CITY COUNCIL REGULAR MEETING

City Council Chambers, City Hall
Monday, October 20, 2025 at 6:00 PM

ACTION MINUTES

Peyton Jamison, **Mayor**

CITY COUNCIL

DISTRICT 1	DISTRICT 2	DISTRICT 3
Andrea Verhoff – Post 1	Juliette Johnson – Post 1	Jan C. Jacobus – Post 1
Carol Cookerly – Post 2	Doug Hene – Post 2	Phil Cranmer – Post

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INVOCATION

1) CALL TO ORDER

2) ROLL CALL

PRESENT
Mayor Peyton Jamison
Council Member Andrea Verhoff
Council Member Doug Hene
Council Member Juliette Johnson
Council Member Jan Jacobus
Council Member Phil Cranmer

ABSENT
Council Member Carol Cookerly

3) PLEDGE OF ALLEGIANCE (*Led by Mayor Peyton Jamison*)

4) APPROVAL OF MEETING AGENDA *(Add or remove items from the agenda)* **(Agenda Item No. 25-275)**

MOTION: Motion made by Council Member Cranmer and Seconded by Council Member Johnson to approve the Meeting Agenda with the following amendment:

- Add an Executive Session to discuss Land Acquisition, Personnel, and Potential Litigation.

The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

5) PUBLIC COMMENT (General)

One (1) Public Comment
1. Julie Zahner-Bailey

6) CONSENT AGENDA

A. Approval of the October 6, 2025 Regular City Council Meeting Minutes.
(Agenda Item No. 25-276)
(Tammy Lowit, City Clerk)

B. Approval of a Project Framework Agreement by and Between Georgia Department of Transportation and City of Milton for Transportation Facility Improvements (Project Identification Number 0021273 SR 9 from Windward Pkwy to Forsyth County Line)
(Agenda Item No. 25-277)
(Sara Leaders, Public Works Director)

C. Approval of a Clearview AI Renewal Order Form and Price Quote supplemented by Addendum No. 1 with Clearview AI for the Purchase of Software as a Service (SaaS) to be Leveraged by the Milton Police Department in Investigating Allegations of Criminal Conduct within Its Jurisdiction.
(Agenda Item No. 25-278)
(Jason Griffin, Chief of Police)

D. Approval of a Construction Services Agreement between the City of Milton and CMC, Inc. for the Crabapple Multi-use Trail Project (ITB 25-PW08).
(Agenda Item No. 25-279)
(Sara Leaders, Public Works Director)

E. Approval of a Professional Services Agreement between the City of Milton and Kimley-Horn and Associates, Inc. for the Milton Comprehensive Plan Five-Year Update.
(Agenda Item No. 25-280)
(Sara Leaders, Public Works Director)

F. Approval of a Renewal Contract Agreement with Addendum No. 1 between the City of Milton and DocuSign, Inc. for Electronic Signature and Document Signature.
(Agenda Item No. 25-281)
(Tammy Lowit, City Clerk)

G. Approval of an Order Agreement and Addendum No. 1 between the City of Milton and JustFOIA, Inc. to Provide Upgraded Functionality and Redaction Services for Open Records Searches and Document Management.
(Agenda Item No. 25-282)
(Tammy Lowit, City Clerk)

MOTION: Motion made by Council Member Hene and Seconded by Council Member Verhoff to approve the Consent Agenda as read. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

7) REPORTS AND PRESENTATIONS

A. Proclamation Honoring Terre O'Brien for Three Decades of Excellence in Tennis Instruction.
(Mayor Peyton Jamison)

8) FIRST PRESENTATION

9) PUBLIC HEARING

10) ZONING AGENDA

11) UNFINISHED BUSINESS

12) NEW BUSINESS

A. Consideration of a Resolution to Abandon Right of Way on a Portion of Old Bullpen Road within Birmingham Park.
(Agenda Item No. 25-283)
(Sara Leaders, Public Works Director)

One (1) Public Comment
1. Julie Zahner-Bailey

MOTION: Motion made by Council Member Cranmer and Seconded by Council Member Jacobus to approve Agenda Item No. 25-283. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

B. Consideration of a Resolution of the City of Milton Authorizing a Pre-Application for a Recreational Trails Program Grant with the Department of Natural Resources, to Construct a Restroom Facility and Trail Improvements at Birmingham Park.
(Agenda Item No. 25-284)
(Tom McKlveen, Parks & Recreation Director)

MOTION: Motion made by Council Member Cranmer and Seconded by Council Member Jacobus to approve Agenda Item No. 25-284. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

C. Consideration of a Resolution Adopting the 2026 City of Milton City Council Regular Meeting and Work Session Schedule.
(Agenda Item No. 25-285)
(Tammy Lowit, City Clerk)

MOTION: Motion made by Council Member Verhoff and Seconded by Council Member Jacobus to approve Agenda Item No. 25-285. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

13) MAYOR AND COUNCIL REPORTS

14) STAFF REPORTS

15) EXECUTIVE SESSION (*Land Acquisition, Personnel, Litigation, if needed*)

MOTION: Motion made by Council Member Hene and Seconded by Council Member Johnson to adjourn to Executive Session at 6:35pm. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

RECONVENE

MOTION: Motion made by Council Member Verhoff and Seconded by Council Member Jacobus to reconvene the Regular Meeting at 6:38pm. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

16) ADJOURNMENT (Agenda Item No. 25-286)

MOTION: Motion made by Council Member Jacobus and Seconded by Council Member Hene adjourn the Regular Meeting at 6:39pm. The motion passed (6/0).

Voting Yea: Mayor Jamison, Council Member Verhoff, Council Member Hene, Council Member Johnson, Council Member Jacobus, and Council Member Cranmer.

ABSENT from the vote: Council Member Cookerly.

Individuals requiring special accommodations to attend any City meeting should contact 678.242.2500.