



Village Council Regular Meeting

April 10, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

- 1. MOTION TO APPROVE** 3/27/25 Committee as a Whole Minutes
- 2. MOTION TO APPROVE** 3/27/25 Council Meeting Minutes
- 3. MOTION TO APPROVE** 4/3/25 Council Work Session Minutes

Village Official Reports

- 4.** Police - Chief Matt Delp
- 5.** Fiscal Officer - Jeffrey Wilcheck
- 6.** Engineer - Mike Flickinger
- 7.** Legal - Jesse Shamp
- 8.** Village Planning - Eric Fischer
- 9.** Zoning Officer - John Canty
- 10.** Planning & Zoning - Tommy Grant
- 11.** MPCA - Jason Camara

Committee as a Whole Report

- 12.** Finance - Tommy Grant
- 13.** Safety - Cathy Paessun
- 14.** Legislation - David McNamara

Mayor's Report

Citizen Comments

Legislation

- 15. ORDINANCE 2025-07** Lot Width Amendment
AN ORDINANCE AMENDING SECTION 1246.03 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK (1st reading)
- 16. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for
ORDINANCE 2025-08
- 17. MOTION TO APPROVE** ORDINANCE 2025-08 Supplemental Appropriations

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025 (1st reading-intent to suspend the rules that require 3 readings)

18. RESOLUTION 2025-09 Transferring of Funds

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS (1st reading-intent to pass as an emergency-NO REQUEST TO WAIVE READINGS)

19. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for RESOLUTION 2025-10

20. MOTION TO APPROVE RESOLUTION 2025-10

A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD OF ELECTIONS AND TO DECLARE AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Old Business

New Business

Adjourn



Committee as a Whole

Item # 1.

March 27, 2025 at 6:30 PM

2829 Minerva Lake Rd.

Minutes

Present:

Councilpersons Koss, Martin, Paessun, McNamara, Camara, Grant
Mayor Tiffany Southard, Fiscal Officer Wilcheck

SERVICES COMMITTEE: 00:00:35 of Audio Recording

- Will reach out to 5 Seasons and GroundMaster to seek bids for leaf pick-up; will discuss multi-year contract/pricing
- Brief discussion about food truck issues in recent weeks-some trucks booked early, then overbooked in early 2025

STREETS COMMITTEE: 00:04:22

- Nothing new to report-Northland Plaza Dr. and Minerva Lake Road Projects are in the works; waiting for updates

RECREATION & PARKS COMMITTEE: 00:05:15

- Met at the pool with staff to review required preseason maintenance; concession stand lead has been hired-will train in early May; anticipate filling of pool between May 10
- Pool Memberships are available at minervaparkpool.org

SAFETY COMMITTEE: 00:12:42

- Council viewed a demo of a smaller radar speed sign; requesting a quote for 1 large sign, 1 small sing, 1 extra set of batteries and extra mounting brackets
- Chief reports that a traffic study was done on the west end of Minerva Lake Rd.:
 - 1.2% of cars travelled over 35 MPH, 85% were under 25

VACANCY ON COUNCIL: 00:32:32

- Mayor Southard reviewed policy for selecting a replacement; Deadline for applications is April 30, candidates will be interviewed/selected at May 8 Council Meeting.

LEGISLATION 00:36:39

- Brief review of legislation on Council Meeting Agenda: P & Duties, Supplemental Appropriations, Appointment of Officer DeJesus

OTHER ITEMS: 00:38:37

- Council President Camara asked about the Camera system that was being tested in the Hawthorne Parking Lot. Since a new crowd detection feature was up for testing, Chief asked that it be placed near the Basketball Court to see if any large amounts of users were playing over Spring Break.

Meeting adjourned at 7:13 PM



Village Council Regular Meeting

March 27, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

- PRESENT: Councilpersons Camara, Grant, Koss, Martin, McNamara, Paessun
- ALSO IN ATTENDANCE: Mayor Southard, Chief Delp, Law Director Shamp, Planner Fischer

Pledge of Allegiance

Minutes 00:00:45 of Video Recording

1. **MOTION TO APPROVE** 3/13/25 Committee as a Whole Minutes
Motion made by Council President Camara, Seconded by Koss.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant
2. **MOTION TO APPROVE** 3/13/25 Council Meeting Minutes
Motion made by Council President Camara, Seconded by Koss.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Committee as a Whole Report 00:01:18

3. **Services** - J.P. Martin
Working on Leaf Bids: will reach out to 5 seasons and Groundmaster; will ask about multiyear contract for possible savings.
Food Truck Scheduling has been an issue; some trucks overscheduled because we set up with them so early last year.
4. **Streets** - Stacey Koss
No major updates for streets
Letter being sent to residents around the lakes to inform them of upcoming field work by engineering team regarding lake remediation; workers will work to minimize disruption to private property.
5. **Recreation & Parks** - Jason Camara
Pool memberships available at minervapark.gov; pool maintenance plans are in place including hiring of staff
5 seasons has begun seasonal maintenance, including mulching; playground mulch has been delivered and spread
Fountains/aerators have been installed and are operational

Citizen Comments 00:06:09

Lori Howard of Wildwood Rd. raised concerns about a large oak tree with invasive ivy growth, which may be violating ordinances. She requested action from the village to preserve the tree and ensure safety, as falling branches pose a hazard.

Legislation 00:09:30

- 6. MOTION TO APPROVE** ORDINANCE 2025-01 Amending P & Z Duties
AN ORDINANCE AMENDING CHAPTER 1202.049(d) OF THE VILLAGE OF
MINERVA PARK CODIFIED ORDINANCES (3rd reading)
Motion made by McNamara, Seconded by Council President Camara.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant
Voting Nay: McNamara
- 7. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for
ORDINANCE 2025-06
Motion made by McNamara, Seconded by Council President Camara.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant
- 8. MOTION TO APPROVE** ORDINANCE 2025-06 Supplemental Appropriations
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATION FOR THE
CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR
2025 (1st reading-intent to suspend the rules requiring 3 readings and pass as an
emergency)
Motion made by McNamara, Seconded by Council President Camara.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant
- 9. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for
RESOLUTION 2025-08
Motion made by McNamara, Seconded by Grant.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant
- 10. MOTION TO APPROVE** RESOLUTION 2025-08 Appointment of JD
A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF JOSUE
DeJESUS AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINERVA
PARK, OHIO AND DECLARING AN EMERGENCY (1st reading-intent to suspend the
rules requiring 3 readings and pass as an emergency)
Motion made by McNamara, Seconded by Grant.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant

Old Business 00:15:09

Brief discussion about ivy on the tree and its impact on the health; debate on whether arborists assessing the tree may have been trespassing.

New Business 00:23:08

Planner Fischer spoke briefly about some sewer work and that EcoPlumbers provided extra service to the village while working on a Right of Way project.
Council President Camara asked about zoning updates being implemented in the area and whether this could provide redevelopment opportunities for the Cleveland Ave Business area. Planner Fischer will share some information with Council.

Adjourn 00:31:10

Motion made by Council President Camara, Seconded by Koss.
Voting Yea: Council President Camara, McNamara, Koss, Martin, Paessun, Grant



Council Work Session

Item # 3.

April 3, 2025 at 7:00 PM

2829 Minerva Lake Rd.

Minutes

Present:

Councilpersons Grant, Martin, McNamara, Paessun, Camara, Koss

Mayor Tiffany Southard, Law Director Jesse Shamp, Planner Eric Fischer

SURVEYS: 00:00:37 Of Audio Recording

- Councilperson Paessun sent 3 survey drafts to Council for review (staff survey, exit survey, resident survey)-discussion to follow

COUNCIL COMPENSATION: 00:01:42

- Currently \$150 per month; Fiscal was asked to review-discussion to follow

TREE SURVEY: 00:02:56

- Quotes were provided by 3 vendors for surveying the remaining trees around the South Lake, and the trees around the North Lake
- Concern shared with Legal regarding easements/ROW around the lakes for the survey. Law director will research next steps
- How to know where Village property and Resident property begins and ends-Planner Fischer reviewed maps; Village can guide contractors to avoid trespass in certain areas.
- Recommendation to notice affected residents

RESIDENT SURVEYS: 00:09:10

- The Village did a resident survey in 2018-an update of this is proposed by Planner Fischer; Councilperson Paessun developed a resident survey as well
- Council President Camara reviewed changing out some pieces of previous survey to reflect current concerns; discussion followed
- An ad-hoc sub-committee will be formed to review and present to the full Council-at the 4/10 meeting, the sub-committee will be formed-Councilperson Passeun intends to chair; may review internal surveys as well
- Discussion held re making sure privacy and anonymity are protected
- Planner Fischer will reach out to the previous survey partner regarding availability and interest

COUNCIL COMPENSATION: 00:22:39

- Currently \$150 per month; -was raised from \$50 four years ago
- Does not affect current members-any raise would take affect for those beginning a term in January of 2025
- Discussions to be held with Fiscal regarding possible affordability of increase-how might this impact the Village financially

- ☉ Mayor Southard shared that Council has supported Salary Increased for staff, and fee that Council is deserving of an increase as well
- ☉ Council President suggests \$400/month as a starting point for discussion; Councilperson Grant suggests 350/month for council and 450/month for Council President
- ☉ Legislation approving an increase must be approved by August before petitions must be filed for candidates

POOL: 00:51:20

- ☉ 66 Memberships so far; early bird discount expires May 1
- ☉ Grant from ODNR for the pool was awarded in the amount of \$345,050; this can be used for buildings; will need to get an architect on board to move forward
- ☉ \$7250 quote received for repairs/preseason maintenance of the pool; bare minimum to keep pool operational until it can be replaced

DISCUSSION REGARDING STAFFING AND PAY 00:58:57

- ☉ branched off of Pool discussion; balancing holidays, allocation of payroll and hours were discussed

SERVICES COMMITTEE: 01:05:17

- ☉ Councilperson Martin spoke with GroundMaster re 2-3 year contract; staff will reach out to 5 seasons for the same
- ☉ April Food trucks have been confirmed

VILLAGE PLANNER: 01:07:30

- ☉ Ecoplumbers did some work on Alder Vista; shared some documents from them that the additional work performed was over \$12,000. They paid for a Right of Way Permit. Discussion held to reimburse the resident for part or all of this, as the work was of benefit to the Village. Planner Fischer will obtain photos of the work done. The entire project was over \$31,000.
- ☉ Mayor asks that staff try to determine approximate cost if the Village was to have hired this work to be done for comparison.

PHANTOM FIREWORKS BUILDING UPDATE: 01:17:31

- ☉ Parking lot has accumulated some trash; Planner Fischer will check into this
- ☉ Councilperson Koss asked for an update on the building: permits have been received, interior construction is underway; Blendon TWP Building Department has been overseeing, CFD has been consulted
- ☉ The Village would like to see Phantom Fireworks install "Private Property" signs so that the police can work to enforce any unauthorized parking etc. on the property as reported by the owner.
- ☉ Councilperson Koss asks about legality of cutting through the Phantom parking lot to get to the traffic light; discussion followed; legal will review

MAINTENANCE GARAGE: 01:20:44

- ☉ Jacobs to review some comments from contractor before construction begins

OTHER ITEMS: 01:30:32

- ⦿ Lighting at Village entrance-Farview: Planner Fischer spoke with Westerville School-The belief is that when connecting the water line, the electric was cut by their contractor. WCS is researching
- ⦿ Liquor permit-Council President will review status with Law Director Shamp
- ⦿ Correcting language regarding zoning of Jordan Rd. Properties: Legal will prepare legislation
- ⦿ Council President Camara shared resident concerns re quality of audio during council meetings; staff will put out wireless mic
- ⦿ Discussion held regarding upcoming interviews for pending council vacancy: 3 applications received; interviews and selections will be held May 8
- ⦿ Councilperson McNamara was thanked for his 5+years of service to the Village!

Meeting adjourned at 8:37 PM

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor



DIVISION OF POLICE

VILLAGE OF MINERVA PARK



Chief Matt Delp

Wednesday, April 2, 2025

TO: Mayor, Council

FR: Chief Matt Delp

RE: **Chief's Report for March 2025**

Madame Mayor and Members of Council,

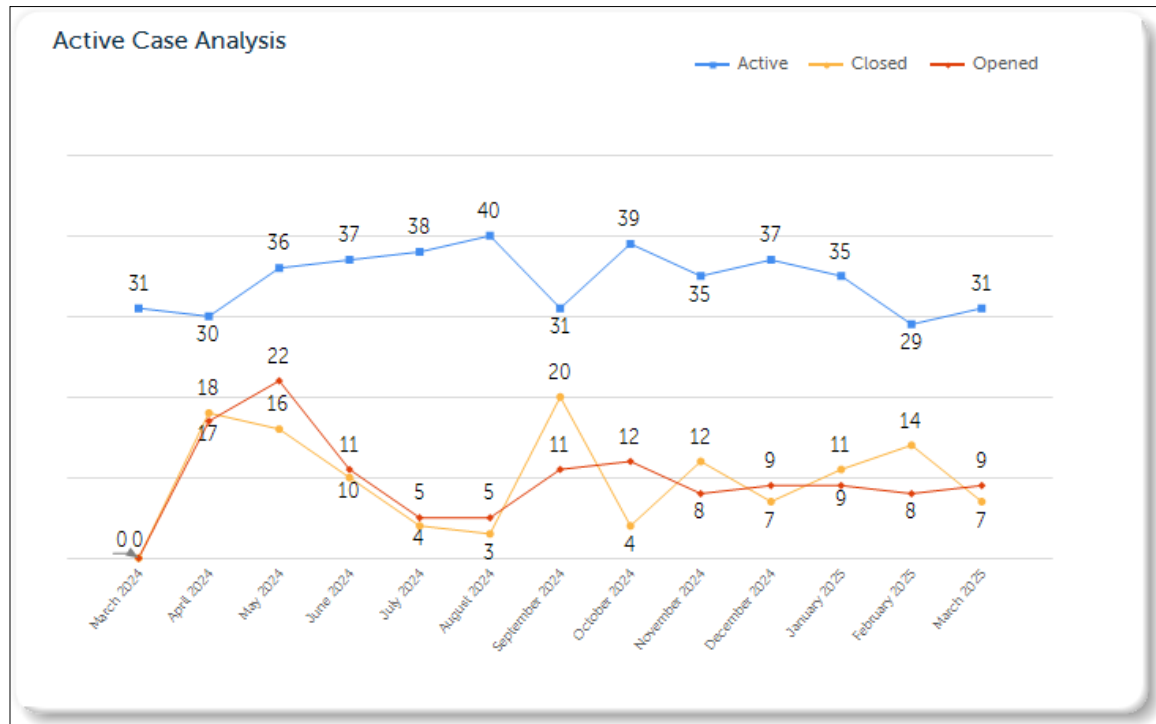
I am happy to announce that I have been appointed by Governor Mike DeWine to the Ohio AMBER Alert Advisory Committee. The Ohio AMBER Alert Advisory Committee serves as the central coordinator for the state's emergency alert programs. Its main function is to ensure swift and effective communication between law enforcement, alert partners, and the public when critical situations arise. By managing various alert programs - including AMBER Alert, Endangered Missing Child Alert, Endangered Missing Adult Alert, and Ohio Blue Alert - the committee works to maximize the chances of safely recovering victims of abductions and other life-threatening situations. This appointment runs through February 6th, 2027.

Recruitment efforts continue to replace the officers who left the village for appointments to other municipalities. A conditional offer has been extended to a candidate, and we await his completion of physical, psychological, and truth verification testing.

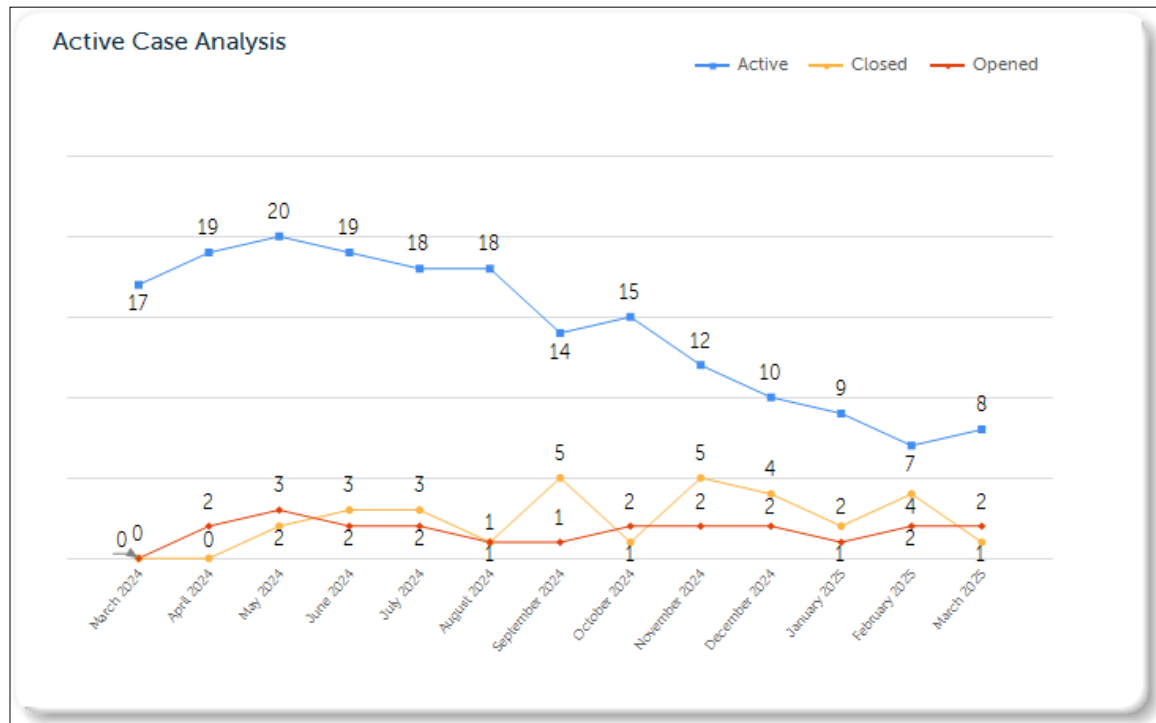
The following pages contain the vital statistics for police activity.

	March 2025	Previous Year	Difference
Traffic Stops	30	64	-34
Citations Issued	6	19	-13
Police Reports	12	14	2
Active Cases	31	31	0
Calls for Service	352	358	-6

CRIME REPORTS



TRAFFIC STOPS



For Cases opened between 3/1/2025 and 3/31/2025 for all case types

Item # 4.

Case Subtype	Cases	%
Assault	2	16.67 %
Complaint	2	16.67 %
Domestic Violence	1	8.33 %
Hit Skip	1	8.33 %
Larceny/Theft	3	25.00 %
Person in Jeopardy	1	8.33 %
Property Impound	1	8.33 %
Vehicle Crash	1	8.33 %
Total	12	100.00 %

3/31/2024 - 3/31/2025				
Subtype	Active at Start	Opened Cases	Closed Cases	Active at End
Assault	4	20	18	6
Breaking and Entering	0	0	0	0
Burglary	1	5	5	1
Complaint	9	38	42	5
Counterfeiting/Forgery	0	1	1	0
Destruction/Damage/Vandalism	0	2	1	1
DOA - Unknown	0	0	0	0
DOA-Suicide	0	0	0	0
Domestic Violence	3	5	5	3
Extortion/Blackmail	0	0	0	0
Hit Skip	0	0	0	0
Larceny/Theft	4	22	21	5
Menacing	2	0	1	1
Motor Vehicle Theft	1	4	2	3
Person in Jeopardy	0	4	4	0
Pornography / Obscene Material	0	1	1	0
Property Damage	0	1	1	0
Property Impound	0	4	4	0
Property in Jeopardy	0	3	3	0
Protection Order	1	0	0	1
Rape	0	0	0	0
Request for Assistance	1	0	0	1
Robbery	1	1	1	1
Sexual Assault	0	4	4	0
Shooting	0	1	1	0
Traffic Stop	0	0	0	0
Unspecified Call	3	7	9	1
Warrant	1	3	2	2
Total	31	126	126	31

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Subject	Project Updates for Council	Project Name	Village Engineering Services
Attention	Honorable Tiffany Southard, Mayor	Project No.	690666
From	Michael J. Flickinger, P.E.		
Date	April 9, 2025		
Copies to	File		

Task Order No. 28: 2025 Roadway Improvements (Minerva Lake Road)

- Construction documents are in final QC review. The intent is to advertise the project – combined with Task Order No. 34 – in about two weeks.
- The goal remains to issue the notice to proceed on or about 07/07 since the funds cannot be requested until 07/01 per the pending agreement with MORPC.

Task Order No. 30: Maintenance Building

- We continue reviewing the contractor's submittals and responding to the contractor's requests for information (RFIs).
- We are responding to Blendon Township's building permit review comments to move forward with securing the building permit and trades permits.

Task Order No. 31: Lake Improvements Detailed Design

- We continued the work associated with the permitting process. Jacobs staff is expected to be in the Village the week of 04/15 to perform minor field work associated with the cultural survey requirements. Residents were notified by letter that Jacobs staff may be on their property; copies of the notices were sent to the Village for documentation.
- We continued coordination with the appropriate permitting agencies in order to have their reviews complete before on or about 07/01.
- We continued detailed design work to develop the preliminary drawings necessary for the U.S. Army Corps of Engineer review on or about 07/01.

Task Order No. 33: 2025 Storm Sewer

- We began defining a storm sewer project – approximately \$200,000 construction cost – to address Priority 1 deficiencies identified in the 2022, 2023, and 2024 storm sewer CCTV projects.
- We intend to have the project defined by the end of the April for Village approval and eventual bidding.

Task Order No. 34: 2025 Roadway Improvements (Northland Plaza Drive)

- Construction documents are in final QC review. Please see Task Order No. 28 for additional information.

Violation Report - MARCH 2025

Record Count : 10

Violation Date	Date Resolved	Subject	Mode
03/25/2025		TRAILER IN DRIVEWAY	POSTED
03/11/2025		MILDEW ON SIDING	MAILED
03/11/2025		DEAD TREE	MAILED
03/10/2025		DEBRIS BEHIND HOUSE	MAILED
03/10/2025		BAD ROOF	MAILED
11/18/2024	03/10/2025	DEAD TREE	MAILED
11/12/2024		MILDEW ON SIDING	POSTED
11/12/2024	03/17/2025	MILDEW ON SIDING	MAILED
11/06/2024		ROTTING ROOF	MAILED
11/05/2024		INOPERABLE VEHICLE	MAILED

Permit Report - MARCH 2025

Record Count : 11

Permit Type	Status	Date of Application	Local Permit No.	Property Address
CDR - CHICKEN/DUCK/RABBITS (2)	Approved	03/10/2025	CDR-01-2025	2681 LAKEWOOD DR
	Approved	03/12/2025	CDR-02-2025	2529 WILDWOOD RD
CURBCUT (1)	Approved	03/25/2025	DSP-01-2025	2753 WILDWOOD RD
FENCE (4)	Approved	03/20/2025	F-02-2025	2670 ALDER VISTA DR
	Approved	03/17/2025	F-01-2025	3201 MINERVA LAKE RD
	Complete	03/24/2025	F-03-2025	2915 KERRWOOD DR
	Complete	03/24/2025	F-04-2025	2909 KERRWOOD DR
PLUMBING (2)	Approved	03/04/2025	P-06-2025	2750 MAPLEWOOD DR
	Approved	03/17/2025	P-07-2025	2644 LAKEWOOD DR
PORTABLE STRUCTURE (1)	Approved	03/13/2025	POD-01-2025	2629 WOODLEY RD
ROOF REPLACEMENT (1)	Approved	03/12/2025	PIP-01-2025	2985 MINERVA LAKE RD

ORDINANCE 2025-07**AN ORDINANCE AMENDING SECTION 1246.03 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MINERVA PARK.**

WHEREAS, the Village of Minerva Park desires to maintain the lot dimensions currently existing in the R-3 Suburban Residential District; and

WHEREAS, in order to effectuate this goal, the Village wishes to extend the lot width necessary for development in the R-3 District; and

WHEREAS, the Village Council desires to implement these changes to the Codified Ordinances and Zoning Map of the Village.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, COUNTY OF FRANKLIN, STATE OF OHIO:

Section 1. That Section 1246.03(b) of the Codified Ordinances of the Village of Minerva Park are amended as depicted in the attached and incorporated **Exhibit A**.

Section 2. That it is found that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council that resulted in this formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code

Section 3. That this ordinance shall be in full force and effect from the earliest period allowed by law.

Tiffany Southard, Mayor

First Reading: April 10, 2025
 Second Reading: April 24, 2025
 Third Reading: May 8, 2025
 Passed: May 8, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

Exhibit A

1246.03 - Development standards.

In addition to the provisions of chapter 1272, the following standards for the arrangement and development of land and buildings are required in the R-3 Suburban Residential District.

(a) *Lot area and coverage.*

(1) For each dwelling unit there shall be a lot area of not less than 10,000 square feet. The average net density, exclusive of public rights-of-way, for an area to be platted into single-family lots, shall not exceed three (3) dwelling units per acre.

(2) For all other permitted uses and conditional uses, the lot area shall be adequate to meet the sanitation requirements of the county board of health, but shall not be less than that prescribed for such use.

(3) Only one (1) principal use shall be permitted on a lot, and such lot shall not be covered more than 30 percent by structure.

(b) *Lot width.* For a dwelling there shall be a lot width of 80 feet or more at the front line of the dwelling, and such lot shall have access to and abut on a public right-of-way for a distance of ~~50~~ 90 feet or more. For a conditional use the lot width shall be adequate to meet the development standards of the R-3 District.

(c) *Side yards.* For dwellings or associated accessory buildings there shall be a total of side yards of 18 feet or more, with a minimum of eight (8) feet on one (1) side.

(d) *Rear yards.* For main buildings there shall be a rear yard of 25 percent or more of the lot depth, except that a rear yard of more than 50 feet shall not be required.

(e) *Maximum height.* No dwelling structure shall exceed 35 feet in height. The maximum height for other structures shall not exceed a safe height as determined by the planning and zoning commission.

ORDINANCE 2025-08

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025

WHEREAS, it is necessary to supplement the appropriations in Ordinance 35-2024 for the year ending December 31, 2025; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2025.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 35-2024 is supplemented as presented below:

	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>General Fund</u>			
<u>Security of Persons and Property</u>			
<u>Police Department (110)</u>			
Capital Outlay	\$80,000	\$8,000	\$88,000

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. This Ordinance shall be in full force and effect upon its passage.

Tiffany Southard, Mayor

First Reading: April 10, 2025
Second Reading: Waived
Third Reading: Waived
Passed: April 10, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2025-09

Item # 18.

A RESOLUTION AUTHORIZING THE TRANSFERS OF FUNDS

WHEREAS, Section 5705.14, Revised Code, allows for the transfer of funds from the General Fund to any other fund; and,

WHEREAS, the Council of the Village of Minerva Park desire to set aside funds for certain projects within the Village.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. Council finds, determines and declares that it is necessary to transfer funds from the General Fund to other funds as identified below:

From	To	Amount
General Fund	Pool Improvements	\$50,000
General Fund	Street Improvements	200,000
General Fund	Storm Sewer Improvements	50,000
General Fund	Comp Absences	10,000
Total		<u>\$310,000</u>

Section .2 The Fiscal Officer shall transfer the funds upon passage of this resolution and the appropriation of the funds.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council, and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This Ordinance is hereby declared to be an emergency measure, to be effective immediately upon passage, such emergency being necessary for the preservation of the public health, safety, and welfare of the Village and its inhabitants, to wit: to transfer the funds before the expiration of the appropriations provided in Ordinance 37-2022. Therefore, this Ordinance shall take effect and be in force from and immediately after its passage by the Council.

First Reading: April 10, 2025
Second Reading: April 24, 2025
Third Reading: May 8, 2025
Passed: May 8, 2025

ATTEST

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor

APPROVED AS TO FORM

Jesse Shamp, Solicitor

RESOLUTION 2025-10

Item # 20.

A RESOLUTION SUBMITTING THE QUESTION OF A RENEWAL TAX LEVY FOR PURPOSES OF PROVIDING FOR THE CURRENT EXPENSES OF THE GENERAL FUND OF THE VILLAGE OF MINERVA PARK TO THE FRANKLIN COUNTY BOARD OF ELECTIONS AND TO DECLARE AN EMERGENCY

WHEREAS, the amount of taxes that may be raised within the 10-mill limitation by levies on the current tax duplicate will be insufficient to provide adequate amounts for the necessary requirements of the Village of Minerva Park and it is necessary to renew an existing tax levy for the purpose hereinafter set forth; and

WHEREAS, Village voters approved a four (4.0) mill tax levy on November 3, 2020, for a period of five (5) years for the purposes contained in Ohio Revised Code Section 5705.19(A) and the Council of the Village of Minerva Park believes it is necessary and in the best interests of Village residents to renew said levy at the November 4, 2025 general election; and

WHEREAS, the Village Council passed Resolution 2025-07 on March 13, 2025, which declared the necessity of the renewal tax levy and requested certification and specific information from the Franklin County Auditor as required by Ohio law; and

WHEREAS, on March 27, 2025, the Franklin County Auditor certified to the Village that the tax revenue that would be generated by a 4.0 mill renewal tax levy is \$144,000 based on the assessed valuation of the Village of \$63,507,580.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Village Council finds it necessary to submit to all of the electors of the Village the question of whether to renew a tax levy in excess of the 10-mill limitation for the benefit of the Village of Minerva Park pursuant to R.C. 5705.19(A) for the purpose of providing for the current expenses of the Village, at a rate not exceeding 4.0 mills for each one dollar of valuation, which amounts to \$73 for each \$100,000 of the county auditor's appraised value, for a period of time of five (5) years, such levy being a renewal of an existing 4.0 mill levy, which is currently in effect.

Section 2. The question of approving a renewal levy shall be submitted to all of the electors of the Village of Minerva Park, which is wholly located in Franklin County, Ohio, and shall be levied upon the entire territory.

Section 3. The election for said levy shall be held at the usual voting places for the Village of Minerva Park on November 4, 2025.

Section 4. Said renewal levy be extended on the tax list and duplicate of the Village of Minerva Park beginning in tax year 2025 for collection in 2026 and for the next 5 tax years if the majority of electors voting thereon vote in favor of the levy.

Section 5. The Fiscal Officer of the Village of Minerva Park is hereby directed to certify, not less than 90 days prior to the election, a copy of this Resolution, a copy of the Resolution declaring it necessary to levy a tax in excess of the ten-mill limitation, and a copy of the Certification of the Franklin County Auditor to the Board of Elections of Franklin County, Ohio and the Franklin County Auditor, Ohio, as provided by law, and to notify the Board of Elections to cause notice of election on the question of approving the renewal levy to be given as required by law.

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Section 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 7. The Village Council hereby declares this to be an emergency measure necessary for the public peace, health, safety, and welfare of the residents of the Village of Minerva Park and arises out of the need for the Fiscal Officer to file with the Franklin County Board of Elections so that the levy appears on the November 4, 2025 general election ballot. Wherefore, this resolution shall take effect and shall be in force from and after its passage and pursuant to Chapter 5705 of the Revised Code.

Tiffany Southard, Mayor

First Reading: April 10, 2025
Second Reading: Waived
Third Reading: Waived
Passed: April 10, 2025

ATTEST

Jeffrey Wilcheck, Fiscal Officer

APPROVED AS TO FORM

Jesse Shamp, Solicitor