DESIGN REVIEW BOARD

City Council Chambers, City Hall
Tuesday, March 03, 2026 at 6:00 PM

MINUTES

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. INTRODUCTION OF BOARD MEMBERS

3. APPROVAL / AMENDMENT OF AGENDA

Motion to approve tonight's meeting agenda: Danielle Gagne

Second: Anne D'Anella

Vote: 5-0 (Approved)

4. APPROVAL OF MEETING MINUTES

A. February 3, 2026 Action Minutes

Motion to approve the February 3, 2026 Action Minutes: Samia Coker

Second: Danielle Gagne

Vote: 5-0 (Approved)

5. DEMOLITION OF STRUCTURES

A. 14735 Birmingham Highway
Applicant: Kellan Quinn
Request(s):
- To demolish two, 2-story homes on the property.

Motion to approve the demolition request as presented: Danielle Gagne

Second: Ken Warlick

Vote: 5-0 (Approved)

B. 16475 Westbrook Road
Applicant: Jonathan White
Request(s):
- To demolish existing 1-story house and barn

Motion to approve the demolition request as presented: Ken Warklick

Second: Danielle Gagne

Vote: 5-0 (Approved)

C. 13210 Birmingham Highway
Applicant: Scott D. Reese
Request(s):
- To demolish existing house, garage, and shed

Motion to approve the demolition request as presented: Samia Coker

Second: Ralph Davia

Vote: 5-0 (Approved)

D. 15385 Birmingham Highway
Applicant: Andrew Kelly
Request(s):
- To demolish existing house on the property

Applicant had not yet arrived to the meeting, so a motion was made to defer the agenda item to after the last courtesy review

Motion to move the agenda item made by Ken Warlick

Second: Danielle Gagne

Vote: 5-0 (Approved)

**Applicant did not appear at the meeting, so a motion was made to defer this demolition request to next months April meeting: Ken Warlick

Second: Anne D'Anella

Vote: 5-0 (Approved)

6. COURTESY REVIEWS

A. V26-02, 12780 New Providence Road
Applicant: Kendall Cannon
Request(s):

Sec. 3.1.4.B – **Unified Development Code**. To reduce the 25 feet minimum side yard to 21.8 feet adjacent to the north property for an existing

garage addition.

Sec. 3.1.4.D – Unified Development Code. To reduce the 50 feet minimum rear yard to 44.2 feet adjacent to the west property for an existing garage addition.

Sec. 3.1.4.B – Unified Development Code. To reduce the 25 feet minimum side yard to 22.5 feet and 22.34 feet adjacent to the south property for an existing deck.

Motion to recommend **approval** to the BZA with the recommendation of obtaining letters of support from surrounding neighbors, and if unable to obtain the letters of support from the bordering property owner to the south, explore vegetative screening on the southern side of the property is recommended: Ken Warlick

Second: Danielle Gagne

Vote: 5-0 (Approved)

B. V26-03, 13250 Birmingham Highway - Parcel ID 22 398009910409, 0 Birmingham Highway – Parcel ID 22 398009910417

Applicant: Robert & Sarah Strange
Request(s):

Sec. 8.8.13.B.3 - Unified Development Code. To increase the 1,500 square feet guest house accessory structure heated floor area maximum to 2,550 square feet.

Sec. 8.8.13.B.5 - Unified Development Code. To allow a guest house accessory structure to be located to the side and to the front of a proposed single-family home.

(Sec. 3.1.4, Accessory Structure setbacks) - To allow six (6) existing accessory structure to remain in front of a proposed single-family home.

Motion to recommend **approval** to the BZA for all variance requests was made by Ken Warlick, the architecture of the guest house was received favorably by the DRB. The board acknowledged that this is a large lot, and the board supported the accessory structures to remain in front of the proposed single family home.

Second: Anne D'Anella

Vote: 5-0 (Approved)

C. V26-04, 580 Hopewell Downs (Withdrawn)
Applicant: Joey Bodiford
Request:

Sec. 3.1.4.B – Unified Development Code. To reduce the 25 feet minimum side yard to 14.875 feet adjacent to the west property line for a home addition.

D. 12670 Arnold Mill Road- Milton Fire Station #41 (Building Review- Exterior paint colors)
Applicant: City of Milton
Request:

- To review exterior paint colors for the existing fire station building.

**The DRB members would like to take the time to visit Fire Station #41 site and report back to staff via email regarding color recommendations for the repaint of the exterior building.

Motion made by: Ken Warlick

Second: Danielle Gagne

Vote: 5-0 (Approved)

7. FINAL REVIEWS

A. None

8. NEW BUSINESS

A. None

9. OLD BUSINESS

A. None

10. ADJOURNMENT

Motion to adjourn the meeting: Ken Warlick

Second: Danielle Gagne

Vote: 5-0 (Approved)

**The meeting adjourned at 7:15pm*

Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.