



Village Council Regular Meeting

March 12, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

1. **MOTION TO APPROVE** 2/26/26 Committee as a Whole Minutes
2. **MOTION TO APPROVE** 2/26/26 Council Meeting Minutes
3. **MOTION TO APPROVE** 3.5.26 Council Work Session Minutes

Village Official Reports

4. Police - Chief Matt Delp
5. Fiscal Officer - Jeffrey Wilcheck
6. Engineer - Mike Flickinger
7. Legal - Jesse Shamp
8. Village Planning - Eric Fischer
9. Zoning Officer - John Canty has been out for the month of February.
10. Planning & Zoning - Tommy Grant
11. MPCA - Jason Camara

Committee as a Whole Report

12. Finance-Tony Pinter Safety-Cathy Paessun Legislation-Tommy Grant
13. Other Committee as a Whole Items

Mayor's Report

Citizen Comments

Legislation

14. **MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS** FOR ORDINANCE 2026-02
15. **MOTION TO APPROVE** ORDINANCE 2026-02 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (1st reading - intent to suspend the rules requiring 3 readings)
16. **MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS** FOR ORDINANCE 2026-03

17. MOTION TO APPROVE ORDINANCE 2026-03 Establishment of Sidewalk/Pathway Fund

AN ORDINANCE TO ESTABLISH THE SIDEWALKS AND PATHWAYS FUND AND TO DECLARE AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

18. MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS FOR RESOLUTION 2026-04

19. MOTION TO APPROVE RESOLUTION 2026-04 Grant Acceptance

A RESOLUTION AUTHORIZING THE MAYOR EXECUTE A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE CAPITAL IMPROVEMENT COMMUNITY PARK, RECREATION/ CONSERVATION PROJECT AND DECLARING AN EMERGENCY (1st Reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

20. MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS FOR RESOLUTION 2026-05

21. MOTION TO APPROVE RESOLUTION 2026-05 Transfer of Funds

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS AND DECLARING AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

Old Business

22. Maintenance Building Update

New Business

23. Street Parking

24. Pool Survey

Adjourn

Executive Summary: Committee as a Whole Meeting – February 26, 2026

The Committee as a Whole convened on February 26, 2026, with 5 council members and the Mayor present. The meeting focused on three primary areas: Streets, Parks & Recreation, and Legislation. The discussion centered on infrastructure maintenance, park facility planning, personnel confirmation procedures, and potential updates to the village noise ordinance.

1. Streets & Infrastructure

Pothole Repairs

- Two companies were contacted regarding pothole repairs.
- Both advised that immediate repairs would cost approximately **three times more** than waiting several weeks for improved weather conditions.
- Public Works documented pothole locations and submitted photos to contractors.
- Two potholes were patched, including a significant one on East Shore.
- Traffic cones have been placed where necessary for safety.

Key Decision/Direction:

- Delay large-scale repairs to ensure responsible use of taxpayer funds.
- Consider proactively communicating with residents (e.g., via Facebook) to clarify that repairs are planned and not being neglected, emphasizing fiscal stewardship.

Upcoming Meetings

- An MS4 (stormwater) meeting and a dam-area meeting are scheduled for the following week.

2. Parks & Recreation

Summer Planning & Concessions

- A planning meeting is needed to finalize summer programming.
- Concession stand operations remain undecided.
- Key concerns include:
 - Payroll logistics
 - Staffing decisions (no hiring decisions have been made)
 - Fiscal management

Further internal coordination is required before decisions are finalized.

Pickleball Court Proposal

- A resident inquired again about adding a pickleball court.

- Estimated cost for a standalone court begins at **\$25,000**, potentially higher depending on site preparation.
- The project is not currently budgeted.

Discussion Highlights:

- Consideration of a **convertible option**: painting pickleball lines on the existing basketball court and using temporary nets.
- Noise concerns were raised:
 - Pickleball produces repetitive high-frequency noise that can create nuisance concerns.
 - Some communities have faced sound ordinance issues tied to pickleball courts.
- Flex-use space was viewed as a more prudent approach than committing to a dedicated court.

Additional Issue:

- A broken pipe was discovered at the Tiffany Memorial children's pool.
- The pool may not open until repairs are completed.
- This repair is considered a high priority.

3. Legislation

Police Officer Confirmation

- The council is considering confirmation of an officer following a six-month probationary period.
- The practice of passing confirmations as emergency legislation with one reading was questioned.
- Concern was raised that:
 - Citizens have limited opportunity to comment under emergency passage.
- The reasoning appears tied to:
 - Timing of probation completion.
 - Avoiding gaps between probation expiration and formal confirmation.
- Council plans to clarify the legal rationale with legal counsel.

Snow Emergency Parking Codification

- Discussion regarding codifying sidewalk parking allowances during snow emergencies.
- Concern that formal codification may conflict with federal ADA requirements.

- Preference expressed for discretionary enforcement rather than creating potentially conflicting local law.

4. Noise Ordinance Review (Major Discussion Topic)

A substantial portion of the meeting focused on whether to revise the village's noise ordinance.

Current Concerns:

- The existing ordinance is considered vague.
- Lack of specificity may make enforcement difficult.
- There are limited defined exceptions (e.g., construction, trash collection).
- No recent citations have been issued, though officers have responded to complaints.

Proposal:

- Review Dublin's recently adopted, more detailed ordinance (drafted by a law firm).
- Their ordinance includes:
 - Specific decibel thresholds (80 dB noted)
 - Clear definitions
 - Property-line measurement standards
 - Enumerated exemptions
 - Defined hours of operation

Enforcement Considerations:

- Police use a decibel meter.
- Most complaints are resolved voluntarily (approximately 99%).
- Citations are rare.
- A more detailed ordinance would:
 - Provide clearer enforcement standards
 - Offer measurable thresholds (e.g., property-line measurement)
 - Establish stronger footing if enforcement becomes necessary
-

Forward-Looking Rationale:

- Anticipated commercial redevelopment (e.g., restaurants, outdoor patios, live music).
- Desire to proactively define standards rather than react later.
- Goal is preventative, not reactive.

Consensus Direction:

- Circulate Dublin's ordinance for council review.

- Evaluate enforceability and applicability.
- Avoid reinventing the wheel if an effective model exists.

Overall Themes

1. **Fiscal Responsibility** – Delaying pothole repairs to avoid inflated costs; evaluating capital park investments carefully.
2. **Proactive Governance** – Reviewing noise ordinance in anticipation of future development.
3. **Operational Practicality** – Ensuring legislation aligns with enforcement realities and federal law.
4. **Transparency & Communication** – Recognizing the importance of keeping residents informed.
5. **Flexible Planning** – Exploring adaptable park infrastructure rather than single-purpose investments.

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor



Village Council Regular Meeting

February 26, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Council members Camara, Koss, Martin, Grant, Pinter ABSENT: Paessun

ALSO IN ATTENDANCE: Mayor Southard, Police Chief Delp

Motion to excuse Councilperson Paessun made by Camara, Seconded by Grant.

Voting Yea: Camara, Koss, Martin, Grant, Pinter

Pledge of Allegiance

Minutes

MOTION TO APPROVE 2/12/26 Committee as a Whole Minutes

Motion made by Camara, Seconded by Koss.

Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO APPROVE 2/12/26 Council Meeting Minutes

Motion made by Camara, Seconded by Pinter.

Voting Yea: Camara, Koss, Martin, Grant, Pinter

Citizen Comments

Tony Benedetti of Berry Lane Court spoke regarding Council interaction with those who comment during this section of the meeting. He is concerned that less residents will speak during comments based on how he feels they are treated. He also shared concerns about recent advice given to Council by the Law Director.

Legislation

MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS for RES 2026-03

Motion made by Grant, Seconded by Camara.

Voting Yea: Camara, Koss, Martin, Grant, Pinter

MOTION TO APPROVE RESOLUTION 2026-03

A RESOLUTION AFFIRMING THE APPOINTMENT OF FRANK RHODES II AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA PARK, OHIO AND DECLARING AN EMERGENCY (1st reading-intent to suspend the rules requiring 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Koss.

Voting Yea: Camara, Koss, Martin, Grant, Pinter

Old Business

Councilperson Pinter asked for an update about the 3219 MLR resident concern regarding sewers. Fiscal is working with the engineer and legal; Councilperson Grant has been corresponding with RotoRooter, and will reach out again to follow up.

New Business

Brief discussion held regarding recent legislation regarding pool renovations that was not approved: Council will discuss in depth at the 3/5 work session, and hopes to review repair vs. replace options.

Council discussed the waiving of readings for police officer appointments and confirmation. Council President Camara expressed concern that the current process does not allow for citizen input, and suggested not waiving readings. Chief Delp reached out to legal during the meeting, and shared that readings could begin prior to the final date of probation, but shared concern that full readings could take 6-8 weeks (the officer is still completing training during this time). He suggested perhaps 2 readings would allow for citizen input.

Adjourn

Motion made by Camara, Seconded by Koss.

Voting Yea: Camara, Koss, Martin, Grant, Pinter

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor

Minerva Park Council Work Session: March 5, 2026

Purpose: Discussion of financial transfers, infrastructure projects, engineering planning, grants, and upcoming governance matters.

1. Financial Actions and Budget Planning

Planned Fund Transfers

The Fiscal Officer announced upcoming legislation to authorize **\$1.5 million in transfers from the General Fund:**

- **\$1,000,000 → Pool Improvement Fund**
 - Brings total available pool project funds to approximately **\$3 million**, the amount estimated for reconstruction.
- **\$400,000 → Street Improvement Fund**
- **\$100,000 → Storm Improvement Fund**

Additional appropriations will be required because only **\$900,000 is currently appropriated** for these transfers.

Grant Funding Administration

- A **new fund will be created** for one of the incoming grants.
- Appropriations must be updated to properly allocate forthcoming grant funds.

Financial Audit Status

- The annual audit fieldwork has been completed unusually quickly (one day plus a partial day).
 - The audit report is expected **by the end of March**.
 - Minor potential issues are known internally but no formal findings yet.
-

2. Major Capital Project: Community Pool

The pool project dominated discussion due to its **financial scale and impact on other infrastructure projects**.

Current Situation

The village is evaluating whether to:

1. **Reconstruct the pool**, or
2. **Attempt to repair the existing pool**

The facility is approximately **60 years old** and shows multiple structural and operational issues:

- Structural cracks and leaks
- Rusting walls
- Aging filtration system
- Frequent mechanical failures during seasonal openings
- Annual repair and maintenance expenses increasing

Council acknowledged that repeated repairs may only provide short-term fixes.

Engineering Proposal

- Engineering design proposal from **Brandstetter Carroll**
- Estimated cost: **\$259,000**
- Represents about **8.5% of estimated construction cost**, which is typical or slightly favorable for engineering services.

Engineering would include:

- Design plans

- Bid documentation
- Construction oversight

Key Concerns Raised

Council members raised several concerns before committing to engineering:

- Desire for **clear cost comparison: repair vs. replacement**
- Risk of spending **\$259K on plans that may not be used**
- Hidden infrastructure costs (sewer capacity, stormwater, utilities)
- Grant restrictions requiring projects to proceed if grant money is used

Infrastructure Dependencies

The pool decision directly affects several infrastructure projects:

- Valley Road reconstruction
- Water line replacement
- Sewer capacity and backwash handling
- Stormwater management for parking areas

Engineers cannot finalize these projects without knowing the **final pool design and infrastructure demands**.

Sanitary Sewer Capacity Issue

Current infrastructure includes a **6-inch sanitary sewer line**, which may not be adequate for a modern pool system. Options discussed include:

- Upgrading to an **8-inch line**
- Installing **holding tanks for filter backwash discharge**

These decisions could significantly impact downstream infrastructure costs.

Potential Next Step

Council discussed requesting the engineer to **break the contract into phases** so the village can:

1. Conduct initial assessment and concept planning
2. Evaluate repair vs. rebuild costs
3. Proceed to full design only if warranted

3. Road and Infrastructure Planning

Road Engineering Transition

The village will need to **hire a new engineering firm** for future road projects.

Reasons:

- Current engineer (Jacobs) will no longer continue due to project scale and profitability.
- Larger firms prioritize larger projects.

A new RFQ process will be required.

Road Project Timeline

Because of the engineer transition and planning requirements:

- **Major road construction likely delayed ~3 years**
- Pavement condition report will be **delayed one year** since current report remains usable for about five years.

Valley Road Project

Valley Road reconstruction is now estimated for **Spring 2027 at the earliest**.

Reasons for delay:

- Pool infrastructure decisions unresolved
- Water, sewer, and storm lines tied to pool project
- Engineering planning cannot proceed without those answers

4. Sewer Infrastructure Issues

Council discussed emerging issues with **aging sewer lateral connections**.

Observed Problem

Old clay pipes connecting homes to sewer mains are collapsing at the tap point under roadways.

Implications:

- These sections fall under **village responsibility**
- Failures require emergency repairs

Recent Example

- Latest repair: **~\$16,000**
- Previous failure occurred within the past 6–7 months.

This suggests a potential **pattern of aging infrastructure failures**.

Strategic Concern

Repeated emergency repairs may become more expensive than implementing:

- A larger **planned sewer rehabilitation project**
- Repairs identified during past **CCTV inspections**

Council plans to review prior sewer condition reports and evaluate whether to proceed with previously planned repairs.

5. Grants and External Funding

ODNR Grant

The village received a **\$250,000 ODNR grant agreement**.

Next steps:

1. Council approval and waiver of readings
2. Return signed agreement to ODNR
3. Begin engineer selection via RFQ process

The grant technically requires funds to be spent by **June 30**, but:

- An extension is expected to be granted if needed.

Additional Grant Application

The village has applied for a **\$500,000 grant toward the pool project**, with a decision expected **May–June 2026**.

6. Utility Coordination

Columbia Gas Project

Council discussed concerns about Columbia Gas installing a **larger gas main (4" → 6")**.

Outcome of discussion with the company:

- Gas line may be installed **outside the roadway**, avoiding tearing up newly reconstructed roads.

- Early exploratory work may begin **Q3 2027**, with full project around **2028**.

7. Governance and Community Engagement

Charter Commission Public Meeting

Council plans a **Charter Town Hall** to educate residents prior to the charter vote.

- Tentative date: **March 19 at 7 PM**
- Format: informational session with Q&A
- Purpose: explain risks, benefits, and structure of charter governance

Planning & Zoning

Next meeting scheduled for **March 18** to finalize policy discussions.

8. Additional Administrative Matters

Noise Ordinance Review

Council discussed revising the village noise ordinance to:

- Include measurable decibel standards
- Allow enforcement flexibility
- Balance nuisance complaints with reasonable residential use

Legal counsel will prepare a memo outlining potential ordinance revisions.

9. Key Strategic Issues Moving Forward

The meeting highlighted several major decisions that will shape the village's capital planning:

Immediate Decisions

- Whether to proceed with **pool engineering design**
- Structuring engineering contracts into phases
- Approving upcoming financial transfers and appropriations

Near-Term Planning

- Hiring a **new engineering firm for road projects**
- Reviewing sewer condition reports and potential repair program
- Finalizing ODNR grant execution

Long-Term Infrastructure

- Pool reconstruction or repair
- Valley Road reconstruction (2027+)
- Sewer system upgrades
- Stormwater improvements

✓ Overall Takeaway

The village is entering a **major infrastructure planning phase**, with the pool project serving as the central decision point affecting road reconstruction, sewer capacity, and long-term capital spending. Council is balancing fiscal caution with the need to address aging infrastructure and rising construction costs.

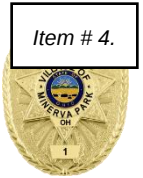
Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor



DIVISION OF POLICE

VILLAGE OF MINERVA PARK



Chief Matt Delp

Tuesday, March 10, 2026

TO: Mayor, Council

FR: Chief Matt Delp

RE: **Chief's Report for February 2026**

Madame Mayor and Members of Council,

In February, the Minerva Park Police Department maintained its commitment to daily patrol and enforcement activities. Officer Frank Rhodes received his final appointment and has quickly established himself as a valuable member of the team.

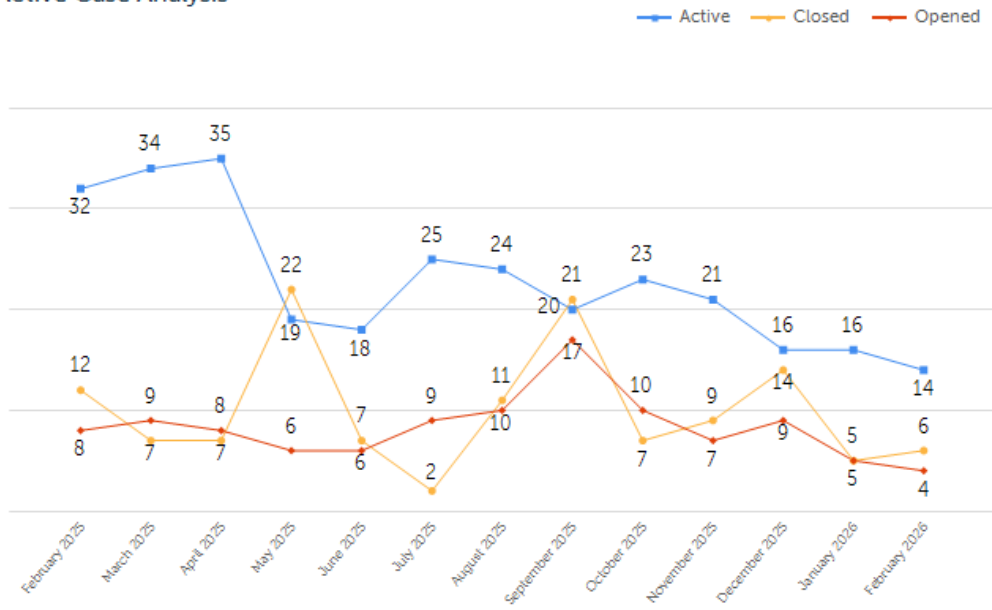
The department recently received new tasers from Axon and is currently transitioning from the previous models. Officer Josh DeJesus is undergoing instructor training for the updated system, and we expect all officers to be fully equipped and trained by May.

There were no other notable issues during February.

The following pages contain the vital statistics for police activity.

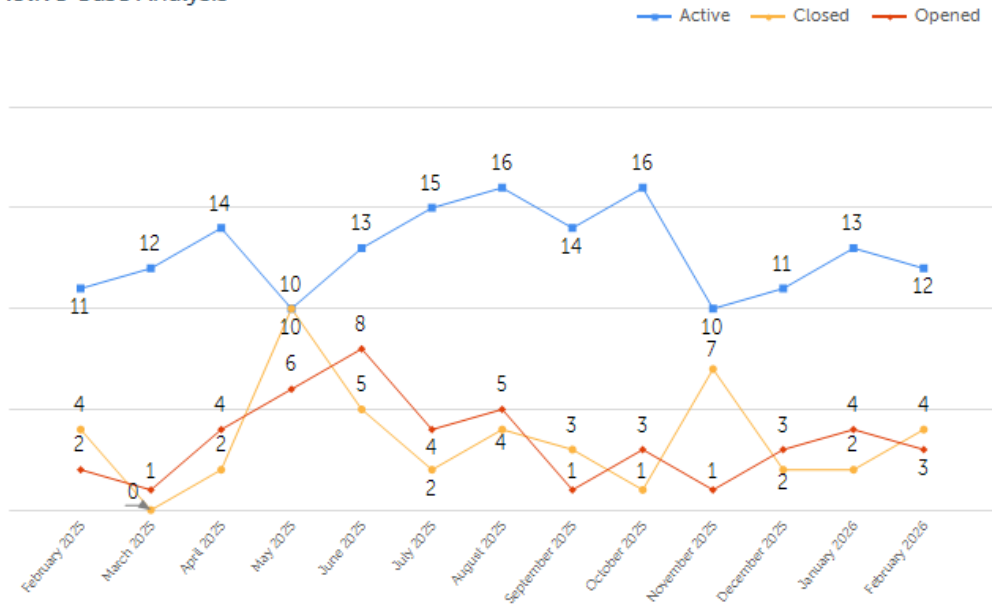
	FEB 2026	Previous Year	Difference
Traffic Stops	86	94	-8
Citations Issued	45	54	-9
Police Reports	8	8	0
Active Cases	14	28	-14
Calls for Service	308	374	-66

Active Case Analysis



TRAFFIC STOPS

Active Case Analysis



For reports taken between 1/1/2026 and 1/31/2026 for all case types

Case Subtype	Cases	%
Hit Skip	1	12.50 %
Larceny/Theft	2	25.00 %
Request for Assistance	1	12.50 %
Traffic Stop	1	12.50 %
Unspecified Call	1	12.50 %
Unspecified Narcotics Complaint	1	12.50 %
Vehicle Crash	1	12.50 %
Total	8	100.00 %

2/28/2025 - 2/28/2026

Subtype	Active at Start	Opened Cases	Closed Cases	Active at End
Assault	5	7	12	0
Breaking and Entering	0	0	0	0
Burglary	1	0	1	0
Complaint	6	38	40	4
Counterfeiting/Forgery	0	0	0	0
Destruction/Damage/Vandalism	1	4	5	0
DOA - Unknown	0	1	1	0
DOA-Suicide	0	0	0	0
Domestic Violence	3	7	9	1
Extortion/Blackmail	0	0	0	0
Hit Skip	0	0	0	0
Larceny/Theft	6	22	22	6
Menacing	1	0	1	0
Miscellaneous	0	0	0	0
Motor Vehicle Theft	3	2	5	0
Person in Jeopardy	0	1	1	0
Pornography / Obscene Material	0	0	0	0
Property Damage	0	0	0	0
Property Impound	0	10	10	0
Property in Jeopardy	0	0	0	0
Protection Order	1	0	1	0
Rape	0	0	0	0
Request for Assistance	1	1	1	1
Robbery	1	0	1	0
Sexual Assault	0	2	1	1
Shooting	0	0	0	0
Traffic Stop	0	0	0	0
Unspecified Call	1	4	5	0
Warrant	2	1	2	1
Total	32	100	118	14

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Subject	Project Updates for Council	Project Name	Village Engineering Services
Attention	Honorable Tiffany Southard, Mayor	Project No.	690666
From	Michael J. Flickinger, P.E.		
Date	March 12, 2026		
Copies to	File		

Task Order No. 30: Maintenance Building

- We continue working with the contractor on construction items, including reviewing pay requests, certified payroll reports, RFIs, and general coordination.

Task Order No. 38: 2025 Roadway Improvements – Construction Services

- Minerva Lake Road
 - We anticipate coordinating with the contractor later this month on the punch list items that could not be completed during the winter and generally colder months.
- Northland Plaza Drive
 - No change from last update.

Task Order No. 39: Kilbourne Run Erosion Mitigation

- We conducted an alternatives meeting with the Village on 03/05 to review feasible alternatives for the items included in our scope of services.
- We anticipate starting to prepare the final technical memorandum (TM) based on the alternatives meeting. We anticipate submitting the final TM on or about 04/17.

Task Order No. 40: Valley Road Reconstruction and Utility Improvements

- Detailed design for this project is currently on hold pending coordination with the swim club design professional so that utility improvements – specifically sanitary sewer and storm sewer – can be coordinated with the Valley Road project to meet the needs of the improved facility.
- We met the swim club consultant to begin the necessary coordination.

ORDINANCE 2026-02

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026

WHEREAS, it is necessary to supplement the appropriations in Ordinance 2025-22 for the year ending December 31, 2026; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2026.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 2025-22 is supplemented as presented below:

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>General Fund (1000)</u>			
<u>Other Financing Uses</u>			
Transfers - Out	\$600,000	\$900,000	\$1,500,000
<u>MP TIF Contruction Fund (4105)</u>			
Capital Outlay			
Capital Outlay	594,544	254,743	849,287
<u>Pool Improvement (4901)</u>			
<u>Capital Outlay</u>			
Capital Outlay	1,025,000	(225,456)	799,544
<u>Sidewalks & Pathways (4905)</u>			
<u>Capital Outlay</u>			
Capital Outlay	0	800,000	800,000
 Total		<u><u>\$1,729,287</u></u>	

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This Ordinance shall be in full force and effect upon its passage.

Tiffany Southard, Mayor
 First Reading: March 12, 2026
 Second Reading: Waived
 Third Reading: Waived
 Passed: March 12, 2026

ATTEST

APPROVED AS TO FORM

 Jeffrey Wilcheck, Fiscal Officer

 Solicitor

**AN ORDINANCE TO ESTABLISH THE SIDEWALKS AND PATHWAYS
FUND AND TO DECLARE AN EMERGENCY**

WHEREAS, Section 5705.09(F), Revised Code, allows for the establishment of a special fund for each class of revenues derived from a source other than the general property tax, which the law requires to be used for a particular purpose; and,

WHEREAS, the Village anticipates the receipt of grants to aid in funding sidewalks and pathways.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA
PARK, OHIO THAT:**

Section 1. The Fiscal Officer is authorized to establish the Sidewalks and Pathways Fund for the receipt of grants and other resources restricted to the planning and construction of sidewalks and pathways within the Village.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council, and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This Ordinance is hereby declared to be an emergency measure, to be effective immediately upon passage, such emergency being necessary for the preservation of the public health, safety, and welfare of the Village and its inhabitants, to wit: to have a fund in existence to receive and appropriate grant resources. Therefore, this Ordinance shall take effect and be in force from and immediately after its passage by the Council.

Tiffany Southard, Mayor

First Reading: March 12, 2026
Second Reading: Waived
Third Reading: Waived
Passed: March 12, 2026

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

A RESOLUTION AUTHORIZING THE MAYOR EXECUTE A GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES FOR THE CAPITAL IMPROVEMENT COMMUNITY PARK, RECREATION/CONSERVATION PROJECT AND DECLARING AN EMERGENCY

WHEREAS, the Ohio Department of Natural Resources (“ODNR”) has established the Capital Improvement Community Park, Recreation/Conservation Project to facilitate pathways and connections for pedestrians throughout Ohio; and

WHEREAS, ODNR has budgeted certain grant funds to be provided to municipalities and other entities for infrastructure that advances the goals of the project; and

WHEREAS, ODNR has provided a Grant Agreement and the terms necessary for the Village to secure funds on a reimbursement basis; and

WHEREAS, the Village desires to enter the Grant Agreement in advancement of the Capital Improvement Community Park, Recreation/Conservation Project goals

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

- Section 1.** Council hereby directs the Mayor or her designee to enter the Grant Agreement as attached hereto and incorporated herein as Exhibit A and to comply with all necessary terms and conditions to submit plans, documents, and receipts to receive reimbursement for all lawful expenses.
- Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to submit the signed agreement as soon as possible so that planning and construction can begin immediately for the public’s benefit. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

First Reading: March 12, 2026
 Second Reading: Waived
 Third Reading: Waived
 Passed: March 12, 2026

 Tiffany Southard, Mayor

ATTESTS

APPROVED AS TO FORM

 Jeffrey Wilcheck, Fiscal Officer

 Jesse Shamp, Solicitor

RESOLUTION 2026-05**A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS AND
DECLARE AND EMERGENCY**

WHEREAS, Section 5705.14, Revised Code, allows for the transfer of funds from the General Fund to the various other funds; and,

WHEREAS, the Council of the Village of Minerva Park finds it necessary to provide funds to various capital projects funds for planned improvements.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA
PARK, FRANKLIN COUNTY, OHIO THAT:**

Section 1. Council finds, determines and declares that it is necessary to transfer funds from the General Fund in the amount of \$1,500,000 to the funds as follows:

Pool Improvement Fund (4901)	\$1,000,000
Street Improvement Fund (4903)	250,000
Storm Improvement Fund (4902)	250,000

Section .2 The Fiscal Officer shall transfer the funds upon passage of this resolution.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council, and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This Ordinance is hereby declared to be an emergency measure, to be effective immediately upon passage, such emergency being necessary for the preservation of the public health, safety, and welfare of the Village and its inhabitants, to wit: to transfer the funds to meet commitments for planned projects. Therefore, this Resolution shall take effect and be in force from and immediately after its passage by the Council.

Tiffany Southard, Mayor

First Reading: March 12, 2026
 Second Reading: Waived
 Third Reading: Waived
 Passed: March 12, 2026

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor