



## AGENDA

### Executive Session 4:30 / Town Council 5:30

Wednesday, December 18, 2024

Town Hall / Council Chambers - 302 Pine St Minturn, CO

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The agenda is subject to change, including the addition of items 24 hours in advance or the deletion of items at any time. The order of agenda items listed are approximate.

This agenda and meetings can be viewed at [www.minturn.org](http://www.minturn.org).

#### MEETING ACCESS INFORMATION AND PUBLIC PARTICIPATION:

This will be an in-person meeting with access for the public to attend in person or via the Zoom link included. Zoom Link: <https://us02web.zoom.us/j/89846878798>

**Zoom Call-In Information:** 1 651 372 8299 or 1 301 715 8592 **Webinar ID:** 898 4687 8798

**Please note:** All virtual participants are muted. In order to be called upon an unmuted, you will need to use the “raise hand” feature in the Zoom platform. When it’s your turn to speak, the moderator will unmute your line and you will have five (5) minutes for public comment.

**Public Comments:** If you are unable to attend, public comments regarding any items on the agenda can be submitted to Jay Brunvand, Town Clerk, prior to the meeting and will be included as part of the record.

#### 1. CALL TO ORDER

#### 2. ROLL CALL AND PLEDGE OF ALLEGIANCE

#### 3. EXECUTIVE SESSION (4:30 PM)

- A.** An Executive Session pursuant to CRS Section 24-6-402(4)(b) for the purposes of consulting with the attorney to receive legal advice on legal questions and CRS Section 24-6-402(4)(e), for the purposes of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, related to the following matters:

Town Manager Transition

Retention of Recruiting Firm

Water Moratorium

#### 4. APPROVAL OF CONSENT AGENDA

Consent agenda items are routine Town business, items that have received clear direction previously from the council, final land-use file documents after the public hearing has been closed, or which do not require council deliberation.

A. 12-04-2024 Minutes

**5. APPROVAL OF REGULAR AGENDA**

Opportunity for amendment or deletions to the agenda.

**6. DECLARATION OF CONFLICTS OF INTEREST**

**7. PUBLIC COMMENT**

Citizens are invited to comment on any item on the Consent Agenda, or not on the regular Agenda subject to a public hearing. Please limit your comments to five (5) minutes per person unless arrangements have been made for a presentation with the Town Clerk. Those who are speaking are requested to state their name and address for the record.

**8. COUNCIL COMMENTS & COMMITTEE REPORTS**

**9. STAFF REPORTS**

A. Manager's Report

**10. SPECIAL PRESENTATIONS**

Presentations are limited to 5 minutes. Invited presentations are limited to 10 minutes if prior arrangements are made with the Town Clerk.

**11. BUSINESS ITEMS**

Items and/or Public Hearings listed under Business Items may be old or new and may require review or action by the Council.

- A. Ordinance 24-Series 2024 (Second Reading) An Ordinance Increasing the Short Term Rental Lodging Tax to 6.5%
- B. Ordinance 25 - Series 2024 (Second Reading) An Ordinance Establishing the Minturn Downtown Development Authority
- C. Resolution 65 - Series 2024, A Resolution to approve a professional services agreement for window replacement at Town Hall
- D. Authorizing Staff to enter into an agreement with a management recruiter up to a maximum dollar amount for the purpose of recruiting a Town manager.

**12. DISCUSSION / DIRECTION ITEMS**

A. Water treatment Plant Direction

**13. FUTURE AGENDA ITEMS**

A. Future Meeting Topics

**14. ADJOURN**

## **INFORMATIONAL ONLY ITEMS**

Upcoming Council Meetings and Events:

- December 25, 2024 - Town Hall Closed (Christmas Day)
- January 1, 2025 - Town Hall Closed (New Years Day) - Town Council Meeting Canceled due to Holiday
- January 3, 2025 - January First Friday at Steammaster
- January 10, 2025 - Christmas Tree Bonfire
- January 15, 2025 - Town Council Meeting
- January 20, 2025 - Town Hall Closed (Martin Luther King Jr. Day)