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## MINUTES

### PRESENT:

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega-Gerlach, Councilwoman  
Alberto Vela, Councilman  
Victor A. Flores, City Attorney  
Randy Perez, City Manager  
Anna Carrillo, City Secretary

### ALSO PRESENT:

Beth Barnes  
Virginia Townsend  
Alan Stanton  
Ju Balch  
Karma Cardoza  
Lea Juarez  
Deandea Balli  
Peter Geddes  
Fern McClaugherty

### STAFF PRESENT:

Rosember Ramirez, Police Officer  
Amy Tijerina, Community Events Director  
Mary Hernandez, Veterans Cemetery Director  
Cynthia Lopez, Museum Director  
Mayte Zapata, Police Officer

### ABSENT:

### STAFF PRESENT:

Anais Chapa, Assistant City Secretary  
David Flores, Asst. City Manager  
Juan Pablo Terrazas, Asst. City Manager  
Andy Garcia, Asst. City Manager  
Angie Vela, Finance Director  
Adrian Garcia, Fire Chief  
Michael Elizalde, Director of Grants & Strategic Dev.  
Susie De Luna, Planning Director  
Alex Hernandez, Assistant Planning Director  
Noemi Munguia, HR Director  
Robert Hinojosa, Director of Organizational Dev.  
Joe Enriquez, Utilities Manager  
Rick Venecia, Boys & Girls Club Director  
Abram Ramirez, IT Director  
Abel Bocanegra, P.E., City Engineer  
Ted Rodriguez, Assistant Chief of Police  
Frank Cavazos, Deputy Fire Chief  
Joanne Longoria, CDBG Director  
JC Avila, Fleet Director  
Yenni Espinoza, Library Director  
Jesse Mares, Facilities Supervisor  
Aida Lerma, Arts & Cultural Tourism Director  
Roel Mendiola, Sanitation Dept. Director  
Jesse Lerma Civil Service Director  
Kenia Gomez, Media Relations Director  
Stephen Kotsatos, Health Director  
JC Avila, Fleet Director  
Jose Silva, Internal Auditor  
Brad Bentsen, Parks & Recreation Director  
Mike Fernuik, Golf Course Director

## REGULAR MEETING

### **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Garza Gonzalez called the meeting to order at 4:34 p.m.

### **INVOCATION AND PLEDGE ALLEGIANCE**

Councilwoman Marissa Gerlach led the invocation and Pledge of Allegiance.

### **DISCLOSURE OF CONFLICT OF INTEREST**

None

### **PRESENTATIONS**

#### **1. Presentation of Award received by City Secretary's Vital Statistics Department – Carrillo**

Anna Carrillo, City Secretary, presented the 5 Star Exemplary Designation Award that was presented to the City of Mission's Vital Statistics Department by the Texas Health & Human Services. This award is given to those department's that go above and beyond in the duties birth and death record process by attending trainings and keeping up with legislative trends. This is the eight consecutive year that the department has been recognized with this award.

#### **2. December 2023 Employee of the Month – Munguia**

Noemi Munguia, Human Resources Director, presented Anais Chapa, Assistant City Secretary, as the employee of the month for the month of December. Ms. Chapa was nominated by her peers and director for her willingness to step up not only when needed but whenever she can. She has a passion for what she does and it shows through her attitude.

#### **3. Report from the Rio Grande Valley Humane Society – Perez**

Deandea Balli, representative for the Rio Grande Valley Humane Society, provided an updated on the current operations of the City of Mission's animal shelter. The total intake of animals for December 2023 was 139, 110 animals were adopted, 35 were claimed, 37 were transferred out and 10 were euthanized. The live out come for the month of December was 89%, ending the year with a 91% no kill rate.

#### **4. Report from the Greater Mission Chamber of Commerce – Enriquez**

Report was not given due a representative from the Mission Chamber of Commerce not being present.

#### **5. Departmental Reports – Perez**

Councilwoman Jessica Ortega moved to approve Departmental Reports. Motion was seconded by Councilman Alberto Vela and approved unanimously 5-0.

#### **6. Citizen's Participation – Garza**

Fern McClaugherty, 1801 N. McColl Road, had a question on the report that was given by Deandea Balli who was representing the Rio Grande Valley Humane Society. Her main concern was wanting to know what the city and was doing to educate residents about the importance of neutering and vet services.

### **PUBLIC HEARING**

**7. Public Hearing and approval on First Reading of Resolution #1873 of the City of Mission, ordering and calling a Charter Election on proposed charter amendments, during General Election on May 4, 2024, and other matters relating to said election. - V. Flores**

On September 25, 2023, the City Council established a Charter Review Committee ("CRC"), charged with considering and making recommendations to the City Council on any proposed amendments to the City's Charter. The CRC convened throughout 2023 and early 2024, concluding with their report that was presented to City Council during the January 8, 2024 City Council Workshop. The attached draft has been unanimously recommended by the CRC. In addition, the proposed ballot language had been reviewed by the City Attorney to ensure that it conforms with state law.

January 22, 2024 would be the First Public Hearing on the Proposed Charter Amendments. Based on public input and other recommendations from City Council, upon preliminary approval by Council, this item would be brought back to the City Council on February 12, 2024, for Second and Final Reading and Adoption of the Charter Election Ballot Provisions and the calling/ordering of said special election.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Ruben Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the First Reading of Resolution #1873 of the City of Mission, ordering and calling a Charter Election on proposed charter amendments, during General Election on May 4, 2024, and other matters relating to said election. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**RESOLUTION NO. 1873**

A RESOLUTION ORDERING AND CALLING A CHARTER ELECTION ON PROPOSED AMENDMENTS, DURING THE GENERAL ELECTION IN MISSION, TEXAS TO BE HELD ON MAY 4, 2024, AND OTHER MATTERS RELATING TO SAID ELECTION

**PLANNING & ZONING RECOMMENDATIONS**

**8. Rezoning: A 0.33 acres of land out of a 9.53 acre tract out of the West 13.335 acre of the South 19.55 acres of Lot 29-8, West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Juan Reyes, and Adoption of Ordinance #5428 - De Luna**

On January 10, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located ¼ mile west of Mayberry Road along the north side of Mile 2 Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve Rezoning: A 0.33 acres of land out of a 9.53 acre tract out of the West 13.335 acre of the South 19.55 acres of Lot 29-8, West Addition to Sharyland of Porciones 53, 54, 55, 56 & 57, (AO-I) Agricultural Open Interim to (R-1) Single Family Residential, Juan Reyes, and Adoption of Ordinance#5428. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5428**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING BEING A 0.33 ACRES OF LAND OUT OF A 9.53 ACRE TRACT  
OUT OF THE WEST 13.335 ACRE OF THE SOUTH 19.55 ACRES OF LOT 29-8, WEST  
ADDITION TO SHARYLAND OF PORCIONES 53, 54, 55, 56 & 57, (AO-I) AGRICULTURAL  
OPEN INTERIM TO (R-1) SINGLE FAMILY RESIDENTIAL

**9. Rezoning: A 48.75 acre tract of land, more or less, out of Lots 9-5, 9-6, 10-6, and 10-5, West Addition to Sharyland, (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Cabe Investments, LP, and Adoption of Ordinance #5429- De Luna**

On January 10, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Southwest corner of Military Parkway and S. Conway Blvd. (F.M. 1016). There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Karen Pruiik, 2101 Lakeview Drive, currently resides in Meadowcreek. She believed that the company requesting this rezoning is also the owner of the current golf course and hall area. She had been disappointed that the area has not been maintained and had continued to be vandalized. She does not agree that there was a need for multi-family residences in the area.

Gabriel Guerrero, representative for Cabe Investments LP, stated that although they do have ties with the area Ms. Pruiik was speaking about, this rezoning request did not affect that area.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Councilwoman Ortega moved to approve Rezoning: A 48.75 acre tract of land, more or less, out of Lots 9-5, 9-6, 10-6, and 10-5, West Addition to Sharyland, (R-2) Duplex-Fourplex Residential to (R-3) Multi-Family Residential, Cabe Investments, LP, and Adoption of Ordinance#5429. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5429**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING A 48.75 ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOTS  
9-5, 9-6, 10-6, AND 10-5, WEST ADDITION TO SHARYLAND, (R-2) DUPLEX-FOURPLEX  
RESIDENTIAL TO (R-3) MULTI-FAMILY RESIDENTIAL

**10. Rezoning: All of Lot 1, Bodine Subdivision No. One, (C-2) Neighborhood Commercial to (C-3) General Business, Norma L. Cavazos, and Adoption of Ordinance #5430 - De Luna**

On January 10, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the NW corner of E. Griffin Parkway and Bryan Road. There was public opposition during the P&Z Meeting. The concerns voiced were in regards

to Bryan Road not been wide enough for the amount of traffic a C-3 zone would create. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Mr. Cavazos, owner of the property, stated that he has received a report stating that over 20,000 pass through that area. They were requested to rezone it to C-3 to allow for Mission to continue to prosper.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve Rezoning: All of Lot 1, Bodine Subdivision No. One, (C-2) Neighborhood Commercial to (C-3) General Business, Norma L. Cavazos, and Adoption of Ordinance#5430. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5430**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A REZONING BEING ALL OF LOT 1, BODINE SUBDIVISION NO. ONE, (C-2)  
NEIGHBORHOOD COMMERCIAL TO (C-3) GENERAL BUSINESS

**11. Conditional Use Permit: Drive Thru Service Window – MrKORN Gourmet Corn and More, 722 E. 8th Street, Ste. G, Lots 11 & 12 & 20' strip adj. to Lots Block 113, Mission Original Townsite, C-3, MrKORN Gourmet Corn and More, LLC c/o Kenya Morin, and Adoption of Ordinance #5431- De Luna**

On January 10, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the Southwest corner of N. Mayberry Road and E. 8<sup>th</sup> Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Kenya Morin, owner of Mr. Korn, was present and stated that they are requesting a drive through service window so that they would be able to increase sales.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Drive Thru Service Window – MrKORN Gourmet Corn and More, 722 E. 8th Street, Ste. G, Lots 11 & 12 & 20' strip adj. to Lots Block 113, Mission Original Townsite, C-3, MrKORN Gourmet Corn and More, LLC c/o Kenya Morin, and Adoption of Ordinance#5431. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**ORDINANCE NO. 5431**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE THRU SERVICE WINDOW –  
MrKORN GOURMET CORN AND MORE AT 722 E. 8<sup>TH</sup> STREET, STE. G, LOTS 11 & 12 & 20'

## STRIP ADJ. TO LOTS, BLOCK 113, MISSION ORIGINAL TOWNSITE

**12. Conditional Use Permit: Drive Thru Service Window & Sale & On-Site Consumption of Alcoholic Beverages – Los Cuates Taco Shop, 2515 S. Colorado, Ste. 11, Lot 2, Block 2, Santa Lucia Development, C-3, Ana Castillo, and Adoption of Ordinance#5432 and Wet Zone Ordinance # 5433- De Luna**

On January 10, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the NW corner of Colorado and Taylor Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Drive Thru Service Window & Sale & On-Site Consumption of Alcoholic Beverages – Los Cuates Taco Shop, 2515 S. Colorado, Ste. 11, Lot 2, Block 2, Santa Lucia Development, C-3, Ana Castillo, and Adoption of Ordinance#5432 and Wet Zone Ordinance #5433. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5432**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE DRIVE THRU SERVICE WINDOW & SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – LOS CUATES TACO SHOP AT 2515 S. COLORADO, STE. 11, LOT 2, BLOCK 2, SANTA LUCIA DEVELOPMENT

**ORDINANCE NO. 5433**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS AMENDING ORDINANCE NO.780 DESIGNATING PLACES WHERE BEER AND OTHER ALCOHOLIC BEVERAGES MAY BE SOLD WITHIN THE CORPORATE LIMITS OF THE CITY OF MISSION TO INCLUDE THE PREMISES LOCATED AT 2515 S. COLORADO, STE. 11 - LOS CUATES TACO SHOP

**13. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Chisme Bar & Grill, 1512 E. Expressway 83, Suites 108 & 109, Lot 1, Re-Subdivision of Plaza Cantera (aka Lot 2A and 3, Stewart Plaza Subdivision), C-3, MN 2016, LLC c/o Molamma B. George, and Adoption of Ordinance #5434 - De Luna**

On January 10, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located on the SW corner of Stewart Road and Expressway 83. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.



Mr. George, owner of the business, stated that he was trying to create a high-end atmosphere similar to Casa Madre and La Doble M.

Upon motion by Mayor Pro Tem Plata seconded by Councilman Vela and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – Chisme Bar & Grill, 1512 E. Expressway 83, Suites 108 & 109, Lot 1, Re-Subdivision of Plaza Cantera (aka Lot 2A and 3, Stewart Plaza Subdivision), C-3, MN 2016, LLC c/o Molamma B. George, and Adoption of Ordinance#5434 with the condition that a monthly, mixed beverage sales tax report be submitted for review. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5434**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES – CHISME BAR & GRILL AT 1512 E. EXPRESSWAY 83, SUITES  
108 & 109, LOT 1, RE-SUBDIVISION OF PLAZA CANTERA (AKA LOT 2A AND 3, STEWART  
PLAZA SUBDIVISION)

**14. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Buffalo Wings & Rings, 907 S. Shary Road, Lot 2A, Colorado Subdivision, C-3, MS & PS, LLC, and Adoption of Ordinance #5435 - De Luna**

On January 10, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located on the NW corner of Shary Road and Colorado Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Buffalo Wings & Rings, 907 S. Shary Road, Lot 2A, Colorado Subdivision, C-3, MS & PS, LLC, and Adoption of Ordinance#5435. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**ORDINANCE NO. 5435**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES – BUFFALO WINGS & RINGS AT 907 S. SHARY ROAD, LOT 2A,  
COLORADO SUBDIVISION

**15. Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Yoko’s Sushi Restaurant, 122 S. Shary Road, Ste. K, Lot 2, Home Depot Subdivision #2, C-4, Yoko’s Sushi Restaurant, LLC, and Adoption of Ordinance #5436 - De Luna**

On January 10, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site was located 1, 200 north of

Expressway 83 along the west side of Shary Road within a commercial plaza. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: Sale & On-Site Consumption of Alcoholic Beverages – Yoko's Sushi Restaurant, 122 S. Shary Road, Ste. K, Lot 2, Home Depot Subdivision #2, C-4, Yoko's Sushi Restaurant, LLC, and Adoption of Ordinance#5436. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **ORDINANCE NO. 5436**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS  
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF  
ALCOHOLIC BEVERAGES – YOKO'S SUSHI RESTAURANT AT 122 S. SHARY ROAD, STE.  
K, LOT 2, HOME DEPOT SUBDIVISION #2

**16. Discussion and action, if any, related to amending Appendix A of the City's Code of Ordinances; specifically, adding Article IV-A (Accommodations Review Board) intended to provide persons with disabilities reasonable accommodations to the City's zoning, subdivision, building code and other regulations to ensure that all persons have equal opportunity to use and enjoy a residence, and Adoption of Ordinance #5437 (V. Flores and S. De Luna)**

On January 10, 2024, the Planning and Zoning Commission held a public hearing to consider creating a Reasonable Accommodation Review Board to provide persons with a disability a venue to request reasonable accommodations to the City's zoning, subdivision, building code, fire code, and other regulations when it's necessary to eliminate barriers to housing opportunities to ensure a person with a disability has an equal opportunity to use and enjoy their residence. The creation of a Reasonable Accommodation Review Board was initiated and proposed by the City's Ordinance Review Committee.

There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Upon motion by Mayor Pro Tem Plata seconded by Councilwoman Ortega and approved unanimously, the public hearing was closed.

Mayor Pro Tem Plata moved to approve amending Appendix A of the City's Code of Ordinances; specifically, adding Article IV-A (Accommodations Review Board) intended to provide persons with disabilities reasonable accommodations to the City's zoning, subdivision, building code and other regulations to ensure that all persons have equal opportunity to use and enjoy a residence, and Adoption of Ordinance #5437. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.



**ORDINANCE NO. 5437**

AN ORDINANCE OF THE CITY OF MISSION, TEXAS, AMENDING CODE OF ORDINANCES APPENDIX A (ZONING); SPECIFICALLY, ADDING ARTICLE IV-A (ACCOMMODATIONS REVIEW BOARD); PROVIDING FOR ENACTMENT; AN EFFECTIVE DATE; SEVERABILITY; CODIFICATION AND PROPER NOTICE AND MEETING.

**CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

**17. Approval of Minutes – Carrillo**

Regular Meeting – January 8, 2024

**18. Acknowledge Receipt of Minutes – Perez**

Planning & Zoning Commission – October 25, November 20, 2023

Building Board of Adjustments & Appeals – August 22, October 31, 2023

**19. Approval of Pre-negotiated hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation Units - Mendiola**

Staff was requesting approval of pre-negotiated service agreements with Admiral Auto Glass. Service agreements include repair hourly labor rates and parts mark-ups for all the City's Fleet and Special Equipment to include the Sanitation Units and are valid for the 2023-2024 Fiscal Year. Services and parts would be acquired on an as needed basis and would be determined solely by the City of Mission. Attached are the hourly labor rates and percentage mark ups on parts.

**20. Approval of Ordinance #5438 amending Ordinance 5239; amending Section 2 Membership of the Keep Mission Beautiful Beautification Committee – Carrillo**

The Keep Mission Beautiful Beautification Committee was created in 2022 to encourage beautification and promote environmental education and to beautify city-owned property. Membership of the committee would be increased from five (5) members to seven (7) with terms of the two new board members expiring on December 31, 2025.

**ORDINANCE NO. 5438**

APPROVAL OF ORDINANCE AMENDING ORDINANCE NO. 5239; AMENDING SECTION 2 MEMBERSHIP OF THE KEEP MISSION BEAUTIFUL BEAUTIFICATION COMMITTEE

**21. Board Appointments – Keep Mission Beautiful Beautification Committee, Tax Increment Reinvestment Zone – Carrillo**

Keep Mission Beautification Committee – Appoint Luis Ortega, Jr. and Cesar Omar Aguilar term to expire December 31, 2025

Tax Increment Reinvestment Zone / MRA – Appoint Ricardo Perez to replace David Penoli who resigned term to expire December 31, 2024.

**22. Approval of Resolution No. 1874 authorizing the submittal of a grant application for the FY25 Bullet Resistant Shield Grant Program to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative. – Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY25 Bullet Resistant Shield Grant Program and designates the Mayor as Authorized Representative. The department sought to purchase 10 bullet resistant shields compliant with the National Institute of Justice Level III or higher. The equipment would be utilized during all life-threatening criminal activities. The grant did not have a match requirement.

**RESOLUTION NO. 1874**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE BULLET-RESISTANT SHIELD GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR

**23. Approval of Resolution No. 1875 authorizing the submittal of a grant application for the FY25 Criminal Justice Grant Program to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative. – Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY25 Criminal Justice Grant Program and designated the Mayor as Authorized Representative. The department sought to purchase a Narcotics Analyzer, which would allow law enforcement official to quickly identify suspected narcotics in the field that would help expedite criminal apprehension and reduce drug related crimes in the community. The total project cost was \$29,752.00 and the grant did not have a match requirement.

**RESOLUTION NO. 1875**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE CRIMINAL JUSTICE GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR

**24. Approval of Resolution No. 1876 authorizing the submittal of a grant application for the FY25 Rifle-Resistant Body Armor Grant Program to the Office of the Governor (OOG) and authorizing Mayor as the Authorized Representative. – Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY25 Rifle-Resistant Body Armor Grant Program and designates the Mayor as Authorized Representative. The department sought to purchase 180 rifle resistant body armor compliant with the National Institute of Justice standard (ballistic resistance of body armor NIJ Standard-0101.0) type III (rifles) or type IV (armor piercing rifle) armor. The equipment would be utilized during all life-threatening criminal activities. The grant did not have a match requirement.

**RESOLUTION NO. 1876**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE RIFLE RESISTANT BODY ARMOUR GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR.

**25. Approval of Resolution No. 1877 authorizing the submittal of a grant application for the FY24 State Homeland Security Program-LETPA Grant Program to the Office of the Governor and authorizing Mayor as the Authorized Representative. – Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OOG for the FY24 SHSP-LETPA Grant Program and designated the Mayor as the Authorized Representative. The department sought to purchase equipment and software pertaining to Apex Officer Training Simulators. The training simulator was designed to conduct immersive and interactive training in a safe and controlled environment, to assist in retaining valuable performance skills such as de-escalation, crisis intervention, communication training, and use of force training. The total project request was \$125,000.00 and the grant opportunity did not have a match requirement.

**RESOLUTION NO. 1877**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE SHSP-LETPA GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR.

**26. Authorization to enter into a Memorandum of Understanding between Texas A&M Engineering Extension Service (TEEX) on behalf of Texas A&M Task Force 1 and the City of Mission Fire Department – A. Garcia**

The Mission Fire Department was seeking authorization for the City of Mission and the Texas A&M Engineering Extension Service (TEEX) on the behalf of its Texas A&M Task Force 1 (TX-TF-1) to enter into a Memorandum of Understanding for the purpose to establish a joint Water Rescue Program to improve local, regional, state response capabilities to water events, Urban Search and Rescue Response Team and training activities.

Mayor Pro Tem Plata moved to approve all consent agenda items 17 thru 26 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**APPROVALS AND AUTHORIZATIONS**

**27. Approval of Resolution #1878 calling a General Election in Mission, Texas to be held on May 4, 2024 providing for the election of Councilmembers for Places Two and Four; providing for polling places and other matters relating to said election. – Carrillo**

Resolution provided for the city's General Election to be held on Saturday, May 4, 2024 as authorized by the Texas Election Code. Positions up for election are Councilmembers for places Two and Four.

Early voting by personal appearance would be conducted at Mission Parks & Recreation Gym, 721 N. Bryan Road and Mission Boys & Girls Club Gym at Bannworth Park, 1822 N. Shary Road.

Monday, April 22, 2024, Tuesday, April 23, 2024, Wednesday, April 24, 2024, Thursday, April 25, 2024, Friday, April 26, 2024, and Saturday, April 27, 2024 from 8 a.m. – 6 p.m., Monday, April 29, 2024 – 7 a.m. – 7 p.m., Tuesday, April 30, 2024 – 7 a.m. 7 p.m. (times may be amended pending consensus from all entities)

Election Day polling locations were to be held at Mission High School, Parks and Recreation and Mission Boys and Girls Club Gym at Bannworth Park from 7 a.m. – 7 p.m.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution #1878 calling a General Election in Mission, Texas to be held on May 4, 2024 providing for the election of Councilmembers for Places Two and Four; providing for polling places and other matters relating to said election. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **RESOLUTION NO. 1878**

A RESOLUTION CALLING A GENERAL ELECTION IN MISSION, TEXAS TO BE HELD ON MAY 4, 2024; PROVIDING FOR THE ELECTION OF COUNCILMEMBERS FOR PLACES TWO AND FOUR; PROVIDING FOR POLLING PLACES AND OTHER MATTERS RELATING TO SAID ELECTION.

#### **28. Authorization to submit grant application to TWDB for the Flood Mitigation Assistance (FMA) Grant Program – Bocanegra**

Seeking authorization to submit a grant application to the Texas Water Development Board (TWDB) for the Flood Mitigation Assistance Grant Program. The purpose of this program was to reduce or eliminate the long-term risk of flood damage to repetitive loss (RL) and severe repetitive loss (SRL) structures that were insured under the National Flood Insurance Program (NFIP). This program also sought to reduce or eliminate the dependence on taxpayer-funded federal disaster assistance for disaster recovery. The city's proposed project included technical assistance for final design and benefit cost analysis for drainage improvement projects. The total project cost would be no more than \$12,000,000 which would require a 10% cost match.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to authorize the grant application to TWDB for the Flood Mitigation Assistance (FMA) Grant Program. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

#### **29. Authorization to Award Contract for FMA & BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services – Bocanegra**

The City of Mission had accepted and opened one (1) proposal for FMA & BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services. Proposal was referred to an evaluation committee to evaluate proposals based on the evaluation criteria and scope adopted by the City. Evaluation committee and City Engineers recommended to award contract to Westwood Professional Services who was selected as the highest ranked firm meeting all specifications. BID# 24-169-12-27.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Award Contract for FMA & BRIC Program Development, Grant Administration, Civil Engineering, and Project Management Services. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **UNFINISHED BUSINESS**

None

### **ROUTINE MATTERS**

City Manager Comments – This week we would be celebrating Texas Citrus Fiesta week. Royal Coronation on Thursday, January 27<sup>th</sup> at 7pm at the Mission Event Center, Parade of Oranges

on Saturday, January 27<sup>th</sup> at 12pm down Conway, Saturday & Sunday, January 27<sup>th</sup> and 28<sup>th</sup> the Fun Fair/Carnival on the corner of Conway and 495.

Mayor's Comments – Thanked staff and the Texas Citrus Fiesta Board for having such a beautiful event on Saturday.

City Council Comments – Councilwoman Ortega stated that she had attended the Texas Citrus Fiesta Gala and was amazed by the girls that are representing the City of Mission. She wanted to invited everyone to partake in the upcoming festivities.

At 5:56 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **EXECUTIVE SESSION**

1. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation Attorney) related to pending litigation; specifically, City of Mission v. Performance Services, Inc dba Performance Services of Texas, Inc. (13th Court of Appeals, Cause No. 13-22-00485-CV, Trial Court (139th District Court) Cause No. C-1712-22-C). (City Attorney, V.Flores)
2. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters), update on Personnel Matters. (City Manager R. Perez)

Upon conclusion of Executive Session at 6:48 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION**

No Action

### **ADJOURNMENT**

At 6:49 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

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Norie Gonzalez Garza, Mayor

ATTEST:

\_\_\_\_\_  
Anna Carrillo, City Secretary