DESIGN REVIEW BOARD

City Council Chambers, City Hall
Tuesday October 7, 2025, at 6:00 PM

ACTION REPORT

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. INTRODUCTION OF BOARD MEMBERS AND CITY STAFF

DRB Members Present: Ken Warlick, Danielle Gagne, Samia Coker, David Jackson
Absent Members: Celeste Jackson, Anne D'Anella, Ralph Davia

City Staff Present: Rema Abdelfattah and Diana Wheeler

3. APPROVAL / AMENDMENT OF AGENDA

Motion to approve the October 7th Agenda: David Jackson
Second: Danielle Gagne
Vote: 4-0 (Approved)

4. APPROVAL OF MEETING MINUTES

A. September 2, 2025 - Action Report

Motion to approve September 2, 2025 Action Report: Danielle Gagne
Second: Samia Coker
Vote: 4-0 (Approved)

5. DEMOLITION OF STRUCTURES

A. 3350 Hamby Road
Applicant: Kamran Jalali
Request(s):

- To demolish 1 existing house, 5 barns, and 1 shed for an upcoming development, Hamby Manor

*Motion to defer item to the end of the agenda since applicant was not yet present: Ken Warlick
Second: David Jackson
Vote: 4-0(Approved)

B. 16520 Phillips Road
Applicant: Aisbel Nava
Request(s):

- To demolish an existing house on the property to build a new single-family residence.

Motion to approve the demolition as presented: David Jackson
Second: Danielle Gagne
Vote: 4-0 (Approved)

6. COURTESY REVIEWS

A. None

7. FINAL REVIEWS

A. 12475 & 12505 Broadwell Road- Heartwood (Site/Landscape review)
Applicant: Daniel Kerr
Request:

- Final Review of the site and landscape plans for an upcoming subdivision on Broadwell Road with recommendations from 9.2.25 DRB meeting applied to the revised set.

Motion to approve the final site/landscape plans as presented was made by Danielle Gagne
Second: David Jackson
Vote: 4-0 (Approved)

8. NEW BUSINESS- STAFF ITEMS

A. None

9. OLD BUSINESS

A. None

10. ADJOURNMENT

*Applicant for agenda item 5A was unable to arrive at the meeting in time to be heard, a motion to defer the item to next month's agenda was made by Ken Warlick
Second: David Jackson
Vote: 4-0 (Approved)

Motion to Adjourn the meeting: Ken Warlick
Second: Danielle Gagne
Vote: 4-0 (Approved)

**The meeting adjourned at 6:15 p.m*

Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.