



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Claudia Serna
Brandon Solis
Brenda Enriquez
Fern Mcclaugherty
Virginia Townsend
Taylor Cramer
Pilar Rodriguez
Ruben Navarro
David Salinas
Rene Gonzalez
Elias Guajardo
Elizabeth Oviedo

STAFF PRESENT:

Anais Chapa, Assistant City Secretary
Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Steven Kotsatos, Health Director
Vidal Roman, Finance Director
Alex Hernandez, Assistant Planning Director
Noemi Munguia, HR Director
Abram Ramirez, IT Director
Abel Bocanegra, P.E., City Engineer
Yenni Espinoza, Library Director
Brad Bentsen, Parks & Recreation Director
Roel Mendiola, Sanitation Director
Cesar Torres, Chief of Police
Cynthia Lopez, Museum Director
Juan Avila, Fleet Director
Michael Elizalde, Dir. of Grants & Strategic Dev.
Michael Silva, Interim Fire Chief
Joel Chapa, Police Officer
Joe Enriquez, Utility Billing Supervisor
Humberto Garcia, Media Relations
Gabriel Ramirez, Subdivision Coordinator

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:34 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilwoman Jessica Ortega led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata has filed a conflict of interest regarding Executive Session Item 2.

PRESENTATIONS**1. Proclamation - National Injury Prevention Day – Carrillo**

Councilman Alberto Vela moved to approve the Proclamation – National Injury Prevention Day. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

2. Presentation by Hidalgo County Regional Mobility Authority – Terrazas

Pilar Rodriguez, Ramon Navarro and Ruben Navarro, representatives from the Hidalgo County Regional Mobility Authority, were present to strategic plan development for our region over the next four years. The HCRMA was a government organization that was established in November of 2005 with the intention to accelerate transportation projects. They had the 365 Tollway project which was broken down into segments. Half of the projects have been environmentally cleared to proceed or were currently in progress. They also had the Overweight/Oversized Corridor ongoing project. The complete breakdown of funding and current/future projects was available on their website at hcrma.net

Mayor Pro Tem Ruben Plata joined the meeting at 4:48 p.m.

3. Report from Mission Economic Development Corporation - Teclo Garcia

Belen Guerrero, Mission Economic Development Corporation COO, reported on the operations of the EDC. Ms. Guerrero announced that the Ruby Red Ventures applications had been closed and they had received a total of 70 applications. These would be reviewed by the selecting committee and those awarded would be announced soon. The EDC partnered with Texas Workforce to bring the “Red, White, and You” hiring event to the City of Mission’s Event Center. Ms. Guerrero also mentioned that Oral Roberts University now had a home at the CEED building.

4. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: November 13th – Lunch & Learn: OLLU: Leadership & Organizational Development 11:30 am – 1:00 pm, November 14th – UTRGV SBDC: Dealing with Difficult People 10:00 am - 12:00 pm, November 15th – Ribbon Cutting: The Lorretto 5 pm, November 20th – Ribbon Cutting: Bluewave Car Wash 11 am, November 20th – UTRGV SBDC: Boosting Customer Satisfaction Webinar 2pm, November 21st – Annual Member Appreciation Breakfast, Dec 5th & 6th Mission Community Health & Wellness Fair

5. Departmental Reports – Perez

Councilwoman Ortega moved to approve the departmental reports as presented. Motion was seconded by Mayor Pro Tem Ruben Plata and approved unanimously 5-0.

6. Citizen's Participation – Garza

Taylor Kramer, 411 N. Ware Road, signed up to speak in reference to item 13; however, he was asked to step out of the meeting because he was in violation of Texas Penal Code, Section 38.13(a).

Virginia Townsend, 1603 Vintage Lane, was present to speak in reference to item 18. Ms. Townsend expressed her concern over utility and trash services not being paid. It seemed as

though the city was finally getting to the bottom of it; however, she was concerned as to why they would not try to collect on those accounts.

Fern McClaugherty, 1801 N. Mccoll Road, spoke in reference to item 33. Ms. McClaugherty stated that she had attended an Hidalgo County Commissioners Court Meeting where a Mutual Aid Agreement was signed between the City of Mission and Hidalgo County. She was wondering why, in spite of this, the city was purchasing another ambulance.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

7. Rezoning: Being a 0.97 acre tract of land, more or less, out of and forming a part of Lot 204, John H. Shary Subdivision, from (C-4) Heavy Commercial to (R-1T) Townhouse Residential, Lourdes Lerma, and Adoption of Ordinance# ____ - De Luna

On November 6, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 352.56' West of N. Shary Road along the south side of Mirabelle Street. There was public opposition during the P&Z Meeting. The concerns voiced were in regards to increased traffic and congestion, noise and disturbance, property value impact, privacy, security issues, overburdening local infrastructure, change in community character, proposed emergency exist will remove greenway and impede the traffic flow, and private drive will not allow the free flow of garbage collection. A petition reflecting 42% in opposition was submitted by the residents. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

David Salinas, represented the applicant, stated that they did meet with P&Z and presented a project that they felt was good plan. However, there was some opposition, and after speaking to one of the citizens in opposition, they would like more time to modify the plans. Mr. Salinas would like additional time to refine the plans.

Mayor Pro Tem Plata moved to refer this item back to the Planning & Zoning Board for further review. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

8. Conditional Use Permit: Single Family Dwelling within property, Zoned (R-4) Mobile Home and Modular District, 1508 Ragland Road, Being a 0.242 acre gross, 0.176 acre net, tract of land out of the north 206.28' out of Lot 31, Sharyland Orchards Subdivision (aka Lot 1, King Mobile Subdivision U/R), R-4, DSSG Investments, LLC, Adoption of Ordinance #5562 - De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the Northeast corner of Ragland Road and Pleasant Lane. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Daniela, 2908 San Efrain, was the designer of this project. She would like to get the project approved and is willing to comply with the city's requirements.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Single Family Dwelling within property, Zoned (R-4) Mobile Home and Modular District, 1508 Ragland Road, Being a 0.242 acre gross, 0.176 acre net, tract of land out of the north 206.28' out of Lot 31, Sharyland Orchards Subdivision (aka Lot 1, King Mobile Subdivision U/R), R-4, DSSG Investments, LLC, Adoption of Ordinance #5562. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5562

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR A SINGLE FAMILY DWELLING WITHIN
PROPERTY ZONED (R-4) MOBILE HOME AND MODULAR DISTRICT, 1508 RAGLAND
ROAD, BEING A 0.242 ACRE GROSS, 0.176 ACRE NET, TRACT OF LAND OUT OF THE
NORTH 206.28' OUT OF LOT 31, SHARYLAND ORCHARDS SUBDIVISION (AKA LOT 1,
KING MOBILE SUBDIVISION U/R)

9. Conditional Use Permit: Home Occupation – Z Galleria Antiques, 2401 Sunset Lane, Being the West 172' of the South 120' of The West 363' of Lot 152, Sharyland Orchards Subdivision Addition "A", R-1A, Elias Guajardo, Adoption of Ordinance # ____ - De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the Northeast corner of Shary Road and Sunset Lane. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Rene Gonzalez, 2118 Sabinal, was representing his parents who own a lot next door to this address as well as two homes across the street. They were in opposition of this request due to the lack of parking available.

Elias Guajardo, owner, stated that he would have plenty of space available for parking. His driveway would allow for three vehicles and he had space for an additional two parking spaces. He would like more guidance from the City for what would be allowed.

Mayor Pro Tem Plata asked if they would be able to get more information from P&Z for this. He wanted to know what the requirements were for this type of business. Mayor Pro Tem Plata did not think that it should be approved if the applicant would be renting the home to someone else and running a business from the home.

Councilwoman Ortega questioned what the future land use map looked like for this area. She also asked if there were any beautification requirements when applying for this type of permit.

Mayor Pro Tem Plata moved to table this item. Motion was seconded by Councilman Vela and approved unanimously 5-0.

10. Conditional Use Permit: To Keep a Portable Building for a Photography Studio, 1547 W. Business Highway 83, Being the East 25'x125' of the West 75'x125' and the Southwest 50'x125' of Lot 5, Mission Acres, C-3, Arlae Salinas, Adoption of Ordinance #5563 - De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located at the Northeast Corner of W.

Business Highway 83 and Washington Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the Conditional Use Permit: To Keep a Portable Building for a Photography Studio, 1547 W. Business Highway 83, Being the East 25'x125' of the West 75'x125' and the Southwest 50'x125' of Lot 5, Mission Acres, C-3, Arlae Salinas, Adoption of Ordinance #5563. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5563

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR A
PHOTOGRAPHY STUDIO, 1547 W. BUSINESS HIGHWAY 83, BEING THE EAST 25'X125'
OF THE WEST 75'X125' AND THE SOUTHWEST 50'X125' OF LOT 5, MISSION ACRES

11. Conditional Use Permit: To Keep a Portable Building for Sales Office – Munoz Garden, 1911 S. Conway Avenue, Being a 15.07 Acre tract of land out of Lot 13-6, West Addition to Sharyland, I-1, Munoz Garden Center, Adoption of Ordinance #5564- De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located 4,653' South of Expressway 83 along the west side of S. Conway Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata asked Ms. De Luna if she would be able to provide him with a list of how many portable buildings are within the city.

Councilwoman Ortega moved to approve the Conditional Use Permit: To Keep a Portable Building for Sales Office – Munoz Garden, 1911 S. Conway Avenue, Being a 15.07 Acre tract of land out of Lot 13-6, West Addition to Sharyland, I-1, Munoz Garden Center, Adoption of Ordinance #5564. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5564

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT TO KEEP A PORTABLE BUILDING FOR SALES
OFFICE – MUNOZ GARDEN, 1911 S. CONWAY AVENUE, BEING A 15.07 ACRE TRACT OF
LAND OUT OF LOT 13-6, WEST ADDITION TO SHARYLAND

12. Conditional Use Permit: Drive-Thru Service Window – Taqueria Oviedo, 608 W. Griffin Parkway, Lot 2, Aziz No. 2 Subdivision, C-3 Taqueria Oviedo c/o Elizabeth Oviedo, Adoption of Ordinance #5565- De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located near the NE corner of W. Griffin Parkway and Holland Road along the north side of W. Griffin Parkway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended denial due to Ordinance 3782 adopted by the City Council in 2012 prohibiting all drive-thru service window businesses from exiting or entering from an adjoining public alley. The home directly north used the alley as a driveway, which could create a conflict.

Mayor Garza asked if there were any comments for or against the request.

Elizabeth Oviedo, owner of the business, stated that they have been in business for 21 years. She felt that they have plenty of space for a drive thru service window. They would be putting up plenty of signage and speed humps to prevent accidents.

Councilwoman Ortega moved to approve the Conditional Use Permit: Drive-Thru Service Window – Taqueria Oviedo, 608 W. Griffin Parkway, Lot 2, Aziz No. 2 Subdivision, C-3 Taqueria Oviedo c/o Elizabeth Oviedo, Adoption of Ordinance #5565. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5565

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT DRIVE-THRU SERVICE WINDOW – TAQUERIA
OVIEDO, 608 W. GRIFFIN PARKWAY, LOT 2, AZIZ NO. 2 SUBDIVISION

13. Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – El Itacate, 301 N. Shary Road, Ste. 240, Lot 2, Shary Town Plaza, C-3 Las Pupusas Del Itacate, LLC, Adoption of Ordinance #5566 - De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 450' north of 1st Street along the westside of Shary Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Sale & On-Site Consumption of Alcoholic Beverages – El Itacate, 301 N. Shary Road, Ste. 240, Lot 2, Shary Town Plaza, C-3 Las Pupusas Del Itacate, LLC, Adoption of Ordinance #5566. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5566

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF
ALCOHOLIC BEVERAGES – EL ITACATE, 301 N. SHARY ROAD, STE. 240, LOT 2, SHARY
TOWN PLAZA

14. Conditional Use Permit: Elegancia Event Center, 3009 N. Conway Avenue, Ste. 5, Lot 1, J. Reyes Subdivision, C-3, Brandon Solis, Adoption of Ordinance #5567 - De Luna

On November 6, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately ¼ of a mile south of W. Mile 2 Road along the west side of Conway Avenue. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata questioned what the landscaping looked like.

Ms. Susie De Luna, Planning Director, stated that they were complying with the 10% requirement.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: Elegancia Event Center, 3009 N. Conway Avenue, Ste. 5, Lot 1, J. Reyes Subdivision, C-3, Brandon Solis, Adoption of Ordinance #5567. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5567

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT FOR ELEGANCIA EVENT CENTER, 3009 N.
CONWAY AVENUE, STE. 5, LOT 1, J. REYES SUBDIVISION

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

15. Approval of Minutes – Carrillo

Regular Meeting – October 28, 2024

Special Meeting – November 4, 2024

16. Acknowledge Receipt of Minutes – Perez

Mission Economic Development Corporation – September 25, 2024

Mission Economic Development Authority – August 28, 2024

Mission Education Development Council – August 28, 2024

Mission Increment Reinvestment Zone – September 24, 2024

Mission Redevelopment Authority – September 24, 2024

Civil Service Commission – October 4, October 21, 2024

17. Authorization to extend first and final one-year renewal option with My Rival Gear for the purchase of Boys and Girls Club Athletic League Uniforms in the amount of \$31,742.50 – Venecia

Authorization to extend the first and final one-year renewal option with My Rival Gear for Athletic League Uniforms. Renewal option was at a zero increase in price for a total amount of \$31,742.50. This would extend Bid 24-061-11-08 thru November 28, 2025.

18. Reclassify Utility Accounts for Fiscal Year 2021 - 2022 – Enriquez

Utility account receivable to be reclassified for the amount of \$92,681.04 to Bad Debt (Uncollectible). These amounts were for the fiscal year 2021-2022.

19. Authorization to Solicit Proposals and qualifications for Utility Bill Printing and Mailing Services for the City of Mission – Garcia

Staff was seeking authorization to solicit proposals from qualified professional companies to provide Utility Bill Printing and Mailing Service for the City of Mission. Some services to include printing, folding, and stuffing mailing utility bills, statements, cancellation notices, rate increase announcements, and more. Outsourcing utility bill printing and mailing could simplify the workload for staff, allowing them to focus on other tasks and potential cost saving over all.

20. Approval of Resolution #1932 to surplus and trade-in machinery & equipment – Avila

The Surplus Resolution listed items staff had determined was no longer of use to the city. Three fire surplus items would be traded in to purchase three new vehicles for the Fire Department. One Utility vehicle would be turned into D&M Leasing to lease a newer vehicle. Finance Department was requesting authorization to surplus the attached list of machinery and equipment.

RESOLUTION NO. 1932

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DECLARING CERTAIN CITY PROPERTY SURPLUS AND AUTHORIZING THE DISPOSITION OF SAID PROPERTY TO FURTHER A PUBLIC PURPOSE; AND ESTABLISHING AN EFFECTIVE DATE.

21. Authorization to submit a grant application to the JIREH K9 Training Academy for the Police K9 Grant Program for the acquisition of a trained K9 and no match requirement – Elizalde

The Mission Police Department was seeking authorization to submit a grant application to the JIREH K9 Training Academy for the Police K9 Grant Program. The grant program would allow the department to acquire a trained K9 officer that would serve as a narcotic detector to assist the department. The program had no match requirement.

22. Authorization to solicit bids for the construction and installation of elevator at 1301 E. 8th Street – Terrazas

The Mission Redevelopment Authority/TIRZ #1 Board acquired the building located at 1301 E. 8th Street, and executed a contract with CG5 LLC on May 13, 2024, to assess the structure and determine the feasibility of installing an elevator and other accessibility requirements in order to meet the American with Disabilities Act (ADA) standards. The city's procurement process for the related work would be followed, therefore staff was requesting to solicit bids for the construction and installation of elevator.

23. Authorization to Execute 2nd and final renewal option with CVQ Land Surveyors, LLC for Land Surveying Services – De Luna

On October 24, 2022, the City of Mission entered into a contractual agreement with CVQ Land Surveyors, LLC for Land Surveying Services. Surveys would be on "as needed basis" to

include topographic, boundary, platting preliminary and all other necessary land surveying tasks. The term of this contract was for one year with two one-year options renewal options. There would be no changes to the original proposal for CVQ Land Surveyors, LLC. Staff was seeking authorization to extend contract for the 2nd and final renewal option with CVQ Land Surveyors, LLC.

24. Authorization to Execute 2nd and Final Renewal Option with Leonel Garza Jr. & Associates, LLC for Appraisal Services – De Luna

On October 24, 2022, the City of Mission entered into a contractual agreement with Leonel Garza Jr. & Associates, LLC for Appraisal Services. The appraisals would be on “as needed basis” and would be required for the purpose of determining fair market values with land purchases, for temporary or permanent easement acquisition for the construction of improvements, and for right-of-way for road construction. The term of this contract was for one year with two one-year renewal options. There would be no changes to the original proposal for Leonel Garza Jr. & Associates, LLC. Staff was seeking authorization to extend contract for the 2nd and final renewal option with Leonel Garza Jr. & Associates, LLC.

25. Authorization to extend the lease for two (2) 2019 Nissan Frontier King Cab 4x2 SV and lease one (1) 2024 Ford Maverick 2WD SuperCrew XLT from D&M Leasing Company (Buyboard #744-24) in the amount of \$50,897.41 – Avila

The Mission Utility Billing Department was seeking authorization to extend the lease for two (2) 2019 Nissan Frontier King Cab 4x2 SV from D&M Leasing Company (Buyboard contract #744-24) to be used by its meter readers. The two (2) 2019 Nissan Frontiers would be leased for an extended 12-month term. Monthly debt service (including principal and interest) would be \$1,053.90. The Utility Billing Department was also seeking authorization to lease a 2024 Ford Maverick 2WD SuperCrew XLT, replacing an existing D&M lease for another 2019 Nissan Frontier. The Maverick would be leased for a 60-month term at a monthly debt service (including principal and interest) of \$562.01. The total purchase capitalized cost for the two lease extensions and lease of the Maverick amounted to \$50,897.41.

Mayor Garza asked to remove item 18 from the list and be discussed individually.

Councilwoman Ortega moved to approve all consent agenda items 15 thru 17 and items 19 thru 265as presented. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Mayor Garza stated that no action would be taken on item 18.

APPROVALS AND AUTHORIZATIONS

26. Approval of Ordinance # 5568 Amending Personnel Policy Manual pursuant to Texas S.B. No. 1893, implementing a policy prohibiting the use of any TikTok or any other application governed by Chapter 620 of the Texas Government Code on City devices or for official City-related activities – Munguia

Pursuant to Texas S.B. 1893, the City hereby adopted a policy prohibiting the installation or use of TikTok or any application covered by Chapter 620 of the Texas Government Code on any device owned or leased by the City and requiring removal of the application from those devices if already installed. The City shall also adopt a policy prohibiting the employee use of those application for City-related business. TikTok may be installed and used to the extent necessary for providing law enforcement or developing or implementing information security measures,

and used in in compliance with documented measures to mitigate risks to the security of governmental entity information.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Ordinance # 5568 Amending Personnel Policy Manual pursuant to Texas S.B. No. 1893, implementing a policy prohibiting the use of any TikTok or any other application governed by Chapter 620 of the Texas Government Code on City devices or for official City-related activities. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5568

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AMENDING ORDINANCE NO. 5399 TO AMEND AND RESTATE THE PERSONNEL POLICY MANUAL FOR EMPLOYEES OF THE CITY OF MISSION, TEXAS; PROVIDING FOR A PUBLICATION CLAUSE AND AN EFFECTIVE DATE

27. Authorization to purchase from Library Interiors of Texas, LLC via BuyBoard Contract 667-22 for Flooring Turnkey service, including all material, labor & equipment for complete re-flooring of 28,000 square ft of the Speer Memorial Library, an amount not exceeding \$199,749.84 – Espinoza

The Speer Memorial Library was seeking authorization to purchase from Library Interiors of Texas, LLC via BuyBoard Contract 667-22 for Flooring Turnkey service, including all material, labor & equipment for complete re-flooring of 28,000 sqft of the Speer Memorial Library, an amount not exceeding \$199,749.84. Scope included removal & disposal of all existing flooring in designated areas, plus installation of new flooring material in the following locations: Main Entrance, Circulation Disk, Circulation Area Office and Storage, Kids Gallery, Kids Area Office and Kids Desk Area, Café Area, Community Training Room, IT Office and Storage areas, Computer Meeting Room, Main Offices and South Wing Hall Hallways.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to purchase from Library Interiors of Texas, LLC via BuyBoard Contract 667-22 for Flooring Turnkey service, including all material, labor & equipment for complete re-flooring of 28,000 square ft of the Speer Memorial Library, an amount not exceeding \$199,749.84. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

28. Approval of Resolution # 1933 Establishing the City's Legislative Priorities for 2025 – Carrillo

Identify and secure sustainable water sources in collaboration with state and local agencies to safeguard long-term water access.

Seek funding for water infrastructure ensuring that it met current and future needs of the community.

Preserve local water rights, advocating for policies that prevent external acquisition and ensure that water rights remain under local jurisdiction.

Sought funding for transportation infrastructure to support regional connectivity.

Support legislative action to move the City of Mission municipal elections from May to November, as supported by the voters through a referendum, to lessen the cost to taxpayers, enhance voter convenience by decreasing the frequency of elections, reducing potential voter fatigue, and encouraging broader public input in local government; the consolidation of election dates can increase voter turnout by aligning local elections with higher-profile state and federal elections held in November, thereby fostering greater civic engagement. The reduction of costs

Support legislation that mandates right-of-way permitting for fiber installation projects, thus allowing the city to coordinate and manage infrastructure in a way that protects both public resources and residents' interests.

Support property tax relief for homeowners and businesses.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve Resolution # 1933 Establishing the City's Legislative Priorities for 2025. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

RESOLUTION NO. 1933

CITY OF MISSION RESOLUTION ON STATE LEGISLATIVE PRIORITIES FOR 2025

29. Approval of Resolution # 1934 distributing 150 authorized votes for the election of Appraisal District Board of Directors for 2025-2027 – Carrillo

The City of Mission may cast all of their 150 authorized votes for one candidate or distribute the votes among any number of candidates. The candidates were as follows: Eddy Betancourt, Albert Cardenas, Fernando Castillo, Pete Garcia, Richard A. Garza, Christina Jaramillo, Joe D. Olivarez and Amador Requenez.

Staff and City Manager recommended approval.

Mayor Garza moved to approve Resolution # 1934 distributing 150 authorized votes, half for Eddy Betancourt and half for Amador Requenez for the election of Appraisal District Board of Directors for 2025-2027. Motion was seconded by Councilman Vela and approved unanimously 5-0.

RESOLUTION NO. 1934

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS DISTRIBUTING 150 AUTHORIZED VOTES FOR THE ELECTION OF APPRAISAL DISTRICT BOARD OF DIRECTORS FOR 2025-2027

30. Authorization to Enter into a Facilities Use Agreement for Public Safety Agencies between South Texas College (STC) and Mission Fire Department – Silva

Authorization for a Facilities Use Agreement between South Texas College (STC) and the Mission Fire Department. This agreement would allow the Mission Fire Department to utilize STC's Fire Training Facility for public safety training purposes, fostering collaboration between the college and local emergency response agencies.

The agreement outlined the roles of the two parties involved. South Texas College, as the owner of the Fire Training Facility, would provide access to the Mission Fire Department for specific fire safety training exercises. These exercises could include firefighter training,

emergency simulations, drills, or other preparedness activities essential for the Mission Fire Department's personnel.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Enter into a Facilities Use Agreement for Public Safety Agencies between South Texas College (STC) and Mission Fire Department. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

31. Approval for the purchase of two (2) 1500 Full Size Crew Cab Trucks, and One (1) 2500 HD Full Size Truck for Fire Prevention Bureau from vendor Caldwell Country Chevrolet via Buyboard contract #724-23 in the amount of \$140,420.00 – Silva

The Mission Fire Department was seeking approval for the purchase of three (3) 2024 Chevrolet Silverado pickup trucks for Fire Prevention Bureau from vendor Caldwell Country Chevrolet via Buyboard contract #724-23.

Two (2) 1500 Full Size Crew Cab Trucks, One (1) 2500 HD Full Size Truck.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to purchase two (2) 1500 Full Size Crew Cab Trucks, and One (1) 2500 HD Full Size Truck for Fire Prevention Bureau from vendor Caldwell Country Chevrolet via Buyboard contract #724-23 in the amount of \$140,420.00. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

32. Authorization to Enter a Participation Agreement for Overdose Detection Mapping Application Program (ODMAP) Between Washington/Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) And Mission Fire Department – Silva

The Mission Fire Department was seeking approval to enter into a participation agreement with the Washington/Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) to access the Overdose Detection Mapping Application Program (ODMAP). ODMAP is a web-based service that enabled first responders to report suspected fatal and non-fatal overdose incidents in real time through a smartphone or computer. This collaboration would allow the department to collect and monitor overdose data more effectively, improving response times and enabling data-driven decisions. Additionally, participation in ODMAP would foster collaboration with other agencies in the area, supporting a coordinated response to the opioid crisis. Access to timely overdose data would also help the department allocate resources efficiently, potentially preventing future incidents through targeted interventions. Approval of this agreement was recommended to strengthen community response efforts and enhance public safety. The Mission Fire Department requested authorization for the necessary signatures to formalize this partnership.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Enter a Participation Agreement for Overdose Detection Mapping Application Program (ODMAP) Between Washington/Baltimore High Intensity Drug Trafficking Area (W/B HIDTA) And Mission Fire Department. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

33. Authorization to purchase Type 1 Ambulance from Siddons-Martin Emergency Group, LLC in the amount of \$401,470.00 via HGAC contract AM10-23 – Silva

The Mission Fire Department was seeking authorization to purchase ambulance with maintenance package from Siddons-Martin Emergency Group, LLC utilizing ARPA Funds for a 2025 Demers Ford-450, Type 1 Ambulance, through an emergency purchase due to unit chassis availability. The total purchase cost was \$401,470.00, via HGAC AM10-20 (EMS).

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Type 1 Ambulance from Siddons-Martin Emergency Group, LLC in the amount of \$401,470.00 via HGAC contract AM10-23. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

34. Acceptance of Quarterly Report of Investments for the Quarter ending September 30, 2024 and including interest earned. – Roman

Acceptance of quarterly report required by the Public Funds Investment Act Section 2256.023 of the Texas Government Code on the total investments for the quarter ending September 30, 2024. The total increases to investment balances for the period were \$0 and total decreases were \$249,000.00, leaving a total of \$6,906,453.16 in outstanding investments for the quarter ending September 30, 2024. The total interest earned on all funds year to date was \$397,072.53.

This report of the City's investment portfolio was in compliance with State Law and the investment strategy and policy approved by the City Council.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to accept the Quarterly Report of Investments for the Quarter ending September 30, 2024 and including interest earned. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

35. Approval of September 2024 Unaudited Financial Statements – Roman

September 2024 Unaudited Financials.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept the September 2024 Unaudited Financial Statements. Motion was seconded by Councilman Vela and approved 4-1, with Mayor Pro Tem Plata voting against.

36. Approval of the Certified 2024 Tax Roll Totals – Roman

Approval of the Certified 2024 Tax Roll for the City of Mission as per section 26.09(e) of the Texas Property Code.

Total Taxable Value: \$6,809,307,940

Total Tax Levy: \$ 36,240,927.84

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve the Certified 2024 Tax Roll Totals. Motion was seconded by Councilman Vela and approved unanimously 5-0.

37. Authorization to enter a Memorandum of Understanding between the City of Mission Police Department and the Lower Rio Grande Valley Development Council (LRGVDC) Police Academy – Torres

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with the Lower Rio Grande Valley Development Council (LRGVDC) Police Academy, to clarify roles and expectations from both parties in regards to the police academy. This agreement would include (5) Mission Police Department personnel as sponsored cadets, for which the City of Mission Police Department would pay half of the regular tuition. This agreement outlines the responsibilities and abilities of both entities. This agreement would be in effect as of the last day executed by a party.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to approve a Memorandum of Understanding between the City of Mission Police Department and the Lower Rio Grande Valley Development Council (LRGVDC) Police Academy. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

38. Authorization to purchase (10) mobile radios for patrol units and (5) mobile radios for unmarked units for the Mission Police Department from Motorola Solutions via contract # 17724 - HGAC (TX)-RA05-21 in the total of \$102,767.85, purchased with asset forfeiture funds and approval of respective budget amendment – Torres

The Mission Police Department was seeking authorization to purchase (10) mobile radios for patrol units and (5) mobile radios for unmarked units from Motorola Solutions. Purchase cost in the amount of \$102,767.85, via contract # 17724 - HGAC (TX)-RA05-21, purchased with asset forfeiture funds.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to purchase (10) mobile radios for patrol units and (5) mobile radios for unmarked units for the Mission Police Department from Motorola Solutions via contract # 17724 - HGAC (TX)-RA05-21 in the total of \$102,767.85, purchased with asset forfeiture funds and approval of respective budget amendment BA-25-07. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

39. Authorization to submit project applications for the Disaster Recovery Reallocation Program (DRRP) Call for Projects with the Texas General Land Office. – Elizalde

The city was seeking authorization to submit project applications to the Texas General Land Office for the Disaster Recovery Reallocation Program (DRRP) Call for Projects. The city was eligible to submit up to three (3) projects under the following storm events: Hurricane Ike & Dolly; 2015 Floods & Storms; 2016 Floods & Storms; 2018 South Texas Floods; & 2019 Disasters. Eligible projects included: Flood & drainage improvements; water and wastewater improvements; street improvements; rehabilitation, reconstruction, and new construction of affordable multifamily projects; and permanently affixed emergency communication equipment. All projects must logically tie back to the city's impacts of the declared disasters. For competitive leverage, the city would commit the minimum of 10% match. The Texas GLO would invite selected municipalities to submit full applications no later than February 2025.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to submit project applications for the Disaster Recovery Reallocation Program (DRRP) Call for Projects with the Texas General Land Office. Motion was seconded by Councilman Vela and approved unanimously 5-0.

40. Authorization to solicit RFP for Administrative Services and RFQ for Engineering Services for management and implementation services for the TX GLO Disaster Recovery Resilience Program. – Elizalde

The Texas General Land Offices accepting applications for the Disaster Recovery Reallocation Program (DRRP) to address infrastructure needs for localities impacted by program specific disaster events (Hurricane Ike & Dolly; 2015 Floods & Storms; 2016 Floods & Storms; Hurricane Harvey; 2018 South Texas Floods; & 2019 Disasters). Funding was made available through a competitive application process and allowed the inclusion for administrative service and other professional service costs. We were seeking authorization to solicit RFP for Administrative Services and RFQ for Engineering Services related to the CDBG-DR grant opportunity.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to solicit RFP for Administrative Services and RFQ for Engineering Services for management and implementation services for the TX GLO Disaster Recovery Resilience Program. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

41. Authorization to accept grant award for the FY25 Operation Lone Star (OLS) Grant Program with the Texas Office of the Governor in the amount of \$250,000 with no match requirement with respective budget amendment – Elizalde

On November 1, 2024 the city was awarded a \$250,000 grant under the FY25 Operation Lone Star (OLS) Grant Program with the Texas Office of the Governor. The project will support the acquisition of vehicles and other equipment for public safety as needed to reduce border-related criminal activity and increase effectiveness of its operations. The program did not have a match requirement.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept grant award for the FY25 Operation Lone Star (OLS) Grant Program with the Texas Office of the Governor in the amount of \$250,000 with no match requirement with respective budget amendment BA-25-09. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

42. Authorization to accept grant award for the FY25 Local Border Security Program with the Texas Office of the Governor in the amount of \$180,000 with no match requirement. – Elizalde

On November 4, 2024 the city was awarded a \$180,000 grant under the FY25 Local Border Security Program with the Texas Office of the Governor. The project would support approximately 3,800 hours of the departments overtime costs associated with enhanced patrol to deter and interdict criminal activity along its border operations. The program did not have a match requirement.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept grant award for the FY25 Local Border Security Program with the Texas Office of the Governor in the amount of \$180,000 with no match requirement. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

43. Authorization to accept grant award for the FY25 Border Zone Fire Department Grant Program with the Texas Office of the Governor in the amount of \$250,000 with no match requirement with respective budget amendment – Elizalde

On November 4, 2024 the city was awarded a \$250,000 grant under the FY25 Border Zone Fire Department Grant Program with the Texas Office of the Governor. The project would support the acquisition of a Skeeter Brush Rescue ATP Truck for the department's operations of border related emergency services. The program did not have a match requirement.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to accept grant award for the FY25 Border Zone Fire Department Grant Program with the Texas Office of the Governor in the amount of \$250,000 with no match requirement with respective budget amendment BA-25-06. Motion was seconded by Councilman Vela and approved unanimously 5-0.

44. Approval of Resolution #1935 to require all non-profit boards governed by joint advisory committees and those receiving funding to submit financial reports and 990 Filings – A. Garcia

Staff was recommending the establishment of a resolution requiring that all non-profit boards governed by joint advisory committees and/or those receiving funding from the City of Mission to submit financial reports and 990 filings for the end of their fiscal year. It is crucial that all non-profits complete their 990 filings to remain in good standing with the IRS under Section 501(c)(3) of the internal Revenue Code. Upon three years of consecutive non-reporting, a non-profit was subject to the removal of their 501(c)(3) status and thereby reducing its ability to fulfill its mission as a board. Therefore, it was in the best interest of the City of Mission to mandate the annual submission of end-of-year financial reports and 990 filings. Although applicable to any and all current or future non-profits funded or governed by a joint advisory committee, the following non-profits would be considered to fall under this new requirement: Mission Historical Museum, Friends of the Library, Keep Mission Beautiful, Boys & Girls Club of Mission and Texas Citrus Fiesta.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution #1935 to require all non-profit boards governed by joint advisory committees and those receiving funding to submit financial reports and 990 Filings. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

RESOLUTION NO. 1935

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS REQUIRING ALL NON-PROFIT BOARDS GOVERNED BY JOINT ADVISORY COMMITTEES AND THOSE RECEIVING FUNDING FROM THE CITY OF MISSION TO SUBMIT 990 FILINGS AND ANNUAL FINANCIAL REPORTS TO THE CITY MANAGER ANNUALLY; AND ESTABLISHING AN EFFECTIVE DATE.

45. Approval of a budget amendment for mailing services regarding Utility Billing Bill Cycle Rezoning Project in the amount of \$20,000 – Terrazas

Authorization to contract Upper Valley Mailing Service for a mailout regarding the Rezoning of the Utility Billing Cycles Project in the amount of \$20,000. The rezoning aimed to improve efficiency and reduce costs in the billing process.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve budget amendment BA-25-08 for mailing services regarding Utility Billing Bill Cycle Rezoning Project in the amount of \$20,000. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Mayor Pro Tem Plata stepped out of the meeting at 6:05 p.m.

46. Authorization to proceed with presentation of a project funding request for a 1,600 linear foot 24" sewer line between Glasscock Rd. and Bryan Rd. north of Expressway 83 to Tax Increment Reinvestment Zone (TIRZ) #1/Mission Redevelopment Authority (MRA). – Terrazas

Staff was seeking authorization to proceed with presentation of a project funding request to Tax Increment Reinvestment Zone (TIRZ) #1/Mission Redevelopment Authority (MRA) for a 6,200' linear foot 24" sewer line between Glasscock Rd and Bryan Rd, north of Expressway 83. Due to the increased use and lack of capacity on the existing 12" sewer line overflow and backups have been experienced for customers in the area. A new 24" line was proposed to be placed in parallel to the existing line and connected to the system to increase capacity. The estimated cost of this project would be approximately \$2,500,000 excluding design fees. Design fees would be approximately \$225,000. A project funding request would be deliberated on with TIRZ #1/MRA for design and construction fees.

Staff and City Manager recommended approval.

Councilwoman Ortega moved to proceed with presentation of a project funding request for a 1,600 linear foot 24" sewer line between Glasscock Rd and Taylor Rd, north of Expressway 83 to Tax Increment Reinvestment Zone (TIRZ) #1/Mission Redevelopment Authority (MRA). Motion was seconded by Councilman Vela and approved unanimously 4-0.

UNFINISHED BUSINESS

None

ROUTINE MATTERS

City Manager Comments – Employee Appreciation Luncheon to be held on November 20th at the Mission Event Center. Mayor's Christmas Lighting to be held on November 22nd and 23rd at the Leo Pena Placita Park. City Offices will be closed on half a day on November 27th, and on November 28th-29th in observance of the Thanksgiving Holiday.

City Council Comments – Councilwoman Ortega wished everyone a Happy Thanksgiving, Councilwoman Gerlach wished everyone a wonderful time with family and friends for the upcoming holiday, Councilman Vela wished everyone a Happy Thanksgiving

Mayor's Comments – Happy Thanksgiving

At 6:09 p.m., Councilwoman Ortega moved to convene into Executive Session. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 7:01 p.m., Councilwoman Gerlach moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives
No Action
2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause No. C-5276-23-D.
No Action
3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney) relating to Madero Bridge Project and related obligations
Councilwoman Ortega moved to approve as discussed in executive session. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

ADJOURNMENT

At 7:02 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary