



Village Council Regular Meeting

June 26, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

- 1. MOTION TO APPROVE** 6/12/25 Committee as a Whole Minutes
- 2. MOTION TO APPROVE** 6/12/25 Council Meeting Minutes

Village Committee Reports

3. Streets - Stacey Koss
4. Services - J.P. Martin
5. Recreation & Parks - Jason Camara

Citizen Comments

Legislation

- 6. MOTION TO APPROVE** ORDINANCE 2025-09
AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS OF THE VILLAGE OF MINERVA PARK (3rd reading)
- 7. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** for
ORDINANCE 2025-12
- 8. MOTION TO APPROVE** ORDINANCE 2025-12 Supplemental Appropriations
AN ORDINANCE TO TRANSFER APPROPRIATIONS AND MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025
- 9. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS** FOR
RESOLUTION 2025-15
- 10. MOTION TO APPROVE** RESOLUTION 2025-15 2025 Roadway Improvements
A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE 2025 ROADWAY IMPROVEMENT PROJECT AND DECLARING IT AN EMERGENCY (2nd reading-intent to suspend the rules that require 3 readings and pass as an emergency)
- 11. RESOLUTION 2025-16** Tax Budget
A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2026 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (2nd reading)

12. RESOLUTION 2025-17 Fee Schedule

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE,
AND TO DECLARE AN EMERGENCY (1st reading; intent to pass as emergency)

Old Business

13. Project Updates:

Pool

Maintenance Building

Road Projects

Lakes

New Business

14. Desire to review/discuss Code Section 432.38 – Shortcutting across private property

15. Desire to discuss the Lakes project as "Storm Sewer Retention" rather than a lake project.

16. MOTION TO ENTER EXECUTIVE SESSION

COUNCIL WILL ENTER EXECUTIVE SESSION UNDER OHIO REVISED CODE 121.22 (G)(1) TO CONSIDER THE EMPLOYMENT OR DISCIPLINE OF A PUBLIC EMPLOYEE (requires 2nd and roll call vote-council may invite whoever they would like to attend the executive session)

Adjourn

Summary of 6.12.25 Committee as a Whole Meeting

Meeting Context

- Held on **Thursday, June 12**, beginning at **6:02 PM**.
 - Purpose: A "Committee-as-a-Whole" work session to discuss updates, resolve pending issues, and prepare for upcoming legislation and projects.
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1. Tree Maintenance & Surveys

- A **tree survey** is scheduled around **North and South Lakes** via **Davey Trees**.
 - Residents will be notified by postcard.
 - No cutting will take place—this is purely assessment on **village property**.
 - One **hazardous tree** near a walking path will be removed after two arborists confirmed the risk.
 - **MI section trees** overhanging sidewalks:
 - Council discussed stronger **enforcement**.
 - Considered assessing homeowners or setting a **small annual fee** (~\$20–25/year) for village-managed trimming.
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2. Park Visibility, Safety & Community Recognition

- Proposed **clearing shrubs** near the playground to improve visibility met with resident resistance; privacy is valued.
 - **Pool behavior concerns** prompted calls for **zero tolerance policies** and **police involvement** for disruptive behavior.
 - Council proposed recognizing **Officer Cliff Bigler** as “Officer of the Year”.
 - Future recognitions could include resident voting and be tied to **Police Week**.
 - Possible **4th of July community cookout** discussed (hot dogs, corn, simple donation-based).
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3. Erosion Control & Engineering Oversight

- Council reviewed **serious erosion** issues:
 - **Tunnel under the road**
 - **Spillway**
 - **Old bridge near the walking path**
 - Estimated repairs could cost up to **\$1 million**.
 - Council supports prioritizing erosion over lake restoration (which is now on hold due to lack of funding).
 - Discussion on whether to **continue using Jacobs (village engineer)** for all tasks or seek bids for smaller projects.
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4. Leaf Contract & Council Compensation

- **Groundmasters Landscaping (Brad)** selected over Five Seasons for **leaf collection**, due to pricing and positive history.
 - Council discussed a new **pay structure**:
 - Implement **base pay + annual CPI (Consumer Price Index) adjustment**.
 - Must pass by **August 1** to affect incoming council members.
 - Discussion ongoing for mayor vs. council pay scaling and potential future administrator role.
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5. Pool Concessions & Legislation

- Reviewed and simplified **pool discount structure**:
 - Final proposal: **10% employee discount, 15% end-of-season discount**.
 - Eliminated complex combo pricing and unused menu items (e.g., s'mores, hot dogs).
 - Approved appointment of **Amber Blackburn** as full-time officer.
 - Reviewed **roadway improvement resolution** and **2026 tax budget** (requires July approval).
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6. Financial Report & Budget Planning

- **May financials** show income tax revenue is **7.8% higher** than last year.
 - Pool pass and concession revenue slightly lower due to **cooler weather**.
 - Idea proposed to create a “**Lakes Fund**” for long-term savings—requires further discussion.
 - **Public hearing for 2026 tax budget** scheduled for **June 26 at 6:30 PM**.
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7. Maintenance Building & Resident Questions

Residents near the planned **maintenance building** submitted concerns:

1. **Landscaping/Privacy** – No current plan, but council agrees it's important. Will be addressed post-construction.
 2. **Lighting** – Lights **are** included in the plan (above bays, one facing backyard). Council will explore motion-sensors, shielding, and minimizing impact.
 3. **Stormwater Drainage** – Engineer has reviewed it; council will double-check that no runoff impacts neighboring properties.
 4. **Tree Preservation** – Request to protect a **smoke tree** on village land. Council will try but can't guarantee it won't be affected.
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Meeting Adjourned

The meeting closed with a motion to adjourn and consensus on several pending actions to be followed up at the next council meeting on **June 26**.



Village Council Regular Meeting

June 12, 2025 at 7:00 PM
2829 Minerva Lake Rd.

Minutes

Roll Call/Vote to Excuse any Absent Member

PRESENT: Councilpersons Camara, Koss, Martin, Paessun, Grant, Pinter
Also in attendance: Mayor Southard, Chief Delp

Pledge of Allegiance

Minutes

- 1. MOTION TO APPROVE 5/22/25 Committee as a Whole Minutes**
Motion made by Council President Camara, Seconded by Grant.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter
- 2. MOTION TO APPROVE 5/22/25 Council Meeting Minutes**
Motion made by Council President Camara, Seconded by Grant.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter
- 3. MOTION TO APPROVE 6/5/25 Work Session Minutes**
Motion made by Koss, Seconded by Paessun.
Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Village Official Reports

4. Police - Chief Matt Delp
Report in Packet: new radar signs are out; issues with batteries reported to vendor (waiting for update); still working to fill final opening in department.
5. Fiscal Officer - Jeffrey Wilcheck
6. Engineer - Mike Flickinger
Reported by Mayor Southard: Engineer Flickinger was here on 6/5 to review projects with council; Mayor encourages those interested to listen to the 6/5/25 audio recording.
7. Legal - Jesse Shamp
excused
8. Village Planning - Eric Fischer
excused
9. Zoning Officer - John Cauty
report in packet-desire expressed to discuss street trees and sidewalk enforcement.
10. Planning & Zoning - Tommy Grant
met 6/11; will begin to investigate commercial sign code for uniformity etc. per request of Councilperson Koss
11. MPCA - Jason Camara
Did not meet in June; Arts in the Park was a big success; 1st Sip N Dip of the summer will be 6/21 at the pool; there has been an ask for \$1400 for mulch to prepare the Mary Yost Garden for the garden tour on the 29th.

Village Committee Reports

12. Finance - Tony Pinter

Tax Budget is on the agenda; will be reviewed with Council and public hearing to be held prior to Council approval; May financial report has been sent

13. Safety - Cathy Paessun

In May, the MPPD was recognized with Lexipol's Gold Standard Award for excellence in law enforcement policy management for 2024.

Residents are encouraged to "see something, say something." Please do not hesitate to call the police if you need help 614-525-3333.

14. Legislation - Tommy Grant

brief review of legislation on agenda

Mayor's Report

Upcoming tree survey: Davey Tree will be surveying trees around the North and South Lakes for condition, species and impact on lake health. No cutting of trees will be performed as part of this work. Affected residents will be noticed by post card

A project to reconstruct Minerva Lake Road between Farview and S.R. 3 is coming! Storm sewer and curb/gutter will be installed as part of the project. Minerva Lake Road will be limited to one lane of west-bound traffic during the project. Anticipated start date is mid July. Expect delays in the area.

Thanks to MPCA for their outstanding work on Arts in the Park last weekend. Appreciation to Sarah Canitano and the entire team.

Citizen Comments

David Roscoe of Maplewood Dr. Shared his thanks to MPPD for installation of the radar sign on Maplewood. He also thanked Mayor for speaking with him regarding the Maintenance garage. He hopes to save as many trees in the reserve as possible. He asks for resident involvement regarding any landscaping around the facility.

Dick Busick of Maplewood Dr. spoke to thank council for their discussion about the garage at the previous meeting. He would like Council to consider lighting that is residential in nature and perhaps on motion sensors. He would also like to remind that this area can become very wet and for this to be taken into consideration.

Legislation

15. MOTION TO SUSPEND THE RULES THAT REQUIRE 3 READINGS for ORDINANCE 2025-11

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

16. MOTION TO APPROVE ORDINANCE 2025-11 Concession Pricing
AN ORDINANCE SETTING POLICY FOR PRICING OF CONCESSIONS, SPECIAL EVENT ADMISSIONS AND OTHER ITEMS SOLD AT THE MINVERA PARK POOL AND DECLARING AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

17. MOTION TO SUSPEND THE RULES THAT REQUIRE THREE READINGS for RESOLUTION 2025-14

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

18. MOTION TO APPROVE RESOLUTION 2025-14
A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF AMBER BLACKBURN AS A FULL-TIME POLICE OFFICER FOR THE VILLAGE OF MINVERA PARK, OHIO AND DECLARING AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency)

Motion made by Grant, Seconded by Council President Camara.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

19. RESOLUTION 2025-15 2025 Roadway Improvement Project

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE 2025 ROADWAY IMPROVEMENT PROJECT AND DECLARING IT AN EMERGENCY (1st reading-intent to suspend the rules that require 3 readings and pass as an emergency on the 2nd reading)

20. RESOLUTION 2025-16 Tax Budget

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2026, AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (1st reading)

Old Business

Council would like to see a recap of ongoing projects appear in the "old business" section of the agenda.

Councilperson Pinter asked for an update on Phantom Fireworks-asking when they might open. We have not received any recent updates.

New Business

Councilperson Martin announced the following food trucks: June 13 Explorers Club, June 20 Holy Crepes, June 27 Kubido Kabobs

Mayor Southard announced the Blendon Township free concert this Saturday 6/14 from 6-8 PM at Minerva Park Middle School.

Adjourn

Motion made by Council President Camara, Seconded by Koss.

Voting Yea: Council President Camara, Koss, Martin, Paessun, Grant, Pinter

Meeting adjourned at 9:15 PM

ORDINANCE 2025-09

Item # 6.

AN ORDINANCE TO INCREASE THE SALARY OF THE COUNCIL MEMBERS OF THE VILLAGE OF MINERVA PARK

WHEREAS, the Council of the Village of Minerva Park desires to increase the salary of the Council Members of Minerva Park given an increase in responsibilities, workload, and hours worked per week due to numerous projects initiated and mandated in the Village of Minerva Park; and

WHEREAS, Council acknowledges that the Ohio Revised Code and Ohio Ethics Commission opinions prohibit in-term pay increases such that this increase shall only take effect upon the election and swearing in of a new term for current or future members; and

WHEREAS, Council has contemplated an annual raise tied to the Consumer Price Index for All Urban Customers (CPI-U) such that future Council members shall not be voting on in-term pay raises in violation of Ohio statutory and case law.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

- Section 1.** The annual salary of the Council Members of the Village of Minerva Park shall be four thousand eight hundred dollars (\$4,800) payable in monthly installments. Annual salary for the President of Council shall be five thousand four hundred dollars (\$5,400) payable in monthly installments.
- Section 2.** The annual salary of Council Members and the President of Council shall increase annually, beginning January 1, 2027, based on the Consumer Price Index for All Urban Consumers (CPI-U) for December each year, not to exceed three percent.
- Section 3.** The increase in salary outlined in Section 1 shall become effective for those Council Members whose terms begin January 1, 2026, and thereafter. The salary for those Council Members taking office January 1, 2028, shall be the same as all other Council Members.
- Section 4.** All prior legislation, or any parts thereof, which is/are inconsistent with this ordinance is/are hereby repealed as to the inconsistent parts thereof.
- Section 5.** This ordinance shall take effect at the earliest period allowed by law.

Tiffany Southard, Mayor

First Reading: April 24, 2025
Second Reading: May 8, 2025
Third Reading: June 26, 2025
Passed: June 26, 2025

ATTESTS

Jeffrey Wilcheck, Fiscal Officer

APPROVED AS TO FORM

Jesse Shamp, Solicitor

ORDINANCE 2025-12

AN ORDINANCE TO TRANSFER APPROPRIATIONS AND MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2025

WHEREAS, it is necessary to supplement the appropriations in Ordinance 35-2024 for the year ending December 31, 2025; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2025.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. The Fiscal Officer is authorized to reallocation appropriations as presented below:

<u>Funds</u>	<u>Current Appropriation</u>	<u>Transfer Amount</u>	<u>Revised Appropriation</u>
<u>Street Construction Maintenance and Repair Fund (2011)</u>			
<u>Transportation</u>			
<u>Street Construction and Reconstruction (610)</u>			
Other Expenditures	\$45,000	(\$45,000)	\$0
<u>Street Maintenance and Repair (620)</u>			
Other Expenditures	62,000	5,000	67,000
<u>Street Cleaning, Snow and Ice Removal (630)</u>			
Other Expenditures			
Capital Outlay	250,000	40,000	290,000

Section 2. The Annual Appropriations in Ordinance 35-2024 is supplemented as presented in Exhibit A hereto attached in the amount of \$1,604,000.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. This Ordinance shall be in full force and effect upon its passage.

Tiffany Southard, Mayor

First Reading: June 26, 2025
Second Reading: Waived
Third Reading: Waived
Passed: June 26,, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

Village of Minerva Park, Ohio

Supplemental Appropriations #4

Funds	Current Amount	Increase/ (Decrease)	Revised Amount
<u>General Fund (1000)</u>			
<u>Capital Outlay</u>			
Capital Outlay	\$15,000	\$44,000	\$59,000
<u>State Highway (2021)</u>			
<u>Capital Outlay</u>			
Capital Outlay	0	50,000	50,000
<u>Waterline Maintenance Fund (2909)</u>			
<u>Capital Outlay</u>			
Capital Outlay	0	25,000	25,000
<u>Sewer Maintenance Fund (2910)</u>			
<u>Capital Outlay</u>			
Capital Outlay	0	15,000	15,000
<u>OPWC - MLR Project (4902)</u>			
<u>Capital Outlay</u>			
Capital Outlay	0	1,000,000	1,000,000
<u>Street Improvement (4903)</u>			
<u>Capital Outlay</u>			
Capital Outlay	45,000	270,000	315,000
<u>Storm Sewer Improvement (4902)</u>			
<u>Capital Outlay</u>			
Capital Outlay	75,000	200,000	275,000
Total		<u>\$1,604,000</u>	

RESOLUTION 2025-15

A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO ENTER INTO CONTRACT FOR THE 2025 ROADWAY IMPROVEMENT PROJECT AND DECLARING IT AN EMERGENCY

WHEREAS, the 2025 Roadway Improvement Project, which includes sections of Minerva Lake and Northland Plaza Roads, was put out for bid and bids have been received in accordance with the law; and

WHEREAS, based on the recommendation of the Village Engineer, Strawser Paving Company is deemed to be the lowest and best bidder for the roadway improvement project at \$1,797,619.80 as set forth in their 2025 Roadway Improvement Project Bid received by the Village on May 16, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. Council hereby awards the 2025 Roadway Improvement Project to Strawser Paving Company and authorizes the Mayor and Fiscal Officer to enter into a contract on behalf of the Village for the purpose of completing the above-mentioned project pursuant to the contract documents.

Section 2. The cost shall not exceed \$1,797,618.80 plus 10 percent for contingencies.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the need to immediately begin construction of the facility for the health and safety of residents of the Village. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: June 12, 2025
Second Reading: June 26, 2025
Third Reading: Waived
Passed June 26, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2025-16

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2026 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY

WHEREAS, The Tax Budget for 2026 has been prepared as required by Section 5705.28, Revised Code; and

WHEREAS, Two copies of the tax budget were on file in the office of the fiscal officer for public inspection on June 30, 2025 and was available for public inspection as required by Section 5705.30, Revised Code; and

WHEREAS, A public hearing was held by the Council of the Village of Minerva Park on July 10, 2025, at 6:30 p.m.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Tax Budget for the Village of Minerva Park for the year beginning January 1, 2026, attached hereto as Exhibit A and incorporated by reference, be and is hereby adopted by the Council of the Village of Minerva Park.

Section 2. The Fiscal Officer be and hereby is authorized and directed to certify a copy of said tax budget and a copy of this Resolution to the Franklin County Budget Commission on or before July 20, 2025.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to comply with the statutory filing date. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: June 12, 2025
Second Reading: June 26, 2025
Third Reading: July 10, 2025
Passed July 10, 2025

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2025-17

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE, AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minerva Park ("Village") consolidated fees into a comprehensive fee schedule ("Minerva Park Fee Schedule") pursuant to Resolution 2014-14; and

WHEREAS, the Village now wishes to amend and revise the Minerva Park Fee Schedule;

NOW, THEREFORE, be it resolved by the Council of the Village of Minerva Park, Franklin County, State of Ohio, that:

- Section 1. The Minerva Park Fee Schedule is hereby amended and revised as reflected in Exhibit A attached hereto and made a part hereof.
- Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3. All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to revise the fee schedule to allow for correct processing of fees. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: June 26, 2025
Second Reading: July 10, 2025
Third Reading: July 17, 2025
Passed: July 17, 2025

ATTEST:

APPROVED AS TO FORM:

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

VILLAGE OF MINERVA PARK FEE SCHEDULE REV 2025-16 7/25		
RESIDENTIAL		
SINGLE FAMILY RESIDENTIAL	\$450	\$350/UNIT ADDTL.
MULTI-FAMILY RESIDENTIAL	\$1,000	
ACCESSORY STRUCTURE PERMIT	\$100	
ADDITION/REMODELING PERMIT	\$100	
ALTERNATIVE ENERGY PERMIT	\$50	
DECK PERMIT	\$25	
DRIVEWAY/SIDEWALK/CURB PERMIT	\$25	
FENCE PERMIT	\$25	
HOME OCCUPATION PERMIT	\$30	
OCCUPANCY PERMIT	\$150	
PATIO PERMIT	\$25	
PLUMBING PERMIT	\$135	
PLUMBING EACH FIXTURE	\$20	
POD/TEMPORARY STORAGE PERMIT	\$25	
STORAGE BLDG/SHED PERMIT	\$25	
SWIMMING POOL/SPA PERMIT	\$50	\$100 IN GROUND
DEMOLITION (STRUCTURES OVER 200 FT ²)	\$150	
APPEAL	\$100	
VARIANCE	\$50	
CONTIDITIONAL USE	\$400	
REZONING/AMENDING MAP	\$1,500	
REINSPECTION FEE	\$75	
AMENDMENT TO PLAN	\$50	
RESUBMISSION FEE	\$50	
LATE SUBMITTALS	\$50	
COMMERCIAL		
PLUMBING PERMIT	\$135	
PLUMBING EACH FIXTURE	\$40	
0-3,000 FT ² BUILDING	\$700	
3,001-9,999 FT ² BUILDING	\$1,500	
OVER 10,000 FT ² BUILDING	\$1,500	\$500 PER FT ² INCREMENT
ADDITION	\$400	
EXTERIOR MAINTENANCE/CHANGE OF MATERIALS	\$100	
FENCE	\$200	
COMMERCIAL SIGNS		
25 FT ² OR LESS	\$150	
OVER 25 FT ²	\$250	
SIGN FACE CHANGE	\$75	

ENGINEERING REVIEW		
RIGHT OF WAY PERMIT	\$500	* UP TO 2 HOURS
FLOODPLAIN DEVELOPMENT PERMIT	\$400	
NUMBERING (PER UNIT)	\$25	
VILLAGE ADMINISTRATIVE FEES		
ADMINISTRATIVE FEES FOR GRASS CUTTING	\$150/\$350/\$500	
SERVICE FEE FOR GRASS CUTTING	PER CONTRACTOR	
FOLDING CHAIR RENTAL	\$2	PER CHAIR
TENT/CANOPY (PER TENT/PER EVENT)	\$35	
BLACK/WHITE COPIES	\$0.10	
COLOR COPIES	\$0.25	
FLASH DRIVE	\$3	
RECORDS RETRIEVAL FROM OFF-SITE STORAGE	\$28	PER DELIVERY
COMMUNITY ROOM RENTAL/CLEANING	\$150	
POOL RENTAL (RESIDENT MEMBER)	\$250	\$100 ADDITIONAL HOU
POOL RENTAL (NON-RESIDENT MEMBER)	\$350	
PUBLIC SAFETY FEES		
POLICE REPORT (PER PAGE)	\$0.10	
SPECIAL DUTY OFFICER (PER HOUR)	\$65	
SPECIAL DUTY CRUISER (ADDITIONAL PER HOUR)	\$35	
VIDEO REDACTION FEE	\$75	PER HOUR
SOLICITATION REGISTRATION FEE	\$60	
PEDDLER REGISTRATION FEE	AT DISCRETION OF MAYOR	
MOBILE ICE CREAM VENDOR	AT DISCRETION OF MAYOR	
BLOCK PARTY	\$0	PERMIT REQUIRED
ASSEMBLY/PARADE	\$10	
SHORT TERM RENTAL REGISTRATION FEE	\$250	
GOLF CART INSPECTION	\$25	
DEVELOPMENT FEES-NEW BUILD		
LOT SPLIT	\$250	
PUBLIC USE FEE (PARKS & REC-PER UNIT)	\$500	
PRELIMINARY PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
FINAL PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
		OR \$50 PER PARTIAL ACRE/FULL ACRE SUBDIV.
SEWER TAP FEE	\$7,588	
OVER 2 INCHES		%0-75 OF CITY OF COLUMBUS FEES
STORM SEWER FEE (PER REDIENTIAL HOME)	\$1,000	
STORM SEWER FEE (PER COMMERCIAL STRUCTURE)	10% OF THE MINERVA PARK WATER FEES	
WATER TAP FEE 3/4 INCH	\$2,749	
WATER TAP FEE 1 INCH	\$3,914	

WATER TAP FEE 1 1/2 INCH	\$6,839	
WATER TAP FEE 2 INCH	\$10,326	
WATER TAP FEE OVER 2 INCHES	50-75% OF CITY OF COLUMBUS FEES	
FINANCE CHARGES		
THE VILLAGE RESERVES THE RIGHT TO ASSESS INTEREST CHARGES AT THE PRIME OF AN INVOICE RATE ON ALL		
FEES NOT PAID AFTER THIRTY (30) DAYS		
RETURNED ITEM/INSUFFICIENT CHECK	\$50	OR ACTUAL COST
STOP PAYMENT REQUEST/LOST CHECK	\$50	OR ACTUAL COST
UNSCHEDULED FEES		
FEES MAY BE DETERMINED BY THE MAYOR FOR ITEMS NOT SPECIFIED IN THIS FEE SCHEDULE		
AND MAY RANGE FROM \$10 - \$500		
*SPECIAL PROJECTS FEES		
SPECIAL PROJECTS THAT INVOLVE THE VILLAGE ROV AND/OR VILLAGE LAND MAY REQUIRE ADDITIONAL		
REVIEW AND INSPECTION FEES AND WILL BE ASSESSED ON A CASE-BY-CASE BASIS. A QUOTE WILL BE		
PROVIDED TO THE RESIDENT LANDOWNER PRIOR TO MOVING FORWARD WITH THE REVIEW.		
FEES WILL BE THE ACTUAL COST OF THE SERVICES AND MUST BE PAID UP FRONT PRIOR TO		
THE REVIEW COMMENCING		