



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager

ABSENT:

ALSO PRESENT:

Guillermo Reyna
Ruben De Jesus

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
Juan Pablo Terrazas, Asst. City Manager
Humberto Garcia, Media Relations
Joel Chapa, Police Officer

SPECIAL MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:36 p.m.

DISCLOSURE OF CONFLICT OF INTEREST

None

CITIZEN'S PARTICIPATION

None

AGENDA ITEMS

1. Approval of a Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority related to the Sanitary Sewer Improvements from Shary Road to Bryan Road Project – Terrazas

The Public Improvements consists of design and construction of sanitary sewer line improvements one block north of State Highway 83 from Glasscock Road to Bryan Road. The Parties acknowledge that the Public Improvements will be financed and designed, and all necessary right of way will be acquired by the City and consistent with the terms of this Agreement.

The Project Costs eligible under this Agreement shall be the City's actual design costs of the Public Improvements and right-of-way acquisition costs that are eligible for financing by the Authority under the Project and Financing Plan, not to exceed \$2,887,500.00.

Agreement was approved by the MRA/TIRZ Board on November 21, 2024.

Staff and City Manager recommend approval.

Councilwoman Jessica Ortega moved to approve Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority related to the Sanitary Sewer Improvements from Shary Road to Bryan Road Project. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

2. Authorization to engage Engineering Firm from the city's pool of engineers for Sanitary Sewer Improvements from Shary Road to Bryan Road Project with cost to be reimbursed by Mission Redevelopment Authority/TIRZ #1 and authorize Mayor to execute contract incident thereto – Terrazas

Authorization to engage an Engineering Firm from the city's pool of engineers for Sanitary Sewer Improvements from Shary Road to Bryan Road Project. Project will consist of a 6,200 linear foot 24" sewer line between Shary and Bryan Road north of Expressway 83. Due to the increased use and lack of capacity on the existing 12" sewer line overflow and backups have been experienced for customers in the area. A new 24" line is proposed to be placed in parallel to the existing line and connected to the system to increase capacity. Project cost will be reimbursed via a Reimbursement Agreement approved by the MRA/TIRZ on November 21, 2024.

Staff and City Manager recommend approval.

Mayor Garza asked to discuss this item and the next in executive session.

At 4:42 p.m., Mayor Pro Tem Ruben Plata moved to convene into executive session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Upon conclusion of Executive Session at 5:53 p.m., Mayor Pro Tem Plata moved to reconvene the special meeting. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Councilwoman Ortega moved to engage Melden & Hunt from the city's pool of engineers for Sanitary Sewer Improvements with legal revisions and the addition of liquidation damages if project is not complete within the stated time frame. Motion was seconded by Councilman Vela and approved unanimously 5-0.

3. Authorization to engage Guillermo Reyna, CPA as Internal Auditor and authorize City Manager to execute contract incident thereto – Garcia

Authorization enter into a Professional Service Agreement with Guillermo Reyna, CPA to provide internal audit services. Auditor shall perform services under the direction of the City's Audit Committee and or City Manager or his designee. Term of the agreement is for six months at a cost of \$110.00 per hour for the auditor and \$50.00 per hour for assistants.

Staff and City Manager recommend approval.

Mayor Pro Tem Plata moved to engage Guillermo Reyna, CPA as Internal Auditor and authorize City Manager to execute contract incident thereto. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ADJOURNMENT

At 5:54 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary