



Village Council Regular Meeting

April 23, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

- 1. MOTION TO APPROVE** 4.9.26 Committee as a Whole Minutes
- 2. MOTION TO APPROVE** 4.9.26 Council Meeting Minutes

Citizen Comments

Legislation

- 3. ORDINANCE 2026-04** Concession Discounts
AN ORDINANCE REVISING EXHIBIT A OF ORDINANCE 14-2024: SETTING POLICY FOR PRICING OF CONCESSIONS, SPECIAL EVENT ADMISSIONS, AND OTHER ITEMS SOLD AT THE MINERVA PARK POOL AND DECLARING AN EMERGENCY (2nd Reading)
- 4. MOTION TO SUSPEND THE RULES REQUIRING THREE READINGS** FOR ORDINANCE 2026-06
- 5. MOTION TO APPROVE** ORDINANCE 2026-06 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (1st reading - intent to suspend the rules requiring 3 readings)
- 6. RESOLUTION 2026-06** Fee Schedule
A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY (2nd reading)
- 7. RESOLUTION 2026-07** North Lake Court Waterline
A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE NORTH LAKE COURT WATERLINE IMPROVEMENTS AND DECLARING IT AN EMERGENCY (1st reading - intent to pass as an emergency on the 3rd reading)
- 8. MOTION TO SUSPEND THE RULES REQUIRING THREE READINGS** FOR RESOLUTION 2026-08
- 9. MOTION TO APPROVE** RESOLUTION 2026-08 Payment for Legal Work
A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PAY FBT GIBBONS FOR LEGAL WORK COMPLETED AND DECLARING AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Old Business
New Business
Adjourn

Executive Summary: Committee as a Whole Meeting – April 9, 2026

In Attendance: Councilpersons Koss, Martin, Paessun, Camara, Grant; Mayor Southard, Attorney Joe Bachelor (filling in for Jesse Shamp), Chief Delp

The Committee as a Whole convened at approximately 6:33 p.m. to discuss matters related to finance, public safety, and legislation, along with several operational updates impacting Village services and infrastructure.

Finance

No formal finance presentation was delivered; however, a report was circulated in advance. Discussion centered on fuel purchasing for Village vehicles, specifically the transition from Speedway to Sheetz due to billing issues and cost efficiency. The Police Department confirmed the switch was operationally beneficial, citing improved reliability and slightly lower fuel costs.

Public Safety

The Police Chief highlighted an upcoming **Operation Unity** initiative scheduled for May 6. This coordinated, multi-agency enforcement effort will involve several jurisdictions, including township police departments, the Sheriff's Office, and the Ohio State Highway Patrol. Officers will be temporarily deputized to operate across jurisdictions during a 12-hour period focused on traffic enforcement and crime suppression, particularly along Cleveland Avenue and State Route 161. The initiative is expected to result in increased traffic stops and enforcement visibility.

Additionally, ongoing concerns regarding residential street parking were discussed. Complaints have been received about excessive on-street parking, visibility issues, and blocked access (including mailboxes). Current ordinances do not adequately address some of these issues, such as mailbox obstruction. Council acknowledged the need to explore potential legislative solutions, including permit systems or restrictions on the number of vehicles per household.

Legislation

Two ordinances were reviewed:

- **Pool Concession Discounts Ordinance:** Reauthorization of existing employee and end-of-season discounts, consistent with prior years.
- **Fee Schedule Ordinance:** Administrative correction to reinstate previously approved fees (e.g., conditional use applications and chicken coop permits) that were inadvertently omitted. No fee increases were proposed.

Infrastructure & Public Works

- **Pothole Repairs:** A.J. Asphalt was selected as the lowest bidder and is expected to begin repairs within the following week, weather permitting.
- **Road Striping:** Newly completed striping on Minerva Lake Road and Northland Plaza Drive received positive feedback, improving visibility and traffic safety.
- **Stormwater & Grading Project:** Coordination is underway with contractors to address grading issues near Minerva Lake Road properties. A shift from retaining wall construction to regrading was agreed upon with affected residents, potentially reducing costs.
- **Lakefront Paver Erosion:** A deteriorating paver area along the lake was identified as a larger structural issue likely requiring professional intervention. Preliminary cost estimates range from \$15,000–\$25,000. The issue may be addressed as part of broader lake improvement projects.

Pool Operations

Significant operational adjustments are planned for the 2026 pool season:

- **Concession Stand:** Reduced hours (primarily afternoons and weekends) to better align with attendance and control costs. Weather-based closures will also be implemented.
- **Inventory Management:** A shift toward smaller, more frequent purchases to reduce waste. Previous over-ordering contributed to financial inefficiencies.
- **Menu Changes:** Simplified offerings, including microwaveable items (e.g., Hot Pockets), to streamline operations.
- **Special Events:** Consideration of food trucks and a potential resident-only event prior to Memorial Day weekend opening.
- **Plumbing Repairs:** Minor repairs were completed at a cost of approximately \$175 to maintain facility standards for the season.

Staffing Challenges

The Village continues to face difficulties hiring a part-time maintenance worker. Despite paid advertising and outreach, candidate no-shows and lack of qualified applicants persist. As a temporary solution, a current lifeguard (and son of a council member) may assist with maintenance duties. Transparency and conflict-of-interest precautions were emphasized, including council awareness and potential recusal from related votes.

Additional Updates

- A sewer-related reimbursement issue remains under review, with funding available in an existing maintenance account pending Council direction.
- Community engagement strategies for hiring (e.g., outreach to local families and colleges) were discussed but have yielded limited success to date.

Conclusion

The meeting focused on operational efficiency, infrastructure maintenance, and proactive planning for the upcoming summer season. Key priorities include addressing parking concerns through potential legislation, managing pool operations more cost-effectively, advancing infrastructure repairs, and resolving ongoing staffing shortages.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor



Village Council Regular Meeting

April 09, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

Motion made to excuse Councilperson Pinter by Koss, Seconded by Grant.
Voting Yea: Camara, Koss, Martin, Paessun, Grant

Pledge of Allegiance

Confirmation of Mayoral Appointment to the Planning & Zoning Commission

Motion made to confirm the appointment of Elizabeth Bennett to the Planning & Zoning Commission by Koss, Seconded by Paessun.
Voting Yea: Koss, Martin, Paessun, Grant, Camara

Minutes

MOTION TO APPROVE 3/12/26 Committee as a Whole Minutes

Motion made by Paessun, Seconded by Grant.
Voting Yea: Camara, Martin, Paessun, Grant Voting Abstaining: Koss

MOTION TO APPROVE 3/12/26 Council Meeting Minutes

Motion made by Paessun, Seconded by Grant.
Voting Yea: Camara, Koss, Martin, Paessun, Grant

MOTION TO APPROVE 4/2/26 Work Session Minutes

Motion made by Paessun, Seconded by Grant.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

Village Official Reports

Police - Chief Matt Delp

Report in packet; nothing to add

Fiscal Officer - Jeffrey Wilcheck

March Financial Report has been sent out.

Engineer - Mike Flickinger

Mayor Southard reported on Task Orders regarding the Maintenance Building, the MLR Project, Erosion on Kilbourne Run, Reconstruction of Valley Rd., and Road/Utility Improvements on North Lake Court.

Legal – Joe Bachelor for Jesse Shamp

Working on "Good Neighbor" legislation.

Village Planning - Eric Fischer

Electricity at the amphitheater is now operational; The Village has applied for 250k in capital funding to assist with projects; hopes are that the traffic light on Cleveland near Jordan may be installed by the end of May.

Zoning Officer - John Canty

Report in packet.

Planning & Zoning - Tommy Grant

Meeting set for 4/15 @ 7PM; will welcome new member Elizabeth Bennett.

MPCA - Jason Camara**Committee as a Whole Report**

Finance: Tony Pinter Safety: Cathy Paessun Legislation: Tommy Grant

Other Committee as a Whole Business

Safety reports that some concerns about street parking have been shared; these may be addressed in the "Good Neighbor" legislation being prepared by legal.

Legislation reviewed items on the agenda.

Wording of Specs for Trash Pick-up bid is being reviewed; plan is to send out in time for June approval of selected contractor.

Mayor's Report

Residents at 3219 Minerva Lake Rd. have requested reimbursement for damage done to their sewer line during the MLR construction project.

Motion to approve reimbursement in the amount of \$5643.00 made by Camara, Seconded by Koss.

Voting Yea: Camara, Koss, Martin, Paessun Voting Nay: Grant

Councilperson Pinter's son has been employed by the Community Pool for several years.

Motion made to acknowledge his employment (Councilperson Pinter will recuse himself from any action that might affect his son) by Paessun, Seconded by Koss.

Voting Yea: Grant, Camara, Koss, Martin, Paessun

Citizen Comments

Tony Benedetti of Berry Lane Court shared concerns about the upcoming repair/replacement of the Minerva Park Community Pool. He believes that the pool is repairable, and presented an option to fix the walls of the pool.

Legislation

MOTION TO AMEND THE AGENDA to go into executive session under RC 121.22 (G)(1) to consider the employment or compensation of public employees or officials made by Camara, Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

RETURN FROM EXECUTIVE SESSION

Legislation (continued)**MOTION TO AMEND THE AGENDA** to include ORDINANCE 2026-05

Motion made by Grant, Seconded by Camara.

Voting Yea: Camara, Koss, Martin, Paessun, Grant

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for ORD 2026-05

Motion made by Grant; seconded by Camara:

Voting Yea: Camara, Koss, Martin Paessun, Grant

MOTION TO APPROVE ORDINANCE 2026-05 Transfer of Appropriations

AN ORDINANCE TO TRANSFER/REALLOCATE APPROPRIATIONS FOR CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (1st reading - intent to suspend the rules requiring 3 readings)

Motion made by Grant; seconded by Camara:

Voting Yea: Camara, Koss, Martin Paessun, Grant

ORDINANCE 2026-04 - Pool/Concession Discounts

AN ORDINANCE REVISING EXHIBIT A OF ORDINANCE 14-2024: SETTING POLICY FOR PRICING OF CONCESSIONS, SPECIAL EVENT ADMISSIONS, AND OTHER ITEMS SOLD AT THE MINERVA PARK POOL AND DECLARING AN EMERGENCY (1st reading-intent to pass as an emergency upon the 3rd reading)

RESOLUTION 2026-06 Fee Schedule

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE AND TO DECLARE AN EMERGENCY (1st reading-intent to pass as emergency upon 3rd reading)

Old Business

Project Updates:

Pool survey is ready to go-will begin week of April 15 and run through April 30.

Final (?) permit submitted for Maintenance Building; hopeful for completion in May.

New Business

Councilperson Grant inquired about past lake clean-up events; discussion followed regarding planning for such an event in 2026.

Adjourn

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor

ORDINANCE 2026-04

**AN ORDINANCE REVISING EXHIBIT A OF ORDINANCE 14-2024: SETTING POLICY FOR
PRICING OF CONCESSIONS, SPECIAL EVENT ADMISSIONS, AND OTHER
ITEMS SOLD AT THE MINERVA PARK POOL AND DECLARING AN
EMERGENCY**

WHEREAS, the Village of Minerva Park operates the Minerva Park Pool with a concession stand; and

WHEREAS, the Village Council desires to establish a policy for pricing of concessions, special event admissions, and other items sold at the Minerva Park Pool.

**NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK,
FRANKLIN COUNTY, OHIO, THAT:**

Section 1: Pricing for concessions, special event admission, and other items sold at the Minerva Park Pool shall be set by the administration in a manner to cover expenses and shall be approved by the Mayor.

Section 2: Discounts must be specified and approved by Council prior to being offered as listed in Exhibit A.

Section 3: It is hereby found and determined that all formal actions of the Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that any and all deliberations of this Council and any of its committees that resulted in such a formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 5: Exhibit A will be revised to only include an employee discount often per cent (10%) a fifty per cent (50%) discount at the end of pool season for the concession stand.

Section 4: Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park such that the policy can be put in place immediately for the 2026 pool season. As such, this Ordinance shall take effect immediately upon passage.

First Reading: April 9, 2026

Second Reading: April 23, 2026

Third Reading: May 14, 2026

Passed: May 14, 2026

Tiffany Southard, Mayor

ATTESTS

APPROVED AS TO FORM

Jeffrey Wilchek, Fiscal Officer

Jesse Shamp, Solicitor

ORDINANCE 2026-04 POOL PRICING EXHIBIT - A

Discount Name	location	options	amount
Employee Discount	Concessions		10%
All Products	All	End of Season	50%

ORDINANCE 2026-06

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026

WHEREAS, it is necessary to supplement the appropriations in Ordinance 2025-22 for the year ending December 31, 2026; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2026.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 2025-22 is supplemented as presented below:

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>General Fund (1000)</u>			
<u>Village Solicitor (750)</u>			
Other Expenditures	\$99,000	\$25,000	\$124,000
 <u>Lands and Buildings (730)</u>			
Other Expenditures	112,300	15,000	127,300
Total Increase		<u>\$40,000</u>	

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This Ordinance shall be in full force and effect upon its passage.

Tiffany Southard, Mayor

First Reading: April 23, 2026
Second Reading: Waived
Third Reading: Waived
Passed: April 23, 2026

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2026-06

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minerva Park ("Village") consolidated fees into a comprehensive fee schedule ("Minerva Park Fee Schedule") pursuant to Resolution 2014-14; and

WHEREAS, the Village now wishes to amend and revise the Minerva Park Fee Schedule; and

WHEREAS, the Village also repeals Resolution 2023-10 which tied fee increases to an annual rate of inflation; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY OHIO, THAT:

- Section 1.** The Minerva Park Fee Schedule is hereby amended and revised as reflected in Exhibit A attached hereto and made a part hereof.
- Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3.** All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to revise the fee schedule to allow for correct processing of fees. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: April 9, 2026
 Second Reading: April 23, 2026
 Third Reading: May 14, 2026
 Passed: May 14, 2026

ATTEST:

APPROVED AS TO FORM:

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

VILLAGE OF MINERVA PARK FEE SCHEDULE			ORD 2026-06 rev. 4/2026
RESIDENTIAL			
SINGLE FAMILY RESIDENTIAL	\$450	\$350/UNIT ADDTL.	
MULTI-FAMILY RESIDENTIAL	\$1,000		
ACCESSORY STRUCTURE PERMIT	\$100		
ADDITION/REMODELING PERMIT	\$100		
ALTERNATIVE ENERGY PERMIT	\$50		
DECK PERMIT	\$25		
DRIVEWAY/SIDEWALK/CURB PERMIT	\$25		
FENCE PERMIT	\$25		
HOME OCCUPATION PERMIT	\$30		
OCCUPANCY PERMIT	\$150		
PATIO PERMIT	\$25		
PLUMBING PERMIT	\$135		
PLUMBING EACH FIXTURE	\$20		
POD/TEMPORARY STORAGE PERMIT	\$25		
STORAGE BLDG/SHED PERMIT	\$25		
SWIMMING POOL/SPA PERMIT	\$50	\$100 IN GROUND	
CHICKEN/DUCK/RABBIT	\$25		
DEMOLITION (STRUCTURES OVER 200 FT ²)	\$150		
APPEAL	\$100		
VARIANCE	\$50		
CONDITIONAL USE	\$400		
REZONING/AMENDING MAP	\$1,500		
REINSPECTION FEE	\$75		
AMENDMENT TO PLAN	\$50		
RESUBMISSION FEE	\$50		
LATE SUBMITTALS	\$50		
COMMERCIAL			
PLUMBING PERMIT	\$135		
PLUMBING EACH FIXTURE	\$40		
0-3,000 FT ² BUILDING	\$700		
3,001-9,999 FT ² BUILDING	\$1,500		
OVER 10,000 FT ² BUILDING	\$1,500	\$500 PER FT ² INCREMENT	
ADDITION	\$400		
EXTERIOR MAINTENANCE/CHANGE OF MATERIALS	\$100		
FENCE	\$200		
CONDITIONAL USE	\$400		
COMMERCIAL SIGNS			
25 FT ² OR LESS	\$150		
OVER 25 FT ²	\$250		
SIGN FACE CHANGE	\$75		

ENGINEERING REVIEW		
RIGHT OF WAY PERMIT	\$500	* UP TO 2 HOURS
FLOODPLAIN DEVELOPMENT PERMIT	\$400	
NUMBERING (PER UNIT)	\$25	
VILLAGE ADMINISTRATIVE FEES		
ADMINISTRATIVE FEES FOR GRASS CUTTING	\$150/\$350/\$500	
SERVICE FEE FOR GRASS CUTTING	PER CONTRACTOR	
FOLDING CHAIR RENTAL	\$2	PER CHAIR
BLACK/WHITE COPIES	\$0.10	
COLOR COPIES	\$0.25	
FLASH DRIVE	\$3	
RECORDS RETRIEVAL FROM OFF-SITE STORAGE	\$28	PER DELIVERY
COMMUNITY ROOM RENTAL/CLEANING/DEPOSIT	\$300 FEE	\$300 DEPOSIT
POOL RENTAL (RESIDENT MEMBER)	\$250	\$100 ADDITIONAL HOU
POOL RENTAL (NON-RESIDENT MEMBER)	\$350	
PUBLIC SAFETY FEES		
POLICE REPORT (PER PAGE)	\$0.10	
SPECIAL DUTY OFFICER (PER HOUR)	\$65	
SPECIAL DUTY CRUISER (ADDITIONAL PER HOUR)	\$35	
VIDEO REDACTION FEE	\$75	PER HOUR
SOLICITATION REGISTRATION FEE	\$60	
PEDDLER REGISTRATION FEE	AT DISCRETION OF MAYOR	
MOBILE ICE CREAM VENDOR	AT DISCRETION OF MAYOR	
BLOCK PARTY	\$0	PERMIT REQUIRED
ASSEMBLY/PARADE	\$10	
SHORT TERM RENTAL REGISTRATION FEE	\$250	
GOLF CART INSPECTION	\$25	
DEVELOPMENT FEES-NEW BUILD		
LOT SPLIT	\$250	
PUBLIC USE FEE (PARKS & REC-PER UNIT)	\$500	
PRELIMINARY PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
FINAL PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
		OR \$50 PER PARTIAL ACRE/FULL ACRE SUBDIV.
SEWER TAP FEE	\$7,588	
OVER 2 INCHES		%0-75 OF CITY OF COLUMBUS FEES
STORM SEWER FEE (PER REDIENTIAL HOME)	\$1,000	
STORM SEWER FEE (PER COMMERCIAL STRUCTURE)	10% OF THE MINERVA PARK WATER FEES	
WATER TAP FEE 3/4 INCH	\$2,749	
WATER TAP FEE 1 INCH	\$3,914	

WATER TAP FEE 1 1/2 INCH	\$6,839	
WATER TAP FEE 2 INCH	\$10,326	
WATER TAP FEE OVER 2 INCHES	50-75% OF CITY OF COLUMBUS FEES	
FINANCE CHARGES		
THE VILLAGE RESERVES THE RIGHT TO ASSESS INTEREST CHARGES AT THE CURRENT PRIME RATE ON		
INVOICES/FEES NOT PAID AFTER THIRTY (30) DAYS		
RETURNED ITEM/INSUFFICIENT CHECK	\$50	OR ACTUAL COST
STOP PAYMENT REQUEST/LOST CHECK	\$50	OR ACTUAL COST
UNSCHEDULED FEES		
FEES MAY BE DETERMINED BY THE MAYOR FOR ITEMS NOT SPECIFIED IN THIS FEE SCHEDULE		
AND MAY RANGE FROM \$10 - \$500		
*SPECIAL PROJECTS FEES		
SPECIAL PROJECTS THAT INVOLVE THE VILLAGE ROV AND/OR VILLAGE LAND MAY REQUIRE ADDITIONAL		
REVIEW AND INSPECTION FEES AND WILL BE ASSESSED ON A CASE-BY-CASE BASIS. A QUOTE WILL BE		
PROVIDED TO THE RESIDENT LANDOWNER PRIOR TO MOVING FORWARD WITH THE REVIEW.		
FEES WILL BE THE ACTUAL COST OF THE SERVICES AND MUST BE PAID UP FRONT PRIOR TO		
THE REVIEW COMMENCING		

RESOLUTION 2026-07

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACT FOR THE NORTH LAKE COURT WATERLINE IMPROVEMENTS AND DECLARING IT AN EMERGENCY

WHEREAS, there presently exists a need to replace the waterline on North Lake Court including the intersection of North Lake Court, East Shore Drive and Kerrwood Drive; and

WHEREAS, the Village has been notified of several water leaks over the last few years; and

WHEREAS, the engineering work has been authorized; and

WHEREAS, bids need to be advertised in June, contract awarded in August with construction to begin in September for an estimated completion of December 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Council hereby authorizes the Mayor and Fiscal Officer to advertise for bids upon the completion of the engineering work.

Section 2. The Council hereby authorizes Mayor and Fiscal Officer to enter into contract with the lowest and best bidder, based on the recommendation of the Village Engineer.

Section 3. The mayor shall report the engineer's recommendation for the award of a contract.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 5. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin the bid process and contract award for the project. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: April 23, 2026
Second Reading: May 14, 2026
Third Reading: May 28, 2026
Passed: May 28, 2026

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2026-08

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PAY FBT GIBBONS FOR LEGAL WORK COMPLETED AND DECLARING AN EMERGENCY

WHEREAS, FBT Gibbons has invoiced for employment related legal services during the month of March 2026, involving the Police Department in the amount \$6,112.50; and,

WHEREAS, the Village has received an invoice for which a purchase order, with prior certification of availability of appropriations and funds to pay the obligation has been exceeded by \$3,952.80; and,

WHEREAS, in addition, there is insufficient unencumbered appropriations to pay to the legal services provided; and

WHEREAS, the Village Council desires to satisfy the obligations incurred with Legal Counsel.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Village Council hereby authorizes the fiscal officer to pay the invoice for legal services upon the passage of supplemental appropriations for the legal services.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council, and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This resolution is hereby declared to be an emergency measure necessary for the preservation of the public health, safety and welfare, such emergency arising from the need to satisfy an outstanding obligation for services provided; wherefore, this resolution shall take effect and be in force from and after its passage.

First Reading: April 23, 2026
Second Reading: Waived
Third Reading: Waived
Passed: April 23, 2026

Mayor

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Solicitor