DESIGN REVIEW BOARD

City Council Chambers, City Hall
Tuesday, December 3, 2024 at 6:00 PM

ACTION REPORT

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

2. INTRODUCTION OF BOARD MEMBERS AND CITY STAFF

DRB Members Present: Samia Coker, David Jackson, Danielle Gagne, Ken Warlick, Celeste Jackson, Anne D'Anella, and Casey Robinson

City Staff Present: Jackie Jennings, Rema Abdelfattah, and Michael Cardamon

3. APPROVAL / AMENDMENT OF AGENDA

Motion to Approve Agenda: Casey Robinson

Second: Celeste Jackson

Vote: 7-0 (Approved)

4. APPROVAL OF MEETING MINUTES

A. November 5, 2024 - Action Report

Motion to Approve the November 5, 2024 Action Report as presented: David Jackson

Second: Anne D'Anella

Vote: 7-0 (Approved)

5. DEMOLITION OF STRUCTURES

A. 16115 Thompson Road
Applicant: James Turner
Request(s):

- To demolish the existing barn and garage.

Motion to Approve the demolition plan as presented by the applicant: Casey Robinson

Second: Danielle Gagne

Vote: 7-0 (Approved)

6. COURTESY REVIEWS

A. V24-18, 13488 Holly Road

Applicant: Timothy Tyler
Request(s):

- Sec. 3.1.4, Accessory Structure Setbacks - Unified Development Code. To allow an existing accessory structure to remain in front of the existing single-family home.
- Sec.3.1.4.B - Unified Development Code. To reduce the 25-foot minimum side yard to 10 feet adjacent to the south property line for an accessory structure.
- Sec.3.1.4.D - Unified Development Code. To reduce the 50-foot minimum rear yard to 47.1 feet adjacent to the east property for an existing single-family home.

Motion to recommend the approval for Variance request V24-18 to the Board of Zoning Appeals as presented: Ken Warlick

Second: David Jackson

Vote: 7-0 (Approved)

B. V24-19, 345 Ranchette Road

Applicant: Mark Brown
Request(s):

- Sec. 3.1.4 - Accessory Structure Setbacks - Unified Development Code. To allow five (5) existing accessory structures to remain in front of the proposed single-family home.
- Sec.3.1.4.B - Unified Development Code. To reduce the 25-foot minimum side yard to 14.96 feet adjacent to the west property line for an existing accessory structure.
- Sec.3.1.4.B - Unified Development Code. To reduce the 25-foot minimum side yard to 18.7 feet adjacent to the east property line for an existing accessory structure.

Motion to recommend the approval of the variance request V24-19 to the Board of Zoning Appeals as presented: David Jackson

Second: Casey Robinson

Vote: 7-0 (Approved)

7. FINAL REVIEWS

A. None

8. NEW BUSINESS

A. None

9. OLD BUSINESS

A. 2025 DRB Meeting Calendar

DRB revisited the meeting calendar to confirm any changes from the version originally presented and approved at the November 5th DRB Meeting. The Board recommended no additional changes to the meeting schedule.

10. ADJOURNMENT

Motion to Adjourn: Casey Robinson

Second: Danielle Gagne

Vote: 7-0 (Approved)

Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.