



MINERAL COUNCIL REGULAR MEETING AGENDA

May 11, 2026 at 6:30 AM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townofmineral.net

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. ADOPTION OF AGENDA

E. VIRGINIA MONUMENT COMPANY

F. PUBLIC COMMENT

G. APPROVAL OF MINUTES

1. Approval of minutes

a. 3.26.2026

b. 4.13.2026

c. 4.27.2026

H. ACCOUNTS PAID

1. Accounts paid

I. REPORTS

1. Town Manager Report

2. DMV Report

3. Treasurer Report

J. COMMITTEE REPORTS

1. Beautification & Litter (Michelle Covert)

2. Police, Legal, Fire & Rescue (Becky McGehee & Michelle Covert)

3. Streets (Bernice Kube & Bob Spedden)

4. Planning Commission (Council Liaison Dave Hempstead)
5. Cemetery (Dave Hempstead & Bernice Kube)
6. Personnel (Bernice Kube & Afton Von Tye)
7. Water & Sewer (Dave Hempstead & Afton Von Tye)
8. Budget & Finance (Dave Hempstead & Afton Von Tye)
9. Parks (Bernice Kube & Bob Spedden)
10. Communications (Bernice Kube & Michelle Covert)
11. Economic Development (Bernice Kube & Dave Hempstead)

K. OLD BUSINESS

1. Review quote from engineer and approval to hire
- [2.](#) Budget Discussion
3. Discuss results of the DPOR investigation

L. NEW BUSINESS

1. Review sewer re-lining estimate
2. Street light update on Chestnut Avenue
- [3.](#) Cemetery request

M. CALENDAR

- [1.](#) Calendar events

N. EXECUTIVE SESSION (AS NEEDED)

O. BACK IN SESSION

P. COUNCIL COMMENTS

Q. ADJOURN

Mayor Pamela Harlowe - Vice Mayor Bernice Kube

Council Members: Michelle Covert, Bob Spedden, Rebecca McGehee, Afton Von Tye, Dave Hempstead

Pamela Harlowe - Interim Town Manager/Clerk of Council, Teri Burns - Town Clerk, Kelly Singletary - Town Treasurer, Vacant - Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.



MINERAL PLANNING COMMISSION MEETING & JOINT PUBLIC HEARING WITH MINERAL TOWN COUNCIL MINUTES

March 26, 2026 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

A. CALL TO ORDER - PLANNING COMMISSION

Chairman Kube called the meeting to order at 6:30pm.

B. ROLL CALL - PLANNING COMMISSION

Present:

Chairman Ed Kube
Vice Chairman Teresa Newton
Commissioner Jim Snider
Commissioner Ryan Stowe

Absent:

Commissioner Maggie Larson

Staff Present:

Town Treasurer – Kelly Singletary
Town Clerk – Teri Burns

C. PLEDGE OF ALLEGIANCE

All in attendance stood for the pledge of allegiance.

D. ADOPT/AMEND AGENDA

Commissioner Snider made a motion to amend the agenda as follows:

-add after the public hearings to consider a joint resolution for the opposition of the Valley Link transmission lines.

-after the agenda is revised to review of the Mineral Planning Commission Civility Pledge

-move the approval/amendment of the minutes to after the public hearings

Motion seconded by Vice Chairman Newton.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider,
Commissioner Stowe

Nay: None

Motion Passed 4-0-0

Chairman Kube read and explained the Mineral Planning Commission's Civility Pledge.

E. PUBLIC COMMENT (3 MINUTES MAX PER PERSON)

None

F. CALL TO ORDER - MINERAL TOWN COUNCIL

Mayor Harlowe called the Mineral Town Council to order at 6:39pm.

G. ROLL CALL - MINERAL TOWN COUNCIL

Present:

Mayor Pamela Harlowe

Vice Mayor Bernice Kube

Council Member Dave Hempstead

Council Member Becky McGehee

Council Member Afton Von Tye

Absent:

Council Member Michelle Covert

Council Member Bob Spedden

H. PUBLIC HEARINGS

1. To consider amendments to Chapter 425, Zoning, of the Mineral Town Code
Article IV Light Commercial District

Chairman Kube presented the recommended changes to Article IV Light Commercial District.

Commissioner Snider made a motion to open the public hearing on Article IV Light Commercial District for the Mineral Planning Commission.

Seconded by Vice Chairman Newton

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe

Nay: None

Motion Passed: 4-0-0

Vice Mayor Kube made a motion to open the public hearing on Article IV Light Commercial District for the Mineral Town Council.

Seconded by Council Member Hempstead

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

Public Comment: Hank Staudinger, Town of Mineral resident, requested to know if his property would be grandfathered due to the fact he currently has a drainfield and if the drainfield fails the closest sewer is the manhole at the intersection of Eighth street. He also asked what the requirements would be if the drainfield did fail.

Chairman Kube advised that the Planning Commission would not respond to questions during the public comments but would address them after the Public Hearing is closed.

Commissioner Snider made a motion to close the public hearing on Article IV Light Commercial District for the Mineral Planning Commission.
Seconded by Commissioner Stowe.

Yea: Chairman Kube, Vice Chairman Newtown, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Council Member Hempstead made a motion to close the public hearing on Article IV Light Commercial District for the Mineral Town Council.
Seconded by Council Member Von Tye.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

A discussion was held to address the citizen's concerns regarding the requirements if an existing drainfield were to fail. Town code 355.47 was referenced to determine available options. Specifically noting a conflict in the code, a discussion was held addressing the conflicting codes regarding water and sewer. It was suggested to add a statement to code 425-23 referencing Town code 355.47 for requirements of water and sewer.

Motion was made by Commissioner Snider to recommend to Council the changes as presented to Article IV Light Commercial District and to add under section 425-23 a statement referring to Town Code on water and sewer requirements. Also to add "water and sewer shall be required and governed by the Town of Mineral, Article V, Chapter 355, sewage and sewage disposal, it will be available at the owner/developer expense. Seconded by Commissioner Stowe.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Council Member Hempstead made a motion to approve the changes to Article IV Light Commercial District as recommended by the Mineral Planning Commission.
Seconded by Vice Mayor Kube.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member Von Tye
Nay: Council Member McGehee.

Motion Passed: 3-1-0

I. PUBLIC HEARING

1. To consider amendments to Chapter 425, Zoning, of the Mineral Town Code Article V General Commercial District.

Chairman Kube presented the recommended changes to Article V General Commercial District.

Commissioner Stowe made a motion to open the public hearing on Article V General Commercial District for the Mineral Planning Commission.
Seconded by Commissioner Snider.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Council Member Von Tye made a motion to open the public hearing on Article V General Commercial District for the Mineral Town Council.
Seconded by Council Member Hempstead.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

Public Comment: None

Commissioner Snider made a motion to close the public hearing on Article V General Commercial District for the Mineral Planning Commission.
Seconded by Commissioner Stowe.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Vice Mayor Kube made a motion to close the public hearing on Article V General Commercial District for the Mineral Town Council.
Seconded by Council Member Von Tye.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

A discussion was held related to the proposed changes.

Commissioner Snider made a motion to recommend to the Town Council to approve the revisions as presented to Article V General Commercial District and to add to section 425-29 statement of intent a sentence to reference sections on water and sewer for clarification. Under section 425-30 (Use Regulations) strike number 12, restaurants and cafes, and add cafes to number 11. Under section B (Permitted use by Conditional Use Permit) number 4, change adult appropriate to age appropriate. Also Under section B (Permitted use by Conditional Use Permit) number 1, add a statement referencing the Town Code 425.54, Trailer Courts. Seconded by Commissioner Newton.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Vice Mayor Kube made a motion to adopt the Planning Commission's recommended changes to Article V General Commercial Statement of Intent adding sewer as well as restaurants and cafes. She suggested removing B1 and changing B4 to age appropriate. Seconded by Hempstead.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member Von Tye.

Nay: Council Member McGehee.

Motion Passed: 3-1-0

J. PUBLIC HEARING

1. To consider amendments to Chapter 425, Zoning, of the Mineral Town Code Article X Signs.

Chairman Kube presented the recommended changes to Chapter 425, Article X Signs.

A motion was made by Commissioner Snider to open the public hearing on Chapter 425, Zoning, Article X Signs for the Mineral Planning Commission. Seconded by Commissioner Stowe.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Council Member Hempstead made a motion to open the public hearing on Chapter 425, Zoning, Article X Signs for the Mineral Town Council. Seconded by Vice Mayor Kube.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

Public comment: None

Commissioner Snider made a motion to close the public hearing on Chapter 425, Zoning, Article X Signs for the Mineral Planning Commission. Seconded by Vice Chairman Newton.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

Council Member Hempstead made a motion to close the public hearing on Chapter 425, Zoning, Article X Signs for the Mineral Town Council. Seconded by Council Member Von Tye.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member Von Tye.

Nay: Council Member McGehee.

Motion Passed: 3-1-0

A discussion was held pertaining to the recommended changes and to the placement of the changes within the code.

A motion was made by Commissioner Snider to adopt the recommended changes as presented for the Mineral Planning Commission noting that section C should be moved to Article XI at a later time. Seconded by Vice Chairman Newton.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

A motion was made by Vice Mayor Kube to accept the recommended changes by the Mineral Planning Commission of Chapter 425, Zoning, Article X Signs of adopting section C as presented and to review again at a later time. Seconded by Hempstead.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member Von Tye.

Nay: None

Abstain: Council Member McGehee.

Motion Passed: 3-0-1

K. VALLEY LINK TRANSMISSION LINE RESOLUTION

Mayor Harlowe read the proposed resolution.

There was a discussion pertaining to the proposed resolution.

A motion was made by Commissioner Stowe for the Mineral Planning Commission to amend the proposed resolution by deleting the section “instead of taking a more direct route that would avoid all but the northwest corner of Louisa”. Seconded by Commissioner Snider.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe

Nay: None

Motion Passed: 4-0-0

Council Member Hempstead made a motion for the Mineral Town Council to accept the recommended changes of the Valley Link Transmission Line Resolution by the Mineral Planning Commission. Seconded by Vice Mayor Kube.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

L. ADJOURN - MINERAL TOWN COUNCIL

Council Member Hempstead made a motion to adjourn the Mineral Town Council Meeting. Seconded by Council Member Von Tye.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member McGehee, Council Member Von Tye.

Nay: None

Motion Passed: 4-0-0

Mineral Town Council Meeting adjourned at 7:52pm.

M. APPROVAL OF PLANNING COMMISSION MINUTES

1. Approval of the 2.26.2026 minutes.

A motion was made by Commissioner Snider to approve the amended minutes as follows, on page 16 of the packet, third paragraph, move the motion that was made to under number 4 and add the second to be by itself. Seconded by Commissioner Stowe.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

N. OLD BUSINESS

1. Capital Improvements Plan

A discussion was held on setting priorities for the upcoming year. Primary focus areas suggested were upgrades to water and sewer services, and improvement projects for Whitlock Family Park.

A motion was made by Commissioner Snider to recommend to the Mineral Town Council the priorities of the CIP as follows; 1. Water/sewer maintenance 2. Improvements to Whitlock Family Park include adding picnic tables, steps at the crosswalk, trees and touching up the paint on the mural as part of the Capital Improvements Plan.3. Design and cost estimates for the repairs needed to the building at Whitlock Family Park. Seconded by Commissioner Stowe.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

2. Mineral Planning Commission Committees

There was a discussion regarding the formation and regulatory requirements for Commission committees. Chairman Kube has asked the Mineral Town Council for a legal opinion on whether a two person Commission Committee is required to advertise publicly when and where it meets, keep minutes of all meetings and abide by all meeting rules as are required when there is a quorum present, which would only be if three or more Planning Commission members are present. The Chairman said he has not heard back from Council on his request as of yet.

O. NEW BUSINESS

None.

P. REPORTS/COMMENTS

1. Zoning Administrator - No Comment. Left at 7:52pm.
2. Commissioners' - Mineral Town Council Liaison Comments - No Comment. Left at 7:52pm

Q. ADJOURN - PLANNING COMMISSION

A motion was made by Commissioner Snider to adjourn the Mineral Planning Commission Meeting. Seconded by Vice Chairman Newton.

Yea: Chairman Kube, Vice Chairman Newton, Commissioner Snider, Commissioner Stowe.

Nay: None

Motion Passed: 4-0-0

The meeting adjourned at 8:35pm.

DRAFT



MINERAL COUNCIL MEETING MINUTES

April 13, 2026 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

A. CALL TO ORDER

Mayor Harlowe called the meeting to order at 6:30pm.

B. ROLL CALL

Present:

Mayor Pamela Harlowe
Vice Mayor Bernice Kube
Council Member Michelle Covert
Council Member Dave Hempstead
Council Member Becky McGehee
Council Member Bob Spedden
Council Member Afton Von Tye

Staff Present:

Town Treasurer - Kelly Singletary
Town Clerk - Teri Burns

C. PLEDGE OF ALLEGIANCE

All in attendance stood for the pledge of allegiance.

D. ADOPTION OF AGENDA

Vice Mayor Kube made a motion to adopt the agenda as presented. Seconded by Council Member Hempstead.

Yea: Vice Mayor Kube, Council Member Covert, Council Member Hempstead, Council Member Hempstead, Council Member Von Tye

Nay: Council Member McGehee

Motion Passed: 5-1-0

E. PUBLIC COMMENT

Blair Nipper urged the Town Council not to approve the water disconnection policy without the advice of legal counsel citing State Code requirements that are missing from the policy.

Ed Kube, Chairman of the Mineral Planning Commission addressed the Town Council regarding the recommendations and requests of the Planning Commission at the last meeting of the Planning Commission.

F. APPROVAL OF MINUTES

1. Approve or Amend Minutes 1.12.2026

Vice Mayor Kube made a motion to approve the minutes dated 1.12.2026 as presented. Seconded by Von Tye.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member Spedden, Council Member Von Tye.

Nay: Council Member Covert, Council Member McGehee.

Motion Passed: 4-2-0

2. Approve or Amend Minutes 2.9.2026

Vice Mayor Kube made a motion to approve the amended minutes of 2.9.2026 by changing the word "several" to "one" on section I, Committee Reports, item 2. Seconded by Council Member Von Tye.

Yea: Vice Mayor Kube, Council Member Covert, Council Member Hempstead, Council Member Spedden, Council Member Von Tye.

Nay: Council Member McGehee.

Motion Passed: 5-1-0

Council Member Hempstead stated he would like to comment on the public comment made by Becky Vigon at the February 9th meeting. He stated she claims to own the market which is town owned land, she also claims to be the manager, council has not appointed her as the manager. She keeps all proceeds from the market, she does not offer to contribute to the town. She does not pay the town a portion of the proceeds she makes on the market. She does not pay the town a fee to use the land. The town pays its staff to clean up after the market and mow the grass and does not charge her. She lives in Spotsylvania, why is this being allowed and tolerated?

3. Approve or Amend Minutes 3.9.2026

The Town Clerk advised council of incorrect motion tallies on section D, tally should be 3-4-0, section F, the first motion tally should be 3-4-0 and the second motion tally should be 4-3-0.

Council Member Covert advised council that State Code 2.2-3711(A)(1), closed session motion, was not followed and should be reflected in the minutes.

Vice Mayor Kube made a motion to approve the amended minutes of 3.9.2026 as stated above. Seconded by Council Member Hempstead.

Yea: Vice Mayor Kube, Council Member Hempstead, Council Member Spedden.

Nay: Council Member Covert, Council Member McGehee, Council Member Von Tye.

Mayor Harlowe: Yea

Motion Passed: 4-3-0

G. ACCOUNTS PAID

1. The accounts paid were reviewed. A discussion was held on the multiple Comcast accounts.

H. REPORTS

1. Town Manager Report

The Interim Town Manager presented her report, highlighting an update on the progress of the attorney, sewage status of a homeowner on Seventh Street, repair update on well #4, an explanation of a missing account, and actions taken during a recent boil water alert.

2. Treasurer Report

The Treasurer's report was reviewed.

3. DMV Report

The DMV report was reviewed, noting a \$250,000 shortage in revenue.

I. OLD BUSINESS

1. Engineer Study/Water Source Update

Council Member Von Tye presented an update on the bids to locate a site for a new well.

2. Open Positions for Town Manager & Town Attorney

Vice Mayor Kube provided an update on the applications received for the Town Manager position. No applications have been received for the Town Attorney position.

3. Review of Ordinances Passed

Mayor Harlowe informed the council they could review the ordinances that were recently approved in the clerk's office.

4. PUD Discussion

Council Member Hempstead presented information on the interest of a developer wanting to develop the PUD, noting the same developer failed to complete the approved conditions set forth by the council on a prior development in the town.

5. 8th Street Sewer Line

Council members were informed of a developing situation regarding the sewer line on Eighth Street.

J. NEW BUSINESS

1. Water Disconnect Procedure

Council discussed a request from the Treasurer to update the water disconnect procedure to include updated temperature requirements.

Council Member Covert made a motion to amend the current water disconnection procedure to include updated temperature requirements. Seconded by Council Member Von Tye.

Yea: Vice Mayor Kube, Council Member Covert, Council Member McGehee, Council Member Spedden, Council Member Von Tye.

Nay: None.

Abstain: Council Member Hempstead

Motion Passed: 5-0-1

2. Minimum Tax Policy

Council discussed a request for the Treasurer to remove the provisions of Chapter 389, Article I, §389-4 of the Mineral Town Code whereby residents are charged a minimum tax of \$5.00 of their real estate and personal property tax bills regardless of the assessed value, beginning with the 2026 billing cycle.

Council Member Covert made a motion to remove the minimum tax requirement on real estate and personal property tax bills. Seconded by Council Member McGehee.

Yea: Vice Mayor Kube, Council Member Covert, Council Member McGehee, Council Member Spedden, Council Member Von Tye.

Nay: None.

Abstain: Council Member Hempstead

Motion Passed: 5-0-1

3. Set Date for Budget Workshop

Council agreed to meet for the Budget Workshop on April 27, 2026 at 6:30pm.

4. Sewer Line Upgrade Between Richmond Avenue & The Lagoon

Council Member Hempstead presented information on repairs needed to the manholes on Richmond Avenue. He requested approval of the council to obtain quotes to do the repairs.

Vice Mayor Kube made a motion to obtain quotes to repair the manholes on Richmond Ave. Seconded by Council Member Hempstead.

Yea: Vice Mayor Kube, Council Member Covert, Council Member Hempstead, Council Member Spedden, Council Member Von Tye.

Nay: None.

Abstain: Council Member McGehee.

Motion Passed: 5-0-1

K. COMMITTEE REPORTS

Cemetery (David Hempstead & Bernice Kube)

No Report.

Personnel (Bernice Kube & Afton Von Tye)

Reviewed under old business.

Water and Sewage (David Hempstead & Afton Von Tye)

Reviewed under old business.

Budget and Finance (David Hempstead & Afton Von Tye)

Council Member Covert stated that the Town of Louisa had requested funds from the Board of Supervisors to aid in the celebration of the Quincentennial and it was approved.

Parks (Bernice Kube & Bob Spedden)

No Report.

Communications (Bernice Kube & Michelle Covert)

No Report.

Economic Development (Bernice Kube & David Hempstead)

A discussion ensued regarding business licenses.

Beautification and Litter (Michelle Covert)

No Report.

Police, Legal and Fire & Rescue (Becky McGehee & Michelle Covert)

No Report.

Streets (Michelle Covert & Bob Spedden)

Mayor Harlowe stated she was taking Council Member Covert off of the streets committee and appointing Vice Mayor Kube in her place.

L. COUNCIL COMMENTS

M. CALENDAR

Mineral Planning Commission Meeting, April 23, 2026 @ 6:30pm

Beautification Day at Whitlock Park, April 25, 2026

Household Hazardous Waste Day, Louisa County Landfill, April 25, 2026, 8am - 1pm

Opening Day for The Farmer’s Market, Whitlock Park, May 2, 2026, 8am - 12pm

Water and Sewer Committee Meeting, May 6, 2026 @ 6:00pm

N. EXECUTIVE SESSION (AS NEEDED)

O. ADJOURN

Vice Mayor Kube made a motion to adjourn the meeting. Seconded by Council Member Spedden.

Yea: Vice Mayor Kube, Council Member Covert, Council Member Hempstead, Council Member McGehee, Council Member Spedden, Council Member Von Tye.

Nay: None.

Motion Passed: 6-0-0

The meeting adjourned at 7:52pm.

Mayor Pamela Harlowe - Vice Mayor Bernice Kube

Council Members: Michelle Covert, Bernice Kube, Bob Spedden, Rebecca McGehee, Afton Von Tye, Dave Hempstead

Nicole Washington, Town Manager, Teri Burns, Town Clerk, Kelly Singletary, Town Treasurer, Vacant, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their Request to the Clerk of Council by the final Monday of the month preceding the meeting.



SPECIAL BUDGET MEETING MINUTES

April 27, 2026 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

A. CALL TO ORDER

The Mayor called the meeting to order at 6:30pm.

B. ROLL CALL

PRESENT:

Rebecca McGehee
David Hempstead
Pamela Harlowe
Afton Von Tye
Bob Spedden

ABSENT:

Michelle Covert
Bernice Kube

STAFF PRESENT:

Town Treasurer - Kelly Singletary
Town Clerk - Teri Burns

C. PLEDGE OF ALLEGIANCE

All in attendance stood for the Pledge of Allegiance.

D. ADOPTION OF AGENDA

A motion was made to adopt the agenda as presented.

Motion made by Hempstead, Seconded by Von Tye.
Voting Yea: McGehee, Hempstead, Von Tye, Spedden
Motion Passed: 4-0-0

E. NEW BUSINESS

- 1. Discussion of the proposed FY27 budget.

The Council noted expenses would need to be cut in order to achieve a balanced budget. A critical priority is securing funds for a new well. The Council explored several areas for potential savings. Web-based services were evaluated, considering free alternatives for software like Adobe. Potentially using litters grants to offset costs for park landscaping. Recent premium increases for health care coverage was noted along with the Council's desire to stick to state required minimums to save funds. The Town Treasurer explained bank stock revenue, local sales tax and transient occupancy taxes for Council Members. Council Members discussed the addition of street lights on Chestnut Avenue.

F. ADJOURN

A motion was made to adjourn the meeting.

Motion made by Hempstead, Seconded by Spedden.
Voting Yea: McGehee, Hempstead, Von Tye, Spedden
Motion Passed: 4-0-0

The meeting was adjourned at 7:28pm.

Mayor Pamela Harlowe - Vice Mayor Bernice Kube
Council Members: Michelle Covert, Bernice Kube, Bob Spedden, Rebecca McGehee, Afton Von Tye, Dave Hempstead

Pamela Harlowe - Interim Town Manager, Teri Burns - Town Clerk, Kelly Singletary - Town Treasurer, Vacant - Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

Section B, Item 1.

Vend Name	TR Date	Type	CD Amt	Chk Amt	Check Num	Doc Num	Tr Desc
BLUE RIDGE BANK	4/7/2026	CashDisb	\$167.28	\$0.00	0	ACCOUNT ANALYSIS CHARGE	ACCOUNT ANALYSIS CHARGE
BLUE RIDGE BANK	4/26/2026	CashDisb	\$1,635.48	\$0.00	0	MARCH 2026 TRANSACTIONS	BRB CREDIT CARD MARCH 2026 TR
BLUE RIDGE BANK	4/9/2026	CashDisb	\$135.90	\$0.00	0	HARLAND DEPOSIT SLIPS	ACCOUNT ANALYSIS CHARGE
BLUE RIDGE BANK	4/30/2026	CashDisb	\$30.00	\$0.00	0	ACCOUNT ANALYSIS CHARGE	ACCOUNT ANALYSIS CHARGE
CENTRAL VIRGINIA CONT	4/8/2026	Check	\$0.00	\$1,760.00	22508		AP Checks 22508 - 22520
CIVICPLUS LLC	4/8/2026	Check	\$0.00	\$577.50	22509		AP Checks 22508 - 22520
COMCAST BUSINESS	4/2/2026	CashDisb	\$912.94	\$0.00	0	1003629324	COMCAST 708958248
COMCAST BUSINESS	4/2/2026	CashDisb	\$912.94	\$0.00	0	1003629324	COMCAST 708958248
COMCAST BUSINESS	4/15/2026	CashDisb	\$912.94	\$0.00	0	1003675931	COMCAST ACCT 708879460
COMCAST BUSINESS	4/15/2026	CashDisb	\$995.79	\$0.00	0	1003675932	COMCAST 708879461
COMCAST BUSINESS	4/2/2026	Invalid	\$0.00	\$0.00	0	1003629324	Void-COMCAST 708958248
COUNTY OF SPOTSYLVAN	4/22/2026	Check	\$0.00	\$140.00	22521		AP Checks 22521 - 22523
COVERALL	4/8/2026	Check	\$0.00	\$240.00	22510		AP Checks 22508 - 22520
DOCUMENT DESTRUCTIO	4/22/2026	Check	\$0.00	\$40.00	22522		AP Checks 22521 - 22523
DOMINION ENERGY	4/2/2026	CashDisb	\$1,056.55	\$0.00	0	STREETLIGHTS	DOMINION 5483205976
DOMINION ENERGY	4/28/2026	CashDisb	\$443.69	\$0.00	0	609 ST FRANCES PUMP	DOMINION 379697212
DOMINION ENERGY	4/29/2026	CashDisb	\$61.08	\$0.00	0	6TH ST WALTON PARK WELL #	DOMINION 4406132508
DOMINION ENERGY	4/24/2026	CashDisb	\$336.47	\$0.00	0	312 MINERAL AVE	DOMINION 1389918317
DOMINION ENERGY	4/24/2026	CashDisb	\$43.78	\$0.00	0	315 LOUISA AVE SHOP	DOMINION 3472023286
DOMINION ENERGY	4/24/2026	CashDisb	\$135.85	\$0.00	0	107 MINERAL AVE	DOMINION 4118184912
DOMINION ENERGY	4/24/2026	CashDisb	\$7.59	\$0.00	0	108 MINERAL AVE SHOP	DOMINION 8651974316
DOMINION ENERGY	4/24/2026	CashDisb	\$28.86	\$0.00	0	102 E 1ST ST OFFICE	DOMINION 6295484908
DUKE OIL	4/8/2026	Check	\$0.00	\$793.41	22511		AP Checks 22508 - 22520
FERRELLS TERMITE & PE	4/8/2026	Check	\$0.00	\$100.00	22512		AP Checks 22508 - 22520
INTERNAL REVENUE SER	4/3/2026	CashDisb	\$1,717.29	\$0.00	0	032626-040126 Q2 2026	PAYROLL 941
INTERNAL REVENUE SER	4/10/2026	CashDisb	\$1,497.56	\$0.00	0	Q2 2026 040226-040826	PAYROLL 941
INTERNAL REVENUE SER	4/17/2026	CashDisb	\$1,456.63	\$0.00	0	Q2 040926-041526	PAYROLL 941
INTERNAL REVENUE SER	4/24/2026	CashDisb	\$1,564.49	\$0.00	0	Q2 2026 041626-042226	PAYROLL 941
LAKEWAY PUBLISHERS IN	4/8/2026	Check	\$0.00	\$643.00	22513		AP Checks 22508 - 22520
LOUISA AUTO PARTS	4/8/2026	Check	\$0.00	\$246.99	22514		AP Checks 22508 - 22520

Section B, Item 1.

Vend Name	TR Date	Type	CD Amt	Chk Amt	Check Num	Doc Num	Tr Desc
LOUISA COUNTY LANDFI	4/8/2026	Check	\$0.00	\$1,200.60	22515		AP Checks 22508 - 22520
LOUISA COUNTY WATER	4/8/2026	Check	\$0.00	\$24,722.91	22516		AP Checks 22508 - 22520
MAIN STREET SUPPLY	4/8/2026	Check	\$0.00	\$470.08	22517		AP Checks 22508 - 22520
PUBLIQ SOFTWARE LLC	4/8/2026	Check	\$0.00	\$1,894.10	22518		AP Checks 22508 - 22520
RAPPAHANNOCK ELECTRI	4/22/2026	CashDisb	\$580.66	\$0.00	0	SPRING RD WELL 4	RAPPAHANNOCK ACCT 268214003
RICOH USA INC	4/1/2026	CashDisb	\$2,187.16	\$0.00	0	109834167, 109903600	RICOH PAYMENT
UPDIKE INDUSTRIES	4/22/2026	Check	\$0.00	\$3,718.09	22523		AP Checks 22521 - 22523
US DEPT OF AGRICULTUR	4/20/2026	CashDisb	\$1,466.00	\$0.00	0	BUILDING LOAN	USDA BUILDING LOAN
US DEPT OF AGRICULTUR	4/29/2026	CashDisb	\$4,509.00	\$0.00	0	USDA LOAN PAYMENT - WATE	USDA LOAN PAYMENT - WATER LOA
VA DEPT OF TAXATION	4/3/2026	CashDisb	\$1,029.00	\$0.00	0	MARCH 2026	VA STATE TAXES
VERIZON	4/11/2026	CashDisb	\$692.16	\$0.00	0	15200128	VERIZON LANDLINE
VERIZON	4/11/2026	CashDisb	\$692.16	\$0.00	0	15200128	VERIZON LANDLINE
VERIZON	4/22/2026	CashDisb	\$77.46	\$0.00	0	ACCT 742630415	VERIZON CELL & TABLET
VERIZON	4/11/2026	Invalid	\$0.00	\$0.00	0	15200128	Void-VERIZON LANDLINE
VIRGINIA EMPLOYMENT	4/8/2026	CashDisb	\$155.05	\$0.00	0	CHAPMAN	QUARTERLY UNEMPLOYMENT Q120
VIRGINIA RETIREMENT S	4/3/2026	CashDisb	\$1,626.62	\$0.00	0	RETIREMENT/LIFE INS/DISAB	VRS MARCH 2026
VIRTUE SOLAR	4/8/2026	Check	\$0.00	\$50.00	22519		AP Checks 22508 - 22520
VOYA FINANCIAL	4/3/2026	CashDisb	\$531.87	\$0.00	0	401 LIABILITY	VOYA FINANCIAL
VOYA FINANCIAL	4/3/2026	CashDisb	\$332.96	\$0.00	0	457 LIAB	VOYA FINANCIAL 457
VOYA FINANCIAL	4/3/2026	Invalid	\$0.00	\$0.00	0	401 LIABILITY	Void-VOYA FINANCIAL
VOYA FINANCIAL	4/3/2026	CashDisb	\$531.89	\$0.00	0	401 LIABILITY	VOYA FINANCIAL
VUPS	4/8/2026	Check	\$0.00	\$62.40	22520		AP Checks 22508 - 22520
			\$28,465.10	\$36,659.08			



Town of
MINERAL
VIRGINIA

Town Council Meeting
May 2026

Agenda Item: Monthly Report - Mineral DMV Select 361

Date: May 2026

Report Prepared By: Kendra Ellis

- April 2026 monthly revenue totals:
 - Total monthly revenue: \$813,445.34
 - Town *estimated* monthly revenue: \$38,538.91

Monthly Revenue		
Month	Monthly Total	Estimated Town Revenue
January 2026	\$542,336.62	\$26,735.66
February 2026	\$627,794.36	\$30,948.49
March 2026	\$767,885.79	\$37,854.60

- The DMV Connect Team visited our Mineral DMV Select office on Thursday, April 9, 2026 to conduct driver’s license related transactions. Their visit was a success!
- The Mineral DMV Select office has continued to see an increase in workload. With the increase in workload, the revenue is also increasing from previous months and trending upward.
- THANK YOU to the Mineral DMV Select Team for their consistency, hard work and dedication in providing the best service to our local and surrounding area customers.

The employees of Mineral, Virginia are committed to providing the highest quality service to the community as directed by the Town Council within the constraints of the town’s resources and will do so without regard to personal gain or privilege.

TOWN OF MINERAL

Fiscal Period - FY 25-26 Date Range - 2025-07-01 - 2026-04-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
Reporting Fund: 100-GENERAL FUND							
0000-100-Revs							
100-011000-0004 NOTARY FEES	\$300.00	\$300.00	\$0.00	\$60.00	\$0.00	(\$240.00)	20
100-011000-0005 FOIA REVENUE	\$500.00	\$500.00	\$0.00	\$25.00	\$0.00	(\$475.00)	5
100-011010-2023 2023 & PRIOR REAL ES	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	(\$1,000.00)	0
100-011010-2024 2024 REAL ESTATE TAX	\$0.00	\$0.00	\$0.00	\$370.12	\$5.00	\$370.12	0
100-011010-2025 2025 REAL ESTATE TAX	\$125,000.00	\$125,000.00	\$0.00	\$121,059.84	\$1,538.80	(\$3,940.16)	97
100-011020-0001 CURRENT YEARS PUBLI	\$8,500.00	\$8,500.00	\$0.00	\$11,893.96	\$0.00	\$3,393.96	140
100-011030-2023 2023 & PRIOR PERS PR	\$500.00	\$500.00	\$0.00	\$261.87	\$0.00	(\$238.13)	52
100-011030-2024 2024 PERSONAL PROPE	\$0.00	\$0.00	\$0.00	\$605.35	\$199.44	\$605.35	0
100-011030-2025 2025 PERS PROP TAX R	\$25,000.00	\$25,000.00	\$0.00	\$18,330.12	\$273.05	(\$6,669.88)	73
100-011060-0001 TAX PENALTY REAL ES	\$1,000.00	\$1,000.00	\$0.00	\$1,376.90	\$154.38	\$376.90	138
100-011060-0002 TAX INTEREST REAL ES	\$1,000.00	\$1,000.00	\$0.00	\$47.76	\$7.54	(\$952.24)	5
100-011060-0003 TAX PENALTY PERS PR	\$500.00	\$500.00	\$0.00	\$679.87	\$56.14	\$179.87	136
100-011060-0004 TAX INTEREST PERS PR	\$100.00	\$100.00	\$0.00	\$328.31	\$16.79	\$228.31	328
100-015100-0001 INTEREST EARNED-LGI	\$20,000.00	\$20,000.00	\$0.00	\$13,782.50	\$1,282.45	(\$6,217.50)	69
100-016099-0003 TRASH REVENUE	\$1,100.00	\$1,100.00	\$0.00	\$1,865.02	\$228.58	\$765.02	170
100-019000-0001 RETURN CHECK FEE	\$100.00	\$100.00	\$0.00	\$25.00	\$0.00	(\$75.00)	25
100-120101-0001 LOCAL SALES TAX REV	\$40,000.00	\$40,000.00	\$0.00	\$43,916.93	\$3,722.25	\$3,916.93	110
100-120201-0001 CONSUMER UTILITY TA	\$1,100.00	\$1,100.00	\$0.00	\$599.30	\$61.59	(\$500.70)	54
100-120301-0001 BUSINESS LICENSE REV	\$30,000.00	\$30,000.00	\$0.00	\$32,532.01	\$2,417.98	\$2,532.01	108
100-120501-0001 VEHICLE LICENSE FEES	\$7,000.00	\$7,000.00	\$0.00	\$6,868.14	\$100.00	(\$131.86)	98
100-120601-0001 BANK STOCK TAX REV	\$50,000.00	\$50,000.00	\$0.00	\$0.00	\$0.00	(\$50,000.00)	0
100-120701-0001 ROLLING STOCK TAX	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00	(\$1,200.00)	0
100-121001-0001 TRANSIENT OCCUPANC	\$2,000.00	\$2,000.00	\$0.00	\$1,044.01	\$8.24	(\$955.99)	52
100-121101-0001 MEALS TAX REVENUE	\$90,000.00	\$90,000.00	\$0.00	\$84,400.51	\$8,178.31	(\$5,599.49)	94
100-130306-0001 ZONING PERMITS/FEE	\$1,500.00	\$1,500.00	\$0.00	\$1,800.00	\$100.00	\$300.00	120
100-150361-0001 DMV SELECT REVENUE	\$500,000.00	\$500,000.00	\$0.00	\$291,090.94	\$40,452.98	(\$208,909.06)	58
100-189000-0900 MISCELLANEOUS REVE	\$1,000.00	\$1,000.00	\$0.00	\$29,159.46	\$0.00	\$28,159.46	2916
100-189000-0910 RENTAL REVENUE	\$1,300.00	\$1,300.00	\$0.00	\$1,210.00	\$0.00	(\$90.00)	93
100-220110-0001 PPTR REIMBURSEMENT	\$0.00	\$0.00	\$0.00	\$4,415.72	\$0.00	\$4,415.72	0
100-220111-0001 COMMUNICATION TAX	\$1,200.00	\$1,200.00	\$0.00	\$946.58	\$94.37	(\$253.42)	79
100-220112-0001 CAR RENTAL DISTRIBU	\$6,000.00	\$6,000.00	\$0.00	\$6,539.07	\$395.64	\$539.07	109
100-240407-0001 LITTER GRANT	\$2,000.00	\$2,000.00	\$0.00	\$1,658.56	\$0.00	(\$341.44)	83
100-240412-0001 VIRGINIA FIRE PROGRA	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	100
0000-100-Revs	\$933,900.00	\$933,900.00	\$0.00	\$691,892.85	\$59,293.53	(\$242,007.15)	74
012110-100-COUNCIL AND MANAGER OFFICE							
100-012110-1101 WAGES/SALARIES	\$95,000.00	\$95,000.00	\$0.00	\$66,464.54	\$0.00	\$28,535.46	70
100-012110-2100 FICA	\$7,668.00	\$7,668.00	\$0.00	\$4,937.51	\$114.75	\$2,730.49	64
100-012110-2210 VRS	\$1,663.00	\$1,663.00	\$0.00	\$0.00	\$0.00	\$1,663.00	0
100-012110-2220 401K EMPLOYER MATC	\$0.00	\$0.00	\$0.00	\$660.81	\$0.00	(\$660.81)	0
100-012110-2230 457 EMPLOYER MATCH	\$0.00	\$0.00	\$0.00	\$1,652.14	\$0.00	(\$1,652.14)	0
100-012110-2300 HEALTH PLAN	\$13,510.00	\$13,510.00	\$0.00	\$6,598.12	\$0.00	\$6,911.88	49
100-012110-2400 GROUP LIFE INSURANC	\$1,300.00	\$1,300.00	\$0.00	\$738.94	\$0.00	\$561.06	57
100-012110-2500 DISABILITY INSURANC	\$808.00	\$808.00	\$0.00	\$463.46	\$0.00	\$344.54	57
100-012110-3120 PROFESSIONAL SERVIC	\$40,000.00	\$40,000.00	\$0.00	\$15,159.00	\$0.00	\$24,841.00	38
100-012110-3160 COUNCIL COMPENSATI	\$7,200.00	\$7,200.00	\$0.00	\$6,500.00	\$1,500.00	\$700.00	90
100-012110-3500 COPIER EXPENSE	\$0.00	\$0.00	\$0.00	\$196.71	\$99.97	(\$196.71)	0
100-012110-3600 ADVERTISING/NOTICES	\$3,500.00	\$3,500.00	\$0.00	\$3,298.07	\$643.00	\$201.93	94
100-012110-5300 TOWN INSURANCE (GF)	\$15,000.00	\$15,000.00	\$0.00	\$11,108.00	\$0.00	\$3,892.00	74
100-012110-5545 CONFERENCE EXPENSE	\$4,000.00	\$4,000.00	\$0.00	\$1,722.88	\$0.00	\$2,277.12	43

TOWN OF MINERAL

Fiscal Period - FY 25-26 Date Range - 2025-07-01 - 2026-04-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
100-012110-5810 MEMBERSHIP DUES	\$2,500.00	\$2,500.00	\$0.00	\$1,875.00	\$0.00	\$625.00	75
100-012110-5840 MISCELLANEOUS EXPE	\$250.00	\$250.00	\$0.00	\$1,318.09	\$0.00	(\$1,068.09)	527
100-012110-6001 COUNCIL & PC PRINTIN	\$1,500.00	\$1,500.00	\$0.00	\$672.33	\$0.00	\$827.67	45
012110-100-COUNCIL AND MANAGER OF	\$193,899.00	\$193,899.00	\$0.00	\$123,365.60	\$2,357.72	\$70,533.40	64
012410-100-CLERK/TREASURER							

100-012410-1101 WAGES/SALARIES	\$113,946.00	\$113,946.00	\$0.00	\$77,697.00	\$8,452.00	\$36,249.00	68
100-012410-2100 FICA	\$8,717.00	\$8,717.00	\$0.00	\$5,686.37	\$597.52	\$3,030.63	65
100-012410-2210 VRS	\$1,915.00	\$1,915.00	\$0.00	\$0.00	\$0.00	\$1,915.00	0
100-012410-2220 401K EMPLOYER MATC	\$0.00	\$0.00	\$0.00	\$579.90	\$84.52	(\$579.90)	0
100-012410-2230 457 EMPLOYER MATCH	\$0.00	\$0.00	\$0.00	\$834.90	\$111.32	(\$834.90)	0
100-012410-2300 HEALTH PLAN	\$21,620.00	\$21,620.00	\$0.00	\$5,628.30	\$938.05	\$15,991.70	26
100-012410-2400 GROUP LIFE INSURANC	\$1,527.00	\$1,527.00	\$0.00	\$928.90	\$108.05	\$598.10	61
100-012410-2500 DISABILITY INSURANC	\$969.00	\$969.00	\$0.00	\$582.54	\$67.76	\$386.46	60
100-012410-3120 PROFESSIONAL SERV A	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	0
100-012410-3121 PROFESSIONAL SERV C	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00	\$8,000.00	0
100-012410-3122 POLICE AND LEGAL MA	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
100-012410-3152 WEB BASED SERVICES	\$20,000.00	\$35,000.00	\$0.00	\$17,539.35	\$3,197.89	\$17,460.65	50
100-012410-3320 COMPUTER LICENSES/S	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0
100-012410-3500 COPIER EXPENSE & LE	\$5,000.00	\$5,000.00	\$0.00	\$6,854.34	\$1,414.87	(\$1,854.34)	137
100-012410-3600 LATE FEES/PENALTIES	\$100.00	\$100.00	\$0.00	\$0.53	\$0.00	\$99.47	1
100-012410-3601 BANK FEES	\$400.00	\$400.00	\$0.00	\$1,330.46	\$333.18	(\$930.46)	333
100-012410-5210 POSTAGE	\$1,000.00	\$1,000.00	\$0.00	\$932.85	\$62.75	\$67.15	93
100-012410-5230 TELECOMMUNICATION	\$7,000.00	\$7,000.00	\$0.00	\$8,470.10	\$1,366.06	(\$1,470.10)	121
100-012410-5240 INTERNET EXPENSE	\$24,000.00	\$24,000.00	\$0.00	\$27,657.47	\$2,821.67	(\$3,657.47)	115
100-012410-5540 EDUCATION/TRAINING	\$1,000.00	\$1,000.00	\$0.00	\$56.45	\$0.00	\$943.55	6
100-012410-5810 MEMBERSHIP DUES	\$200.00	\$200.00	\$0.00	\$25.00	\$0.00	\$175.00	13
100-012410-5841 SPECIAL EVENTS	\$12,000.00	\$12,000.00	\$0.00	\$3,294.08	\$0.00	\$8,705.92	27
100-012410-6001 OFFICE SUPPLIES	\$10,000.00	\$10,000.00	\$0.00	\$5,541.55	\$290.00	\$4,458.45	55
100-012410-6002 PRINTING TAX BILLS	\$2,000.00	\$2,000.00	\$0.00	\$2,274.91	\$0.00	(\$274.91)	114
100-012410-9003 UNIFORMS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
012410-100-CLERK/TREASURER	\$271,394.00	\$271,394.00	\$0.00	\$165,915.00	\$19,845.64	\$105,479.00	61
031100-100-DMV							

100-031100-1101 WAGES/SALARIES	\$147,414.00	\$147,414.00	\$0.00	\$119,710.70	\$11,089.57	\$27,703.30	81
100-031100-1200 WAGES/SALARIES PT	\$30,529.00	\$30,529.00	\$0.00	\$25,497.28	\$2,475.01	\$5,031.72	84
100-031100-2100 FICA EXPENSE	\$13,613.00	\$13,613.00	\$0.00	\$11,108.41	\$1,037.70	\$2,504.59	82
100-031100-2210 VRS EXPENSE	\$3,324.00	\$3,324.00	\$0.00	\$0.00	\$0.00	\$3,324.00	0
100-031100-2220 401K EMPLOYER MATC	\$0.00	\$0.00	\$0.00	\$727.72	\$97.05	(\$727.72)	0
100-031100-2230 457 EMPLOYER MATCH	\$0.00	\$0.00	\$0.00	\$355.88	\$69.52	(\$355.88)	0
100-031100-2300 HEALTH PLAN	\$48,993.00	\$48,993.00	\$0.00	\$0.00	\$0.00	\$48,993.00	0
100-031100-2400 GROUP LIFE INSURANC	\$2,731.00	\$2,731.00	\$0.00	\$1,662.98	\$168.06	\$1,068.02	61
100-031100-2500 DISABILITY INSURANC	\$1,732.00	\$1,732.00	\$0.00	\$766.44	\$77.10	\$965.56	44
100-031100-3500 COPIER EXPENSE	\$2,500.00	\$2,500.00	\$0.00	\$2,268.27	\$421.18	\$231.73	91
100-031100-5540 EDUCATION/TRAINING	\$0.00	\$0.00	\$0.00	\$130.00	\$0.00	(\$130.00)	0
100-031100-6001 OFFICE SUPPLIES	\$300.00	\$300.00	\$0.00	\$644.48	\$0.00	(\$344.48)	215
100-031100-6009 EQUIPMENT/SUPPLIES	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	0
031100-100-DMV	\$251,236.00	\$251,236.00	\$0.00	\$162,872.16	\$15,435.19	\$88,363.84	65
032100-100-PASS THRU - STATE FUNDS							

100-032100-5641 FIRE PROGRAM FUNDS	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	100
032100-100-PASS THRU - STATE FUNDS	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$0.00	\$0.00	100
043100-100-PUBLIC WORKS							

TOWN OF MINERAL

Fiscal Period - FY 25-26 Date Range - 2025-07-01 - 2026-04-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
100-043100-1200 WAGES/SALARIES PT	\$53,014.00	\$53,014.00	\$0.00	\$44,420.41	\$4,301.36	\$8,593.59	84
100-043100-2100 FICA	\$4,056.00	\$4,056.00	\$0.00	\$3,398.54	\$329.08	\$657.46	84
100-043100-2210 VRS EXPENSE	\$400.00	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00	0
100-043100-2220 401K EMPLOYER MATC	\$0.00	\$0.00	\$0.00	\$270.90	\$36.12	(\$270.90)	0
100-043100-2230 457 EMPLOYER MATCH	\$0.00	\$0.00	\$0.00	\$72.16	\$18.04	(\$72.16)	0
100-043100-2300 HEALTH PLAN	\$13,510.00	\$13,510.00	\$0.00	\$0.00	\$0.00	\$13,510.00	0
100-043100-2400 GROUP LIFE INSURANC	\$600.00	\$600.00	\$0.00	\$459.29	\$46.15	\$140.71	77
100-043100-2500 DISABILITY INSURANC	\$300.00	\$300.00	\$0.00	\$288.02	\$28.94	\$11.98	96
100-043100-3311 VEHICLE/EQUIPMENT	\$1,000.00	\$1,000.00	\$0.00	\$1,609.58	\$60.00	(\$609.58)	161
100-043100-5110 ELECTRICITY	\$15,000.00	\$15,000.00	\$0.00	\$9,550.40	\$1,064.14	\$5,449.60	64
100-043100-6007 REPAIRS/MAINTENANC	\$5,000.00	\$5,000.00	\$0.00	\$2,532.94	\$0.00	\$2,467.06	51
100-043100-6009 EQUIPMENT/SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$248.19	\$0.00	\$1,751.81	12
100-043100-6011 SAFETY EQUIPMENT	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
100-043100-7110 PARKING LOT/STREET/S	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0
100-043100-7130 REFUSE COLLECTION/L	\$10,500.00	\$10,500.00	\$0.00	\$9,339.74	\$1,200.60	\$1,160.26	89
043100-100-PUBLIC WORKS	\$106,380.00	\$106,380.00	\$0.00	\$72,190.17	\$7,084.43	\$34,189.83	68
045100-100-TOWN HALL/TOWN GARAGE EXPENSES							
100-045100-0002 DEBT SVC USDA BLDG	\$15,891.00	\$15,891.00	\$0.00	\$14,660.00	\$1,466.00	\$1,231.00	92
100-045100-1102 CONTRACTED SERVICE	\$3,600.00	\$3,600.00	\$0.00	\$2,160.00	\$240.00	\$1,440.00	60
100-045100-5110 ELECTRICITY	\$8,000.00	\$8,000.00	\$0.00	\$5,890.02	\$409.11	\$2,109.98	74
100-045100-5120 UTILITIES - HEAT	\$4,000.00	\$4,000.00	\$0.00	\$5,891.19	\$733.41	(\$1,891.19)	147
100-045100-6005 JANITORIAL SUPPLIES	\$3,000.00	\$3,000.00	\$0.00	\$699.97	\$0.00	\$2,300.03	23
100-045100-6007 REPAIR/MAINTENANCE	\$1,000.00	\$1,000.00	\$0.00	\$3,455.20	\$100.00	(\$2,455.20)	346
100-045100-9001 ASSET MANAGEMENT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0
045100-100-TOWN HALL/TOWN GARAGE	\$45,491.00	\$45,491.00	\$0.00	\$32,756.38	\$2,948.52	\$12,734.62	72
047100-100-REFUSE COLLECTION							
100-047100-3310 STREET SWEEPING	\$1,000.00	\$1,000.00	\$0.00	\$589.00	\$0.00	\$411.00	59
100-047100-3322 COMM DUMPSTER/TRA	\$40,000.00	\$40,000.00	\$0.00	\$40,788.65	\$3,718.09	(\$788.65)	102
100-047100-5714 VA LITTER CONTROL G	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
047100-100-REFUSE COLLECTION	\$43,000.00	\$43,000.00	\$0.00	\$41,377.65	\$3,718.09	\$1,622.35	96
050100-100-WHITLOCK FAMILY PARK AND LITTLE LEAGUE FIELD							
100-050100-1102 CONTRACTED SERVICE	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0
100-050100-3310 MAINTENANCE - LAND	\$2,500.00	\$2,500.00	\$0.00	\$148.20	\$0.00	\$2,351.80	6
100-050100-8102 FURNITURE/EQUIPMEN	\$1,000.00	\$1,000.00	\$0.00	\$26.50	\$0.00	\$973.50	3
050100-100-WHITLOCK FAMILY PARK A	\$4,500.00	\$4,500.00	\$0.00	\$174.70	\$0.00	\$4,325.30	4
051100-100-BEAUTIFICATION							
100-051100-5840 MISCELLANEOUS EXPE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
051100-100-BEAUTIFICATION	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0
Reporting Fund: 100-GENERAL FUND							
FundRevTot	\$933,900.00	\$933,900.00	\$0.00	\$691,892.85	\$59,293.53	(\$242,007.15)	74
FundExpTot	\$933,900.00	\$933,900.00	\$0.00	\$613,651.66	\$51,389.59	\$320,248.34	66
Reporting Fund: 200-CEMETERY							
0000-200-Revs							
200-020000-0001 CEMETERY PLOT REVE	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$0.00	(\$20,000.00)	0
200-020000-0002 HEADSTONE/NAME PLA	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0
200-020000-0003 SITE/HEADSTONE MAR	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	(\$2,000.00)	0

TOWN OF MINERAL

Fiscal Period - FY 25-26 Date Range - 2025-07-01 - 2026-04-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
200-020000-0004 CEMETERY INT-LGIP OP	\$9,000.00	\$9,000.00	\$0.00	\$838.97	\$0.00	(\$8,161.03)	9
200-020000-0005 CEMETERY INT-LGIP PE	\$9,700.00	\$9,700.00	\$0.00	\$0.00	\$0.00	(\$9,700.00)	0
0000-200-Revs	\$42,700.00	\$42,700.00	\$0.00	\$838.97	\$0.00	(\$41,861.03)	2
Reporting Fund: 200-CEMETERY							
FundRevTot	\$42,700.00	\$42,700.00	\$0.00	\$838.97	\$0.00	(\$41,861.03)	2
FundExpTot	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Reporting Fund: 500-WATER & SEWER FUND

0000-500-Revs	\$435,350.00	\$435,350.00	\$0.00	\$474,259.45	\$67,631.97	\$38,909.45	109
500100-500-WATER & SEWER OPERATIONS							
500-016099-0002 SEWER REVENUE	\$110,000.00	\$110,000.00	\$0.00	\$125,945.95	\$12,252.87	\$15,945.95	114
500-016099-0003 WATER REVENUE	\$240,000.00	\$240,000.00	\$0.00	\$208,057.00	\$19,239.10	(\$31,943.00)	87
500-016099-0004 PROCESSING FEE	\$1,400.00	\$1,400.00	\$0.00	\$2,150.00	\$400.00	\$750.00	154
500-016099-0005 WATER RECONNECT FE	\$200.00	\$200.00	\$0.00	\$350.00	\$200.00	\$150.00	175
500-016099-0006 CONNECTION FEE - WA	\$30,000.00	\$30,000.00	\$0.00	\$47,460.00	\$13,560.00	\$17,460.00	158
500-016099-0007 CONNECTION FEE - SE	\$48,750.00	\$48,750.00	\$0.00	\$85,760.00	\$21,440.00	\$37,010.00	176
500-016099-0010 PENALTY FEE W/S	\$2,000.00	\$2,000.00	\$0.00	\$4,536.50	\$540.00	\$2,536.50	227
500-016099-0012 WATER AND SEWER DE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	(\$3,000.00)	0

500100-500-WATER & SEWER OPERATIONS	\$435,350.00	\$435,350.00	\$0.00	\$420,652.68	\$34,264.31	\$14,697.32	97
Reporting Fund: 500-WATER & SEWER FUND							
FundRevTot	\$435,350.00	\$435,350.00	\$0.00	\$474,259.45	\$67,631.97	\$38,909.45	109
FundExpTot	\$435,350.00	\$435,350.00	\$0.00	\$420,652.68	\$34,264.31	\$14,697.32	97

Reporting Fund: 600-CIP

0000-600-Revs	\$70,000.00	\$70,000.00	\$0.00	\$18,010.00	\$0.00	(\$51,990.00)	26
600100-600-CAPITAL PROJECTS FUND							
600-015000-0015 VDH DRINKING WATER	\$45,000.00	\$45,000.00	\$0.00	\$18,010.00	\$0.00	(\$26,990.00)	40
600-015000-0020 CIP WATER FUND	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	(\$25,000.00)	0
0000-600-Revs	\$70,000.00	\$70,000.00	\$0.00	\$18,010.00	\$0.00	(\$51,990.00)	26
600100-600-CAPITAL PROJECTS FUND							
600-600100-8600 GENERAL EXPENSES -	\$25,000.00	\$25,000.00	\$0.00	\$9,691.53	\$0.00	\$15,308.47	26

Budget Analysis - Revenue & Expenses

TOWN OF MINERAL

Fiscal Period - FY 25-26 Date Range - 2025-07-01 - 2026-04-30

Account	Original Budget	Amended Budget	Encumbered YTD	Activity YTD	Activity MTD	Current Balance	Used Pct
600-600100-8650 VDH DRINKING WATER	\$45,000.00	\$45,000.00	\$0.00	\$58,679.63	\$0.00	(\$13,679.63)	130
600100-600-CAPITAL PROJECTS FUND	\$70,000.00	\$70,000.00	\$0.00	\$68,371.16	\$0.00	\$1,628.84	98
Reporting Fund: 600-CIP							
FundRevTot	\$70,000.00	\$70,000.00	\$0.00	\$18,010.00	\$0.00	(\$51,990.00)	26
FundExpTot	\$70,000.00	\$70,000.00	\$0.00	\$68,371.16	\$0.00	\$1,628.84	98
<hr/>							
Grand Totals:							
TotalRev	\$1,481,950.00	\$1,481,950.00	\$0.00	\$1,185,001.27	\$126,925.50	(\$296,948.73)	80
TotalExp	\$1,439,250.00	\$1,439,250.00	\$0.00	\$1,102,675.50	\$85,653.90	\$336,574.50	77



Town of Mineral

P.O. Box 316
312 Mineral Avenue
Mineral, Virginia 23117
Phone 540-894-5100

Summary of Bank Balances As of 4.30.2026

Blue Ridge Bank Operating Account	\$318,380.43
Blue Ridge Bank/Spring Grove Operating Account	\$ 58,745.58
LGIP Town of Mineral Investment Account	\$415,288.92
LGIP Spring Grove Cemetery Perpetual Account	\$252,539.50
LGIP Spring Grove Cemetery Operating Account	\$231,641.27

Monthly Water Consumption

Section B, Item 3.

Time Period	Gallons Charged to TOM by LCWA	Gallons Billed to TOM Residents	% Water Loss	\$\$ Charged to TOM by LCWA	\$\$ Billed to TOM Residents
4.21.2025-5.20.2025	1,922,400	1,664,830	13.4%	\$ 17,825.20	\$ 22,301.59
5.20.2025-6.20.2025	2,033,500	1,623,740	20.2%	\$ 18,852.88	\$ 22,858.14
6.20.2025-7.21.2025	1,919,700	1,431,971	25.4%	\$ 18,646.29	\$ 20,371.69
7.21.2025-8.20.2025	1,873,200	1,570,349	16.2%	\$ 18,236.61	\$ 21,847.64
8.20.2025-9.22.2025	1,913,200	1,533,077	19.9%	\$ 18,577.17	\$ 21,376.99
9.22.2025-10.20.2025	1,617,400	1,315,686	18.7%	\$ 15,704.95	\$ 19,642.20
10.20.2025-11.20.2025	553,700	1,492,581	-169.6%	\$ 5,421.27	\$ 21,218.46
11.20.2025-12.22.2025	844,400	1,362,280	-61.3%	\$ 8,423.96	\$ 20,031.85
12.22.2025-01.20.2026	1,556,100	1,284,594	17.4%	\$ 15,154.57	\$ 19,398.89
1.20.2026-2.20.2026	189,600	1,727,236	-811.0%	\$ 1,847.02	\$ 23,975.42
2.20.2026-3.20.2026	1,206,900	1,433,715	-18.8%	\$ 11,763.84	\$ 21,098.26
3.20.2026-4.20.2026	633,300	1,258,948		\$ 6,194.18	\$ 19,136.76

Monthly Sewer Usage

Section B, Item 3.

Time Period	Gallons Charged to TOM by LCWA	Gallons Billed to TOM Residents	% Sewer Loss	\$\$ Charged to TOM by LCWA	\$\$ Billed to TOM Residents
4.30.2025-5.30.2025	1,032,606	693,358	32.9%	\$ 14,142.38	\$ 11,780.50
5.30.2025-6.30.2025	729,750	682,971	6.4%	\$ 9,996.28	\$ 12,936.18
6.30.2025-7.31.2025	866,850	650,223	25.0%	\$ 12,462.63	\$ 12,245.42
7.31.2025-8.31.2025	747,900	769,187	-2.8%	\$ 10,747.32	\$ 13,849.51
8.31.2025-9.30.2025	590,250	730,350	-23.7%	\$ 8,481.89	\$ 13,088.74
9.30.2025-10.31.2025	580,650	602,684	-3.8%	\$ 8,343.94	\$ 12,036.56
10.31.2025-11.30.2025	661,116	694,222	-5.0%	\$ 9,506.24	\$ 12,777.48
11.30.2025-12.31.2025	672,130	624,271	7.1%	\$ 9,664.51	\$ 12,211.14
12.31.2025-1.31.2026	689,388	578,512	16.1%	\$ 9,912.51	\$ 11,873.82
1.31.2026-2.28.2026	1,114,859	747,800	32.9%	\$ 16,026.52	\$ 14,122.28
2.28.2026-3.31.2026	901,397	648,622	28.0%	\$ 12,959.07	\$ 13,048.86
3.31.2026-4.30.2026	700,350	620,826	11.4%	\$ 10,070.03	\$ 12,644.75

NEWS



LOUISA COUNTY BOARD OF SUPERVISORS APPROVES 15% PERSONAL PROPERTY TAX RATE REDUCTION

At its April 27 meeting, in a move aimed at providing meaningful tax relief to residents, the Louisa County Board of Supervisors approved a 15% reduction in the individual personal property tax rate for Fiscal Year 2027.

The reduction brings the Louisa County's individual personal property tax down to \$2.07 per \$100 of assessed value. Previously the tax rate was set at \$2.43 per \$100 of assessed value. This means Louisa County citizens should expect to pay less in personal property taxes - applying to motor vehicles, watercraft, RVs/campers and trailers - next year due to the Board's action.

Last year, the Board of Supervisors launched a survey to learn how the citizens wished to see new anticipated revenue be utilized. Nearly 20% of survey respondents listed tax rebates/reductions as their highest preference.

"The Board of Supervisors and Louisa County staff share the value of good stewardship of the local tax dollar," said Louisa County Board of Supervisors Chairman Duane Adams. "The Board believes in diversifying the tax base so we can strengthen revenue sources while constraining growth to limited areas, and this achievement of lowering the personal property tax rate reflects our commitment to the people of this county."

This tax reduction is the result of careful planning and long-term efforts to broaden the County's revenue base. While the data centers currently under construction in Louisa County are not yet operational, the County has begun to realize early revenue associated with these projects, and that revenue has played a major role in making this reduction possible. As the projects progress, additional revenues are anticipated. The Board encourages residents to help shape how these future funds should be used by participating in the "Revenue Committee Survey" at louisacounty.gov/134/Community-Voice.

To ensure responsible growth, no additional data center projects will be allowed without a Conditional Use Permit. All current projects are located in an industrially zoned area or include requirements like substantial buffers to minimize impacts once construction is complete.



Town of Mineral

P.O. Box 316
 312 Mineral Avenue
 Mineral, Virginia 23117
 Phone 540-894-5100

April 30, 2026

Treasurer's Notes:

Budget Analysis Report:

- All revenues and expenditures for the month of April 2026 are accurately reflected in this report. We are 10 months into our fiscal year (83%)
 - General Fund:
 - YTD revenue is \$691,892.85 (74% of general fund budget)
 - YTD expenses are \$613,651.66 (66% of general fund budget)
 - Projected year-end general fund revenue is \$872,883.52 (93% of general fund budget)
 - Projected year-end expenses are \$715,046.00 (76% of general fund budget)
 - Expected revenue for Bank Stock Tax to be received in May = \$80,600.00
 - DMV revenue for April increased to \$40,452.98
 - Cemetery Fund:
 - YTD revenue is \$34,588.80 (81% of cemetery fund budget)
 - YTD expenses are \$11,696.95 (27% of cemetery fund budget)
 - Projected year-end cemetery fund revenue is \$40,625.51 (95% of cemetery fund budget)
 - Projected year-end cemetery fund expenses are \$14,035.98 (33% of cemetery fund budget)
 - Water Fund:
 - YTD revenue is \$474,259.45 (109% of water fund budget)
 - YTD expenses are \$420,652.68 (97% of water fund budget)
 - Projected year-end water fund revenue is \$569,111.34 (131% of water fund budget)
 - Projected year-end water fund expenses are \$504,783.22 (116% of water fund budget)
 - Total Budget Funds:
 - YTD total budget revenue is \$1,185,001.27 (80% of total budget)
 - YTD total budget expenses are \$1,102,675.50 (74% of total budget)
 - Projected year-end total budget revenue is \$1,500,630.37 (101% of total budget)
 - Projected year-end total budget expenses are \$1,302,236.35 (88% of total budget)

Monthly Utility Bills:

- We billed 346 accounts for utilities in February
- The breakdown in resources (not including labor) per bill is as follows:
 - Printing \$.002
 - Postcard paper \$.133
 - Postage \$.61
 - Total cost per bill = \$.745
- In April we emailed 164 bills (44%), which saved us \$122.18



Town of Mineral

P.O. Box 316
312 Mineral Avenue
Mineral, Virginia 23117
Phone 540-894-5100

Louisa County News:

- Louisa County Board of Supervisors approved a 15% personal property tax rate reduction for FY27. The tax reduction comes from new anticipated revenue.

FY27 Budget Planning:

- Following discussion at the budget workshop meeting, the Treasurer's recommendations have been added to the budget spreadsheet for consideration.

Respectfully submitted,

Kelly Singletary, Treasurer

DRAFT BUDGET FY27 - TREASURER RECOMMENDATIONS								
	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved	
100 General Fund								
100-011000-0004 NOTARY FEES	\$300.00	\$60.00	\$72.00		\$100.00			
100-011000-0005 FOIA REVENUE	\$500.00	\$25.00	\$30.00		\$500.00			
100-011010-2023 2023 & PRIOR YEARS REAL ESTATE TAXES	\$1,000.00	\$0.00	\$0.00		\$1,000.00			
100-011010-2024 2024 REAL ESTATE TAXES	\$0.00	\$370.12	\$444.14		\$500.00			
100-011010-2025 2025 REAL ESTATE TAX REVENUE	\$125,000.00	\$121,059.84	\$125,000.00		\$3,000.00			
100-011010-2026 2026 REAL ESTATE TAX REVENUE	\$0.00	\$0.00	\$0.00		\$130,000.00			
100-011020-0001 CURRENT YEARS PUBLIC SERVICE	\$8,500.00	\$11,893.96	\$11,913.82		\$12,000.00			
100-011030-2023 2023 & PRIOR YEARS PERSONAL PROPERTY TAXES	\$500.00	\$261.87	\$314.24		\$500.00			
100-011030-2024 2024 PERSONAL PROPERTY TAXES	\$0.00	\$605.35	\$726.42		\$500.00			
100-011030-2025 2025 PERSONAL PROPERTY TAX REVENUE	\$25,000.00	\$18,330.12	\$21,996.14		\$3,000.00			
100-011030-2026 2026 PERSONAL PROPERTY TAX REVENUE	\$0.00	\$0.00	\$0.00		\$30,000.00			
100-011060-0001 TAX PENALTY - REAL ESTATE	\$1,000.00	\$1,376.90	\$1,652.28		\$1,500.00			
100-011060-0002 TAX INTEREST - REAL ESTATE	\$1,000.00	\$47.76	\$57.31		\$1,000.00			
100-011060-0003 TAX PENALTY - PERSONAL PROPERTY	\$500.00	\$679.87	\$815.84		\$500.00			
100-011060-0004 TAX INTEREST - PERSONAL PROPERTY	\$100.00	\$328.31	\$393.97		\$500.00			
100-015100-0001 INTEREST EARNED-LGIP	\$20,000.00	\$13,782.50	\$16,539.00		\$17,000.00			
100-016099-0003 TRASH REVENUE	\$1,100.00	\$1,865.02	\$2,238.02		\$2,200.00			
100-019000-0001 RETURN CHECK FEE	\$100.00	\$25.00	\$30.00		\$100.00			
100-120101-0001 LOCAL SALES TAX REVENUE	\$40,000.00	\$43,916.93	\$52,700.32		\$55,000.00			
100-120201-0001 CONSUMER UTILITY TAX REVENUE	\$1,100.00	\$599.30	\$719.16		\$1,000.00			
100-120301-0001 BUSINESS LICENSE REVENUE	\$30,000.00	\$32,532.01	\$32,600.00		\$32,000.00			
100-120501-0001 VEHICLE LICENSE FEES	\$7,000.00	\$6,868.14	\$8,241.77		\$9,000.00			
100-120601-0001 BANK STOCK TAX REVENUE	\$50,000.00	\$0.00	\$80,660.00		\$80,000.00			
100-120701-0001 ROLLING STOCK TAX	\$1,200.00	\$0.00	\$1,200.00		\$1,200.00			
100-121001-0001 TRANSIENT OCCUPANCY TAX REVENUE	\$2,000.00	\$1,044.01	\$1,252.81		\$2,000.00			
100-121101-0001 MEAL TAX REVENUE	\$90,000.00	\$84,400.51	\$101,280.61		\$100,000.00			
100-130306-0001 ZONING PERMITS/FEE	\$1,500.00	\$1,800.00	\$2,160.00		\$2,000.00			
100-150361-0001 DMV SELECT REVENUE	\$500,000.00	\$291,090.94	\$349,309.13		\$350,000.00			
100-189000-0900 MISCELLANEOUS REVENUE	\$1,000.00	\$29,159.46	\$29,159.46		\$1,000.00			
100-189000-0910 RENTAL REVENUE	\$1,300.00	\$1,210.00	\$1,320.00		\$1,500.00			
100-220110-0001 PPTR REIMBURSEMENT	\$0.00	\$4,415.72	\$4,415.72		\$6,000.00			
100-220111-0001 COMMUNICATION TAX REVENUE	\$1,200.00	\$946.58	\$1,135.90		\$1,200.00			
100-220112-0001 CAR RENTAL DISTRIBUTION REVENUE	\$6,000.00	\$6,539.07	\$7,846.88		\$8,000.00			
100-240407-0001 LITTER GRANT	\$2,000.00	\$1,658.56	\$1,658.56		\$2,000.00			
100-240412-0001 VIRGINIA FIRE PROGRAM REVENUE	\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00			
Revenues - General Fund	\$933,900.00	\$691,892.85	\$872,883.52	\$0.00	\$870,800.00			

	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved
Expenses - General Fund							
012110- Council/Town Manager's Expenses							
100-012110-1101 WAGES AND SALARIES	\$95,000.00	\$66,464.54	\$66,464.54		\$90,000.00		
100-012110-2100 FICA	\$7,668.00	\$4,937.51	\$5,044.61		\$6,885.00		
100-012110-2210 VRS	\$1,663.00	\$0.00	\$0.00		\$0.00		
100-012110-2220 401K EMPLOYER MATCH	\$0.00	\$660.81	\$792.97		\$900.00		
100-012110-2230 457 EMPLOYER MATCH	\$0.00	\$1,652.14	\$1,982.57		\$2,250.00		
100-012110-2300 HEALTH PLAN	\$13,510.00	\$6,598.12	\$6,598.12		\$16,890.00		
100-012110-2400 GROUP LIFE	\$1,300.00	\$738.94	\$738.94		\$800.00		
100-012110-2500 DISABILITY INSURANCE	\$808.00	\$463.46	\$463.46		\$500.00		
100-012110-3120 PROFESSIONAL SERVICES (ATTORNEY)	\$40,000.00	\$15,159.00	\$18,190.80		\$100,000.00	\$25,000.00	
100-012110-3160 COUNCIL COMPENSATION	\$7,200.00	\$6,500.00	\$7,900.00		\$8,400.00		
100-012110-3500 COPIER EXPENSE	\$0.00	\$196.71	\$236.05		\$1,000.00	\$250.00	
100-012110-3600 ADVERTISING/NOTICES	\$3,500.00	\$3,298.07	\$3,957.68		\$3,500.00	\$4,000.00	
100-012110-5300 TOWN INSURANCE (GF)	\$15,000.00	\$11,108.00	\$11,108.00		\$12,000.00		
100-012110-5545 CONFERENCE EXPENSES/TRAINING	\$4,000.00	\$1,722.88	\$2,067.46		\$1,000.00		
100-012110-5810 MEMBERSHIP DUES	\$2,500.00	\$1,875.00	\$2,250.00		\$2,000.00		
100-012110-5840 MISCELLANEOUS EXPENSE	\$250.00	\$1,318.09	\$1,581.71		\$250.00		
100-012110-6001 COUNCIL & PC PRINTING & SUPPLIES	\$1,500.00	\$672.33	\$806.80		\$0.00	\$1,000.00	
012110 - Council/Town Manager's Expenses	\$193,899.00	\$123,365.60	\$130,183.71	\$0.00	\$246,375.00	\$172,125.00	
012410 Clerk/Treasurer Expenses							
100-012410-1101 WAGES AND SALARIES	\$113,946.00	\$77,697.00	\$93,236.40		\$112,200.00		
100-012410-1200 WAGES AND SALARIES PT	\$0.00	\$0.00	\$0.00		\$0.00		
100-012410-2100 FICA	\$8,717.00	\$5,686.37	\$6,823.64		\$8,500.00		
100-012410-2210 VRS	\$1,915.00	\$0.00	\$0.00		\$0.00		
100-012410-2220 401K EMPLOYER MATCH	\$0.00	\$579.90	\$695.88		\$700.00		
100-012410-2230 457 EMPLOYER MATCH	\$0.00	\$834.90	\$1,001.88		\$1,000.00		
100-012410-2300 HEALTH PLAN	\$21,620.00	\$5,628.30	\$6,753.96		\$16,890.00		
100-012410-2400 GROUP LIFE	\$1,527.00	\$928.90	\$1,114.68		\$1,000.00	\$1,200.00	
100-012410-2500 DISABILITY INSURANCE	\$969.00	\$582.54	\$699.05		\$600.00	\$700.00	
100-012410-3120 PROFESSIONAL SERVICES - AUDIT	\$15,000.00	\$0.00	\$0.00		\$39,000.00	\$19,500.00	
100-012410-3121 PROFESSIONAL SERVICES - CPA	\$8,000.00	\$0.00	\$0.00		\$16,000.00	\$8,000.00	
100-012410-3122 POLICE AND LEGAL MATTERS	\$1,000.00	\$0.00	\$0.00		\$1,000.00		
100-012410-3152 WEB BASED SERVICES AND SOFTWARE	\$35,000.00	\$17,539.35	\$21,047.22		\$35,000.00		
100-012410-3310 OFFICE EQUIPMENT & COMPUTER HARDWARE	\$0.00	\$0.00	\$0.00		\$0.00		
100-012410-3500 COPIER EXPENSE & LEASE	\$5,000.00	\$6,854.34	\$8,225.21		\$7,000.00	\$8,000.00	
100-012410-3600 LATE FEES/PENALTIES	\$100.00	\$0.53	\$0.64		\$25.00		
100-012410-3601 BANK FEES	\$400.00	\$1,330.46	\$1,596.55		\$1,300.00	\$1,500.00	
100-012410-5210 POSTAGE	\$1,000.00	\$932.85	\$1,119.42		\$1,000.00	\$1,200.00	

	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved
100-012410-5230 TELECOMMUNICATIONS	\$7,000.00	\$8,470.10	\$10,164.12		\$9,000.00	\$10,000.00	
100-012410-5240 INTERNET EXPENSE	\$24,000.00	\$27,657.47	\$33,188.96		\$33,000.00		
100-012410-5540 EDUCATION/TRAINING	\$1,000.00	\$56.45	\$67.74		\$100.00		
100-012410-5810 MEMBERSHIP DUES	\$200.00	\$25.00	\$30.00		\$100.00		
100-012410-5841 SPECIAL EVENTS	\$12,000.00	\$3,294.08	\$3,952.90		\$1,000.00	\$1,276.00	
100-012410-6001 OFFICE SUPPLIES	\$10,000.00	\$5,541.55	\$6,649.86		\$7,000.00		
100-012410-6002 OUTSIDE PRINTING - TAX BILLS	\$2,000.00	\$2,274.91	\$2,274.91		\$2,500.00		
100-012410-9003 UNIFORMS	\$1,000.00	\$0.00	\$0.00		\$0.00		
012410 Clerk/Treasurer Expenses	\$271,394.00	\$165,915.00	\$198,643.02	\$0.00	\$293,915.00	\$269,391.00	
031100 DMV Expenses							
100-031100-1101 WAGES AND SALARIES	\$147,414.00	\$119,710.70	\$143,652.84		\$143,000.00	\$147,000.00	
100-031100-1200 WAGES AND SALARIES PT	\$30,529.00	\$25,497.28	\$30,596.74		\$32,000.00	\$32,000.00	
100-031100-2100 FICA EXPENSE	\$13,613.00	\$11,108.41	\$13,330.09		\$13,400.00	\$13,700.00	
100-031100-2210 VRS EXPENSE	\$3,324.00	\$0.00	\$0.00		\$0.00		
100-031100-2220 401K EMPLOYER MATCH	\$0.00	\$727.72	\$873.26		\$1,000.00		
100-031100-2230 457 EMPLOYER MATCH	\$0.00	\$355.88	\$427.06		\$500.00		
100-031100-2300 HEALTH PLAN	\$48,993.00	\$0.00	\$0.00		\$16,890.00	\$33,780.00	
100-031100-2400 GROUP LIFE	\$2,731.00	\$1,662.98	\$1,995.58		\$2,000.00		
100-031100-2500 DISABILITY INSURANCE	\$1,732.00	\$766.44	\$919.73		\$1,000.00		
100-031100-3500 COPIER EXPENSE	\$2,500.00	\$2,268.27	\$2,721.92		\$2,500.00		
100-031100-5540 EDUCATION/TRAINING	\$0.00	\$130.00	\$130.00		\$100.00		
100-031100-6001 OFFICE SUPPLIES	\$300.00	\$644.48	\$773.38		\$500.00		
100-031100-6009 EQUIPMENT/SUPPLIES	\$100.00	\$0.00	\$0.00		\$0.00		
031100 DMV Expenses	\$251,236.00	\$162,872.16	\$195,420.59	\$0.00	\$212,890.00	\$234,080.00	
032100 PASS THRU - STATE FUNDS							
100-032100-5641 FIRE PROGRAM FUNDS	\$15,000.00	\$15,000.00	\$15,000.00		\$15,000.00		
032100 PASS THRU - STATE FUNDS	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00		
043100 Public Works/Town Garage Expenses							
100-043100-1102 CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00		\$0.00		
100-043100-1200 WAGES AND SALARIES PT	\$53,014.00	\$44,420.41	\$53,304.49		\$54,075.00		
100-043100-2100 FICA	\$4,056.00	\$3,398.54	\$4,078.25		\$4,137.00		
100-043100-2210 VRS	\$400.00	\$0.00	\$0.00		\$0.00		
100-043100-2220 401K EMPLOYER MATCH	\$0.00	\$270.90	\$325.08		\$400.00		
100-043100-2230 457 EMPLOYER MATCH	\$0.00	\$72.16	\$86.59		\$100.00		
100-043100-2300 HEALTH PLAN	\$13,510.00	\$0.00	\$0.00		\$0.00		
100-043100-2400 GROUP PLAN	\$600.00	\$459.29	\$551.15		\$550.00		
100-043100-2500 DISABILITY INSURANCE	\$300.00	\$288.02	\$345.62		\$350.00		

	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved
100-043100-3311 VEHICLE MAINTENANCE	\$1,000.00	\$1,609.58	\$1,931.50		\$2,000.00		
100-043100-5110 ELECTRICITY	\$15,000.00	\$9,550.40	\$11,460.48		\$11,000.00	\$12,000.00	
100-043100-6007 REPAIRS/MAINTENANCE	\$5,000.00	\$2,532.94	\$3,039.53		\$3,000.00		
100-043100-6009 EQUIPMENT/SUPPLIES	\$2,000.00	\$248.19	\$297.83		\$500.00		
100-043100-6011 SAFETY EQUIPMENT	\$500.00	\$0.00	\$0.00		\$0.00		
100-043100-7110 PARKING LOT/STREET/SIDEWALK MAINTENANCE	\$500.00	\$0.00	\$0.00		\$0.00		
100-043100-7130 REFUSE COLLECTION/LANDFILL	\$10,500.00	\$9,339.74	\$11,207.69		\$11,000.00		
043100 Public Works/Town Garage Expenses	\$106,380.00	\$72,190.17	\$86,628.20	\$0.00	\$87,112.00	\$88,112.00	
045100 Town Hall Expenses							
100-045100-0002 DEBT SERVICE - USDA BUILDING LOAN	\$15,891.00	\$14,660.00	\$17,592.00		\$17,592.00		
100-045100-1102 CONTRACTED SERVICES (CLEANING)	\$3,600.00	\$2,160.00	\$2,592.00		\$3,000.00		
100-045100-5110 ELECTRICITY	\$8,000.00	\$5,890.02	\$7,068.02		\$7,500.00		
100-045100-5120 UTILITIES - HEAT	\$4,000.00	\$5,891.19	\$7,069.43		\$7,000.00		
100-045100-6005 JANITORIAL SUPPLIES	\$3,000.00	\$699.97	\$839.96		\$1,000.00		
100-045100-6007 REPAIR/MAINTENANCE	\$1,000.00	\$3,455.20	\$4,146.24		\$1,500.00	\$3,000.00	
100-045100-9001 ASSET MANAGEMENT	\$10,000.00	\$0.00	\$0.00		\$0.00		
045100 Town Hall Expenses	\$45,491.00	\$32,756.38	\$39,307.66	\$0.00	\$37,592.00	\$39,092.00	
047100 Refuse Collection Expenses							
100-047100-3310 STREET SWEEPING	\$1,000.00	\$589.00	\$706.80		\$1,000.00		
100-047100-3322 DUMPSTER (COMMERCIAL)/TRASH PICKUP	\$40,000.00	\$40,788.65	\$48,946.38		\$45,000.00	\$50,000.00	
100-047100-5714 VA LITTER CONTROL GRANT	\$2,000.00	\$0.00	\$0.00		\$2,000.00		
047100 Refuse Collection Expenses	\$43,000.00	\$41,377.65	\$49,653.18	\$0.00	\$48,000.00	\$53,000.00	
050100 Town Parks & Fields Expenses							
100-050100-1102 CONTRACTED SERVICES	\$1,000.00	\$0.00	\$0.00		\$500.00		
100-050100-3310 MAINTENANCE - LANDSCAPE	\$2,500.00	\$148.20	\$177.84		\$500.00		
100-050100-8102 FURNITURE/EQUIPMENT/SIGNS	\$1,000.00	\$26.50	\$31.80		\$500.00		
050100 Town Parks & Fields Expenses	\$4,500.00	\$174.70	\$209.64	\$0.00	\$1,500.00		
051100 Beautification Expenses							
100-051100-5110 ELECTRICITY - STREET LIGHTS	\$0.00	\$0.00	\$0.00		\$0.00		
100-051100-5840 MISCELLANEOUS EXPENSE	\$3,000.00	\$0.00	\$0.00		\$1,000.00		
051100 Beautification Expenses	\$3,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00		
Total Expense - General Fund	\$933,900.00	\$613,651.66	\$715,046.00	\$0.00	\$943,384.00	\$870,800.00	
TOTAL REVENUE - GENERAL FUND	\$933,900.00	\$691,892.85	\$872,883.52	\$0.00	\$870,800.00	\$870,800.00	
TOTAL EXPENSE - GENERAL FUND	\$933,900.00	\$613,651.66	\$715,046.00	\$0.00	\$943,384.00	\$870,800.00	

	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved
200 Cemetery Fund							
Revenues - Cemetery							
200-020000-0001 CEMETERY PLOT REVENUE	\$20,000.00	\$14,820.00	\$17,784.00		\$20,000.00		
200-020000-0002 HEADSTONE MARKING REVENUE	\$2,000.00	\$1,400.00	\$1,680.00		\$2,000.00		
200-020000-0003 SITE MARKING REVENUE	\$2,000.00	\$1,610.00	\$1,932.00		\$2,000.00		
COLUMBARIUM NICHE PLAQUE REVENUE	\$0.00	\$734.21					
200-020000-0004 CEMETERY INTEREST REVENUE-LGIP OPERATING	\$9,000.00	\$7,687.67	\$9,225.20		\$9,000.00		
200-020000-0005 CEMETERY INTEREST REVENUE-LGIP PERPETUAL	\$9,700.00	\$8,336.92	\$10,004.30		\$10,000.00		
Total Revenues - Cemetery Fund	\$42,700.00	\$34,588.80	\$40,625.51	\$0.00	\$43,000.00		
Expenses Cemetery Fund							
200-021000-1200 WAGES AND SALARIES PT	\$15,000.00	\$5,403.54	\$6,484.25		\$15,000.00		
200-021000-2100 FICA	\$1,148.00	\$413.39	\$496.07		\$4,000.00		
200-021000-3311 VEHICLE MAINTENANCE/GAS	\$1,000.00	\$587.64	\$705.17		\$1,000.00		
200-021000-3312 EQUIPMENT REPAIR	\$5,000.00	\$549.55	\$659.46		\$5,000.00		
200-021000-5840 MISCELLANEOUS EXPENSE	\$6,000.00	\$2,942.53	\$3,531.04		\$10,000.00		
200-021000-6009 EQUIPMENT/SUPPLIES	\$11,552.00	\$0.00	\$0.00		\$6,000.00		
200-021000-6385 PLOT REPURCHASE	\$3,000.00	\$1,800.00	\$2,160.00		\$2,000.00		
02100 Total Cemetery Fund Expenses	\$42,700.00	\$11,696.65	\$14,035.98	\$0.00	\$43,000.00		

	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved
Water and Sewer Fund							
Revenues - Water & Sewer							
500-016099-0002 SEWER REVENUE	\$110,000.00	\$125,945.95	\$151,135.14		\$150,000.00		
500-016099-0003 WATER REVENUE	\$240,000.00	\$208,057.00	\$249,668.40		\$250,000.00		
500-016099-0004 PROCESSING FEE	\$1,400.00	\$2,150.00	\$2,580.00		\$2,000.00		
500-016099-0005 WATER RECONNECT FEE	\$200.00	\$350.00	\$420.00		\$200.00		
500-016099-0006 CONNECTION FEE - WATER	\$30,000.00	\$47,460.00	\$56,952.00		\$35,000.00		
500-016099-0007 CONNECTION FEE - SEWER	\$48,750.00	\$85,760.00	\$102,912.00		\$70,000.00		
500-016099-0010 PENALTY FEE W/S	\$2,000.00	\$4,536.50	\$5,443.80		\$5,000.00		
500-016099-0012 WATER AND SEWER DEPOSITS	\$3,000.00	\$0.00	\$0.00		\$0.00		
Total Revenues - Water & Sewer Fund	\$435,350.00	\$474,259.45	\$569,111.34	\$0.00	\$512,200.00		
Expenses - Water & Sewer							
500-500100-0002 DEBT SEVICE - USDA WATER LOAN	\$54,108.00	\$45,090.00	\$54,108.00		\$54,108.00		
500-500100-1102 CONTRACTED SERVICES	\$90,000.00	\$98,551.03	\$118,261.24		\$127,692.00		
500-500100-1200 WAGES AND SALARIES PT	\$12,698.00	\$11,496.24	\$13,795.49		\$14,000.00		
500-500100-2100 FICA	\$971.00	\$879.41	\$1,055.29		\$1,000.00		
500-500100-2920 DEPOSIT REFUNDS	\$0.00	\$0.00	\$0.00		\$0.00		
500-500100-2921 WATER AND SEWER DEPOSIT REFUNDS	\$3,000.00	\$0.00	\$0.00		\$0.00		
500-500100-3140 ENGINEERING/PROFESSIONAL SERVICES	\$30,000.00	\$0.00	\$0.00		\$15,000.00		
500-500100-3500 PRINTING COSTS	\$0.00	\$688.53	\$826.24		\$600.00		
500-500100-5110 ELECTRICITY	\$5,000.00	\$7,272.65	\$8,727.18		\$7,500.00		
500-500100-5210 MAILING COSTS	\$2,000.00	\$2,073.81	\$2,488.57		\$2,500.00		
500-500100-5540 EDUCATION/TRAINING/LICENSES	\$1,000.00	\$0.00	\$0.00		\$0.00		
500-500100-5810 FEES AND DUES - LCWA CONNECTION FEES	\$12,600.00	\$1,483.00	\$1,779.60		\$10,000.00		
500-500100-5899 MISS UTILITY COSTS	\$300.00	\$403.18	\$483.82		\$300.00		
500-500100-6007 REPAIRS/MAINTENANCE	\$1,000.00	\$2,257.54	\$2,709.05		\$3,000.00		
500-500100-6009 EQUIPMENT/SUPPLIES	\$4,000.00	\$6,438.92	\$7,726.70		\$5,000.00		
500-500100-6022 WATER TESTING	\$6,000.00	\$3,022.67	\$3,627.20		\$4,000.00		
500-500100-6023 COUNTY WASTEWATER TREATMENT	\$110,000.00	\$108,118.91	\$129,742.69		\$125,000.00		
500-500100-6024 COUNTY WATER PURCHASED	\$97,173.00	\$132,577.08	\$159,092.50		\$140,000.00		
500-500100-6030 PLANT LAB SUPPLIES/CHEMICALS	\$1,000.00	\$299.71	\$359.65		\$500.00		
500-500100-6050 METER PURCHASES	\$4,500.00	\$0.00	\$0.00		\$2,000.00		
Total Expenses - Water & Sewer	\$435,350.00	\$420,652.68	\$504,783.22	\$0.00	\$512,200.00		

	FY 26 Budget	FY 26 Actual thru 4.30.26	FY 26 Projected Year End Total	FY 27 Requested	FY 27 Recommended	FY 27 TREAS RECOM	FY 27 Approved
600 Capital Improvement (CIP) Fund							
Revenues - CIP							
600-015000-0010 USDA GRANTS	\$45,000.00	\$18,010.00	\$18,010.00				
600-015000-0020 CIP WATER FUND	\$25,000.00	\$0.00	\$0.00				
Revenues - CIP	\$70,000.00	\$18,010.00	\$18,010.00	\$0.00			
Expenses - CIP							
600-410501-0100 TRANSFER TO/FROM GENERAL FUND FROM CIP	\$0.00	\$0.00	\$0.00	\$0.00			
600-600100-8100 EMERGENCY W/S REPAIRS	\$0.00	\$0.00	\$0.00	\$0.00			
600-600100-8600 GENERAL EXPENSES - WATER	\$25,000.00	\$9,691.53	\$9,691.53	\$0.00			
600-600100-8650 VDH DRINKING WATER	\$45,000.00	\$58,679.63	\$58,679.63	\$0.00			
Total Expenses - CIP	\$70,000.00	\$68,371.16	\$68,371.16	\$0.00			
Grand Total Budget Revenues	\$1,481,950.00	\$1,185,001.27	\$1,500,630.37		\$1,426,000.00	\$1,426,000.00	
Grand Total Budget Expenses	\$1,481,950.00	\$1,114,372.15	\$1,302,236.35		\$1,498,584.00	\$1,426,000.00	

[Redacted]
Teri Burns <tburns@townofmineral.net>

Cemetery

2 messages

[Redacted]

Good afternoon Cemetery Committee,

[Redacted] previously received permission to place a private columbarium on two sites. While the original agreement specified that the columbarium be placed where a headstone would typically be located, they are now proposing to move it toward the center of the two plots.

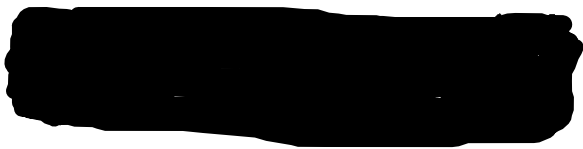
Our current guidelines state: "All memorials must be set in a uniform line."

I would like to request the committee's opinion on this request. Specifically, if we allow this deviation, does it set a precedent for future headstone or columbarium installations? Furthermore, would we need to revise our guidelines or ordinances to address placement, especially considering that irregular formations can make grounds maintenance and upkeep more challenging?

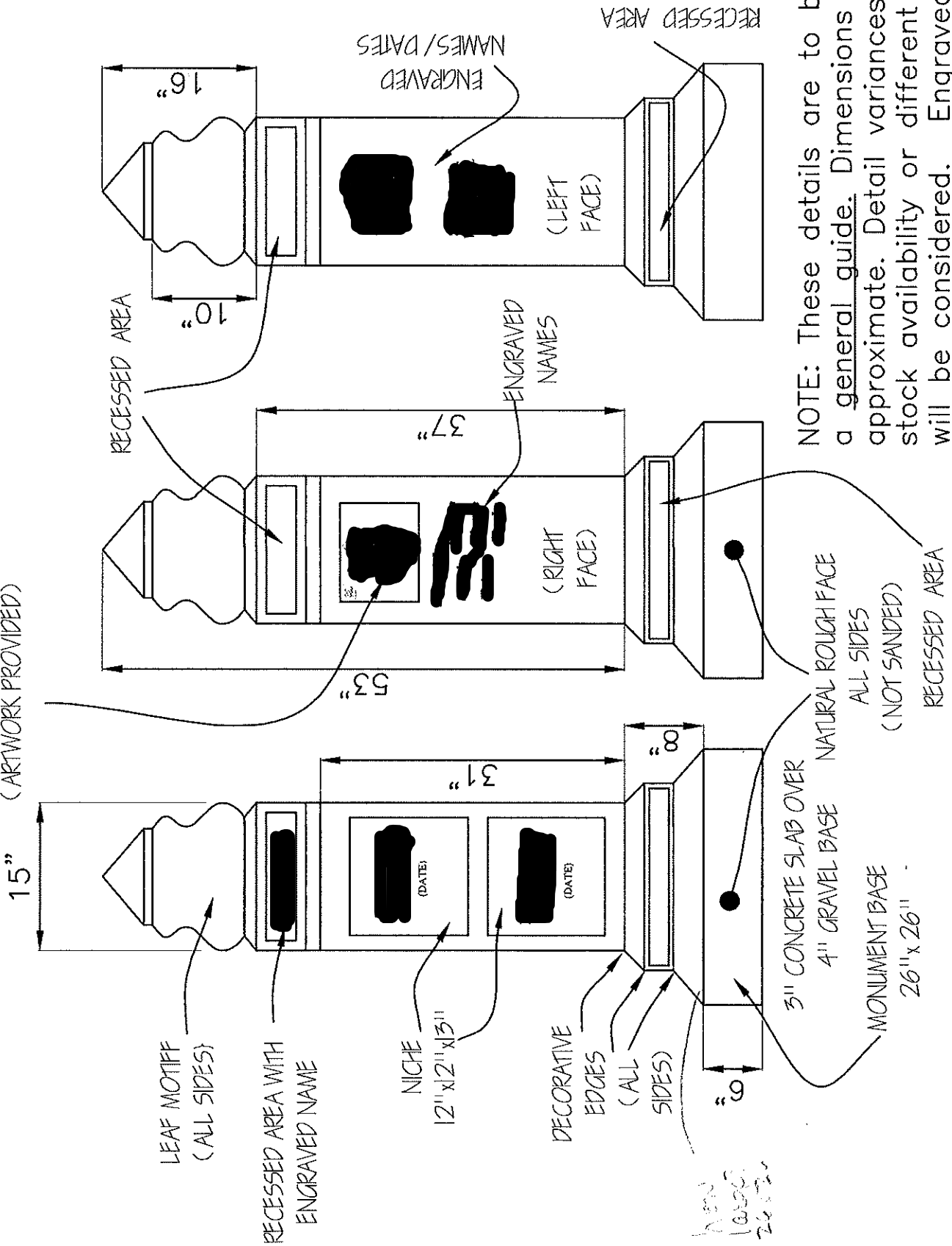
Thank you for your consideration of this matter.

[Redacted]

[Redacted]

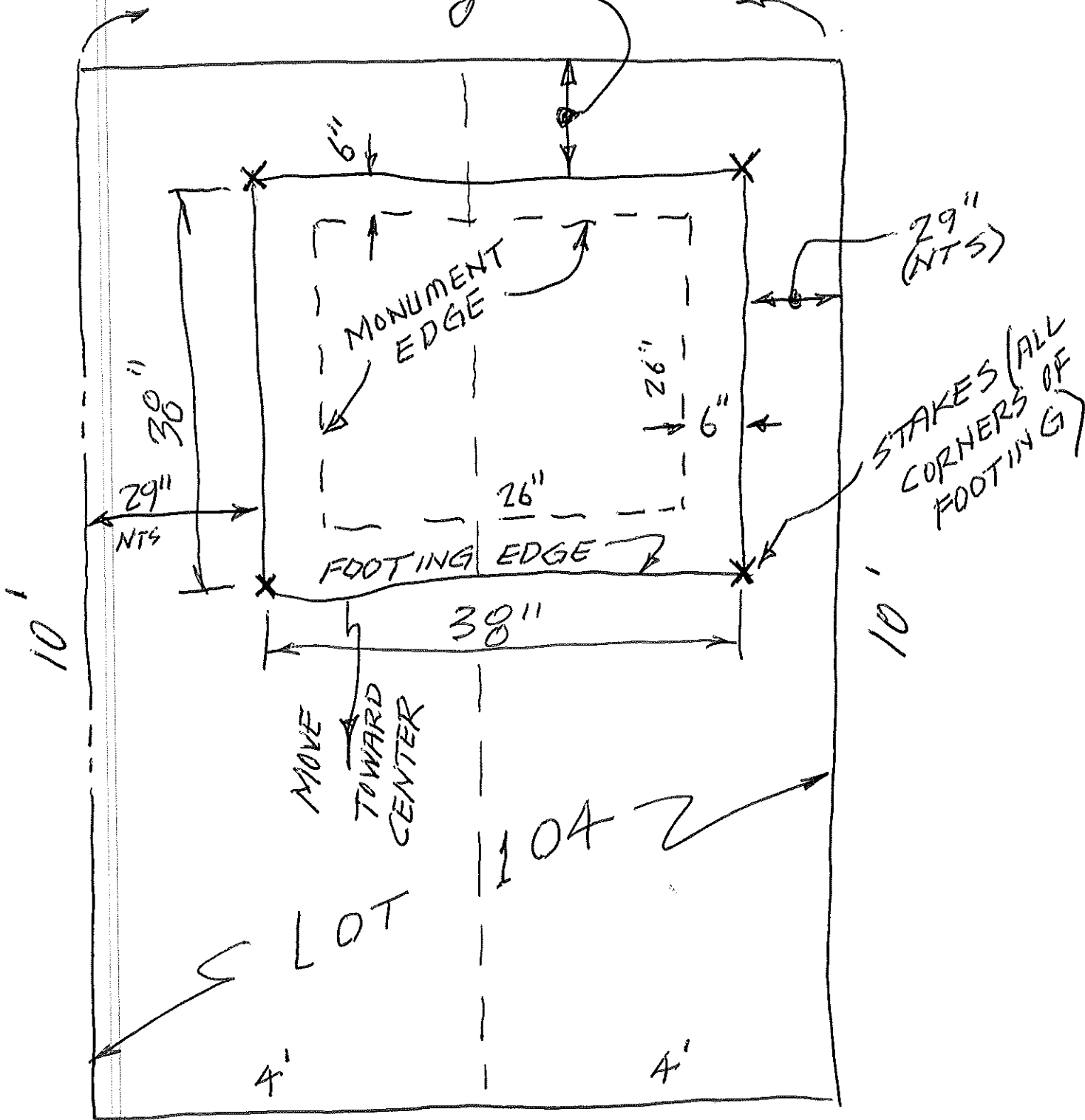


ENGRAVED
FACE WITH
LITHO DETAILS
(ARTWORK PROVIDED)



NOTE: These details are to be used as a general guide. Dimensions are approximate. Detail variances, based on stock availability or different design will be considered. Engraved name fonts to be determined.

CAN WE MOVE FOOTING FURTHER TO CENTER OF PLOT



SCHEMATIC (NO SCALE)





Town of Mineral

P.O. Box 316
312 Mineral Avenue
Mineral, Virginia 23117
Phone 540-894-5100

Upcoming Events

May:

May 11 – Town Council Regular Meeting @ 6:30pm

May 28 – Planning Commission Meeting @ 6:30pm

June:

June 3 – Water and Sewer Committee Meeting @ 6:00pm

June 8 – Town Council Regular Meeting @ 6:30pm

June 25 – Planning Commission Meeting @ 6:30pm