



# **MINERAL COUNCIL MEETING AGENDA**

**February 12, 2024 at 6:30 PM**

**312 Mineral Avenue Mineral Virginia 23117**

**Phone: 540-894-5100 | [townclerk@townofmineral.net](mailto:townclerk@townofmineral.net)**

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**A. CALL TO ORDER**

**B. ROLL CALL**

**C. PLEDGE OF ALLEGIANCE**

**D. ADOPT/AMEND AGENDA**

**E. PUBLIC COMMENT**

**F. PUBLIC HEARING FOR AJ SINGH AND MILLERS MARKET CONDITIONAL USE PERMIT REQUEST**

1. AJ Singh and Millers Market CUP

**G. APPROVAL OF MINUTES**

1. Town Council Meeting Minutes 09.11.2023

2. Town Council Meeting Minutes 12.11.2023

3. Town Council Meeting Minutes 01.16.24

**H. ACCOUNTS PAID**

1. December 2023 Bills

2. January Bills Paid

**I. REPORTS**

1. DMV REPORTS

2. Report from Planning Commission to invite the Town Council to a Joint Workshop with the Thomas Jefferson Planning District Commission

#### **J. OLD BUSINESS**

1. Employee Bonuses and Bi-Monthly Pay
2. Zoning Administrator
3. Update on Mineral Historic Foundation

#### **K. NEW BUSINESS**

1. Appointment of New Vice Mayor
2. Permission to purchase new chairs for staff. Current chairs are breaking and someone may get hurt. Chairs will be \$200 each.
3. Permission to use the bench purchased by the Beautification Committee to put at the cemetery. If approved, refund purchase price of \$716.02 to beautification committee fund so they may purchase another when needed.
4. Water results for water main break.
5. Resolution to Establish the 2024 Town Council Meeting Schedule

#### **L. EXECUTIVE SESSION**

1. In accordance with Va. Code Sec. 2.2-3711(A)(8), Town Council will convene in closed session to consult with legal counsel on a specific legal matter regarding the town ordinances, requiring the provision of legal advice by counsel.

#### **M. BACK IN SESSION**

#### **N. ADJOURN**

Mayor Edwin Jarvis - Vice Mayor Blair Nipper

Council Members: Olivia McCarthy, Rebecca McGehee, Bernice Kube, Ronald Chapman, Michelle Covert

Vacant, Town Manager, Amanda Nguyen, Town Clerk, Patricia Finch, Town Treasurer, Catherine Lea, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their request to the Clerk of Council by the final Monday of the month preceding the meeting.

## **Town Civility Pledge**

**The Town of Mineral pledges to practice and promote civility within the Mineral Town Council.**

**The elected officials of the Mineral Town Council enact this civility pledge to build a stronger and more prosperous community by advocating for civil engagement, respecting others, and their viewpoints, and finding solutions for the betterment of the community.**

**This pledge ensures all communication – both spoken and written – to be open, honest, and transparent as this is vital for cultivating trust and relationships.**

**This pledge ensures mutual respect to achieve municipal goals, recognizing that patience, tolerance, and civility is imperative to success.**

**This pledge creates opportunities for finding common ground and engaging in civil discussion to seek solutions through active listening and thoughtful participation.**

**Adopted February 13, 2023.**