



Village Council Special Meeting

October 30, 2025 at 5:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Legislation

1. **MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for ORDINANCE 2025-21
Reason for emergency language: to avoid further delays in the 2025 Roadway Improvement Project.
2. **MOTION TO APPROVE** ORDINANCE 2025-21 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025 (1st reading-intent to suspend the rules that require 3 readings)
3. **MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for RESOLUTION 2025-30
Reason for Emergency Language: to proceed with construction of the Maintenance Building after many delays.
4. **MOTION TO APPROVE** RESOLUTION 2025-30 Maintenance Building Change Orders
A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO APPROVE CHANGE ORDERS FOR THE MAINTENANCE GARAGE PROJECT AND DECLARING IT AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Adjourn

ORDINANCE 2025-21

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025

WHEREAS, it is necessary to supplement the appropriations in Ordinance 35-2024 for the year ending December 31, 2025; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2025.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 35-2024 is supplemented as presented below:

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>Street Improvement Fund (4903)</u>			
<u>Capital Outlay (800)</u>			
Capital Outlay	\$315,000	\$85,000	\$400,000

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This Ordinance shall be in full force and effect upon its passage.

Tiffany Southard, Mayor

First Reading: October 30, 2025
Second Reading: Waived
Third Reading: Waived
Passed: October 30, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2025-30

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO APPROVE CHANGE ORDERS FOR THE MAINTENANCE GARAGE PROJECT AND DECLARING IT AN EMERGENCY

WHEREAS, Village Council authorized a contract for the construction of a maintenance garage with Master Renovations, Inc. in Resolution 2024-29 at a cost not to exceed \$668,000; and

WHEREAS, required design changes have delayed obtaining final approval and permits; and

WHEREAS, due to the delays, construction costs and materials have increased.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Mayor and Fiscal Officer are authorized to approve change order up to \$100,000 for the construction of the Minerva Park Maintenance Garage Project with Master Renovations, Inc.

Section 2. The total of the project with Master Renovations, Inc. shall not exceed \$768,000.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin construction of the facility for the health and safety of residents of the Village. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: October 30, 2025
Second Reading: Waived
Third Reading: Waived
Passed October 30, 2025

ATTESTS:

APPROVED AS TO FORM:

Jeffrey Wilchek, Fiscal Officer

Jesse Shamp, Solicitor