DESIGN REVIEW BOARD

City Council Chambers, City Hall
Tuesday, September 01, 2026 at 6:00 PM

MINUTES

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. INTRODUCTION OF BOARD MEMBERS

Present: Ken Warlick, Danielle Gagne, Celeste Jackson, Samia Coker, Anne D'Anella

Absent: David Jackson, Ralph Davia

3. APPROVAL / AMENDMENT OF AGENDA

Motion to approve the meeting agenda: Celeste Jackson

Second: Danielle Gagne

Vote: 5-0 (Approved)

4. APPROVAL OF MEETING MINUTES

A. August 4, 2026 Action Minutes

Motion to approve the August 4, 2026 meeting minutes: Samia Coker

Second: Danielle Gagne

Vote: 5-0 (Approved)

5. DEMOLITION OF STRUCTURES

A. None

6. COURTESY REVIEWS

A. V26-07, 115 Cannongate Court
Applicant: Thomas Lanier
Request(s):

Sec. 4.2.4.A – Unified Development Code. To reduce the 60 feet minimum front yard to 48.8 feet for a proposed garage addition.

Motion to approve the courtesy variance request as presented: Ken Warlick

Second: Anne D'Anella

Vote: 5-0 (Approved)

B. U26-01, 631 North Main Street, Suite 207
Applicant: Juan Ragin
Request:

- Request for a Use Permit to allow an Event Facility (Sec. 8.5.6.B of the UDC) within a 1,625 square feet tenant space, in an existing two-story 38,000 square foot commercial building, to accommodate a maximum of 90 attendees (631 N. Main St. within Suite 207).

Motion to approve the courtesy use permit request as presented: Ken Warlick

Second: Danielle Gagne

Vote: 5-0 (Approved)

Clarification to Action: The Board's approval of the Use Permit is expressly subject to a maximum of 90 attendees at the event facility. Any different number referenced by the applicant during the meeting shall not supersede the maximum of 90 attendees established by the approved Use Permit.

Staff Report Correction: The Staff Report is hereby corrected to clarify that the event facility shall also operate on Fridays and Saturdays from 7:00 a.m. to 11:00 p.m. This correction is intended to accurately memorialize the operating days and hours considered by the Board and does not otherwise modify the approved Use Permit.

7. FINAL REVIEWS

A. None

8. NEW BUSINESS

A. None

9. OLD BUSINESS

A. None

10. ADJOURNMENT

Motion to adjourn tonight's meeting: Ken Warlick

Second: Danielle Gagne

Vote: 5-0 (Approved)

**Meeting adjourned at 6:20pm*

Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.