# DESIGN REVIEW BOARD

**City Council Chambers, City Hall**
**Tuesday November 4, 2025, at 6:00 PM**

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# ACTION REPORT

## 1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

## 2. INTRODUCTION OF BOARD MEMBERS AND CITY STAFF

DRB Members Present: Ken Warlick, Danielle Gagne, David Jackson, Anne D'Annella, Celeste Jackson, Ralph Davia
Absent Members: Samia Coker

City Staff Present: Rema Abdelfattah, Diana Wheeler and Michael Cardamon

## 3. APPROVAL / AMENDMENT OF AGENDA

Motion to approve the November 4th Agenda: Celeste Jackson
Second: Danielle Gagne
Vote: 6-0 (Approved)

## 4. APPROVAL OF MEETING MINUTES

**A.** October 7, 2025 - Action Report

Motion to approve October 7, 2025 Action Report: Danielle Gagne
Second: David Jackson
Vote: 6-0 (Approved)

## 5. DEMOLITION OF STRUCTURES

**A. 13155 Hopewell Road**
Applicant: Scott D. Reece
Request(s):

- To demolish an existing house, carport, gazebo and remove the gravel driveway

Motion to approve the demolition as presented: David Jackson
Second: Danielle Gagne
Vote: 6-0(Approved)

**B. 3350 Hamby Road**
Applicant: Kamran Jalali
Request(s):

- To demolish an existing house, 5 barns, and 1 shed for an upcoming development, Hamby Manor

Motion to approve the demolition as presented: Danielle Gagne
Second: Celeste Jackson
Vote: 6-0 (Approved)

## 6. COURTESY REVIEWS

**A. V25-16, 13805 Hopewell Road**
Applicant: Tiffany & Jeffery Batiste
Request:

- **Sec. 6.3.3.D.1.b - Unified Development Code**. To increase the 20 percent maximum lot coverage to 23.86 percent for a proposed single-family home, pool and pool decking for an AG-1 zoned property that fronts a public street.

Motion to recommend approval of the variance request to the Board of Zoning Appeals as presented with the recommendation that
the applicant works with staff to reduce the impervious area: Ken Warlick
Second: Celeste Jackson
Vote: 6-0 (Approved)

**B. V25-17, 12555 Sibley Lane**
Applicant: Brandon Terry
Request:

- **Sec. 3.1.4.D – Unified Development Code**. To reduce the 50 feet minimum rear yard to 25.79 feet for an existing covered patio accessory structure.

Motion to recommend approval of the variance request to the Board of Zoning Appeals as presented: David Jackson
Second: Anne D'Annella
Vote: 6-0 (Approved)

## 7. FINAL REVIEWS

**A.** None

## 8. NEW BUSINESS

**A.** Draft 2026 DRB Meeting Schedule

Board members will review the draft meeting schedule for 2026 and will vote to keep or change the proposed dates at the next meeting.

## 9. OLD BUSINESS

A. None

## 10. ADJOURNMENT

Motion to Adjourn the meeting: Ken Warlick
Second: Celeste Jackson
Vote: 6-0 (Approved)

**The meeting adjourned at 7:04 p.m*

*Persons needing special accommodations in order to participate in any City meeting should call 678.242.2500.*