



AGENDA

Pursuant to V.T.C.A. Gov. Code Section 551.001 et. seq., the City Council of the City of Mission, Texas will hold a regular meeting on **Monday, October 23, 2023 at 4:30 p.m.** at the Mission Council Chambers, 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters.

The public dial information to participate in the telephonic meeting is as follows:

Time: **Monday, October 23, 2023 04:30 PM Central Time**

<https://us02web.zoom.us/j/9904662781?pwd=SGVIL3JZRFVRdENzWXI5VUxFT1ZUQT09>

Meeting ID: 990 466 2781 - Password: 833227

Or Dial by telephone - +1 346 248 7799 US - Meeting ID: 990 466 2781 Password: 833227

At any time during the course of the posted meeting, the Mission City Council may retire into Executive Session under Texas Government Code 551.071 to confer with legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Council under Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during this meeting, the City Council may retire to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more exceptions to the Texas Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.

REGULAR MEETING

CALL TO ORDER AND ESTABLISH QUORUM

INVOCATION AND PLEDGE ALLEGIANCE

DISCLOSURE OF CONFLICT OF INTEREST

PRESENTATIONS

1. Proclamation - Remember Everyone Deployed (R.E.D.) - D. Flores
2. Proclamation - Fentanyl Prevention and Awareness - Carrillo
3. Proclamation - Municipal Court Week - Wehrmeister
4. Proclamation - National Animal Safety and Prevention Month - Kotsatos
5. Proclamation - Community Planning Month - De Luna
6. Report from the Rio Grande Valley Humane Society - Perez
7. Mission Historical Museum Dia de Los Muertos Festival - Stojanović
8. Report from the Greater Mission Chamber of Commerce – Enriquez
9. Departmental Reports – Perez
10. Citizen's Participation – Garza

PUBLIC HEARING**PLANNING & ZONING RECOMMENDATIONS**

11. Conditional Use Permit: To Move in a Home on Property Zoned R-4 (Mobile & Modular Home), 500 N. Bryan Road (aka 1424 Carmel Drive), Lot 5, Block F, Wintergreen Estates, R-4, Joanie Martucci, and Adoption of Ordinance#_____ - De Luna
12. Conditional Use Permit: La Minerva Event Center, 1416 W. Mile 2 Road, Lots B, C, D, Mountain View Ph. I Subdivision, C-3, Emmanuel Villanueva, and Adoption of Ordinance#_____ - De Luna
13. Conditional Use Permit: La Marquesa Event Center, 1410 W. Mile 2 Road, Lots E, F, G, H, Mountain View Ph. I Subdivision, C-3, Emmanuel Villanueva, and Adoption of Ordinance#_____ - De Luna
14. Conditional Use Permit: Drive-Thru Service Window – Doña Nena Bakery, 708 N. Inspiration Road, Suites 1 & 2, Lot 1, Rivalsebas Subdivision, C-3, Lucy C. De Leon, and Adoption of Ordinance#_____ - De Luna
15. Conditional Use Permit: Drive-Thru Service Window, 722 E. 8th Street, Lots 11 & 12 & 20' strip adj. to Lots, Block 113, Mission Original Townsite, C-3, Noe Salinas & Julian Arrellano, and Adoption of Ordinance#_____ - De Luna
16. Conditional Use Permit: Drive-Thru Service Window – Starbucks Coffee Shop, 307 E. Expressway 83, Lot 6-D, El Pueblo Subdivision Ph. I, C-3, Kaylee Hurych, and Adoption of Ordinance#_____ - De Luna
17. Conditional Use Permit Renewal: To keep a Portable Building for Office Use, 302 S. Taylor Road, being a 0.102 of one-acre tract of land out of a tract of land adjacent to Lot 176 & 186, John H. Shary Subdivision, C-3, Best Assets, LLC (c/o Ryan Stauffer), and Adoption of Ordinance#_____ - De Luna
18. Request by Jose A. & Juana Machuca to have the City dedicate a 24' access easement from a City drain ditch out of Lot 47, Melba Carter Subdivision (aka Lot 47, Earnhardt Subdivision U/R) - De Luna

CONSENT AGENDA

All consent agenda items are considered routine by City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember requests an item be removed and considered separately. The City Council May Take Various Actions; Including But Not Limited To Rescheduling An Item In Its Entirety For A Future Date Or Time. The City Council May Elect To Go Into Executive Session On Any Item Whether Or Not Such Item Is Posted As An Executive Session Item At Any Time During The Meeting When Authorized By The Provisions Of The Open Meetings Act

19. Approval of Minutes – Carrillo
Regular Meeting – October 9, 2023
20. Acknowledge Receipt of Minutes – Perez
Parks & Recreation Board – September 12, 2023
Citizen's Advisory Committee – October 10, 2023
21. Authorization to solicit bids for Boys and Girls Club Athletic League Uniforms - Venecia

22. Authorization to execute agreement with CINTAS for Rental of City of Mission Employee Uniforms, Floor Mats, Mops and Related Services via Omnia Partners Cooperative Contract #001299 – Flores
23. Authorization to purchase tires from Southern Tire Mart via BuyBoard Contract 636-21 for the Sanitation Department for the 2023-2024 Fiscal Year- Mendiola
24. Authorization to enter into a contract between the City of Mission and GrantWorks, Inc. for Grant Administrative Services. - Elizalde
25. Authorization to enter into a contract between the City of Mission and Perez Consulting Engineers, LLC, for Engineer Services. - Elizalde
26. Authorization to submit a grant application to the U.S. Department of Agriculture, Forest Service for the Community Wildfire Defense Grant - Elizalde
27. Authorization to submit grant for the Wal Mart Foundation for the Local Community Grant Program. – Elizalde
28. Approval of Resolution No.____ authorizing the Mission Police Department to submit an Agreement for the Temporary Closure of State Right-of-Way to the Texas Department of Transportation for the City of Mission Veterans Day Parade - Torres
29. Authorization to purchase (20) 9mm Glock 45 MOS 7 with lights for the Mission Police Department’s SWAT team from GT Distributors, Inc. via BuyBoard contract #698-23 – Torres
30. Authorization to purchase Structural Fire Fighting gear for new personnel from NAFECO via Buy Board Contract #698-23 – Garcia
31. Authorization to purchase uniforms for new and current personnel from Webb Uniforms via Buy Board Contract # 670-22 – Garcia
32. Authorization to approve first, one-year renewal option for the purchase of direct internet access services from Smartcom - Ramirez
33. Authorization to solicit bids for Tierra Dorada Lift Stations - Terrazas
34. Board Appointment: Ambulance Board - Carrillo
35. Authorization to Purchase Radiation Detection Equipment through the FY23 SHSP Regular Project Grant from Safeware, Inc via OMNIA Contract # 4400008468 - Garcia
36. Authorization to purchase computers and accessories from Dell via DIR-TSO-3763 contract to outfit the new public safety building - Ramirez
37. Authorization to purchase Cisco endpoint security renewal, Cisco DUO MFA, and Barracuda office 365 protection from Insight, via OMNIA #23-6692-03, and DIR-TSO-4167 contracts - Ramirez
38. Authorization to purchase server and storage from Insight via DIR-TSO-4160, DIR-TSO-3763 and DIR-CPO-5030 contracts - Ramirez
39. Authorization to approve Office 365 contract renewal and purchase from SHI via DIR-TSO-4092 contract - Ramirez
40. Authorization to purchase Aruba Clearpass network access control from Telepro, via TIPS #230105 contract - Ramirez

APPROVALS AND AUTHORIZATIONS

41. Final Plat Approval: Western Meadows Subdivision, A 16.00 acre tract of land, more or less, being all of Lot 18, Block 7, Texan Gardens Subdivision, Rural ETJ, Developer: Nordhausen Utility Construction, LLC, Engineer: Nain Engineering, LLC, – De Luna
42. Authorization to engage TEDSI Infrastructure Group for engineering and surveying services for the HSIP – TxDOT Traffic Signal Design Project - Bocanegra
43. Approval of the August 2023 Financial Statements – Vela
44. September 2023 Tax Collection Report - Vela
45. Approval of Work Authorization for Professional Services #23 with Melden and Hunt, Inc. for the Construction of Mission Northwest Colonias Project - Terrazas
46. Approval of Ordinance # _____ authorizing the issuance, sale and delivery of City Of Mission, Texas Waterworks and Sewer System Revenue Bonds, Series 2023 in the aggregate principal amount of \$4,255,000 providing for the payment of the bonds from a lien on and pledge of the net revenues of the City's waterworks and sewer system to the payment of the principal of and interest on such bonds; providing for the terms and conditions of such bonds; resolving other matters incident and relating to the issuance, payment, security, sale, and delivery of the bonds; and making other provisions regarding such bonds and matters incident thereto - Vela
47. Approval of Resolution # _____ by the City Council of the City of Mission, Texas authorizing execution of a grant and loan agreement with the Texas Water Development Board and other matters related thereto - Vela
48. Approval of Resolution No. _____ requesting financial assistance from the Texas Water Development Board (TWDB); authorizing the filing of an application for such assistance and designating the Mayor as the authorized representative – Terrazas
49. Approval of Work Authorization for Professional Services #24 with Melden and Hunt, Inc. for the City of Mission 6.0 MGD Water Treatment Plant - Terrazas
50. Authorization to approve Change Order No. 1 for Shary Business Park, Phase 1 with Posillico Civil, Inc. - Terrazas
51. Approval of Resolution # ____ accepting the resignation of Council Member Abiel Flores, Place 3 – Carrillo
52. Approval of Resolution # _____ calling a Special Election in Mission, Texas to fill a the vacancy of Councilmember for Place Three; providing for polling places and other matters relating to said election – Carrillo
Aprobación de Resolución No. _____ convocar una Elección Especial en Mission, Texas para cubrir la vacante de Concejal para el lugar Tres; proporcionar lugares de votación y otros asuntos relacionados con dicha elección - Carrillo
53. Approval to enter into an Election Services Contract with the Hidalgo County Elections Administrator for the December 9, 2023 City of Mission Special Election - Carrillo

UNFINISHED BUSINESS

54. TABLED 10/09/2023: Approval of pre-negotiated service agreements for hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation units for FY 2023-2024 - Avila

55. TABLED 10/09/2023: Approval of pre-negotiated service agreements for hourly labor rates and parts mark ups for fleet repairs on all city units to include special equipment and Sanitation Units for FY 2023-2024 - Mendiola

ROUTINE MATTERS

City Manager Comments

Mayor's Comments

City Council Comments

ADJOURNMENT

C E R T I F I C A T E

I, the undersigned City Secretary do certify that the above notice of meeting was posted on the bulletin board of City Hall, 1201 E. 8th Street, Mission, Texas on this the 20th day of October, 2023 at 4:00 p.m.



Anna Carrillo, City Secretary

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations for a disability must be made 48 hours prior to this meeting. Please notify the City Secretary's Office at 580-8668.

NOTICE OF REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF MISSION

Notice is hereby given that on the **23rd day of October, 2023** the City Council of the City of Mission will hold a regular meeting at 4:30 p.m. at 1201 E. 8th Street, Mission, Texas and by Teleconference to consider the following matters. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice.

If, during the course of the meeting covered by this Notice, the City Council should determine that a closed or executive meeting or session of the Council is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Council at the date, hour and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Council may conveniently meet in such closed or executive meeting or session concerning any and all purposed permitted by the Act, including, but not limited to the following sections and purposes.

Texas Government Code Section:

551.071 (1) (2)	Consultation with Attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberations involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiations
551.088	Deliberation regarding test item

Should any final action, final decision, or final vote be required in the opinion of the City Council with regard to any matter considered in such closed or executive meeting or session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the City Council upon notice thereof; as the Council shall determine.

On this the **20th day of October, 2023** this Notice was emailed to news media who had previously requested such Notice and an original copy was posted on the bulletin board at City Hall, 1201 E. 8th Street at 4:00 p.m. on said date.



Anna Carrillo, City Secretary