DESIGN REVIEW BOARD

City Council Chambers, City Hall
Tuesday, June 09, 2026 at 6:00 PM

MINUTES

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. INTRODUCTION OF BOARD MEMBERS

Members Present: Ken Warlick, Danielle Gagne, Anne D'Annella, Celeste Jackson

Absent: David Jackson, Ralph Davia, Samia Coker

3. APPROVAL / AMENDMENT OF AGENDA

Motion to approve tonight's meeting agenda: Anne D'Annella

Second: Celeste Jackson

Vote: 4-0 (Approved)

4. APPROVAL OF MEETING MINUTES

A. May 5, 2026 Action Minutes

Motion to approve the May 5, 2026 action minutes: Celeste Jackson

Second: Danielle Gagne

Vote: 4-0 (Approved)

5. DEMOLITION OF STRUCTURES

A. 15750 Freemanville Road
Applicant: Scott D. Reece
Request(s):

- To demolish an existing shed and stable.

Motion to approve the demolition request as presented: Ken Warlick

Second: Anne D'Annella

Vote: 4-0 (Approved)

6. COURTESY REVIEWS

A. Urbandale Townhomes, 12475 Broadwell Road (Building Review)

Applicant: Briana Garcia
Request(s):

- To review the proposed building plan for the townhomes.

After thoughtful discussion, a motion was made by Ken Warlick to approve the architecture for the Urbandale Townhomes with the following recommendations:

- Refine the four-unit building color scheme (lots 20-23). The board would like the color scheme to be adjusted to better blend with the warmer, earth toned color schemes used on the other buildings.
- Remove the contrasting accent colors around the upper gable windows on units 16, 20, and 28. The board recommends using a single color across the entire gable area rather than breaking it into multiple colors.
- Provide a consistent door style and color throughout each building. The board recommends the use of 3/4-lite doors for more natural light into the entry foyer. The door colors should be consistent with the overall building color scheme.
- Provide additional details for the mail kiosk. The board supports staff's comments and requests that the applicant further refines the roof design and provide additional detail regarding the proposed roofing materials and color palette.
- Provide proposed exterior lighting locations on the elevations and clarify light fixture styles for each location. Provide notes and dimensions as necessary to explain the lighting fixtures.
- Provide clarification regarding the simulated divided lite (SDL) window

pattern. Ensure the final drawings clearly identify the intended SDL pattern and show that it applies consistently across all buildings.

Second: Celeste Jackson

Vote: 4-0 (Approved)

7. FINAL REVIEWS

A. None

8. NEW BUSINESS

A. None

9. OLD BUSINESS

A. None

10. ADJOURNMENT

Motion to adjourn tonight's meeting: Ken Warlick

Second: Danielle Gagne

Vote: 4-0 (Approved)

The meeting adjourned at 7:24 pm.

Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.