DESIGN REVIEW BOARD

City Council Chambers, City Hall

Tuesday September 2, 2025, at 6:00 PM

ACTION REPORT

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. INTRODUCTION OF BOARD MEMBERS AND CITY STAFF

DRB Members Present: Ken Warlick, Anne D'Anella, Danielle Gagne, Celeste Jackson, Ralph Davia, Samia Coker, David Jackson

City Staff Present: Rema Abdelfattah and Diana Wheeler

3. APPROVAL / AMENDMENT OF AGENDA

Motion to approve the September 2, 2025 Agenda: David Jackson
Second: Celeste Jackson
Vote: 7-0 (Approved)

4. APPROVAL OF MEETING MINUTES

A. August 5, 2025 - Action Report

Motion to approve August 5, 2025 Action Report: Danielle Gagne
Second: Anne D'Anella
Vote: 7-0 (Approved)

5. DEMOLITION OF STRUCTURES

A. None

6. COURTESY REVIEWS

A. 12475 & 12505 Broadwell Road- Heartwood (Site and Landscape Review)
Applicant: Daniel Kerr
Request:

- Courtesy Review of site and landscape plans for an upcoming subdivision on Broadwell Road

A motion to approve the site and landscape plan was made by Ken Warlick
Second: Celeste Jackson
Vote: 7-0 (Approved)

With the following recommendations:

1. *Provide some sort of vegetative or privacy screening along the North side of the property to help provide privacy for existing residence.*

2. *Secure trees on the slope and confirm they can be sustained, provide a planting diagram identifying the species*

3. *Match trees/lighting from across the road (existing) to provide a symmetrical look when you drive down the road*

4. *Explore secondary drainage on North side to capture excess rain and volume of water from the new development, in the case one of the drains gets blocked/clogged*

5. *Explore street parking in the front of the SFR homes along Broadwell Road to add a few additional spaces.*

7. FINAL REVIEWS

A. None

8. NEW BUSINESS- STAFF ITEMS

A. None

9. OLD BUSINESS

A. None

10. ADJOURNMENT:

Motion to Adjourn: Ken Warlick

Second: Samia Coker
Vote: 7-0 (Approved)

**The meeting adjourned at 7:00 p.m*

Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.