



MINERAL COUNCIL MEETING AGENDA

February 10, 2025 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. ADOPTION OF AGENDA

E. FOIA TRAINING

1. Presentation by the FOIA Advisory Council (Approximately 2 hours)

F. PUBLIC COMMENT

The public will have 3 minutes to address the Council at this time for all matters not on the current agenda. The Council will not respond to the public, but will address any questions or concerns at a later time

G. APPROVAL OF MINUTES

1. 9.26.2024
 - a. Motion to approve or deny minutes
2. 10.7.2024
 - a. Motion to approve or deny minutes

H. OLD BUSINESS

1. Appointment of Mayor
 - a. Council to nominate a candidate
 - b. Council to cast a vote on nominations

c. Motion to nominate selected candidate

I. REPORTS

1. Treasurer's Report
2. DMV Report
3. Town Manager/ Zoning Administrator Report
4. Committee's Report

J. NEW BUSINESS

1. Water Billing/ Disconnect Policy
2. Posting of Planning Commission Vacancy

K. CALENDAR OF UPCOMING EVENTS

1. Regularly Scheduled Meeting: March 10, 2025 @ 6:30 pm

L. EXECUTIVE SESSION

In accordance with §2.2-3711(A)(7) and §2.2-3711(A)(8) of the Code of Virginia, Town Council will convene in Closed Session.

M. BACK IN SESSION

N. ADJOURN

Interim Mayor: Ronald Chapman

Vice Mayor: Ronald Chapman

Council Members: Michelle Covert, David Hempstead, Bernice Kube, Olivia McCarthy, Rebecca McGehee

Staff: Nicole Washington, Town Manager, Stephanie Dorman, Town Clerk, Kelly Singletary, Town Treasurer, Robert Sproul, Town Attorney

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m. Persons wishing to be heard or having an item to be placed on the agenda should make their

request to the Clerk of Council by the final Monday of the month preceding the meeting.



Mineral Town Council Civility Pledge

Each member of the Mineral Town Council Pledges by their signature below, individually and collectively, to practice and promote civility within the Mineral Town Council at all times, especially while in the Mineral Municipal Building or on Town property.

The elected officials of the Mineral Town Council enact this Civility Pledge intending to build a stronger and more prosperous community by advocating for positive civil engagement, respecting others, their view points, and finding joint solutions for the betterment of the community.

This Pledge, ensures that all communication - both spoken and written – shall be civil, open, honest and transparent as this is vital for cultivating trust and relationships

This Pledge further ensures mutual respect to achieve municipal goals, recognizing that patience, tolerance, cooperation and civility is imperative to success.

This Pledge creates opportunities for finding common ground amongst individuals and engagement by all in civil discussion, seeking solutions through active listening and encouraging positive remarks and thoughtful participation.

A copy of the most currently adopted and signed Civility Pledge shall be maintained in a council member's file accessible for public inspection upon request.

Revised and Adopted October 15, 2024