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## **MINUTES**

### **PRESENT:**

Norie Gonzalez Garza, Mayor  
Ruben D. Plata, Mayor Pro-Tem  
Jessica Ortega, Councilwoman  
Marissa Ortega-Gerlach, Councilwoman  
Alberto Vela, Councilman  
Patricia A. Rigney, City Attorney  
Mike R. Perez, City Manager  
Anna Carrillo, City Secretary

### **ABSENT:**

### **ALSO PRESENT:**

Oscar Longoria, State Representative  
Candace Rodriguez  
Leopoldo Garza  
Elizabeth Garza  
Ever Villarreal  
Cynthia Pacheco  
Raymond Segovia  
Noel Garza  
Kristina Silva  
Tim Brown  
Aissa Garza  
Kevin Sanchez  
David Escalera  
JJ Pena  
Jerry Zamora

### **STAFF PRESENT:**

Juan Pablo Terrazas, Asst. City Manager  
Andy Garcia, Asst. City Manager  
Roel Mendiola, Sanitation Director  
Joel Chapa, Police Officer  
Humberto Garcia, Media Relations  
Ruben Hernandez, Media Relations

## **REGULAR MEETING**

### **CALL TO ORDER AND ESTABLISH QUORUM**

With a quorum being present, Mayor Norie Gonzalez Garza called the meeting to order at 3:35 p.m.

### **INVOCATION AND PLEDGE ALLEGIANCE**

Councilwoman Jessica Ortega led the invocation and Pledge of Allegiance.

### **DISCLOSURE OF CONFLICT OF INTEREST**

Mayor Pro Tem Ruben Plata has one on file for Executive Item 2.

### **PRESENTATIONS**

- 1. Proclamation - Greater Mission Chamber of Commerce 79th Anniversary – Carrillo**

Mayor Pro Tem Plata moved to approve the Proclamation- Greater Mission Chamber of Commerce 79<sup>th</sup> Anniversary. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0

## **2. Report from Mission Economic Development Corporation - Teclo Garcia**

Teclo Garcia, MEDC CEO, gave an update on the operations of the EDC. For this past quarter \$3.319 million was reported for the City of Mission in Sales Tax Revenue. This was an all-time high number and was the highest among neighboring valley cities. There was a total increase of 27.6% in sales tax revenue and this was all thanks to the small businesses here in Mission. Recently, members of the council and EDC celebrated Mission Day at the Capitol in Austin, Texas. Ruby Red Ventures had been a very successful project to date, having given out \$850 - \$900 thousand of dollars in grants to small businesses. This project would continue to grow and expand. The EDC also promoted the City of Mission at the International Conference for Shopping Centers in Dallas. They were able to make a few connections and are hoping to close out some deals. The Mayor had also been recognized by the representatives of San Luis Potosi at a recent visit. The company Ubiquity was continuing its growth in the City of Mission. It was currently hiring and expanding its business space to accommodate more employees.

## **3. Report from the Greater Mission Chamber of Commerce – Brenda Enriquez**

Brenda Enriquez, Greater Mission Chamber of Commerce President, spoke about upcoming events such as: Ribbon Cutting for Pete Jaramillo Insurance on March 4<sup>th</sup>, SBDC Seminars: Smart Start – Staying in Compliance, and AI, Lunch and Learn – Business and End of Life Preparations, Greater Mission Chamber of Commerce Mixer at Santa Fe, International Woman's Day Celebration on March 26<sup>th</sup>, March 7<sup>th</sup> – Winter Texan Fiesta, and preparations were underway for the GMCC Annual Golf Tournament.

## **4. Departmental Reports – Perez**

Mayor Pro Tem Plata moved to approve the departmental reports as presented. Motion was seconded by Councilman Alberto Vela approved unanimously 5-0.

## **5. Citizen's Participation – Garza**

None.

## **CONSENT AGENDA**

*All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act*

## **6. Approval of Minutes – Carrillo**

Regular Meeting – February 24, 2025

Special Meeting – February 24, 2025

## **7. Acknowledge Receipt of Minutes – Perez**

Mission Civil Service – December 20, 2024

Parks & Recreation – January 14, 2025

**8. Authorization to Award E-Rate Program Administered by the Universal Service Administrative Co. – Espinoza**

The city accepted and opened two (2) proposals for E-Rate Program Administered by the Universal Service Administrative Co. for Category 2 equipment and services which included Karr Technology Solutions and JSJ Rodriguez Inc., dba Telepro Communications. The evaluation committee evaluated the two proposals for acceptability and were deemed acceptable. Proposals were rated based on the evaluation criteria in five categories: Statement of Organization, Experience & Performance History, References, Key Personnel, and Cost Proposal. JSJ Rodriguez Inc ranked first in the committee evaluations. Staff was seeking authorization to award JSJ Rodriguez Inc., Telepro Communications the lowest responsible bidder for a total amount of \$40,903.29. The city was responsible for estimated matching funds of \$17,500.00. The contract commitment was contingent upon approval, award, and acceptance of the E-rate grant program.

-Contingent to USAC (E-rate) PIA review and award - City discount rate 85% on all eligible items.

**9. Approval of Resolution No. 1961 supporting the submission of a grant application to the Office of the Attorney General's Crime Victim Services Division for the FY 2026-2027 Other Victims Assistance Grant (OVAG) in the amount of \$99,000 with no match- Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of a grant application to the OAG-Crime Victim Services Division for the 2026-2027 OVAG Program and designated the Mayor as the Authorized Representative. This funding opportunity was a two-year grant and would allow the Mission Police Department to continue the services provided by our Crime Victim Liaison. The program would support \$49,500 year one and \$49,500 for year two, for a grand total request of \$99,000 with no match requirement.

**RESOLUTION NO. 1961**

NOW THEREFORE, BE IT RESOLVED THAT THIS GOVERNING BODY APPROVES THE SUBMISSION OF THE APPLICATION TO THE OAG, AS WELL AS THE DESIGNATION OF THE AUTHORIZED OFFICIAL

**10. Approval of Resolution #1962 authorizing the Police Department's submittal of grant application for the FY26 Operation Lone Star Grant Program (OLS) to the Texas Office of the Governor in the amount of \$1,600,000 with no match requirement – Elizalde**

The Mission Police Department was seeking approval of resolution authorizing the submittal of grant application for the FY26 Operation Lone Star Grant Program (OLS) to the Texas Office of the Governor, and authorizing the Mayor as the Authorized Representative. The police department sought to purchase various equipment such as police (10) vehicles, (50) body-worn cameras, (50) p25 portable radios, overtime costs and other supplies needed to reduce border-related criminal activity and increase effectiveness of its operations. The total grant request was \$1,600,000 and did not require a cash match.

**RESOLUTION NO. 1962**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION AND ACCEPTANCE OF THE GRANT APPLICATION AND AWARD FOR THE FY26 OPERATION LONE STAR GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR

**11. Approval of Resolution #1963 authorizing the Fire Department's submittal of grant application for the FY26 Operation Lone Star Grant Program (OLS) to the Texas Office of the Governor in the amount of \$1,600,000 with no match requirement – Elizalde**

The Mission Fire Department was seeking approval of resolution authorizing the submittal of grant application for the FY26 Operation Lone Star Grant Program (OLS) to the Texas Office of the Governor, and authorizing the Mayor as the Authorized Representative. The Fire department sought to purchase various equipment and supplies, including vehicles and overtime costs associated with Fire/EMS operations needed to reduce border-related criminal activity and increase effectiveness of its operations. The total grant request was \$1,600,000 and does not require a cash match.

**RESOLUTION NO. 1963**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION AND ACCEPTANCE OF THE GRANT APPLICATION AND AWARD FOR THE FY26 OPERATION LONE STAR GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR

**12. Approval of Resolution #1964 authorizing the submittal of grant application for the FY26 Border Zone Fire Department Grant to the Texas Office of the Governor in the amount of \$250,000 with no match requirement – Elizalde**

The Mission Fire Department was seeking approval of resolution authorizing the submittal of grant application for the FY26 Border Zone Fire Department Grant to the Texas Office of the Governor, and authorizing the Mayor as the Authorized Representative. The department sought to purchase (3) All Terrain Vehicles, (3) Tilt Trailers, and reporting equipment needed to support its Fire/EMS border-related operations. The total grant request was \$250,000 and the program does not require a match.

**RESOLUTION NO. 1964**

NOW THEREFORE, BE IT RESOLVED THAT THE CITY OF MISSION APPROVES SUBMISSION AND ACCEPTANCE OF THE GRANT APPLICATION AND AWARD FOR THE 2026 BORDER ZONE FIRE DEPARTMENT GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR

**13. Authorization to allow the purchase of a firearm by Honorably Retired Peace Officer, Sergeant Victor Solis for the Mission Police Department, in accordance with Texas Government Code, Section 614.051 – Torres**

Honorably Retired Peace Officer, Sergeant Victor Solis had requested to purchase his Glock 17/Generation 4, 9mm service weapon, serial # BACG-532 from the Mission Police Department.

**14. Approval of Resolution #1966 of the City of Mission adopting guidelines for a Municipal Court Amnesty Program during the month of March 2025 and other matters in connection therewith; and providing an effective date – Wehrmeister**

City of Mission Municipal Court would be establishing a temporary Amnesty program ending on March 31, 2025. The purpose of the program was to provide people with active City of Mission warrants the opportunity to resolve their charges and do so without fear of arrest. Office hours would be from Monday thru Friday 8 a.m. to 4:45 p.m.

**RESOLUTION NO. 1966**

TO REPLACE OR REHABILITATE STRUCTURALLY DEFICIENT AND FUNCTIONALLY OBSOLETE BRIDGES LOCATED AT OLD MILITARY RD. AT DRAIN

**15. Approval of Resolution # 1965 to replace or rehabilitate structurally deficient and functionally obsolete bridges located at Old Military Rd. at Drain at a cost of \$7,774.00 in participation with TxDOT with respective budget amendment – Terrazas**

The City of Mission approved the Advance Funding Agreement on December 16, 2024. The fund participation ratio for projects on such program was 80 percent federal, 10 percent state and 10 percent Local Government, unless reduced by participation in the Economically Disadvantaged County Program. The federal off-system bridge program was administered by the Texas Department of Transportation to replace or rehabilitate structurally deficient and functionally obsolete (collectively referred to as deficient) bridges located on public roads and streets off the designated state highway system.

**RESOLUTION NO. 1965**

TO REPLACE OR REHABILITATE STRUCTURALLY DEFICIENT AND FUNCTIONALLY OBSOLETE BRIDGES LOCATED AT OLD MILITARY RD. AT DRAIN

Mayor Pro Tem Plata asked to remove item 14 from the list and be discussed individually

Mayor Pro Tem Plata moved to approve all consent agenda items 6 thru 13 and 15 as presented. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

Mayor Pro Tem Plata moved to approve item 14. Motion was seconded by Councilwoman Marissa Gerlach and approved unanimously 5-0.

**PUBLIC HEARING**

**PLANNING & ZONING RECOMMENDATIONS**

None

**APPROVALS AND AUTHORIZATIONS**

**16. Authorization to purchase (29) Rifle Resistant Body Armor with plates from GT Distributors, via Buyboard #698-23, in the total amount of \$47,305.90 using FY25 Rifle Resistant Body Armor grant funds from the Office of the Governor – Torres**

The Mission Police Department was seeking authorization to purchase (29) Rifle Resistant Body Armor with plates. This expenditure was a total of \$47,305.90. The purchase would be made from GT Distributors via Buyboard #698-23. This purchase would be made using FY25 Rifle Resistant Body Armor grant funds from the Office of the Governor.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to purchase (29) Rifle Resistant Body Armor with plates from GT Distributors, via Buyboard #698-23, in the total amount of \$47,305.90 using FY25 Rifle Resistant Body Armor grant funds from the Office of the Governor. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**17. Approval of a budget amendment BA-25-26 in the amount of \$55,000 for Fund 10 State Forfeiture, and budget amendment BA-25-27 in the amount of \$85,000.00 for Fund 11 Federal Forfeiture, to ensure coverage of expenditures for the remainder of the fiscal year. – Torres**

Requesting the budget increase of Fund 11 Federal Forfeiture from \$50,000 to the proposed budget of \$135,000.00, and a budget increase for Fund 10 State Forfeiture from \$0.00 to \$55,000.00. The funds transfer request was to ensure operational expenditures are covered

for the remainder of the fiscal year, for accurate tracking of financials, and ease of purchase for training, uniforms, and gear for police officers. See budget amendment form for more details.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve budget amendment BA-25-26 in the amount of \$55,000 for Fund 10 State Forfeiture, and budget amendment BA-25-27 in the amount of \$85,000.00 for Fund 11 Federal Forfeiture, to ensure coverage of expenditures for the remainder of the fiscal year. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**18. Authorization of Reimbursement Agreement between the City of Mission and Mission Economic Development Corporation related to Shary Municipal Golf Course Water Well, Sod, and Pump Station Improvements in the amount of \$250,000. – Garcia**

On August 28, 2024, the MEDC Board approved golf course improvement project funding as a part of their budget process. The MEDC was requesting the use of a reimbursement agreement to process payments for the allocated funds. The Shary Municipal Golf Course would utilize allocated funding for a water well, new sod, pump station improvements, and equipment in an amount not to exceed \$250,000. Attached was a list of proposed needs as well as the proposed reimbursement agreement. The MEDC Board approved the reimbursement agreement at their Board meeting on February 26, 2025.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to approve the Reimbursement Agreement between the City of Mission and Mission Economic Development Corporation related to Shary Municipal Golf Course Water Well, Sod, and Pump Station Improvements in the amount of \$250,000. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

**19. Authorization to reject and re-solicit bids for the construction and installation of elevator at 1301 E. 8th Street – Terrazas**

The City of Mission received one (1) bid for the construction and installation of elevator at 1301 E. 8<sup>th</sup> Street in the amount of \$477,033.00 which exceeded the allocated budget. It was recommended that the bid be rejected and the project be resolicited to encourage increased participation and competitive pricing.

Staff and City Manager recommended approval.

Mayor Pro Tem Plata moved to reject and re-solicit bids for the construction and installation of elevator at 1301 E. 8th Street. Motion was seconded by Councilman Vela and approved unanimously 5-0.

**20. Authorization to enter into a Grant Agreement Between Best Friends Animal Society and The City of Mission, Texas for the Mission Animal Shelter – Kotsatos**

Requesting authorization to enter into a Grant Agreement Between Best Friends Animal Society and The City of Mission, Texas for the Mission Animal Shelter. This agreement would be in effect approximately March 29, 2025. Best Friends would

Staff and City Manager recommended approval.

Mayor Garza requested that item 20 and 21 be discussed in executive session.

After conclusion of executive session Councilwoman Ortega moved to enter into a Grant Agreement Between Best Friends Animal Society and The City of Mission, Texas for the

Mission Animal Shelter. Motion was seconded by Councilwoman Gerlach and approved unanimously 5-0.

### **21. Authorization to implement a Business Plan for Mission Animal Shelter – Kotsatos**

Requesting authorization to implement a Business Plan for the Mission Animal Shelter that included staffing and supplies needed to activate and operate the Animal Shelter. Expenditures and revenues were discussed as they related to the Business Plan.

Councilwoman Ortega moved to approve the Business Plan for the Mission Animal Shelter. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

Staff and City Manager recommended approval.

### **UNFINISHED BUSINESS**

None

### **ROUTINE MATTERS**

City Manager Comments – Can't Stop Reading at Speer Memorial Library March 5<sup>th</sup> -10<sup>th</sup>, World Poetry Day, Holiday Coloring Series, Staycation March 18<sup>th</sup> – 19<sup>th</sup> at Lions Park, Keep Mission Beautiful's Annual Trash Bash Saturday, March 29<sup>th</sup> at CWV Park.

City Council Comments – Councilwoman Ortega wished everyone a Happy March and asked everyone to stay safe during Spring Break. Councilwoman Gerlach reminded everyone of the Staycation event and invited everyone to join.

Mayor's Comments – No comments.

At 4:14 p.m., Mayor Pro Tem Plata moved to convene into Executive Session. Motion was seconded by Councilwoman Ortega and approved unanimously 5-0.

### **EXECUTIVE SESSION**

Upon conclusion of Executive Session at 5:28 p.m., Councilwoman Ortega moved to reconvene the regular meeting. Motion was seconded by Councilman Vela and approved unanimously 5-0.

At this time the council considered items 20 and 21.

1. Closed session pursuant to Tex. Gov't Code Section 551.074 (Personnel Matters) Evaluation of City Manager relating to goals and objectives

No Action

2. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), Section 551.072 (Real Property) related to Cimarron

No Action

3. Closed session pursuant to Tex. Gov't Code Section 551.071 (Consultation with Attorney), regarding all pending litigation and claims

No Action

### **ADJOURNMENT**

At 5:32 p.m., Councilwoman Ortega moved for adjournment. Motion was seconded by Mayor Pro Tem Plata and approved unanimously 5-0.

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Norie Gonzalez Garza, Mayor

ATTEST:

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Anna Carrillo, City Secretary