Signed		Yes	Yes	Yes
	Terms & Conditions Included		Yes	Yes	Yes
	Non-Collusive		Yes	Yes	Yes
	Pricing Schedule		Yes	Yes	Yes
	Addenda(s)		None	None	None
	Gen. Business Questionare		Yes	Yes	Yes
	References		Yes	Yes	Yes
	NSF/ANSI/CAN 60		Yes	Yes	Yes
	CIQ				
	Debarment				



AGENDA ITEM: Authorization to Execute First One-Year Renewal Option for RFB 24-668-09-16 Weedy Lot Abatement Services with Alvarado's Maintenance Service, Conde's Landscaping, and G&V Precision Lawn Care - Kotsatos

NATURE OF REQUEST:

On November 23, 2024, the City of Mission entered into a contract with Alvarado's Maintenance Service, Conde's Landscaping, and G&V Precision Lawn Care to provide Weedy Lot Abatement Services. The contract term is one year, with the option to renew annually for up to two additional one-year terms.

In accordance with the contract and the attached renewal letters, renewal rates include a 2% increase for Alvarado's Maintenance Service and a 3% increase for both Conde's Landscaping and G&V Precision Lawn Care.

Staff recommends authorization to exercise the first one-year renewal option for the period November 23, 2025, through November 22, 2026.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-443-94810

BUDGET: \$60,000.00 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$60,000.00

BID AMOUNT: \$

STAFF RECOMMENDATION:

Authorization of one-year renewal with Alvarado's Maintenance, Conde's Landscaping, and G&V Precision Lawn Care

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE: **APPROVED:**

DISAPPROVED:

TABLED:

AYES

NAYS

DISSENTING



Alvarado's Maintenance Services
1618 W. Bella Vista Ave.
Alton, TX 78573
alvaradoservices@outlook.com
(956) 478-1357

September 24, 2025

RE: RFB #24-668-09-16-ALV
Weedy Lot Abatement.

Dear City of Mission,

I hope this message finds you well. I am writing to submit our renewal bid for the first renewal term RFB #24-668-09-16-ALV regarding the Weedy Lot Abatement of Contract Dates: 11/23/2025-11/22/2026.

We propose a 2.0% increase in our service fees for the new term. This adjustment will enable us to enhance our operations and continue delivering high-quality service while ensuring the cleanliness and safety of the Weedy Lot Abatement.

Thank you for considering our proposal. We look forward to continuing to work together.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rolando Alvarado Jr.", is written over a light blue horizontal line.

Rolando Alvarado Jr.



November 23, 2025

Gabriel Carrales
G & V Precision Lawn Care, LLC
956-739-8075
1513 Lookout Dr, Edinburg Texas 78539

Dear Miss Dimas:

I hope this message finds you well. I am writing to formally express my interest in continuing our contract #24-668-09-16-G&V for another year. I would like to extend our agreement from November 23, 2025, to November 22, 2026. I would like to also increase the price by 3% as well.

Please let me know if there are any formalities required to initiate this renewal.

Thank you for your attention to this matter. I eagerly await your response.

Best regards,

Gabriel Carrales,

G & V Precision Lawn Care, LLC

Conde's Landscaping

3103 E Jefferson Ave Alton, TX 78573
Ph. (956) 400-2094~ condeslandscaping.com



October 1, 2025

City of Mission
1201 E 8th St. Mission, Tx. 78572

Dear City of Mission,

It is our pleasure to extend contract for another year. Please allow this letter to serve as an approval for the extension Bid No: Weedy Lot Abatement Contract #24-668-09-16, including the 3% increase for the first year renewal.

Sincerely,

Raul Conde

Conde's Landscaping LLC



24-668-09-16 / Weedy Lot
BID NAME/NUMBER: Abatement

OPEN DATE: September 16, 2024 2:00 PM CST

Vendor Name:	Gabriel Carrales, dba G&V Precision Lawn care, LLC.	Condes Landscaping	Alvarado's Maintenance Services
Street address:	1513 Lookout Dr.	3103 E. Jefferson Ave.	1618 W. Bella Vista Ave.
City, State:	Penitas, TX 78539	Alton, TX 78573	Alton, TX 78573
Phone:	(956) 739-8075	(956) 400-2094	(956) 478-1357
Fax:			(956) 424-6621
Contact:	Gabriel Carrales	Raul Conde	Rolando Alvarado Jr.
Email:	Deleongabriel11@yahoo.com	condes.landscaping1@gmail.com	alvaradoservices@outlook.com

Item No.	DESCRIPTION:	Unit Price	Unit Price	Unit Price
1	0 to 6,000 Sq. Ft. Lot			
	Mowing Only With Structure - (No Litter)	\$60.00	\$85.00	\$75.00
	Mowing Only Without Structure - (No Litter)	\$64.00	\$70.00	\$85.00
	Mowing Only With Structure	\$60.00	\$120.00	\$75.00
	Mowing Only Without Structure	\$64.00	\$105.00	\$65.00
	Debris Removal Above 3 Cubic Yards - With Structure	\$85.00	\$130.00	\$95.00
	Debris Removal Above 3 Cubic Yards - Without Structure	\$85.00	\$130.00	\$95.00
	Total for 0 to 6,000 Sq. Ft. Lot:	\$418.00	\$640.00	\$490.00
2	6,001 to 10,000 Sq. Ft. Lot			
	Mowing Only With Structure - (No Litter)	\$70.00	\$125.00	\$85.00
	Mowing Only Without Structure - (No Litter)	\$74.00	\$95.00	\$75.00
	Mowing Only With Structure	\$70.00	\$160.00	\$85.00
	Mowing Only Without Structure	\$74.00	\$130.00	\$75.00
	Debris Removal Above 3 Cubic Yards - With Structure	\$85.00	\$120.00	\$95.00
	Debris Removal Above 3 Cubic Yards - Without Structure	\$85.00	\$120.00	\$95.00
	Total for 6,001 to 10,000 Sq. Ft. Lot:	\$458.00	\$750.00	\$510.00
3	10,001 to 25,000 Sq. Ft. Lot			
	Mowing Only With Structure - (No Litter)	\$80.00	\$170.00	\$100.00
	Mowing Only Without Structure - (No Litter)	\$84.00	\$140.00	\$95.00
	Mowing Only With Structure	\$80.00	\$205.00	\$100.00
	Mowing Only Without Structure	\$84.00	\$175.00	\$95.00
	Debris Removal Above 3 Cubic Yards - With Structure	\$85.00	\$120.00	\$95.00
	Debris Removal Above 3 Cubic Yards - Without Structure	\$85.00	\$120.00	\$95.00
	Total for 10,001 to 25,000 Sq. Ft. Lot:	\$498.00	\$930.00	\$580.00
4	25,001 to 43,559 Sq. Ft. Lot			
	Mowing Only With Structure - (No Litter)	\$90.00	\$205.00	\$120.00
	Mowing Only Without Structure - (No Litter)	\$95.00	\$165.00	\$110.00
	Mowing Only With Structure	\$90.00	\$240.00	\$120.00
	Mowing Only Without Structure	\$95.00	\$200.00	\$110.00
	Debris Removal Above 3 Cubic Yards - With Structure	\$85.00	\$120.00	\$95.00
	Debris Removal Above 3 Cubic Yards - Without Structure	\$85.00	\$120.00	\$95.00
	Total for 25,001 to 43,559 Sq. Ft. Lot:	\$540.00	\$1,050.00	\$650.00
5	Per Acre			
	Mowing Only With Structure - (No Litter)	\$100.00	\$245.00	\$95.00
	Mowing Only Without Structure - (No Litter)	\$105.00	\$195.00	\$80.00
	Mowing Only With Structure	\$100.00	\$280.00	\$95.00
	Mowing Only Without Structure	\$105.00	\$230.00	\$80.00
	Debris Removal Above 3 Cubic Yards - With Structure	\$85.00	\$120.00	\$95.00
	Debris Removal Above 3 Cubic Yards - Without Structure	\$85.00	\$120.00	\$95.00
	Total for Per Acre:	\$580.00	\$1,190.00	\$540.00
ADDENDUMS		None	None	None
1st. Year renewal		3.0%	3.0%	2.0%



24-668-09-16 / Weedy Lot
BID NAME/NUMBER: Abatement

OPEN DATE: September 16, 2024 2:00 PM CST

Vendor Name:	Gabriel Carrales, dba G&V Precision Lawncare, LLC.	Condes Landscaping	Alvarado's Maintenance Services
Street address:	1513 Lookout Dr.	3103 E. Jefferson Ave.	1618 W. Bella Vista Ave.
City, State:	Penitas, TX 78539	Alton, TX 78573	Alton, TX 78573
Phone:	(956) 739-8075	(956) 400-2094	(956) 478-1357
Fax:			(956) 424-6621
Contact:	Gabriel Carrales	Raul Conde	Rolando Alvarado Jr.
Email:	Deleongabriel11@yahoo.com	condes.landscaping1@gmail.com	alvaradoservices@outlook.com

Item No.	DESCRIPTION:	Unit Price	Unit Price	Unit Price
	2nd. Year renewal	3.0%	3.0%	2.0%

Apparent lowest bidder: G&V Precision Lawncare, 2- Alvarado's Maintenance Services, 3- Heaven Landscape, 4-Conde's Landscaping

Please Note:



RID NAME/NUMBER: 24-668-09-16 / Weedy Lot Abatement

OPEN DATE: September 16, 2024 2:00 PM CST

Vendor Name:	Gabriel Carrales, dba G&V	Precision Lawncare, LLC.	OCL Enterprises, LLC	Heaven Landscape	Condes Landscaping	Alvarado's Maintenance Services
Street address:	1513 Lookout Dr.	3780 N. Abram Rd.	1710 W. 27th Street	3103 E. Jefferson Ave.	1618 W. Bella Vista Ave.	
City, State:	Penitas, TX 78539	Mission, TX 78574	Mission, TX 78574	Alton, TX 78573	Alton, TX 78573	
Phone:	(956) 739-8075	(956) 501-6170	(956) 599-3799	(956) 400-2094	(956) 522-5152	
Fax:					(956) 424-6621	
Contact:	Gabriel Carrales	Osciel Garcia	Angeles I. Flores	Raul Conde	Rolando Alvarado Jr.	
Email:	Deleonggabriel11@yahoo.com	osciel@oclelectric.com	angelesflores1023@gmail.com	condes.landscaping1@gmail.com	alvaradoservices@outlook.com	

DESCRIPTION of FORMS:						
Solicitation Signed		Yes	Yes	Yes	Yes	Yes
Terms & Conditions Included		Yes	Yes	Yes	Yes	Yes
Non-Collusive		Yes	Yes	Yes	Yes	Yes
Pricing Schedule		Yes	Yes	Yes	Yes	Yes
Addenda(s)						
Subcontractor(s)/Subconsultant(s)		Yes	Yes	Yes	Yes	Yes
Gen. Business Questionare		Yes	Yes	Yes	Yes	Yes
References		Yes	Yes	Yes	Yes	Yes
CIQ						



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Michael Fernuik, Golf Director

AGENDA ITEM: Authorization to repair the irrigation filtration system at Shary Municipal Golf Course by Pump Mechanical Technical Services, LLC, via cooperative Buy Board Contract #770-25, in the amount of \$32,261.23; expenditure will be fully reimbursed by MEDC - Fernuik

NATURE OF REQUEST:

This project is part of the golf course improvement initiatives scheduled for implementation in the current fiscal year. The filtration system requires repair due to failed filters, necessitating disassembly and installation of new components.

The City will be reimbursed 100% of the repair costs through the reimbursement agreement with the Mission Economic Development Corporation (MEDC). A corresponding budget amendment will be presented at midyear to reflect this reimbursement.

BUGETED: No **FUND:** Golf **ACCT. #:** 03-411-74940

BUDGET: \$ 225,000 **EST. COST:** \$32,261.23 **CURRENT BUDGET BALANCE:** \$ 103,041.00

BID AMOUNT: \$ N/A

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE:

APPROVED: _____

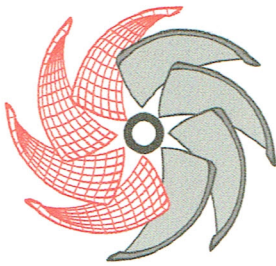
DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Pump Mechanical Technical Services, LLC

PO Box 1566
San Marcos, TX 78667**ESTIMATE**

Date	Estimate #
10/29/2025	E11-03284

Estimate Valid for 30 Days

Name / Address		Ship To	
Shary Municipal Golf course Efrain Chapa 2201 N. Mayberry St. Mission, TX 78572			
Terms	FOB	P.O. No.	Project
Due on receipt			Amiad Filter Repairs-0725
Description	Qty	Rate	Total
LABOR: Shary MGC, Mission, TX Labor to disassemble failed filters, replace necessary components with new items. Assemble and test operation.	1	7,200.00	7,200.00T
Amiad - Repair Kit: SUCTION SCANNER SHAFT, SLOTTED PIN 5X50MM S/ST304, SLOTTED PIN 3X30MM S/ST304 DIN1481, SAF-6000 STD SCANNER ANNUAL MAINTENANCE KIT, DRIVE BUSHING SAF PHOSPHOR BRONZE, HEX BOLT FULL THRD M6 35MM S/ST304 DIN933, FLAT WASHER M10 DIN125 S/ST316 DW, NYLON INSERT LOCKNUT M6 S/ST304 DIN985, TIGHTENING NUT SAF-6000 BRASS, PLATE SAF S/ST316L F/LIMIT SWITCH, EXTERNAL RETAINING RING 17MM S/ST304 DIN471, LIMIT SWITCH PIZZATO FA 4131-2DN METAL EBS/SAF 2M CABLE NC, DRIVE UNIT SAF6K 230/480V AC 50/60HZ 3P .25KW 1360RPM IP55, KEY SAF BRASS F/DRIVE SHAFT, DRIVE SHAFT COVER (PP) SAF ASSY, PINS KIT FOR SAF-1500-3000-4500	1	16990.37	16,990.37T
2" Actuator Assembly, Actuator Lug Valve, 2", SS Disc, EPDM	2	2,610.22	5,220.44T
Misc SS piping, fittings, valves, nipples, flanges	1	2,850.42	2,850.42T
*50% PRODUCTION DEPOSIT, BALANCE UPON COMPLETION			
*4-5 WEEK LEAD TIME FROM DATE OF ORDER			
*1-YEAR MANUFACTURERS PARTS WARRANTY WITH VALID INSPECTION			
*****BUY BOARD # 770-25 *****			
**PMTS LABOR WARRANTY ON WORKMANSHIP ONLY WITH VALID INSPECTION. **MANUFACTURER(S) PARTS ONLY WARRANTY UNLESS OTHERWISE SPECIFIED IN WRITING BY PMTS. **LABOR FOR PUSH/ PULL AND RE-INSTALL FOR WARRANTY INSPECTIONS BY AUTHORIZED PUMP OR MOTOR SERVICE CENTER IS NOT INCLUDED.			
** If paying with credit card there will be a 3% convenience fee on transactions of \$10,000 or more. Please reach out to Angie@Pmtservice for any questions regarding this change.			Subtotal \$32,261.23
			Sales Tax (0.0%) \$0.00
Phone #	E-mail	Web Site	Total \$32,261.23
(830) 431- 7181	ANGIE@PMTSERVICE.COM	WWW.PMTService.com	

Signature _____

Menu

 Vendor Contract Information Summary

Vendor Pump Mechanical Technical Service LLC
Contact Angelica Martinez
Phone 830-431-7181
Email Angie@Pmtservice.com
Vendor Website www.pmtservice.com
TIN 27-4171788
Address Line 1 PO Box 1566
Vendor City San Marcos
Vendor Zip 78667
Vendor State TX
Vendor Country USA
Delivery Days 10
Freight Terms FOB Destination
Payment Terms Net 30
Shipping Terms Freight prepaid by vendor and added to invoice
Ship Via Prepaid/Add to Invoice
Designated Dealer No
EDGAR Received Yes
Service-disabled Veteran Owned No
Minority Owned No
Women Owned No
National No
No Foreign Terrorist Orgs Yes
No Israel Boycott Yes
MWBE No
ESCs 1, 2, 3, 4, 5, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20
States Texas
Contract Name Water and Wastewater Pumps and Motors
Contract No. 770-25
Effective 07/01/2025
Expiration 06/30/2028
Accepts RFQs Yes
Return Policy No Returns



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Michael Elizalde, Director of Grants & Strategic Development

AGENDA ITEM: Approval of Resolution No. _____ authorizing the submittal of a grant application for the FY25 Bulletproof Vest Partnership Program to the Bureau of Justice Assistance in the amount of \$57,166.20 for a 50% reimbursement – Elizalde

NATURE OF REQUEST:

The Mission Police Department is seeking approval of resolution authorizing the submittal of a grant application to the Bureau of Justice Assistance for the FY25 Bulletproof Vest Partnership Program and designates the Mayor as the Authorized Representative. The department seeks to purchase 60-bulletproof vests in the total amount of \$57,166.20, which the program will reimburse 50% of the total costs in the amount of \$28,583.10.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$28,583.10 **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

A RESOLUTION OF THE COUNCIL OF THE MUNICIPALITY OF MISSION AUTHORIZING THE MUNICIPAL ADMINISTRATOR AND POLICE CHIEF TO APPLY FOR AND ACCEPT THE BULLETPROOF VEST PARTNERSHIP GRANT PROVIDED BY THE BUREAU OF JUSTICE ASSISTANCE TO REIMBURSE A PORTION OF THE COSTS OF PURCHASED BULLETPROOF VESTS.

WHEREAS, the U.S. Department of Justice administers a program called the Patrick Leahy Bulletproof Vest Partnership (BVP) that reimburses states, units of local government, and federally recognized Indian tribes, for up to 50% of the cost of body armor vests purchased for law enforcement officers; and

WHEREAS, the City of Mission Police Department has participated in this program by seeking and receiving grant awards for reimbursement of purchased body armor/bulletproof vests since 2005; and

WHEREAS, the City of Mission Police Department will need at least 60 new vests for the grant period of 2025-2026; and

WHEREAS, the City of Mission Police Department requests permission to submit a grant application seeking reimbursement of up to 50% of the cost of said vests over the life of the grant;

WHEREAS, the City of Mission agrees that in the event of loss or misuse of the funds, the City of Mission assures that the funds will be returned to the Bureau of Justice Assistance in full; and

WHEREAS, the City of Mission Council deems it to be in the best interest and the general welfare of the citizens and residents of the municipality to authorize the grant submission; and

WHEREAS, the City of Mission designates the City of Mission Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves submission and acceptance of the grant application and award for the FY 2025 Bulletproof Vest Partnership Program to the Bureau of Justice Assistance.

READ, CONSIDERED AND APPROVED, this 12th day of November, 2025.

Norie Gonzalez-Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Michael Elizalde, Director of Grants & Strategic Development

AGENDA ITEM: Approval of resolution No. _____ authorizing the submittal of a grant application for the FY26 Bullet-Resistant Components for Law Enforcement Vehicles Program to the Office of the Governor in the amount of \$670,050.60 with no match requirement. - Elizalde

NATURE OF REQUEST:

The Mission Police Department is seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY26 Bullet-Resistant Components for Law Enforcement Vehicles Program and designates the Mayor as the Authorized Representative. The grant will allow the Mission Police Department to outfit sixty-seven (67) patrol units with ballistic protection. The total project request is \$670,050.60 and the program does not have a match requirement.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION # _____

WHEREAS, The City of Mission finds it in the best interest of the citizens of Mission, Texas that the Mission Police Vehicle Ballistic Protection Project #5643801 under the FY26 Bullet-Resistant Components for Law Enforcement Vehicles program be operated for the 2025-2026 fiscal year; and

WHEREAS, The City of Mission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mission assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City of Mission designates the City of Mission Mayor as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Mission approves submission of the grant application for the FY26 Bullet-Resistant Components for Law Enforcement Vehicles program to the Office of the Governor.

READ, CONSIDERED AND APPROVED, this 12th day of November 2025.

Norie Gonzalez Garza, Mayor

Attest:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Roel Mendiola, Sanitation Director
AGENDA ITEM: Authorization to purchase 1000 Residential Refuse Carts from Toter LLC in the amount of \$53,500 via cooperative Sourcewell Contract #120324-TOT– Mendiola

NATURE OF REQUEST:

Authorization to purchase 1000 residential refuse carts for our Residential Division. Due to the city's rapid growth, the Sanitation Department is requesting these refuse carts to keep up with the demand and the city's current services. Carts will be purchased from Toter LLC via cooperative Sourcewell Contract #120324-TOT.

BUGETED: Yes **FUND:** Solid Waste **ACCT. #:** 05-410-64235

BUDGET: \$120,000 **EST. COST:** \$53,500 **CURRENT BUDGET BALANCE:** \$120,000

BID AMOUNT: \$53,500

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JTP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



1661 Frontera Rd, Del Rio, TX, 78840
PHONE: 800-424-0422 FAX: 833-930-1124
WQ-10364428

Item 21.

Sourcewell

Awarded Contract

Contract # 120324-TOT

Sell To:

Contact Name	Yaritza Pena	Ship To Name	City of Mission
Bill To Name	City of Mission	Ship To	105 Abelino Farias St
Bill To	1201 E 8th St		Mission, TX 78572
	Mission, TX 78572		USA
	USA	Quick Ship	☐
Email	ypena@missiontexas.us		
Phone	(956) 575-0056		

Quote Information

Salesperson	Rebecca Delander	Expiration Date	11/13/2025
Salesperson Email	rdelander@wastequip.com	Quote Number	WQ-10364428
Salesperson Phone	(651) 358-7136		Please Reference Quote Number on all Purchase Orders

Product	Product Description	Selected Option	Quantity	Sales Price	Total Price
**Plastics - 79296	Model 79296 - Toter 96 Gallon EVR II Universal/Nestable Cart	---Body Color - (940) Green ---Lid Color - (200) Black ---Body Hot Stamp on Both Sides (Existing) in White ---Lid Hot Stamp Insert - Read from Rear (Existing) in White ---Wheels - 10in Sunburst ---Toter Serial Number Hot Stamped on Front of Cart Body in White ---2/3 Assembled with Lid (down), Stop Bar and Axle Factory Installed ---Warranty - 12 Yrs Cart Body, All other components 10 Yrs	1,000.00	\$51.00	\$51,000.00

Payment Terms	Net 30 Days if credit has been established	Subtotal	\$51,000.00
Shipping Terms	FOB Origin	Shipping	\$2,500.00
		Tax	\$0.00
		Grand Total	\$53,500.00

Additional Information

Additional Terms Our Quote serves as an offer to provide Products and/or services at the quantities and prices shown and is a good faith estimate, based on our understanding of your needs. By signing below, you indicate your acceptance of our offer which is expressly subject to the Wastequip Terms & Conditions of Sale ("Wastequip's Terms") located at: <https://www.wastequip.com/terms-conditions-sale>, as of the date set forth in Section 1(b) of the WQ T&C, which are made a part of this Quote. Wastequip's Terms may be updated from time to time and are available by hard copy upon request. Any changes or deviations to the terms of this Quote, including any different terms in an Order submitted by you, must be agreed upon in writing by both parties.

Additional Pricing is based on your acceptance prior to the expiration of this Quote, including product specifications, quantities, and



1661 Frontera Rd, Del Rio, TX, 78840
PHONE: 800-424-0422 FAX: 833-930-1124
WQ-10364428

Item 21.

Sourcewell 

Awarded Contract

Contract # 120324-TOT

Information

timing. Any differences to your Order may result in different pricing, freight or other costs. Due to volatility in petrochemical, steel and related Product material markets, actual prices and freight, are subject to change. We reserve the right, by providing notice to you at any time before beginning Product manufacturing, to increase the price of the Product(s) to reflect any increase in the cost to us which is due to any factor beyond our control (such as, without limitation, any increase in the costs of labor, materials, or other costs of manufacture or supply). Unless otherwise stated, materials and container sizes indicated on sales literature, invoices, price lists, quotations and delivery tickets are nominal sizes and representations – actual volume, Products and materials are subject to manufacturing and commercial variation and Wastequip's practices, and may vary from nominal sizes and materials. All prices are in US dollars; this Quote may not include all applicable taxes, brokerage fees or duties. If customer is not tax exempt, final tax calculations are subject to change. Pursuant to California Section 26275 of the Health and Safety Code, certain trash receptacles and storage containers must be marked with reflectors. Customers must disclose if such receptacles and containers are intended for use in California – if not disclosed, the receptacles and containers are not intended for use in California.

Special Contract
Information

Sourcewell – Pricing and Products/Services offerings are based on the Sourcewell Co-Operative Contract with Toter, LLC (#120324-TOT, eff. 4/4/2025), and such Contract terms and conditions are incorporated herein by reference. Pricing and Products/Services changes may occur at any time with proper documentation, and subject to Sourcewell approval; therefore, offerings may change without written prior notice. Wastequip Product Limited Warranties, Disclaimers, Limitation of Liability and Remedies, and Limited Warranty Provisions apply to all purchases thereunder.

Signatures

Accepted By: _____

Company Name: _____

Date: _____

Purchase Order: _____

Please Reference Quote Number on all Purchase Orders

**MASTER AGREEMENT #120324****CATEGORY: Plastic Refuse and Recycling Containers with Related Technology Solutions****SUPPLIER: Toter, LLC**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Toter, LLC, 841 Meacham Road, Statesville, NC 28677 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

**Article 1:
General Terms**

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about

Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on April 4, 2029, unless it is cancelled or extended as defined in this Agreement.
- a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
- b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in RFP #120324 to Participating Entities. In Scope solutions include:
- a) Residential, commercial, and institutional-sized refuse and recycling containers, collection bins, dumpsters, and carts of principally non-metallic composition;
- b) Lift and tipping solutions for stationary carts and dumpsters;
- c) Maintenance, repair, and similar services of containers; and,
- d) Technology solutions related to the management of, planning for, and/or processes related to collection of refuse and recycling materials solutions described in subsections a.-c., above.
- 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
- 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
- 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
- 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
- 12) **Open Market.** Supplier's open market pricing process is included within its Proposal.
- 13) **Supplier Representations:**



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to accept K9 & handler training donation from K9 Officers, at no cost to the city – Torres

NATURE OF REQUEST:

The City of Mission Police Department is seeking authorization to accept K9 “Cinder” and handler training donation from K9 Officers. The City of Mission Police Department is accepting a canine dog and K9 handler training. Upon donation, the City of Mission would assume all responsibility for all medical care and pet/medical insurance for the K9, safe and adequate housing, ongoing training, and nutritious, adequate food and medical insurance for accidents/injuries. The handler training course varies in length from 4 to 9 weeks depending on the type (single or dual purpose) and is a requirement for all donated dogs. K9 Officers requires quarterly updates on the K9. This agreement specifies that K9 Officers should be notified prior to releasing the K9 from full time status, given/sold/adopted to another agency, K9 retirement, and clearly states they have final say on such decisions. All other responsibilities for both parties are listed in this agreement. There is no cost associated with the donation. Some travel expenses may be necessary when the K9 handler attends the training course.

BUDGETED: _____ **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** _____ **CURRENT BUDGET BALANCE:** _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval.

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *PT*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



K9 Officers, Inc
 25675 Nelson Way Ste 120 PMB 210
 Katy, TX 77494
www.k9officers.org

K9 Officers Donation Contract

Date: 10/28/25

Police Department: MISSION POLICE DEPARTMENT

Handler:

Microchip #:

K9: Name: CINDER Breed: BELGIAN MALINOIS DOB: 03/15/2024
 Gender: FEMALE

K9 Type:

Handlers course location/dates: JANUARY/FEBRUARY 2026

Equipment:

We are happy to donate the above K9, handlers course and K9 equipment to your agency. We require adequate K9 housing and a veterinary relationship be established before your new K9 will be donated. A vehicle insert for the K9 with K9 heat alarm in good working condition, an indoor crate/kennel, and fenced outdoor run minimum of 8 x 10 on a wood or concrete pad with a full top, properly sized insulated doghouse, consideration for weather and way to monitor temperature are considered adequate housing for a police K9. Upon donation of the K9, the department will become the responsible party for the K9. This includes all medical care and pet/medical insurance for the K9, safe and adequate housing, ongoing training, and nutritious, adequate food and medical insurance for accidents/injuries. The department accepts full liability for the K9 and the K9's actions at all times from this point forward.

Plan ahead, not taking the time to provide medical insurance for the K9, is not reason to take emergency funds from this organization, lean on other nonprofits for funding, or have us reach out to our dedicated supporters for medical bills that should be covered with good care, proper conditioning, good record keeping, and medical insurance for unseen emergencies.

The new handler, chosen by the department, will attend a handler's course with the K9 to train them in proper handling, how to work effectively with the dog, and establish a bond. This course varies in length from 4 to 9 weeks depending on the type (single or dual purpose) and is a requirement for all donated dogs.

Dogs donated by K9 Officers will require annual certification through a national organization such as NNDDA (www.nndda.org) and submit each successful certification to K9 Officers annually. This protects the dog, handler, and department.

If at any time the department chooses not to utilize the above donated K9 no longer on a **full-time** basis, K9 officers will be notified within 7 business days of the decision and the K9 will be returned to K9 Officers. If the handler that the donated K9 initially attended the handler's course with moves out of the K9 program, and a new handler will be chosen, the new handler and K9 must attend a handler's course together, the location of the handlers course chosen by K9 Officers and agency together, with K9 Officers having the final say. Under **NO** circumstances will the K9 be given to another agency, sold, or adopted to anyone without express **written** consent of K9 Officers. If express written consent is not given by K9 Officers and the K9 is sold, given away, adopted, or rehomed in any way, the department will be responsible for the replacement cost of the K9 to K9 Officers, Inc.

Under **NO** circumstances will donated equipment be given to another agency, sold, or given or thrown away without express **written** consent of K9 Officers. If express written consent is not given by K9 Officers and the equipment is sold, given away, or disposed of in any way, the department will be responsible for the replacement cost of the equipment to K9 Officers. We never want our K9's to utilize less than quality or safe equipment, so always feel free to apply for an equipment grant if needed. We only ask that the equipment is utilized for the department granted to and you communicate if equipment is no longer safe or effective for the K9 or handler. K9 equipment is costly.

For K9 who are retiring due to age or upon medical advice, each situation is different, but often, the handler will keep the retired K9 in their homes as a beloved family member to enjoy their retirement. K9 Officers will be notified and part of this decision, with the right to consult a second veterinary opinion and have the **final say** as to placement of the K9. This is to help protect the well-being of the K9 both physically and mentally. It is our wish to see the K9 remain with the handler upon retirement due to age or health. This K9 will not be euthanized without our prior written consent.

K9 Officers **requires** updates on the K9, copies of new certifications (NNDDA or equivalent), copies of new veterinary records, a recent photograph or video, and statistics report every quarter (3 months), **at a minimum**, to ensure the best possible care and proper utilization for

each dog we donate. Email this report to rachel@k9officers.org on March 31, June 30, Sept 30, and Dec. 31 or more frequently. This is a requirement of your donation. Humane treatment of these K9's is something we should all ensure, and this is an additional check and balance for the sake of the K9. If there is any issue with your K9, notify K9 Officers immediately.

We **require** photos/videos and notifications of the positive impact the dog is having on the community so we may keep those who make these donated K9's a reality aware of the long-term impact of their donation to our community and law enforcement. Quarterly is the minimum requirement, more often is appreciated and welcomed. Email the pictures/videos to rachel@k9officers.org or text them to 713-818-7238 on March 31, June 30, Sept 30, and Dec. 31 or more frequently. K9 Officers encourage you to send photos and videos when you have them available to share. You may text or email them. Please make a note which photo(s) may be shared publicly.

K9 Officers is a non-profit organization and relies on private and public donations. As such, mention K9 Officers, (www.k9officers.org) when receiving positive media attention pertaining to the K9 and K9 program. This includes social media.

Facebook: @K9Officers1 #K9officersinc

Twitter: @K0officersinc

Instagram: @k9_officers

Linkedin: #k9officersinc

We also require that the handler and K9 attend one K9 Officers event annually as department representatives to show support for K9 Officers. We will work together to find an event that best suits both our organization and your K9 team.

You are accepting a K9, equipment, and training from our organization. Please respect that and don't tag other nonprofits/organizations on your social media posts that did not donate your K9, equipment and training. We are here to support you and ask that if you have a need, you reach out to our organization, as well as show respect for the time, dedication, and funds we have raised to help your department.

The department/handler agrees to use only fair, humane training and handling techniques learned during the handler's course.

If a problem arises with the K9, of any kind, this includes, but is not limited to the health, training, or temperament of the K9, the department will notify K9 Officers, by email or text, as well as the established other professionals needed (trainer, veterinarian) as soon as possible, but no longer than 7 business days.

The donation of the K9 is an “as is” donation to the department for the promotion of public service and protection. Any damage that results to the department/handler for the use of the K9 is a recognized risk and the department/handler hereby acknowledges and agrees that such harm could result to either themselves or the public when using a K9 in the course of the department’s public service obligations. As such, the department hereby agrees to hold harmless and indemnify K9 Officers for any and all liability that may arise in the course and scope of the use of the K9 as it serves the public through the department/handler. K9 Officers, if sued or otherwise found liable for damage incurred due to the K9 while in the possession or control of the department/handler or any damages found to have occurred to the department or the handler or other members of the department or damages to the public will be the sole and exclusive responsibility of the department. Any costs incurred by K9 Officers to enforce this provision of this Agreement, including court costs, expert fees and reasonable attorney fees, shall be the responsibility of the department.

Chief of Police/Head of Department

Date

Handler

Date

K9 Officers

Date



MEETING DATE: November 12, 2025

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to enter into a Memorandum of Understanding between South Texas College and the City of Mission Police Department, for the use of STC's facilities for training and educational purposes, with a fees schedule attached – Torres

NATURE OF REQUEST:

The Mission Police Department is requesting authorization to enter into a memorandum of understanding with the South Texas College Police Department, for the purpose of allowing the City of Mission Police Department to use STC's Regional Center for Public Safety Excellence (RCPSE) for training and educational purposes. Facilities included are the following: classrooms with technology, firearms and target range simulators, driving simulators, emergency vehicle operations course, skills pad, and the two-story residential fire-training structure. Fees are associated with the use of certain facilities, which are listed in this agreement. This agreement outlines the responsibilities and abilities for both agencies. This agreement will be in effect for three years until April 1st, 2028.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-430-54500

BUDGET: \$108,900 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$104,000

BID \$
AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval JP7

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ **AYES**

_____ **NAYS**

_____ **DISSENTING** _____

SOUTH TEXAS COLLEGE

Regional Center for Public Safety Excellence Facilities Use Agreement for Law Enforcement Agencies

This **Facilities Use Agreement for Law Enforcement Agencies** ("Agreement") is effective as of April 1, 2025, by and between **South Texas College** (hereinafter "STC") and the **City of Mission** (hereinafter the "City"), by and through the **City of Mission Police Department** (hereinafter the "Agency"), and shall continue in full force and effect for a period of three (3) years year until April 1, 2028, unless earlier terminated or extended pursuant to the terms of this Agreement or by operation of law (the "Term"). Each party has the right to terminate this Agreement for any reason, or no reason, at any time, by giving to the other party thirty (30) days' advance written notice of its intention to terminate.

Notwithstanding anything to the contrary in any purchase order or other document provided by the Agency, any product or service provided by STC in connection with a purchase order related to this Agreement is conditioned upon the Agency's acceptance of the terms and conditions of this Agreement. Any additional, conflicting or different terms proffered by the Agency in a purchase order or otherwise shall be deemed null and void. Each of the individuals executing this Agreement represents and warrants that he or she is authorized to execute the Agreement on behalf of STC or the Agency as applicable.

I. DESCRIPTION OF FACILITIES

STC owns and operates certain facilities and equipment located at the Regional Center for Public Safety Excellence, 3901 S. Cage Blvd., Pharr, Texas (the "Facilities"). The Facilities include the following components and capabilities: i) Classrooms with Technology; ii) Firearms Scenario-Based Simulator Training; iii) Driver Skills Pad; iv) Driver Simulator Training; v) Emergency Vehicle Operation Course; vi) Target Range Qualifier Simulator Training; and vii) Two-Story Residential Fire-Training Structure. These components and capabilities are available, individually or collectively, in any combination, for use by the Agency pursuant to the terms of this Agreement.

II. USE OF FACILITIES AND EQUIPMENT, FEE SCHEDULE, PAYMENT

STC agrees that it shall reserve for the use of the Agency those components and capabilities of the Facilities for the purposes of training and/or educational activities to be conducted by the Agency for the benefit of the Agency's participants (hereinafter the "Training"), on the terms and conditions specified in this Agreement, including the following Fee Schedule:

Facilities	Rate
Firearms Scenario-Based Simulator Training	Variable, based on recovery costs (per student for 30 minutes)
Target Range Qualifier Simulator Training	Variable, based on recovery costs (per student for 30 minutes)
Driving Simulator Training	Variable, based on recovery costs (per student for 30 minutes)
Emergency Vehicle Operations Course (EVOC) (per agency)	\$100 per day, \$18 per hour
Skills Pad	Variable, based on recovery costs
Classroom with Technology	No charge for the first three (3) days of consecutive use and \$114.00 per day for each additional day
Two-Story Residential Fire-Training Structure	Variable, based on recovery costs

Agency shall pay STC a fee for the use of the Facilities, or a portion thereof, in accordance with the Fee Schedule. Full payment is due within thirty (30) days of Agency's receipt of STC's invoice.

III. RELEASE AND WAIVER

All persons using the Facilities in connection with the Training, or any portion thereof, including, without limitation, the Training participants and the Agency's employees and agents, must complete, sign and deliver to STC, prior to using the Facilities, a release and waiver (the "Release") in the form attached hereto as Exhibit "A."

IV. RESERVATION OF FACILITIES

At any time during the Term of this Agreement, the Agency, acting through an authorized agent, may request from STC a reservation to use the Facilities, or any portion thereof, for a Training for a period of time occurring prior to the expiration of the Term. All reservation requests shall be directed to the Director of the Regional Center for Public Safety Excellence via email or telephone or in person and shall include, without limitation, the date(s) and time periods requested, the components and capabilities of the Facilities to be used, and an estimate of the number of participants in the Training. Depending upon availability and other potential conflicts, including STC's need for the Facilities to carry out its educational mission, and at STC's sole discretion, STC may agree to allow the Agency to use the Facilities for the Agency's Training pursuant to this Agreement. Confirmation of the reservation will be provided to the Agency, in writing, via email or otherwise, and shall contain the date(s) and times of the reservation as well as an estimate of the total fees for use based on the information provided by the Agency.

V. CONFIRMATION OF CHARGES

Following the use of the Facilities in connection with one or more Training activities, an authorized representative of the Agency shall sign a Confirmation Form, in the form attached hereto as Exhibit "B," through which the Agency will confirm the total amount due and owing to STC for the use of the Facilities as well as any services that may have been provided as described in the Confirmation Form.

VI. GENERAL TERMS AND CONDITIONS

1. All additions to and deletions from this Agreement must be initialed and dated by both parties in order to be a valid part of this Agreement. This Agreement may only be changed in accordance with a written amendment hereto, signed by STC and the Agency, and if required by law or STC policy, by STC's Board of Trustees. Time shall be of the essence for this Agreement, and the period of time granted to the Agency shall not be extended for occupancy or use of the Facilities or for installation or removal of equipment or personal property without written permission from STC.
2. The Agency may not assign any part of this Agreement to any other party without the prior written consent of STC whose consent may be withheld at its sole discretion. STC will not be responsible for any agreement(s) made by the Agency to the Training participants or any other party unless such agreements are expressly made part of this Agreement.
3. The parties agree that this Agreement shall be governed by and construed in accordance with the laws of the State of Texas. If any action is instituted in connection with any controversy arising out of this Agreement, the exclusive jurisdiction shall be the court

Hidalgo County, Texas. The prevailing party shall be entitled to recover, in addition to costs, such sum as the court may adjudge reasonable as attorney's fees in such action, and on any appeal from any judgment or decree entered therein.

4. STC shall not be required to observe or comply with any rules, regulations, or policies of the Agency that are not specifically stated and agreed to as part of this Agreement.
5. The Agency shall comply with all applicable rules, policies and procedures promulgated by STC governing the use of the Facilities. STC policies and procedures will be made available to the Agency upon request. The Agency shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations that are in effect during the period of this Agreement which in any manner affect its conduct or its use of the Facilities including, without limitation, the Americans with Disabilities Act (ADA) and Title IX of the Education Amendments 1972.
6. The Agency shall be responsible for the conduct of the Training participants and anyone else who is in attendance at the Training, excluding employees and agents of STC, and shall, at the Agency's expense, provide for the necessary personnel, as determined by STC, to provide adequate and appropriate supervision of these attendees and participants in accordance with and adherence to all STC policies and procedures including, but not limited to, the use of alcoholic beverages, consumption of food, and the prohibition of smoking in all STC facilities. Any security services required by STC policy and/or the general statutes of the state of Texas shall be arranged by STC's Police Department at no cost to the Agency unless otherwise agreed by STC and the Agency in writing.
7. In permitting the use of the Facilities, STC does not relinquish control or custody thereof and does hereby specifically retain the right to enforce any and all rules and regulations applicable to the use of the Facilities. All parts of the Facilities will at all times be under the charge and control of STC. STC's representative may enter upon the Facilities at reasonable times to make inspections and to ensure compliance with this Agreement. STC may revoke the privilege of any attendee to use the Facilities, or any STC facility, if, in the sole opinion of STC, the attendee displays behaviors that are injurious or potentially injurious to themselves, others or property of STC. The Agency accepts the risk of loss or damage to its equipment or other personal property brought to or installed in the Facilities during the term of the Agreement. STC shall not be responsible for safeguarding the Agency's property, and shall not be liable for any damage done to the Agency's property by the negligent or intentional acts of any person. Nothing in this section shall operate to bar the Agency from seeking recovery for any losses caused by those individuals responsible for any theft or damage of equipment.
8. The Agency shall utilize only the parking areas designated for all automotive parking of the Training participants, the Agency's employees and agents, and guests, if any, and agrees to instruct all Training participants, employees, guests and other attendees to comply with this requirement.
9. The Agency shall use only its own cellular phone(s) to conduct any business while using the Facilities, unless there is an emergency.
10. The Agency shall not permit the vending or distribution of any merchandise and/or service in the Facilities or on STC premises.

11. STC shall not be responsible for providing, for use of the Agency, any spaces or v that are not subject to this Agreement. If the Agency should decide not to utilize the Facilities, or any portion thereof, that have been reserved for the Agency at the Agency's request, STC shall not be obligated to reduce or deduct any fees corresponding to their use.
12. The Agency shall not over-subscribe the Training in such a way as to exceed the legal fire capacity of the Facilities. If requested, the Agency shall provide to STC a list of participants as well as any guests of the Training to verify that no such over-subscriptions have occurred.
13. Any additional custodial overtime services, additional technical assistance, additional security services, or any other unforeseen and unavoidable expenses, resulting from the Training and that are not part of the estimated costs, shall be borne by the Agency.
14. Any equipment provided to or rented by the Agency from STC as part of this Agreement is for use only in the Facilities herein contracted and under the supervision, and operation where appropriate, of STC personnel. The Agency shall ensure that any equipment provided by STC pursuant to this Agreement shall be used appropriately and returned in good working order to its proper location following use each day. Under no circumstances shall any equipment be moved from the Facilities and/or removed from campus without the express written approval of STC. The Agency agrees that equipment not specified as part of this Agreement shall not be used by the Agency or Training participants.
15. The Agency shall ensure that all refuse and waste will be deposited in proper receptacles each day.
16. The Agency shall complete an STC accident report for any incident requiring administration of first aid. Said accident reports shall be provided to STC within twenty-four (24) hours of any incident.
17. The Agency agrees that if, because of any "act of God," riot, war, public emergency or calamity, fire, flood, weather related college closing, earthquake, epidemic, labor disturbance or strike, any act of public authority, or any other cause similar or dissimilar beyond STC's control, STC is unable to provide any of the Facilities and/or services herein contracted on the date(s) specified, performance of this Agreement, with the exception of monies already due and owing, shall be suspended and excused to the extent commensurate with such interrupting occurrence, and STC shall not be liable for any damages that the Agency, its representatives, or the participants in the Training might suffer.
18. To the fullest extent permitted by Texas or federal law, the Agency shall be responsible for any and all loss of, or damage or injury to, any property owned by STC resulting from the negligent and/or intentional acts of its officers, employees, agents, Training participants, or other attendees.
19. All written materials or advertising materials to be utilized by the Agency that refer in any way to STC must be reviewed and approved by STC prior to publication. Under no circumstances shall the Agency use the name of STC and/or any of its institutional insignia or logos without STC's prior written consent.

20. Except as specifically provided in this Agreement, STC hereby disclaims with respect to all services, equipment, Facilities or other deliverables provided hereunder, all express or implied warranties, including implied warranties of merchantability, quality, or fitness for a particular purpose.
21. If the Agency fails to perform, keep or observe any of the terms, covenants or conditions of this Agreement, STC shall give notice of default. If the default is not remedied to the satisfaction and approval of STC within the time specified in the notice, the Agency may be declared in default, and all of the Agency's rights hereunder shall terminate. At the direction of STC, the Agency shall forfeit all rights under this Agreement to any monies paid to STC in the form of deposits, advance payments, etc., and be further responsible for any additional monies owed which STC deems necessary to cover expenses incurred due to the cancellation of the Agency's event.
22. To the fullest extent permitted by Texas or federal law, the Agency agrees to indemnify, defend and hold STC, its officers, employees and agents, harmless from any and all costs, losses, damages, claims, suits or any liability whatsoever, including attorneys' fees, resulting from injury, including death, to person or damage to property arising out of, or in any manner connected with the Agency's use of the Facilities or any other property belonging to STC.
23. Nothing contained herein is intended or shall be construed as a waiver of either party's right to assert, in connection with any claim, demand or legal action arising under this Agreement, any privilege, immunity or defense conferred upon or otherwise available to the party as a state or federal governmental entity or agency or as a political subdivision of the State of Texas.
24. This Agreement and the performance of the services described herein does not create any agency, partnership, or joint venture between STC and the Agency. This Agreement does not confer any benefits on any third party unless it expressly states that it does.
25. The Agency agrees that all electrical connections must be made by STC personnel and all STC equipment must be operated by STC personnel. Further, the Agency agrees that no equipment, device or fixture may be used which, in STC's opinion, endangers the structural integrity of the Facilities.
26. This Agreement may be executed in separate counterparts, each of which when so executed shall be an original, but all of such counterparts shall together constitute but one and the same instrument. This Agreement constitutes the entire agreement between the parties relating to use of the Facilities and supersedes any previous agreements or understandings. If any provision of this Agreement, or the application of any provision to any party or circumstance, is found to be invalid, unenforceable or illegal in any respect, the remainder of the Agreement, and the application of the provision to other parties or circumstances, shall remain valid and in full force and effect. Any failure of STC, at any time, to enforce or require the strict keeping and performance of any of the terms and conditions of the Agreement shall not constitute a waiver of such terms, conditions, or rights, and shall not affect or impair same, or the right of STC at any time to avail itself of same.

Executed as of the date first above written.

STC:	CITY:	AGENCY:
South Texas College	City of Mission	City of Mission Police Department
Signature:	Signature:	Signature:
Dr. Ricardo J. Solis		Cesar Torres
President		Chief of Police

Participant Release and Waiver

I, the undersigned, hereby release, waive, discharge and covenant not to sue South Texas College, including its officers, trustees, agents, volunteers, and employees, collectively referred to as the "Releasees," from or for all liability to the undersigned for any and all loss, liability damage, or cost, or any claim or demands therefor, on account of injury to the person of the undersigned, whether caused by the negligence of the Releasees or otherwise, while the undersigned is in or upon the property of South Texas College, including the Facilities.

I, the undersigned, hereby agree to indemnify and save and hold harmless the Releasees from any and all loss, liability, damage, or cost that the Releasees, or any one of them, may incur due to or in connection with the presence of the undersigned in or upon the property of South Texas College including the Facilities, regardless of whether such loss, liability, damage, or cost was caused by the negligence of the Releasees.

I, the undersigned, hereby assume full responsibility for and risk of bodily injury due to the negligence of the Releasees or otherwise while in or upon the property of South Texas College including the Facilities.

I, the undersigned, agree that any dispute related to this Participant Release and Waiver will be governed by the laws of the State of Texas and will be adjudicated exclusively in the state courts of Hidalgo County, Texas.

I, the undersigned, acknowledge and agree that the activities that take place on the property of South Texas College, including the Facilities, are very dangerous and involve the risk of serious injury and/or death, and that I have read and signed this Participant Release and Waiver voluntarily.

I have read the above statements and understand the contents.

PRINT NAME _____

SIGNATURE _____

AGENCY (if applicable) _____

DATE ____/____/____

Exhibit B

Item 23.

Confirmation of Charges

Facilities	No. of Students	No. of Sessions	Subtotal
Firearms Scenario-Based Simulator Training			
Target Range Qualifier Simulator Training			
Driving Simulator Training			
Emergency Vehicle Operations Course (EVOC)			
Skills Pad			
Classroom with Technology			
Two-Story Residential Fire- Training Structure			
Tuition: Law Enforcement Courses (continuing education)			

Total Amount Due: \$ _____

{Print Name of Authorized Agent from the Agency
{Title}

Date: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to enter into a Memorandum of Understanding between the City of Mission Police Department and the City of La Joya, for the use of the firearms range – Torres

NATURE OF REQUEST:

The Mission Police Department is requesting authorization to enter into a memorandum of understanding with the City of La Joya for the use of the firearms range for training, qualification, and other approved law enforcement activities. This agreement outlines the responsibilities and abilities for both agencies. This agreement will be in effect upon approval and will remain active until terminated.

BUGETED: _____ **FUND:** _____ **ACCT. #:** _____

BUDGET: _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID \$ _____
AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**MEMORANDUM OF UNDERSTANDING BETWEEN
CITY OF MISSION, TEXAS AND
CITY OF LA JOYA, TEXAS**

This Memorandum of Understanding (“MOU”) is entered into on the effective date by and between the City of Mission (Mission), a Texas home-rule municipal corporation under Texas Local Government Code, and the City of La Joya, Texas (La Joya), a Texas home-rule municipal corporation under Texas Local Government Code.

WHEREAS, the Parties desire to enter into this agreement so that the City of Mission Police Department may use the La Joya Firearms Range for firearms training and/or their firearms qualifications; and

WHEREAS, the Parties desire to enter into this MOU to outline the policies, procedures, and working arrangements that each organization agrees are necessary for Mission’s use of La Joya’s Firearms Range.

NOW THEREFORE, the Parties agree to the following:

I. Agreement

1. Mission will follow all firearms range safety rules.
2. La Joya will provide the use of the shooting range to Mission on an as agreed-upon basis and with approval of the La Joya Chief of Police for Police Academy Purposes and Basic Police Officer Course (BPOC) activities, and any other uses as agreed.
3. Mission is responsible for the cleanliness and proper use of the range. Mission is to inspect the range prior to use and report all problems and/or damage to the La Joya Police Chief.
4. Before leaving the range, Mission will secure any La Joya equipment being used, remove all trash and spent cartridge cases, and ensure all range facilities are secured.
5. Authorized users may check out a key from the La Joya Police Department for access to the firing range. The key will be returned to La Joya Police Department upon completion of range use.
6. Any accidental discharges must be immediately reported to La Joya Police Department Chief of Police.
7. This MOU shall be effective as of March ____, 2025, and shall continue until the Parties terminate this agreement.
8. The Parties may terminate this agreement, with or without cause, by providing thirty (30) days’ written notice to the other party.

II. MISCELLANEOUS:

1. NO WAIVE OF SOVEREIGN IMMUNITY: THE PARTIES AGREE THAT THERE IS NOTHING IN THIS MOU THAT IS MEANT TO BE A WAIVER BY MISSION OR LA JOYA OF ANY IMMUNITIES FROM SUIT OR FROM LIABILITY THAT MISSION OR LA JOYA MAY HAVE BY OPERATION OF LAW.

2. Governing Law and Venue: This MOU Agreement is governed by the laws of the State of Texas and interpreted under Texas law. Proper venue for a claim arising from this MOU will be in a court of competent jurisdiction in Hidalgo County, Texas.

3. Counterparts: This MOU Agreement may be signed by each party individually, and each signature page will be made a part of the original agreement, and all will be considered a single agreement. Any counterpart signature to this MOU that is delivered by fax or email will be considered for all purposes to be good and valid execution and delivery of this MOU.

4. Entire Agreement: This document represents the entire agreement between the Agreement Parties. No prior agreement or understanding oral or otherwise, of the Parties or their agents will be valid or enforceable unless made part of this document.

IN WITNESS WHEREOF, this MOU Agreement has been signed by an authorized representative of each Party, to be effective as of the Effective Date stated herein.

CITY OF MISSION

By: _____

Name: _____

Title: _____

CITY OF LA JOYA

By: _____

Name: _____

Title: _____

ATTEST:

By: _____

Anna Carrillo, City Secretary

ATTEST:

By: _____

Name: _____

Title: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Abram Ramirez, Information Technology Director

AGENDA ITEM: Approval of the yearly 2025-2026 maintenance renewal third year agreement of Microsoft Office 365 from SHI at a cost of \$235,732.80 utilizing cooperative DIR-CPO-5237- Ramirez

NATURE OF REQUEST:

Approval of the yearly 2025-2026 maintenance renewal third year agreement of Microsoft Office 365 from SHI at a cost of \$235,732.80 utilizing DIR-CPO-5237- Ramirez

The City of Mission relies on Microsoft Office 365 as its primary platform for communication, document management, security, and collaboration across all departments. Office 365 supports: Email (E-discovery, archiving, and security); Communication and Collaboration; Document Cloud Storage; Endpoint Security. Term dates: 12/01/25- 11/30/26

BUDGETED: Yes **FUND:** General **ACCT.#:** 01-426-44640

BUDGET: \$1,557,625 **EST.COST:** \$235,732.80 **CURRENT BUDGE BALANCE:** \$1,363,650

BID AMOUNT \$235,732.80

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Pricing Proposal

Quotation #: 26631617

Reference #: EA - 61623656

Created On: 9/12/2025

Valid Until: 12/31/2025

TX-City of Mission

Abram Ramirez

1201 E 8th St

Finance Dept

Mission, TX 78572-5812

United States

Phone: 9566294792

Fax:

Email: Aramirez@missiontexas.us

Inside Account Manager

Jeidys Villafana

290 Davidson Ave

Somerset, NJ, 08873

Phone: | Toll Free: 888-394-5232 ext.:
6524741

Fax: 888-394-5322

Email: Jeidys_Villafana@SHI.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Teams AC with Dial Out US/CA GCC Sub Add-on Microsoft - Part#: NYH-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 12/1/2025 – 11/30/2026 Note: Year 3 of 3	670	\$0.00	\$0.00
2	O365 G1 GCC Sub Per User Microsoft - Part#: U4S-00002 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 12/1/2025 – 11/30/2026 Note: Year 3 of 3	670	\$94.92	\$63,596.40
3	Defender Endpoint P2 GCC Sub Per User Microsoft - Part#: 7KB-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 12/1/2025 – 11/30/2026 Note: Year 3 of 3	670	\$55.32	\$37,064.40
4	O365 G3 GCC SU O365 G1 Per User Microsoft - Part#: AAA-11919 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 12/1/2025 – 11/30/2026 Note: Year 3 of 3	670	\$155.16	\$103,957.20
5	Defender O365 P2 GCC Sub Per User Microsoft - Part#: GLN-00001 Contract Name: Adobe/Microsoft Software & Related Services Contract #: DIR-CPO-5237 Coverage Term: 12/1/2025 – 11/30/2026 Note: Year 3 of 3	670	\$46.44	\$31,114.80

Total \$235,732.80

Due to the potential impact of any current or future tariffs, the price and availability of hardware items on this quote may be subject to change.

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.

Vendor Information

SHI/GOVERNMENT SOLUTIONS, INC.

Vendor ID: 1223695478500

HUB Type: Non HUB ?

RFO: DIR-CPO-TMP-570

Contract Status: Active

VENDOR CONTACT:

Texas Team [↗](#)
Phone: (800) 870-6079
Fax: (512) 732-0232
[Vendor Website](#) [↗](#)

DIR CONTACT:

Eliza Garcia [↗](#)
Phone: (512) 475-4631

Contract Overview

SHI Government Solutions, Inc. as a Value Added Reseller (VAR) offers Adobe and Microsoft software products and related services through this contract. Customers may purchase from the Select Plus Program or must enter into an Enterprise Agreement (EA) or have a current ELA with Microsoft. Customers can purchase directly through this DIR VAR contract. Contracts may be used by state and local government, public education, other public entities in Texas, as well as public entities outside the state. This Contract covers the entire Adobe and Microsoft Catalogue of products and Related Services plus all government and education volume licensing MSRP special Discount programs. Resellers are not available for this contract. DIR has exercised the automatic renewal option for this Contract. This renewal extends the contract through 09/22/2027.

Contract Details & Ordering Information

Products & Services

- [Commodity Codes](#)
- [Brands](#)
- [Contract Documents](#)
- [How to Order](#)

Products & Services

This contract offers the following products and services. Please contact the Vendor for the latest information.

- Software
- Technical Services

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AQUATIC COMMERCIAL SOLUTIONS, INC.

P.O. BOX 1233 • DRIPPING SPRINGS TX 78620
Phone; 210.381.3544

Item 26.

Rick Contreras
Aquatics Director
City of Mission

October 27, 2025

Below you will find the Buy Board Contract number and pricing information for Swimming Pool Chemicals, Supplies & Equipment. Due to market supply issues and other, below products may become unavailable in the specified sizes or product itself, if so, there may be an upcharge, for different sizes or if other manufactures/suppliers must be resourced. City will be notified of any upcharge changes, prior to ordering products. If actual products below have a price increase, the actual manufacture/supplier marginal increase will be added to the below pricing. A letter from manufacture/supplier can be supplied at that time. If you have any further questions, please do not hesitate to contact me.

Sincerely,

Joe York
Sales
Aquatic Commercial Solutions, Inc.
jeyorkiv@gmail.com
210.381.3544 Cell

Product & Description		Unit Cost	Ext. Cost
PULSAR BRIQUETTES, CAL HYPO,	50 LB. PAIL	\$ 4.36 Lb.	\$ 218.00 Ea.
PULSAR CAL HYPO GRAN,	50 LB. DRUM	\$ 4.18 Lb.	\$ 209.00 Ea.
PULSAR CAL HYPO GRAN,	100 LB. DRUM	\$ 3.25 Lb.	\$ 325.00 Ea.
PULSAR ISOCYANURIC ACID, (Stabilizer)	100 LB. DRUM	\$ 2.50 Lb.	\$ 250.00 Ea.
SODIUM BICARBONATE	50 LB. BAG	\$.99 Lb.	\$ 49.50 Ea.
HYDROCHLORIC ACID	4x1 Gal. Case	\$ 8.75 Gal.	\$ 35.00 Cs.
HYPOCHLORITE SOLUTION	4x1 Gal. Case	\$ 9.25 Gal.	\$ 37.00 Cs.
TRICHLOR 3" TABLETS	50 lb. pail	\$ 4.50 Lb.	\$ 225.00 Ea.

Water Management Upcharge per pound/gallon, may apply Per Gal/Pound \$0.50
EFS CHARGE: 6% of invoice total or a minimum charge of \$100.00,
If not available locally a delivery charge may apply.

Buy Board Contract: Swimming Pool Chemicals, Supplies&Equipment #701-23

Aquatic Commercial Solutions, Inc. Effective date: **6/01/2024**

P. O. Box 1233 Dripping Springs, TX. 78620 Expiration date: **5/31/2026**

Water Management Consist of Providing New Chemical Feeding Equipment Repair &
Service of Supplied Equipment (any parts needed to repair may have an associated cost)



Vendor Contract Information Summary

Item 26.

Vendor	Aquatic Commercial Solutions, Inc.
Contact	Paula
Phone	210-580-3685
Email	Pja7262@gmail.com
TIN	74-2768329
Address Line 1	P.O. Box 1233
Vendor City	Dripping Springs
Vendor Zip	78620
Vendor State	TX
Vendor Country	USA
Delivery Days	10
Freight Terms	FOB Destination
Payment Terms	NET 30
Shipping Terms	Freight prepaid by vendor and added to invoice
Ship Via	Company Truck
Designated Dealer	No
EDGAR Received	Yes
Service-disabled Veteran Owned	No
Minority Owned	No
Women Owned	No
National	No
No Foreign Terrorist Orgs	Yes
No Israel Boycott	Yes
MWBE	No
ESCs	All Texas Regions
States	All States
Contract Name	Swimming Pool Chemicals, Supplies, and Equipment
Contract No.	701-23
Effective	06/01/2023
Expiration	05/31/2026
Accepts RFQs	Yes
Return Policy	STOCK ITEMS 30 DAYS SPECIAL ORDERS ITEMS NON-REFUNDABLE



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Michael Silva – Fire Chief

AGENDA ITEM: Approval of purchase of a Computer Aided Dispatch (CAD) System from ESO Solutions, Inc., a Sole Source vendor, for a total cost of \$30,480.00 - Silva

NATURE OF REQUEST:

The Mission Fire Department is seeking approval of purchase of a Computer Aided Dispatch (CAD) System from ESO Solutions, Inc., a sole source vendor for a total cost of \$30,480.00.

The purchase of the CAD System will enhance the Mission Fire Department's dispatching capabilities by improving response times, data accuracy, and operational efficiency. Utilizing a Sole Source Vendor ensures a cost-effective and compliant procurement process.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-431-94810

BUDGET: \$125,500 **EST. COST:** 27,185 **CURRENT BUDGET BALANCE:** \$125,300

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



Quote Date: 05/30/2025
Customer Name: Mission Fire Department
Quote #: Q-206093
Quote Expiration date: 11/30/2025
ESO Account Manager: Wade Estes

Item 27.

CUSTOMER CONTACT

Customer Mission Fire Department (TX)
Name Michael Silva
Email msilva@missiontexas.us
Phone

BILLING CONTACT

Payor Mission Fire Department (TX)
Name Jackie Charles
Email jcharles@missiontexas.us
Phone 1 (956) 580-8711
Address 415 W. Tom Landry Ave.
Mission TX, 78572
Billing Frequency Annual
Initial Term 12 months

Logis Dispatch

Product	Volume	Price (USD)	Discount (USD)	Total (USD)	Fee Type
Logis Dispatch	1 Encounters	\$21,995.00	(\$0.00)	\$21,995.00	Recurring
Portal - Web Booking	1 Encounters	\$2,195.00	(\$0.00)	\$2,195.00	Recurring
ePCR/EHR Integration	1 Encounters	\$1,995.00	(\$1,995.00)	\$0.00	Recurring
ProQA Integration	1 Each	\$2,995.00	(\$0.00)	\$2,995.00	Recurring
Remote Training	2 Days	\$2,390.00	(\$1,195.00)	\$1,195.00	One-time
Go-Live Support (Remote)	1 Each	\$4,200.00	(\$2,100.00)	\$2,100.00	One-time

Total Recurring Fees USD \$27,185.00

Total One-Time Fees USD \$3,295.00

TOTAL FEES USD \$30,480.00

All Fees herein are in USD



Quote Date: 05/30/2025
Customer Name: Mission Fire Department
Quote #: Q-206093
Quote Expiration date: 11/30/2025
ESO Account Manager: Wade Estes

Item 27.

TERMS AND CONDITIONS:

1. If the Customer indicated above has an existing master agreement with ESO (Agreement) dated on or after January 1, 2018, then that Agreement will govern this Quote. **Otherwise, Customer intends and agrees that this Quote adopts and incorporates the terms and conditions of the ESA and associated HIPAA business associate agreement hosted at the following web address, and that the products and services ordered above are subject thereto:**

<https://www.eso.com/legal-terms/>

2. The Effective Date of this Quote shall be the final date of signature.
3. Customer is responsible for the payment of all Fees shown. ESO will accept Fee payment from a payor (if indicated above) if ESO has an appropriate agreement with the Payor.
4. ESO reserves the right to not accept any Quote signed after the Quote Expiration Date.

Mission Fire Department (TX)

Signature: _____

Print Name: _____

Title: _____

Date: _____

The subscription term shall begin **15 calendar days** after the Effective Date (Subscription Start Date). All Fees are invoiced on or about the Effective Date. After the Initial Term, Recurring Fees are due on the anniversary of the Subscription Start Date.



Quote Date: 05/30/2025
Customer Name: Mission Fire Department
Quote #: Q-206093
Quote Expiration date: 11/30/2025
ESO Account Manager: Wade Estes

Item 27.

Logis Dispatch

Product	Description
Logis Dispatch	Logis Dispatch manages the operational process from call intake, triage & execution of the provided services including services provided directly in the contact center such as medical advice, fire services, referral to healthcare facilities & MIH services.
Portal - Web Booking	Portal Booking is a web-based application enabling the online booking of non-emergency transfers, ensuring the request is for the right level of service and negotiating pickup times. Booking also includes arrival/departure screen with ETAs for patients.
ePCR/EHR Integration	Automated integration to supported ePCR/EHR platforms. Provides information such as incident location, chief complaint, incident times, and comments.
ProQA Integration	Automated integration to Priority Dispatch MPDS for EMS & Fire.
Remote Training	Includes remote configuration and a combination of self-guided and one-to-one end user training.
Go-Live Support (Remote)	Remote go-live support-Maximum 16 hours over 5 days



October 23, 2025

To Whom It May Concern:

ESO Solutions, Inc. ("ESO") is the sole and exclusive provider of the Logis Dispatch software platform, including all associated modules, interfaces, and integrations. While ESO has engaged a sole authorized reseller, VLI Tech, Inc., to facilitate some sales and implementation, ESO retains exclusive ownership and operational control over all aspects of the Logis Dispatch system.

ESO is solely responsible for the licensing, technical support, maintenance, software upgrades, and data hosting of the Logis Dispatch platform. No third party is authorized to independently provide support, maintenance, or updates. ESO does not license, assign, or delegate any rights that would permit external entities to modify, maintain, or host the software outside of ESO's direct oversight.

The Logis Dispatch platform is purpose-built to support emergency services in managing dispatch operations, tracking incident response, and integrating with third-party systems to enhance operational efficiency and regulatory compliance. ESO ensures that all services provided in connection with Logis Dispatch conform to applicable standards, including those governing data protection, system integrity, and operational continuity.

If you desire additional information, do not hesitate to contact me at 866-766-9471 at any time or visit our website at www.eso.com.

Thank you for your interest in ESO's products.

Sincerely,

A handwritten signature in blue ink, appearing to read "Robert Munden", is written over a horizontal line.

Robert Munden
Chief Legal & Compliance Officer



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Patricia A. Rigney, City Attorney

AGENDA ITEM: Authorization for continued professional legal services with Dentón Navarro Rocha Bernal & Zech, P.C. (DNRBZ) due to forecasted expenditures exceeding \$25,000 for Fiscal Year 2025-2026. - Rigney

NATURE OF REQUEST:

The City of Mission utilizes professional legal services from Dentón Navarro Rocha Bernal & Zech, P.C. (DNRBZ) for Legal Services-Special Counsel. These services are procured under the professional services exemption in accordance with Texas Government Code, Chapter 2254 Subchapter A (Professional Services Procurement Act).

Based on current and projected legal needs for the fiscal year, the cumulative expenditures for legal services are anticipated to exceed the City's purchasing threshold of \$25,000 during Fiscal Year 2025-2026. In accordance with the City's Procurement Policy, City's Council-approval is required.

BUGETED: Yes / No / N/A **FUND:** General **ACCT. #:** 01-428-34430

BUDGET: \$ 120,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$ 120,000

BID AMOUNT: \$ N/A

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG / JP7*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



August 14, 2024

City of Mission
Attn: Patricia Rigney, City Attorney
Email: prigney@missiontexas.us
1201 E. 8th Street
Mission, Texas 78572

Re: Engagement Letter for Legal Services – Special Counsel

Dear City Attorney Rigney:

Thank you for the opportunity to provide Special Counsel Legal services for the City of Mission (the “City”). Below, provided for your review, are our rates for the scope of services requested for Special Counsel.

I, Rebecca S. Hayward, will be the supervising Partner and the attorney performing the legal work for the City. DNRBS&Z has found that the practice of billing clients on an hourly basis for work completed, and with invoices submitted monthly, works best for our clients and us. Our invoices are due on receipt and are past due after thirty days. The current engagement will be billed as Special Counsel, and our hourly billing rates for the different levels of engagement are as follows:

\$300 per hour for Partners; \$275.00 per hour for Senior Associates; \$250.00 per hour for Associates; and \$125 per hour for Paralegals

All related travel or other expenses are charged "at cost" with no "mark-up" and all related mileage is charged by multiplying the actual miles traveled by the then current IRS rate. Copy rates are .20 cents per page, color copies are .70 per page, and fax rates are .50 cents per page. We do not charge Westlaw, Lexis, or any other online research fees. All invoices shall be sent by email unless you direct otherwise. Once we are able to formally review documents and create a plan, we can provide a better idea of the overall cost of the project.

It is understood that the information exchanged between you, your representatives, and the Firm is subject to the lawyer-client relationship and is therefore both privileged and confidential. All communications and information are subject to the confidentiality provisions of Rule 1.05 of the Texas Disciplinary Rules of Professional Conduct and Rule 503 of the Texas Rules of Evidence.

City of Mission
 August 14, 2024
 Page 2

Pursuant to State law, the Firm recognizes that the City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that it; (i) does not boycott Israel; and (ii) will not boycott Israel during the term of the contract (Texas Government Code, Chapter 2270.002). As such, the Firm hereby verifies that it does not boycott Israel, and agrees that, during the term of this Agreement, will not boycott Israel as that term is defined in the Texas Government Code, Section 808.001, as amended. Further, the Firm hereby certifies that it is not a company identified under Texas Government Code, Section 2252.152 as a company engaged in business with Iran, Sudan, or Foreign Terrorist Organization.

Non-Boycott of Energy. Pursuant to Texas Senate Bill 13 (2021), Contractor certifies that either (i) it does not boycott Israel and will not boycott energy companies; and (2) will not boycott energy companies during the term of the contract resulting from this solicitation. Contractor shall state any facts that make it exempt from the boycott certification as an attachment to this agreement.

Non-Boycott of Firearm Entity. Pursuant to Texas Senate Bill 19 (2021), Contractor certifies that it: (a) does not have a practice, policy, guidance, or directive that discriminates against firearm entity or firearm trade association; and (b) will not discriminate during the term of the contract against a firearm entity or firearm trade association.

Please execute this letter in the space provided below to acknowledge formal acceptance of the terms and conditions of our engagement on behalf of the City of Mission and insert the effective date. Please return the executed letter to our office via facsimile at (956) 421-3621 or by email at rshayward@rampagelaw.com.

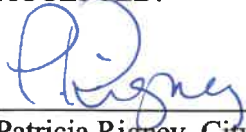
We look forward to working with you and City officials as needed. If you have any questions or need clarification regarding the above information, please do not hesitate to contact me at (956) 421-4904.

Very truly yours,

DENTON NAVARRO RODRIGUEZ BERNAL
 SANTEE & ZECH
 A Professional Corporation

Rebecca S. Hayward
 Rebecca S. Hayward

ACCEPTED:


 Patricia Rigney, City Attorney
 City of Mission

8/27/24
 Effective Date



**STATEMENT OF QUALIFICATIONS
 CIVIL SERVICE ATTORNEY
 CITY OF MISSION, TEXAS**

BY

DENTON NAVARRO RODRIGUEZ BERNAL SANTEE & ZECH, P.C.
 LEGAL NAME OF RESPONDENT LAW FIRM

REBECCA S. HAYWARD
 CONTACT PERSONS

PARTNER / SHAREHOLDER
 TITLE

(956) 206-9638 (cell)

TELEPHONE NUMBER

(956) 421-3621

FAX NUMBER

rschayward@rampagelaw.com

E-MAIL ADDRESS

701 E. HARRISON AVE., STE. 100

COMPLETE MAILING ADDRESS

HARLINGEN, TEXAS

CITY/STATE

78550

ZIP

 REBECCA S. HAYWARD
 PARTNER / SHAREHOLDER
 AUTHORIZED SIGNATURE

Serving all of Texas from our San Antonio, Rio Grande Valley, Austin and Texas Gulf Coast offices

STATEMENT OF ORGANIZATION

The law firm of Denton, Navarro, Rodriguez, Bernal, Santee & Zech, P.C. (the "Firm") is a Professional Corporation organized under the Texas Business & Commerce Code. The Firm has a total of four regional offices located in San Antonio, the Rio Grande Valley (Harlingen, Texas), Central Texas (Austin, Texas), and the Texas Gulf Coast (League City, Texas). See <https://www.rampagelaw.com>.

The Firm has a total of 18 attorneys, including shareholders and partners. With legal support and administrative support staff, the Firm employs approximately 45 employees. See <https://www.rampagelaw.com>.

The Firm's mission statement is dedicated to the sole and exclusive purpose of providing legal services to local government in the State of Texas. The Partners and Shareholders of the Firm, along with many of its associates, have worked in or with local government – in municipalities, county government, and other local government entities as a principal component of their legal career. This includes both general counsel work, as well as special counsel work, and litigation in state and federal court, as well as in administrative and in arbitration forums.

The Firm's strength derives primarily from its commitment to a single, but diverse, client base, which is Texas local government. All of the Firm's clients are Texas municipalities, counties, or other units of local government. The Firm does not have any private sector clients and it does not handle any plaintiff's work unless it is on behalf of a local government entity. The Firm's litigation work is dedicated to either direct hire defense litigation for local government, or as assigned litigation work from a Risk Pool, such as the Texas Municipal League Intergovernmental Risk Pool (TMLIRP) or the Texas Association of Counties Risk Management Pool (TACRMP) or other specialized public-sector Risk Pools, like the Texas Water Conservation Association & Risk Management Fund (TWCARMF).

Please see our attached statement of qualifications.

Respectfully submitted,

Rebecca S. Hayward

Rebecca S. Hayward
Partner / Shareholder
Texas Bar No. 24080709

STATEMENT OF INTEREST

The attorneys of Denton, Navarro, Rodriguez, Bernal, Santee & Zech, P.C., proudly represent dozens of governmental bodies and quasi-public agencies throughout Texas. Emphasizing unique, sophisticated, and cost-effective solutions, we handle a broad spectrum of issues relating to public sector labor relations and negotiations, state and federal civil litigation, and civil service law. We also provide general and special counsel legal services for government entities on matters such as policy and planning, ethics compliance and agency relations. The Firm has been in business for 32 years.

One practice specialty that exists for those municipalities (and counties) that have civil service law for public safety personnel, that is, firefighters and police officers. Within the Firm there exists a cadre of attorneys who have a concentrated area of practice in municipal civil service. This is reflected in the Firm's website, which highlights "Civil Service Law" as a specific practice specialty within the Firm. See <https://www.rampagelaw.com/civil-service-law-disciplinary-appeals-arbitrations/civil-service-law>.

Although all attorneys in the Firm are seasoned municipal and local government lawyers, the attorneys with the specialized civil service experience who would be primarily responsible to provide legal services under this RFQ are the following:

Rebecca S. Hayward	Partner / Shareholder	Primary Team Leader
Clarissa Rodriguez	Partner / Shareholder	
Kelly Albin	Senior Attorney	

A list of other key personnel is listed below under Section 3. All attorneys listed are available 24 hours a day via cell phone/email for the City Manager, Chief of Police, Fire Chief, Civil Service Director, and other staff as selected by the City Manager.

Ms. Hayward works primarily out of the Rio Grande Valley Office located at 701 E. Harrison, Suite 100, Harlingen, TX 78550. A majority of the work required will be handled out of the Harlingen office. However, all firm clients have access to the depth of knowledge and experience of all the attorneys in our four offices located in San Antonio, League City, and Austin, Texas.

COMMUNICATION STYLE AND METHOD OF APPROACH

The Firm's communication style relies initially on identification of the key group of City administrators who would serve as the designated points of contact for the Firm whenever there is a need for legal services. Similarly, the Firm designates the Partner in Charge of the team as the initial point of contact for the intake of the legal service request, along with one other experienced attorney and one primary legal support staff.

The primary purpose of this arrangement is to assure that 1) all requests for legal services are coming from an authorized person; and 2) there is accountability and control of the costs

associated with providing legal services. This is typically the best approach for the cities with which we work.

In our experience, the authorized points of contact on the City's side are one or more of the following individuals: 1) City Manager; 2) City Attorney; 3) HR Director or Civil Service Director; 4) Chief of Police; and, 5) Fire Chief.

For the Civil Service Team, the authorized points of contact are the Partners in Charge of the team, (i.e. Rebecca S. Hayward and/or Clarissa Rodriguez); and one legal support staff member knowledgeable in the area (Angelica Martinez).

SUMMARY OF PAST EXPERIENCE

The Firm has represented most of the cities in Texas that have been involved in the development of case law in Texas courts since the Civil Service Act (originally 1269m, Texas Revised Civil Statutes) was passed and adopted by the legislature in 1949.

The Firm's civil service work is a practice specialty that Attorneys Ricardo Navarro and Lowell Denton have been handling since 1908s's when they worked for Bexar County, Texas and the City of San Antonio, Texas, respectively, as in-house counsel.

Rebecca S. Hayward, Partner/Shareholder, is Texas Board Certified in Labor and Employment law, and is also a member of the civil service team, is a Partner/Shareholder who has over 10 years of experience working with municipal and county civil service systems in the State of Texas. Her experience includes representing cities in all aspects of the Texas Civil Service Act, including contested disciplinary proceedings to third party hearing examiners or the Civil Service Commission, and litigation of civil service issues.

Ms. Hayward along with the civil service team routinely advise and work on creating, updating, re-writing, and modifying classification ordinances, civil service rules, regulations, policies, and departmental rules and policies of police and fire departments. Most recently, Mr. Navarro and the Firm were retained to transition Missouri City from non-civil service to a civil service city which include the creation of the Civil Service Commission, the Civil Service Rules and Regulations, as well as the required ordinances for the police and fire classifications.

Additionally, the civil service team advises through the civil service testing process, the creation of entry level and promotional lists, and resolution of grievances, complaints, and disputes pertaining to this function. The team also advises department heads through internal administrative investigations, discipline, and handling of critical disciplinary appeals or other civil service personnel actions that trigger civil service appellate review.

Ms. Hayward along with the civil service team also specialize in the negotiation of collective bargaining and meet and confer agreements on behalf of the municipalities with Fire and Police Associations. Ms. Hayward has served as the lead chief negotiator and/or legal advisor for the cities of Austin, Del Rio, Big Spring, Sweetwater, Brownsville, Pharr, Harlingen, San Benito, San Juan, Alice, Falfurrias, and Laredo. Ms. Hayward as well as the civil service team have also worked on post-contract issues and related contract grievance arbitrations and litigation.

Ms. Hayward experience also includes defending and advising governmental employers in both civil service and non-civil service labor and employment issues including Whistleblower

Act, First Amendment, due process, FMLA, and discrimination and harassment claims made pursuant to Title VII, ADEA, ADA, PWFA, and state laws. Ms. Hayward routinely defend governmental entities in federal civil rights claims, and state law tort claims.

Client References

CIVIL SERVICE CITY	REFERENCE
Alice, Texas	Odilia Rodriguez, CSC Director 361-668-7213 odilia.rodriguez@cityofalice.org
Austin, Texas	Sarah Griffin, Labor Relations Officer 512-974-4986 Sarah.griffin@austintexas.gov
Edinburg, Texas	Jaime Ayala, Chief of Police 956-874-3304 jaimeayala@cityofedinburg.com
Del Rio, Texas	Manuel Chavez, ACM 830-309-7003 Manuel.chavez@cityofdelrio.com
Eagle Pass, Texas	Cynthia Campos, HR and CSC Director 830-773-1111 Ex. 2042 ccampos@eaglepasstx.us
Harlingen, Texas	Michael Kester, Chief of Police 956-216-5024 efernandez@myharlingen.us
Pharr, Texas	Ricky Rodriguez, City Attorney 956-460-3883 Patricia.rigney@pharr-tx.gov
San Antonio, Texas	Elizabeth Provencio, 1 st Deputy City Attorney 210-887-8222 Elizabeth.Provencio@sanantonio.gov
San Benito, Texas	Mario Perea, Chief of Police 956-361-3804 mperea@cityofsanbenito.com
San Juan, Texas	Adelaida Cordero, HR / CSC Director 956-223-2200 acordero@sjtx.us
Sweetwater, Texas	Lisa Adames, Assistant City Manager/CS Director 325-236-6313, Ext. 1311 ladames@coswtr.org

NAMES OF PRINCIPALS & KEY PERSONNEL

While all attorneys in the Firm are seasoned municipal and local government lawyers, the attorneys with specialized civil service experience who would be primarily responsible to provide legal services under this RFQ are the following:

Rebecca S. Hayward Partner / Shareholder
<https://www.rampagelaw.com/attorney/rebecca-s-hayward/>

Clarissa Rodriguez Partner / Shareholder
<https://www.rampagelaw.com/attorney/clarissa-m-rodriguez/>

Kelly R. Albin Senior Attorney
<https://www.rampagelaw.com/attorney/albin-kelly-r/>

The Firm hereby represents and commits that the civil service team members identified herein are all attorneys licensed by the Texas Supreme Court and in good standing. In addition, the assigned key professional staff have many years of experience within the Firm, are properly trained in the area of civil service law and procedure and are qualified and competent to serve as support staff for the Firm's Civil Service Team.

NAMES AND DISCIPLINES OF SUB-CONSULTANTS (IF ANY)

None

LISTING OF LITIGATION AGAINST FIRM

None

Amount of Professional Liability Insurance coverage carried by the Firm

\$1,000,000.00

Name and phone number of person at the banking institutions where the Firm does business

Broadway Bank, Tom Duran, Senior Vice President, 210-283-6640



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Xavier Cervantes, Director of Planning

AGENDA ITEM: Plat Approval Subject to Conditions: Sonoma Ranch Subdivision Phase III, a 26.67 acre tract of land out of Lot 29-9, West Addition to Sharyland Subdivision, Developer: Carlos I. Garza., Engineer: Javier Hinojosa Engineering - Cervantes

NATURE OF REQUEST:

Project Timeline:

- October 14, 2025 – Plat, preliminary construction plans, and Subdivision Application submitted to the City.
- October 16, 2025 – Revisions to plans were resubmitted for follow-up review and additional comments by the Staff Review Committee (SRC).
- October 30, 2025 – Final review of plat and construction plans deemed complete by Staff Review Conference..
- November 5, 2025 – Consideration of plat approval subject to conditions by the Planning and Zoning Commission.
- November 12, 2025 – Consideration of plat approval subject to conditions by the City Council.

Summary:

- The subdivision is located along the East side of Mayberry Road approximately 1,320 feet North of W. Mile 2 Road.
- This development consists of 115 single family residential lots.
- The proposed lots measure 50 feet in width by 130 feet in depth consistent with the proposed new lot size minimums for R-1 single family residential zoning.
- Water and sewer services will be provided by the City. There is a total of 7 fire hydrants via direction of the Fire Marshall.
- The internal public streets are 32 feet back-to-back within 50 feet right-of-ways. This subdivision is only accessible from Sonoma Ranch Subdivision Phase I which will replat 2 of its original lots for future public R.O.W.
- Storm water will be diverted by inlets and collected in an on-site detention pond with an ultimate outfall into an existing inlet along W. 2 Mile Road. The City's Engineering department has reviewed and approved the drainage report and design.

- The required Capital Sewer Recovery Fees (\$200xlot), Park Fees (\$650xlot), Conveyance or Payment of Water Rights (\$3000xac.), and all other format findings will be complied with prior to the City Council approval.
- All items on the subdivision checklist will be addressed prior to the recording of the plat.

STAFF RECOMMENDATION:

Staff recommends approval of the Plat subject to conditions: Payment of Capital Sewer Recovery Fees, Payment of Park Fees, Conveyance or Payment of Water Rights, and approval of the infrastructure from the different City departments as per the approved construction plans.

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

SUBDIVISION APPLICATION

CITY OF MISSION SUBDIVISION APPLICATION



Name: <u>Carlos I. Garza</u> Address: <u>P.O. Box 6105</u> City: <u>McAllen, Texas 78502</u> Phone: <u>(956) 778-5000</u> Subdivision Name: _____ <u>Sonoma Ranch Subdivision Phase III</u>	PLAT FEES 5 ACRE PLAT OR LESS.....\$400 5+ ACRES.....\$500 Re-Plat Filing/Review\$300 Separate Subdivision variance/open cuts, etc. \$150 P&Z Date: _____ City Council Date: _____
---	--

Urban (City) X Suburban ETJ _____ Rural ETJ _____
 Zone: R-1 Water Dist. U.I.D. School Dist. Mission

of Lots: Residential 115 Non-Residential _____ Common Areas/Lots 2
 Water CCN: SWSC _____ LJWSC _____ MUD _____

<u>WATER</u> <u>4,000</u> L. F. of <u>8"</u> Water Lines _____ L. F. of _____ Water Lines Other: _____ Suburban MSR cost of water meters & ETJ Only: Membership costs \$ _____	<u>SEWER</u> <u>4,175</u> L. F. of <u>8"</u> Sewer Lines _____ L. F. of _____ Sewer Lines Lift Sta: _____ N/A-Septic Use: _____ Other: _____ Suburban ETJ Only: MSR cost of Septic Tanks \$ _____
--	---

<u>STREETS</u> <u>4,150</u> L. F. of <u>32' B-B</u> Wide Streets _____ L. F. of _____ Wide Streets Other: <u>179 L.F. of 13' add'l Widening (Mayberry)</u>	<u>STORM SEWER</u> <u>145</u> L. F. of <u>18"</u> Storm Lines <u>955</u> L. F. of <u>24"</u> Storm Lines <u>385</u> L. F. of <u>30"</u> Storm Lines <u>270</u> L. F. of <u>36"</u> Storm Lines <u>205</u> L. F. of <u>42"</u> Storm Lines
--	--

Revised 2023

AERIAL



UTILITY LAYOUTS



STORM WATER DRAINAGE STATEMENT

Drainage Statement Sonoma Ranch Subdivision Phase III Mission, Texas

Introduction

Sonoma Ranch Subdivision Phase III is a 26.67 acre tract of land out of Lot 29-9, West Addition to Sharyland Subdivision as recorded in Volume 1, Page 56, Hidalgo County Map Records. This drainage statement addresses Phase III of this subdivision and is independent from Sonoma Ranch Subdivision Phase I and II. The subdivision is located along the east side of Mayberry Road approximately 1,320 feet north of Mile 2 and is within the city limits of Mission, Texas.

Flood Plain

Sonoma Ranch Subdivision Phase III is located in Zone "C" on a Flood Insurance Rate Map, Community Panel No. 480334 0400C, map revised November 16, 1982. Zone "C" is defined as "areas of minimal flooding (no shading)." The minimum finish floor elevation shall be 18" above the top of curb as measured at the center of each lot.

Soil Conditions

According to the soil survey report prepared for Hidalgo County by the USDA Natural Resources Conservation Service; the soils in this subdivision are found to be Hidalgo Fine Sandy Loam (25), Hidalgo Sandy Clay Loam (28) and Hidalgo Sandy Clay Loam, Saline (30). Soils group 25, 28 and 30 are in hydrologic group "B" and are moderately pervious with a relatively low plasticity index.

Pre-developed Conditions

The current land use for this property has been used for agricultural purposes and has an existing runoff in a southwesterly direction. Based on an existing 10-year storm, a total storm runoff of 27.76 cubic feet per second is being generated by this subdivision. Note: because the storm outfall is being choked down to a 15" at a slope of 0.510%, this slope calculates to a discharge rate of 4.61 cfs and detention calculations have taken this into account.

Proposed Conditions

Sonoma Ranch Subdivision Phase III is 26.67 Acres and has 115 Single-Family Lots. Drainage shall be accomplished within this development with the placement of curb inlets to intercept drainage runoff generated by this subdivision. Pipe sizes shall range from an 18" to 42" throughout the subdivision discharging into a proposed detention pond located near the southwest portion of the phase. This development will increase runoff to a maximum of 114.51 cubic feet per second based on the 100-year storm frequency for an increase Q of 86.75 cubic feet per second. Required detention for Phase III will be 337,098 cubic feet (7.739 Ac.Ft.) with the proposed detention pond having a capacity of 457,407 cubic feet (10.501 Ac.Ft.) at a depth of 7.0 feet. Maintenance of the detention pond shall be provided for by the Sonoma Ranch Home Owners Association.

STORM WATER DRAINAGE STATEMENT

The choked outfall discharge shall be (via a 15" pipe at an average slope of 0.510%) south from the proposed detention pond crossing/siphoning under the United Irrigation District "Bryan Canal" continuing south through a proposed easement and tying directly to an existing curb inlet located along the north side of Mile 2. See the provided outfall storm plan and profile that also shows the siphon under the existing United Irrigation District "Bryan Canal".

Javier Hinojosa 10/6/25
 Javier Hinojosa, P.E.



☐ REJECTED	
☒ APPROVED FOR SUBMITTAL	
☐ TO H.C. PLANNING DEPT.	
☒ TO CITY	
☒ DISCHARGE PERMIT REQUIRED	
☐ DISTRICT FACILITY	
☒ CITY FACILITY	
☐ OTHER	
H.C.D.D. NO. 1	DATE 10-24-25

subject to approvals from The City
 of Mission and United Irrigation
 District for the outfall design



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Michael Silva, Fire Chief

AGENDA ITEM: Authorization to purchase a Class A Traditional Trainer Complete Unit through FireBlast Global via Cooperative GSA Advantage Contract #47QSWA20D007M for a total cost of \$142,200 - Silva

NATURE OF REQUEST:

The Mission Fire Department is seeking authorization to purchase a Class A Traditional Trainer Complete Unit through FireBlast Global via Cooperative GSA Advantage Contract #47QSWA20D007M for a total cost of \$142,200.

The purchase of the Class A Traditional Trainer Complete Unit will enhance the department's training capabilities by providing realistic, hands-on fire training scenarios. This equipment will allow firefighters to practice essential skills in a controlled environment, improving safety, efficiency, and preparedness during emergency operations.

BUGETED: Yes **FUND:** Fire Department Replacement Fund **ACCT. #:** 31-431-74950

BUDGET: 874,000 **EST. COST:** 142,200 **CURRENT BUDGET BALANCE:** 874,000

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



41633 Eastman Drive
Murrieta, CA 92562
Phone: (951) 277-8319

Bill To: C008660
Mission Fire Department
Captain Homer Salinas
415 W. Tom Landry Ave
Mission, TX 78572

SALES QUOTE

Quote Number: SQ004883
Quote Date: 10/13/2025
SalesPerson: Joe Gonzales
Terms: Due on Delivery
Page: 1

Ship To:
Mission Fire Department
Captain Homer Salinas
415 W. Tom Landry Ave
Mission, TX 78572

Item No.	Description	Unit	Quantity	Unit Price	Total Price
10-000032	CLASS A TRADITIONAL TRAINER COMPLETE UNIT	EACH	1	142,400.00	142,400.00

Subtotal: 142,400.00

Total: 142,200.00

Terms and Conditions

All amounts are in US Dollars

1. Sales quote good for 90 Days.
2. Excludes taxes, duties, permits, bonds and special requirements (unless listed as line items above).
3. For fixed facilities, quote excludes thermal lining, infrastructure and electrical/fuel source to facility (unless listed as line item above).
4. Any previous sales quotes are no longer valid.



QUOTE 4883

TRAINING OBJECTIVE

System Training Capabilities Include:

- Flashover recognition and tactics for suppression
- Direct and indirect fire attack
- Fire suppression techniques
- Fire behavior
- Exterior fire attack
- Interior fire attack
- Search/rescue in low or limited visibility environments
- Ventilation, horizontal
- Back draft recognition and prevention
- RIT team
- Tactics and strategies
- SCBA use

CODE COMPLIANCY

- NFPA 1402 Standard on Facilities for Fire Training and Associated Props

EQUIPMENT

Structure

- 40ft Pre-Owned Chassis Certified
- 40ft Watertight Pre-Owned Certified Container
- Color of Choice
- 2 Doors for entry and exit
- 1 Window in Burn Room
- 1 Window in Cold Section
- 1 Denver Drill Window Opening 20" Wide x 28" high 42" from floor to sill.
- Thermal insulation system with 2150F rating
- Interior Burn Room 12 feet x 8 feet with Dividing Wall with Man Door
- Fire Brick on the floor
- Exterior access stairs with rails – OSHA compliant
- Hatch Opening in Burn Room (Ceiling)
- Interior drainage system in burn room

WARRANTY

One (1) - Year

OPERATIONAL TRAINING

One (1) day

PRODUCT PRICING

DESCRIPTION	PRICE
CLASS A MOBILE SINGLE STORY	\$142,400.00
Taxes not Included	
Shipping included	

EXCLUSIONS

Taxes, permits, bonds, duties, fees, special requirements, electrical service, or special certification requirements.

GSA ADVANTAGE # 47QSWA20D007M





**MOBILE CLASS A BURN
REDERING OF SIMILAR MODEL**





Mission Fire Department
Michael Silva, Fire Chief
415 W. Tom Landry Ave
Mission, TX 78572

SUBJECT: Proposal #4883 Mobile Class A Burn Unit GSA ADVANTAGE # 47QSWA20D007M

Dear Fire Chief Silva,

Thank you for your interest in Fireblast Global and the opportunity to provide your department with product pricing. Attached please find the details for the unit being built for your department.

Fireblast Global is a Single Source Provider of Advanced Live Fire Training Simulators, specializing in the design and production of fire training equipment for Municipal, Oil and Gas, Industrial, Institutional, ARFF, and Civil Defense sectors. Our staff designs, engineers, manufactures, and supports the broadest range of fire training products available. We look forward to meeting and exceeding your expectations and your live fire training needs.

Please feel free to contact Mr. Joe Gonzalez at +1.951.616.0717 or jgonzalez@fireblast.com, or the Contract Specialist at +1.951.277.8319 or jkuehl@fireblast.com should any questions arise.

We look forward to fulfilling your fire training needs.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe Gonzalez", is placed above the typed name.

Joe Gonzalez
Sale Division
Fireblast Global



U.S. General Services Administration

Contract Summary Document

Company Name: FIREBLAST GLOBAL, INC.

Duns Number : 134325419

Contract Number : 47QSWA20D007M

1. Estimated Award Value :\$**Base Period :\$****Option Period 1 :\$****Option Period 2 :\$****Option Period 3 :\$****2. Solicitation Number : 47QSMD20R0001****3. Contract Period : June 11, 2020 through June 10, 2030****4. Business Size : Small Business****5. Business Types :**

Business Type	Description
2X	2X - For-Profit Organization
A2	A2 - Women Owned Business
MF	MF - Manufacturer of Goods

6. Subcontracting Plan Type : N/A and Expiration : N/A**7. Items Awarded :**

SIN	Description	Large Category	Subcategory
332994	Burning Equipment	Security and Protection	Protective Equipment
332216	Law Enforcement, Firefighting and Rescue Tools, Equipment and Accessories	Security and Protection	Protective Equipment

Labor Categories :

N/A

8. Escalation Rates :

N/A

9. IFF Statement :

552.238-74 - Industrial Funding Fee and Sales Reporting - refer to contract for current version applicable to offer / award

10. Minimum Order Quantities:

N/A

11. Minimum Order Limit : \$ 0**12. Maximum Order Limit : \$ 0****13. Geographic Coverage :**

SIN	Scope
332994	V - 48 States,DC
332216	V - 48 States,DC

14. Prompt payment Discounts :

Discount1 : 00.000 % if Payment is made within 00 days

Discount2 : 00.000 % if Payment is made within 00 days

Net 30 days.

Volume Discounts :

N/A

15. MFC (Most Favored Customer)/BOA (Basis of Award) Customer :

Award is based upon discounts granted to Fireblast Global Inc dba Fireblast Most Favored Customer (MFC) and the Basis of Award (BOA) Customer identified as All Commercial Customers.

The following price/discount relationship is hereby accepted for this award:

Fireblast Global, Inc dba Fireblast Most Favored Customer (MFC) and the Basis of Award (BOA) for this contract are All Commercial Customers. The price/discount relationship between the Government and the MFC will never be less favorable to the Government than at the time of award, that is:

For the life of the contract, the Government and MFC's, which are All Commercial Customers, basic discount relationship by model will always be maintained as reflected on the attached price proposal spreadsheet.

The award is predicated upon the above listed MFC BOA therefore it is that customer upon which the Price Reduction Clause 552-238-75 will be activated

16. Approved Exceptions :

FIREBLAST GLOBAL, INC. offer dated March 16, 2020 and Final Proposal Revision dated June 5, 2020, submitted in response to standing Solicitation No 47QSMD20R0001, for Multiple Award Schedule MAS, is hereby accepted by the Government.

17. Terms and Conditions :

Clause	Title
52.202-1	DEFINITIONS (NOV 2013)

Terms and Conditions Notes :

Fireblast Global Inc., dba Fireblast offer dated 3/16/20 and Final Proposal Revision dated 6/5/20 submitted in response to Solicitation No. 47QSMD20R0001 (Refresh 0002)

Fireblast Global, Inc Commercial Price List Effective 2018 is approved to be used as the basis of award. In addition Fireblast Final Price Proposal Spreadsheet contains all GSA approved pricing and SIN information.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Teclo J. Garcia, Executive Director, Mission RA/TIRZ Zone #1

AGENDA ITEM: Approval of Seventh Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission – T. Garcia

NATURE OF REQUEST:

The MRA/TIRZ Zone #1 Board of Directors seeks approval of a seventh amendment to interim administrative services by the City Manager's Office. Under this amendment, the MRA/TIRZ Zone #1 will compensate the City of Mission \$12,376 per month for the duration of the agreement to cover costs associated with administrative services and support. Upon approval, the seventh amendment will be effective October 1, 2025 through March 31, 2026. Approval of the seventh amendment is dependent on the MRA/TIRZ Board's decision during their meeting of Nov. 12, 2025.

BUGETED: Yes **FUND:** General **ACCT. #:** 01-300-33282

BUDGET: \$674,240 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$674,240

BID AMOUNT: \$

STAFF RECOMMENDATION: Approval

Departmental Approval: Finance

Advisory Board Recommendation: Approval MRA/TIRZ

City Manager's Recommendation: Approval *JP7 / AG*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**SEVENTH AMENDMENT TO THE
INTERIM ADMINISTRATIVE SERVICES AGREEMENT**

THIS SEVENTH AMENDMENT (this "Amendment") to the Agreement for Interim Administrative Services by and between the **CITY OF MISSION, TEXAS** (the "City" and/or the "Interim Administrator") and **MISSION REDEVELOPMENT AUTHORITY/MISSION TAX INCREMENT REINVESTMENT ZONE NUMBER ONE** (the "TIRZ") for interim administrative services provided by the City to the TIRZ. The TIRZ and Interim Administrator, in consideration of the mutual promises and conditions herein contained, agree as follows.

WHEREAS, the City and TIRZ entered into an agreement for interim administrative services effective on January 1, 2023 (the "Original Agreement"), as thereafter amended on six (6) different occasions (the "Amendments") (with the Original Agreement and the Amendments being collectively referred to herein as the "Agreement"), for interim administrative services to be provided by the City to the TIRZ; and

WHEREAS, the City and TIRZ now desire to amend the Agreement as described herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement, and for good and valuable consideration, the TIRZ and the City agree as follows:

Section 1. The foregoing recitals are incorporated into this Seventh Amendment by reference as findings of fact as if expressly set forth and incorporated herein.

Section 2. Article II of the Agreement is hereby amended to replace the term "**ELEVEN THOUSAND THREE HUNDRED DOLLARS (\$11,300)**" with the term "**TWELVE THOUSAND THREE HUNDRED SEVENTY-SIX AND NO/100THS DOLLARS (\$12,376.00)**".

Section 3. The Agreement, as amended and supplemented by this Amendment is ratified and shall remain in full force and effect. In the event of a conflict between this Amendment and the Agreement, this Amendment shall control.

TIRZ:

MISSION REDEVELOPMENT AUTHORITY/TAX INCREMENT REINVESTMENT NO. 1

By: _____
MARTIN GARZA, Chairman

Date: _____

CITY:

CITY OF MISSION, TEXAS

By: _____
ANDY GARCIA, Interim City Manager

Date: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Co-Interim City Manager

AGENDA ITEM: Approval of Resolution #____ establishing a commitment to participate in a Texas Department of Transportation Project described as Surface Transportation Block Grant Project Off-System at Military Parkway (Inspiration Road to FM 1016) - Terrazas

NATURE OF REQUEST:

The parties shall be responsible for Utilities, Environmental Assessment and Mitigation, Architectural and Engineering Services, Construction and Right of Way and Real Property. This project consists of preliminary engineering (schematic, environmental document, ROW acquisition, utilities, final design, plans, specifications and estimates (PS&E), and construction for the widening of Military Parkway from a two lane to a four lane divided facility from Inspiration Road to FM 1016 as shown on attachment A.

BUGETED: Yes / No / N/A **FUND:** General **ACCT. #:** 01-428-34430

BUDGET: \$ 120,000 **EST. COST:** \$ **CURRENT BUDGET BALANCE:** \$ 120,000

BID AMOUNT: \$ N/A

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG / JP7*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

RESOLUTION NO. ____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS,
HIDALGO COUNTY, ESTABLISHING A COMMITMENT TO PARTICIPATE IN A
TEXAS DEPARTMENT OF TRANSPORTATION CONSTRUCTION PROJECT, MORE
SPECIFICALLY KNOWN AS A SURFACE TRANSPORTATION BLOCK GRANT
PROJECT GENERALLY DESCRIBED AS WIDENING ROAD AND ADDING LANES
AT MILITARY PARKWAY (INSPIRATION ROAD TO FM 1016)**

WHEREAS, the Texas Transportation Commission passed Minute Order 116752, the Texas Transportation Commission authorized Surface Transportation Block Grant project generally described as widening road and adding lanes at Military Parkway – Inspiration Road to FM 1016 (the “Project”) to receive \$571,209 in funds for project Utilities, Environmental Assessment and Mitigation, Architectural and Engineering Services, Construction, Right of Way and Real Property and Texas Department of Transportation (TxDOT) oversight; and

WHEREAS, the City of Mission commits to provide the match. The local match is comprised of cash; and

WHEREAS, the City of Mission is responsible for all nonreimbursable costs and 100% of overruns, if any; and

WHEREAS, the Governing Body of City of Mission desires to reaffirm its support of the Project, approve and authorize the execution of an Advance Funding Agreement (AFA) with TxDOT for the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE City of Mission THAT the Mayor is authorized to enter into an AFA with TxDOT for this Project.

READ, CONSIDERED AND APPROVED this the 12th day of November, 2025.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

TxDOT:				Federal Highway Administration:	
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction
District #	21	Code Chart 64#	28500		
Project Name	Military Parkway (Inspiration Rd to FM 1016)			AFA Not Used For Research & Development	

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT For Surface Transportation Block Grant Project Off-System

THIS AGREEMENT (Agreement) is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the “State”, and the **City of Mission**, acting by and through its duly authorized officials, called the “Local Government”. The State and Local Government shall be collectively referred to as “the parties” hereinafter.

WITNESSETH

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

WHEREAS, the Texas Transportation Commission has codified 43 TAC, Rules 15.50-15.56 that describe federal, state, and local responsibilities for cost participation in highway improvement and other transportation projects, and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **116752** authorizing the State to undertake and complete a highway improvement or other transportation project generally described as **widen road – add lanes**. The portion of the project work covered by this Agreement is identified in the Agreement, Article 3, Scope of Work (Project), and

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution, ordinance, or commissioners court order dated **{Enter Date of Resolution}**, which is attached to and made a part of this Agreement as Attachment C, Resolution, Ordinance, or Commissioners Court Order (Attachment C). A map showing the Project location appears in Attachment A, Location Map Showing Project (Attachment A), which is attached to and made a part of this Agreement.

TxDOT:				Federal Highway Administration:	
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction
District #	21	Code Chart 64#	28500		
Project Name	Military Parkway (Inspiration Rd to FM 1016)			AFA Not Used For Research & Development	

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

AGREEMENT

1. Responsible Parties:

For the Project covered by this Agreement, the parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1.	Local Government	Utilities	Article 8
2.	Local Government	Environmental Assessment and Mitigation	Article 9
3.	Local Government	Architectural and Engineering Services	Article 11
4.	Local Government	Construction Responsibilities	Article 12
5.	Local Government	Right of Way and Real Property	Article 14

An asterisk next to the party responsible for specific work in the above table indicates that the associated specific work is not anticipated as part of the Project and is therefore not included in the budget; however, the party indicated will be responsible for that specific work if that work is not the subject of another agreement and the State determines that the specific work has become necessary to successful completion of the Project.

2. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

3. Scope of Work

The scope of work for the Project consists of Preliminary engineering (schematic, environmental document), ROW acquisition, utilities, final design, plans, specifications and estimates (PS&E), and construction for the widening of Military Parkway from a two lane to a four lane divided facility from Inspiration Road to FM 1016 as shown on Attachment A.

4. Project Sources and Uses of Funds

The total estimated cost of the Project is shown in Attachment B, Project Budget (Attachment B) which is attached to and made a part of this Agreement.

- A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project

TxDOT:				Federal Highway Administration:	
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction
District #	21	Code Chart 64#	28500		
Project Name	Military Parkway (Inspiration Rd to FM 1016)			AFA Not Used For Research & Development	

successfully completes and receives a certificate for the course entitled “Local Government Project Procedures and Qualification for the Texas Department of Transportation” and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

- B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment B. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. For projects with federal funds, the State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.
- C. Attachment B shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.
- D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.
- E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. For items of work subject to specified percentage funding, the Local Government shall only in those instances be responsible for all Project costs that are greater than the maximum State and federal participation specified in Attachment B and for overruns in excess of the amount specified in Attachment B to be paid by the Local Government.
- F. The budget in Attachment B will clearly state all items subject to fixed price funding, specified percentage funding, and the periodic payment schedule, when periodic payments have been approved by the State.
- G. When the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State’s written notification of additional funds being due.

TxDOT:				Federal Highway Administration:	
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction
District #	21	Code Chart 64#	28500		
Project Name	Military Parkway (Inspiration Rd to FM 1016)			AFA Not Used For Research & Development	

- H. When fixed price funding is used, the Local Government is responsible for the fixed price amount specified in Attachment B. Fixed prices are not subject to adjustment unless (1) differing site conditions are encountered; (2) further definition of the Local Government's requested scope of work identifies greatly differing costs from those estimated; (3) work requested by the Local Government is determined to be ineligible for federal participation; or (4) the adjustment is mutually agreed to by the State and the Local Government.
- I. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment B. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction cost.
- J. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.
- K. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.
- L. The State will not pay interest on any funds provided by the Local Government.
- M. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.
- N. If the Local Government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.
- O. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice, in a form and containing all items required by the State, no more frequently than monthly and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.
- P. Upon completion of the Project, the State will perform a final accounting of the Project costs for all items of work with specified percentage funding. Any funds due by the Local Government, the State, or the federal government for these work items will be promptly paid by the owing party.
- Q. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a

TxDOT:				Federal Highway Administration:	
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205
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subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

- R. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

5. Termination of This Agreement

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The Agreement is terminated in writing with the mutual consent of the parties;
- B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;
- C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or
- D. The Agreement is terminated by the State because the parties are not able to execute a mutually agreeable amendment when the costs for Local Government requested items increase significantly due to differing site conditions, determination that Local government requested work is ineligible for federal or state cost participation, or a more thorough definition of the Local Government's proposed work scope identifies greatly differing costs from those estimated. The State will reimburse Local Government remaining funds to the Local Government within ninety (90) days of termination; or
- E. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

6. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

7. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

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8. Utilities

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is commenced.

9. Environmental Assessment and Mitigation

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
- B. The cost of any environmental problem's mitigation and remediation.
- C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
- D. The preparation of the NEPA documents required for the environmental clearance of this Project.

If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

10. Compliance with Accessibility Standards

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

11. Architectural and Engineering Services

The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals.

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For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

12. Construction Responsibilities

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

- A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.
- B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.
- C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.
- D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.
- E. If the Local Government is the responsible party, the State must review and approve change orders.
- F. Upon completion of the Project, the party responsible for constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion and submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.
- G. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form "FHWA-1273" in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

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13. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

14. Right of Way and Real Property

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

The Local Government shall be responsible for the following:

- A. Right of way and real property acquisition shall be the responsibility of the Local Government. Title to right of way and other related real property must be acceptable to the State before funds may be expended for the improvement of the right of way or real property.
- B. If the Local Government is the owner of any part of the Project site under this Agreement, the Local Government shall permit the State or its authorized representative access to occupy the site to perform all activities required to execute the work.
- C. All parties to this Agreement will comply with and assume the costs for compliance with all the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Title 42 U.S.C.A. Section 4601 et seq., including those provisions relating to incidental expenses incurred by the property owners in conveying the real property to the Local Government and benefits applicable to the relocation of any displaced person as defined in 49 CFR Section 24.2(g). Documentation to support such compliance must be maintained and made available to the State and its representatives for review and inspection.
- D. The Local Government shall assume all costs and perform necessary requirements to provide any necessary evidence of title or right of use in the name of the Local Government to the real property required for development of the Project. The evidence of title or rights shall be acceptable to the State, and be free and clear of all encroachments. The Local Government shall secure and provide easements and any needed rights of entry over any other land needed to develop the Project according to the approved Project plans. The Local Government shall be responsible for securing any additional real property required for completion of the Project.
- E. In the event real property is donated to the Local Government after the date of the State's authorization, the Local Government will provide all documentation to the State regarding fair market value of the acquired property. The State will review the Local Government's appraisal, determine the fair market value and credit that amount towards the Local Government's financial share. If donated property is to be used as a funding match, it may not be provided by the Local Government. The State will not reimburse the Local Government for any real property acquired before execution of this Agreement and the obligation of federal spending authority.

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- F. The Local Government shall prepare real property maps, property descriptions, and other data as needed to properly describe the real property and submit them to the State for approval prior to the Local Government acquiring the real property. Tracings of the maps shall be retained by the Local Government for a permanent record.
- G. The Local Government agrees to make a determination of property values for each real property parcel by methods acceptable to the State and to submit to the State a tabulation of the values so determined, signed by the appropriate Local Government representative. The tabulations shall list the parcel numbers, ownership, acreage and recommended compensation. Compensation shall be shown in the component parts of land acquired, itemization of improvements acquired, damages (if any) and the amounts by which the total compensation will be reduced if the owner retains improvements. This tabulation shall be accompanied by an explanation to support the determined values, together with a copy of information or reports used in calculating all determined values. Expenses incurred by the Local Government in performing this work may be eligible for reimbursement after the Local Government has received written authorization by the State to proceed with determination of real property values. The State will review the data submitted and may base its reimbursement for parcel acquisitions on these values.
- H. Reimbursement for real property costs will be made to the Local Government for real property purchased in an amount not to exceed eighty percent (80%) of the cost of the real property purchased in accordance with the terms and provisions of this Agreement. Reimbursement will be in an amount not to exceed eighty percent (80%) of the State's predetermined value of each parcel, or the net cost of the parcel, whichever is less. In addition, reimbursement will be made to the Local Government for necessary payments to appraisers, expenses incurred in order to assure good title, and costs associated with the relocation of displaced persons and personal property as well as incidental expenses.
- I. If the Project requires the use of real property to which the Local Government will not hold title, a separate agreement between the owners of the real property and the Local Government must be executed prior to execution of this Agreement. The separate agreement must establish that the Project will be dedicated for public use for a period of not less than 10 (ten) years after completion. The separate agreement must define the responsibilities of the parties as to the use of the real property and operation and maintenance of the Project after completion. The separate agreement must be approved by the State prior to its execution. A copy of the executed agreement shall be provided to the State.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not

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maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	State:
City of Mission ATTN: Mayor 1201 East 8 th Street Mission, Texas 78572	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11 th Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

17. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

18. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

19. Ownership of Documents

Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data and information prepared under this Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State, in the format directed by the State, on a monthly basis or as required by the State. The originals shall remain the property of the Local Government.

20. Compliance with Laws

The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this

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Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

21. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

22. Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

23. Procurement and Property Management Standards

The parties to this Agreement shall adhere to the procurement and property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

24. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for seven (7) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

25. Civil Rights Compliance

The parties to this Agreement are responsible for the following:

- A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.
- B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement

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covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

- C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.
- D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.
- E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:
 - 1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
 - 2. cancelling, terminating, or suspending of the Agreement, in whole or in part.
- F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

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- B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).
- C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).
- D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.
- E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).
- F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).
- G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).
- H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.
- I. The Federal Aviation Administration’s Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).
- J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.
- K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).
- L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

27. Disadvantaged Business Enterprise (DBE) Program Requirements

If federal funds are used:

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- A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.
- C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.*

28. Debarment Certifications

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it

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and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

29. Lobbying Certification

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

- A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject

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to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.

- B. The Local Government agrees that it shall:
1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website [http://fedgov.dnb.com/webform](http://fedgov.dnb.com/webform;); and
 3. Report the total compensation and names of its top five executives to the State if:
 - i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

31. Single Audit Report

If federal funds are used:

- A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.
- B. If threshold expenditures of \$750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at singleaudits@txdot.gov.
- C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the \$ _____ expenditure threshold and therefore, are not required to have a single audit performed for FY _____."
- D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

TxDOT:				Federal Highway Administration:		Item 32.
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205	
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction	
District #	21	Code Chart 64#	28500			
Project Name	Military Parkway (Inspiration Rd to FM 1016)			AFA Not Used For Research & Development		

Each party is signing this Agreement on the date stated under that party's signature.

THE STATE OF TEXAS

THE LOCAL GOVERNMENT

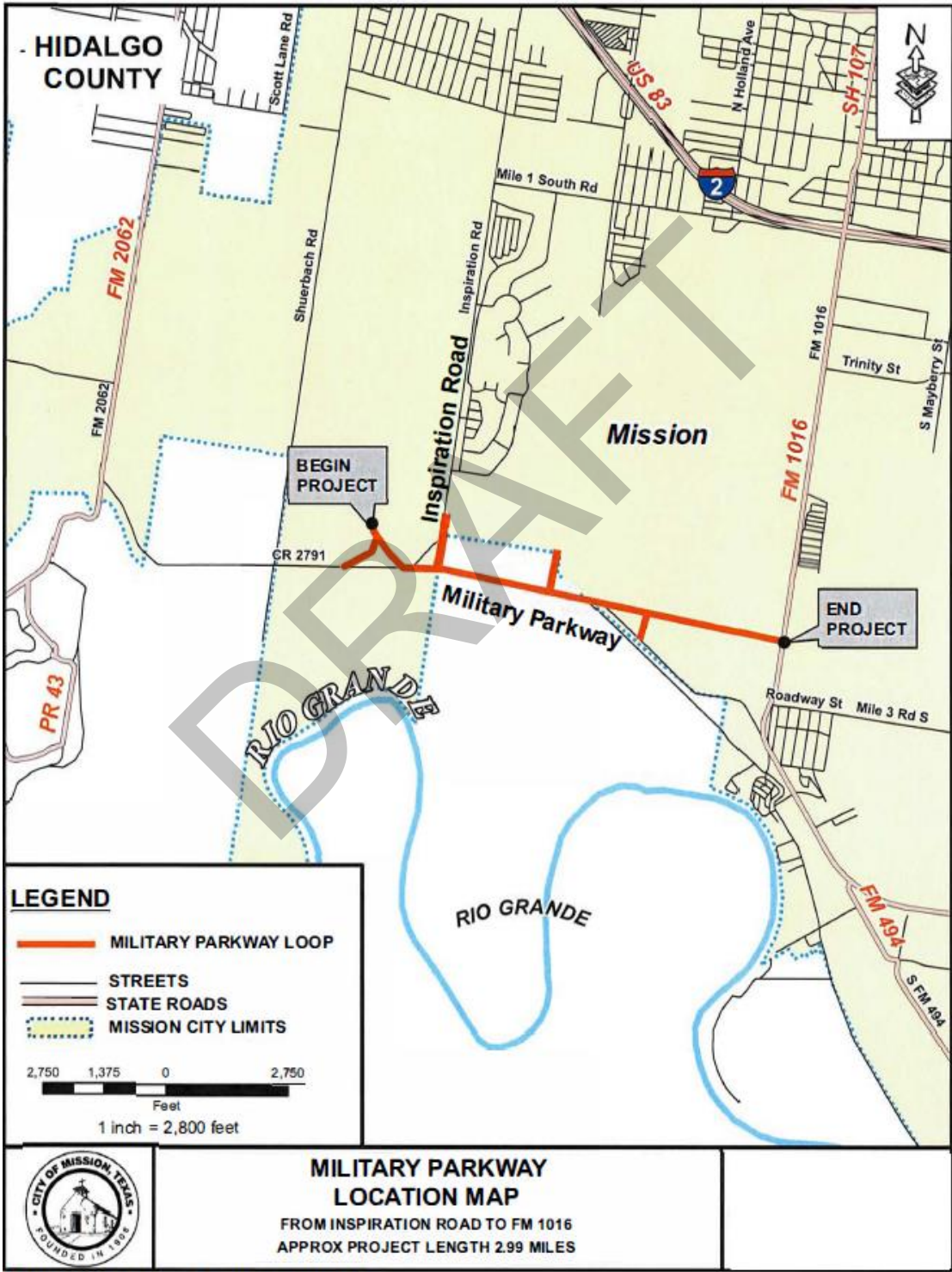
Signature
Typed or Printed Name
Typed or Printed Title
Date

Signature
Typed or Printed Name
Typed or Printed Title
Date

DRAFT

TxDOT:				Federal Highway Administration:		Item 32.
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205	
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction	
District #	21	Code Chart 64#	28500			
Project Name		Military Parkway (Inspiration Rd to FM 1016)		AFA Not Used For Research & Development		

ATTACHMENT A
LOCATION MAP SHOWING PROJECT



TxDOT:				Federal Highway Administration:	
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction
District #	21	Code Chart 64#	28500		
Project Name	Military Parkway			AFA Not Used For Research & Development	

ATTACHMENT B PROJECT BUDGET

Construction costs will be allocated based on 80% Federal funding, 17.8% State funding, and 2.2% Local Government funding until the federal funding reaches the maximum obligated amount. The Local Government will then be responsible for 100% of construction cost overruns. Right of Way and Utility costs will be allocated based on 80% Federal funding and 20% Local Government funding until the Federal funding reaches the maximum obligated amount. The Local Government is responsible for 100% of right of way and utility costs overruns. Preliminary engineering, environmental, and construction engineering costs will be allocated based on 100% Local Government funding, including cost overruns.

Description	Total Estimated Cost	Federal Participation		State Participation			Local Participation		
		%	Cost	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.
Preliminary Engineering (by Local Government)	\$431,242	0%	\$0	0%	0%	\$0	100%	100%	\$431,242
Environmental (by Local Government)	\$207,000	0%	\$0	0%	0%	\$0	100%	100%	\$207,000
Right of Way (by Local Government) Cat 7	\$800,000	80%	\$640,000	0%	0%	\$0	20%	20%	\$160,000
Utilities (by Local Government) Cat 7	\$1,700,000	80%	\$1,360,000	0%	0%	\$0	20%	20%	\$340,000
Construction (by Local Government) Cat 7	\$6,950,629	80%	\$5,560,503	0%	17.8%	\$1,237,212	20%	2.2%	\$152,914
Construction (by Local Government)	\$12,265,406	0%	\$0	0%	0%	\$0	100%	100%	\$12,265,406
Construction Engineering (by Local Government)	\$2,305,924	0%	\$0	0%	0%	\$0	100%	100%	\$2,305,924
Subtotal	\$24,660,201		\$7,560,503			\$1,237,212			\$15,862,486
Environmental Direct State Costs	\$45,953	0%	\$0	0%	0%	\$0	100%	100%	\$45,953
Engineering Direct State Costs	\$76,589	0%	\$0	0%	0%	\$0	100%	100%	\$76,589
ROW Direct State Costs	\$30,636	0%	\$0	0%	0%	\$0	100%	100%	\$30,636
Utility Direct State Costs	\$30,636	0%	\$0	0%	0%	\$0	100%	100%	\$30,636
Construction Direct State Cost	\$387,395	0%	\$0	0%	0%	\$0	100%	100%	\$387,395
Indirect State Cost (5.29%)	\$1,304,525	0%	\$0	100%	100%	\$1,304,525	0%	0%	\$0
Subtotal	\$1,875,734		\$0			\$1,304,525			\$571,209
TOTAL	\$26,535,935		\$7,560,503			\$2,541,737			\$16,433,695

Initial payment by the Local Government to the State:	\$183,814
Payment by the Local Government to the State before construction:	\$387,395
Estimated total payment by the Local Government to the State:	\$571,209

This is an estimate. The final amount of Local Government participation will be based on actual costs

TxDOT:				Federal Highway Administration:		Item 32.
CCSJ #	0921-02-540	AFA ID	Z00011070	CFDA No.	20.205	
AFA CSJs	0921-02-540 ROW CSJ 0921-02-543			CFDA Title	Highway Planning and Construction	
District #	21	Code Chart 64#	28500			
Project Name	Military Parkway (Inspiration Rd to FM 1016)			AFA Not Used For Research & Development		

ATTACHMENT C

RESOLUTION, ORDINANCE, OR COMMISSIONERS COURT ORDER

DRAFT



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025
PRESENTED BY: Vidal Roman, Finance Director
AGENDA ITEM: Authorization to award the Depository Bank Contract - Roman

NATURE OF REQUEST:

Proposals were received on October 6, 2025 for Depository Bank Services. The City received eight bank proposals, which included Freedom Bank, Frost Bank, Lone Star National Bank, Texas National Bank, Texas Regional Bank, PNC bank, JP Morgan, and Plains Capital Bank.

The term of the contract will be for the period of February 2, 2026 through December 31, 2031.

Seven proposals were deemed to be acceptable and one non-responsive. A committee evaluated the seven proposals for acceptability. Proposals were rated based on evaluation criteria in four categories: available technology and ability to provide required services, earnings potential, creditworthiness, collateral and references and cost proposal.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *AG*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: November 12, 2025

PRESENTED BY: Xavier Cervantes, AICP, CPM – Director of Planning

AGENDA ITEM: TABLED 10/28/2025; Conduct a public hearing and reconsideration of a Conditional Use Permit Renewal for the Sale & On-Site Consumption of Alcoholic Beverages – The Ice House, LLC in a property zoned General Business (C-3) District, being the South 109.5 feet of Lot 2, Block 137, Mission Original Townsite Subdivision and all of Lot 52, John H. Shary Industrial Subdivision, located at 815 N. Francisco Avenue. Applicant: Lane Rangel, Adoption of Ordinance #_____ - Cervantes

NATURE OF REQUEST:

Project Timeline:

- September 15, 2025 – Application for a Conditional Use Permit (“CUP”) submitted to the City.
- October 3, 2025 – Following State and local law, notice of the required public hearings was mailed to all property owners within 200 feet of the subject tract.
- October 15, 2025 – Public hearing and consideration of the requested Conditional Use Permit by the Planning and Zoning Commission (P&Z).
- October 28, 2025 – Public hearing and consideration of the requested Conditional Use Permit by the City Council.

Summary:

- The subject site is located at the Northwest corner of Francisco Avenue and E. 8th Street.
- Per the Code of Ordinance, a bar, cocktail lounges and taverns require the approval of a Conditional Use Permit by the City Council.
- This business has been in operation since 1960, but during the renewal of the conditional use permit, the City Council placed a condition of no live music outdoors at any time. This was done during the April 14, 2025, meeting.
- The applicant has submitted a petition signed by 228 citizens in support of bringing back outdoor music at the venue. Four (4) of the petitioners are property owners within the 200-foot notification area (18.69%).
- For the last two years, there have been three (3) abandoned vehicles, one loud noise, one incident, and one theft report.
- The hours of operation are as follows: Monday thru Saturday from 10:00 a.m. to 12 a.m. and Sundays from 12:p.m. to 12:00 a.m.
- Staff: 3 employees
- Parking: Due to the total of 164 proposed chairs, a total of 55 parking spaces are required. There are a total of 12 off-street parking spaces at the site. Since this property is located

within the Mission's Central Business District, it is exempt from parking requirements for the existing structure.

- Such uses require that no alcoholic beverages be sold within 300' of a residence, church, public schools, private school, or public hospital.
- There is a residential subdivision within 300 feet; therefore, a waiver of the separation requirement would need to be approved.
- Staff mailed out (24) legal notices to the surrounding property owners.
- A petition in opposition to the conditional use permit was submitted on October 27, 2025, with a total of 130 signatures. The petition includes signatures within the notification area. The signatures make up 10.54 percent of the 200-foot notification area and 3.53 percent of the 400-foot notification area. The signatures submitted do not trigger a supermajority vote of the City Council.
- In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit is compatible and complementary to adjacent properties.

STAFF RECOMMENDATION:

Staff recommends approval with the conditions below:

1. Permit for six months to continue to assess this business.
2. Continued compliance with all City Codes (Building, Fire, Health, etc.)
3. Waiver of the 300' separation requirement from the residential homes.
4. Continued compliance with TABC requirements.
5. CUP is not transferable to others.
6. Must have security cameras inside and outside with a minimum 30-day retention.
7. Must comply with the noise ordinance.
8. Maximum occupancy for the inside area to be 60 people with tables and chairs, 130 people with chairs and 182 people if standing. For the outside area the maximum occupancy to be 166 people with tables and chairs, 357 people with chairs only and 464 people standing only.
9. Hours of operation: Monday thru Saturday from 10:00 a.m. to 12 a.m. and Sundays from 12 p.m. to 12:00 a.m.
10. Live music allowed outside
11. Must provide additional parking when the permit comes back for renewal
12. Must acquire a decibel reader

Departmental Approval: N/A

Advisory Board Recommendation: Approval

City Manager's Recommendation: Approval *JP7*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – THE ICE HOUSE IN A (C-3) GENERAL BUSINESS DISTRICT, BEING THE SOUTH 109.5 FEET OF LOT 2, BLOCK 137, MISSION ORIGINAL TOWNSITE SUBDIVISION AND ALL OF LOT 52, JOHN H. SHARY INDUSTRIAL SUBDIVISION, LOCATED AT 815 N. FRANCISCO AVENUE.

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of Wednesday, October 15, 2025, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. on Wednesday, November 12, 2025, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED: AS SHOWN IN EXHIBIT “A”

Legal Description	Type	Conditions of Approval
815 N. Francisco Avenue Being the south 109.5 feet of Lot 2, Block 137, Mission Original Townsite Subdivision and all of Lot 52, John H. Shary Industrial Subdivision	The Sale & On-site Consumption of Alcoholic Beverages – The Ice House	1. Approval for 6 months to continue to assess this business 2. Continue to comply with all city codes (Building, Fire, Health, etc.) 3. Wavier of the 300’ separation requirement from the residential homes 4. Continued compliance with TABC requirements. 5. CUP is not transferable to others 6. Must have security cameras inside and outside with a minimum 30-day retention. 7. Must comply with the noise ordinance 8. Maximum occupancy for the inside area to be 60 people with tables and chairs, 130 people with chairs and 182 people if standing. For the outside area the maximum occupancy to be 166 people with tables and chairs, 357 people with chairs only and 464 people standing only. 9. Hours of operation are Monday thru Saturday from 10:00 am to 12:00 am and Sundays from 12:00 p.m. to 12:00 a.m. 10. Live music allowed outside 11. Must provide additional parking when the permit comes back for renewal 12. Acquire a decibel reader

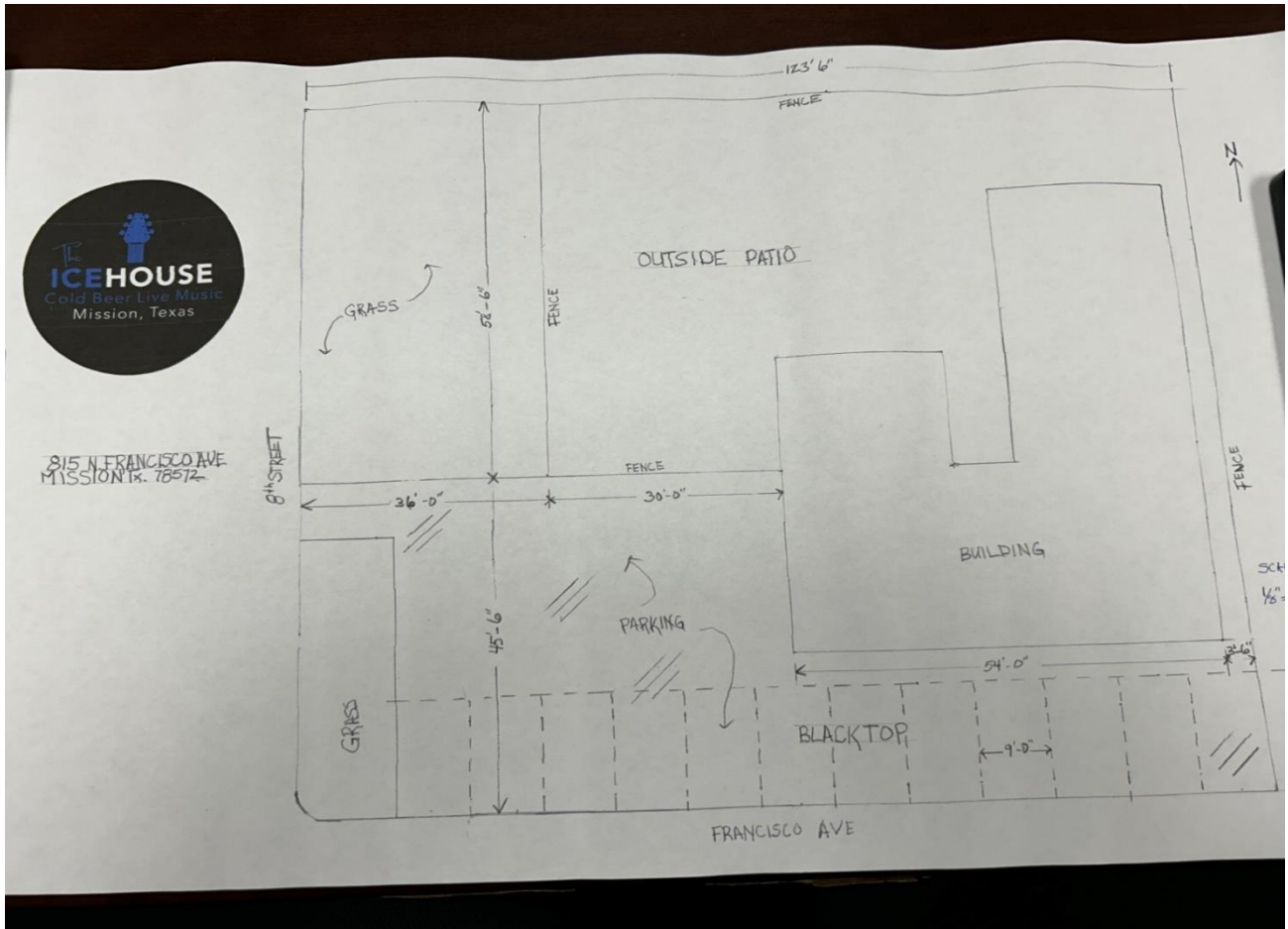
READ, CONSIDERED AND PASSED, this the 28th day of October, 2025.

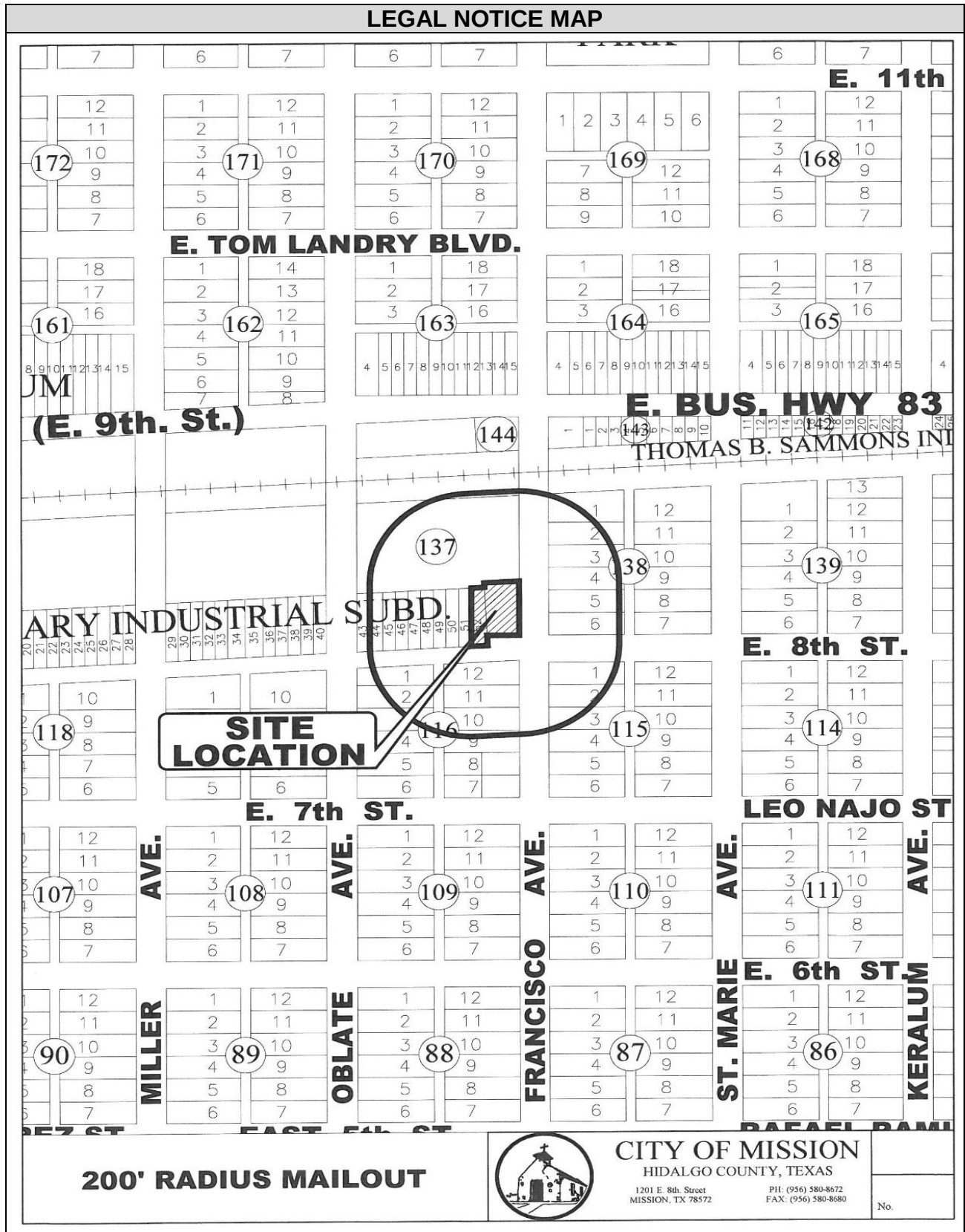
Norie Gonzalez Garza, Mayor

ATTEST:

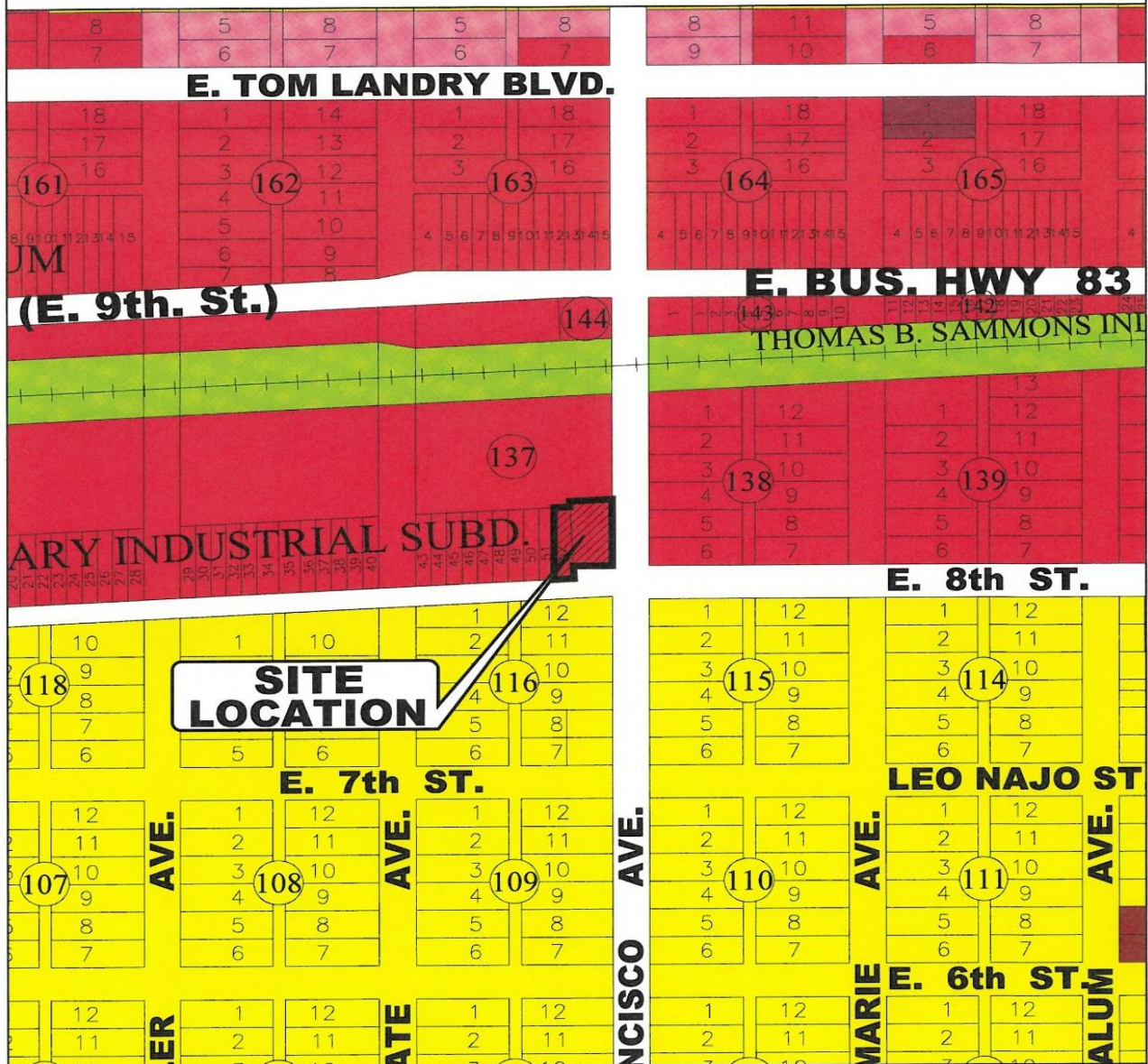
Anna Carrillo, City Secretary

EXHIBT "A"





ZONING MAP



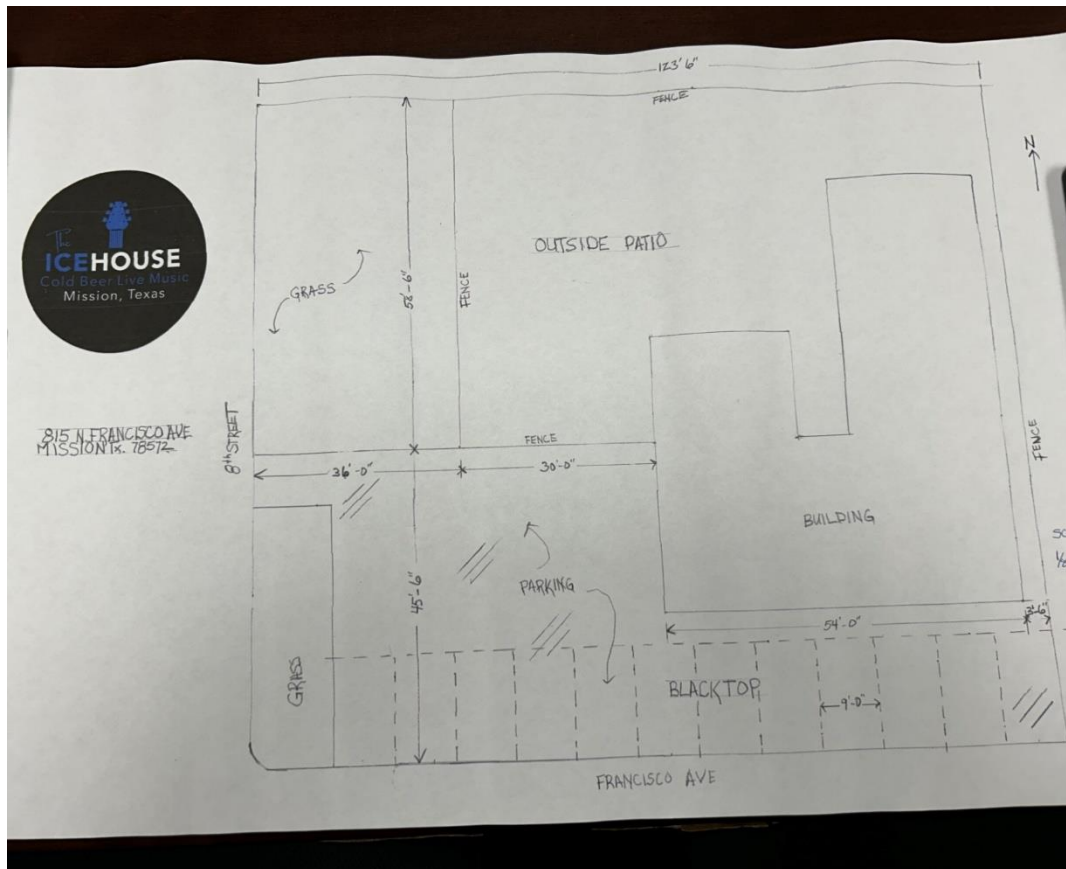
ZONING LEGEND

	A0-I AGRICULTURAL OPEN INTERIM		R-3 MULTI-FAMILY RESIDENTIAL		C-4 HEAVY COMMERCIAL
	AO-P AGRICULTURAL OPEN PERMANENT		R-4 MOBILE & MODULAR HOME		C-5 ADAPTIVE COMMERCIAL
	R-1A LARGE LOT SINGLE FAMILY		R-5 HIGH DENSITY MFCT'D HOUSING		I-1 LIGHT INDUSTRIAL
	R-1T TOWNHOUSE RESIDENTIAL		C-1 OFFICE BUILDING		I-2 HEAVY INDUSTRIAL
	R-1 SINGLE FAMILY RESIDENTIAL		C-2 NEIGHBORHOOD COMMERCIAL		PUD PLANNED UNIT DEVELOPMENT
	R-2 DUPLEX-FOURPLEX RESIDENTIAL		C-3 GENERAL BUSINESS		P PUBLIC

AERIAL



FLOOR PLAN



PHOTO



COURTYARD PHOTO



PETITION IN SUPPORT

Petition to bring back outdoor music.
 - Signatures are from our customers
 + neighbors who reside within 300-ft.
 From the Ice House.

1. Anika Garza - 710 N. Francisco Ave. Mission TX - *Anika Garza*
2. James Ferguson - 710 N. Francisco Ave. Mission TX - *James Ferguson*
3. Evelyn Flores - 407 Oblate St. Mission, TX - *Evelyn Flores*
4. *Hermita Villarreal* 724 N. Francisco Ave. Mission, TX 78572 *Hermita Villarreal*
5. *Valma Villarreal* 1404 E 29th St. Mission TX 78574 *Valma Villarreal*
6. *Jela Real* 110 N. Keralum Ave. Mission TX 78572 *Jela Real*
7. *Primitivo Garza Perez* Garza's Tires & Services 417 E 8th St Mission TX
8. *Jesus Cruz* HMT Customs 415 E 8th St Mission TX
9. *Donna Flores* 202 N 1st Main St Mission TX
10. *Adolfo Vazquez* 515 Keralum Ave. Mission TX 78572 *Adolfo Vazquez*
11. *Fredy Garza* 517 Keralum St. Mission TX 78572 *Fredy Garza*
12. *Carmie Guerra* 120 N Francisco Mission
13. *Erasmus Garza Jr.* 1602 Millen Ave Mission
14. *David* 402 Francisco St Apt 31 78572 *David*
15. *Maria Luisa Navarro* 422 N. Francisco Ave #3 Mission
16. *Wanda De Leon Navarro* 422 N. Francisco Ave #3. Mission *Wanda De Leon*
17. *John Barrera* 430 N. Francisco Mission
18. *Daisy Reyes* 216 North St. Mission TX *Daisy Reyes*
19. *Rolando Reyes* 216 North St. Mission TX *Rolando Reyes*
20. *Victor Reyes* 216 North St. Mission TX *Victor Reyes*
21. *Fabian Reyes* 216 North St. Mission *Fabian Reyes*
22. *Yarika B. Guerrero* 407 Keralum Mission *Yarika B. Guerrero*

PETITION IN SUPPORT

23. Iana Torres 416 Miller Ave. Mission TX
24. Anita Lopez 416 Miller Ave. Mission TX Anita Lopez
25. Amanda Ascencion 315 Miller Mission Amanda Ascencion
26. Arturo Ascencion 315 Miller Ave. Mission Arturo Ascencion
27. Hilda Canales 615 N. Mayberry Mission
28. Joe Garcia 51901 Pueblo Mission
29. Carlos Espinoza 603 N. St Marie St Mission.
30. Jimmy Sanchez 421 E. Leonajo St. Mission #1
31. Anita Hernandez 421 E. Leonajo St. Mission #1
32. Kile Sanchez 412 E. Leonajo St. Mission #1
33. Jesse Sanchez 412 E. Leonajo St. Mission #3
34. Zandra Villacra 412 E. Leonajo St. Mission #3
35. Manuel Torar III 412 E. Leonajo St. Mission #3
36. Marcus Ordanez 412 E. Leonajo St. Mission #2
37. Manuel Torar IV 412 E. Leonajo St. Mission #2
38. Alejandra Sanchez 607 W. Francisco Ave. Mission
39. Denise Perez 607 W. Francisco Ave. Mission Denise Perez
40. Sandra Montano 607 W. Francisco Ave. Mission Sandra
41. Regina Diaz 607 W. Francisco Ave. Mission Regina Diaz
42. Francisco Maria Jr. 409 Naranja Mission TX. Valerie
43. Howard + Alice Reel 2845 W. Bensten Palm Dr. AZ
44. John + Ozma 3104 Santa Lydia St. Mission TX Palmview, TX
45. Christos Ozma 447 Catana Dr. Mission
46. Issac Ozma 3204 W. W. W. Mission TX
47. Samuel Martinez 1023 S. Conkey Mission
48. WALTER COSSART 2545 50 BRATSON DR

PETITION IN SUPPORT

49. Ramiro Lopez 708 Oblate St. Ramiro Lopez
 50. Perla Muñoz 708 Oblate Perla Muñoz
 51. Erika Muñoz 708 Oblate Erika Muñoz
 52. Roy Martinez 1701 W. 21st Roy Martinez
 53. Berenice Martinez 7511 W. Bush Hwy Mission TX Berenice Martinez
 54. Israel Martinez 7511 W. Bush Daniel Martinez
 55. Daniel Martinez 7511 W. Bush Daniel Martinez
 56. Brenda Martinez 7511 W. Bush Brenda Martinez
 57. Frank Hernandez 1405 E 29th Mission TX
 58. Alma Hernandez 1405 E 29th Mission TX
 59. HAROLD ELLIOTT 1240 E BUS HWY 83 MISSION
 60. BARB ELLIOTT 1240 E BUS HWY 83 MISSION
 61. JANICE ELLIOTT 1240 E. BUS HWY 83 MISSION
 62. Harold J Elliott Jr 1240 E Bus Hwy 83 Mission
 63. Saul Garza 413 Francisco Mission Saul Garza
 64. Henry Torres 413 Francisco Mission Henry Torres
 65. JOHN GARZA 1110 N Keralum Ave Mission
 66. Cornelio Garza 1110 N. Keralum Ave Mission
 67. Sebastian Garza 1110 N. Keralum Ave Mission
 68. JUAN G. TAMEZ 1411 N. Keralum Ave Mission
 69. Minnie Dye 1820 Clay Tole St Mission TX Minnie Dye
 70. Rick Dye 1820 Clay Tole St Mission, TX Rick Dye
 71. Andres Fernandez 506 S. Marie St Mission Andres Fernandez
 72. Irma Cavazos 509 N. Keralum Mission Irma Cavazos
 73. Fernando Cavazos 509 N. Keralum Mission Fernando Cavazos
 74. Guadalupe Cavazos 509 N. Keralum Mission Guadalupe Cavazos
 75. Anna Garza 509 N. Keralum Mission Anna Garza

PETITION IN SUPPORT

76. Aidin Alvarez 509 N. Kerman Mission Abilene
77. Beto Cavazos 509 N. Kerman Mission L. Carajon
78. Manuel Cavazos 509 N. Kerman Mission Manuel Cavazos
79. Dang Salinas 210 Elm St. Mission Diana Salinas
80. Aliza Salinas 210 Elm St. Mission Diana Salinas
81. Retirigordon 44 Stacie Ave Mission L. Salinas
82. Virginia Gonzalez 1500 E. 24th St Mission Tx Virginia Gonzalez
83. Jada B. Gonzalez 1500 E. 24th St Mission Tx Virginia Gonzalez
84. Alma A. Trevino 118 N. Canal Ave Mission Tx Alma A. Trevino
85. Armando Trevino 118 N. Canal Mission Tx Alma A. Trevino
86. Miguel Reyna 810 N. Mayberry Rd. Mission Tx
87. Steve Alvarez 2403 Timberwood St Mission Tx 78574
88. Walberto Rodriguez 214 Delaney Mission Walberto Rodriguez
89. Brenda Moreno 310 N. Francisco Ave Mission Tx Brenda Moreno
90. Cecilia Villa 2618 S. Mission Tx
91. Dec B. Jasso 801 E. M. St. 1111
92. Lalla Jasso 1301 13th St. Mission Tx
93. Lalla Villa 801 13th St. Mission Tx
94. Roberto Vela 1417 Oblate St. Mission Roberto Vela
95. Dora Luna 605 Las Brisas Dr. Mission 78574
96. Mike Luna 605 Las Brisas Dr. Mission
97. Dec Cortez 309 30th Dr. Mission Dec Cortez
98. Robert Alvarado 2815 W. Pineda Mission
99. Virginia Alvarado 2201 Clint St. Mission
100. Marc Alvarado 2201 Clint St. Mission
101. Joira Pente 806 N. Mayberry Mission

PETITION IN SUPPORT

102. Rodney Santee 2545 Benton Palm Mission
103. Novalea 2545 Benton Palm Mission
104. Aida Hinojosa 411 Pedro Ave. Mission Mich
105. Rafael Hinojosa 411 Pedro Ave. Mission
106. Jerry Hinojosa 411 Pedro Ave. Mission
107. Sandra Vela 904 E. Miller St. Mission San Antonio
108. Israel Quintan 12. 2312 W. Palm Cir. Mission TX.
109. Israel Quintan 111 2312 W. Palm Cir. Mission TX.
110. Iris Carrasco 3901 Pena St. Mission Luis Carrasco
111. Hugo Lopez Garcia 3901 Pena St. Mission Hugo L.
112. Felipe Perez 314 Warahachie Mission. Poly
113. Sullivan Payle 1820 Clay Tole Mission TX Sullivan Payle
114. Shayla Gorman 1820 Clay Tole Mission TX Shayla Gorman
115. Russell/Michael 2905 N Conway Mission TX Russell
116. Ramiro Zamora P.O. Box 100 Mission TX
117. Jose Luis Zamora P.O. Box 98 Mission TX
118. Alberto Palacios 5239 N. Taylor Rd. ^{Palmy} _{Texas}
119. Maria D. Garcia 606 Mayberry St. Marmet
120. Melissa Enza 1301 Merrill St. AL
121. Kathryn J. Trevino 11024 Clurit Rd. ^{Palmy} _{Texas}
122. Marissa Flores 502 E. Champion Ln. Mission
123. Marissa Flores 502 E. Champion Ln. Mission
124. Eden Flores 502 E. Champion Ln. Mission
125. Miguel Vasquez 570 Sanchez Ave. Mission ^M
126. Shawn Long 509 Joshua Dr. Mission ^S
127. Samantha Longoria 1571 Las Brisas Mide ^S

PETITION IN SUPPORT

129. Eneida D. Salas 2216 Augusta Mission EM
129. Melina Trevino 611 Pedro Ave. Mission Wm
130. Araceli Sanchez 1902 Oasis Ave Mission Q
131. Jackie Sanchez 4116 E. Galena Hwy Mission J
132. Monica Alredondo - 122 Dunwoody - Mission M & A
133. Richard Alredondo - 122 Dunwoody - Mission R & A
134. Laine Sanchez - 1805 Peace Mission TX J & L
135. Brittany Sanchez - 4116 E. Galena Hwy B & S
136. Raul Hernandez - 1902 Oasis Mission R & H
137. Raul Hernandez 1902 Oasis Mission R & H
138. Ava Sanchez - 1102 Oasis Mission A & L
139. Julian D. Ochoa 1208 East 6th St. Mission
140. Eric Ochoa - 1208 E. 6th St. Mission
141. Juan Moreno 1109 Oak St. Mission J & M
142. Robert Moreno 1109 Oak St. Mission J & M
143. Dora Montalvo 1109 Oak St. Mission J & M
144. Shane Montalvo 1109 Oak St. Mission J & M
145. Samantha Valenzuela 1202 Peak St. Mission J & M
146. Angelica Gutierrez 1202 Peak St. Mission J & M
147. Sebastian Sanchez 1202 Peak St. Mission J & M
148. Maribel Gutierrez 1202 Peak St. Mission J & M
149. Yesenia Gutierrez 1202 Peak St. Mission J & M
150. Samuel Valenzuela 1202 Peak St. Mission J & M
151. Christian Gutierrez 1202 Peak St. Mission J & M
152. Clair Sanchez 1004 Miller St. Mission J & M
153. Mark Sanchez 1004 Miller St. Mission J & M

PETITION IN SUPPORT

151 Natlie Sanchez 1004 Miller St Mission TX N.S.
 152 Fey Sanchez 1004 Miller St Mission TX ~~Sanchez~~
 153 Nathan Sanchez 1004 Miller St Mission TX N.S.
 154 Maori Sanchez 1004 Miller St Mission TX M.S.
 155 Armando Gutierrez 1208 Scott St Mission TX ~~Sanchez~~
 156 Mariana Violeta 1208 Scott St Mission TX ~~Sanchez~~
 157 Yvette Yvette 1202 Scott St Mission TX
 158 Yvette Farias 918 W 24th St Mission, Texas
 159 Denise Ponce 918 W 24th St Mission
 160 Daniel Ponce 918 W 24th St Mission
 161 Bernice Ponce 918 W 24th St Mission
 162 Belinda Ramirez
 163 David Ramirez
 164 Jessica Montalvo, Mission, TX
 165 Francisco Javier Trevino Jr., Mission, TX
 166 Jay Tyler Garza, Mission, TX
 167 Sarah Christian Garza, Mission, TX
 168 Kelly Ray Garza, Mission, TX
 169 Lope Garcia, 810 Country Club, Mission
 170 Manuel Lugo, Mission, TX
 171 Kayla Llanza 406 Stacey Ln. Mission TX
 172 Jacob Castillo 4213 Palmetto Dr. Mission
 173 Heama Castillo 4213 Palmetto Dr. Mission
 174 Heracio Garcia 3211 N. Mayberry Rd. Mission
 175 Melissa Martinez 310 S. Hybrid Mission TX
 176 Elx Garcia 314 Pamela St Mission TX

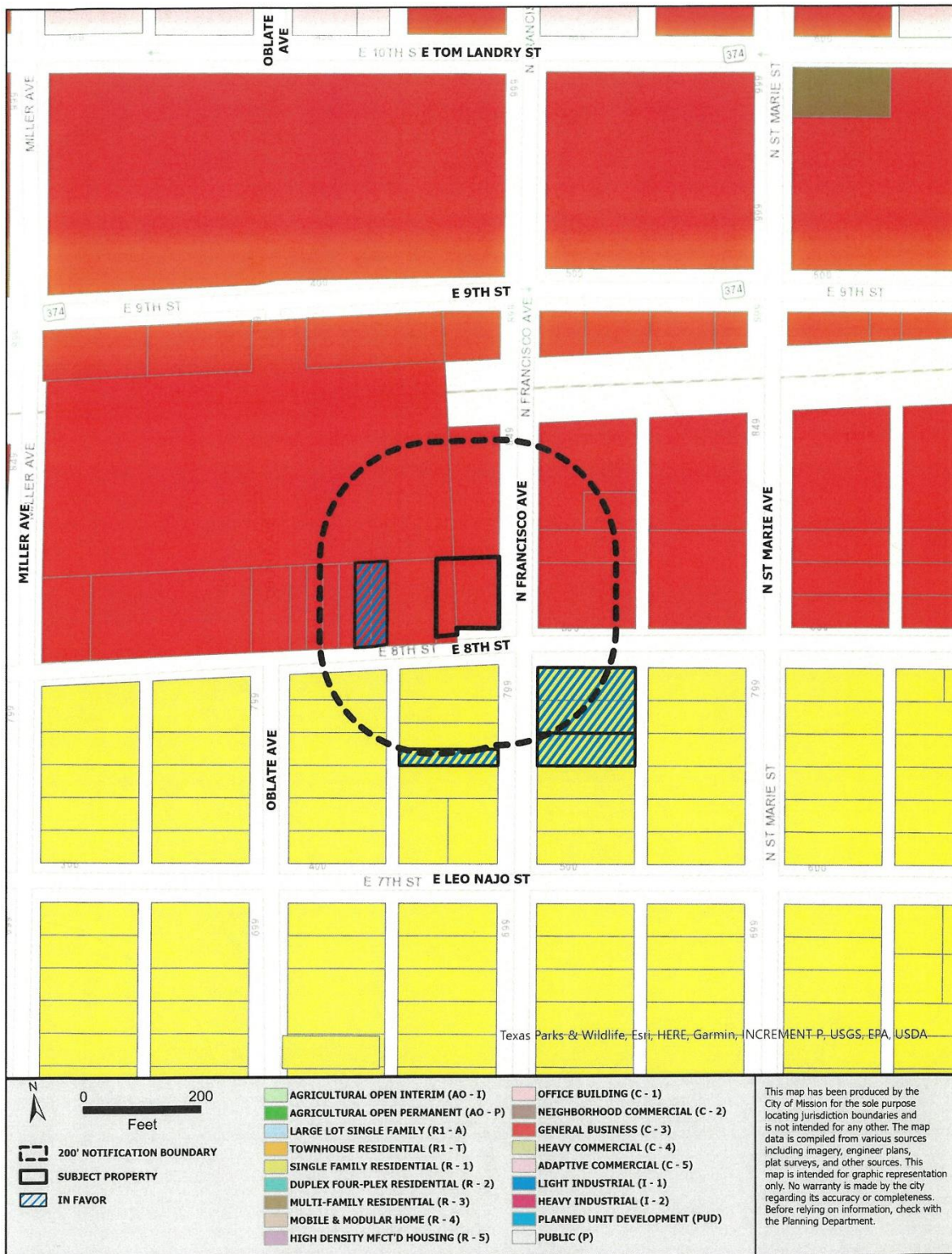
PETITION IN SUPPORT

180. Angie Garcia 2506 N. Bryan Mission
181. Sean Logan 310 S. Holland Ave. Mission
182. Qaliyah Logan 310 S. Holland Mission
183. Elsa Gomez 903 Oblate Mission
184. Juan Garza 903 Oblate Mission
185. Miguel Mendoza 306 Alma St Mission
186. Lorena Garcia 306 Alma St. Mission
187. Monica Garcia 306 Alma St Mission
188. Larry Noyola 509 N. Keralum Mission.
189. Patricia Marks Hidden Valley Ranch.
190. Annabele Garcia 306 Alma St. Mission
191. Lizbeth Garcia 407 Oblate St. Mission
192. Dez Morin 407 Oblate St #3 Mission
193. Michelle Leal Garcia 304 Sunrise Ln. Mission
194. Camilo Garcia 304 Sunrise Ln. Mission
195. Andrew Solis 509 Keralum Mission
196. Oscar Garcia 304 Sunrise Ln.
197. Maribel Hernandez 341 N. Miller Mission
198. Michael A. Hernandez 341 N. Miller Mission
199. Thomas Montes 704 N. Miller Mission
200. Thomas Montes III 704 N. Miller Mission
201. Tania Hammack-Montes 704 N. Miller Mission
202. Juan Cruz 216 North St. Mission
203. Fabian De la Rosa 216 North St. Mission
204. Raul Medina 405 Bertha Ave. Mission
205. Ruben Medina 405 Bertha Ave Mission

PETITION IN SUPPORT

206. Alvarado Flores 804 W. MICE RD, Mission, TX 78572
207. RAVEN Villalobos 1317 N. Santa Maria
208. Adan Figueroa 307 San Jose
209. Cristian Gonz. E. 317 Miller Mission.
210. Kristian Wines 607 E. 29th St. Mission TX 78573
211. Kenneth Wines 607 E. 29th St. Mission TX 78573
212. Azaneth Amara 1453 B. Dallas St. Allen, TX 75013
213. Maria Gastel 2215 E. Park Ave. Allen TX 75013
214. Carmen Gastel 2215 E. Park Ave. Allen TX 75013
215. H. Lopez 1602 Miller Ave. Mission, TX 78572
216. Emilio Alvarado 1804 Cheryl St Mission TX 78573
217. Luis Hernandez 110 W 22nd St Mission TX 78572
218. Juan Munoz 18th N 35th / 1st St
219. Guillermo Muñoz 904 E Pebble Dr.
220. Sara Rene 905 Colorado Ct Mission, TX 78572
221. Amanda Hernandez 905 Colorado Ct Mission, TX 78572
222. Ray Lopez 2027 E. Jettah Bay Mission
223. Michael Hernandez 110 W 22nd St 956-960-9441 M. H. H.
224. Kevin Smith 207 429 2870
225. Maria Soto 1956 888-5710 507 S. Inspiration #13
226. Terqueline Sanchez 1956 271-5268 400 E. Griffin Pkwy #9
227. Rachel Hingose (956) 258-7914 123 Cunnis
228. Thelma Hingosa Flores (956) 321-5027 125 Cunnis
- 229.
- 230.
- 231.

MAP OF PETITIONERS IN SUPPORT WITHIN THE NOTIFICATION AREA



PETITION IN OPPOSITION

RECEIVED
10/27/13

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The deprivation of sleep of our residents causes mental issues that are completely ignored by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS:

Richard Salinas - I don't live there but people have a right to dignified living. Money doesn't matter.
 Richard Salinas - Conway
 Jimmy Sanchez 421 East Los Alamos apartment 1
 Daniel "Denny" Garcia - 909 Barnes St Mission Texas 78572
 Marissa Hurtado 904 Barnes St. Mission, TX 78572
 Norma Marez 1303 Matamoros Apt 16
 Humberto Garcia 909 Barnes St Mission TX
 Isamar Ramirez 208 W. Campeche Ave Apt 4 Altamira
 Maria Johnson Alcantara 510 Ramirez Ln Mission TX 78572
 Graciela Casar 324 E 8th St Mission TX

PETITION IN OPPOSITION

Nosotros, los abajo firmantes, nos unimos contra la propuesta de renovación del permiso para la venta de alcohol solicitada por Ice House. Nuestra comunidad ha soportado el ruido y la presencia de borrachos durante demasiado tiempo. Una zona residencial no debería verse obligada a soportar la tortura de noches ruidosas y la aglomeración de vehículos que se estacionan dondequiera que encuentren. Los dueños de Ice House no tienen control sobre las personas que asisten a su bar y, por lo tanto, no se les debería permitir continuar operando su negocio en dicha zona residencial. Creemos firmemente que la ubicación de tales molestias degrada la calidad de vida de nuestros residentes y no es justo tener que soportar tales molestias. Es esencial para el bienestar de los residentes de nuestra ciudad tener voz en la decisión que toma el ayuntamiento. No tiene ningún valor para la comunidad tener un bar como Ice House ubicado cerca de la zona residencial. El hecho de que el bar utilice específicamente música al aire libre sin tener en cuenta a los residentes locales y funcione fuera del horario habitual de ruido afecta la posibilidad de que los residentes puedan dormir bien por la noche. Es una fiesta cotidiana que ocurre los 7 días de la semana sin tener en cuenta las necesidades de nuestros residentes. La falta de sueño de nuestros residentes causa problemas mentales que las autoridades locales ignoran por completo. Este vecino hace mucho ruido entre semana y nos vemos obligados a vivir con la angustia emocional.

Instamos a nuestro alcalde y concejo a que escuchen las preocupaciones de la comunidad y rechacen la renovación propuesta de la licencia de licor.

Por favor, agregue su nombre a nuestra petición para preservar nuestra cordura:

Nombre y Direccion: 420 Francisco Avenue, Union Tr. 70572

1.	Rafaela Oviedo	Joselin Salazar	12.
2.	Carmendina Oviedo	Vanessa Sierra	13.
3.	Sarahi Oviedo	Carlos Salazar	14.
4.	Zareqi Salazar	Nadia Oviedo	15.
5.	Jesus Melendez	Jazmin Oviedo	16.
6.	Argly Melendez	Odalis Fernandez	17.
7.	Stanley Melendez	Orad Fernandez	18.
8.	Hailey Melendez	Isamir Penci	19.
9.	Lupita Lopez	Eliud Penci	20.
10.	Hector E. Gorman	Benito Sierra	21.
11.	Daniel Oviedo		

PETITION IN OPPOSITION

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The depravation of sleep of our residents causes mental issues that are completely ignored by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS:

Maria Lopez Pena Salinas - 409 Oblate, Mission, TX.
 Anna Dickey - 3107 Bryan Rd, Mission TX
 [Signature] - 3107 Bryan Rd, Mission TX
 [Signature] - 604 Miller Ave Mission, TX 78572
 Ebra Hernandez - 7022 Doherty Ave. Mission, TX 78572
 [Signature] - 421 East Geo Way apt 3
 [Signature] - 716 East 13th St. Apt #4 Mission, TX 78572
 [Signature] - 1011 Oblate Ave, Mission, TX 78572
 Maria C Ceida - 1011 Oblate Ave Mission TX 78572
 Diamond M. Lopez - 1011 Oblate Ave. Mission. TX 78572
 [Signature] - 2914 Oblate Ave. Mission TX 78574
 [Signature] - 1367 Emerald Lane Mission TX 78572
 Roel Rangel - 1301 Saint Marie Mission TX 78572

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PETITION IN OPPOSITION

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The depravation of sleep of our residents causes mental issues that are completely ignbred by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS:

<u>GUADALUPE CHAPA</u>	<u>MISSION</u>
<u>Isaac Trissou</u>	<u>1928 N. County StE Mission, TX</u>
<u>Zoe Rouse</u>	<u>1215 Highland Park Ave Mission TX</u>
<u>Leticia Cooley</u>	<u>710 Oblate Ave, MISSION, TX 78572</u>
<u>Janet</u>	<u>709 Oblate Ave, M. S. S. TX 78572</u>
<u>Jessie Mender</u>	<u>1820 CHATEAU RD. MISSION, TX</u>
<u>Stephanie E. Casas</u>	<u>324 E 8th ST mission TX</u>
<u>Gregorio K Casas</u>	<u>324 E 8th ST mission TX</u>
<u>David Casas</u>	<u>324 E. 8th Street - Mission TX</u>
<u>Victor Anzaldúa</u>	<u>2609 Washington Ave Mission TX</u>
<u>Rodrigo Anzaldúa</u>	<u>373a Lopez St Mission TX</u>
<u>Jesus Carr</u>	<u>10700 N Maryberry Rd, Mission, TX, 78573</u>
<u>Belia Garcia</u>	<u>709 Miller Mission TX 78512</u>

PETITION IN OPPOSITION

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The depravation of sleep of our residents causes mental issues that are completely ignored by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS

Jacobo & Daniela 604 Miller Ave Mission TX 78572
 Rosendo Ouedo 420 E 8 Th ST Mission TX
 Amosina Adame de Ouedo 420 E 8 Th ST Mission TX
 Sarahi Oviedo 420 E 8 Th ST Mission TX 78572.
 Lucie G.
 JESSICA OVIEDO 9565994339 1005 W dawns ave mission TX 78573
 Klarissa Melendez 956 890 9100 101 S Holland Ave Mission TX 78572
 Hermilo Villanueva (956) 563-08-65
 Naelia Oviedo (956) 8976813
 Laura Gonzalez (956) 252-8075
 Zareyi Salazar (956) 732-3409 420 E 8th St Mission Tx 78572
 Jocelyn Salazar 956 656-0017 420 E 8th St Mission TX 78572
 Arely Melendez (956) 445-6403 719 N Francisco Ave Mission TX 785

PETITION IN OPPOSITION

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The depravation of sleep of our residents causes mental issues that are completely ignored by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS:

Marilyn Villanueva	
Vanessa Sierra Oviedo	120 Ebanco Ave. Mission Tx 78572
Bianca Garcia	709 Miller Ave.
Prinna Villages	308. Charles
Margaret Lopez	302 Charles
Sasha Gonzalez	5020 N LA Home Mission Tx 78572
Yesenia Campos	213 Chester Ave Mission Tx 78571
Joan Garcia	MISSION, TEXAS
Elizabeth Sosa	Mission, Texas
Honero Sosa	Mission, Texas
Jylvia Rodriguez	4019 Hill Crest Dr Mission
Daniel Rodriguez	4019 Hill Crest Dr Mission 78572
Paul Flores	4019 Hill Crest Dr Mission

PETITION IN OPPOSITION

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The depravation of sleep of our residents causes mental issues that are completely ignored by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS:

1. Juan Angel Garcia Jr...
8231 VALENCIA LN
MISSION, TX 78574
2. Marlene DeAngelis
3. William Quintana Llanos
4. Ruby Urzua - 2005 E. Griffin Parkway, Mission
5. Rebecca Brader 404 E 9th St Mission, TX 78572
6. Ester Salas Mission
7. Francisca Garcia Mission
8. Jelina Salinas 2206 Thornton St Apt 4 Mission, TX 78572
9. Alyssa Rosas 2206 Thornton St Apt 4 Mission, TX 78572
10. All Rosas 2206 Thornton St Apt 4 Mission, TX 78572

PETITION IN OPPOSITION

Nosotros, los abajo firmantes, nos unimos contra la propuesta de renovación del permiso para la venta de alcohol solicitada por Ice House. Nuestra comunidad ha soportado el ruido y la presencia de borrachos durante demasiado tiempo. Una zona residencial no debería verse obligada a soportar la tortura de noches ruidosas y la aglomeración de vehículos que se estacionan dondequiera que encuentren. Los dueños de Ice House no tienen control sobre las personas que asisten a su bar y, por lo tanto, no se les debería permitir continuar operando su negocio en dicha zona residencial. Creemos firmemente que la ubicación de tales molestias degrada la calidad de vida de nuestros residentes y no es justo tener que soportar tales molestias. Es esencial para el bienestar de los residentes de nuestra ciudad tener voz en la decisión que toma el ayuntamiento. No tiene ningún valor para la comunidad tener un bar como Ice House ubicado cerca de la zona residencial. El hecho de que el bar utilice específicamente música al aire libre sin tener en cuenta a los residentes locales y funcione fuera del horario habitual de ruido afecta la posibilidad de que los residentes puedan dormir bien por la noche. Es una fiesta cotidiana que ocurre los 7 días de la semana sin tener en cuenta las necesidades de nuestros residentes. La falta de sueño de nuestros residentes causa problemas mentales que las autoridades locales ignoran por completo. Este vecino hace mucho ruido entre semana y nos vemos obligados a vivir con la angustia emocional.

Instamos a nuestro alcalde y concejo a que escuchen las preocupaciones de la comunidad y rechacen la renovación propuesta de la licencia de licor.

Por favor, agregue su nombre a nuestra petición para preservar nuestra cordura:

Nombre y Dirección:

Isa Rosas 2206 Thornton St apt 4 mission tx 78572

PETITION IN OPPOSITION

We, the undersigned, stand united against the proposed renewal of permit for the sale of alcohol requested by the Ice House. Our community has endured noise and drunks for too long. A residential area should not be forced to endure the torture of noisy nights and overcrowding of vehicles that park anywhere they find. The Owners of the Ice House have no control over the people attending their bar and therefore should not be allowed to continue operating their business in such residential area. We firmly believe that the location of such nuisance degrades the quality of life of our residents and it is not right to have to bare such annoyance. It is essential for the well-being of our town residents to have a voice in the decision made by the city council. There is no value to the community to have a bar such as the Ice House located near the residential area. The fact that the bar specifically uses outdoor music without regard to the local residents and operate outside of normal noise hours affects residents ability to get a good night sleep. It is an everyday party that happens 7 days a week with no regard to the needs of our residents. The depravation of sleep of our residents causes mental issues that are completely ignored by our local officials. This neighbor plays loud noise during the week and we are forced to live with the emotional distress.

We urge our mayor and council to listen to the concerns of the community and reject the proposed renewal of liquor license.

Please add Your Name to our Petition in order to preserve our Sanity:

NAME and ADDRESS:

MARIA D MARTINEZ D Perez	West side 1022. Mission tx 78573
Samantha Ramirez	403 Toledo Ave mission TX
Brenda Chavez	4904 El Lucero Ln Mission
ERIKA RADS	115 W Comanche Ave Alton tx 78573
LISA CUEVAS	202 - West 30th St Mission TX
Norma Cantu	MISSION
SONIA GARCIA	MISSION
Maria Chaiin	Tom Landry
Alma Martinez	Tom Landry
Jonathan Redroze	1315 Mission TX
Maria V. Pente de Redroze	1409 Doherty Ave Mission TX 7857
Yolanda Paz	1901 W. C. Asscock Rd Ltr 45 Miss
Orlando De Padua	1011 Oblate Mission
Isabella Areola	4720 Brehm Ave Merton TX 79564
D	

PETITION IN OPPOSITION

Nosotros, los abajo firmantes, nos unimos contra la propuesta de renovación del permiso para la venta de alcohol solicitada por Ice House. Nuestra comunidad ha soportado el ruido y la presencia de borrachos durante demasiado tiempo. Una zona residencial no debería verse obligada a soportar la tortura de noches ruidosas y la aglomeración de vehículos que se estacionan dondequiera que encuentren. Los dueños de Ice House no tienen control sobre las personas que asisten a su bar y, por lo tanto, no se les debería permitir continuar operando su negocio en dicha zona residencial. Creemos firmemente que la ubicación de tales molestias degrada la calidad de vida de nuestros residentes y no es justo tener que soportar tales molestias. Es esencial para el bienestar de los residentes de nuestra ciudad tener voz en la decisión que toma el ayuntamiento. No tiene ningún valor para la comunidad tener un bar como Ice House ubicado cerca de la zona residencial. El hecho de que el bar utilice específicamente música al aire libre sin tener en cuenta a los residentes locales y funcione fuera del horario habitual de ruido afecta la posibilidad de que los residentes puedan dormir bien por la noche. Es una fiesta cotidiana que ocurre los 7 días de la semana sin tener en cuenta las necesidades de nuestros residentes. La falta de sueño de nuestros residentes causa problemas mentales que las autoridades locales ignoran por completo. Este vecino hace mucho ruido entre semana y nos vemos obligados a vivir con la angustia emocional.

Instamos a nuestro alcalde y concejo a que escuchen las preocupaciones de la comunidad y rechacen la renovación propuesta de la licencia de licor.

Por favor, agregue su nombre a nuestra petición para preservar nuestra cordura:

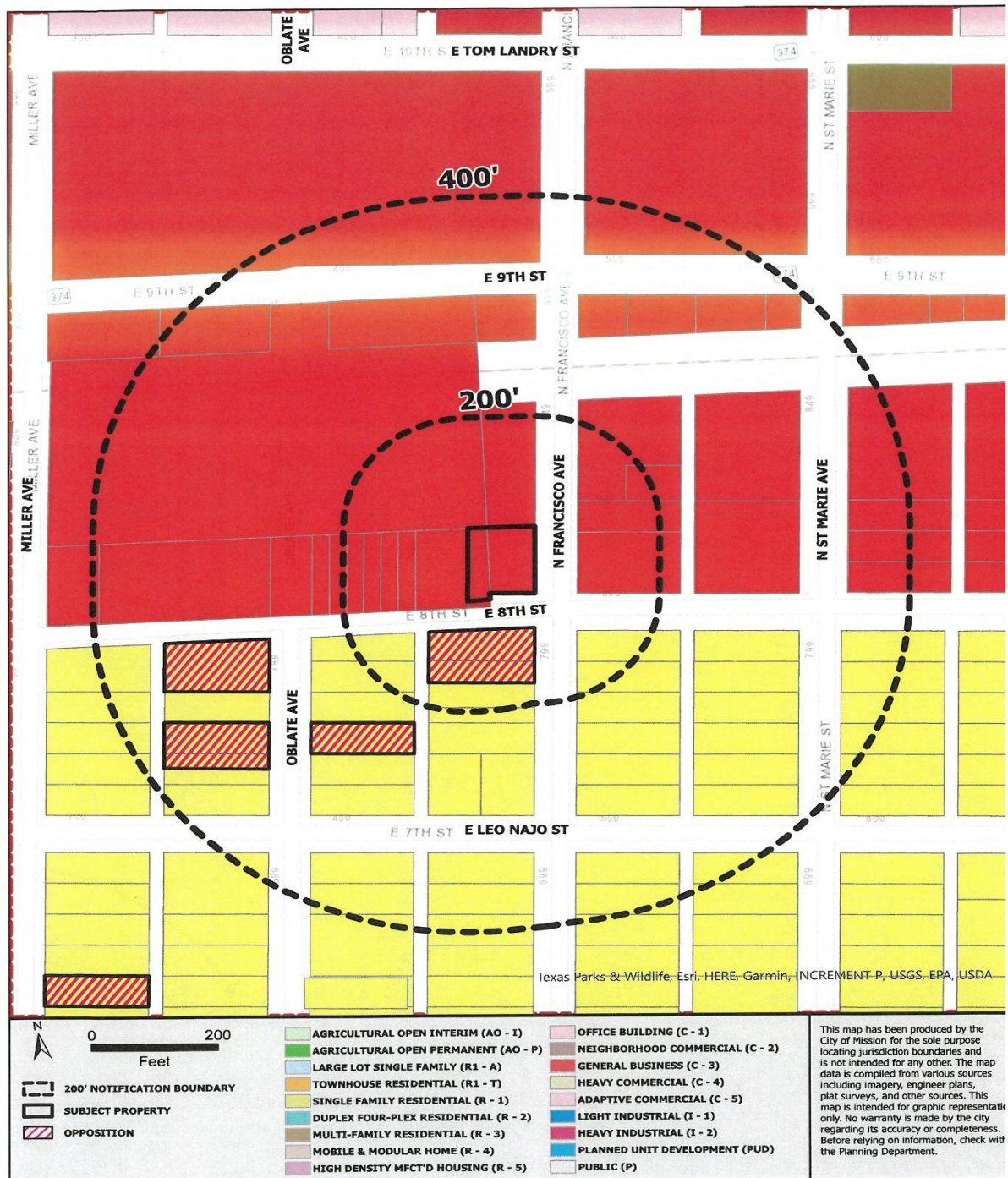
Nombre y Direccion:

Maria C. Cerdá	1011 Oblate, Mission, TX 78572
Melissa Cerdá	1011 Oblate, Mission, TX 78572
Anna Hernandez	1006 Oblate Mission TX 78572
Isidro Luna	1006 Oblate Mission TX 78572
Diamond Lopez	1011 Oblate, Mission TX, 78572
Isaias Rios	1022 Westside Ln Mission, TX 78573
Clara R. Rios	1513 SANTA BARBARA, MISSION, TX 78572
Conner E. Rios	1513 Santa Barbara, Mission, TX 78572
Shelley Robinson	206 S. Stewart Rd Mission TX 78572
Bethy Kelley	503 S. Main Mission 78572
Doris Just	206 S STEWART Rd, #19 Mission
Jim W. Smith	206 Stewart Rd, Mission

PETITION IN OPPOSITION

Bertha Garcia 1105 W 23rd St. Mission, TX 78574
 Reynaldo De Leon 3231 N. Conway Mission, TX 78513
 Elena Garza 815 Alejandra Palmhurst
 Paul Sakai P.O. Box 127, Mission, TX
 Mark Dockard - 816 Pueblo St, Mission
 Sarah 2 - 1702 W 23rd St. Mission, TX 78574
 Ramon 1022 N. FM 492 Palmview, Tx
 Victor Guzman - 7909 N. Bentsen Palm Drive Mission, TX
 Juan Sumita Penteria 802 Hidalgo St. Mission, TX 78572
 Lisa Le Brun 400 E 6th St. Brownsville, TX 78522

MAP OF PETITIONERS IN OPPOSITION WITHIN THE 200 FEET AND 400 FEET



Area of 200 ft. Radius and Subject Property	5.33 Acres
Area of Subject Property	0.3 Acres
Notification Area	5.03 Acres
Area of Opposition	0.53 Acres

$$0.53 \text{ acres} / 5.03 = .1054 = 10.54\%$$

Area of 400 ft. Radius and Subject Property	32.6 Acres
Area of Subject Property	0.3 Acres
Notification Area	32.3 Acres
Area of Opposition	1.14 Acres

$$1.14 \text{ acres} / 32.3 = .0353 = 3.53\%$$

INCIDENT REPORTS FOR THE YEARS 2024 AND 2025

Incident Search Result Results

Agency: MPD

Agency #: TX1081000

Incident #	Type	Officers	Location	Call Date/Time	Subjects	Agency
2025-00015836	Abandoned Vehicle	0763 - Lopez, Victor *	815 N FRANCISCO AVE, TX	6/13/2025 5:00:00 PM	SANCHEZ, MARIA DE LOS ANGELES - Other	TX1081000
2025-00015380	Abandoned Vehicle	0555 - Perez, Jaime *, 0790 - Guerrero, Alexander *	815 N FRANCISCO AVE, TX	6/12/2025 11:02:46 AM		TX1081000
2025-00014783	Abandoned Vehicle	0777 - Flores, Josue *	815 N FRANCISCO AVE, TX	6/10/2025 2:51:01 PM		TX1081000
2025-00014600	Loud Noise	0713 - Cano, Raul *	815 N FRANCISCO AVE, TX	3/7/2025 10:07:00 PM		TX1081000
2024-00031476	Incident Report	0334 - Castillo, Daniel *, 0756 - Zapata, Mayte *	815 N FRANCISCO AVE, TX	7/30/2024 11:49:55 PM	Unknown, bernice - Caller, ROBLES, sergio F - Other	TX1081000
2024-00018193	Theft	0667 - Zuniga, Jessie *, 0753 - Perez, Daniel *	815 N FRANCISCO AVE, TX	5/3/2024 10:35:39 PM	GABBY - Caller, guajadro, alejandro - Caller	TX1081000
Total Records						6

MAILOUT LIST

PROP_ID	name	addrDelive	addrCity	addrState	addrZip
239492	VILLARREAL HERMILA M	724 N FRANCISCO AVE	MISSION	TX	78572-5638
607704	REYES VALERO	720 OBLATE AVE	MISSION	TX	78572-5352
239491	VILLARREAL HERMILA M	724 N FRANCISCO AVE	MISSION	TX	78572-5638
239509	GONZALEZ JOSE JESUS JR & THELMA MORAIDA	4608 COUNTRY ST	EDINBURG	TX	78541-4275
239605	GALLIGAN ROBERT S & LANE A RANGEL	1201 JONQUIL AVE	MCALLEN	TX	78501-3824
280703	MARTINEZ HUMBERTO ETAL	1500 LARK AVE	MCALLEN	TX	78504-3346
280709	PEREZ PRIMITIVO GARZA & YESENIA PORRAS VILLASLOBOS	112 DOHERTY AVE	MISSION	TX	78572-5434
280707	CRUZ JESUS	1200 W I ST	MISSION	TX	78572-6809
280710	GALLIGAN ROBERT S & LANE A RANGEL	1201 JONQUIL AVE	MCALLEN	TX	78501-3824
239513	OVIEDO ROGELIO & ARMANDINA	420 E 8TH ST	MISSION	TX	78572-5332
239503	GONZALEZ RUBEN	601 SOLAR DR	MISSION	TX	78574-2360
239500	HERNANDEZ ABEL	412 E 8TH ST	MISSION	TX	78572-5332
719426	PENA ROBERT DAVID	800 N FRANCISCO AVE	MISSION	TX	78572-5640
239607	DEA INVESTMENTS LP	763 MISSION CT	ALLEN	TX	75013
239510	VILLARREAL HERMILA M REVOCABLE LIVING TRUST	724 N FRANCISCO AVE	MISSION	TX	78572-5638
239511	REYNA JUANITA	518 MILLER AVE	MISSION	TX	78572-5340
239512	MELENDEZ ARELY	719 N FRANCISCO AVE	MISSION	TX	78572-5637
637065	CROWN COMM INC	4017 WASHINGTON RD PMB 353-	CANONSBURG	PA	15317-2510
239606	MATA RICARDO & LETICIA	1802 VICTORIA ST	MISSION	TX	78572-6403
239608	DEA INVESTMENTS LP	763 MISSION CT	ALLEN	TX	75013
239604	PENA FERNANDO ET AL	PO BOX 1015	MISSION	TX	78573-0016