



MINERAL COUNCIL MEETING AGENDA

December 09, 2024 at 6:30 PM

312 Mineral Avenue Mineral Virginia 23117

Phone: 540-894-5100 | townclerk@townofmineral.net

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. ADOPTION OF AGENDA**
- E. PUBLIC COMMENT**

The public will have 3 minutes to address the Council at this time for all matters not on the current agenda. The Council will not respond to the public, but will address any questions or concerns at a later time.

- F. APPROVAL OF MINUTES**

- 1. 8.12.2024 Minutes**

- a. Motion to approve or deny minutes**

- 2. 8.15.2024 Minutes**

- a. Motion to approve or deny minutes**

- G. ACCOUNTS PAID**

- 1. November Accounts Paid**

- a. Motion to approve or deny accounts paid**

- H. PUBLIC HEARING**

- 1. Reappropriation of funds for special election**

- a. Public comment**

- b.** Motion to approve or deny reappropriation of funds
- appropriation of funds for real estate purchase
- a.** Public comment
- b.** Motion to approve or deny reappropriation of funds

I. OLD BUSINESS

- 1. FOIA Policies:**
 - a. Requests**
 - I. Motion to approve or deny policy**
 - b. Open Meetings**
 - I. Motion to approve or deny policy**
 - c. Motion to appoint FOIA officer**

J. NEW BUSINESS

1. Committee Assignment
2. Employee Appreciation
3. Town Holiday Celebration Run Through
4. Discussion on empty Council seat
5. Whitlock Family Park
6. Walton Park Water Bill
7. Planning Commission Appointment
 - a. Motion to approve or deny appointment.

K. REPORTS

1. Town Manager/ Zoning Administrator Report
2. DMV Report
3. Utilities Report
4. Council Comments

L. Calendar of Upcoming Events

1. Tree Lighting

Refreshments start at 6:30 PM

Tree Lighting at 7:30 PM.

2. Next Council Meeting

January 13, 2025 at 6:30 PM

M. **EXECUTIVE SESSION (AS NEEDED)**

N. **BACK IN SESSION**

O. **ADJOURN**

Mayor Edwin Jarvis - Vice Mayor Ronald Chapman

Council Members: Michelle Covert, Bernice Kube, Olivia McCarthy, Rebecca McGehee,
Vacant

Nicole Washington, Town Manager, Stephanie Dorman, Town Clerk, Kelly Singletary, Town
Treasurer

Town Council meets for its regular session on the second Monday of each month at 6:30 p.m.
Persons wishing to be heard or having an item to be placed on the agenda should make their
request to the Clerk of Council by the final Monday of the month preceding the meeting.



Mineral Town Council Civility Pledge

Each member of the Mineral Town Council Pledges by their signature below, individually and collectively, to practice and promote civility within the Mineral Town Council at all times, especially while in the Mineral Municipal Building or on Town property.

The elected officials of the Mineral Town Council enact this Civility Pledge intending to build a stronger and more prosperous community by advocating for positive civil engagement, respecting others, their view points, and finding joint solutions for the betterment of the community.

This Pledge, ensures that all communication - both spoken and written – shall be civil, open, honest and transparent as this is vital for cultivating trust and relationships.

This Pledge further ensures mutual respect to achieve municipal goals, recognizing that patience, tolerance, cooperation and civility is imperative to success.

This Pledge creates opportunities for finding common ground amongst individuals and engagement by all in civil discussion, seeking solutions through active listening and encouraging positive remarks and thoughtful participation.

A copy of the most currently adopted and signed Civility Pledge shall be maintained in a council member's file accessible for public inspection upon request.

Revised and Adopted October 15, 2024