CITY OF MISSION

CITY COUNCIL REGULAR MEETING
MISSION CITY HALL
OCTOBER 13, 2026 at 4:30 PM

MINUTES

REGULAR MEETING

PRESENT:
Norie Gonzalez Garza, Mayor
Ruben D. Plata, Mayor Pro-Tem
Jessica Ortega, Councilwoman
Marissa Ortega-Gerlach, Councilwoman
Alberto Vela, Councilman
Shellie Smith, City Attorney
Anna Carrillo, City Secretary
Juan Pablo Terrazas, Co-Interim City Manager
Andy Garcia, Co-Interim City Manager

ABSENT:

ALSO PRESENT:
Adela Ortega
Lisa Rivera
Dora de la Garza
Karen Prewitt
Dendea Balli

STAFF PRESENT:
Edgar Gonzalez, Deputy City Engineer
Irasema Dimas, Code Enforcement Supervisor
Noemi Munguia, Human Resource Director
Julie Martinez, Animal Welfare Manager
Cesar Torres, Chief of Police
Judith Garcia, Media Relations Director
Ruben Hernandez, Media Relations
Joe Salazar, MEDC Interim CEO
Candace Rodriguez, MEDC
Michael Silva, Fire Chief
Michael Elizalde, Dir. Of Grants & Strategic Dev.
Vidal Roman, Finance Director
Brad Bentsen, Parks & Recreation Director
Abram Ramirez, IT Director
Cynthia Lopez, Museum Director
Joseph Flores, Code Enforcement Officer
Arturo Lerma, Code Enforcement Officer
Jose Cavazos, Police Officer
Mariela Sepulveda, Police Officer
Ted Rodriguez, Asst. Chief of Police

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 4:35 p.m.

INVOCATION AND PLEDGE ALLEGIANCE

Pastor Joseph Ramientos led the invocation and Pledge of Allegiance

DISCLOSURE OF CONFLICT OF INTEREST

None

PRESENTATIONS

1. Mission Historical Museum Día de los Muertos Festival and presentation of Día de los Muertos patches to the Girl Scouts

Cynthia Lopez, Director of the Mission Historical Museum, invited the Mayor and City Council to attend the Día de los Muertos Folklife Festival on Saturday, October 24, 2026, from 2:00 p.m. to 5:00 p.m. at the Mission Historical Museum grounds. She also presented a Día de los Muertos Merit Badge to Girl Scout Troop 3176 in recognition of the altar they created in celebration of Día de los Muertos.

2. Proclamation - White Cane Awareness Day

Mayor Pro Tem Ruben Plata moved to approve the Proclamation – White Cane Awareness Day as presented. Motion was seconded by Councilwoman Jessica Ortega and approved unanimously 5-0**.**

3. Proclamation - STHS Breast Cancer Awareness Month

Mayor Pro Tem Plata moved to approve the Proclamation – STHS Breast Cancer Awareness Month as presented. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0**.**

4. Proclamation - Filipino American History Month

Mayor Pro Tem Plata moved to approve the Proclamation – Filipino American History Month as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0**.**

5. Proclamation - National Code Enforcement Month

Mayor Pro Tem Plata moved to approve the Proclamation – National Code Enforcement Month as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0**.**

6. Proclamation - Mission Fire Department and Firefighters Association "Fill the Boot Days"

The proclamation was not presented and was postponed to a future City Council meeting.

7. Proclamation - National Animal Safety and Prevention

Mayor Pro Tem Plata moved to approve the Proclamation – National Animal Safety and Prevention Month as presented. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0**.**

8. Proclamation - Domestic Violence Awareness

Mayor Pro Tem Plata moved to approve the Proclamation – Domestic Violence Awareness as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0**.**

9. Report from Mission Economic Development Corporation

Joe Salazar, Interim CEO, provided an update on economic development activities, reporting a 12.15% increase in sales tax collections, with estimated sales tax revenue of $30 million. He announced Reyna’s BBQ and Cocina would construct the restaurant near the Event Center and highlighted the 10th anniversary of the Center for Education and Economic Development (CEED). He also reported that the Small Business Expo was a great success and that

applications were currently being accepted for small business grants through the Ruby Red Ventures program.

10. Departmental Reports

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

11. Citizen's Participation on Specific Agenda Items

Karen Prewitt, 2101 Mauve Drive, addressed the City Council regarding Executive Session Item No. 1, concerning the hiring of a City Manager. She expressed her opinion that the selection should be postponed until after the upcoming election to avoid potential severance payments should the newly elected City Council decide to pursue a different direction

ANNOUNCEMENTS - CITY COUNCIL / CITY MANAGER

Co-Interim City Manager J.P. Terrazas provided an update on upcoming community events, including the Family Faith Festival scheduled for Saturday, October 17, from 6:00 to 9:00 p.m.; the La Cuchilla Drainage Project Ribbon Cutting Ceremony on Wednesday, October 21, at 9:00 a.m. on Mile 1 South Road; the Día de los Muertos Festival on Saturday, October 24, from 2:00 to 5:00 p.m. at the Mission Historical Museum; and the Boys and Girls Club Fall Festival on Thursday, October 29, from 6:00 to 8:00 p.m. at the Mission Event Center. He also reminded residents that sandbag distribution continued every Saturday from 8:00 a.m. to 1:00 p.m.

Mayor Garza congratulated Mission Regional Medical Center on the success of its 17th Annual Pink Walk, noting that funds raised from the event were used to provide breast cancer screenings.

PUBLIC HEARING

PLANNING & ZONING RECOMMENDATIONS

12. Conduct a public hearing and consideration of a Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – The Drunken Chicken Restaurant in a (C-3) General Business District, being Lot 12, Block 92, Mission Original Townsite Subdivision, located at 523 N. Conway Avenue, Suites 1 & 2, Applicant: The Drunken Chicken BBQ-Grill LLC, c/o Erica Irma Cantu), Adoption of Ordinance # 5880

The site was located at the Southwest corner of Conway Avenue and 6th Street. Pursuant to Section 1.56 (11)(G) of the City of Mission Code of Ordinances, the Sale and on- site consumption of Alcoholic Beverages required the approval of a conditional use permit by the City Council. The Drunken Chicken Restaurant had been in operation at this location since September 13, 2022. The restaurant offered a variety of BBQ plates and would like to incorporate alcohol beverages into their menu. The hours of operation would be as followed: Tuesday to Saturday from 9:00 a.m. to 10:00 p.m., Sunday from 9:00 a.m. to 6:00 p.m., Monday closed.

Sale of Alcohol: Section 1.56(3)(a) of the Zoning Code required a minimum separation of 300’ from the property line of any church, school, publicly owned property, or residence. There was a church and residential subdivision within 300 feet; however, P&Z and City Council adh waived this separation requirement in previous conditional use permits. The last conditional use permit approved for the sale of alcoholic beverages at this location was on January 12, 2008 for a period of 1 year for Cocina del Caribe Restaurant.

The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (23) legal notices to the surrounding property owners.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: Approval for a 1-year permit to continue to assess this business; waiver of the 300' separation requirement from a church and residential homes; must comply with all City Codes (Building, Fire, Health, etc.); hours of Operation Tuesday to Saturday from 9:00 a.m. to 10:00 p.m., Sunday from 9:00 a.m. to 6:00 p.m., and Monday closed; must comply with TABC requirements; CUP is not transferable to others.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve Conditional Use Permit for the Sale & On-Site Consumption of Alcoholic Beverages – The Drunken Chicken Restaurant in a (C-3) General Business District, being Lot 12, Block 92, Mission Original Townsite Subdivision, located at 523 N. Conway Avenue, Suites 1 & 2, Applicant: The Drunken Chicken BBQ-Grill LLC, c/o Erica Irma Cantu), Adoption of Ordinance # 5880. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

ORDINANCE NO. 5880

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES – THE DRUNKEN CHICKEN IN A PROPERTY ZONED (C-3) GENERAL BUSINESS DISTRICT, BEING LOT 12, BLOCK 92, MISSION ORIGINAL TOWNSITE SUBDIVISION, LOCATED AT 523 N. CONWAY AVENUE, SUITES 1 AND 2.

13. Conduct a public hearing and consideration of a Conditional Use Permit for a bar named Mala Fama Restaurant Bar and for the Sale & On-Site Consumption of Alcoholic Beverages in a (C-3) General Business District, being Lot 1, Re-subdivision of Plaza Cantera Subdivision (AKA as Lots 2A and 3, Stewart Plaza Subdivision), located at 1512 E. Expressway 83, Suites 108 and 109, Applicant: Janette Salinas dba JS Ventures Group, LLC - Cervantes), Adoption of Ordinance # 5881

The subject site was located at the Southwest corner of Stewart Road and Expressway 83. Per the Code of Ordinance, a bar and the sale & on-site consumption of alcoholic beverages required the approval of a Conditional Use Permit by the City Council. The applicant was leasing a total of 4,000 square feet for two (2) suites within a commercial plaza for a bar/lounge venue and wanted to offer the sale and on-site consumption of alcoholic beverages to her customers.

The applicant would have live music inside and must comply with the noise ordinance. Hours of Operation: Wednesday thru Sunday from 8:00 p.m. to 2:00 a.m. The parking was held in common for this commercial plaza; there were a total of 218 parking spaces that were shared with other businesses. As per the Fire Department the maximum capacity for this venue was 145 people. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (14) legal notices to the surrounding property owners.

In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties.

Staff and Co-Interim City Managers recommended approval subject to the following conditions: 1-year approval to continue to assess this new operation; must comply with all City Codes

(Building, Fire, Health, etc.); must comply with TABC requirements; must acquire a business license prior to occupancy; CUP is not transferable to others; must have a minimum of three (3) Level II Security Officer from 8:00 p.m. to 2:00 a.m. or as required in Section 1.56, Subsection 3 of the Code of Ordinance; maximum occupancy is 145 people; must have security cameras inside and outside with a minimum 30-day retention; must comply with the noise ordinance.

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Mayor Pro Tem Plata moved to approve Conditional Use Permit for a bar named Mala Fama Restaurant Bar and for the Sale & On-Site Consumption of Alcoholic Beverages in a (C-3) General Business District, being Lot 1, Re-subdivision of Plaza Cantera Subdivision (AKA as Lots 2A and 3, Stewart Plaza Subdivision), located at 1512 E. Expressway 83, Suites 108 and 109, Adoption of Ordinance # 5881. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5881

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT FOR A BAR NAMED MALA FAMA RESTAURANT BAR AND FOR THE SALE & ON-SITE CONSUMPTION OF ALCOHOLIC BEVERAGES IN A (C-3) GENERAL BUSINESS DISTRICT, BEING LOT 1, RE-SUBDIVISION OF PLAZA CANTERA SUBDIVISION (AKA AS LOTS 2A AND 3, STEWART PLAZA SUBDIVISION), LOCATED AT 1512 E. EXPRESSWAY 83, SUITES 108 AND 109.

14. Conduct a public hearing and consideration of a Conditional Use Permit to construct four (4) electric vehicle charging ports, being Lot 1A, Sharyland Place Subdivision, in a (C-3) General Business District, located at 2410 E. Expressway 83. Applicant: Brad Slott P.E., Project Manager (Kimley/Horn), Adoption of Ordinance # 5882 - Approved

The subject site was located at the Southeast corner of S. Shary Road (F.M. 494) and E. Expressway 83. The applicant was proposing to install 4 charging ports. The charging ports would be placed within the Walmart Supercenter parking lot for public use. Access to the chargers would be through 2 driveways off S. Shary Road and 2 driveways off E. Expressway 83.

Pursuant to Section 1.43 (3)(b) of the City of Mission Code of Ordinances, a gasoline service station or retail outlets where gasoline products were sold required the approval of a conditional use permit by the City Council. The proposed hours of operation were as followed: Monday – Sunday, 24 Hours. The working staff would be 0 employees, self-operated. Parking & Landscaping: It was noted that the parking spaces are held in common for this commercial. A total of 952 parking spaces were available for this establishment. The Planning staff had not received any objections to the request from the surrounding property owners. Staff mailed out (20) legal notices to surrounding property owners. In accordance with the zoning ordinance, the P&Z and City Council may impose requirements and conditions of approval to ensure that a use requested by a Conditional Use Permit was compatible and complementary to adjacent properties

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Staff and City Manager recommend approval subject to the following conditions: Life of Use permit with the understanding the permit can be revoked for non-compliance; Must apply for a

building and sign permit; must comply with all City Codes (Building, Fire, Health, etc.); CUP is not transferable to others and must provide a single-use fire blanket at the site.

Mayor Pro Tem Plata moved to approve Conditional Use Permit to construct four (4) electric vehicle charging ports, being Lot 1A, Sharyland Place Subdivision, in a (C-3) General Business District, located at 2410 E. Expressway 83, to provide a single-use fire blanket at the site. Adoption of Ordinance # 5882. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

ORDINANCE NO. 5882

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS GRANTING A CONDITIONAL USE PERMIT TO CONSTRUCT FOUR (4) ELECTRIC VEHICLE CHARGING PORTS, BEING LOT 1A, SHARYLAND PLACE SUBDIVISION, IN A (C-3) GENERAL BUSINESS DISTRICT, LOCATED AT 2410 E. EXPRESSWAY 83.

15. Conduct a public hearing and consideration of the adoption of Ordinance # 5883 amending the code of ordinances Appendix A - Zoning, Article IV, Section 1.17, Powers of Board of Adjustment, to authorize the Zoning Board of Adjustment to hear and decide Special Exceptions expressly authorized by Appendix A; Amending Article XIII, Exceptions and Modifications, Section 1.59, General, by adding a Special Exception authorizing a carport accessory to an existing single-family or two-family residence to encroach into the required front setback; Establishing standards, procedures and conditions for such Special Exceptions. Applicant: City of Mission

This ordinance would streamline the process for the issuance of building permits by allowing the construction of carports within the 20-foot front setback, limited to no more than 400 square feet in size, with a Special Exception granted by the Zoning Board of Adjustment. Section 211.009(a)(2) allowed for special exceptions to the zoning ordinance if the proposed construction would not have a detrimental impact on surrounding properties. The applicant would be required to submit preliminary architectural plans or renderings of the proposed carport and notices to the surrounding property owners within 200 feet would be mailed along with a sign in the property with the information of the public hearing. The board must find that the proposed carport, including its size, location, and construction materials, was compatible with the character of the neighborhood and will not adversely affect the value of surrounding properties

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Staff and City Manager recommend approval

Councilwoman Ortega moved to approve Ordinance # 5883 amending the Code of Ordinances Appendix A - Zoning, Article IV, Section 1.17, Powers of Board of Adjustment, to authorize the Zoning Board of Adjustment to hear and decide Special Exceptions expressly authorized by Appendix A; Amending Article XIII, Exceptions and Modifications, Section 1.59, General, by adding a Special Exception authorizing a carport accessory to an existing single-family or two-family residence to encroach into the required front setback; Establishing standards, procedures and conditions for such Special Exceptions. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5883

AN ORDINANCE AMENDING THE CITY OF MISSION CODE OF ORDINANCES, APPENDIX A, ZONING, ARTICLE IV, SECTION 1.17, POWERS OF BOARD OF ADJUSTMENT, TO AUTHORIZE THE ZONING BOARD OF ADJUSTMENT TO HEAR AND DECIDE SPECIAL EXCEPTIONS EXPRESSLY AUTHORIZED BY APPENDIX A; AMENDING ARTICLE XIII, EXCEPTIONS AND MODIFICATIONS, SECTION 1.59, GENERAL, BY ADDING A SPECIAL EXCEPTION AUTHORIZING A CARPORT ACCESSORY TO AN EXISTING SINGLE-FAMILY OR TWO-FAMILY RESIDENCE TO ENCROACH INTO THE REQUIRED FRONT SETBACK; ESTABLISHING STANDARDS, PROCEDURES, AND CONDITIONS FOR SUCH SPECIAL EXCEPTIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

16. Conduct a public hearing and consideration of the adoption of Ordinance # 5884 amending the code of ordinances Appendix A - Zoning, Article VIII – Use Districts and Conditional Uses, Section 1.42. – C-2 (Neighborhood Commercial District), Subsection (3) Conditional Uses; Section 1.43. C-3 (General Business District), Subsection (3) Conditional Uses; and Section 1.44. C-4 (Heavy Commercial District), by removing Portable Buildings as a Conditional Use. Applicant: City of Mission

This ordinance streamlined the process for the issuance of building permits by not requiring a conditional use permit for a portable building. The proposed ordinance would allow the issuance of a moving permit with the correct zoning and with a site plan approval if the portable building has a concrete skirt around the base of the building

Mayor Garza asked if there were any comments for or against the request.

There were no comments.

Staff and City Manager recommend approval.

Mayor Pro Tem Plata moved to approve Ordinance # 5884 amending the code of ordinances Appendix A - Zoning, Article VIII – Use Districts and Conditional Uses, Section 1.42. – C-2 (Neighborhood Commercial District), Subsection (3) Conditional Uses; Section 1.43. C-3 (General Business District), Subsection (3) Conditional Uses; and Section 1.44. C-4 (Heavy Commercial District), by removing Portable Buildings as a Conditional Use. Motion was seconded by Councilman Vela and approved unanimously 5-0.

ORDINANCE NO. 5884

AN ORDINANCE AMENDING THE CITY OF MISSION CODE OF ORDINANCES APPENDIX A – ZONING, ARTICLE VIII. USE DISTRICTS AND CONDITIONAL USES, SECTION 1.42. C-2 (NEIGHBORHOOD COMMERCIAL DISTRICT), SUBSECTION (3) CONDITIONAL USES; SECTION 1.43. C-3 (GENERAL BUSINESS DISTRICT), SUBSECTION (3) CONDITIONAL USES; AND SECTION 1.44. C-4 (HEAVY COMMERCIAL DISTRICT), BY REMOVING PORTABLE BUILDINGS AS A CONDITIONAL USE, PROVIDING REPEALER CLAUSE; PROVIDING SEVERABILITY CLAUSE; PROVIDING EFFECTIVE DATE; AND PROVIDING FOR PUBLICATION.

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The

City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

17. Approval of Minutes

Regular Meeting – September 22, 2026
Special Meeting – September 29, 2026

18. Acknowledge Receipt of Minutes

Citizen's Advisory Committee – July 29, 2026
Mission Civil Service Commission – August 21, 2026
Shary Golf Course Advisory Board – August 26, 2026
Parks & Recreation Advisory Board – June 9, 2026
Mission Economic Development Corporation – July 23, August 27, Sept. 9, 2026
Mission Redevelopment Authority – June 22, August 24, September 10 2026
Mission Tax Increment Reinvestment Zone – June 22, August 24, Sept. 10, 2026
Planning and Zoning Commission – August 5, 2026

19. Discussion and possible action on the sole-source purchase of Sensus Digital AMI Water Meters from Aqua Metric Sales Company for FY 2026–2027

Requesting City Council authorization to purchase Sensus Digital AMI water meters from Aqua Metric Sales Company on an as-needed basis for FY 2026–2027. The meters were required for new residential and commercial water services and must remain compatible with the City's existing Sensus AMI system.

Sensus USA, Inc. confirmed that Aqua Metric Sales Company was the exclusive authorized distributor of Sensus products was Texas and Louisiana. Therefore, the required Sensus products were available through Aqua Metric as a sole-source procurement pursuant to Texas Local Government Code § 252.022(a)(7), which provided an exemption for items available from only one source.

Purchases would be made within the approved FY 2026–2027 budget. Because anticipated purchases are expected to exceed the City's $25,000 purchasing threshold.

20. Discussion and possible action to approve the annual SmartPhone Meter Reading software subscription renewal with SPMR, LLC, in the amount of $27,009.19 through a sole-source procurement pursuant to Texas Local Government Code §252.022(a)(7)(A)

The City entered into the original SmartPhone Meter Reading subscription agreement in 2019, when the annual cost was below the City's $25,000 threshold. The proposed renewal now exceeded that threshold and was being submitted for City Council approval.

Requested authorization to renew the subscription, including software licensing, support, and data hosting, for December 1, 2026, through November 30, 2027, at a total cost of $27,009.19. The software supported the City's existing mechanical meter-reading operations. SPMR, LLC had provided a sole-source letter identifying the software as proprietary and stating that no other entity can maintain it.

21. Discussion and possible action on matters related to the approval of Resolution No. 2088 authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the Mission High School Homecoming Parade

The parade would be on October 21st, 2026, from 5:00 p/m to 7:00 p/m. The road closure was for the State Highway 107 (Conway Avenue – Southbound lanes of travel) from 18th Street to 13th Street. The Mission Police Department would be responsible for securing the Mission High School Homecoming Parade route to ensure the safety of both motorists and pedestrians alike.

RESOLUTION NO. 2088

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, AUTHORIZING THE SUBMITTAL TO THE TEXAS DEPARTMENT OF TRANSPORTATION BY THE MISSION POLICE DEPARTMENT OF AN AGREEMENT FOR THE TEMPORARY CLOSURE OF STATE RIGHT OF WAY OF STATE HIGHWAY 107 (CONWAY AVENUE - SOUTHBOUND LANES OF TRAVEL) BETWEEN 18TH STREET AND 13TH STREET FOR THE MISSION HIGH SCHOOL HOMECOMING PARADE AND AUTHORIZING THE ISSUANCE OF A PUBLIC PERMIT

22. Discussion and possible action on matters related to the authorization to enter a Memorandum of Understanding between the United States Department of Justice, Drug Enforcement Administration (DEA) and the City of Mission Police Department

Approval of an agreement between the Mission Police Department and the Drug Enforcement Administration (DEA) for participation in the McAllen District Office Task Force. The agreement allowed Mission PD to assign an officer as a DEA Task Force Officer to support narcotics investigations and enforcement operations, with HIDTA funding available for eligible overtime reimbursement and operational support, subject to availability of funds. Agreement term was through September 30, 2031.

23. Discussion and possible action on matters related to the Approval of Resolution No. 2089 authorizing the submission of grant application to the U.S. Department of Justice for the FY26 Edward Byrne Memorial Justice Assistance Grant (JAG) Program in the amount of $17,543 with no match requirement

The Mission Police Department was seeking approval of a resolution authorizing the submittal of a grant application the U.S. Department of Justice for the FY26 Edward Byrne Memorial Justice Assistance Grant (JAG) Program—Local Solicitation and authorizing the Mayor as the Authorized Representative. The total allocation for the City of Mission was designated at $17,543. This grant would provide funding for the Mission Police Department to purchase specialized crime scene investigation and forensic evidence processing equipment. This grant did not require a match.

RESOLUTION # 2089

FY26 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM

24. Discussion and possible action on matters related to the authorization to accept grant award for FY 2026-2027 Other Victim Assistance Grant (OVAG) from the Office of Attorney General Crime Victim Services Division in the amount of $49,500 with no match requirement with respective budget amendment

The Mission Police Department was seeking authorization to accept grant award for the FY 2026-2027 Other Victim Assistance Grant (OVAG) from the Office of Attorney General Crime Victim Services Division. The grants period of performance was one-year dedicated for FY 2026-2027 and has a total award amount of $49,500.00. This grant would allow the Mission Police Department to continue the services provided by our Crime Victims Liaison. There was no cash match required by the City of Mission.

25. Discussion and possible action on matters related to the approval of the purchase of tires from T&W Tire LLC through Buy-Board Contract #729-24, with an aggregate expenditure anticipated to exceed the $25,000 threshold for FY 26-27

Aggregate expenditure was anticipated to exceed the City's $25,000.00 purchasing threshold. Purchases would be made on an as needed basis to support the maintenance and operation of

the City's Fleet Vehicles and specialized equipment. All purchases would be subject to operational needs, applicable cooperative contract pricing and the availability of budgeted funds.

26. Discussion and possible action on matters related to the approval to include Barrera's Supply Co. to the previously approved list of vendors with pre-negotiated service agreements establishing hourly labor rates and parts markups for as-needed repairs to City fleet vehicles and specialized equipment during Fiscal Year 2026–2027

Services and parts would be obtained on an as-needed basis according to operational requirements, vendor capabilities and availability, the approved rate schedules, and the availability of budgeted funds. Approval of the agreements did not guarantee any vendor a minimum amount of work or exempt individual purchases from applicable procurement requirements.

When a specific repair was necessary because of unforeseen damage to public machinery or equipment, the City may process that procurement under Texas Local Government Code §252.022(a)(3), subject to appropriate justification and documentation. Other repairs and purchases would be processed under the City's Purchasing Policy and other applicable procurement requirements.

27. Discussion and possible action on matters related to the authorization to enter into a Service Agreement with Siddons Martin Emergency Group, LLC to service the City of Mission Fire Department apparatuses and special equipment for the 2026-2027 Fiscal Year

Staff was seeking authorization to enter a Service Agreement with Siddons Martin Emergency Group, LLC to service the City of Mission Fire Department apparatuses and special equipment for the 2026-2027 Fiscal Year. This Agreement would commence as of the effective date and shall continue until September 30, 2027. Thereafter, this Agreement would automatically renew for successive renewal terms of one (1) year. For each renewal term, service provider may increase the rates set forth in by up to five percent (5%). If the term was renewed for any renewal term(s), the terms and conditions of this agreement during each such renewal term shall be the same as the terms and conditions in effect immediately prior to such renewal, subject to any change in rates agreed to by both parties.

28. Discussion and possible action on matters related to the authorization to purchase ten (10) vehicles under an open-end lease with Commercial Vehicle Leasing, L.P. dba D&M Leasing for $48,517.40

The original five (5) year lease term was extended for one (1) additional year, and no further lease extension options remained for these vehicles. Based on the current condition, staff recommended purchasing them for continued departmental use.

The total buyout amount was $48,517.40, funding was budgeted in the Capital Asset Replacement Fund.

29. Discussion and possible action on matters related to the authorization to purchase pool chemicals, acid feeder systems, and integrated electronic systems from Aquatic Commercial Solutions, Inc., through BuyBoard Contract No. 801-26, in an amount not to exceed $45,000 for FY 2026–2027

These purchases would support water treatment and the monitoring and control of pH levels and chlorine concentrations at Bannworth Natatorium, Mayberry Pool, Tatan Park Splash Pad, and the Mission Event Center fountain.

Anticipated aggregate expenditures exceeded the City's $25,000 purchasing threshold. Total expenditures shall not exceed $45,000, including applicable surcharges, freight, and related fees, subject to available funding.

30. Discussion and possible action on matters related to the Authorization to solicit bids for Lift Station No. 10 Re-Route Project

The proposed improvements included modifications and rehabilitation of the existing wet wells at Lift Station No. 10, installation of a new independent pump dedicated to the redirected wastewater flow, and construction of approximately one mile of dedicated force main extending from Lift Station No. 10 to the receiving AGUA SUD lift station.

The proposed improvements would allow the City to redirect a portion of the influent wastewater flow from Lift Station No. 10, thereby reducing flows within the downstream collection system and improving overall system capacity and operational efficiency.

Mayor Pro Tem Plata moved to approve all consent agenda items 17 thru 30 as presented. Motion was seconded by Councilman Vela and approved unanimously 5-0.

APPROVALS AND AUTHORIZATIONS

31. Consideration and possible action on matters related to the approval of a variance to allow the construction of a 100-foot in height pylon sign for the Circle K gas station, being Lot 1, El Milagro Commercial Phase 1 Subdivision, located at 1601 E. Military Road (F.M. 1016). Applicant – Laura Davalos (Alamo Sign Solutions)

The applicant was proposing to construct a pylon sign measuring 100 feet in height instead of the required 80-foot maximum height. The request was for a variance not to comply with Sec. 86-155 (2) (f) (3) – Expressway and Secondary Arterial Corridors of the Mission Code of Ordinances, which stated Ground or tenant sign: In the case of a multiunit building, one ground pole or tenant sign would be allowed per site. Maximum height: 80 feet.

Planning and Zoning recommended denial.

Staff and Co-Interim City Managers recommended denial.

Mayor Pro Tem Ruben Plata moved to approve a variance to allow the construction of a 100-foot in height pylon sign for the Circle K gas station, being Lot 1, El Milagro Commercial Phase 1 Subdivision, located at 1601 E. Military Road (F.M. 1016). Motion was seconded by Councilman Vela and approved unanimously 5-0.

32. Discussion and possible action on matters related to the approval of Ordinance # _____ amending Chapter 14, "Animals" of the City of Mission Code of Ordinances, Article I –14.1; Article II –Sections: 14-31, 14-32, and 14-35. Article III - Section 14-71, 14-74, 14-75, 14-76; 14-77 adding sections: 14-78, 14-79, and Division II: 14-101, 14-103, 14-104, Removing Section 14-105, and 14-109, renumbering the remain sections; adding sections: 14-110, 14-111, 14-112, 14-113, 14-114 and 14-115; and Amending Article IV – Section 14-143

The purpose of the request was to update the existing animal regulations, establish clearer enforcement requirements, promote responsible animal ownership, protect public health and safety, and improve the administration and enforcement of the City's Animal Care Services regulations.

- **Updated animal-related definitions**

  - Added/clarified definitions for Community Cat, Community Cat Caretaker, Community Cat Program, TNR Program, Animal Care Officer, Animal Care Services, Animal Rescue Organization, Microchip, Secure Enclosure, and Dangerous or Vicious Dog.
  - Clarified that returning an ear-tipped community cat after sterilization and vaccination was not abandonment.
  - Updated the definition of a kennel to address premises where up to six dogs or cats over four months old were kept.
- **Changed the setback for domestic fowl**
  - Reduced the required distance from a residential building, school, church, business, etc. from 100 feet to 25 feet.
  - Expressly stated that the setback applied to all domestic fowl, including chickens.
- **Added a four-chicken limit and prohibits roosters**
  - Prohibited keeping more than four chickens or any rooster on a premise within the city.
- **Revised dangerous/vicious dog procedures**
  - Incorporated the requirements of Texas Health and Safety Code Chapter 822.
  - Established procedures for sworn complaints, investigation, seizure and impoundment, administrative search warrants, dangerous-dog determinations, owner notification, and appeals.
  - Provided that the owner had 15 days after notification to appeal a dangerous-dog determination.
  - Added/clarified the eight requirements for owners of dangerous dogs, including registration, annual permit, identification collar, secure enclosure, $100,000 liability insurance, muzzle/leash requirements, warning signage, microchipping, and sterilization.
  - Specifically stated that euthanasia of a dangerous dog may occur only pursuant to a court order under applicable state law.
- **Added rules governing tranquilizer guns/drugs**
  - Authorized trained animal-control or police personnel to use tranquilizers or other drugs when an animal is at large and poses a threat or danger.
  - Required compliance with state and federal law concerning controlled substances and prescription drugs.
  - Maked the animal owner responsible for sedation and related care costs.
- **Revises dog and cat licensing provisions**
  - Clarified that dogs and cats over four months must be licensed and rabies vaccinated.
  - Updated information required on license applications.
  - Established annual rabies vaccination/license registration language.
  - Increased the replacement license-tag fee from $2 to $5.
- **Adds restrictions on tethering**
  - Prohibited tying an animal, other than livestock, directly to a stationary object.
  - Required tethered animals to use a running line, pulley system, or trolley.
  - Prohibited tethering in a manner that allows an animal to reach an alley, sidewalk, public street, or another person's property.
- **Adds/expands animal cruelty provisions**
  - Expressly prohibited animal fighting, training animals for fighting, and inadequate housing/care.

    - Established a provision concerning leaving a pet unattended in a motor vehicle for more than five minutes when no person age 14 or older was present.
- **Revised treatment of unclaimed animals**
    - Established a three-day holding period, excluding the day of impoundment and days the facility was closed.
    - Required reasonable attempts to notify owners when identification was available.
    - Clarified that quarantine, dangerous-dog holds, and court orders took precedence over the normal holding period.
    - Provided special foster/rescue placement provisions for animals under four months old without prematurely transferring ownership.
- **Revises euthanasia provisions**
    - Allowed immediate euthanasia of an animal determined to be seriously injured or diseased under Animal Care Services procedures.
    - Established additional restrictions preventing euthanasia while an animal is subject to certain state-mandated quarantine/observation periods, court holds, or statutory holds.
- **Adds a comprehensive list of violations**
    - Prohibited maintaining dogs/cats in inhumane conditions, including lack of food/water, inadequate shelter, unsafe tethering, abandonment, and failure to obtain necessary medical care.
    - Prohibited dogs from running at large.
    - Required rabies vaccination and City registration.
    - Prohibited excessive barking during nighttime hours.
    - Prohibited keeping more than six dogs or cats over four months old.
    - Prohibited intentional or unintentional breeding resulting in a litter.
    - Prohibited feeding strays on public property or City rights-of-way, specifically including feeding bread to ducks at Banworth Park.
    - Provided an exception for licensed businesses involving breeding, care, treatment, or sale of animals, subject to state law.
- **Changed the redemption period**
    - The provision changed the redemption period from three days to five days after notice for an owner seeking to reclaim a licensed dog, subject to the calculation rules in the ordinance.
    - Unlicensed dogs may be reclaimed upon proof of ownership, vaccination/licensing, and payment of the applicable impoundment fee.

Staff and Co-Interim City Managers recommend approval.

Councilwoman Ortega moved to table the item in order to have more time to review the changes to the ordinance. Motion was seconded by Councilman Vela and approved unanimously 5-0.

33. Discussion and possible action on matters related to the authorization to accept grant award for the FY25 Underrepresented Communities Grant Program administered by the National Park Service, an agency of the U.S. Department of the Interior, in the amount of $100,000 with no match requirement with respective budget amendment

On September 25, 2026, the city received official notice of a $100,000.00 grant award under the FY25 Historic Preservation Fund - Underrepresented Communities Grant Program, administered by the National Park Service, an agency of the U.S. Department of the Interior. Through the Historic Preservation Fund, the program would support efforts to diversify nominations to the National Register of Historic Places by conducting a historical survey and inventory of historic

properties within the City of Mission. The awarded project would help the City identify and document historic properties connected to Mission's agricultural history, including the citrus and agricultural processing industries that helped shape the community. The project would also identify eligible properties for possible nomination to the National Register of Historic Places and document Mission's role in the agricultural history of the Lower Rio Grande Valley. The total grant award was $100,000, with no cash match required

Staff and Co-Interim City Managers recommend approval.

Councilwoman Ortega moved to accept grant award for the FY25 Underrepresented Communities Grant Program administered by the National Park Service, an agency of the U.S. Department of the Interior, in the amount of $100,000. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

34. Discussion and Possible Action on matters related to the Approval of an Additional 5K Run Site Location and Waiving of Fees for the National Butterfly Center

Suggested site location for this run would use National Butterfly Center for the start and finish points. Cost of run application was $300.00.

Staff and Co-Interim City Managers recommend approval.

Councilman Vela moved to approve an additional 5K Run Site location and waiving of fees for the National Butter Fly Center. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

35. Discussion and possible action on matters related to the approval of the waiver of rental fees for Jaycee Park and Leo Pena Placita Park for a Community Outreach event by Seek & Save – Hope for the Valley

Event would be hosted by El Divino Rendentor, Seek and Save – Hope for the Valley scheduled for Jaycee Park on Wednesday, October 14, 2026 and for Leo Pena Placita Park on Friday, October 16, 2026. Purpose of the event was for a Community Outreach giving away free food, groceries, haircuts, kids activities and music. Cost of rental for this event would be $880.00.

Staff and Co-Interim City Managers recommend approval.

Mayor Pro Tem Plata moved to approve the waiver of rental fees for Jaycee Park and Leo Pena Placita Park for a Community Outreach event by Seek & Save – Hope for the Valley. Motion was seconded by Councilman Vela and approved unanimously 5-0.

36. Discussion and possible action on matters related to the authorization to award the Hoerner Street Project to Elite Grading and Paving, LLC, in the amount of $742,054.28 for the base bid and $39,622.50 for Alternate No. 1, for a total contract amount of $781,676.78

The City of Mission accepted and opened fifteen (15) bid responses for Hoerner Street Project.

Halff Associates had completed the design phase for the Hoerner Street Project. The project consisted of the construction of approximately one-quarter mile (1,100 feet) of new roadway extending Hoerner Street along the west side of Home Depot.

Funding for the project would be provided through the Mission Redevelopment Authority Tax Increment Contract Revenue Bonds, Series 2026.

Staff recommended awarding bid to Elite Grading and Paving, LLC who was the lowest responsible bidder (both options, with and without the alternate) meeting all specifications.

Staff and Co-Interim City Managers recommend approval.

Mayor Pro Tem Plata moved to approve to award the Hoerner Street Project to Elite Grading and Paving, LLC, in the amount of $742,054.28 for the base bid and $39,622.50 for Alternate No. 1, for a total contract amount of $781,676.78. Motion was seconded by Councilman vela and approved unanimously 5-0.

37. Discussion and possible action on matters related to the approval of Resolution No. 2090 Adopting the City of Mission Artificial Intelligence (AI) Use Policy

The proposed Resolution adopted the City of Mission Artificial Intelligence (AI) Use Policy to establish guidelines for the responsible, secure, ethical, and lawful use of artificial intelligence in the conduct of City business. The policy established standards for the use of AI by City employees and officials, including requirements related to confidentiality, data privacy, cybersecurity, Public Information Act and records retention obligations, human oversight, accuracy and verification of AI-generated information, procurement and vendor requirements, and the use of AI in higher-risk governmental functions.

The policy also established an AI governance framework, including designation of an AI Risk Officer, departmental responsibilities, AI system inventory and risk assessment requirements, employee training, incident reporting, and periodic review of AI systems. The policy was intended to support compliance with applicable federal and Texas law, including the Texas Department of Information Resources' AI Code of Ethics and applicable requirements governing governmental use of artificial intelligence.

Staff and Co-Interim City Managers recommend approval.

Councilman Vela moved to approve Resolution No. 2090 Adopting the City of Mission Artificial Intelligence (AI) Use Policy. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

RESOLUTION NO. 2090

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MISSION, TEXAS, ADOPTING THE CITY OF MISSION ARTIFICIAL INTELLIGENCE USE POLICY; ESTABLISHING REQUIREMENTS FOR THE RESPONSIBLE, SECURE, ETHICAL, AND LAWFUL USE OF ARTIFICIAL INTELLIGENCE BY THE CITY; DESIGNATING RESPONSIBILITIES FOR AI GOVERNANCE AND RISK MANAGEMENT; REQUIRING COMPLIANCE WITH APPLICABLE FEDERAL AND STATE LAW, INCLUDING TEXAS ARTIFICIAL INTELLIGENCE REQUIREMENTS; PROVIDING FOR TRAINING, OVERSIGHT, RECORDS MANAGEMENT, DATA PRIVACY, CYBERSECURITY, AND HUMAN REVIEW; AND PROVIDING FOR AN EFFECTIVE DATE.

Mayor Pro Tem Plata stepped out of the meeting at 6:10 p.m.

38. Discussion and possible action on matters related to the approval of a Professional Services Consultant Contract for the Civil Service Director between the City of Mission and Jesse Lerma, in accordance with Chapter 143 of the Texas Local Government Code, to include serving as Safety Coordinator and administration of the City's 311 application

Consultant agreed to meet the requirements pursuant to Chapter 143 for eligibility to serve as Civil Service Director throughout the duration of this Agreement. Consultant would provide overall management and administration of the City's 311 Application. To include coordinating with City staff to ensure monitoring and managing of service requests by tracking, routing, and ensuring timely follow-up with the appropriate departments. Consultant shall also make direct contact with City residents regarding requests. Assist the Human Resources Department with

the monitoring and promotion of workplace safety programs and practices throughout City operations. This Agreement shall be for a period of one (1) year beginning on November 1, 2026, and ending on October 31, 2027 at a cost of $4,000.00 per month.

Staff and Co-Interim City Managers recommend approval.

Councilman Vela moved to approve Professional Services Consultant Contract for the Civil Service Director between the City of Mission and Jesse Lerma, in accordance with Chapter 143 of the Texas Local Government Code, to include serving as Safety Coordinator and administration of the City's 311 application. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

39. Discussion and possible action on matters related to the acceptance of a grant award from the Texas Office of the Governor for the FY27 Operation Lone Star Grant Program in the amount of $450,000 with no match requirement

On October 6, 2026, the City of Mission Fire Department received notification from the Texas Office of the Governor of a grant award for the FY27 Operation Lone Star Grant Program. The award was in the amount of $450,000 and will support the department's acquisition of twenty (20) portable P25 radios that would improve responder safety, real-time coordination, and operational effectiveness during multi-agency incidents. The funding would further support $250,000 in Fire/EMS overtime costs for an estimated 4,545 hours working Operation Lone Star. The grant program did not have a match requirement.

Staff and Co-Interim City Managers recommend approval.

Councilwoman Ortega moved to accept a grant award from the Texas Office of the Governor for the FY27 Operation Lone Star Grant Program in the amount of $450,000. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

UNFINISHED BUSINESS

None

At. 6:13 p.m., Councilman Vela moved to convene into executive session. The motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

POSSIBLE ACTION ON ANY ITEM(S) AS DISCUSSED IN EXECUTIVE SESSION

At 7:00 p.m., Councilman Vela motioned to reconvene into open session. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

1. Consideration and action, if any, regarding updates on pending litigation involving the City of Mission, including matters being handled through the Texas Municipal League (TML), and any resulting direction to legal counsel.

No Action

2. Consideration and action, if any, regarding the pending Equal Employment Opportunity Commission (EEOC) claim filed against the City of Mission, including direction to legal counsel.

No Action

3. Consideration and action, if any related to the City Manager search, including selection of applicants for interviews, interview procedures and scheduling, and direction to staff regarding the search process.

No Action

4. Consideration and action, if any related to the rejection of all bids received for the CDBG-funded Manhole Rehabilitation Project Throughout the City of Mission, RFB No. 26-585-08-20, due to bids exceeding available funding, and authorize administration to pursue an alternative procurement method, including an eligible cooperative purchasing contract, and evaluate related revisions to project scope, subject to applicable law, City procurement policies, and CDBG requirements, with any resulting contract award submitted to the City Council for approval

Councilman Vela moved to reject all bids received for the CDBG-funded Manhole Rehabilitation Project throughout the City of Mission, RFB No. 26-585-08-20, due to bids exceeding available funding, and authorize administration to pursue an alternative procurement method, including an eligible cooperative purchasing contract, and evaluate related revisions to project scope, subject to applicable law, City procurement policies, and CDBG requirements. Motion was seconded by Councilwoman Ortega and approved unanimously 4-0.

ADJOURNMENT

At 7:01 p.m., Councilman Vela moved for adjournment. Motion was seconded by Councilwoman Gerlach and approved unanimously 4-0.

_____
Norie Gonzalez Garza, Mayor

ATTEST:

_____
Anna Carrillo, City Secretary