



Village Council Regular Meeting

July 17, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

- [1.](#) **MOTION TO APPROVE** 6/26/25 Committee as a Whole Minutes
- [2.](#) **MOTION TO APPROVE** 6/26/25 Council Meeting Minutes
- [3.](#) **MOTION TO APPROVE** 7/10/25 Special Council Meeting Minutes
- [4.](#) **MOTION TO APPROVE** 7/10/25 Work Session Minutes

Village Official Reports

- [5.](#) Police - Chief Matt Delp
- [6.](#) Fiscal Officer - Jeffrey Wilcheck
- [7.](#) Engineer - Mike Flickinger
- [8.](#) Legal - Jesse Shamp
- [9.](#) Village Planning - Eric Fischer
- [10.](#) Zoning Officer - John Canty
- [11.](#) Planning & Zoning - Tommy Grant
- [12.](#) MPCA - Jason Camara

Village Committee Reports

- [13.](#) Finance - Tony Pinter
- [14.](#) Safety - Cathy Paessun
- [15.](#) Legislation - Tommy Grant

Mayor's Report

Citizen Comments

Legislation

- [16.](#) **RESOLUTION 2025-17** Fee Schedule

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE,
AND TO DECLARE AN EMERGENCY (2nd reading)

Old Business

- [17.](#) **Project Updates**
Pool

Maintenance Building

Road Projects

Lakes

New Business

Adjourn

Master Summary – Committee as a Whole Meeting

Date: June 26, 2025

Time: 6:30 PM – 7:40 PM

Location: Village of Minerva Park

1. Streets Committee Updates

- **Northland Plaza Drive Improvements:**
 - Continued work on road and accessibility upgrades, including a pathway addition.
 - Repairs limited to areas under village jurisdiction (e.g., not fixing unrelated walls or parking lots).
 - Confirmed road name; renaming was jokingly suggested.
- **Minerva Lake Road Project:**
 - **Sidewalks** will remain in the plan.
 - **Lighting** near Minerva Lake Rd & Farview is being considered for safety.
 - Discussion on potentially adding **entrance signage** (no firm decision).
 - Postcards were sent to affected residents; **tree survey** set for July 9–10.
 - Businesses along the project route are also being notified.

□ 2. Services Committee Updates

- **Leaf Removal Contract:**
 - Approved a new 3-year deal with a 5% annual increase.
- **Hazardous Tree Removal:**
 - A dangerous tree near the dam is scheduled for removal.
- **Food Truck Scheduling:**
 - Upcoming trucks include Fido Kebabs (June 28) and LB's Fish & Chicken (July 5).

3. Recreation & Parks

- **Handicapped Pool Chairs:**
 - Discussion on adding 5–10 more.
 - Ideas for marking chairs more clearly (banners, paint, stickers).
- **Snack Bar Feedback:**
 - Variety was reduced this year to avoid waste seen in 2024.
 - A **concession manager** is now tracking requests; council supported trying new items based on demand.
- **Popcorn Issue:**
 - Popcorn banned due to filter-clogging concerns, despite being profitable.

4. Facility Rental & Fee Schedule Discussions

- **Rental Room Concerns:**
 - Some parties have caused damage or left messes.
 - Suggestions included:
 - Adding **cleaning or damage fees**
 - Requiring **credit cards on file**

- Reassessing the **\$150 rental fee**
 - Noted tension between public access and preserving a municipal facility.
 - Fee schedule revisions will continue in the next work session.
-

5. Tent Usage & Fireworks Pickup Discussion

- **New State Law** (likely to pass) would allow **temporary tent pickups** for **online fireworks orders**.
 - Council debated:
 - **Banning all tents** in commercial areas
 - Allowing **special permit-based use** with clear criteria
 - **Allowing tents** by default (relying on state fire marshal approvals)
 - Concerns included:
 - **Traffic and safety hazards**
 - **Visual clutter**
 - **Enforcement difficulty**
 - No decision made; topic forwarded to **Planning & Zoning Commission** for further consideration.
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6. Final Notices & Adjournment

- **Tree Trimming Notices:** Yellow flyers will be placed on doors (not mailed) to notify residents.
- Meeting adjourned at **7:40 PM**, just before the start of the formal council meeting.



Village Council Regular Meeting

June 26, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Koss, Martin, Paessun, Grant, Pinter, Camara

ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Law Director Shamp, Planner Fischer

Pledge of Allegiance

Minutes

- 1. MOTION TO APPROVE 6/12/25 Committee as a Whole Minutes**
Motion made by Paessun, Seconded by Koss.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter
- 2. MOTION TO APPROVE 6/12/25 Council Meeting Minutes**
Motion made by Paessun, Seconded by Pinter.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Committee as a Whole Report

3. Streets - Stacey Koss
Minerva Lake Rd.: project set to move forward in July; Northland Plaza drive between Ponderosa and Farview is part of this project.
4. Services - J.P. Martin
Recommendation to use Groundmaster for Leaf Pick-Up; 3 year contract.
Food Trucks for next 2 weeks: Kubido Kabobs 6/27, LB's Fish & Chicken 7/5 (tentative)
5. Recreation & Parks - Jason Camara
Request made for more tall loungers for pool; labelled as "handicapped." Desire expressed to increase variety at concession stand.

Citizen Comments

Craig Buckingham of Minerva Lake Road spoke to share his thoughts about the upcoming Minerva Lake Rd. Project. He is concerned about drainage around properties that are on the hill, and the installation of a sidewalk as part of the project. He would like residents to be more informed about the project.

Legislation

- 6. MOTION TO APPROVE ORDINANCE 2025-09**
AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS OF THE VILLAGE OF MINERVA PARK (3rd reading)

Motion made by Grant to remove ORDINANCE 2025-09 from the table; Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Motion made by grant to amend by substitution ORDINANCE 2025-29 to reflect change made to Section 2; Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Pinter

Voting Nay: Grant

7. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for ORDINANCE 2025-12

Motion made by Grant, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

8. MOTION TO APPROVE ORDINANCE 2025-12 Supplemental Appropriations AN ORDINANCE TO TRANSFER APPROPRIATIONS AND MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025

Motion made by Grant, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

9. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS FOR RESOLUTION 2025-15

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

10. MOTION TO APPROVE RESOLUTION 2025-15 2025 Roadway Improvements A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE 2025 ROADWAY IMPROVEMENT PROJECT AND DECLARING IT AN EMERGENCY (2nd reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

11. RESOLUTION 2025-16 Tax Budget

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2026 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (2nd reading)

12. RESOLUTION 2025-17 Fee Schedule

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY (1st reading; intent to pass as emergency)

Old Business

13. Project Updates: Pool, Maintenance Building

Phantom Fireworks is set to open 6/27; police will be at intersections and on Jordan Rd. to assist with traffic.

Pool: an RFP has been created for the bathhouse (grants received for this); Council would like to wait to send out RFP until after discussion at 7/10 work session.

Maintenance Bldg: still waiting for permits to move forward; updates expected early July

New Business

14. Desire to review/discuss Code Section 432.38 – Shortcutting across private property
15. Desire to discuss the Lakes project as "Storm Sewer Retention" rather than a lake project.

Councilperson Paessun asks if alternate approach (storm water retention rather than lake project) might open up more funding opportunities; discussion held re history of project and funding attempts that have been made.

16. MOTION TO ENTER EXECUTIVE SESSION

COUNCIL WILL ENTER EXECUTIVE SESSION UNDER OHIO REVISED CODE 121.22 (G)(1) TO CONSIDER THE EMPLOYMENT OR DISCIPLINE OF A PUBLIC EMPLOYEE (requires 2nd and roll call vote-council may invite whoever they would like to attend the executive session)

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Adjourn

meeting adjourned after executive session



Village Council Special Meeting

July 10, 2025 at 6:30 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Koss, Martin, Paessun, Grant, Pinter
Also in attendance: Fiscal Officer Wilcheck

Pledge of Allegiance

Citizen Comments

Legislation

1. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
RESOLUTION 2025-16

Motion made by Paessun, Seconded by Pinter.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

2. MOTION TO APPROVE RESOLUTION 2025-16 Tax Budget

A RESOLUTION TO ADIPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2026 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY GUDGET COMMISSION AND TO DECLARE AN EMERGENCY (2nd reading-intent to suspend the rules that requires 3 readings and pass as an emergency)

Motion made by Paessun, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Adjourn

Motion made by Paessun, Seconded by Grant.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Meeting Adjourned at 6:38 PM

Minerva Park Council Work Session Summary

Date: July 10, 2025

Time: 7:03 PM – ~8:30 PM

Location: Minerva Park Municipal Building

Topic Focus: Infrastructure improvements, funding strategies, public amenities, and community policies.

1. Bathhouse RFP & Pool Renovation Plans

- Council reviewed the **Request for Proposal (RFP)** to hire an architect/engineer for the **new pool bathhouse**.
- The bathhouse RFP includes:
 - Design plans
 - Construction documents
 - Contractor oversight
- Goal: Begin construction **Fall 2026**, complete by **May 1, 2027**, to open for the 2027 pool season.
- **Estimated bathhouse cost:** \$300K–\$400K (50% grant available).
- **Total project funding goal** (including pool renovation): ~\$2M via **income tax bonds** (won't impact debt limits).
- Pool is considered a **valuable community asset**, even if not profit-generating.

2. Financial Oversight & Pool Operations

- Discussed revenue-generating ideas:
 - Swim lessons, team rentals, earlier opening hours
 - Long-term: an **event space at the pool** for off-season use
- Reviewed **cash handling policies**, with strong support for cameras, daily reconciliations, and accountability.
- Explored the idea of **cashless options** like the zoo's pay-card kiosks.

3. Sidewalk Expansion & Connectivity

- Village has been allocated **\$550,000 grant (LinkUS)** to fund sidewalks/pathways.
 - Sidewalks on **Minerva Lake Road** should be **5 feet wide** (not 4) with a 2–3 ft grass buffer, staying within the **public right-of-way**.
 - Construction could **wait until funding is formalized in 2026** to be eligible for reimbursement.
 - Council plans to integrate sidewalks with the **Greenline Pathway**, enhancing connectivity across the village.
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4. Streetlights & Trees

- Council is considering **lamppost-style lighting** along major roads for safety and visual identity.
 - Designs would match village character and may include flag brackets, outlets for decorations, and banners.
 - Debated whether to **add trees** along sidewalks—some favor it for aesthetics, others worry it disrupts the vintage, open-lawn look.
 - A **resident-requested tree planting** near Quiet Brook was favorably discussed.
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5. Grant Funding & Long-Term Planning

- Emphasis on **coordinating projects** to align with available grants (federal, OPWC, LinkUS, etc.).
 - Agreed on the need for a **public-facing master plan** (or "infrastructure concept plan") to explain:
 - Sidewalk and road improvements
 - Pool and lake projects
 - Long-term capital investment goals
 - Discussed creating **case-by-case tree reimbursement** policies for sidewalk-related removals.
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6. Municipal Building Use & Rentals

- Council debated the growing concern over **damage and misuse** during **private rentals** of the municipal building.
 - Ideas floated:
 - Increase **rental fee** (currently \$150)
 - Add a **refundable security deposit**
 - Enforce **stricter cleanup and damage policies**
 - Consider limiting events to **non-party, community-oriented gatherings**
 - Some council members suggested **ending public rentals altogether**.
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7. Park & Pavilion Signage

- New signage will be installed at the **basketball court and pavilion**:
 - “Use family-friendly language/music”
 - “No fighting or weapons”
 - Each sign costs ~\$70 and replaces existing ones.
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8. Accessible Pool Chairs

- Due to increased demand from older members, council approved ordering **20 ADA-friendly lounge chairs** (20-inch height).
 - **Cost:** ~~\$6,600 total~~ (\$330/chair) for spring 2026 delivery.
 - These chairs are more inclusive and offer comfort for those with mobility issues.
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✓ Final Notes

- The session concluded with lighthearted banter about signage, chair colors, and accessibility.
- **Motion to adjourn** passed unanimously.



DIVISION OF POLICE

VILLAGE OF MINERVA PARK



Chief Matt Delp

Monday, July 7, 2025

TO: Mayor, Council

FR: Chief Matt Delp

RE: **Chief's Report for Jun 2025**

Madame Mayor and Members of Council,

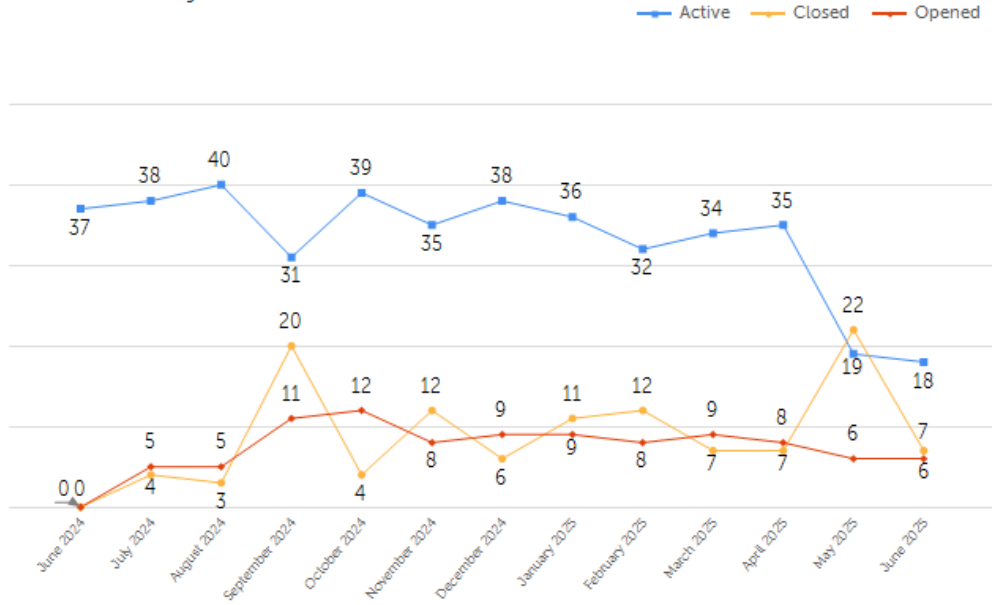
I am pleased to announce that we have successfully filled the second of our three vacancies identified at the start of 2025. Officer Amber Blackburn joins our team with over a year of experience at the Columbus Police Department. She has completed her Field Training Officer program and is now assigned to the night shift. We are confident that Officer Blackburn will be a valuable addition to our department.

It is with great sadness that I share news of the passing of former Minerva Park Officer William "George" Franey. George served our community as a part-time officer following his tenure as Chief of Police for Mifflin Township. During his time with us, he managed the evidence room and vehicle impounds, and also assisted with patrol duties as needed. At the request of George's family, Lt. Phillips was requested by the family to coordinate arrangements for his visitation and funeral services. Chief Franey's dedication and service will be remembered fondly by many, and his legacy lives on in the community he served.

The following pages contain the vital statistics for police activity.

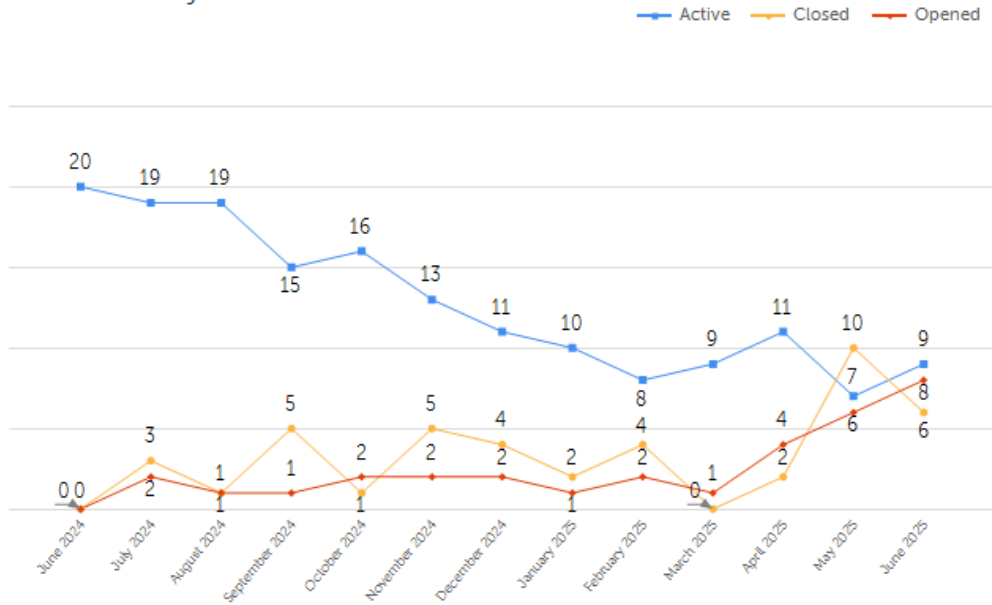
	June 2025	Previous Year	Difference
Traffic Stops	144	103	41
Citations Issued	69	46	23
Police Reports	6	16	-10
Active Cases	18	32	-14
Calls for Service	372	400	-28

Active Case Analysis



TRAFFIC STOPS

Active Case Analysis



For Cases opened between 6/1/2025 and 6/30/2025 for all case types

Case Subtype	Cases	%
Complaint	3	20.00 %
Destruction/Damage/Vandalism	1	6.67 %
Hit Skip	1	6.67 %
Property Impound	2	13.33 %
Recovered Vehicle	1	6.67 %
Traffic Stop	6	40.00 %
Unspecified Narcotics Complaint	1	6.67 %
Total	15	100.00 %

6/30/2024 - 6/30/2025				
Subtype	Active at Start	Opened Cases	Closed Cases	Active at End
Assault	5	13	13	5
Breaking and Entering	0	0	0	0
Burglary	1	3	4	0
Complaint	9	29	28	10
Counterfeiting/Forgery	0	1	1	0
Destruction/Damage/Vandalism	0	3	3	0
DOA - Unknown	0	0	0	0
DOA-Suicide	0	0	0	0
Domestic Violence	3	5	8	0
Extortion/Blackmail	0	0	0	0
Hit Skip	0	0	0	0
Larceny/Theft	5	20	23	2
Menacing	2	0	2	0
Motor Vehicle Theft	2	2	4	0
Person in Jeopardy	0	1	1	0
Pornography / Obscene Material	0	0	0	0
Property Damage	1	0	1	0
Property Impound	0	7	7	0
Property in Jeopardy	1	2	3	0
Protection Order	1	0	1	0
Rape	0	0	0	0
Request for Assistance	1	0	1	0
Robbery	1	1	2	0
Sexual Assault	1	0	1	0
Shooting	0	1	1	0
Traffic Stop	0	0	0	0
Unspecified Call	3	5	8	0
Warrant	1	3	3	1
Total	37	96	115	18

SPECIFIC ENGINEER UPDATES RECEIVED BY EMAIL 7/17/25

Maintenance Building

- We're addressing the final few outstanding building department review comments which should allow us to get the building permit. We intend to submit revised documents no later than Monday (07/21).
- We continue coordinating with the contractor regarding submittals, utility coordination, and early site work.
- Work should be able to start in earnest the final week of July or the first week of August.

2025 Roadway Improvements

- The agreement has been executed, the Notice of Award has been executed, and the Notice of Commencement has been executed.
- We continue coordinating with the contractor regarding a start date based on their current workload. We also have been coordinating regarding a preconstruction meeting.
- Village staff has forwarded some resident comments and questions, which we'll discuss with the contractor during the preconstruction meeting.
- We've begun reviewing the contractor's submittals and answering requests for information (RFI) so that everything will be available to start when we issue the Notice to Proceed (NTP).

Violation Report - JULY 2025

Record Count : 40

Violation Date	Date Resolved	Subject	Mode
07/02/2025		TREE IN ROW	MAILED
07/02/2025		TREE NEEDS TRIMMING	MAILED
06/25/2025	06/30/2025	HIGH GRASS	POSTED
06/25/2025	06/30/2025	TRASH	POSTED
06/25/2025	06/30/2025	HIGH GRASS	POSTED
06/25/2025	06/30/2025	HIGH GRASS	POSTED
06/25/2025	06/30/2025	TRASH CANS	POSTED
06/25/2025	06/30/2025	INOPERABLE VEHICLE	POSTED
06/24/2025	06/25/2025	HIGH GRASS	POSTED
06/24/2025	06/25/2025	TRASH	POSTED
06/24/2025	06/25/2025	TRASH	POSTED
06/23/2025	06/24/2025	HIGH GRASS	POSTED
06/23/2025		HIGH GRASS NOTICE POSTED	POSTED
06/23/2025	06/30/2025	HIGH GRASS	POSTED
06/16/2025	06/23/2025	HIGH GRASS	POSTED
06/16/2025	06/23/2025	HIGH GRASS	POSTED
06/16/2025	06/17/2025	HIGH GRASS	POSTED
06/16/2025	06/23/2025	HIGH GRASS	POSTED
06/10/2025	06/16/2025	WEEDS	POSTED

06/10/2025	06/11/2025	HIGH GRASS	POSTED
06/10/2025	06/11/2025	TRASH	POSTED
06/10/2025	06/16/2025	INOPERABLE VEHICLE	POSTED
06/09/2025	06/11/2025	HIGH GRASS	POSTED
06/04/2025	06/15/2025	HIGH GRASS	POSTED
06/04/2025	06/10/2025	TRASH CANS	POSTED
06/03/2025	06/04/2025	HIGH GRASS	POSTED
06/03/2025	06/09/2025	HIGH GRASS	POSTED
06/02/2025	06/03/2025	HIGH GRASS	POSTED
06/02/2025	06/03/2025	HIGH GRASS	POSTED
05/28/2025	06/02/2025	HIGH GRASS	POSTED
05/28/2025	06/03/2025	HIGH GRASS	POSTED
05/19/2025		BAD FENCE	MAILED
05/12/2025		PEELING PAINT ON HOUSE	POSTED
04/22/2025	06/02/2025	CATS	MAILED
04/16/2025	06/02/2025	EXCESSIVE NOISE	MAILED
04/15/2025		ROTTING ROOF	MAILED
03/10/2025		BAD ROOF	MAILED
11/06/2024		ROTTING ROOF	MAILED

Permit Report - JUNE 2025

Record Count : 9

Permit Type	Status	Date of Application	Local Permit No.	Property Address
ACCESSORY STRUCTURE (2)	Approved	06/11/2025	PIP-07-2025	2960 GREEN LINE WY
	Approved	06/18/2025	PIP-08-2025	4897 FARVIEW RD
DECK/PATIO (1)	Approved	06/09/2025	PIP-06-2025	3109 MINERVA LAKE RD
PLUMBING (3)	Complete	06/06/2025	P-10-2025	5001 FARVIEW DR
	Approved	06/16/2025	P-12-2025	2720 MAPLEWOOD DR
	Complete	06/20/2025	P-13-2025	5001 FARVIEW DR
POOL/SPA (1)	Complete	06/16/2025	SW-02-2025	3086 QUIET BROOK VALE
PROPERTY IMPROVEMENT (1)	Approved	06/03/2025	P-11-2025	2786 WILDWOOD RD
RIGHT OF WAY (1)	Approved	06/02/2025	ROW-02-2025	2652 MAPLEWOOD DR

RESOLUTION 2025-17

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minerva Park ("Village") consolidated fees into a comprehensive fee schedule ("Minerva Park Fee Schedule") pursuant to Resolution 2014-14; and

WHEREAS, the Village now wishes to amend and revise the Minerva Park Fee Schedule;

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

- Section 1. The Minerva Park Fee Schedule is hereby amended and revised as reflected in Exhibit A attached hereto and made a part hereof.
- Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to revise the fee schedule to allow for correct processing of fees. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: June 26, 2025
Second Reading: July 17, 2025
Third Reading: July 31, 2025
Passed: July 31, 2025

ATTEST:

APPROVED AS TO FORM:

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

VILLAGE OF MINERVA PARK FEE SCHEDULE REV 2025-16 7/25		
RESIDENTIAL		
SINGLE FAMILY RESIDENTIAL	\$450	\$350/UNIT ADDTL.
MULTI-FAMILY RESIDENTIAL	\$1,000	
ACCESSORY STRUCTURE PERMIT	\$100	
ADDITION/REMODELING PERMIT	\$100	
ALTERNATIVE ENERGY PERMIT	\$50	
DECK PERMIT	\$25	
DRIVEWAY/SIDEWALK/CURB PERMIT	\$25	
FENCE PERMIT	\$25	
HOME OCCUPATION PERMIT	\$30	
OCCUPANCY PERMIT	\$150	
PATIO PERMIT	\$25	
PLUMBING PERMIT	\$135	
PLUMBING EACH FIXTURE	\$20	
POD/TEMPORARY STORAGE PERMIT	\$25	
STORAGE BLDG/SHED PERMIT	\$25	
SWIMMING POOL/SPA PERMIT	\$50	\$100 IN GROUND
DEMOLITION (STRUCTURES OVER 200 FT ²)	\$150	
APPEAL	\$100	
VARIANCE	\$50	
CONTIDITIONAL USE	\$400	
REZONING/AMENDING MAP	\$1,500	
REINSPECTION FEE	\$75	
AMENDMENT TO PLAN	\$50	
RESUBMISSION FEE	\$50	
LATE SUBMITTALS	\$50	
COMMERCIAL		
PLUMBING PERMIT	\$135	
PLUMBING EACH FIXTURE	\$40	
0-3,000 FT ² BUILDING	\$700	
3,001-9,999 FT ² BUILDING	\$1,500	
OVER 10,000 FT ² BUILDING	\$1,500	\$500 PER FT ² INCREMENT
ADDITION	\$400	
EXTERIOR MAINTENANCE/CHANGE OF MATERIALS	\$100	
FENCE	\$200	
COMMERCIAL SIGNS		
25 FT ² OR LESS	\$150	
OVER 25 FT ²	\$250	
SIGN FACE CHANGE	\$75	

ENGINEERING REVIEW		
RIGHT OF WAY PERMIT	\$500	* UP TO 2 HOURS
FLOODPLAIN DEVELOPMENT PERMIT	\$400	
NUMBERING (PER UNIT)	\$25	
VILLAGE ADMINISTRATIVE FEES		
ADMINISTRATIVE FEES FOR GRASS CUTTING	\$150/\$350/\$500	
SERVICE FEE FOR GRASS CUTTING	PER CONTRACTOR	
FOLDING CHAIR RENTAL	\$2	PER CHAIR
TENT/CANOPY (PER TENT/PER EVENT)	\$35	
BLACK/WHITE COPIES	\$0.10	
COLOR COPIES	\$0.25	
FLASH DRIVE	\$3	
RECORDS RETRIEVAL FROM OFF-SITE STORAGE	\$28	PER DELIVERY
COMMUNITY ROOM RENTAL/CLEANING	\$150	
POOL RENTAL (RESIDENT MEMBER)	\$250	\$100 ADDITIONAL HOU
POOL RENTAL (NON-RESIDENT MEMBER)	\$350	
PUBLIC SAFETY FEES		
POLICE REPORT (PER PAGE)	\$0.10	
SPECIAL DUTY OFFICER (PER HOUR)	\$65	
SPECIAL DUTY CRUISER (ADDITIONAL PER HOUR)	\$35	
VIDEO REDACTION FEE	\$75	PER HOUR
SOLICITATION REGISTRATION FEE	\$60	
PEDDLER REGISTRATION FEE	AT DISCRETION OF MAYOR	
MOBILE ICE CREAM VENDOR	AT DISCRETION OF MAYOR	
BLOCK PARTY	\$0	PERMIT REQUIRED
ASSEMBLY/PARADE	\$10	
SHORT TERM RENTAL REGISTRATION FEE	\$250	
GOLF CART INSPECTION	\$25	
DEVELOPMENT FEES-NEW BUILD		
LOT SPLIT	\$250	
PUBLIC USE FEE (PARKS & REC-PER UNIT)	\$500	
PRELIMINARY PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
FINAL PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
		OR \$50 PER PARTIAL ACRE/FULL ACRE SUBDIV.
SEWER TAP FEE	\$7,588	
OVER 2 INCHES		%0-75 OF CITY OF COLUMBUS FEES
STORM SEWER FEE (PER REDIENTIAL HOME)	\$1,000	
STORM SEWER FEE (PER COMMERCIAL STRUCTURE)	10% OF THE MINERVA PARK WATER FEES	
WATER TAP FEE 3/4 INCH	\$2,749	
WATER TAP FEE 1 INCH	\$3,914	

WATER TAP FEE 1 1/2 INCH	\$6,839	
WATER TAP FEE 2 INCH	\$10,326	
WATER TAP FEE OVER 2 INCHES	50-75% OF CITY OF COLUMBUS FEES	
FINANCE CHARGES		
THE VILLAGE RESERVES THE RIGHT TO ASSESS INTEREST CHARGES AT THE PRIME OF AN INVOICE RATE ON ALL		
FEES NOT PAID AFTER THIRTY (30) DAYS		
RETURNED ITEM/INSUFFICIENT CHECK	\$50	OR ACTUAL COST
STOP PAYMENT REQUEST/LOST CHECK	\$50	OR ACTUAL COST
UNSCHEDULED FEES		
FEES MAY BE DETERMINED BY THE MAYOR FOR ITEMS NOT SPECIFIED IN THIS FEE SCHEDULE		
AND MAY RANGE FROM \$10 - \$500		
*SPECIAL PROJECTS FEES		
SPECIAL PROJECTS THAT INVOLVE THE VILLAGE ROV AND/OR VILLAGE LAND MAY REQUIRE ADDITIONAL		
REVIEW AND INSPECTION FEES AND WILL BE ASSESSED ON A CASE-BY-CASE BASIS. A QUOTE WILL BE		
PROVIDED TO THE RESIDENT LANDOWNER PRIOR TO MOVING FORWARD WITH THE REVIEW.		
FEES WILL BE THE ACTUAL COST OF THE SERVICES AND MUST BE PAID UP FRONT PRIOR TO		
THE REVIEW COMMENCING		