



AGENDA

Town Council Regular Meeting | 5:30PM

Wednesday, April 02, 2025

Town Hall / Council Chambers - 302 Pine St Minturn, CO

The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.

This agenda and meetings can be viewed at www.minturn.org.

MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION:

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/88392477701>

Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 883 9247 7701

Please note: All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

Public Comments: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

1. CALL TO ORDER
2. ROLL CALL AND PLEDGE OF ALLEGIANCE
3. EXECUTIVE SESSION
4. APPROVAL OF CONSENT AGENDA

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

[A.](#) 03-19-2025 Minutes

[B.](#) 03-26-2025 Special Session Minutes

5. APPROVAL OF REGULAR AGENDA

Opportunity for amendment or deletions to the agenda.

6. DECLARATION OF CONFLICTS OF INTEREST

7. PUBLIC COMMENT

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

8. COUNCIL COMMENTS & COMMITTEE REPORTS

9. STAFF REPORTS

[A.](#) Managers Report - Brunvand

[B.](#) Managers Report - Sickles

10. SPECIAL PRESENTATIONS

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

A. GoPro Mountain Games, Overview of Minturn Events - Peggy Wolfe, Vail Valley Foundation

11. BUSINESS ITEMS

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

[A.](#) Resolution 13 - Series 2025, A Resolution Adopting a Vision Zero Policy

12. DISCUSSION / DIRECTION ITEMS

[A.](#) SS4A Update / Discussion - Stolfus Engineering

[B.](#) Main St / Highway 24 Phase 2 Sidewalks Update

13. FUTURE AGENDA ITEMS

[A.](#) Future Meeting Topics

14. ADJOURN

INFORMATIONAL ONLY ITEMS

Upcoming Council Meetings:

-- April 16, 2025

-- April 30 and May 1, 2025 - TENTATIVE Town Manager Interviews (Special Sessions)

-- May 7, 2025



OFFICIAL MINUTES

Town Council Regular Meeting I 5:30 PM

Wednesday, March 19, 2025

Town Hall / Council Chambers - 302 Pine St Minturn, CO

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MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION:

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Zoom Call-In Information: 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 815 3643 4074

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Public Comments: If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

1. CALL TO ORDER

Mayor Earle B. called the meeting to order at 5:30pm.

2. ROLL CALL AND PLEDGE OF ALLEGIANCE

Council present: Mayor Earle Bidez, Mayor Pro Tem Eric Gotthelf, Town Council members Lynn Feiger, Gusty Kanakis, Kate Schifani, and Brian Rodine. Note: Lynn Feiger and Kate Schifani arrived at the meeting at 5:32pm. Tom Priest was excused absent.

Staff present: Town Attorney Michael Sawyer, Town Planner Scot Hunn, Town Clerk Jay Brunvand, and Deputy Clerk Cindy Krieg (zoom).

3. APPROVAL OF CONSENT AGENDA

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

- A. 03-05-2025 Minutes
- B. Liquor License - Report of Changes, Eagle River Distilling
- C. Resolution 12 - Series 2025 an Inter-Governmental Agreement for a Regional Planning Commission for Transportation Planning (Intermountain Region)

Motion by Gusty K, second by Eric G, to approve the Consent Agenda of March 19, 2025 as presented. Motion passed 4-0. Note: Tom P. was absent. Lynn F. and Kate S. joined the meeting at 5:32pm.

4. APPROVAL OF REGULAR AGENDA

Opportunity for amendment or deletions to the agenda.

Motion by Gusty K, second by Eric G, to approve the Regular Agenda of March 19, 2025 as presented. Motion passed 6-0. Note: Tom P. was absent.

5. DECLARATION OF CONFLICTS OF INTEREST

6. PUBLIC COMMENT

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

Mr. Rob Gosiewski, 560 Taylor St: expressed concern regarding the Taylor St. Paving discussion from the last council meeting. He stated that Council disregarded most of the input from residents that attended the Open House and gave their suggestions / shared their concerns. The major items that he felt warranted further consideration are where to end the paving (at the Town ROW vs. paving all the way up for safety and access reasons), as well as the drainage considerations.

Mr. Devin Duval (District Wildlife Manager with CPW) spoke, to offer a brief update on the findings from the death of the bull moose in Minturn recently. Based on preliminary tests, it sounds like the moose had a parasitic worm, was malnourished, and also had significant abdominal inflammation (which may have been caused by eating inappropriate food sources). The moose was estimated to be approximately a year and a half old.

7. COUNCIL COMMENTS & COMMITTEE REPORTS

Earle B. spoke regarding the new routes being proposed by Core Transit. There are additional routes being proposed for both Minturn and Red Cliff. They are currently in the public input phase, and residents can go to the Core Transit website to share their input.

Earle B. also brought up the current status of the recruiting process for the Town Manager position. KRW Associates, who is handling the recruitment process, has received 28 applications. They will share this information with their rankings (based on qualifications) with Council, and then from there Council will narrow this down to 8 – 10 for further consideration / initial interviews. Council will be scheduling a 4pm special session (work session) for March 26th for this next step / narrowing process. The next steps following this will involve KRW conducting interview and further narrowing down the candidate pool to 3 – 5 finalists. Once we get to that point, finalists will be invited to Minturn for panel interviews with council and staff, a Town tour, and a public meet and greet with residents. Exact dates for interviews TBD but likely the end of April / beginning of May (possibly 4/30 – 5/1 or 5/1 – 5/2).

8. STAFF REPORTS

A. Managers Report - Jay Brunvand

MuniBilling Utility Billing System

This continues but is going quite well considering the massive changes. Please let me know if you have constituents that have questions or if you have any questions.

Minturn Education Fund

The Minturn Education Fund Scholarship applications were due by end of business on March 14, 2025! As of this writing we have received eight applications and I know of one that should be coming in. Early the week of 3/17 I will get the applications to the Scholarship Board Secretary who will review each one for completeness. I am looking at scholarship interviews in a couple weeks and awards thereafter.

Town Manager Search

We are pressing down the final stretch of this phase of the search. I anticipate an update from KRW for the April 2 council packet with next steps. The close date for applications is Friday March 14.

Holy Cross Electric

I met with HCE regarding the Avon to Gilman high power transmission line project that has been under study for the past several years. The current proposal was agreed to by HCE about a year ago and has been the foundation of the NEPA hearings. The difference from prior iterations is an additional mile or so of undergrounding from the Vail Boneyard to the USFS office and they eliminated the HWY 24 overhead crossing by undergrounding it. They have been talking with the USFS regarding the NEPA review and the FS would like to extend the public process a little. Although HCE would like to meet with Council, they need to hold off until some of these matters have played out. They noted a tentative meeting with Council would be late summer or Fall of this year.

Water Treatment Plant

Although this project is on Katie's radar, I am involved as the Town Treasurer. We are looking at several meetings in the coming week or so to try to get a handle on a VERY expensive project while still trying to maintain our current timeline. My concerns continue that the time line is too tight in light of the mass of the project, the uncertainty of our Federal Government's financial commitments, and the Fed's efforts to exacerbate already high costs.

Council questions / comments regarding Managers Report:

Earle B. mentioned the HCE transmission line and noted that HCE had previously proposed a compromise regarding burial of the line and had offered to bury the line from the south end of Town at approximately the Boneyard Open Space north to Dowd Junction (the line would surface above ground at those points). He noted that Council had been in general agreement at the time with that proposal. This was discussed back in October 2022 and Council had done an informal poll at that time.

Other Council members noted that they did not recall voting on this, and it was clarified by Jay B. and Mike S. that it had been a discussion over time in the past, but no application had been presented yet. This project would be subject to the 1041 Regulations and would require a formal application to come before both Planning Commission and Town Council.

Gusty K. brought up concerns about having exposed lines near the gun range and felt that was previously brought up as well.

Lynn F. mentioned that recently it was announced that the Eaton fire in CA was likely started by a transmission line. Very important that the length of the burial of the line be as safe as possible. She recalled that it had been discussed that burying the line to Maloit Park Road would be a better compromise.

Earle B. recalled that some members of Council at the time felt that running the line along the top of the ridge on the East side would be more dangerous than what was being proposed. He also noted that they are just now at the end of the NEPA process and that more meetings would follow soon.

Jay B. noted that USFS had asked HCE to extend the NEPA process to allow more time for public input. They would be proposing to meet with Council in late summer / early fall.

B. Managers Report - Katie Sickles

I will be working remote all next week and will be back in Minturn the afternoon of March 31.

A. Rails to Trails: The City/County of Montrose are using a rail bed for a trail. I have a colleague that worked on that project many years ago. She could not give many specifics but directed me to the Rails to Trails website. Has the Town of Minturn explored railbanking? Although there are several publicly available videos and resources it may be worth joining and bringing other interested local governments or entities on board.

B. Bellm Bridge and Quiet Title: I am matching an assortment of projects together. Yowza Minturn!

C. Water Plant Development, Resources and Operations: There are several elements of the water plant development that I am piecing together. I thought I would attach the one page 30% cost summary. The document details are an additional 19 pages. If any are interested, please contact me.

Katie added that there was a meeting today (3/19) regarding quality value engineering and that additional meetings will be necessary.

D. Little Beach Park Playground: There are sentimental items at Little Beach Park that I would like to protect. In addition, the playground equipment could be of value. In order to dispose, per state statute, the town must dispose via a competitive bid process. An advertisement has been created to request a bid for the used playground equipment before it is marked for demolition.

E. Revitalizing Main Street – Phase II Sidewalks: A preferred contractor submitted a bid under review by the Engineers, however the bid is significantly higher than our budget (by \$325K). We do not have the ability to reduce the project, we can only re-bid or cancel the project altogether (which could risk losing the funding altogether). This will be on an upcoming agenda (likely the next meeting) to determine next steps / how Council would like to move forward.

Council questions regarding managers report:

Brian R. asked for clarification on the Bellm Bridge project - regarding repurposing the Delores Bridge – Wanted to clarify that if we use the bridge, that we would be doing this just to save cost, correct? Not to repurpose a historic bridge at a higher cost?

Earle B. confirmed that's correct. He also confirmed that it doesn't fit.

Regarding the sidewalks, Lynn F. thought that the project could be scaled back, but Katie S. clarified that once you've put the project out to bid you cannot scale the project back. You can re-engineer and re-bid the project, but that means starting over and would still require CDOT approval.

9. SPECIAL PRESENTATIONS

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

10. BUSINESS ITEMS

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

A. Resolution 11 - Series 2025 Little Beach Park Improvements / Grant Application and Funding Allocation

Council is asked to approve Resolution 11- Series 2025 approving allocation of funds for Little Beach Park improvements, and additional grant seeking opportunities.

Following the recent creation (through community input and contracting with Zehren and Associates) of the Little Beach Park Recreation Area Plan, the Town is following through on next steps for the Little Beach Park Enhancement Project.

The project will enable people of all ages and abilities to access and enjoy the park's wide variety of offerings, enhance the overall user experience, and create greater synergy between uses.

The Town of Minturn has received \$147,000 in funding via a DOLA grant for phase 1 of the planned Little Beach Park improvements, and continues to seek additional funding for phases 2 and 3.

Phase 1 will consist of stabilizing the existing failing retaining wall on the north end of the park, removal of the playground, and reconstructing the interior access road all the way to the stage / amphitheater area. Additionally, the vault bathroom will be removed and accessible parking will be slated for that area. The DOLA grant is for \$147,000, with \$153,000 being matched by the Town. The Town matching funds are slated to come from the Battle Mountain Funding that was allocated for use of Little Beach Park improvements. To maintain transparency, staff are updating both Town Council and the public that this is the planned use for those funds.

Phase 2 will consist of playground replacement with a new playground (as well as new picnic tables / patio area) in the spring of 2026. The Town is seeking a T-Mobile Hometown Grant (<https://www.t-mobile.com/brand/hometown-grants>) to help offset these costs. If awarded, the T-Mobile grant would fund \$50,000 toward this project with no required match. The remaining cost would be covered by the Town also from the Little Beach Park Battle Mountain Funding. It should be noted that the current equipment does not meet current safety and insurance guidelines.

Phase 3 (date TBD) would consist of enhancements on the south end of the park / amphitheater. Planned improvements to that area include extending both the stage and the lawn seating area, regrading the access path (to make it both ADA accessible with a new ramp, and more pedestrian and bike friendly in general, create a concessions area repurposing the old Myers Barn, and ideally also some new restroom facilities.

There is a planned replacement of the existing basketball court with a new multi-use court.

The \$482,017 overall budget for the project includes:

- \$147,000 to stabilize the existing timber retaining wall
- \$64,392 to reconstruct the interior access road
- \$18,000 for demolition of existing bathrooms
- \$29,000 for a new multi-use court
- \$178,000 for updating and replacing the playground
- \$45,625 for one new seating area

Motion by Gusty K, second by Kate S, to approve Resolution 11 - Series 2025, A Resolution to Approve the Grant Application for the T-Mobile Hometown Grant Program, and for Allocation of Battle Mountain Funding Toward the Little Beach Park Enhancement Project as presented. Motion passed 6-0. Tom P. was absent.

B. Resolution 10 - Series 2025 A Resolution Appointing Planning Commission Members – Hunn

Council is asked to approve Resolution 10 - Series 2025 appointing three Planning Commission Members to the Minturn Planning Commission.

Staff has advertised the commission member openings and received three applications, all of whom are qualified to serve. The three applicants are already serving on the board. Council is asked to appoint three applicants to three regular member seats.

Applicants (in order of Receipt):

- Darell Wegert - 1718 Main Street
- Lynn Teach - 253 Pine Street
- Amanda Mire - 414 Eagle Street

Members not up for appointment:

- Mr. Jeff Armistead - 1632 Main Street (appointment runs through 3/31/26)
- Mr. Michael Boyd - 504 Eagle Street (appointment runs through 3/31/26)
- Mr. Eric Rippeth - 1951 US Hwy 24 - (appointment runs through 3/31/26)

Motion by Eric G, second by Kate S, to approve Resolution 10 - Series 2025 A Resolution Appointing Planning Commission Members Darrell Wegert, Lynn Teach, and Amanda Mire as presented. Motion passed 6-0. Tom P. was absent.

C. Ord 04-2025 (Second Reading) an Ordinance Codifying the Water Moratorium

NOTE: Exhibit A includes changes as discussed and directed from first reading. The first reading had provisions in it that enacted the moratorium into the code in 2 ways:

- Establishes the requirement of a Letter of Service from the Town before undertaking any land use activities
- Section 13-210 (c) codifies that a Letter of Service can only be granted for the historic number of SFEs of water service on a property or collections of adjoining properties of same ownership + 1. The + 1 is important because there a few parcels in town that have no water service.
- The updated version also provides a more refined definition of SFEs. Mike S. reviewed the definition. The previous definition had some ambiguity regarding the number of units allowed on a lot.
- Mike S. also reviewed the tap fees and other associated fees.

Gusty K. asked for clarification of commercial service of 1.5 SFEs in Section 13-210 (c), and whether this was new. Jay B. responded that this is not new, commercial taps are based on line size so they have a different metric. It was already 1.5 for commercial SFEs.

Public Hearing opened

Spence Neubauer, 161 Main St:

Asked for clarification regarding historic use + 1. In regard to their contiguous lot with CO Mattress. If Minturn Whisky Co. wanted to add a tap / take the + 1, that would leave zero for the remaining lot. CO Mattress has never had water service. As Mike S. noted earlier, having lots in Town with zero water available, could create a legal issue.

Mike S. explained the reasoning behind the way the ordinance is structured, so that we don't have multi-owner lots expecting that those lots are all entitled to 1 + 1, so twice as much water use. We don't have that much water available for use.

Lynn F. expressed that perhaps this should be looked at, especially with regard to commercial.

Mr. Miguel Jauregui Casanueva, 380 Boulder St. and 381 Main St.

Mr. Casanueva is interested in redeveloping his property. He is interested in xeriscaping and water capture, as well as a heat pump and as many renewable technologies as possible. He noticed that the water consumption needed for his proposed project would require more than one tap, but would use far less water than the average household. It would be great if a project that is conserving water, and using far less water than the average household, if this could be factored in.

Mike S. responded that this ordinance precludes water averaging and taking credits for water conservation. There is current water court litigation that is preventing us from examining how we define SFEs within the Town. Our hope is that when that litigation is over, that we can revisit this and perhaps add future amendments regarding this.

Public Hearing Closed

Motion by Gusty K, second by Lynn F, to approve Ordinance 04 - Series 2025 (Second Reading) An Ordinance Amending Chapter 13, 16, and 17 of the MMC to Incorporate into the Code Existing Restrictions on Connections to the Town's Water System Based on Limitations of Available Legal and Physical Water Supply as presented. Motion passed 6-0. Note: Tom P. was excused absent.

11. DISCUSSION / DIRECTION ITEMS

A. Highlands Parcels Discussion:

This discussion will include presentations by both Eagle County Open Space and Eagle Valley Land Trust, followed by discussion and Q&A.

Background: The Highlands Parcels Nos. 1 & 2 have been acquired by the Town as part of the Settlement Agreement executed in 2024 between the Town and Battle North. Parcels 1 & 2 present a unique opportunity for the Town to achieve certain strategic and community plan policy goals while generating revenue specifically earmarked for the water enterprise fund.

Process to Date: As the first steps in the process to inform the Council's decision on how to best use the parcels, staff completed the following tasks in January and February 2025:

- A webpage providing background information on the Bolts Lake area – specifically the Settlement Agreement and Highlands Parcels 1 & 2 – was created.

- A short survey was conducted between January 13th and January 31st.
- An open house was held Wednesday, January 29th, from 4:30pm-7:30pm at Town Hall.
- Staff presented the results of the survey and open house to the Council at their regular meeting of February 19th and the Council provided direction for staff to invite representatives from the Eagle County Open Space and Natural Resources Department as well as the Eagle Valley Land Trust to join a discussion on March 19th.

Purpose of March 19th Discussion: The purpose of the Council’s ongoing discussion at the March 19th meeting will be to review the Highlands process to date, and to allow subject matter experts from Eagle County and EVLT to briefly walk through the following general topics with Council:

- How each organization approaches and evaluates land conservation projects.
- How funding, tax benefits, and partnerships work.
- The timeframes involved and key issues that affect conservation projects.
- Potential scenarios to achieve the Town’s goals for the Highlands. Following the presentations, staff intend to facilitate a Q&A session with our guests with the goal to better inform future Council decisions on how to move forward with the Highlands Parcels.

The feedback from the public input process indicates that residents are primarily interested in preserving the parcels as open space, and staff has brought in partner organizations to help understand the options and processes involved, so that Council may reach an informed decision regarding how to move forward. This is an informational discussion. We won’t yet be deciding on zoning for the property or have financial estimates.

Representatives from Eagle County Open Space and Eagle Valley Land Trust presented:
Eagle County Open Space:

Peter Kirkman, Ranger and Senior Open Space Specialist, gave a brief overview of the Eagle County Open Space organization, their background and how they operate.

In 2002 voters approved a property tax to fund the acquisition, maintenance, and preservation of open space in Eagle County. Since inception, the Eagle County Open Space Program has acquired or helped to conserve over 15,000 acres of land, directly contributing to the quality of life of our residents.

The Open Space Program is funded by a dedicated 1.5 mill levy tax on property which the residents of Eagle County approved through a [ballot question](#) in November of 2002. [The Open Space Resolution](#) established the program in 2003. The mill levy was [reauthorized in 2018](#) and is scheduled to sunset in 2040.

Lands purchased through the Open Space Program must be located within Eagle County and may be used for passive recreation. Not all [criteria items](#) will be applicable to every review.

ECOS is currently writing an Open Space Plan. 2025 Recommended Criteria Categories include:

- Scenic Landscapes and Vistas
- Regional Heritage, Historic Sites, and Agricultural Land
- Wildlife, Wildlife Habitat and Migration Routes

- Sensitive Lands and Environments
- Physical and Visual Integrity
- Nature-Based Recreation and Access

Since 2002, the Eagle County Open Space program has helped conserve over 15,000 acres of land in Eagle County through fee-title acquisitions, Conservation Easements, and the funding of Conservation Easement transaction costs.

Britt Parker, Conservation Project Manager:

Britt spoke about how the organization vets projects and how they work through the process. When a project is first proposed to ECOS, they work with the landowner on goals and objectives, in order to come up with a strong conservation project that would be attractive to the Open Space Advisory Committee, to the public and to the Eagle County Commissioners. Ms. Parker discussed the Open Space Criteria in more detail, and also brought up surrounding properties as those can impact values and uses. She also discussed the appraisal process. The current appraisal has a hypothetical up-zoning factored in, but the property still needs to be zoned. The per acre estimated value of \$300K is quite different from the standard \$10,000 - \$15,000 per acre value that ECOS feels comfortable with. If the goal is to conserve the property, the up-zoning would not come into play which would dramatically effect the value.

Ms. Parker also talked through the process that they would follow for a conservation project, and potential timeline. She mentioned that the process could easily take a year.

The ECOS Advisory Committee is a recommending body. Final decisions are made by the Board of Eagle County Commissioners.

Questions from Council:

Gusty K. asked whether ECOS feels that this potential project could be a good fit for their program. Mr. Kirkman noted that he feels that this would align with their goals and objectives.

Further discussion ensued regarding potential values of the land, as well as goals / priorities, including the goal of offsetting some of the cost of the new water treatment plant.

Council Questions:

Brian R. inquired, if the land borders wilderness – are there groups that focus on wilderness protection? Mr. Kirkman held the question for Jessica Foulis with EVLT.

Mike S. inquired, for ECOS funds to be utilized, who can be the end owner of the property? Mr. Kirkman noted that to his knowledge there are no limitations on property ownership as long as the project goes toward the furtherance of their program goals. Mike S. note regarding private party conservation acquisitions, it's been for soft costs (not contributions toward the easement or purchase of the property itself)?

Mr. Kirkman noted that most recently they've mostly only handled transactional cost projects, but in the past they have purchased development rights outright, essentially buying out the value of a conservation easement.

Brian R. brought up contiguous property, and Earle B. noted that the neighboring property (approximately 62 hours) is needing to be remediated.

Jessica Foulis, Eagle Valley Land Trust:

Jessica provided an overview of EVLT and an overview of how conservation easements work. She also shared a power point presentation, which is available upon request. EVLT is a 501(c)3 nonprofit (not a government entity). They are funded primarily through donations, not through a mill levy. EVLT is not part of the County, they though work closely with Eagle County, as well as other nonprofit organizations and land agencies.

Ms. Foulis reviewed the Project Evaluation Criteria and scoring for a Conservation Easement, as well as the defined Conservation Values (as defined in the IRS tax code). Financial incentives (including cash and tax incentives) were reviewed. Ms. Foulis reviewed the required process / steps for a potential project, and gave the Minturn Boneyard example as well as other Eagle County examples including private property ranch examples.

Council Questions / Comments:

Kate S. asked about the discrepancy regarding per acre price in the examples. For example, the Boneyard amount that the Town received vs. the examples in the slides and the \$10,000 - \$15,000 number that was thrown out by ECOS. It was noted that values can vary greatly depending on a number of factors. Ms. Foulis noted that the estimated dollar per acre value (based on the original appraisal) is not super compelling for a straight conservation buyer without a more without a more holistic project. Scot H. confirmed with Ms. Foulis that if a different appraisal was submitted (based on zoning and other factors), that could change the estimated value.

Brian R. noted that the Cottonwood project seemed to be an accelerated timeline. Mr. Kirkman noted that it was a foreclosure and that it was a joint project in which Pitkin County and Aspen Valley Land Trust contributed large funds.

Kate S. noted that she feels we'll need to take on the WTP loans independently of this, and perhaps potential funding from this project could help with future water costs.

Earle B. asked to clarify next steps. Ms. Foulis recommends a work session in which the holdings of Minturn are reviewed in Minturn and can look at a few different scenarios.

Lynn F. proposed scheduling the first work session very soon. Earle B. noted that we may need several, and that this likely can't happen for a couple of months given other things happening currently.

Scot H. noted that we can keep moving forward with work sessions while providing transparency on the website and continuing to engage the public throughout.

Mike S. reiterated the need to move forward with zoning the property. These processes can happen simultaneously, but they are two separate processes. The parcels are not currently zoned (it's in a "holding" zone). Recommends that Council zone the property with regard to the Minturn Code criteria, the Community Plan and proposed use(s). It should be zoned based upon the merits of the land. Might consider a work session to discuss zoning, but will eventually then need to be brought to public hearing.

Brian R. asked if we would have the ability to re-zone the property at a later date is our situation changes. Mike S. responded that we could, but would need to go through the zoning process again.

Mr. Kirkman stated that re-zoning / up-zoning can complicates things dramatically for open space / conservation projects.

Earle B. also brought up the Consolidated Tailings Pile remediation, and how that might tie in.

Devin Duval, CPW:
CPW programs that could possibly help broaden the scope through some different state funding mechanisms:

- Habitat Stamp Program
- Habitat Partnership Program

Ms. Lynn Teach, 253 Pine St., recommends that P&Z be included (at least 1 or 2 members) to attend the work session(s) on this topic.

Direction to Staff :

- Schedule a work session with EVLT to explore scenarios / options for conservation
- Staff to work with legal counsel to begin the zoning process and come back to council with recommendations

12. FUTURE AGENDA ITEMS

A. Future Meeting Topics

Scot H. will be proposing a joint work session with Council and P&Z regarding Chapter 16 (prior to public open houses, etc).

Next Wednesday 3/26 – Exec session for initial review of Town Manager candidates

13. ADJOURN

Motion by Eric G, second by Kate S, to adjourn the meeting at 7:52pm. Motion passed 6-0. Tom P. was absent.

Earle Bidez, Mayor

ATTEST:

Jay Brunvand, Town Clerk

INFORMATIONAL ONLY ITEMS

Upcoming Council Meetings:

-- March 26, 2025 – Executive Session for Council to review initial applicants for the Town Manager position

-- April 2, 2025

-- April 16, 2025

Upcoming Special Events:

-- April 4, 2025 - First Friday Spring Picnic at The Barn



Wednesday, March 26, 2023
Executive Session – 4:00pm

AGENDA

Town Council Meeting Minturn Town Hall / Conference Room
302 Pine St Minturn, CO

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The Minturn Town Council will open the Regular Meeting at 4:00pm to convene in Executive Session.

1. CALL TO ORDER

Mayor Earle B. called the meeting to order at 4:01pm.

Council present: Mayor Earle Bidez, Mayor Pro Tem Eric Gotthelf, Town Council members Lynn Feiger, Gusti Kanakis, Tom Priest, Kate Schifani, and Brian Rodine. N

Staff present: Town Attorney Michael Sawyer, Interim Town Manager/Town Clerk/Treasurer Jay Brunvand, Interim Town Manager Katie Sickles (zoom), and KRW representatives Mark Collins (zoom) and Lorne Kramer (zoom).

2. APPROVAL OF REGULAR AGENDA Opportunity for amendment or deletions to the agenda.

Motion by Katy S., second by Gusti K., to approve the agenda as presented. Motion passed 7-0.

3. DECLARATION OF CONFLICTS OF INTEREST

4. EXECUTIVE SESSION

- 4.1 An Executive Session for the purposes of receiving legal advice on personnel matters pursuant to C.R.S. 24-6-402(4)(f)
- Town Manager Application Review

Motion by Lynn F., second by Kate S., to convene in Executive Session for the purposes of receiving legal advice on personnel matters pursuant to C.R.S. 24-6-402(4)(f) as presented. Motion passed 7-0.

- Town Manager Application Review

The Council convened in Regular Session – 5:37

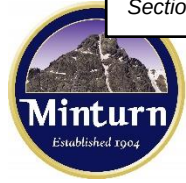
5. **ADJOURN**

Motion by Kate S., second by Gusty K, to adjourn the meeting at 5:37pm. Motion passed 7-0.

Earle Bidez, Mayor

ATTEST:

Jay Brunvand, Town Clerk



To: Minturn Town Council
From: Jay Brunvand
Date: April 2, 2025
RE: Town Manager Update

Minturn Education Fund

The Minturn Education Fund Scholarship applications were due by end of business on March 14, 2025! The Scholarship Board set up interviews for the eight applicants on 3/24, 25, and 31.

Seasonal Street Sweeping

The Town, annually each May, leases a large street sweeper to clean the streets and drainages. I have attached the tentative schedule for this year. This culminates with the annual clean up day. This year cleanup day is Saturday, May 31st.

Water Leak

The Town had a water leak in early March in the 900 block. This leak was Just off the main on an existing corp valve. That area of town is a looped system, so the shutoff only affected about 12 homes. Because the water didn't need to be completely shut down there was not a need to test or issue a boil order. The line was quickly repaired, the sidewalk formed and poured, and we were back in the game. It is estimated this leak was approximately 30,000g/day. Public Works are doing a lot of system check for leaks as the ground begins to warm.

Please feel free to contact either or both Katie and I if you have any questions.

MINTURN STREET SWEEPING SCHEDULE FOR 2025 SEASON

MAY 1 – Hwy-24 Main Street from Cemetery Road through 100 block North-bound

May 2—Hwy-24 Main Street from Cemetery Road through 100 block South-bound

May 5— From Cemetery Road through 900 block North-bound

May 6---From Cemetery Road through 900 block South-bound

May 7—From Cemetery Road through 900 block both North and South sides street drains

Will be cleaning out from dirt and debris on both sides of the drains on the road

May 8---Bellm bridge, Railroad Avenue, Taylor Street, and 4th Avenue

May 9---Nelson Avenue, Williams Street, the Mollie G Building parking lot and all the
surrounding parking lots, and Toledo Avenue

May12---Eagle Street, Harrison Avenue, Meek Avenue, Bayer Avenue, and Mann Avenue

May13---Pine Street, east side, and Cemetery Bridge

May14---Pine Street on the west side, Post Office and Town Hall

May15---Boulder Street from Toledo Avenue to 700 block of Boulder

May16--- Boulder Street from Norman to Toledo Avenue on the west side of Boulder

May19---Boulder Street from Norman Avenue to Toledo Avenue on the east side of Boulder

May20—Street sweeper will be siphoning out, and the crew will be cleaning out, all 100
block drains, Eagle Street drains, and Williams Street drains

May21---Street sweeper will be siphoning out, and crew will be cleaning out, all drains
on Main Street from 200 block to 400 block

May22—Street sweeper will be siphoning out, and the crew will be cleaning out, all drains
on Main St Street from 500 block to 700 block

Week of May 23 – Final Sweep / Cleanup: Sweeper / crew will be doing final sediment removal / cleanup of concrete drainage vaults. Will also revisit any other areas as needed that the crew couldn't get to earlier.



Interim Town Manager Katie Sickles
April 2, 2025 Meeting Update

As I have become more oriented with the Minturn operations I am reducing my time in Minturn.

- A. Water Treatment Plant (WTP) Design & Engineering: I scheduled a meeting March 19, with Mayor Earle Bidez, Council Member Gusty Kanakis, Jarod Limke HDR Engineer, John Volk Water Plant ORC, Jay Brunvand Treasurer/Clerk, Jeff Spanel Town Engineer and myself for the purpose to consider funding options and value-added engineering. John and Jarod have continued this essential communication.
- B. Bellm Bridge Design & Engineering: From my understanding Town Council was interested in the Dolores Bridge as a cost savings measure but not interested in the bridge as an architectural feature. It may not hurt to notify CDOT that Minturn has passed on the Dolores Bridge. We are still waiting for an IGA from CDOT.
- C. North Main Street Pedestrian Improvements (Railroad Ave): Town Engineer Jeff Spanel is repairing the IFB for construction. I am planning to contact adjacent landowners and land users regarding some of the items that will need to be moved.
- D. Tank #2 / Steel Bolted Tank repairs: HDR Engineering has a (Tank Expert) member of their staff working on options for Tank #2. They had hoped to deliver around March 28. I will review with John Volk when available.
- E. Pressure Reducing Valve (PRV) Master Meter Housing upgrades: Weather dependent and moving forward.
- F. Repaving (reconstruction) of Taylor Street: Town Engineer Jeff Spanel thought he may need to come back to Council to review drainage options in addition to a couple other items before final design.
- G. Little Beach Park Retaining Wall repair/replacement: An IFB was posted for engineering/design. The project is relatively small, however within grant compliance is required to be advertised. Inter-Mountain Engineering/Town Engineer Jeff Spanel submitted the only proposal. I believe that within the current contract Inter-Mountain Engineering can proceed. Debra Figueroa from Strategies determined that the T-Mobile grant required a final playground design. Based on this information we had to pass on the March 31 deadline and prepare for June 30 or September 30. Cindy Kreig, Event Coordinator, has created a public survey to gain insight into the community's playground interest. This will help prepare an ad for playground design. The grant includes \$30,509 for playground design and should be adequate for the consultant to hold a couple of town halls during the design process.
- H. Main St / US HWY 24 Phase II Sidewalk construction: Agenda Item

- I. Prepare to update the Minturn Boneyard conservation easement management plan owned by the Town of Minturn: Waiting for EVLT staff availability. Working with Jeff Spanel on the Beldon stormwater installation project.
- J. Main Street-US Hwy 24/Cemetery Road Pedestrian Crossing: Town Engineer is drafting an advertisement.
- K. Nelson Street Improvement plus potential Heat Exchange: Not much activity in March.
- L. Safe Streets For All: Presentation is planned in April.
- M. Norman Street Repaving: Town Engineer is drafting an advertisement.



To: Mayor and Town Council
 From: Cindy Krieg
 Date: March 27, 2025
 Agenda Item: Resolution Adopting a Vision Zero Policy

REQUEST:

Approve / Adopt Resolution No. 13 – Series 2025, adopting a Vision Zero Policy.

INTRODUCTION / ANALYSIS:

As part of the Safe Streets for All Action Plan efforts, the Town of Minturn has been introduced to the Vision Zero Network. The Vision Zero Network is a collaborative, nonprofit campaign helping communities across the Country set and reach the goal of Vision Zero — eliminating traffic fatalities and severe injuries among all road users — while increasing safe, healthy, equitable mobility.

What are the key elements of a strong Vision Zero community?

1. A clear goal of eliminating traffic fatalities and severe injuries has been set.
2. The Mayor has publicly, officially committed to Vision Zero.
3. Leadership and collaboration across all key departments and community partners.
4. A Vision Zero Action Plan that is data-driven, equitable, and grounded in the Safe System Approach, with:
 5. Identification of a High Injury Network (HIN)
 6. Prioritization of infrastructure improvements and safe speed management
 7. Clear actions to address disparities in roadway safety risk
 8. Clear systems of accountability, transparency, and evaluation

Some of the above key elements are happening now, while others are long-term goals that align with our Safe Streets for All ongoing efforts. The Vision Zero Network (www.visionzeronetwork.org) offers support and resources for all communities committed to Vision Zero.

COMMUNITY INPUT: Ongoing

BUDGET / STAFF IMPACT:

- No impact to Town of Minturn budget or staff requirements with regard to this request

STRATEGIC PLAN ALIGNMENT:

- This proposed resolution supports all proprieties identified in the 2025-27 Strategic Plan

RECOMMENDED ACTION OR PROPOSED MOTION:

- Approve / Adopt Resolution 13 – Series 2025

ATTACHMENTS:

- Resolution 13 – Series 2025
- Supporting background information about the Vision Zero Network

**TOWN OF MINTURN, COLORADO
RESOLUTION 13 – SERIES 2025**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF MINTURN
ADOPTING A VISION ZERO POLICY**

WHEREAS, the life and health of all persons living and traveling within the Town of Minturn are our utmost priority, and no one should die or be seriously injured while traveling on our town streets;

WHEREAS, Vision Zero is the concept that traffic deaths and serious injuries on our roadways are unacceptable;

WHEREAS, Vision Zero is a holistic strategy aimed at eliminating all traffic fatalities and severe injuries suffered by all road users while increasing safe, healthy, equitable mobility for all;

WHEREAS, streets and transportation systems have traditionally been designed primarily to move cars efficiently, and Vision Zero supports a paradigm shift by designing streets and transportation systems to move all people safely, including people of all ages and abilities, pedestrians, bicyclists, public transit users, scooter riders, and motorcyclists, as well as drivers and passengers of motor vehicles;

WHEREAS, Vision Zero recognizes that people will sometimes make mistakes, so the road system and related policies should be designed to ensure that those inevitable mistakes do not result in severe injuries or fatalities; therefore, transportation planners and engineers and policymakers are expected to improve the roadway environment, policies, and other related systems to lessen the severity of crashes;

WHEREAS, one person in the Town of Minturn lost their life to traffic death in the last ten years, and traffic crashes are among the leading cause of deaths in the United States;

WHEREAS, the Town of Minturn's transportation infrastructure serves an increasing number of vulnerable road users such as pedestrians and bicyclists;

WHEREAS, according to the Eagle County Sheriff's Office, pedestrians and bicyclists are involved in 6 percent of collisions and account for 23 percent of traffic injuries in the Town of Minturn;

WHEREAS, the injury rate for pedestrians and bicyclists involved in collisions is approximately 60 percent;

WHEREAS, speed is recognized as a major determining factor of survival in a crash;

WHEREAS, the Town of Minturn is working toward reducing vehicle speeds because the likelihood of a pedestrian surviving a crash is 10 percent if hit by a vehicle moving 40 mph;

WHEREAS, children, older adults, people of color, people with disabilities, people who are unhoused, and people with low income face a significantly disproportionate risk of traffic injuries and fatalities;

WHEREAS, people of color are disproportionately affected by racial profiling and inequitable enforcement of traffic violations;

WHEREAS, making streets safer for all people using all modes of transportation will encourage people to travel on foot, by bicycle, and by public transit, which supports a healthier, more active lifestyle and reduces environmental pollution;

WHEREAS, successful Vision Zero programs are a result of both a complete government approach (i.e., interdepartmental, coordinated initiatives) and community support of Vision Zero objectives and action plans;

WHEREAS, Vision Zero resolutions have been adopted by many jurisdictions across the United States; and

WHEREAS, the Town of Minturn is already in the process of developing a Safe Streets for All Action Plan.

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Minturn, State of Colorado, as follows:

1. The Town of Minturn adopts the goal of zero traffic deaths and serious injuries, stating that no loss of life or serious injury is acceptable on our streets.
2. The Town of Minturn adopts the goal of eliminating traffic deaths and serious injuries by 2030 and endorses Vision Zero as a comprehensive and holistic approach to achieving this goal.

3. The Town of Minturn adopts the goal of eliminating racial profiling and inequitable enforcement of traffic violations.
4. The Town of Minturn adopts the Vision Zero policy attached hereto as Exhibit A and makes it part of this Resolution, effective immediately.
5. The Town Clerk shall certify the adoption of this Resolution, effective immediately, by the Town Council.

INTRODUCED, READ, APPROVED, RESOLVED, AND ADOPTED THIS 2nd DAY OF APRIL 2, 2025.

Earle Bidez, Mayor

Attest:

Jay Brunvand, Town Clerk/Treasurer

What is the **Vision Zero Network**?

Stay Updated

The Vision Zero Network is a collaborative campaign to help communities reach their goals of Vision Zero – eliminating all traffic fatalities and severe injuries – while increasing safe, healthy, equitable mobility for all.

As a nonprofit project, the Vision Zero Network is committed to build momentum and advance Vision Zero in communities across the U.S. Our goal is safe mobility for all.

We recognize that everyone has the right to safe mobility, whether walking, bicycling, driving, riding a scooter, using a wheelchair, or riding transit. Yet, each year in the U.S., tens of thousands of people are killed, and millions more injured, in preventable traffic crashes. These are our friends, family members, colleagues, and neighbors. We *can* prevent these tragedies.

What does the Vision Zero Network do?

The Vision Zero Network helps communities across the nation recognize this public health crisis and mobilize for positive change. Our work includes the following:

- Providing a strong advocacy voice for Vision Zero and the Safe System approach at the national level;
- Supporting efforts of public sector staff and community-based leaders to set and advance Vision Zero goals;

- Providing learning opportunities, including peer exchanges, informational calls and webinars, and other forums to facilitate sharing of promising safety strategies, as well as guidance on challenges for policymakers, practitioners, community advocates and others;
- Establishing and promoting high standards for Vision Zero recognition and progress (more [here](#));

We mobilize stakeholders to recognize that “Enough is Enough” and work to make changes to prioritize safe mobility for all. For our communities to succeed in keeping people safe on our streets, sidewalks, and bikeways, it will take real change, a shift to the status quo. Read more about [Vision Zero](#).

How the Network Makes a Difference

The Network convenes leaders in the realms of transportation planning & engineering, policymaking, public health, community advocacy, research, and the private sector to develop and share promising strategies and to support strong, distributed leadership to make Vision Zero a reality on the ground. Leaders in these diverse fields are critical to build understanding and buy-in for Vision Zero and to implement meaningful policies and practices that ensure safe mobility for all.

Communities of all sizes and types across the nation face similar challenges — and opportunities — in advancing safe mobility. A few noteworthy examples include disproportionately negative impacts in certain areas and communities, including [people of color and low-income people](#), and [people walking and biking](#).

The Vision Zero Network offers support and resources for all communities committing to Vision Zero. (Note that the Vision Zero Network does not represent or speak for individual community-led Vision Zero efforts. If you're interested in activities in a specific community, please contact them directly.)

Our available, [online resources](#) include Best Practices in developing Vision Zero Action Plans, High-Injury Networks, community engagement strategies, and racial equity priorities, as well as supportive resources from organizations around the world. Anyone interested in following Vision Zero efforts can subscribe to our [monthly e-Newsletter](#).



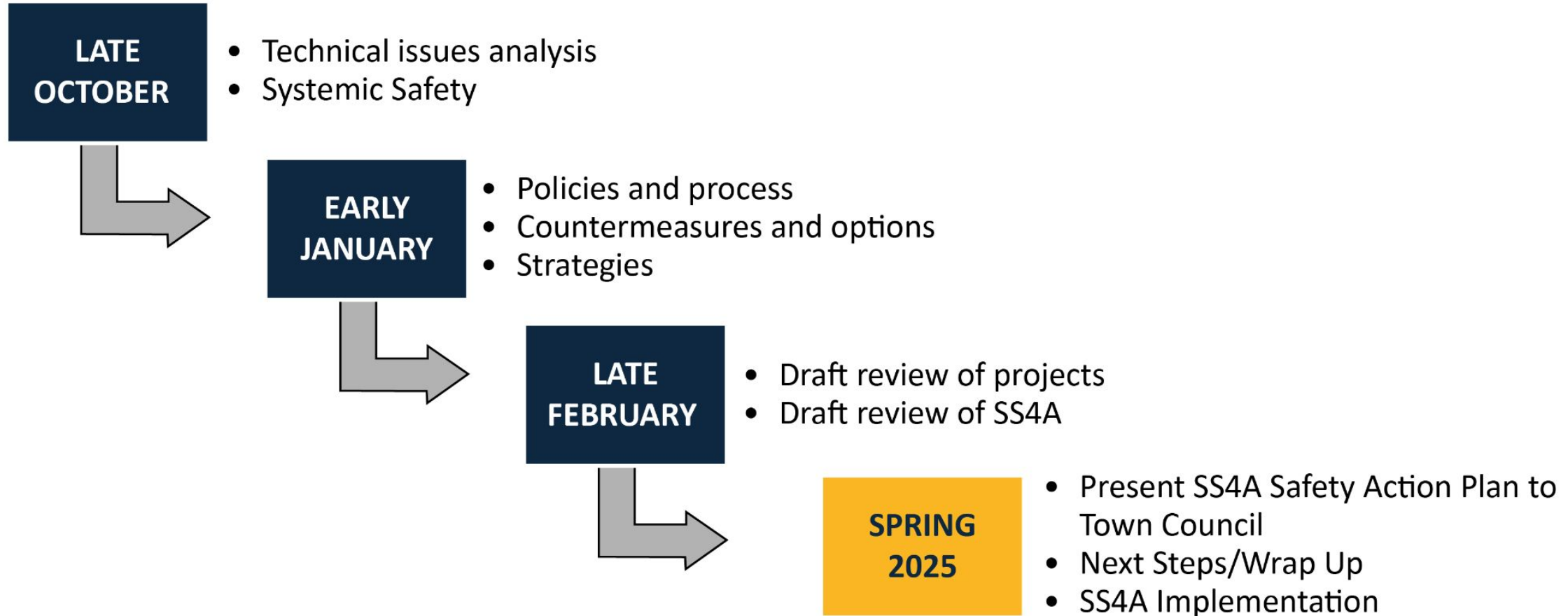
Minturn Safe Streets for All (SS4A)

Town Council
Presentation

April 2nd, 2025

- Minturn Town Council
 - Schedule Update
 - Public Engagement
 - Safety Action Plan Overview
 - Vision Zero Resolution
 - Next Steps

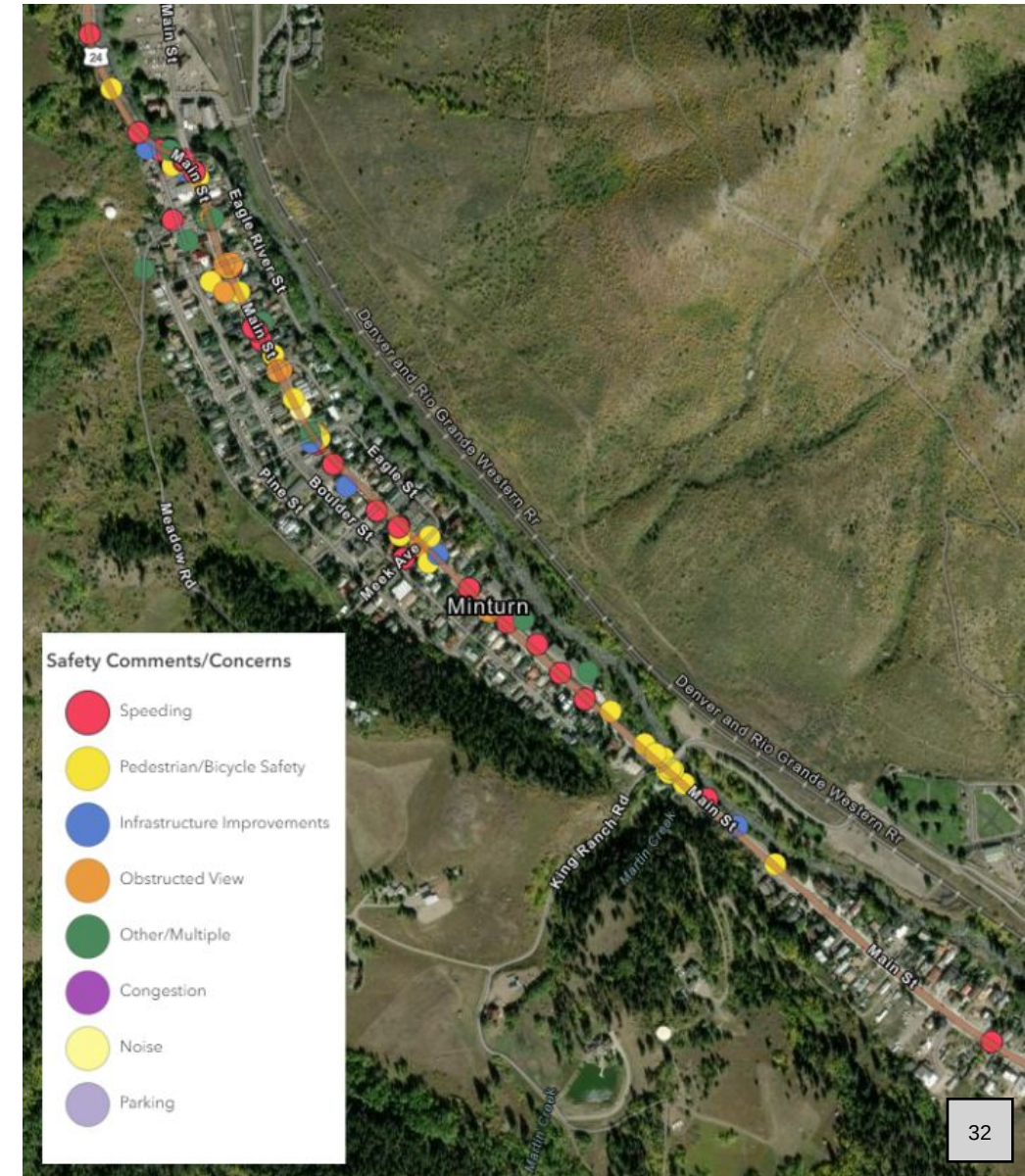






Public Engagement

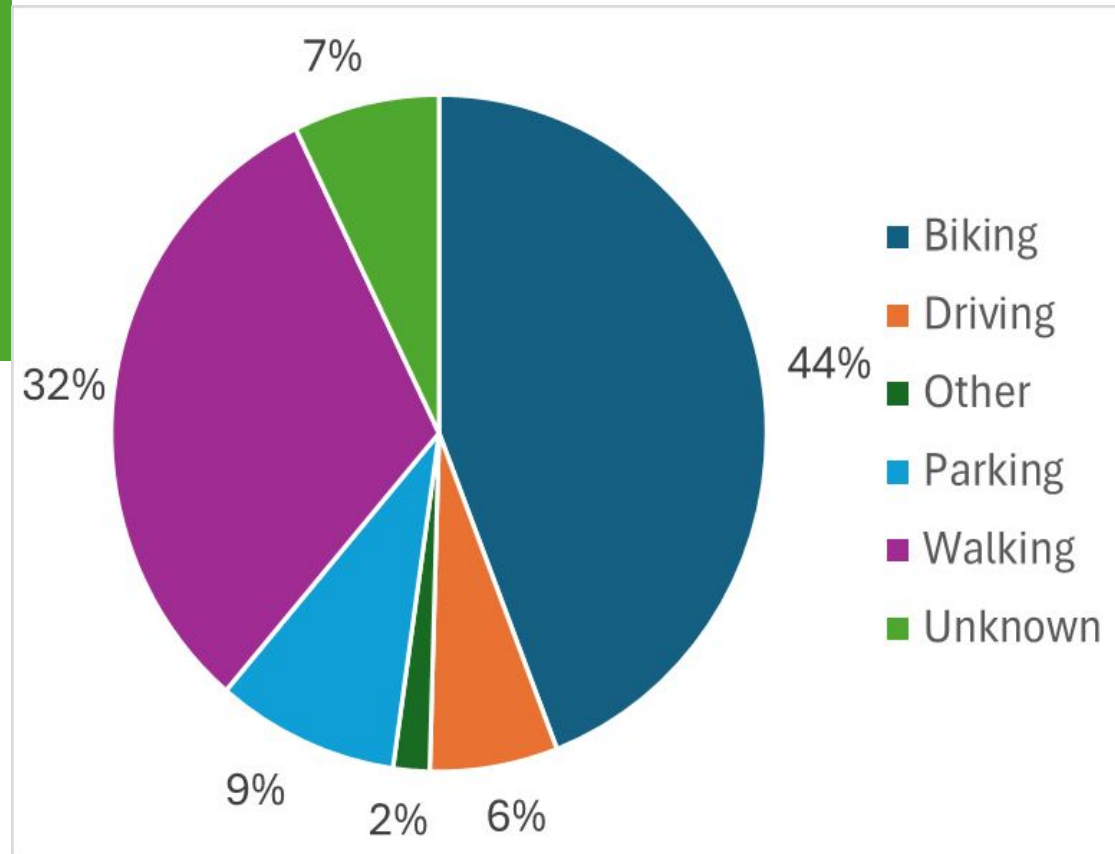
- 5 Stakeholder Working Group Meetings
- Pop-Up Event 2/7/25
 - 100+ people responded to a safety survey
- Virtual Public Meeting 2/25/2025
- ArcGIS website update
 - 120+ location-based safety comments



Top Transportation Safety Concern:

1. Speeding
2. Pedestrian/Bike Safety
3. Distraction
4. Maintenance
5. Impairment

When do you feel least safe?



Most Potential for Safety Improvements:

1. Infrastructure
2. Enforcement
3. Multimodal
4. Education/Outreach
5. Policy





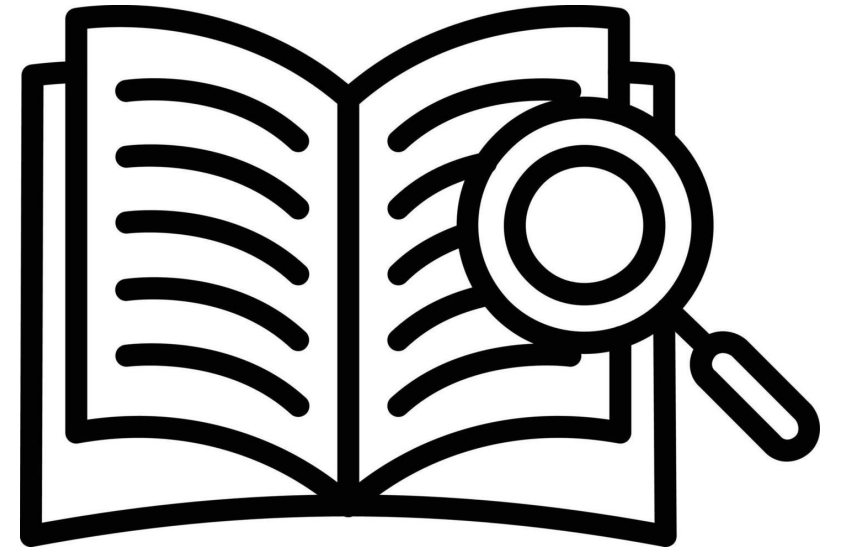
Safety Action Plan Overview



Existing Conditions Safety Analysis

Study Contents

- **Introduction**
- **Existing Conditions Safety Review**
 - Multimodal Network Assessment
 - Crash Analysis
- **Public Engagement**
- **Policy, Process, and Design Recommendations**
 - Multimodal Recommendations
 - Traffic Calming Recommendations
- **Next Steps**
 - Progress Tracking and Implementation

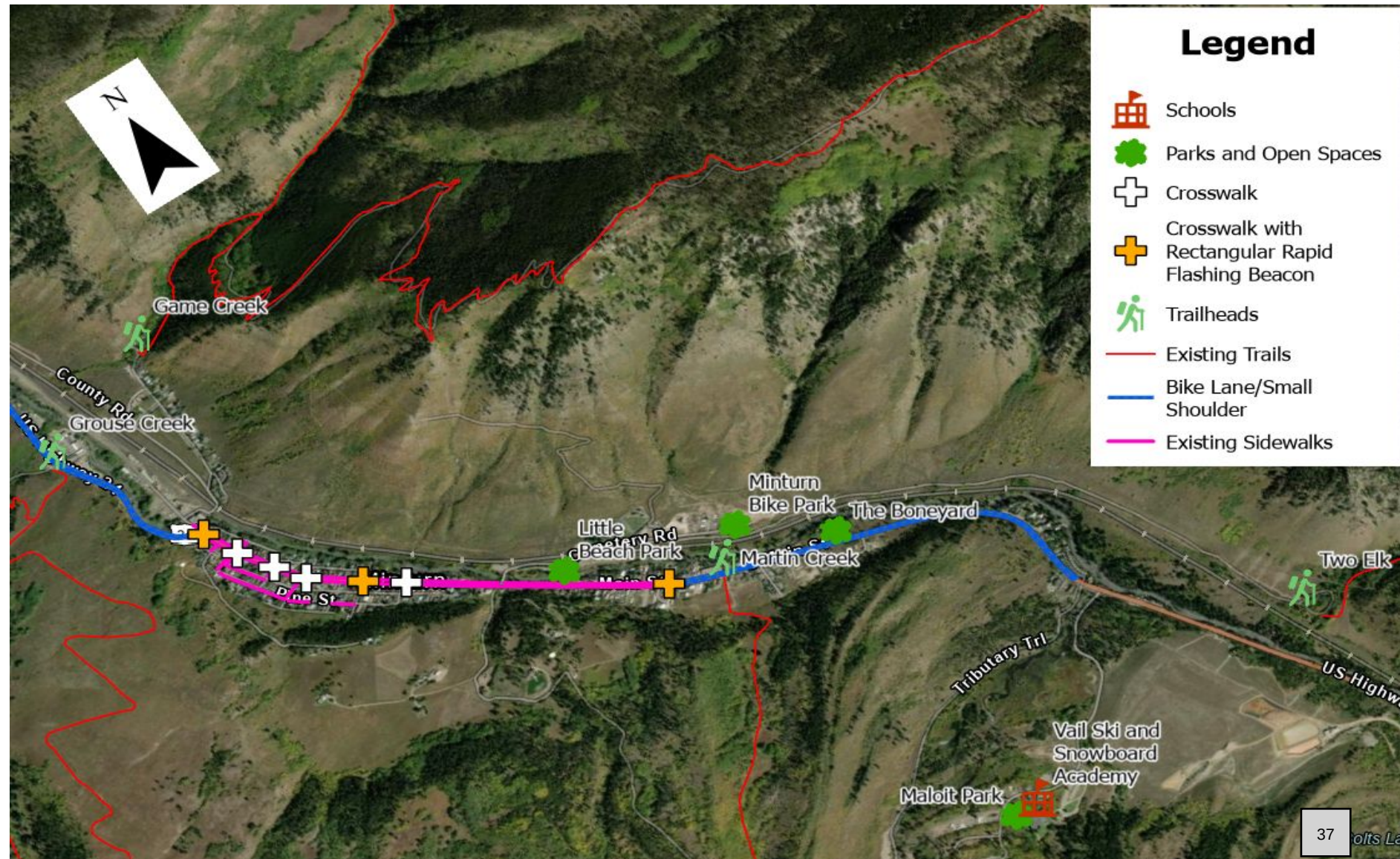


Existing Conditions Safety Review

Section 12, Item A.

Multimodal Network

- Analysis of existing pedestrian and bike facilities



Crash Analysis

- 2017-2023 - 86 crashes total
- 71 out of the 86 were property damage only
- 15 injury crashes, resulting in 19 total injuries
- Leading crash type - Fixed Object

Crash Distribution by Types

Crash Type	Total Crashes	Percent of Total
Fixed Object	20	23.3%
Parked Car	16	18.6%
Front to Rear	13	15.1%
Front to Side	13	15.1%
Sideswipe Opposite Direction	5	5.8%
Sideswipe Same Direction	4	4.7%
Wild Animal	3	3.5%
Bicyclist Motorized Bicycle	3	3.5%
Overturning	2	2.3%
Front to Front	2	2.3%
Rear to Side	2	2.3%
Pedestrian	2	2.3%
Other	1	1.2%



Existing Conditions Safety Anal

Section 12, Item A.

Crash Analysis

- 7 intersections with crash data was analyzed and no patterns were identified
- 4 categories identified for Systemic Analysis of crash types:
 - Roadway Departure Crashes-Fixed Object and Overturning Crashes
 - Rear-End Crashes
 - Broadside and Side Swipe Crashes
 - Vulnerable Road users
- These categories account for 76% of all crashes in Minturn





Safety Action Plan Recommendations

Multimodal Safety Recommendations

- Completing Sidewalks
- Improving/Adding Crosswalks
- Designated Bicycle Route

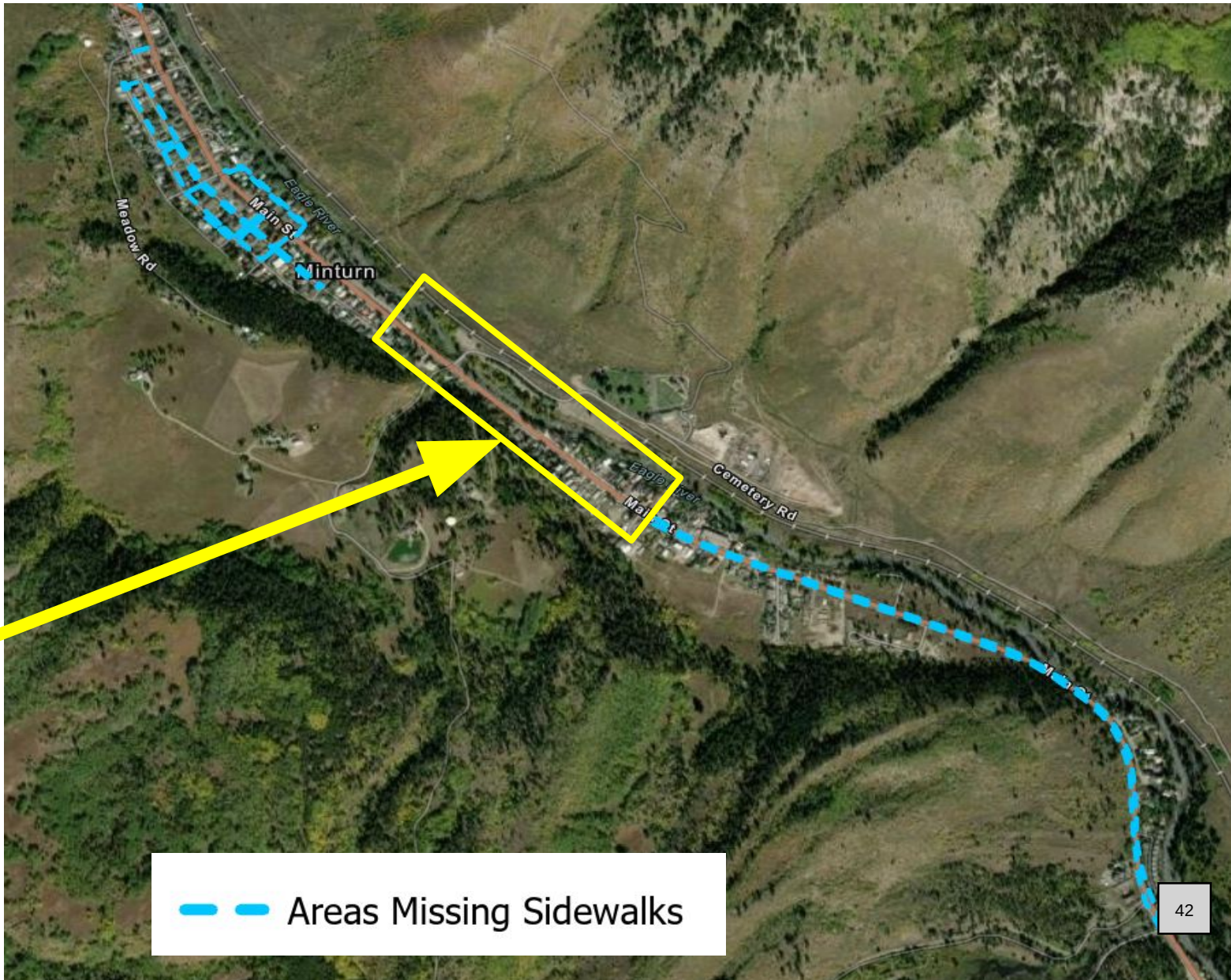


Ped/Bike - Completing Sidewalks

Section 12, Item A.

- Continuing sidewalks along US 24 to Cross Creek Rd
- Add missing sidewalks to side streets downtown

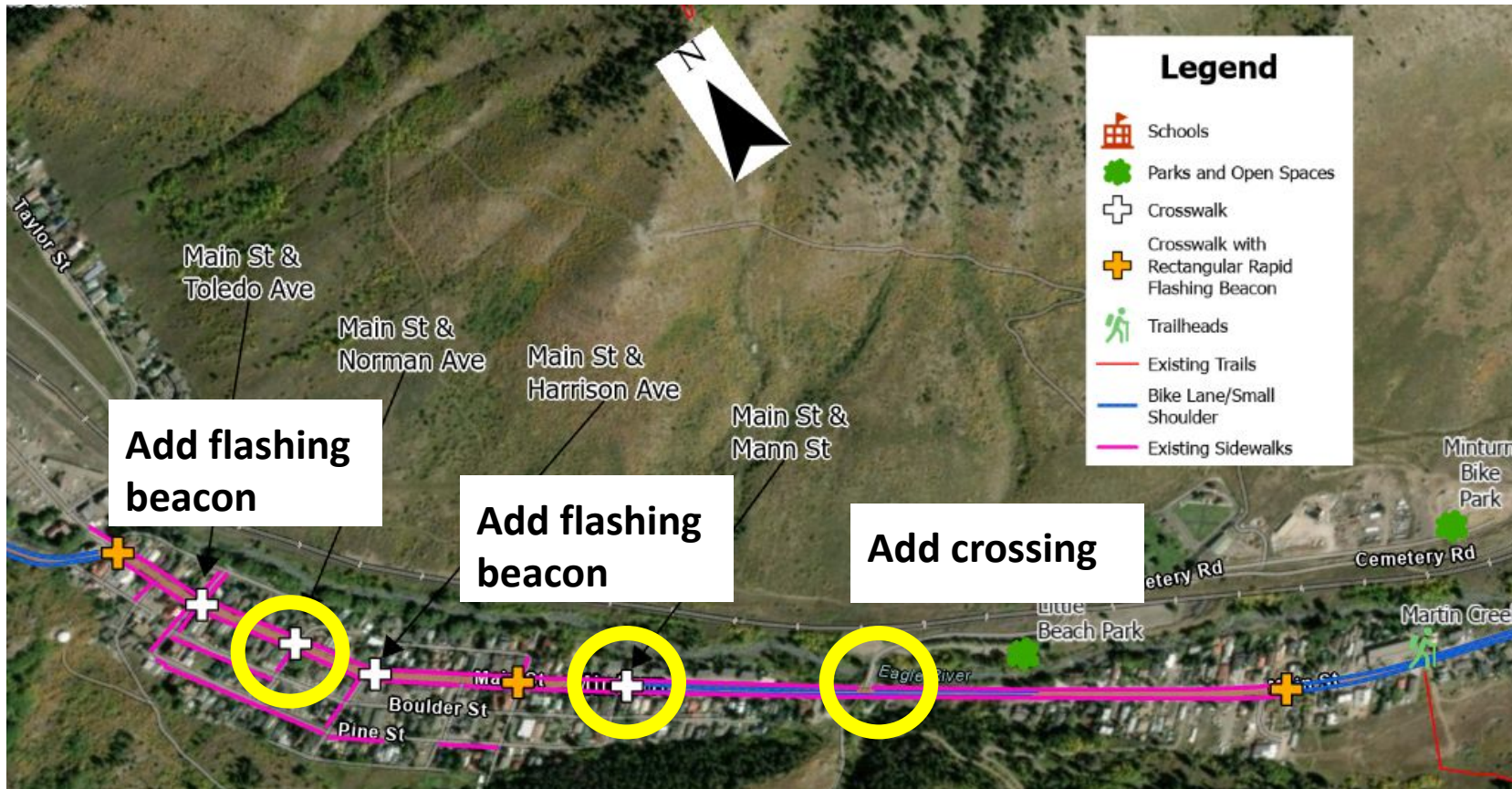
Widen sidewalks in this section of town
(Cemetery Road South)



Ped/Bike - Improving/Adding Crossings

Section 12, Item A.

- Adding flashing beacon to crossings at Norman Ave. and Mann St.
- Adding crossing with flashing beacon at Cemetery Rd.



Ped/Bike - Designated Bike Route

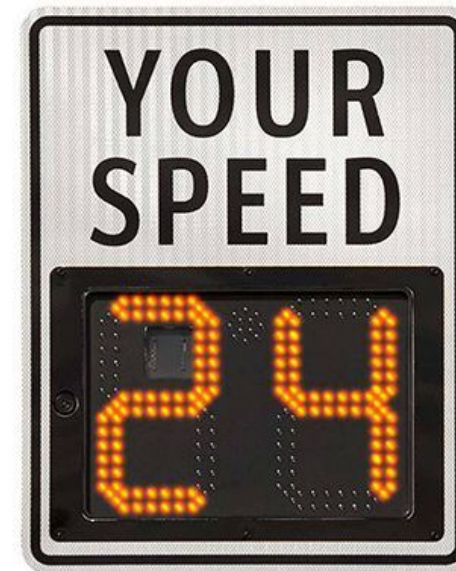
Section 12, ItemA.

- Designating a bike route around downtown on Pine St with Sharrows and Signage
- Adding a flashing beacon to crossing at Mann Ave



Traffic Calming Recommendations

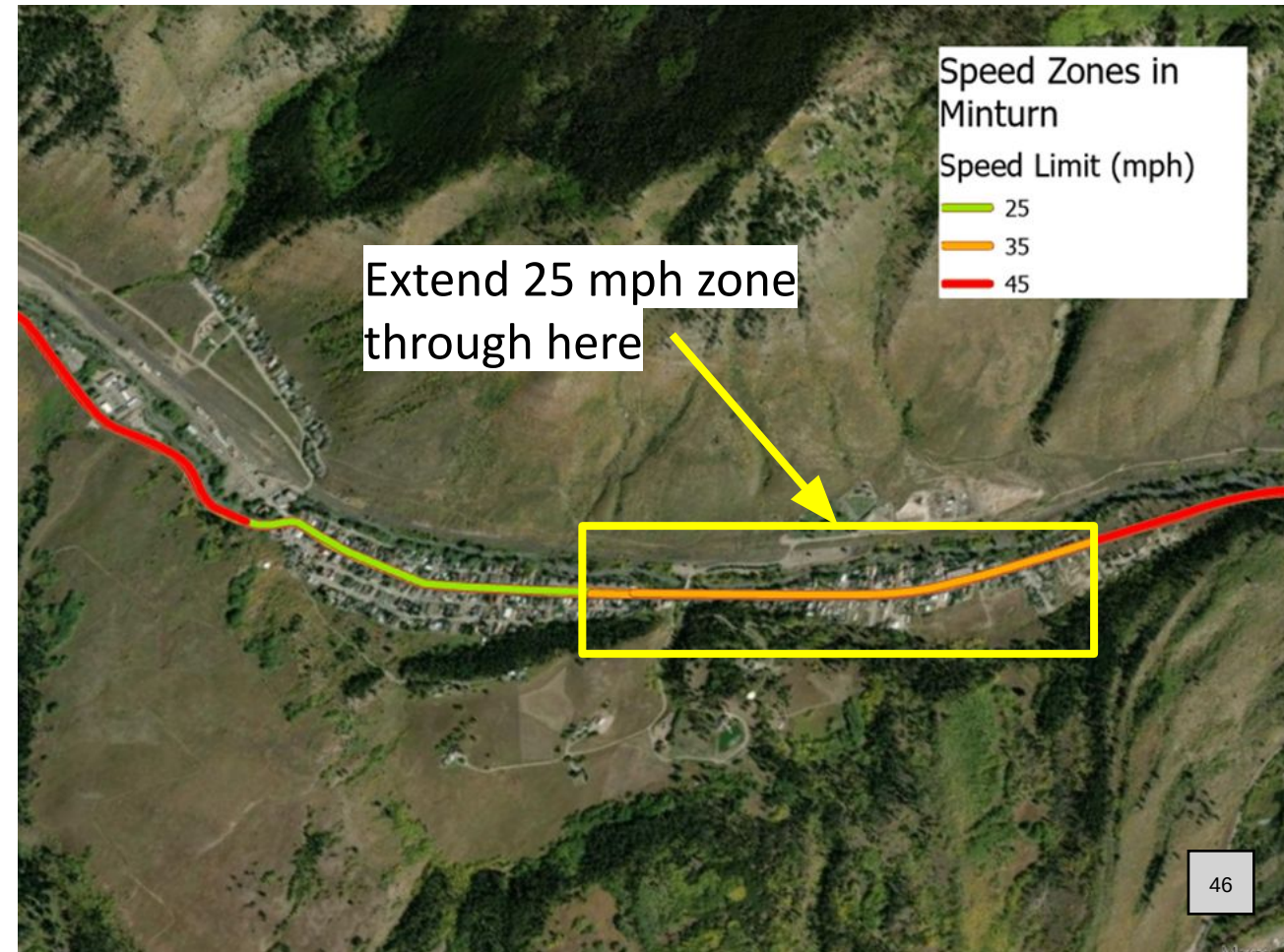
- Extending the 25 mph Speed Limit Zone
- Speed Feedback Signs
- Curb Extensions



Traffic Calming - Extend 25 mph Zone

Section 12, Item A.

- Extend 25 mph zone through current 35 mph zone
- Process to lower speed limits goes through CDOT
- Unrealistically low speed limits are problematic for drivers and law enforcement
- Besides lowering the speed limit, narrowing the roads, adding curb extensions, and other strategies are necessary



Traffic Calming - Speed Feedback Signs

Section 12, Item A.

- Add speed feedback sign at entry and exit to town
- Change existing feedback sign south of town to display current speed limit



- Adding curb extensions at entrance and exit to town to slow traffic
- Example shown is a curb extension along US 6 in Silt, CO, with a compound shape that preserves street parking

Curb Extension

Curb extends into road, shortening crossing





Next Steps

- Finalize Safety Action Plan Document
- Town of Minturn Resolution
 - Vision Zero
 - Transparency & Reporting



- Leadership Commitment and Goal Setting
- Stakeholder Working Group
- Safety Analysis
- Engagement and Collaboration
- Equity Considerations
- Policies and Process Changes
- Strategies and Project Selections
- Progress and Transparency



- Vision Zero is the commitment to ending deaths on our transportation system, which will require a Safe System Approach
- As a part of creating a Safety Action Plan, the Town of Minturn makes a commitment to achieving zero deaths on its roadways by **2030**.



- Example Vision Zero Commitment:

Resolution No. [_____]

**A RESOLUTION OF THE [CITY COUNCIL/LOCAL LEGISLATIVE BODY] OF
THE [JURISDICTION] ADOPTING A VISION ZERO POLICY**

WHEREAS, the life and health of all persons living and traveling within the [Jurisdiction] are our utmost priority, and no one should die or be seriously injured while traveling on our city streets;

WHEREAS, Vision Zero is the concept that traffic deaths and serious injuries on our roadways are unacceptable;

WHEREAS, Vision Zero is a holistic strategy aimed at eliminating all traffic fatalities and severe injuries suffered by all road users while increasing safe, healthy, equitable mobility for all;

WHEREAS, streets and transportation systems have traditionally been designed primarily to move cars efficiently, and Vision Zero supports a paradigm shift by designing streets and transportation systems to move all people safely, including people of all ages and abilities, pedestrians, bicyclists, public transit users, scooter riders, and motorcyclists, as well as drivers and passengers of motor vehicles;



Progress and Transparency

- Method to measure progress over time after an Action Plan is developed
- Means to ensure ongoing transparency is established
- Must include annual public and accessible reporting on progress and public posting of the Action Plan online.



Thank you for your participation!



Contact Information:

Matt Brown

matt@stolfusandassociates.com

Sheryl Beckman

Sheryl@stolfusandassociates.com



Rules designed to foster a productive, respectful, and inclusive environment

1. Stay on Topic
2. Focus on Issues, Not Individuals
3. Constructive Criticism
4. Listen Actively
5. Inclusive Participation



Main St / US HWY 24 Phase II Sidewalk Construction

MEMO

To Mayor and Council Members

From: Interim Town Manager Katie Sickles

Town of Minturn Strategic Plan 2025-2027 (Attached)

- Vision: To ensure Minturn's future as a neighborly mountain community.
- Mission: Manage Minturn's growth, including water infrastructure and affordable housing for locals while remaining environmentally & fiscally sustainable.
- Values: Integrity, Transparency, Collaboration & Resourcefulness
- Infrastructure & Services: Phase II Main Street Sidewalk

After the March 19 meeting and review of all documents the project cost total is approximately \$280,591 over budgeted funds.

The estimated project cost was \$1,752,500 = \$1,402,000 RMS, \$220,000 DOLA & \$130,500 Town. I spent most of Friday morning in discussion with CDOT staff discussing Town options.

I provided three options for Town Council to consider. A=Increase budget, B=Cancel the project, C=Wait for possible additional RMS Funding while the current funds are encumbered and D=Other. I am recommending "C".

I updated Jay Brunvand before I left the office and he may have additional information.

- A. Increase the Town encumbered funds from \$130,500 to \$411,091.
 1. Pro: Quickest option with construction to begin early summer 2025.
 2. Con: Appropriation of approximately \$280,591 additional reserves.
- B. Cancel the project and release the remaining RMS funds and all DOLA funds.
 1. Pro: Approximately \$76,300 available for other Capital Projects.
 2. Con: All CDOT staff that I talked with informed me that Revitalizing Main Street (RMS) funding is likely to be cut regarding challenges in the upcoming State budget. There are still unknowns about 2026 or future RMS funding for a couple years. The release would be approximately \$1,389,200 state grant funds (RMS & DOLA). Releasing the funds is permanent.
 3. Alternate: The Town can search for other grant funding, wait for RMS or similar program to open application cycles.

C. Delay a decision and wait for potential additional funds from Revitalizing Main Street.

1. Pro: CDOT staff recommended this option. I was encouraged to get a letter to Medora ASAP and consider a competitive amount. I started at \$100,000 and they thought maybe \$150,000 or \$200,000 that would be easier to adjust based on the Town picking up more than 20% (See Attached letter to Medora). Unfortunately, I sent Tuesday March 25 about 1pm, hours before I got an estimate from Rock Sol via Town Engineer Spanel (Rock Sol Draft Attached). The chart below is updated to reflect the estimate.

CDOT M890-002 25362			Grant	Town
Ref	Description	Amount	80%	20%
A	Stolfus Design/Engineer	\$291,379	\$233,103	\$58,276
B	360 Civil Inc.	\$1,619,753	\$1,295,802	\$323,951
C	Rock Sol Estimated CM 3/25	\$161,975	\$129,580	\$32,395
D	Materials Testing Estimated 3/25	\$19,984	\$15,987	\$3,997
E	Total Project	\$2,093,091	\$1,674,473	\$418,618
F	Encumbered Funds	(\$1,752,500)	(\$1,402,000)	(\$350,500)
G	Project Shortage	\$340,591	\$272,473	\$68,118
H	Possible Savings	(\$60,000)	(\$48,000)	(\$12,000)
I	Total Project Shortage after Savings	\$280,591	\$224,473	\$56,118
Item	Contract Modification	Amount	Grant	Town
J	Additional Request	\$280,591	\$200,000	\$80,591

Note: Savings include about \$20,000 from the Stolfus contract and \$40,000 reducing contractor minor contract revisions. (Bid Tabulation Attached)

The reason CDOT staff leaned this direction is that the funds are encumbered. There could be another local government that releases funds or additional funds are currently available within the program. Town Council may need to pre-authorize an IGA within certain conditions to expedite construction in 2025 or postpone to 2026.

Rock Sol has an estimated 60 working days or 12 weeks. Delayed start in 2025, may require a winter shut-down, however the weather may be more predictable than future costs.

Con: Project costs are likely to increase in the event the project is delayed to a future year.

- D. Other: CDOT staff asked if Eagle County or other entities would contribute to the project. I felt that Town Council should direct next steps prior to contacting other entities.



Vision

To ensure Minturn's future as a neighborly mountain community.



Mission

Manage Minturn's growth, including water infrastructure and affordable housing for locals while remaining environmentally & fiscally sustainable



Values

Integrity | Transparency | Collaboration | Resourcefulness

Priorities

Infrastructure & Services

- ☐ Repair tank #2 & PRV housing construction
- ☐ Analyze & prepare for well 4 replacement
- ☐ Analyze grant funding & bond options for WTP
- ☐ Bellm Bridge analysis and recommendation
- ☐ Taylor St paving 2025
- ☐ RR Ave Safety Improvements 2024/25
- ☐ Emergency Preparedness
- ☐ Capital Improvements Plan Creation
- ☐ Phase II Main Street Sidewalk

Manage Growth

- ☐ By end of July 2025, approve updates to MMC Chapter 16, allow organic, eclectic infill with a variety of heights, density and eliminate single family only
- ☐ Union Pacific Lease Lot Certainty
- ☐ Determine Land uses for newly acquired town-owned parcels
- ☐ Refine HPC process for increased flexibility

Affordability

- ☐ By Summer 2025 update housing standards and guidelines, MMC Ch. 16, Article 26 creating local solutions to occupancy and incentivize long-term residency for locals
- ☐ Update STR regulations to require 2-year owner/local occupancy from time of C-O, not purchase date

Economic Development

- ☐ DDA in 100-block
- ☐ Town revenue diversification
- ☐ Dowd Junction development considerations
- ☐ Community Activities and Events Plan

Environmental Responsibility

- ☐ Create a Trails and Mobility Plan
- ☐ Solar field on CTP exploration
- ☐ Explore NetZero
- ☐ Quiet Title EPA Remediation area of Eagle River
- ☐ Water Conservation
- ☐ Wildlife preservation



Town Council
Mayor – Earle Bidez
Mayor Pro Tem – Eric Gotthelf
Council Members:
Tom Priest
Lynn Feiger
Gusty Kanakis
Brian Rodine
Kate Schifani

Section 12, Item B.

March 25, 2025

Medora Bornhoft
Colorado Department of Transportation
Via Email: medora.bornhoft@state.co.us

Dear Medora,

Regarding Revitalizing Main Street-#M890-002 25362

The Town of Minturn is in receipt of the bids for the US 24/Main Street in Minturn, Colorado. Milepost 146.13 to milepost 146.47.

The table in this letter documents the current contract and estimated cost of the Main Street Pedestrian Improvements. Estimated project cost will exceed the encumbered funds by \$301,101. The Town is requesting an additional \$200,000 grant funds with the understanding that the Town will encumber over 50% of the additional expense.

CDOT M890-002 25362		Grant		Town
Ref	Description	Amount	80%	20%
A	Stolfus Design/Engineer	\$291,379	\$233,103	\$58,276
B	360 Civil Inc.	\$1,619,753	\$1,295,802	\$323,951
C	Rock Sol Estimated CM 10%	\$161,975	\$129,580	\$32,395
D	Materials Testing Estimated 2.5%	\$40,494	\$32,395	\$8,099
E	Total Project	\$2,113,601	\$1,690,881	\$422,720
F	Encumbered Funds	(\$1,752,500)	(\$1,402,000)	(\$350,500)
G	Project Shortage	\$361,101	\$288,881	\$72,220
H	Possible Savings	(\$60,000)	(\$48,000)	(\$12,000)
I	Total Project Shortage after Savings	\$301,101	\$240,881	\$60,220
Item	Contract Modification	Amount	Grant	Town
J	Additional Request	\$301,101	\$200,000	\$101,101

The Town of Minturn appreciates your consideration to increase the funding for this project by \$200,000.

Sincerely,

Katie Sickles
Interim Town Manager
interim@minturn.org
Mobile: 970-343-9122

CC: Intermountain Transportation Planning Region/NWCCOG Dana Wood dwood@nwccog.org

RockSol Consulting Group, Inc.
Fee Estimate for CM/I/T
Town of Minturn
Main Street Pedestrian Improvements - #25362

<i>Labor</i>	<i>Hours</i>	<i>Rate/Hour</i>	<i>Total Estimated Fee</i>
Bob Yost - Senior Transportation Engineer	40	\$243.97	\$9,758.80
Marty Golembiewski - HDR Project Engineer	640	\$155.00	\$99,200.00
Alex Millet - EIT Inspector/Tester	500	\$109.85	\$54,925.00
Dalton Hamer (Head Tester Materials Doc. Review)	20	\$145.91	\$2,918.20
Project Control/Admin	10	\$110.89	\$1,108.90
Total Labor			\$167,910.90

<i>Other Direct Costs</i>	<i>Units</i>	<i>Rate</i>	<i>Estimated Fee</i>
Mileage @ 1470 Miles/week Project staff	5000	\$0.700	\$3,500.00
Lodging @ 3 nights/week	36	\$201.000	\$7,236.00
Per diem @ 3 days/week	36	\$92.00	\$3,312.00
Total Other Direct Cost			\$14,048.00
Total for Construction Management and Testing			\$181,958.90

DRAFT

Signature RockSol Consulting Group Project Manager

3/25/25

Date

Date

TOWN OF MINTURN

BID TABULATION ~ Revision #1

PROJECT TITLE: 25362 Minturn Phase II - Pedestrian and Drainage

Town of Minturn

Section 12, ItemB.

Over

ITEM				Unit Price	Cost	AD Unit Price OPC	Percentage
DESCRPTIO							
BID SCHEDULE							
201-00000	CLEARING AND GRUBBING	LS	1	10,000.00	\$ 10,000.00	\$15,000.00	-33.3%
202-00000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	1	5,000.00	\$ 5,000.00	\$15,000.00	-66.7%
202-00010	REMOVAL OF TREE	EACH	3	1,500.00	\$ 4,500.00	\$600.00	150.0%
202-00200	REMOVAL OF SIDEWALK	SY	39	50.00	\$ 1,950.00	\$30.00	66.7%
202-00203	REMOVAL OF CURB AND GUTTER	LF	62	40.00	\$ 2,480.00	\$20.00	100.0%
202-00206	REMOVAL OF CONCRETE CURB RAMP	SY	20	50.00	\$ 1,000.00	\$40.00	25.0%
202-00210	REMOVAL OF CONCRETE PAVEMENT	SY	25	50.00	\$ 1,250.00	\$40.00	25.0%
202-00220	REMOVAL OF ASPHALT MAT	SY	788	27.00	\$ 21,276.00	\$20.00	35.0%
203-00000	UNCLASSIFIED EXCAVATION (COMPLETE IN PLACE)	CY	746	90.00	\$ 67,140.00	\$30.00	200.0%
203-00400	ROCK EXCAVATION	CY	231	90.00	\$ 20,790.00	\$330.00	-72.7%
203-01594	COMBINATION LOADER	HOURL	8	250.00	\$ 2,000.00	\$210.00	19.0%
203-01597	POTHOLING	HOURL	100	500.00	\$ 50,000.00	\$175.00	185.7%
206-00065	STRUCTURE BACKFILL (FLOW-FILL)	CY	293	350.00	\$ 102,550.00	\$280.00	25.0%
207-00702	TOPSOIL (OFFSITE)	CY	135	100.00	\$ 13,500.00	\$120.00	-16.7%
208-00002	EROSION LOG TYPE 1 (12 INCH)	LF	400	5.00	\$ 2,000.00	\$8.00	-37.5%
208-00035	AGGREGATE BAG	LF	7	20.00	\$ 140.00	\$15.00	33.3%
208-00046	PRE-FABRICATED CONCRETE WASHOUT STRUCTURE (TYPE 1)	EACH	1	2,000.00	\$ 2,000.00	\$4,500.00	-55.6%
208-00054	STORM DRAIN INLET PROTECTION (TYPE II)	EACH	4	200.00	\$ 800.00	\$500.00	-60.0%
208-00103	REMOVAL AND DISPOSAL OF SEDIMENT (LABOR)	HOURL	8	100.00	\$ 800.00	\$75.00	33.3%
208-00106	SWEEPING (SEDIMENT REMOVAL)	HOURL	8	200.00	\$ 1,600.00	\$225.00	-11.1%
208-00107	REMOVAL OF TRASH	HOURL	8	100.00	\$ 800.00	\$150.00	-33.3%
210-00810	RESET GROUND SIGN	EACH	1	1,000.00	\$ 1,000.00	\$470.00	112.8%
212-00700	ORGANIC FERTILIZER	LB	48	4.00	\$ 192.00	\$5.00	-20.0%
212-00702	BIOTIC SOIL AMENDMENTS (HYDRAULICALLY APPLIED)	LB	560	5.00	\$ 2,800.00	\$3.00	66.7%
212-00703	HUMATE	LB	12	35.00	\$ 420.00	\$5.00	600.0%
212-00704	MYCORRHIZAE	LB	3	70.00	\$ 210.00	\$20.00	250.0%
212-00707	SEEDING (NATIVE) HYDRAULIC	ACRE	0.16	5,500.00	\$ 880.00	\$3,800.00	44.7%
213-00012	SPRAY-ON MULCH BLANKET	ACRE	0.16	8,000.00	\$ 1,280.00	\$8,000.00	0.0%
240-00000	WILDLIFE BIOLOGIST	HOURL	20	250.00	\$ 5,000.00	\$150.00	66.7%
240-00010	REMOVAL OF NESTS	HOURL	20	250.00	\$ 5,000.00	\$150.00	66.7%
304-01000	AGGREGATE BASE COURSE (CLASS 1)	TON	415	100.00	\$ 41,500.00	\$55.00	81.8%
304-06000	AGGREGATE BASE COURSE (CLASS 6)	TON	535	100.00	\$ 53,500.00	\$75.00	33.3%
403-00721	HOT MIX ASPHALT (PATCHING) (ASPHALT)	SY	13	450.00	\$ 5,850.00	\$130.00	246.2%
403-34701	HOT MIX ASPHALT (GRADING SX) (75)	TON	304	300.00	\$ 91,200.00	\$110.00	172.7%
411-03355	ASPHALT CEMENT PERFORMANCE GRADE (PG 58-34)	TON	18	1,250.00	\$ 22,500.00	\$850.00	47.1%
411-10255	EMULSIFIED ASPHALT (SLOW-SETTING)	GAL	69	45.00	\$ 3,105.00	\$5.00	800.0%
412-00600	CONCRETE PAVEMENT (6 INCH)	SY	80	250.00	\$ 20,000.00	\$145.00	72.4%
412-00605	CONCRETE PAVEMENT FAST TRACK	SY	239	200.00	\$ 47,800.00	\$250.00	-20.0%
508-00520	INSULATION MATERIAL (2 INCH)	SF	512	15.00	\$ 7,680.00	\$20.00	-25.0%
603-01185	18 INCH REINFORCED CONCRETE PIPE (COMPLETE IN PLACE)	LF	663	350.00	\$ 232,050.00	\$225.00	55.6%
604-13006	INLET TYPE 13 (5 FOOT) (SPECIAL)	EACH	3	10,000.00	\$ 30,000.00	\$10,000.00	0.0%
607-11525	FENCE (PLASTIC)	LF	150	15.00	\$ 2,250.00	\$10.00	50.0%
608-00000	CONCRETE SIDEWALK	SY	398	185.00	\$ 73,630.00	\$130.00	42.3%
608-00010	CONCRETE CURB RAMP	SY	20	825.00	\$ 16,500.00	\$250.00	230.0%
609-20010	CURB TYPE 2 (SECTION B)	LF	129	80.00	\$ 10,320.00	\$50.00	60.0%
609-21020	CURB AND GUTTER TYPE 2 (SECTION II-B)	LF	861	80.00	\$ 68,880.00	\$50.00	60.0%
620-00020	SANITARY FACILITY	EACH	1	2,500.00	\$ 2,500.00	\$4,500.00	-44.4%
623-01712	1" BACKFLOW PREVENTER	EACH	1	5,500.00	\$ 5,500.00	\$2,000.00	175.0%
623-06900	VALVE BOX	EACH	1	1,500.00	\$ 1,500.00	\$500.00	200.0%
625-00001	CONSTRUCTION SURVEYING (HOURLY)	HOURL	50	275.00	\$ 13,750.00	\$250.00	10.0%
626-00000	MOBILIZATION	LS	1	150,000.00	\$ 150,000.00	\$150,000.00	0.0%
626-01103	PUBLIC INFORMATION SERVICES (TIER III)	LS	1	6,500.00	\$ 6,500.00	\$25,000.00	-74.0%
627-00008	MODIFIED EPOXY PAVEMENT MARKING	GAL	5	550.00	\$ 2,750.00	\$200.00	175.0%
627-30411	PREFORMED THERMOPLASTIC PAVEMENT MARKING (XWALK-STOP LINE) (SPECIAL)	SF	18	35.00	\$ 630.00	\$16.00	118.8%
630-00000	FLAGGING	HOURL	1,200	75.00	\$ 90,000.00	\$40.00	87.5%
630-00007	TRAFFIC CONTROL INSPECTION	DAY	28	750.00	\$ 21,000.00	\$450.00	66.7%
630-00012	TRAFFIC CONTROL MANAGEMENT	DAY	60	2,500.00	\$ 150,000.00	\$1,700.00	47.1%
630-80335	BARRICADE (TYPE 3 M-A) (TEMPORARY)	EACH	6	200.00	\$ 1,200.00	\$200.00	0.0%
630-80341	CONSTRUCTION TRAFFIC SIGN (PANEL SIZE A)	EACH	61	50.00	\$ 3,050.00	\$62.00	-19.4%
630-80357	ADVANCE WARNING FLASHING OR SEQUENCING ARROW PANEL (B TYPE)	EACH	2	3,500.00	\$ 7,000.00	\$1,450.00	141.4%
630-80355	PORTABLE MESSAGE SIGN PANEL	EACH	2	8,500.00	\$ 17,000.00	\$10,000.00	-15.0%
630-80360	DRUM CHANNELIZING DEVICE	EACH	75	65.00	\$ 4,875.00	\$45.00	44.4%
630-80363	DRUM CHANNELIZING DEVICE (WITH LIGHT) (FLASHING)	EACH	25	75.00	\$ 1,875.00	\$65.00	15.4%
630-80380	TRAFFIC CONE	EACH	150	10.00	\$ 1,500.00	\$12.00	-16.7%
TOTAL BASE BID AMOUNT					\$ 1,535,753.00		
700-70010	F/A MINOR CONTRACT REVISIONS	F A	1	70,000.00	\$ 70,000.00	\$70,000.00	0.0%
700-70016	F/A FUEL COST ADJUSTMENT	F A	1	5,000.00	\$ 5,000.00	\$5,000.00	0.0%
700-70019	F/A ASPHALT CEMENT COST ADJUSTMENT	F A	1	4,000.00	\$ 4,000.00	\$4,000.00	0.0%
700-70111	F/A PROJECT FIRST PROGRAM	F A	1	5,000.00	\$ 5,000.00	\$5,000.00	0.0%
TOTAL BASE BID AMOUNT WITH FORCE ACCOUNT ITEMS					\$ 1,619,753.00		
Engineer's Estimate					\$ 1,294,060.00		
DIFFERENCE					\$ 325,693.00		



FUTURE MEETING AGENDA ITEMS

Below reflects proposed topics to be scheduled at future Town Council meetings and is informational only. Dates and topics are subject to change.

April 16, 2025

- Resolution __ - A Resolution Approving the Updated Town of Minturn Employee Handbook – Brunvand
- Ordinance __ - Series 2025 An Ordinance Renewing the Xcel Energy Franchise Agreement – Brunvand
- Special Presentation / Discussion – Town Manager Recruitment Update – KRW Associates
- Eagle County Regional Housing Needs Analysis Final Report
- LBP Playground Replacement – Survey / Public Input Discussion – Sickles
- Nelson St/Williams Ave Traffic flow, heat exchange project & paving discussion

May 7, 2025

- Resolution __ - A Resolution Approving the Updated Town of Minturn Employee Handbook – Brunvand
- Ordinance __ - Series 2025 An Ordinance Renewing the Xcel Energy Franchise Agreement – Brunvand

Dates to be Determined:

- Special Session – Town Manager Interviews
- June 18, 2025 - Resolution to Appoint / Reappoint DDA Board Members for Initial Staggered Terms – Krieg
- Holy Cross Energy Transmission Line – Discussion and Next Steps
- Ordinance __ - An Ordinance Adoption of the 2024 Model Traffic Code – Legal/Krieg
- Ordinance __ - An Ordinance to add new Colorado Traffic Violation (Prohibits drivers from holding or handling their phones while driving, including at stoplights). – Legal/Krieg