



MINERAL COUNCIL MEETING AGENDA

January 16, 2024 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

- A. CALL TO ORDER
- B. ROLL CALL
- C. PLEDGE OF ALLEGIANCE
- D. ELECTION OF VICE MAYOR AND COMMITTEE APPOINTMENTS
 - [1.](#) RESOLUTION 2024-001 TC Meeting Schedule
- E. PUBLIC COMMENT ON CUP REQUEST BY AJ SINGH AND MILLERS MARKET
- F. PUBLIC HEARING FOR AJ SINGH AND MILLERS MARKET CUP REQUEST
 - [1.](#) CUP CONDITIONS
- G. ADOPT/AMEND AGENDA
- H. PUBLIC COMMENT
- I. APPROVAL OF MINUTES
 - 1. Town Council Meeting Minutes 09.11.2023
 - [2.](#) Town Council Meeting Minutes 12.11.2023
- J. ACCOUNTS PAID
 - [1.](#) December 2023 Bills
- K. REPORTS
 - [1.](#) DMV REPORT
- L. OLD BUSINESS

1. Employee Bonuses and Bi-Monthly Pay
2. Permission to use the bench purchased by the Beautification Committee to put at the cemetery. If approved, refund purchase price of \$716.02 to beautification committee fund so they may purchase another when needed.

M. NEW BUSINESS

1. Permission to purchase new chairs for staff. Current chairs are breaking and someone may get hurt. Chairs will be \$200 each.

N. EXECUTIVE SESSION (AS NEEDED)

In accordance with §2.2-3711(A)(1) of the Code of Virginia, Town Council will convene in Closed Session.

1. In accordance with Section 2.2-3711(A)(1) of the Code of Virginia, Town Council will convene in Closed Meeting to consider a personnel matter involving the Town Manager and Town Treasurer.

O. BACK IN SESSION

P. ADJOURN

Mayor Edwin Jarvis - Vice Mayor Blair Nipper

Council Members: Olivia McCarthy, Rebecca McGehee, Bernice Kube, Ronald Chapman, Michelle Covert

Vacant, Town Manager, Amanda Nguyen, Town Clerk, Patricia Finch, Town Treasurer, Catherine Lea, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Town Civility Pledge

The Town of Mineral pledges to practice and promote civility within the Mineral Town Council.

The elected officials of the Mineral Town Council enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others, and their viewpoints, and finding solutions for the betterment of the community.

This pledge ensures all communication – both spoken and written – to be open, honest, and transparent as this is vital for cultivating trust and relationships.

This pledge ensures mutual respect to achieve municipal goals, recognizing that patience, tolerance, and civility is imperative to success.

This pledge creates opportunities for finding common ground and engaging in civil discussion to seek solutions through active listening and thoughtful participation.

Adopted February 13, 2023.

RESOLUTION No. 2024-__

A RESOLUTION TO ESTABLISH THE 2024 TOWN COUNCIL REGULAR MEETING SCHEDULE

WHEREAS the Town Charter (§ 3.9. Meetings of Council), states that the Town Council shall fix the time of their stated meetings; and

WHEREAS the meetings of the Town Council of the Town of Mineral take place at Town Hall located at 213 Mineral Avenue, Mineral Virginia 23117,

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Mineral hereby approves the following regular meeting schedule for of the Town Council of the Town of Mineral at 6:30 p.m., on the following dates in 2024:

- January 16, 2024
- February 12, 2024
- March 11, 2024
- April 8, 2024
- May 13, 2024
- June 10, 2024
- July 8, 2024
- August 12, 2024
- September 9, 2024
- October 14, 2024
- November 12, 2024
- December 9, 2024

ORDERED THIS THE 16th DAY OF JANUARY 2024.

THE FOREGOING RESOLUTION WAS DULY ADOPTED BY THE FOLLOWING VOTE:

- Chapman - ___ McCarthy - ___
- Covert - ___ McGehee - ___
- Kube - ___ Nipper - ___

Certified to be a true copy of Resolution 2024-__ which was approved by ___ - ___ vote on January 16, 2024, at which a quorum of Council was present.

Edwin J. Jarvis, Mayor

ATTEST:

Amanda Nguyen, Town Clerk

P.O. Box 316
312 Mineral Avenue
Mineral, Virginia 23117
Phone 540-894-5100

Dear Mr Singh

At the last planning committee meeting the following conditions were stipulated as a condition of moving your application forward. Please indicate if you concur with these conditions so that I may provide this information to the planning committee for their meeting on 30 November 2023:

- 1) Hours of Operation – Hours of Operations for gas pumps 24 x 7 provided the level of lighting is reduced over the entire parcel.
- 2) Number of pumps - Consensus was for the inclusion/restriction of two pumps with four dispensers in the CUP.
- 3) Lighting - Requires dark sky lighting techniques to be required on all facilities and the parking area of the total business and to neighboring properties as much as possible. Canopy design, signage on canopy and lighting below, around and the timing of the canopy emphasizing dark sky lighting techniques.
- 4) U-Haul rentals- Limit the number of U-Haul vehicles on the premises at any one time to six (6) or less. Also, no tractor trailer overnight parking shall be permitted on the business property.
- 5) Previous well on property – Requires engineering report be made available to the Town/County prior to issuing a building permit. Applicant shall consult the VDH and County Building Official concerning the proper and safe well closing on site.
- 6) The entire parking lot for Miller's Market should be resurfaced, parking spaces sized as required by Town Code shall be painted on the parking lot.
- 7) VDOT should be consulted on traffic entrances safety, possible requirement of one-way traffic through the parking area for added safety around the gas pumps area and the blind hill approaches along Mineral Avenue.

Any questions you may have please either contact Mr. Kube or myself.

Warm Regards

Edwin J. Jarvis
Acting Town Manager,
Mayor, Town of Mineral

I agree with all conditions.



AJ Singh
Millers Market



Town of Mineral Meeting Minutes
December 11, 2023

Members Present
Ed Jarvis – Mayor
Blair Nipper- Vice Mayor
Ron Chapman
Bernice Kube
Olivia McCarthy
Michelle Covert
Rebecca McGehee

Mayor Jarvis called the meeting to order at 6:30 p.m.

Pledge

The Mayor called for the Pledge of Allegiance.

Mayor Jarvis called for members of the public wishing to speak during the public hearing for the budget amendment in order to hire Thomas Jefferson Planning District Commission.

Mr. Edward Kube, 90 Mineral Ave.- The planning commission, which has three new members, is working on a comprehensive plan for the town. The Thomas Jefferson Planning District has been contacted to support the commission and town council. They have prepared an MoU, memorandum of understanding and scope, which will be used in future meetings. The commission has proposed two public hearings, one for the commission and one for the council, and three public workshop sessions. The first session will be the first to gather public input and feedback on the comprehensive plan. The commission passed the recommendation, but there is no funding for it. The commission encourages support and is available for any questions.

Chris Guerre, 80 St. Cecilia Ave.- Tonight, the Town Council will vote on a special hearing for Thomas Jefferson Planning District, which requires a special voting requirement. The constitution of Virginia mandates an affirmative majority vote for any money exceeding \$500. If a few abstain, it acts as a no vote, as four positive votes are required to appropriate more money than \$500. This means that if one vote is no and two abstain, only three votes are left, not enough to pass the bill.

Public Hearing closed at 6:37pm

Agenda

The mayor asked if there were any other items to be added to the agenda. The agenda was amended to include the an Executive session

Motion to approve the agenda as amended was made by Councilman Chapman.
Seconded by Councilwoman Covert.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion Passed 6-0

Public Comment

Chris Guerre, 80 St. Cecilia Ave,- Mr. Guerre spoke about the budget and wanted the council to think about the breakdown of the budget and per capita.

Edward Kube, 90 Mineral Ave.- Mr Kube commended the Town Council, it’s their 12th meeting and their first year on council. He commended the monthly videotaped council meetings and the quick installation of the sign. He also commended the successful acquisition of the park, farmers market, and Whitlock family Park as a gift. He encouraged the council to continue working together and doing a fine job.

Public Comment closed at 6:42pm

09.11.2023 Minutes

Postponed until January meeting. Ron is still working on them due to not having a recording.

11.16.2023 Minutes

Councilman Chapman made a motion to approve minutes as amended. Seconded by Vice Mayor Nipper.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion passed 6-0

November 2023 Bills

Councilwoman Kube made a motion to approve the bills as presented.
Seconded by Councilman Chapman.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion passed 6-0

Town Attorney Report- Catherine Lea

DMV Report- Shannon Hawkins

Mrs. Hawkins let the council know that she spoke with the head of DMV Selects, he is going to send advertising to the DMV at no cost. She also let the council know that the DMV Mobile unit will be here on February 9th as well as sometime in March. DMV Select can now issue EZPass flex.

Mayor/Manager Reports-

Brown Edwards is working on 2022 audit. The Mayor gave a summary of where we are in terms of the budget. The Mayor is working on an RFP for refuse and recycling due to no longer being in a contract. The Mayor is also working on an RFP for a cleaning crew to clean the Town Municipal Building.

Utility Committee

No Report

Cemetery Committee

No Report

Fire Report

The parts came in for the fire hydrants and the grant check for the fire department came in and was given to the fire department.

Building Committee

Councilwoman Kube brought up concerns about the lighting around the Town Municipal Building.

Beautification Committee

Councilwoman Kube informed the Council that all Christmas decorations are up.

The Mayor also informed the Council that we will soon have Hometown Hero banners to install on polls, similar to Louisa.

Personnel Committee

Will go into Executive session to discuss the Town Manager possession later in the meeting. Personnel committee decided that it's the responsibility of the Town manager to hire a Treasurer. Discussion was also had on the cost of offering health insurance to part time employees.

Mineral Historic Foundation

Bills are paid and up to date. They are waiting for the insurance to come in.

Whitlock Family Park

Councilwoman Kube spoke about talks of what to do with the building and possibilities. She also said that they have designed a sign for the park but they need an RFP to build and install the sign.

IT Update

Fred Vegas gave an update on the IT progress.

PTO

Continued from prior meeting. Proposed allowing 12 months to use previously accrued PTO days.

Motion by Councilman Chapman to make an exception to the policy allowing any overage of PTO under the current system to be extended for 365 days.

Seconded by Councilwoman McCarthy.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion passed 6-0

Thomas Jefferson Planning District Commission

Councilman Chapman made a motion to accept the Thomas Jefferson Planning District Commission MOU at face value. Seconded by none.

Motion failed for lack of a second.

Councilwoman Covert made a motion to amend the budget to include the 16,548, 68 new expenditure for the planning commission to hire the TJPDC . Seconded by Councilman Chapman.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – No

Motion passed 5-1

Councilwoman Kube made a motion to accept the TJPDC MOU as presented. Seconded by Councilwoman Covert.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – No

Motion passed 5-1

Millers Market CUP

Vice Mayor Nipper made a motion to schedule a public hearing for Millers Market CUP. Seconded by Councilman Chapman.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion passed 6-0

Appropriation of Adopted Budget

Vice Mayor Nipper made a motion to appropriate \$654,890.68 for the last six months of the fiscal year. Seconded by Councilwoman Covert.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – No

Motion passed 5-1

Executive Session

In accordance with Section 2.2-3711(A)(1) of the code of Virginia, I move that the Town Council convene in Closed Meeting to consider a personal matter involving the review of candidates for the position of town manager and to discuss the treasurer's position.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion passed 6-0

9:05pm

Return to open session

Do you confirm that only public business matters lawfully exempted that were identified in the motion by which this closed meeting was convened were heard, discussed or considered in the meeting by the public body?

- Blair Nipper- I so certify
- Bernice Kube – I so certify
- Michelle Covert- I so certify
- Ron Chapman – I so certify
- Olivia McCarthy – I so certify
- Rebecca McGehee – I so certify

9:45pm

Part Time Employee Benefits

Councilman Chapman made a motion that the town of Mineral offer benefits to any employee working a total of 30 hours or more per week on a consistent basis. Seconded by Vice Mayor Nipper.

- Blair Nipper- Yes
- Bernice Kube – Yes
- Michelle Covert- Yes
- Ron Chapman – Yes
- Olivia McCarthy – Yes
- Rebecca McGehee – Yes

Motion passed 6-0

Adjournment

Councilman Chapman made the motion to adjourn, and Councilwoman Covert seconded.

Meeting was adjourned at 10:02pm

Mayor _____

Clerk _____



**MEMORANDUM OF AGREEMENT BETWEEN THE TOWN OF MINERAL
AND THE THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
FOR THE PREPARATION OF A 2024 COMPREHENSIVE PLAN**

THIS MEMORANDUM OF AGREEMENT ("MOA") is entered into between the Town of Mineral, a political subdivision of the Commonwealth of Virginia, (hereinafter "Town") and the Thomas Jefferson Planning District Commission, also a political subdivision of the Commonwealth of Virginia, (hereinafter "TJPDC"), for the purpose hereafter mentioned.

WHEREAS, the Town has expressed interest in updating its existing 2018 Comprehensive Plan in accordance with Code of Virginia § 15.2-2223; and

WHEREAS, the Town does not have the staffing resources to complete the plan in the time allowed; and

WHEREAS, the TJPDC, as the regional planning body for Planning District 10, has the staff expertise and available staffing to support the town in the development of a new plan; and

WHEREAS, the Town of Mineral Council has authorized town staff to enter into an agreement with the TJPDC to facilitate and prepare an updated 2024 Comprehensive Plan in coordination with the Planning Commission and Town Council; and

WHEREAS, the TJPDC is authorized by the Regional Cooperation Act (Virginia Code § 15.2-4205, et seq.), to make and enter into all contracts or agreements, as it may determine, which are necessary or incidental to the performance of its duties; and

NOW THEREFORE, in consideration of the mutual promises herein contained and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

I. SCOPE OF MOA

The Town and the TJPDC hereby set forth their understanding as to their respective responsibilities for the development of the 2024 Comprehensive Plan. A detailed Scope of Work is included as an attachment to this MOA.

As part of this scope, the Town of Mineral agrees to pay the TJPDC for personnel services and direct expenses committed in Fiscal Year 2024 in an amount not to exceed \$16,548.68 for the facilitation and completion of a 2024 Comprehensive Plan.

Should the TJPDC's costs of preparing the plan be expected to exceed \$16,548.68 or should the town request additional items not included in the Scope of Work (attached), the TJPDC will work with the Town to revise this agreement.

The MOA shall take effect upon signature by the last party signing the same and shall continue in full force and effect through June 30, 2024.

II. PURPOSE

The purpose of this Memorandum of Agreement (MOA) is to provide a mechanism whereby the TJPDC may assist the Town of Mineral’s Planning Commission and Town Council in the development and adoption of an updated 2024 Comprehensive Plan in exchange for an established not to exceed fee for direct and indirect overhead costs.

III. RESPONSIBILITIES OF THE PARTIES

To the best of their knowledge, the Parties represent that the execution and performance of this MOA does not contravene any law, governmental rule or regulation, or any provision of any other MOA or Agreements to which the Town and the PDC are a party. The Parties agree to the responsibilities set forth below.

Responsibilities of the TJPDC

1. Ensure full understanding of the Commonwealth of Virginia’s Comprehensive Plan requirements.
2. Facilitate and draft a 2024 Town of Mineral Comprehensive Plan, inclusive of the full Scope of Work (as attached).
3. Facilitate three (3) work sessions with the Planning Commission.
4. Schedule and conduct two public hearings on the draft plan, one with each the Planning Commission and the Town Council.
5. Manage and document all personnel and direct costs, with supporting documentation, and submit monthly reimbursement requests to Town staff for review and payment.

Responsibilities of the Town

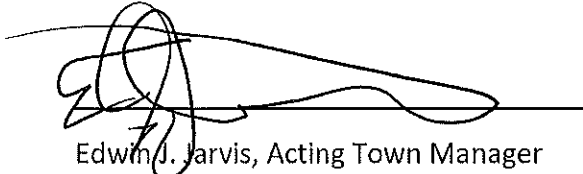
1. Appropriate and contribute an amount not to exceed \$16,548.68 for the TJPDC to facilitate and draft a 2024 Town of Mineral Comprehensive Plan.
2. Provide representatives, assistance, and guidance to TJPDC staff.
3. Review and comment on draft reports, when completed.
4. Provide the TJPDC with any information upon request.
5. Confirm agreement with the developed project scope and cost estimates.

IV. PAYMENTS

The TJPDC shall invoice the Town monthly for services provided and for direct and indirect expenses incurred during the previous month. Upon receipt and review of an invoice packet, the Town agrees to pay invoices within thirty 30 days.

PARTIES:

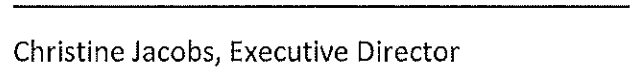
Town of Mineral, Virginia
By Its Authorized Agent:



Edwin J. Jarvis, Acting Town Manager
Mayor, Town of Mineral

12/11/2023
Date

Thomas Jefferson Planning District Commission
By Its Authorized Agent:



Christine Jacobs, Executive Director

Date

DECEMBER 2023 Accounts Paid			
<i>Vendor</i>	<i>Account</i>	<i>Description</i>	<i>Amount</i>
Anthem	Employee Insurance - Health		\$ 1,165.00
Amanda Nguyen	Training & Conferences	VAZO Training - 3 days - Food & Gas reimbursement	\$ 264.09
Bernice Kube	Beautification	Flower food	\$ 53.48
Besley Implements	Cemetery	Key Switch and labor for lawn mower	\$62.32
BMS Direct	Office Supplies	PP & RE Taxes	\$1,740.35
Comcast Business	Internet		\$2,296.46
Control Equipment Co.	Repair/Maintenance W & S	Chemical feed pump for Well #4	\$ 1,966.95
Dominion Virginia Power	Electricity	Electric	\$ 1,649.33
Duke Oil	Gas & Oil		\$ 68.21
Duke Oil	Cemetery		\$ 11.44
Catherine Lea	Legal Fees	December Fees	\$ 1,250.00
Intregalrx	Office Supplies	Water Bills	\$ 703.75
Lakeway Publishers	Advertising	Dec. 11 meeting	\$ 151.55
Louisa Auto Parts Inc.	Repair/Maintenance General	Fuel Injector, Fuel Injector Throttle & Map Sensor for 1995 Chevy Dump Truck	\$ 452.16
Louisa County	Election Expense	Election	\$ 1,084.50
Louisa County Landfill	Landfill		\$ 1,427.80
Louisa County Water Authority	County Water	water - 703200 gallons	\$ 5,458.51
Louisa County Water Authority	County Waste Water	sewer - 600900 gallons	\$ 6,862.27
Main Street Supply	Cemetery	Yellow marking paint for Plats	\$ 13.25
Main Street Supply	Repair/Maintenance General	Replace bulbs at DMV office	\$ 85.25
Mineral Volunteer Fire Dept.	Fire Program Expense		\$ 15,000.00
Rappahannock Electric Coop	Electric Water/Sewer	Electric Water & Sewer	\$ 533.61
Ricoh	Office Supplies		\$ 1,227.66
Studio490	Web Page Maintenance		\$ 212.50
Updike	Trash		\$ 2,692.06
USDA	Service Loan		\$ 1,466.00
USDA	Water Loan		\$ 4,509.00
Verizon Wireless	Cell Phone & Tablet		\$ 90.55
Verizon	Telephone		\$ 361.06
VRSA	Insurance	Quarterly Payment	\$ 3,563.00
*Federal Tax Deposit	Payroll Taxes		\$ 11,540.72
*Virginia Dept Taxation	Payroll Taxes		\$ 2,382.57
VUPS - Virginia Utility Prot. Service	Misc	VA 811	\$ 12.10
Blue Ridge Bank - Mastercard			
Google	Internet		\$ 249.60
Costco	Misc	Flowers for Mr. Courtney	\$ 49.48
Jomoco Co.	Office Supplies	Name plates for Planning Commission & Lawyer	\$ 103.00
I Love PDF	Office Supplies	online tool to merge pdf files	\$ 7.00
Microsoft Office	Office Supplies		\$ 25.00
Amazon	Office Supplies	Sm. Wastebasket, paper clips, lysol wipes, employee only stickers, stapler, desktop tape dispenser, staple remover, under desk drawer	\$ 183.15
OOMA, Inc	Telephone		\$ 294.75
Subway	Misc	Monthly lunch from mayor, reimbursed in cash from mayor	\$ 190.42
United States Post Office	Postage		\$ 153.00
Vazo	Training & Conferences	Zoning Conference	\$ 404.00
Va Municipal Clerk Assoc	Dues, Permits, Licenses	Clerk membership fee	\$ 25.00
VCU Web Center	Training & Conferences	Certified Planning Commission Program for Amanda & Ed Kube	\$ 1,300.00
			\$ 73,341.90
Prepared by PGF			



TOWN OF MINERAL

TOWN COUNCIL MEETING DECEMBER 2023 MONTHLY REPORT / PROJECT UPDATE AGENDA ITEM: DMV Select 361

DATE: 12/2023

PREPARED BY: [Shannon Hawkins](#)

REVENUE FOR DECEMBER 37,986.26 a 14.5% INCREASE FROM NOVEMBER.

On Thursday January 11th from 9 am to 12 pm the Mineral DMV will be hosting our regional meeting.

1. ANNUAL DMV SELECT MEETING: We will need to be able to use the town council chambers as well as the zoom. I would like to open late at 1 pm on January 11TH. We will have area offices coming in for this meeting. It was an honor to host this year's Annual DMV SELECT MEETING. I would like the grounds and building to be in top shape.

2. The CONNECT TEAM will be at our office on February 9th you can make appointments on JANUARY 26TH FOR THIS. I will be announcing this on all forums.

3. DMV CONNECT will return March 11th 2024. Appointments will be available two weeks in advance. I will inform all platforms.

4. DMV SELECT is still not operating on full capacity with our new computers and printers. Still have some kinks to work out with Fred Vegas.

5. The DMV Select would like to thank the council and the Mayor for making 2023 a great year! We all can see and feel improvements made by the Mayor and Council. Thanks for listening and improving operations of our DMV Select.

- Just to name a few improvements over this past year:
- New computers, printers and office furniture.
- NEW DMV Select processing office complete with credit card machine and new office furniture.
- Credit card machines at all DMV Computers.
- New bulletin board in break room.
- And the biggest asset is having the council and Mayor listen to our needs and concerns and taking action. Thank you, the improvements and transparency will help us to thrive and grow.

The employees of Mineral, Virginia are committed to providing the highest quality service to the community

as directed by the Town Council within the constraints of the town's resources and will do so without personal gain or privilege.

Section K, Item 1.

December Monthly Revenue		
<i>Date</i>	<i>Gross Revenue</i>	<i>own Percentage</i>
12/01/2023	\$24,152.77	\$1,190.66
12/04/2023	\$42,009.12	\$2,070.93
12/05/2023	\$39,500.32	\$1,947.25
12/06/2023	\$56,542.98	\$2,787.41
12/07/2023	\$69,547.37	\$3,428.49
12/08/2023	\$46,124.42	\$2,273.80
12/11/2023	\$19,420.33	\$957.37
12/12/2023	\$31,458.11	\$1,550.80
12/13/2023	\$49,502.11	\$2,440.31
12/14/2023	\$6,712.99	\$330.93
12/15/2023	\$33,693.11	\$1,660.98
12/18/2023	\$61,033.03	\$3,008.76
12/19/2023	\$31,685.67	\$1,562.01
12/20/2023	\$8,484.76	\$418.27
12/21/2023	\$17,470.41	\$861.24
12/22/2023	\$66,229.46	\$3,264.93
12/27/2023	\$23,869.14	\$1,176.68
12/28/2023	\$68,567.94	\$3,380.21
12/29/2023	\$74,552.54	\$3,675.23
Total	\$770,556.58	\$37,986.26

ORDINANCE NO. 2021-01

ORDINANCE NO. 2021-01 AMENDS THE MINERAL TOWN CODE, PART I, "ADMINISTRATIVE LEGISLATION," CHAPTER 70, "OFFICERS AND EMPLOYEES," TO ADD SECTION 70-8, "EMPLOYEE BONUSES" TO ALLOW FOR EMPLOYEE BONUSES. ORDINANCE NO. 2021-01 IS CONSIDERED PURSUANT TO THE GRANT OF AUTHORITY CONTAINED IN VA CODE SECTION 15.2-1508.

BE IT ORDAINED BY THE MINERAL TOWN COUNCIL THAT the Mineral Town Code, Part I, "Administrative Legislation," Chapter 70, "Officers and Employees," be amended by adding section 70-8, "Employee Bonuses" to read in its entirety as follows:

"Section 2-204. Employee Bonuses.

Employees of the Town of Mineral may receive such bonuses as included in the annual budget, or as otherwise specifically designated by the Town Council at a properly advertised meeting and approved by a formal vote by a majority of the Town Council."

This Ordinance shall take effect upon adoption.

Adopted by the Town Council of Mineral this 8th day of March 2021 by unanimous, roll call vote. Voting Yes: Michael Warlick, Ed Jarvis, Edward Kube, Roy Mcgehee, Thomas Runnett and William Thomas.

Certified to be a true copy of Ordinance 2021-01 which was approved by unanimous vote On March 8th, 2021 at which a quorum of council was present.

ATTEST:

Vacant
Clerk of the Council

Pamela Harlowe
Hon, Pam Harlowe, Mayor