



Village Council Regular Meeting

July 09, 2026 at 7:00 PM
2829 Minerva Lake Rd.

Agenda

Roll Call/Vote to Excuse any Absent Member

Pledge of Allegiance

Minutes

- 1. MOTION TO APPROVE** 6/25/26 Committee as a Whole Minutes
- 2. MOTION TO APPROVE** 6/25/26 Council Meeting Minutes

Village Official Reports

- 3.** Police - Chief Matt Delp
- 4.** Fiscal Officer - Jeffrey Wilcheck
- 5.** Engineer - Mike Flickinger
- 6.** Legal - Jesse Shamp
- 7.** Village Planning - Eric Fischer
- 8.** Zoning Officer - John Canty
- 9.** Planning & Zoning - Tommy Grant
- 10.** MPCA - Jason Camara

Committee as a Whole Report

Mayor's Report

Citizen Comments

Legislation

- 11. MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS** for ORDINANCE 2026-10
- 12. MOTION TO APPROVE** ORDINANCE 2026-10
AN ORDINANCE REPEALING ORDINANCE 2026-09 AND REINSTATING THE FULL TERMS OF ORDINANCE 2025-19 AND DECLARING AN EMERGENCY (1st reading - intent to suspend the rules requiring 3 readings and pass as an emergency)
- 13. MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS** for ORDINANCE 2026-11
- 14. MOTION TO APPROVE** ORDINANCE 2026-11
AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026 (1st reading - intent to suspend the rules requiring 3 readings)

15. MOTION TO APPROVE RESOLUTION 2026-13

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE COLLECTION AND REMOVAL OF RUBBISH, TRASH, RECYCLABLES, GARBAGE, AND YARD WASTE FROM RESIDENCES (3rd reading)

16. MOTION TO SUSPEND THE RULES REQUIRING 3 READINGS for RESOLUTION 2026-14

17. MOTION TO APPROVE RESOLUTION 2026-14

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY1, 2027 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (2nd reading - intent to suspend the rules requiring 3 readings and pass as an emergency)

18. RESOLUTION 2026-15 Advance to Sidewalk/Pathway Fund

A RESOLUTION TO AUTHORIZE AND ADVANCE TO THE SIDEWALKS AND PATHWAYS FUND AND TO DECLARE AN EMERGENCY (1st reading - intent to pass as an emergency upon 3rd reading)

19. RESOLUTION 2026-16 Fee Schedule

A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE AND TO DECLARE AN EMERGENCY (1st reading)

Old Business

Pool Maintenance Building Other Old Business

New Business

Adjourn

Executive Summary: Committee as a Whole Meeting **Date:** June 25, 2026

Attendance: Councilpersons Camara, Grant, Martin, Paessun, Pinter
Fiscal Officer Wilcheck, Mayor Southard, Chief Delp

Key Discussion Topics & Decisions

2027 Tax Budget Review

Fiscal Officer Jeff Wilcheck presented the preliminary **2027 Tax Budget**, emphasizing that it is not the final appropriated budget but a statutory filing required for property tax justification and participation in county local government fund allocations.

Budget Assumptions

- Property Tax Revenue Estimate: **\$500,500**
- Local Government Fund Estimate: **\$60,000**
- Wage Increase Assumption: **4%**
- General Expenditure Increase Assumption: **3%**
- Healthcare Cost Increase Assumption: **10%**

Important Dates

- Public Hearing: **July 9, 2026 at 6:15 PM**
- Budget Adoption Deadline: **July 15, 2026**
- Filing Deadline with County Budget Commission: **July 20, 2026**

Action Item

Council is expected to consider approval of the tax budget on July 9.

Pool Bathhouse Replacement Project

The majority of the meeting focused on finalizing the design and cost considerations for the proposed pool bathhouse/concession facility.

Current Status

- Estimated project cost remains approximately **\$653,000**
- Original project schedule contemplated:
 - Bid advertisement in July
 - Contract award in July/August
 - Construction beginning August/September
 - Reopening with pool season in May 2027

Council Discussion

Members reviewed revised architectural concepts and debated:

- Addition of a **covered breezeway** between building sections
- Potential use of **pre-manufactured roof trusses** to reduce costs
- Evaluation of ADA requirements versus optional design features
- Need for detailed breakdown of required versus discretionary expenses
- Review of concession stand licensing requirements and associated infrastructure
- Possible alternatives to reduce overall project cost while maintaining functionality

Direction Given

Council generally favored:

- Comparing the current preferred design with a revised version incorporating a breezeway
- Requesting additional cost-saving alternatives from the architect
- Receiving itemized estimates before making a final design decision

Next Steps

- Fiscal Officer Wilcheck will meet with the architect (Brandstetter) to review alternatives and possible cost reductions.
- Revised pricing options will be brought back to Council for consideration.

Storm Sewer CCTV Program & Infrastructure Maintenance

Council discussed a proposal from the village engineers regarding CCTV inspection of storm sewer infrastructure.

Key Financial Information

- Engineering services estimate: **Approximately \$51,000**
- Scope includes:
 - Project planning
 - Engineering specifications
 - Bid package preparation
 - CCTV inspection program development

Concerns Raised

Council members expressed concern over:

- Engineering costs associated with inspection planning
- Existing backlog of sewer repair recommendations exceeding **\$200,000**
- Need to remain compliant with Ohio EPA requirements
- Funding limitations for previously identified repairs

Action Items

- Review Maplewood area concerns during project scoping.
- Ensure future project planning addresses both new and previously identified repairs.

Capital Projects Updates

Kilbourne Pathway Project

- Engineering task order expected shortly.
- Remaining work will be funded using previously issued bond proceeds.
- Bond proceeds must be expended by **May 2027**.

Northlake Court Improvements

- Bid package has been completed and is ready for advertisement.

MS4 Wetland/Stormwater Project

- Bid documents are prepared and nearing release.
- Staff evaluating best methods for public advertisement and contractor outreach.

Water, Sewer & Stormwater Utility Discussion

Council discussed:

- Rising utility rates
- Resident concerns regarding increasing water and sewer costs
- Columbus utility surcharges for customers outside city limits
- Future need to revisit utility rates due to ongoing infrastructure demands

Revenue Sources Discussed

- General fund transfers
- Water and sewer surcharges
- Stormwater (ERU) fees generating approximately **\$60,000–\$70,000 annually**

Pool Operations Update

Concession Revenue Performance

Comparison of June 1–15 operations:

Period Revenue

2025 Approximately \$2,001

2026 Approximately \$2,401

Results

- Concession sales increased approximately **\$400 year-over-year**
- Increased usage attributed in part to daycare groups utilizing the facility

Council noted the need to evaluate whether revenue growth is due to increased volume or recent price adjustments.

Pool Engineering Consultant

Council was informed that:

- The contract with consultant **Kurt Carmen** has been executed.
- The consultant has already:
 - Visited the pool site
 - Met with staff
 - Reviewed existing plans
 - Begun work under the agreement

Charter Commission Update

Council received a report on the Charter Commission's first meeting.

Organizational Actions

- Brady Oxender elected Chair
- Brian Wolfe elected Vice Chair
- James Akers elected Secretary

Current Status

- Commission currently has **11 members**
- Goal is to expand membership to **15 members**
- Weekly Tuesday meetings are planned

Legal Services

- Cross Brown Cott Givens was selected as legal counsel.
- Estimated legal expenses discussed at approximately **\$30,000**, subject to further clarification.

Timeline

The commission aims to complete its work by late September to allow sufficient time for:

- Council review
- Required readings
- Ballot placement deadlines

9. Basketball Courts / Removal of Hoops

Council discussed concerns surrounding recently removed basketball hoops.

Background

- Hoops had already been considered for temporary removal during prior discussions related to maintenance and safety concerns.
- Recent incidents and reports prompted additional discussion.
- Multiple versions of events surrounding a reported incident have circulated.

Key Points

- All basketball hoops have now been removed.
- No decision has been made regarding permanent removal.
- Council members emphasized the need for verified facts before taking further action.

Action Item

A dedicated **Safety Committee meeting** will be scheduled to:

- Review available information
- Hear from police leadership
- Discuss appropriate next steps before considering reinstallation

10. July Meeting Schedule Adjustments

Confirmed

- July 9 tax budget hearing and meeting will proceed.
- July 16 will become:
 - Work Session: **6:00 PM**
 - Council Meeting: **7:00 PM**

Tentative

- July 23 meeting remains on the calendar for now but is expected to be canceled if no urgent business arises.

Summary of Major Action Items

1. **Approve and file 2027 Tax Budget by statutory deadlines.**

2. **Finalize pool bathhouse design and obtain alternative pricing options.**
 3. **Advance CCTV storm sewer engineering scope and address repair backlog.**
 4. **Advertise Northlake Court and MS4-related projects.**
 5. **Monitor utility rate pressures and future funding needs.**
 6. **Continue pool consultant review and planning activities.**
 7. **Support Charter Commission timeline and legal services review.**
 8. **Schedule Safety Committee meeting regarding basketball court concerns.**
 9. **Implement July meeting schedule modifications.**
- Meeting Adjourned by Motion and Voice Vote.**

Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor



Minutes: Village Council Meeting 6/25-26

The meeting focused primarily on:

- Approval of previous meeting minutes
- Updates on finances, public safety, infrastructure, and public works projects
- Citizen comments regarding lake maintenance and tree care
- Passage of a cybersecurity compliance resolution
- Discussion of waste collection services and the 2027 tax budget
- Updates on the maintenance building, road projects, sidewalks, traffic safety concerns, and the Green Line trail project

The meeting was relatively routine, with most actions approved unanimously and several infrastructure and maintenance topics discussed.

Opening and Administrative Business

Attendance

Present: Councilpersons Camara, Grant, Martin Paessun, Pinter

Absent (excused): Councilperson Koss

Motion made by Paessun, 2nd by Grant to excuse Councilperson Koss

Ayes: Camara, Grant, Martin, Paessun, Pinter

Also in attendance: Mayor Southard, Fiscal Officer Wilcheck, Chief Delp, Planner Fischer

Minutes Approved

- June 11, 2026 Committee-as-a-Whole Meeting
 - Motion made by Camara, 2nd by Pinter
 - Unanimous “aye” vote
- June 11, 2026 Council Meeting
 - Motion made by Grant, 2nd by Martin
 - Unanimous “aye” vote
- June 18, 2026 Pool House Work Session
 - Motion made by Martin, 2nd by Paessun
 - Unanimous “aye” vote
- June 18, 2026 Pool Work Session
 - Motion made by Camara, 2nd by Martin
 - Unanimous “aye” vote

Committee as a Whole Report

Finance Update

Key items:

2027 Tax Budget

- The annual tax budget process is underway.
- The village must complete and submit the budget to the county budget commission by mid-July.
- The budget legislation received its first reading later in the meeting.

Pool House Project

- Council continues working toward completion of pool house-related matters.
- Additional discussion was expected in future meetings and work sessions.

Public Safety Update

Council and the Police Chief discussed recent incidents in the village and decided to schedule a dedicated public meeting.

Purpose:

- Discuss recent safety concerns and incidents.
- Hold the meeting in the evening to maximize public participation.

A public notice will be issued once the date is finalized.

Streets and Infrastructure

Several public works projects are moving forward:

CCTV Project

- The village expects to proceed soon with CCTV-related infrastructure work.

Deferred Repairs

- Planning is underway for repairs that have been postponed over the past several years.

MS4 / EPA Compliance Project

- Work related to stormwater management and Ohio EPA MS4 requirements will soon be put out for bid.

Overall message:

- Multiple infrastructure and street projects are advancing simultaneously.

Citizen Comments

Tony Benedetti of Berry Lane Court focused on 2 primary issues

A. Lake Cleanup and Drainage

Tony shared that:

- The most effective way to clean the lake is to lower the water level.
- The drain should be opened well in advance because:
 - The lake takes time to drain.
 - Rainfall can quickly refill it.
- Proper timing requires coordination with weather conditions.

Tony volunteered to help open the drain, noting he had done it previously using an engine hoist.

Council Response

Officials noted:

- A recent dam inspection report requires the drain to be opened periodically.
- Opening the drain is part of required maintenance.
- A broader discussion on lake management will occur during the July 16 work session.

B. Tree Maintenance in the New Development

Tony proposed:

- Trimming low branches and "sucker" growth from newly planted trees.
- Performing the work as part of his son's community service hours.

His rationale:

- Proper pruning now will improve long-term tree growth.
- The trees will significantly shape the neighborhood's future appearance.
- Early maintenance protects the investment made in landscaping.

Council Response

The mayor and council were receptive.

Outcome:

- Tony will be allowed to perform the tree trimming.
- The village will provide documentation for his son's community service hours.

Discussion About Tree Growth

Council members discussed how dramatically neighborhoods can change after 10 years of tree growth.

One member referenced a former New Albany neighborhood where:

- Trees matured significantly.
- The area became almost unrecognizable compared to when it was first developed.

This was cited as support for Tony's argument about preserving and maintaining the village's young trees.

Legislation

Resolution 2026-11 – Cybersecurity Plan

A RESOLUTION ADOPTING THE VILLAGE OF MINERVA PARK CYBERSECURITY PLAN

- Motion to approve made by Camara, 2nd by Pinter

- Ayes: Grant, Martin, Paessun, Pinter, Camara

Resolution 2026-13 – Waste Collection Services

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE COLLECTION AND REMOVAL OF RUBBISH, TRASH, RECYCLABLES, GARBAGE AND YARD WASTE FROM RESIDENCES (2nd reading)

Resolution 2026-14 – 2027 Tax Budget

Purpose

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK FOR THE YEAR BEGINNING JANUARY 1, 2027 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY (1st reading-intent to suspend the rules requiring 3 readings and pass as an emergency on the 2nd reading)

Old and New Business

LB's Fish & Chicken Food Truck will be in the Village Friday 6/26

Maintenance Building Project

Council discussed progress on the maintenance garage.

Key points:

- Occupancy approval is still pending.
- Delays are related to paperwork and approvals.
- Officials had hoped for completion by the end of June.
- Expectations have shifted toward completion by the end of summer.

Phantom Fireworks Conditions

Discussion confirmed:

- Conditions related to the upcoming fireworks event have been communicated.
- Police staffing plans are in place.
- Additional officers may be brought in from neighboring agencies.

Sidewalk Project

Update provided:

- Survey work is underway.
- Engineering contracts are progressing.
- The village's selected engineering firm has submitted its contract.

Minerva Lake Road Project

Council discussed unfinished work connected to the road project.

Remaining items include:

- Relocation/removal of AT&T equipment.
- Completion of sidewalk sections blocked by utility infrastructure.

AT&T reportedly indicated completion by the end of June, but work remains unfinished.

Additional observation:

- A construction entrance sign remains in place and may need removal.

Traffic and Safety Concerns

Request for Additional Flashing Stop Sign

A resident suggested adding a flashing stop sign near the 2999 building on Northland Plaza.

Reason:

- Frequent stop sign violations.
- Safety concerns for drivers and pedestrians.

Council discussed:

- Potential future funding.
- Including additional signage projects in broader transportation planning.

Enforcement Challenges

The Police Chief explained that enforcement is difficult at one particular stop sign because:

- Visibility is poor from the stop bar.
- Drivers often stop, then pull forward to gain visibility.
- This behavior can appear to be a stop sign violation even when a stop occurred.

The intersection geometry itself contributes to the problem.

Parking Near Green Line Trail Area

Council discussed vehicles parking near apartments adjacent to the Green Line trail corridor.

Issue:

- Some vehicles appear to remain parked for extended periods.

Complication:

- The relevant right-of-way belongs to the City of Columbus rather than the village.

Potential solution:

- Discuss no-parking signage with Columbus officials.

Upcoming Green Line Discussions

Officials noted that representatives connected with the Green Line project will appear before council in the coming months.

Council plans to raise parking concerns, safety issues and signage requests during those discussion

Meeting Tone and Outcomes

The meeting was collaborative and largely procedural. Major takeaways include:

Decisions Made

- ✓ Approved multiple sets of meeting minutes
- ✓ Passed the cybersecurity compliance resolution
- ✓ Approved community service tree maintenance proposal
- ✓ Continued progress toward the 2027 tax budget

Projects Moving Forward

- Pool house completion efforts
- Maintenance garage occupancy approval
- Sidewalk engineering work
- CCTV infrastructure project
- EPA stormwater compliance work
- Green Line coordination
- Lake maintenance planning

Future Topics

- July 16 work session
- Public safety meeting regarding recent incidents
- Waste collection contract approval
- Emergency adoption of the 2027 tax budget
- Traffic calming and signage improvements

Motion to adjourn made by Camara; 2nd by Martin

Meeting adjourned 7:49 PM

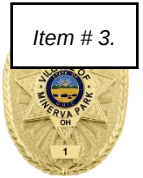
Jeffrey Wilcheck, Fiscal Officer

Tiffany Southard, Mayor



DIVISION OF POLICE

VILLAGE OF MINERVA PARK



Chief Matt Delp

Monday, July 6, 2026

TO: Mayor, Council

FR: Chief Matt Delp

RE: **Chief's Report for June 2026**

Madame Mayor and Members of Council,

In June, the police department faced significant staffing challenges. With one employee terminated, another resigned, and a third out on medical leave, we are currently operating with three fewer team members than usual. Efforts to recruit and onboard new officers are underway as we work to restore the department to full strength.

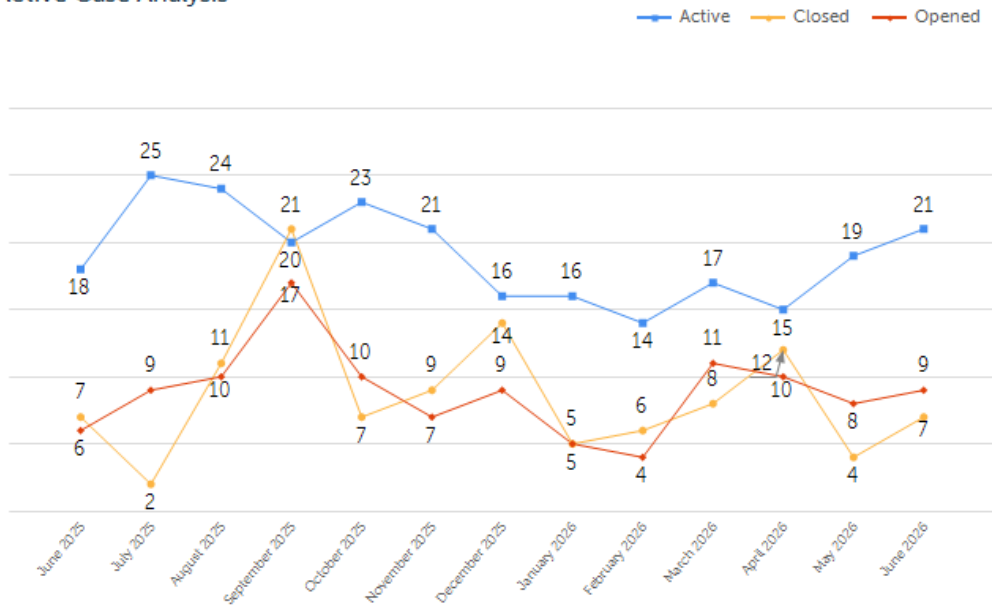
To ensure continuous 24/7/365 coverage, we've implemented a four-day, 10-hour shift schedule. This approach has not only improved team morale but has also significantly reduced the need for overtime when filling in shift gaps.

There is nothing else to report for June.

The following pages contain the vital statistics for police activity.

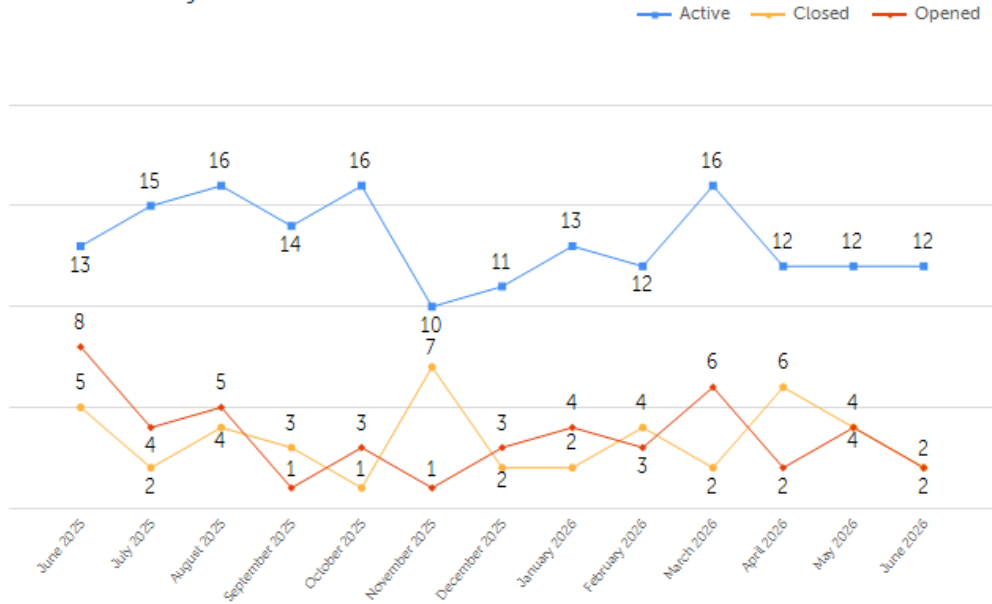
	JUN 2026	Previous Year	Difference
Traffic Stops	50	103	-53
Citations Issued	12	46	-34
Police Reports	9	16	-7
Active Cases	21	32	-11
Calls for Service	259	400	-141

Active Case Analysis



TRAFFIC STOPS

Active Case Analysis



Case Subtype	Cases	%
Assault	1	9.09 %
Complaint	2	18.18 %
Domestic Violence	1	9.09 %
Larceny/Theft	4	36.36 %
Menacing	1	9.09 %
Recovered Vehicle	1	9.09 %
Traffic Stop	1	9.09 %
Total	11	100.00 %

6/30/2025 - 6/30/2026				
Subtype	Active at Start	Opened Cases	Closed Cases	Active at End
Assault	5	7	11	1
Breaking and Entering	0	0	0	0
Burglary	0	0	0	0
Complaint	10	40	43	7
Counterfeiting/Forgery	0	0	0	0
Destruction/Damage/Vandalism	0	3	3	0
DOA - Unknown	0	1	1	0
DOA-Suicide	0	0	0	0
Domestic Violence	0	7	7	0
Extortion/Blackmail	0	0	0	0
Hit Skip	0	0	0	0
Larceny/Theft	2	26	19	9
Menacing	0	1	1	0
Miscellaneous	0	2	1	1
Motor Vehicle Theft	0	2	2	0
Person in Jeopardy	0	3	3	0
Pornography / Obscene Material	0	0	0	0
Property Damage	0	0	0	0
Property Impound	0	5	5	0
Property in Jeopardy	0	0	0	0
Protection Order	0	1	0	1
Rape	0	1	1	0
Request for Assistance	0	1	1	0
Robbery	0	0	0	0
Sexual Assault	0	2	1	1
Shooting	0	0	0	0
Traffic Stop	0	0	0	0
Unspecified Call	0	7	7	0
Warrant	1	0	0	1
Total	18	109	106	21

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Subject	Project Updates for Council	Project Name	Village Engineering Services
Attention	Honorable Tiffany Southard, Mayor	Project No.	690666
From	Michael J. Flickinger, P.E.		
Date	July 9, 2026		
Copies to	File		

Task Order No. 30: Maintenance Building

- We continued working with the contractor on construction items, including reviewing pay requests, certified payroll reports, RFIs, and general coordination including revising permitting documents to address as-built changes and Columbus Division of Water review comments.

Task Order No. 41: North Lake Court Roadway and Utility Improvements

- The project advertised on 07/06. Bids are currently due 07/31.

MS4 Professional Services Request for Qualifications (RFQ)

- We prepared and issued the RFQ to solicit firms to provide professional services to assist the Village with complying with their MS4 requirements. Statements of qualification (SOQ) are currently due 08/08, but because that's a Saturday the date will be revised via addendum.

Violation Report - JUNE 2026

Record Count : 50

Violation Date	Date Resolved	Subject	Mode
06/24/2026	06/29/2026	HIGH GRASS	POSTED
06/22/2026		INOPERABLE VEHICLE	MAILED
06/22/2026	06/24/2026	HIGH GRASS	POSTED
06/17/2026	06/22/2026	HIGH GRASS	POSTED
06/16/2026		BAD FENCE	MAILED
06/16/2026	06/22/2026	HIGH GRASS	Mode
06/16/2026	06/17/2026	HIGH GRASS	POSTED
06/16/2026	06/17/2026	TRASH	POSTED
06/16/2026	06/22/2026	HIGH GRASS	POSTED
06/16/2026	06/17/2026	HIGH GRASS NOTICE	POSTED
06/15/2026	06/22/2026	HIGH GRASS	POSTED
06/15/2026	06/24/2026	HIGH GRASS NOTICE POSTED	POSTED
06/10/2026	06/24/2026	HIGH GRASS	POSTED
06/10/2026	06/16/2026	TRASH CANS	POSTED
06/10/2026	06/15/2026	HIGH GRASS	POSTED
06/10/2026	06/15/2026	HIGH GRASS	POSTED
06/09/2026	06/15/2026	HIGH GRASS	POSTED
06/08/2026	06/10/2026	HIGH GRASS	POSTED
06/08/2026	06/29/2026	HIGH GRASS NOTICE POSTED	POSTED
06/08/2026	06/10/2026	HIGH GRASS	POSTED
06/03/2026	06/08/2026	HIGH GRASS NOTICE POSTED	POSTED
06/08/2026	06/15/2026	CAR IN FRONT YARD	MAILED
06/02/2026	06/03/2026	HIGH GRASS	POSTED
06/02/2026	06/29/2026	VEHICLE REPAIRS	MAILED
06/01/2026	06/02/2026	HIGH GRASS	POSTED
06/01/2026	06/08/2026	WEEDS	POSTED
06/01/2026	06/08/2026	HIGH GRASS	POSTED
06/01/2026	06/03/2026	HIGH GRASS	POSTED
06/01/2026	06/29/2026	HIGH GRASS	POSTED
06/01/2026	06/02/2026	HIGH GRASS	POSTED
06/01/2026	06/03/2026	HIGH GRASS NOTICE	POSTED
06/01/2026	06/02/2026	HIGH GRASS	POSTED
06/01/2026	06/03/2026	HIGH GRASS	POSTED
06/01/2026	06/08/2026	HIGH GRASS	POSTED
06/01/2026	06/08/2026	HIGH GRASS NOTICE	POSTED
06/01/2026	06/03/2026	HIGH GRASS NOTICE	POSTED
05/12/2026	06/01/2026	HIGH GRASS	POSTED
05/12/2026	06/01/2026	HIGH GRASS	POSTED
05/12/2026	06/01/2026	HIGH GRASS	POSTED

05/12/2026	06/01/2026	HIGH GRASS	POSTED
05/12/2026	06/01/2026	HIGH GRASS	POSTED
05/12/2026	06/01/2026	HIGH GRASS NOTICE	POSTED
05/11/2026	06/01/2026	HIGH GRASS	POSTED
05/11/2026	06/08/2026	HIGH GRASS	POSTED
05/11/2026	06/01/2026	HIGH GRASS	POSTED
05/04/2026		MULCH PILE ON DRIVEWAY	MAILED
04/29/2026	06/03/2026	PARKING LOT DISREPAIR	MAILED
04/21/2026	06/01/2026	FENCE	MAILED
04/21/2026	06/08/2026	BROKEN MAILBOX	MAILED
03/31/2026		DUMPSTER SCREENING	MAILED

Permit Report - JUNE 2026

Record Count : 16

Permit Type	Status	Date of Application	Local Permit No.	Property Address
ACCESSORY STRUCTURE (1)	Approved	06/17/2026	PIP-16-2026	3053 QUIET BROOK VALE
CDR - CHICKEN/DUCK/RABBITS (1)	Approved	06/09/2026	CDR-01-2026	2777 MINERVA LAKE RD
DECK/PATIO (4)	Approved	06/30/2026	PIP-20-2026	4955 COTTON QUAIL CT
	Approved	06/24/2026	PIP-09A-2026	2761 WILDWOOD RD
	Approved	06/30/2026	PIP-18-2026	3126 QUIET BROOK VALE
	Approved	06/30/2026	PIP-19-2026	4906 FARVIEW RD
DRIVEWAY (2)	Complete	06/10/2026	DSP-04-2026	2550 MINERVA LAKE RD
	Complete	06/15/2026	DSP-05-2026	5167 LAKELAND CT
FENCE (4)	Approved	06/15/2026	F-03-2026	2505 WOODLEY RD
	Approved	06/22/2026	F-06-2026	2691 MAPLEWOOD DR
	Approved	06/24/2026	F-0602026	2691 MAPLEWOOD DR
	Approved	06/09/2026	F-04-2026	2634 WILDWOOD RD
PLUMBING (1)	Complete	06/22/2026	P-08-2026	2839 MAPLEWOOD DR
SIGN (PERM) (1)	Approved	06/09/2026	S-01-2026	5100 CLEVELAND AV
WINDOW REPLACEMENT (1)	Approved	06/26/2026	PIP-17-2026	2512 MINERVA LAKE RD
ZONING COMPLIANCE	Complete	06/03/2026	C-01-2026	5246 CLEVELAND AV

ORDINANCE 2026-10

AN ORDINANCE REPEALING ORDINANCE 2026-09 AND REINSTATING THE FULL TERMS OF ORDINANCE 2025-19 AND DECLARING AN EMERGENCY

WHEREAS, Council for the Village of Minerva Park passed Ordinance 2026-09 on June 11, 2026, which added a second sergeant position to the Village of Minerva Park Police Department and replaced Ordinance 2025-19; and

WHEREAS, Village Council and the Administration have determined that the Village of Minerva Park Police Department is better and more efficiently staffed with one sergeant; and

WHEREAS, the Village desires to repeal Ordinance 2026-09 and reimpose the full terms and provisions of Ordinance 2025-19.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. Council hereby repeals Ordinance 2026-09 which added a second sergeant and reimposes the full terms and provisions of Ordinance 2025-19 which is attached hereto and incorporated herein as Exhibit A.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 3. That this ordinance is hereby declared an emergency necessary to protect the public's health, safety, and wellbeing, to wit: ensuring that the Village of Minerva Park Police Department is appropriately staffed to ensure said safety.

Tiffany Southard, Mayor

First Reading:
Second Reading:
Third Reading:
Passed

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

0128887.0615708 4932-9538-7067v2

ORDINANCE 2025-19

AN ORDINANCE UPDATING THE WAGE AND SALARY RANGES, THE NUMBER OF EMPLOYEES AND POSITIONS FOR THE VILLAGE OF MINERVA PARK

WHEREAS, pursuant to Section 731.10, Revised Code, the legislative authority may provide such employees for the Village as it determines are needed; and,

WHEREAS, pursuant to Section 731.13, Revised Code, the legislative authority of a Village shall fix the compensation of all officers, clerks, and employees of the Village except as otherwise provided by law; and,

WHEREAS, as part of the budget for 2026, the authorized positions and compensation rates were adjusted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The number of hourly and salary full-time employees, positions, and related pay ranges for the Police Department shall be as follows:

Positions	Steps					
	1	2	3	4	5	6
<u>Patrol Officers</u>						
Hourly Rates - 1st Shift	\$32.43	\$34.37	\$36.43	\$38.62	\$40.94	\$43.39
Annual Compensation	67,447.22	71,494.06	75,783.70	80,329.60	85,149.38	90,258.34
Hourly Rates - 2nd and 3rd Shift	\$33.43	\$35.43	\$37.56	\$39.81	\$42.20	\$44.73
Annual Compensation	69,527.22	73,698.86	78,120.79	82,804.80	87,773.09	93,039.47

Positions	Authorized Number	Status	Hourly Rates		Annual Compensation	
			Low	High	Low	High
Sergeant, 1st Shift	---	Hourly	---	\$46.00	---	\$95,673.84
Sergeant, 2nd and 3rd Shift	---	Hourly	---	\$47.41	---	98,621.84
Lieutenant	---	Hourly	---	48.76	---	101,414.27
Chief	---	Salary	---	53.63	---	111,555.70

The Police Department is authorized to have 9 full-time employees. There shall be one sergeant and one lieutenant. The Sergeant's compensation is six percent above the Patrol Officer's step 6 for the assigned shift. The Lieutenant's compensation range is six percent above that of a Sergeant on first shift. The Chief's compensation range is ten percent above that of the Lieutenant. Patrol officers in probation shall be compensated \$.75 less than the hourly rate of starting pay.

Patrol officers are assigned to one of three shifts, annually, for a year based on the Shift Bid. Any change in the annual shift assignment is at the discretion of the Chief of Police. The Chief of Police shall notify the Fiscal Office in writing of any change. Temporary work (less than 28 days) across any shift does not result in a rate change. An annual split shift assignment shall have a rate assigned based on the shift where the majority of hours are worked.

ORDINANCE 2025-19

Item # 12.

(Continued)

Section 2. The number of hourly full-time, part-time, and seasonal employees, positions, and related pay ranges within all other departments shall be as follows:

Positions/Job Title	Authorized	Status	Hourly Rates		Annual Compensation **	
	Number		Low	High	Low	High
<u>Maintenance Department</u>						
Maintenance Worker 2	1	Part-Time	20.70	23.00	21,528	23,920
Maintenance Worker 1	1	Part-Time	18.60	20.70	19,344	21,528
Laborer	2	Seasonal	12.50	18.50	6,000	8,880
<u>Swimming Pool</u>						
Office Staff	2	Seasonal	12.50	15.50	6,000	7,440
Concession Manager	1	Seasonal	20.50	23.00	9,840	11,040
Concession Worker	5	Seasonal	11.00	14.00	5,280	6,720
Lifeguard 1, (0-1 Years Experience)	As Needed	Seasonal	12.50	15.00	6,000	7,200
Lifeguard 2, (2-3 Years Experience)	As Needed	Seasonal	15.50	17.50	7,440	8,400
Lifeguard 3, 4+ Year Experience)	As Needed	Seasonal	18.00	21.00	8,640	10,080
<u>Mayor/Administration</u>						
Administration Assistant	2	Part-Time	15.50	22.75	32,240	47,320

** Annual Compensation is presented for information only and is calculated based on 2080 hours for full-time employees, 1040 hours for part-time employees and 480 hours for seasonal employees.

Section 3. The salaried positions and related pay ranges shall be as follows:

Position	Authorized Number	Status	Annual Compensation *	
			Low	High
Pool Manager	1	Seasonal	13,000	16,000
Fiscal Officer	1	Part-Time	48,000	60,000
Assistant Fiscal Officer/ Police Clerk/Clerk of Court	1	Full-Time	64,000	90,500
Villager Planner	1	Part-Time	31,000	43,500

* Part Time estimated hours are 1040, Seasonal Estimate hours are 480

Annual Compensation is presented for information only and is calculated based on 2080 hours for full-time employees and 1040 hours for part-time employees. Part-time salaried employees are assumed to work at least 20 hours per week unless otherwise state.

Section 4. The Mayor has the authority to offer a candidate a pay rate for an existing position within the applicable range based upon Village finances, an employee's level of education, certification/licensure, knowledge, skills and abilities, variety and scope of responsibilities, physical and mental demands and other attributes the Mayor considers necessary for the position.

Section 5. Compensation changes for a job title or position changes are available based on performance and attendance, at the discretion of the Mayor and must stay within the hourly rates and/or annual compensation as outlined in this ordinance.

ORDINANCE 2025-19

Item # 12.

(Continued)

- Section 6.** In the absence of the Chief of Police, the Lieutenant may serve as the Acting Chief. In the absence of the Lieutenant, the ranking Sergeant may serve as the Acting Lieutenant. Acting officers shall be filled only by successive ranks. An officer assigned the responsibilities of Acting Chief or Acting Lieutenant must carry out the duties of the position or rank above that which he/she holds. Acting Chief or Acting Lieutenant shall receive an additional three and a half percent over their current rate. Absence is defined as incapacitated or unavailable or unable, as determined by the Chief, or in the case of the Chief, the Mayor, to respond to critical incidents or otherwise make decisions on behalf of the Police department.
- Section 7.** The rates presented in this Ordinance shall be effective with the pay period beginning January 11, 2026, to be paid on January 30, 2026.
- Section 8.** Council may, at its discretion annually, authorize a bonus payable with the first pay in December each year.
- Section 9.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 10.** All prior legislation, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereof.

/S/: Tiffany Southard
Tiffany Southard, Mayor

First Reading: October 23, 2025
Second Reading November 13, 2025
Third Reading December 11, 2025
Passed: December 11, 2025

ATTEST

/S/: Jeffrey Wilcheck
Jeffrey Wilcheck, Fiscal Officer

APPROVED AS TO FORM

/S/: Jesse Shamp
Jesse Shamp, Solicitor

ORDINANCE 2026-11

AN ORDINANCE TO MAKE SUPPLEMENTAL APPROPRIATIONS FOR THE CURRENT EXPENSES OF THE VILLAGE OF MINERVA PARK FOR THE YEAR 2026

WHEREAS, it is necessary to supplement the appropriations in Ordinance 2025-22 for the year ending December 31, 2026; and

WHEREAS, the appropriations herein are to be effective for the year ending December 31, 2026.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

Section 1. The Annual Appropriations in Ordinance 2025-22 is supplemented as presented below:

<u>Funds</u>	<u>Current Amount</u>	<u>Increase/ (Decrease)</u>	<u>Revised Amount</u>
<u>General Fund</u>			
<u>General Government</u>			
<u>Village Solicitor (750)</u>			
Other Expenditures	\$124,000	<u>\$30,000</u>	\$154,000
<u>Police CPT Reimbursement (2271)</u>			
<u>Security of Persons and Property</u>			
<u>Police Department (110)</u>			
Personal Services	18,000	3,900	21,900
Other Expenditures	2,000	<u>(2,000)</u>	0
Total Police CPT Reimbursement		<u>1,900</u>	
<u>MP TIF Tax Equivalent Fund (2901)</u>			
<u>General Government</u>			
<u>Property Tax Collection Fees (740)</u>			
Other Expenditures	170,000	<u>50,000</u>	220,000
<u>Waterline Maintenance Fund (2909)</u>			
<u>Basic Utility Services</u>			
<u>Capital Outlay</u>			
Capital Outlay	150,000	<u>50,000</u>	200,000
Total		<u><u>\$131,900</u></u>	

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

**ORDINANCE 2026-11
(Continued)**

Item # 14.

Section 3. This Ordinance shall be in full force and effect upon its passage.

Tiffany Southard, Mayor

First Reading: July 9, 2026
Second Reading: Waived
Third Reading: Waived
Passed: July 9, 2026

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2026-13

Item # 15.

A RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE COLLECTION AND REMOVAL OF RUBBISH, TRASH, RECYCLABLES, GARBAGE, AND YARD WASTE FROM RESIDENCES

WHEREAS, the current contract for the collection and removal of rubbish, trash, recyclables, garbage, and yard waste (“Waste Collection Services”) from the residences of the Village of Minerva Park (“Village”) will expire on September 30, 2026; and

WHEREAS, the Village solicited bids for Waste Collection Services; and

WHEREAS, based on the recommendation of the Service Committee, Local Waste Services is deemed to be the lowest and best bidder for Waste Collection Services, as set forth in their *2026 Minerva Park Collection Services Bid* received by the Village on May 29, 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, OHIO, THAT:

Section 1. The Mayor is hereby authorized and directed to enter into a contract with Local Waste Services for Waste Collection Services for the period of October 1, 2026 through September 30, 2029 for the 2026 Minerva Park Collection Services Bid.

Section 2. The Mayor, Fiscal Officer, and Law Director are hereby authorized to take further actions consistent with this Resolution that are needed to carry out the intentions of this Resolution.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. All prior legislation, or any parts thereof, which are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Tiffany Southard, Mayor

First Reading: June 11, 2026
Second Reading: June 25, 2026
Third Reading: July 9, 2026
Passed: July 9, 2026

ATTEST

APPROVED AS TO FORM

Jeffery Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

RESOLUTION 2026-14

A RESOLUTION TO ADOPT THE TAX BUDGET FOR THE VILLAGE OF MINERVA PARK, OHIO FOR THE YEAR BEGINNING JANUARY 1, 2027 AND TO SUBMIT THE SAME TO THE FRANKLIN COUNTY BUDGET COMMISSION AND TO DECLARE AN EMERGENCY

WHEREAS, The Tax Budget for 2027 has been prepared as required by Section 5705.28, Revised Code; and

WHEREAS, Two copies of the tax budget were on file in the office of the fiscal officer for public inspection on June 26, 2026 and was available for public inspection as required by Section 5705.30, Revised Code; and

WHEREAS, A public hearing was held by the Council of the Village of Minerva Park on July 9, 2026, at 6:15 p.m.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO, THAT:

Section 1. The Tax Budget for the Village of Minerva Park for the year beginning January 1, 2026, attached hereto as Attachment A and incorporated by reference, be and is hereby adopted by the Council of the Village of Minerva Park.

Section 2. The Fiscal Officer be and hereby is authorized and directed to certify a copy of said tax budget and a copy of this Resolution to the Franklin County Budget Commission on or before July 20, 2026.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

Section 4. Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to comply with the statutory filing date. Wherefore, this Resolution shall take effect and shall be in force immediately upon passage by Council.

Tiffany Southard, Mayor

First Reading: June 25, 2026
Second Reading: July 9, 2026
Third Reading: Waived
Passed July 9, 2026

ATTEST

APPROVED AS TO FORM

Jeffrey Wilcheck, Fiscal Officer

Jesse Shamp, Solicitor

Village of Minerva Park

2027 Tax Budget

Village of Minerva Park

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VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

2027 Tax Budget

To the Franklin County Auditor:

The Council of the Village of Minerva Park hereby submits its Annual Tax Budget for the year commencing January 1, 2027 for consideration of the Franklin County Budget Commission pursuant to Section 5705.30 of the Ohio Revised Code.

Jeffrey Wilcheck
Fiscal Officer

July 9, 2026

Date

SCHEDULE A SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES
--

For Municipal Use		For Budget Commission Use		For County Auditor Use	
FUND (Include only those funds which are requesting general property tax revenue)	Budget Year Amount Requested of Budget Commission Inside/Outside	Budget Year Amount Approved by Budget Commission Inside 10 Mill Limitation	Budget Year Amount to be Derived From Levies Outside 10 Mill Limitation	County Auditor's Estimate Tax Rate to be Levied	
				Inside 10 Mill Limit Budget Year	Outside 10 Mill Limit Budget Year
GOVERNMENT FUNDS					
General Fund					
Inside Millage (1 Mill)	\$63,500				
Voted Levies					
2020, 4.0 Mill Operating Levy (2025)	143,300				
2021, 3.2 Mill Operating Levy (2026)	117,100				
2017, 5.0 Mill Operating Levy (2027)	176,600				
TOTAL ALL FUNDS	\$500,500				

Amount requested is based on an estimated assessed valuation of \$63,465,000

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

General Fund

Description	Actual 2024	Actual 2025	Current Yr Budget 2026	Budget Yr Estimate 2027
<u>Receipts</u>				
Property and Other Local Taxes				
Real Estate Tax	\$434,218	\$444,501	\$330,545	\$440,500
Municipal Income Tax	2,318,295	2,325,574	2,409,900	2,484,500
State Shared Taxes				
Local Government	58,611	54,311	61,000	60,000
Property Tax Allocation	55,463	55,884	30,161	56,500
Intergovernmental	434	12,511	10,000	10,000
Charges for Services	184,830	147,694	115,000	125,000
Fines, Licenses and Permits	42,512	41,335	45,500	45,500
Earnings on Investments	220,079	232,717	165,000	165,000
Miscellaneous	75,923	82,186	118,005	73,000
Total Revenue	3,390,365	3,396,713	3,285,111	3,460,000
<u>Disbursements</u>				
<u>Security of Persons and Property</u>				
Police Enforcement - Salaries	846,770	847,669	900,900	948,200
Police Enforcement - Other	547,965	537,097	584,600	676,500
Fire and EMS - Other	0	525,378	282,600	296,700
Street Lighting	4,462	6,013	6,500	6,700
Civil Defense - Other	3,160	3,301	3,500	3,600
Total Security of Persons and Property	1,402,357	1,919,458	1,778,100	1,931,700
<u>Public Health and Welfare</u>				
County Health District	14,050	14,344	16,000	16,500
Public Assistance Indigent Burial	0	0	1,000	1,000
Other Public Health - Mosquito Spraying	5,486	5,535	6,000	6,200
Total Public Health and Welfare	19,536	19,879	23,000	23,700
<u>Leisure Time Activities</u>				
Provide and Maintain Parks - Salaries	0	0	29,900	34,200
Provide and Maintain Parks - Other	581	5,933	46,000	47,800
Swimming Pool - Salaries	65,633	67,946	73,900	74,400
Swimming Pool - Other	77,775	61,869	81,200	79,300
Concessions - Salaries	5,723	9,697	5,400	10,000
Concessions - Other	18,625	8,461	12,600	12,600
Other Leisure Time Activities	3,851	3,467	5,000	5,100
Total Leisure Time Activities	172,188	157,373	254,000	263,400
<u>Community Environment</u>				
Community Planning and Zoning - Salaries	\$34,444	\$36,457	\$38,700	38,700
Community Planning and Zoning - Other	16,139	35,607	27,800	28,400
Other Community Environment - Lakes	97,060	81,923	79,000	81,300
Total Community Environment	147,643	153,987	145,500	148,400

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

<u>General Fund</u>				
Description	Actual 2024	Actual 2025	Current Yr Budget 2026	Budget Yr Estimate 2027
Transportation				
Traffic Signs and Signals	\$23,337	\$942	\$1,500	\$1,500
<u>General Government</u>				
Mayor and Administrative Offices - Salaries	65,073	66,982	101,100	197,200
Mayor and Administrative Offices - Other	48,235	47,863	58,700	107,200
Legislative Activities - Salaries	10,800	10,661	22,800	22,800
Legislative Activities - Other	19,964	23,208	39,700	34,700
Mayor's Court - Salaries	40,432	42,840	41,500	44,000
Mayor's Court - Other	58,041	61,619	72,900	72,300
Clerk - Treasurer - Salaries	90,620	99,080	112,700	114,600
Clerk - Treasurer - Other	67,139	58,351	78,700	79,900
Lands and Buildings - Salaries	50,790	51,270	35,300	46,500
Lands and Buildings - Other	109,971	95,709	127,300	135,200
Property Tax Collection Fees - Other	6,867	7,393	10,000	10,300
Election Expense	793	0	3,500	3,600
Auditor of State Fees	10,704	0	15,000	0
Solicitor	93,297	90,110	124,000	127,700
Income Tax Administration - Other	69,659	73,214	80,000	82,400
Other General Government - Other	68,537	65,440	97,100	100,100
Total General Government	810,922	793,740	1,020,300	1,178,500
Capital Outlay	58,462	9,327	9,000	0
Total Disbursements	2,634,445	3,054,706	3,231,400	3,547,200
Excess of Revenues Over/ (Under) Disbursements	755,920	342,007	53,711	(87,200)
<u>Other Financing Sources and Uses</u>				
Sale of Fixed Assets	7,535	0	0	0
Transfers-In	101	0	0	0
Transfers-Out	(525,000)	(395,000)	(1,500,000)	0
Advances-In	35,000	55,000	65,000	0
Advances-Out	0	0	0	0
Total Other Financing Sources and Uses	(482,364)	(340,000)	(1,435,000)	0
Net increase (Decrease) in Fund Balance	273,556	2,007	(1,381,289)	(87,200)
Cash Fund Balance 1/1	2,030,643	2,304,199	2,306,206	924,917
Cash Fund Balance 12/31	2,304,199	2,306,206	924,917	837,717
Less: Encumbrances 12/31	375,922	49,467	50,000	50,000
Unencumbered Fund Balance, December 31,	\$1,928,277	\$2,256,739	\$874,917	\$787,717

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

Debt Service Funds

Description	Actual 2024	Actual 2025	Budget Yr Estimate 2026	Budget Yr Estimate 2027
<u>Sewer Phase II Debt Service (3901)</u>				
<u>Receipts</u>				
Charges for Services	\$14,500	\$14,500	\$14,500	\$14,500
<u>Disbursements</u>				
Debt Service	14,438	14,437	14,500	14,500
Net increase (Decrease) in Fund Balance	62	63	0	0
Cash Fund Balance 1/1	14,500	14,562	14,625	14,625
Cash Fund Balance 12/31	<u>\$14,562</u>	<u>\$14,625</u>	<u>\$14,625</u>	<u>\$14,625</u>
<u>Sewer Phase III Debt Service (3902)</u>				
<u>Receipts</u>				
Charges for Services	\$10,010	\$10,010	\$10,010	\$10,010
<u>Disbursements</u>				
Debt Service	10,010	10,010	10,010	10,010
Net increase (Decrease) in Fund Balance	0	0	0	0
Cash Fund Balance 1/1	10,010	10,010	10,010	10,010
Cash Fund Balance 12/31	<u>\$10,010</u>	<u>\$10,010</u>	<u>\$10,010</u>	<u>\$10,010</u>
<u>MP TIF Tax Equivalent Fund (2901)</u>				
<u>Receipts</u>				
Payments In Lieu of Taxes	\$618,357	\$664,926	\$690,000	\$668,000
Intergovernmental	82,560	82,625	82,000	82,000
Total Revenues	<u>700,917</u>	<u>747,551</u>	<u>772,000</u>	<u>750,000</u>
<u>Disbursements</u>				
Transportation	3,600	0	0	0
General Government	9,698	10,250	11,000	11,000
Intergovernmental (TIF Special Levies)	157,967	195,139	196,000	198,000
Debt Service	490,022	490,022	490,100	490,200
Total Expenditures	<u>661,287</u>	<u>695,411</u>	<u>697,100</u>	<u>699,200</u>
Excess of Revenues Over/ (Under) Disbursements	<u>39,630</u>	<u>52,140</u>	<u>74,900</u>	<u>50,800</u>
<u>Other Financing Sources & Uses</u>				
Advances-Out (Repayment)	(35,000)	(55,000)	(65,000)	0
Net Increase (Decrease) in Fund Balance	4,630	(2,860)	9,900	50,800
Cash Fund Balance 1/1	1,545	6,175	3,315	13,215
Cash Fund Balance 12/31	<u>\$6,175</u>	<u>\$3,315</u>	<u>\$13,215</u>	<u>\$64,015</u>

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

All Other Operating Funds

Description	Actual 2024	Actual 2025	Current Yr Estimates 2026	Budget Yr Estimate 2027
<u>Street Maintenance Fund (2011)</u>				
<u>Receipts</u>				
Intergovernmental	\$128,621	\$135,882	\$135,000	\$136,000
Interest	19,454	12,102	11,000	11,000
Total Revenues	148,075	147,984	146,000	147,000
<u>Disbursements</u>				
Transportation	79,973	54,060	62,000	122,000
Capital Outlay	252,778	217,188	130,000	100,000
Debt Service				
Principal Retirement	12,308	9,340	17,600	17,500
Interest and Fiscal Charges	47	15	0	0
Total Expenditures	345,106	280,603	209,600	239,500
Net Increase (Decrease) in Fund Balance	(197,031)	(132,619)	(63,600)	(92,500)
Cash Fund Balance 1/1	539,147	342,116	209,497	145,897
Cash Fund Balance 12/31	\$342,116	\$209,497	\$145,897	\$53,397
<u>Permissive MVL w/County Engineer (2101)</u>				
<u>Receipts</u>				
Intergovernmental	\$10,209	\$9,831	\$10,000	\$10,000
<u>Disbursements</u>				
Capital Outlay	0	0	0	0
Net Increase (Decrease) in Fund Balance	10,209	9,831	10,000	10,000
Cash Fund Balance 1/1	134,883	145,092	154,923	164,923
Cash Fund Balance 12/31	\$145,092	\$154,923	\$164,923	\$174,923
<u>Permissive MVL (2102)</u>				
<u>Receipts</u>				
Other Local Taxes	\$1,899	\$20,936	\$21,000	\$21,000
Intergovernmental	5,819	4,577	5,000	5,000
Interest	2,310	3,123	2,500	2,500
Total Revenues	10,028	28,636	28,500	28,500
<u>Disbursements</u>				
Capital Outlay	0	0	0	0
Net Increase (Decrease) in Fund Balance	10,028	28,636	28,500	28,500
Cash Fund Balance 1/1	48,043	58,071	86,707	115,207
Cash Fund Balance 12/31	\$58,071	\$86,707	\$115,207	\$143,707

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

All Other Operating Funds

Description	Actual 2024	Actual 2025	Current Yr Estimates 2026	Budget Yr Estimate 2027
<u>Storm Sewer Maintenance (2907)</u>				
<u>Receipts</u>				
Charges for Services	\$62,291	\$78,252	\$65,000	\$80,000
<u>Disbursements</u>				
Basic Utility Services	33,180	41,875	76,000	90,400
Capital Outlay	0	50,021	0	0
Total Expenditures	33,180	91,896	76,000	90,400
Net Increase (Decrease) in Fund Balance	29,111	(13,644)	(11,000)	(10,400)
Cash Fund Balance 1/1	62,572	91,683	78,039	67,039
Cash Fund Balance 12/31	<u>\$91,683</u>	<u>\$78,039</u>	<u>\$67,039</u>	<u>\$56,639</u>

<u>Waterline Maintenance (2909)</u>				
<u>Receipts</u>				
Charges for Services	\$61,485	\$60,318	\$60,000	\$60,000
<u>Disbursements</u>				
Basic Utility Services	15,134	26,212	90,000	75,000
Capital Outlay	0	24,910	150,000	60,000
Total Disbursements	15,134	51,122	240,000	135,000
Net Increase (Decrease) in Fund Balance	46,351	9,196	(180,000)	(75,000)
Cash Fund Balance 1/1	581,273	627,624	636,820	456,820
Cash Fund Balance 12/31	<u>\$627,624</u>	<u>\$636,820</u>	<u>\$456,820</u>	<u>\$381,820</u>

<u>Sewer Maintenance Fund (2910)</u>				
<u>Receipts</u>				
Charges for Services	\$33,492	\$32,593	\$27,000	\$28,000
Tap Fees	0	0	0	0
Total Revenues	33,492	32,593	27,000	28,000
<u>Disbursements</u>				
Sewer Line Maintenance	21,985	25,888	65,000	70,000
Capital Outlay	0	45,073	50,000	0
Total Expenditures	21,985	70,961	115,000	70,000
Excess of Revenues Over/(Under) Disbursements	11,507	(38,368)	(88,000)	(42,000)

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Comparative and Estimated Receipts, Disbursements and Fund Balances

All Other Operating Funds

Description	Actual 2024	Actual 2025	Current Yr Estimates 2026	Budget Yr Estimate 2027
<u>Other Financing Sources (Uses)</u>				
Advances-In	0	0	0	0
Total Other Financing Sources (Uses)	0	0	0	0
Net Increase (Decrease) in Fund Balance	11,507	(38,368)	(88,000)	(42,000)
Cash Fund Balance 1/1	934,762	946,269	907,901	819,901
Fund Balance Adjustment	0	0	0	0
Cash Fund Balance 12/31	<u>\$946,269</u>	<u>\$907,901</u>	<u>\$819,901</u>	<u>\$777,901</u>

VILLAGE OF MINERVA PARK, FRANKLIN COUNTY

Estimated Receipts, Disbursements and Fund Balances

All Other Funds

Fund	Fund Number	Beginning Balance 01/01/2027	Receipts	Disbursement	Ending Balance 12/31/2027
<u>Special Revenue Funds</u>					
State Highway	2021	\$165,060	\$11,000	\$0	\$176,060
DUI Education	2081	89	100	0	189
Law Enforcement	2091	124	100	0	224
Police CPT Reimbursement	2271	1,972	12,000	13,972	0
Mayor's Court Computer B	2902	1,625	1,500	3,125	0
Mayor's Court Computer A	2908	497	500	900	97
Mary Yost Plant	2904	13,161	0	10,000	3,161
Compensated Absences	2915	33,119	0	0	33,119
Total Special Revenue		<u>215,647</u>	<u>25,200</u>	<u>27,997</u>	<u>179,731</u>
<u>Capital Projects</u>					
MP TIF Construction	4105	849,312	0	849,312	0
Pool Improvement	4901	800,000	2,500,000	3,300,000	0
Storm Sewer Improvement	4902	27,369	0	25,000	2,369
Street Improvement	4903	122,078	0	100,000	22,078
Equipment Replacement	4904	87,600	75,000	50,000	112,600
Sidewalks and Pathways	4905	300,000	0	300,000	0
Total Capital Projects		<u>1,886,359</u>	<u>2,575,000</u>	<u>4,624,312</u>	<u>24,447</u>
Total - All Funds		<u>\$2,102,006</u>	<u>\$2,600,200</u>	<u>\$4,652,309</u>	<u>\$204,178</u>

**Village of Minerva Park
Schedule of Outstanding Debt**

As of January 1, 2027

Description	Issuance Date	Maturity Date	Interest Rate	Amount Outstanding as of 1/1/2027	Amount Required for Principal and Interest in 2027	Fund
<u>Revenues Bonds</u>						
Minerva Park TIF Bonds	2022	2046	3.7%	<u>\$6,797,276</u>	<u>\$490,022</u>	MP TIF Equivalent (2901)
<u>Payable from Other Sources</u>						
<u>OPWC Loans</u>						
Minerva Lake Road	2025	2054	0.0%	588,889	22,222	Street Maintenance (2011)
Sanitary Sewer Repair Phase II	2019	2051	0.0%	346,481	14,437	Sewer Phase II (3901)
Sanitary Sewer Repair Phase III	2019	2053	0.0%	255,255	10,010	Sewer Phase III (3902)
Total OPWC Loans				<u>1,190,625</u>	<u>46,669</u>	
Totals - All Debt				<u><u>\$7,987,901</u></u>	<u><u>\$536,691</u></u>	

Village of Minerva Park, Franklin County

Permanent Improvement Projects

Projects	Accumulated Expenditures Through	Estimated Cost			Source of Funds
	2025	2026	2027	2028	
Projects					
Minerva Lake Road Project					
Engineering	\$67,376	\$3,895	\$0	\$0	Street Maintenance (2011)
Construction	400,000	0	0	0	OPWC Grant
Construction	600,000	0	0	0	OPWC Loan
Construction	24,910	0	0	0	Waterline Maintenance Fund (2909)
Construction	51,649	0	0	0	Storm Sewer Maintenance Fund (2907)
Construction	266,874	0	0	0	Storm Sewer Improvement (4902)
Construction	58,410	0	0	0	Sewer Maintenance (2910)
Construction	72,376	28,404	0	0	Street Improvement Fund (4903)
Construction	0	0	0	0	General Fund (sidewalks)
Total	1,541,595	32,299	0	0	
Minerva Lake Road Project - Phase II					
Engineering	0	0	100,000	25,000	Street Maintenance (2011)
Construction	0	0	0	1,750,000	OPWC Grant and Loan
Construction	0	0	0	200,000	Street Improvement Fund (4903)
Construction	0	0	0	100,000	Storm Sewer Maintenance Fund (2907)
Construction	0	0	0	200,000	Storm Sewer Improvement (4902)
Construction	0	0	0	25,000	Sewer Maintenance (2910)
Construction	0	0	0	100,000	Permissive MVL Fund (2102)
Construction	0	0	0	175,000	Permissive MVL w/Co. Eng. Fund (2101)
Total	0	0	100,000	2,575,000	
Northland Plaza Road Project					
Engineering	64,993				Street Maintenance Fund (2011)
Construction	117,418	0	0	0	Street Maintenance Fund (2011)
Construction	62,112	0	0	0	State Highway Fund (2021)
Construction	27,723	0	0	0	Storm Sewer Maintenance (2907)
Construction	248,315	21,053	0	0	Street Improvement Fund (4903)
Total	455,568	21,053	0	0	
Maintenance Building					
Engineering	102,176	0	0	0	TIF Bond Proceeds (4105)
Construction	168,948	583,203	0	0	TIF Bond Proceeds (4105)
Total	271,124	583,203	0	0	
Kilbourne Run Erosion Mitigation					
Engineering	9,458	29,515	0	0	TIF Bond Proceeds (4105)
Construction	0	0	500,000	0	TIF Bond Proceeds (4105)
Total	9,458	29,515	500,000	0	
North Lake Court Waterline					
Engineering	2,986	56,000	0	0	Waterline Maintenance Fund (2909)
Construction	0	150,000	50,000	0	Waterline Maintenance Fund (2909)
Construction	0		10,000	0	Street Improvement Fund (4903)
Total	2,986	206,000	50,000	0	
Sidewalks and Pathways					
Engineering - Surveying	2,460	59,100	0	0	Sidewalks and Pathways Fund (4905)
Engineering - Design	0	300,000	0	0	Sidewalks and Pathways Fund (4905)
Construction	0	0	300,000	300,000	Sidewalks and Pathways Fund (4905)
Total	2,460	359,100	300,000	300,000	
Valley Road					
Engineering	\$12,470	\$32,530	\$0	\$0	Street Maintenance Fund (2011)
Engineering	7,231	7,769	0	0	Street Improvement Fund (4903)
Construction - Road	0	0	100,000	0	Street Improvement Fund (4903)
Construction - Road	0	0	20,000	0	Permissive MVL (2102)
Construction - Storm Sewer	0	0	20,000	0	Storm Sewer Improvement (4902)
Construction - Waterline	0	0	10,000	0	Waterline Maintenance Fund (2909)
Construction - Pathways/Sidewalks	0	0	5,000	0	General
Total	19,701	40,299	155,000	0	

Village of Minerva Park, Franklin County

Permanent Improvement Projects

Projects	Accumulated Expenditures Through 2025	Estimated Cost			Source of Funds
	2026	2027	2028		
Projects					
Minerva Park Pool House					
Design & Engineering	7,025	52,975	0	0	Pool Improvement Fund (4901)
Permits and Fees	0	10,000	0	0	Pool Improvement Fund (4901)
Construction	0	300,000	0	0	Grant
Construction	0	0	350,000	0	Pool Improvement Fund (4901)
Total Minerva Park Pool Bath House	7,025	362,975	350,000	0	
Minerva Park Pool Improvements					
Design/Engineering	0	100,000	100,000	0	Pool Improvement Fund (4901)
Construction	0	0	0	1,000,000	Pool Improvement Fund (4901)
Construction	0	0	0	500,000	ODNR Grant
Construction	0	0	0	2,000,000	Bonds, Payable from Income Tax
Total	0	100,000	100,000	3,500,000	
Total Projects	\$2,309,917	\$1,734,444	\$1,555,000	\$6,375,000	

**Certificate of the Total Amount from All Sources Available
for Expenditure and Balances**

<u>Fund Type/Fund</u>	<u>Fund No.</u>	<u>Fund Balance 1/1/2027</u>	<u>Property Taxes</u>	<u>All Other Revenues</u>	<u>Total Estimated Resources</u>
GOVERNMENTAL FUND TYPES					
<u>General Fund</u>	1000	\$924,919	\$460,000	\$3,000,000	\$4,384,919
<u>Special Revenue Funds</u>					
Street Maintenance	2011	145,897	0	147,000	292,897
State Highway	2021	165,060	0	11,000	176,060
DUI Education	2081	89	0	100	189
Law Enforcement	2091	124	0	100	224
Permissive MVL w/County Engineer	2101	164,923	0	10,000	174,923
Permissive MVL Tax	2102	115,207	0	28,500	143,707
Police CPT Reimbursement	2271	1,972	0	12,000	13,972
MP TIF Tax Equivalent	2901	13,215	0	750,000	763,215
Mayor's Court Computer B	2902	1,625	0	1,500	3,125
Mary Yost Plant	2904	13,161	0	0	13,161
Storm Sewer Maintenance	2907	67,039	0	80,000	147,039
Mayor's Court Computer A	2908	497	0	500	997
Waterline Maintenance	2909	456,820	0	60,000	516,820
Sewer Maintenance	2910	819,901	0	28,000	847,901
Compensated Absences	2915	33,119	0	0	33,119
Total Special Revenue Funds		1,998,649	0	1,128,700	3,127,349
<u>Debt Service Funds</u>					
Sewer Phase II	3901	14,625	0	14,500	29,125
Sewer Phase III	3902	10,010	0	10,010	20,020
Total Debt Service Funds		24,635	0	24,510	49,145
<u>Capital Projects Funds</u>					
MP TIF Construction	4105	15,000	0	0	15,000
Pool Improvement	4901	800,000	0	2,500,000	3,300,000
Storm Sewer Improvement	4902	27,369	0	0	27,369
Street Improvement	4903	22,078	0	0	22,078
Equipment Replacement	4904	87,600	0	75,000	162,600
Total Capital Projects Funds		952,047	0	2,575,000	3,527,047
Total All Funds		\$3,900,250	\$460,000	\$6,728,210	\$11,088,460
Estimated Rollback and Homestead Reimbursements Included in Other Sources					
General Fund		\$60,000			
MP TIF Tax Equivalent Fund		82,000			

RESOLUTION 2026-15

A RESOLUTION TO AUTHORIZE AND ADVANCE TO THE SIDEWALKS AND PATHWAYS FUND AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minerva Park (the Village) needs to provide resources in order to meet obligations of the Village of Minerva Park relating to work on the sidewalks and pathways project; and,

WHEREAS, the Village anticipates reimbursement from various grants relating to the project.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY, OHIO THAT:

- Section 1.** The Fiscal Officer is authorized to advance \$100,000 from the General Fund to the Sidewalks and Pathways Fund (4905).
- Section 2.** The Sidewalks and Pathways Fund shall repay the advance to the General Fund upon receipt of all grant proceeds at the completion of the project.
- Section 3.** The Fiscal Officer is authorized to repay the advance as provided in Section 1 without further authorization from Council.
- Section 4.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 5.** This resolution is hereby declared to be an emergency measure necessary for the preservation of the public health, safety and welfare, such emergency arising from the need make provide resources to make payment to contractors prior to the receipt of grant funds, wherefore, this resolution shall take effect and be in force from and after its passage.

First Reading: July 9, 2026
 Second Reading: July 16, 2026
 Third Reading: July 23, 2026
 Passed: July 23, 2026

 Tiffany Southard, Mayor

ATTEST

APPROVED AS TO FORM

 Jeffrey Wilcheck, Fiscal Officer

 Jesse Shamp, Solicitor

RESOLUTION 2026-16
A RESOLUTION TO AMEND AND REVISE THE MINERVA PARK FEE SCHEDULE,
AND TO DECLARE AN EMERGENCY

WHEREAS, the Village of Minerva Park ("Village") consolidated fees into a comprehensive fee schedule ("Minerva Park Fee Schedule") pursuant to Resolution 2014-14; and

WHEREAS, the Village now wishes to amend and revise the Minerva Park Fee Schedule; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF MINERVA PARK, FRANKLIN COUNTY OHIO, THAT:

- Section 1.** The Minerva Park Fee Schedule is hereby amended and revised as reflected in Exhibit A attached hereto and made a part hereof.
- Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.
- Section 3.** All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.
- Section 4.** Council declares this to be an emergency measure necessary for the health, safety and welfare of the residents of Minerva Park, such emergency arising out of the immediate need to revise the fee schedule to allow for correct processing of fees. WHEREFORE, this Resolution shall take effect and shall be in force immediately upon passage by Council.

First Reading: July, 2026
 Second Reading: July 23, 2026
 Third Reading: August 13, 2026
 Passed: August 13, 2026

 Tiffany Southard, Mayor

ATTEST:

APPROVED AS TO FORM:

 Jeffrey Wilcheck, Fiscal Officer

 Jesse Shamp, Solicitor

ALL VILLAGE PERMIT FEES ARE NON-REFUNDABLE

Item # 19.

VILLAGE OF MINERVA PARK FEE SCHEDULE		REVISED 6/2026
RESIDENTIAL		
SINGLE FAMILY RESIDENTIAL	\$450	
MULTI-FAMILY RESIDENTIAL	\$1,000	\$350/UNIT ADDTL.
ACCESSORY STRUCTURE PERMIT	\$100	
ADDITION/REMODELING PERMIT	\$100	
ALTERNATIVE ENERGY PERMIT	\$50	
DECK PERMIT	\$25	
DRIVEWAY/SIDEWALK/CURB PERMIT	\$25	
FENCE PERMIT	\$25	
HOME OCCUPATION PERMIT	\$30	
OCCUPANCY PERMIT	\$150	
PATIO PERMIT	\$25	
PLUMBING PERMIT	\$135	
PLUMBING EACH FIXTURE	\$20	
POD/TEMPORARY STORAGE PERMIT	\$25	
STORAGE BLDG/SHED PERMIT	\$25	
SWIMMING POOL/SPA PERMIT	\$50	\$100 IN GROUND
CHICKEN/DUCK/RABBIT	\$25	
DEMOLITION (STRUCTURES OVER 200 FT ²)	\$150	
APPEAL	\$100	
VARIANCE	\$50	
CONTIDITIONAL USE	\$400	
REZONING/AMENDING MAP	\$1,500	
REINSPECTION FEE	\$75	
AMENDMENT TO PLAN	\$50	
RESUBMISSION FEE	\$50	
LATE SUBMITTALS	\$50	
COMMERCIAL		
PLUMBING PERMIT	\$135	
PLUMBING EACH FIXTURE	\$40	
0-3,000 FT ² BUILDING	\$700	
3,001-9,999 FT ² BUILDING	\$1,500	
OVER 10,000 FT ² BUILDING	\$1,500	\$500 PER FT ² INCREMENT
ADDITION	\$400	
EXTERIOR MAINTENANCE/CHANGE OF MATERIALS	\$100	
FENCE	\$200	
CONTIDITIONAL USE	\$400	
COMMERCIAL SIGNS		
25 FT ² OR LESS	\$150	
OVER 25 FT ²	\$250	
SIGN FACE CHANGE	\$75	

ENGINEERING REVIEW		
RIGHT OF WAY PERMIT	\$700 500	*UP TO 2 HOURS
FLOODPLAIN DEVELOPMENT PERMIT	\$400	
NUMBERING (PER UNIT)	\$25	
VILLAGE ADMINISTRATIVE FEES		
ADMINISTRATIVE FEES FOR GRASS CUTTING	\$150/\$350/\$500	
SERVICE FEE FOR GRASS CUTTING	PER CONTRACTOR	
FOLDING CHAIR RENTAL	\$2	PER CHAIR
BLACK/WHITE COPIES	\$0.10	
COLOR COPIES	\$0.25	
FLASH DRIVE	\$3	
RECORDS RETRIEVAL FROM OFF-SITE STORAGE	\$28	PER DELIVERY
COMMUNITY ROOM RENTAL/CLEANING/DEPOSIT	\$300 FEE	\$300 DEPOSIT
POOL RENTAL (RESIDENT MEMBER)	\$250	\$100 ADDITIONAL HOUR
POOL RENTAL (NON-RESIDENT MEMBER)	\$300	\$100 ADDITIONAL HOUR
PUBLIC SAFETY FEES		
POLICE REPORT (PER PAGE)	\$0.10	
SPECIAL DUTY OFFICER (PER HOUR)	\$65	
SPECIAL DUTY CRUISER (ADDITIONAL PER HOUR)	\$35	
VIDEO REDACTION FEE	\$75	PER HOUR
SOLICITATION REGISTRATION FEE	60/6 month	100/1 year
PEDDLER REGISTRATION FEE	AT DISCRETION OF MAYOR	
MOBILE ICE CREAM VENDOR	AT DISCRETION OF MAYOR	
BLOCK PARTY	\$0	PERMIT REQUIRED
ASSEMBLY/PARADE	\$10	
SHORT TERM RENTAL REGISTRATION FEE	\$250	
GOLF CART INSPECTION	\$25	
DEVELOPMENT FEES-NEW BUILD		
LOT SPLIT	\$250	
PUBLIC USE FEE (PARKS & REC-PER UNIT)	\$500	
PRELIMINARY PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
FINAL PLAT REVIEW	\$1,000	\$100 PER UNIT/LOT ADDTL.
SEWER TAP FEE	\$7,588	
OVER 2 INCHES		%0-75 OF CITY OF COLUMBUS FEES
STORM SEWER FEE (PER REDIENTIAL HOME)	\$1,000	
STORM SEWER FEE (PER COMMERCIAL STRUCTURE)	10% OF THE MINERVA PARK WATER FEES	
WATER TAP FEE 3/4 INCH	\$2,749	
WATER TAP FEE 1 INCH	\$3,914	
WATER TAP FEE 1 1/2 INCH	\$6,839	
WATER TAP FEE 2 INCH		
WATER TAP FEE OVER 2 INCHES	50-75% OF CITY OF COLUMBUS FEES	

FINANCE CHARGES

THE VILLAGE RESERVES THE RIGHT TO ASSESS INTEREST CHARGES AT THE CURRENT PRIME RATE ON INVOICES/FEEES NOT PAID AFTER THIRTY (30) DAYS

RETURNED ITEM/INSUFFICIENT CHECK	\$50	OR ACTUAL COST
STOP PAYMENT REQUEST/LOST CHECK	\$50	OR ACTUAL COST

UNSCHEDULED FEES

FEES MAY BE DETERMINED BY THE MAYOR FOR ITEMS NOT SPECIFIED IN THIS FEE SCHEDULE AND MAY RANGE FROM \$10 - \$500

***SPECIAL PROJECTS FEES**

SPECIAL PROJECTS THAT INVOLVE THE VILLAGE ROW AND/OR VILLAGE LAND MAY REQUIRE ADDITIONAL REVIEW AND INSPECTION FEES AND WILL BE ASSESSED ON A CASE-BY-CASE BASIS. A QUOTE WILL BE PROVIDED TO THE RESIDENT LANDOWNER PRIOR TO MOVING FORWARD WITH THE REVIEW.

FEES WILL BE THE ACTUAL COST OF THE SERVICES AND MUST BE PAID UP FRONT PRIOR TO THE REVIEW COMMENCING