



MINUTES

PRESENT:

Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Patricia A. Rigney, City Attorney
Mike R. Perez, City Manager
Anna Carrillo, City Secretary

ABSENT:

ALSO PRESENT:

Esther Salinas
Dendea Balli
Luis Gonzalez
Veronica Perez
Brenda Enriquez
Daniela Hillmund
Noel Salinas
Mike Silva
Karen Prewitt
Dee Rendon

STAFF PRESENT:

Juan Pablo Terrazas, Asst. City Manager
Andy Garcia, Asst. City Manager
Adrian Garcia, Fire Chief
Steven Kotsatos, Health Director
Vidal Roman, Finance Director
Gabriel Ramirez, Planning Department
Noemi Munguia, HR Director
Abram Ramirez, IT Director
Cesar Torres, Chief of Police
Yenni Espinoza, Library Director
Brad Bentsen, Parks & Recreation Director
Roel Mendiola, Sanitation Director
Kenia Gomez, Media Relations Director
Tecló Garcia, MEDC CEO
Mike Fernuik, Golf Course Director
Susie De Luna, Interim Planning Director
Jonathan Wehrmeister, Municipal Court Judge
Joel Chapa, Police Officer

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:33 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Councilwoman Marissa Gerlach led the invocation and Pledge of Allegiance.

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Pro Tem Ruben Plata has filed a conflict of interest regarding Executive Session Item 2.

PRESENTATIONS

1. Proclamation - Breast Cancer Awareness Month – Carrillo

Mayor Pro Tem Plata moved to approve the Proclamation – Breast Cancer Awareness Month. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

2. Proclamation - National Animal Safety and Prevention Month – Kotsatos

Mayor Pro Tem Plata moved to approve the Proclamation – National Animal Safety Prevention Month. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

3. Hidalgo County Precinct 3 Update on Drainage Projects – Terrazas

J.P. Terrazas, Assistant City Manager, stated that Mr. Villarreal was unable to make today's meeting to give an update. He will be present at the next meeting.

4. Report from B2Z Engineering on Drainage Construction Projects – Terrazas

Mr. Terrazas stated that five of the seven projects that were selected have been completed. The remaining two were still pending a few things before being able to move forward with them. Mr. Terrazas introduced Reza Badiozzamani, from B2Z Engineering who went over each project. The Stewart Project was completed in November of 2023 and 1,000 homes and 90 businesses with this project. The Esperanza Drainage Project was completed on time and was within budget. Through this project, 19 streets were overlaid and approximately 1,600 homes and 50 businesses were benefited from it. The Gabriel Street Drainage Project was also completed on time (October 2023) and within budget. This project benefited 340 homes and one business. The Glasscock Drainage project was completed in August of 2023 and benefited 500 homes and 30 business. In addition, 14 streets were repaved. The Tulip Drainage Project was completed in July of 2023. Over 200 homes were benefited and 14 streets were overlaid. The Elm Drainage Improvement and Leandro Drainage Improvement Projects were both pending permits from the railroad.

5. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: Coffee Croissants and Commerce meeting on October 15th, Ribbon Cutting for the Opening of 1st Street on October 15th, UTRGV SBDC: El Poder de la Planificacion Webinar on October 17th, Celebrating Taqueria Oviedo's 21st Anniversary on October 22nd, Ribbon Cutting for Texas Health Care Imaging on October 24th. They were organizing the Community Health Fair for December 5th & 6th. The annual report would also be mailed out to all members. On November 24th, the Chamber would be hosting their annual appreciation breakfast for its members.

6. Report from Mission Economic Development Corporation - Teclo Garcia

Teclo Garcia, MEDC CEO, gave an update on the current operations of the EDC. Mr. Garcia spoke about the various funding programs available to local businesses. He then introduced Ms. Brianna Casares, Manager of Marketing and Programs for the EDC, to further explain how each program worked. Ms. Casares said that they have three programs of which one is rolled out in the fall, spring, and summer. They have the Ruby Red Ventures program which was recently revamped in order to include existing businesses. They also have the competition for

which they partnered with UTRGV to provide a six week program for potential new business owners. Once the program was complete, applicants had the opportunity to compete for a chance to be awarded funding. The EDC also had a Downtown Assistance Program (DAP) available for any businesses that are located in the downtown area (off of Conway Ave). This year, they awarded six, downtown business and have would be allocating a total of \$150,000 in grant funds for future awards.

Councilwoman Jessica Ortega stepped out of the meeting at 5:09 p.m.

7. Departmental Reports – Perez

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela and approved unanimously 4-0.

8. Citizen's Participation – Garza

Karen Prewitt, 2101 Mauve Drive, spoke in reference to item 51 of the agenda. Ms. Prewitt noted that the current budget did not include this contract and if they were to approve it, a budget amendment would have to be made. She stated that she still believed that \$81,000 is a lot of money and was against this being approved.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

9. Rezoning: Being a 4.516 acre tract of land out of Lot 6-9, West Addition to Sharyland Subdivision, from (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Union Design Developers, L.P., and Adoption of Ordinance#5556 - De Luna

On October 2, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 800' East of S. Mayberry Road along the North side of E. Military Highway. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Rezoning: Being a 4.516 acre tract of land out of Lot 6-9, West Addition to Sharyland Subdivision, from (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Union Design Developers, L.P., and Adoption of Ordinance#5556. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

ORDINANCE NO. 5556

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A REZONING BEING A 4.516 ACRE TRACT OF LAND OUT OF LOT 6-9, WEST
ADDITION TO SHARYLAND SUBDIVISION, (AO-I) AGRICULTURAL OPEN INTERIM TO (I-1)
LIGHT INDUSTRIAL

10. Rezoning: Being a 26.395 acre tract out of a 35.72 acres out of Lot 5-10, West Addition to Sharyland, from (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Union Design Developers, L.P., and Adoption of Ordinance#5557 - De Luna

On October 2, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located at the Southwest corner of E. Military

Highway and S. Bryan Road. There was public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve the Rezoning: Being a 26.395 acre tract out of a 35.72 acres out of Lot 5-10, West Addition to Sharyland, from (AO-I) Agricultural Open Interim to (I-1) Light Industrial, Union Design Developers, L.P., and Adoption of Ordinance#5557. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5557

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A REZONING BEING A 26.395 ACRE TRACT OUT OF A 35.72 ACRES OUT OF LOT 5-10, WEST ADDITION TO SHARYLAND , (AO-I) AGRICULTURAL OPEN INTERIM TO (I-1) LIGHT INDUSTRIAL

11. Conditional Use Permit: The Cordelle Event Center, 2402 Brock Street, Ste. C, Lot 20, Shary Business Center (aka Shary Business Center Condos Unit 3), C-3, Julio C. Alaniz, Adoption of Ordinance #5558 - De Luna

On October 2, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit request. The subject site was located approximately 130' east of Shary Road along the south side of Brock Street. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Julio Alaniz, resident of Edinburg/owner of the business stated that was excited to bring this business to Mission. This was his first business and everyone had been extremely helpful in the process.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit: The Cordelle Event Center, 2402 Brock Street, Ste. C, Lot 20, Shary Business Center (aka Shary Business Center Condos Unit 3), C-3, Julio C. Alaniz, Adoption of Ordinance #5558. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5558

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT THE CORDELLE EVENT CENTER, 2402 BROCK STREET, SUITE C, LOT 20, SHARY BUSINESS CENTER (AKA SHARY BUSINESS CENTER CONDOS UNIT 3)

12. Conditional Use Permit Renewal: La Muñequita Ranch Event Center in a Property Zoned (AO-I) Agricultural Open Interim, 3608 Compton Drive, The North 4 acres of Lot 35, and the south 1.98 acres of Lot 34, Bell-Wood Company's Subdivision "C", AO-I, Dina Salinas-Valdez, Adoption of Ordinance #5559 - De Luna

On October 2, 2024 the Planning and Zoning Commission held a Public Hearing to consider the Conditional Use Permit Renewal request. The subject site is located ¼ mile north of 2 Mile

Road along the east side of Compton Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Garza asked if there were any comments for or against the request.

Esther Salinas stated that she was directly affected by this request as she was the owner of the 3 acres south of this property. She said it was a beautiful place; however, she had concerns with the overflow parking and the traffic in the area. She would like for that street to be repaved and add additional lighting.

Dina Salinas, owner of the proper, stated that she was present to answer any questions that council may have.

Mayor Pro Tem Plata moved to approve the Conditional Use Permit Renewal: La Muñequita Ranch Event Center in a Property Zoned (AO-I) Agricultural Open Interim, 3608 Compton Drive, The North 4 acres of Lot 35, and the south 1.98 acres of Lot 34, Bell-Wood Company's Subdivision "C", AO-I, Dina Salinas-Valdez, Adoption of Ordinance #5559. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ORDINANCE NO. 5559

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS
GRANTING A CONDITIONAL USE PERMIT RENEWAL LA MUNEQUITA RANCH EVENT
CENTER IN A PROPERTY ZONED (AO-I) AGRICULTRUAL OPEN INTERIM, 3608
COMPTON DRIVE, THE NORTH 4 ACRES OF LOT 35, AND THE SOUTH 1.98 ACRES OF
LOT 34, BELL-WOOD COMPANY'S SUBDIVISION "C"

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

13. Approval of Minutes – Carrillo

Special Meeting – September 16, 2024

Regular Meeting – September 23, 2024

14. Acknowledge Receipt of Minutes – Perez

Speer Memorial Library Board – June 18, 2024

Youth Advocacy Advisory Board – August 20, 2024

Boys & Girls Club Board of Directors – August 20, 2024

Mission Redevelopment Authority – July 23, 2024, August 29, 2024

Mission Tax Increment Reinvestment Zone – August 29, 2024

Mission Economic Development Corporation – August 28, 2024

Citizen's Advisory Committee – August 27, 2024

15. Authorization to purchase via sole source from CloudLibrary by OCLC for electronic services and library material in an amount not to exceed \$75,000 – Espinoza

OCLC provided products that could only be acquired through the CloudLibrary platform and CloudLink subscription, designed and manufactured exclusively by CloudLibrary. These funds were from the County of Hidalgo, which funds our county e-library project. This agreement allowed the County to continue to pay funds on behalf of Speer Memorial Library and disburse funds to it for contractual services and library materials.

16. Approval to enter into an Agreement between Mission CISD and Boys & Girls Club of Mission to provide transportation services – Venecia

Mission CISD and the Boys and Girls Club sought to enter into a partnership to offer transportation services from MCISD to BGCM locations to improve student access and utilization of program offered by BGCM and meals services under Texas Department of Agriculture sponsored Child and Adult Care At-Risk Supper meals this collaboration would ensure students receive the nutrition they need.

The Boys and Girls Club would charge families for transportation services, and then the District would bill the Boys and Girls Club for the transportation costs incurred. In Mission CISD, there were eight campuses situated within the City of Mission that would be included in this transportation service, Bryan Elementary School, Hilda C. Escobar/Alicia C. Rios Elementary School, Marcell Elementary School, Mims Elementary School, Ollie O'Grady Elementary School, Pearson Elementary School, White Junior High School and Mission Junior High School. Castro Elementary School and Leal Elementary School, already have a Boys and Girls Club either across the street or within the campus.

17. Approval to enter into Agreement between City of Mission Boys & Girls Club and Mission CISD to provide extracurricular educational and enrichment opportunities – Venecia

Mission Consolidated Independent School District wished to provide extracurricular educational and enrichment opportunities to its students in grade 6 and under who might otherwise be financially unable to participate. Mission Boys & Girls Club would host various events at an MCISD facility. MCISD personnel would supervise and assist BGCM and student participants in their use of MCISD's facilities for the Events. MCISD would waive rental fees as established in MCISD policy for BGCM's use of the facilities for the Events.

18. Approval of Resolution #1921 expressing the city's nomination for the Appraisal District Board of Directors for 2025-2027 – Carrillo

The Hidalgo County Appraisal District had invited Valley cities to submit nominations for Board of Directors for 2025-2027. Mayor Garza was recommending the nomination of Amador Requenez and Eddy Betancourt for council consideration.

RESOLUTION NO. 1921

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS EXPRESSING ITS NOMINATION FOR APPRAISAL DISTRICT DIRECTORS FOR 2025-2027 ON THE HIDALGO COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

19. Approval of Resolution #1922 appointing an Alternate to serve on the Board of Directors for Amigos Del Valle – Carrillo

Mayor Norie Gonzalez served as the official representative of Amigos del Valle. Recommendation was to appoint Councilwoman Jessica Ortega as the alternate member in the absence of the Mayor.

RESOLUTION NO. 1922**A RESOLUTION DESIGNATING AMIGOS DEL VALLE, INC. BOARD MEMBERS****20. Authorization to Solicit Bids for Sodium Chlorite for the Public Works Department North & South Water Treatment Plants – Terrazas**

Staff was seeking authorization to solicit bids for the purchase of Sodium Chlorite for Public Works. Sodium Chlorite was needed by the Public Works Department as part of the Water Treatment Process.

21. Authorization to Solicit Bids for Liquid Polymer for the Public Works Department North & South Water Treatment Plants – Terrazas

Staff was seeking authorization to solicit bids for the purchase of Liquid Polymer for Public Works. Liquid Polymer was needed by the Public Works Department as part of the Water Treatment Process.

22. Authorization to Solicit Bids for Liquid Emulsion Polymer for the Public Works Department Wastewater Treatment Plant – Terrazas

Staff was seeking authorization to solicit bids for the purchase of Liquid Emulsion Polymer for Public Works. Liquid Emulsion Polymer was needed by the Public Works Department as part of the Wastewater Treatment Process.

23. Approval of Interlocal Agreement between City of Mission and Sharyland Independent School District for Pool Use – Bentsen

City of Mission and Sharyland ISD desired to enter into an Interlocal Agreement for the purpose for the use of the Natatorium Facility at Bannworth Park located at 1822 North Shary Road and Mayberry Pool Facility located at 115 South Mayberry Road by both Sharyland ISD Jr. High Schools and both Sr. High Schools. The agreement was for the 2024-2025 school year at a cost of \$17,000.00.

24. Approval of Interlocal Agreement between City of Mission and Mission Consolidated Independent School District for Pool Use – Bentsen

City of Mission and Mission CISD desired to enter into an Interlocal Agreement for the purpose for the use of the Natatorium Facility at Bannworth Park located at 1822 North Shary Road and Mayberry Pool Facility located at 115 South Mayberry Road by both Mission CISD Jr. High Schools and Sr. High Schools. The agreement was for the 2024-2025 school year at a cost determined by pool use at the end of the 2024-2025 Swim Season if needed.

25. Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. in the amount not to exceed \$310,000 from Hotel Motel Occupancy Tax and \$92,000 from the General Fund – Roman

Approval of Publicity and Tourism Agreement with the Greater Mission Chamber of Commerce, Inc. for Fiscal Year 2024-25. These were funds that were received from the Hotel Motel Occupancy Tax under VATS Tax Code, Section 351.101 to use hotel occupancy tax funds for attracting and promoting tourism and the convention and hotel industry.

Agreement was to be effective October 1, 2024 through September 30, 2025 in the amount not to exceed \$310,000.00 from the Hotel Motel Occupancy Tax and \$92,000 from the General Fund.

26. Approval of Resolution No.1923 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Sharyland High School Homecoming Parade in October 2024 – Torres

The agreement was required by the Texas Department of Transportation for the closure of Shary Road (FM 494) from Victoria Road to School Lane, for safety reasons. The original route will begin in the parking lot of the Mission Event Center (200 N. Shary Rd.), exit through the west parking lot of the Mission Event Center, travel North on Shary Road (FM 494) (passing Business 83), and end at Sharyland High School (1216 N. Shary Rd). The Mission Police Department would be responsible for securing the route and safety of all participants, and reroute all traveling vehicular traffic. The Sharyland High School Homecoming Parade was scheduled for Wednesday, October 23, 2024, from 4:00 PM to 6:30 PM.

RESOLUTION NO. 1923

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF A SINGLE NORTHBOUND LANE ON SHARY ROAD (FM 494) FROM VICTORIA ROAD TO SCHOOL LANE FOR SHARYLAND HIGH SCHOOL HOMECOMING PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE;

27. Approval of Resolution No.1924 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the City of Mission’s Veterans Day Parade & 5K Event in November 2024 – Torres

The agreement was required by the Texas Department of Transportation for the closure of eastbound lanes on U.S. Business 83 from Holland avenue to Stewart road, Conway Avenue from Tom Landry to 8th street, and Bryan road (F.M. 396) from Elm Street to Matamoros street for the purpose of the City of Mission Veterans Day Parade and 5K event. The Mission Police Department would be responsible for securing the route and safety of all participants, and rerouting all traveling vehicular traffic through other local roads and state right of ways (FM 396 & SH 107) as feasible for public safety. The City of Mission Veterans Day Parade and 5K event is scheduled for Saturday, November 9th, 2024, from 6:00 AM to 5:00 PM.

RESOLUTION NO. 1924

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF EASTBOUND LANES ON U.S. BUSINESS 83 FROM HOLLAND AVENUE TO STEWART ROAD, CONWAY AVENUE FROM TOM LANDRY TO 8TH STREET, AND BRYAN ROAD (FM 396) FROM ELM STREET TO MATAMOROS STREET ONLY FOR THE PURPOSE OF THE CITY OF MISSION VETERANS DAY PARADE AND 5K EVENT AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT THEREFORE.

28. Approval of Resolution No. 1925 authorizing the submittal of application FY24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation (No

Match Required) from the Bureau of Justice and authorizing Mayor as the Authorized Representative – Torres

The Mission Police Department was seeking approval of a resolution authorizing the submittal of the application FY24 Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation from the Bureau of Justice and authorizing the Mayor as the Authorized Representative. The total allocation for the City of Mission was designated at \$12,134.00. This grant would allow additional funding for the Mission Police Department's purchase of body cameras for police officers. This grant does not require a match.

RESOLUTION NO. 1924

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES THE SUBMISSION OF THE GRANT APPLICATION FOR THE FY24 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM—LOCAL SOLICITATION TO THE BUREAU OF JUSTICE.

29. Authorization to purchase duty and practice ammunition for the Mission Police Department from GT Distributors via Buy Board Contract #698-23 in the total of \$35,198.49 – Torres

The Mission Police Department was seeking authorization to purchase duty and practice ammunition (9mm handgun ammo and 223 rifles ammo). The total purchase amount was estimated to be \$35,198.49. This purchase would be made via GT Distributors (Buy Board contract #698-23) using funds from the account (01-430-64390).

30. Authorization to reject and resolicit bids for two (2) DJI Mavic Drones and Accessories – Torres

The City of Mission Police Department was seeking authorization to reject and re-solicit bids for two (2) DJI Mavic Drones and accessories due to low responsiveness. The purchase was still to be made with State Forfeiture Funds. The City of Mission Police Department believed it is in the best interest of the agency to re-solicit bids at this time due to low bidder responsiveness.

31. Authorization to purchase Janitorial Supplies and Equipment from Gulf Coast Paper Company via BuyBoard Contract #747-24 for the 2024-2025 Fiscal Year- Mares

Authorization to purchase janitorial supplies and equipment from Gulf Coast Paper Company for the 2024-2025 fiscal year via BuyBoard Contract #747-24. Janitorial supplies would be utilized by the various departments within the city to properly upkeep and maintain their facilities.

32. Authorization to purchase renewal of Brazos software maintenance from sole source vendor, Tyler Technologies in the amount of \$36,074.63, and approval of respective budget amendment reclassification – Wehrmeister

Authorization to purchase renewal of law enforcement and court electronic citation software Brazos maintenance for 2024-2025 from Tyler Technologies, a sole source vendor, at a cost of \$36,074.63

33. Approval of Resolution # _____ of the City Council of the City of Mission revoking Power of Attorney granted to Christopher Navarrete and Granting Power of Attorney to Chief Adrian Garcia and Deputy Chief Richard Cruz for the Purchase of Narcotics for Fire-Based EMS Services – A.L. Garcia

On August 12, 2024 the City Council granted power of attorney to Christopher Navarrete, Deputy Chief, to act as the City's Attorney-in-Fact for the specific purpose of purchasing narcotics for the City's Fire-Based EMS Services. Deputy Chief Navarrete would be retiring therefore, to streamline the procurement process and ensure compliance with all regulatory requirements, it was proposed to grant power of attorney to Chief Adrian Garcia and Deputy Chief Richard Cruz. This would authorize them to manage the purchase and necessary documentation of narcotics for the fire-based EMS services.

The fire-based EMS services required a consistent and regulated supply of narcotics to ensure the provision of adequate medical care in emergency situations. The purchase and management of these narcotics must comply with federal and state regulations, requiring authorized personnel to oversee the procurement process.

34. Authorization to purchase yearly maintenance renewal 2024-2025 and one time upgrade of ERP (Enterprise Resource Planning) Pro software from Tyler Technologies, a sole source vendor, at a cost of \$201,850.07- Ramirez

Authorization to purchase yearly maintenance renewal 2024-2025 and one time upgrade of ERP (Enterprise Resource Planning) software from Tyler Technologies, a sole source vendor, at a cost of \$201,80.07.

ERP PRO 2024-2025 Yearly Renewal- \$162,130.07

ERP PRO 10 upgrade one time fee - \$39,720.00

35. Authorization to purchase yearly renewal 2024-2025 second year agreement of Microsoft Office 365 from SHI at a cost of \$187,265.00 utilizing DIR-CPO-5237 contract – Ramirez

Authorization to purchase yearly renewal 2024-2025 second year agreement of Microsoft Office 365 from SHI at a cost of \$187,265.00 utilizing DIR-CPO-237 contract. Agreement 01E73535

-Email (E-discovery, archiving, security); Communications (Chat and cloud collaboration); Document Cloud Storage; Endpoint Security

Two services would be terminated and incorporated into office 365. Barracuda email security and archiving \$93,264.00 and CISCO endpoint security \$26,222.00

Two form factor would be incorporated into email office 365 reducing CISCO DUO yearly renewal by \$6,500.00.

Last year office 365 renewal \$63,194.00 an increase of \$124, 071.00 (\$125,986.00 in reduction of services).

Councilman Vela asked to remove item 33 from the list and be discussed individually.

Councilman Vela moved to approve all consent agenda items 13 thru 32 and 34 thru 35 as presented. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 4-0.

In reference to item 33, Councilman Vela asked if Mr. Cruz was part of the EMS program. He also recommended that they grant the power of attorney to Jorge Flores.

Mayor Garza asked it if would be possible to table this item in order to further discuss it with the medical advisor at the Ambulance Board meeting that would be held the following day.

Mayor Pro Tem Plata moved to table item 33 to be discussed at the Ambulance Board meeting. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

APPROVALS AND AUTHORIZATIONS

36. Preliminary Plat Approval: Las Cumbres Terrace Subdivision (Private), Being a 4.5 acre tract of land, more or less, out of Lot 29-4, West Addition to Sharyland Subdivision, R-2, Developer: Victor Meza, Engineer: M2 Engineering, PLLC, - De Luna

On October 2, 2024, the Planning and Zoning Commission held a Public Hearing to consider the Preliminary & Final Plat Approval for Las Cumbres Terrace Subdivision (Private). The subject site was located along the east side of Mayberry Road approximately 1,320' north of Mile 2. There was no public opposition during the P&Z Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Preliminary Plat Approval: Las Cumbres Terrace Subdivision (Private), Being a 4.5 acre tract of land, more or less, out of Lot 29-4, West Addition to Sharyland Subdivision, R-2, Developer: Victor Meza, Engineer: M2 Engineering, PLLC. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

37. Final Plat Approval: Retama Phase VI Subdivision (Private), 9.173 acres being out of Lot 14, Del Monte Irrigation Co. Subdivision, PUD (R-1), Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc., - De Luna

On August 26, 2024, the Mission City Council held a Public Hearing to consider the Preliminary Plat Approval for Retama Phase VI Subdivision. The subject site was located on the SE corner of Bentsen Palm Drive and Military Parkway East. There was no public input during the City Council Meeting. The board unanimously recommended approval.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Final Plat Approval: Retama Phase VI Subdivision (Private), 9.173 acres being out of Lot 14, Del Monte Irrigation Co. Subdivision, PUD (R-1), Developer: Rhodes Development, Inc., Engineer: Melden & Hunt, Inc.,. Motion was seconded by Councilman Vela and approved unanimously 4-0.

38. Authorization to Award Bid for Weedy Lot Abatement – De Luna

The City of Mission had accepted and opened five (5) bid responses for Weedy Lot Abatement. Staff recommended to award multiple bids on a rotating method to the following 4 vendors: 1) G&V Precision Lawncare, 2) Alvarado's Maintenance Services, 3) Heaven Landscape, and 4) Condes Landscaping since they were the (4) lowest responsible bidders meeting all specifications. Services would include all supervision, labor materials, supplies, tools and equipment necessary for the cleaning and clearing, loading and disposal of all trash, debris, rubbish, organic debris, municipal solid waste, special waste and tires. The contract would mow all grasses, weeds, and underbrush. The contract term would be for one-year base term with two one-year renewal options.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to Award Bid for Weedy Lot Abatement to the following 4 vendors: 1) G&V Precision Lawncare, 2) Alvarado's Maintenance Services, 3) Heaven Landscape, and 4) Condes Landscaping. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

39. Authorization to enter into an Affiliation Agreement Between Alton Fire Department EMT Program and the Mission Fire Department – A.L. Garcia

Approval to enter into an affiliation agreement between Alton Fire Department EMT Program and the Mission Fire Department. This partnership aimed to enhance the educational and training opportunities for Alton EMT students and provide mutual benefits to both institutions.

Alton Fire Department was committed to providing hands-on, practical education to prepare students for technical careers. The Mission Fire Department was dedicated to ensuring the safety and well-being of the community through emergency services and public safety education. An affiliation agreement between these two entities would facilitate student internships, practical training, and collaborative initiatives that enhance educational outcomes and community service.

Staff and City Manager recommended approval.

Mayor Garza asked recommended that this item be tabled so that it could be reviewed by the medical director at the Ambulance Board meeting that would be held the following day.

Mayor Pro Tem Plata moved to table to enter into an Affiliation Agreement Between Alton Fire Department EMT Program and the Mission Fire Department. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

40. Authorization to procure paramedic program training for 12 participants in the amount of \$77,220.00 with a total out of pocket cost of \$19,305.00 as part of the Hidalgo County Emergency Services Paramedic Program via Interlocal Agreement – A.L. Garcia

On May 13, 2024 the City of Mission entered into Interlocal Agreement between the County of Hidalgo, Texas, and the City of Mission for the establishment of an Emergency Services Paramedic Program using Hidalgo County American Rescue Plan Act (ARPA) Recovery Funds. The funding allocated was for 26 participants, 14 of which were approved on May 28, 2024. The Interlocal Agreement would allow the City of Mission to acquire a 50% reduction in training costs and the City of Mission would be reimbursed for all other participating organization costs via Hidalgo County and reimbursements from participating organizations.

The Mission Fire Department was seeking authorization to procure paramedic program training for the remaining 12 participants as part of the Hidalgo County Emergency Services Paramedic Program. The total cost for training all 12 participants was \$77,220.00. The City of Mission would initially pay for all 12 students but would receive a reimbursement of \$19,305.00 for the participants sponsored by the other two jurisdictions. Additionally, the City of Mission would receive a 50% discount on tuition for 6 of the students it sponsored for a total of \$38,610.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to procure paramedic program training for 12 participants in the amount of \$77,220.00 with a total out of pocket cost of \$19,305.00 as part of the Hidalgo County Emergency Services Paramedic Program via Interlocal Agreement. Motion was seconded by Councilman Vela and approved unanimously 4-0.

41. Authorization to enter into a Mutual Aid Agreement Between the City of La Joya Fire/EMS & Mission Fire Department – A.L. Garcia

The primary goal of this mutual aid agreement was to enhance emergency response capabilities by formalizing a collaborative relationship between the City of La Joya Fire/EMS

and the Mission Fire Department. The agreement would establish a framework where both departments can aid to each other during emergencies, ensuring better coverage, faster response times, and optimized resource use.

This mutual aid agreement represented a significant step towards fostering cooperation and ensuring the safety of both La Joya and Mission communities. The formalization of this partnership would provide both cities with the tools they need to respond effectively to emergencies and better serve their residents.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata requested a report to be presented to the council on the mutual aid responses.

City Manager Mike Perez recommended that this item be removed from the agenda as he needed to discuss it further with Chief Garcia.

Mayor Pro Tem Plata moved to remove this item from the agenda. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

42. Approval of Resolution # 1926 of the City Council of the City of Mission, Texas approving a Construction and Maintenance Agreement with the Texas Department of Transportation for SH 107 Drainage Outfall Improvements; and authorizing the City Manager to execute agreement – Terrazas

The State would, at no cost to the city would construct a drainage outfall consisting of 36” Reinforced Concrete Pipe (RCP) and reinforced concrete manholes from Station 10+28 to Station 15+16 within the City’s right-of-way along 28th St. and would install a conflict manhole @ STA. 121+59, just north of Turista Rd. and where the City’s existing sanitary sewer line was conflicting with the State’s proposed drainage trunk system. The State would require that the City place a safety casing around their sanitary sewer line before construction of manhole.

After construction, the City would retain ownership of all necessary drainage improvements beyond the State’s right-of-way and maintain the drainage structures/improvements within the City’s right-of-way, at no cost to the State.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution # 1926 of the City Council of the City of Mission, Texas approving a Construction and Maintenance Agreement with the Texas Department of Transportation for SH 107 Drainage Outfall Improvements; and authorizing the City Manager to execute agreement. Motion was seconded by Councilman Vela and approved unanimously 4-0.

RESOLUTION # 1926

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS APPROVING A CONSTRUCTION AND MAINTENANCE AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR SH 107 DRAINAGE OUTFALL IMPROVEMENTS; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENT

43. Authorization to purchase (2) 2024 Polaris Xpedition ADV Northstar Editions in the amount of \$89,278.00 via TIPS contract #210907, and approval of respective budget amendment – Torres

The Mission Police Department was seeking authorization to purchase (2) 2024 Polaris Xpedition ADV Northstar Editions from Boswell Elliff Ford LT Boswell LLC, via TIPS contract # 210907. The purchase cost amount was \$89,278.00. Grant funds from FY 2023 Stonegarden grant would be utilized for the majority of this purchase (\$81,000.00). A designated account of the Mission Police Department would be used to pay the remaining balance (\$8,278.00). This purchase would replace the previous authorization to purchase request of (3) 2025 Polaris Ranger Crew XP 1000 Premium approved September 23, 2024.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved purchase (2) 2024 Polaris Xpedition ADV Northstar Editions in the amount of \$89,278.00 via TIPS contract #210907, and approval of respective budget amendment BA-25-04 PD. Motion was seconded by Councilman Vela and approved unanimously 4-0.

44. Authorization to submit payment to Tyler Technologies for the Law Enforcement Records Software in the total amount of \$124,459.18, and approval of respective budget amendment – Torres

The Mission Police Department was seeking authorization to submit payment to Tyler Technologies for the Law Enforcement Records Software, totaling \$124,459.18, using the designated account (01-430-74950). This payment would fulfill paid services with Tyler Technologies from November 2024 to October 2025.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to submit payment to Tyler Technologies for the Law Enforcement Records Software in the total amount of \$124,459.18, and approval of respective budget amendment BA-24-01. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

45. Approval of Fourth Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission – T. Garcia

The TIRZ Board of Directors had approved a fourth amendment to interim administrative services by the City Manager's Office. The MRA/TIRZ #1 would compensate the City of Mission eleven thousand three hundred (\$11,300) per month during the term of the agreement for the cost of providing said services and support. Fourth Amendment was to be effective thru April 30, 2025.

Staff and City Manager recommended approval.

Mr. Tecló Garcia clarified that the documentation provided in the packet had incorrect dates for the term of the agreement. The agreement between the City of Mission and TIRZ for Interim Administrative Services would be from October 1, 2024 through March 31, 2025.

Mayor Pro Tem Plata moved to approve Fourth Amendment to the Interim Administrative Services Agreement with Mission Redevelopment Authority/Tax Reinvestment Zone #1 and the City of Mission. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

46. Approval of Resolution # 1927 Amending Resolution # 1599 establishing a policy guideline for utility fund transfers to the general fund – A. Garcia

Resolution # 1599, adopted by the City Council on May 20th 2019, established a policy guideline for Utility Fund transfers to the General Fund. This resolution emphasized the services provided by general fund departments to the utility fund including: City Council, City Secretary, Human Resources, Finance, IT, Purchasing, Planning, Facilities, Fleet, Streets, Organizational Development, Media, Legal, Fire, and Police. Resolution # 1599 stated that an assessment was conducted valuing the administrative services provided by the City's General Fund to Utility Fund departments was equivalent to 10% of the General Fund expenditures. This resolution further emphasized that the City shall annually budget an administrative fee transfer out from Utility Fund and transfer in to General Fund in an amount "equal to 10%" of General Fund expenditures. This Amending Resolution recommended the change of this language to state an amount "not to exceed 10%" and allow for such determination to budget less than 10% to be made in the annual budget review process to allow the Utility Fund to improve its working capital balance and fiscal health.

Texas Supreme Court had also found that a city: (1) can make a reasonable profit from operating its utility system and (2) can transfer the reasonable profit amount to the city's general fund, subject to the applicable state laws and bond covenants, including Texas Local Government Code (TLGC) Section 1502.058, governing the transfer of revenue to general fund, and TLGC Section 1502.058, governing the limitation on the use of utility revenue.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve Resolution # 1927 Amending Resolution # 1599 establishing a policy guideline for utility fund transfers to the general fund. Motion was seconded by Councilman Vela and approved unanimously 4-0.

RESOLUTION NO. 1927

RESOLUTION AMENDING RESOLUTION # 1599 ESTABLISHING A POLICY GUIDELINE FOR UTILITY FUND TRANSFERS TO THE GENERAL FUND

47. Approval of Purchasing Department P-Card Program Policies and Procedures Policy as an addendum to the City of Mission Procurement Manual – A. Garcia

Approval to implement the attached P-Card Program Policies and Procedures Manual as an addendum to our current Procurement Manual. P-Card was a commercial credit card that facilitated business-to-business purchases. A P-Card streamlined the payment process, reduced administrative costs, increased operational efficiency by reducing the time required to procure goods and services, and would generate annual revenue in the form of a rebate. The purpose of this program was to establish policies and procedures regarding the proper use of the P-Card including restrictions and the roles and responsibilities of the program users. Purchases made under the P-Card program shall be made in compliance with this Manual and applicable laws, rules, and regulations.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Purchasing Department P-Card Program Policies and Procedures Policy as an addendum to the City of Mission Procurement Manual. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

48. Authorization to award bid for the Shary Golf Course Pre-Fabricated Maintenance Building in the amount of \$125,803.00 and approval of respective budget amendment - M. Fernuik

The City of Mission had accepted and opened 7 bid responses for the provision and construction of a pre-fabricated maintenance building at Shary Golf Course. This bid included the cost of (1) a pre-fabricated maintenance building, (2) labor and materials to erect the building, (3) site work (e.g. concrete pad, site prep, etc.), and (4) optional installation of insulation on the pre-fabricated building's inner roof. The contractor would be given 120 days to complete the project after receipt of the pre-fabricated building. Staff recommended awarding bid to JAX Construction, who was the lowest responsible bidder meeting all specifications. BID #24-680-09-25.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to award bid for the Shary Golf Course Pre-Fabricated Maintenance Building in the amount of \$125,803.00 and approval of respective budget amendment BA 25-05. Motion was seconded by Councilman Vela and approved unanimously 4-0.

UNFINISHED BUSINESS

Mayor Pro Tem Plata moved to untable items 49, 50 and 51. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

49. TABLED 09/23/2024: Rezoning: A 2.44 acre tract of land out of the 7.8 acres out of the Fernandez Strip out of Porcion 52, from (R-2) Duplex-Fourplex Residential to (C-3) General Business, Sandra Tamez, and Adoption of Ordinance#_____ - De Luna

On September 4, 2024, the Planning and Zoning Commission held a Public Hearing to consider the rezoning request. The subject site was located approximately 1, 660' South of Mile One South Road along the west side of S. Inspiration Road. There was no public opposition during the P&Z Meeting. The board unanimously recommended Approval.

Staff and City Manager recommended denial.

City Manager, Mr. Perez requested that no action be taken on this item and for it to be removed from the agenda. After speaking to the City Attorney on the matter, they have decided to take a different approach.

Ms. Patricia Rigney, City Attorney, stated that instead of rezoning the property, they would leave it as is; however, it would be rented out as a short term rental for its current purpose.

Mayor Pro Tem Plata moved to remove this item from the agenda as per the City Manager and City Attorney's recommendation. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

50. TABLED 09/23/2024 - Authorization to enter into a contract with Civic Plus, a sole source vendor, for the implementation/redesign of a new official website for the City of Mission in the amount of \$23,750 – K. Gomez

Seeking authorization to enter into a contract with Civic Plus for the implementation/redesign of a new official website for the City of Mission. The total cost was \$23,750 including a one-time \$19,000 implementation fee and an annual \$4,750 recurring fee. This contract was for one year with an automatic one-year renewal term, unless a 60-day notice is provided prior to renewal date. The current website was deprecated and was no longer supported, thereby resulting in potential cybersecurity and functionality issues. The current provider MPC Studios had notified the City of the need to transition to a new site as the current theme was no longer supported, the page building system was fragile, and plug-ins were unsupported. MPC currently charges

and annual fee of \$5,000, thereby resulting in a small savings from the negotiated price with Civic Plus. Further, Civic Plus was a sole source provider as they were our current provider for meeting agenda minutes thereby allowing integration with the new website.

Mayor Pro Tem Plata inquired as to when was the last time the website or host had been updated.

Mr. Abram Ramirez stated that the current website host takes care of making the necessary updates; however, they would no longer have the capacity to do so. It had been over 15 years since a change had been made in provider/services.

Mayor Pro Tem Plata moved to enter into a contract with Civic Plus, a sole source vendor, for the implementation/redesign of a new official website for the City of Mission in the amount of \$23,750. Motion was seconded by Councilman Vela and approved unanimously 4-0.

51. TABLED 09/23/2024 - Approval of Public Relations and Communications and Media Relations Consulting Services Agreement with KM International at a rate of \$6,750 per month via TIPS Contract - K. Gomez

KM International proposed to provide Public Relations and Communications Consulting Services and Media Relations Consulting Services to the City of Mission, Texas, for a one-year term, with a one year renewal option, at a monthly rate of \$6,750.00. These services would promote and market city news, activities, and accomplishments to the Mission community and beyond. They would also assist in developing and implementing media strategies to ensure ongoing, optimal coverage and will support key initiatives, including the State of the City Address event and website content and development services.

Purchasing and Finance Department recommended denial due to agreement not being budgeted.

Mayor Pro Tem Plata moved to remove this item from the agenda. Motion was seconded by Councilman Vela and approved unanimously 4-0.

ROUTINE MATTERS

City Manager Comments – Ribbon Cutting for 1st Street & Glasscock Tuesday, October 15th, and Keep Mission Beautiful Halloween Yard Contest (Registration closes on October 25th)

City Council Comments – Councilwoman Gerlach wanted to thank everyone for their participation in this past weekend's Pink Run. She was glad to see so many people out there supporting such a great cause.

Mayor's Comments – Mayor Garza mentioned that they had delivered a CDBG home and wanted to congratulate the homeowners and the department for getting it done. She also thanked the Mission Nursing Home for providing a drive thru breakfast for our Mission Police and Fire Departments in appreciation of their hard work.

At 6:23 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilman Vela and approved unanimously 4-0.

EXECUTIVE SESSION

Upon conclusion of Executive Session at 7:22 p.m., Mayor Pro Tem Plata moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 4-0.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters)
Evaluation of City Manager relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney)
related to Black Diamond Developers, LP and CCC Operations, LLC v. City of Mission, Cause
No. C-5276-23-D.

Councilwoman Gerlach moved to proceed as discussed in executive session. Motion was seconded by Councilman Vela and approved 3-0 with Councilman Plata abstaining.

ADJOURNMENT

At 7:23 p.m., Mayor Pro Tem Plata moved for adjournment. Motion was seconded by Councilman Vela and approved unanimously 4-0.

Norie Gonzalez Garza, Mayor

ATTEST:

Anna Carrillo, City Secretary