



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, August 14, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, August 14, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFRVdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. June 2023 Employee of the Month - Munguia
2. John Sasso 2023 National Community Development Award - Longoria
3. Report from the Greater Mission Chamber of Commerce – Enriquez
4. Departmental Reports – Perez
5. Citizen's Participation – Garza

PUBLIC HEARING

6. Public Hearing on FY 2023-2024 Preliminary Budget - Perez

PLANNING & ZONING RECOMMENDATIONS

7. Rezoning: All of Lot 12, Block 81, Mission Original Townsite, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Dagoberto Perez, and Adoption of Ordinance#_____ - De Luna

8. Conditional Use Permit: Guest House on Property Zoned R-1A Large Lot Single Family at 2506 Tulip Ave, Lot 17, El Legado Subdivision, R-1A, Roman Esqueda, and Adoption of Ordinance# _____ - De Luna
9. Preliminary & Final Re-Plat Approval: Amended Plat of NewQuest Gateway Subdivision, Being a resubdivision of 11.379 acres, being all of Lot 1, Mission Kmart, and out of Lot 17-11, West Addition to Sharyland, C-3, Developer: A-S 135 HWY 83 – Bryan Rd. L.P, Engineer: Melden & Hunt, Inc., – De Luna
10. Discussion and action to consider whether or not to revoke or not to revoke the Conditional Use Permit for a Social Club/Night Club – Blackout Private Social Club, 1512 E. Expressway 83, Suite 109, being Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision, C-3, Yair Cruz, - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

11. Approval of Minutes – Carrillo
Regular Meeting – July 24, 2023
12. Acknowledge Receipt of Minutes – Perez
Mission Tax Increment Reinvestment Zone Board of Directors – June 27, 2023
Mission Education Development Council – April 26, 2023
Mission Redevelopment Authority Board – June 27, 2023
Mission Economic Development Authority – April 26, 2023
Mission Economic Development Corporation – June 28, 2023
Boys & Girls Club Board of Directors – June 13, 2023
Citizen’s Advisory Committee – July 10, 11 2023
13. Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer, Jody A. Tittle, an Assistant Chief of Police for the Mission Police Department, in accordance with Texas Government Code, Section 614.051 - Torres
14. Request by County of Hidalgo Elections Department to use City Facilities for early voting and election day for the November 7, 2023 Constitutional Amendment Election – Carrillo
15. Approval of Resolution # _____ endorsing the Rio Grande Valley Partnership as the designated regional economic development marketing entity – Carrillo
16. Approval of Memorandum of Understanding and Golf Club Storage Agreement with Sharyland Independent School District in regards to the use of the Shary Municipal Golf Course – Flores

17. Authorization to Purchase Diesel Exhaust Fluid, Hydraulic Oil, Motor Oil, Coolant, Etc. from Arnold Oil Company via Region One RFP-Agency-000082-E2 - Mendiola
18. Authorization to Solicit for Bids for Hot & Cold Mix Asphalt for the Public Works Department – Bocanegra
19. Authorization to Solicit Bids for the purchase of Sand backfill Material for the Public Works Department – Bocanegra
20. Authorization to extend three-month renewal option for the purchase of Ready Mix Concrete for the Public Works Department - Bocanegra
21. Authorization to credit A/R Weedy Lot Account - Vela

APPROVALS AND AUTHORIZATIONS

22. Final Plat Approval: Eduardo’s Subdivision No. 20, A 19.67 acre tract of land, out of Lots 47-4 and 48-4, West Addition to Sharyland Subdivision, Rural ETJ, Developer: Izaguirre Real Estate Holdings, Engineer: Izaguirre Engineering Group, LLC - De Luna
23. Final Plat Approval: Maluz II Subdivision, Being all of Lot 17, Block 3, Texan Gardens Subdivision, Suburban E.T.J., Developer: Julio Cerda, Engineer: South Texas Infrastructure Group - De Luna
24. Final Plat Approval: Speedy Trails Subdivision, Being a 20.30 acres tract of land out of Lot 28-5, West Addition to Sharyland, R-1T, Developer: Roberto Calvillo, Engineer: Cruz-Hogan Engineers - De Luna
25. Final Plat Approval: Bryan Pointe Subdivision Ph. II, Being a 3.72 acres net tract of land, more or less, out of Lot 18-11, West Addition to Sharyland Subdivision, R-2, Developer: LAC Enterprises, LLC, Engineer: Rio Delta Engineering - De Luna
26. Authorization to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Sharyland Independent School District for the 2023-2024 school year - Torres
27. Authorization to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District for the 2023 –2024 school year - Torres
28. Authorization to purchase via a sole source vendor, a total of three (3) Skycop Mobile Surveillance Trailers - Torres
29. Approval of Amendment #1 to Advance Funding Agreement for Inspiration Road/Military Parkway Loop widening project - Terrazas
30. Approval of Amendment #2 to Advance Funding Agreement for Taylor Road, Mile 2 N. to Business 83 Project - Terrazas
31. Authorize Mayor to execute a 5th Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and the City of Mission related to Bentsen Palm Development Lift Station Project Phase III - Terrazas
32. Authorization to award bid for (2) Wanco video message boards – Garcia
33. Approval of Public Relations and Communications and Media Relations Consulting Services with KM International via TIPS Contract - Geddes

- [34.](#) Authorization to purchase Diesel Pump and accessories from XYLEM via Buy Board for Water Distribution - Bocanegra
- [35.](#) Consideration to modify 2023 City of Mission Christmas Holiday schedule – Carrillo
- [36.](#) Approval of Budget Amendment: 2018 CO Fund & 2021 CO Fund - Vela
- [37.](#) Authorization to purchase GS Systems from CUBIC for Public Works - Bocanegra
- [38.](#) Authorization to award bid for Sludge Management Service for Public Works Department- Bocanegra

UNFINISHED BUSINESS

- [39.](#) TABLED 07/10/2023 & 07/24/2023: Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance#_____ - De Luna

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to pending litigation; specifically, City of Mission v. Warehouse Event Center LLC dba Blackout Private Social Club (CL-23-2429-H, County Court at Law #8). (City Attorney V. Flores)

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 11th day of August, 2023 at 3:30 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **14th day of August, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **11th day of August, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 3:30 p.m. on said date.



 Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Departmental Reports – Perez

NATURE OF REQUEST:

- Grants Department – July 2023
- City Secretary – July 2023
- Boys & Girls Club – July 2023
- Civil Service Department – July 2023
- 311 – July 2023
- Information Technology – July 2023
- Fire Prevention – July 2023
- Mission Event Center – January, February, March, April, May, June 2023
- Media Relations – July 2023

BUDGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



Grants Activity Report- July 2023

Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Due Date	Status
FY22 FEMA Flood Mitigation Assistance (FMA)	TWDB	Executive	\$ 1,000,000		25%		Submitted-Tracking
FY22 Building Resilient Infrastructure and Communities (BRIC)	TDEM	Executive	\$ 415,000		25%		Submitted-Tracking
FY23 SHSP Regular	OOG	Fire	\$ 123,927.18		None		Submitted-Tracking
FY23 SHSP LETPA	OOG	Police	\$ 56,142.35		None		Submitted-Tracking
FY22 AFG	DHS	Fire	\$ 172,873.50		10%		Submitted-Tracking
FY24 General Victim Assistance Grant Program	OOG	Police	\$ 50,000		None		Submitted-Tracking
FY24 Texas Reads	TSLAC	Library	\$ 10,000		None		Submitted-Tracking
Staffing for Adequate Fire and Emergency Response Grants (SAFER)	DHS	Fire	\$ 2,322,424		None		Submitted-Tracking
FY24 Local Border Security Program	OOG	Police	\$ 190,000		None		Submitted-Tracking
FY22 Fire Prevention and Safety	DHS	Fire	\$ 22,440.49		5%		Submitted-Tracking
OVAG-Victim Services	OAG	Police	\$ 84,000		None		Submitted-Tracking
FY23 COPS Hiring Program	DOJ COPS	Police	\$ 1,771,398.16		25%		Submitted-Tracking
FY23 Transportation Alternatives	RGVMPO	Executive	\$ 250,000		25%		Submitted-Tracking
Underrepresented Communities Grant Program	NPS	Museum	\$ 75,000		None		Submitted-Tracking



Grants Activity Report- July 2023

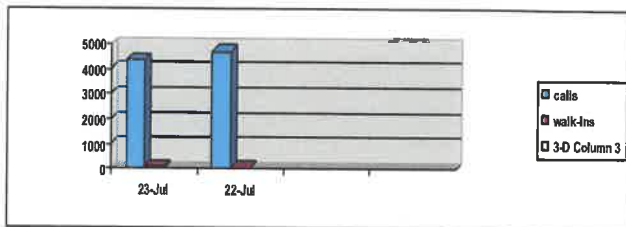
Grant Name	Funding Agency	Department	Application Amount	Award Amount	Matching Amount	Status
FY22 Operation Stonegarden Program	OOG	Police	\$ 350,000	\$ 350,000	None	Awarded/Active
Wal-Mart Community Grant	Wal-Mart	Fire/Police	\$ 2,000	\$ 2,000	None	Awarded/Active
Animal Welfare Organization	Petco Love	Health	\$ 35,000	\$ 30,000	None	Awarded/Active
La Cuchilla Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 997,236.75	1%	Awarded/Active
Astroland Drainage Improvement Project	TXGLO	Executive	\$ 1,000,000	\$ 999,162	1%	Awarded/Active
Trail Connectivity Project	VBLF	Park	\$ 500,000	\$ 500,000	None	Awarded/Active
Southwest Border (SWB) Rural Law Enforcement Assistance Program	BJA	Police	\$ 93,000	\$ 93,000	None	Awarded/Active
FY22 Justice and Mental Health Program	BJA	Police	\$ 388,001.38	\$ 229,962.91	(Year 1) 20%	Awarded/Active
Better Cities for Pets	Mars Petcare Program	Health	\$ 20,000	\$ 20,000	None	Awarded/Active
FY23 Justice Assistance Grant Program	OOG	Police	\$ 30,000	\$ 30,000	None	Awarded/Active
Lions Park Development	AEP	Parks	\$ 30,000	\$ 30,000	None	Awarded/Active
FY23 Local Border Security	OOG	Police	\$ 190,000	\$ 190,000	None	Awarded/Active
FY22-23 Solid Waste Grant	LRGVDC	Sanitation	\$ 25,000	\$ 25,000	10%	Awarded/Active
COPS Accreditation Program	DOJ COPS	Police		\$ 21,116.34	None	Awarded/Active
OVAG-Victim Services	OAG	Police	\$ 89,908	\$ 44,954(YR2)	None	Awarded/Active
All-Inclusive Lions Park	TPWD	Parks	\$ 1,500,000	\$ 750,000	\$750,000	Awarded/Active
Border Zone Fire Dept.	OOG	Fire	\$ 250,000	\$ 78,735.25	None	Awarded/Active
FY22 State Homeland Security Program-LETPA	OOG	Police	\$ 35,480	\$ 13,060	None	Closed
Bullet-Resistant Shield Grant Program, FY23	OOG	Police	\$ 77,644	\$ 73,761.80	None	Closed
			Grand Total: \$	4,507,989.05		

CITY SECRETARY MONTHLY REPORT JULY 2023

Reception:

Calls received: 4,687

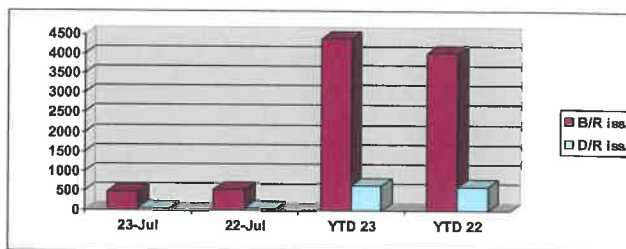
Walk-ins: 102



Vital Statistics:

Birth Records Registered
Birth Records Issued
Death Records Registered
Death Records Issued
Funds Received

	Jul-23	Jul-22		YTD 23	YTD 22
Birth Records Registered	149	152		1427	1688
Birth Records Issued	469	508		4838	4467
Death Records Registered	37	55		426	586
Death Records Issued	130	104		770	670
Funds Received	\$11,754.00	\$12,607.00		\$ 118,295.00	\$ 125,735.00



Cemetery:

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 22/23
Burials:	1	1	1	0	46
Sold Spaces:	0	0	0	0	0

	Laurel Hill	San Jose	Catholic	Baby Sp.	YTD 21/22
Burials:	4	2	3	0	118
Sold Spaces:	0	0	0	0	76



**BOYS & GIRLS CLUB
OF MISSION**

Directors Report June/July 2023

- **Programs**
 - BGCM Continued Summer Program
 - Average Daily Attendance: Main Unit – 220; Bannworth Unit – 135; CWV Teen Unit - 27
 - BGCM conducted various BGCA based programs throughout summer programs, hosted field trips to different venues, and other outdoor activities.
 - Teen Program partnered with ProjectHart which engaged our teens in instructional programs that spoke about mental health, how to spot signs of violence, and bullying.
 - Teens also volunteered with RGV Food Bank and learned about nutrition and self-sustaining food growth.
- **Athletics**
 - BGCM began soccer registration. Over 600 members have registered. This is a growth of almost 85% from previous years.
 - Unfortunately, due to extreme heat, soccer season was postponed to October. BGCM did not want to risk any type of heat related injury or illness.
 - BGCM has begun registration for flag football and volleyball leagues with a school based recruitment program for Mission CISD and Sharyland ISD.
 - BGCM Blind tennis program was featured on various news media outlets for its accomplishments.

- General
 - BGCM was awarded a \$5000 Greenhouse grant from Target Stores. Members will help build greenhouses, drip irrigation systems, and plant herbs and vegetables at all three stand alone club units: Main, Bannworth, CWV.
 - Along with greenhouse project, BGCM will create butterfly gardens at the entrance of each greenhouse to help beautify the area.
 - BGCM was awarded \$2000 from local marketing company, Brand Geniuz to assist in beautifying the Roland Barrera Community Skate Park at our CWV Unit. This partnership will have a long term standing that will benefit both entities.
 - BGCM has received commitment from multiple entities to assist in skate park project and will most likely host a community involvement day at the skate park to showcase our efforts.
 - BGCM has agreed in principal with Mission CISD to become a bus drop off at our Main and CWV units for out after school programs. Pilot program will include elementary and jr high schools within Mission city limits and will later expand to all of Mission CISD schools.
 - BGCM has set up negotiations with Mission CISD's Child Nutrition Program. Partnership will ensure that Mission CISD will provide meals for our members at Main, CWV and Leal units during that school year, as well as summer program.
 - Once Mission CISD partnerships are in place, BGCM will submit proposal to Sharyland ISD for the same programs at our Bannworth Unit.

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, CIVIL SERVICE DIRECTOR
SUBJECT: CIVIL SERVICE REPORT, JULY 2023
DATE: AUGUST 3, 2023



1. City Council approved six (6) additional positions for the Mission Fire Department. Positions will be filled immediately with existing eligibility list.
2. The Mission Police Department filled eight (8) positions from the existing eligibility list. Four (4) pending positions will be filled within the next few weeks.
3. Five (5) eligible CPL's are testing for the open SGT's position at the Mission Police Department. Examination will be held on August 10, 2023.

Thank you!

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
THROUGH: RANDY PEREZ, CITY MANAGER
FROM: JESSE LERMA, 311 COORDINATOR/CIVIL SERVICE DIRECTOR
SUBJECT: 311 REPORT, JULY 2023
DATE: AUGUST 6, 2023



We have a total of 109 submission for July of 2023 with a total of 3297 since we began. The system is fully functional and very user friendly. We are able to customize the system to meet the needs of our daily operations. Our staff has bought into the system and working on improvements every day. We are able to find problematic areas using the system and it allows for us to attend to the needs of those areas in a timely manner. We try to contact as many residents as possible and are getting feedback from them to improve the system.

Our media department has been pushing the 311 program with an interview with City Manager Randy Perez encouraging our citizens to utilize the program.

Thank you!

Topic Counts of Opened Requests
For Date Period From 07/01/2023 Through 07/31/2023

Item 4.

Topic	Count
<i>Health</i>	
Animal Control	8
Mosquitoes	1
Total - Health	9
<i>Obstructions -Tree/Branches</i>	
MOWING	3
Total - Obstructions -Tree/Branches	3
<i>Parks & Rec</i>	
Graffiti	1
Mowing	0
Parks	5
Restrooms	0
Right of way (mowing)	1
Trails	2
Total - Parks & Rec	9
<i>Planning</i>	
Construction Concerns	1
Dilapidated Home/Structure	1
Garage Sales	0
Health & Sanitation	1
Illegal Dumping	7
Junked Vehicle on private property	0
Sewer Concerns	3
Unsafe Building	0
Weedy Lot	3
Total - Planning	16
<i>Police Department</i>	
Illegal Parking	10
Total - Police Department	10
<i>Public Works</i>	
Flooded area/Roadway and streets	0
Foul smell	0
Junk Vehicle	1
Lift Station	0
Low Water Pressure	0
Obstruction-Trees/Branches	4
Pot Holes	13
Side Walk	3
Street Light	6
Streets/Signs	8
Tires	0
Traffic Signals	1
Water Leaks	3
Total - Public Works	39
<i>Sanitation</i>	
Brush	11
Bulky Items	5
Garbage	4
Trash	3
Total - Sanitation	23
<i>All Topics</i>	
Total All Topics	114

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3292	Streets/Signs	Closed	07/10/2023		Diaz,Gabriel	This sign is inserted into the ground with no...
3313	Streets/Signs	Closed	07/15/2023		Diaz,Gabriel	I have just recently noticed this stop sign....
3334	Streets/Signs	Closed	07/20/2023		Diaz,Gabriel	Photo attached
3340	Streets/Signs	Open	07/23/2023	08/02/2023	Diaz,Gabriel	We urgently need a speed limit sign for our...
3351	Streets/Signs	Closed	07/26/2023		Diaz,Gabriel	leaning more
3352	Streets/Signs	Closed	07/26/2023		Diaz,Gabriel	leaning more can't read
3359	Streets/Signs	Open	07/29/2023	08/08/2023	Diaz,Gabriel	can someone please let me know what is going...
3368	Streets/Signs	Open	07/31/2023	08/10/2023	Diaz,Gabriel	hey city of mission! thanks for the heads up...

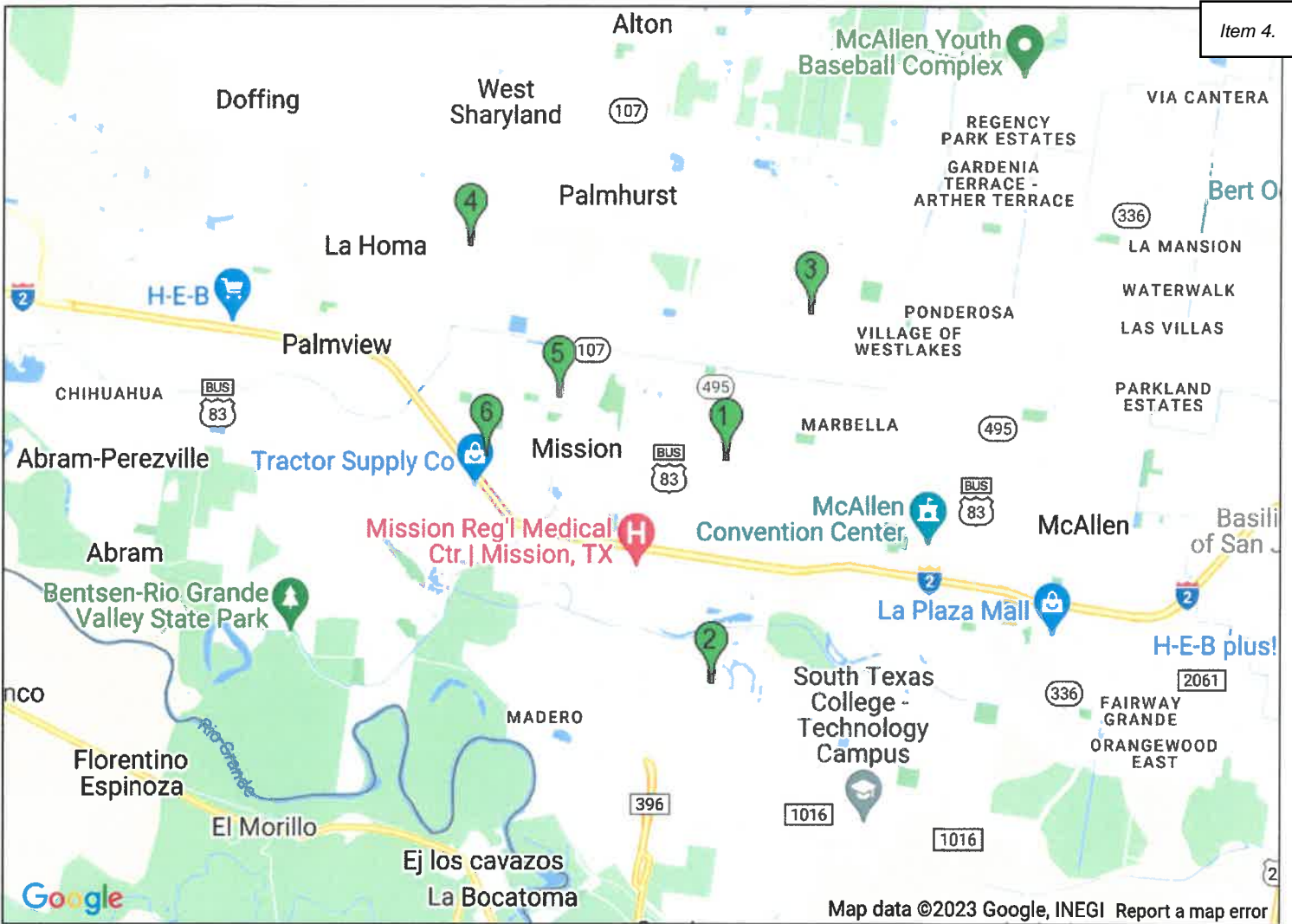
Item 4.



- 1201 Bryce Dr, Mission
- 1431 East Avalon Drive, Mission
- 1603 Alexa Marie Street, Mission
- 1608 E 24 1/2 St, Mission
- 1609 E 24 1/2 St, Mission
- 2501 Melinda Dr, Mission
- 2704 N Shary Rd, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3261	Street Light	Closed	07/02/2023		acevedo,Yahaira	Street light out on the corner of Charles...
3275	Street Light	Closed	07/06/2023		acevedo,Yahaira	The light flickered then the light stayed...
3305	Street Light	Closed	07/13/2023		acevedo,Yahaira	18th (Clew Dawson) & Peace Avenue / 1800...
3320	Street Light	Closed	07/17/2023		acevedo,Yahaira	no light.. Santa Monica is too dark because...
3321	Street Light	Closed	07/17/2023		acevedo,Yahaira	Photo attached
3337	Street Light	Closed	07/23/2023		acevedo,Yahaira	Light going east bound won't turn green...

Item 4.



1017 Lucksinger Rd, Mission

2701 Santa Monica, Mission

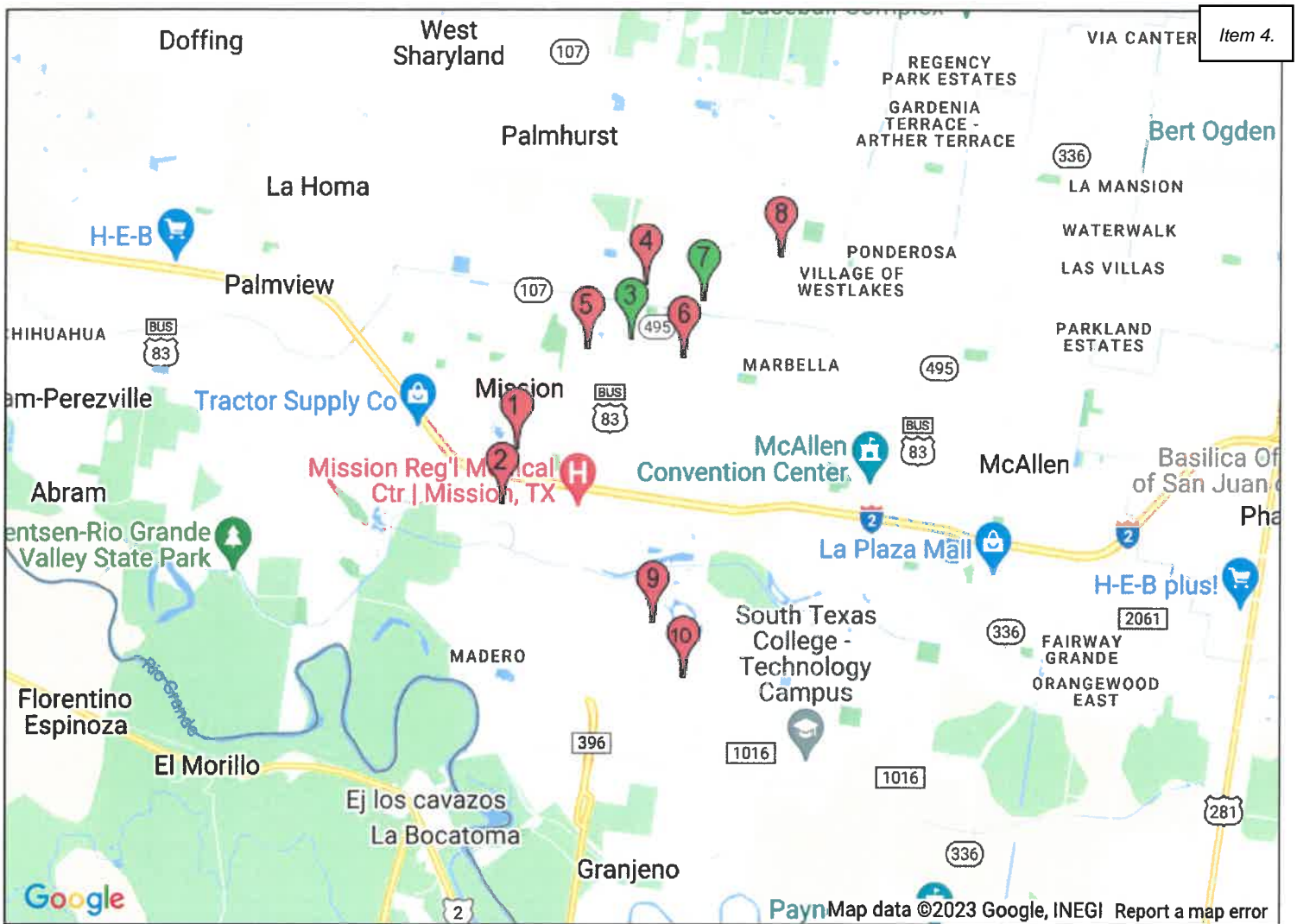
3301 North Shary Road, Mission

3403 Crisantema St, Mission

501-559 W 18th St, Mission

655-699 N Los Ebanos Rd, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3260	Brush	Closed	07/01/2023		Pena,Yaritza	vehicle sit and trash
3263	Brush	Open	07/03/2023	07/13/2023	Pena,Yaritza	Brush in alley between Ebano and Encino has...
3271	Brush	Open	07/06/2023	07/16/2023	Pena,Yaritza	tree branches on curb
3273	Brush	Open	07/06/2023	07/16/2023	Pena,Yaritza	Brush
3291	Brush	Open	07/10/2023	07/20/2023	Pena,Yaritza	its been awhile since brush pickup?
3295	Brush	Open	07/10/2023	07/20/2023	Pena,Yaritza	Photo attached
3297	Brush	Closed	07/11/2023		Pena,Yaritza	Brush needs to be picked up in our...
3312	Brush	Open	07/15/2023	07/25/2023	Pena,Yaritza	brush
3319	Brush	Open	07/17/2023	07/27/2023	Pena,Yaritza	brush on the street. several houses on Santa...
3342	Brush	Open	07/24/2023	08/03/2023	Pena,Yaritza	they dumping again
3354	Brush	Open	07/27/2023	08/06/2023	Pena,Yaritza	request pickup clear melody lane



100 Ebano Avenue, Mission

1005 South Conway Avenue, Mission

1315 Alicia Ln, Mission

1408 Las Brisas Dr, Mission

1817 Highland Park Avenue, Mission

1920 E 21st St, Mission

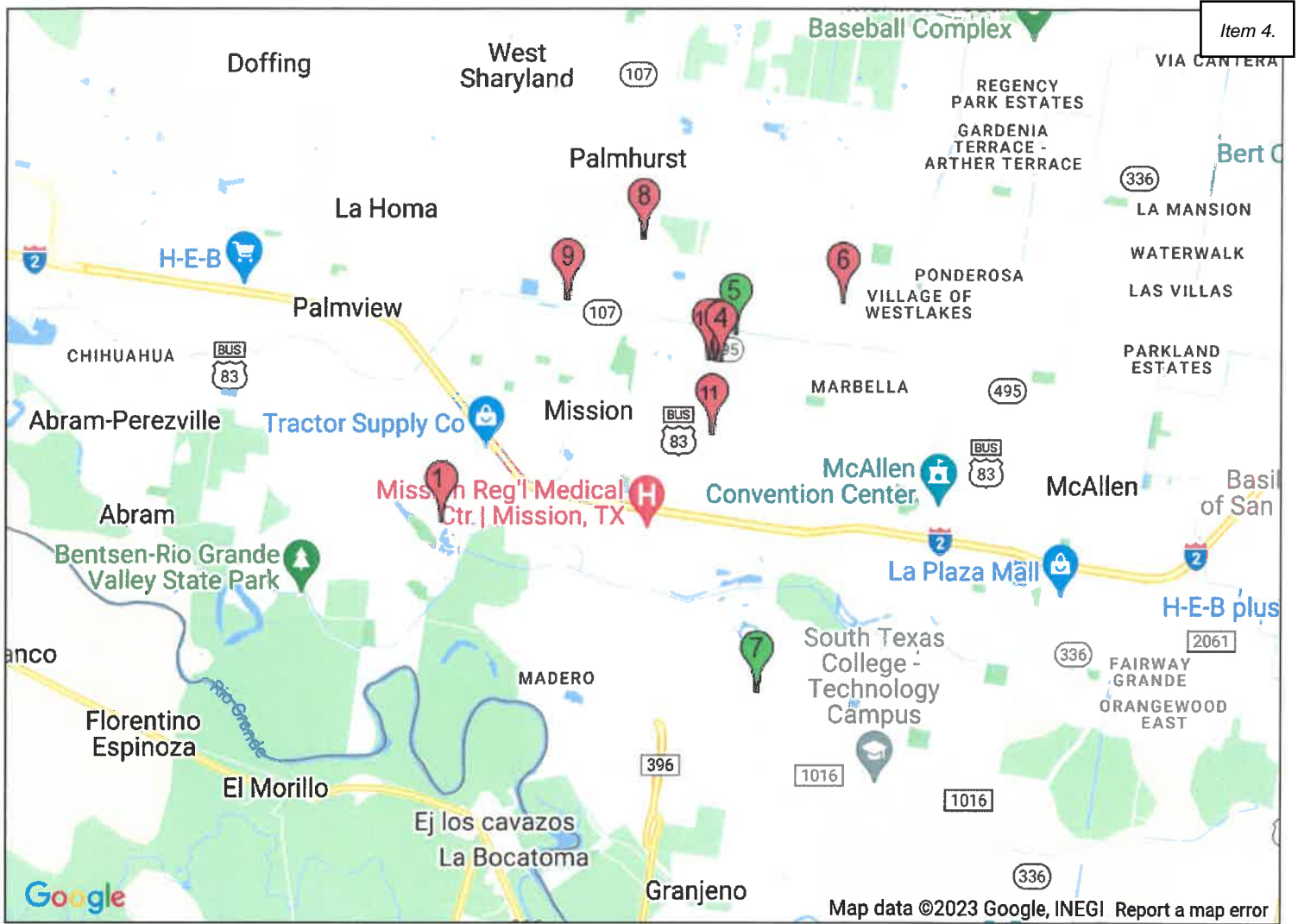
2581–2699 N Glasscock Rd, Mission

2617 2 Mile Line Road, Mission

2701 Santa Monica, Mission

3504 Santa Sofia Ct, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description	Item 4.
3265	Pot Holes	Closed	07/04/2023		Hernandez,Baldo	Pot holes are getting bigger every day and...	
3268	Pot Holes	Open	07/05/2023	07/10/2023	Hernandez,Baldo	2nd attempt please fill in this hole in the...	
3277	Pot Holes	Open	07/07/2023	07/12/2023	Hernandez,Baldo	pot hole at stop sign on corner of Thornwood...	
3285	Pot Holes	Open	07/09/2023	07/14/2023	Hernandez,Baldo	East 22nd & Royal Palm	
3286	Pot Holes	Open	07/09/2023	07/14/2023	Hernandez,Baldo	1503 E. 22nd	
3287	Pot Holes	Open	07/09/2023	07/14/2023	Hernandez,Baldo	E 22nd & Melinda	
3288	Pot Holes	Open	07/09/2023	07/14/2023	Hernandez,Baldo	E 22nd & Stewart	
3307	Pot Holes	Open	07/14/2023	07/19/2023	Hernandez,Baldo	Pavement is coming up	
3314	Pot Holes	Open	07/15/2023	07/20/2023	Hernandez,Baldo	large pothole on bridge on circle Drive	
3325	Pot Holes	Open	07/18/2023	07/23/2023	Hernandez,Baldo	railroad tracks very uneven... very harsh to...	
3328	Pot Holes	Open	07/19/2023	07/24/2023	Hernandez,Baldo	Pot Hole complain from citizen	
3361	Pot Holes	Open	07/29/2023	08/03/2023	Hernandez,Baldo	pothole in middle of road	
3367	Pot Holes	Closed	07/31/2023		Hernandez,Baldo	hey city of mission! thanks for the heads up...	



1310 Lake View Dr, Mission

1501 E 22nd St, Mission

1505 E 22nd St, Mission

1516 E 22nd St, Mission

1608 E 24 1/2 St, Mission

2505 Nicole Drive, Mission

3508 San Benito St, Mission

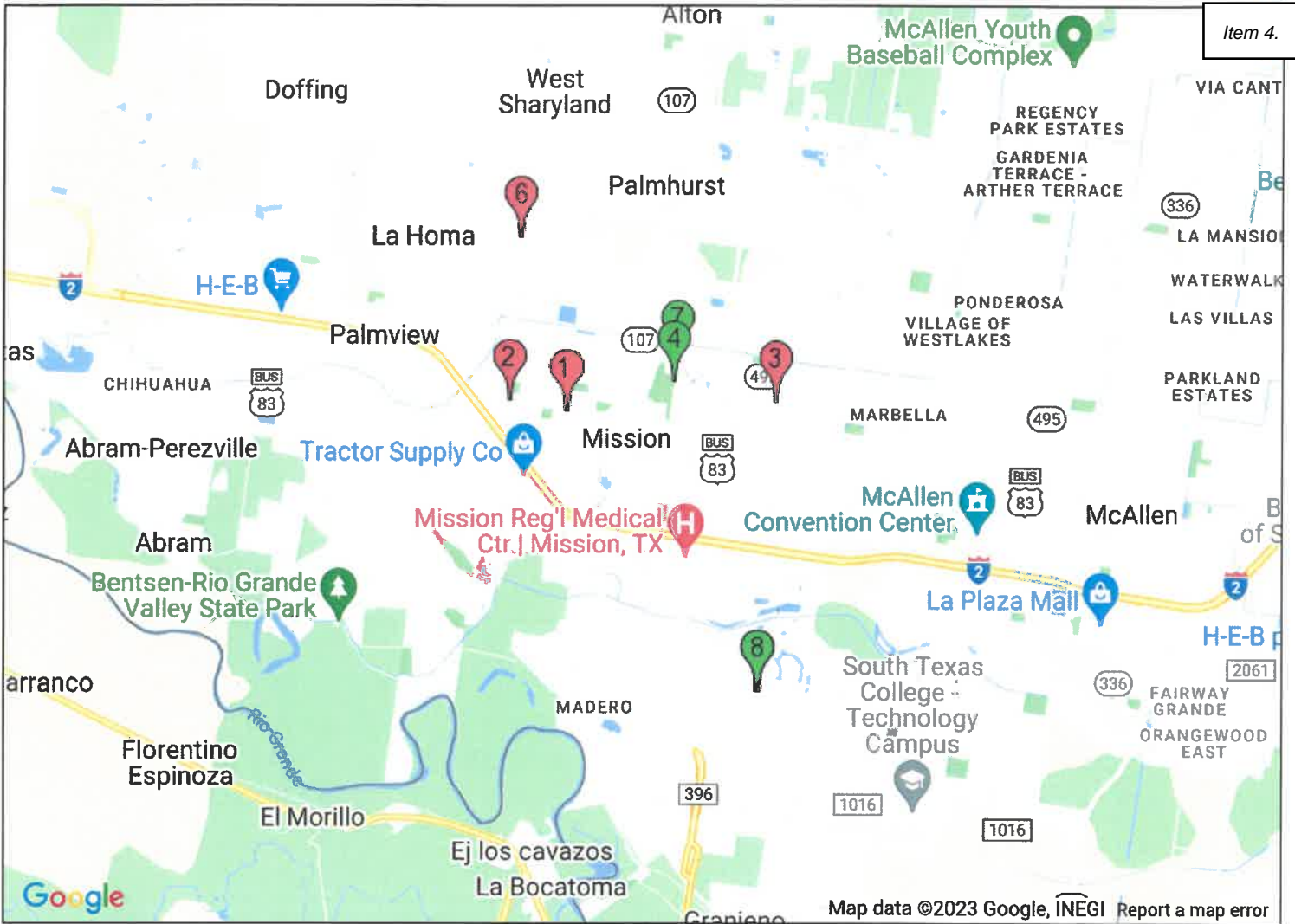
605 Benjamin Street, Mission

709 Fairview Drive, Mission

E 22nd St, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description
3279	Animal Control	Closed	07/07/2023		Garza,Griselda	dead animal
3283	Animal Control	Closed	07/08/2023		Garza,Griselda	smell of putrefaction is horrible. second...
3327	Animal Control	Open	07/19/2023	08/03/2023	Garza,Griselda	Please pick up dead black cat in middle of...
3333	Animal Control	Closed	07/20/2023		Garza,Griselda	this dog has been in and around the alley...
3335	Animal Control	Open	07/21/2023	08/05/2023	Garza,Griselda	2 dogs brown and other white
3346	Animal Control	Open	07/25/2023	08/09/2023	Garza,Griselda	orange and white stray cat keeps coming into...
3360	Animal Control	Closed	07/29/2023		Garza,Griselda	my neighbor at 722 Windsor Glen drive walks...
3366	Animal Control	Open	07/31/2023	08/15/2023	Garza,Griselda	Please pick up dead opossum in the middle of...

Item 4.



1015 Barnes Street, Mission

1303 West Ray Circle, Mission

1709 Merlin Dr, Mission

2000-2120 N Mayberry Rd, Mission

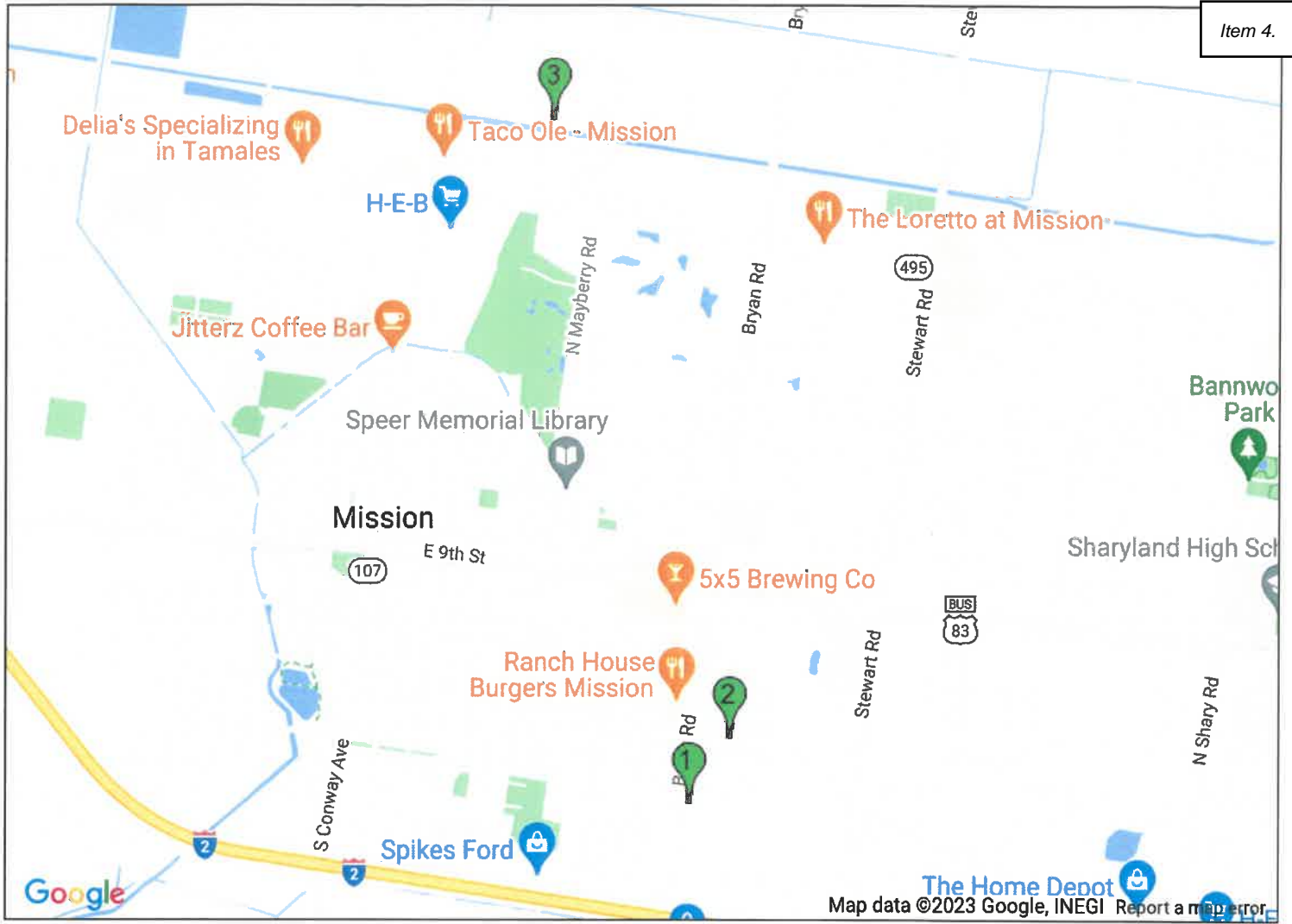
2709 El Jardin, Mission

3400 Crisantema St, Mission

717 E Griffin Pkwy, Mission

Glasscock Rd, Mission

Request #	Topic	Status	Date Entered	Expected Close	Assigned To	Description	Item 4.
3262	Weedy Lot	Closed	07/03/2023		Villarreal, Yvette	weedy lot and tree branches overgrown hanging...	
3322	Weedy Lot	Closed	07/18/2023		Villarreal, Yvette	Photo attached	
3357	Weedy Lot	Closed	07/29/2023		Villarreal, Yvette	resident has been notified has taken no...	



1352 East 1st Street, Mission

1433 East Santa Maria, Mission

602 Thornwood Dr, Mission



Information Technology

Departmental Report July 2023

Information Technology Department Overview

In partnership with other City of Mission departments, Information Technology's focus is to maintain core technologies; plan for technology evolution; promote centralized data storage and reporting; consolidate business operations on standardized applications; provide effective communication tools; and enhance local area network (LAN) and mobile connectivity in the most efficient, team oriented, and fiscally responsible manner so that City of Mission residents, businesses and visitors receive the best service possible.

Patrol Unit Dash Cams and Body Cams

Replace end of life dash cam systems on patrol units. Equipment has arrived. Server has been installed and configured. Complete

Update all Nodes

Install latest OS, Patch Management, update antivirus, update applications on all systems to include PD. 95% Complete

New Public Safety Building

Install door access control, security cameras, wireless access points, data cables, phones, and multimedia. 30% Complete

Replace end of Life Computers

Purchasing computers to replace end of life computers that pose a security risk. Implementation phase of the project to include PD. Complete

Cyber Security

Configure 24X7 SOC monitoring service and patch management system. Implementation phase of the project. 99% Complete

City Hall Security Surveillance System

Implementation Phase of project. 90 % Complete



Mission Fire Prevention Bureau
415 W. Tom Landry Ave.
Mission, TX 78572
Phone 956-580-8711
Fax 956-580-8712

Mission Fire Prevention

Monthly Activity Report: July 2023

FIRE INVESTIGATIONS

There were two (2) fire investigations for the month of July.

- On July 4, 2023, Lieutenant Omar Salinas was called to document a fire at 3930 Plantation Grove. Undetermined.
- On July 10, 2023, Lieutenant Eric Lopez investigated a car fire at 1910 Cassandra street. Undetermined.

Full Investigation: 1 Total

Call out to document of Incident: 1 Total

Year to Date: 23 Total

SOUTH TEXAS ARSON RESPONSE TEAM FIRE INVESTIGATIONS

The Hidalgo County Fire Marshal's Office asked for our assistance in zero (0) fire investigations for the month of July.

Our assistance was requested: 0 Total

Assistance Requested by us: 0 Total

Year to Date: 0 Total

INSPECTIONS

There were one hundred and fifty-six (156) inspections conducted for the month of July: twenty-four (24) occupancy, one hundred and eighteen (118) annual and fourteen (14) other forms of inspections.

Year to Date: 1,888 Total 365 Occupancy 1,301 Annual 222 Other

Inspection rate to date: 37%

COMPLAINTS

There were zero (0) complaints for the month of July.

There were zero (0) complaints resolved within this month.

Year to Date: 0 Total

SUBDIVISION REVIEWS

For the month of July there were thirteen (13) subdivision plan reviews.

Year to Date: 219 Total

SPRINKLER SYSTEM REVIEWS

For the month of July there were zero (0) sprinkler system plan reviews.

Year to Date: 12 Total

FIRE ALARM SYSTEM REVIEWS

For the month of July there were nine (9) fire alarm system plan review.

Year to Date: 44 Total

EXHAUST HOOD CANOPY PLAN REVIEWS

For the month of July there was zero (0) exhaust hood canopy plan reviews.

Year to Date: 5 Total

HOOD SUPPRESSION PLAN REVIEWS

For the month of July there were zero (0) hood suppression plan reviews.

Year to Date: 10 Total

LP TANK PERMITS

For the month of July there were two (2) LP tank permits issued.

Year to Date: 14 Total

UNDERGROUND STORAGE TANK REMOVAL PERMITS

There was one (1) underground storage tank removal permits issued for the month of July.

Year to Date: 6 Total

ABOVEGROUND STORAGE TANK REMOVAL PERMITS

There was one (1) aboveground storage tank removal permits issued for the month of July.

Year to Date: 1 Total

BURNING PERMITS

There were zero (0) city burning permits issued for the month of July.

Year to Date: 30 Total

PLAN REVIEWS

We had seventeen (17) plan reviews for the month of July.

- TCEQ Air – 2300 Glasscock
- Nail Salon – 1512 E. Griffin Ste. 9
- Primera Iglesia Bautista Sharyland – 1101 Pamela
- Manok Bldgs. A & B and Office – 209 W International Hwy. 2
- Pickers Palace – 217 E. Exp. 83
- Baskin Robbins – 201 S. Shary Ste. 250
- Austin Studio – 501 N. Conway
- Four Plex #39 – 907 Hidden Hills
- Four Plex lot #37 – 1001 Hidden Hills
- Rodriguez Building – 1005 St. Marie
- Shary Town Plaza – 301 N. Shary Building B
- Frobels Learning Center LLC. – 1309 E. Griffin
- Garza's Tires Y Services – 404 E. 9th
- Child Day Care – 1820 Perkins
- Target Store – 2427 E. Exp. 83
- Fork to Fit – 2311 N. Conway Suite 50
- Missions Lions Park Phase 1 – 1500 Kika De La Garza Loop

Year to Date: 115 Total

FIRE DRILLS

There were zero (0) fire drills conducted for the month of July.

Year to Date: 3 Total

TRAINING

There were two (2) trainings in the month of July.

- Assistant Fire Marshal Joel Saenz attended a sprinkler class in Dallas, Texas from July 18 – July 21, 2023.
- Lieutenant Eric Lopez and Lieutenant Omar Salinas attended a plans examiner class in College Station, Texas from July 22 – July 28, 2023.

Year to Date: 20 Total

MEETINGS ATTENDED

For the month of July there were nineteen (19) meetings attended by the Fire Prevention Office.

- July 3, 2023 - Fire Marshal Frank meeting with Pastor Rios regarding hydrants
- July 3, 2023 – Fire Marshal Frank Cavazos staff meeting
- July 5, 2023 – Fire Marshal Frank Cavazos PSTrax via Zoom meeting
- July 5, 2023 – Fire Marshal Frank Cavazos City ID's
- July 6, 2023 – Fire Marshal Frank Cavazos SRC meeting
- July 6, 2023 – Fire Marshal Frank Cavazos had a meeting Fire Marshal Omar Garza
- July 7, 2023 – Fire Marshal Frank Cavazos met with Prevention staff to discuss open house
- July 7, 2023 – Fire Marshal Frank Cavazos had a meeting with Chief Garcia and Deputy Chiefs
- July 10, 2023 – Assistant Fire Marshal Frank Chaires City ID's
- July 13, 2023 – Assistant Fire Marshal Frank Chaires SRC meeting
- July 17, 2023 – Fire Marshal Frank Cavazos City ID's
- July 18, 2023 – Fire Marshal Frank Cavazos staff meeting
- July 19, 2023 – Fire Marshal Frank Cavazos interview for Prevention Admin
- July 19, 2023 – Fire Marshal Frank Cavazos Workshop meeting at City Hall
- July 25, 2023 – Fire Marshal Frank Cavazos Staff Meeting
- July 26, 2023 – Fire Marshal Frank Cavazos City ID's
- July 26, 2023 – Fire Marshal Frank Cavazos met with Veronica Flores
- July 27, 2023 – Fire Marshal Frank Cavazos SRC meeting
- July 28, 2023 – Fire Marshal Frank Cavazos City ID's

Year to Date: 165 Total

PUBLIC EDUCATION

During the month of July there were four (4) presentations conducted.

Date	Location	Fire Extinguisher w/Simulator	Fire Safety Trailer	Tours of Stations	Fire Safety Presentation	City Events/- Parade
7/03/2023	Mission Event Center					350
7/18/2023	Boys & Girls Club		100			
7/26/2023	Rodeo Dental				60	
7/27/2023	Chamber of Commerce		30			

Year to Date: 64 Presentations 17,297 Audience
 Year to Date w/The Tutor 4 Presentations 105 Audience
 Year to Date w/F.S.T. 10 Presentations 2,340 Audience
 Year to Date w/ City Events 5 Presentations 1,010 Audience
 Year to Date – Other Presentations Audience
 Year to Date Grand Total 83 Presentations 20,752 Audience

Frank Cavazos, Deputy Chief/Fire Marshal

“Dedicated to the Community We Protect... and Serve”

Year-by-Year:	2019 - 2020	2020 - 2021	2021 - 2022	2022-2023	2023 % to 2022
Total Responses					
EMS					0 #DIV/0!
Fire/1st Responder					0 #DIV/0!
Fire Inspections	903	1,324	1,776		1889 #DIV/0!
Fire Insp. (rate)	23.21%	32%	39%		37%
Fire Loss (\$\$)					\$0
Total Businesses	3,890	4,184	4,604		5040

FY 2022-2023:	Oct	Nov	Dec	Jan	Feb	Mar
EMS						
Fire/1st Responder						
Fire Inspections	225	201	107	116	169	329
Fire Loss (\$\$)						
FY 2022-2023:	Apr	May	Jun	Jul	Aug	Sep
EMS						
Fire/1st Responder						
Fire Inspections	201	146	239	156		
Fire Loss (\$\$)						

Response Time

Year-by-Year:	2015	2016	2017	2018	2019 % to 2018
Response Time (Sec)					

FY 2022-2023:	Oct	Nov	Dec	Jan	Feb	Mar
Response Time (Sec)						
FY 2022-2023:	Apr	May	Jun	Jul	Aug	Sep
Response Time (Sec)						

Mission Event Center Revenue Ledger

01/01/2023 - 01/31/2023

Event Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Other Charges (equipment, PD, catering)	Refundable Damage Deposit	Event GRAND TOTAL	Adjustments and Discounts	Payments Received	Balance Due
The Rio Grande Valley Bridal Wedding Expo	01/14/2023	\$10,000.00	\$0.00	\$500.00	\$500.00	\$11,000.00	\$0.00	\$11,000.00	\$0.00
Citrus Fiesta Coronation	01/23/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$25,202.30)	\$0.00	\$0.00
Mayors International Brunch	01/28/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,850.00)	\$0.00	\$0.00
TCF Product Costume Show	01/07/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	\$0.00
Mission Chamber of Commerce Buenas Tardes Luncheon	01/18/2023	\$1,250.00	\$0.00	\$362.50	\$0.00	\$1,612.50	(\$1,612.50)	\$0.00	\$1,612.50
City of Mission Police Dept. in Partnership with TMLIRP	01/19/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
Sharyland Independence School District Curriculum & Instruction	01/05/2023	\$4,000.00	\$0.00	\$375.00	\$500.00	\$4,875.00	\$0.00	\$4,875.00	\$0.00
H-E-B Bloom meeting	01/17/2023	\$3,150.00	\$0.00	\$375.00	\$500.00	\$4,025.00	\$0.00	\$4,025.00	\$0.00
MCISD Education Foundation Meeting	01/10/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$350.00)	\$0.00	\$0.00
City of Mission Retirement Party for Chief Sanchez	01/30/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
TOTAL		\$18,400.00	\$0.00	\$1,612.50	\$1,500.00	\$21,512.50	(\$35,114.80)	\$19,900.00	\$1,612.50

Mission Event Center Revenue Ledger

02/01/2023 - 02/28/2023

Event Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Other Charges (equipment, PD, catering)	Refundable Damage Deposit	Event GRAND TOTAL	Adjustments and Discounts	Payments Received	Balance Due
Citrus Fiesta Ruby Red Reception	02/04/2023	\$0.00	\$533.00	\$0.00	\$0.00	\$533.00	(\$4,408.00)	\$533.00	\$0.00
MCISD Education Foundation Mardi Gras	02/16/2023	\$0.00	\$3,087.00	\$0.00	\$0.00	\$3,087.00	(\$4,150.00)	\$3,087.00	\$0.00
Chick-fil-a Run	02/18/2023	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
RGV Border Patrol Sector	02/07/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
STS Training Seminar	02/18/2023	\$1,350.00	\$0.00	\$250.00	\$500.00	\$2,100.00	\$0.00	\$2,100.00	\$0.00
City of Mission Civic Service Entry Level Test	02/13/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$700.00)	\$0.00	\$0.00
City of Mission Human Resource Hearty Luncheon	02/15/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,600.00)	\$0.00	\$0.00
City of Mission Library Retirement Reception Belinda Garza	02/03/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
TOTAL		\$3,850.00	\$3,620.00	\$250.00	\$500.00	\$8,220.00	(\$13,358.00)	\$8,220.00	\$0.00

Mission Event Center Revenue Ledger
03/01/2023 - 03/31/2023

Event Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Other Charges (equipment, PD, catering)	Refundable Damage Deposit	Event GRAND TOTAL	Adjustments and Discounts	Payments Received	Balance Due
Teach for America Gala	03/30/2023	\$4,000.00	\$6,017.00	\$675.00	\$500.00	\$11,192.00	\$0.00	\$11,192.00	\$0.00
UTRGV School of Medicine Gala	03/18/2023	\$2,500.00	\$2,172.00	\$1,325.00	\$500.00	\$6,497.00	\$0.00	\$6,497.00	\$0.00
Hispanic Chamber of Commerce Women of Distinction	03/08/2023	\$1,000.00	\$0.00	\$1,378.00	\$0.00	\$2,379.00	\$0.00	\$2,379.00	\$0.00
STS Training Seminar	03/11/2023	\$1,350.00	\$0.00	\$250.00	\$500.00	\$2,100.00	\$0.00	\$2,100.00	\$0.00
Mission CISD Academic Excellence Awards	03/09/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,850.00)	\$0.00	\$0.00
La Union del Pueblo Dinner	03/03/2023	\$2,500.00	\$844.00	\$1,275.00	\$500.00	\$5,119.00	\$0.00	\$5,119.00	\$0.00
Builders First Fish Fry	03/23/2023	\$1,500.00	\$0.00	\$375.00	\$500.00	\$2,375.00	\$0.00	\$2,375.00	\$0.00
City of Mission Human Resources Customer Service Training	03/20/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,350.00)	\$0.00	\$0.00
City of Mission Police Department Retirement Luncheon - Lt. Zuniga	03/06/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
City of Mission Police Department Pinning Ceremony	03/07/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
City of Mission Veterans Luncheon	03/17/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$550.00)	\$0.00	\$0.00
HEB 2023 Women of Distinction	03/21/2023	\$2,000.00	\$0.00	\$600.00	\$500.00	\$3,100.00	\$0.00	\$3,100.00	\$0.00
City of Mission Police Dept. Contemporary Resistance Arrest Training	03/23/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	\$0.00
		\$14,850.00	\$9,033.00	\$5,879.00	\$3,000.00	\$32,762.00	(\$10,850.00)	\$32,762.00	\$0.00

Mission Event Center Revenue Ledger

04/01/2023 - 04/30/2023

Event Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Other Charges (equipment, PD, catering)	Refundable Damage Deposit	Event GRAND TOTAL	Adjustments and Discounts	Payments Received	Balance Due
Vestido Rojo Breakfast	04/15/2023	\$1,500.00		\$725.00	\$500.00	\$2,725.00	\$0.00	\$2,725.00	\$0.00
Stars Scholarship Program	04/12/2023	\$5,500.00	\$7,565.00	\$1,175.00	\$500.00	\$14,740.00	\$0.00	\$14,740.00	\$0.00
STS Training Seminar	04/01/2023	\$3,750.00	\$840.00	\$650.00	\$500.00	\$5,740.00	\$0.00	\$5,076.00	\$0.00
Region One Education Center Family Engagement Institute	04/16/2023	\$5,300.00	\$0.00	\$375.00	\$500.00	\$6,175.00	\$0.00	\$6,175.00	\$0.00
Somebody Cares International	04/01/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
Autism Awareness Training	04/18/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,550.00)	\$0.00	\$0.00
City of Mission Job Fair	04/27/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,750.00)	\$0.00	\$0.00
City of Mission Police Dept. Car Seat Distribution	04/19/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$350.00)	\$0.00	\$0.00
City of Mission Appreciation Breakfast for Park & Rec Staff	04/05/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
City of Mission Committee Meeting - Prayer Event	04/26/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$350.00)	\$0.00	\$0.00
		\$16,050.00	\$8,405.00	\$2,925.00	\$2,000.00	\$29,380.00	(\$7,500.00)	\$28,716.00	\$0.00

Mission Event Center Revenue Ledger
05/01/2023 - 05/31/2023

Event Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Other Charges (equipment, PD, catering)	Refundable Damage Deposit	Event GRAND TOTAL	Adjustments and Discounts	Payments Received	Balance Due
McAllen Memorial Kicker Dance	05/19/2023	\$4,000.00	\$15,662.00	\$675.00	\$500.00	\$20,837.00	\$0.00	\$20,837.00	\$0.00
Persistence in Adversity Leadership Academy	05/17/2023	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$0.00
STS Training Seminar	05/27/2023	\$1,350.00	\$0.00	\$250.00	\$500.00	\$2,100.00	\$0.00	\$2,100.00	\$0.00
IDEA North Mission Kindergarten Graduation	05/18/2023	\$2,500.00	\$0.00	\$250.00	\$500.00	\$3,250.00	\$0.00	\$3,000.00	\$250.00
Workforce Solutions Youth Conference	05/16/2023	\$3,800.00	\$0.00	\$750.00	\$500.00	\$5,050.00	\$0.00	\$5,050.00	\$0.00
Texas Dept. of Transportation End the Streak Tx	05/04/2023	\$3,800.00	\$0.00	\$375.00	\$500.00	\$4,675.00	\$0.00	\$4,675.00	\$0.00
IDEA McAllen Graduation Ceremony	05/31/2023	\$3,800.00	\$0.00	\$300.00	\$500.00	\$4,600.00	\$0.00	\$4,600.00	\$0.00
Texas Violent Gang Taskforce	05/01/2023	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	\$0.00
City of Mission Mental Health Rally	05/23/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	\$0.00
City of Mission CDBG New Neighbor Fair	05/05/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,000.00)	\$0.00	\$0.00
City of Mission National Day Of Prayer Service	05/11/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,000.00)	\$0.00	\$0.00
Premier High School	05/24/2023	\$1,800.00	\$0.00	\$150.00	\$500.00	\$2,450.00	\$0.00	\$2,450.00	\$0.00
STC Luncheon	05/12/2023	\$1,500.00	\$0.00	\$725.00	\$500.00	\$2,725.00	\$0.00	\$2,725.00	\$0.00
Easter Seals Summit	05/26/2023	\$1,250.00	\$0.00	\$725.00	\$0.00	\$1,975.00	\$0.00	\$1,975.00	\$0.00
H-E-B Bloom meeting	05/09/2023	\$4,600.00	\$0.00	\$250.00	\$500.00	\$5,350.00	\$0.00	\$5,350.00	\$0.00
India Association of the RGV Fashion Show	05/14/2023	\$1,500.00	\$307.00	\$0.00	\$0.00	\$1,807.00	\$0.00	\$1,807.00	\$0.00
Sharyland ISD Super Achiever Banquet	05/10/2023	\$1,500.00	\$0.00	\$575.00	\$500.00	\$2,575.00	\$0.00	\$2,575.00	\$0.00
City of Mission Mental Health Awareness	05/22/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
City of Mission Ministerial Alliance Luncheon	05/25/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$550.00)	\$0.00	\$0.00
		\$34,400.00	\$15,969.00	\$5,025.00	\$5,000.00	\$60,394.00	(\$12,300.00)	\$60,144.00	\$250.00

Mission Event Center Revenue Ledger

06/01/2023 - 06/30/2023

Event Name	Event Date	Room Rental Charges	Alcoholic Beverage Charges	Other Charges (equipment, PD, catering)	Refundable Damage Deposit	Event GRAND TOTAL	Adjustments and Discounts	Payments Received	Balance Due
RGV Sports Hall of Fame	06/14/2023	\$500.00	\$1,802.00	\$0.00	\$0.00	\$2,302.00	\$0.00	\$2,302.00	\$0.00
Yazji Wedding	06/03/2023	\$3,800.00	???????	\$675.00	\$500.00	\$4,975.00	\$0.00	\$4,975.00	\$0.00
City of Mission (Museum) Certified Local Govt Regional Training	06/06/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,250.00)	\$0.00	\$0.00
Cortina 15th Birthday Party	06/10/2023	\$1,250.00	\$591.00	\$675.00	\$500.00	\$3,016.00	\$0.00	\$3,016.00	\$0.00
City of Mission Civil Service Dept. Entry Level Exam (fire)	06/15/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
Mission Chamber of Commerce Investor Appreciation Luncheon	06/08/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$700.00)	\$0.00	\$0.00
City of Mission Civil Service Dept. Entry Level Exam (police)	06/21/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City of Mission Employee Motivational Training	06/06/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
City of Mission Employee Motivational Training	06/07/2023		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
US Courts Naturalization Ceremony	06/12/2023	\$2,850.00	\$0.00	\$600.00	\$0.00	\$3,450.00	\$0.00	\$3,450.00	\$0.00
Norberto Salinas Memorial Service	08/01/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	\$0.00
City of Mission HR Dept. Consortium Meeting	06/22/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$550.00)	\$0.00	\$0.00
Criminal Justice/Behavioral Health Work Sessions	06/08/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,350.00)	\$0.00	\$0.00
Sharyland Strategic Planning Meeting	06/19/2023	\$1,100.00	\$0.00	\$0.00	\$0.00	\$1,100.00	\$0.00	\$1,100.00	\$0.00
		\$9,500.00	\$2,393.00	\$1,950.00	\$1,000.00	\$14,843.00	(\$9,050.00)	\$14,843.00	\$0.00

Media Relations- Departmental Report/July 2023

Kenia:

- Created daily content on the City of Mission's social media platforms- Facebook, Instagram, Twitter, and YouTube
- Produced video for the Red, White & Blue Festival
- Produced promo video for National Night Out
- Produced a video to promote Pet Deposit Assistance Program
- Produced video recap of the Red, White, and Blue Festival
- MC for Safety Zone unveiling ceremony
- MC for Love Locks of Mission event
- MC for event at the Mission Chamber of Commerce
- Shared road closure graphics to inform residents through social media
- Wrote talking points and welcome remarks for the Mayor and City Manager for city events
- Coordinated all media advisories, footage, photos, and press events for Mission City events and police department events, including...
 - Wrote a news release for Mission Police Department's Safety Zone unveiling ceremony
 - Wrote news release for the Love Locks of Mission project
 - Wrote press release for the Alliance of South Texas Cities Meeting held in Mission
 - Wrote press release for the Pet Deposit Program
 - Wrote press release for Street Dedication Ceremony in honor of Sandra Coronado.
 - Wrote press release on the Red, White & Blue Festival

Charlie

- Edited video to promote the annual National Night Out
- Shot and edited 311 App video
- Shot and edited promo video for Love Locks of Mission project

- Shot and edited recap video of Love Locks of Mission event
- Coverage for the Mission PD Safety Zone Unveiling
- Coverage for the Alliance of South Texas Cities Meeting held in Mission
- Updating drone shots of the City of Mission, including drainage, new developments, city facilities, and others that will be utilized for State of the City.
- Coverage for Music at the Park
- Shot and edited video on the Pet Deposit Program
- Coverage for the Street Dedication Ceremony in honor of Sandra Coronado.
- Shot and edited recap video of the Red, White & Blue Festival
- Edited multiple videos for YouTube
- Carried city meetings live
- Maintained and updated the city's website and added events to the city's website calendar.
- Produced and edited videos for multiple public service announcements
- Created graphics for all social media platforms

Alex

- Covered City Council Meetings, Special Meetings, and all city-sponsored events with video and still photos
- Coverage at the Texas Citrus Fiesta 3rd Annual Car Show
- Coverage for the or the Mission PD Safety Zone Unveiling
- Coverage for the Alliance of South Texas Cities Meeting held in Mission
- Updating drone shots of the City of Mission, including drainage, new developments, city facilities, and others that will be utilized for State of the City.
- Coverage for Street Dedication Ceremony in honor of Sandra Coronado.

- Shot and edited video to promote the 'Leagues of Our Own" exhibit at the museum
- Ordered updated gear and equipment
- Responsible for purchasing procedures
- Produced graphics for all social media platforms
- Responsible for audio and video production for council meetings and continuing improvements to Master Control and PEG channel

Humberto

- Created videos for weekly segment of "Pet of the Week," to highlighting pets at the Humane Society to promote adoptions
- Photo coverage of multiple city events, including...
 - Took photos for the Texas Citrus Fiesta 3rd Annual Car Show
 - Took photos for the Love Locks of Mission unveiling event
 - Took photos at various food distributions
 - Took photos at the blood drive held at the Mission Parks & Recreation
 - Took photos at the Boys& Girls Club summer camp
 - Took photos for the Alliance of South Texas Cities Meeting held in Mission Coverage for the Mission PD Memorial Service
 - Took photos for the Unaccompanied Veteran burial ceremony
 - Took photos for the Street Dedication Ceremony in honor of Sandra Coronado.
 - Took photos for the Mission Crime Stoppers Golf Tournament
- Translated graphics and multiple posts for the City of Mission social media platforms
- Takes photos for video creation, city proclamations, social media posts, and the City of Mission website



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Randy Perez, City Manager
AGENDA ITEM: Public Hearing on FY 2023-2024 Preliminary Budget - Perez

NATURE OF REQUEST:

The City's preliminary budget for FY 2023-2024 was presented on July 24, 2023 and has been made available to the public for review at the City Secretary's office and on the City's website as required.

This is the opportunity for citizens to speak on the preliminary budget.

BUGETED: Yes / No / N/A FUND: _____ ACCT. #: _____

BUDGET: \$ _____ EST. COST: \$ _____ CURRENT BUDGET BALANCE: \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Public Hearing Only

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: APPROVED: _____
DISAPPROVED: _____
TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Rezoning: All of Lot 12, Block 81, Mission Original Townsite, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Dagoberto Perez, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 26, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located at the southwest corner of E. 5th Street and N. Francisco Ave. There was no public opposition during the P&Z Meeting. The board unanimously recommended denial.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager’s Recommendation: Denial *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING ALL OF LOT 12, BLOCK 81, MISSION ORIGINAL
TOWNSITE, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-2) DUPLEX-
FOURPLEX RESIDENTIAL**

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of July 26, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, August 14, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

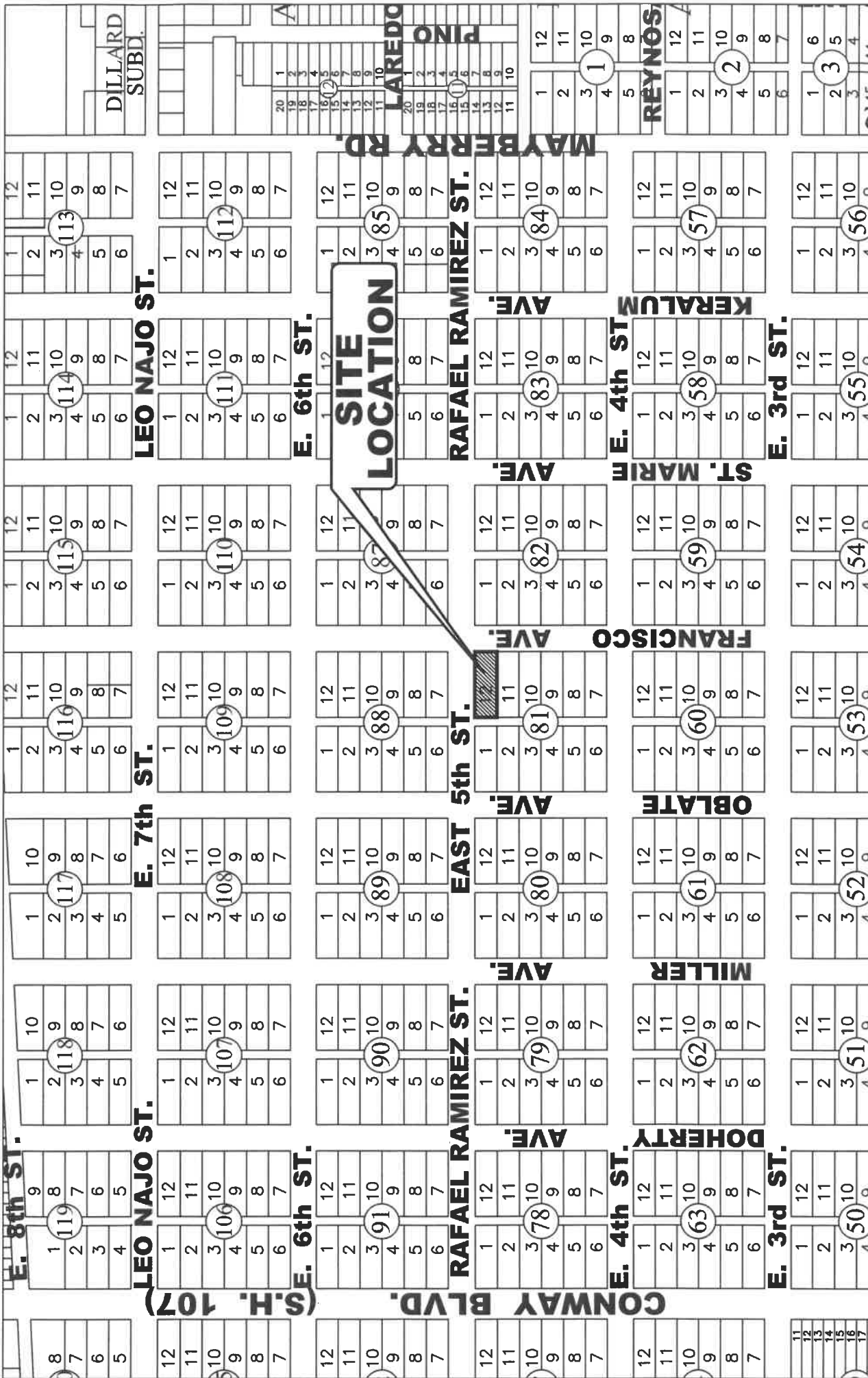
Legal Description	From	To
All of Lot 12, Block 81, Mission Original Townsite	R-1	R-2

READ, CONSIDERED AND PASSED, this the 14th day of August, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572

PH: (956) 580-8672
 FAX: (956) 580-8680

Item 7.

No.

ITEM# 1.1

REZONING: All of Lot 12, Block 81,
Mission Original Townsite
R-1 to R-2
Dagoberto Perez

REVIEW DATA

The subject site is located at the southwest corner of E. 5th Street and N. Francisco Ave. – see vicinity map.

SURROUNDING ZONES:	N:	R-1	– Single Family Residential
	E:	R-1	– Single Family Residential
	W:	R-1	– Single Family Residential
	S:	R-1	– Single Family Residential

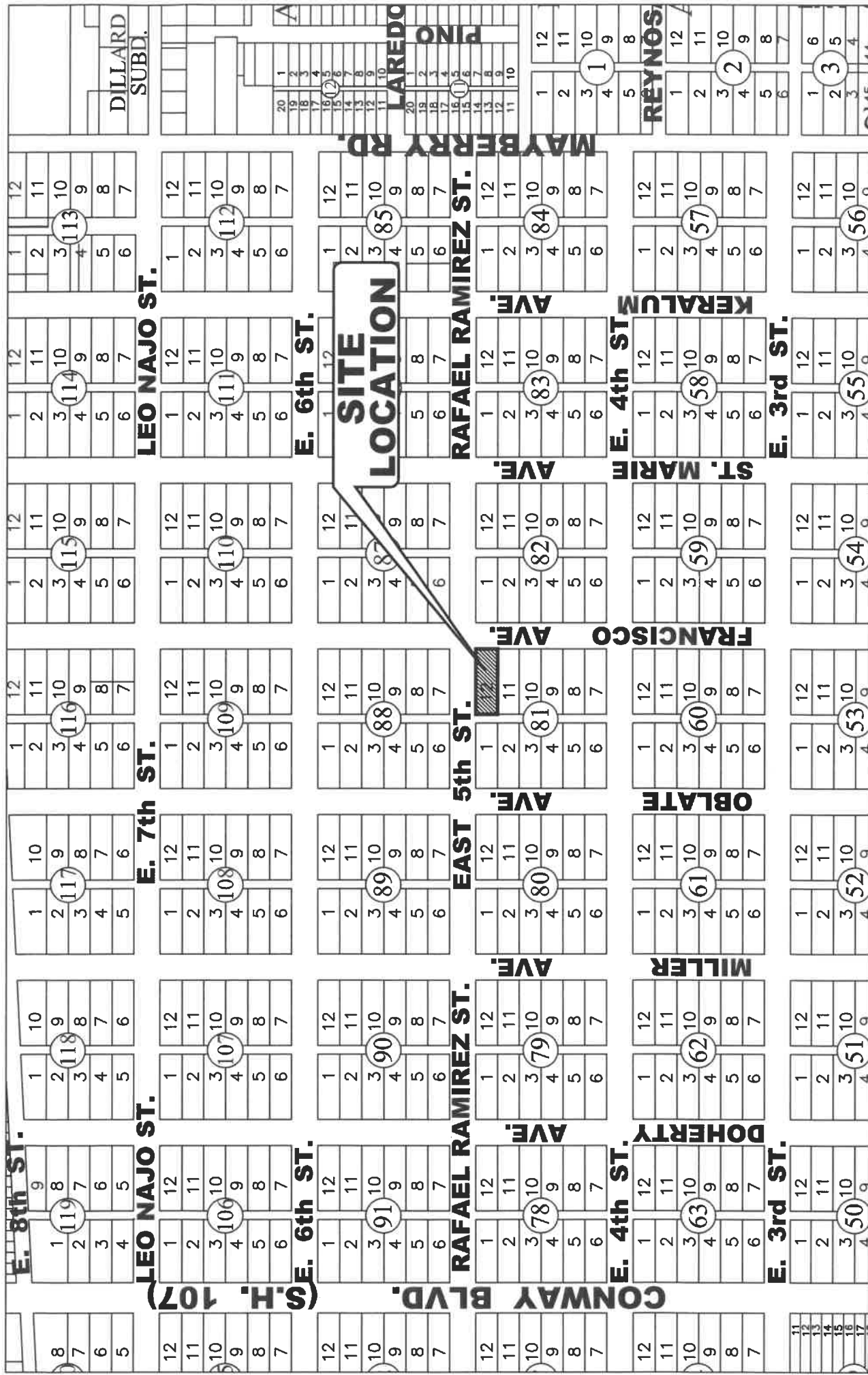
EXISTING LAND USES:	N:	Vacant
	E:	Apartment
	W:	Single Family Residential
	S:	Vacant
	Site:	Vacant

FLUM: Lower Density Residential (LDA)

REVIEW COMMENTS: This property has been considered before for an R-2 zone in October 23, 2019 and January 10, 2022 and both times it has been denied. The Future Land Use Map reflects Low Density (LDA) Residential; reflecting that R-1 remained the best compatible use for the neighborhood. Rezoning the site to R-2 would go against the mass rezoning that was done by the Planning & Zoning Commission and the City Council for the Old Townsite area in 2006.

Staff has received several calls from residents within the area opposing this rezoning request. The concerns voiced are that they don't want more apartments in this area, tenants don't keep up maintenance of apartments, and disrupt their peace.

RECOMMENDATION: Staff is recommending Denial.



**SITE
LOCATION**



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 7.

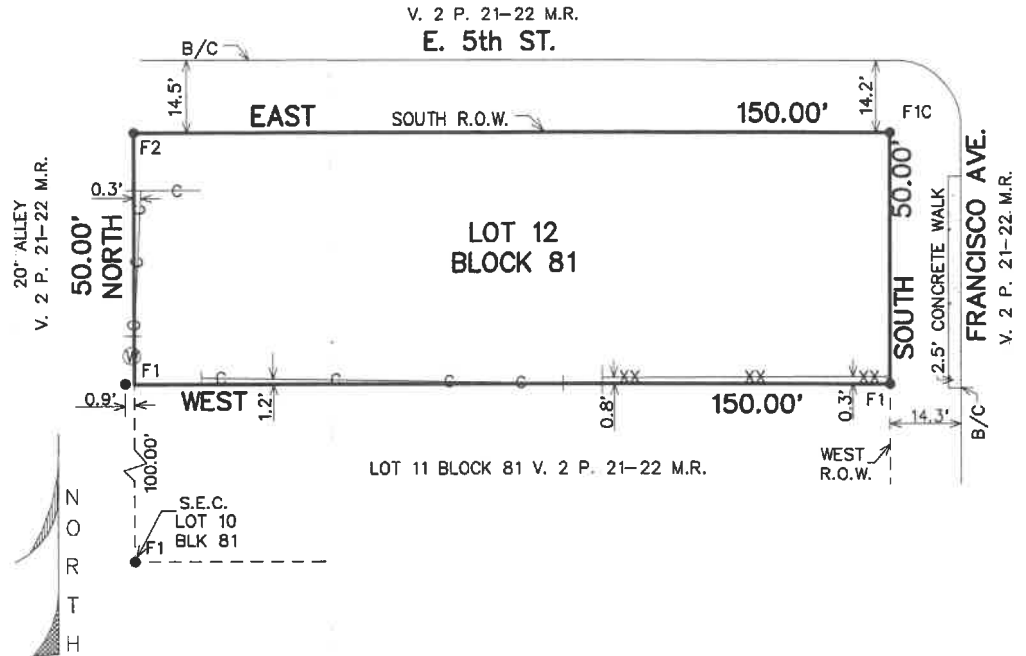
No.





PEÑA ENGINEERING

FIRM #10087200 · 1001 WHITEWING · P.O. BOX 4320
 (956) 682-8812 · McALLEN, TEXAS 78502 · FAX (956) 631-PENA



SCALE: 1"=30'
 CAD: MISSION12-81AD
 JOB: 79329

BASIS OF BEARING IS THE WEST LINE OF LOTS
 10 - 12, BLK 81, ORIGINAL TOWNSITE OF MISSION,
 V. 2 P. 21-22, M.R.

LEGEND

- F1C - FOUND 1/2" DIAMETER IRON ROD W/ CAP STAMPED "SAMES"
- F1 - FOUND 1/2" DIAMETER IRON PIPE
- F2 - FOUND 3/4" DIAMETER IRON PIPE
- MBSL - MINIMUM BUILDING SETBACK LINE
- R.O.W - RIGHT OF WAY
- ⊕ - WATER METER
- ⊖ - 6' CEDAR FENCE
- X-X- - 3' HOGWIRE FENCE

EASEMENTS AS PER G.F NO.: 22-7144665-MI
 EFFECTIVE DATE: NOVEMBER 28, 2022
 ISSUED DATE: DECEMBER 19, 2022

- 1.) STATUTORY RIGHTS, RULES AND REGULATIONS IN FAVOR OF UNITED IRRIGATION DISTRICT PURSUANT TO APPLICABLE SECTIONS OF THE TEXAS WATER CODE.
- 2.) SUBJECT PROPERTY LIES WITHIN THE BOUNDARIES OF HIDALGO COUNTY DRAINAGE DISTRICT NO.1.
- 3.) BLANKET EASEMENT FOR ROADS, CANALS, LATERALS, ETC., V. 6 PAGE 566 RPR

BUYER'S NAME: DAGOBERTO PEREZ

FLOOD ZONE: By GRAPHICAL PLOTTING COMMUNITY PANEL NO.: 480345 005 C
 MAP REVISED: NOVEMBER 20, 1991

- Zone "A" - This is to certify that this property is in a flood prone area.
- Zone "B" - This is to certify that this property is not in a flood prone area. However limits between the 100 year and 500 year flood are subject to flooding with average depths less than one foot.
- Zone "C" - This is to certify that this property is not in a flood prone area.

I certify that this plat represents the facts found on the ground at the time of survey and that there are no visible or apparent easements, discrepancies, conflicts, or shortages in area or boundary lines, or any encroachments, or overlapping of improvements or visible easements except as shown on this plat. No subsurface utilities or service connections are shown, © copyright 2022 PENA ENGINEERING this survey was provided in multiple originals solely for the borrower named hereon, in conjunction with the original transaction which shall take place within 6 months after the survey was provided. No license has been created or implied to copy this Survey. Survey valid only if print has original seal and signature.
 ADDRESS: 416 E. 5TH ST. MISSION, TEXAS 78572

LEGAL DESCRIPTION: LOT 12, BLOCK 81, ORIGINAL TOWNSITE OF MISSION,
 AN ADDITION IN HIDALGO COUNTY, TEXAS,

ACCORDING TO THE MAP RECORDED IN VOLUME 2 PAGE 21-22
 OF THE MAP RECORDS OF HIDALGO COUNTY, TEXAS.

Pablo Peña III

12/21/2022
 DATE

PABLO PEÑA III
 REG. PROFESSIONAL LAND SURVEYOR No. 5242

M5200-00-081-0001-00 (239189)
 SUITS GLORIA D A/K/A SAUCEDA
 422 OBLATE AVE
 MISSION TX 78572

M5200-00-081-0002-00 (239190)
 DILLARD OFELIA
 2809 PUEBLO DEL NORTE CT
 MISSION TX 78574

M5200-00-081-0003-00 (239191)
 ORNIK MARK
 410 OBLATE
 MISSION TX 78572

M5200-00-081-0005-00 (239192)
 JUAREZ FRANCISCO
 406 OBLATE AVE
 MISSION TX 78572

M5200-00-081-0006-00 (239193)
 FLORES JAVIER & MELVA
 506 MILLER AVE
 MISSION TX 78572

M5200-00-081-0007-00 (239194)
 ORTIZ HUGO VALDEZ & MARIA ELENA
 401 N FRANCISCO AVE
 MISSION TX 78572

M5200-00-081-0008-00 (239195)
 FLORES MARIA DEL SOCORRO
 405 N FRANCISCO AVE
 MISSION TX 78572

M5200-00-081-0009-00 (239196)
 GAYTAN RICARDO & GUADALUPE O
 4813 N STEWART RD
 PALMHURST TX 78573

M5200-00-081-0010-00 (239197)
 BEL-MAR PROPERTIES LTD
 1401 BARCELONA ST
 MISSION TX 78572

M5200-00-081-0011-00 (239198)
 ALANIZ ESTELLA M
 2413 LAKEHURST DR
 AUSTIN TX 78744

M5200-00-081-0012-00 (239199)
 PEREZ DAGOBERTO
 219 N MISSOURI ST
 ALTON, TX. 78573-1281

M5200-00-082-0001-00 (239200)
 PENA FERNANDO
 1518 E 1ST STREET
 MISSION TX 78572

M5200-00-082-0002-00 (239201)
 RESENDEZ ROSA NELLY
 611 JOSHUA DR
 MISSION TX 78574

M5200-00-082-0003-00 (239202)
 SALINAS HOMERO & NORMA
 414 N FRANCISCO AVE
 MISSION TX 78572

M5200-00-082-0004-00 (239203)
 CADENA PATRICIA & EDUARDO GUERR
 412 N FRANCISCO AVE
 MISSION TX 78572

M5200-00-082-0005-00 (239204)
 PADRON LUIS & MARTHA MORALES
 406 N FRANCISCO
 MISSION TX 78572

M5200-00-087-0004-00 (239264)
 HERNANDEZ ABEL
 512 N FRANCISCO AVE
 MISSION TX 78572

M5200-00-087-0005-00 (239265)
 VALDES ALFREDO M & DELIA ALDAPE
 867 S HIGHLAND RD
 OTHELLO WA 99344

M5200-00-087-0006-00 (239266)
 SEGURA TELESFORO & HERMINIA
 505 E 5TH ST
 MISSION TX 78572

M5200-00-088-0007-00 (239276)
 HERNANDEZ MARIA V & FERNANDO
 606 E ESPERANZA AVE
 MISSION TX 78574

M5200-00-088-0008-00 (239277)
 AVILA JAMES ANDREW & ANA MARIA
 429 W ADAMS AVE APT 2
 ALTON TX 78573

M5200-00-088-0009-00 (239278)
 DIAZ LUDIVINA
 507 N FRANCISCO AVE
 MISSION TX 78572

M5200-00-088-0001-00 (1014962)
 TEXAS CONFERENCE ASSOCIATION OF
 PO BOX 800
 ALVARADO TX 76009

Started: 5:32 p.m.

Ended: 5:34 p.m.

Item #1.1

Rezoning: All of Lot 12, Block 81,
Mission Original Townsite
R-1 to R-2
Dagoberto Perez

Ms. De Luna went over the write-up stating the subject site is located at the southwest corner of E. 5th Street and N. Francisco Ave.

SURROUNDING ZONES:	N:	R-1	– Single Family Residential
	E:	R-1	– Single Family Residential
	W:	R-1	– Single Family Residential
	S:	R-1	– Single Family Residential

EXISTING LAND USES:	N:	Vacant
	E:	Apartment
	W:	Single Family Residential
	S:	Vacant
	Site:	Vacant

FLUM: Lower Density Residential (LDA)

REVIEW COMMENTS: This property has been considered before for an R-2 zone in October 23, 2019 and January 10, 2022 and both times it has been denied. The Future Land Use Map reflects Low Density (LDA) Residential; reflecting that R-1 remained the best compatible use for the neighborhood. Rezoning the site to R-2 would go against the mass rezoning that was done by the Planning & Zoning Commission and the City Council for the Old Townsite area in 2006.

Staff has received several calls from residents within the area opposing this rezoning request. The concerns voiced are that they don't want more apartments in this area, tenants don't keep up maintenance of apartments, and disrupt their peace.

RECOMMENDATION: Staff is recommending Denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none.

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to the deny the rezoning. Mr. Sanchez seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Conditional Use Permit: Guest House on Property Zoned R-1A Large Lot Single Family at 2506 Tulip Ave, Lot 17, El Legado Subdivision, R-1A, Roman Esqueda, and Adoption of Ordinance#_____ - De Luna

NATURE OF REQUEST:

On July 26, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site is located approximately 1055' east of Stewart Road along the east side of Tulip Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Since no kitchen is included, Staff recommends approval subject to: 1) The applicant must comply with the provisions outline in Section 1.56-4 of the Zoning Code (except for the minimum lot size requirement); 2) The unit may not have a separate utility and electrical connections; 3) Transferability to other future owners imposing the same conditions imposed to this applicant; 4) Not to be used for rental purposes; and 5) Waive the minimum lot size requirement.

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
DISAPPROVED: _____
TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A GUEST HOUSE ON PROPERTY ZONED R-1A LARGE LOT SINGLE FAMILY AT 2506 TULIP AVENUE, BEING LOT 17, EL LEGADO SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of July 26, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, August 14, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
2506 Tulip Avenue, Lot 17, El Legado Subdivision	Guest House on Property Zoned R- 1A Large Lot Single Family	<ol style="list-style-type: none"> 1) The applicant must comply with the provisions outline in Section 1.56-4 of the Zoning Code (except for the minimum lot size requirement) 2) The unit may not have a separate utility and electrical connections 3) Transferability to other future owners imposing the same conditions imposed to this applicant 4) Not to be used for rental purposes; and 5) Waive the minimum lot size requirement.

READ, CONSIDERED AND PASSED, this the 14th day of August, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.2

CONDITIONAL USE PERMIT: Guest House on Property Zoned R-1A
 Large Lot Single Family
 2506 Tulip
 Lot 17, El Legado Subdivision
 R-1A
 Roman Esqueda

REVIEW DATA

The subject site is located approximately 1055' east of Stewart Road along the east side of Tulip Avenue. at the Sunrise Lane and Tulip Avenue intersection. The owner is requesting a conditional use permit for the construction of a Guest house. The structure is proposed to have 460 sq. ft. of living area. It will consist of one (1) bedroom, one (1) bathroom, a living room, and a covered porch. The irregular lot measures a total of 11,870 sq.ft. Guest Homes are allowed under the R-1A (Large Lot Single-Family) Zone as long as they apply for a conditional use permit and comply with the following conditions:

- Lot be a minimal of 12,000 sq. ft.
- Cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above
- Proposal must be clearly secondary to the primary residence
- Shall not have access to a public street (No shared/extended driveway)
- Shall not have separate kitchen area or utilities

REVIEW COMMENTS: This conditional use permit request seems to be consistent with other similar request approved by this Board. Staff notes that Lot 17 is an irregular lot that measures 11,870 sq. ft. just 130' short of the 12, 000 sq.ft. requirement, therefore is approved a variance would be needed. All building setbacks will be complied with and the driveway is more than sufficient to accommodate any guest's vehicle. Of course, all utilities will have to be interconnected to the primary home. Staff mailed out 23 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Since no kitchen is included, Staff recommends approval subject to:

- 1) The applicant must comply with the provisions outline in Section 1.56-4 of the Zoning Code (except for the minimum lot size requirement),
- 2) The unit may not have a separate utility and electrical connections,
- 3) Transferability to other future owners imposing the same conditions imposed to this applicant,
- 4) Not to be used for rental purposes, and
- 5) Waive the minimum lot size requirement.

273 MIS

272

271

LATERAL 27-12

23 22 21 20 19 18 17 16 15

16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

59 58 57 56 55 54 53 52 51 50 49 48 47 46 45

5 4 3 2 1

16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

1 2 3 4 5 6 7 8 9

61 62 63

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

17 16 15 14 13 12 11 10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

11 12 13 14 15 16 17 18 19 20 21 22

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

6 5 4 3 2 1

17 18 19 20 21 22 23 24 25 26 27 28 29

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15

10 9 8 7 6 5 4 3 2 1

SITE LOCATION

262

GLASSCOCK HILLS SUBD.

SUNRISE LN.

VIOLA ST.

WISTERIA ST.

YARROW ST.

ZINNIA ST.

200' H.C.I.D. No. 1 EDINBURG MAIN CANAL R.O.W.

GLASSCOCK RD.

GLASSCOCK VILLAGE

24TH ST.

GLASSCOCK PRIMARY SCHOOL

John Shary Elementary School

LOT 1

253



CITY OF MISSION
HIDALGO COUNTY, TEXAS

1201 E. 8th Street
MISSION, TX 78572

PH: (956) 380-8672
FAX: (956) 280-8680

Item 8.



DATE: 6/30/2023
 DRAWN BY:
 DISTINCTIVE
 PLAN # 072-23

ESQUEDA ADDITION RESIDENCE
LOT 17 EL LEGADO SUBDIVISION
MISSION, TX

DRAFTING & DESIGN LLC
 1312 S. EXPRESSWAY #3 SUITE B
 ARLING HEIGHTS, TX 76010
 OFFICE: (817) 412-7000
 FAX: (817) 412-7020
 CELL: (817) 521-7020

AI
BD
 BUILDING DESIGN

SHEET NUMBER
1

© 2021



AREA TABULATION

LIVING AREA	468.7
CIV. PORCH	200.0
TOTAL AREA	668.7

CONSTRUCTION ANALYSIS

CONSTRUCTION TYPE	NUMBER OF LEVELS	ONE STORY RESIDENCE
FRAME TYPE (EXT. WALLS)	2" x 4" WOOD STUDS	1
FRAME TYPE (INT. WALLS)	2" x 4" WOOD STUDS	
FRAME TYPE (ROOF)	2" x 6" WOOD RAFTERS	
FRAME TYPE (FLR./C.G.)	—	
VENNER TYPE	BRICK VENER	
FOUNDATION TYPE	SLAB ON GRADE	
ROOF TYPE	METAL ROOF	
ROOF FITCH	1 1/2" x 12"	
PLATE HEIGHT (MIN.)	9'-0"	
PLATE HEIGHT (MAX.)	10'-0"	

INDEX OF DRAWINGS

TITLE	SHEET
PROJECT SUMMARY	1
SITE PLAN	2
FLOOR PLAN & ELEVATIONS	3
ROOF PLAN	4
FRAMING OVERVIEW	5
SECTIONS	6
ELECTRICAL PLAN / CABINETS / CROSS SECTIONS	7

GENERAL NOTES:

THIS PLAN SET, COMBINED WITH THE BUILDING CONTRACT, PREPARES BUILDING DETAILS FOR THE RESIDENTIAL PROJECT. THE CONTRACTOR SHALL VERIFY THAT SITE CONDITIONS ARE CONSISTENT WITH THESE PLANS BEFORE STARTING WORK. WORK NOT SPECIFICALLY DETAILED SHALL BE CONSTRUCTED TO THE SAME QUALITY AS SIMILAR WORK THAT IS DETAILED. ALL WORK SHALL BE DONE IN ACCORDANCE WITH INTERNATIONAL BUILDING CODES AND LOCAL CODES. CONTRACTOR SHALL BE RESPONSIBLE AND BEAR ANY FINES OR PENALTIES FOR CODE, ORDINANCE, OR INSURANCE VIOLATIONS. INSURANCES SHALL BE IN FORCE THROUGHOUT THE DURATION OF THE BUILDING PROJECT.

WRITTEN DIMENSIONS AND SPECIFIC NOTES SHALL TAKE PRECEDENCE OVER SCALED DIMENSIONS AND GENERAL NOTES. DIMENSIONS SHALL BE SHOWN IN ALL DIRECTIONS. DIMENSIONS SHALL BE SHOWN IN ALL DIRECTIONS THAT ARE DIFFERENT THAN SHOWN. IF DISCREPANCIES ARE FOUND IN THE PLANS OR NOTES, OR IF A QUESTION ARISES OVER THE INTENT OF THE PLANS OR NOTES, CONTRACTOR SHALL VERIFY AND IS RESPONSIBLE FOR ALL DIMENSIONS (INCLUDING ROUGH OPENINGS).

ALL TRADES SHALL MAINTAIN A CLEAN WORK-SITE AT THE END OF EACH WORK-DAY.

PLEASE SEE ADDITIONAL NOTES CALLED OUT ON OTHER SHEETS.

DATE: 03/22/23
 DRAWN BY:
 DISTINCTIVE
 PLAN # 07-23

**ESQUEDA ADDITION RESIDENCE
 LOT 17 EL LEGADO SUBDIVISION
 MISSION, TX**

DISTINCTIVE
 DRAFTING & DESIGN LLC
 3112 S. KEMPERSWAY AT SUITE # 8
 HALKINSBURG, TX 75333
 936.722.4538
 8000 WEST 110 STREET #600
 S.W. AMERSON, TX 75220
 972.218.5217/972.7825



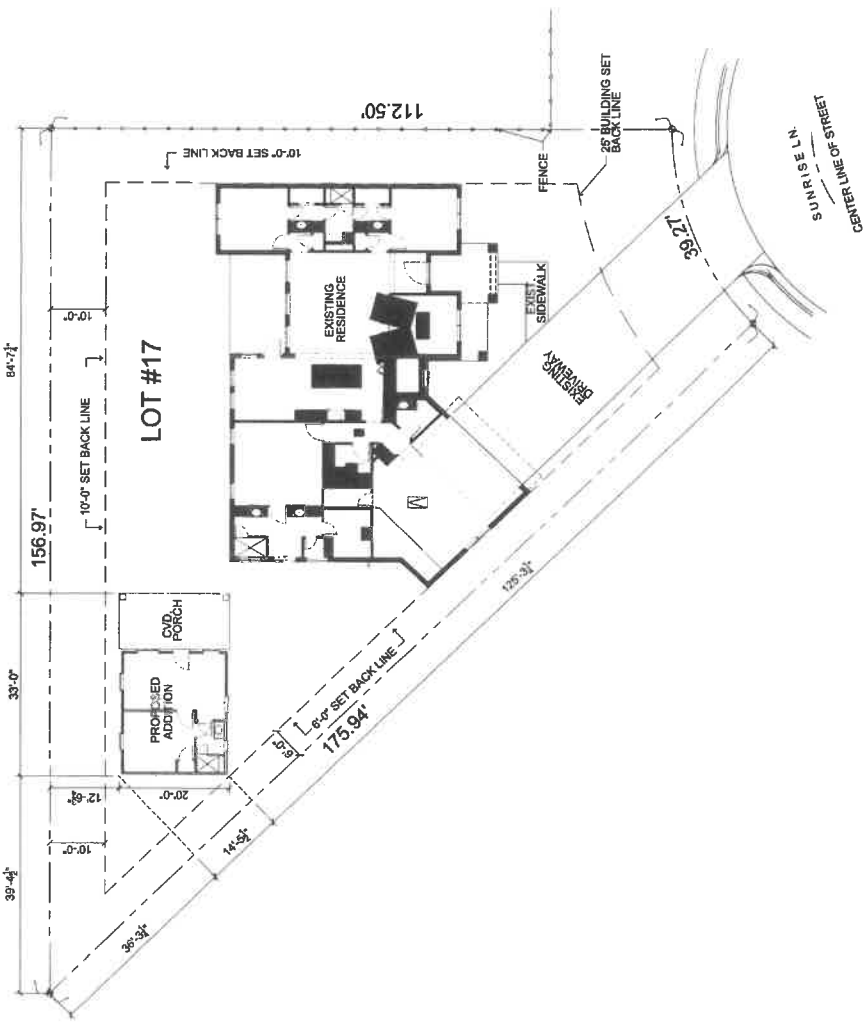
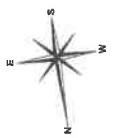
SHEET NUMBER
2
 © 2021

THIS PLAN IS PREPARED FOR THE ARCHITECT'S USE ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THE ARCHITECT ASSUMES NO LIABILITY FOR THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE ARCHITECT'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED HEREON. THE ARCHITECT DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED HEREON. THE ARCHITECT'S LIABILITY IS LIMITED TO THE PROFESSIONAL SERVICES PROVIDED HEREON. THE ARCHITECT DOES NOT WARRANT THE ACCURACY OF THE INFORMATION PROVIDED HEREON.

1. VERIFY LOT LAYOUT FOR REEVALUATE WITH CONTRACTOR PRIOR TO CONSTRUCTION.
2. CONTRACTOR SHALL BE RESPONSIBLE FOR THE NECESSARY TOILET FACILITIES, TEMPORARY CONSTRUCTION SITES, AND TEMPORARY STORAGE AND DISPOSURE OF DEBRIS AND MATERIALS. CONTRACTOR SHALL OBTAIN NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES AND SERVICES AT ALL TIMES. CONTRACTOR SHALL MAINTAIN ACCESS TO ALL UTILITIES AND SERVICES AT ALL TIMES.
3. BUILDER AND OWNER SHALL BE RESPONSIBLE FOR ALL NECESSARY UTILITIES TO THE CONSTRUCTION SITE.
4. OWNER SHALL PROVIDE ALL LANDSCAPING, SOIL, AND RESISTANCE SYSTEMS.

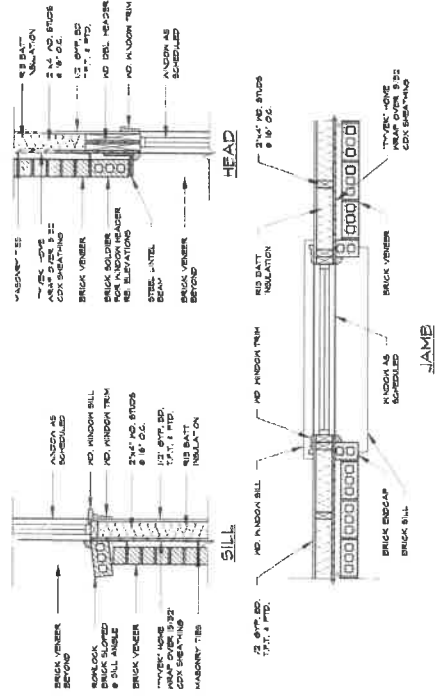
LEGAL DESCRIPTION

LOT	17
SUBDIVISION	EL LEGADO SUBDIVISION
CITY	MISSION, TX
CONC. DRIVE	
NORTH ARROW	
(600 FT.)	

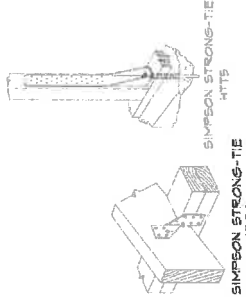


1 SITE PLAN
 SCALE: 1"=10'-0"

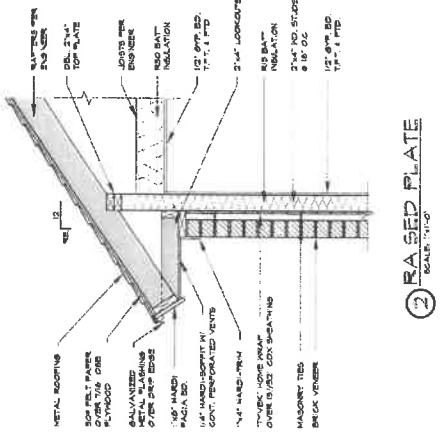
CONSTRUCTION NOTES:
 1. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL RESIDENTIAL CODE BOOKS AND THE INTERNATIONAL BUILDING CODE.
 2. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL MECHANICAL, ELECTRICAL AND PLUMBING CODES.
 3. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL ENERGY EFFICIENCY CODE.
 4. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL FIRE AND SAFETY CODE.
 5. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL SMOKE AND ALARM CODE.
 6. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL ACCESSIBILITY STANDARDS.
 7. ALL WORK SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL GREEN BUILDING RATING SYSTEM (LEED).



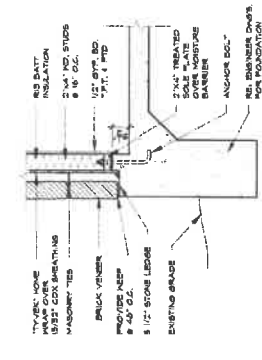
3) ADA DETAILS
 SCALE: 1/4"=1'-0"



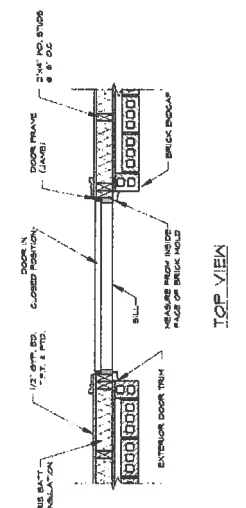
HIGH WIND-RESISTANT
CONSTRUCTION NOTES FOR
FASTENERS AND COLLECTORS
 1. ALL FASTENERS SHALL BE PLACED AS ALL OTHERS (TOP OR BOTTOM) AT THE FOLLOWING LOCATIONS:
 A. TOP PLATE
 B. SILL
 C. HEAD
 D. JAMB
 E. ALL OTHERS AS ALLOWED
 2. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 3. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 4. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 5. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 6. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 7. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 8. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 9. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE
 10. TO WIND LOADS PERMANENT PRESSURE - TO WIND LOADS PERMANENT PRESSURE



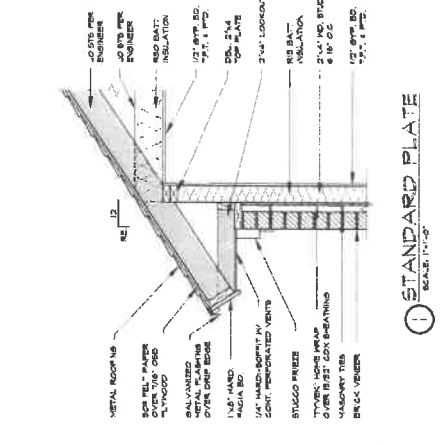
2) BASED PLATE
 SCALE: 1/4"=1'-0"



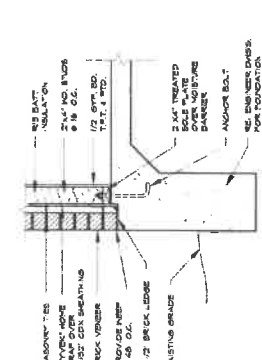
5) GARAGE BASE
 SCALE: 1/4"=1'-0"



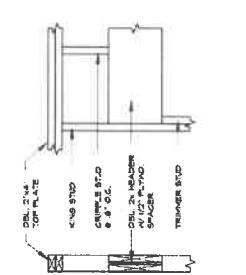
7) DOOR OPENING DTL
 SCALE: 1/4"=1'-0"



1) STANDARD PLATE
 SCALE: 1/4"=1'-0"



4) BRICK BASE
 SCALE: 1/4"=1'-0"



6) HEADER DETAIL
 SCALE: 1/4"=1'-0"

DATE: 06/20/23
 DRAWN BY:
 DISTINGTIVE
 PLAN # 023-23

ESQUEDA ADDITION RESIDENCE
LOT 17 EL LEGADO SUBDIVISION
MISSION, TX

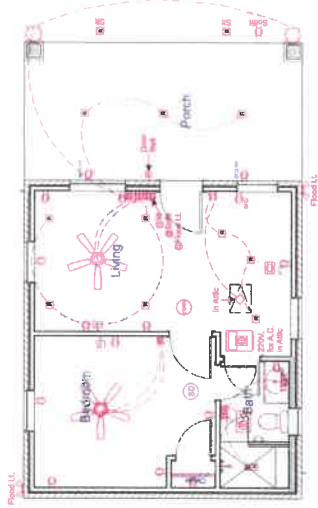
2112 S. EXPRESSWAY 83 SUITE 9
 DALLAS, TEXAS 75246
 (214) 343-4200
DISTINGTIVE
 DRAFTING & DESIGN LLC



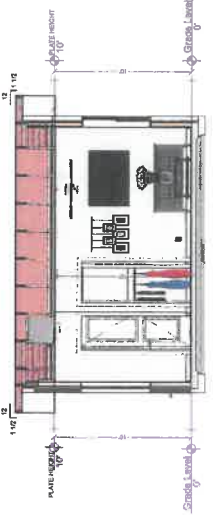
MEMBER
AIA
BID
 AMERICAN INSTITUTE OF BUILDING DESIGNERS

SHEET NUMBER
7
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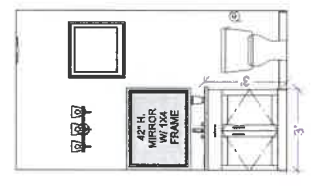
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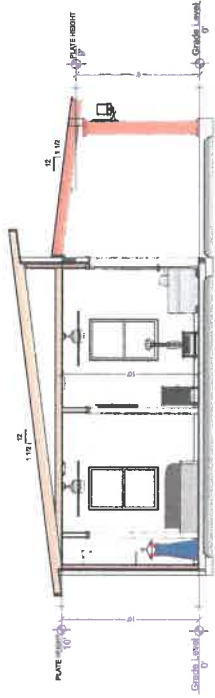
1 ELECTRICAL PLAN
 SCALE: 1/8"=1'-0"



1 CROSS SECTION
 SCALE: 1/4"=1'-0"



BATH ELEVATION
 SCALE: 1/2"=1'-0"



2 CROSS SECTION
 SCALE: 1/4"=1'-0"

THIS SET OF ARCHITECTURAL DRAWINGS IS THE PROPERTY OF DISTINGTIVE DRAFTING & DESIGN LLC. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. NO PART OF THIS SET OF DRAWINGS IS TO BE REPRODUCED, COPIED, EITHER WHOLLY OR IN PART, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT THE WRITTEN PERMISSION OF DISTINGTIVE DRAFTING & DESIGN LLC. ANY UNAUTHORIZED USE OF THESE DRAWINGS IS STRICTLY PROHIBITED. THE USER OF THESE DRAWINGS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES. DISTINGTIVE DRAFTING & DESIGN LLC SHALL NOT BE RESPONSIBLE FOR ANY CONSEQUENCES ARISING FROM THE USE OF THESE DRAWINGS.

S2950-00-000-0261-25 (346150)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

S2950-00-000-0262-24 (346151)
CITY OF MISSION
900 DOHERTY
MISSION TX 78572

T0941-08-000-0017-00 (603397)
NAVA DIEGO RIVERA & ANA KAREN CAI
1714 SOLAR DR
MISSION TX 78574

T0941-08-000-0018-00 (603398)
VELASCO OSCAR SALINAS
1712 SOLAR DR
MISSION TX 78574

T0941-08-000-0019-00 (603399)
WINKFIELD LETREISE
1710 SOLAR DR
MISSION TX 78574

T0941-08-000-0020-00 (603400)
GARCIA JUAN A & ELIZABETH A
1708 SOLAR DR
MISSION TX 78574

E4393-00-000-0011-00 (1069595)
DUQUE SEBASTIAN JR & CAROLYN A
2505 TULIP AVE
MISSION TX 78574

E4393-00-000-0012-00 (1069596)
TAMEZ JAVIER ALBERTO
2503 TULIP AVE
MISSION TX 78574

E4393-00-000-0013-00 (1069597)
BECERRA AARON SANCHEZ
DESSIRE DANIELLA INOJOSA
2501 TULIP AVE
MISSION TX 78574

E4393-00-000-0014-00 (1069598)
GUTIERREZ MAXIMIANO JR & BRISA HAZEL
2500 TULIP AVE
MISSION TX 78574

E4393-00-000-0015-00 (1069599)
JAIME JAIME KEVIN & ANABELLE
2502 TULIP AVE
MISSION TX 78574

E4393-00-000-0016-00 (1069600)
CANO GILBERTO & LYNETTE BARRERA
2504 TULIP AVE
MISSION TX 78574

E4393-00-000-0017-00 (1069601)
ESQUEDA ROMAN G
1616 E GRIFFIN PKWY PMB 228
MISSION TX 78572

E4393-00-000-0018-00 (1069602)
CHAPA MARIN JR & PAULA
1713 SUNRISE LN
MISSION TX 78574

E4393-00-000-0019-00 (1069603)
TREVINO RICARDO D & CRISTINA N
1711 SUNSHINE LN
MISSION TX 78574

E4393-00-000-0020-00 (1069604)
CONFIDENTIAL
1709 SUNRISE LANE
MISSION TX 78574

E4393-00-000-000A-00 (1069578)
HART LAND AND CATTLE LLC
C/O JOHN C HART
PO BOX 6
LINN TX 78563

E4393-00-000-000B-00 (1069580)
HART LAND AND CATTLE LLC
C/O JOHN C HART
PO BOX 6
LINN TX 78563

G4032-00-000-0018-00 (1312453)
SCOTT CARMEN MARIE & RAFAEL VELA
3807 PLANTATION GROVE BLVD APT 205B
MISSION TX 78572

G4032-00-000-0019-00 (1312454)
NINE DEVELOPMENT LLC
3511 LOS INDIOS PARKWAY
MISSION TX 78572-7543

G4032-00-000-0020-00 (1312455)
GALVAN JAVIER A & JULIANA R RAMON
2517 VIOLA ST
MISSION TX 78574-7954

G4032-00-000-0021-00 (1312456)
CANTU MARIO & REBECA I
2515 VIOLA ST
MISSION TX 785744-7954

G4032-00-000-0000-00 (1312435)
CITY OF MISSION
900 DOHERTY
MISSION TX 78572

Started: 5:34 p.m.

Ended: 5:36 p.m.

Item #1.2

Conditional Use Permit:

**Guest House on Property Zoned R-1A
Large Lot Single Family
2506 Tulip Avenue
Lot 17, El Legado Subdivision
R-1A
Roman Esqueda**

Ms. De Luna went over the write-up stating the subject site is located approximately 1055' east of Stewart Road along the east side of Tulip Avenue. at the Sunrise Lane and Tulip Avenue intersection. The owner is requesting a conditional use permit for the construction of a Guest house. The structure is proposed to have 460 sq. ft. of living area. It will consist of one (1) bedroom, one (1) bathroom, a living room, and a covered porch. The irregular lot measures a total of 11,870 sq.ft. Guest Homes are allowed under the R-1A (Large Lot Single-Family) Zone as long as they apply for a conditional use permit and comply with the following conditions:

- Lot be a minimal of 12,000 sq. ft.
- Cannot be made available or used for lease, rent, hire, and the owner of such use may not receive remuneration for the use of one of the above
- Proposal must be clearly secondary to the primary residence
- Shall not have access to a public street (No shared/extended driveway)
- Shall not have separate kitchen area or utilities

REVIEW COMMENTS: This conditional use permit request seems to be consistent with other similar request approved by this Board. Staff notes that Lot 17 is an irregular lot that measures 11,870 sq. ft. just 130' short of the 12, 000 sq.ft. requirement, therefore is approved a variance would be needed. All building setbacks will be complied with and the driveway is more than sufficient to accommodate any guest's vehicle. Of course, all utilities will have to be interconnected to the primary home. Staff mailed out 23 notices to property owners within 200' radius and staff has not received any comments in favor or against this request.

RECOMMENDATION: Since no kitchen is included, Staff recommends approval subject to:

- 1) The applicant must comply with the provisions outline in Section 1.56-4 of the Zoning Code (except for the minimum lot size requirement),
- 2) The unit may not have a separate utility and electrical connections,
- 3) Transferability to other future owners imposing the same conditions imposed to this applicant,
- 4) Not to be used for rental purposes, and
- 5) Waive the minimum lot size requirement.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to the approve the conditional use permit. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Preliminary & Final Re-Plat Approval: Amended Plat of NewQuest Gateway Subdivision, Being a resubdivision of 11.379 acres, being all of Lot 1, Mission Kmart, and out of Lot 17-11, West Addition to Sharyland, C-3, Developer: A-S 135 HWY 83 – Bryan Rd. L.P, Engineer: Melden & Hunt, Inc., – De Luna

NATURE OF REQUEST:

On July 26, 2023, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Re-Plat Approval for NewQuest Gateway Subdivision. The subject site is located at the northeast corner of Expressway 83 & Bryan Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

Staff recommends: Approval

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 1.3**PRELIMINARY & FINAL
REPLAT APPROVAL:**

Amended Plat of NewQuest Gateway Subdivision
Being a resubdivision of 11.379 acres, being all of
Lot 1, Mission Kmart, and out of Lot 17-11,
West Addition to Sharyland
C-3
Developer: A-S 135 HWY 83 – Bryan Rd., L.P.
Engineer: Melden and Hunt, Inc.

REVIEW DATA**PLAT DATA**

The replat of NewQuest Gateway Subdivision is located at the northeast corner of Expressway 83 & Brian Road. — see **vicinity map**. The developer is proposing to relocate internal lot lines. The commercial use shall remain the same — see plat for actual dimensions, square footages, and land uses.

UTILITIES

When NewQuest Gateway Subdivision was recorded, water and sewer services were made accessible to each lot. This replat will not affect any utility lines or the availability to connect to them upon issuance of permits.

STREETS & STORM DRAINAGE

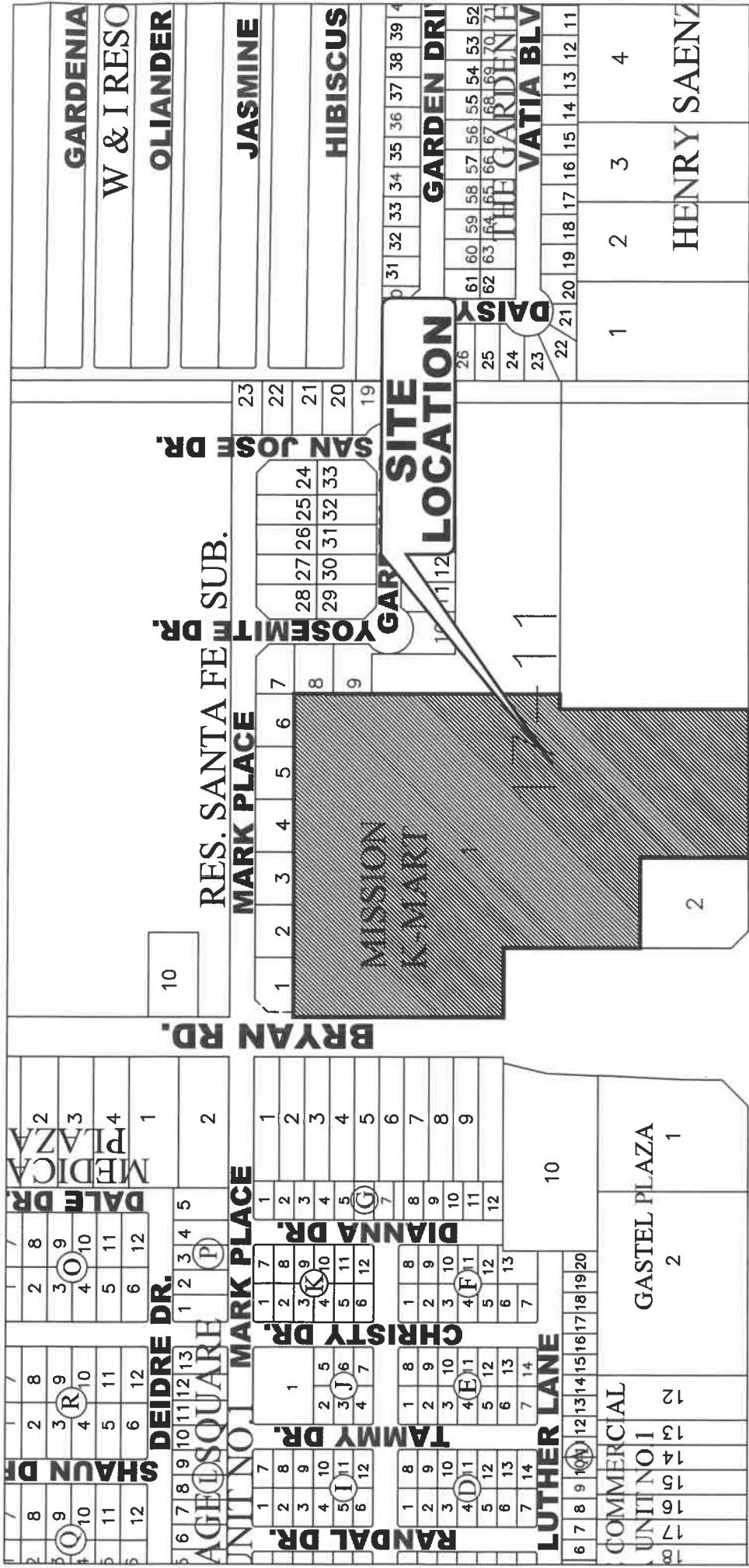
This is a simple re-plat; all roads and drainage infrastructure for NewQuest Gateway Subdivision is complete to include drainage and paving improvements. Inlets were placed within the parking lots to collect storm water. Pipe sizes ranged from 24” to 36” RCP at the outfall of an existing detention pond along the east boundary of the site and ultimately discharge into a City of Mission existing drain ditch which flows south into the Hidalgo Count Mission Inlet.. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

- Must comply with all other format findings

RECOMMENDATION

Staff recommends approval.



U.S. EXPRESSWAY 83

RESUBDIVISION OF BERT OGDEN
CHEVROLET NO.1

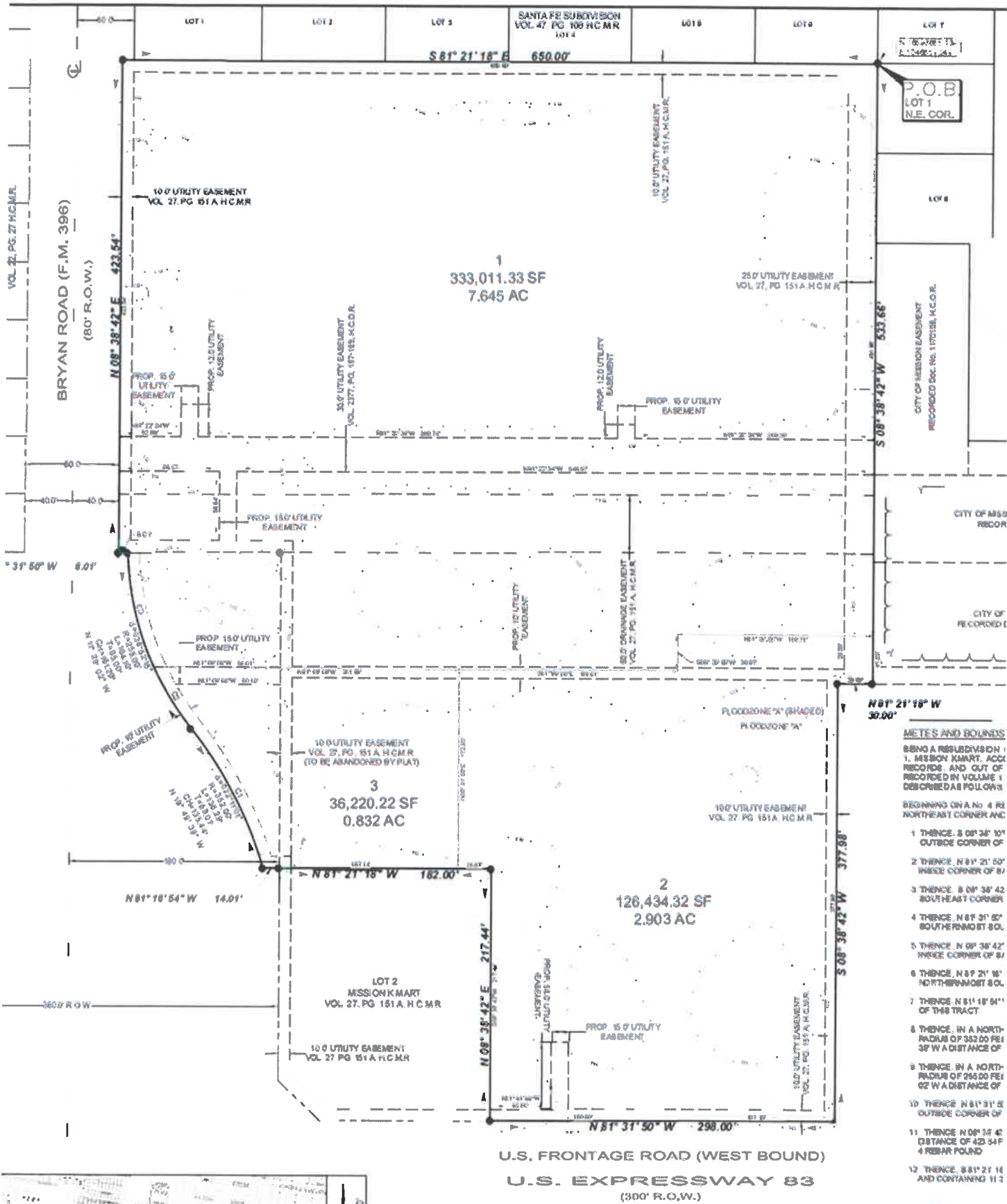


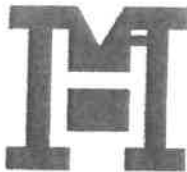
CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 380-8672
FAX: (956) 380-8680

STEWART PLAZA
HENRY SAENZ

Item 9.







TBPE Firm # F-1435
TBPLS # 10096900

MELDEN & HUNT INC.

CONSULTANTS • ENGINEERS • SURVEYORS
FRED L. KURTH • ALLAN F. BOOE • KELLEY A. HELLER-VELA • ROBERT TAMEZ

Drainage Statement New Quest Gateway Subdivision Project #18207.00 Date: June 24, 2019 Revised: September 17, 2019

New Quest Gateway Subdivision is a tract of land containing 11.379 acres situated in the City of Mission, Hidalgo County, Texas, being all of Lot 1, Mission Kmart, according to the plat thereof recorded in Volume 27, Page 151A, Hidalgo County Map Records, and out of Lot 17-11, West Addition to Sharyland Subdivision, according to the plat thereof recorded in Volume 1, Page 56, Hidalgo County Map Records. This subdivision falls in "Zone X Shaded" & "Zone A" according to FEMA FIRM Community-Panel number: 480345 0005 C Map revised: November 20, 1991. Zone "X shaded" is defined as "areas of 500-year flood; areas of 100-year flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 100-year flood." Zone "A" is defined as "No base flood elevations determined." With a BFE of 112.50. The property is located at the northeast corner of Expressway 83 & Brian Road. This property is currently vacant, formerly K-Mart, with a vacant building & parking lot, in the City of Mission, Texas.

The soils in this area are mostly (52) Raymondville clay loam and (28) Hidalgo Sandy Clay Loam, which are in Hydrologic Group "B" & "C". These soils are moderately pervious and have a relatively low plasticity index. (See excerpts from "Soil Survey of Hidalgo County, Texas").

Existing runoff is in a easterly direction, with a runoff of 20.27 c.f.s. during the 10-year storm frequency as per the attached calculations. Proposed runoff after development is 39.19 c.f.s., during the 50-year storm frequency, per the attached calculation, which is an increase of 18.92 c.f.s.

The proposed drainage for this subdivision shall consist of surface runoff from the proposed buildings to the existing/proposed parking areas and collected by type "C-C" inlets located at key points within the parking lot. The pipe size diameters shall range from 24" to 36". The proposed storm system shall discharge into existing detention ponds along the east boundary of the site which discharge with a 24" storm discharge pipe and into a City of Mission existing drain ditch which flows south into the Hidalgo County Mission Inlet.

In accordance with the City of Mission drainage policy, the peak rate of runoff in this subdivision will not be increased during the 50-year rainfall event due to the building of this subdivision. Therefore, as per attached calculations, the required 72,778 cubic feet of detention will be provided within the existing Detention Pond which can accommodate 120,193 cubic feet.

<input type="checkbox"/> REJECTED
<input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL
<input type="checkbox"/> TO H.C. PLANNING DEPT.
<input checked="" type="checkbox"/> TO CITY
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED
<input type="checkbox"/> DISTRICT FACILITY
<input type="checkbox"/> CITY FACILITY
<input type="checkbox"/> OTHER

[Signature]
M.C.D.D. NO. 1

[Signature]
DATE 09/25/19



[Signature]
Mario A. Reyna, P.E. #117368

[Signature]
Date



Started: 5:36 p.m.

Ended: 6:37 p.m.

Item #1.3

**Preliminary & Final
Replat Approval:**

**Amended Plat of NewQuest Gateway Subdivision
Being a resubdivision of 11.379 acres, being all of
Lot 1, Mission Kmart, and out of Lot 17-11,
West Addition to Sharyland**

C-3

Developer: A-S 135 HWY 83 – Bryan Rd., L.P.

Engineer: Melden and Hunt, Inc.

Ms. De Luna went over the write-up stating the subject site is located at the northeast corner of Expressway 83 & Brian Road. The developer is proposing to relocate internal lot lines. The commercial use shall remain the same — see plat for actual dimensions, square footages, and land uses.

UTILITIES

When NewQuest Gateway Subdivision was recorded, water and sewer services were made accessible to each lot. This replat will not affect any utility lines or the availability to connect to them upon issuance of permits.

STREETS & STORM DRAINAGE

This is a simple re-plat; all roads and drainage infrastructure for NewQuest Gateway Subdivision is complete to include drainage and paving improvements. Inlets were placed within the parking lots to collect storm water. Pipe sizes ranged from 24" to 36" RCP at the outfall of an existing detention pond along the east boundary of the site and ultimately discharge into a City of Mission existing drain ditch which flows south into the Hidalgo Count Mission Inlet. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

- Must comply with all other format findings

RECOMMENDATION

Staff recommends approval.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

There was none

There being no discussion, Chairwoman Izaguirre entertained a motion. Mr. Hardison moved to the approve the re-plat. Mr. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Susana De Luna, Planning Director
AGENDA ITEM: Discussion and action to consider whether or not to revoke or not to revoke the Conditional Use Permit for a Social Club/Night Club – Blackout Private Social Club, 1512 E. Expressway 83, Suite 109, being Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision, C-3, Yair Cruz, - De Luna

NATURE OF REQUEST:

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider whether or not to revoke the Conditional Use Permit for a Social Club/Night Club – Blackout Private Social Club at 1512 E. Expressway 83, Suite 109.
On April 24, 2023, the City of Mission held public hearings wherein the conditional use permit for a Social Club/Night Club – Blackout Private Social Club would be allowed or not. It was conditionally approved based on the information provided, the testimony given at the hearings, and as predominately shown on Ordinance No. 5304.

Since that time, Staff, Management, and the Police Department have received several complaints of the business being operating past 2:00 a.m. We have called this to the attention of Mr. Yair via mail and in person and evidently, the violation still continued.

Staff has consulted with Management and our City Attorney on this item since it isn't Planning's objective to 'shut down businesses' but to follow the City Ordinance approved by the City Council.

There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

BUGETED: Yes / No / N/A FUND: ACCT. #:

BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$

BID AMOUNT: \$

STAFF RECOMMENDATION: Approval

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING

ITEM# 1.6

Discussion and Action to consider whether or not to revoke the Conditional Use Permit for a Social Club/Night Club - Blackout Private Social Club, 1512 E. Expressway 83, Suite 109, Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision, C-3, Yair Cruz

On April 24, 2023, the City of Mission held public hearings wherein the conditional use permit for a Social Club/Night Club – Blackout Private Social Club would be allowed or not. It was conditionally approved based on the information provided, the testimony given at the hearings, and as predominately shown on Ordinance No. 5304.

Since that time, Staff, Management, and the Police Departments have received several complaints of the business being operating past 2:00 a.m. We have called this to the attention of Mr. Yair via mail and in person and evidently, the violation still continued.

Staff has consulted with Management and our City Attorney on this item since it isn't Planning's objective to 'shut down businesses' but to follow the City Ordinance approved by the City Council.

With that in mind, it is hoped that Mr. Yair will provide whatever measures are required to comply.

RECOMMENDATION: Hold hearing to readdress conditional use permit.

ITEM# 1.6

CONDITIONAL USE PERMIT: For a Social Club/Night Club
 Blackout Private Social Club
 1512 E. Expressway 83, Suite 109,
 Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision
 C-3
 Yair Cruz

REVIEW DATA

The subject site is located on the SW corner of Stewart Road and Expressway 83. Access to the site is provided from a 38' driveway off of Expressway 83 Frontage Road. The applicant leased a 1,400 sq.ft. suite within a commercial plaza to be used for a private social club only members can attend. They propose to host different types of social gatherings such as members birthday parties, school's locking for fundraisers, quinceaneras, private concerts, and after concert meet and greets, etc. It is noted that a social club/nightclub is an allowable use under the General Business Zone (C-3), as long as they apply for a conditional use permit. The last conditional use permit for this location was approved on February 24, 2020 for a period of 4 years for Sr. Mostacho.

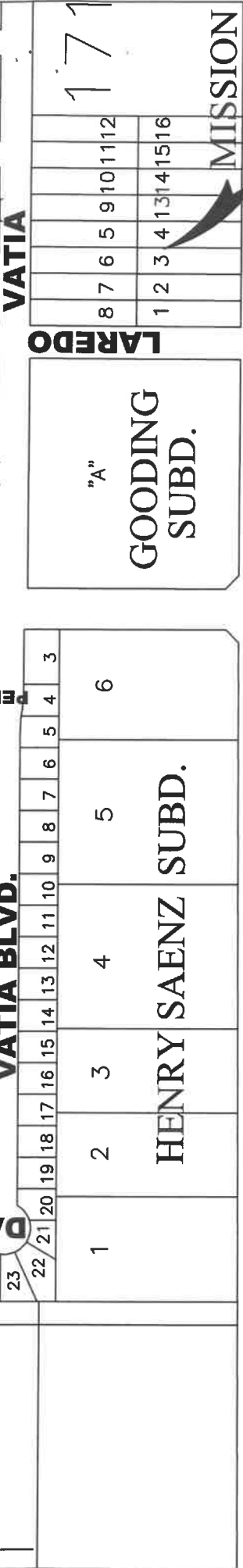
- **Days/Hours of Operation:** 24 hours a day, 7 days a week (depending on the event)
- **Number of Employees:** 10
- **Parking:** In reviewing the floor plan, there are a total of 147 seating spaces between tables and sofas, which require 49 parking spaces ($147 \text{ seats} / 3 = 49 \text{ spaces}$). It is noted that the parking area is held in common (219 existing parking spaces) that are shared with the other businesses in this commercial plaza.
- **Landscaping:** The landscaping requirement is meeting code.
- Must continue to comply with all City Codes.

REVIEW COMMENTS: The social club/nightclub includes a 'bar' component and a stage. Although no alcohol will be sold only the setups. This will be a BYOB business. Section 1.56(3a) of the Zoning code requires a minimum separation of 300' from the property line of any churches, schools, publicly owned property, and residences. There are no churches, schools, publicly owned property or residences within the 300'. The applicant has 8 securities on-site to monitor the overall operation of the business. Staff mailed out 11 notices to property owners within 200' radius to get any comments in favor or against the request. Staff has not received any comments in favor or against this request.

RECOMMENDATION: Staff recommends approval subject to:

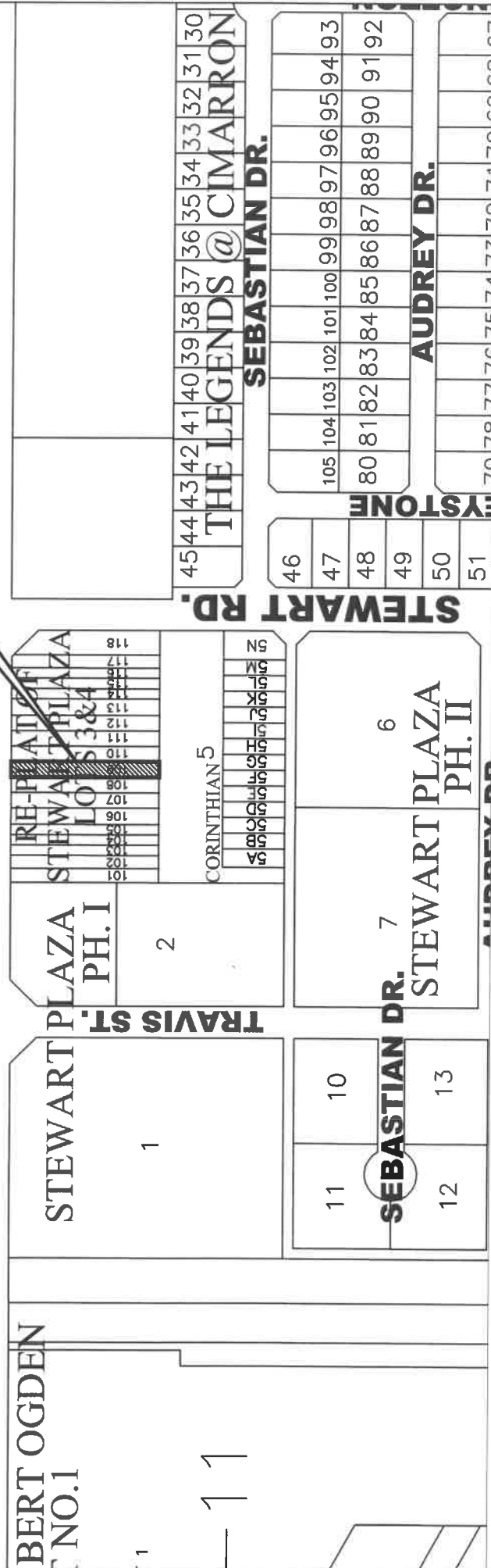
- 1) 1 yr. re-evaluation in order to assess this new operation,
- 2) Must comply with all City Codes (Noise, Building, Fire, etc.), and
- 3) Must acquire a business license prior to occupancy.

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U.S. EXPRESSWAY 83

SITE LOCATION



CITY OF MISSION
HIDALGO COUNTY, TEXAS
1201 E. 8th Street
MISSION, TX 78572
PH: (956) 580-8672
FAX: (956) 580-8680

Item 10.



Incident Search Result

Results

Agency: MPD

Date: March 2023-Present Date

Agency #: TX1081000

Incident #	Call Date/Time	Type	Officers	Location	Common Name	Dispositions	Subjects	Sealed	Agency
2023-00026338	6/24/2023 11:42:28 AM	Domestic	697 - Reyna, Eleocadio *, 740 - Svedberg, Sarah *, 790 - Guerrer	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	COOK, ERICKA - Caller, SOLIZ, ABEL III - Other	False	TX1081000
2023-00026157	6/23/2023 1:46:47 AM	City Ordinance Violation	461 - Ybarra, Pedro *, 741 - Passamentt, Virginia *	1512 E IH 2, TX	Sr Mostacho	No Report - 2		False	TX1081000
2023-00026027	6/22/2023 1:05:57 AM	Incident Report	685 - Gutierrez, Adrian *, 713 - Cano, Raul *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2		False	TX1081000
2023-00025926	6/21/2023 4:42:12 AM	Disturbance	417 - Villarreal, Juan *, 778 - Sloss, Jacobo *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1, Unfounded - 1	GONZALEZ, GERARDO - Caller	False	TX1081000
2023-00025497	6/18/2023 5:14:27 AM	Accident Hit & Run	652 - Garcia, Orlando *, 786 - Peña, Jose *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2	HERRERA, ALEXA - Other, LOPEZ, MIGUEL	False	TX1081000
2023-00025492	6/18/2023 4:21:42 AM	Assault	652 - Garcia, Orlando *, 685 - Gutierrez, Adrian *, 726 - Valdez	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2	CRUZ, YAIR - Caller	False	TX1081000
2023-00025195	6/16/2023 3:49:05 AM	Theft	461 - Ybarra, Pedro *, 786 - Peña, Jose *, 716 - Saucedo, Alexan	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	CRUZ, YAIR - Caller, CRUZ, CESAR YAIR - Caller, DE LUNA, JONES, KARINA - Caller	False	TX1081000
2023-00024979	6/14/2023 1:41:38 PM	Assault	738 - Guerrero, Gerardo *, 742 - Da Costa, Guilherme *	1512 E IH 2, TX	Sr Mostacho			False	TX1081000
2023-00024520	6/11/2023 3:10:27 AM	Assist Agency	396 - Garces, Tomas *, 661 - Anderson, Anthony *, 718 - Farias,	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2		False	TX1081000
2023-00024510	6/11/2023 1:33:26 AM	Incident Report	713 - Cano, Raul *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1		False	TX1081000

Item 10.

Login Id:

77

Page 1 of 1

Incident Search Result Results

Agency: MPD

Date: March 2023-Present Date

Agency #: TX1081000

2023-00023305	6/2/2023 1:32:49 AM	City Ordinance Violation	417 - Villarreal, Juan * , 461 - Ybarra, Pedro * , 614 - Solis, Ja	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2	Dimas, Irasema - Other	False	TX1081000
2023-00022679	5/28/2023 4:48:12 AM	Fight	417 - Villarreal, Juan * , 449 - Leal, Alexandria * , 560 - Gonzal	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2	MARTINEZ SANCHEZ, JORGE - Caller	False	TX1081000
2023-00022673	5/28/2023 3:38:25 AM	Wave Down	560 - Gonzalez, Jesus *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	GARZA, ALEJANDRO -	False	TX1081000
2023-00022662	5/28/2023 2:35:37 AM	Public Intoxication	303 - Gaytan, Ruben * , 304 - Flores, Arturo * , 396 - Garces, Tom	1512 E IH 2, TX	Sr Mostacho	Arrest - 1, Settled by Officer - 1	AVILA, EDGAR OMAR - Other, LOPEZ, ANTONIO J - Other	False	TX1081000
2023-00023388	5/26/2023 3:41:00 AM	Incident Report	345 - Jara, Esteban * , 613 - Jimenez, Joshua * , 741 - Passament	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	GEORGE, BLESSON - Caller	False	TX1081000
2023-00022380	5/26/2023 2:15:58 AM	Suspicious Circumstances	345 - Jara, Esteban * , 675 - Martinez, Sergio * , 713 - Cano, Rau	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	CRUZ, YARID - Caller, Blesson, George babu - Complainant, Cruz,	False	TX1081000
2023-00022101	5/24/2023 4:35:31 AM	Evading	345 - Jara, Esteban * , 417 - Villarreal, Juan * , 614 - Solis, Ja	1512 E IH 2, TX	Sr Mostacho			False	TX1081000
2023-00020867	5/15/2023 4:30:57 AM	Surveillance	715 - Zamora, Osvaldo * , 779 - Perez, Josue *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 2		False	TX1081000
2023-00020532	5/12/2023 9:26:58 AM	Loud Noise	713 - Cano, Raul *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1		False	TX1081000
2023-00019908	5/8/2023 3:07:01 AM	Loud Noise	779 - Perez, Josue *	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	MALE CC - Caller	False	TX1081000
2023-00019818	5/7/2023 5:49:23 AM	Assault	786 - Peña, Jose * , 718 - Farias, Fabian	1512 E IH 2, TX	Sr Mostacho	Settled by Officer - 1	Unknown, ROBERTO - Caller	False	TX1081000

Incident Search Result

Results

Agency: MPD

Date: March 2023-Present Date

Agency #: TX1081000

Case Number	Date	Time	Incident Type	Offender Name	Address	Officer	Settled	Caller	TX
2023-00019816	5/7/2023	4:15:38 AM	Harassment	449 - Leal, Alexandria *, 542 - Rosales, Michael *, 753 - Perez,	1512 E IH 2, TX	Sr Mostacho	False	CC, MALE - Caller	TX1081000
2023-00019487	5/5/2023	4:26:47 AM	Surveillance	728 - Garcia, Santee *, 766 - Saenz, Angel *	1512 E IH 2, TX	Sr Mostacho	False		TX1081000
2023-00019153	5/3/2023	6:02:14 AM	Theft		1512 E IH 2, TX	Sr Mostacho	False		TX1081000
2023-00019152	5/3/2023	5:45:06 AM	Assault	724 - Gonzalez, Mario *, 763 - Lopez, Victor *	1512 E IH 2, TX	Sr Mostacho	False	VASQUEZ, NOE - Suspect, VASQUEZ, NOE JR	TX1081000
2023-00019151	5/3/2023	5:38:13 AM	Public Intoxication	704 - Zuniga, Abel *, 724 - Gonzalez, Mario *, 763 - Lopez, Vict	1512 E IH 2, TX	Sr Mostacho	False	Unknown - Caller, GARZA, ROGELIO - Other, Unknown - Caller, Unkn	TX1081000
Total Records									26

ORDINANCE NO. 5304

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A SOCIAL CLUB/NIGHT CLUB – BLACKOUT PRIVATE SOCIAL CLUB AT 1512 E. EXPRESSWAY 83, SUITE 109, BEING LOT 109, RE-PLAT OF LOTS 3 & 4, STEWART PLAZA SUBDIVISION

WHEREAS, the City Council of the City of Mission finds that during consideration of the conditional use permit request of April 12, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the conditional use permit shown below be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, April 24, 2023, in the Council Chambers of the City Hall to consider the following conditional use permit:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING CONDITIONAL USE PERMIT BE GRANTED:

Legal Description	Type	Conditions of Approval
1512 E. Expressway 83, Suite 109, Being Lot 109, Re-Plat of Lots 3 & 4, Stewart Plaza Subdivision	Social Club/Night Club – Blackout Private Social Club	<ol style="list-style-type: none"> 1) 1 yr. re-evaluation in order to assess this new operation 2) Must continue comply with all City Codes (Noise, Building, Fire, etc.) 3) Must acquire a Business License 4) Must close at 2am

READ, CONSIDERED AND PASSED, this the 24th day of April, 2023.

Norie Gonzalez Garza
Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo
Anna Carrillo, City Secretary





CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Approval of Minutes – Carrillo
 Regular Meeting – July 24, 2023

NATURE OF REQUEST:
 See Attached Minutes

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:
 Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Jessica Ortega, Councilwoman
Ruben D. Plata, Mayor Pro-Tem
Abiel Flores, Councilman
Victor A. Flores, City Attorney
Randy Perez, City Manager
Anna Carrillo, City Secretary

ALSO PRESENT:

Jim & Beth Barnes
Sam Benson
Luis Quintanilla
San Juanita Gonzalez
Art Garza
Brenda Enriquez
Angela Mendiola
Sandelio Garcia
Santiago Rosales
Diego Hurtado
David Escalera
Noel Salinas
Alexandra Santos
Monica Gonzalez

STAFF PRESENT:

Joel Chapa, Police Officer

ABSENT:

Alberto Vela, Councilman

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
David Flores, Asst. City Manager
Adrian Garcia, Fire Chief
Juan Pablo Terrazas, Asst. City Manager
Angie Vela, Finance Director
Michael Elizalde, Grants Administrator
Susie De Luna, Planning Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Robert Hinojosa, Risk Management Director
Peter Geddes, Procurement Director
Joe Enriquez, Utilities Manager
Alex Fajardo, Media Relations
Charlie Longoria, Media Relations
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Cesar Torres, Chief of Police
Frank Cavazos, Deputy Fire Chief
Joanne Longoria, CDBG Director
Yenni Espinoza, Assistant Library Director
Cynthia Lopez, Museum Director
Mario Flores, Golf Director
Jesse Mares, Facilities Supervisor
Marisol Chavero, Police Officer
Roel Mendiola, Sanitation Dept. Director
Jesse Lerma Civil Service Director
Kenia Gomez, Media Relations Director
Stephen Kotsatos, Health Director
Christopher Navarette, Deputy Fire Chief

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:30 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

City Manager Randy Perez led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Report from the Rio Grande Valley Humane Society – Perez

Luis Quintanilla, Executive Director for the Rio Grande Valley Human Society, reported that the RGV Humane Society had now been in operation for six months. Over this time period, they had increased the adoption rate by 174% as compared to previous months. They had also been able to reunite 75% of animals in their care to their owners. A total of 1,360 animals had been kept off of the streets, and there have been 0 kills. In the last six months, they had also been able to provide over 600 vaccinations. RGV Humane Society would be hosting a Vaccination Clinic on Saturday, August 19th.

2. Report from the Greater Mission Chamber of Commerce – Enriquez

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming events such as: E-commerce Roadmap seminar, Love Locks unveiling at the Market Square on Thursday, July 27th, SBA-Disaster Preparedness program on August 12th and the upcoming Buenas Tardes Luncheon. Ms. Enriquez also mentioned that the nominating committee would be meeting this week and would be approving ballots.

3. Legal Department Update - V. Flores

Victor Flores, City of Mission Attorney, provided updates on the progress of the legal department. Since he joined the legal team, they have worked together to restructure the department in an effort to better assist the department's and their needs. Mr. Flores felt that the department was heading in the right direction and was well on its way to achieving its goals. He also informed the council that a survey was sent out to all directors and assistant directors as well as other employees who typically interact with the department. Results of the survey came in and showed positive feedback from those who participated. Overall, the results were that the department was more approachable, knowledgeable and willing to assist.

4. Update on Drainage Projects – Terrazas

J.P. Terrazas, Assistant City Manager, provided updates on various drainage projects underway throughout the city. As part of the update, Mr. Terrazas introduced Mr. Art Garza to give an update on the projects. For Stewart Road, the project was 75% underway and was expected to be completed by the end of August. Esperanza drainage project was about 70% complete. Gabriel drainage project was 85% complete, Glasscock Road project was 10%. Tulip Road project was about 90% complete.

5. Departmental Reports – Perez

Mayor Pro Tem Ruben Plata moved to approve the Departmental Reports. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 4-0.

6. Citizen's Participation – Garza

Sam Benson, 2305 W. Jackson Ave McAllen Texas, wanted to share an experience he had encountered the day prior. He came in to contact with a woman who had been a victim of domestic violence and was looking for a place to stay. Everywhere she called, she was either turned down or did not receive assistance. Mr. Benson then made a phone call to Chief of Police Cesar Torres to request assistance. Chief Torres was able to connect the victim to Isela Marin, the Crime Victims Liaison, who provided the appropriate assistance.

Angela Mendiola wanted to thank the Chief of Police for the help that she received. She was able to get food and shelter for herself and her children.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

7. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Medelina's Restaurant at 2224 E. Business Hwy. 83, Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204, John H. Shary Subdivision, C-4, Sandalio R. Garcia, and Adoption of Ordinance#5345 - De Luna

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the SW corner of Glenwood Avenue and East Business Hwy 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Sandalio Garcia, owner of Medelina's Restaurant, stated that he would like to provide a drink menu for his customers.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Abiel Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Medelina's Restaurant at 2224 E. Business Hwy. 83, Being a tract of land containing 1.08 acres of land, being part or portion of Lot 204, John H. Shary Subdivision, C-4, Sandalio R. Garcia, and Adoption of Ordinance#5345. Motion was seconded by Councilman Abiel Flores and approved unanimously 4-0.

ORDINANCE NO. 5345

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – MEDELINA'S RESTAURANT AT 2224 E. BUSINESS HWY 83, BEING A TRACT OF LAND CONTAINING 1.08 ACRES OF LAND, BEING PART OR PORTION OF LOT 204, JOHN H. SHARY SUBDIVISION

8. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Cocktails Latin Bar & Grill at 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance#5346 - De Luna

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Santiago Rosales, owner of Cocktails Latin Bar & Grill, stated that this request had been approved previously at this location; however, they had to change the name of the business. Previously, the intended name was 1942, but due to trademark issues, the name had to be changed. The concept of the business remained the same.

Upon motion by Councilwoman Ortega seconded by Mayor Pro Tem Plata and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Cocktails Latin Bar & Grill at 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance#5346. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

ORDINANCE NO. 5346

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – COCKTAILS LATIN BAR & GRILL AT 4001 S. SHARY ROAD,
STE. 350, LOT 1, SHARYLAND PLANTATION GROVE TECH-CENTER #2

9. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill at 608 N. Shary Road, Suites 9 & 10, Lot 1, Alba Plaza, C-3, BGD Investments, LLC, and Adoption of Ordinance#5347 - De Luna

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located ¼ mile south of East Business Highway 83 within a commercial plaza along the east side of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Diego Hurtado, 608 N. Shary Rd, would appreciate the support of the council in approving this request. He was well aware that there had been issues in the past about the music being too loud and for nuisances; however, those issues have been taken care. They have added measures to ensure that these things do not happen again.

Blessen George, owner of Taboo, reiterated what Mr. Hurtado stated. The issues that they encountered were when the business first opened up, but as time has passed, they have figured out ways to eliminate those issues. As of lately, they had not had any problems reported.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Taboo Bar & Grill at 608 N. Shary Road, Suites 9 & 10,

Lot 1, Alba Plaza, C-3, BGD Investments, LLC, and Adoption of Ordinance#5347. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

ORDINANCE NO. 5347

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – TABOO BAR & GRILL AT 608 N. SHARY ROAD, SUITES 9 & 10, LOT 1, ALBA PLAZA

10. Discussion and action, if any, related to an ordinance providing for a definition of “storage unit facility” and providing for the conditional use of those facilities in Interim Agricultural Use (AO-I), Office Building District (C-1), Neighborhood Commercial District (C-2), and General Business District (C-3), and permitted uses for districts, and Adoption of Ordinance#5348- De Luna

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider this request. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata stepped out of the meeting at 5:27 p.m.

Councilman Flores moved to approve the ordinance providing for a definition of “storage unit facility” and providing for the conditional use of those facilities in Interim Agricultural Use (AO-I), Office Building District (C-1), Neighborhood Commercial District (C-2), and General Business District (C-3), and permitted uses for districts, and Adoption of Ordinance#5348. Motion was seconded by Councilwoman Ortega and approved unanimously 3-0.

ORDINANCE NO. 5348

OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES APPENDIX Z (ZONING), (A) ARTICLE I, SECTION 1.2 (DEFINITIONS) BY ADDING SUBSECTION 54A (STORAGE UNIT FACILITY) AND (B) ARTICLE VIII (USE DISTRICTS AND CONDITIONAL USES), SECTIONS 1.36 (AO-I INTERIM AGRICULTURAL USE DISTRICT), 1.41 (C-1 OFFICE BUILDING DISTRICT), 1.42 (C-2 NEIGHBORHOOD COMMERCIAL DISTRICT), AND 1.43 (C-3 GENERAL BUSINESS DISTRICT) TO INCLUDE STORAGE UNIT FACILITIES AS CONDITIONAL USES AND (C) ARTICLE VIII (USE DISTRICTS AND CONDITIONAL USES), SECTIONS 1.44 (C-4 HEAVY COMMERCIAL DISTRICT), 1.45 (I-1 LIGHT INDUSTRIAL DISTRICT), AND 1.46 (1-2 HEAVY INDUSTRIAL DISTRICT) TO INCLUDED STORAGE UNIT FACILITIES AS PERMITTED USES, AND PROVIDING THE FOLLOWING: ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.

11. Discussion and action, if any, related to an ordinance providing for amendments to the city’s Historic Preservation Ordinance under Section 1.47B of its Code of Ordinances (Appendix A) with necessary revisions to ensure compliance with state and city regulations, as recommended by the City’s Historic Preservation Commission, and Adoption of Ordinance#5349- De Luna

On July 12, 2023 the Planning and Zoning Commission held a Public Hearing to consider this amendment request. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Councilwoman Ortega seconded by Councilman Flores and approved unanimously, the public hearing was closed.

Councilman Flores moved to approve the ordinance providing for amendments to the city's Historic Preservation Ordinance under Section 1.47B of its Code of Ordinances (Appendix A) with necessary revisions to ensure compliance with state and city regulations, as recommended by the City's Historic Preservation Commission, and Adoption of Ordinance#5349. Motion was seconded by Councilwoman Ortega and approved unanimously 3-0.

ORDINANCE NO. 5349

AN ORDINANCE OF THE CITY OF MISSION, TEXAS AMENDING THE CODE OF ORDINANCES, APPENDIX A (ZONING), ARTICLE VIII (USE DISTRICTS AND CONDITIONAL USES), SECTION 1.47B BY PROVIDING REVISIONS TO ENSURE COMPLIANCE WITH STATE AND CITY REGULATIONS GOVERNING THE CITY'S HISTORIC PRESERVATION ORDINANCE AND PROVIDING THE FOLLOWING: FINDINGS OF FACT; ENACTMENT; REPEALER; SEVERABILITY; CODIFICATION; EFFECTIVE DATE; AND PROPER NOTICE & MEETING.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

12. Approval of Minutes – Carrillo

Regular Meeting – July 10, 2023

13. Acknowledge Receipt of Minutes – Perez

Citizen's Advisory Committee – June 27, 2023

14. Authorization to extend one-year renewal option for the purchase of Flexible Base-Commercial Caliche for the Public Works Department – Bocanegra

The City of Mission entered into first one-year contract with Terra Firma for the purchase of Flexible Base-Commercial Caliche. The original contract term was for two-years with the option to renew for 2 additional one-year renewals. The extension included a price change of \$11.62 per ton. Recommendation was based solely on estimated quantities and orders would be placed on an as needed basis throughout the one-year renewal term. This agreement would extend Bid No. 21-335-06-17 from July 9, 2023 thru July 8, 2024.

15. Authorization to execute first one-year renewal option for Pump Repair & Maintenance Services for Water Treatment Plants, Waste Water Treatment Plant and Water Distribution Divisions – Bocanegra

Staff was requesting authorization to extend the first one year renewal option with J&E Lift Station Services for Pump Repair & Maintenance Services at a 0% increase.

Maintenance labor Services: \$28/hr ; Repair Labor/Shop Services: \$28/hr; Emergency Repair Labor/Shop Services: \$42/hr; Mark up on parts & materials: 20%

The objective was to obtain services of a Pump Repair Shop and On-site Pump Mechanic Services to perform repair and maintenance on a “as needed” basis at the Water Treatment Plants, Waste Water Treatment plant, and Water Distribution Divisions.

16. Approval of Resolution #1846 of the City Council of the City of Mission, Texas, suspending the August 23, 2023 effective date of the Statement of Intent of Texas Gas Service Company to increase rates within incorporated areas of its service territory to permit the city time to study the request and to establish reasonable rates – D. Flores

RESOLUTION NO. 1846

A RESOLUTION BY THE CITY OF MISSION, TEXAS SUSPENDING THE AUGUST 23, 2023 EFFECTIVE DATE OF THE STATEMENT OF INTENT OF TEXAS GAS SERVICE COMPANY TO INCREASE RATES WITHIN INCORPORATED AREAS OF ITS SERVICE TERRITORY TO PERMIT THE CITY TIME TO STUDY THE REQUEST AND TO ESTABLISH REASONABLE RATES; FINDING THAT THE CITY’S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; AUTHORIZING PARTICIPATION WITH OTHER RIO GRANDE VALLEY TEXAS MUNICIPALITIES; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

17. Approval of Ordinance #5350 (A) Repealing Article V of Chapter 66 of the City of Mission’s Code of Ordinances (Curfew for Minors) to comply with HB 1819, recently adopted by the 88th Texas Legislature – Torres

HB 1819 amended Chapter 370 of the Local Government Code, by adding Section 370.007 to read as follows: JUVENILE CURFEWS PROHIBITED. (a) Notwithstanding any other law, a political subdivision may not adopt or enforce an order, ordinance, or other measure that imposed a curfew to regulate the movements or actions of persons younger than 18 years of age. (b) This section did not apply to a curfew implemented under Chapter 418, Government Code, for purposes of emergency management.

HB 1819 stated a violation of a juvenile curfew ordinance or order may not be prosecuted or adjudicated after the effective date of this Act. If on the effective date of this Act a criminal or civil action was pending for a violation of a juvenile curfew ordinance or order, the action was dismissed on that date. However, a final conviction or adjudication for a violation of a juvenile curfew ordinance or order that exists on the effective date of this Act was unaffected by this Act. HB 1819 takes effect on September 1, 2023.

ORDINANCE NO. 5350**APPROVAL OF ORDINANCE # 5350 (A) REPEALING ARTICLE V OF CHAPTER 66 OF THE CITY OF MISSION'S CODE OF ORDINANCES (CURFEW FOR MINORS) TO COMPLY WITH HB 1819, RECENTLY ADOPTED BY THE 88TH TEXAS LEGISLATURE AND (B) RESERVING ARTICLE V, SECTIONS 66-151 - 66-190 FOR CODIFICATION OF LATER ORDINANCES.****18. Authorization to purchase a total of forty-seven (47) Standard Duty Front Load Containers from Wastequip via BuyBoard Contract #686-22 - Mendiola**

Authorization to purchase a total of forty-seven (47) standard duty front load containers for our Commercial Division. Due to the city's rapid growth, the Sanitation Department was requesting these commercial containers to keep up with the demand and the city's current services. Fifteen (15) 2 cubic yard, sixteen (16) 6 cubic yard, and sixteen (16) 8 cubic yard containers would be purchased from Wastequip via BuyBoard Contract #686-22.

19. Pre-negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units – Mendiola

Staff was requesting approval of pre-negotiated service agreements with South Texas Truck Centers and Action Hydraulic Hoses. Service agreements include fleet repair hourly labor rates and parts mark-ups for all the City's Fleet and special equipment, to include the Sanitation Units, and are valid for the remainder of the 22-23 fiscal year. Services and parts would be acquired on an as needed basis and would be determined solely by the City of Mission. Attached were hourly labor rates and percentage mark ups on parts.

20. Authorization to submit a grant application to Firehouse Subs Public Safety Foundation – Elizalde

The Mission Fire Department's was seeking authorization for the submission of a grant application to Firehouse Subs Public Safety Foundation. The grant would support its community safety initiatives by allowing the Fire Department to expand its program with the purchase of Knox Elock Systems. The system was designed to supply our emergency responders with proper equipment for reduced response time and ultimately increasing the ability to save lives and property. The total grant request was in the amount of \$46,340.43 and did not have a match requirement.

21. Authorization to submit a grant application to the Walmart Foundation for the Local Community Grant Program – Elizalde

The Health Department was requesting authorization for the submission of a grant application to the Walmart Foundation for the Local Community Grant Program. The Department was seeking to purchase various tools and equipment needed to initiate and sustain the city's Community Toolshed Program, which would support community members in the initiative to beautify and maintain the city at their own private residential. The total grant request was in the amount of \$5,000 and did not require a match.

22. Authorization to Execute First One Year Renew Option for Pest Control Services for City of Mission Buildings. – Hinojosa

On August 11, 2022, the City of Mission entered into a Contract with Mid Valley Pest Control. The contract terms were for one year with two one-year renewal options based on 0% increase in price. Staff was seeking authorization to extend contract for first year renewal option with Mid

Valley Pest Control. This Agreement would extend Bid No 22-464-07-20 from August 11, 2023 through August 10, 2024.

Mayor Pro Tem Plata rejoined the meeting at 5:32 p.m.

Councilwoman Ortega moved to approve all consent agenda items 12 thru 22 as presented. Motion was seconded by Councilman Flores and approved unanimously 4-0.

APPROVALS AND AUTHORIZATIONS

23. Appointment of City Council Representative and Alternate to serve on the Board of Directors for the Texas Citrus Fiesta Board – Carrillo

A representative of the Mission City Council would serve as a voting member of the Texas Citrus Fiesta Board of Directors. Recommendation was to appoint Councilwoman Jessica Ortega as the City Council representative and Mayor Norie Garza as the alternate member.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the appointment of City Council Representative and Alternate to serve on the Board of Directors for the Texas Citrus Fiesta Board. Motion was seconded by Councilman Flores and approved unanimously 4-0.

24. Authorization to purchase Class “A” uniforms for Fire Department personnel through Co-op vender Webb’s Uniforms LLC – Garcia

The Mission Fire Department was requesting authorization to purchase through Co-op vender Webb’s Uniforms LLC, Buy Board # 670-22 to purchase Class “A” uniforms for all Fire Department personnel.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the authorization to purchase Class “A” uniforms for Fire Department personnel through Co-op vender Webb’s Uniforms LLC. Motion was seconded by Councilman Flores and approved unanimously 4-0.

25. Approval of Ordinance #5351 of the City Council of the City of Mission, Texas Amending City of Mission Code of Ordinances Section 30-164 Master Fee Schedule for the Mission Fire Department EMS – Garcia

The Mission Fire Department EMS was requesting to amend the Emergency Medical Services master fee schedule. The amended rates were to be within the industry standards. Amended rates would be effective August 1, 2023.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance #5351 of the City Council of the City of Mission, Texas Amending City of Mission Code of Ordinances Section 30-164 Master Fee Schedule for the Mission Fire Department EMS. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

ORDINANCE NO. 5351

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION,
TEXAS AMENDING SECTION 30-164 OF THE CITY OF MISSION CODE OF ORDINANCES
PROVIDING FOR AN EMERGENCY MEDICAL SERVICES
MASTER FEE SCHEDULE

26. Authorization to purchase 1000 Residential Refuse Carts from Otto Environmental Systems via HGAC Contract #RC01-21 – Mendiola

Authorization to purchase 1000 residential refuse carts for our Residential Division. Due to the continuing growth of the city, the Sanitation Department was requesting these carts to help meet the demand and the city's current services for the remainder of the current year. Carts would be purchased from Otto Environmental Systems via HGAC contract #RC01-21.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the purchase of 1000 Residential Refuse Carts from Otto Environmental Systems via HGAC Contract #RC01-21. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

27. Authorization to purchase 15 (fifteen) 30 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 686-22 – Mendiola

Authorization to purchase 15 (fifteen) 30 cubic yard standard duty roll off containers to reduce the cost for our Public Works landfill and for future projects with "Keep Mission Beautiful". The future projects would help our continuing effort to incorporate the community to help keep our city clean. The roll off containers would be purchased from Wastequip via BuyBoard Contract #686-22.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the purchase of 15 (fifteen) 30 Cubic Yard Standard Duty Roll Off Container from Wastequip via BuyBoard Contract 686-22. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

28. Approval of Ordinance No. 5352 providing for a Three-Way Stop intersection at Sierra Court and Stonegate Drive - Torres

The Mission Police Department received a request for approval of an ordinance establishing a Three-Way Stop Intersection of Sierra Court and Stonegate Drive. The purpose of the Three-way stop is for increased safety for Mission I.S.D. school bus route. On June 5, 2023 the Traffic Safety Committee reviewed the request and voted to recommend the placing of a three-way stop intersection.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance No. 5352 providing for a Three-Way Stop intersection at Sierra Court and Stonegate Drive. Motion was seconded by Councilman Flores and approved unanimously 4-0.

ORDINANCE NO. 5352

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, PROVIDING FOR A TRAFFIC CONTROL DEVICE BEING A THREE-WAY STOP INTERSECTION AT SIERRA COURT AND STONEGATE DRIVE; PROVIDING FOR INSTALLATION OF SAID TRAFFIC CONTROL DEVICES BEING STOP SIGNS AND PROPER SIGNAGE THEREOF AND MAKING PROVISIONS OF THE STATE TRANSPORTATION CODE AND TRAFFIC ORDINANCE OF THE CITY OF MISSION IN REGARDS TO PENALTY FOR VIOLATION APPLICABLE THERETO;

29. Approval of Final Five-Year Consolidated Plan & Strategy 2023-27, Final Annual Action Plan 2023-24 and Authorize City Manager to execute Subrecipient Agreements for those receiving FY'23 CDBG Allocations – Longoria

The U.S. Department of Housing and Urban Development (HUD) requires local jurisdictions to prepare and submit a Five-Year Consolidated Plan and Strategy (CPS) and Annual Action Plan (AAP) in order to receive federal funds through the Community Development Block Grant Program (CDBG). The development of the Five-Year Consolidated Plan and Strategy set goals, objectives and outcomes, identified the needs and priorities of the community, involved an extensive needs assessment and community outreach process. The Annual Action Plan described the activities that would be undertaken with CDBG funds in furtherance of the objectives set forth in the CPS 2023-2027. On June 2, 2023, the DRAFT of this document was available at the Community Development Office and the City's official website.

As required by HUD, public hearings were held by City Council on June 12, 2023 and Citizen's Advisory Committee on June 27, 2023 to solicit input on CAC's proposed funding recommendations for public service agencies and city departments for the CPS and AAP. During the public hearings, several neighborhood residents expressed the need for sidewalks and street lighting in the southwest area; affordable recreational programs for seniors; playground equipment, water fountain and restroom at a neighborhood park (Astroland Park); recycle bins and additional all-inclusive park areas. Several agencies expressed concerns with decreases in funding for rent/utility assistance program for disabled individuals and seniors and services for abused/neglected children. Another agency requested reconsideration of funding for educational, music, art and dance programs for youth. The thirty-day comment period ended on July 3, 2023.

CAC recommended the following agencies and departments be funded through the FY'23 allocation of \$962,344: **Amigos Del Valle (\$30,000), LRGVDC - Area Agency on Aging (\$2,000), CAMP University (\$3,000), HOPE Medical Services (\$3,000), Comfort House (\$3,000), Children's Advocacy Center (\$15,000), Silver Ribbon (\$1,000), Affordable Homes of South Texas, Inc. (\$80,000), Housing Assistance Program (\$537,581) and Administration and Project Delivery (\$183,930, \$103,833)**. A subrecipient orientation meeting would be scheduled to discuss their responsibilities to ensure compliance with all federal regulations. Upon approval, the Five-Year Consolidated Plan and Strategy 2023-27 and the Annual Action Plan 2023-24 would be submitted to the U.S. Department of Housing and Urban Development by August 16, 2023.

Staff and City Manager recommended the following agencies and departments be funded through the FY'23 allocation of \$962,344: **Amigos Del Valle (\$17,000), LRGVDC - Area Agency on Aging (\$3,000), CAMP University (\$3,000), HOPE Medical Services (\$3,000), Comfort House (\$3,000), Children's Advocacy Center (\$11,000), Silver Ribbon (\$3,000), Affordable Homes of South Texas, Inc. (\$100,000), Housing Assistance Program (\$515,581.00) and Administration and Project Delivery (\$183,930, \$103,833)**.

Councilwoman Ortega moved to approve the Final Five-Year Consolidated Plan & Strategy 2023-27, Final Annual Action Plan 2023-24 as recommended by City Manager and Authorize City Manager to execute Subrecipient Agreements for those receiving FY'23 CDBG Allocations. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

30. Authorize Staff to engage in negotiations with the architect for Lions Park Improvements Project Phase II and Authorize City Manager to execute contract incident thereto – Geddes

The City of Mission had received qualifications from CG5 demonstrating their capabilities to design Lions Park Improvements Project Phase II. CG5 was proposed as the architect on the basis of demonstrated competence and qualifications to perform the services and the principal architect's experience with Lions Park Phase I. Architectural/Engineering Services would be charged at a fixed percentage rate of the awarded Construction Costs for Mission Lions Park Phase II.

Staff recommendation: Engage CG5 in negotiations and execute a contract for the architecture and engineering design Lions Park Improvements Project Phase II under Texas government code chapter 2254.004 contract for professional services.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to authorize staff to engage in negotiations with the architect for Lions Park Improvements Project Phase II and Authorize City Manager to execute contract incident thereto. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

31. Authorization to approve Change Order #1 & #2 for Tulip Drainage Improvements Project for the City of Mission – Bocanegra

The City of Mission was seeking authorization to approve Change Order #1 for Tulip Improvements Project, it consisted of an increase of 54 calendar days due to adverse weather. Also Change Order #2, net amount increase for the project would be \$179,236.96 with an additional 40 calendar days. Therefore, City Staff was recommending Change Order # 1 and #2 for the total amount \$1,997,883.28 and 274 calendar days with approved Change Orders.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Change Order #1 & #2 for Tulip Drainage Improvements Project for the City of Mission. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

32. May 2023 Tax Collection Report – Vela

Acceptance of monthly property tax report for the month of May 2023.

The 2023 total adjusted tax levy for taxes was \$29,039,494.19 and the amount of the collections as of May 31, 2023 is \$27,670,695.27 which represented 95.29% of the total 2022 tax levy.

The total adjusted tax levy for delinquent taxes was \$2,369,448.11 and the amount of collections as of May 31, 2023 is \$394,771.84 which represented 16.66% of the total tax levies from previous years.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Change Order #1 & #2 for Tulip Drainage Improvements Project for the City of Mission. Motion was seconded by Councilman Flores and approved unanimously 4-0

33. Approval of May 2023 Financial Statements – Vela

May 2023 Adjusted Financials (attached).

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the May 2023 Financial Statements. Motion was seconded by Councilman Flores and approved unanimously 4-0.

34. Approval of an Ordinance #5353 amending Ordinance #5223 adopting six (6) additional personnel to the classified position of firefighter for the Mission Fire Department – J. Lerma

On September 12, 2022, the Mission Fire Department had requested and established 42 positions for the classified position of Firefighter by the adoption of Ordinance #5223 for the FY 2022-23. The department was now requesting an additional six (6) positions to the Firefighter position. These additional firefighters would assist with the transition to a fully functional Fire Based EMS Fire Department.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Ordinance #5353 amending Ordinance #5223 adopting six (6) additional personnel to the classified position of firefighter for the Mission Fire Department. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

ORDINANCE NO. 5353

AN ORDINANCE AMENDING ORDINANCE #5223 ADOPTING THE ADDITION OF SIX (6) PERSONNEL TO THE CLASSIFIED POSITION OF FIREFIGHTER FOR THE MISSION FIRE DEPARTMENT FOR FISCAL YEAR 2022-23

35. Approval of Budget Amendment: General Fund – Vela

Approval of budget amendment: BA 23-10

General Fund (Fire) – (\$85,536.00 Expenditures)

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve budget amendment BA 23-10 for the general fund. Motion was seconded by Councilman Flores and approved unanimously 4-0.

36. Presentation of the Preliminary Budget for the Fiscal Year 2023-2024 – Perez

As per City Charter, the City Manager, between sixty (60) and ninety (90) days prior to the beginning of each fiscal year, shall submit to the City Council a proposed budget, in which the budget shall provide a complete financial plan for the fiscal year.

Presented was the Preliminary Budget with City Manager recommendations.

Staff and City Manager recommended approval.

Councilwoman Ortega moved for the acceptance of the presentation of the preliminary budget for Fiscal Year 2023-2024. Motion was seconded by Councilman Flores and approved unanimously 4-0.

37. Set Public Hearing date for FY 2023-24 Annual Budget – Perez

City Manager was requesting to set the Public Hearing on FY 2023-24 Annual Budget on Monday, August 14, 2023 as required by City Charter.

Section 9.06 – Notice of public hearing on budget. At the meeting of the City Council at which the budget was being submitted, the City Council shall fix the time and place of a public hearing on the budget and shall cause to be published in newspaper of general circulation within the City of Mission, a notice of the hearing setting forth the time and place thereof at least ten (10) days before the date of such hearing. The public hearing was to give interested parties the opportunity to be heard.

The public hearing date, time and location will be published in the local newspaper.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the set public hearing date of Monday, August 14, 2023 for the FY 2023-24 Annual Budget. Motion was seconded by Councilman Flores and approved unanimously 4-0.

38. Authorization to approve Change Order #2 HCRMA Utility Move Project – Terrazas

The City of Mission was seeking authorization to approve Change Order #2 for HCRMA Utilities Move Project for the Public Works Department. There were unexpected changes on field and adjustments on field operations. City Staff was recommending Change Order #2 for the amount of \$237,727.58.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Change Order #2 HCRMA Utility Move Project. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

39. Authorization to approve Change Order #3 HCRMA Utility Move Project- Terrazas

The City of Mission is seeking authorization to approve Change Order #3 for HCRMA Utilities Move Project for the Public Works Department. Fire hydrants need to be relocated and replaced. City Staff is recommending Change Order #3 for the amount of \$34,195.70.

Staff and City Manager recommended approval.

Councilman Flores moved to approve Change Order #3 HCRMA Utility Move Project. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

UNFINISHED BUSINESS

40. TABLED 07/10/2023: Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance# ____ - De Luna

There was no action taken on this item as it was not untabled.

ROUTINE MATTERS

City Manager Comments – July 25, 2023 RGV Food Bank will be having a food distribution event at the Norberto Salinas Park, July 26, 2023, The Mission Police Department will be unveiling their “Safety Zone” at the Police Department, July 27, 2023 Love Locks of Mission will be taking place at the Market Square, July 29, 2023 Texas Citrus Fiesta will be hosting a car show at the Mission Event Center.

Mayor's Comments – None

City Council Comments - None

At 6:02 p.m., Councilwoman Ortega moved to convene into Executive Session to executive session items 1 and 2 pursuant to Texas Gov't Code Section 551.071. Motion was seconded by Councilman Vela and approved unanimously 4-0.

EXECUTIVE SESSION

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) and Section 551.087 (Economic Development Negotiations) related to the following:

- a. Project Pliers b. Project Superman, and c. Project Placita.

(City Attorney V. Flores, City Manager R. Perez, and MEDC CEO T. Garcia)

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with City Attorney) related to pending litigation; specifically, City of Mission v. Warehouse Event Center LLC dba Blackout Private Social Club (CL-23-2429-H, County Court at Law #8). (City Attorney V. Flores)

Upon conclusion of Executive Session at 6:39 p.m., Councilman Flores moved to reconvene the regular meeting. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

1. Consideration and action, if any, related to Project Pliers, Superman, and/or Placita.

Mayor Pro Tem Plata moved to authorize City Manager to proceed with formalizing the economic incentives as presented in executive session for Project Pliers, Superman and Placita. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

ADJOURNMENT

At 6:40 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Flores and approved unanimously 4-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Randy Perez, City Manager

AGENDA ITEM: Acknowledge Receipt of Minutes – Perez
Mission Tax Increment Reinvestment Zone Board of Directors – June 27, 2023
Mission Education Development Council – April 26, 2023
Mission Redevelopment Authority Board – June 27, 2023
Mission Economic Development Authority – April 26, 2023
Mission Economic Development Corporation – June 28, 2023
Boys & Girls Club Board of Directors – June 13, 2023
Citizen’s Advisory Committee – July 10, 11 2023

NATURE OF REQUEST:

See Attached Minutes

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Mission Tax Increment Reinvestment Zone
Board of Directors Meeting
June 27, 2023

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission TIRZ #1, held a regular meeting open to the public, by teleconference and in person, on June 27, 2023, at 801 N. Bryan Road, Mission, Texas and at 5:36 PM, the roll was called of the duly appointed members of the Board, to-wit:

- David Penoli, Chairman
- Martin Garza, Vice Chairman
- Aissa I. Garza, Secretary
- Amanda O’Caña
- Albert X. Chapa
- Efrain Reyna Jr.
- Hector Moreno

All the above were present except Secretary Aissa I. Garza. Participating via Zoom teleconference was Director O’Caña and Tim Austin. Participating in person were Mayor Norie Gonzalez Garza, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chavez, Joe Salazar, Cristian Garza, Colby Eckols, Randy Perez, Damien B. Tijerina, Xavier Hinojosa, Ruben James de Jesus, Rene Alcalá, and Judy Vega.

I. Consider Consent Agenda

- A. Call meeting to order and establish quorum
- B. Approve Minutes of the May 23, 2023 meeting of the TIRZ#1
- C. Ratify all actions taken by the Mission Redevelopment Authority Board of Directors at the June 27, 2023 meeting

Upon a motion duly made by Director Chapa and seconded by Director Reyna, the Board unanimously approved the minutes of May 23, 2023 meeting of the TIRZ#1

Upon a motion duly made by Vice Chair Martin Garza and seconded by Director Reyna, the Board unanimously approved the consent agenda.

II. Adjournment

As there was no further business for the board to consider, upon a motion duly made by Director Chapa and seconded by Director Reyna, the Board unanimously voted to adjourn the meeting at 5:37 PM.

By: _____	Attest: _____
Printed Name: <u>David Penoli</u>	Printed Name: <u>Aissa I. Garza</u>
Title: <u>Chairman</u>	Title: <u>Secretary</u>
Date: <u>July 25, 2023</u>	Date: <u>July 25, 2023</u>

**NOTICE OF MEETING OF THE
MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
APRIL 26, 2023**

The Board of Directors of the Mission Education Development Council, Inc., held a meeting on Wednesday, April 26, 2023, at 4:00 PM, at The Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas, 78572, to discuss the following agenda:

1. Call to order and establish quorum
2. Approval of minutes: January 25, 2023
3. Deliberation & possible action to accept Financial Report ended March 31, 2023
4. Adjournment

Minutes are as follows:

Members Present:

Richard Hernandez, Chair
Jose G. Vargas, Vice Chair
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

Absent:

Also Present:

Greg Kerr, JGKL LLP
Lee McCormick, CDA
Tony Barrera, Progress Times

Staff Present:

Joel Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Stephanie Palacios, Financial Officer
Blanca Davila, Director of Economic Development
Belen Guerrero-Aguirre, Director of Strategic Partnership & Program Development
Randy Perez, City Manager
Angie Vela, Finance Director
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director

1. Call to order and establish quorum

After establishing a quorum of the Board of Directors, President Richard Hernandez called the meeting to order at 5:23 PM

MEDC 4/26/23, Pg. 2

2. Approval of Minutes: Meeting of January 25, 2023

Mayor Norie Gonzalez Garza moved for approval of the meeting minutes of January 25, 2023 as presented. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

3. Deliberation & possible action for acceptance of Financial Report ended March 31, 2023

Financial Officer Stephanie Palacios presented and recommended approval of the financial report ended March 31, 2023. Ms. Palacios began her report by saying that Current Assets were \$104,836.50. Total Liabilities and Equity totaled \$104,836.50. Total Net Income was \$77.51. No expenses were reported for this quarter.

Treasurer Estella Saenz moved to accept the financial report ended March 31, 2023. Motion was seconded by Secretary Deborah L. Cordova and approved 7-0.

4. Adjournment

There being no further business to discuss, Vice Chair Jose G. Vargas moved to adjourn the meeting at 5:27 PM. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

**MINUTES OF THE MISSION EDUCATION DEVELOPMENT COUNCIL, INC.
BOARD OF DIRECTORS MEETING HELD ON APRIL 26, 2023 WERE APPROVED
ON THIS THE 26TH DAY OF JULY 2023.**

Deborah L. Cordova, Secretary

**Mission Redevelopment Authority
Board of Directors Meeting
June 27, 2023**

MINUTES

Call to Order, Establishment of Quorum

The Board of Directors of the Mission Redevelopment Authority (MRA) held a regular meeting open to the public, by teleconference and in person, on June 27, 2023, at 4:00 PM, at 801 N. Bryan Road, Mission Texas, and the roll was called of the duly appointed members of the Board, to-wit:

David Penoli, Chairman
Martin Garza, Vice Chairman
Aissa I. Garza, Secretary
Amanda O'Caña
Albert X. Chapa
Efrain Reyna Jr.
Hector Moreno

All the above were present except Secretary Aissa I. Garza. Participating via Zoom teleconference was Director O'Caña and Tim Austin. Participating in person were Mayor Norie Gonzalez Garza, J.P. Terrazas, Dr. Rolando Ortiz, Crystal Chavez, Joe Salazar, Cristian Garza, Colby Eckols, Randy Perez, Damien B. Tijerina, Xavier Hinojosa, Ruben James de Jesus, Rene Alcala, and Judy Vega.

Call Meeting to Order at 4:00 PM

With a quorum present, Chairman Penoli opened the meeting with a welcome to all.

Approve minutes of the May 23, 2023 meeting of the Mission Redevelopment Authority

Upon a motion duly made by Director Chapa and seconded by Director Reyna, the Board unanimously approved the May 23, 2023 meeting of the Mission Redevelopment Authority as presented.

Project Reports

Chairman Penoli recognized Engineer Ruben James de Jesús with Melden & Hunt to report on the **Bentsen Palm Development Phase III Project**. Mr. De Jesús reported that this project is 100% complete with all sewer lines installed. The project description involves design and construction related services for a new sanitary sewer line extension Mile 1 South and Inspiration Rd. Sewer line extension will expand sewer service area and eliminate two existing lift stations within Meadow Creek. The sewer lines have been tested and passed inspection. Currently, the contractor, RDH Site & Concrete LLC, is clearing up the site. A walk through is being scheduled next week. The project will be closed by next month. Mr. de Jesus mentioned that he is planning on presenting a Change Order to the Board at the next meeting of no more than \$10,000. This is due to some alignment changes early in the project that needed additional meter footage at the crossing of Inspiration Road.

MRA 6/27/2023, Pg. 2

Chairman Penoli recognized Mr. de Jesús to report on the **Tierra Dorada Sanitary Sewer Improvements Project**. This project involves the design to eliminate existing Lift Stations No. 13 & 14 within Tierra Dorada Subdivision and construct a new proposed lift station to reroute sewer discharge into existing sanitary sewer trunkline along Los Ebanos Road. The design survey has been completed along the proposed route for the sanitary sewer line and force main. Design plans for this project are 90%. Mr. de Jesus said that at the Board meeting last month, his report showed cost estimates for construction at \$1,549,500, but that the amount has increased to \$2,327,260 but it is only a construction estimate. The reason for the increase is due to the sanitary sewer force main that will be extended from Inspiration Road to Los Ebanos Road. Melden & Hunt continues to analyze the project to see if costs can be lowered. Mr. de Jesus mentioned that he included dewatering costs in the estimate, but that he is waiting for a geo report to see how much will be needed to dewater. The budget for dewatering is \$150,000, but perhaps it will be less once the geo report is received. Price increases in materials have also impacted construction cost estimates. No further comments were made.

Chairman Penoli recognized Mr. de Jesús to report on **the Inspiration Road Trunklines (Sanitary Sewer Master Plan)**. Mr. de Jesús said that this project ties in with the Tierra Dorada Sanitary Sewer Improvements Project. He said that Lift Station #10, located on Mile 2 & FM 495 (El Valley Subdivision) will be relieving flows from various Mission area lift stations, which overflow through Inspiration Road. Mr. de Jesus said an estimated construction cost for this project is \$1,286,000, but a better idea will be when it goes out to bid letting. Nothing further was reported.

Chairman Penoli recognized P.E. Damien D. Tijerina with L&G Engineering to report on the **Inspiration Rd./Military Parkway Loop Ph. I & II**. On **Phase I**, Mr. Tijerina mentioned that the project involves environmental assessment, public involvement, and schematics. He reported the Environmental Assessment (EA) report was submitted to TxDOT by the end of May 2023 and it is being reviewed. Once received, TxDOT should send L&G Engineering a Finding of No Significance Impact (FONSI) letter, which is expected to be received by late August 2023. Mr. Tijerina said that after they receive the FONSI letter, then the City of Mission may begin their Right of Way (ROW) acquisition process. No further comments were made.

On **Phase II**, Mr. Tijerina mentioned that ROW maps were completed and have been submitted to the City of Mission for review and submittal to TxDOT. L&G submitted 90% PS&E (plans & design) to the City of Mission so they can submit to TxDOT for their review as well. No further comments were made.

Chairman Penoli recognized Dr. Rolando Ortiz with **Killam Development** to report on El Milagro Phase I Project. Dr. Ortiz said that his report on cumulative cost expenses has been updated. The report included work done to date, amounts paid for each category from December 2022 to May 2023. The project's contract calls for a completion date of November 2023, but they would like to extend it to March 2024. The project continues to progress without issues. Dr. Ortiz shared some images with the Board on the project's progress. Total project amount is \$12,574,934. The project has had delays due to the weather over the last 60 days. Crews have been working in intense high degree weather, but the contractor, Posillico LLC, has been training their crews on heat prevention and hydration. No further comments were made.

MRA 6/27/2023, Pg. 3

Chairman Penoli recognized Crystal Chavez, Project Manager with The Warren Group to report on the **Fire & Police Sub-Station #6**, Ms. Chavez mentioned that the project is 80.44% complete. On the site construction side, Ms. Chavez said that the contractor continues the installation of concrete masonry units at the gate islands and the brick cap above the perimeter block wall. Flag poles have been installed and asphalt at parking areas. Sidewalk installation and the widening of Schuerbach Road is ongoing. Roof top units have been installed. On the building construction side, installation of parapet wall is 95% completed. Vestibule aluminum doors have been installed and restroom ceramic tile has been completed. Plumbing fixtures are currently being installed, and the installation of electrical wire, panel boards, recessed can lights in the lobby area, electrical HVAC, and plumbing work is ongoing. A total of 33 weather days have been reported (copies provided), as well as aerial images of asphalt being installed, the back and the front, as well as a large clock that will be installed at the front of the building. Ms. Chavez mentioned that a chain link is being proposed, but the developer will be installing a cedar fence. The Warren Group submitted Pay Application #12 to the City of Mission for the pay period of May 23, 2023 in the amount of \$329,193.04. On construction scheduling, two items will extend the date of completion from February 2023 to mid-September 2023 as follows with no changes on delivery dates:

- 1) PA Panel that powers AC units, estimated delivery date of June 13, 2023; and
- 2) Main disconnect switchboard has an estimated delivery of April 19, 2023

Mayor Norie Gonzalez Garza mentioned that she'd like to invite the Board to take a tour of the facility soon, along with City Council members. No further comments were made.

Walsh Street Project: No update. **Mayberry Road Extension:** No update.

1st Street Extension: Las Esperanzas Subdivision. Mr. Terrazas introduced P.E. Javier Hinojosa, the development engineer, to provide a status report. Mr. Hinojosa said that River Side Development & Construction is the contractor, and that they are about 90% complete on the installation of sanitary sewer and main lines. Waterline improvements are currently underway. The project has been delayed due to rain, but they're on schedule. Assistant City Manager J.P. Terrazas shared images with the Board of the project's progress. No further comments were made.

TABLED 5/23/2023: Discussion & possible action related to the transfer of the following projects to their respective governmental entities:

- A. US 83 Overpass at Inspiration Road Phase I (TxDOT)**
- B. US 83 Overpass at Inspiration Road Phase II (TxDOT)**
- C. US 83 Overpass at Inspiration Road Phase III, (TxDOT)**
- D. Military Highway W. Wastewater & Water (City of Mission)**
- E. Anzalduas Lift Station (City of Mission)**
- F. Hoerner Rd. Project (City of Mission)**

Upon a motion duly made by Vice Chair Martin Garza and seconded by Director Chapa, the Board unanimously voted to bring this item off the table.

Interim Executive Director Randy Perez said that the Authority's auditors, Burton McCumber & Longoria LLP, have advised that these projects be taken off the accounting books by Board action so they can be handed over to their respective entities. The projects have been noted in the audit report, but TxDOT and the City of Mission have taken over them. Once the Board authorizes the removal

MRA 6/27/2023, Pg. 4

from the accounting books, staff can send a copy of the minutes reflecting the action to TxDOT and the City of Mission. He is requesting approval to remove them from the accounting books. Vice Chair Martin Garza asked a question related to the completion of projects. Assistant City Manager J.P. Terrazas said that once a project is completed, city staff does a walkthrough of the project before noting it as completed. Mr. Garza asked if it was possible that once a project is completed, can an agenda item be presented to the Board to accept the project as completed, as a means of not only informing the Board that a project is complete, but also so it is reflected in the minutes, so the auditors are informed. Mr. Perez said he will follow through as requested.

Upon a motion duly made by Vice Chair Martin Garza and seconded by Director Reyna, the Board unanimously authorized the conveyance of the improvements listed below to the appropriate owner subject to their acceptance:

- A. US 83 Overpass at Inspiration Road Phase I (TxDOT);
- B. US 83 Overpass at Inspiration Road Phase II (TxDOT);
- C. US 83 Overpass at Inspiration Road Phase III, (TxDOT);
- D. Military Highway W. Wastewater & Water (City of Mission);
- E. Anzalduas Lift Station (City of Mission); and
- F. Hoerner Rd. Project (City of Mission)

Deliberation & possible action related to a financing plan for the issuance of tax increment revenue bonds by Mission Redevelopment Authority – Colby Eckols, Hilltop Securities

Chairman Penoli recognized Colby Eckols, Senior Vice President/Investment Banker, with Hilltop Securities to present this item. Mr. Eckols said that the Finance Committee met on Friday, June 23, 2023 to discuss scenarios and options related to the sale of bonds. The Finance Committee reviewed the and compared the three scenarios provided at the Board meeting of May 23, 2023. The Interim Executive Director said that upon analyzing Scenario 1 – Open Market with Insurance and Scenario 3 – Subordinate Bank Placement, the cost of issuance would be about \$570,000, which are subject to change based on the market. The Board reviewed a spreadsheet with different fund sources and rates between an open market and a bank placement, for comparison. Director Chapa asked Mr. Perez what was his recommendation? Mr. Perez said he is recommending a bank placement to maximize the total amount of issuance. With a bank placement, an additional \$4.9 million in funding may be obtained or \$28.7 million; and with an open market placement it will be \$24.1 million. The recommendation is to move forward with a bank placement. Chairman Penoli asked the Authority's legal counsel Tim Austin on whether we needed approval from Hidalgo County or any other entity, to move forward with the bond issue, and on what happens if the TIRZ's life ends and there are projects that have not been completed? Mr. Austin said that the only approval the TIRZ needs is from Mission City Council, and unless the project list is changing, no other entity needs to approve. If a project is still ongoing upon the TIRZ's life term, the project then becomes the responsibility of the City of Mission. When the time comes, he will produce the documents needed for approval, whether it is by indenture or by resolution.

Upon a motion duly made by Director Chapa and seconded by Vice Chair Martin Garza, the Board unanimously authorized Hilltop Securities' Financial Advisor Colby Eckols to negotiate a private placement for the sale of bonds with ultimate confirmation by the Board.

Deliberation & possible action for acceptance of Financial Report for May 2023

Accountant Joe Salazar presented and recommended acceptance of the Financial Report for May 2023. He informed the Board that next month, staff will be requesting authorization from the Board for the solicitation of audit services. Burton, McCumber & Longoria, LLP was engaged for one audited year. Director Reyna asked Mr. Salazar about Capital One and why the Authority was using it and not a local bank. The administrative assistant said that the Authority has a Pledge Agreement with Capital One before they went away locally. He asked that the Pledge Agreement is reviewed for the possibility of using a local bank.

Upon a duly made motion by Vice Chair Martin Garza and seconded by Director Reyna, the Board unanimously accepted the Financial Report for May 2023.

Approval of invoices for May 2023

Accountant Joe Salazar presented and recommended approval of all invoices for May 2023.

Upon a motion duly made by Director Reyna and seconded by Vice Chair Martin Garza, the Board unanimously approved all invoices for the month of June 2023.

Adjournment

As there was no further business for the board to consider, upon a motion made by Director Chapa and being seconded by Director Reyna, the Board unanimously voted to adjourn the meeting at 5:35 PM.

Follow up items:

All projects: Binders with project reports. In progress.

Mayberry Extension: Approved amount: \$96,486. The Development Agreement (May 2022) was not signed by the developer. Board direction is pending.

By: _____

Attest: _____

Printed Name: David Penoli

Printed Name: Aissa I. Garza

Title: Chairman

Title: Secretary

Date: July 25, 2023

Date: July 25, 2023

**NOTICE OF MEETING
MISSION ECONOMIC DEVELOPMENT AUTHORITY, INC.
APRIL 26, 2023**

The Board of Directors of the Mission Economic Development Authority, Inc., held a meeting on Wednesday, April 26, 2023, at 4:00 PM, by teleconference, at the Center for Education and Economic Development, 801 N. Bryan Road, Mission, Texas 78572, to discuss the following agenda:

1. Call to order and establish quorum
2. Approval of minutes: Meeting of January 25, 2023
3. Deliberation & possible action to accept Financial Report ended March 31, 2023
4. Adjournment

Minutes are as follows:

PRESENT:

Richard Hernandez, Chair
Jose G. Vargas, Vice Chair
Deborah L. Cordova, Secretary
Estella Saenz, Treasurer
Mayor Norie González Garza

ABSENT:

ALSO PRESENT:

Greg Kerr, JGK&L LLP

STAFF PRESENT:

Tecló J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Stephanie Palacios, Financial Officer
Blanca Davila, Director of Economic Development
Belen Guerrero-Aguirre, Director of Strategic Partnership & Program Development
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
David Flores, Deputy City Manager
Joe Salazar, Accountant
Cristian Garza, Accountant

1. Call to order and establish quorum

With a quorum being present, Chair Richard Hernandez called the meeting to order at 5:18 PM

2. Approval of Minutes: January 25, 2023

There being no corrections or additions, Mayor Norie Gonzalez Garza moved for approval of the meeting minutes of January 25, 2023 as presented. Motion was seconded by Vice Chair Jose G. Vargas and approved 5-0.

3. Deliberation & possible action to accept Financial Report ended March 31, 2023

Financial Officer Stephanie Palacios presented and recommended approval of the financial report ended March 31, 2023. Ms. Palacios began her report by saying that the Beginning Balance was \$470,643. Total revenues were \$190,748.00. Total Expenditures were \$181,437.00. Total Ending Balance was \$479,955.00. Total Assets were \$479,976.00. Total Liabilities and Fund Balance were \$479,976.00. End of report.

Vice Chair Jose G. Vargas moved to accept the Financial Report ended March 31, 2023. Motion was seconded by Secretary Deborah L. Cordova and approved 5-0.

4. Adjournment

At 5:22 PM, Secretary Debora L. Cordova moved to adjourn the meeting. Motion was seconded by Treasurer Estella Saenz and approved 5-0.

**MINUTES OF THE MISSION ECONOMIC DEVELOPMENT AUTHORITY'S
BOARD OF DIRECTORS MEETING OF APRIL 26, 2023, WERE APPROVED ON
THIS THE 26TH DAY OF JULY 2023.**

Deborah L. Cordova, Secretary

**NOTICE OF REGULAR MEETING
MISSION ECONOMIC DEVELOPMENT CORPORATION
JUNE 28, 2023 4:00 PM
CENTER FOR EDUCATION AND ECONOMIC DEVELOPMENT**

PRESENT:

Richard Hernandez, President
Jose G. Vargas, Vice President
Deborah Cordova, Secretary
Estella Saenz, Treasurer
Noel Salinas
Carl Davis
Mayor Norie Gonzalez Garza

ABSENT:**ALSO PRESENT:**

Gene Kerr, JGKL LLP
Tony Villarreal, Progress Times
Esther Salinas

STAFF PRESENT:

Teclo J. Garcia, Chief Executive Officer
Joel Garza, Chief Operating Officer
Judy Vega, Executive Assistant
Stepanie Palacios, Financial Officer
Blanca Davila, Director of Economic
Development
Belen Guerrero-Aguirre, Director of Strategic
Partnership & Program Development
Randy Perez, City Manager
Angie Vela, Finance Director
Ezeiza Garcia, Assistant Finance Director
Joe Salazar, Accountant

1. Call to Order and Establish Quorum

With a quorum being present, President Richard Hernandez called the meeting to order at 4:02 PM.

2. Approval of Minutes: Regular Meeting of May 31, 2023

Carl Davis moved for approval of the regular meeting minutes of May 31, 2023, subject to a correction on Item 9 related to the approval of a Performance Agreement between MEDC & Brand Geniuz, that the amount of the incentive is changed from \$85,000 to \$55,000. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

3. Deliberation & possible action to accept Adjusted Financial Statements for April 2023

Financial Officer Stephanie Palacios presented and recommended approval of the adjusted financial statement for April 2023.

There being no corrections or additions, Treasurer Estella Saenz moved for acceptance of the Adjusted Financial Statement for April 2023. Motion was seconded by Vice President Jose G. Vargas and approved 6-0.

4. Finance Committee Report

Treasurer Estella Saenz mentioned that the Finance Committee had met on May 25, 2023. The Finance Committee includes herself, President Richard Hernandez, and Vice President Jose G. Vargas. At this meeting, the Committee recommended a payment to PNC Bank, formerly BBVA Compass Bank, in the amount of \$1,160,000. The payment was successfully wired on June 6, 2023. The principal balance on this note was reduced from \$8,229,560.93 to \$7,406,530.04. This loan was acquired for the purchase of the CEED Building in 2018 at an interest rate of 4.82% to be paid off by 2038. President Richard Hernandez mentioned that this payment was made possible from MEDC land sale proceeds. MEDC saved \$823,030.29 in interest after this payment. No action was taken or required.

Mayor Norie Gonzalez Garza joined the meeting at 4:13 PM.

5. Deliberation & possible action for the approval of a final version of the Economic Development Performance Agreement between Mission Economic Development Corporation and Brand Geniuz, subject to approval by legal counsel

CEO Teclo Garcia presented this item by saying that the incentive amount of \$85,000 was incorrect in the economic development performance agreement presented at last month's meeting. The amount should be \$55,000 (payable in three years). After brief discussion on this item, the Board revisited **Item 2 – Approval of Minutes: Regular Meeting of May 31, 2023**, and instead approved the minutes of May 31, 2023, subject to a correction on the amount of the agreement from \$85,000 to \$55,000. **Refer to Item 2.**

6. Deliberation & possible action for approval of Invoice #13 from the City of Mission related to an EDA grant project, in the amount of \$625,486.38

Accountant Joe Salazar presented and recommended approval of Invoice #13 from the City of Mission related to an EDA grant project.

Vice President Jose G. Vargas moved for approval Invoice #13 from the City of Mission related to an EDA grant project, in the amount of \$625,486.38. Motion was seconded by Treasurer Estella Saenz and approved 7-0.

7. Deliberation and possible action regarding the approval of a Master Service Agreement and Service Order between Mission EDC and SmartCom Telephone

CEO Teclo Garcia presented this item by saying that SmartCom Telephone provided a new proposal for internet and communications services. Their current service contract with MEDC has been in place for a long time. SmartCom's current services are significantly less for more in communication services. Mr. Garcia said that staff requested proposals from other providers like AT&T, but SmartCom is still the best option, not only for MEDC but for CEED tenants as

MEDC 6/28/2023, Pg. 3

well. By approving this service agreement, MEDC will also align with the City of Mission's internet services, since they also use SmartCom. This service agreement is for 36 months at \$695.00 per month.

Subject to final review by legal counsel, Secretary Deborah L. Cordova moved for approval of a Master Service Agreement and Service Order between Mission EDC and SmartCom Telephone. Motion was seconded by Noel Salinas and approved 7-0.

At 4:33 PM, President Richard Hernandez announced that the MEDC Board of Directors will convene in closed session.

Mayor Norie Gonzalez Garza left the meeting at 4:35 PM. Vice President Jose G. Vargas left the meeting at 4:45 PM

8. Closed Session Pursuant to V.T.C.A. Gov. Code Sec. 551.001

Deliberation and possible action regarding commercial or financial information received the Mission EDC from a business prospect with which the Mission EDC is conducting economic development negotiations or with which the Mission EDC seeks to have to locate, stay, or expand operations in or near the City of Mission (as permitted under Tex. Gov't Code Sec. 551.087), including, but not limited to the following:

Report from CEO as to potential prospects:

- A. Project Placita**
- B. Project Superman**
- C. Project Pliers**

Deliberation and possible action regarding the purchase, exchange, lease, or value of real property (as permitted under Tex. Gov't Code Sec. 551.072), including, but not limited to the following: M.E.D.C. Land

The Mission Economic Development Corporation Board of Directors will reconvene in open session to take any actions necessary

At 5:37 PM, President Richard Hernandez announced the MEDC Board was reconvening in open session.

Motions are as follows:

- A. Project Placita: Secretary Deborah L. Cordova moved to authorize the CEO to negotiate a business prospect as discussed in executive session. Motion was seconded by Treasurer Estella Saenz and approved 5-0.
- B. Project Superman: Carl Davis moved to authorize the CEO to negotiate a business prospect as discussed in executive session. Motion was seconded by Treasurer Estella Saenz and approved 5-0.

MEDC 6/28/2023, Pg. 4

C. Project Pliers: Treasurer Estella Saenz moved to authorize the CEO to negotiate a business prospect as discussed in executive session. Motion was seconded by Noel Salinas and approved 5-0.

9. CEO Report on Economic Activity

None.

10. President Comments

President Richard Hernandez thanked the Board for their time and service at this meeting. He also recognized and thanked MEDC staff for a well-prepared Board meeting. Secretary Deborah L. Cordova recognized President Richard Hernandez for his leadership.

11. Adjournment

There being no further business to discuss, Carl Davis moved to adjourn the meeting. Motion was seconded by Treasurer Estella Saenz. The meeting was adjourned at 5:40 PM.

Richard Hernandez, President

ATTEST

Deborah L. Cordova



BOYS & GIRLS CLUB

OF MISSION

Minutes of the Boys and Girls Club Mission
Board of Director's Regular Meeting, June 13, 2023

The Board of Directors of the Boys and Girls Club of Mission held a special meeting on Tuesday, June 13, 2023 p.m. in the Main Unit of the Boys and Girls Club Mission.

Board Members Present:	Board Members Absent:
Rolando Reyna Sergio Cruz Joel Garcia	Rebecca Lopez
April Chapa Jesus Garcia Scott Meyer	Nanette Ortiz
Jennifer Lee Venecia	Christine Barrera
BGCM Staff:	Henry Rodriguez
Rick Venecia Nanette Galvan	
Cayla Garza Edgar Villarreal	
Abraham Gutierrez	

1. Call to order **Sergio Cruz**

Meeting called to order at 12:43

2. Approval of Minutes – April 2023 **Sergio Cruz**

No minutes presented. Motion by J Garcia. S Meyer Seconded. Passes unanimously

3. Citizens Participation **Henry Rodriguez**

No Citizens Participation

4. Director's Report **Rick Venecia**

R Venecia spoke about summer program numbers. 300 at main, 170 at Bannworth, and 45 at teen unit. Venecia mentioned that registration numbers were higher than last year. Venecia spoke about athletic department's numbers and enormous growth. Venecia mentioned meeting with city council and city manager to discuss the initial plans for a new main unit at Lions Park. Venecia mentioned that new unit would be part of Lions Park phase 2 project and that unit would be open concept with almost 45 sq feet. Venecia mentioned new unit exact location and the BGCM would have all creative

input. Venecia mentioned that parking would be enough to accommodate all programs. Venecia mentioned that staff would be doing training for special needs children to able to provide programming for all community youth.

5. Programs Report

Nanette Galvan

N Galvan detailed summer program activities. Galvan spoke about field trip schedules and the amount of members attending scheduled trips. S Meyer inquired about meals for kids. R Venecia explained that Mission and Sharyland ISD have been providing breakfast and lunch for all units. Venecia mentioned that BGCM is in a partnership with RGV food bank to provide weekend meals and teen program has been volunteering to help.

Venecia mentioned skate park project and the partnerships that will allow BGCM to begin project. A Gutierrez spoke about schedule at Bannworth Unit during summer program. S Cruz inquired about water availability for outdoor activities. A Gutierrez mentioned that water was available for all members throughout all activities. A Gutierrez announced sports tournaments and other camps for members. Gutierrez mentioned a barber school would be hosting a free cut and manicure event for members at Bannworth and Main Unit. Gutierrez and Venecia mentioned a summer staff member would be starting a music program and hosting a talent show at Bannworth Unit.

6. Athletics Report

Edgar Villarreal

E Villarreal discussed Pony Tournaments BGCM Hosted for Pony Baseball League. Villarreal mentioned success of concession stands at tournaments. Villarreal spoke about Soccer league issues and that games would be hosted at Mission High School practice fields. Villarreal mentioned a possible delay in start of season due to lack of coaches and weather. Villarreal mentioned beginning flag football and Volleyball in September. S Meyer asked if BGCM staff had reached out to different school districts to ask for help finding coaches for soccer. R Venecia mentioned that he had reached out to Mission and would be reaching out to Sharyland as well. Villarreal mentioned that flag football ages would be 5 to 12 and volleyball would be 7 to 12 because 5 and 6 year old league was poorly attended and was the most troubled division.

7. Grants Report

Cayla Garza

C Garza mentioned that BGCM is currently in 5 active grants. Garza mentioned that TX Syn grant was a bit rough but was working to get it back in line and up to date. S Cruz asked who would be in charge of get it on point. Cruz mentioned that audits are beneficial.

8. Chairman's Comments

Sergio Cruz

NO Comments. S Meyer asked about online registration. Venecia mentioned that registration would be online for flag football and volleyball registration.

9. Adjournment

Sergio Cruz

Motion to adjourn J Venecia. Second J Garcia. Motion passes unanimously. Meeting adjourned at 1:17 pm

CITIZEN'S ADVISORY COMMITTEE
July 10, 2023
Special Meeting

Members Present

Lorenzo Garza
 Roxanne Mendez
 Alma Garcia
 Zoreida Lopez
 Victor Anzaldua
 Cynthia Pacheco
 Alex Guerra

Members Absent**Staff Present**

Jo Anne Longoria
 Helen Torres
 Esther Rivera

Call Special Meeting to Order

Vicechairman Zoreida Lopez called the Special Meeting to order at 12:17 p.m. Ms. Jo Anne Longoria conducted roll call. She stated six members were present, therefore there was a quorum.

Citizens Participation

Vicechairman Lopez asked if there were any citizens present that wanted to express their concerns at this Special Meeting. With no one present and no comments, she continued with the next agenda item.

Discussion and Recommendation to Award Multiple Bids for Housing Assistance Program HAP Phase 22-II

Ms. Esther Rivera presented the Memo regarding the bids received for three (3) applicants for Housing Assistance Program (HAP) Phase 22-II with correction. Ms. Rivera informed the members that although there were four bid responses, there was a tie between two contractors, A-One Insulation, LLC and Calidad Construction, LLC. She stated purchasing department requested from both contractor's a final offer the lowest responsible bidder which is A-One Insulation, LLC. She also provided each project location and bid amount. Vicechairman Lopez asked for a motion to Award Multiple Bids for Housing Assistance Program HAP Phase 22-II as corrected. Ms. Cynthia Pacheco motioned to Award Multiple Bids for Housing Assistance Program HAP Phase 22-II with correction. Mr. Victor Anzaldua seconded the motion. Motion carried. (6-0)

Chairman Lorenzo Garza joined the meeting at 12:23 p.m.

Other Business**A. Chairman's Comments**

Chairman Garza no comments.

B. Committee Member's Comments

Ms. Pacheco inquired about why so many residents were asking for funding for Astroland Park during the Public Hearing held on June 27, 2023. Ms. Longoria responded as being the Citizens Advisory Committee we solicit comments from the public and the park is the need of many amenities. No other comments were made by the members present.

Adjourn

Vicechairman Lopez asked for a motion to adjourn the meeting. Mr. Garza motioned to adjourn the meeting. Ms. Alma Garcia seconded. Motion carried (7-0). The meeting was adjourned at 12:26 P.M.

Lorenzo Garza, Chairman

CITIZEN'S ADVISORY COMMITTEE
July 11, 2023
Regular Meeting

Members Present

Lorenzo Garza
 Roxanne Mendez
 Alma Garcia
 Zoreida Lopez
 Victor Anzaldua
 Cynthia Pacheco

Members Absent

Alex Guerra

Staff Present

Esther Rivera
 Helen Torres
 Jo Anne Longoria-Virtual

Call Regular Meeting to Order

Chairman Lorenzo Garza called the Regular Meeting to order at 5:30 p.m. Chairman Garza conducted roll call. He stated six members were present, therefore there was a quorum.

Citizens Participation

Chairman Garza asked if there were any citizens present that wanted to express their concerns at this Regular Meeting. With no one present and no comments, he continued with the next agenda item.

Ms. Jo Anne Longoria joined the meeting at 5:33 p.m.

Discussion and Recommendation to Approve Minutes for Public Hearing/Regular Meeting held on June 27, 2023

Ms. Helen Torres presented the minutes of the Public Hearing/Regular Meeting held on June 27, 2023. There being no questions or comments, Chairman Garza asked for a motion to approve the minutes as presented. Ms. Cynthia Pacheco motioned to approve the minutes as presented. Ms. Alma Garcia seconded the motion. Motion carried. (6-0)

Discussion on CDBG-CV Expenditure and provide directive on funding

Ms. Torres presented the CDBG-CV Expenditure. She stated the total expenses for FY22-23 was \$201,085.69 at 75%. There being no discussion, Chairman Garza continue with the next agenda item. No action was taken.

Ethic's Training

Chairman Garza presented the video of the Ethic's training. After the presentation, Chairman Garza continue with the next item. No action was taken

Other Business**A. Progress Report – June 2023**

Ms. Torres presented the Unofficial Progress Report for June 2023. After a brief discussion, Chairman Garza asked for a motion to approve the progress report. Ms. Garcia motioned to approve the progress reports. Mr. Victor Anzaldua seconded the motion. Motion carried. (6-0).

B. Chairman's Comments

Chairman Garza no comments.

C. Committee Member's Comments

No other comments were made by the members present.

Adjourn

Chairman Garza asked for a motion to adjourn the meeting. Mr. Anzaldua motioned to adjourn the meeting. Vicechairman Zoreida Lopez seconded. Motion carried (6-0). The meeting was adjourned at 6:31 P.M.

Lorenzo Garza, Chairman



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to allow the purchase of a firearm to Honorably Retired Peace Officer, Jody A. Tittle, an Assistant Chief of Police for the Mission Police Department, in accordance with Texas Government Code, Section 614.051-Torres

NATURE OF REQUEST:

Honorably Retired Peace Officer, Assistant Chief of Police Jody A. Tittle has requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-553 from the Mission Police Department.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____
BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Anna Carrillo, City Secretary
AGENDA ITEM: Request by County of Hidalgo Elections Department to use City Facilities for early voting and election day for the November 7, 2023 Constitutional Amendment Election – Carrillo

NATURE OF REQUEST:

Approval is being requested for the use of Bannworth Gym and Mission Parks & Recreation Gym for early voting and Election Day for the Constitutional Amendment Election – early voting would begin on October 23 thru November 3, 2023 and Election Day November 7, 2023.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Boys & Girls Club, Parks & Recreation

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



November 7, 2023 Constitutional Amendment Election

Early Voting and Election Day Request(s)



Item 14.

Via facsimile

July 13, 2023

To: Anna Carrillo, City Secretary City of Mission
1201 E. 8th St, Mission, TX
Via: acarillo@missiontexas.us

RE: 2023 Election Cycle Polling Locations for Early Voting and/or Election Day

Dear Ms. Carrillo,

We are requesting the use of the following facility(s) as an Early Voting and/or Election Day polling location(s) for the November 7, 2023 Constitutional Amendment Election. Please review the dates below and add to your calendar. Please note that your location might not be utilized during the General Runoff (Local Entities ONLY) Election if your entity is not on the ballot or requested by another entity.

I will send a reminder email once the election approaches, but if you have any questions or concerns, please feel free to reach out at any time.

Upcoming 2023 Elections

Election	Early Voting	Election Day
General Election	Oct. 23, 2023 – Nov. 3, 2023	Tuesday, November 7, 2023
General Runoff (Local Entities ONLY)	Nov. 21, 2023 – Dec. 2, 2023	Tuesday, December 6, 2023

Please complete the separate request form and return by fax, or email by **July 31, 2023**. I know this may require approval from your board, so if you could provide an email response confirming the use of the location(s), that will allow us to continue with our preparations for the November General Election.

We truly appreciate you and the partnership we have in providing great polling locations to the voters of Hidalgo County.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Eberto A. Gauna

Coordinator III

Office: (956)318-2570 ext. 5730

Fax: (956) 393-2039

Email: eberto.gauna@co.hidalgo.tx.us

Visit our website <https://www.hidalgocounty.us/105/Elections-Department>

Register & Vote!



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Anna Carrillo, City Secretary

AGENDA ITEM: Approval of Resolution # _____ endorsing the Rio Grande Valley Partnership as the designated regional economic development marketing entity – Carrillo

NATURE OF REQUEST:

Support for the resolution recognizes the importance of regional partnerships and commits to actively collaborating with other cities and entities within the Rio Grande Valley to foster economic growth, job creation, and community development. The City will actively engage with the Rio Grande Valley Partnership and other regional partners to identify and pursue joint initiatives, including but not limited to infrastructure development, workforce training programs, business retention and expansion efforts, and promotional campaigns to attract investments and tourists to the region.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

Resolution # _____**City of Mission Regional Partnerships and Marketing Resolution**

WHEREAS, the prosperity and economic development of the City of Mission are intrinsically linked to the success and growth of the entire Rio Grande Valley region; and

WHEREAS, fostering collaboration and cooperation among cities and entities within the region is essential to maximize economic potential, attract investments, and promote sustainable growth; and

WHEREAS, regional economic development marketing efforts can create a unified voice that showcases the collective strengths and advantages of the Rio Grande Valley, thereby attracting businesses, industries, and tourists to the area; and

WHEREAS, the Rio Grande Valley Partnership has proven to be a competent and effective regional economic development marketing entity with a successful track record in promoting the region and attracting investments; and

WHEREAS, supporting the Rio Grande Valley Partnership will allow the City of Mission to benefit from their expertise, resources, and established networks, amplifying the city's/county's economic development efforts; and

NOW, THEREFORE, BE IT RESOLVED THAT:

Section 1: Support for Regional Partnerships the City of Mission recognizes the importance of regional partnerships and commits to actively collaborating with other cities and entities within the Rio Grande Valley to foster economic growth, job creation, and community development.

Section 2: Regional Marketing Efforts the City of Mission acknowledges that regional economic development marketing efforts are vital to present a unified and compelling image of the Rio Grande Valley. The city/county will actively participate in and support joint marketing initiatives aimed at showcasing the diverse opportunities and resources the region offers.

Section 3: Support for the Rio Grande Valley Partnership the City of Mission officially endorses the Rio Grande Valley Partnership as the designated regional economic development marketing entity. The city pledges to provide financial and logistical support to the Partnership when possible, as well as engage in collaborative efforts to maximize the impact of their initiatives.

Section 4: Collaborative Initiatives the City of Mission will actively engage with the Rio Grande Valley Partnership and other regional partners to identify and pursue joint initiatives, including but not limited to infrastructure development, workforce training programs, business retention

and expansion efforts, and promotional campaigns to attract investments and tourists to the region.

Section 5: Effective Date This resolution shall take effect immediately upon approval and shall remain in force until modified or rescinded by subsequent resolution.

Passed and adopted by the City of Mission City Council on this the 14th day of August, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary



MEETING DATE: August 14, 2023
PRESENTED BY: Mario Flores, Director of Golf Operations
AGENDA ITEM: Approval of Memorandum of Understanding and Golf Club Storage Agreement with Sharyland Independent School District in regards to the use of the Shary Municipal Golf Course – Flores

NATURE OF REQUEST:

The City of Mission and Sharyland ISD have developed a memorandum of understanding and Golf Club Storage Agreement where the parties agree to the following:

- CITY agrees to:
 - Provide playing range privileges and playing privileges to said High Schools for the 2023-2024 School year (August 1, 2023 to May 31, 2024 on days that the Shary Municipal Golf Course is regularly open.
 - Provide driving range privileges to and playing privileges to each of the said Junior High Schools for the period of March 1, 2024 to May 31, 2024, on days that the Shary Municipal Golf Course is regularly open.
 - Provide an area designated under the Shary Municipal Golf Course Clubhouse for the storage of Golf Clubs and Bags which can be secured.
- Sharyland ISD agrees to:
 - Pay the City of Mission the sum of \$17,000.00
 - Only school coaches will have key to access cage area

Agreement was approved by Sharyland ISD on July 24, 2023.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

MEMORANDUM OF UNDERSTANDING

Between the City of Mission (Shary Golf Course) and
Sharyland Independent School District

I. PURPOSE

The purpose of the Memorandum of Understanding (MOU) is to establish a general working agreement between the City of Mission, Texas (CITY) and Sharyland Independent School District (SISD) to coordinate accessibility and compensation for the services of the Shary Municipal Golf Course utilized for Sharyland golf teams.

II. BACKGROUND

The CITY and Sharyland ISD have a long-standing relationship regarding services provided by the Shary Municipal Golf Course for the golf teams of Sharyland ISD.

III. AGREEMENT

CITY and Sharyland ISD agree to the services to be provided by Shary Municipal Golf Course for the Sharyland High School, Sharyland Pioneer High School, Shary North Junior High School, and B.L. Gray Junior High School golf teams as follows:

City agrees to:

- Provide driving range privileges and playing privileges to each of the said High school for up to twenty (20) players per high school for the 2023-2024 School year (August 1, 2023 to May 31, 2024) on days that the Shary Municipal Golf Course is regularly open.
- Provide driving range privileges and playing privileges to each of the said Junior High for up to twenty (20) players per junior high for the period of March 1, 2024 to May 31, 2024, on days that Shary Municipal Golf Course is regularly open.
- Provide driving range privileges to include a medium bucket of balls to 20 players for each high school and 20 players for each junior high and middle school during daytime hours and with each school coach present. **(Buckets will not be provided after 6:00 p.m.)**
- Provide playing privileges on weekdays after 3:00 p.m. until Pro Shop closing time and after 10:00 a.m. until closing time on weekends and holidays on dates that the Golf Course is open.

Sharyland ISD agrees to:

- Provide the Shary Golf Course Staff a roster of Student Athletes for each High School, Junior High School for referral during weekend/holiday use.
- For each school to abide by the rules, regulations and ordinances for Shary Municipal Golf Course to include dress code policies, operating hours and golf course etiquette.
- Indemnify, defend and hold CITY, it's agents, servants and employees, in both their official and individual capacities, and all persons, natural or corporate, in privity with them or any of them, from any and all claims or causes of action of any kind whatsoever, at common law, statutory, contractual

or otherwise, that might arise out of Sharyland ISD’s activities at the Golf Course pursuant to this memorandum of understanding.

- Pay the City of Mission (Shary Golf Course) the sum of \$ 17,000.00 after October 1, 2023.

IV. EFFECTIVE DATE

The MOU will be effective August 1, 2023, regardless of when executed by the City and Sharyland ISD, and shall remain in effect until May 31, 2024.

CITY OF MISSION

BY: _____
NORIE GONZALEZ
MAYOR

ATTEST:

ANNA CARRILLO
CITY SECRETARY

SHARYLAND ISD

JOSE “PEPE” GARCIA
BOARD PRESIDENT

ATTEST:

HECTOR M RIVERA
BOARD SECRETARY

SHARY MUNICIPAL GOLF COURSE GOLF CLUB STORAGE AGREEMENT

This agreement is between the Shary Municipal Golf Course (Golf Course) and Sharyland I.S.D. (School) and shall commence on August 1, 2023 and end on May 31, 2024.

Golf Course agrees to allow school to keep its High School Golf Teams golf clubs/Bags in a secure area under the Clubhouse. The area described is a chain link fenced area with a gate that can be secured with a padlock. It is located in the Southeast corner of the area under the Clubhouse.

Golf Course employees will not have access to this area. The only personnel that will have access to this area will be the respective Golf Team Coaches. Golf Course Personnel will only be responsible for opening the entry door to the storage area below the clubhouse. This area will be open at 7:00 am and will be closed at such time that the Pro Shop closes (depending on Sundown). If a student comes in late, they will need to take their clubs home with them. **CLUBS/BAGS WILL NOT BE STORED OUTSIDE THE CAGED AREA.**

School Coaches will ensure that no student will be allowed to enter this area unless a coach is present. Coaches will be responsible for informing students that if they need their golf clubs over the weekends and holidays, they will need to get them before closing. Just to reaffirm, Golf Course personnel WILL NOT have access to this cage area. It is encouraged to inform parents of this responsibility.

NOTE: THE AREA FOR CLUB STORAGE IS SOMETIMES PRONE TO FLOODING. THE GOLF COURSE AND THE CITY OF MISSION WILL NOT BE RESPONSIBLE FOR ANY DAMAGE TO THE GOLF CLUBS THAT ARE THE SUBJECT OF THIS AGREEMENT. SCHOOLS ARE ADVISED THAT CLUBS AND BAGS SHOULD BE STORED AT LEAST 1 FOOT ABOVE THE FLOOR.

SCHOOL WILL INDEMNIFY AND HOLD GOLF COURSE HARMLESS, TO THE EXTENT PERMITTED BY LAW, FROM ANY INJURY AND/OR DAMAGE (AND ANY RESULTING OR RELATED CLAIM, ACTION, LOSS, LIABILITY, OR REASONABLE EXPENSE, INCLUDING ATTORNEY'S FEES AND OTHER FEES AND COURT AND OTHER COSTS) OCCURRING AS A RESULT OF SUCH STORAGE. NOTHING IN THIS AGREEMENT WILL BE CONSTRUED TO WAIVE, MODIFY, OR AMEND ANY LEGAL DEFENSE AVAILABLE TO SISD, INCLUDING BUT NOT LIMITED TO GOVERNMENTAL IMMUNITY.

Jose "Pepe" Garcia, President

Date

Norie Gonzalez, Mayor

Date



Region One Education Service Center

1900 W. Schunior, Edinburg, TX 78541 ♦ Ph (956) 984-6000 ♦ Fax (956) 984-7655

Cornelio Gonzalez, Ph.D.
Executive Director

TO: Region One Purchasing Cooperative Members

FROM: America Retana, Purchasing Cooperative Specialist

SUBJECT: **Region One Purchasing Cooperative - Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082**

DATE: January 19, 2021

This request for proposal (RFP) allows Region One Education Service Center and its Region One Purchasing Cooperative (ROPC) members the opportunity to contract with qualified vendors to provide Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs, such as, but not limited to, drive train parts, electrical parts, batteries, gaskets and seals, steering and suspensions, air conditioning, brakes, transmissions, lights, lenses, mirrors, wipers, tools, belts and hoses, shop supplies, safety equipment, tires and radiators, air conditioning repair, alternator repair, brake repair, engine repair, car service, fleet service cooling system repair, driveline repair, oil changes, suspension repair, tire installation, rotation and balancing, transmission repair, tune-ups, wheel alignment, muffler repair, glass repair, body and paint repair. Item descriptions, specifications and/or technical requirements and estimated quantities are provided for items. ROPC members are required to conduct a cost or price analysis for the procurement of goods and/or services not listed in the items tab, and within the scope of services offered with this bid solicitation. ROPC members are responsible for the selection of goods and/or services available to meet their needs, nutrition goals, storage capabilities, and student preferences.

On December 16, 2020, the Region One ESC Purchasing Department received thirteen (13) responses to Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082, one (1) response from American Industrial Supplies & Tool Repair, Inc. was a duplicate submission, and one (1) response from O'Reilly Auto Parts did not agree to the terms and conditions and therefore not considered for award.

On January 19, 2021, the Region One ESC Board of Directors met to review and approve the recommendations of the ROPC, acting on behalf of its members, for award of Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082. Proposals were evaluated to select the best qualified vendors based on the established criteria. Eleven (11) vendors were recommended for award. Vendors recommended for awarded had complete request for proposal submissions with an evaluation score of 70 or greater. The following vendors were awarded for ROPC Automotive and Bus Parts, Tires, Tubes, Supplies, Equipment and Repairs RFP 21-AGENCY-000082 based on the proposals received, including pricing and services that best meet the needs of the cooperative members; effective upon board approval through February 28, 2022 with three (3) one-year extension options if all parties are in agreement. The tabulation and evaluation summary are enclosed for your review and consideration: *Ruben Diaz dba American Industrial Supplies & Tool Repair, Inc. – Pharr, TX; Arnold Oil Company, Inc. – Corpus Christi, TX; VOR LLC dba Border Engine Rebuilders & Diesel Services – Mission, TX; Buck's Wheel & Equipment Co. – Fort Worth, TX; Burton Companies, LLC – Weslaco, TX; CD Starter Service, LLC – Corpus Christi, TX; Gonzalez Auto Parts, Ltd dba Gonzales Auto Parts – Laredo, TX; Kirk's Automotive, Inc.- Detroit, MI; LMG Sales, Inc. – McAllen, TX; Oscar Esquivel dba Secure First Aid & Safety Supply – McAllen, TX; Southern Tire Mart, LLC – Columbia, MS.*

For your convenience, the order guide has been revised and posted on the Region One Purchasing Cooperative webpage at www.escl.net/ROPC, Awarded Bids & Proposals.

For additional information or questions, please contact the Region One Purchasing Cooperative at eBuyOne@escl.net:
Lori Atwood Ramos, Purchasing Coordinator, Phone: 956.984.6123
Kristina Carrizales, Purchasing Cooperative Specialist, Phone: 956.984.6012
America Retana, Purchasing Cooperative Specialist, Phone: 956.984.6217
Salina Villanueva, Purchasing Technician, Phone: 956-984-6204



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to Solicit for Bids for Hot & Cold Mix Asphalt for the Public Works Department – Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to solicit bids for Hot & Cold Mix Asphalt for overlays and pothole maintenance throughout the City of Mission.

BUDGETED: FY23-24 **FUND:** Streets **ACCT. #:** 01-440-64370

BUDGET: \$600,000 **EST. COST:** \$600,000 **CURRENT BUDGET BALANCE:** \$600,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to extend three-month renewal option for the purchase of Ready Mix Concrete for the Public Works Department - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to extend the Three Month Renewal Option for Ready Mix Concrete with 57 Concrete effective from July 24th, 2023 through October 24th, 2023. Ready Mix Concrete orders will be placed on an as needed basis throughout the 3-month base term.

BUGETED: Yes	FUND: General Fund	ACCT. #: 01-440-64370
		01-461-64360
BUDGET: \$600,000	EST. COST: \$20,000	CURRENT BUDGET BALANCE: \$154,510
\$90,000		\$9,166

BID AMOUNT: _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:

APPROVED:	_____
DISAPPROVED:	_____
TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



City of Mission
1201 E 8th St
Mission, Texas 78592
Attn: Mr. Gabriel Diaz

July 20th, 2023

Renewal Extension Letter

Since the term of the previous agreement Bid #22-570-09-20 Ready Mix Concrete has ended. We wish to extend the term of the existing contract for a period of three months. Effective from July 24th, 2023, through October 24th, 2023.

A price of \$120.00 per cubic yard of 3000 PSI Ready Mix Concrete along with the Standard Fuel Surcharge per Load of \$25.00 will remain as the regular price.

If you have any questions, please contact our accounting department at the phone or address listed below.

📍 4877 Western Rd, Mission, TX 78574

☎ (956) 539-5757

🌐 57concrete.com

We truly appreciate your business and look forward to our continued relationship for the years to come.

Sincerely,

57 Concrete LLC



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Angie Vela, Finance Director
AGENDA ITEM: Authorization to credit A/R Weedy Lot Account - Vela

NATURE OF REQUEST:

The attached Accounts Receivable Weedy Lot Payoff is being submitted for credit on account.

As per City Ordinance amount requested exceeds allowable amount that can be issued by City Manager and is therefore being submitted for credit by City Council.

BUGETED: N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CITY OF MISSION

Memo

To: Randy Perez, City Manager

CC: Irasema Dimas, Code Enforcement Supervisor
Susie De Luna, Planning Director

From: Elia Tijerina, Accounts Receivable Specialist
Angie Vela, Finance Director

Date: June 21, 2023

Re: Request For Weedy Lot Waiver - MISSION CENTER LOT 7 (WL000360, WL004655, WL005333)

Customer Elena Munoz called in reference to balance owed. The property was purchased through a Tax Sale. We usually credit the balance owed by the previous owners. The balance owed at the time of the Tax Sale was \$14,593.91. The difference is owed by the current owner which is \$1,134.09.

Inv# 683482		
Mowing and Administrative Fees:	\$ 233.00	Mowing Date:
Interest Accrued:	616.92	May 23, 1997
Total:	<u>\$ 849.92</u>	
Lien # 885777		
Mowing and Administrative Fees:	\$ 333.00	Mowing Date:
Interest Accrued:	783.96	April 28, 2000
Total:	<u>\$ 1,116.96</u>	
Lien # 1189591		
Mowing and Administrative Fees:	\$ 314.00	Mowing Date:
Interest Accrued:	678.58	March 20, 2002
Total:	<u>\$ 992.58</u>	
Lien # 1576818		
Mowing and Administrative Fees:	\$ 166.00	Mowing Date:
Interest Accrued:	303.60	June 27, 2005
Total:	<u>\$ 469.60</u>	
Lien # 1576820		
Mowing and Administrative Fees:	\$ 216.00	Mowing Date:
Interest Accrued:	390.60	September 2, 2005
Total:	<u>\$ 606.60</u>	
Lien # 1740754		
Mowing and Administrative Fees:	\$ 237.50	Mowing Date:

Interest Accrued:	401.94	October 23, 2006
Total:	<u>\$ 639.44</u>	
Lien # 1835412		
Mowing and Administrative Fees:	\$ 183.00	Mowing Date:
Interest Accrued:	298.35	June 27, 2007
Total:	<u>\$ 481.35</u>	
Lien # 1894818		
Mowing and Administrative Fees:	\$ 228.00	Mowing Date:
Interest Accrued:	359.10	December 18, 2007
Total:	<u>\$ 587.10</u>	
Lien # 1930097		
Mowing and Administrative Fees:	\$ 160.50	Mowing Date:
Interest Accrued:	246.56	June 6, 2008
Total:	<u>\$ 407.06</u>	
Lien # 1964763		
Mowing and Administrative Fees:	\$ 183.00	Mowing Date:
Interest Accrued:	276.93	September 5, 2008
Total:	<u>\$ 459.93</u>	
Lien # 1989862		
Mowing and Administrative Fees:	\$ 183.00	Mowing Date:
Interest Accrued:	270.81	December 23, 2008
Total:	<u>\$ 453.81</u>	
Lien # 2026450		
Mowing and Administrative Fees:	\$ 160.50	Mowing Date:
Interest Accrued:	230.48	May 11, 2009
Total:	<u>\$ 390.98</u>	
Lien # 2067249		
Mowing and Administrative Fees:	\$ 183.50	Mowing Date:
Interest Accrued:	257.04	September 9, 2009
Total:	<u>\$ 440.54</u>	
Lien # 2140018		
Mowing and Administrative Fees:	\$ 200.50	Mowing Date:
Interest Accrued:	267.20	May 14, 2010
Total:	<u>\$ 467.70</u>	
Lien # 2200838		
Mowing and Administrative Fees:	\$ 203.50	Mowing Date:
Interest Accrued:	260.10	December 23, 2010
Total:	<u>\$ 463.60</u>	
Lien # 2283016		
Mowing and Administrative Fees:	\$ 178.00	Mowing Date:
Interest Accrued:	210.16	November 7, 2011
Total:	<u>\$ 388.16</u>	
Lien # 2355478		
Mowing and Administrative Fees:	\$ 393.00	Mowing Date:
Interest Accrued:	442.80	June 6, 2012
Total:	<u>\$ 835.80</u>	

Lien # 2509832		
Mowing and Administrative Fees:	\$ 312.50	Mowing Date:
Interest Accrued:	309.40	October 9, 2013
Total:	<u>\$ 621.90</u>	
Lien # 2576657		
Mowing and Administrative Fees:	\$ 261.50	Mowing Date:
Interest Accrued:	239.80	June 20, 2014
Total:	<u>\$ 501.30</u>	
Lien # 2674768		
Mowing and Administrative Fees:	\$ 271.50	Mowing Date:
Interest Accrued:	223.74	May 22, 2015
Total:	<u>\$ 495.24</u>	
Lien # 2701473		
Mowing and Administrative Fees:	\$ 299.00	Mowing Date:
Interest Accrued:	229.08	December 15, 2015
Total:	<u>\$ 528.08</u>	
Lien # 2734992		
Mowing and Administrative Fees:	\$ 249.00	Mowing Date:
Interest Accrued:	183.04	April 12, 2016
Total:	<u>\$ 432.04</u>	
Lien # 2740620		
Mowing and Administrative Fees:	\$ 222.50	Mowing Date:
Interest Accrued:	159.10	June 7, 2016
Total:	<u>\$ 381.60</u>	
Lien # 2771932		
Mowing and Administrative Fees:	\$ 301.00	Mowing Date:
Interest Accrued:	205.82	October 11, 2016
Total:	<u>\$ 506.82</u>	
Lien # 2799286		
Mowing and Administrative Fees:	\$ 336.00	Mowing Date:
Interest Accrued:	224.00	December 14, 2016
Total:	<u>\$ 560.00</u>	
Lien # 2872213		
Mowing and Administrative Fees:	\$ 324.10	Mowing Date:
Interest Accrued:	191.70	September 12, 2017
Total:	<u>\$ 515.80</u>	
Lien # 3192239		
Mowing and Administrative Fees:	\$ 233.97	Mowing Date:
Interest Accrued:	62.40	November 29, 2020
Total:	<u>\$ 296.37</u>	
Lien # 3445440		
Mowing and Administrative Fees:	\$ 506.06	Mowing Date:
Interest Accrued:	16.88	March 7, 2023
Total:	<u>\$ 522.94</u>	
Lien # NEW		
Mowing and Administrative Fees:	\$ 314.78	Mowing Date:
Interest Accrued:	-	June 2, 2023

Total: \$ 314.78

GRAND TOTAL: \$ 15,728.00

APPROVED: _____

DENIED: _____

CREDIT TOTAL: _____

If you have any questions, please call me at 956-580-8683.

Thank you,
Elia Tijerina
Accounts Receivable Specialist



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Final Plat Approval: Eduardo's Subdivision No. 20, A 19.67 acre tract of land, out of Lots 47-4 and 48-4, West Addition to Sharyland Subdivision, Rural ETJ, Developer: Izaguirre Real Estate Holdings, Engineer: Izaguirre Engineering Group, LLC - De Luna

NATURE OF REQUEST:

On August 22, 2022 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Eduardo's Subdivision No. 20. The subject site is located at along the west side of Trospen Road approximately 1/2 mile north of Mile 6 Road. There was no public opposition during the City Council Meeting. The Board unanimously recommended approval

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to meeting the Model Subdivision Rules, complying with the street alignment policy and meeting any comments from the County Planning Department.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM# 4.3**PRELIMINARY & FINAL
PLAT APPROVAL:**

Eduardos Subdivision No. 20
 A 19.67 acre tract of land, out of Lots 47-4 and 48-4,
 West Addition to Sharyland Subdivision
 Rural ETJ
 Developer: Izaguirre Real Estate Holdings
 Engineer: Izaguirre Engineering Group, LLC

REVIEW DATA**PLAT DATA**

The proposed subdivision is located along the west side of Trospers Road approximately ½ mile north of Mile 6 Road — **see vicinity map**. The developer is proposing 79 Single Family Residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The water CCN belongs to Sharyland Water Supply Corporation. The developer is proposing to connect to existing 8" water lines and extending a proposed 8" water thru the proposed subdivision to provide water service to each lot. There will be 5 fire hydrants to be used as filling station. – **see utility plan**

SEWER

Sanitary sewer service for this subdivision will be addressed by an internal 8" sewer line system as it ties into the existing 8" sanitary sewer lines located south of this development and connecting into Eduardo's Subdivision No. 19. The sewer CCN belongs to McAllen.


STREETS & STORM DRAINAGE

All internal streets are 32' Back-to-Back within a 50' Right of Way. Access will be from Trospers Road. The proposed drainage system shall consist of 6 inlets within the street to collect surface runoff from the lots and streets. Storm Pipes range from 24" to 36" R.C.P. and will discharge into an existing master development tract which flows south and outfalls to an existing H.C.D.D. No. 1 West Main III Drain Ditch. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules, complying with the street alignment policy and meeting any comments from the County Planning Department.





CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 8th Street
 MISSION, TX 78572
 PH: (956) 580-8672
 FAX: (956) 580-8680

Item 22.

No.

PLAT NOTES AND RESTRICTIONS:

- 1.- FLOOD ZONE DESIGNATION: ZONE "X" AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD-PLAIN COMMUNITY-PANEL NUMBER 460334 0295 D. MAP REVISED: JUNE 6, 2000.
- 2.- GENERAL NOTE FOR SINGLE FAMILY RESIDENCES: NO MORE THAN ONE-SINGLE FAMILY DETACHED DWELLING SHALL BE LOCATED ON EACH LOT. APPLICATIONS FOR CONSTRUCTION ARE REQUIRED PRIOR TO OCCUPYING THE LOT. NO COMMERCIAL USE SHALL BE ALLOWED ON ALL INTERNAL LOTS 1 - 79.
- 3.- MINIMUM FINISH FLOOR NOTE: MINIMUM FINISH FLOOR ELEVATION SHALL BE 18" ABOVE CENTERLINE OF STREET OR 18" ABOVE NATURAL GROUND, WHICHEVER IS GREATER. ELEVATION CERTIFICATE MAY BE REQUIRED FOR LOTS LOCATED OUTSIDE A DESIGNATED FLOOD ZONE AT THE TIME FOR APPLICATION FOR CONSTRUCTION TO VERIFY PRE AND POST CONSTRUCTION FINISH FLOOR ELEVATIONS. AN ELEVATION CERTIFICATE SHALL BE REQUIRED FOR ALL LOTS WITHIN A DESIGNATED FLOOD ZONE AT THE TIME FOR A DEVELOPMENT PERMIT APPLICATION.
- 4.- LEGEND - ● DENOTES 1/2" IRON ROD SET UNLESS OTHERWISE NOTED.
- 5.- LOTS 27-38 SHALL HAVE NOT ACCESS TO TROSPER ROAD.
- 6.- MINIMUM BUILDING SETBACK LINES:
 FRONT 25.00' OR GREATER FOR EASEMENTS
 FRONT CUL-DE-SAC 25.00' OR GREATER FOR EASEMENTS
 GARAGE 18.00', EXCEPT WHERE GREATER SETBACK IS REQUIRED, GREATER SETBACK APPLIES
 REAR 5.00' OR GREATER FOR EASEMENTS, EXCEPT 25.00' FOR DOUBLE FRONTING LOTS
 INTERIOR SIDES 6.00', OR GREATER FOR EASEMENTS
 CORNER 10.0' EXCEPT 20.0' FOR LOTS ADJACENT TO A STREET WITH A ROW GREATER THAN 50.0 FEET, OR GREATER FOR EASEMENTS.
 OR TO EASEMENT LINE WHICHEVER IS GREATER ON ALL CASES
- 7.- DRAINAGE, IN ACCORDANCE WITH THE HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 AND HIDALGO COUNTY REQUIREMENTS, THIS DEVELOPMENT WILL BE REQUIRED TO DETAIN A TOTAL OF _____ CUBIC FEET _____ ACRE FEET OF STORM WATER RUNOFF. DRAINAGE RETENTION IN ACCORDANCE WITH THE LOCAL REQUIREMENTS WILL BE ACCOMPLISHED AS FOLLOWS: SEE DRAINAGE REPORT ON SHEET No.4.
- 8.- NO STRUCTURE SHALL BE PERMITTED OVER ANY EASEMENT. EASEMENTS SHALL BE KEPT CLEAR OF FENCES, BUILDINGS, SHEDS, SHRUBS, TREES, AND OTHER PLANTINGS (EXCEPT LOW, LESS THAN 18 INCHES MATURE HEIGHT, GROUND COVER, GRASS, OR FLOWERS) AND OTHER OBSTRUCTIONS THAT WOULD INTERFERE WITH THE OPERATIONS AND MAINTENANCE OF THE EASEMENT.
- 9.- BENCHMARK NOTE:
 THE FOLLOWING BENCHMARK IS IDENTIFIED ON THE FACE OF THE PLAT AND ON THE ATTACHED ENGINEERING PLANS.
 B.M. 1 ELEV. 165.31 AT A IRON ROD LOCATED AT THE INTERSECTION OF EXISTING NORTH ROW LINE AND THE WEST PROPERTY LINE OF THIS DEVELOPMENT. N.A.V.D. 88 DATUM.
- 10.- EACH PURCHASE CONTRACT MADE BETWEEN A SUBDIVIDER AND PURCHASER OF A LOT IN THIS SUBDIVISION SHALL CONTAIN A STATEMENT DESCRIBING HOW AND WHEN WATER, SEWER, ELECTRICITY AND GAS SERVICES WILL BE MADE AVAILABLE TO THE SUBDIVISION. USE WITHOUT ITS EXPRESS WRITTEN APPROVAL
- 11.- ALL IRRIGATION EASEMENTS ARE EXCLUSIVE TO UNITED IRRIGATION DISTRICT, AND THE DISTRICT ALLOWS NO OTHER UTILITIES OR USE WITHOUT ITS EXPRESS WRITTEN APPROVAL
- 12.- NO UTILITY COMPANY, PUBLIC ENTITY, PARTY OR PERSON IS ALLOWED TO CROSS ABOVE OR BELOW GROUND ANY DISTRICT EASEMENT OR RIGHT OF WAY WITH LINES, POLES, OPEN DITCHES OR OTHER USE WITHOUT FIRST OBTAINING A CROSSING PERMIT FROM UNITED IRRIGATION DISTRICT.

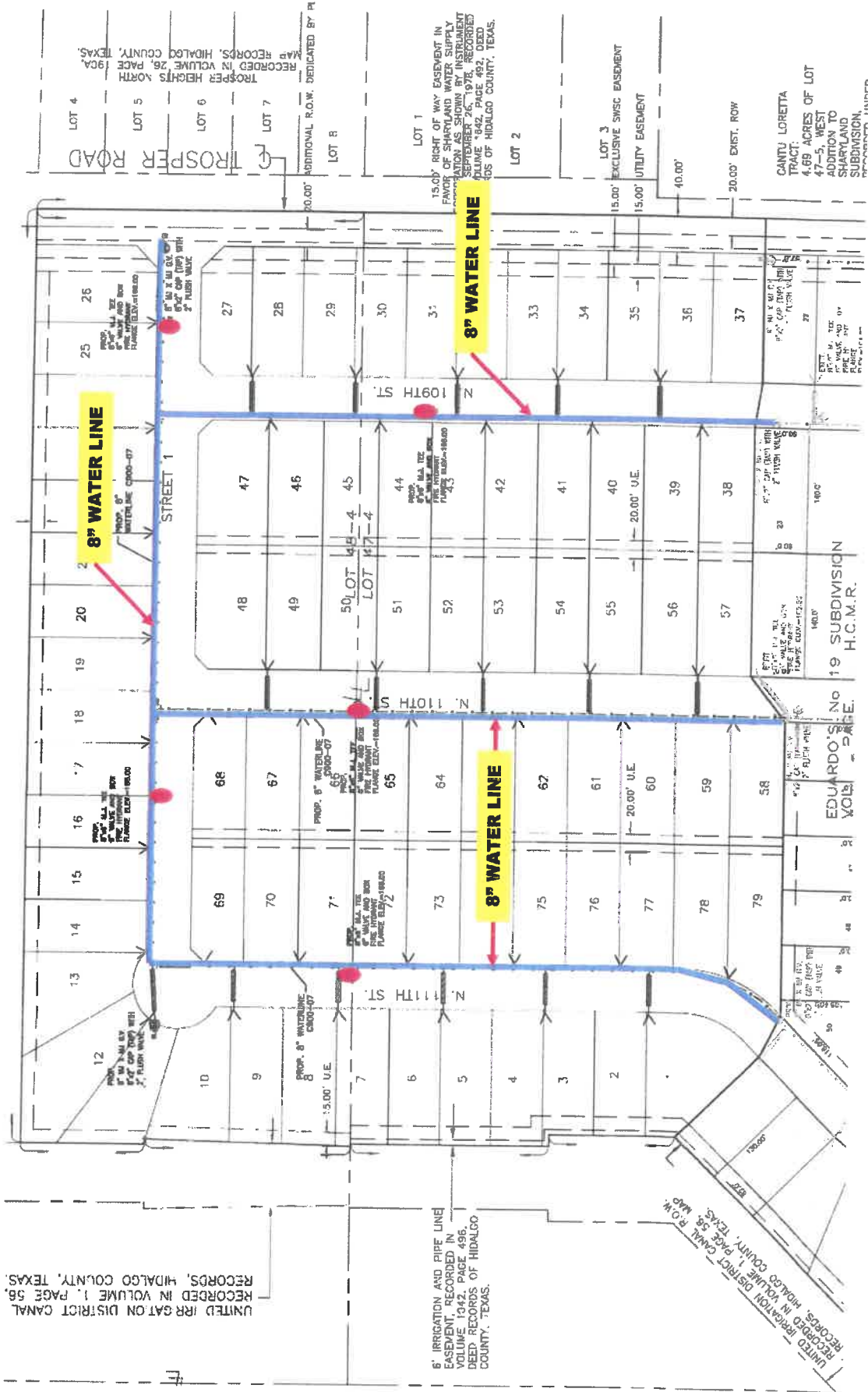
- 13.- NO PERMANENT STRUCTURE, UTILITY POLE, HOLE, WALL, FENCE, DRIVEWAY OR ROAD WILL BE ALLOWED TO BE CONSTRUCTED OR EXIST ON ANY DISTRICT EASEMENT OR RIGHT OF WAY WITHOUT WRITTEN APPROVAL BY UNITED IRRIGATION DISTRICT. ANY UNAUTHORIZED STRUCTURE WITHIN THE EASEMENT BOUNDARY IS SUBJECT TO IMMEDIATE REMOVAL AT VIOLATOR'S EXPENSE...
- 14.- NO UTILITY COMPANY, PUBLIC ENTITY, PARTY OR PERSON IS ALLOWED TO CONNECT TO ANY DISTRICT FACILITY WITHOUT FIRST OBTAINING A PERMIT FROM UNITED IRRIGATION DISTRICT. ANY CONNECTION NOT AUTHORIZED BY THE DISTRICT IS SUBJECT TO IMMEDIATE REMOVAL AT VIOLATOR'S EXPENSE...
- 15.- AS PER LOCAL GOVERNMENT CODE REQUIREMENTS, SANITARY SEWER MUST BE CONNECTED TO RESIDENTIAL HOMES PRIOR TO RECEIVING A FINAL CLEARANCE FOR WATER METER. A SEWER TAP INSPECTION SHALL BE PROVIDED FROM THE ENTITY SERVICE PROVIDER PRIOR TO RECEIVING A CLEARANCE FOR WATER METER(S).
- 16. THE RESIDENTIAL LOTS SHOULD REFLECT SERVICE BY A 3/4" METER.
- 17. ALL PUBLIC UTILITIES EASEMENTS DEDICATED BY THIS PLAT SHALL BE A MINIMUM WIDTH OF 15.00 FEET AS PER THE HIDALGO COUNTY MODEL SUBDIVISION RULES. BY SIGNING THIS PLAT DEVELOPER AND ENGINEER CERTIFY THAT ALL OTHER EASEMENTS SHOWN COMPLY WITH THE SIZE REQUIRED BY EACH UTILITY PROVIDER OCCUPYING AN EASEMENT.
- 18.- ALL LOTS SHALL HAVE A POST DEVELOPMENT FINISHED GRADE FROM THE REAR OF THE LOT TO THE CURB AND/OR ROADSIDE DITCH AT A 0.75% SLOPE TO ACCOMPLISH POSITIVE DRAINAGE.
- 19.- DEVELOPER SHALL INSTALL A 6 FOOT CHAIN LINK FENCE ALONG THE REAR LOT LINE OF ALL SAID LOTS ABUTTING WILE 6 1/2 NORTH ROAD AND TROSPER ROAD.
- 20.- ALL SHARYLAND WATER SUPPLY CORPORATION EASEMENTS ARE EXCLUSIVE. NO OTHER USE OF THE EASEMENT IS PERMITTED WITHOUT THE EXPRESS WRITTEN APPROVAL OF SHARYLAND WATER SUPPLY CORPORATION.
- 21.- NO CURB CUT, ACCESS, OR LOT FRONTAGE PERMITTED ALONG N. TROSPER ROAD.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1 HEREBY CERTIFIES THAT THE DRAINAGE PLANS FOR THIS SUBDIVISION COMPLY WITH THE MINIMUM STANDARDS OF THE DISTRICT ADOPTED UNDER TEXAS WATER CODE NO. 49.211(C) THE DISTRICT HAS NOT REVIEWED AND DOES NOT CERTIFY THAT THE DRAINAGE STRUCTURES DESCRIBED ARE APPROPRIATE FOR THE SPECIFIC SUBDIVISION. BASED ON GENERALLY ACCEPTED ENGINEERING CRITERIA, IT IS THE RESPONSIBILITY OF THE DEVELOPER OF THE SUBDIVISION AND ITS ENGINEER TO MAKE THESE DETERMINATIONS.

HIDALGO COUNTY DRAINAGE DISTRICT NO. 1

RAUL SESIN, P.E. C.F.M. DATE
GENERAL MANAGER



UNITED IRRIGATION DISTRICT CANAL
 RECORDED IN VOLUME 1, PAGE 56,
 RECORDS, HIDALGO COUNTY, TEXAS.

6" IRRIGATION AND PIPE LINE
 EASEMENT, RECORDED IN
 DEED, RECORDS, PAGE 496,
 DEED, RECORDS OF HIDALGO
 COUNTY, TEXAS.

LIMITED IRRIGATION DISTRICT CANAL R.O.W.
 RECORDED IN VOLUME 1, PAGE 56
 RECORDS, HIDALGO COUNTY, TEXAS. MAP

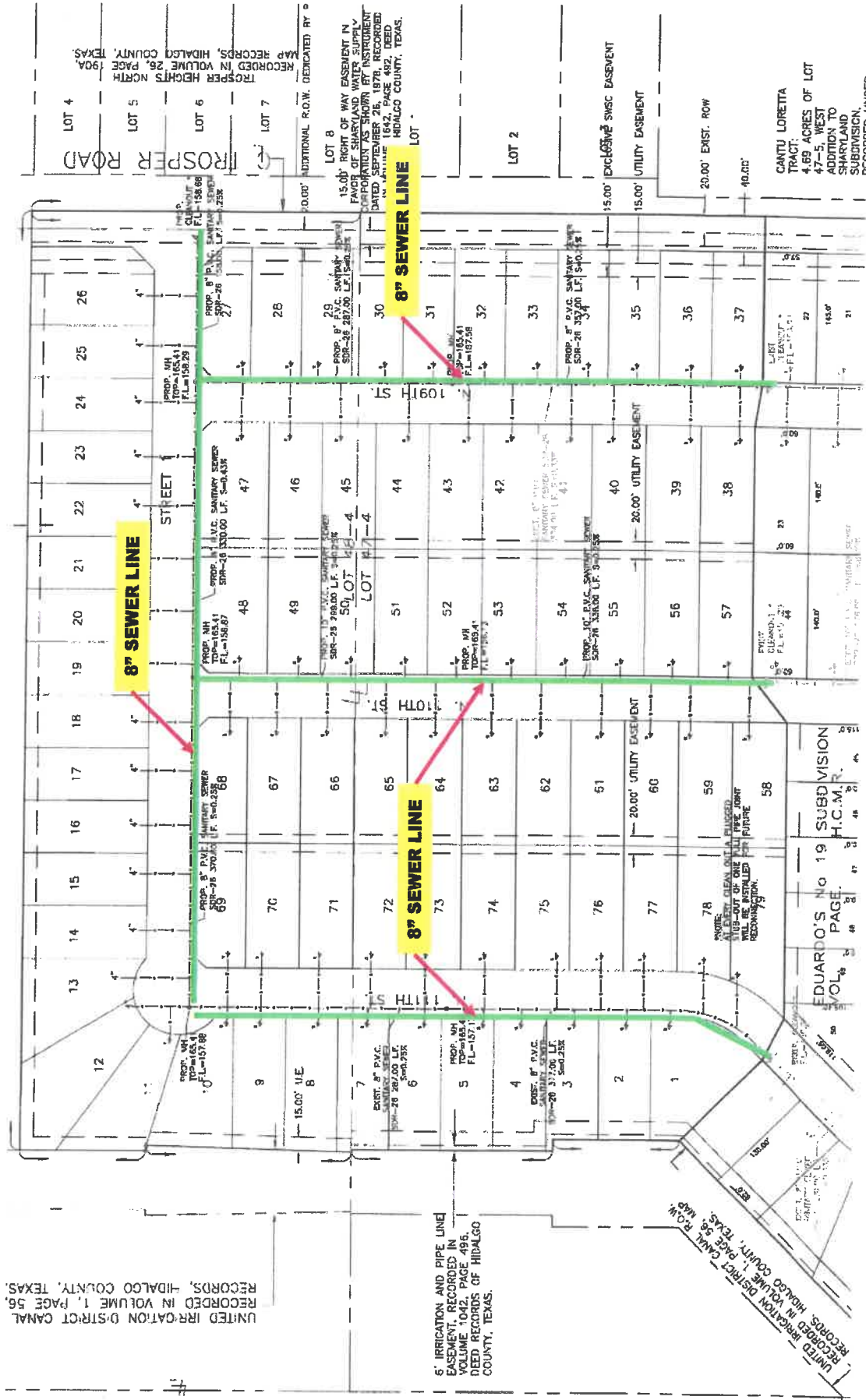
EDUARDO'S No 19 SUBDIVISION
 H.C.M.R. VOL. 1, PAGE 15

CANTU LORETTA
 TRACT.
 4.69 ACRES OF LOT
 47-5, WEST
 ADDITION TO
 SHARYLAND
 SUBDIVISION,
 RECORDS, H.C.M.R.

LOT 4
 LOT 5
 LOT 6
 LOT 7
 LOT 8
 TROSPER ROAD
 ADDITIONAL R.O.W. DEDICATED BY PA
 RECORDED IN VOLUME 28, PAGE 190A,
 RECORDS, HIDALGO COUNTY, TEXAS.

LOT 1
 15.00' RIGHT OF WAY EASEMENT IN
 FAVOR OF SHARYLAND MAP
 RECORDED IN VOLUME 26, PAGE 197B,
 DEED, RECORDS OF HIDALGO COUNTY,
 TEXAS. DEED
 FILED '842, PAGE 492, DEED
 RECORDS OF HIDALGO COUNTY, TEXAS.

LOT 3
 15.00' EXCLUSIVE SWSC EASEMENT
 15.00' UTILITY EASEMENT
 40.00'
 20.00' EXIST. ROW



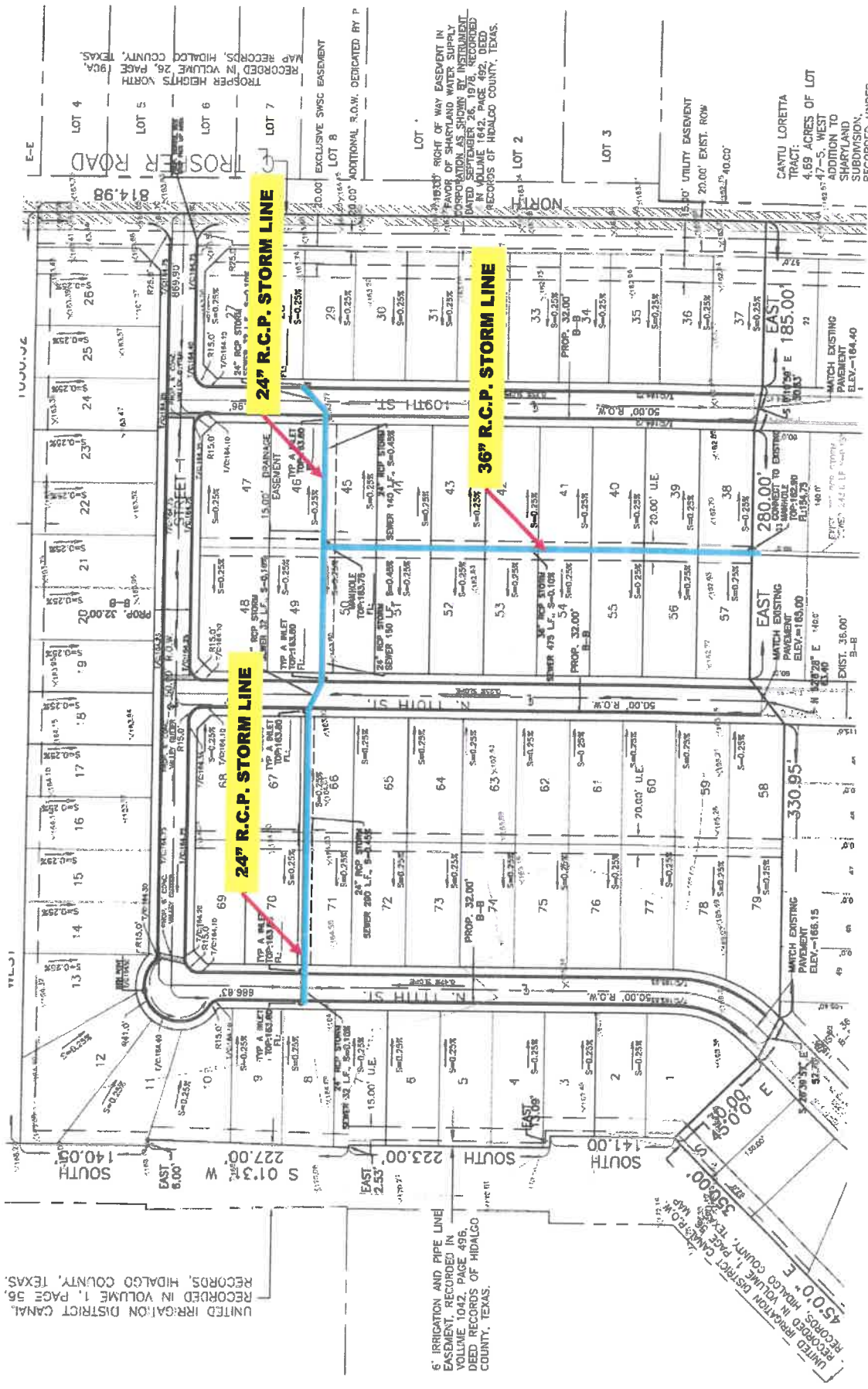
UNITED IRRIGATION DISTRICT CANAL
 RECORDED IN VOLUME 1, PAGE 56,
 RECORDS, HIDALGO COUNTY, TEXAS.

6" IRRIGATION AND PIPE LINE
 EASEMENT RECORDED IN
 VOLUME 1, PAGE 49,
 DEED RECORDS OF HIDALGO
 COUNTY, TEXAS.

UNITED IRRIGATION DISTRICT CANAL
 RECORDED IN VOLUME 1, PAGE 56, MAP
 RECORDS, HIDALGO COUNTY, TEXAS.

EDUARDO'S NO 19 SUBDIVISION
 PAGE 8
 VOL 48

CANTU LORETTA
 TRACT:
 4.69 ACRES OF LOT
 47-5, WEST
 ADDITION TO
 SHARYLAND
 SUBDIVISION,
 SUBDIVISION 114120



UNITED IRRIGATION DISTRICT CANAL, RECORDS, HIDALGO COUNTY, TEXAS, VOLUME 1, PAGE 56

6" IRRIGATION AND PIPE LINE EASEMENT RECORDED IN VOLUME 1042, PAGE 496, DEED RECORDS OF HIDALGO COUNTY, TEXAS.

UNITED IRRIGATION DISTRICT CANAL, RECORDS, HIDALGO COUNTY, TEXAS, VOLUME 1, PAGE 56

CANTU LORETTA TRACT: 4.69 ACRES OF LOT 46-47-5 WEST ADDITION TO SHARYLAND SUBDIVISION, DEPARTMENT, HARRIS

MASTER DRAINAGE STATEMENT
FOR
EDUARDO'S SUBDIVISIONS
Nos. 18, 19, 20, 21, & 22

I. PROJECT CHARACTER AND LOCATION

The Eduardo's Subdivisions Nos. 18 thru 22 master development tract acreage (refer to location map) and relative required detention volume(s) is a compilation of five (5) proposed single-family residential subdivisions as follows (refer to drainage calculation sheets):

Eduardo's Subdivision No. 18	18.724 ac. net	76 proposed lots	Det. 73,065 cu-ft
Eduardo's Subdivision No. 19	22.030 ac. net	85 proposed lots	Det. 93,613 cu-ft
Eduardo's Subdivision No. 20	20.443 ac. net	80 proposed lots	Det. 87,887 cu-ft
Eduardo's Subdivision No. 21	14.837 ac. net	59 proposed lots	Det. 64,748 cu-ft
Eduardo's Subdivision No. 22	<u>17.878 ac. net</u>	70 proposed lots	<u>Det. 78,683 cu-ft</u>
	93.912 ac. net total		

Total Detention Required for Eduardo's Subdivisions Nos. 18 thru 22 Det. 397,996cu-ft

Said proposed master development tract is located within the Extraterritorial Jurisdiction of the City of McAllen, Texas, approximately one-quarter (1/4) mile north of Mile 6 North Road and stretches between Trosper Road and Los Ebanos Road, with frontage on both of those roads. All five (5) proposed subdivision tracts consist of a combined total of 93.912 acres net out of Lots 46-4, 47-3, 47-4, & 48-4, West Addition To Sharyland Subdivision, Hidalgo County, Texas, as recorded in Volume 1, Page 56, Map Records of Hidalgo County, Texas.

II. FLOOD PLAIN

Referring to the attached Federal Emergency Management Agency (FEMA) Flood Insurance Rate Map (FIRM) Community Panel No.480334 0295 D, revised JUNE 6, 2000, the five (5) proposed subdivision tracts are located in zones as follows:

- Eduardo's Subdivision No. 18 is located within "Zone X"
- Eduardo's Subdivision No. 19 is located within "Zone X"
- Eduardo's Subdivision No. 20 is located within "Zone X"
- Eduardo's Subdivision No. 21 is located within "Zone X" and "Zone A"
- Eduardo's Subdivision No. 22 is located within "Zone X"

Flood Zone "A" is a flood area categorized as "Special Flood Hazard Area inundated by a 100-year flood" and indicates an area where no base flood elevations have been determined.

Flood Zone "X" is a flood area categorized as "Other" and indicates: a) areas determined to be areas of 500-year flood; b) areas of 100-year flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and c) areas protected by levees from 100-year flood.

III. SOIL CONDITIONS

Referring to the U.S.D.A. Soil Conservation Survey of Hidalgo County (1979) and attached USDA Natural Resource Conservation Service Custom Soil Report for the master development tract, the predominant soils of the master development tract are classified as Comitas-8 (loamy fine sand), Hidalgo-25 (fine sandy loam), and Hidalgo-28 (sandy clay loam).

Comitas-8 soil (Hydrologic Group A, Unified Class SM-SC), typically found with 0-3% slopes, consists of a surface layer of brown loamy fine sand about 28 inches thick. The soil from 28 to 80 inches down, is reddish yellow fine sandy loam. This soil: a) is non-calcareous to 49 inches down, b) is well drained, c) has medium available water capacity, d) has very slow surface runoff, e) has moderately rapid permeability, f) has an overall low shrink-swell potential, g) has a severe hazard of soil blowing, and h) has a moderate hazard of water erosion.

Hidalgo-25 soil (Hydrologic Group B, Unified Class SC-CL), typically found with 0-1% slopes, consists of a surface layer of dark grayish brown fine sandy loam about 15 inches thick. The next soil layer down, from 15 to 30 inches, is brown sandy clay loam. The next soil layer down, from 30 to 39 inches, is pale brown sandy clay loam. The soil down thereafter to approximately 72 inches is a very pale brown sandy clay loam. This soil: a) is calcareous throughout, b) is well drained, c) has medium available water capacity, d) has slow surface runoff, e) has moderate permeability, f) has an overall moderate shrink-swell potential, g) has a moderate hazard of soil blowing, and h) has a slight hazard of water erosion. See attached Soil Report.

Hidalgo-28 soil (Hydrologic Group B, Unified Class SC-CL), typically found with 0-1% slopes, consists of a surface layer of dark grayish brown sandy clay loam about 17 inches thick. The next soil layer down, from 17 to 28 inches, is brown sandy clay loam. The next soil layer down, from 28 to 38 inches, is pale brown clay loam. The soil down thereafter to approximately 80 inches is a very pale brown sandy clay loam. This soil: a) is calcareous throughout, b) is well drained, c) has high available water capacity, d) has slow surface runoff, e) has moderate permeability, f) has an overall moderate shrink-swell potential, g) has a slight hazard of soil blowing, and h) has a slight hazard of water erosion. See attached Soil Report.

Hidalgo-30 soil (Hydrologic Group B, Unified Class SC-CL), typically found with 0-1% slopes, consists of a surface layer of dark grayish brown sandy clay loam about 15 inches thick. The next soil layer down, from 15 to 25 inches, is brown sandy clay loam. The next soil layer down, from 25 to 36 inches, is pale brown sandy clay loam. The next layer down, from 36 to 65 inches, is very pale brown sandy clay loam. This soil: a) is calcareous and moderately to strongly saline throughout, b) is well drained, c) has low available water capacity, d) has slow surface runoff, e) has moderate permeability, f) has an overall moderate shrink-swell potential, g) has a slight hazard of soil blowing, and h) has a slight hazard of water erosion. See attached Soil Report.

IV. EXISTING CONDITIONS

Historically, the master development tract consists of brush land. Topographic elevations obtained from the site indicate that the existing terrain has a slight grade to the east approximately (0.10%). Runoff from the master development tract is by sheet runoff flowing overland towards the east and is intercepted by an existing road side ditch along the west side of Trospen Road. Said roadside ditch flows south and outfalls into the Hidalgo County Drainage District No.1 (HCDD#1) drain ditch known as the West Main III Outfall, which is located parallel and adjacent to the south perimeter of the subject master development tract. Said West Main III Outfall drain ditch is serviced by the HCDD#1 drain ditch network which will ultimately outfall into the Arroyo Colorado.

IV. PROPOSED CONDITIONS

On-site drainage improvements will be constructed in accordance with the drainage standards and requirements of the City of McAllen and HCDD#1. The development surface is to be graded to direct storm water surface runoff towards proposed paved curb and gutter streets. Said storm water surface runoff will be intercepted by proposed type "A" curb inlets to be installed at appropriate locations. Said curb inlets will be connected to an appropriately sized drain pipeline system, which will outfall into a proposed post development storm water runoff detention facility (described in Section IV below) to be located within HCDD#1 south of and immediately adjacent to the subject 93.912 acres of this master development. Said detention facility will be drained by a 24-inch "bleeder" drain line, which will in turn outfall into the previously mentioned existing HCDD#1 West Main III Outfall Drain Ditch.

IV. RUNOFF CALCULATIONS


In accordance with the drainage policies of the City of McAllen and HCDD#1, the storm water surface runoff was determined utilizing the Rationale Method as follows (refer to drainage calculation sheets):

- a.) the 10-yr storm for pre-development surface water runoff, $Q_{exist} = 41.02$ cfs; and
- b.) the 50-yr storm for post-development surface water runoff, $Q_{prop} = 151.87$ cfs

After-development storm water surface runoff of entire 93.912-acre tract, will be increased by $Q = 110.85$ cfs.

In accordance with the drainage standards and requirements of the City of McAllen and HCDD#1, the total detention requirement for this subject master development 93.912-acre tract is 397,996 cu-ft (9.137 acre-feet) as outlined previously in Section I above. Said required detention volume will be provided for the subject master development 93.912-acre tract by the proposed detention facility previously mentioned in Section III above and will provide the capacity to detain a total volume of approximately 634,826 cu-ft (14.574 acre-feet).



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<input type="checkbox"/> OTHER	
<u>Hector Garcia</u>	<u>5/20/21</u>
H.C.D.D. NO. 1	DATE

Gilberto A. Gracia

GILBERTO A. GRACIA, P.E.

Date: May 19, 2021



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: Final Plat Approval: Maluz II Subdivision, Being all of Lot 17, Block 3, Texan Gardens Subdivision, Suburban E.T.J., Developer: Julio Cerda, Engineer: South Texas Infrastructure Group - De Luna

NATURE OF REQUEST:

On November 28, 2022 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Maluz II Subdivision. The subject site is located at the intersection of 4 Mile Road and Iowa Road (Mission Suburban ETJ). There was no public opposition during the City Council Meeting. The Board unanimously recommended approval

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.

Departmental Approval: Fire Marshal, Public Works, City Engineer

Advisory Board Recommendation: P&Z Approval

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ITEM # 4.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Maluz II Subdivision
 Being all of Lot 17, Block 3,
 Texan Gardens Subdivision
 Suburban E.T.J.
 Developer: Julio Cerda
 Engineer: South Texas Infrastructure Group

REVIEW DATA**PLAT DATA**

The proposed subdivision is located at the intersection of 4 Mile Rd. and Iowa Rd. (Mission Suburban ETJ) – see vicinity map. The developer is proposing (21) Twenty-One Single Family Residential lots – see plat for actual dimension, square footages, and land uses.

WATER

The water CCN belongs to Agua Special Utility District. The developer is proposing to connect to an existing 8” water line located along the south side of W. Mile 4 Road with a proposed 8” water line to provide water service to each lot. There are 3 fire hydrants provided to be used as filling stations via direction of the Fire Marshal’s office – see utility plan

SEWER

Sanitary Sewer service for this subdivision will be addressed by individual on-site sewage facilities (OSSF) of a standard design septic tank and drain field on each lot. Each lot meets or exceeds the county’s typical ½ acre standard where septic tanks are permitted. This is not within the City of Mission’s Sewer CCN.

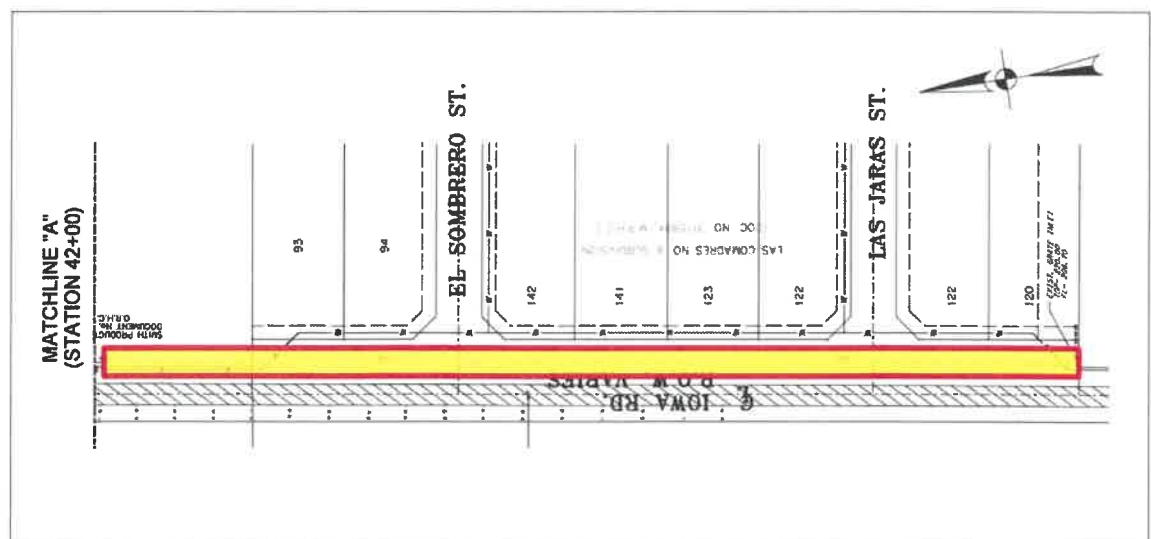
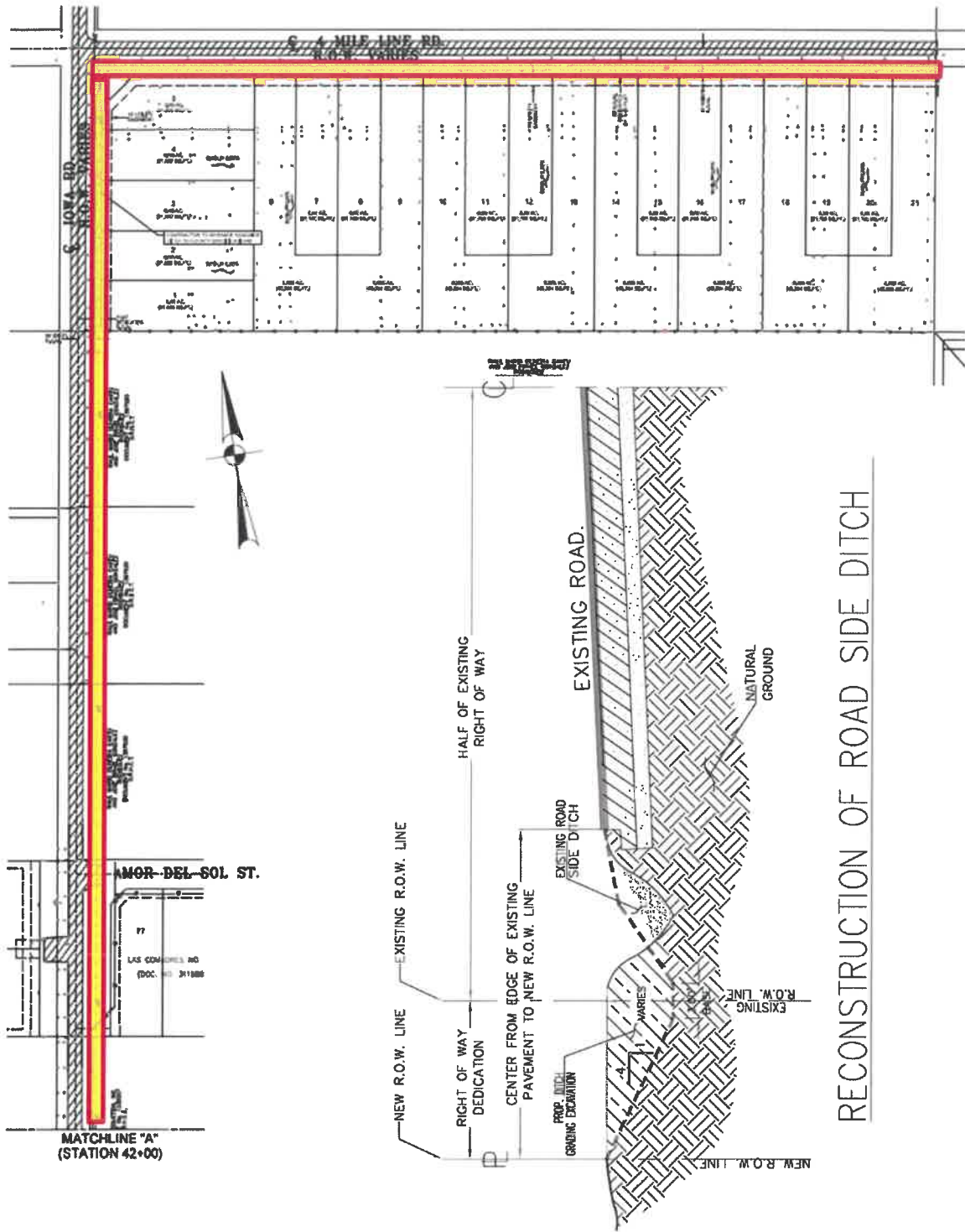
STREETS & STORM DRAINAGE

Access will be available from Iowa Rd for Lots 1-4 and from W. Mile 4 Rd for Lots 5-21. The peak rate will be 31.04 cfs which will give us a net increase of 11.84 cfs. for proposed Maluz II Subdivision only 31,962 cubic-feet, or 0.734 acre-feet of storm water runoff will need to be detained in the green areas of the proposed lots and by re-grading and excavating existing roadside ditch along the frontage of the property where the natural flow will eventually drain into an existing inlet located at the Southwest corner of Las Comadres No. 6 Subdivision. The mentioned inlet ultimately drains into a caliche pit. The City Engineer has reviewed and approved the drainage report.

RECOMMENDATION

Staff recommends approval subject to meeting the Model Subdivision Rules and meeting any comments from the County Planning Department.





MaLuz II Subdivision

DRAINAGE REPORT

DRAINAGE REPORT – MaLuz II SUBDIVISION

PROJECT LOCATION

The MaLuz II Subdivision is a proposed 21 Lot Single Family Residential lots subdivision located within the city of Mission 3 ½ Mile extraterritorial jurisdiction (ETJ). The property is located at the intersection 4 Mile Rd. and Iowa Rd. Being a 20 acre tract of land out Lot 17, block 3, Texan Gardens Subdivision, recorded in Volume 8, Page 57-58, Map Records, Hidalgo County, Texas.

FLOOD PLAIN

The property is in zone "X", Zone "X" are areas of 500-year flood; Community Panel No. 480334 0290 D, revised June 06, 2000.

SOIL CONDITIONS



According to the Soil Survey Report prepared for Hidalgo County by the U.S.D.A. Soil Conservation Service, the site consists of 56.0% of Brennan fine sandy loam, with 0 to 1 percent slopes and 44.0% of Hidalgo fine sandy loam, with 0 to 1 percent slopes. Existing terrain has a westerly natural flow direction. These soils are well drained, surface runoff is negligible, permeability is moderately high to high, and the water capacity is high. Both soils are listed in Hydrologic Group B, having moderate infiltration rate when thoroughly wet. See Appendix C.

EXISTING CONDITIONS

The subject property is currently undeveloped. Topographic elevations obtained from the site indicate that the existing terrain has a very slight grade approximately (0-0.8%). In accordance with the Drainage policies of the City of Mission and County of Hidalgo, the Rationale Method, 10-year frequency storm event was utilized to determine the existing storm water runoff for this site. The total contributing 10-year existing storm water runoff from this site is approximately **17.50 cfs**.

PROPOSED CONDITIONS

In accordance with the City of Mission and County of Hidalgo Drainage Policy, the peak rate for runoff for this development will be mitigated to the proposed 50-year storm water runoff. The peak rate will be **31.04 cfs** which will give us a net increase of **11.84 cfs**. For proposed Maluz II Subdivision only **31,962 cubic-feet**, or **0.734 acre-feet** of storm water runoff will need to be detained in the green areas of the proposed lots and by re-grading and excavating existing roadside ditch along the frontage of the property (Iowa Rd.) where the natural flow will eventually drain into an existing inlet located at the Southwest corner of Las Comadres No. 6 Subdivision, mentioned inlet ultimately drains into a caliche pit (See Appendix D for plans)

<input type="checkbox"/> REJECTED	
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<input checked="" type="checkbox"/> TO CITY	
<input type="checkbox"/> DISCHARGE PERMIT REQUIRED	
<input type="checkbox"/> DISTRICT FACILITY	
<input type="checkbox"/> CITY FACILITY	
<input type="checkbox"/> OTHER	
 H.C.D.D. NO. 1	DATE 9-2-22


Victor Trevino, P.E.
South Texas
Infrastructure Group, LLC
08/25/2022



ITEM # 5.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Speedy Trails Subdivision
 Being a 20.30 acres tract of land out of
 Lot 28-5, West Addition to Sharyland
 R-1T
 Developer: Roberto Calvillo
 Engineer: Cruz – Hogan Engineers.

REVIEW DATA**PLAT DATA**

The proposed subdivision is located at the southeast corner of W. Mile 2 Road and N. Holland Ave. – see **vicinity map**. The developer is proposing one-hundred and seven (107) single family residential lots and one detention pond. The developer is requesting variances on 85 Lots: 64 internal Lots with varying widths from 50' to 53' (min. 60ft for internal lots/6000 sqft) and 21 external/corner Lots with varying widths from 50' to 63' (min. 65ft for external lots/6500 sqft) - see plat for actual dimensions, square footages, and land uses.

WATER

The developer shall connect to an existing 12" water line located along the west side of N. Holland Ave. and looped to an existing 8" water line along the west side of Peace Ave. to provide water service for each lot. There are 7 proposed fire hydrants via direction of the Fire Marshal's office. – see **utility plan**

SEWER

The developer is proposing an internal 8" sewer line system to provide sewer service to all the lots as it ties into an existing 8" sanitary sewer line within the east R.O.W. of N. Holland Ave. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$21,400.00 (\$200.00 x 107 Lots).

STREETS & STORM DRAINAGE

The proposed internal street is a 32' back-to-back within a 50' Right of Way. Access will be from N. Holland Ave. and/or Peace Ave. The detention required will be 2.40 ac-ft based on a 50-year storm event. The proposed drainage system shall consist of 16 inlets within the streets to collect surface runoff from the lots and streets. Storm pipes ranges from 18" to 36" RCP and will discharge into a proposed detention pond along the west boundary of the subdivision then discharge via an 18" RCP into a proposed inlet on Holland Ave. This inlet will tie into an existing 48" RCP City of Mission drainage pipe ultimately discharging into the Mission Lateral County Ditch. The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

Water District Exclusion
 Must comply with all other format findings
 Installation of street lighting as per City Standards

RECOMMENDATION

Staff recommends approval subject to:

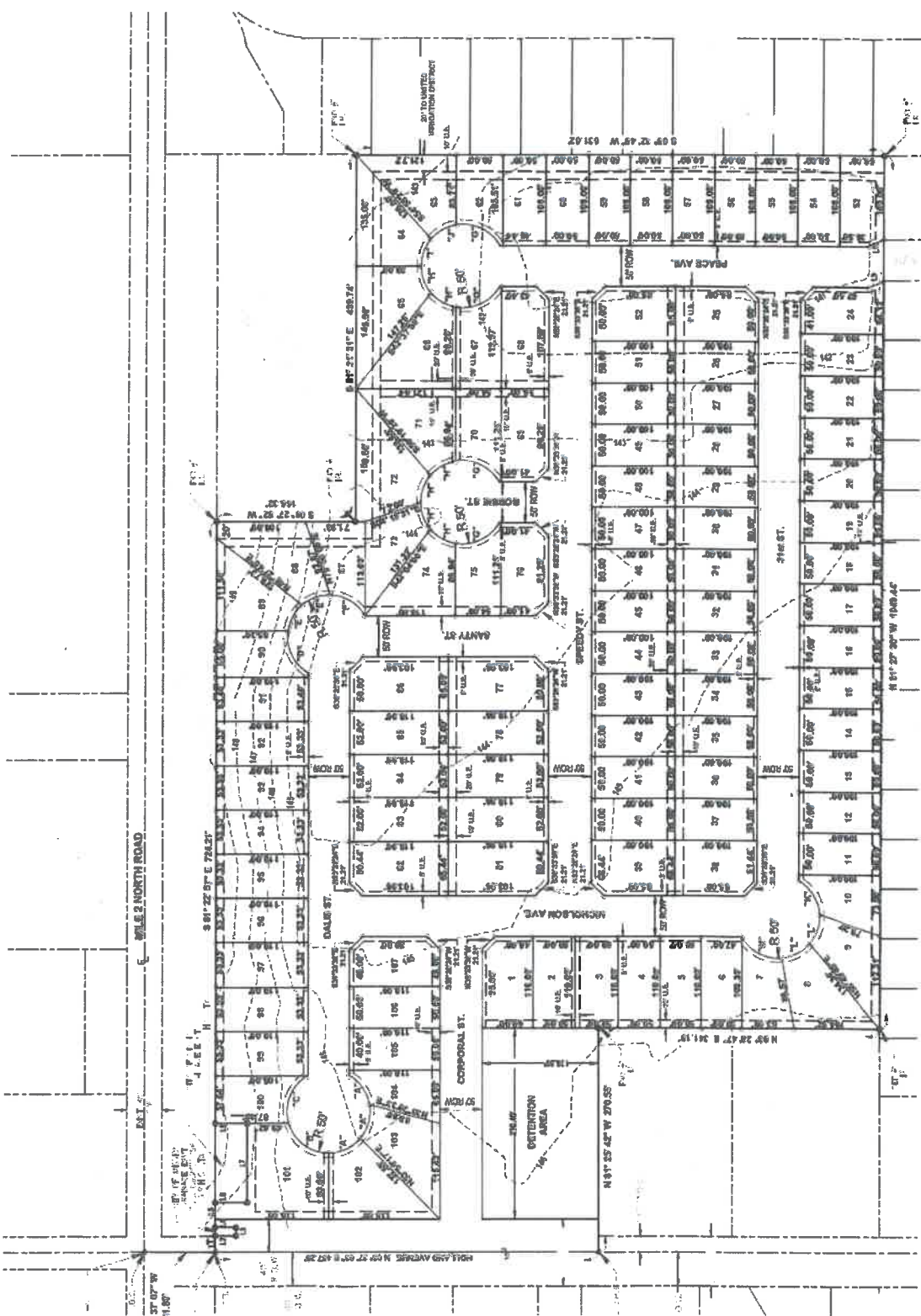
1. Payment of Capital Sewer Recovery Fees
2. Payment of Park Fees (\$500 x 107 Lots = \$53,500.00)
3. Water District Exclusion
4. Compliance with all other format findings



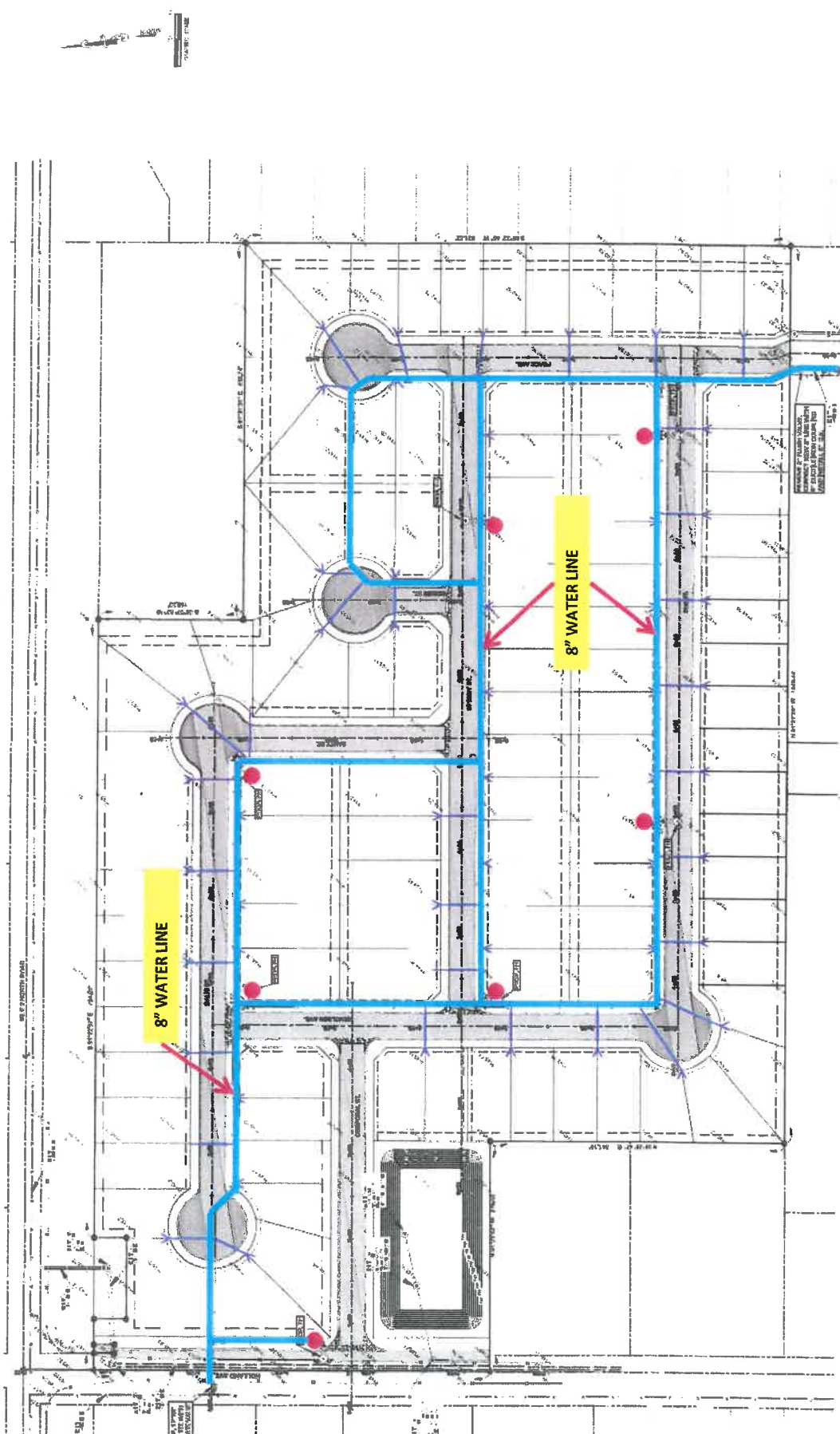
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 FEET

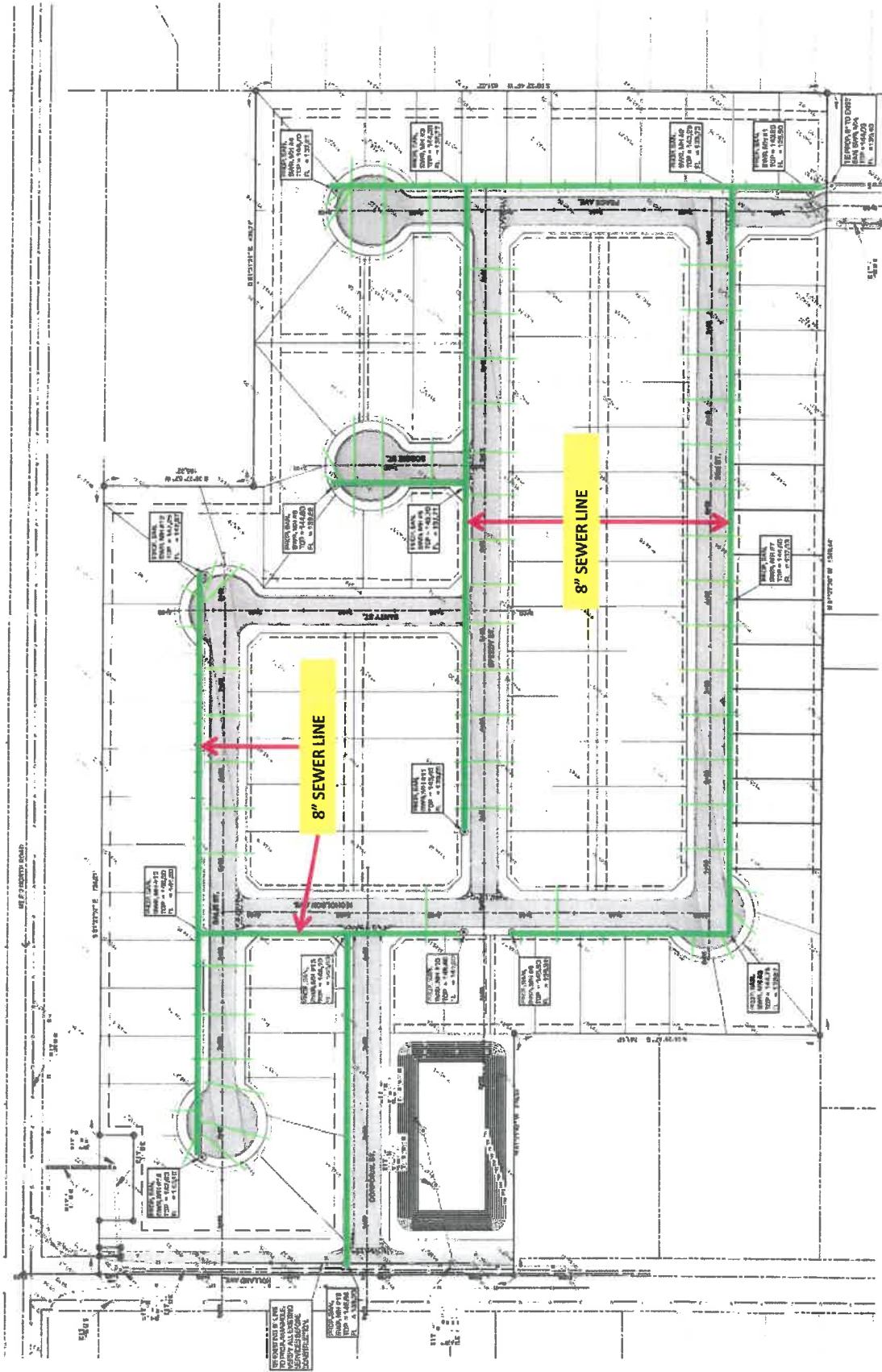
LEGEND

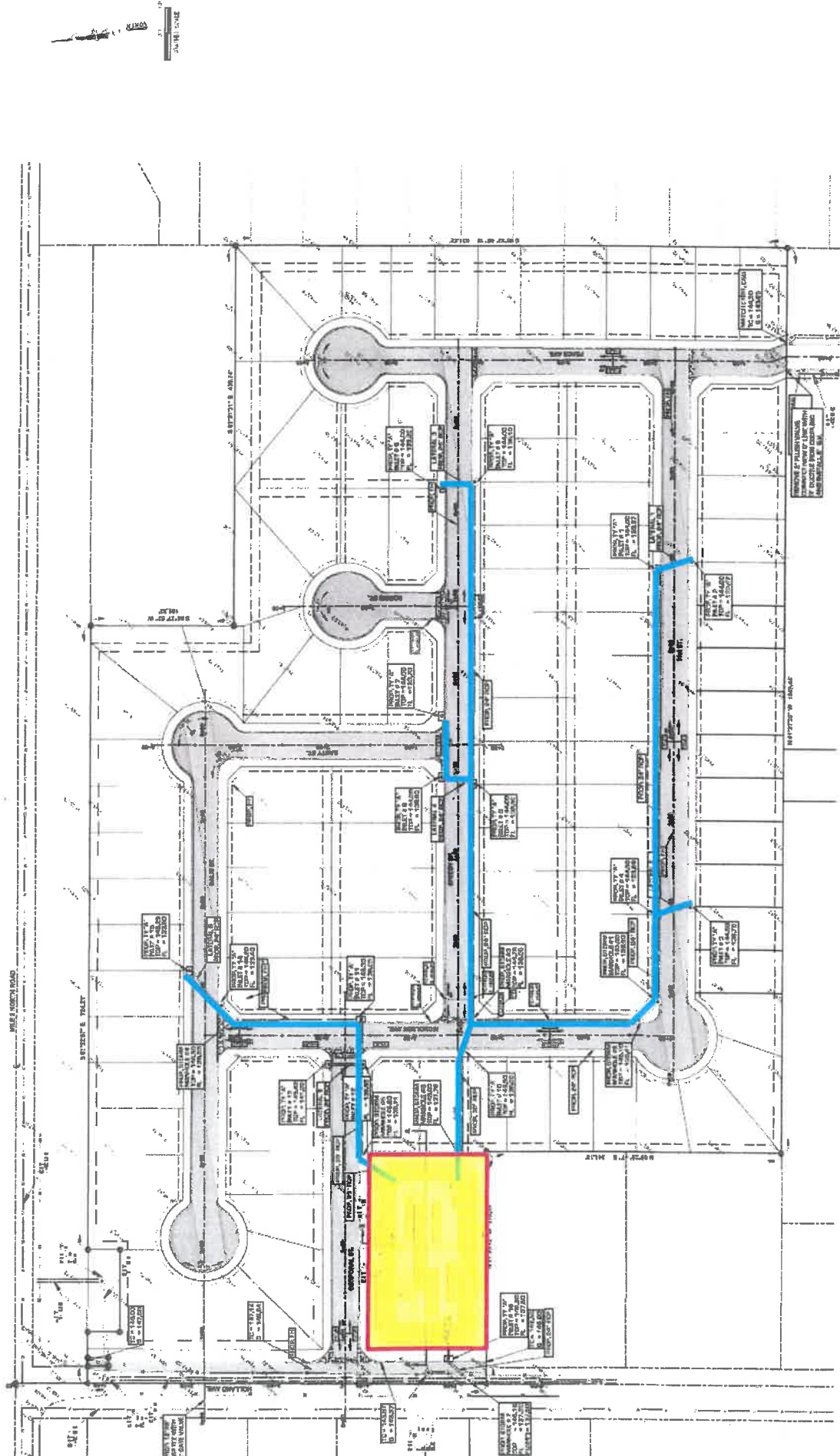
- FOUND 1/2" IRON ROD
- ▲ FOUND COTTON PICKER
- SPURLE
- ⌈ PROPOSED PROPERTY CORN











**DRAINAGE REPORT
FOR
SPEEDY TRAILS SUBDIVISION
CITY OF MISSION**

PROJECT LOCATION

The proposed Speedy Trails Subdivision is a 20.30 acre tract of land being out of lot 28-5 West Addition to Sharyland Subdivision per map recorded in Volume 1, page 56 Hidalgo County Map Records. This Subdivision is physically located at the southeast corner of W. Mile 2 Road and Holland Ave. (Trosper) in Mission, Texas.

FLOOD PLAIN

This tract of land is located within Zone "C" (No shading) according to FIRM Flood Insurance Rate Map Community Panel 480334 0400 C, dated November 16, 1982. Zone "C" are areas with minimal flooding.

SOIL CONDITIONS


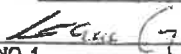
According to the soil survey report for Hidalgo County by the U.S.D.A. Soil Conservation Service, there are 2 different soil types. There is (25) Hidalgo Fine Sandy Loam and (4) Brennan Fine Sandy Loam. The soils are all well drained, surface runoff slow, and permeability is moderate and are within Hydrological Group B with natural slopes of 0 to 3 percent.

EXISTING CONDITIONS

Existing on the proposed site is open grass land. The site has slight slope from west to east or to the northeast. Existing is a 48" RCP flowing approximately 2000 ft. south eventually into Mission Lateral drainage ditch. The existing runoff for the proposed subdivision is $Q = 6.80 \text{ ft}^3/\text{sec}$ based on a 10 year storm.

PROPOSED CONDITIONS (107 Residential Lots)

The development will consist of 107 residential lots. After development, the runoff will increase to $Q = 35.19 \text{ ft}^3/\text{sec}$. This is an increase of $28.39 \text{ ft}^3/\text{sec}$. As calculations show, the detention required will be $104,393 \text{ ft}^3$ or 2.40 Ac-Ft. These calculations were based on a 50-year storm event. Detention will be provided within a proposed detention pond located along Holland Ave. The subdivision will have a drainage system consisting of 18", 24" and 36" RCP lines with Type "A" inlets. The system will discharge into the detention pond and then discharge via an 18" RCP into a proposed Type "A" Inlet on Holland Ave. This inlet will tie into an existing 48" RCP City of Mission drainage pipe. The 48" RCP runs along Holland Ave. The 48" RCP discharges into the Mission Lateral County Ditch.

<input type="checkbox"/> REJECTED <input checked="" type="checkbox"/> APPROVED FOR SUBMITTAL <input type="checkbox"/> TO H.C. PLANNING DEPT. <input checked="" type="checkbox"/> TO CITY <input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED <input type="checkbox"/> DISTRICT FACILITY <input checked="" type="checkbox"/> CITY FACILITY <input type="checkbox"/> OTHER	
 H.C.D.D. NO. 1	10-29-21 DATE





CRUZ - HOGAN

ENGINEERS | PLANNERS

TBPE Firm Reg No. F-4860

Item 24.

Offices

McAllen

Weslaco

Harlingen

October 7, 2021

Gabriel Ramirez
Subdivision Coordinator
1201 E. 8th Street
Mission, Texas 78572

RE: Speedy Trails Subdivision
Variance Requests

Dear Mr. Ramirez,

The developer, Affordable Homes Of South Texas, Inc. (AHSTI) is requesting the following variances for Speedy Trails Subdivision:

1. A variance from the required 60 feet minimum frontage width on interior lots to the proposed 50 feet.
2. A variance from the required 65 feet minimum frontage width on corner lots to the proposed 60 feet.
3. A variance from the required 6000 square feet minimum lot size to the proposed 5000 square feet.

As you know, ASHTI builds affordable housing for residents in the Valley. These variance requests adhere to their mission.

Thank You,

Ronnie Cruz, P.E., CFM

RC/bm

ITEM # 4.0**PRELIMINARY & FINAL
PLAT APPROVAL:**

Bryan Pointe Subdivision Phase II
 Being a 3.72 acres net tract of land, more or less, out of Lot
 18-11, of the West Addition to Sharyland Subdivision
 R-2
 Developer: LAC Enterprises, LC
 Engineer: Rio Delta Engineering

REVIEW DATA**PLAT DATA**

The proposed subdivision is 655 lf. East from the intersection of E. 1st. Street and Bryan Road along the south side of E 1st Street. —see vicinity map. The developer is proposing (10) ten Duplex – Four plex residential lots — see plat for actual dimensions, square footages, and land uses.

WATER

The developer shall connect to an existing 8” water line located along the south side of E. 1st St. An 8” water main will extend to and thru the subdivision and provide a 2” water service to each lot. There will be 2 proposed fire hydrants as via direction of the Fire Marshal’s office. – see utility plan

SEWER

Sanitary sewer service for this subdivision will tie into an existing manhole located on the SE corner of Tract 2 Bryan Pointe Subdivision. Ph 1. The sewer line will start from the SW corner of Lot 7 and run within the utility easements and collect from each lot thru a 4” stub out into the proposed 8” sewer main. The Capital Sewer Recovery Fee is required at \$200.00/Lot which equates to \$2,000 (\$200.00 x 10Lots).

STREETS & STORM DRAINAGE

The subdivision will have accesses from E. 1st Street. The proposed streets will be 32’ Back to Back within a 50’ Right of Way. Each street runoff will be collected by a storm system consisting of 2 TYPE “A” inlets with 24” R.C.P. pipes. The runoff will be collected by an onsite detention pond located along the south property line of this subdivision and discharge with a 24” bleeder into the existing City storm sewer. The required detention for a 50-year frequency storm event for this development is 0.510 acre feet (22,206 CF). The City Engineer has reviewed and approved the drainage report.

OTHER COMMENTS

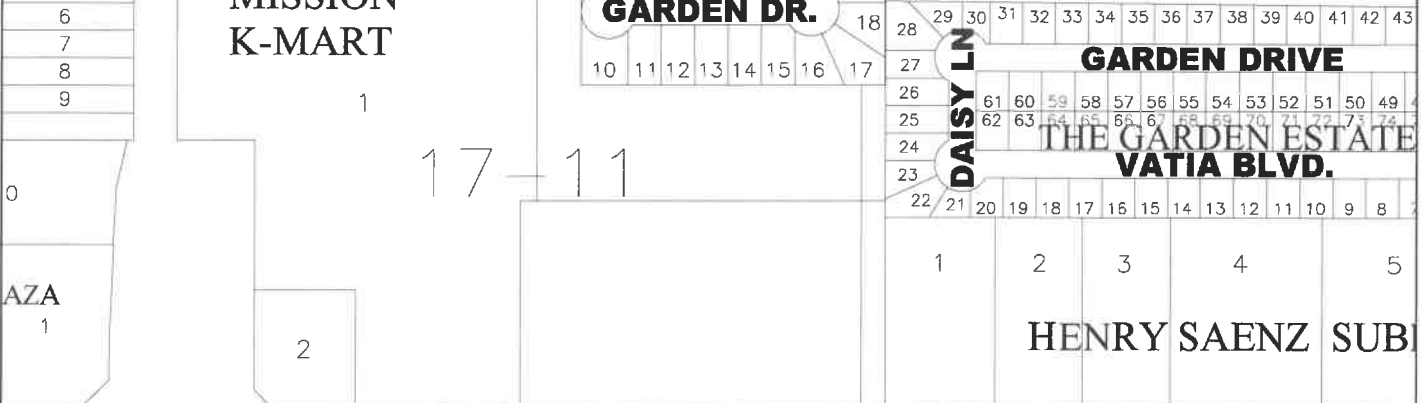
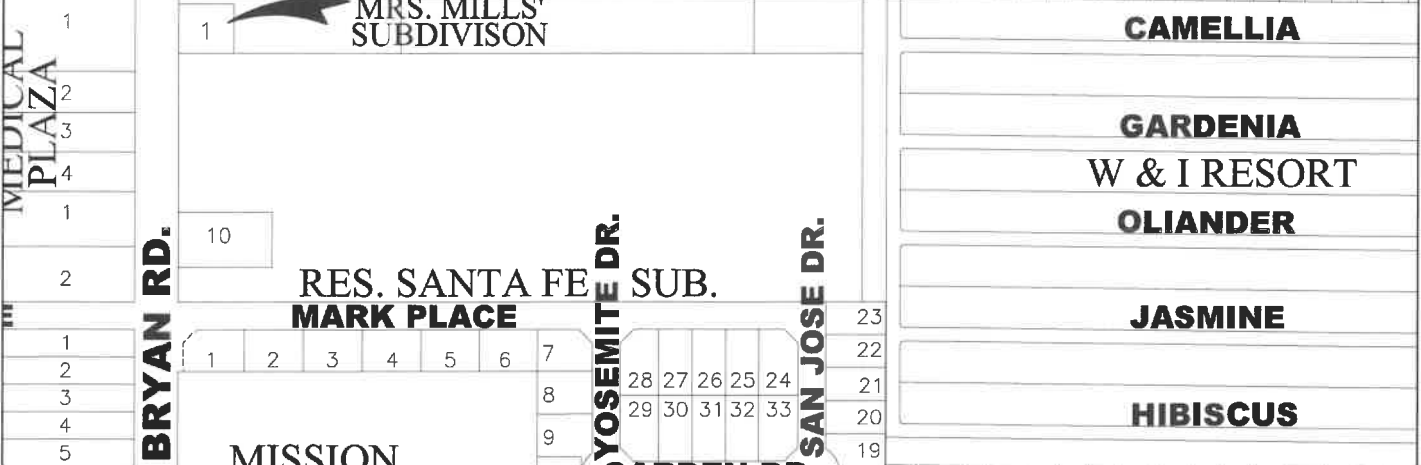
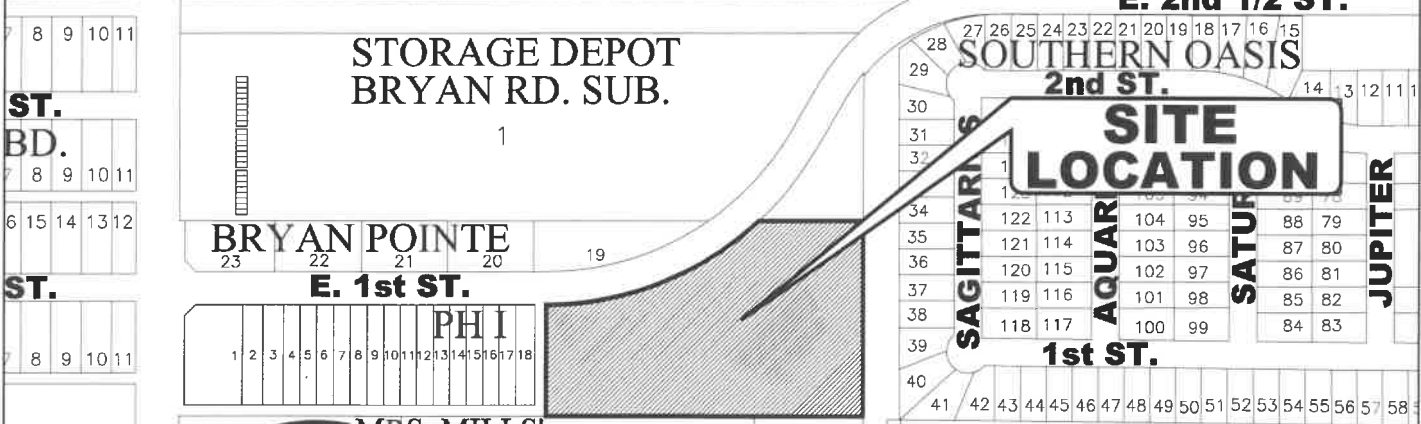
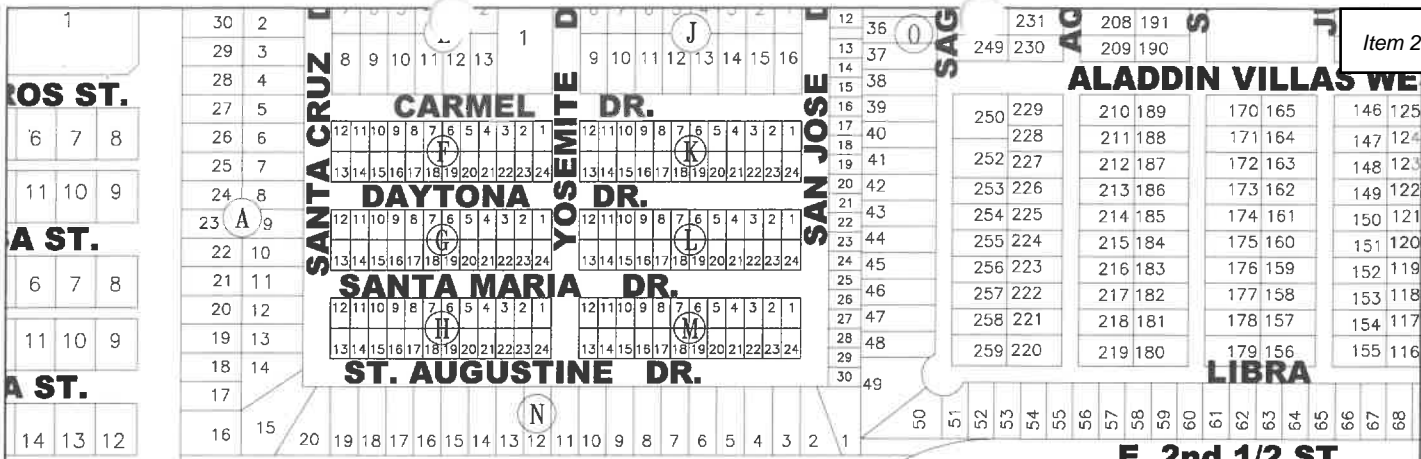
Water District Exclusion
 Escrow Park fees (10 Lots x \$500 = 5,000.00)
 Installation of Street Lighting as per City Standards
 Must Comply with all other format findings

RECOMMENDATION

Staff recommends approval subject to:

1. Payment of Capital Sewer Recovery Fee’s
2. Provide Water District Exclusion

Item 25.



U.S. EXPRESSWAY 83



CITY OF MISSION
HIDALGO COUNTY, TEXAS

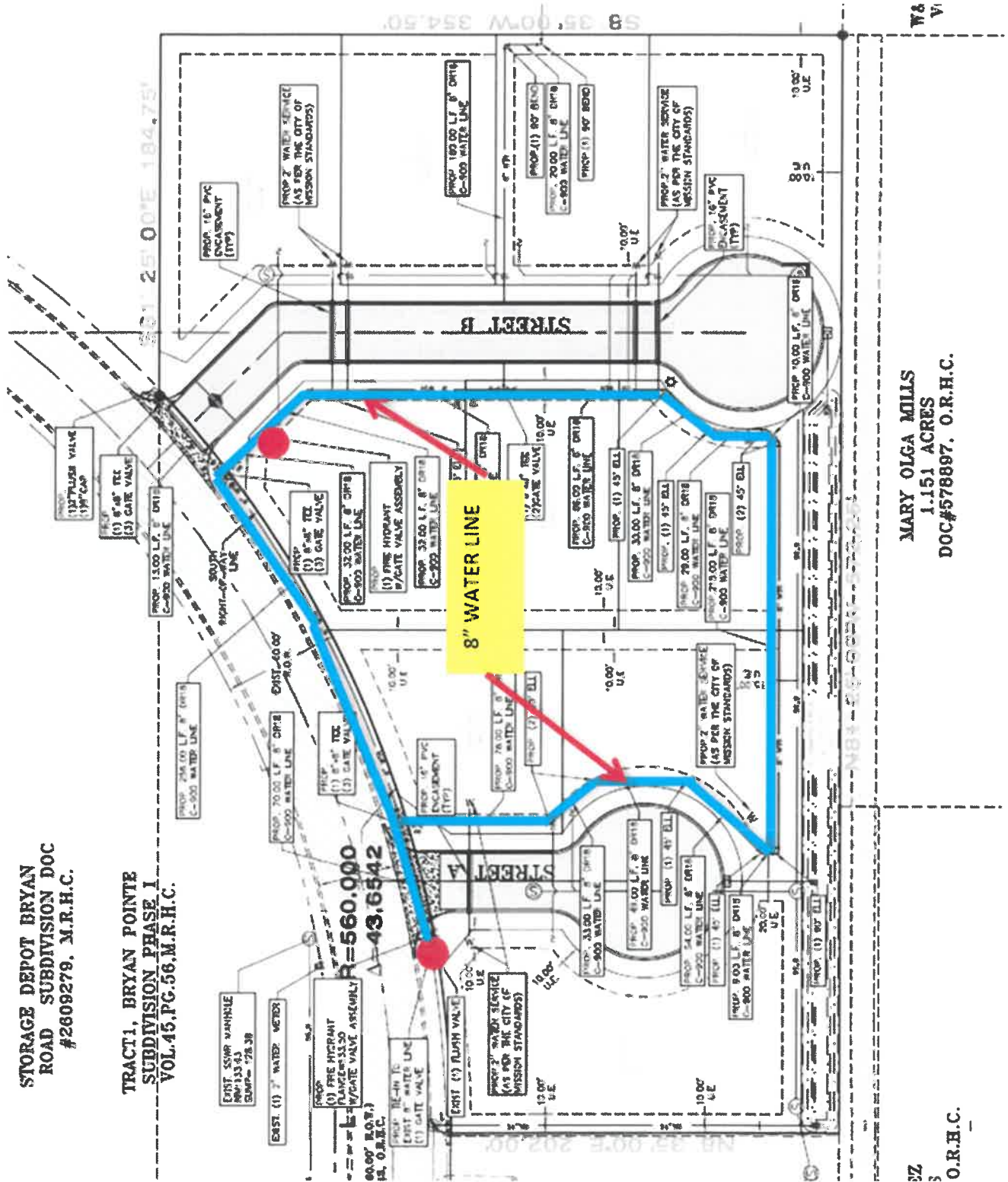
1201 E. 8th. Street
MISSION, TX 78572

PH: (956) 580-8672
FAX: (956) 580-8680



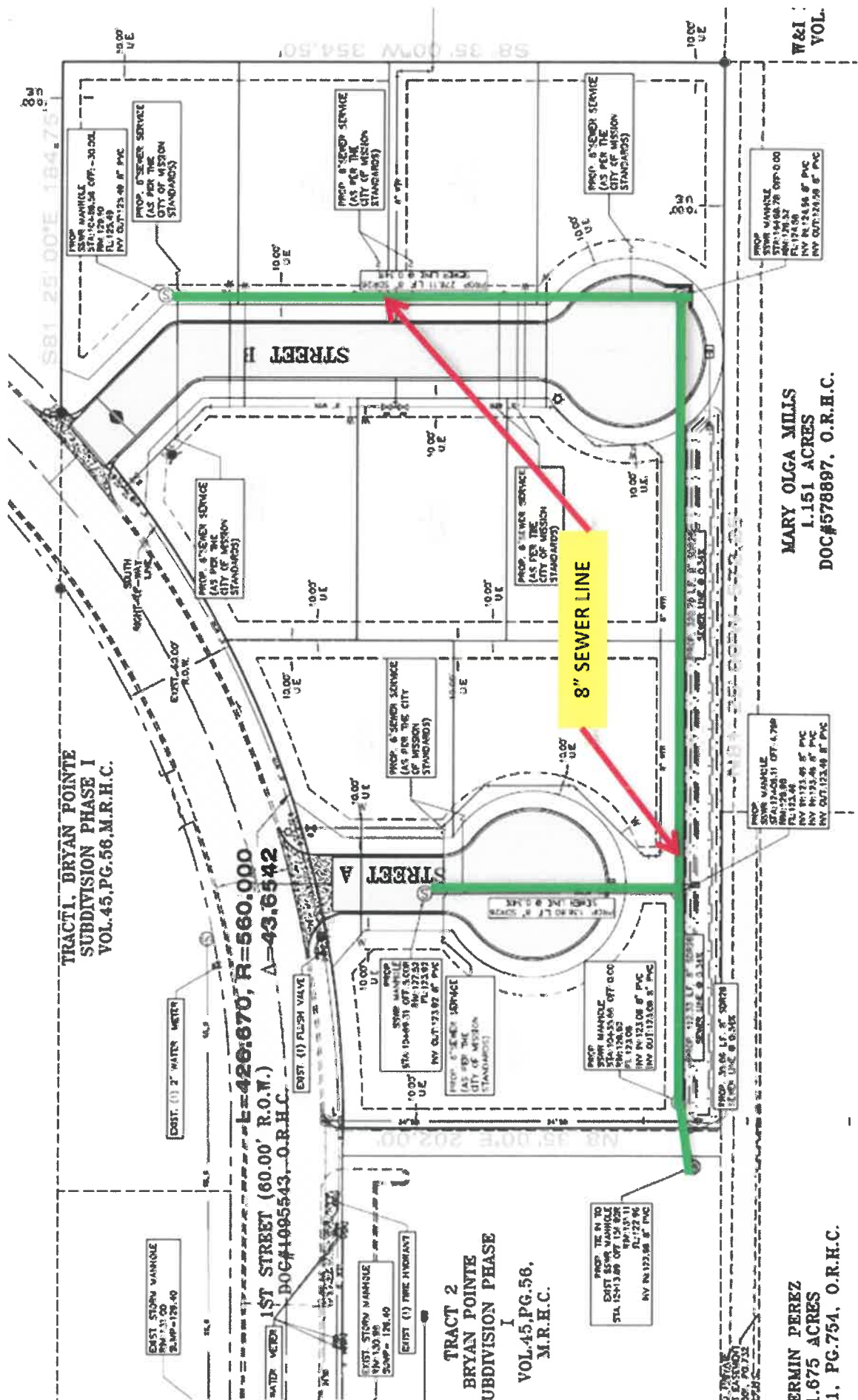
STORAGE DEPOT BRYAN
ROAD SUBDIVISION DOC
#2609279, M.R.H.C.

TRACT 1, BRYAN POINTE
SUBDIVISION PHASE I
VOL.45, PG.58, M.R.H.C.



MARY OLGA MILLS
1.151 ACRES
DOC#578897, O.R.H.C.

3
O.R.H.C.



TRACT 1, BRYAN POINTE
SUBDIVISION PHASE I
VOL. 45, PG. 58, M.R.H.C.

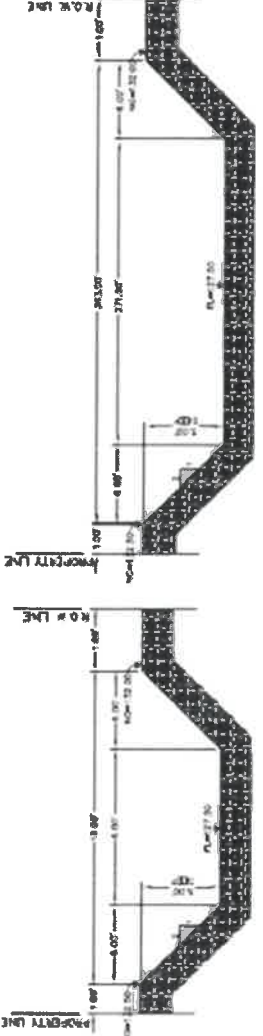
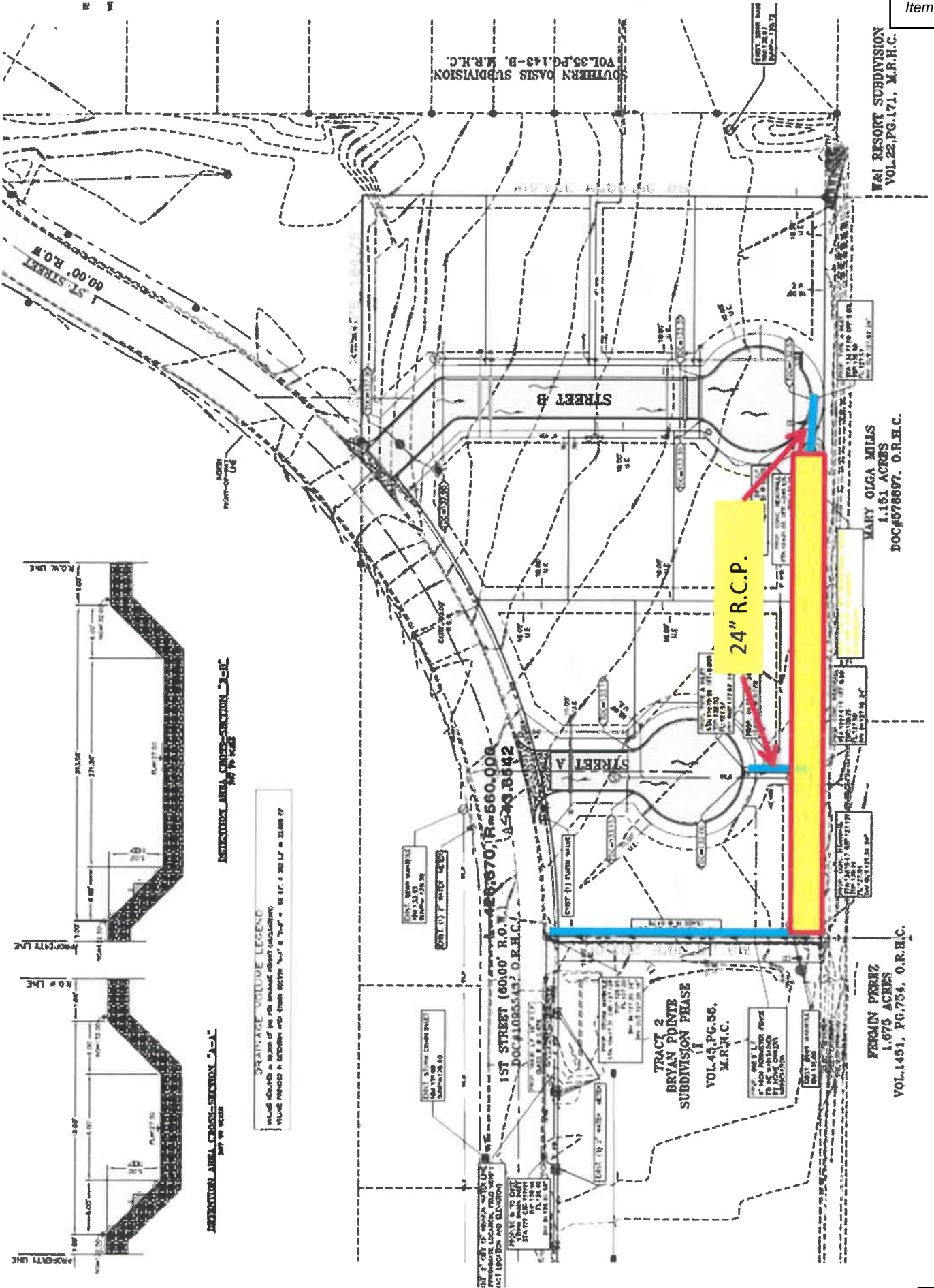
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DOC#1095543, O.R.H.C.

TRACT 2
BRYAN POINTE
SUBDIVISION PHASE
I
VOL. 45, PG. 58,
M.R.H.C.

MARY OLGA MILLS
1.151 ACRES
DOC#578897, O.R.H.C.

ERMIN PEREZ
1.675 ACRES
1, PG. 754, O.R.H.C.

W&I
VOL.



SECTION AREA CROSS-SECTION 'A-A'
 SECTION AREA CROSS-SECTION 'B-B'

DRAINAGE VOLUME LEGEND
 VOLUME ADJUSTED = 25.00% OF THE ORIGINAL VOLUME CALCULATED
 VOLUME REDUCED IN SECTION AND OTHER SECTIONS "A" & "B" = 66.67% 250 LF = 25,000 CF



RIO DELTA ENGINEERING
CIVIL ENGINEERING • PROJECT MANAGEMENT • LAND DEVELOPMENT
TEXAS REGISTERED ENGINEERING FIRM F-7626
TEXAS LICENSED SURVEYING FIRM #10194027

DRAINAGE REPORT
Bryan Pointe Subdivision Phase 2,
City of Mission, Texas

Bryan Pointe Subdivision Phase 2 is a proposed 10 lot 4-plex multi-family subdivision, same being a 3.72 acres tract of land out of and forming part or portion of Lot 18-11 of the West Addition to Sharyland Subdivision, recorded in Volume 1, Page 56, map records of Hidalgo County, Texas. These lots will be used for multi-family homes.

The subdivision is in zone "X", areas of minimal flooding, according to the FEMA's Flood Insurance Rate Map Community Panel No.: 480345 0005 C dated: November 20, 1991.

According to the Soil Survey Report prepared for Hidalgo County by the U.S.D.A. Soil Conservation Service, the site consists of 100.00% of Hidalgo Sandy Clay Loam (28), with 0 to 1% slopes, the soil is well drained and surface runoff is negligible, permeability is moderately high to high and the water capacity is moderate. The soil is classified as Group B. Please see the attached tables for the engineering, physical and chemical properties of these soils.

Existing runoff sheet flows overland in a southwesterly direction into the S. Bryan Rd. storm drainage improvements.

Using the Rational Method, we have determined that a 10-yr rainfall event will generate approximately 7.20 CFS of storm runoff. We have also used the Rational Method to determine that the improved site will generate an estimated 27.32 CFS of runoff 50-yr rainfall events respectively. The improved site will have an approximate increase of 20.12 CFS of storm runoff.

In accordance with the City of Mission's drainage requirements, we have calculated that approximately a total of 22,206 CF or 0.510 AC-FT, will need to be detained for the complete development of the subdivision for a 50-yr rainfall event. Storm waters will be collected by an on-site collection system, and runoff will be detained in a designated detention area located at the southwest corner of the property of the proposed subdivision, with outfall via a 24-inch drain pipe to an existing City of Mission storm drain inlet located approximately 170 linear feet west of the subdivision (as part of 1st Street's storm drainage improvements), which outfalls to the South Mission Lateral, then south to the Mission Inlet, with final outfall into the Laguna Madre. The Homeowner's association for this subdivision will be responsible for all maintenance of the proposed detention area. Tables and calculations, are attached.

<input type="checkbox"/> REJECTED
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<input checked="" type="checkbox"/> DISCHARGE PERMIT REQUIRED
<input type="checkbox"/> DISTRICT FACILITY
<input type="checkbox"/> CITY FACILITY
<input type="checkbox"/> OTHER
_____ R.C.D.D. NO. 1
_____ DATE



**MEMORANDUM OF UNDERSTANDING
FOR POLICE SERVICES**

This MEMORANDUM OF UNDERSTANDING FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Sharyland Independent School District (Agency) this ____ day of August 2023.

PREMISES

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Sharyland Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Sharyland ISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Sharyland ISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it as agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

AGREEMENT

ARTICLE 1. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses seven (6) Texas Certified Police Officers during the 2023-2024 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.

- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered,

employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- V. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.

3. Educate faculty in the following:
 - Identification of gangs and their effects
 - Identification of drugs and their effects
4. Participate in other school activities and events when appropriate.
5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
6. Take positive enforcement action as a law enforcement officer when confronted by a violation of Federal Law, State Law and any City Ordinance.
7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem solving tactics and their work as peace officers within the District.

ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:

The AGENCY will provide the following to the CONTRACTOR:

1. Office space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

ARTICLE 4. JURISDICTION AND SCOPE OF DUITES OF EMPLOYED OFFICERS:

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased or rented by or otherwise under the control of the Sharyland Independent School District. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.

- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 21st day of August 2023 and shall end on the 30th day of May 2024. The total number of days for payment will be 179 days. This is based on 174 instructional and 5 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed \$405,094.92 and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

ARTICLE 8. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized.

Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. MEDIATION:

It is the policy of the State of Texas to encourage resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to this agreement which is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 10. VENUE AND JURISDICTION:

The parties acknowledge that exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 11. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 12. DUTIES:

Officers shall only be assigned duties by the District which are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer, resource officer, or security personnel.

ARTICLE 13. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Sharyland Independent School District or the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Mission CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 14. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing and/or performing any service under this Agreement. With respect to the services provided under this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage result from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending and otherwise handling and managing any complaint, claim or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify or amend any legal defense available to the parties, or any past or present Trustee, officer, agent or employee, including, but not limited to governmental immunity from suit as provided by law.

ARTICLE 15. MISCELLANEOUS:

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days' prior written notice to CONTRACTOR.

CONTRACTOR:

City of Mission

Randy Perez
City Manager

Cesar Torres
Chief of Police

AGENCY:

Sharyland Independent School District

Jose Garcia, President
Sharyland ISD Board of Trustees

Dr. Maria M. Vidaurri
Superintendent of Schools

**City of Mission- Sharyland I.S.D./E.R.O. Program
2023-2024 School Year/179 Days**

Kenneth Martinez

Hourly Rate (old)		0	
Hourly Rate (new)		29.86	
Regular Hours (old)		0	-
Regular Hours (new)		1432	42759.52
Total Salaries			\$ 42,759.52
FICA	7.65%		3271.10
TMRS	8.39%		3587.52
Health Insurance	587.67		5876.70
N/A			0.00
Worker's Comp.	5.33%		2279.08
Unemployment	Budget		261.00
TOTAL SALARIES & BENEFITS			\$ 58,034.93

Robert Puga

Hourly Rate (old)		0.00	
Hourly Rate (new)		38.82	
Regular Hours (old)		0	-
Regular Hours (new)		1432	55590.24
Total Salaries			\$ 55,590.24
FICA	7.65%		4252.65
TMRS	8.39%		4664.02
Health Insurance	587.67		5876.70
N/A			0.00
Worker's Comp.	5.33%		2962.96
Unemployment	Budget		261.00
TOTAL SALARIES & BENEFITS			\$ 73,607.57

Pedro Wheeler

Hourly Rate (old)		0.00	
Hourly Rate (new)		33.06	
Regular Hours (old)		0	-
Regular Hours (new)		1432	47341.92
Total Salaries			\$ 47,341.92
FICA	7.65%		3621.66
TMRS	8.39%		3971.99
Health Insurance	587.67		5876.70
N/A			0.00
Worker's Comp.	5.33%		2523.32
Unemployment	Budget		261.00
TOTAL SALARIES & BENEFITS			\$ 63,596.59

Unknown (A)

Hourly Rate		0.00	
Unknown (B)			
Hourly Rate		0.00	
Regular Hours (A)		0	-
Regular Hours (B)		0	0.00
Total Salaries			\$ -
FICA			0.00
TMRS			0.00
Health Insurance			0.00
N/A			0.00
Worker's Comp.			0.00
Unemployment			0.00
TOTAL SALARIES & BENEFITS			\$ -

Jose E. Garcia

Hourly Rate (old)		0.00	
Hourly Rate (new)		38.48	
Regular Hours (old)		0	-
Regular Hours (new)		1432	55103.36
Total Salaries			\$ 55,103.36
FICA	7.65%		4215.41
TMRS	8.39%		4623.17
Health Insurance	587.67		5876.70
N/A			0.00
Worker's Comp.	5.33%		2937.01
Unemployment	Budget		261.00
TOTAL SALARIES & BENEFITS			\$ 73,016.65

Isaac Vasquez

Hourly Rate (old)		0.00	
Hourly Rate (new)		35.60	
Regular Hours (old)		0	-
Regular Hours (new)		1432	50979.2
Total Salaries			\$ 50,979.20
FICA	7.65%		3899.91
TMRS	8.39%		4277.15
Health Insurance	587.67		5876.70
N/A			0.00
Worker's Comp.	5.33%		2717.19
Unemployment	Budget		261.00
TOTAL SALARIES & BENEFITS			\$ 68,011.16

Eric Perez

Hourly Rate		0.00	
Hourly Rate (new)		36.07	
Regular Hours		0	-
Regular Hours (new)		1432	51652.24
Total Salaries			\$ 51,652.24
FICA	7.65%		3951.40
TMRS	8.39%		4333.62
Health Insurance	587.67		5876.70
N/A			0.00
Worker's Comp.	5.33%		2753.06
Unemployment	Budget		261.00
TOTAL SALARIES & BENEFITS			\$ 68,828.02

Unkown (A)

Hourly Rate		0.00	
Unkown (B)			
Hourly Rate		0.00	
Regular Hours (A)		0	-
Regular Hours (B)		0	0
Total Salaries			\$ -
FICA			0.00
TMRS			0.00
Health Insurance			0.00
N/A			0.00
Worker's Comp.			0.00
Unemployment			0.00
TOTAL SALARIES & BENEFITS			\$ -

Unkown (A)

Hourly Rate		0.00	
Unkown (B)			
Hourly Rate		0.00	
Regular Hours (A)		0	-
Regular Hours (B)		0	0
Total Salaries			\$ -
FICA			0.00
TMRS			0.00
Health Insurance			0.00
N/A			0.00
Worker's Comp.			0.00
Unemployment			0.00
TOTAL SALARIES & BENEFITS			\$ -

TOTAL REIMBURSEMENT..... \$ 405,094.92

TMRS	0.0839	2024 rate
Health	587.67	10 months
W/C	0.0533	
Unemploy	261	

Create a new spreadsheet each year.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Cesar Torres, Chief of Police

AGENDA ITEM: Authorization to re-enter into a Memorandum of Understanding for the Educational Resource Officer Program between the City of Mission and the Mission Consolidated Independent School District for the 2023 –2024 school year - Torres

NATURE OF REQUEST:

A total of fifteen (15) police officers would be assigned to the Mission I.S.D. during the 2023-2024 school year. The total amount of the Interlocal agreement is \$991,783.35 for the purpose of continuing the Educational Resource Officer Program at Mission Consolidated Independent School District.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

**MEMORANDUM OF UNDERSTANDING
FOR POLICE SERVICES**

This MEMORANDUM OF UNDERSTANDING FOR POLICE SERVICES (Agreement) is made by and between the City of Mission, Texas (Contractor) and the Mission Consolidated Independent School District (Agency) this __ day of August 2023.

PREMISES

Whereas, Chapter 791 of the Texas Government Code authorizes local governments to contract with each other to provide governmental functions and services, and

Whereas, the Texas Education Code §37.081 gives the Board of Trustees the power to employ security personnel and commissioned peace officers to carry out the effects of that Chapter, and

Whereas, the City of Mission, Texas is a Texas Municipality and Home Rule City as set forth in VTCA Government Code § 791.003 (4), and

Whereas, the Mission Consolidated Independent School District is a Texas School District and local governmental entity as set forth in VTCA Government Code §791.003, and

Whereas, the Mission CISD School Resource Officers and the City of Mission all have the authority to perform law enforcement functions within their respective jurisdictional areas, and

Whereas, the Parties are of the opinion that achieving the objectives of law enforcement, the protection of students, and maintenance of a safe learning environment within the Mission CISD can be facilitated by establishing a cooperative approach to law enforcement, and that the performance of this Agreement is in the common interest of both parties and that the division of cost fairly compensates the performing party for the services under this contract,

Whereas, the parties, in performing governmental functions or in paying for the performance of governmental functions hereunder shall make that performance, or those payments from current revenues legally available to each party:

Now therefore, in consideration of the promises and mutual covenants herein contained, it as agreed, under the authority of Section 791.001 – 791.029 of the Texas Government Code and Section 37.081 of the Texas Education Code, as follows:

AGREEMENT

ARTICLE 1. STATEMENT OF WORK:

CONTRACTOR agrees to perform, in a good professional manner to be approved by the AGENCY, the following:

- I. The CONTRACTOR shall assign and provide to AGENCY'S campuses fifteen (15) Texas Certified Police Officers during the 2023-2024 school year. Specific campus and time assignments will be mutually agreed to by the Operations Commander and AGENCY. Time assignments are not limited to any particular time of day. CONTRACTOR agrees that officers may be assigned to sporting events or other extra-curricular activities as coordinated by the AGENCY's Director of Safety & Security. Any officer assigned under this Agreement will be subject to the approval of the Superintendent, Director of Safety & Security and the campus Principal. The assigned officer(s) will provide services during regular school hours on each and every day classes are in session. The parties acknowledge the importance of having the same officer(s) present at the district on a day-to-day basis in order to promote continuity and familiarity with the district and students. The parties agree that any substitutions of personnel by the CONTRACTOR will be discussed and mutually agreed upon before the substitution is made.

- II. CONTRACTOR shall provide police presence on and around school campuses and all AGENCY property, including, without limitation, traffic enforcement and pedestrian crosswalk policing, etc. The Chief of Police and Superintendent may vary the duties of each officer taking into account the safety of each student, school district employee, and non-school person. The assigned officer(s) will coordinate and cooperate with the Director of Safety & Security and the campus Principal, but will be directly supervised by the Chief of Police. The duties, schedule and responsibilities of the assigned officer(s) on days when classes are not in session will be mutually agreed upon and determined by the Chief of Police, the Director of Safety & Security and the campus Principal.

At all times during the term of this Agreement, the law enforcement personnel provided by the CONTRACTOR will remain, and shall be considered,

employees of the CONTRACTOR and not employees of the AGENCY. The CONTRACTOR will be responsible for maintaining accurate records of the dates and hours of service, and any other information regarding the personnel assigned to the AGENCY that may be necessary in connection with the performance of this Agreement.

Unless agreed to in advance in particular situations, any officer assigned to serve at any AGENCY campus will dress in a uniform identifying him/her as a member of the Police Department of the CONTRACTOR and will carry the usual equipment, such as sidearm, belt and holster, badge, and the like. At all times covered by this Agreement, any officer assigned to serve at any AGENCY campus will be a commissioned, full-time, regular-duty peace officer employed and properly trained by the CONTRACTOR.

The AGENCY's Director of Safety & Security and the Principal of each campus that uses the services of a campus peace officer will coordinate and work with that peace officer(s) with respect to the law enforcement services provided and any special issues that warrant increased attention. The Director of Safety & Security and the campus Principal will have the discretion to establish the daily tasks of the officer assigned to that campus, including designating specific campus issues to be addressed.

- III. CONTRACTOR shall ensure that assigned officers comply with all departmental policies and procedures, including, but not limited to, city policies and state and federal statutes, procedures, and directives.
- IV. Officers may execute arrest authority.
- V. Officers shall function as Certified Peace Officers of the State of Texas and shall comply with all duties and obligations which they have under state and federal law as licensed peace officers.

ARTICLE 2. OBJECTIVES:

CONTRACTOR'S objectives under this Agreement include, but are not limited to, the following:

1. Provide a safe learning environment by fulfilling their obligations as licensed peace officers.
2. Serve as a visible deterrent, through their presence and actions as peace officers to reduce drug abuse, alcohol abuse and other crime amongst students.

3. Educate faculty in the following:
 - Identification of gangs and their effects
 - Identification of drugs and their effects
4. Participate in other school activities and events when appropriate.
5. Report incidents (in writing) of a delinquent criminal nature to the Director of Safety & Security, the campus Principal and Operations Commander.
6. Take positive enforcement action as a law enforcement officer when confronted by a violation of Federal Law, State Law and any City Ordinance.
7. Promote and support organizational strategies of the District to address the causes and reduce the fear of crime and social disorder through problem solving tactics and their work as peace officers within the District.

ARTICLE 3. DUTIES AND RESPONSIBILITIES OF THE AGENCY:

The AGENCY will provide the following to the CONTRACTOR:

1. Office space on campus
2. Access to telephones
3. Administrative and clerical support whenever possible from the campus and central office
4. Supplies and materials within an approved budget, and
5. Other support as requested

ARTICLE 4. JURISDICTION AND SCOPE OF DUITES OF EMPLOYED OFFICERS:

The agency hereby determines that the jurisdiction of any officer exercising the terms under this agreement shall include all territory, within the boundaries of the School District and also all property outside the boundaries of the District that is owned, leased or rented by or otherwise under the control of the Mission CISD. The agency further determines that the Police Officers assigned under this agreement shall have the following powers:

- I.) All the powers privileges and immunities as police officers.
- II.) The powers to enforce all laws, including municipal ordinances, county ordinances and state laws, and may, in accordance with Chapter 52, Texas Family Code take a juvenile into custody.

- III.) Enforcing any and all laws of Hidalgo County and the State of Texas and the rules of the school district which have a direct bearing on the safety and welfare of students within the District.
- IV.) The Mission Police Officers provided under the terms of this agreement shall have jurisdiction and lawful authority to provide police services under the terms of this agreement even if they are off duty. However, nothing in this agreement shall require any Mission Police Officer to provide police services pursuant to this agreement if off duty.

ARTICLE 5. TERMS:

The period of performance of the agreement shall commence on the 7th day of August 2023 and shall end on the 28th day of May 2024. The total number of days for payment will be 174 days. This is based on 172 instructional and 2 staff development days. No cost will be incurred or charged on the agreement prior to the starting date or subsequent to the ending date. All days are payable based on eight (8) hour day terms.

ARTICLE 6. SUPPLEMENTAL DUTY PAY:

The CONTRACTOR will provide the services of uniformed, sworn law enforcement personnel for the purpose of providing security and crowd control for athletic and special events sponsored by the AGENCY. The CONTRACTOR will provide the number of officers reasonably necessary as requested by the AGENCY for any such event. The CONTRACTOR will designate an officer in charge at each such event, and such officer in charge will coordinate the services provided with a representative of the AGENCY.

ARTICLE 7. CONSIDERATION:

It is estimated that the total cost of the basic agreement (excluding supplemental duty pay) will not exceed \$991,783.35 and the CONTRACTOR agrees to use its best effort to perform all work described for this estimated cost. If at any time the total cost for performance of said work will be greater than above estimated cost, then CONTRACTOR shall notify AGENCY to the effect, giving its revised estimate of the total cost. AGENCY is not obligated to pay any amount exceeding the estimated cost indicated in this section unless such amount is approved by AGENCY in writing before the cost is incurred.

ARTICLE 8. PAYMENT:

Payment for services will be processed only when proper documentation has been provided for the AGENCY business office for payment. Proper business accounting will be utilized.

Once proper documentation has been provided to the AGENCY, payment will be processed within 15-30 days.

ARTICLE 9. MEDIATION:

It is the policy of the State of Texas to encourage resolution of any disputes through alternative dispute resolution procedures such as non-binding mediation. Any dispute between the parties to this agreement which is not resolved through informal discussion may be submitted to a mutually acceptable mediation service or provider for non-binding mediation. The parties to the mediation shall bear the mediation costs equally. This paragraph does not preclude a party from seeking legal or equitable relief from a court of competent jurisdiction.

ARTICLE 10. VENUE AND JURISDICTION:

The parties acknowledge that exclusive venue for any such action for breach of this agreement shall be the County and District courts of Hidalgo County, Texas.

ARTICLE 11. MODIFICATION OF AGREEMENT:

This document constitutes the entire agreement between the AGENCY and CONTRACTOR and may be modified only by written agreement executed by both the AGENCY and CONTRACTOR.

ARTICLE 12. DUTIES:

Officers shall only be assigned duties by the District which are consistent with their existing obligations as licensed peace officers. The AGENCY shall not assign officers duties involving:

- (1) routine student discipline or school administrative tasks; or
- (2) contact with students unrelated to the law enforcement duties of the peace officer, resource officer, or security personnel.

ARTICLE 13. NO WAIVER OF GOVERNMENTAL IMMUNITY:

Neither the Mission Consolidated Independent School District or the City of Mission, Texas do, by way of this contract, waive governmental immunity from suit, or from liability, except as expressly set forth by the Texas Legislature in the Texas Local Government Code. The fact that the Mission CISD and the City of Mission have entered into this agreement shall not in any way, constitute a deliberate waiver of immunity by either entity, which immunities are expressly reserved by both parties.

ARTICLE 14. RESPONSIBILITY:

This Agreement is a contract for the performance of governmental functions by governmental entities, and the parties will be engaged in the conduct of a governmental function while providing and/or performing any service under this Agreement. With respect to the services provided under this Agreement, the CONTRACTOR will be an independent contractor to the AGENCY. Any peace officer assigned to duty at any AGENCY campus pursuant to this Agreement will not be considered an employee of the AGENCY, but will at all times remain an employee of the CONTRACTOR.

It is understood and agreed between the parties that each party will be responsible for its own acts or omissions, including the acts or omissions of its employees, officers, trustees, and agents. Where injury or property damage result from the joint or concurring negligence of both parties, liability, if any, will be shared by each party on the basis of comparative responsibility in accordance with the applicable laws of the State of Texas, subject to all defenses, including governmental immunity. Under no circumstances shall AGENCY be subject to any tort liability for which it is currently immune.

The parties specifically agree that each party will be individually and respectively responsible for responding to, dealing with, insuring against, defending and otherwise handling and managing any complaint, claim or cause of action brought against itself, its respective employees, officers, trustees or agents, resulting from the provision of services pursuant to this Agreement.

Nothing in this Agreement will be construed to waive, modify or amend any legal defense available to the parties, or any past or present Trustee, officer, agent or employee, including, but not limited to governmental immunity from suit as provided by law.

ARTICLE 15. MISCELLANEOUS:

There are no third-party beneficiaries to this Agreement.

AGENCY may terminate this Agreement at any time and for any or no reason by providing seven days' prior written notice to CONTRACTOR.

CONTRACTOR:

City of Mission

Randy Perez
City Manager

Cesar Torres
Chief of Police

AGENCY:

Mission Consolidated Independent School District

Veronica R. Mendoza, President
Mission CISD Board of Trustees

Dr. Carol G. Perez
Superintendent of Schools

COPS in School/Mission C.I.S.D.

175 Days Aug 2023-May 2024-Page 2

Name	Hourly Rate	Hours Worked		Overtime Rate	OT Hours	Base Pay	Additional Pays - Bwly						Total Salaries	7.65% FICA	8.39% TMRS	\$587.67 Health	N/A	5.33% WC	Un-employment	Total Salaries & Benefits
							Longevity	Education	Certificate	Seniority	Assign.	Instruct.								
Bi-weekly Pays Jaime De la Garza	28.643	1400				40,100.20	46.15	0	153.84	576.92	0.00	36.93	57,190.84	4375.10	4798.31	5876.70	0.00	3048.27	261.00	75,550.22
Bi-weekly Pays Francisco Garza	28.643	1400				40,100.20	16.15	0	76.93	173.08	0.00	36.93	46,465.09	3554.58	3898.42	5876.70	0.00	2476.59	261.00	62,532.38
Bi-weekly Pays Samantha Valdez	28.643	1400				40,100.20	5.38	0.00	76.93	0.00	0.00	36.93	42,604.24	3259.22	3574.50	5876.70	0.00	2270.81	261.00	57,846.47
Bi-weekly Pays Casey Venegas	28.643	1400				40,100.20	26.92	69.24	115.38	326.93	0.00	36.93	52,183.60	3992.05	4378.20	5876.70	0.00	2781.39	261.00	69,472.94
Bi-weekly Pays Rey Medrano	28.643	1400				40,100.20	37.69	0.00	153.85	403.85	0.00	36.93	53,378.92	4083.49	4478.49	5876.70	0.00	2845.10	261.00	70,923.70
Bi-weekly Pays Miguel Monforte	28.643	1400				40,100.20	37.69	92.31	153.85	403.85	0.00	36.93	55,317.43	4231.78	4641.13	5876.70	0.00	2948.42	261.00	73,276.46
Bi-weekly Pays Jaime Perez	28.643	1400				40,100.20	24.23	30.77	115.39	269.24	0.00	36.93	50,107.96	3833.26	4204.06	5876.70	0.00	2670.75	261.00	66,953.73
Bi-weekly Pays Juan A Vela	28.643	1400				40,100.20	26.92	0.00	115.39	326.93	0.00	36.93	50,729.77	3880.83	4256.23	5876.70	0.00	2703.90	261.00	67,708.42
Bi-weekly Pays		0				-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0				-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0				-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0				-	0	0	0	0	0	0	-	0.00	0.00	0.00	0.00	0.00	0.00	-
Bi-weekly Pays		0				-	0	0	0	0	0	0.00	-	0.00	0.00	0.00	0.00	0.00	0.00	-
													407,977.85	31,210.31	34,229.34	47,013.60	-	21,745.22	2,088.00	544,264.32
							Longevity	Education	Certificate	Seniority	Assign.	Instructor	Total Salaries	FICA	TMRS	Health	N/A	Workers Comp		544,264.32
Page 2 Total Amount																			544,264.32	

COPS in School/Mission C.I.S.D.

TMRS RATE- Jan-21

Change Health Insurance-November

W/C rate	0.0533	0.0458	Sep-20	
TMRS rate	0.0839	0.0867	Jan-20	0.0858
Unemployment	\$ 261.00	1.6	2020	
Health	5876.70	146.92	293.84	
	<small>Oct-19</small>			
	monthly	half month	half month	
	587.67	293.84		

Unemploy **2.8 rate-2021**
 0.1 rate-2022

August	-		
September	-	a	b
October	-	-	0
November	-		
December	-		
January	-		
February	-		
March	-		
April	-		
May	-	-	0
June	0		
July			



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Cesar Torres, Chief of Police
AGENDA ITEM: Authorization to purchase via a sole source vendor, a total of three (3) Skycop Mobile Surveillance Trailers - Torres

NATURE OF REQUEST:

Authorization to purchase three (3) Skycop Mobile Surveillance Trailers from Skycop Incorporated. The three (3) Skycop Mobile Surveillance Trailers will be utilized by our department to monitor heavily populated commercial/residential areas. These three (3) Skycop Mobile Surveillance Trailers will assist with deterring all burglary of vehicles, auto thefts, and any other common crimes in our heavily populated commercial/residential areas.

Grant funds from FY 2022 Stonegarden grant will be utilized for this purchase.

BUGETED: Yes **FUND:** Designated **ACCT. #:** 15-492-74950
BUDGET: \$350,000.00 **EST. COST:** \$176,235.00 **CURRENT BUDGET BALANCE:** \$173,765.00

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
 _____ NAYS
 _____ DISSENTING _____



DATE	Sales Rep	ESTIMATE #
7/14/2023	Marie Nichols	EST-1234

FY 2022 OPSG

ESTIMATE PREPARED FOR
1200 E 8th St Mission Texas Police Department Mission, Texas 78572 US rperez0090@missionpolice.org 956-584-5090

SHIP TO
1200 E 8th St Mission Texas Police Department Mission, Texas 78572 US rperez0090@missionpolice.org 956-584-5090

Item	Description	Qty	Rate	Amt
Standard Cadet (Sale) Axis	SKYCOP MOBILE SURVEILLANCE TRAILER WITH GAS GENERATOR AND SOLAR POWER PLANT INCLUDES: ONAN 4KW GENERATOR; 20 GAL FUEL TANK; BATTERY BANK; SOLAR POWER PLANT; (2) AXIS Q6075-E PTZ CAMERAS; (1) AXIS M3115-LVE OVERVIEW CAMERA; GENETEC ARCHIVER(Nuvo-3600 Computer); FLASHING BLUE/RED LIGHTS; STURDY HYDRAULIC MAST; CELLULAR ROUTER; PROGRAMMABLE LOGIC CONTROLLER AND SOFTWARE TO MONITOR VOLTAGE/FUEL LEVELS AND AUTOMATICALLY START GENERATOR WHEN NEEDED.	3	\$56,180.00	\$168,540.00
Freight/Delivery	Freight/Delivery	1	\$7,695.00	\$7,695.00
Sales Tax	Sales Tax calculated by AvaTax on Thu Oct 13 08:12:17 UTC 2022	1	\$0.00	\$0.00
			TOTAL	\$176,235.00

PLEASE ALLOW FOR APPLICABLE TAXES AND SHIPPING - PRICES BASED UPON TOTAL PURCHASE - PRICES GOOD FOR 30 DAYS UNLESS NOTED ABOVE - UP TO 3% HANDLING MAY BE ADDED FOR CREDIT CARD PAYMENTS - MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING - THIS DATA SHALL NOT BE DISCLOSED OUTSIDE RECIPIENT AND SHALL NOT BE DUPLICATED, USED, OR DISCLOSED IN WHOLE OR IN PART FOR ANY PURPOSE OTHER THAN TO EVALUATE THE PROPOSAL, INTERNALLY BY THE CUSTOMER.

Please send a copy of any applicable tax exemption certificates to accounting@skycopinc.com

Thank you,
SkyCop, Inc.
3736 Getwell Cv.
Memphis, TN 38118
(901) 410-2151
TN License #1899

\$58,745.00 Each

Customer Signature _____

Date _____

Item 28.

July 19, 2023

Mission Police Department

RE: SkyCop™ Mobile Surveillance Unit

Dear Sgt. Reynaldo Perez,

This letter serves as justification that SCI Technologies, Inc. d/b/a SkyCop, Inc is a “Sole Source” for SkyCop™ Mobile Surveillance and LPR Technology. At this time SkyCop™ products are only available through SCI Technologies, Inc. d/b/a SkyCop, Inc.

SkyCop™ is a patented product and trademarked with the U.S. Patent and Trademark Office. Our custom trailer design, system software and integration are unique in the market place and backed with years of experience. To our knowledge there is no other product meeting the quality, specifications, and features of the SkyCop™ Mobile Surveillance Trailer and no other company with the technical integration knowledge. Below are unique features integrated into the SkyCop™ mobile surveillance system:

- Custom Designed and Built Heavy Duty Trailer
- Tri-brid Charging Capabilities: Solar Panel; Generator; and Shore Power
- Leveling System for various terrains
- Solar Mast with pivot and rotation
- 18’ Heavy Duty Hydraulic Mast that provides Vibration and Wind Resistant
- (6) 420AH Industrial 6V DC Batteries
- Blue and Red Flashing Light Deterrent System
- 2 – 2MP PTZ Cameras and 1 – 2MP Overview Camera
- 4 Channel recorder embedded with H.265+ compression and 2TB of recording storage
- 4G Wi-Fi Cellular Router for live view or playback **CUSTOMER PROVIDED SERVICE
- Automated Power Plant Monitoring System that switches power generation sources as needed

Sincerely,



Charlotte Nuckles

CEO

(901) 410-21510ext. 700

cnuckles@skycopinc.com



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: August 14, 2023
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Asst. City Manager
AGENDA ITEM: Approval of Amendment #1 to Advance Funding Agreement for Inspiration Road/Military Parkway Loop widening project - Terrazas

NATURE OF REQUEST:

Amendment #1 to Advance Funding Agreement for widening of Inspiration Road/Military Parkway Loop to a 4 lane divided facility on Inspiration Road, from IH-2 to Military Road (Parkway Loop) east to FM 1016.

As a result of recent updates approved by the Rio Grande Valley Metropolitan Planning Organization, additional Category 7 funds were awarded to this project. Category 7 funds for utilities are increased by \$500,000 from \$800,000 to \$1,200,000. The \$500,00 increase in Category 7 funds resulted in an increase of \$26,650 from \$1,402,278 to \$1,428,928 in indirect state costs which are being paid by the state. The total estimated contract budget increased by \$526,650, from \$28,089,609 to \$28,616,259.00.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

TxDOT:				Federal Highway Administration:		Item 29.
CCSJ #	0921-02-395	AFA ID	Z00001732	CFDA No.	20.205	
RCSJs	0921-02-443			CFDA Title	Highway Planning and Construction	
District #	Pharr-21	Code Chart 64#	28500			
Project Name	Inspiration Road/Military Parkway Loop, On Inspiration Road from IH-2 to Military Road (Parkway Loop) east to FM 1016			<i>AFA Not Used For Research & Development</i>		

STATE OF TEXAS §

COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT
AMENDMENT # 1**

THIS AMENDMENT is made by and between the State of Texas, acting through the **Texas Department of Transportation**, called the State, and the **City of Mission**, acting by and through its duly authorized officials, called the Local Government.

In Process

WITNESSETH

WHEREAS, the State and the Local Government executed a contract on June 18, 2019 to effectuate their agreement **to widen Inspiration Road/Military Parkway Loop to a 4 lane divided facility on Inspiration Road, from IH-2 to Military Road (Parkway Loop) east to FM 1016** (Project); and,

WHEREAS, it has become necessary to amend that contract; to revise cost estimates and funding amounts.

NOW THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, the State and the Local Government do agree as follows:

A G R E E M E N T

1. Description of Amended Items

The parties agree that the Agreement is amended as follows:

Attachment C, Project Budget, is deleted in its entirety and is replaced with Amendment C-1, Project Budget, which is attached to and made a part of this Amendment.

As a result of recent updates approved by the Rio Grande Valley Metropolitan Planning Organization, additional Category 7 funds were awarded to this project. Category 7 funds for utilities are increased by \$500,000 from \$800,000 to \$1,200,000. The \$500,00 increase in Category 7 funds resulted in an increase of \$26,650 from \$1,402,278 to \$1,428,928 in indirect state costs which are being paid by the state. The total estimated contract budget increased by \$526,650, from \$28,089,609 to \$28,616,259.00.

All other provisions of the original contract are unchanged and remain in full force and effect.

TxDOT:				Federal Highway Administration:		Item 29.
CCSJ #	0921-02-395	AFA ID	Z00001732	CFDA No.	20.205	
RCSJs	0921-02-443			CFDA Title	Highway Planning and Construction	
District #	Pharr-21	Code Chart 64#	28500	<i>AFA Not Used For Research & Development</i>		
Project Name	Inspiration Road/Military Parkway Loop, On Inspiration Road from IH-2 to Military Road (Parkway Loop) east to FM 1016					

2. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

Each party is signing this amendment on the date stated under that party's signature.

THE LOCAL GOVERNMENT

Signature

Norie Gonzalez Garza
Typed or Printed Name

Mayor
Title

Date

THE STATE OF TEXAS

Kenneth Stewart
Director of Contract Services
Texas Department of Transportation

Date

TxDOT:				Federal Highway Administration:		Item 29.	
CCSJ #	0921-02-395	AFA ID	Z00001732	CFDA No.	20.205		
RCSJs	0921-02-443			CFDA Title	Highway Planning and Construction		
District #	Pharr-21	Code Chart 64#	28500				
Project Name	Inspiration Road/Military Parkway Loop, On Inspiration Road from IH-2 to Military Road (Parkway Loop) east to FM 1016			AFA Not Used For Research & Development			

ATTACHMENT C-1 PROJECT BUDGET

Construction cost will be allocated based on 80% Federal funding, 18% State funding and 2% Local Government funding until the federal funding reaches the maximum obligation amount. The Local Government will be responsible for 100% of costs.

Description	Total Estimated Cost	Federal Participation		State Participation			Local Participation		
		%	Cost	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.
Preliminary Engineering (by Local Government)	\$862,483	0%	\$0	0%	0%	\$0	100%	100%	\$862,483
Environmental (by Local Government)	\$414,000	0%	\$0	0%	0%	\$0	100%	100%	\$414,000
Right of Way (by Local Government)	\$2,200,000	80%	\$1,760,000	0%	0%	\$0	20%	20%	\$440,000
Utilities (by Local Government)	\$1,300,000	80%	\$1,040,000	0%	0%	\$0	20%	20%	\$260,000
Construction & Construction Engineering (by Local Government)	\$22,032,673	80%	\$17,626,138	0%	18%	\$3,965,881	20%	2%	\$440,653
Subtotal	\$26,809,156		\$20,426,138			\$3,965,881			\$2,417,136
Environmental Direct State Costs	\$38,294	0%	\$0	0%	0%	\$0	100%	100%	\$38,294
ROW Direct State Cost (District review and oversight)	\$12,765	0%	\$0	0%	0%	\$0	100%	100%	\$12,765
Engineering Direct State Costs	\$63,824	0%	\$0	0%	0%	\$0	100%	100%	\$63,824
Utility Direct State Costs	\$12,765	0%	\$0	0%	0%	\$0	100%	100%	\$12,765
ROW Direct State Cost (Division review and oversight)	\$30,000	0%	\$0	0%	0%	\$0	100%	100%	\$30,000
Construction Direct State Cost (State review and oversight of Construction Engineering)	\$220,527	80%	\$0	0%	0%	\$0	100%	100%	\$220,527
Indirect State Cost (5.33%)	\$1,428,928	0%	\$0	100%	100%	\$1,428,928	0%	0%	\$0
Subtotal	\$1,807,104		\$0			\$1,428,928			\$378,175
TOTAL	\$28,616,260		\$20,426,138			\$5,394,809			\$2,795,313

Initial payment by the Local Government to the State Received on 6.18.19:	\$157,648
Payment by the Local Government to the State 60 days prior to the date set for receipt of the construction bids:	\$220,527
Estimated total payment by the Local Government to the State:	\$378,175

This is an estimate. The final amount of Local Government participation will be based on actual costs.



CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Juan Pablo "JP" Terrazas, P.E., Asst. City Manager
AGENDA ITEM: Approval of Amendment #2 to Advance Funding Agreement for Taylor Road, Mile 2 N. to Business 83 Project - Terrazas

NATURE OF REQUEST:

Amendment #2 to Advance Funding Agreement for widening of Taylor road to 4 lane roadway from 0.36 miles south of Mile 2 North to Business 83.

As a result of recent updates approved by the Rio Grande Valley Metropolitan Planning Organization, additional Category 7 funds were awarded to this project. The total estimated cost of the Construction Category 7 funds is increased by \$5,000,000 from \$7,600,000 to \$12,600,000 and to change the responsibility for Construction Direct State Cost to the Local Government.

BUGETED: Yes / No / N/A FUND: ACCT. #:

BUDGET: \$ EST. COST: \$ CURRENT BUDGET BALANCE: \$

BID AMOUNT: \$

STAFF RECOMMENDATION:

Approval

Departmental Approval: N/A

Advisory Board Recommendation: N/A

City Manager's Recommendation: Approval RP

RECORD OF VOTE: APPROVED: _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

TxDOT:				Federal Highway Administration:		Item 30.
CCSJ #	0921-02-328	AFA ID	Z00001711	CFDA No.	20.205	
RCSJ	0921-02-377			CFDA Title	Highway Planning and Construction	
District #	Pharr-21	Code Chart 64#	28500			
Project Name	Taylor Road, Mile 2 N to BUS 83			<i>AFA Not Used For Research & Development</i>		

STATE OF TEXAS §

COUNTY OF TRAVIS §

**ADVANCE FUNDING AGREEMENT
AMENDMENT # 2**

THIS AMENDMENT is made by and between the State of Texas, acting through the Texas Department of Transportation, called the State, and the **City of Mission**, acting by and through its duly authorized officials, called the Local Government.

W I T N E S S E T H

WHEREAS, the State and the Local Government executed a contract on 10th of August, 2018 to effectuate their agreement to widen **Taylor Road to 4 lane roadway from 0.36 miles south of Mile 2 N to BUS 83**; and,

WHEREAS, the state and the Local Government executed Amendment #1 to the contract on January 10, 2020, to revise cost estimates and funding amounts.

WHEREAS, it has become necessary to amend that contract to add additional funding to cover the increased cost of Construction,

NOW THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, the State and the Local Government do agree as follows:

A G R E E M E N T

1. Description of Amended Items

- A. Attachment C-1, Project Budget, is deleted in its entirety and is replaced with Amendment C-2, Project Budget, which is attached to and made a part of this Amendment. The total estimated cost of the Construction Category 7 funds is increased by \$5,000,000 from \$7,600,000 to \$12,600,000 and to change the responsibility for Construction Direct State Cost to the Local Government.

All other provisions of the original contract are unchanged and remain in full force and effect.

2. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

TxDOT:				Federal Highway Administration:		<i>Item 30.</i>
CCSJ #	0921-02-328	AFA ID	Z00001711	CFDA No.	20.205	
RCSJ	0921-02-377			CFDA Title	Highway Planning and Construction	
District #	Pharr-21	Code Chart 64#	28500			
Project Name		Taylor Road, Mile 2 N to BUS 83		<i>AFA Not Used For Research & Development</i>		

Each party is signing this amendment on the date stated under that party's signature.

THE LOCAL GOVERNMENT

 Norie Gonzalez Garza
 Mayor

 Date

In Process

THE STATE OF TEXAS

 Kenneth Stewart
 Director of Contract Services
 Texas Department of Transportation

 Date

TxDOT:				Federal Highway Administration:		Item 30.
CCSJ #	0921-02-328	AFA ID	Z00001711	CFDA No.	20.205	
RCSJ	0921-02-377			CFDA Title	Highway Planning and Construction	
District #	Pharr-21	Code Chart 64#	28500			
Project Name		Taylor Road, Mile 2 N to BUS 83		AFA Not Used For Research & Development		

ATTACHMENT C-2 PROJECT BUDGET

This project has received a total of \$14,962,406 in Category 7 federal funds for right of way (ROW), utilities, construction and construction engineering. For ROW and utilities, the federal share is 80% and the local government share is 20% until the Federal funding reaches the maximum obligated amount. For construction and construction engineering, considering a 95% Economically Disadvantaged Counties Program reduction to the project's construction costs, the federal share is 80%, the state share is 19% and the local government share is 1% until the Federal funding reaches the maximum obligated amount. The Local Government will be responsible for all project cost exceeding the approved federal funding. The following is an estimated breakdown of the project costs and funding participation

Description	Total Estimated Cost	Federal Participation		State Participation			Local Participation		
		%	Cost	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.	% Before EDC Adj.	% After EDC Adj.	Cost After EDC Adj.
Preliminary Engineering (by LG)	\$3,816,509	0%	\$0	0%	0%	\$0	100%	100%	\$3,816,509
Environmental (by LG)	\$162,600	0%	\$0	0%	0%	\$0	100%	100%	\$162,600
Right of Way (by LG) Cat 7	\$1,646,852	80%	\$1,317,482	0%	0%	\$0	20%	20%	\$329,370
Utilities (by LG) Cat 7	\$365,000	80%	\$292,000	0%	0%	\$0	20%	20%	\$73,000
Construction (by LG) Cat. 7	\$12,600,000	80%	\$10,080,000	0%	19%	\$2,394,000	20%	1%	\$126,000
Construction Engineering (by LG) Cat. 7	\$887,802	80%	\$710,242	0%	19%	\$168,682	20%	1%	\$8,878
Subtotal	\$19,478,763		\$12,399,724			\$2,562,682			\$4,516,357
Environmental Direct State Costs	\$15,000	0%	\$0	0%	0%	\$0	100%	100%	\$15,000
ROW Direct State Cost (District review and oversight)	\$45,000	0%	\$0	0%	0%	\$0	100%	100%	\$45,000
Engineering Direct State Costs	\$75,000	0%	\$0	0%	0%	\$0	100%	100%	\$75,000
Utility Direct State Costs	\$15,000	0%	\$0	0%	0%	\$0	100%	100%	\$15,000
ROW Direct State Cost (Division review and oversight)	\$10,000	0%	\$0	0%	0%	\$0	100%	100%	\$10,000
Construction Direct State Cost (State review and oversight of Construction Engineering)	\$384,840	0%	\$0	0%	0%	\$0	100%	100%	\$384,840
Indirect State Cost (5.9%)	\$1,149,247	0%	\$0	100%	100%	\$1,149,247	0%	0%	\$0
Subtotal	\$1,694,087		\$0			\$1,149,247			\$544,840
TOTAL	\$21,172,850		\$12,399,724			\$3,711,929			\$5,061,197

Initial payment by the Local Government to the State Received on 7.27.18:	\$160,000
Payment by the Local Government to the State 60 days prior to the date set for receipt of the construction bids:	\$384,840
Estimated total payment by the Local Government to the State:	\$544,840

This is an estimate. The final amount of Local Government participation will be based on actual costs.



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Juan Pablo Terrazas, Assistant City Manager, City of Mission
AGENDA ITEM: Authorize Mayor to execute a 5th Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone Number One and the City of Mission related to Bentsen Palm Development Lift Station Project Phase III - Terrazas

NATURE OF REQUEST:

Authorize Mayor to execute a 5th Amendment to Reimbursement Agreement between Mission Redevelopment Authority, Reinvestment Zone No. One, and the City of Mission. This 5th amendment to reimbursement agreement is related to the Bentsen Palm Development Lift Station Project Phase III.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$33,017.50 **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Mission Redevelopment Authority _____

Advisory Board Recommendation: Approval _____

City Manager's Recommendation: Approval *RP* _____

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

FIFTH AMENDMENT TO REIMBURSEMENT AGREEMENT

This Fifth Amendment to Reimbursement Agreement (this “Amendment”), effective as of _____, 2023 is made by and between MISSION REDEVELOPMENT AUTHORITY (the “Authority”), a local government corporation created and organized under the provisions of the Texas Transportation Corporation Act, Chapter 431, Transportation Code, and authorized and approved by the City of Mission, Texas pursuant to Resolution No. 1021 adopted on November 26, 2001, acting by and through its governing body, the Board of Directors (the “Authority Board”), REINVESTMENT ZONE NUMBER ONE, CITY OF MISSION, TEXAS (the “TIRZ”), a tax increment reinvestment zone created by the City of Mission, Texas pursuant to Chapter 311, Texas Tax Code, as amended, acting by and through its governing body, the Board of Directors (the “TIRZ Board”), and THE CITY OF MISSION, TEXAS (the “City”), a Texas home-rule city.

RECITALS

WHEREAS, the Authority, the TIRZ and the City entered into that certain Reimbursement Agreement, as amended (the “Agreement”), relating to the financing and construction of a Lift Station Project for Bentsen Palm Development and a Military Waterline Loop Project, more particularly described in the Agreement, for the benefit of the TIRZ; and

WHEREAS, the parties have determined in the Agreement to proceed with the third phase of the Bentsen Palm Development lift station project, and the parties wish to amend the Agreement to provide for the addition of the costs in the amount specified herein; now therefore,

For and in consideration of the mutual promises, covenants, obligations, and benefits contained herein, the Authority, the TIRZ, and the City contract and agree as follows:

1. Recitals. The facts contained in the recitals to this Amendment are hereby found to be true and correct.
2. Definitions. Capitalized terms used in this Amendment shall have the meanings assigned to them in the Agreement, unless otherwise defined or the context clearly requires otherwise.
3. Amendment to the Agreement.
 - a. Section 3.2 of the Agreement is hereby amended to read add the following to the existing text thereof:

'Project Costs shall include "Bentsen Palms Development Lift Station Phase III Project plus the costs of decommissioning two lift stations and to tie the facilities in to the Phase 3 project, in the amount not to exceed \$1,921,012.50 (\$1,887,995 plus \$33,017.50 Change Order), is hereby authorized and shall be considered a Public Improvement, and is an authorized Project Cost."

4. Agreement in effect. Except as specifically provided herein, the Agreement remains in full force and effect as of its original date.

[EXECUTION PAGES FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have caused this Reimbursement Agreement to be duly executed as of the date first written above.

MISSION REDEVELOPMENT AUTHORITY

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

REINVESTMENT ZONE NUMBER ONE, CITY OF MISSION, TEXAS

By: _____
Name: _____
Title: _____

ATTEST:

By: _____
Name: _____
Title: _____

CITY OF MISSION, TEXAS

Mayor

City Secretary

Approved as to form:

City Attorney



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Adrian Garcia, Fire Chief

AGENDA ITEM: Authorization to award bid for (2) Wanco video message boards – Garcia

NATURE OF REQUEST:

The City of Mission has accepted and opened one (1) bid response for video message board. Staff recommends awarding bid to Fast Signs who is the sole responsible bidder meeting all specifications

These message boards will be used to provide the residents of City of Mission with various information such as updates on CDC guidelines, COVID 19, vaccination sights, it will also be utilized to provide important information in the event of severe weather, hurricanes, disasters etc. such as shelter information and evacuation routes.

BUGETED: Yes **FUND:** CDBG **ACCT. #:** 04-452-56401

BUDGET: 100,481.00 **EST. COST:** \$ 56,040.00 **CURRENT BUDGET BALANCE:** 100,481.00

BID AMOUNT: \$56,040.00

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: None

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE:	APPROVED:	_____
	DISAPPROVED:	_____
	TABLED:	_____

_____ AYES

_____ NAYS

_____ DISSENTING _____



3900 N 23RD Street, McAllen, TX

956-618-1800

The shipping for 2 message boards will be \$2400.00.

The cost of 2 boards is \$53,640.00

Total for 2 message boards with shipping is \$56,040.00 delivered to your desired address.

Thank you!
Rod Snell
956-618-1800

BID NAME/NUMBER: 23-500-08-02 / Video Message Board



OPEN DATE: August 02, 2023 2:00 PM CST

Vendor Name:	FastSigns
Street address:	3900 N. 23rd.
City, State:	McAllen, TX 78501
Phone:	(956) 618-1800
Fax:	(956) 428-0071
Contact:	Ruderick Snell
Email:	161@fastsigns.com

DESCRIPTION:	UOM	Estimated Quantity	Total Unit Price
Base Bid			
Three-Line Message Sign Brand/Model: Wanco/Full Size	EA	1	\$29,632.50
Alternate:			
Dot Matrix Message Board Brand/Model:	EA	1	No Bid
Number of Days to deliver			35 - 42 days
Addenda(s)			None

Apparent lowest bidder: FastSigns

Please Note: FastSigns added \$1,629.79 for Shipping

BID NAME/NUMBER: 23-500-08-02 / Video Message Board



OPEN DATE: August 02, 2023 2:00 PM CST

Vendor Name:	FastSigns	
Street address:	3900 N. 23rd.	
City, State:	McAllen, TX 78501	
Phone:	(956) 618-1800	
Fax:	(956) 428-0071	
Contact:	Ruderick Snell	
Email:	161@fastsigns.com	

DESCRIPTION of FORMS:			
	Solicitation Signed		Yes
	Terms & Conditions Included		Yes
	Pricing Schedule		Yes
	Non-Collusive		Yes
	Addenda(s)		None
	Gen. Business Questionare		Yes
	References		Yes
	CIQ		



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Peter Geddes, Procurement Director
AGENDA ITEM: Approval of Public Relations and Communications and Media Relations Consulting Services with KM International via TIPS Contract - Geddes

NATURE OF REQUEST:

KM International (KM) proposes to provide Public Relations and Communications Consulting Services and Media Relations Consulting Services to the City of Mission, Texas, for the purposes of promoting and marketing city news, activities, and accomplishments within and among the Mission community and the broader community-at-large, as well as developing and implementing strategies for effective relations with media outlets to maintain optimal media coverage on an ongoing basis at a monthly rate of \$6,750.00.

BUGETED: FY23-24 **FUND:** General **ACCT. #:** 01-417-34499
BUDGET: \$230,000 **EST. COST:** \$6,750 mthly **CURRENT BUDGET BALANCE:** \$230,000

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: N/A

City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES
_____ NAYS
_____ DISSENTING _____

**PROPOSAL FOR
PUBLIC RELATIONS AND COMMUNICATIONS
and MEDIA RELATIONS CONSULTING SERVICES**

**SUBMITTED TO
THE CITY OF MISSION, TEXAS
BY**





June 19, 2023

The Honorable Norie Gonzalez Garza
Mayor
City of Mission, Texas
1201 E. 8th St.
Mission, Texas 78572
Via Email: mayorgarza@missiontexas.us

RE: Proposal for Public Relations and Communications Consulting Services

Dear Mayor Garza:

Thank you for meeting with us recently and allowing us the opportunity to share the public relations services offered through KM International, LLC (KM). With more than 40 years' combined experience in the public and government arena, including working for local municipalities, KM's team has an extensive history of reputable public relations, marketing, media relations, and communications consulting services.

We are confident that we can assist the City of Mission in meeting its goals to promote general updates, news, and activities, information, and awareness among Mission families and throughout the broader community-at-large.

As such, we are pleased to submit this proposal for Public Relations and Communications Consulting Services and Media Relations Consulting Services, services provided through KM's awarded contract (Contract #200601 - Consulting and Other Related Services) with The Interlocal Purchasing System (TIPS), a national purchasing cooperative that offers access to competitively procured purchasing contracts to its membership. As you may be aware, members can procure directly from TIPS-awarded vendors through this awarded contract since the services have already been competitively bid.

Please refer to the attached TIPS pricing sheet for Public Relations and Communications Consulting Services and Media Relations Consulting Services.

Should you have any questions or require additional information, please do not hesitate to contact me at 956-343-0011 or via email at info@kminternationalpr.com. We look forward to hearing from you soon!

Sincerely,

Karina Cardoza, M.A.
Public Relations Consultant

PROJECT SUMMARY

KM International (KM) proposes to provide Public Relations and Communications Consulting Services and Media Relations Consulting Services to the City of Mission, Texas, for the purposes of promoting and marketing city news, activities, and accomplishments within and among the Mission community and the broader community-at-large, as well as developing and implementing strategies for effective relations with media outlets to maintain optimal media coverage of client on an ongoing basis.

SCOPE OF WORK

KM will provide the following services on an ongoing, as-needed basis, as requested by the City of Mission:

PUBLIC RELATIONS CONSULTING SERVICES

- Provide ongoing strategic public relations and communications consulting services;
- Assess communication needs and target audience(s);
- Work with client to develop and implement plans and processes to promote client's identified needs to target audience(s);
- Develop and implement public awareness and outreach strategies to increase awareness of client;
- Promote client's successes in community and beyond;
- Assist with creative digital and print content development, and marketing and promotional campaigns; and
- Other related duties as assigned.

MEDIA RELATIONS CONSULTING SERVICES

- Develop and implement strategies for effective relations with media outlets to maintain optimal media coverage of client on an ongoing basis;
- Utilize proven earned media strategies and foster relationships with media to promote client's needs;
- Overseeing development of press releases and media statements;
- Organizing press conferences and special events, i.e., State of the City;
- Assisting with opinion editorials, columns, and more; and
- Provide ongoing support to government spokesperson, elected officials and administration to enhance client's presence and appearance in the media and in the community.

PROJECT COST

The TIPS-discounted pricing for members as listed in its catalog for services under Contract #200601, and agrees to perform the aforementioned services for Public Relations Consulting Services and Media Relations Consulting Services at an all-inclusive monthly rate of **\$6,750.00.**

Please refer to attached TIPS pricing catalog.

KM International Public Relations
TIPS Pricing for Services - Contract #200601

	Service or Travel type or service component name	Description	Level	Fixed, Hourly or other measurable Unit Cost	Unit	% Disc	TIPS Price
1a	Public Relations and Communications Consulting Services	Provide ongoing, as-needed strategic public relations and communications consulting services, including but not limited to, analysis of communication needs and target audience(s); develop and implement plans and processes to promote client's identified needs to target audience(s); develop and implement public awareness and outreach strategies to increase awareness of client, and promote client's successes in community and beyond; develop marketing and promotional campaigns; assist with creative digital and print content development.	up to 40 hrs	\$5,000.00	month	10%	\$4,500.00
2b	Media Relations Consulting Services	Develop and implement strategies for effective relations with media outlets to maintain optimal media coverage of client on an ongoing basis. Utilize proven earned media strategies and foster relationships with media to promote client's needs. Services include overseeing development of press releases and media statements, organizing press conferences, assisting with opinion editorials, columns, and more. Provide ongoing support to government spokesperson, elected officials and administration to enhance client's presence and appearance in the media and in the community.	up to 15 hrs	\$2,500.00	month	10%	\$2,250.00



Printed 8 August 2023

KM International LLC

EMAIL PO & VENDOR QUOTE TO: TIPSPO@TIPS-USA.COM PO AND QUOTE MUST REFERENCE VENDOR'S TIPS CONTRACT NUMBER ATTACH PO AS A PDF - ONLY ONE PO (WITH QUOTE) PER ATTACHMENT

	<u>PAYMENT TO</u>	<u>TIPS CONTACT</u>
ADDRESS	6508 N 26th St	NAME Charlie Martin
CITY	McAllen	PHONE (866) 839-8477
STATE	TX	FAX (866) 839-8472
ZIP	78504	EMAIL tips@tips-usa.com

DISADVANTAGED/MINORITY/WOMAN BUSINESS ENTERPRISE: Y HUB: N

SERVING STATES

AL | AK | AZ | AR | CA | CO | CT | DE | DC | FL | GA | HI | ID | IL | IN | IA | KS | KY | LA | ME | MD | MA | MI | MN | MS | MO | MT | NE | NV | NH | NJ | NM | NY | NC | ND | OH | OK | OR | PA | RI | SC | SD | TN | TX | UT | VT | VA | WA | WI | WY | PR

Overview

KM International LLC provides a variety of professional public relations consulting services for local governments, including website development, public relations, media relations, public awareness, public involvement, strategic planning services, criminal justice consulting services, process improvement services, and much more.

AWARDED CONTRACTS "View EDGAR Doc" on Website

Item 33.

Contract	Comodity	Exp Date	EDGAR
200601	Consulting and Other Related Services	08/31/2023	CFV

CONTACTS BY CONTRACTS

200601

Karina Cardoza	Managing Member	(956) 343-0011	info@kminternationalpr.com
Miguel Robledo	Secondary Contact	(956) 289-3045	info@kminternationalpr.com



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to purchase Diesel Pump and accessories from XYLEM via Buy Board for Water Distribution - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to purchase a Dri-Prime SD150M Diesel Pump & accessories from XYLEM via Buy Board contract HGAC CM02-21 to be used for emergency bypass during power outages for lift stations throughout the City of Mission utilizing ARPA funds in the amount of \$59,775.76.

BUGETED: Yes **FUND:** ARPA Fund **ACCT. #:** 15-411-74950

BUDGET: \$60,000 **EST. COST:** \$59,775.76 **CURRENT BUDGET BALANCE:** \$5,179,972

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: None

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

July 28, 2023

Mr. Omar Cantu
City of Mission
1201 E 8TH ST
Mission, TX 78572-5812

Phone: 956-227-7927
Email: ocantu@missiontexas.us

**RE: SD150 HGAC Sale
Sale Quotation 121013749**

Dear Mr. Cantu:

Xylem Dewatering Solutions is pleased to provide the following HGAC CM02-21 cooperative sale quotation for your review.

Confidentiality:

The reader acknowledges that the information provided by Xylem Dewatering Solutions, Inc. is confidential; therefore, reader agrees not to disclose it without the express written permission of Xylem Dewatering Solutions, Inc. in all cases. It is acknowledged by reader, that information is in all respects confidential in nature, other than information which is in the public domain through other means and that any disclosure or use of same by the reader may cause serious harm or damage to Xylem Dewatering Solutions, Inc.

Lead time will be approximately 10-14 days ARO.

Thank you again for your interest in Xylem products and the services we provide. We appreciate the opportunity to be of service and look forward to working with you. If you have any questions or concerns, please contact our local office at 361-879-0031 or you may contact me directly at 361-403-7201 or jonathan.cantu@xyleminc.com.

Sincerely,



Jonathan Cantu
Outside Sales Representative

JC / is

SALE QUOTATION

ITEM	QTY	DESCRIPTION	UNIT PRICE	SALE TOTAL
Contract Items:				
A	1	Dri-Prime SD150M Diesel Pump	\$ 31,347.00	\$ 31,347.00
		<ul style="list-style-type: none"> • 6" 150# Flange Suction and Discharge • 260mm Trimmed Impeller • Isuzu 4LE2T T4 Diesel Engine • Includes PV380 Engine Controller • GP60 Highway Trailer, 60 Gal Fuel Tank • Pump Options <ul style="list-style-type: none"> • 6" FQD x 150#FL Mounting Kit • 6" MQD x 150#FL Mounting Kit 	278.25	278.25
			344.25	344.25
*With purchase of above pump(s) we recommend that you also purchase the PM Service Kit(s) listed below:				
	1	KTSD150MRS25 SD150M Diesel 1-2 yr Spares Kit	1,550.00	1,550.00
B	1	6" Godwin QD Wye (Female x Female x Male)	630.75	630.75
C	8	6" x 20' Black Water Suction Hose with Godwin QD Fittings	556.50	4,452.00
D	1	6" One Piece Suction Screen with Male Godwin QD Fittings	234.00	234.00
E	20	6" x 50' Heavy Duty Orange Layflat Hose with Godwin QD Fittings	965.25	19,305.00
F	1	6" Female Godwin QD x 6" 150# Flange Adapter	229.50	229.50
G	1	6" Male Godwin QD x 6" 150# Flange Adapter	305.25	305.25
Open Market Items:				

Please note all sale pricing is in U.S. Dollars. The price does not include freight, export boxing, duties, taxes, or any other items not specifically mentioned.

This pricing information is for internal use only. We ask that these items and terms be kept confidential. All applicable tax and freight charges will be added to invoices. All quotations are subject to credit approval. All quotations are valid for 30 days. All prices quoted in US dollars.

This order is subject to the Standard Terms and Conditions of Sale - Xylene Americas effective on the date the order is accepted which terms are available at <https://www.xylene.com/en-US/support/xylene-americas-standard-terms-and-conditions/> and incorporated herein by reference and made a part of the agreement between the parties.

SALE QUOTATION

ITEM	QTY	DESCRIPTION	UNIT PRICE	SALE TOTAL
A	116	Fuel Surcharge by the Mile	\$ 0.86	\$ 99.76
B	1	Inbound Freight Delivery	1,000.00	1,000.00
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> <p>Our current delivery lead-times associated with this Quotation are best estimates at this time. Due to the outbreak of the COVID-19 virus pandemic and its global effects on commerce, supply chain, and logistics, these lead-times are an estimate only and not a commitment. Xylem is and will continue to use all commercially reasonable efforts to minimize any delivery delay impacts.</p> </div>				
Net Sale Total with Recommended PM Service Kits				\$ 59,775.76
NET SALE TOTAL				\$ 58,225.76
DELIVERY CHARGE				\$ 575.00

Please note all sale pricing is in U.S. Dollars. The price does not include freight, export boxing, duties, taxes, or any other items not specifically mentioned.

This pricing information is for internal use only. We ask that these items and terms be kept confidential. All applicable tax and freight charges will be added to invoices. All quotations are subject to credit approval. All quotations are valid for 30 days. All prices quoted in US dollars.

This order is subject to the Standard Terms and Conditions of Sale - Xylem Americas effective on the date the order is accepted which terms are available at <https://www.xylem.com/en-US/support/xylem-americas-standard-terms-and-conditions/> and incorporated herein by reference and made a part of the agreement between the parties.

AMENDMENT No. 1 to CONTRACT No. CM02-21
For
 Portable Construction & Maintenance Equipment
Between
HOUSTON-GALVESTON AREA COUNCIL
And
Xylem Dewatering Solutions, Inc.


THIS AMENDMENT modifies the above referenced Contract as follows:

This contract is extended through January 31, 2024 Midnight CT.

Unless otherwise noted, this amendment goes into effect on the date signed by **H-GAC**. All other terms and conditions of this Contract shall remain unchanged and in full force and effect.

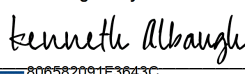
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

Signed for **Houston-Galveston Area Council**,
Houston, Texas

DocuSigned by:

 82EC270D5D61423...

 Chuck Wemple, Executive Director
 2/13/2023
 Date: _____

Signed for: **Xylem Dewatering Solutions, Inc.**
Printed Name & Title:

DocuSigned by:

 806582091F3643C...

 Kenneth Albaugh Director Sales & Services
 2/10/2023
 Date: _____

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- All Words 
- Exact Phrase 

e.g. 123456789, Smith Corp

"Xylem Water Solutions USA, Inc.*" ×

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- Excluded Individual ∨
- Excluded Entity ∨
- Federal Organizations ∨
- Exclusion Type ∨
- Exclusion Program ∨
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CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2022-2023
 DATE: August 14, 2023
 DEPARTMENT: Capital Projects
 FUND: 2018 CO

BA-23-11

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
75-415-74900	Buiding Additions & Renovations	-	1,115,177.00	1,115,177.00
75-415-74940	Other Strucures	-	6,980.00	6,980.00
75-461-34420	Engineering & Architectural	-	104,062.00	104,062.00
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL		-	1,226,219.00	1,226,219.00

JUSTIFICATION

Budget Amendment is necessary to allocate funding for projects being funded from the 2018 CO Bond.

Finance Director:  Date: 8/8/2023

City Council Approved on: _____ Date Posted: _____

CITY OF MISSION BUDGET AMENDMENT REQUEST

FISCAL YEAR: 2022-2023
 DATE: August 14, 2023
 DEPARTMENT: Capital Projects
 FUND: 2021 CO

BA-23-12

ACCOUNT NO.	ACCOUNT TITLE	CURRENT BUDGET	AMOUNT INCREASE (DECREASE)	PROPOSED BUDGET
76-440-74930	Drainage Ditches & Structures	-	16,564,974.00	16,564,974.00
76-461-74940	Other Structures	-	54,310.00	54,310.00
		-	-	-
		-	-	-
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL		-	16,619,284.00	16,619,284.00

JUSTIFICATION

Budget Amendment is necessary to allocate funding for projects being funded from the 2021 CO Bond.

Finance Director:  Date: 8/8/2023

City Council Approved on: _____ Date Posted: _____



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to purchase GS Systems from CUBIC for Public Works - Bocanegra

NATURE OF REQUEST:

Staff is seeking authorization to purchase GS Systems (cameras) & accessories from CUBIC. Cameras will be installed on 495/Stewart & 495/Glasscock intersections to aid with detection.

BUGETED: Yes **FUND:** Other Structures **ACCT. #:** 01-440-74940

BUDGET: \$178,000 **EST. COST:** \$34,738 **CURRENT BUDGET BALANCE:** \$148,688

BID AMOUNT: \$ _____

STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing

Advisory Board Recommendation: None

City Manager's Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

CUBIC™ | Transportation Systems

July 18, 2023

Mr. Edgar Gonzalez
Traffic Engineer
City of Mission
2801 Holland Street
Mission, TX 78574

Subject: Cubic ITS Trafficware/GRIDSMART Sole Source

Dear Edgar,

This letter is to act as an official document concerning the sole source nature of CUBIC ITS equipment.

All CUBIC Trafficware and Cubic GRIDSMART products in the state of TX are manufactured and distributed exclusively by Cubic ITS.

CUBIC ITS is the sole authorized repair and support entity in the state of TX for Cubic Trafficware and Cubic GRIDSMART equipment.

If you have any questions, or need additional information, please call or email.

We appreciate your business.

Sincerely,



Jeff Majeski
Account Executive
South Texas
Cubic ITS, Inc.
832-677-8219
jeff.majeski@cubic.com



Cubic ITS, Inc.
 10545 Hardin Valley Road
 Knoxville, TN 37932
 USA

Item 37.

Description	2 x GS Systems	Expiration Date	8/31/2023
		Quote Date	7/18/2023
		Quote Number	00021361
		Payment Terms	Net 30
Prepared By	Jeffery Majeski	Contact Name	Jesse Esparza
Email	jeff.majeski@cubic.com	Phone	9565808780
Bill To Name	Mission, TX	Ship To Name	Mission, TX
Bill To	PUBLIC WORKS 2801 N. HOLLAND MISSION Mission, Texas 78574 United States		

Product Code	Product	Sales Price	Quantity	Total Price Amount
GS-3-CBL	84" Cable Bracket	USD 171.00	2.00	USD 342.00
GS-3-SMK	Bell Camera Kit	USD 3,808.00	2.00	USD 7,616.00
GS-3-CAT5	Burial Grade Cat5e	USD 518.00	2.00	USD 1,036.00
GS3-SYS	GS3 System	USD 12,495.00	2.00	USD 24,990.00
GS-3-TS2	TS2 Cable	USD 182.00	2.00	USD 364.00
GS3-TS2-OPT	TS2 Module GS3	USD 195.00	2.00	USD 390.00

Total Price	USD 34,738.00
Shipping and Handling	USD 0.00
Tax	USD 0.00
Grand Total	USD 34,738.00

Cubic Transportation Systems will charge a 25% restocking fee on all physical goods and 10% on all software licenses.

I agree to the above pricing and terms and would like to place the above product on order.

Signature: _____

Printed Name: _____

Title: _____

Date: _____

All purchase orders and signed quotes adhere to Cubic Transportation Systems Terms & Conditions. [See the full document here.](#) To help us serve you better, please make sure Purchase Orders reference Part Number(s), Quantity, Pricing, Quotation Number, along with any special instructions or shipping preferences. Please submit via email to gridsmartorders@cubic.com or fax to 865-249-6608. Thank you



**CITY COUNCIL AGENDA ITEM &
RECOMMENDATION SUMMARY**

MEETING DATE: August 14, 2023
PRESENTED BY: Abel Bocanegra, P.E., City Engineer
AGENDA ITEM: Authorization to award bid for Sludge Management Service for Public Works Department- Bocanegra

NATURE OF REQUEST:
The City of Mission has accepted and opened two (2) Bid responses for Sludge Management Services for the Public Works Department Waste Water Treatment Plant, Pre-Treatment Plant, North Water Plant and South Water Plant. Staff recommends awarding bid to C&C Waste Management dba: CB3 Hauling who is the lowest responsible bidder meeting all specifications. Recommendation is based solely on estimated quantities and orders will be placed on an as needed basis.

BUGETED: FY23-24 **FUND:** Utilities **ACCT. #:** 02-4??-94807 various
BUDGET: \$675,000 **EST. COST:** \$465,000 **CURRENT BUDGET BALANCE:** \$675,000

BID AMOUNT: \$465,000
STAFF RECOMMENDATION:

Approval

Departmental Approval: Finance, Purchasing
Advisory Board Recommendation: N/A
City Manager’s Recommendation: Approval *RP*

RECORD OF VOTE: **APPROVED:** _____
 DISAPPROVED: _____
 TABLED: _____

AYES
NAYS
DISSENTING

BID NAME/NUMBER: 23-466-07-14 / Sludge Management Services



OPEN DATE: July 14, 2023 2:00 PM CST

Vendor Name:	Denali Water Solutions, LLC.	C&C WasteManagement dba: CB3 Hauling
Street address:	3308 Bernice Ave.	5526 N. 10th St.
City, State:	Russellville, AR 72802	McAllen, TX 78501
Phone:	(315) 374-8645	(956) 605-9966
Fax:	(585) 358-4525	
Contact:	Jeffrey J. LeBlanc	Steven Cruz
Email:	jeffrey.leblanc@denaliwater.com	

DESCRIPTION:	UOM	Est. Qty.	Unit Price	Ext. Price	Unit Price	Ext. Price
Waste and Water Treatment Plants (Land Applications)						
1 Transport & Disposal of Roll-off Containers	Load	659	\$568.40	\$374,575.60	\$500.00	\$329,500.00
2 Roll-off Container rental	Load	659	\$0.00	\$0.00	\$0.00	\$0.00
3 Liquid Disposal	Gallon	150,000	\$0.080	\$12,000.00	\$0.170	\$25,500.00
4 Vacuum Truck with Driver (6000 gallon)	HR	150	\$112.70	\$16,905.00	\$200.00	\$30,000.00
North Water Plant (Land Application and/or Landfill)						
5 Transport & Disposal of Roll-off Containers	Load	80	\$794.78	\$63,582.40	\$500.00	\$40,000.00
South Water Plant (Land Application and/or Landfill)						
6 Transport & Disposal of Roll-off Containers	Load	80	\$794.78	\$63,582.40	\$500.00	\$40,000.00
Cost for Testing						
7 TCLP	Test	1	\$2,940.00	\$2,940.00	\$0.00	\$0.00
8 PCB Test (Quarterly)	Test	4	\$1,470.00	\$5,880.00	\$0.00	\$0.00
9 BLF (metals & nutrients)	Test	1	\$686.00	\$686.00	\$0.00	\$0.00
10 Class B Determination (fecal & sour)(Quarterly)	Test	4	\$686.00	\$2,744.00	\$0.00	\$0.00
Total Base Amount for Line Items 1-10				\$542,895.40		\$465,000.00
Hours/Days to complete work:			60 Calendar Days		30	
ADDENDUMS			None		None	
Bid Bond			No		No	
1st. Yr. Renewal			3.0%		0-5%	
2nd. Yr. Renewal			3.0%		0-5%	

**** Shaded areas have been corrected mathematically on extensions**

Apparent lowest responsive bidder: C&C Waste Management dba: CB3 Hauling

Please note:

BID NAME/NUMBER: 23-466-07-14 / Sludge Management Services



OPEN DATE: July 14, 2023 2:00 PM CST

Vendor Name:	Denali Water Solutions, LLC.	C&C WasteManagement dba:
Street address:	3308 Bernice Ave.	5526 N. 10th St.
City, State:	Russellville, AR 72802	McAllen, TX 78501
Phone:	(315) 374-8645	(956) 605-9966
Fax:	(585) 358-4525	
Contact:	Jeffrey J. LeBlanc	Steven Cruz
Email:	jeffrey.leblanc@denaliwater.com	

DESCRIPTION of FORMS:		Completed	Completed
	Solicitation Signed	Yes	Yes
	Terms & Conditions Included	Yes	Yes
	Non-Collusive	Yes	Yes
	Pricing Schedule	Yes	Yes
	Subcontractor/SubConsultant	Yes	Yes
	Addenda(s)	None	None
	Contractor Site Visit	Yes	Yes
	Gen. Business Questionare	Yes	Yes
	References	Yes	Yes
	CIQ		



CITY OF MISSION

CITY COUNCIL AGENDA ITEM & RECOMMENDATION SUMMARY

MEETING DATE: August 14, 2023

PRESENTED BY: Susana De Luna, Planning Director

AGENDA ITEM: TABLED 07/10/2023 & 07/24/2023: Rezoning: Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision, (R-1) Single Family Residential to (R-2) Duplex-Fourplex Residential, Martin Vega, and Adoption of Ordinance#____ - De Luna

NATURE OF REQUEST:

On June 28, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site is located at the southwest corner of Melba Carter & Mayberry Road. There was public opposition during the P&Z Meeting. The main concerns were safety and property values. The board unanimously recommended denial. If the City Council is inclined to overturn P&Z recommendation to deny the rezoning a 4/5th vote would be needed in order to approve this request.

BUGETED: Yes / No / N/A **FUND:** _____ **ACCT. #:** _____

BUDGET: \$ _____ **EST. COST:** \$ _____ **CURRENT BUDGET BALANCE:** \$ _____

BID AMOUNT: \$ _____

STAFF RECOMMENDATION: Denial

Departmental Approval: N/A

Advisory Board Recommendation: P&Z Denial

City Manager's Recommendation: Denial *RP*

RECORD OF VOTE: **APPROVED:** _____

DISAPPROVED: _____

TABLED: _____

_____ AYES

_____ NAYS

_____ DISSENTING _____

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A TRACT CONTAINING 0.36 ACRE OF LAND SITUATED OUT OF THE SOUTH ONE-HALF OF BLOCK 15-8, OF THE WEST ADDITION TO SHARYLAND OF PORCIONES 53, 54, 55, 56 & 57, AND FURTHER BEING OUT OF LOT 61, OF THE UNRECORDED MELBA CARTER SUBDIVISION, FROM (R-1) SINGLE FAMILY RESIDENTIAL TO (R-2) DUPLEX-FOURPLEX RESIDENTIAL

WHEREAS, the City Council of the City of Mission finds that during consideration of the rezoning request of June 28, 2023, the Planning and Zoning Commission of the City of Mission upon duly recognized motion and second, voted to recommend to the City Council that the rezoning shown below not be granted.

WHEREAS, The City Council of the City of Mission, held a public hearing at 4:30 p.m. Monday, July 10, 2023, in the Council Chambers of the City Hall to consider the following rezoning:

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, THAT THE FOLLOWING REZONING BE GRANTED:

Legal Description	From	To
Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision	AO-I	R-2

READ, CONSIDERED AND PASSED, this the 14th day of August, 2023.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary

ITEM# 1.6

REZONING:

Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision
R-1 to R-2
Martin Vega

REVIEW DATA

The subject site is located at the southwest corner of Melba Carter & Mayberry Road – see vicinity map.

SURROUNDING ZONES:

N: I-1 - Light Industrial
E: I-1 - Light Industrial
W: R-1 - Single Family Residential
S: R-1 - Single Family Residential

EXISTING LAND USES:

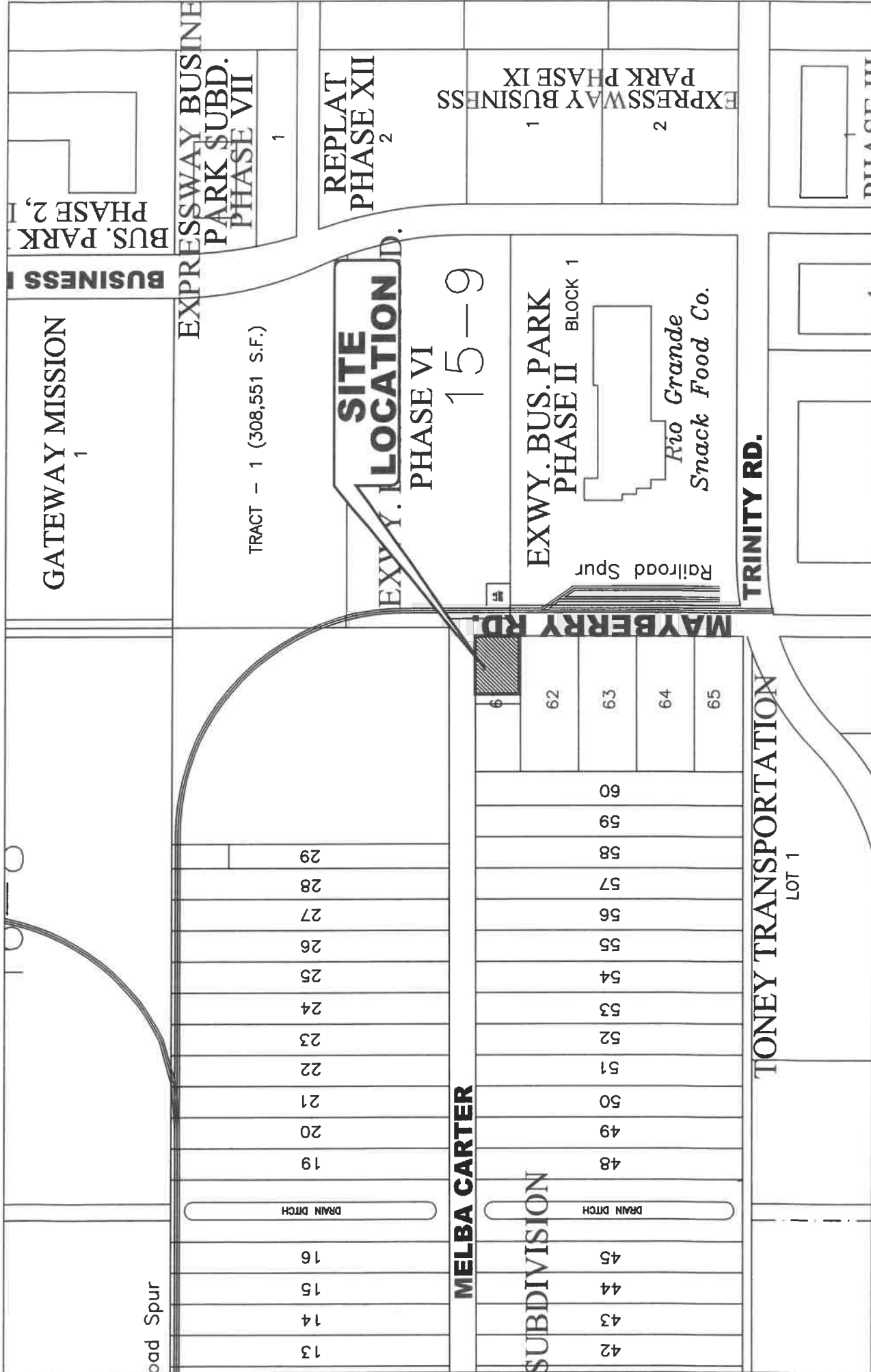
N: Vacant
E: Warehouses
W: Single Family Home
S: Single Family Home
Site: Vacant

FLUM:

Industrial (I)

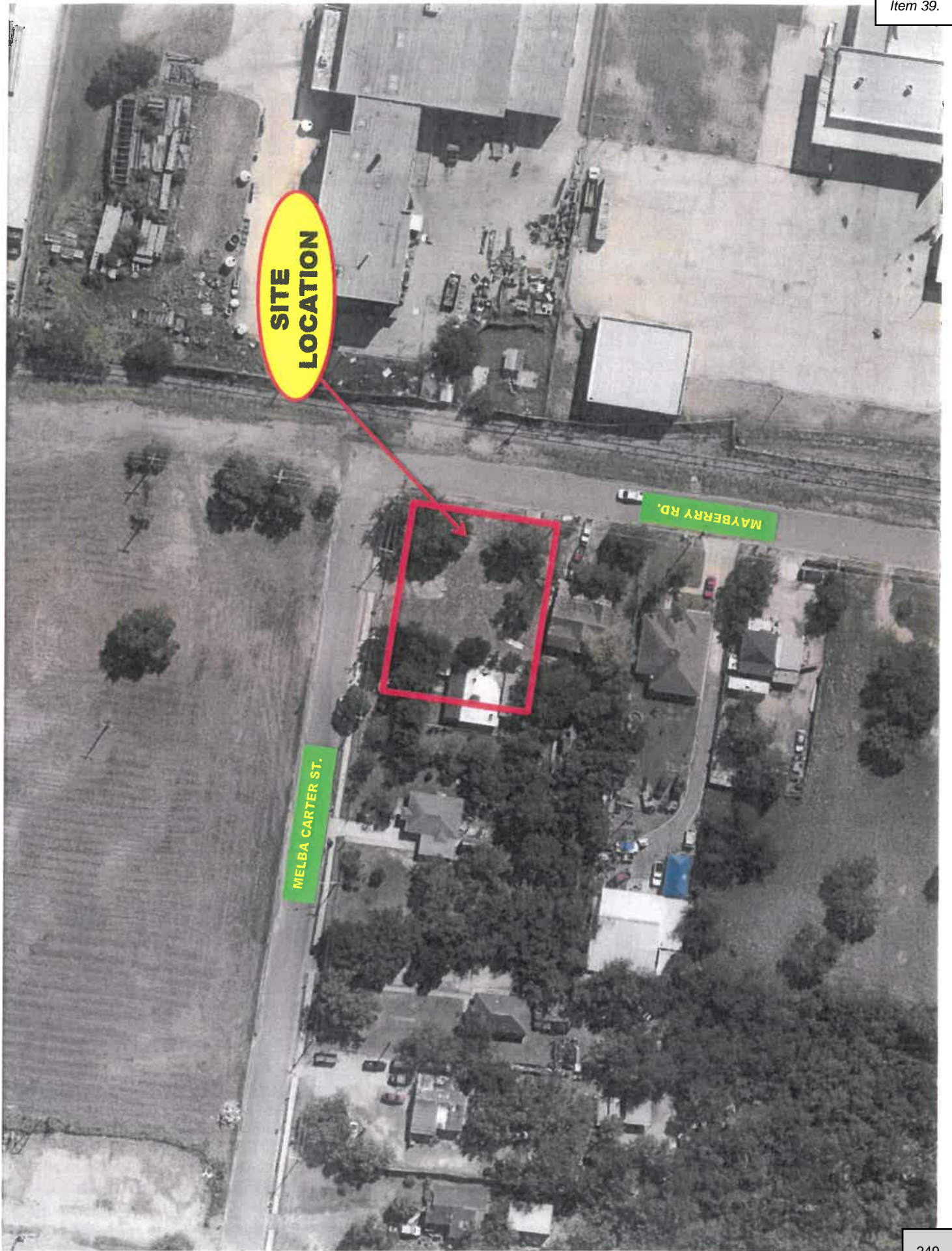
REVIEW COMMENTS: This subdivision has considered several rezoning in the past ranging from commercial, industrial and residential. It is staff understanding from the surrounding residents and the City Council that they would like to keep this area residential with the exception of the lots off of Conway which are already zoned commercial. Staff notes that the proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses.

RECOMMENDATION: Staff recommends denial.



CITY OF MISSION
 HIDALGO COUNTY, TEXAS
 1201 E. 5th Street
 MISSION, TX 78572
 PH: (956) 380-8672
 FAX: (956) 380-8680

Item 39. No.



E8465-02-001-0000-00 (537279)
ROLESA INVESTMENTS LLC
5220 S EXPY 281
EDINBURG TX 78542

M3300-00-000-0060-00 (233610)
PERALEZ REBECCA G
704 MELBA CARTER ST
MISSION TX 78572

M3300-00-000-0061-00 (233611)
GUERRA RICARDO & JUANITA V
706 MELBA CARTER ST
MISSION TX 78572

M3300-00-000-0061-10 (233612)
CHAVEZ EVANGELINA
708 MELBA CARTER ST
MISSION TX 78572

M3300-00-000-0061-20 (233613)
SALINAS SERGIO & SONIA
1410 S BUNNY ST
ALTON TX 78573

M3300-00-000-0062-00 (233614)
CASTRO MIGUEL A & CARLA A GUERRI
1314 S MAYBERRY ST
MISSION TX 78572

M3300-00-000-0062-10 (233615)
VEGA MARIA DE JESUS
401 E 2ND ST
MISSION TX 78572

M3300-00-000-0063-00 (233616)
ESQUIVEL EUSTACIO JR
2037 AVENUE B
GRAND PRAIRIE TX 75051

M3300-00-000-0063-10 (233617)
ESQUIVEL EUSTACIO JR
2037 AVENUE B
GRAND PRAIRIE TX 75051

M3300-00-000-0063-11 (233618)
JASSO SAN JUANITA
202 OBLATE AVE
MISSION TX 78572

E8465-06-000-0001-00 (604797)
SOUTH SOONER HOLDING LLC
1801 BOREN BLVD
SEMINOLE OK 74868

E8465-06-000-0001-01 (604798)
CITY OF MISSION
1201 E 8TH ST
MISSION TX 78572

E0200-00-000-0006-05 (622037)
MARA PRO LOGISTICS LLC
1001 S CAPITAL OF TEXAS
HWY BLDG L
WEST LAKE HILLS TX 78746

Started: 6:31 p.m.
Ended: 6:37 p.m.
Item #1.6
Rezoning:

**Being a tract containing 0.36 acre of land situated out of the South one-half of Block 15-8, of the West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, and further being out of Lot 61, of the unrecorded Melba Carter Subdivision
R-1 to R-2
Martin Vega**

Ms. De Luna went over the write-up stating the subject site is located at the southwest corner of Melba Carter & Mayberry Road

SURROUNDING ZONES:
N: I-1 - Light Industrial
E: I-1 - Light Industrial
W: R-1 - Single Family Residential
S: R-1 - Single Family Residential

EXISTING LAND USES:
N: Vacant
E: Warehouses
W: Single Family Home
S: Single Family Home
Site: Vacant

FLUM: Industrial (I)

REVIEW COMMENTS: This subdivision has considered several rezoning in the past ranging from commercial, industrial and residential. It is staff understanding from the surrounding residents and the City Council that they would like to keep this area residential with the exception of the lots off of Conway which are already zoned commercial. Staff notes that the proposed zone does not comply with the City’s Future Land Use Map nor surrounding land uses.

RECOMMENDATION: Staff recommends denial.

Chairwoman Izaguirre asked if there was any input in favor or against the request.

Mrs. Irene Garza who resides at 308 Melba Carter stated she was opposed to the request. Her main concerns were safety, home rates, and property values.

Mr. Vega the applicant was present. He stated the duplex was for his kids. He added he has been renting for 8 years and wants to have his own place for his kids.

Chairwoman Izaguirre entertained a motion to close the public hearing. Mr. Alaniz moved to close the hearing. Mrs. Garza seconded the motion. Upon a vote, the motion passed unanimously.

There being no further discussion, Chairwoman Izaguirre entertained a motion. Mrs. Garza moved to the deny the rezoning. Mrs. Alaniz seconded the motion. Upon a vote, the motion passed unanimously.