Village Council Regular Meeting

June 25, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

1. **MOTION TO APPROVE** 6/11/26 Committee as a Whole Minutes
2. **MOTION TO APPROVE** 6/11/26 Council Meeting Minutes
3. **MOTION TO APPROVE** 6/18/26 Pool House Work Session Minutes
4. **MOTION TO APPROVE** 6/18/26 Pool Work Session Minutes

Committee as a Whole Report

Citizen Comments

Legislation

5. **MOTION TO APPROVE** RESOLUTION 2026-11 Cybersecurity

   A RESOLUTION ADOPTING THE VILLAGE OF MINERVA PARK CYBERSECURITY PLAN (3rd reading)

6. **RESOLUTION 2026-13** Waste Collection Services

   A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE COLLECTION AND REMOVAL OF RUBISH, TRASH, RECYCLABLES, GARBAGE AND YARD WASTE FROM RESIDENCES (2nd reading)

7. **RESOLUTION 2026-14** Tax Budget 2027

   A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY1, 2027 AND TO SUBMIT THE SAME TOT HE FRANKLIN COUNTY BIDGET COMMISSION AND TO DECLARE AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency on the 2nd reading)

Old Business

New Business

Adjourn

Executive Summary: Committee as a Whole Meeting June 11, 2026 | 6:31 PM
Attendance Councilpersons Grant, Koss, Martin, Pinter, Camara; Mayor Southard, Chief Delp, Fiscal Officer Wilcheck

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Overview
The Committee as a Whole met to discuss matters related to Street Services, Recreation & Parks, infrastructure projects, waste collection services, pool operations, and preparations for the upcoming Phantom Fireworks seasonal sales event. Major topics included renewal of the village waste-hauling contract, resident communication improvements, roadway and utility projects, pool operational efficiencies, and traffic management associated with Phantom Fireworks.

Key Discussion Items
1. Waste Collection Contract Recommendation
Recommendation
Councilperson Grant recommended renewing the Village's waste collection agreement with **Local Waste**, citing:

- Long-standing relationship with the Village
- Weekly recycling service
- 10% senior citizen discount
- Avoidance of resident billing disruptions
- Competitive pricing compared to alternatives

Discussion
Council members generally expressed support for retaining Local Waste. While acknowledging occasional service complaints and missed pickups, members agreed that:

- Recycling frequency remains highly valued by residents.
- Price differences among bidders were relatively minor.
- Resident convenience and continuity of service are important considerations.

Action Items

- Continue monitoring service complaints and response times.
- Explore improved methods for tracking and documenting complaints.
- Review contract cancellation provisions before final approval.
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2. Improving Resident Communication & Complaint Tracking
Members discussed recurring challenges regarding residents reporting issues on social media rather than through official Village channels.

Ideas Discussed

- Creation of a centralized email or reporting form for trash-related concerns.
- Maintaining complaint records in a dedicated tracking system.
- Including reporting instructions in Village newsletters.
- Using social media proactively to direct residents to official reporting channels.
- Exploring website chatbot/AI functionality to answer routine resident questions.

Website Considerations

Staff reported that:

- Current website and agenda management systems are approaching end-of-life.
- A future website migration is likely.
- Potential upgrades may include:
  - AI-powered website chat assistance
  - Improved resident self-service
  - Website-hosted livestreaming capabilities
  - Accessibility compliance enhancements

Council agreed that technology investments should be evaluated for both cost and operational efficiency.

Street Services & Infrastructure

3. Leaf Collection Contract

Council discussed future leaf collection contracting.

Consensus

- Solicit proposals directly from qualified vendors rather than conducting a formal bid process.
- Consider a multi-year agreement (potentially three years) to:
  - Stabilize costs
  - Reduce annual administrative burden
  - Improve planning certainty

Potential vendors include current providers and additional interested contractors.

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4. Roadway & Utility Improvement Projects

Minerva Lake Road (MLR)

Current work remains in project closeout status, with contractors addressing remaining punch-list items.

North Lake Court Improvements

Engineering design continues, including coordination with utility providers.

Resident Concerns

Council revisited prior resident concerns regarding the possible removal of the North Lake Court cul-de-sac center island/court area.

Discussion included:

- Balancing maintenance costs against neighborhood character.
- Potential alternatives such as:
  - Grass conversion
  - Decorative plantings
  - Smaller landscape features
- Need for engineering input regarding utility access and infrastructure beneath the area.

No final decision was made.

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5. AT&T Utility Relocation

Staff reported progress on relocating AT&T infrastructure associated with sidewalk completion work.

A permit approval delay resulted from internal communication confusion but has now been resolved.

Work is expected to proceed shortly.

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6. Stormwater (MS4) Compliance

Village staff continue efforts to secure consulting assistance for MS4 stormwater compliance requirements.

Current Status

- EPA has been informed of ongoing efforts.
- The Village intends to solicit proposals from local firms.
- Staff believes local providers may offer better value than larger national engineering firms.

Recreation & Parks

7. Pool Operations

Membership Growth

Pool membership has reached approximately:

- **270 memberships**
- Highest level in recent years

Factors may include:

- Positive reputation
- Referrals from neighboring communities
- Temporary closure of other local facilities

Concession Performance

Preliminary concession revenues are outperforming prior-year figures.

Staff reported:

- Increased transaction volume

- Higher overall concession activity
- Strong early-season performance

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8. Cashless Pool Operations Discussion
Council discussed the possibility of moving to a fully cashless pool operation beginning in 2027.
Potential Benefits
- Reduced cash handling
- Improved accounting controls
- Greater operational efficiency

Concerns Raised
- Accessibility for children bringing cash
- Gift-card and stored-value account legal requirements
- Handling unused balances
- Need for significant public notice before implementation

Findings
Current financial data indicate approximately half of concession transactions are still cash-based, suggesting additional study is warranted before making changes.

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9. Staffing & Operational Efficiency
Council reviewed pool staffing practices and labor costs.
Topics included:
- Lifeguard break structures
- Concession staffing needs
- Front desk staffing utilization
- Opportunities for cross-training and greater operational flexibility

Members emphasized the need to continually evaluate staffing models for efficiency while maintaining safety and service quality.

Phantom Fireworks Operations
10. Seasonal Sales Event Approval Conditions
Council reviewed operational conditions for the upcoming Phantom Fireworks sales period.
Proposed Operating Schedule
Discussion centered on expanding approved operating hours to include:
- June 26
- June 27

- June 28 (full day)
- July 2 (afternoon to close)
- July 3
- July 4

Council generally supported clarifying operating hours and addressing the matter during formal Council business.

Traffic & Safety

Discussion focused on:

- Traffic management
- Parking enforcement
- Police staffing requirements
- Potential need for temporary parking restrictions

Consensus was to:

- Monitor activity levels closely.
- Allow the Chief of Police authority to request additional officers if needed.
- Evaluate conditions after opening days before implementing further restrictions.

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11. Phantom Landscaping Commitments

Staff reported that Phantom Fireworks agreed to replace trees removed during site development.

Planned Improvements

- Installation of three replacement native trees.
- Coordination with local landscaping professionals.
- Additional site landscaping already completed.

Council members requested opportunities to review final landscaping plans.

Overall Conclusions

The committee demonstrated broad agreement on several operational priorities:

1. **Retain Local Waste** as the Village's waste service provider, subject to contract review.
2. **Improve resident communication systems** through centralized reporting and potential website enhancements.
3. **Advance roadway and utility projects** while addressing resident concerns about neighborhood aesthetics.

4. **Maintain momentum at the pool**, leveraging strong membership growth while exploring future operational efficiencies.
5. **Prepare proactively for Phantom Fireworks operations**, with emphasis on traffic management, safety, and landscaping commitments.
6. **Continue evaluating technology and infrastructure investments** that improve resident service and long-term operational effectiveness.

The meeting concluded with no major unresolved conflicts, but several items were identified for future Council discussion and formal action.

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Jeffrey Wilcheck, Fiscal Officer

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Tiffany Southard, Mayor

Village Council Regular Meeting

June 11, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member
PRESENT: Councilpersons Camara, Koss, Martin Grant, Pinter
ABSENT: Councilperson Paessun
ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Solicitor Shamp, Planner Fischer, Fiscal Officer Wilcheck

Motion to excuse Councilperson Paessun made by Camara, Seconded by Martin.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

Pledge of Allegiance

Minutes

MOTION TO APPROVE 5/21/26 Special Council Meeting Minutes
Motion made by Martin, Seconded by Koss.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO APPROVE 5/21/26 Pool Work Session Minutes
Motion made by Camara, Seconded by Pinter.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO APPROVE 6/4/26 Council Work Session Minutes
Motion made by Camara, Seconded by Grant.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

Village Official Reports

Police - Chief Matt Delp
Report in packet; flashing stop sign has been installed on Ponderosa @ Kerwood

Fiscal Officer - Jeffrey Wilcheck
May report has been sent out; tax budget in progress: 1st reading 6/25, public hearing/approval set for 7/9.

Engineer - Mike Flickinger
Task orders relating to Maintenance Building, wrap up of MLR Project and N. Lake Court Waterline project were reviewed.

Legal - Jesse Shamp
Brief review of RES 2026-12 (on agenda); requests motion to approve accompanying survey work-all covered by grant dollars.

Village Planning - Eric Fischer
Reps of City of Columbus expected to present plans for the Green Line Park to P & Z soon.

Zoning Officer - John Canty
Report in packet

Village Official Reports (continued)

Planning & Zoning - Tommy Grant

Next meeting 6/17 7PM.

MPCA - Jason Camara

No meeting held in June; Arts in the Park was very successful-thanks to Sarah Canitano and MPCA for a great event; Sip & Dip set for 6/20 at the pool.

Committee as a Whole Report

Streets: projects discussed as part of Engineer report: hope is to preserve some sort of landscaping in the small courts in the village.

Services chair Martin recommends Local Waste Service for Trash Pickup-discussion followed.

RecaP: discussion held regarding going cashless at the pool for 2027; 280 pool members (possible record!); admin/staff continue to work to cut costs @ pool/concessions.

Mayor's Report

Staff continues efforts on continuing projects; working with legal and engineer on MS4 project for Ohio EPA

Citizen Comments

Jacob Heffron of Rumpke spoke to encourage council to consider their bid for trash/recycling.

James Weaver of Local Waste Services spoke to encourage council to consider their bid for trash/recycling.

Tony Benedetti of Berry Lane Court encouraged council to open the lake drain for maintenance purposes and to assist with cleaning of shore line; he also believes that the Village should maintain street trees in the MI Section; he would like to be invited to meetings to share his suggestions for Village improvements.

Legislation

MOTION TO APPROVE ORDINANCE 2026-08 Council Oversight - Appointment Process

AN ORDINANCE ADOPTING INTERNAL PROCEDURES FOR COUNCIL REVIEW OF POLICE DEPARTMENT APPOINTMENTS PURSUANT TO ORC 737.16 FOR THE VILLAGE OF MINERVA PARK (3rd reading)

Motion made by Grant, Seconded by Camara.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS for ORD 2026-09

Motion made by Camara, Seconded by Koss.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO APPROVE ORDINANCE 2026-09 Updating Annual Compensation

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Koss.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

Legislation (continued)

RESOLUTION 2026-11 Cybersecurity

A RESOLUTION ADOPTING THE VILLAGE OF MINERVA PARK CYBERSECURITY PLAN (2nd reading)

MOTION TO AMEND RESOLUTION 2026-12

CORRECT 3RD "WHEREAS" TO READ "LOWEST" RATHER THAN "HIGHEST"
Motion made by Grant, Seconded by Camara.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS for RES 2026-12

Motion made by Camara, Seconded by Grant.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

RESOLUTION 2026-12 Village Pathway Engineering

A RESOLUTION AUTHORIZING THE MAY AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE MINERVA PARK PATHWAYS ENGINEERING AND DECLARING AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Camara.
Voting Yea: Council Camara, Koss, Martin, Grant, Pinter

RESOLUTION 2026-13 Waste Collection Services

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE COLLECTIONA ND REMOVAL OF RUBBISH, TRASH, RECYCLABLES, GARBAGE, AND YARD WASTE FROM RESIDENCES (1st reading)

MOTION TO APPROVE SPECIAL DUTY HOURS FOR PHANTOM FIREWORKS

A MOTION TO APPROVE THE FOLLOWING AMENDED HOURS FOR ADDITIONAL SPECIAL DUTY COVERAGE IN ADDITION TO THE REMAINING TERMS:

Friday (June 26) --- [12:00-Close]
Saturday (June 27) --- [Open to Close]
Sunday (June 28) --- [Open to Close]
Thursday (July 2) --- [12:00-Close]
Friday (July 3) --- [Open to Close]
Saturday (July 4) --- [Open to Close]

And, subject to Chief Delp's determination and request, Phantom shall provide additional special duty officer coverage for traffic from June 26 to July 4.

Motion made by Grant, Seconded by Camara.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO AUTHORIZE SURVEYING WORK

A MOTION TO AUTHORIZE THE MAYOR AND FISCAL OFFICER TO SIGN THE CONTRACT WITH ARCADIS U.S. INC. FOR SURVEY WORK ASSOCIATED WITH THE SIDEWALKS/PATHWAYS WITHIN OUTSIDE THE VILLAGE IN THE AMOUNT OF $59,100

Motion made by Camara, Seconded by Pinter.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

Old Business

Pool House Work Session 6/18 6PM
Pool Work Session 6/18 7PM

New Business

Adjourn

Motion to adjourn made by Martin, Seconded by Camara.
Voting Yea: Camara, Koss, Martin, Grant, Pinter

Meeting adjourned 8:35 PM

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor

Executive Summary-Pool House Work Session
Date: June 18, 2026 **Time:** 6:09 PM

Purpose: Review updated pool house design concepts, evaluate project costs against budget constraints, and identify potential design modifications for further refinement.
Attendance: Mayor Southard, Council Members Martin, Pinter, Camara, Koss and Grant

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Overview
Council members and staff conducted an extensive review of revised pool house design options following receipt of updated architectural concepts and cost estimates. The primary focus was balancing desired amenities, aesthetics, operational functionality, code requirements, and available funding.
Throughout the discussion, participants repeatedly emphasized the challenge of reducing project costs while preserving key features viewed as essential to the long-term success and appearance of the facility.

Major Discussion Themes
1. Budget Challenges and Cost Reduction Strategies
The project is currently estimated to exceed the target budget by approximately **$200,000**, prompting discussion about significant reductions in building size and program elements. Multiple participants noted that minor line-item savings would not meaningfully address the budget gap and that larger design decisions would be necessary.
Several strategies were explored:

- Reducing overall square footage.
- Eliminating or consolidating concession areas.
- Shrinking or redesigning the breezeway.
- Eliminating dedicated guard and office spaces.
- Combining multiple operational functions into a single flexible-use room.
- Reconsidering roof design and configuration.

Participants generally agreed that substantial reductions in building area would be necessary to achieve the desired budget.

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2. Concession Stand Configuration
A significant portion of the discussion focused on whether the proposed concession area should remain in its current form.

Concerns included:

- Costs associated with health department requirements, including:

   - Three-compartment sinks
   - Grease interceptor systems
   - Additional plumbing infrastructure
- The size of the concession and storage areas relative to actual operational needs.

Several alternatives were considered:

- Converting the concession and admissions functions into a single multi-purpose room.
- Eliminating dedicated concession storage.
- Using food trucks or outside vendors instead of a permanent concession facility.
- Combining concession, admissions, office, and guard functions into one flexible operational area.

The prevailing sentiment favored greater flexibility and a reduction in dedicated concession space.

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3. Restroom Design and Accessibility

Restroom functionality emerged as one of the most important topics.

Several participants stated that restroom quality and capacity are non-negotiable elements because they are among the most heavily used spaces in the facility.

Key issues discussed included:

Family Restroom

Participants debated:

- Whether a dedicated family restroom is required.
- Whether enlarged accessible stalls could serve similar purposes.
- Accommodating:
   - Family use
   - Accessibility requirements
   - Adult changing tables
   - Required showers.

Restroom Layout

Discussion focused on:

- Privacy configurations.
- Accessibility.
- Stall sizes for parents with children.
- Efficient use of space.
- Compliance with plumbing and building code requirements.

Several participants favored the restroom layout shown in one of the revised concepts, viewing it as more efficient and functional despite occupying less square footage.

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4. Breezeway Debate

The breezeway became one of the central decision points.

Supporters argued that the breezeway:

- Improves circulation.
- Enhances aesthetics.
- Creates a more welcoming public space.
- Provides gathering opportunities.

Opponents questioned whether the feature justified its cost and square footage.
A recurring theme was that retaining the breezeway may require sacrificing concessions or other program elements to stay within budget.
A compromise concept emerged that would:

- Retain a smaller breezeway.
- Reduce its width.
- Consolidate surrounding spaces to preserve the visual appeal while reducing costs.

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5. Building Appearance and Community Identity
Several council members stressed that the pool house serves as a visible representation of the Village and should maintain an attractive appearance.
Key points included:

- Preserving architectural character.
- Avoiding designs that appear overly simplified or asymmetrical.
- Ensuring any replacement is a clear improvement over the current facility.

Others emphasized that budget realities may require prioritizing function over aesthetics.
This discussion reflected a broader tension between affordability and long-term community value.

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6. Roof Design Considerations
Participants reviewed roof-related costs and questioned whether redesigning the roof could generate meaningful savings.
Topics included:

- Simplifying roof geometry.
- Moving from multiple rooflines to a single-pitch roof.
- Evaluating metal roofing options.
- Long-term maintenance and hail resistance concerns.
- Drainage requirements.

Although opinions varied, there was interest in obtaining additional information regarding alternative roof systems and associated cost impacts.

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7. Mechanical, Storage, and Support Spaces
Several participants questioned whether support spaces were oversized.
Specific areas reviewed included:

- Janitorial/mechanical room.

- Dedicated guard room.
- Office space.
- Concession storage.

Suggestions included:

- Relocating equipment into shared utility areas.
- Reducing storage space.
- Combining staff functions.
- Eliminating dedicated rooms that are infrequently used.

Emerging Consensus

While no final design was selected, discussion generally moved toward a concept that would:

1. Preserve an attractive exterior appearance.
2. Maintain functional and accessible restroom facilities.
3. Consolidate office, guard, admissions, and concession operations into flexible multipurpose space.
4. Reduce or eliminate excess storage and support rooms.
5. Retain a smaller version of the breezeway if feasible.
6. Reduce overall square footage to bring the project closer to the available budget.
7. Request revised concepts from the architect reflecting these priorities.

Follow-Up Actions Identified

The group discussed providing additional direction to the architect to develop revised options, including:

- A modified version of the preferred concept featuring:
    - Consolidated operational space.
    - Reduced square footage.
    - Smaller breezeway.
    - Reconfigured family restroom.
- A revised version of the alternative concept with:
    - Combined concessions and admissions area.
    - Improved window placement.
    - More open and flexible interior layout.

Participants agreed that updated drawings and pricing information would be needed before making a final recommendation.

Conclusion

The work session centered on finding a balance between community expectations, operational functionality, code compliance, and budget limitations. Council members expressed strong support for maintaining quality restroom facilities and preserving the overall appearance of the pool house while exploring significant reductions in dedicated concession, office, and support spaces. The group directed its attention toward developing revised design alternatives that can achieve budget goals without compromising the facility’s long-term usefulness or role as a community asset.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor

Village Council Pool Work Session
Date: June 18, 2026 **Time:** 7:04 PM
Purpose: Review the condition of the Village pool, discuss renovation versus replacement options, evaluate potential next steps, and hear expert input from aquatic consultant Kurt Carman.
Attendance: Council Members Camara, Grant, Martin, Koss, Pinter & Paessun; Mayor Southard, Kurt Carman of Ohio Aquatic Council

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Executive Overview

Council met with aquatic industry consultant **Kurt Carman** to gain an independent assessment of the Village pool and discuss potential paths forward. The discussion centered on a fundamental concern shared by several council members: **the Village lacks sufficient technical information about the current condition of the pool to confidently determine whether renovation or replacement is the most responsible investment.**

Mr. Carman reviewed available information, highlighted significant unknowns regarding the facility's structural and mechanical systems, and recommended a formal condition assessment before major decisions are made. He expressed concern that key questions about the pool's structural integrity, filtration capacity, leaks, and underlying support systems remain unanswered.

The session concluded with general support for obtaining a professional site assessment and written report to establish a factual baseline for future decision-making.

Current Project Status

The Village is currently pursuing a **two-phase approach** to pool improvements:

Phase 1 – Pool House Renovation

- Architectural work is underway.
- Goal is to begin construction after the 2026 pool season.
- Objective is to complete the pool house before the 2027 pool opening.

Phase 2 – Pool Renovation or Replacement

- Construction would occur after the 2027 season.
- Council acknowledged that discussions regarding the pool itself have been ongoing for approximately three to four years.
- Members indicated they are now seeking expert guidance to move toward a final decision.

Grant Funding Update

Council discussed several funding opportunities currently being pursued.

Potential State Grant

- The Village is pursuing approximately **$500,000 in grant funding** for pool construction.

- The grant was initially denied but later reconsidered when another recipient was unable to utilize the funds before expiration.
- State officials requested additional documentation, including:
  - Detailed project cost breakdowns
  - Survey information
  - Concept sketches
  - Supporting planning materials
- The Village submitted the requested information and is awaiting a response.

Previous Grant Successes

- Council referenced a successful baby pool project funded through an ODNR grant.
- Members also discussed lessons learned regarding grant requirements, engineering certifications, and architectural costs.

Key Findings and Concerns Raised by Consultant

1. Lack of Definitive Facility Data

Mr. Carman repeatedly noted that Council could not confidently answer basic technical questions regarding:

- Pool volume
- Structural condition
- Extent of leakage
- Condition of walls
- Existing filtration performance
- Existing engineering documentation

He stated that renovation decisions cannot be responsibly made without this information.

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2. Structural Integrity Concerns

Mr. Carman identified several issues that warrant investigation:

Hydrostatic Protection

- The pool's hydrostatic relief system appears to be missing or inoperable.
- Previous documentation reportedly found the hydrostatic valve concreted over.
- Failure of this system may have contributed to past floor heaving and cracking events.

Pool Leaks

- While leakage appears reduced due to recent repairs, the consultant emphasized that ongoing leaks could:
  - Increase operating costs
  - Wash away supporting soils beneath the pool
  - Create voids under the structure
  - Compromise long-term stability

Potential Voids Beneath the Pool

- Carman shared examples from similar aging facilities where significant underground voids developed beneath leaking pools.
- He stressed the importance of understanding what lies beneath the existing structure before any renovation strategy is selected.

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3. Steel Wall Condition
The consultant questioned the condition of the pool's steel walls.
Observations included:

- Evidence of recurring rusting and repainting.
- Concerns that deterioration may exist behind visible surfaces.
- Questions about corrosion protection and long-term structural performance.

Council members noted:

- Significant repainting efforts have occurred in recent years.
- Rust continues to reappear despite prior rehabilitation work.

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4. Filtration and Water Circulation
Mr. Carman expressed concern regarding the current filtration system.
Topics discussed included:

- Turnover rates
- Pump sizing
- Filter capacity
- Water circulation efficiency
- Water levels relative to gutter operation

He suggested the system may not be operating as efficiently as intended and recommended a detailed review as part of any facility assessment.

Renovation vs. Replacement Discussion
A major focus of the meeting was determining whether the Village should renovate the existing facility or construct a new pool.
Consultant Perspective
Mr. Carman stated that:
If renovation costs approach 50–60% of new construction costs, replacement generally becomes the preferred option.
However, he emphasized that the Village currently lacks sufficient information to determine where that threshold lies.
Preliminary Opinion
Based on information currently available, Carman indicated that:

- The most cost-effective solution may be to remove the existing pool and construct a new pool within the existing footprint.
- Reusing the site avoids major excavation and site work costs.

- The Village could retain the general character and functionality of the current pool while upgrading systems and extending useful life.

Cost Discussions

Several cost estimates were discussed:

Prior Concept Plan

- MKSK conceptual plans totaled approximately **$6.1 million**, including:
    - Pool
    - Pool house
    - Landscaping
    - Parking improvements
    - Site amenities and furnishings

Consultant Estimate

Carman estimated:

- Replacement of the existing pool with a similar facility could potentially be achieved for approximately **$1.8 million**, excluding broader site improvements and amenities.

Council members expressed interest in obtaining more accurate pricing based on a clearly defined scope of work.

Procurement and Delivery Methods

The group discussed approaches for project development.

Design-Build Option

Mr. Carman suggested:

- Design-build could be a more economical approach.
- Many pool contractors have engineering resources available.
- The Village should focus on clearly defining project requirements and performance expectations.

Competitive Evaluation

He recommended obtaining proposals from several qualified commercial pool builders and evaluating:

- Technical approach
- Cost
- Warranty
- Long-term maintenance implications

Consultant Services Proposal

Mr. Carman outlined three possible service levels:

1. Consultation as Needed

- Hourly consulting rate:
    - **$187.50 per hour**

2. Formal Site Survey

- Comprehensive written assessment of facility condition.
- Cost:
  - **$3,435**

Deliverables would include:

- Site inspection
- Review of historical records
- Review of operational data
- Written findings
- Recommendations for maintenance, renovation, or replacement planning

3. Owner's Representative Services

- Broader project management and oversight role.
- Scope and cost dependent on project needs.

Council Discussion and Direction

Council members repeatedly emphasized:

- Frustration with years of planning without clear answers.
- Desire for objective, unbiased information.
- Need to understand existing conditions before spending substantial funds.
- Importance of presenting defensible information to residents and stakeholders.

There appeared to be broad support for obtaining a professional assessment that would:

- Establish a common factual foundation.
- Clarify structural and operational issues.
- Guide future design and funding decisions.
- Improve public communication regarding the project.

Action Items

Administration

1. Obtain a written consulting proposal and agreement from Kurt Carman.
2. Review proposal language with staff and council leadership.
3. Issue a purchase order if proceeding with the site assessment.

Records Research

1. Review Village archives and file cabinets for:
   - Original pool plans
   - Historical engineering documents
   - Prior estimates and reports.
2. Contact Patterson or other prior contractors to determine whether original plans or historical records remain available.

Future Planning

1. Consider commissioning the formal site survey and written condition report.
2. Use findings to determine whether renovation or replacement is the most financially responsible option.
3. Continue pursuing grant funding opportunities while technical evaluation proceeds.

Conclusion

The work session provided Council with its most detailed technical discussion to date regarding the future of the Village pool. The primary takeaway was that major decisions about renovation, replacement, scope, and funding should be postponed until the Village obtains a comprehensive assessment of the facility's actual condition. Council expressed strong interest in engaging an independent aquatic expert to establish a factual baseline, reduce uncertainty, and guide future capital planning efforts.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor

RESOLUTION 2026-11

A RESOLUTION ADOPTING THE VILLAGE OF MINERVA PARK CYBER-SECURITY PLAN

WHEREAS, in accordance with Ohio Revised Code Section 9.64, enacted through House Bill 96, the Village of Minerva Park is required to adopt a cybersecurity program that safeguards its data, IT systems, and resources to ensure confidentiality, availability and integrity; and

WHEREAS, the law mandates use of generally accepted cyber-security best practices, including frameworks such as the National Institute of Standards and Technology (NIST) Cyber-security Framework and the Center for Internet Security (CIS) best practices; and

WHEREAS, the Village of Minerva Park relies on computer systems, networks, software and digital data to provide essential public services; and

WHEREAS, cyber incidents, including data breaches, ransomware attacks, unauthorized access, system disruptions, and other malicious cyber events, pose risks to the Village's operations, financial integrity and the security of sensitive information; and

WHEREAS, the Village recognizes the need for a clear process by which any cyber incident is promptly evaluated and appropriate actions are taken to protect Village operations, employees, residents and public resources; and

WHEREAS, Village Council finds it is in the best interest of the Village to establish a formal review procedure so that each cyber incident is addressed on a case-by-case basis, ensuring flexibility and effective response; and

WHEREAS, the Mayor and Village Council, having reviewed the recommendations of the Village's IT Contractor, agree with the recommendation that the Village is in need of a cyber-security plan, not only to comply with state law but in the best interests of the Village's government, residents, businesses and operations.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. The Village of Minerva Park hereby adopts the Village of Minerva Park Cyber-Security Plan as attached hereto and incorporated herein as **Exhibit A**.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This Resolution shall take effect and be in force at the earliest period allowed by law.

Tiffany Southard, Mayor

First Reading: May 21, 2026
Second Reading: June 11,2026
Third Reading: June 25, 2026
Passed: June 25, 2026

ATTEST

Jeffrey Wilcheck, Fiscal Officer

APPROVED AS TO FORM

Jesse Shamp, Solicitor

0128887.0615708 4923-1900-4587v1

VILLAGE OF MINERVA PARK CYBERSECURITY PLAN - 2026

The Village of Minerva Park, recognizing the importance of having an official policy and set of procedures for responding to “cyber incidents”, creates the following rules and regulations for dealing with incidents involving breaches of cyber-security on Village-owned and operated computers and computer systems.

SECTION 1: DEFINITION OF A CYBER INCIDENT

A “cyber incident” shall mean any event that:

a) Compromises, or is suspected of compromising, the confidentiality, integrity or availability of the Village’s information systems, networks, software or digital data; or

b) Results in unauthorized access, loss, alteration, theft, destruction, or disruption of the Village’s digital resources; or

c) Requires investigation by the Village’s IT contractors, cyber-security vendors, the Franklin County Prosecutor’s office, law enforcement, or other governmental cyber-security authorities.

SECTION 2: INITIAL REPORTING AND NOTIFICATION

Upon identification or reasonable suspicion of a cyber incident:

a) Any Village employee head shall immediately notify the Mayor, the Village Council President and the Village Solicitor;

b) The Village shall immediately work with its IT vendor to begin preliminary containment efforts and document all procedures and findings;

c) The Mayor may authorize engagement of outside cyber-security professionals as necessary.

SECTION 3: CASE-BY-CASE REVIEW BY VILLAGE COUNCIL

Upon receiving notice of a potential cyber incident, Village Council shall convene, either at a regular meeting, special meeting or emergency meeting, to review the facts and circumstances of the cyber incident.

East cyber incident shall be evaluated on a case-by-case basis, taking to account:

a) The nature and severity of the incident;

b) The impact on Village operations or public services;

c) Potential exposure of personal, financial or confidential information;

d) Recommended actions from IT staff or cyber-security professionals;

e) Any legal or regulatory reporting requirements.

After review, Village Council shall determine appropriate actions, which may include:

a) Allocating funds for remediation;

b) Authorizing emergency expenditures;

c) Approving temporary operational adjustments;

d) Directing staff to notify affected individuals, businesses or agencies;

e) Approving policy updates or further security measures.

SECTION 4: RECORDS AND DOCUMENTATION

After every report and review of a cyber incident, a written report shall be completed by Village Council or other appropriate Village staff, which shall include:

a) A summary of the event;

b) The Village's response or action;

c) Findings of any investigation;

d) Recommendations for prevention of similar incidents.

All such reports and other records shall be considered public records, to the extent that no exceptions to the public records laws apply, and all records of all cyber incidents, whether deemed to be public records or not, shall be retained in accordance with Ohio's records retention laws.

SECTION 5: AUTHORITY TO IMPLEMENT PROTECTIVE MEASURES

Nothing in this policy shall prevent the Mayor, IT vendors/contractors, or the Village Solicitor from taking immediate protective actions necessary to preserve Village systems and operations, or to comply with legal obligations prior to Village Council review.

SECTION 6: SEVERABILITY

If any section, clause or provision of this policy is found to be invalid or unlawful, such finding shall not affect the remaining portions of this policy.

Prepared by:

Jesse J. Shamp, Village Solicitor

0128887.0615708 4931-1625-0027v1

RESOLUTION 2026-13

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE COLLECTION AND REMOVAL OF RUBBISH, TRASH, RECYCLABLES, GARBAGE, AND YARD WASTE FROM RESIDENCES

WHEREAS, the current contract for the collection and removal of rubbish, trash, recyclables, garbage, and yard waste ("Waste Collection Services") from the residences of the Village of Minerva Park ("Village") will expire on September 30, 2026; and

WHEREAS, the Village solicited bids for Waste Collection Services; and

WHEREAS, based on the recommendation of the Service Committee, Local Waste Services is deemed to be the lowest and best bidder for Waste Collection Services, as set forth in their *2026 Minerva Park Collection Services Bid* received by the Village on May 29, 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor is hereby authorized and directed to enter into a contract with Local Waste Services for Waste Collection Services for the period of October 1, 2026 through September 30, 2029 for the 2026 Minerva Park Collection Services Bid.

Section 2. The Mayor, Fiscal Officer, and Law Director are hereby authorized to take further actions consistent with this Resolution that are needed to carry out the intentions of this Resolution.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Tiffany Southard, Mayor

First Reading: June 11, 2026
Second Reading: June 25, 2026
Third Reading: July 16, 2026
Passed: July 16, 2026

ATTEST

Jeffery Wilcheck, Fiscal Officer

APPROVED AS TO FORM

Jesse Shamp, Solicitor

RESOLUTION 2026-14

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2027 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY

WHEREAS, The Tax Budget for 2027 has been prepared as required by Section 5705.28, Revised Code; and

WHEREAS, Two copies of the tax budget were on file in the office of the fiscal officer for public inspection on June 26, 2026 and was available for public inspection as required by Section 5705.30, Revised Code; and

WHEREAS, A public hearing was held by the Council of the Village of Minerva Park on July 9, 2026, at 6:15 p.m.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Tax Budget for the Village of Minerva Park for the year beginning January 1, 2026, attached hereto as Attachment A and incorporated by reference, be and is hereby adopted by the Council of the Village of Minerva Park.

Section 2. The Fiscal Officer be and hereby is authorized and directed to certify a copy of said tax budget and a copy of this Resolution to the Franklin County Budget Commission on or before July 20, 2026.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to comply with the statutory filing date. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

____
Tiffany Southard, Mayor

First Reading:	June 25, 2026
Second Reading:	July 9, 2026
Third Reading:	Waived
Passed	July 9, 2026

ATTEST

____
Jeffrey Wilcheck, Fiscal Officer

APPROVED AS TO FORM

____
Jesse Shamp, Solicitor

Village of Minerva Park

2027 Tax Budget

Village of Minerva Park

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VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

2027 Tax Budget

To the Franklin County Auditor:

The Council of the Village of Minerva Park hereby submits its Annual Tax Budget for the year commencing January 1, 2027 for consideration of the Franklin County Budget Commission pursuant to Section 5705.30 of the Ohio Revised Code.

Jeffrey Wilcheck
Fiscal Officer

July 9, 2026
Date

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	**Budget Year Amount Requested of Budget Commission Inside/Outside**	**Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation**	**Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation**	**County Auditor's Estimate Tax Rate to be Levied**	
				Inside 10 Mill Limit Budget Year	**Outside 10 Mill Limit Budget Year**
GOVERNMENT FUNDS					
General Fund					
Inside Millage (1 Mill)	$63,500				
Voted Levies					
2020, 4.0 Mill Operating Levy (2025)	143,300				
2021, 3.2 Mill Operating Levy (2026)	117,100				
2017, 5.0 Mill Operating Levy (2027)	176,600				
TOTAL ALL FUNDS	$500,500				

Amount requested is based on an estimated assessed valuation of $63,465,000

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

General Fund

Description	Actual 2024	Actual 2025	Current Yr Budget 2026	Budget Yr Estimate 2027
Receipts				
Property and Other Local Taxes				
Real Estate Tax	$434,218	$444,501	$330,545	$440,500
Municipal Income Tax	2,318,295	2,325,574	2,409,900	2,484,500
State Shared Taxes				
Local Government	58,611	54,311	61,000	60,000
Property Tax Allocation	55,463	55,884	30,161	56,500
Intergovernmental	434	12,511	10,000	10,000
Charges for Services	184,830	147,694	115,000	125,000
Fines, Licenses and Permits	42,512	41,335	45,500	45,500
Earnings on Investments	220,079	232,717	165,000	165,000
Miscellaneous	75,923	82,186	118,005	73,000
Total Revenue	3,390,365	3,396,713	3,285,111	3,460,000
Disbursements				
Security of Persons and Property				
Police Enforcement - Salaries	846,770	847,669	900,900	948,200
Police Enforcement - Other	547,965	537,097	584,600	676,500
Fire and EMS - Other	0	525,378	282,600	296,700
Street Lighting	4,462	6,013	6,500	6,700
Civil Defense - Other	3,160	3,301	3,500	3,600
Total Security of Persons and Property	1,402,357	1,919,458	1,778,100	1,931,700
Public Health and Welfare				
County Health District	14,050	14,344	16,000	16,500
Public Assistance Indigent Burial	0	0	1,000	1,000
Other Public Health - Mosquito Spraying	5,486	5,535	6,000	6,200
Total Public Health and Welfare	19,536	19,879	23,000	23,700
Leisure Time Activities				
Provide and Maintain Parks - Salaries	0	0	29,900	34,200
Provide and Maintain Parks - Other	581	5,933	46,000	47,800
Swimming Pool - Salaries	65,633	67,946	73,900	74,400
Swimming Pool - Other	77,775	61,869	81,200	79,300
Concessions - Salaries	5,723	9,697	5,400	10,000
Concessions - Other	18,625	8,461	12,600	12,600
Other Leisure Time Activities	3,851	3,467	5,000	5,100
Total Leisure Time Activities	172,188	157,373	254,000	263,400
Community Environment				
Community Planning and Zoning - Salaries	$34,444	$36,457	$38,700	38,700
Community Planning and Zoning - Other	16,139	35,607	27,800	28,400
Other Community Environment - Lakes	97,060	81,923	79,000	81,300
Total Community Environment	147,643	153,987	145,500	148,400

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

General Fund

Description	Actual 2024	Actual 2025	Current Yr Budget 2026	Budget Yr Estimate 2027
Transportation				
Traffic Signs and Signals	$23,337	$942	$1,500	$1,500
General Government				
Mayor and Administrative Offices - Salaries	65,073	66,982	101,100	197,200
Mayor and Administrative Offices - Other	48,235	47,863	58,700	107,200
Legislative Activities - Salaries	10,800	10,661	22,800	22,800
Legislative Activities - Other	19,964	23,208	39,700	34,700
Mayor's Court - Salaries	40,432	42,840	41,500	44,000
Mayor's Court - Other	58,041	61,619	72,900	72,300
Clerk - Treasurer - Salaries	90,620	99,080	112,700	114,600
Clerk - Treasurer - Other	67,139	58,351	78,700	79,900
Lands and Buildings - Salaries	50,790	51,270	35,300	46,500
Lands and Buildings - Other	109,971	95,709	127,300	135,200
Property Tax Collection Fees - Other	6,867	7,393	10,000	10,300
Election Expense	793	0	3,500	3,600
Auditor of State Fees	10,704	0	15,000	0
Solicitor	93,297	90,110	124,000	127,700
Income Tax Administration - Other	69,659	73,214	80,000	82,400
Other General Government - Other	68,537	65,440	97,100	100,100
Total General Government	810,922	793,740	1,020,300	1,178,500
Capital Outlay	58,462	9,327	9,000	0
Total Disbursements	2,634,445	3,054,706	3,231,400	3,547,200
Excess of Revenues Over/ (Under) Disbursements	755,920	342,007	53,711	(87,200)
Other Financing Sources and Uses				
Sale of Fixed Assets	7,535	0	0	0
Transfers-In	101	0	0	0
Transfers-Out	(525,000)	(395,000)	(1,500,000)	0
Advances-In	35,000	55,000	65,000	0
Advances-Out	0	0	0	0
Total Other Financing Sources and Uses	(482,364)	(340,000)	(1,435,000)	0
Net increase (Decrease) in Fund Balance	273,556	2,007	(1,381,289)	(87,200)
Cash Fund Balance 1/1	2,030,643	2,304,199	2,306,206	924,917
Cash Fund Balance 12/31	2,304,199	2,306,206	924,917	837,717
Less: Encumbrances 12/31	375,922	49,467	50,000	50,000
Unencumbered Fund Balance, December 31,	$1,928,277	$2,256,739	$874,917	$787,717

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

Debt Service Funds

Description	Actual 2024	Actual 2025	Budget Yr Estimate 2026	Budget Yr Estimate 2027
Sewer Phase II Debt Service (3901)				
Receipts				
Charges for Services	$14,500	$14,500	$14,500	$14,500
Disbursements				
Debt Service	14,438	14,437	14,500	14,500
Net increase (Decrease) in Fund Balance	62	63	0	0
Cash Fund Balance 1/1	14,500	14,562	14,625	14,625
Cash Fund Balance 12/31	$14,562	$14,625	$14,625	$14,625
Sewer Phase III Debt Service (3902)				
Receipts				
Charges for Services	$10,010	$10,010	$10,010	$10,010
Disbursements				
Debt Service	10,010	10,010	10,010	10,010
Net increase (Decrease) in Fund Balance	0	0	0	0
Cash Fund Balance 1/1	10,010	10,010	10,010	10,010
Cash Fund Balance 12/31	$10,010	$10,010	$10,010	$10,010
MP TIF Tax Equivalent Fund (2901)				
Receipts				
Payments In Lieu of Taxes	$618,357	$664,926	$690,000	$668,000
Intergovernmental	82,560	82,625	82,000	82,000
Total Revenues	700,917	747,551	772,000	750,000
Disbursements				
Transportation	3,600	0	0	0
General Government	9,698	10,250	11,000	11,000
Intergovernmental (TIF Special Levies)	157,967	195,139	196,000	198,000
Debt Service	490,022	490,022	490,100	490,200
Total Expenditures	661,287	695,411	697,100	699,200
Excess of Revenues Over/ (Under) Disbursements	39,630	52,140	74,900	50,800
Other Financing Sources & Uses				
Advances-Out (Repayment)	(35,000)	(55,000)	(65,000)	0
Net Increase (Decrease) in Fund Balance	4,630	(2,860)	9,900	50,800
Cash Fund Balance 1/1	1,545	6,175	3,315	13,215
Cash Fund Balance 12/31	$6,175	$3,315	$13,215	$64,015

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

All Other Operating Funds

Description	Actual 2024	Actual 2025	Current Yr Estimates 2026	Budget Yr Estimate 2027
Street Maintenance Fund (2011)				
Receipts				
Intergovernmental	$128,621	$135,882	$135,000	$136,000
Interest	19,454	12,102	11,000	11,000
Total Revenues	148,075	147,984	146,000	147,000
Disbursements				
Transportation	79,973	54,060	62,000	122,000
Capital Outlay	252,778	217,188	130,000	100,000
Debt Service				
Principal Retirement	12,308	9,340	17,600	17,500
Interest and Fiscal Charges	47	15	0	0
Total Expenditures	345,106	280,603	209,600	239,500
Net Increase (Decrease) in Fund Balance	(197,031)	(132,619)	(63,600)	(92,500)
Cash Fund Balance 1/1	539,147	342,116	209,497	145,897
Cash Fund Balance 12/31	$342,116	$209,497	$145,897	$53,397
Permissive MVL w/County Engineer (2101)				
Receipts				
Intergovernmental	$10,209	$9,831	$10,000	$10,000
Disbursements				
Capital Outlay	0	0	0	0
Net Increase (Decrease) in Fund Balance	10,209	9,831	10,000	10,000
Cash Fund Balance 1/1	134,883	145,092	154,923	164,923
Cash Fund Balance 12/31	$145,092	$154,923	$164,923	$174,923
Permissive MVL (2102)				
Receipts				
Other Local Taxes	$1,899	$20,936	$21,000	$21,000
Intergovernmental	5,819	4,577	5,000	5,000
Interest	2,310	3,123	2,500	2,500
Total Revenues	10,028	28,636	28,500	28,500
Disbursements				
Capital Outlay	0	0	0	0
Net Increase (Decrease) in Fund Balance	10,028	28,636	28,500	28,500
Cash Fund Balance 1/1	48,043	58,071	86,707	115,207
Cash Fund Balance 12/31	$58,071	$86,707	$115,207	$143,707

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

All Other Operating Funds

Description	Actual 2024	Actual 2025	Current Yr Estimates 2026	Budget Yr Estimate 2027
Storm Sewer Maintenance (2907)				
Receipts				
Charges for Services	$62,291	$78,252	$65,000	$80,000
Disbursements				
Basic Utility Services	33,180	41,875	76,000	90,400
Capital Outlay	0	50,021	0	0
Total Expenditures	33,180	91,896	76,000	90,400
Net Increase (Decrease) in Fund Balance	29,111	(13,644)	(11,000)	(10,400)
Cash Fund Balance 1/1	62,572	91,683	78,039	67,039
Cash Fund Balance 12/31	$91,683	$78,039	$67,039	$56,639
Waterline Maintenance (2909)				
Receipts				
Charges for Services	$61,485	$60,318	$60,000	$60,000
Disbursements				
Basic Utility Services	15,134	26,212	90,000	75,000
Capital Outlay	0	24,910	150,000	60,000
Total Disbursements	15,134	51,122	240,000	135,000
Net Increase (Decrease) in Fund Balance	46,351	9,196	(180,000)	(75,000)
Cash Fund Balance 1/1	581,273	627,624	636,820	456,820
Cash Fund Balance 12/31	$627,624	$636,820	$456,820	$381,820
Sewer Maintenance Fund (2910)				
Receipts				
Charges for Services	$33,492	$32,593	$27,000	$28,000
Tap Fees	0	0	0	0
Total Revenues	33,492	32,593	27,000	28,000
Disbursements				
Sewer Line Maintenance	21,985	25,888	65,000	70,000
Capital Outlay	0	45,073	50,000	0
Total Expenditures	21,985	70,961	115,000	70,000
Excess of Revenues Over/(Under) Disbursements	11,507	(38,368)	(88,000)	(42,000)

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

All Other Operating Funds

Description	Actual 2024	Actual 2025	Current Yr Estimates 2026	Budget Yr Estimate 2027
Other Financing Sources (Uses)				
Advances-In	0	0	0	0
Total Other Financing Sources (Uses)	0	0	0	0
Net Increase (Decrease) in Fund Balance	11,507	(38,368)	(88,000)	(42,000)
Cash Fund Balance 1/1	934,762	946,269	907,901	819,901
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	$946,269	$907,901	$819,901	$777,901

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Estimated Receipts, Disbursements and Fund Balances

All Other Funds

Fund	Fund Number	Beginning Balance 01/01/2027	Receipts	Disbursement	Ending Balance 12/31/2027
Special Revenue Funds					
State Highway	2021	$165,060	$11,000	$0	$176,060
DUI Education	2081	89	100	0	189
Law Enforcement	2091	124	100	0	224
Police CPT Reimbursement	2271	1,972	12,000	13,972	0
Mayor's Court Computer B	2902	1,625	1,500	3,125	0
Mayor's Court Computer A	2908	497	500	900	97
Mary Yost Plant	2904	13,161	0	10,000	3,161
Compensated Absences	2915	33,119	0	0	33,119
Total Special Revenue		215,647	25,200	27,997	179,731
Capital Projects					
MP TIF Construction	4105	849,312	0	849,312	0
Pool Improvement	4901	800,000	2,500,000	3,300,000	0
Storm Sewer Improvement	4902	27,369	0	25,000	2,369
Street Improvement	4903	122,078	0	100,000	22,078
Equipment Replacement	4904	87,600	75,000	50,000	112,600
Sidewalks and Pathways	4905	300,000	0	300,000	0
Total Capital Projects		1,886,359	2,575,000	4,624,312	24,447
Total - All Funds		$2,102,006	$2,600,200	$4,652,309	$204,178

Village of Minerva Park
Schedule of Outstanding Debt

As of January 1, 2027

Description	Issuance Date	Maturity Date	Interest Rate	Amount Outstanding as of 1/1/2027	Amount Required for Principal and Interest in 2027	Fund
Revenues Bonds						
Minerva Park TIF Bonds	2022	2046	3.7%	$6,797,276	$490,022	MP TIF Equivalent (2901)
Payable from Other Sources						
OPWC Loans						
Minerva Lake Road	2025	2054	0.0%	588,889	22,222	Street Maintenance (2011)
Sanitary Sewer Repair Phase II	2019	2051	0.0%	346,481	14,437	Sewer Phase II (3901)
Sanitary Sewer Repair Phase III	2019	2053	0.0%	255,255	10,010	Sewer Phase III (3902)
Total OPWC Loans				1,190,625	46,669	
Totals - All Debt				$7,987,901	$536,691	

Village of Minerva Park, Franklin County

Permanent Improvement Projects

Projects	Accumulated Expenditures Through 2025	Estimated Cost 2026	2027	2028	Source of Funds
Projects					
Minerva Lake Road Project					
Engineering	$67,376	$3,895	$0	$0	Street Maintenance (2011)
Construction	400,000	0	0	0	OPWC Grant
Construction	600,000	0	0	0	OPWC Loan
Construction	24,910	0	0	0	Waterline Maintenance Fund (2909)
Construction	51,649	0	0	0	Storm Sewer Maintenance Fund (2907)
Construction	266,874	0	0	0	Storm Sewer Improvement (4902)
Construction	58,410	0	0	0	Sewer Maintenance (2910)
Construction	72,376	28,404	0	0	Street Improvement Fund (4903)
Construction	0	0	0	0	General Fund (sidewalks)
Total	1,541,595	32,299	0	0	
Minerva Lake Road Project - Phase II					
Engineering	0	0	100,000	25,000	Street Maintenance (2011)
Construction	0	0	0	1,750,000	OPWC Grant and Loan
Construction	0	0	0	200,000	Street Improvement Fund (4903)
Construction	0	0	0	100,000	Storm Sewer Maintenance Fund (2907)
Construction	0	0	0	200,000	Storm Sewer Improvement (4902)
Construction	0	0	0	25,000	Sewer Maintenance (2910)
Construction	0	0	0	100,000	Permissive MVL Fund (2102)
Construction	0	0	0	175,000	Permissive MVL w/Co. Eng. Fund (2101)
Total	0	0	100,000	2,575,000	
Northland Plaza Road Project					
Engineering	64,993				Street Maintenance Fund (2011)
Construction	117,418	0	0	0	Street Maintenance Fund (2011)
Construction	62,112	0	0	0	State Highway Fund (2021)
Construction	27,723	0	0	0	Storm Sewer Maintenance (2907)
Construction	248,315	21,053	0	0	Street Improvement Fund (4903)
Total	455,568	21,053	0	0	
Maintenance Building					
Engineering	102,176	0	0	0	TIF Bond Proceeds (4105)
Construction	168,948	583,203	0	0	TIF Bond Proceeds (4105)
Total	271,124	583,203	0	0	
Kilbourne Run Erosion Mitigation					
Engineering	9,458	29,515	0	0	TIF Bond Proceeds (4105)
Construction	0	0	500,000	0	TIF Bond Proceeds (4105)
Total	9,458	29,515	500,000	0	
North Lake Court Waterline					
Engineering	2,986	56,000	0	0	Waterline Maintenance Fund (2909)
Construction	0	150,000	50,000	0	Waterline Maintenance Fund (2909)
Construction	0		10,000	0	Street Improvement Fund (4903)
Total	2,986	206,000	50,000	0	
Sidewalks and Pathways					
Engineering - Surveying	2,460	59,100	0	0	Sidewalks and Pathways Fund (4905)
Engineering - Design	0	300,000	0	0	Sidewalks and Pathways Fund (4905)
Construction	0	0	300,000	300,000	Sidewalks and Pathways Fund (4905)
Total	2,460	359,100	300,000	300,000	
Valley Road					
Engineering	$12,470	$32,530	$0	$0	Street Maintenance Fund (2011)
Engineering	7,231	7,769	0	0	Street Improvement Fund (4903)
Construction - Road	0	0	100,000	0	Street Improvement Fund (4903)
Construction - Road	0	0	20,000	0	Permissive MVL (2102)
Construction - Storm Sewer	0	0	20,000	0	Storm Sewer Improvement (4902)
Construction - Waterline	0	0	10,000	0	Waterline Maintenance Fund (2909)
Construction - Pathways/Sidewalks	0	0	5,000	0	General
Total	19,701	40,299	155,000	0	

Village of Minerva Park, Franklin County

Permanent Improvement Projects

Projects	Accumulated Expenditures Through 2025	Estimated Cost 2026	2027	2028	Source of Funds
Projects					
Minerva Park Pool House					
Design & Engineering	7,025	52,975	0	0	Pool Improvement Fund (4901)
Permits and Fees	0	10,000	0	0	Pool Improvement Fund (4901)
Construction	0	300,000	0	0	Grant
Construction	0	0	350,000	0	Pool Improvement Fund (4901)
Total Minerva Park Pool Bath House	7,025	362,975	350,000	0	
Minerva Park Pool Improvements					
Design/Engineering	0	100,000	100,000	0	Pool Improvement Fund (4901)
Construction	0	0	0	1,000,000	Pool Improvement Fund (4901)
Construction	0	0	0	500,000	ODNR Grant
Construction	0	0	0	2,000,000	Bonds, Payable from Income Tax
Total	0	100,000	100,000	3,500,000	
Total Projects	$2,309,917	$1,734,444	$1,555,000	$6,375,000	

Village of Minerva Park, Franklin County

Certificate of the Total Amount from All Sources Available for Expenditure and Balances

Fund Type/Fund	Fund No.	Fund Balance 1/1/2027	Property Taxes	All Other Revenues	Total Estimated Resources
GOVERNMENTAL FUND TYPES					
General Fund	1000	$924,919	$460,000	$3,000,000	$4,384,919
Special Revenue Funds					
Street Maintenance	2011	145,897	0	147,000	292,897
State Highway	2021	165,060	0	11,000	176,060
DUI Education	2081	89	0	100	189
Law Enforcement	2091	124	0	100	224
Permissive MVL w/County Engineer	2101	164,923	0	10,000	174,923
Permissive MVL Tax	2102	115,207	0	28,500	143,707
Police CPT Reimbursement	2271	1,972	0	12,000	13,972
MP TIF Tax Equivalent	2901	13,215	0	750,000	763,215
Mayor's Court Computer B	2902	1,625	0	1,500	3,125
Mary Yost Plant	2904	13,161	0	0	13,161
Storm Sewer Maintenance	2907	67,039	0	80,000	147,039
Mayor's Court Computer A	2908	497	0	500	997
Waterline Maintenance	2909	456,820	0	60,000	516,820
Sewer Maintenance	2910	819,901	0	28,000	847,901
Compensated Absences	2915	33,119	0	0	33,119
Total Special Revenue Funds		1,998,649	0	1,128,700	3,127,349
Debt Service Funds					
Sewer Phase II	3901	14,625	0	14,500	29,125
Sewer Phase III	3902	10,010	0	10,010	20,020
Total Debt Service Funds		24,635	0	24,510	49,145
Capital Projects Funds					
MP TIF Construction	4105	15,000	0	0	15,000
Pool Improvement	4901	800,000	0	2,500,000	3,300,000
Storm Sewer Improvement	4902	27,369	0	0	27,369
Street Improvement	4903	22,078	0	0	22,078
Equipment Replacement	4904	87,600	0	75,000	162,600
Total Capital Projects Funds		952,047	0	2,575,000	3,527,047
Total All Funds		$3,900,250	$460,000	$6,728,210	$11,088,460

Estimated Rollback and Homestead Reimbursements Included in Other Sources

General Fund	$60,000
MP TIF Tax Equivalent Fund	82,000