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## **MINUTES**

### **PRESENT:**

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Abiel Flores, Councilman  
Alberto Vela, Councilman  
Victor A. Flores, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

### **ABSENT:**

Jessica Ortega, Councilwoman

### **ALSO PRESENT:**

Jim & Beth Barnes  
Eva Martinez  
Esther Salinas  
Aaron Balli  
Emigdio Villanueva  
Anabel Arreano  
Rene Alvarez  
Brenda Enriquez  
Hector Gutierrez  
Eliel Gonzalez  
Paola Lopez, MRMC

### **STAFF PRESENT:**

Anais Chapa, Assistant City Secretary  
David Flores, Asst. City Manager  
Adrian Garcia, Fire Chief  
Juan Pablo Terrazas, Asst. City Manager  
Angie Vela, Finance Director  
Michael Elizalde, Grants Administrator  
Susie De Luna, Planning Director  
Alex Hernandez, Assistant Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Risk Management Director  
Peter Geddes, Procurement Director  
Joe Enriquez, Utilities Manager  
Rick Venecia, Boys & Girls Club Director  
Abram Ramirez, IT Director  
Abel Bocanegra, P.E., City Engineer  
Cesar Torres, Chief of Police  
Frank Cavazos, Deputy Fire Chief  
Joanne Longoria, CDBG Director  
Yenni Espinoza, Assistant Library Director  
Cynthia Lopez, Museum Director  
Mario Flores, Golf Director  
Jesse Mares, Facilities Supervisor  
Aida Lerma, Arts & Cultural Tourism Director  
Roel Mendiola, Sanitation Dept. Director  
Jesse Lerma Civil Service Director  
Kenia Gomez, Media Relations Director  
Stephen Kotsatos, Health Director  
Christopher Navarette, Deputy Fire Chief  
Nereyda Pena, Assistant HR Director

### **STAFF PRESENT:**

Rosember Ramirez, Police Officer  
Amy Tijerina, Events Manager  
JC Avila, Fleet Director  
Jesse Lerma, Civil Service Director  
Brad Bentsen, Parks & Recreation Director  
Jose Silva, Internal Auditor  
Mary Hernandez, Veterans Cemetery Director  
Joe Salazar, Accountant

**CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:33 p.m.

**INVOCATION AND PLEDGE ALLEGIANCE**

City Manager Randy Perez led the invocation and Pledge of Allegiance.

**DISCLOSURE OF CONFLICT OF INTEREST**

None

**PRESENTATIONS****1. Proclamation - Patriot Day - D. Flores**

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – Patriot Day. Motion was seconded by Councilman Abiel Flores and approved unanimously 4-0.

**2. Proclamation - National Preparedness Month - D. Flores**

Mayor Pro Tem Plata moved to approve the Proclamation – National Preparedness Month. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

**3. Proclamation - Gynecologic Cancer Awareness Month – Carrillo**

Mayor Pro Tem Plata moved to approve the Proclamation – Gynecologic Cancer Awareness Month. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**4. Proclamation - Childhood Cancer Awareness Month – Torres**

Mayor Pro Tem Plata moved to approve the Proclamation – Childhood Cancer Awareness Month. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**5. Proclamation - National Day of Remembrance for Murdered Victims – Torres**

Mayor Pro Tem Plata moved to approve the Proclamation – National Day of Remembrance for Murdered Victims. Motion was seconded by Councilman Veal and approved unanimously 4-0.

**6. July 2023 Employee of the Month – Munguia**

Noemi Munguia, Human Resources Director, presented Mary Vasquez, Payroll Manager, and Delilah Gonzalez, Payroll Clerk, as the employees of the month for the July 2023. Both Mary and Delilah have always provided assistance and support, with compassion and very professionally, to all of the city employees. They have been complimented numerous times by other city departments and city employees for their hard work and dedication.

**7. Report from the Greater Mission Chamber of Commerce – Enriquez**

Brenda Enriquez, Mission Chamber of Commerce CEO, reported on upcoming events such as: Upcoming educational seminars for small businesses, Managing Your Business, Smart-Start, a Lunch & Learn for Emotionally Intelligence, Creating a Brand Style Guidebook and Best Practices. Ms. Enriquez also mentioned that decisions had already been made and the awards list for this year should be released shortly. The Community Impact award was given to “Paws Fur Help”., Business of the Year was awarded to BTZ Engineering. The complete list was to be released this evening. The Chamber of Commerce’s new website should be up and running by the end of this month.

**8. Departmental Reports – Perez**

Mayor Pro Tem Plata moved to approve the Departmental Reports. Motion was seconded by Councilman Flores and approved unanimously 4-0.

#### **9. Citizen's Participation – Garza**

None

#### **PUBLIC HEARING**

#### **10. Public Hearing on 2023 Proposed Property Tax Rate – Perez**

The notice of 2023 Tax Year Proposed Property Tax Rate for City of Mission was published in the Progress Times on Friday, September 1, 2023.

The proposed 2023 tax rate was \$0.5276 per \$100.

The public hearing was to give the opportunity for citizens to speak on the proposed tax rate.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

There was no action taken on this item, public hearing only.

#### **PLANNING & ZONING RECOMMENDATIONS**

#### **11. Rezoning: A 2.97 tract of land out of Lot 26-12, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1A) Large Lot Single Family, Aaron Balli, and Adoption of Ordinance#5361 - De Luna**

On August 23, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the southwest corner of Solar Drive and N. Stewart Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Rezoning: A 2.97 tract of land out of Lot 26-12, West Addition to Sharyland, (AO-I) Agricultural Open Interim to (R-1A) Large Lot Single Family, Aaron Balli, and Adoption of Ordinance#5361. Motion was seconded by Councilman Vela and approved unanimously 4-0.

#### **ORDINANCE NO. 5361**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 2.97 TRACT OF LAND OF LOT 26-12, WEST ADDITION TO SHARYLAND, FROM (AO-I) AGRICULTURAL OPEN INTERIM TO (R-1a) LARGE LOT SINGLE FAMILY

#### **12. Rezoning: A tract measuring 201.71' North and South by 431.90' East and West of the North 15.94 acres of Lot 211, John H. Shary Subdivision, containing 2.00 acres, more**

**or less, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, R.G.V. Villa Development, LLC, and Adoption of Ordinance#5362- De Luna**

On August 23, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 790' North of E. Business 83 along the East side of N. Stewart Road. There was public opposition during the P&Z Meeting. The concern voiced were in regards to higher tax rates. The board unanimously recommended approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Emigdio Villanueva, RGV Villa Development, LLC, has an office here in Mission, and they are excited for this project and to be able use the land to build townhomes. This development would be beneficial to the city. The engineer for this project also provided a brief description of the project and how it would bring a new, residential community to Mission. The proposed project layout was presented to council as well.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Rezoning: A tract measuring 201.71' North and South by 431.90' East and West of the North 15.94 acres of Lot 211, John H. Shary Subdivision, containing 2.00 acres, more or less, (AO-I) Agricultural Open Interim to (R-1T) Townhouse Residential, R.G.V. Villa Development, LLC, and Adoption of Ordinance#5362. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5362**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A TRACT MEASURING 201.71' NORTH AND SOUTH BY 431.90' EAST AND WEST OF THE NORTH 15.94 ACRES OF LOT 211, JOHN H. SHARY SUBDIVISION, CONTAINING 2.00 ACRES, MORE OR LESS, FROM (AO-1) AGRICULTURAL OPEN INTERIM TO (R-1T) TOWNHOUSE RESIDENTIAL

**13. Rezoning: A tract of land containing 4.50 acres of land, being part of Lot 25-5, West Addition to Sharyland, (R-I) Single Family Residential to (R-1T) Townhouse Residential, JJAB Family Limited Partnership, and Adoption of Ordinance#5363 - De Luna**

On August 23, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 500' North of Griffin Parkway along the East side of N. Holland Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended denial.

Mayor Garza asked if there were any comments for or against the request.

Hector Gutierrez was requested for this area to be rezoned so that they could a higher density. The access to this area would be to the north rather than off of Holland. This project would allow for an affordable option for people to purchase homes. The rezoning would fall into place with the surrounding areas.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Rezoning: A tract of land containing 4.50 acres of land, being part of Lot 25-5, West Addition to Sharyland, (R-1) Single Family Residential to (R-1T) Townhouse Residential, JJAB Family Limited Partnership, and Adoption of Ordinance#5363. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5363**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A TRACT OF LAND CONTAINING 4.50 ACRES OF LAND CONTAINING 4.50 ACRES OF LAND, BEING PART OF LOT 25-5, WEST ADDITION TO SHARYLAND (R-1) SINGLE FAMILY RESIDENTIAL TO (R-1T) TOWNHOUSE RESIDENTIAL

**14. Rezoning: A tract of land containing 0.551 of one acre, more or less, being a part of portion of Lot 24-10, West Addition to Sharyland, (C-1) Office Building to (R-1) Single Family Residential, Ramiro Mata, and Adoption of Ordinance#5364 - De Luna**

On August 23, 2023, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located 470' West of N. Bryan Road along the South side of E. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilman Flores moved to approve the Rezoning: A tract of land containing 0.551 of one acre, more or less, being a part of portion of Lot 24-10, West Addition to Sharyland, (C-1) Office Building to (R-1) Single Family Residential, Ramiro Mata, and Adoption of Ordinance#5364. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

**ORDINANCE NO. 5364**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING FOR A TRACT OF LAND CONTAINING 0.551 OF ONE ACRE, MORE OR LESS, BEING A PART OR PORTION OF LOT 24-10, WEST ADDITION TO SHARYLAND FROM (C-1) OFFICE BUILDING TO (R-1) SINGLE FAMILY RESIDENTIAL

**15. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – 1942 Bar & Grill, 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance#5365 - De Luna**

On August 23, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the SE corner of San Mateo and Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – 1942 Bar & Grill, 4001 S. Shary Road, Ste. 350, Lot 1, Sharyland Plantation Grove Tech-Center #2, PUD, The Best Flavored Beer, LLC, and Adoption of Ordinance#5365. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**ORDINANCE NO. 5365**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES –1942 BAR & GRILL, 4001 S. SHARY ROAD, STE. 350, LOT 1,  
SHARYLAND PLANTATION GROVE TECH-CENTER #2

**16. Conditional Use Permit: Indoor & Outdoor Soccer Fields, 117 Del Mar Drive, Being the West 120' of the East 180' of the South ½ of Block 8 Citriana Heights, & the Easternmost 60' of the South ½ of Block 8, Citriana Heights, C-3, Eva Martinez, and Adoption of Ordinance#5366 - De Luna**

On August 23, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the NE corner of Delmar & Ebano Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Garza asked if there was an issue with the parking to which Susie De Luna, Planning Director, replied that she was correct. They did not have enough parking for the amount of seating they were proposing.

Victor A. Flores, City Attorney, suggested that this item be referred back to the Planning & Zoning board since they did not have this new information about the parking when they initially reviewed the item. Since the council was suggesting to modify the parking, it would be acting as a variance.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Indoor & Outdoor Soccer Fields, 117 Del Mar Drive, Being the West 120' of the East 180' of the South ½ of Block 8 Citriana Heights, & the Easternmost 60' of the South ½ of Block 8, Citriana Heights, C-3, Eva Martinez, and Adoption of Ordinance#5366 with the condition that they comply with the city's parking requirements. Motion was seconded by Councilman Vela and approved 3-1 with Councilman Flores voting against.

**ORDINANCE NO. 5366**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR INDOOR & OUTDOOR SOCCER FIELDS -  
117 DEL MAR DRIVE, BEING THE WEST 120' OF THE EAST 180' OF THE SOUTH ½ OF  
BLOCK 8, CITRIANA HEIGHTS & EASTERNMOST 60' OF THE SOUTH ½ OF BLOCK 8,  
CITRIANA HEIGHTS

**17. Conditional Use Permit: To Keep a Portable Building for Sales Office Use – Universal Landscaping Supply, 1609 E. Expressway 83, Lots 3-6, Mission Palms Plaza C-4, Eliel Gonzalez, and Adoption of Ordinance#5367 - De Luna**

On August 23, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 600' east of Stewart Road along the northside of East Expressway 83 Frontage Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata had a concern with the location for this request. There had been a lot of investment in this area recently, and he was concerned that a portable building would affect the beautification of the area.

Eliel Gonzalez, the applicant, was called up and explained that this is the second time they were applying for this permit. He stated that if the CUP was approved, he would then be cleaning up the lot, and since it was going to be a nursery, the area would be green.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: To Keep a Portable Building for Sales Office Use – Universal Landscaping Supply, 1609 E. Expressway 83, Lots 3-6, Mission Palms Plaza C-4, Eliel Gonzalez, and Adoption of Ordinance#5367. Motion was seconded by Councilman Vela and approved unanimously 4-0.

#### **ORDINANCE NO. 5367**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR SALES  
OFFICE USE – UNIVERSAL LANDSCAPPING SUPPLY 1609 E. EXPRESSWAY 83, LOTS 3-6,  
MISSION PALMS PLAZA C-4, ELIEL GONZALEZ

#### **18. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages- Brick Fire Pizza, 704 E. Griffin Parkway, Suites 110 & 130, Being a 1.25 acre tract of land out of Lot 24-8, West Addition to Sharyland Subdivision, C-3, Brick Fire Pizza & More, c/o Steven Alaniz, and Adoption to Ordinance#5368 - De Luna**

On August 23, 2023 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located within a commercial plaza between Mayberry Avenue and Augusta along the south side of E. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mr. Flores, City Attorney, stated that the business would have to get a separate business license if they wanted to continue to operate the gaming machines. The applicant would be notified of this.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages- Brick Fire Pizza, 704 E. Griffin Parkway, Suites 110 & 130, Being a 1.25 acre tract of land out of Lot 24-8, West Addition to Sharyland Subdivision, C-3, Brick

Fire Pizza & More, c/o Steven Alaniz, and Adoption to Ordinance#5368. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5368**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT RENEWAL FOR THE SALE & ON-SITE  
CONSUMPTION OF ALCOHOLIC BEVERAGES – BRICK FIRE PIZZA 704 E. GRIFFIN  
PARKWAY, SUITES 110 & 130, BEING A 1.25 ACRE TRACT OF LAND OUT OF LOT 24-8,  
WEST ADDITION TO SHARYLAND SUBDIVISION

**19. Preliminary & Final Re-Plat Approval: Replat of Retama Village Phase V, A replat of .700 of one acre, being all of Lots 304, 305, and 306, Retama Village Phase V and 15.0' out of Lot 14, Del Monte Irrigation Co. Subdivision, PUD, Developer: ML Rhodes, LTD, Engineer: Melden & Hunt, Inc., – De Luna**

On August 23, 2023, the Mission Planning and Zoning held a Public Hearing to consider the Preliminary & Final Re-Plat Approval for Replat of Retama Village Phase V Subdivision. The subject site was located within Retama Village Phase V Subdivision at the SE corner of Bentsen Palm Dr. and Military Pkwy. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilman Vela moved to approve the Preliminary & Final Re-Plat Approval: Replat of Retama Village Phase V, A replat of .700 of one acre, being all of Lots 304, 305, and 306, Retama Village Phase V and 15.0' out of Lot 14, Del Monte Irrigation Co. Subdivision, PUD, Developer: ML Rhodes, LTD, Engineer: Melden & Hunt, Inc.. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0

**CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**20. Approval of Minutes – Carrillo**

Regular Meeting – August 28, 2023 and Special Meeting – September 5, 2023

**21. Acknowledge Receipt of Minutes – Perez**

Parks & Recreation Board – June 13, 2023

Citizen's Advisory Committee – July 25, 2023

Mission Economic Development Corporation – July 26, August 14, 2023

Mission Economic Development Authority – July 26, 2023

Mission Redevelopment Authority – July 25, 2023

Mission Education Development Council – July 26, 2023

Mission Tax Increment Reinvestment Zone – July 25, 2023

**22. Authorization to accept the FY 2023-2024 Other Victim Assistance Grant (OVAG) from the Office of the Attorney Generals' Crime Victim Services Division – Torres**

The grant was a one-year grant for FY 2023-2024. The total amount of the grant award was \$49,500.00. This grant would allow the Mission Police Department to continue the services provided by our Crime Victims Liaison program. There was no cash match required by the City of Mission. This grant would be in effect from September 2023 through August 2024.

**23. Authorization to re-enter into a Memorandum of Understanding between Tropical Texas Behavioral Health and the City of Mission Police Department – Torres**

The Mission Police Department was requesting authorization to re-enter into a memorandum of understanding with Tropical Texas Behavioral Health, for the purpose of providing our community with resources for mental health and/or substance use disorders. This agreement included assigning a Mental Health Unit Clinician to our police department, to assist & support our mental health unit police officers during calls for service in our community. This agreement would be in effect from September 2023 to August 2024.

**24. Authorization to accept the 2024 STEP Comprehensive Grant from the Texas Department of Transportation – Torres**

The Mission Police Department was requesting authorization to accept the 2024 Comprehensive Selective Traffic Enforcement Program Grant from the Texas Department of Transportation. The grant award amount was \$37,000.00 and would be utilized for traffic enforcement purposes. There was an in-kind match of \$9,417.02 required by the City of Mission.

**25. Approval of Ordinance #5369 adopting the Mission Economic Development Corporation Fiscal Year 2023-2024 Annual Budget – Perez**

Attached was Resolution # 2023-06 that was approved by MEDC on Wednesday August 30, 2023.

**ORDINANCE NO. 5369**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC DEVELOPMENT CORPORATION FOR FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024

**26. Approval of Ordinance #5370 adopting the Mission Economic Development Authority Fiscal Year 2023-2024 Annual Budget – Perez**

Attached was Resolution # 2023-01 that was approved by MEDA on Wednesday, August 30, 2023.

Mission Economic Development Authority Appropriations - \$38,000

**ORDINANCE NO. 5370**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS ADOPTING APPROPRIATIONS FOR THE SUPPORT OF THE MISSION ECONOMIC DEVELOPMENT

AUTHORITY FOR FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024

**27. Approval of Resolution #1850 of the City Council for the City of Mission amending Resolution No. 1789 adopting the Public Funds Investment Policy and Strategy – Vela**

As per Chapter 2256 of the Texas Government Code, known as “Public Funds Investment Act,” the City WAS required to adopt the investment policy and strategy on an annual basis through resolution.

There are no changes to the investment policy this fiscal year.

**RESOLUTION NO. 1850**

A RESOLUTION OF THE MISSION CITY COUNCIL AMENDING RESOLUTION No. 1789 AMENDING THE PUBLIC FUNDS INVESTMENT POLICY AND STRATEGY

**28. Authorization to extend First One-Year renewal option for Sealcoat Pavement Services for Public Works Department – Terrazas**

Staff was seeking authorization to extend the First One-Year Renewal Option for Sealcoat Pavement Services with Valley Striping Corp. effective September 21<sup>st</sup>, 2023. Prices would remain the same in the amount of \$0.139 per square foot. Orders would be placed on an as needed basis throughout the one-year base term.

**29. Authorization to extend First One-Year renewal option for Striping, Pavement Marking Services for Public Works Department – Terrazas**

Staff was seeking authorization to extend the First One-Year Renewal Option for Striping, Pavement Marking Services with Valley Striping Corp. effective September 21<sup>st</sup>, 2023. Prices would remain the same. Orders would be placed on an as needed basis throughout the one-year base term.

**30. Amendment to Memorandum of Understanding between Mission CISD and Boys & Girls Club of Mission to include meal program – Venecia**

Mission CISD entered into a Memorandum of Understanding with the Boys and Girls Club of Mission to provide transportation services from select campuses to the Boys and Girls Club facility on August 28, 2023. The amendment to the Agreement will allow meal services under the Texas Department of Agriculture sponsored Child and Adult Care At-Risk Supper meals. This partnership would positively impact the students to allow the participation in the district's Child Nutrition Supper program, ensuring students receive the nutrition they need.

**31. Authorization to enter into a Personal Services Contract under Tex. Local Gov't Code 252.022(a)(4) with De Saro Public Relations Firm for services related to the City of Mission State of The City Address – Geddes**

De Saro Public Relations Firm would provide event coordination, event design, management services, sponsorship sales, and visual content for the 2023 Mayor's State Of The City Address.

Mayor Pro Tem Plata moved to approve all consent agenda items 20 thru 31 as presented. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**APPROVALS AND AUTHORIZATIONS**

**32. Final Plat Approval: Las Comadres #11 Subdivision, Being a 40.85 acre tract of land out of all of Lots 14, 15, 16 & 18, Nick Doffing Co. Subdivision, Suburban ETJ, Developer: Carlos Leal, Engineer: South Texas infrastructure Group - De Luna**

On November 14, 2022 the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Palmettos Cove Subdivision. The subject site was located approximately 3,000 feet north of 3 Mile Line (Mission Suburban ETJ). There was no public opposition during the Planning and Zoning Meeting. The Board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Las Comadres #11 Subdivision, Being a 40.85 acre tract of land out of all of Lots 14, 15, 16 & 18, Nick Doffing Co. Subdivision, Suburban ETJ, Developer: Carlos Leal, Engineer: South Texas infrastructure Group. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**33. Approval of Ordinance #5371 authorizing Classified Positions for the Mission Fire Department for FY 2023-24 – J. Lerma**

As per Chapter 143 of the Texas Local Government Code, classified positions had to be approved for every FY. Ordinance would expire on September 30, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5371 authorizing Classified Positions for the Mission Fire Department for FY 2023-24. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**ORDINANCE NO. 5371**

AN ORDINANCE ESTABLISHING THE CLASSIFICATIONS FOR THE MISSION FIRE DEPARTMENT FOR THE FISCAL YEAR 2023-24

**34. Approval of Ordinance #5372 authorizing the Base salaries and incentive package for the Mission Fire Department FY 2023-24 – J. Lerma**

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance would expire on September 30, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5372 authorizing the Base salaries and incentive package for the Mission Fire Department FY 2023-24. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5372**

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION FIRE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION FIRE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, AND ASSIGNMENT PAY; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

**35. Approval of Ordinance #5373 authorizing Classified Positions for the Mission Police Department for FY 2023-24 – J. Lerma**

As per Chapter 143 of the Texas Local Government Code, classified positions had to be approved for every FY. Ordinance would expire on September 30, 2024.

Staff and City Manager recommended approval.

Councilman Flores moved to approve Ordinance #5373 authorizing Classified Positions for the Mission Police Department for FY 2023-24. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**ORDINANCE NO. 5373**

AN ORDINANCE ADOPTING THE CLASSIFICATIONS FOR THE MISSION POLICE DEPARTMENT FOR FISCAL YEAR 2023-24

**36. Approval of Ordinance #5374 authorizing the Base salaries and incentive package for the Mission Police Department FY 2023-24 – J. Lerma**

As Required by Chapter 143 of the Texas Local Government Code. Base salaries and incentive pay package must be approved by governing body on a yearly basis. Ordinance would expire on September 30, 2024.

Staff and City Manager recommended approval.

Councilman Vela moved to approve Ordinance #5374 authorizing the Base salaries and incentive package for the Mission Police Department FY 2023-24. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

**ORDINANCE NO. 5374**

AN ORDINANCE PROVIDING FOR THE BASE SALARIES FOR CIVIL SERVICE EMPLOYEES OF THE MISSION POLICE DEPARTMENT; PROVIDING FOR EMPLOYEE INCENTIVE PAY FOR MEMBERS OF THE MISSION POLICE DEPARTMENT SUCH INCENTIVE PAY BEING LONGEVITY PAY, SENIORITY PAY, CERTIFICATION PAY, EDUCATIONAL PAY, ASSIGNMENT PAY, AND CLOTHING ALLOWANCE; ESTABLISHING THE RATE OF PAY FOR SUCH INCENTIVE PAYS, ESTABLISHING THE CRITERIA FOR QUALIFICATIONS FOR SUCH PAY; PROVIDING FOR PUBLICATION; PROVIDING FOR SEVERABILITY, AND ORDAINING OTHER PROVISIONS RELATING TO THE SUBJECT MATTER THEREFORE.

**37. Authorization to purchase a medical dispatch protocol system from Priority Dispatch a Sole Source Vendor – Garcia**

The Mission Fire Department was seeking authorization to purchase a medical dispatch protocol system from Priority Dispatch to assist with prioritization of dispatch calls.

Staff and City Manager recommended approval.

Councilman Flores moved to authorize the purchase a medical dispatch protocol system from Priority Dispatch a Sole Source Vendor. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**38. Approval of Purchasing Department Procurement Manual outlining policies and procedures for the City of Mission acquisitions – Geddes**

The manual was revised to include changing the dollar threshold from \$1,000 to \$5,000, changes to the travel policy and p-card process, signing authority limits, and updates to

thresholds for solicitations of professional, personal, and consulting services. The policies and procedures outlined in the manual would ensure that City Departments comply with Federal, State and Local statutes regulating competitive solicitations, the procurement of professional services, high technology purchases, cooperative purchases, emergency and sole source purchases.

Staff and City Manager recommended approval.

Councilman Flores moved to approve Purchasing Department Procurement Manual outlining policies and procedures for the City of Mission acquisitions. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**39. Approval of Resolution #1851 approving the issuance or notes by the Mission Redevelopment Authority on behalf of Reinvestment Zone Number One, City of Mission, Texas, in an amount not to exceed \$30,000,000; authorizing Mayor to execute said resolution, and making certain findings related thereto – Perez**

The Mission Redevelopment Authority was seeking to secure bonds in the amount of \$30,000,000 for certain projects as listed on the attached proposed project list.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution #1851 approving the issuance or notes by the Mission Redevelopment Authority on behalf of Reinvestment Zone Number One, City of Mission, Texas, in an amount not to exceed \$30,000,000; authorizing Mayor to execute said resolution, and making certain findings related thereto. Motion was seconded by Councilman Vela and approved unanimously 4-0.

**RESOLUTION NO. 1851**

APPROVING THE ISSUANCE OF BONDS OR NOTES BY THE MISSION REDEVELOPMENT AUTHORITY ON BEHALF OF REINVESTMENT ZONE NUMBER ONE, CITY OF MISSION, TEXAS, IN AN AMOUNT NOT TO EXCEED \$30,000,000; AND MAKING CERTAIN FINDINGS RELATING THERETO

**40. Approval of Ordinance #5375 adopting the Fiscal Year 2023-2024 Annual Budget – Perez**

The attached ordinance formally adopted the FY 2023-2024 City Budget.

General Fund Budget	\$	63,437,644
Utility Fund Budget	\$	24,360,052
Golf Course Budget	\$	1,756,984
Capital Golf Course Budget	\$	49,107
Solid Waste Budget	\$	9,427,373
Event Center Budget	\$	1,077,779
Special Revenue Funds Budget	\$	25,715,972
Group Health Budget	\$	8,070,277
Debt Service Budget	\$	6,255,452
<b>TOTAL</b>	<b>\$</b>	<b>140,150,640</b>

Staff and City Manager recommended approval.

Councilman Vela moved to approve Ordinance #5375 adopting the Fiscal Year 2023-2024. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**ORDINANCE NO. 5375**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS MAKING APPROPRIATIONS FOR THE SUPPORT OF THE CITY OF MISSION FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; APPROPRIATING MONEY TO A DEBT SERVICE FUND TO PAY INTEREST AND PRINCIPAL DUE ON THE CITY'S INDEBTEDNESS; AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF MISSION FOR THE 2023 – 2024 FISCAL YEAR

**41. Approval of Ordinance #5376 Adopting the Tax Rate – Perez**

The Tax Rate for the fiscal year 2023-2024 was \$0.5276 per \$100 property value. In addition to establishing the tax rate, this ordinance provided a \$10,000 exemption for the elderly and a \$10,000 exemption for the disabled. The City would also continue the tax freeze established in 2005 for the elderly and disabled, ensuring the total amount of ad valorem taxes paid would not increase.

Interest & Sinking Rate (I&S)	\$0.0781
Maintenance & Operation (M&O)	\$0.4495
Total Tax Rate	\$0.5276.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Ordinance #5376 Adopting the Tax Rate. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**ORDINANCE NO. 5376**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS LEVYING AN AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MISSION FOR THE FISCAL YEAR 2023-2024; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID; AND PROVIDING FOR EXEMPTIONS FOR THE ELDERLY AND FOR THE DISABLED

**42. Approval of Budget Amendment: Designated Fund – Vela**

Approval of the attached budget amendments:

Designated Purpose Fund (ARPA) – (\$2,500,00.00 Reclassification).

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Budget Amendment BA-23-13: Designated Fund. Motion was seconded by Councilman Flores and approved unanimously 4-0.

**UNFINISHED BUSINESS**

None

**ROUTINE MATTERS**

City Manager Comments – Childhood Cancer Awareness Event on Wednesday, September 13 at 7:00 pm at the Mission Event Center, Leagues of Our Own – Exhibit Closing Ceremony

Thursday, September 14 from 5:30 – 7:00pm at the Mission Historical Museum, Community Tool Shed Ribbon Cutting Ceremony, September 20<sup>th</sup> at 9:30am at the Speer Memorial Library, One Stop Shop on September 20<sup>th</sup> from 1:00-5:00 pm at the CDBG Office.

Mayor's Comments – Mayor Garza was honored by all of the attendees at the meeting. Today was a very significant day in the City of Mission and the whole country.

City Council Comments - None

## **ADJOURNMENT**

At 6:32 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Flores and approved unanimously 4-0.

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Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary