



Village Council Regular Meeting

May 08, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

1. COUNCIL VACANCY INTERVIEWS/SELECTION

BRIEF REVIEW OF PROCEDURE FOR SELECTING A MEMBER TO FILL THE OPEN COUNCIL SEAT

CANDIDATES FOR OPEN COUNCIL SEAT MAY CHOOSE AT THIS TIME TO SPEAK BEFORE COUNCIL BEFORE UPCOMING EXECUTIVE SESSION (3 minute limit)

Minutes

2. MOTION TO APPROVE 4/24/25 Committee as a Whole Minutes

3. MOTION TO APPROVE 4/24/25 Council Meeting Minutes

4. MOTION TO APPROVE 5/1/25 Work Session Minutes

Village Official Reports

5. Police - Chief Matt Delp

6. Fiscal Officer - Jeffrey Wilcheck

7. Engineer - Mike Flickinger

8. Legal - Jesse Shamp

9. Village Planning - Eric Fischer

10. Zoning Officer - John Canty

11. Planning & Zoning - Tommy Grant

12. MPCA - Jason Camara

Village Committee Reports

13. Finance - Tommy Grant

14. Safety - Cathy Paessun

15. Legislation -

Mayor's Report

Citizen Comments

Legislation

16. ORDINANCE 2025-09 Council Salary

AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS OF THE VILLAGE OF MINERVA PARK (2nd reading)

17. MOTION TO APPROVE RESOLUTION 2025-09 Transfer of Funds

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS (3rd reading)

18. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS FOR RESOLUTION 2025-11

19. MOTION TO APPROVE RESOLUTION 2025-11 Amended 4.0 Mill Levy Estimate Request

A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF MINERVA PARK TO REQUEST A CERTIFICATION AND ESTIMATE OF REVENUE FROM THE FRANKLIN COUNTY AUDITOR'S OFFICE FOR A FOUR POINT ZERO (4.0) MILL 5-YEAR RENEWAL TAX LEVY AND TO DECLARE AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

20. RESOLUTION 2025-12 Certifying Tax Renewal

A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD OF ELECTIONS AND TO DECLARE AN EMERGENCY (1st reading-intent to waive the 3rd reading and pass as an emergency)

21. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for RESOLUTION 2025-13

22. MOTION TO APPROVE RESOLUTION 2025-13

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PAY T&J EXCAVATING FOR WORK COMPLETED AND DECLARING AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Old Business

New Business

23. MOTION TO ENTER EXECUTIVE SESSION

COUNCIL WILL ENTER EXECUTIVE SESSION UNDER OHIO REVISED CODE 121.22 (G)(1) TO CONSIDER THE APPOINTMENT OF A PUBLIC OFFICIAL (requires 2nd and roll call vote-council may invite whoever they would like to attend the executive session)

Adjourn



Committee as a Whole

Item # 2.

April 24, 2025 at 6:30 PM
2829 Minerva Lake Rd.

Minutes

Present:

Councilpersons Grant, Camara, Paessun, Koss, Martin
Mayor Tiffany Southard, Police Chief Delp

- **Grant and Building Plans:** A grant for an outdoor event space (including bathrooms, locker room, breezeway, and concession area) requires floor plans by May 1. Hand-drawn plans will be submitted, and further grant steps occur in July and November. Funding is likely not available until 2026.
- **Maintenance and Infrastructure:**
 - Pothole and line striping work is pending contractor responses and pricing.
 - Radar signs are in process.
 - The issue of a dangerous dip in the road at Black Sycamore and Yellow Finch was raised; temporary solutions like patching may be considered.
 - Phantom Drive was torn up to prevent illegal vehicle crossings.
 - Street crack sealing is being considered, possibly through an RFP, with budget constraints noted.
 - The crosswalk striping near the school is partially redone; confirmation on billing and completion is pending.
- **Road Projects:**
 - Minerva Lake Road project is out to bid.
 - A service road project may be costlier than expected (potentially \$500,000) due to underlying sewer issues.
- **Other Topics:**
 - Discussion of sidewalk ramps, stormwater drainage, and potential street deterioration.
 - Maintenance building permit is still pending.
 - Council plans to meet with the village engineer in June to discuss upcoming projects

The meeting adjourned at 6:50 PM



Village Council Regular Meeting

April 24, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Koss, Martin, Paessun, Grant

ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Attorney Shamp, Planner Fischer

Pledge of Allegiance

Minutes 00:00:45 of Video Recording

- 1. MOTION TO APPROVE** 4.2.25 Committee as a Whole Minutes
Motion made by Grant, Seconded by Martin.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant
- 2. MOTION TO APPROVE** 4.10.25 Council Meeting Minutes
Motion made by Grant, Seconded by Paessun.
Voting Yea: Council President Camara, Martin, Paessun, Grant
Voting Abstaining: Koss

Village Committee Reports 00:01:39

3. Streets - Stacey Koss
Crosswalk striping near Minerva France has been repaired; Estimate for pothole repair due any day; concern reported on Black Sycamore re possible pavement issue-staff to investigate
4. Services - J.P. Martin
Food trucks confirmed for May; request to discuss 3 year leaf bid quotes in May
5. Recreation & Parks - Jason Camara
Discussion of grant that was received for pool building; early bird pool memberships are good through 4/30; request for update on flower beds at MLR & Green Line-Vendor has been contacted, waiting for response.

Citizen Comments 00:05:30

Legislation 00:05:36

- 6. ORDINANCE 2025-07** Amending Lot Width
AN ORDINANCE AMENDING SECTION 1246.03 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK (2nd reading)

MOTION TO AMEND THE AGENDA to suspend the rules that require 3 readings for ORDINANCE 2025-07 made by Koss, seconded by Martin

Voting Yea: Camara, Grant, Koss, Martin, Paessun

MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for
ORDINANCE 2025-07 made by Koss, Seconded by Martin

Voting Yea: Grant, Koss, Martin, Paessun, Camara

MOTION TO APPROVE ORDINANCE 2025-07 as an emergency made by Koss,
Seconded by Paessun.

Voting Yea: Council President Camara, Koss, Martin, Paessun

Voting Nay: Grant

7. ORDINANCE 2025-09 Council Salary Increase

AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS OF
THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, STATE OF OHIO (1st
reading)

8. RESOLUTION 2025-09 Transfer of Funds

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS (2nd reading-intent to
pass as an emergency upon 3rd reading)

Old Business 00:16:45

Discussion held reviewing process for appointing new council member at the May 8 meeting.

New Business

None

Adjourn

Motion made by Koss, seconded by Martin

Voting Yea: Grant, Koss, Martin, Paessun, Camara

Meeting adjourned at 7:20 PM

Village Council Work Session Summary – May 1, 2025

Attendees:

Council President Camara , Councilmembers Koss, Martin, Grant, Village Attorney, and others.

1. Green Space Maintenance & Landscaping

- Issue: Dandelion overgrowth, poor appearance of green spaces—especially on Minerva Lake Road.
- Discussion Points:
 - Residents oppose chemical treatments due to environmental concerns.
 - Debate over natural alternatives (wildflowers, creeping phlox, clover/fescue blends).
 - Suggestions for treating only high-visibility areas with mild, pre-emergent herbicides.
 - Agreement to seek quotes for next year and explore staff licensure for application.
 - Idea: Poll residents via newsletter for landscaping suggestions.
 - Ongoing concern about maintaining a “premier neighborhood” aesthetic.

2. Council and Mayor Compensation

- Current Ordinance: Council President \$450/month, Councilmembers \$400.
- Proposed Increases:
 - General consensus around raising to \$500/month for councilmembers, possibly more for president.
 - Recognized increase in time/energy commitments by council in recent years.
 - Noted that council members pay for their own tech (laptops, software).
- Mayor’s Salary:
 - Discussion about postponing changes until a new term or council takes office.
 - Suggestion to tie salary to external benchmarks (like judicial pay or COLA-based adjustments).
 - General discomfort with council raising their own pay directly.

3. Delinquent Tax Filers Enforcement Plan

- Overview:
 - Plan to address non-filers back to 2018 using RITA data.
 - Step 1: Letter from Village Attorney giving 30 days to file.
 - Step 2: If no response, issue misdemeanor citations.
 - Goal: Compliance—not collection. Let RITA handle penalties.
 - Potential fine: \$250 (M4 misdemeanor).
 - Clarified: Filing, not payment, is the legal requirement.

4. Infrastructure Concerns

- Water Lines on Northlake:
 - Mention of premature line failures in that area.
 - Possible need to prioritize maintenance/scoping due to recurring problems.
- Fire Hydrants:
 - Repairs in progress; some hydrants were long-missing or inactive.

- Farview Entry Sign Lighting:
 - Still under investigation; caused by water line work.
 - Council requested repair estimates regardless of reimbursement timeline.



5. Liquor License Expansion

- Current Status: Village is dry (limited or no liquor permits).
- Discussion:
 - Residents/businesses showing interest.
 - Options include allowing limited liquor licenses or entertainment district zoning.
 - Concerns raised about unintended consequences (e.g., noisy establishments, enforcement challenges).
 - Village can revoke liquor options if issues arise, but licenses are state-regulated.



6. Village Redevelopment Goals

- Focus on revamping the 161 corridor and attracting new businesses.
- Interest in beautification and signage consistency (standard colors, fonts).
- Ongoing discussion of:
 - Zoning for higher-value retail.
 - Possible sign code updates via Planning & Zoning.



7. Other Topics & Loose Ends

- Charter Reform: Agreed to wait until David's council seat is filled.
- Jordan Rd Noise Complaints: Repeated ATV/motorbike activity; may fall under noise/nuisance ordinance.
- Grass/Dandelion Ordinance Enforcement: Clarified 6-inch height rule applies; use pellet treatments where possible.
- Phantom Fireworks Parking Lot Usage: Unclear jurisdiction on resident shortcuts—requires follow-up.
- Debris Near Korean Church: Area belongs to Columbus, not under village jurisdiction.
- Tree Removal on Farview (School Project):
 - Removed due to road widening.
 - Originally planted by MI Homes, likely paid for by village.
 - Council pushing for replanting efforts.



DIVISION OF POLICE

VILLAGE OF MINERVA PARK



Chief Matt Delp

Tuesday, May 6, 2025

TO: Mayor, Council

FR: Chief Matt Delp

RE: **Chief's Report for April 2025**

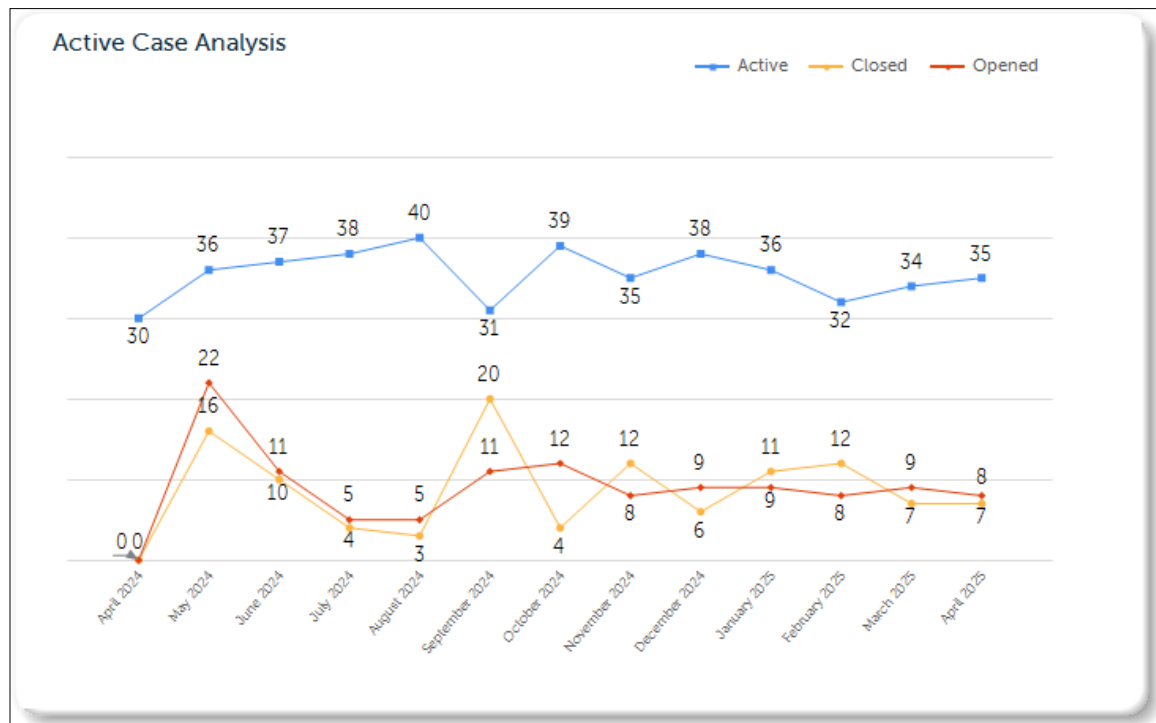
Madame Mayor and Members of Council,

There are no significant updates to report for April. Recruitment efforts are ongoing to fill recent officer vacancies. Currently, two candidates are undergoing background checks for part-time and full-time positions. Depending on the results of this process, we anticipate filling both roles soon.

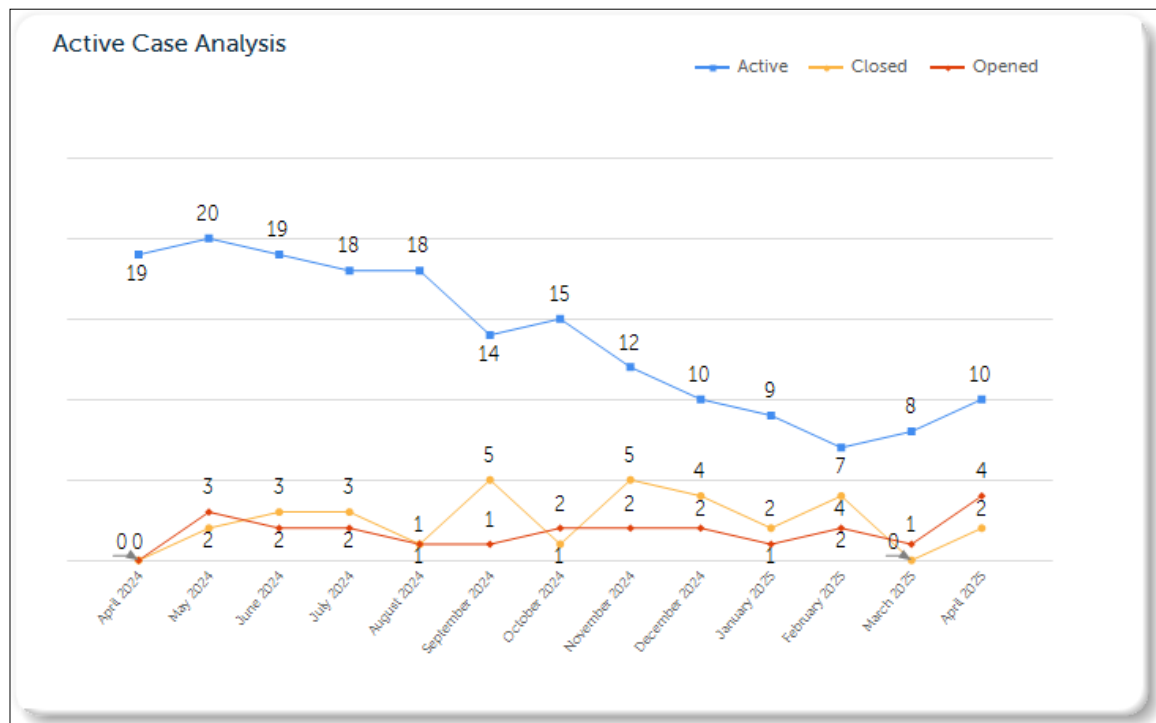
The ongoing traffic speed study remains in progress, and we have now received the two additional radar speed signs. Based on the collected data to date, these signs have been strategically installed on Minerva Lake Road and Wildwood Road.

The following pages contain the vital statistics for police activity.

	April 2025	Previous Year	Difference
Traffic Stops	92	77	15
Citations Issued	30	16	14
Police Reports	8	17	-9
Active Cases	35	26	9
Calls for Service	299	347	-48



TRAFFIC STOPS



For all cases opened from 04/01/2025 to 04/30/2025 for all case types

Item # 5.

Case Subtype	Cases	%
Assault	2	15.38 %
Complaint	2	15.38 %
Destruction/Damage/Vandalism	1	7.69 %
Disabled Vehicle	1	7.69 %
Property Impound	3	23.08 %
Recovered Vehicle	1	7.69 %
Traffic Stop	2	15.38 %
Warrant	1	7.69 %
Total	13	100.00 %

4/30/2024 - 4/30/2025

Subtype	Active at Start	Opened Cases	Closed Cases	Active at End
Assault	4	20	17	7
Breaking and Entering	0	0	0	0
Burglary	1	5	5	1
Complaint	8	33	34	7
Counterfeiting/Forgery	0	1	1	0
Destruction/Damage/Vandalism	0	3	2	1
DOA - Unknown	0	0	0	0
DOA-Suicide	0	0	0	0
Domestic Violence	3	5	6	2
Extortion/Blackmail	0	0	0	0
Hit Skip	0	0	0	0
Larceny/Theft	4	21	18	7
Menacing	2	0	1	1
Motor Vehicle Theft	1	3	1	3
Person in Jeopardy	0	2	2	0
Pornography / Obscene Material	0	1	1	0
Property Damage	0	1	1	0
Property Impound	0	6	6	0
Property in Jeopardy	0	3	3	0
Protection Order	1	0	0	1
Rape	0	0	0	0
Request for Assistance	1	0	0	1
Robbery	1	1	1	1
Sexual Assault	1	0	1	0
Shooting	0	1	1	0
Traffic Stop	0	0	0	0
Unspecified Call	2	7	8	1
Warrant	1	4	3	2
Total	30	117	112	35

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Subject	Project Updates for Council	Project Name	Village Engineering Services
Attention	Honorable Tiffany Southard, Mayor	Project No.	690666
From	Michael J. Flickinger, P.E.		
Date	May 8, 2025		
Copies to	File		

Task Order No. 28: 2025 Roadway Improvements (Minerva Lake Road)

- This project is currently out for bids, with the bid deadline of 12:00 noon on 05/16.
- The goal remains to issue the notice to proceed on or about 07/07 since the funds cannot be requested until 07/01 per the pending agreement with MORPC.

Task Order No. 30: Maintenance Building

- We continue reviewing the contractor's submittals and responding to the contractor's requests for information (RFIs).
- We are responding to Blendon Township's building permit review comments to move forward with securing the building permit and trades permits.

Task Order No. 31: Lake Improvements Detailed Design

- We continued the work associated with the permitting process, and have completed the field work and have shifted into preparing documentation for the State Historic Preservation Office.
- We continued coordination with the appropriate permitting agencies in order to have their reviews complete before on or about 07/01.
- We continued detailed design work to develop the preliminary drawings necessary for the U.S. Army Corps of Engineer review on or about 07/01.

Task Order No. 33: 2025 Storm Sewer

- We have defined a preliminary project. The potential project is in QC review before presenting options to the Village for the final project to design and bid.

Task Order No. 34: 2025 Roadway Improvements (Northland Plaza Drive)

- This project is currently out for bids, with the bid deadline of 12:00 noon on 05/16. This project is being bid with the Minerva Lake Road project in hopes of increasing competition.

Permit Report - APRIL 2025

Record Count : 3

Permit Type	Status	Date of Application	Local Permit No.	Property Address
ACCESSORY STRUCTURE (1)	Approved	04/30/2025	PIP-03-2025	2727 WILDWOOD RD
CURBCUT (1)	Approved	04/22/2025	DSP-02-2025	5400 CLEVELAND AV
PROPERTY IMPROVEMENT (1)	Approved	04/09/2025	PIP-02-2025	2543 LAKEWOOD DR

Violation Report - APRIL 2025

Record Count : 21

Violation Date	Date Resolved	Subject	Mode
04/30/2025		HIGH GRASS	POSTED
04/29/2025		HIGH GRASS	POSTED
04/30/2025		BAD FENCE	MAILED
04/29/2025	04/29/2025	HIGH GRASS	POSTED
04/29/2025	04/29/2025	HIGH GRASS	POSTED
04/29/2025		HIGH GRASS	POSTED
04/23/2025		HIGH GRASS	POSTED
04/22/2025		CATS	MAILED
04/16/2025	04/22/2025	HIGH GRASS	POSTED
04/16/2025		EXCESSIVE NOISE	MAILED
04/15/2025		ROTTING ROOF	MAILED
04/14/2025	04/22/2025	TRASH	POSTED
03/31/2025		EXTERIOR PROPERTY ISSUES	MAILED
03/25/2025	04/30/2025	TRAILER IN DRIVEWAY	POSTED
03/11/2025		MILDEW ON SIDING	MAILED
03/11/2025		DEAD TREE	MAILED
03/10/2025		DEBRIS BEHIND HOUSE	MAILED
03/10/2025		BAD ROOF	MAILED
11/12/2024		MILDEW ON SIDING	POSTED
11/06/2024		ROTTING ROOF	MAILED
11/05/2024		INOPERABLE VEHICLE	MAILED

**AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS
OF THE VILLAGE OF MINERVA PARK**

WHEREAS, the Council of the Village of Minerva Park desires to increase the salary of the Council Members of Minerva Park given an increase in responsibilities, workload, and hours worked per week due to numerous projects initiated and mandated in the Village of Minerva Park; and

WHEREAS, Council acknowledges that the Ohio Revised Code and Ohio Ethics Commission opinions prohibit in-term pay increases such that this increase shall only take effect upon the election and swearing in of a new term for current or future members.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF
MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:**

Section 1. The annual salary of the Council Members of the Village of Minerva Park shall be four thousand eight hundred dollars (\$4,800) payable in monthly installments. Annual salary for the President of Council shall be five thousand four hundred dollars (\$5,400) payable in monthly installments.

Section 2. The increase in salary shall become effective for those Council Members whose terms begin January 1, 2026 and thereafter.

Section 3. All prior legislation, or any parts thereof, which is/are inconsistent with this ordinance is/are hereby repealed as to the inconsistent parts thereof.

Section 4. This ordinance shall take effect at the earliest period allowed by law.

First Reading: April 24, 2025
Second Reading: May 8, 2025
Third Reading: May 22, 2025
Passed: May 22, 2025

Tiffany Southard, Mayor

ATTESTS

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2025-09

Item # 17.

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS

WHEREAS, Section 5705.14, Revised Code, allows for the transfer of funds from the General Fund to any other fund; and,

WHEREAS, the Council of the Village of Minerva Park desire to set aside funds for certain projects within the Village.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. Council finds, determines and declares that it is necessary to transfer funds from the General Fund to other funds as identified below:

From	To	Amount
General Fund	Pool Improvements	\$50,000
General Fund	Street Improvements	200,000
General Fund	Storm Sewer Improvements	50,000
General Fund	Comp Absences	10,000
Total		<u>\$310,000</u>

Section 2. The Fiscal Officer shall transfer the funds upon passage of this resolution and the appropriation of the funds.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council, and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This Ordinance is hereby declared to be an emergency measure, to be effective immediately upon passage, such emergency being necessary for the preservation of the public health, safety, and welfare of the Village and its inhabitants, to wit: to transfer the funds before the expiration of the appropriations provided in Ordinance 37-2022. Therefore, this Ordinance shall take effect and be in force from and immediately after its passage by the Council.

Tiffany Southard, Mayor

First Reading: April 10, 2025
Second Reading: April 24, 2025
Third Reading: May 8, 2025
Passed: May 8, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2025-11**A RESOLUTION AUTHORIZING THE FISCAL OFFICER OF THE VILLAGE OF MINERVA PARK TO REQUEST A CERTIFICATION AND ESTIMATE OF REVENUE FROM THE FRANKLIN COUNTY AUDITOR'S OFFICE FOR A FOUR POINT ZERO (4.0) MILL 5-YEAR RENEWAL TAX LEVY AND TO DECLARE AN EMERGENCY**

WHEREAS, the amount of taxes that may be raised within the 10-mill limitation by levies on the current tax duplicate will be insufficient to provide adequate amounts for the necessary requirements of the Village of Minerva Park for current expenses of the General Fund; and,

WHEREAS, such expenses are currently paid for by a 4.0 mill levy for a period of five (5) years that was previously enacted by the Village electors on November 3, 2020, which Council seeks to renew the 4.0 mill levy for a period of five (5) years.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Fiscal Officer of the Village of Minerva Park is hereby authorized and directed pursuant to ORC 5705.03, to certify a copy of this Resolution to the County Auditor of Franklin County and the Board of Elections. The Village Council hereby requests that the County Auditor certify to the Village Council the total current tax valuation of the Village, the dollar amount of revenue rounded to the nearest dollar that would be generated by a 4.0 mill renewal levy for a period of five (5) years, and the dollar amount of revenue, rounded to the nearest dollar, that would be generated by a 4 mill levy for each one hundred thousand dollars of taxable value.

Section 2. This proposed levy, which is a renewal of an existing tax, shall be levied on the entire territory of Minerva Park, which is wholly located in Franklin County, Ohio, and the ballot measure seeking this levy shall be submitted to the entire territory at the November 4, 2025 general election ballot.

Section 3. This renewal levy is for current expenses as addressed in ORC 5705.19(A) for a 5-year period and shall be levied beginning in tax year 2025 and shall be first collected in tax year 2026. This renewal levy is necessary because the amount of taxes that may be raised within the 10-mill limitation by levies on the current tax duplicate will be insufficient to provide adequate amounts for the necessary requirements of the Village of Minerva Park for current expenses of the General Fund.

Section 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 5. The Village Council hereby declares this to be an emergency measure necessary for the public peace, health, safety, and welfare of the residents of the Village of Minerva Park and arises out of the need for the Fiscal Officer to receive the estimate of revenue in order to have the legislation to the proper government agencies so that it appears on the November 4, 2025 general election ballot. Wherefore, this resolution shall take effect and shall be in force from and after its passage and pursuant to Chapter 5705 of the Revised Code.

**RESOLUTION 2025-11
(Continued)**

Item # 19.

Tiffany Southard, Mayor

First Reading: May 8, 2025
Second Reading: Waived
Third Reading: Waived
Passed: May 8, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

I hereby certify that this is a true and accurate copy of Resolution 2025-11 of the Minerva Park Village Council, which was passed on May 8, 2025, and recorded in the permanent minutes and records of the Village of Minerva Park, Ohio.

Jeffrey Wilcheck, Fiscal Officer

0128887.0615708 4904-3819-8335v1

RESOLUTION 2025-12

A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD OF ELECTIONS AND TO DECLARE AN EMERGENCY

WHEREAS, the amount of taxes that may be raised within the 10-mill limitation by levies on the current tax duplicate will be insufficient to provide adequate amounts for the necessary requirements of the Village of Minerva Park and it is necessary to renew an existing tax levy for the purpose hereinafter set forth; and

WHEREAS, Village voters approved a four (4.0) mill tax levy on November 3, 2020, for a period of five (5) years for the purposes contained in Ohio Revised Code Section 5705.19(A) and the Council of the Village of Minerva Park believes it is necessary and in the best interests of Village residents to renew said levy at the November 4, 2025 general election; and

WHEREAS, the Village Council passed Resolution 2025-11 on May 8, 2025, which declared the necessity of the renewal tax levy and requested certification and specific information from the Franklin County Auditor as required by Ohio law; and

WHEREAS, on **INSERT DATE**, 2025, the Franklin County Auditor certified to the Village that the tax revenue that would be generated by a 4.0 mill renewal tax levy is **\$\$\$\$\$\$** based on the assessed valuation of the Village of **\$\$\$\$\$\$\$\$\$**.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Village Council finds it necessary to submit to all of the electors of the Village the question of whether to renew a tax levy in excess of the 10-mill limitation for the benefit of the Village of Minerva Park pursuant to R.C. 5705.19(A) for the purpose of providing for the current expenses of the Village, at a rate not exceeding 4.0 mills for each one dollar of valuation, which amounts to \$73 for each \$100,000 of the county auditor's appraised value, for a period of time of five (5) years, such levy being a renewal of an existing 4.0 mill levy, which is currently in effect.

Section 2. The question of approving a renewal levy shall be submitted to all of the electors of the Village of Minerva Park, which is wholly located in Franklin County, Ohio, and shall be levied upon the entire territory.

Section 3. The election for said levy shall be held at the usual voting places for the Village of Minerva Park on November 4, 2025.

Section 4. Said renewal levy be extended on the tax list and duplicate of the Village of Minerva Park beginning in tax year 2025 for collection in 2026 and for the next 5 tax years if the majority of electors voting thereon vote in favor of the levy.

Section 5. The Fiscal Officer of the Village of Minerva Park is hereby directed to certify, not less than 90 days prior to the election, a copy of this Resolution, a copy of the Resolution declaring it necessary to levy a tax in excess of the ten-mill limitation, and a copy of the Certification of the Franklin County Auditor to the Board of Elections of Franklin County, Ohio and the Franklin County Auditor, Ohio, as provided by law, and to notify the Board of Elections to cause notice of election on the question of approving the renewal levy to be given as required by law.

RESOLUTION 2025-12
(Continued)

Item # 20.

Section 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 7. The Village Council hereby declares this to be an emergency measure necessary for the public peace, health, safety, and welfare of the residents of the Village of Minerva Park and arises out of the need for the Fiscal Officer to file with the Franklin County Board of Elections so that the levy appears on the November 4, 2025 general election ballot. Wherefore, this resolution shall take effect and shall be in force from and after its passage and pursuant to Chapter 5705 of the Revised Code.

First Reading: May 8, 2025
Second Reading: May 22, 2025
Third Reading: Waived
Passed: May 22, 2025

Tiffany Southard, Mayor

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

I hereby certify that this is a true and accurate copy of Resolution 2025-12 of the Minerva Park Village Council, which was passed on **INSERT DATE**, 2025, and recorded in the permanent minutes and records of the Village of Minerva Park, Ohio.

Jeffrey Wilcheck, Fiscal Officer

RESOLUTION 2025-13**A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PAY T&J EXCAVATING FOR WORK COMPLETED AND DECLARING AN EMERGENCY**

WHEREAS, T& J Excavating, dba/Thomas Heavener, repaired a damaged hydrant at 5332 East Shore Drive; and

WHEREAS, after services were rendered, the Village received an invoice for the repair which a purchase order, with prior certification of availability of appropriations and funds to pay the obligation by the Fiscal Officer was not obtained; and

WHEREAS, Section 5705.41(D)(1), Revised Code, provides that in certain circumstances a subdivision may authorize payment on a contract executed without prior certification by the Fiscal Officer; and

WHEREAS, the Village Council now has before it a certificate from the Fiscal Officer certifying there was at the time of the making of that contract or order and at the time of the execution of such certificate a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund free from any encumbrances (a “Then and Now certificate”), such taxing authority may authorize the drawing of a warrant in payment of amounts due upon such contract; and

WHEREAS, less than thirty days have passed since the Village Council’s receipt of the certificate from the Fiscal Officer; and

WHEREAS, the Village Council desires to satisfy the obligations on the contract.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. Village Council hereby acknowledges receipt of a “Then and Now Certificate” from the Fiscal Officer and authorizes and directs the fiscal officer to make payment not to exceed the amount of \$8,884.81 T&J Excavating, dba/Thomas Heavener.

Section 2. This resolution is hereby declared to be an emergency measure necessary for the preservation of the public health, safety and welfare, such emergency arising from the need to comply with statutory timelines concerning “then and now certificates”; wherefore, this resolution shall take effect and be in force from and after its passage.

First Reading: May 8, 2025
 Second Reading: Waived
 Third Reading: Waived
 Passed: May 8, 2025

 Tiffany Southard, Mayor

ATTEST**APPROVED AS TO FORM**

 Jeffrey Wilcheck, Fiscal Officer

 Jesse Shamp, Solicitor