CITY COUNCIL REGULAR MEETING
MISSION CITY HALL
OCTOBER 14, 2025 at 4:30 PM

MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Anna Carrillo, City Secretary
Juan Pablo Terrazas, Co-Interim City Manager
Andy Garcia, Co-Interim City Manager

ABSENT:

ALSO PRESENT:
Christie Gonzalez
Mario Cantu
Nicole Gutierrez
Rene Lizcano
Julio Alaniz
Morgan Zamora
Annette Zavala
Emigdio Villanueva

STAFF PRESENT:
Anais Chapa, Assistant City Secretary
Edgar Gonzalez, Deputy City Engineer
Cesar Torres, Chief of Police
Vidal Roman, Finance Director
Xavier Cervantes, Planning Director
Alex Hernandez, Asst Planning Director
Yenni Espinoza, Library Director
Ruben Hernandez, Media Relations
Aida Lerma, Event Center Director
Sydney Hernandez, Media Relations Director
Judith Garcia, Deputy Media Relations Director
Noemi Munguia, Human Resources Director
Mike Silva, Fire Chief
Michael Elizalde, Dir. Of Grants & Strategic Dev.
Roel Mendiola, Sanitation Director
Steven Kotsatos, Health Director
Teclo Garcia, MEDC CEO
Brad Bentsen, Parks & Recreation Director
Abraham Sanchez, Police Officer
Veronica Cedillo, Police Officer

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:36 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Pastor Bill Duke led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata has one on file for executive session item 2.

PRESENTATIONS

1. Proclamation - Catholic Daughters of the Americas – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Catholic Daughters of the Americas. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0.

2. Proclamation - Breast Cancer Awareness Month – Carrillo

Councilwoman Ortega moved to approve the Proclamation – Breast Cancer Awareness Month. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

3. Proclamation - Chamber of Commerce Week – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Chamber of Commerce Week. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

4. Proclamation - National Animal Safety and Prevention Month – Kotsatos

Councilwoman Ortega moved to approve the Proclamation – National Animal Safety and Prevention Month. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

5. Proclamation - National Code Compliance Month – Kotsatos

Mayor Pro Tem Plata moved to approve the Proclamation – National Code Compliance Month. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

6. Proclamation - Domestic Violence Awareness Month – Torres

Councilwoman Ortega moved to approve the Proclamation – Domestic Violence Awareness Month. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

7. August 2025 Employee of the Month – Munguia

Noemi Munguia, Human Resources Director, presented Idalia Cardoza, Custodian at Speer Memorial Library, as the Employee of the Month for the month of August. Ms. Cardoza had beed employed at the Speer Memorial Library for two years now. She had taken great pride in her work at the library and was eager to assist when needed.

8. Quarterly Report by Ambulance Board on EMS - Tim Brown / A. Garcia

Tim Brown, Chairman of the Ambulance Board, gave an update on the current operations of the Mission Fire Department's EMS services. Mr. Brown stated that the EMS program had been working extremely well. The purpose of the EMS program was not to bring in revenue but to serve the citizens. EMS was averaging about 500 calls per month and of those calls 78% of patients were being transported. Mission had always maintained an above average response time. They were averaging about 6 minutes and 41 seconds per call. Patients are transported to various health care facilities with 43% of them being taken to Mission Regional Medical Center. They had been working to distribute service calls as evenly as possible between the four medic units. There were a few overlapping calls; however, those should be decreasing as the department had received two new units. Emergicon, the third-party administrator had been doing a great job in collecting revenue.

9. Recognition of Fire Department Personnel – Silva

Michael Silva, Fire Chief, recognized Lt. Justin Longoria, Engineer Paramedic Noe Carrion, Engineer EMT Horacio Longoria, Firefighter EMT George Wyant and Firefighter EMT Armando Guerrero Jr. for their swift actions upon arrival to an apartment complex where a resident was in labor. The team assisted in the delivery of the infant and transported both mom and baby to the hospital safely. This was the first baby that was delivered by the City of Mission's EMS team. Their work demonstrated their commitment to provide the highest level of care possible to our residents.

10. Presentation by Leadership Mission – Kotsatos

Representatives for Leadership Mission spoke about their upcoming Pumpkin & Paws Event. They cordially invited the Mayor, City Council and the community to their upcoming "Paws & Pumpkins" Event this Saturday, October 18th. It would be a family friendly event with a lot of activities and the unveiling of the new mural. This project had been made possible through collaborations with various organizations.

11. Presentation of Harry Shimotsu Elementary Recognized as 2025 Lone Star Ribbon School – Hernandez

Sydney Hernandez, Media Relations Director, presented Harry Shimotsu Elementary. This school was recognized as 2025 Lone Star Ribbon School. Harry Shimotsu Elementary was one of 28 schools in the State of Texas to receive this recognition which was accomplished by having outstanding academic performance. This award was not something that was given annually and took years to receive. Harry Shimotsu had been work hard over the years to receive this honor.

12. Report from Mission Economic Development Corporation - Teclo Garcia

Teclo Garcia, MEDC CEO, gave an update on the operations of the EDC. Ruby Red Ventures was still open for applications through October 31st, and applicants could receive up to $15,000. The EDC awarded $10,000 to Region One's ESCs Teacher Alternative Certification Program. They also attended a ribbon cutting for Paddel Club which was very nice. Students came in to visit the CEED building as part of National Gear Up Week. The new website for MEDC was now up and running.

13. Update on Bryan Road Construction Project – Terrazas

Juan Pablo "JP" Terrazas, Co-Interim City Manger gave an update regarding the on-going construction on Bryan Road. Mr. Terrazas introduced Mr. Javier Hinojosa who was the engineer in charge of the project and Javier Venser and Fabian Ochoa of Venser Contractors, LLC who were the ones completing the work. Mr. Terrazas stated that this project had been in the works since 2018, and was now underway. Venser Contractors had been working diligently, with extra crews, extended hours and weekends to complete this project as soon as possible. Weather permitting, the project should be complete late summer 2026. Mr. Terrazas also thanked Chief Torres for the police department's efforts in keeping the area safe and assisting with traffic control.

At 6:00 p.m., Mayor Garza called for a recess.

Mayor Pro Tem Plata moved to reconvene the meeting at 6:14 p.m. Motion was seconded by Councilwoman Gerlach and approved unanimously 3-0.

14. Departmental Reports – Terrazas / A. Garcia

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 3-0.

At 6:16 p.m., Councilwoman Ortega and Councilman Vela rejoined the meeting.

15. Citizen's Participation on Specific Agenda Items – Garza

None

ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER

Co-Interim City Managers – Mr. Terrazas invited the community to the following events: Dia De Los Muertos at the Museum on October 25th and to the city's Halloween Festival on October 31st at the Mission Event Center.

Council Members – Councilman Vela thanked Chief Torres for assisting with traffic control on Stewart and Elm St.

Mayor – Mayor Garza thanked the police department for the extra patrolling in the construction and surrounding areas.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

16. Conduct a public hearing and consideration of a rezoning request from Agricultural Open Interim District ("AO-I") to Large Lot Single-family Residential District ("R-1A"), being a 9.851 acre tract out of the South 12 acres out of the East 26.49 acres out of Lot 296, John H. Shary Subdivision, located along the West side of Taylor Avenue approximately 170 feet North of Mile 2 Road. Applicant, RGV Villa Development, LLC, Adoption of Ordinance #5722 - Cervantes

The applicant was requesting to rezone the subject property from Agricultural Open Interim District ("AO-I") to Large Lot Single-family Residential District ("R-1A") to develop a single-family residential development. The irregular-shaped tract of land had 9.851 acres in area and measured 405.31 feet along N. Taylor Road and 358.4 feet along E. Mile 2 Road. The surrounding zones were Agricultural Open Interim (A-OI) to the West, Large Lot Single-family Residential (R-1A) to the North, Large Lot Single-family Residential (R-1A), Single-family Residential (R-1), Agricultural Open Interim (A-OI), Office Building (C-1) to the South, and outside the city limits to the East. The surrounding land uses include single-family homes in all directions and an office building with parking at the Northwest corner of Mile 2 and N. Taylor Roads. The subject property has stables and was vacant. The Future Land Use Map showed the property designated for lower density residential uses. The requested rezoning was in line with the comprehensive plan designation. Notices were mailed to 40 surrounding property owners. Planning staff received no phone calls from the surrounding property owners.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Rene Lizcano, 3212 Melody Lane, inquired if the road/alleyway would be expanded in this area. He said there had been issues with the garbage truck getting through. He also wanted if there would be an extension of the easement. Aesthetically, he wanted to know what type of fence would be put up and what size the lots would be.

Alan Oakley, 3209 Melody Lane, echoed the concerns of Mr. Lizcano.

Mayor Garza advised that this was just to approve the rezoning of the property, and a meeting would be held at a later date to discuss the plat. She asked Mr. Cervantes to call both citizens to invite them to the meeting so that their questions could be addressed.

Emigdio Villanueva Jr., owner of Villa Homes, stated that he was glad to be able to hear some of the citizen's concerns for this project. He would be taking all the concerns into consideration when presenting the plat for approval.

Mayor Pro Tem Plata moved to approve the rezoning request from Agricultural Open Interim District ("AO-I") to Large Lot Single-family Residential District ("R-1A"), being a 9.851 acre tract out of the South 12 acres out of the East 26.49 acres out of Lot 296, John H. Shary Subdivision, located along the West side of Taylor Avenue approximately 170 feet North of Mile 2 Road. Applicant, RGV Villa Development, LLC, Adoption of Ordinance #5722. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5722

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 9.851 ACRE TRACT OUT OF THE SOUTH 12 ACRES OUT OF THE EAST 26.49 ACRES OUT OF LOT 296, JOHN H. SHARY SUBDIVISION, LOCATED ALONG THE WEST SIDE OF TAYLOR AVENUE APPROXIMATELY 170 FEET NORTH OF MILE 2 ROAD, FROM AO-I (AGRICULTURAL OPEN INTERIM DISTRICT) TO R-1A (LARGE LOT SINGLE FAMILY DISTRICT)

17. Conduct a public hearing and consideration of a rezoning request from Agricultural Open Interim District ("AO-I") to Single-family Residential District ("R-1"), being a 26.65-acre tract of land being a part of Lot 29-9, West Addition to Sharyland Subdivision, located along the East side of Mayberry Road, approximately 104 feet South of Sonoma Ranch Street. Applicant, Carlos I. Garza, Adoption of Ordinance #5723 - Cervantes

The applicant was requesting to rezone the subject property from Agricultural Open Interim District ("AO-I") to Single-family Residential District ("R-1") to develop a single-family residential development. The irregular-shaped tract of land had 26.65 acres in area and measures 179.64 feet along N. Mayberry Road. The property was located just south of the recently recorded Sonoma Ranch Phase 1 Subdivision. The surrounding zones were Agricultural Open Interim (A-OI) to the South and West, Single-family Residential (R-1) to the North and Large Lot Single-family Residential (R-1A) to the East. The surrounding land uses included vacant single-family lots to the North and East and an irrigation canal to the South and West. In addition, there were existing single-family homes to the West and South. The subject property was vacant. The Future Land Use Map showed the property designated for low density residential uses. The requested rezoning was in line with the comprehensive plan designation. Notices were mailed to 28 surrounding property owners. Planning staff received one phone call from one of the surrounding property owners. The person expressed a desire for the property to be zoned R-1A instead of R-1.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve rezoning request from Agricultural Open Interim District ("AO-I") to Single-family Residential District ("R-1"), being a 26.65-acre tract of land being a part of Lot 29-9, West Addition to Sharyland Subdivision, located along the East side of Mayberry Road, approximately 104 feet South of Sonoma Ranch Street. Applicant, Carlos I. Garza, Adoption of Ordinance #5723. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5723

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 26.65 ACRE TRACT OF LAND BEING A PART OF LOT 29-9, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED ALONG THE EAST SIDE OF MAYBERRY ROAD, APPROXIMATELY 104 FEET SOUTH OF SONOMA RANCH STREET, FROM AO-I (AGRICULTURAL OPEN INTERIM DISTRICT) TO R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT)

18. Conduct a public hearing and consideration of a rezoning request from Single-family Residential District (“R-1”) to Multi-family Residential District (“R-3”), being a 0.6026 of one acre tract of land out of Lot 182, John H. Shary Subdivision, located at 200 N. Glasscock. Applicant, Jose R. & Veronica L. Gonzalez, Adoption of Ordinance #5724 - Cervantes

The applicant was requesting to rezone the subject property from Single-family Residential District (“R-1”) to Multi-family Residential District (“R-3”) to develop an apartment complex. The tract of land has 0.6026 acres in area and measured 150 feet along Glasscock Road and had a depth of 175 feet. The surrounding zones were Neighborhood Commercial (C-2) to the North, Single-family Residential (R-1) to the West and South, and Multi-family Residential (R-3) to the East. The surrounding land uses included single-family homes to the West, North and South. The land uses to the East include apartments. The subject property was vacant. The Future Land Use Map showed the property designated for low density residential uses. The requested rezoning was not in line with the comprehensive plan, but staff felt that the area is in transition to multi-family residential uses. In January 2021, there was an attempt to rezone the property to R-3, but due to opposition from the surrounding property owners, the application was denied by the City Council. Subsequently in April of 2023, the property across the street to the East was rezoned from R-2 to R-3 and was later developed as a subdivision for apartments. The property to the North was zoned Neighborhood Commercial (C-2) prior to the year 2012. Notices were mailed to 23 surrounding property owners. Planning staff received no phone calls in opposition to the rezoning.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Annette Zavala, 909 Victoria, spoke in favor of the request. They had been looking forward to this property being developed to improve the area.

Jose Gonzalez, owner of the property, asked for the opportunity to be able to develop this property. The lot had been vacant for several years and had been used as a site for illegal dumping. He waned to invent in the property to beautify it.

Councilwoman Ortega moved to approve the rezoning request from Single-family Residential District (“R-1”) to Multi-family Residential District (“R-3”), being a 0.6026 of one acre tract of land out of Lot 182, John H. Shary Subdivision, located at 200 N. Glasscock. Applicant, Jose R. & Veronica L. Gonzalez, Adoption of Ordinance #5724. Motion was seconded by Councilman Vela and approved unanimously 5-0.

Mayor Garza expressed concerns about having more than four units on this property. She did not want for parking or increased traffic to become an issue. She asked if they could condition that they only build 4 apartments.

Mr. Cervantes stated that the plans showed 8 apartments, each having two respective parking spaces. The R-3 zoning allowed for multiple units. If they would like to only approve 4 units they would have to change the zoning to R-2.

Councilman Vela and Councilwoman Ortega rescinded their previous motion.

Councilwoman Ortega moved to approve the rezoning request from Single-family Residential District ("R-1") to Multi-family Residential District ("R-2"), being a 0.6026 of one acre tract of land out of Lot 182, John H. Shary Subdivision, located at 200 N. Glasscock. Applicant, Jose R. & Veronica L. Gonzalez, Adoption of Ordinance #5724. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5724

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING A 0.6026 OF ONE ACRE TRACT OF LAND OUT OF LOT 182, JOHN H. SHARY SUBDIVISION, LOCATED AT 200 N. GLASSCOCK, FROM R-1 (SINGLE FAMILY RESIDENTIAL DISTRICT) TO R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT)

19. Conduct a public hearing and consideration of a Conditional Use Permit to allow two (2) 36 feet by 60 feet portable buildings for office use, being a 15.07 acre tract of land, out of Lot 13-6, of Porcion 55, West Addition to Sharyland Subdivision; in a (I-1) Light Industrial District, located at 1921 S. Conway Avenue Applicant: Ryan Clark (Granite Construction Company), Adoption of Ordinance #5725 – Cervantes

The site was located 1 mile south of U.S. Expressway 83 along the West side of S. Conway Avenue.

Pursuant to Section 1.45 (3)(F) of the City of Mission Code of Ordinances, a portable building requires the approval of a conditional use permit by the City Council. The applicant desired a conditional use permit to place two (2) portable buildings for office use for a granite construction company. The applicant was contracted for the construction of the border wall for a maximum of two (2) years. The hours of operation were as follows: Monday through Friday from 7:00 a.m. to 7:00 pm. Staff: 20 employees; Parking: A total of 126 parking spaces existed at the location. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (9) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as were needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 2-year re-evaluation, Must comply with all City Codes (Building, Fire, Health, etc.), Hours of operation were Monday through Friday from 7:00 a.m. to 7:00 p.m.; Acquisition of a business license prior to occupancy; Must comply with the noise ordinance; CUP was not transferable to others

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilman Vela moved to approve the Conditional Use Permit to allow two (2) 36 feet by 60 feet portable buildings for office use, being a 15.07 acre tract of land, out of Lot 13-6, of Porcion 55, West Addition to Sharyland Subdivision; in a (I-1) Light Industrial District, located at 1921 S.

Conway Avenue Applicant: Ryan Clark (Granite Construction Company), Adoption of Ordinance #5725. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5725

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO ALLOW (2) PORTABLE BUILDINGS FOR OFFICE USE, BEING A 15.07 ACRE TRACT OF LAND, OUT OF LOT 13-6, OF POSION 55, WEST ADDITION TO SHARYLAND SUBDIVISION, LOCATED AT 1921 S. CONWAY AVENUE

Mayor Pro-Tem Plata stepped out of the meeting at 6:44 p.m.

20. Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center – Events on Conway, being All of Lots 1 & 1-A through 1-k, Re-subdivision of Lots 1 and 1L, Conway Plaza Subdivision, in a (C-3) General Commercial District, located at 2002 N. Conway Avenue, Suite E. Applicant: Christopher Rosales, Adoption of Ordinance #5726 – Cervantes

The site was located 260 feet North of East 20th. Street along the East side of N. Conway Avenue. Pursuant to Section 1.43 (3)(F) of the City of Mission Code of Ordinances, an Events Center requires the approval of a conditional use permit by the City Council. The applicant proposed to apply for a conditional use permit for the Event Center. The hours of operation were as follows: Sunday through Saturday from 10:00 a.m. to 12:00 am. Staff: 2 employees; The applicant was proposing that alcoholic beverages be consumed at the establishment, but no alcoholic beverages were proposed to be sold at the venue. The applicant's background check for the proposed BYOB (bring your own beer) would be required. Parking: Due to the total of 40 seating spaces, which required 13 parking spaces (40 seats/ 1 space for every 3 seats = 13 parking spaces. It was noted that the parking area was held in common (57 existing parking spaces) and shared with other businesses. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (21) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as were needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 1-year re-evaluation, Hours of operation were Sunday through Saturday from 10:00 a.m. to 12:00 a.m. Maximum occupancy being 42. Must comply with the noise ordinance. CUP was not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the Conditional Use Permit for an Event Center – Events on Conway, being All of Lots 1 & 1-A through 1-k, Re-subdivision of Lots 1 and 1L, Conway Plaza Subdivision, in a (C-3) General Commercial District, located at 2002 N. Conway Avenue, Suite E. Applicant: Christopher Rosales, Adoption of Ordinance #5726. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5726

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN EVENT CENTER – EVENTS ON CONWAY, BEING ALL LOT 1 & 1-A THROUGH 1-K, RE-SUBDIVISION OF LOTS 1 AND 1L CONWAY PLAZA SUBDIVISION, LOCATED AT 2002 N CONWAY AVENUE, SUITE E

21. Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center – Partytorium, in a General Business (C-3) District, being Lot 1, Treme Subdivision, located at 2210 E. IH 2, Suites F & G. Applicant: Elizabeth Fregoso-Glass, Adoption of Ordinance #5727 – Cervantes

The site was located along the South side of U.S. Expressway 83 approximately 200 feet West of Junior Drive. Pursuant to Section 1.43 (3)(F) of the City of Mission Code of Ordinances, an Events Center requires the approval of a conditional use permit by the City Council. The applicant was leasing a total of 3,800 square feet in two suites in a commercial plaza for an Event Center that will be named “Partytorium”. The applicant was proposing to host kid’s birthday parties. The proposed hours of operation were as follows: Every day from 9:00 a.m. to 9:00 p.m. Staff would be 1 employee; Parking: Due to the total of 81 proposed chairs, a total of 27 parking spaces were required. There were a total of 70 parking spaces held in common for the plaza. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as are needed to ensure that a use requested by a conditional use permit is compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 1-year re-evaluation, must comply with all City Codes (Building, Fire, Health, etc.), Hours of operation are every day from 9:00 am to 9:00 pm. Must comply with the noise ordinance. Must obtain a business license prior to occupancy. Maximum occupancy was 90 people. The occupancy may increase as set by the fire department based on an approved remodeling permit. Must have security cameras inside and outside with a minimum 30-day retention. CUP was not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the Conditional Use Permit for an Event Center – Partytorium, in a General Business (C-3) District, being Lot 1, Treme Subdivision, located at 2210 E. IH 2, Suites F & G. Applicant: Elizabeth Fregoso-Glass, Adoption of Ordinance #5727. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5727

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN EVENT CENTER – PARTYTORIUM, BEING LOT 1, TREME SUBDIVISION, LOCATED AT 2210 E. IH 2, SUITES F & G

22. Conduct a public hearing and consideration of a Conditional Use Permit for an Event Center – Le Jardin, in a General Business (C-3) District, being Lot 1, J. Reyes Subdivision, located at 3009 N. Conway Avenue, Suite 5. Applicant: Nora Marroquin, Adoption of Ordinance #5728 – Cervantes

The site was located along the West side of Conway Avenue approximately 970 feet South of Mile 2 Road. Pursuant to Section 1.43 (3)(F) of the City of Mission Code of Ordinances, an Events Center requires the approval of a conditional use permit by the City Council. The applicant was leasing a 1,500 square foot suite in a commercial plaza for an Event Center that will be named “Le Jardin”. The applicant was proposing to host birthdays, baby showers, small weddings and quinceaneras. The proposed hours of operation were as follows: Every day from 9:00 a.m. to 1:00 a.m.; Staff would be 3 employees. Parking: Due to the total of 77 chairs allowed by the maximum occupancy, a total of 26 parking spaces were required. There were a total of 70 parking spaces held in common for the plaza. The Planning Staff had not received any objections to the request from the surrounding property owners. Staff mailed out (25) legal notices to the surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval as were needed to ensure that a use requested by a conditional use permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 1-year re-evaluation, Must comply with all City Codes (Building, Fire, Health, etc.), Hours of operation were Every Day from 9:00 a.m. to 1:00 a.m.; Must comply with the noise ordinance; Must obtain a business license prior to occupancy; Maximum occupancy ws 80 people; Must have security cameras inside and outside with a minimum 30-day retention; CUP was not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the Conditional Use Permit for an Event Center – Le Jardin, in a General Business (C-3) District, being Lot 1, J. Reyes Subdivision, located at 3009 N. Conway Avenue, Suite 5. Applicant: Nora Marroquin, Adoption of Ordinance #5728. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

ORDINANCE NO. 5728

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR AN EVENT CENTER – LE JARDIN, BEING LOT 1, J. REYES SUBDIVISION LOCATED AT 3009 N. CONWAY AVENUE, SUITE 5

23. Conduct a public hearing and consideration of the adoption of an ordinance amending the code of ordinances Appendix A - Zoning, Article VIII – Use Districts and Conditional Uses, Section 1.36 (3) (L) – AO-I (Agricultural Open Interim Use District); Conditional Uses to add Bed & Breakfast and Event Centers to the list of possible conditional uses. Applicant: City of Mission, Adoption of Ordinance #5729 - Cervantes

Due to other factors on November 25, 2019, a provision was removed from the list of possible conditional uses that would previously allow event centers and bed and breakfasts to be established in a property zoned Agricultural Open Interim. The language that was removed would allow as a conditional use other uses which, as determined by the Planning and Zoning Commission, were not contrary to the purpose established for the district. By the removal of that language from the code of ordinance, an event center or a bed and breakfast facility became not a possible conditional use under this zoning category. The proposed ordinance would allow those types of facilities with a conditional use permit after public hearings are held.

Staff and Co-Interim City Managers recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Councilwoman Ortega moved to approve the adoption of an ordinance amending the code of ordinances Appendix A - Zoning, Article VIII – Use Districts and Conditional Uses, Section 1.36 (3) (L) – AO-I (Agricultural Open Interim Use District); Conditional Uses to add Bed & Breakfast and Event Centers to the list of possible conditional uses. Applicant: City of Mission, Adoption of Ordinance #5729. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5729

AN ORDINANCE AMENDING THE CITY OF MISSION CODE OF ORDINANCES APPENDIX A – ZONING, ARTICLE VIII – USE DISTRICTS AND CONDITIONAL USES, SECTION 1.36(3)(L) – AO-I (AGRICULTURAL OPEN INTERIM USE DISTRICT); CONDITIONAL USES TO ADD BED & BREAKFAST AND EVENT CENTERS, PROVIDING REPEALER CLAUSE; PROVIDING SEVERABILITY CLAUSE; PROVIDING EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

24. Approval of Minutes – Carrillo
Regular Meeting – September 23, 2025

25. Acknowledge Receipt of Minutes – Terrazas / A. Garcia
Ambulance Board Meeting – May 21, 2025
Civil Service Commission – September 15, 2025
Citizen's Advisory Committee – August 26, 2025
Shary Golf Course Advisory Board – August 6, 2025
Cimarron Public Improvement District – July 7, 2025

26. Approval of Addendum to the Professional Services Contract between City of Mission and Westwood to include required federal regulation provisions for the Astroland Climate Resilient Flood Risk Reduction Project- Elizalde

This award and the resulting contract were subject to compliance with all applicable Federal Regulations and procurement standards, including but not limited to 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards). The addendum to the professional services contract to include the required federal regulation provisions would serve as the city's compliance pertaining to the federally funded project.

27. Approval of amended Memorandum of Understanding between Rio Grande Valley Texas Anti-Gang Program and the City of Mission Police Department – Torres

Amended MOU. The purpose of this MOU was to set forth an agreement and the relationship between the Rio Grande Valley Texas Anti-Gang Program and the Mission Police Department.

This agreement would dictate the personnel, formalize relationships between participating agencies for guidance, equipment, planning, training and maximize inter-agency cooperation.

28. Authorization to participate in a Drone as First Responder trial program (BRINC MSI Takeoff Program) with BRINC & Motorola, at no cost to the city for the first year – Torres

The Mission Police Department was requesting authorization to participate in the Drone as First Responder trial program (BRINC MSI Takeoff Program) with Motorola. The first year of this trial program was at no cost to the city. If the city decided to continue this program, the cost per year would be $99,999.00, which would include 1 responder with a station. The city of mission police department may terminate the BRINC Subscription without penalty by giving notice to Motorola up to 30 days prior to the commencement of the first Renewal Subscription Year.

29. Authorization to purchase uniforms for police officers, from Galls (Buy Board contract #773-25), totaling $37,694.88 – Torres

The Mission Police Department was requesting authorization to purchase police uniforms from Galls. These uniforms would replace old/damaged uniforms and equip upcoming new hires. The purchase would be made via Buy board contract #773-25. The total purchase amount was $37,694.88.

30. Authorization is requested to purchase janitorial supplies and equipment from Gulf Coast Paper Company for the 2025–2026 fiscal year, utilizing BuyBoard Contract #747-24 – Mares

Authorization is requested to purchase janitorial supplies and equipment from Gulf Coast Paper Company for the 2025–2026 fiscal year, utilizing BuyBoard Contract #747-24. These supplies would be used by various departments across the City to properly upkeep and maintain their facilities.

As purchases with this vendor were expected to exceed the $25,000 threshold established in the City's Purchasing Policy, City Council approval was required.

31. Authorization to Solicit Bids for Pest Control Services for the City of Mission Buildings – Mares

Staff was seeking authorization to solicit bids for Pest Control Services as needed for the City of Mission Buildings. This service was necessary to ensure proper upkeep, safety, and maintenance of City facilities.

32. Approval of Annual Maintenance Renewal of Enforcement Mobile from Tyler Technologies for Fiscal Year 2025-2026, a sole source vendor, at a cost of $45,707.38 – Ramirez

Approval of the yearly 2025-2026 maintenance renewal of Enforcement Mobile from Tyler Technologies, a sole source vendor, at a cost of $45,707.38.

The City of Mission's Police Department and municipal court utilize Tyler Technologies Enforcement Mobile providing officers electronic citation solution. From data capture, to processing, to transmittal, straight into municipal court and records system.

As the purchase exceeded the $25,000 threshold established in the City's Purchasing Policy, City Council approval is required.

33. Authorization to Solicit for Bids for Striping/Pavement Markings and Crack Seal for the Public Works Department – Gonzalez

Staff was seeking authorization to solicit bids for the purchase of Striping/Pavement Markings and Crack Seal for Public Works. Striping/Pavement Markings and Crack Seal were needed by the Public Works Department.

34. Authorization to Solicit for Bids for Sealcoat Services for the Public Works Department – Gonzalez

Staff was seeking authorization to solicit bids for the purchase of Sealcoat Services for Public Works. Sealcoat Services were needed by the Public Works Department.

35. Authorize Mayor to execute a reimbursement agreement between the City of Mission and the Mission Economic Development Corporation related to the Mission Animal Shelter – T. Garcia

Staff was requesting the approval of a reimbursement agreement between the City of Mission and the Mission Economic Development Corporation related to the Mission Animal Shelter. Mission EDC would like to assist the shelter with improvements consisting of repairs, landscaping, design, construction, and equipment, in the amount not to exceed $50,000. The MEDC Board approved the agreement on September 17.

The proposed Reimbursement Agreement was attached.

36. Authorization to terminate contract for Right of Way Mowing and Maintenance Services with South Texas Landscapes, Irrigation and Pest Control, LLC Bid No. 23-323-04-14 – Bentsen

The City of Mission currently holds a contract with South Texas Landscapes, Irrigation, and Pest Control, LLC for Right-of-Way Mowing and Maintenance Services. The contract contained a Termination Clause (Section 40: Termination Due to Unacceptable Work Performance), which provided the City the right to terminate the agreement with a 30-day written notice. Staff recommended termination of contract based on poor work performance and failure to perform services in a timely manner as per contract.

37. Authorization to Solicit for bids for Right of Way Mowing and Maintenance Services – Bentsen

Staff was seeking authorization to solicit bids for mowing, bed maintenance, tree trimming and litter/debris removal on City Right of Ways. Services would include all supervision, labor, materials, supplies, tools and equipment necessary for cleaning, clearing, trimming, loading and disposal of all trash, debris, municipal solid waste, special waste and tires. The contractor would mow all grasses, weeds and underbrush, provide bed maintenance and litter removal when needed and trim tree branches and sucker growth below 8 ft. and palm fronds on palms and seed branches on palm trees with a minimum of 8 ft. trunk height.

38. Approval of Professional Services Consultant Contract for the Civil Service Director between the City of Mission and Jesse Lerma in accordance with Chapter 143 of the Texas Local Government Code to include administration of the City’s 311 application – Garcia

Consultant agreed to meet the requirements pursuant to Chapter 143 for eligibility to serve as Civil Service Director throughout the duration of this Agreement. Consultant would provide overall management and administration of the City’s 311 Application. To include coordinating with City staff to ensure monitoring and managing of service requests by tracking, routing, and ensuring timely follow-up with the appropriate departments. Consultant shall also make direct contact with

City residents regarding requests. This Agreement shall be for a period of one (1) year beginning on November 1, 2025, and ending on October 31, 2026 at a cost of $3,500.00 per month.

39. Approval of the yearly 2025-2026 maintenance renewal of ERP (Enterprise Resource Planning) Pro and Municipal Justice software from Tyler Technologies, a sole source vendor, at a cost of $182,197.44 – Ramirez

Approval of the yearly 2025-2026 maintenance renewal of ERP (Enterprise Resource Planning) Pro and Municipal Justice software from Tyler Technologies, a sole source vendor, at a cost of $182,197.44

The City of Mission utilized Tyler Technologies ERP Pro software as its primary enterprise resource planning (ERP) system to manage critical municipal operations, including finance, payroll, purchasing, human resources, and budget administration. Municipal Justice software was used to manage municipal court operations, including case management, fine collections, docket scheduling, and reporting functions.

40. Approval of the yearly 2025-2026 maintenance renewal of Enterprise Public Safety from Tyler Technologies, a sole source vendor, at a cost of $122,664.44 – Ramirez

Approval of the yearly 2025-2026 maintenance renewal of Enterprise Public Safety from Tyler Technologies, a sole source vendor, at a cost of $122,664.44.

The City of Mission's Police Department utilized Tyler Technologies Enterprise Public Safety Software which supported law enforcement operations. The system integrated computer-aided dispatch (CAD), records management, mobile data, and analytics to ensure timely response, accurate reporting, and compliance with state and federal reporting requirements.

41. Authorization to Purchase Digital Water Meters Via Sole Source from Aqua Metric Sales Company – Terrazas

Requesting authorization to purchase digital AMI water meters on an as needed bases via sole source from Aqua Metric Sales Company. Digital Water meters would be used for the installation of new residential and commercial water services throughout the City of Mission. Pricing information had been received from the vendor. This information was considered proprietary and confidential; accordingly, it was not included in the public agenda materials in order to protect sensitive business information.

As purchases with this vendor were expected to exceed the $25,000 threshold established in the City's Purchasing Policy, City Council approval was required.

42. Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. in the amount not to exceed $350,000 from Hotel Motel Occupancy Tax and $92,000 from the General Fund – Roman

Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. for Fiscal Year 2025-26. These were funds that were received from the Hotel Motel Occupancy Tax under VATS Tax Code, Section 351.101 to use hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry.

Attached was a copy of the 2025-2026 agreement to be effective October 1, 2025 through September 30, 2026 in the amount not to exceed $350,000.00 from the Hotel Motel Occupancy Tax and $92,000 from the General Fund.

43. Approval of Resolution #2004 approving an Agreement between the City of Mission and the Boys and Girls Club of Mission, Inc. regarding the transition of the Club from a City department to an independent nonprofit entity operating as a 501(c)(3) – Venecia

Boys and Girls Club of Mission, Inc. was an independent nonprofit organization that provided youth services to families and children residing with the City of Mission. The City of Mission had previously provided operational and administrative services to BGCM, such as HR services and payment processing services, to assist BGCM with its administrative functions. The City and the Board of Directors of BGCM have mutually determined that the City providing certain administrative services to the BGCM would be mutually beneficial to both entities. The City shall provide the following exclusive list of services for BGCM. The City of Mission's Finance Department shall not be involved and/or shall not review investments, budget, and purchasing policies. City of Mission shall provide BGCM funding in the amount of $700,000 each fiscal year for administrative and utility expenses. BGCM Personnel shall be employees of the City of Mission, which would continue to provide benefits to employees. City of Mission shall transfer ownership of fixed assets located at BGCM sites to BGCM.

BGCM shall maintain a bank account that was separate from any City of Mission bank account, create and manage its own purchasing, procurement and investment policies, shall approve and submit approved timesheets for payroll and city shall continue to process BGCM payroll for insurance and benefits. At the request by the City BGCM shall make available all accounting and financial documents, records, audits for the City's review. BGCM would be responsible for employment processing of its own employees, including onboarding new hires, background checks, new hire orientation, and employee discipline including termination. BGCM shall develop its own internal HR policies per Boys & Girls Clubs of America policies and requirements. Term of the agreement shall be from November 1, 2025 to September 30, 2026.

RESOLUTION NO. 2004

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS APPROVING AN AGREEMENT BETWEEN THE CITY OF MISSION AND THE BOYS AND GIRLS CLUB OF MISSION, INC. REGARDING THE TRANSITION OF THE CLUB FROM A CITY DEPARTMENT TO AN INDEPENDENT NONPROFIT ENTITY OPERATING AS A 501(C)(3).

44. Authorization to execute a Reimbursement Agreement between the City of Mission and Mission Redevelopment Authority for the Inspiration Road Trunk Masterplan – Lift Station 10 Re-route Project – Terrazas

The public improvements consist of the design, engineering, construction management, material testing, and utility improvement of the Public Improvements that were eligible for financing by the Authority under the Project and Financing Plan for the Inspiration Road Trunk Masterplan, not to exceed $1,386,840.00.

The Reimbursement Agreement was approved by the MRA on October 7, 2025. A budget amendment was required to recognize revenue from the TIRZ reimbursement agreement and the cost of design and engineering services.

The budget amendment would be presented during the mid-year review.

45. Ratification of Work Authorization No. 28 with Melden and Hunt, Inc. for Lift Station No. 10 Re-Route Project in the amount of $185,640.00, in accordance with the approved Reimbursement Agreement – Terrazas

The Mission Redevelopment Authority/TIRZ #1 Board approved the Reimbursement Agreement at their October 7, 2025 meeting for the Lift Station No. 10 Re-route project. This item was a ratification of Work Authorization No. 28 with Melden & Hunt, Inc. In accordance with Texas Government Code Sec. 2254.004 (a) (2) "Contract for Professional Services of Architect, Engineer, or Surveyor," a fair and reasonable fixed rate of the total construction cost was established as follows: Design Survey 2% - $21,840.00; Engineering Fee 8% - $87,360.00; Construction Management 2% - $21,840.00; and Material Testing 5% - $54,600.00, for an estimated total amount of $185,640.00.

Councilwoman Ortega moved to approve all consent agenda items 24 thru 45 as presented. Motion was seconded by Councilman Vela and approved unanimously 4-0.

APPROVALS AND AUTHORIZATIONS

46. Plat Approval: Mayfair at Trinity, a Private Subdivision, being a 27.272 acre tract of land out of Lot 15-11, West Addition to Sharyland and out of Lots 1 and 4, and all of Lot 2 and 3, Rees Subdivision, Developer: Dolcan Development, Inc., Engineer: Melden & Hunt, Inc., - Cervantes

The property was located at the Northeast corner of Bryan Road and Trinity Street. The land was currently open with a proposed use of 77 single family residential lots and 1 commercial lot. This subdivision would be private/gated. A payment in the amount of $500.00 per dwelling unit shall be required as per the parks ordinance prior to plat recording. The internal streets were 32' Back-to-Back within a 50' ROW. Access to the subdivision will be from Bryan Road and Trinity Street. All internals streets would be private. This subdivision was granted 2 variances: The developer would utilize private street names vs. the City's grid system. In addition, a variance was granted to allow 5 foot side setback. Water would be supplied through main lines running to and through the subdivision which would be looped from Bryan Road and Trinity Street. There would be 9 fire hydrants protecting the site as per the direction of the Fire Marshal's office. Water Rights conveyance or payment shall be collected in the amount of $3000 per acre prior to recordation of the subdivision The City's sanitary sewer would collect from 4" stubouts placed front and center of each lot. The Capital Sewer Recovery fee would be imposed at $200 per lot and $750 per acre for the commercial lot. This subdivision lied in flood zone "B" per FEMA Community Panel No. 480334 0400 C. Drainage for this subdivision shall consist of surface runoff into the streets and collected by inlets and discharge into the existing South Mission Lateral. The City's engineering department had reviewed and approved the drainage report and design.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to approve the plat: Mayfair at Trinity, a Private Subdivision, being a 27.272 acre tract of land out of Lot 15-11, West Addition to Sharyland and out of Lots 1 and 4, and all of Lot 2 and 3, Rees Subdivision, Developer: Dolcan Development, Inc., Engineer: Melden & Hunt, Inc. Motion was seconded by Councilman Vela and approved unanimously 4-0.

47. Granting a Variance of Ordinance No. 2198 allowing Mission CISD fireworks display on Friday, October 31, 2025 for Homecoming festivities under the supervision of Mission Fire Department and Mission Fire Prevention – Silva

Consideration of a request to authorize a fireworks display on Friday, October 31, 2025, following the Homecoming game at approximately 10:00 p.m., to be held at Tom Landry High School Football Stadium, practice field on the west side of the stadium. All required safety precautions would be observed.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Gerlach moved to grant a Variance of Ordinance No. 2198 allowing Mission CISD fireworks display on Friday, October 31, 2025 for Homecoming festivities under the supervision of Mission Fire Department and Mission Fire Prevention. Motion was seconded by Councilman Vela and approved unanimously 4-0.

48. Request of the implementation of a speed hump in the area of 3112 N. Cummings Ave., in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354 – Torres

The Mission Police Department received a request for a speed hump in the area of 3112 N. Cummings Ave. Representatives of the area previously filed an application with the City of Mission for the aforementioned speed hump. After review of the application by the City of Mission Planning Department, it was confirmed that over sixty-six percent of the homeowners were in favor of the placing of speed humps on their street. On June 12, 2025, the Traffic Safety Committee met and reviewed the request. The Traffic Safety Committee recommended implementing the requested speed humps in the area of 3112 N. Cummings Ave. The request was being forwarded to you for your review and consideration.

Staff and Co-Interim City Managers recommended approval of rumble strips.

Councilman Vela moved to implement of a speed hump in the area of 3112 N. Cummings Ave., in accordance with the City of Mission Code of Ordinances, Division 5, Speed humps, Section 110.351 to Section 110.354. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

49. Authorization to enter a Memorandum of Understanding between the City of Mission Police Department and the Mission Doctors Group in the yearly amount of $141,000.00 to be paid with the TxDOT Grant with in kind match from the city – Torres

The Mission Police Department was requesting authorization to enter into a memorandum of understanding with the Mission Doctors Group, for the purpose of clarifying the registered nurse's role and expectations from the police department, as it applied to the blood search warrant process and grant activities for the newly awarded TXDOT grant. This agreement outlines the responsibilities and abilities for both agencies. This agreement would be in effect upon approval, for one year. Total Yearly Cost of $141,000.00 to be paid for with the TxDOT grant. With an in-kind match from the city.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to enter into a Memorandum of Understanding between the City of Mission Police Department and the Mission Doctors Group in the yearly amount of $141,000.00 to be paid with the TxDOT Grant with in kind match from the city. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

50. Authorization to accept grant award from the Office of the Governor for the FY26 Operation Lone Star Grant Program in the amount of $350,040 – Torres

On September 29, 2025, the City of Mission received notification from the Texas Office of the Governor of a grant award for the FY26 Operation Lone Star Grant Program. The award was in the amount of $350,040 and would allow the Police Department to acquire three (3) Chevrolet Silverado 1500 Trucks for law enforcement operation and would further support overtime costs for law enforcement officers working Operation Lone Star. The program did not have a match requirement. Budget amendment would be presented mid-year.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to accept grant award from the Office of the Governor for the FY26 Operation Lone Star Grant Program in the amount of $350,040. Motion was seconded by Councilman Vela and approved unanimously 4-0.

51. Authorization to accept grant award from the Office of the Governor for the FY26 Rifle Resistant Body Armor Grant Program in the amount of $194,862.48 – Torres

On September 29, 2025, the City of Mission received notification from the Texas Office of the Governor of a grant award for the FY26 Rifle Resistant Body Armor Grant Program. The award was in the amount of $194,862.48 and would allow the Police Department to acquire approximately 151 rifle resistant body armors. The program did not have a match requirement. Budget Amendment would be presented at mid-year.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to accept grant award from the Office of the Governor for the FY26 Rifle Resistant Body Armor Grant Program in the amount of $194,862.48. Motion was seconded by Councilman Vela and approved unanimously 4-0.

52. Authorization to accept grant award from the Office of the Governor for the FY26 Border Zone Fire Department Grant Program in the amount of $234,604.98 – Elizalde

On September 29, 2025, the City of Mission received notification from the Texas Office of the Governor of a grant award for the FY26 Border Zone Fire Department Grant Program. The award was in the amount of $234,604.98 and would allow the Fire Department to acquire three (3) All-Terrain Vehicles, a Big Tex Tilt Trailer, and various office equipment to support daily operations. The program did not have a match requirement. Respective budget amendment would be presented at mid-year.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to accept grant award from the Office of the Governor for the FY26 Border Zone Fire Department Grant Program in the amount of $234,604.98. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

53. Authorization to accept grant award from the Office of the Governor for the FY26 First Responder Mental Health Program in the amount of $70,000 with an in-kind match of $17,500 – Elizalde

On September 29, 2025, the City of Mission received notification from the Texas Office of the Governor of a grant award for the FY26 First Responder Mental Health Program. The award was in the amount of $70,000 with a 20% in-kind match of $17,500. The project would allow the Mission Fire Department to implement a trauma informed program developed with the primary goals of improving the coping mechanisms of the first responders, while reducing the stigma associated with seeking help. The program included well-being checks on first responders that would serve as an early intervention tool, helping address mental health concerns before they escalate. The grant would fund professional services and allow acquisition of office supplies and furniture to meet the needs of the program. Respective budget amendment would be presented at mid year.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to accept grant award from the Office of the Governor for the FY26 First Responder Mental Health Program in the amount of $70,000 with an in-kind match of $17,500. Motion was seconded by Councilman Vela and approved unanimously 4-0.

54. Approval of Resolution No. 2005 authorizing the submittal of a grant application for FY25 Office of Justice Programs Community-Based Violence Intervention and Prevention Initiative in the amount of $1.5 million with no match requirement – Elizalde

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application for the FY25 Office of Justice Programs Community-Based Violence Intervention and Prevention Initiative and designated the Mayor as the Authorized Representative. The department sought to purchase marked Tahoes, unmarked pickup trucks, UAV’s with accessories and a hostage negotiator throw phone. Additionally, the project was seeking to support hiring officers and overtime costs. The total project request was for $1.5 million and did not have a match requirement.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to approve Resolution No. 2005 authorizing the submittal of a grant application for FY25 Office of Justice Programs Community-Based Violence Intervention and Prevention Initiative in the amount of $1.5 million with no match requirement. Motion was seconded by Councilman Vela and approved unanimously 4-0.

RESOLUTION NO. 2005

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE BJA FY25 OFFICE OF JUSTICE PROGRAMS COMMUNITY BASED VIOLENCE INTERVENTION AND PREVENTION INITIATIVE PROGRAM TO THE U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS, BUREAU OF JUSTICE ASSISTANCE

55. Authorization to award Bid for Housing Assistance Program RFB 25-710-09-17 HAP Phase HRH 24-I- Elizalde

On July 14, 2025, City Council authorized staff to solicit bids for rehabilitation of two homes. The city had accepted and opened one (1) bid response. Staff was seeking authorization to award bid for Housing Assistance Program Rehabilitation Projects – RFB 25-710-09-17 HAP Phase HRH 24-I. The Citizen’s Advisory Committee met on September 24, 2025 and approved staff’s recommendation to award bid as followed:

Andrew Salinas dba A-One Insulation:

- 214 N. Slabaugh Avenue, Mission, TX 78572: $38,750.00
- 315 Alma Avenue, Mission, TX 78572: $39,250.00

Staff and Co-Interim City Managers recommended approval.

Councilwoman Ortega moved to award Bid for Housing Assistance Program RFB 25-710-09-17 HAP Phase HRH 24-I. Motion was seconded by Councilman Vela and approved unanimously 4-0.

56. Approval of Sixth Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission – T. Garcia

The TIRZ Board of Directors had approved a sixth amendment to interim administrative services by the City Manager's Office. The MRA/TIRZ #1 would compensate the City of Mission for twelve thousand three hundred seventy six ($12,376) per month during the term of the agreement for the cost of providing said services and support. The Sixth Amendment was to be effective October 1, 2025 thru March 31, 2026. Staff and Co-Interim City Managers recommended approval.

Staff and Co-Interim City Managers recommended approval.

Councilwoman Gerlach moved to approve the Sixth Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission. Motion was seconded by Councilman Vela and approved unanimously 4-0.

UNFINISHED BUSINESS

None

At 7:11 p.m., Councilman Vela moved to convene into Executive Session. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 8:16 p.m., Councilwoman Gerlach moved to reconvene the regular meeting. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of Co-Interim City Managers relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to Cimarron

No Action

ADJOURNMENT

At 8:16 p.m., Councilman Vela moved for adjournment. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

____
Norie Gonzalez Garza, Mayor

ATTEST:

____
Anna Carrillo, City Secretary