

**REGULAR CITY COUNCIL  
MEETING**

**June 27, 2023**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**

Leah Juarez

**Council President:**

Sara McCarthy

**Council Members:**

Cherie Butcher

Brad Neumiller

Tim Sutherland

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**AGENDA**

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARINGS**

1. Liquor License Transfer from the Beacon Corporation & West Winds Rentals LLC to Wyoming Downs LLC
2. Budget FY 24
3. 2023 Business Ready Community Grant and Loan Program Application for Business Committed Project Smile

**CONSENT AGENDA**

**Minutes**

- [4.](#) Council Meeting Minutes 6-13-2023
5. Executive Session Minutes 6-13-2023, Personnel Issue
6. Executive Session Minutes 6-13-2023, Legal Issue

**City Licenses**

**Financial Approvals**

- [7.](#) Fire Payroll: 6-6-2023 to 6-17-2023
- [8.](#) Regular/Police Payroll: 6-5-2023 to 6-18-2023
- [9.](#) Financial Breakdown Reports 6-27-2023

**ORDINANCES AND RESOLUTIONS**

- [10.](#) **Resolution 2023-13:** A Resolution Authorizing the Submission of an Application for Federal Funding Through The Transportation Alternatives Program Administered by the Wyoming Department of Transportation for The City of Mills for the Purposes of the Mills Bike Trail Construction Phase 1

- 11. Resolution 2023-14:** A Resolution Authorizing Submission of Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Business Committed Loan on Behalf of the Governing Body of the City of Mills
- 12. Resolution 2023-15:** A Resolution Authorizing Submission of Application to the Wyoming Business Council Under the Business Ready Community Grant and Loan Program for a Business Committed Project on Behalf of the Governing Body of the City of Mills
- 13. Resolution 2023-16:** A Resolution Fixing the Tax Levy for the city of Mills for FY 24
- 14. Resolution 2023-17:** A Resolution Certifying Compliance with W.S. Section 24-2-111: Clean Streets
- 15. Resolution 2023-18:** A Resolution of the City of Mills Designating the Banking Institutions to be Used for the Fiscal Year Beginning July 1st, 2023 and Ending June 30th, 2024
- 16. Resolution 2023-19:** Fair Housing
- 17. Resolution 2023-20:** A Resolution Approving Entering Into A Memorandum of Understanding with Bird Rides, Inc
- 18. Ordinance 791: THIRD AND FINAL READING: ( Tabled on 3rd and Final Reading 6-13-2023)** APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024
- 19. Ordinance 793, Second Reading:** An Ordinance Approving a Vacation of a Portion of South Fifth Avenue Adjacent to Lot 1, Block 8, Evergreen Park NO 2
- 20. Ordinance 795, THIRD AND FINAL READING:** An Ordinance Adopting the 2023 National Electrical Code (NEC) Including Certain Appendices, and Amendments Regulating and Governing the Installation and Wiring of Residential and Commercial Construction, Alteration, and Movement, Enlargement, and Replacement, Repair, Equipment, Location, and Proper Removal or Demolition of Said Building and Structure
- 21. Ordinance 796, Second Reading:** An Ordinance Approving A Vacation of a Portion of Cosllo Street, Adjacent to Lots 0,1 and a Portion of Lot 2, Cosllo's District
- 22. Ordinance 797, First Reading: ( Tabled on First Reading 6-13-2023)** An Ordinance Authorizing the Vacation and Replat of Lots 1,2,3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8 Evergreen Park NO 2, To Be Known as Shawville Addition to the City of Mills
- 23. Ordinance 798, Second Reading:** An Ordinance Amending Certain Provisions of Title 17 in Regard to Mobile Homes
- 24. Ordinance 799, Second Reading:** An Ordinance Amending Title 6 Provisions Pertaining to the Keeping of Bees in Mills, Wyoming

## COUNCIL APPROVALS

25. Council Approval of the Liquor License Transfer from the Beacon Corporation & West Winds Rentals LLC to Wyoming Downs LLC

## OPEN DISCUSSION

**EXECUTIVE SESSION**

**ADJOURNMENT**

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - July 11th, 2023 @ 7:00pm/ July 18th, 2023 @ 7:00pm/ August 8th, 2023 @ 7:00pm

**NEXT WORK SESSION** - July 10th, 2023 @ 9:00am / July 11th, 2023 @ 6:00pm / July 18th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR CITY COUNCIL  
MEETING**

**June 13, 2023**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

**MINUTES**

**CALL TO ORDER**

Mayor opened the Council Meeting at 7:01pm.

**ROLL CALL**

**PRESENT**

Mayor Leah Juarez  
Council President Sara McCarthy  
Council Member Cherie Butcher  
Council Member Brad Neumiller  
Council Member Tim Sutherland

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARINGS**

1. A Petition to Vacate a Portion of Cosllo Street Located Adjacent to Lots 0,1 & 2, Cosllo's District, Mountain View Suburb

The Mayor closed the Council Meeting at 7:01pm.

The Mayor opened the Public Hearing at 7:01pm.

Mayor now declared the Public Hearing opened for consideration of a petition to vacate a portion of Cosllo Street adjacent to lots 0, 1 & 2, Cosllo’s Districts. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report from staff on this item? The City Planner stated that Cosllos’s District was platted in 1972. Cosllo Street was a dedicated to the public on said plat, but the street was never constructed or improved to City’s standards up annexation. The easterly portion of the right-of-way that is being used to provide access to lots within the Cosllo’s District subdivision, has been constructed to a gravel standard and is currently maintained by the lots owners. OS Investments, LLC owns Lots 0, 1 & a portion of Lot 2. They have requested to re-subdivide those three lots into one, large lot to accommodate future development and expansion of their business operations. As part of the re-subdivision, hey would like to vacate that portion of Cosllo Street adjacent to their lots. Cosllo Street, as platted, deed-ends at the western edge of the subdivision, on lot 0. OS Investments LLC would like to utilize the additional lot area that would be provided with vacation of the street. Wyoming state statue 15-4-305, says that no vacation may be ordered except upon petition of a majority of the owners of the property abutting on the portion proposed to be vacated and extending three hundred feet in either direction from the portion proposed to be vacated. Signatures have been obtained from a majority of the surrounding property owners and attached to the petition. Once vacated ownership of the right-a-way will revert to the immediately adjacent property owners. OS Investments LLC is the

only adjacent property owner to the proposed right-a-way. The P & Z forward a due pass at their meeting on June 1<sup>st</sup>, 2023 for a petition to vacate. The Mayor asked is there anyone in the audience who wishes to speak in favor of this item? No one spoke up. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:05pm.

2. A Petition to Vacate a Portion of South Fifth Avenue Located Adjacent to Lot 1, Evergreen Park and Lot 1, Block 8 Evergreen Park NO 2

The Mayor opened the Public Hearing at 7:05pm

Mayor now declared the Public Hearing opened for consideration of a petition to vacate a portion of South Fifth Avenue located adjacent to Lot 1, Evergreen Park, and Lot 1, Block 8 Evergreen Park NO 2. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report from staff on this item? The City Planner stated that Evergreen Park NO 2 was platted in 1959 and this portion of South 5<sup>th</sup> Ave was dedicated as a public right-a-way as a proposed extension street out of the subdivision to the north. This portion of the dedicated road has never been constructed, and the adjacent properties have used the area as part of their properties for several years. Albon Shaw has purchased Lots 1-3 and the Reservoir Tract of Evergreen Park Subdivision and is in the process of re-subdividing the lots. As part of the re-subdivision process, Mr. Shaw is working with the adjacent landowner to vacate this portion of South 5<sup>th</sup> Avenue to clean up property boundaries and remove the un-utilized right-a-way. Wyoming state statue 15-4-305, says that no vacation may be ordered except upon petition of a majority of the owners of the property abutting on the portion proposed to be vacated and extending three hundred feet in either direction from the portion proposed to be vacated. Signatures have been obtained from a majority of the surrounding property owners and attached to the petition. Once vacated ownership of the right-a-way will revert to the immediately adjacent property owners. The Shawville Addition re-subdivision plat will clean-up the parcels and divide the vacated ROW proportionally, generally following how the owners have established property boundaries. The P & Z forward a due pass at their meeting on June 1<sup>st</sup>, 2023 for a petition to vacate. The Mayor asked is there anyone in the audience who wishes to speak in favor of this item. No one spoke up. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:08pm.

Mayor opened the council meeting at 7:08pm.

**CONSENT AGENDA**

**Minutes**

3. Council Meeting Minutes 5-23-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**City Licenses**

4. New and Renewal of Business and Contractors Licenses 6-13-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**Financial Approvals**

5. Regular/Police Payroll: 5-8-2023 to 5-21-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

6. Regular Payroll: 5-22-2023 to 6-4-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

7. Fire Payroll: 5-12-2023 to 5-24-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

8. Fire Payroll: 5-25-2023 to 6-5-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

9. Court Income April 2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

10. Financial Breakdown Report 6-13-2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

11. Treasurer Reports May 2023

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**ORDINANCES AND RESOLUTIONS**

**12. Resolution 2023-11: Appointment to Planning and Zoning Committee**

The City Attorney read the resolution and asked the council to vote individually on each candidate up for appointment.

Councilman	Chris Volzke	John Gudger	Mani Mosher
Sutherland	YAY	Nay	YAY
McCarthy	YAY	YAY	Nay
Neumiller	YAY	Nay	YAY
Butcher	YAY	YAY	Nay
Mayor Juarez	YAY	YAY	Nay

**Mayor stated that with the votes listed Chris Volzke and John Gudger will win the election to P & for a two year term.**

Motion made by Council President McCarthy, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**13. Resolution 2023-12: Resolution Approving Granting A Quit Claim Deed of Easement to Mountain West Communications**

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**14. Ordinance 791: THIRD AND FINAL READING: APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024**

Motion to table Ordinance 791 on Third and Final Reading made by Council Member Neumiller, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**15. Ordinance 793, First Reading:** An Ordinance Approving a Vacation of a Portion of South Fifth Avenue Adjacent to Lot 1, Block 8, Evergreen Park NO 2

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**16. Ordinance 795, Second Reading:** An Ordinance Adopting the 2023 National Electrical Code (NEC) Including Certain Appendices, and Amendments Regulating and Governing the Installation and Wiring of Residential and Commercial Construction, Alteration, and Movement, Enlargement, and Replacement, Repair, Equipment, Location, and Proper Removal or Demolition of Said Building and Structures

Motion made by Council Member Butcher, Seconded by Council President McCarthy.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**17. Ordinance 796, First Reading:** An Ordinance Approving A Vacation of a Portion of Cosllo Street, Adjacent to Lots 0,1 and a Portion of Lot 2, Cosllo's District

Motion made by Council Member Butcher, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**18. Ordinance 797, First Reading:** An Ordinance Authorizing the Vacation and Replat of Lots 1,2,3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8 Evergreen Park NO 2, To Be Known as Shawville Addition to the City of Mills

Motion to table Ordinance 797 on first reading made by Council Member Neumiller, Seconded by Council President McCarthy.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**19. Ordinance 798, First Reading:** An Ordinance Amending Certain Provisions of Title 17 in Regard to Mobile Homes

Motion made by Council Member Butcher, Seconded by Council Member Sutherland.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**20. Ordinance 799, First Reading:** An Ordinance Amending Title 6 Provisions Pertaining to the Keeping of Bees in Mills, Wyoming



Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**COUNCIL APPROVALS**

- 21. Council Approval of Adding the Community Development Module to Caselle in the Amount of \$17,600.00

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 22. Council Approval of a Catering Permit for Diesel's Bar and Grill

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Ken Holloway was present to discuss his event. He is having a car show. City Clerk stated to him if he is going to have live music. He was unsure. She also stated that how are you going to keep minors from drinking. He stated that he will have security and the people over 21 will have wrist bands and people under 21 will have an "X" on their hands. The event will be in the back of the building so he can keep his parking lot open to park. He will have food trucks there. Council approved and stated good luck.

- 23. Council Authorizes the Mayor to Sign the Agreement for Consulting Services with HUB International

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**OPEN DISCUSSION**

**Sheryl Smiley at 1113 Reed**

She was present to ask the council for an extension on her payment to us for her water bill. She has been on a payment arrangement for the last couple of months and needs to know if she can continue it. She stated that she has had a plumber out there and there is broken pipes. She does not have the money to fix right now. City Clerk stated to council that she has always had a payment arrangement and has made her payments on time in the amount that she listed. She is asking for an extension till June 21<sup>st</sup>, to pay the past due until she gets her social security. Mayor stated that if she could talk to Mr. Coleman and find out from him how the City can help her. The Mayor stated that we will work with you on your extension.

**Jeanne Beagle:**

Jeanne was present to talk about her trailer that she wants to bring into Mills. It is a 2001 and has been through a compliance inspection with Kevin O'Hearn. She wants to put the trailer at 4786 Lafayette. She has four spaces and she has one that is open and ready for a trailer. She stated that right now she is in Casper and wanted to come 4 years ago but did not know that when she moved into there that she has to stay four 4 years. Otherwise she would have came earlier and she would not have to ask for a variance. Her trailer she stated is in good condition.

She stated that it will be going into another trailer park here in Mills. The Mayor stated that your trailer does look nice, but what we need to be worried about is what is under the trailer. We have to make sure that is inspected and will pass electrical code. Councilman Sutherland stated that we have had similar ones like this one I think we should allow it to come in. Mayor asked council how they feel about this trailer. Councilman McCarthy stated yes she is in favor, Councilman Neumiller stated yes he is in favor and Councilman Butcher stated yes she is in favor, Councilman Sutherland stated yes he is in favor. Mayor stated that she is in favor as well and we grant your request for a variance as long as the stuff you need fixed is done within 30 days of setting the trailer.

**EXECUTIVE SESSION**

24. Personnel Issue

Mayor asked for a motion to go into executive session for a personnel issue at 7:32pm.

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Back from Executive Session at 8:12

No Action Taken

25. Legal Issue

Mayor asked for a motion to go into Executive Session for a legal issue at 8:12pm.

Motion made by Council Member Sutherland, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Back from Executive Session at 8:28pm.

No Action Taken

**ADJOURNMENT**

Mayor asked for a motion to adjourn the Council Meeting at 8:28pm.

Motion made by Council Member Sutherland, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - June 27th, 2023 @ 7:00pm / July 11th, 2023 @ 7:00pm / July 25th, 2023 @ 7:00pm

**NEXT WORK SESSION** - June 27th, 2023 @ 9:00am / July 10th, 2023 @ 6:00pm / July 25th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Christine Trumbull



# CITY OF MILLS

EST. 1921

## PAYROLL

Meeting Date: June 27<sup>th</sup>, 2023

Payroll Type: Fire Payroll

Date Range: 6-6-2023 to 6-17-2023

NET..... \$10,835.96

DEDUCTIONS.....\$4217.32

Federal Taxes.....\$920.00

Medicare..... \$202.33

Retirement ..... \$1692.73

Union Dues..... \$192.50

Supplemental Insurance.....\$127.85

Insurance.....\$1081.91

TOTAL PAYROLL.....\$15,053.28

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City Clerk, Christine Trumbull

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Mayor, Leah Juarez



# CITY OF MILLS

EST. 1921

## PAYROLL

Meeting Date: June 27<sup>th</sup>, 2023

Payroll Type: Regular/Police Payroll

Date Range: 6-5-2023 to 6-18-2023

NET..... \$78,669.36

DEDUCTIONS.....\$33,088.18

Federal Taxes.....\$8620.00

Medicare..... \$1553.40

Retirement ..... \$9745.45

Social Security.....\$6446.62

Supplemental Retirement..... \$1100.00

Supplemental Insurance.....\$648.48

Child Support..... \$600.00

Insurance.....\$4290.21

TOTAL PAYROLL.....\$111,757.54

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City Clerk, Christine Trumbull

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Mayor, Leah Jaurez



# CITY OF MILLS

EST. 1921

**CHECK LIST FOR**

**June 27<sup>th</sup>, 2023**

**COUNCIL MEETING**

City Hall/Court

6-15-2023	31279	Void
6-13-2023	31339-31351	Manuals
6-19-2023	31352	Transmittals
6-22-2023	31353	Payroll
6-22-2023	31154-31357	Transmittals
6-22-2023	31358-31409	Vouchers
	<b>COURT</b>	
6-14-2023	1772-1773	Manuals

**COUNCIL:**

\_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_



# CITY OF MILLS

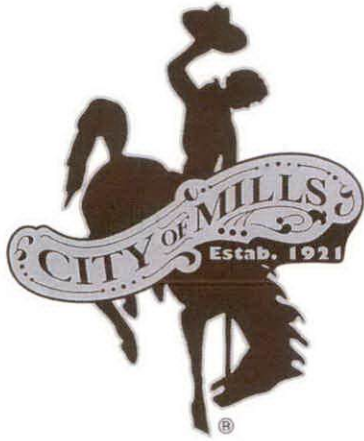
EST. 1921

## BILLS

Meeting Date: June 27<sup>th</sup>, 2023

Bills

ACH.....	\$9955.41
VOUCHERS.....	\$231,028.16
MANUAL CHECKS CITY HALL.....	\$124,417.42
MANUAL CHECKS COURT.....	\$1000.00
TRANSMITTAL CHECKS.....	\$39,904.50
VOIDED CHECKS.....	\$1230.38



# CITY OF MILLS

EST. 1921

## MANUAL CHECKS

### City Hall

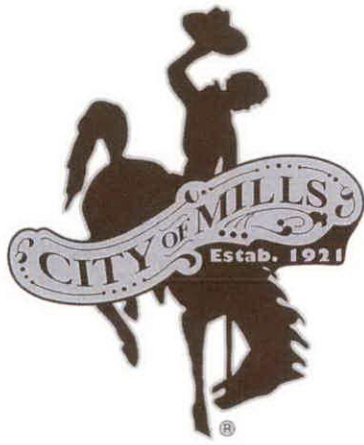
### June 27<sup>th</sup>, 2023

## COUNCIL MEETING

6-13-2023	31339	Bode & Alenandria McGuire	Water Deposit Refund	\$19.28
6-13-2023	31340	Camalita Baca	Summer Fest Bill	\$300.00
6-13-2023	31341	Century Link	Bill	\$277.36
6-13-2023	31342	Charter Communications	Bill	\$553.02
6-13-2023	31343	Dominic Cortinas	Water Deposit Refund	\$63.04
6-13-2023	31344	Rocky Mountain Power	Utility Bill	\$12,229.61
6-15-2023	31345	Black Hills Energy	Utility Bill	\$1179.07
6-15-2023	31346	Leah Juarez	Refund of Mayors Breakfast	\$136.56
6-15-2023	31347	Hub International	Summer Fest Special Event Insurance	\$1230.88
6-15-2023	31348	Leah Juarez	Refund for Mayor's Breakfast	\$64.20
6-15-2023	31349	Paps's Pork Chop	Summer Fest Vendor Pay	\$17.85
6-19-2023	31350	Andreen & Hunt	Pay Estimate 5	\$67,897.00
6-19-2023	31351	Andreen & Hunt	Pay Estimate 6	\$40,449.55

**TOTAL: \$124,417.42**





# CITY OF MILLS

EST. 1921

**MANUAL CHECKS**

**COURT**

**June 27<sup>th</sup>, 2023**

**COUNCIL MEETING**

6-14-2023	1772	Carmen Wisser	Bond Refund	\$200.00
6-14-2023	1773	Division Victims Service	Crime Prevention	\$800.00

**TOTAL: \$1000.00**



# CITY OF MILLS

EST. 1921

## Transmittal Checks

June 27<sup>th</sup>, 2023

## Council Meeting

6-19-2023	31352	Pathfinder Credit Union	\$192.50
6-22-2023	31354	American Funds	\$275.00
6-22-2023	31355	Orchard Trust	\$825.00
6-22-2023	31356	Clerk of District Court	\$600.00
6-22-2023	31357	State of Wyoming Retirement-Reg	\$38,012.00

**TOTAL: \$39,904.50**



# CITY OF MILLS

EST. 1921

**Voided Checks**

**June 27<sup>th</sup>, 2023**

**Council Meeting**

6-15-2023	31279	31347	HUN International	Wrong amount given	\$1230.38
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**TOTAL: \$1230.38**



**TAP Attachment G: Resolution  
RESOLUTION NO. Resolution 2023-13**

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH THE TRANSPORTATION ALTERNATIVES PROGRAM ADMINISTERED BY THE WYOMING DEPARTMENT OF TRANSPORTATION FOR City of Mills FOR THE PURPOSES OF THE Mills Bike Trail Construction Phase 1 PROJECT.

**WITNESSETH**

**WHEREAS**, the governing body for City of MillsCity of Mills desires to participate in the Transportation Alternatives Program (TAP) to assist in funding this project;

**WHEREAS**, the governing body for City of Mills recognizes the need for the project;

**WHEREAS**, TAP requires that federal funding criteria be met, and City of Mills agrees to ensure satisfaction of all requirements;

**WHEREAS**, City of Mills acknowledges that if funded, the TAP project shall be completed prior to December 31, 2026;

**WHEREAS**, the governing body for City of Mills agrees to set aside a minimum of \$\$105,054.00 as a line item in its budget for the required nine and fifty-one hundredths percent (9.51%) local cash match on the project;

**WHEREAS**, the governing body for City of Mills acknowledges TAP is funded on a reimbursement basis and all invoices must be 100% paid by City of Mills prior to reimbursement through TAP (90.49% Federal Reimbursement). City of Mills acknowledges that failure to comply with this requirement may result in cancellation of the award and repayment by City of Mills of all funds reimbursed.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY** for City of Mills that a funding application requesting \$1,104,667.00 in federal TAP funding be submitted to the Wyoming Department of Transportation – TAP for consideration to assist in funding for the City of Mills project.

**BE IT FURTHER RESOLVED, THAT** Sabrina Kemper is hereby designated as the Project Administrator, of City of Mills to act on behalf of the governing body on all matters relating to this funding application.

**PASSED, APPROVED AND ADOPTED THIS 27th DAY OF June, 2023.**

\_\_\_\_\_  
Signature  
Leah Juarez, Mayor

**ATTEST:**

\_\_\_\_\_  
Signature  
Christine Trumbull, City Clerk

**RESOLUTION OF SUPPORT**

**RESOLUTION NO. 2023-14**

**A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING BUSINESS COUNCIL UNDER THE BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM FOR A BUSINESS COMMITTED LOAN ON BEHALF OF THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING**

**FOR THE PURPOSE OF: PROJECT SMILE; A LOCAL COMPANY EXPANDING OPERATIONS AND BUILDING AN 80K SQUARE FOOT BUILDING ADDING 50 NEW JOBS TO THE LOCAL ECONOMY.**

**WITNESSETH**

**WHEREAS**, the Governing Body of the City of Mills desires to participate in the Business Ready Community Grant and Loan Program to assist in financing this project; and

**WHEREAS**, the Governing Body of the City of Mills recognizes the need for assisting a local company to continue operations within the community, expand their manufacturing operations and create new jobs with this funding and believes this project will address those needs; and

**WHEREAS**, the public benefits of this project will be an increase in high-quality jobs, increase in families able to purchase homes and local goods, keeping a local manufacturer from abandoning their current manufacturing facility and the consideration is 50 new jobs will be created, high-paying wages will be offered, local tax base will increase with increase in production from the facility; and

**WHEREAS**, the specific goals and measures of success of this project are to build two separate buildings with a total of 84,000 square foot: one 69,000 square foot manufacturing building and one 15,000 square foot paint and blast building, creating 50 high quality jobs. Measurable outcomes are the completion of the building within 18 months of contract agreement and job creation over a 5 year period; and

**WHEREAS**, the Business Ready Community Grant and Loan Program requires that certain criteria be met, as described in the Wyoming Business Council’s Rules governing the program, and to the best of our knowledge this application meets those criteria; and

**WHEREAS**, the Governing Body of the City of Mills understands that this is a general BRC Loan that requires repayment to the Wyoming Business Council at a rate and term approved by the Wyoming Business Council; and

**WHEREAS**, the Governing Body of the City of Mills understands that this loan shall not create any indebtedness exceeding four percent (4%) of the assessed value of the taxable property therein; Natrona County shall not create any indebtedness exceeding two percent (2%) of the taxable property therein; and

**WHEREAS**, the Governing Body for City of Mills has a comprehensive operation and maintenance plan including projected expenses and project income sources extending the life of the asset(s); and

**WHEREAS**, the Governing Body of the City of Mills plans to repay the requested Business Ready Community Loan from the following sources: via lease payments from Project Smile; and

**WHEREAS**, the Governing Body for the City of Mills will use the revenue recaptured from this project for the following economic development purposes: 35% of the net revenue from the lease agreement will be returned to the Wyoming Business Council, the remaining 65% of net revenue will be used to fund economic development in Mills including infrastructure, future grant match and other economic development projects as needed; and

**WHEREAS**, in the event of any project cost overruns, Project Smile will provide funding in the amount necessary to complete the project; and

**WHEREAS**, in the event of any loan fees, the City of Mills will provide funding in the amount necessary to pay for all such fees from the City of Mills general fund; and

**WHEREAS**, the Governing Body for the City of Mills and Project Smile has considered other possible funding solutions for this project which include private bank loan, moving operations to a more cost effective state with higher business incentives, and moving operations completely out of the United States; and

**WHEREAS**, the City of Mills is working in partnership with Project Smile; and

**WHEREAS**, the City of Mills held a public hearing on June 27, 2023 to solicit testimony from citizens, and gave full consideration to all comments received; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE** City of Mills, that a loan application in the amount of **\$10,000,000** (ten million dollars) be submitted to the Wyoming Business Council for consideration of assistance in funding Project Smile

**BE IT FURTHER RESOLVED**, Sabrina Kemper, City of Mills Community Development Director is hereby designated as the authorized representative of the City of Mills to act on behalf of the Governing Body on all matters relating to this loan application.

PASSED, APPROVED AND ADOPTED THIS 27<sup>th</sup> day of June, 2023.

By: \_\_\_\_\_  
Mayor, Leah Juarez

\_\_\_\_\_  
Council Member Sara McCarthy

\_\_\_\_\_  
Council Member Cherie Butcher

\_\_\_\_\_  
Council Member Brad Neumiller

\_\_\_\_\_  
Council Member Tim Sutherland

ATTEST:

\_\_\_\_\_  
City Clerk, Christine Trumbull

CERTIFICATE

I, Christine Trumbull, hereby certify that the foregoing Resolution was adopted by the City of Mills City Council at a public meeting held on June 27, 2023 and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

\_\_\_\_\_  
City Clerk, Christine Trumbull

**RESOLUTION OF SUPPORT**

**RESOLUTION NO. 2023-15**

**A RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE WYOMING BUSINESS COUNCIL UNDER THE BUSINESS READY COMMUNITY GRANT AND LOAN PROGRAM FOR A BUSINESS COMMITTED PROJECT ON BEHALF OF THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING**

**FOR THE PURPOSE OF: PROJECT SMILE; A LOCAL COMPANY EXPANDING OPERATIONS AND BUILDING AN 80K SQUARE FOOT BUILDING ADDING 50 NEW JOBS TO THE LOCAL ECONOMY.**

**WITNESSETH**

**WHEREAS**, the Governing Body of the City of Mills desires to participate in the Business Ready Community Grant and Loan Program to assist in financing this project; and

**WHEREAS**, the Governing Body of the City of Mills recognizes the need for assisting a local company to continue operations within the community, expand their manufacturing operations and create new jobs with this funding and believes this project will address those needs; and

**WHEREAS**, the public benefit(s) of this project will be an increase in high-quality jobs, increase in families able to purchase homes and local goods, keeping a local manufacturer from abandoning their current manufacturing facility and the consideration is 50 new jobs will be created, high-paying wages will be offered, local tax base will increase with increase in production from the facility; and

**WHEREAS**, the specific goals and measures of success of this project are to build two separate buildings with a total of 84,000 square foot: one 69,000 square foot manufacturing building and one 15,000 square foot paint and blast building, creating 50 high quality jobs. Measurable outcomes are the completion of the building within 18 months of contract agreement and job creation over a 5 year period; and

**WHEREAS**, the Business Ready Community Grant and Loan Program requires that certain criteria be met, as described in the Wyoming Business Council’s Rules governing the program, and to the best of our knowledge this application meets those criteria; and

**WHEREAS**, the Governing Body of the City of Mills will provide a cash match to this Business Ready Community Grant and Loan Program Business Committed project in the form of a BRC loan; and



**WHEREAS**, the Governing Body of the City of Mills plans to provide in-kind match to this Business Ready Community Grant and Loan Program Business Committed project from the following source(s):

Project Smile intends to give the City of Mills, through an in-kind donation, approximately 25 acres of property. Project Smile will also provide funding of their own to complete the build as this project is expected to cost up to \$28 Million. Additional funding match will be provided by Project Smile; and

**WHEREAS**, the Governing Body for the City of Mills has a comprehensive operation and maintenance plan including projected expenses and project income sources extending the life of the asset(s); and

**WHEREAS**, the Governing Body for the City of Mills will use the revenue recaptured from this project for the following economic development purposes: 35% of the net revenue from the lease agreement will be returned to the Wyoming Business Council, the remaining 65% of net revenue will be used to fund economic development in Mills including infrastructure, future grant match and other economic development projects as needed; and

**WHEREAS**, In the event of any project cost overruns, Project Smile will provide funding in the amount necessary to complete the project; and

**WHEREAS**, the Governing Body for the City of Mills and Project Smile has considered other possible funding solutions for this project which include private bank loan, moving operations to a more cost effective state with higher business incentives, and moving operations completely out of the United States; and

**WHEREAS**, the City of Mills is working in partnership with Project Smile; and

**WHEREAS**, the City of Mills held a public hearing on June 27, 2023 to solicit testimony from citizens, and gave full consideration to all comments received; and

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE** City of Mills, that a grant application in the amount of **\$10,000,000** (ten million dollars) be submitted to the Wyoming Business Council for consideration of assistance in funding Project Smile.

**BE IT FURTHER RESOLVED**, that Sabrina Kemper, City of Mills Community Development Director is hereby designated as the authorized representative of the City of Mills to act on behalf of the Governing Body on all matters relating to this grant application.

PASSED, APPROVED AND ADOPTED THIS 27<sup>th</sup> day of June, 2023.

By: \_\_\_\_\_  
Mayor, Leah Juarez

\_\_\_\_\_  
Council Member Sara McCarthy

\_\_\_\_\_  
Council Member Cherie Butcher

\_\_\_\_\_  
Council Member Brad Neumiller

\_\_\_\_\_  
Council Member Tim Sutherland

ATTEST:

\_\_\_\_\_  
City Clerk, Christine Trumbull

CERTIFICATE

I, Christine Trumbull, hereby certify that the foregoing Resolution was adopted by the City of Mills City Council at a public meeting held on June 27, 2023 and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

\_\_\_\_\_  
City Clerk, Christine Trumbull

CITY OF MILLS

RESOLUTION 2023-16

**A RESOLUTION FIXING THE TAX LEVY FOR THE CITY OF MILLS FOR THE FISCAL YEAR ENDING JUNE 30, 2024**

**WHEREAS**, the governing body of the City of Mills, Wyoming must set the tax levy for the fiscal year ending June 30<sup>th</sup>, 2024.

**SECTION 1.** That the amount of taxes to meet the expenditures of the City of Mills, Wyoming, for the fiscal year beginning July 1<sup>st</sup>, 2023 and ending June 30<sup>th</sup>, 2024. Shall be 8 (eight) mills, known as the general tax.

**PASSED, ADOPTED AND APPROVED ON THE \_\_\_\_\_ OF \_\_\_\_\_ 2023.**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, City Clerk

CITY OF MILLS

A RESOLUTION CERTIFYING COMPLIANCE WITH W.S SECTION 24-2-111

**2023-17**

**WHEREAS**, cities and towns in Wyoming with population over 1500 are responsible for the cleaning and maintenance of storm, sewers, the cleaning, sweeping and washing of all streets and highways and snow removal from all streets and highways with their corporate limits, and

**WHEREAS**, the population of the City of Mills is within the population range of 1500 and 5000 according to the latest federal decennial census adjusted for incorporated boundary changes and

**WHEREAS**, the 56<sup>th</sup> Wyoming State Legislature revised W.S. 24-2-111 to allow the Transportation Commission of Wyoming to contribute financial assistance to any city of City with a population between fifteen hundred (1500) and five thousand (5,000) that is performing its duties under this statute in a total amount not to exceed twenty dollars (\$20.00) per capita annually to the city or City, and

**WHEREAS**, the Transportation Commission of Wyoming has determined that payments in City will be made in two equal installments each state fiscal year, one on July 1 and one on January 1 starting July 1, 2000, and

**WHEREAS**, the Transportation Commission of Wyoming has determined that prior to each stated fiscal year the local jurisdiction just certify to the Department of Transportation that it understands and will comply with the following requirements for program participation:

- (a) The community complies with its statutory responsibilities outlined in W.S.24-2-111: and
- (b) The community has not purposefully kept sections of state highways outside the corporate city limits in order to avoid its responsibilities as outlined in Wyoming State Statute 24-2-111;

**NOW THEREFORE BE IT RESOLVED** that the City of Mills will comply with the requirements of W.S. Section 24-2-111 (a) (ii) PERTAINING TO the cleaning, sweeping, washing off, and snow removal from the streets and highways within its jurisdiction.

NOW THEREFORE, BE IT FURTHER RESOLVED that the City of Mills shall not purposefully keep and has not purposefully kept sections of state highways outside the corporate jurisdiction of the City in order to avoid the responsibilities of W. S. Section 24-2-111.

**PASSED, APPROVED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, City Clerk



**RESOLUTION 2023-18**

**CITY OF MILLS**

**A RESOLUTION OF THE CITY OF MILLS, WYOMING, DESIGNATING THE BANKING INSTITUTIONS TO BE USED FOR THE FISCAL YEAR BEGINNING JULY 1ST, 2023 TO JUNE 30<sup>TH</sup>, 2024.**

**WHEREAS**, the City of Mills has designated the banking institutions below for the fiscal year beginning July 1<sup>st</sup>, 2023 and ending June 30<sup>th</sup>, 2024, and

**WHEREAS**, the City of Mills desires to continue to use the below institutions.

**NOW THEREFORE**, be it resolved by the Governing Body of the City of Mills, Wyoming, that the City of Mills use the following banks for the fiscal year beginning July 1<sup>st</sup>, 2023 and ending June 30<sup>th</sup>, 2024.

First Interstate Bank

Wyoming Government Investment Fund

Jonah Bank

First State Bank, Division of Glacier Bank

Hilltop National Bank

Wyoming Class

Passed, approved and adopted on this \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, City Clerk

**RESOLUTION 2023-19**

**FAIR HOUSING**

**WHEREAS**, the governing body of the City of Mills firmly believes that discrimination in housing, employment and public accommodation not only threatens the rights and privileges of the citizens of the community but also menace the institutions and foundations of a free and democratic society, and

**WHEREAS**, the governing body of the City of Mills desires to give effect to the guarantees for equal rights contained in the Constitution and laws of this State and the United States and to encourage and bring about mutual self-respect and understanding among all the citizens and groups in the community, and.

**WHEREAS**, under the Federal Fair Housing Law, it is illegal to deny housing to any persons because of race, color, religion, sex, familial status, disability or national origin:

**Therefore**, be it resolved that the City of Mills will: County of Natrona, Wyoming, makes a firm commitment to eliminate prejudice, intolerance, disorder and discrimination in housing based on race, color, religion, sex, familial status, disability or national origin.

**THEREFORE**, be it also resolved that the City of Mills will adhere to the following procedures to accomplish the purpose of the aforementioned resolution.

- 1. All and any discrimination complaints will be in writing, signed and addressed to the

**Office of Fair Housing and Urban Development  
1405 Curtis Street  
Executive Towers  
Denver, CO 80202**

- 2. The Fair Housing and Equal opportunity Logo will be displayed in the City buildings.
- 3. The City of Mills:
  - a. Assist and promote community efforts and responsible local fair housing within the community
  - b. Encourage local fair housing advocates in developing education programs to provide fair housing information to the community:
  - c. Instruct all department heads regarding the goals and objectives of the Fair Housing Law:
  - d. Post a copy of the adopted Fair Housing Resolution in City Hall and Mills Post Office.

**PASSED, APPROVED AND ADOPTED ON THIS \_\_\_\_\_ OF \_\_\_\_\_ 2023.**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, City Clerk

**RESOLUTION NO. 2023-20**

**A RESOLUTION APPROVING ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH BIRD RIDES, INC.**

**WHEREAS**, Bird Rides, Inc. provides rental electric scooters in municipal settings; and

**WHEREAS**, The City of Mills and Bird have had discussions providing for the licensure of Bird scooters within the City of Mills’ and

**WHEREAS**, A draft Memorandum of Understanding has been in discussion with the City of Mills;

**NOW, THEREFORE**, The Governing Body of the City of Mills, Wyoming, hereby authorizes the City Attorney, in consultation with the Mayor of the City of Mills, to enter into a Memorandum of Understanding with Bird Rides, Inc., provided that the Memorandum require Bird Rides, Inc. to comport to the provisions of the City of Mills Ordoinance regarding electric scooters.

**Resolved this \_\_\_\_ day of \_\_, 2023**

CITY OF Mills

By: \_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Cherie Butcher, Councilman

\_\_\_\_\_  
Sara McCarthy, Councilman

\_\_\_\_\_  
Bradley Neumiller, Councilman

\_\_\_\_\_  
Tim Sutherland, Councilman

ATTEST:

\_\_\_\_\_  
City Clerk, Christine Trumbull



# ORDINANCE NO. 791: THIRD AND FINAL READING for the FY 24 Budget

Item # 18.

ORDINANCE 791, APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILLS, WYOMING,** after public hearing being duly held in accordance with the statues of the State of Wyoming:

1. That the actual revenues of the current fiscal year are as follows:

- a. Fiscal Year 2024 General Revenue Fund \$5,798,984.00
- b. Grants & Loans \$4,305,780.00
- c. One Cent & Special Revenue \$1,500,000.00
- d. Enterprise Funds \$2,965,000.00
- e. Impact Fund \$311,000.00

Total Revenue: **\$14,880,764.00**

2. That the actual expenditures for the current fiscal year are as follows:

- a. Fiscal Year 2024 Actual Expenditures: **\$14,880,764.00**

3. That the actual expenditures for the 2024 budget year are as follows:

Administration	\$422,067.00	Streets	\$127,469.00
Non Departmental	\$655,122.00	Impact	\$311,000.00
City Council	\$115,471.00	Public Works Shop	\$155,377.00
Grants & Loans	\$4,305,780.00	Parks Department	\$118,658.00
Administration Enterprise	\$652,862.00	Water Department	\$443,179.00
Community Service Division	\$142,519.00	Water Treatment Plant	\$628,194.00
Police Department	\$2,125,966.00	Sewer Department	\$553,167.00
I.T. Department	\$315,755.00	Sanitation Department	\$596,424.00
Fire Department	\$1,065,372.00	Courts	\$218,041.00
Community Development	\$337,315.00	Admin Shop Enterprise	\$91,026.00
One Cent Projects	\$1,500,000.00	Total	<b>\$14,880,764.00</b>

PASSED ON FIRST READING ON \_\_\_\_\_ OF \_\_\_\_\_ 2023.

PASSED ON SECOND READING ON \_\_\_\_\_ OF \_\_\_\_\_ 2023

PASSED ON THIRD AND FINAL READING ON \_\_\_\_\_ OF \_\_\_\_\_ 2023

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED

\_\_\_\_\_  
Christine Trumbull, City Clerk

**ORDINANCE NO. 793**

**AN ORDINANCE APPROVING A VACATION OF A PORTION OF SOUTH FIFTH AVENUE (APPROXIMATELY 158.30') ADJACENT TO LOT 1, BLOCK 8, EVERGREEN PARK NO. 2, CITY OF MILLS, WYOMING**

**WHEREAS**, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

**WHEREAS**, Shaw Investments, LLC, has petitioned to vacate a portion of South Fifth Avenue (approximately 158.30') adjacent to Lot 1, Block 8, Evergreen Park No. 2, City of Mills, Wyoming; and

**WHEREAS**, a public hearing notice was advertised on the 26<sup>th</sup> and 28<sup>th</sup> of May 2023 in the Casper Star-Tribune, at least 15 days prior to the public hearing; and

**WHEREAS**, Shaw Investments, LLC obtained approval from over fifty percent of property owners within 300 feet approving the vacation, as required by WS 15-4-305; and

**WHEREAS**, the Mills City Council held a public hearing on the vacation on 13 June 2023, and;

**WHEREAS**. The Mills City Council has determined the vacation is in the best interest of the City and the public.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:**

**SECTION 1:**

The City of Mills hereby vacates a portion of South Fifth Avenue (approximately 158.30') adjacent to Lot 1, Block 8, Evergreen Park No. 2, City of Mills, Wyoming.

**PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**PASSED, APPROVED AND ADOPTED ON THIRD AND**

**FINAL READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Christine Trumbull, City Clerk

**ORDINANCE No. 795**

**AN ORDINANCE ADOPTING THE 2023 NATIONAL ELECTRICAL CODE (NEC) INCLUDING CERTAIN APPENDICES, AND AMENDMENTS REGULATING AND GOVERNING THE INSTALLATION AND WIRING OF RESIDENTIAL AND COMMERCIAL CONSTRUCTION, ALTERATION, MOVEMENT, ENLARGEMENT, AND REPLACEMENT, REPAIR, EQUIPMENT, LOCATION, AND PROPER REMOVAL OR DEMOLITION OF SAID BUILDING AND STRUCTURES.**

**WHEREAS** the City of Mills in accordance with Sections 15-1-701 through 15-1-801 of Wyoming Statutes, 1977 and the authority granted to the City wishes to amend Chapter 15.05 of Mills Municipal Code, for the purpose of adapting the 2023 NEC, and

**WHEREAS** the City of Mills is even mindful of ensuring the security and safety from hazards, and promoting health and general welfare of the residents of Mills, Wyoming.

**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING THE FOLLOWING:**

**Section 1:**

Section 15.05.010 of Mills Municipal Code is hereby created as follows:

15.05.010 Adaption.

That a certain document, two (2) copies of which are on file in the office of the CITY CLERK of the CITY OF MILLS being marked and designated as the National Electrical Code, 2023 edition, including all appendixes, as the regulating NEC of the CITY OF MILLS, in the State of WYOMING for regulating construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures.; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said NEC on file in the office of CITY CLERK are hereby referred to, adapted, and made a part hereof, as if fully set out in this ordinance.

**Section 2:**

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unenforceable, such decision shall not affect the validity of the remaining portions of this ordinance. The CITY COUNCIL hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or unenforceable.

**Section 3:**

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect the right or ability of the City of Mills to initiate any suit or proceeding in any court, or assert any rights acquired, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy any character be lost, impaired or affected by this ordinance.

**IT IS FUTHER ORDAINED:** That upon passage and execution of this Ordinance it shall be filed with the office of the Natrona County Clerk.

PASSED ON FIRST READING the \_\_\_\_\_ day of \_\_\_\_\_, 2023.  
PASSED ON SECOND READING the \_\_\_\_\_ day of \_\_\_\_\_, 2023.  
PASSED, APPROVED, AND ADOPTED ON THE THIRD AND FINAL READING  
the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF MILLS, WYOMING

BY: \_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cheri Butcher, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTEST: \_\_\_\_\_  
Christine Trumbull, City Clerk

I, Christine Trumbull, City Clerk of the City of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 795, entitled “AN ORDINANCE adopting the 2023 National Electrical Code for regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location and proper removal or demolition of said buildings and structures in the CITY OF MILLS” providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.”

Passed on First Reading by City Council of the City of Mills, Wyoming at a regular meeting held by Council Members on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Christine Trumbull, City Clerk

I, the regularly appointed, duly qualified and action as the City Clerk of the City of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 795 approved and passed as certified above, and following its passage by the City Council, was posted in the City Clerk’s Office and the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the City of Mills, Wyoming on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Christine Trumbull, City Clerk

**ORDINANCE NO. 796**

**AN ORDINANCE APPROVING A VACATION OF A PORTION OF COSLLO STREET (APPROXIMATELY 464 FEET) ADJACENT TO LOTS 0, 1 AND A PORTION OF LOT 2, COSLLO’S DISTRICT, CITY OF MILLS, WYOMING**

**WHEREAS**, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

**WHEREAS**, OS Investments, LLC, has petitioned to vacate a portion of Cosllo Street (approximately 464 feet) located adjacent to Lots 0, 1 and a portion of Lot 2, Cosllo’s District, City of Mills, Wyoming; and

**WHEREAS**, a public hearing notice was advertised on the 26<sup>th</sup> and 28<sup>th</sup> of May 2023 in the Casper Star-Tribune, at least 15 days prior to the public hearing; and

**WHEREAS**, OS Investments, LLC obtained approval from over fifty percent of property owners within 300 feet approving the vacation, as required by WS 15-4-305; and

**WHEREAS**, the Mills City Council held a public hearing on the vacation on 13 June 2023, and;

**WHEREAS**. The Mills City Council has determined the vacation is in the best interest of the City and the public.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:**

**SECTION 1:**

The City of Mills hereby vacates a portion of Cosllo Street (approximately 464 feet) adjacent to Lots 0, 1 and a portion of Lot 2, Cosllo’s District, City of Mills, Wyoming.

**PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**PASSED, APPROVED AND ADOPTED ON THIRD AND**

**FINAL READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Christine Trumbull, City Clerk

**ORDINANCE NO. 797**

**AN ORDINANCE AUTHORIZING THE VACATION AND REPLAT OF LOTS 1, 2, 3 & RESERVOIR TRACT, EVERGREEN PARK SUBDIVISION AND LOT 1, BLOCK 8, EVERGREEN PARK NO. 2, TO BE KNOWN AS SHAWVILLE ADDITION TO THE CITY OF MILLS, WYOMING**

**WHEREAS**, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

**WHEREAS**, the City of Mills has received a request to Vacate and Replat all of Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2; and

**WHEREAS**, the City of Mills has determined that it is in the best interest of the City to vacate and replat Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2; and

**WHEREAS**, the City of Mills has determined that this vacation and replat of these lots will provide for a better use of the land, and is keeping with the proposed land use policies within the City and will conform with the Mills Comprehensive Plan of 2017; and

**WHEREAS**, the vacation and replat of the foregoing described lands as appears on this plat is with the free consent and in accordance with the desires of the above named owners and proprietors of said lands; the name of said vacation and replat shall be known as "SHAWVILLE ADDITION" to the City of Mills, Wyoming. All streets as shown hereon have previously been dedicated to the use of the public.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:**

The vacation of replat of Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2, shall become effective upon the passage of this Ordinance.

**PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING the \_\_\_\_ day of \_\_\_\_\_ 2023**

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Christine Trumbull, City Clerk

**ORDINANCE 798**

**AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 17 IN REGARD TO MOBLE HOMES**

**WHEREAS,** The City of Mills enacted a new Title 17 in 2021; and

**WHEREAS,** The City of Mills Comprehensive Land Use Plan was issued in 2017; and

**WHEREAS,** In the 2021 revisions to Title 17 certain provisions were enacted regarding mobile homes in an effort to address developments in the same; and

**WHEREAS,** Since 2021 there have been requests for the approval of older mobile homes that predate the time limits set forth in Title 17, through a process set forth in Title 17, which exceeded the expectations of the City of Mills at the time of their drafting, and which are therefore not in concern with the original intent of the changes to Title 17; and

**WHEREAS,** The amended text better reflects the original intent of the amendments as to Title 17 and the current needs of the City of Mills.

**NOW THEREFORE,** The City Council of the City of Mills, Wyoming amends the provisions found at Title 17 of the City Code of the City of Mills, Wyoming to reflect those amendments found in the draft ordinance attached hereto, with the modified text appearing in red, reflecting additions and strikes.

**PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_ 2023.**

**PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2023.**

**PASSED, APPROVED AND ADOPTED on 3<sup>rd</sup> and final reading this \_\_\_\_ day of \_\_\_\_\_, 2023.**

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Brad Neumiller, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, City Clerk



**Amendments to 17.08.045 – MOBILE HOMES**

17.08.045 (a) INTENT

It is deemed necessary for the preservation of the safety, health, life, and general welfare of the residents of the City of Mills that regulations be established governing the location of manufactured, modular, and mobile homes within the City to provide adequate minimum area requirements, utilities, wind protection and inspections thereof;

17.08.045 (b) CERTIFICATION.

Any manufactured (mobile) home, located or proposed to be located or installed in a manufactured (mobile) home park or on a subdivided lot, shall bear a label certifying that it is built in compliance with the Federal Manufactured Home Construction and Safety Standards. For manufactured (mobile) homes built prior to June 15, 1976, a label certifying compliance with the standard for manufactured homes (mobile), NFPA 501, ANSI 119.1, in effect at the time of manufacture is required before any such home may be located or installed with the Town.

17.08.045 (c) STANDARDS GOVERNING ALL MOBILE HOME LOCATIONS

It is unlawful within the City of Mills for any persons to place or park any manufactured or mobile home on any street, alley, highway or other public place, or on any tract of land owned by any person, firm, or corporation, occupied or unoccupied, except as provided in this Ordinance.

17.08.045 (d) AGE OF MANUFACTURED OR MOBILE HOMES

- 1. No manufactured or mobile homes twenty (20) years or older, as measured from the date of proposed installation, location or relocation, shall be installed, located or relocated within the City of Mills.

17.08.045 (e) MANUFACTURED OR MOBILE HOME STANDARDS

- 1. All manufactured and mobile homes located in the City of Mills shall comply with all of the following minimum standards.
  - a. Built according to the standards established by the United States Department of Housing and Urban Development (HUD) under the “National Manufactured Housing Construction and Safety Standards Act of 1974” 42 U.S.C. 5401, et. Seq., as amended (currently codified at 24 C.F.R. 3280) in effect at the time of manufacture and bearing certification to that effect (“Applicable HUD Standards”) and is certified for the appropriate wind, thermal and roof standards for Wyoming.
  - ~~b. The manufactured or mobile home is twenty (20) years or older, as measured from the date of proposed installation, location or relocation, and has been issued a building permit and specific approval to be installed, located, or relocated by the City of Mills Code Enforcement Officer (“CEO”). The CEO shall inspect all 20-~~

~~year and older manufactured and mobile homes in conformance with the installation, location and relocation criteria found in this Ordinance. No manufactured or mobile home shall be installed, located, or relocated that does not meet the Applicable HUD Standards in effect at the time the home was manufactured, or that does not meet minimum criteria of this Ordinance~~

2. Each manufactured or mobile home must be supported on pins or blocking constructed of masonry, block, brick, or concrete. Installation instructions as provided by the manufacturer of the manufactured or mobile home shall be deemed a typical blocking installation. Any foundation system design, other than typical blocking, shall be stamped and signed by a Wyoming licensed professional engineer.
3. Each manufactured or mobile home shall be skirted with a waterproof, rigid, durable skirting material within 30 days of placement.
4. Each manufactured or mobile home shall be equipped so as to permit access to utility connections. All skirting shall be provided with a door or panel to permit ready access to utility connections.
5. Each manufactured or mobile home shall be anchored with tie downs meeting the minimum standards as set forth in Section 15.16.190 of the Mills Municipal Code or their equivalent.
6. All water, sewer, electrical and natural gas connections shall be inspected and approved by the supplying utility prior to use.
7. The manufactured or mobile home meets the minimum standards for fire safety and protection in conformance with the applicable HUD standards at the time of original construction or as established by the Wyoming State Fire Marshall.
8. All appurtenant construction such as decks, walks, steps, handrails, sheds, accessory buildings, and other similar construction is subject to the applicable building code regulations adopted by the City.
9. A minimum of two 10' x 20' off-street parking spaces must be provided for each manufactured or mobile home on the same lot or lots on which the mobile home is located. If off-street parking for a non-conforming manufactured or mobile home, as defined below, is provided between the dedicated street or right-of-way and the non-conforming mobile home, then the distance between the dedicated street or right-of-way and the hitch, or wall if there is no hitch, of the non-conforming mobile home must be at least 20 feet.
10. No non-conforming manufactured or mobile home, as defined below, shall be located within 10 feet of any dedicated alley right-of-way line, and the 10-foot setback area shall not be used for off-street parking.

- 11. No manufactured or mobile home shall be moved, located, or relocated within the City of Mills without having first secured a written permit for the movement, location, or relocation of said manufactured or mobile home from the City of Mills Building Official.

17.08.045 ~~(d)~~ (f) LOCATION OF MANUFACTURED AND MOBILE HOMES RESTRICTED

*(no change in section language)*

17.08.045 ~~(e)~~ (g) INSPECTION AND PERMITTING REQUIREMENTS

No manufactured or mobile home located within the City of Mills shall be permanently occupied unless inspected by the City Building Official, or their designee, and found to be ~~City Code Enforcement Officer or designated City Inspector except~~ in conformance with the following inspection/permitting requirements:

- 1. A manufactured or mobile home shall not be installed, located or relocated within the City of Mills without the issuance of a building permit from the City of Mills. Building permits for additions, alterations, modifications or any physical change to a manufactured or mobile home are required regardless of location.
- 2. The Building Code Official, or their designee, ~~Code Enforcement Officer~~ has the authority to inspect all new, installed, located, and relocated manufactured and mobile homes for compliance with the provisions of this Ordinance.
- 3. After the effective date of this Ordinance, no person shall occupy any new or relocated manufactured or mobile home nor permit any other persons to occupy the same unless the manufactured or mobile home has been installed, located, or relocated in compliance with this Ordinance or is a legal non-conforming use under this Ordinance.

17.08.045 (h) AUTHORITY OF THE BUILDING CODE OFFICIAL ~~CODE ENFORCEMENT OFFICER~~

In addition to any other enforcement powers that the Building Code Official ~~Code Enforcement Officer~~ may have, the Building Code Official ~~Code Enforcement Officer~~ may issue a written order to any person to:

- 1. Immediately cease and desist any work or activity to install, locate, or relocate any manufactured or mobile home in violation of this Ordinance; or
- 2. Immediately cease and desist from the use or occupancy of any manufactured or mobile home installed, located, or relocated in violation of this Ordinance. Such written order shall constitute an administrative action which may be appealed to the Mills City Council as a contested case within thirty (30) days of the written order.

17.08.045 (g) INSPECTION CRITERIA FOR MANUFACTURED HOMES OLDER THAN 20 YEARS

All manufactured and mobile homes 20 years and older as measured from the date of proposed installation must be inspected by the City of Mills Code Enforcement Officer prior to moving, locating, relocating or installation and a building permit application must be provided to the City of Mills. No such manufactured or mobile home may be occupied prior to the issuance of a building permit and payment of appropriate fees. Each such manufactured or mobile home shall be inspected for compliance with the following minimum criteria before a building permit will be issued.

1. All electrical wiring shall be in compliance with the applicable codes in place at the time the building was manufactured. Any new, altered, modified or replaced wiring shall be in compliance with the current, adopted version of the National Electrical Code.
2. Shall have appropriate operational fire alarms installed.
3. All floors shall be solid and stable. Any penetrations of the floor shall be sealed.
4. All roofs shall be solid and stable without any sag.
5. No evidence of significant wood rot or mold shall exist.
6. The exterior of the building shall be properly maintained and painted.
7. Any additions, modifications, or alterations to the building shall have been constructed with appropriate building permits.
8. The manufactured or mobile home maintains the same structural integrity as it did when it was manufactured.
9. No broken windows.
10. All HVAC systems shall be working and installed in accordance with the regulations in place at the time the building was manufactured. All new installations shall be in conformance with the most recent adopted edition of International Building Codes.
11. Must have proof that the manufactured or mobile home meets the established thermal, wind and roof load requirements for Wyoming.
12. Manufactured or mobile homes not meeting these criteria shall be either left in place and considered a non-conforming structure, be moved or relocated outside of the City of Mills or be repaired to meet the criteria. The level of repair needed may differ widely from home to home. The CEO shall determine if the repairs are minor or major. For those repairs determined to be minor, the repairs may be made without a building permit. For those homes that are determined to require major repairs, a building permit

~~must be issued for those repairs. All repairs and construction shall be in conformance with the International Building Codes as adopted. The CEO may permit a manufactured or mobile home needing repairs to be relocated provided a building permit has been issued for the repairs. The CEO may require surety from the applicant to cover the cost of removing the manufactured or mobile home from the City of Mills if repairs are not completed. All repairs must be completed within six months of the building permit issuance and prior to any occupancy of the repaired structure. Failure of the applicant to complete repairs in the designated time will constitute a violation of this Ordinance. The City of Mills may utilize the surety to cause the manufactured or mobile home to be removed from the City of Mills as a result of a violation. All repaired manufactured or mobile homes must pass a final inspection by the CEO prior to being moved, located, relocated or installed in the City of Mills.~~

17.08.045 (h) (i) NON-CONFORMING USES AND NON-CONFORMING STRUCTURES

1. Non-conforming manufactured or mobile homes legally located within the City of Mills on the effective date of this Ordinance and in use for residential purpose may continue at that certain location and continue to be utilized for residential purpose. The non-conforming manufactured or mobile home may not be relocated to any other property unless it has been inspected and brought into conformance with this Ordinance and issued a building permit. At such time as any legal non-conforming manufactured or mobile home ceases to be utilized for residential purposes or is vacant for a period of 180 days, it must be removed from the property.
2. Manufactured and mobile homes located within the City on the effective date of this Ordinance which have not been certified under the “National Manufactured Housing Construction and Safety Standards Act of 1974,” 42 U.S.C. 5401, et seq., as amended, are hereby declared legal non-conforming structures, but shall not be replaced by another manufactured or mobile home that is not in compliance with applicable HUD standards unless the replacement manufactured or mobile home has been inspected and brought into conformance with this Ordinance and issued a building permit.

**ORDINANCE NO. 799**

**AN ORDINANCE AMENDING TITLE 6 PROVISIONS PERTAINING TO THE KEEPING OF BEES IN MILLS, WYOMING**

**WHEREAS**, The City of Mills has had the recent occasion to review certain provisions found with in Title 6 of the City Code pertaining to the keeping of bees in the City of Mills, and;

**WHEREAS**, the State of Wyoming has enacted a set of statutes pertaining to the same; and

**WHEREAS**, The City of Mills had determined that modification of its provisions regarding the bees was in order in order to align the same to the State of Wyoming’s statutes and to otherwise have a simpler and more effective set of ordinances concerning the keeping of bees within the city

**NOW THEREFORE**, The City Council of the City of Mills, Wyoming amends the provisions found at Title 6 of the City Code of the City of Mills, Wyoming to reflect those amendments found in the draft ordinance attached hereto, with the modified text appearing in red, reflecting additions and strikes.

**PASSED on 1<sup>st</sup> reading the \_\_\_\_\_ day of \_\_\_\_\_ 2023.**

**PASSED on 2<sup>nd</sup> reading the \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

**PASSED, APPROVED AND ADOPTED on 3<sup>rd</sup> and final reading this \_\_\_\_\_ day of \_\_\_\_\_, 2023.**

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Brad Neumiller, Council

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Cherie Butcher, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, City Clerk

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**6.08.040 Beekeeping.**

Bees may be kept within the boundaries of the **City** of Mills subject to the following provisions.

A. Establishment of Colonies shall be done pursuant to permit authorized by the **City** Council of the **City** of Mills. No person may establish a Bee Colony without first obtaining a permit pursuant to this section.

B. Applications for permits shall describe:

i. The intended location for the apiary, as that term is defined at Wyo. Stat. Sect 11-7-131, including reference to the distance to property boundaries.

ii. The number of hives in the apiary, including the number of bees that are intended.

iii. The owner of the apiary and the owner of the real property. If the owner of the real property is not the same person or entity as the owner of the apiary, proof that the owner of the real property has given permission for the apiary must be provided.

C. Any person keeping bees in the City of Mills must fully comply with the applicable provisions of Wyo. Stat Sec. 11-7-131 et seq. in every fashion, including the registration of the subject apiary, as apiary is defined and categorized at Wyo. Stat Sec. 11-7-131.

D. Failure to timely register an apiary under Wyo. Stat Sec. 11-7-202 and/or Wyo. Stat. Sec. 11-7-205 as required by those provisions shall be deemed a breach of the conditions of the permit allowing for the keeping of bees within the City of Mills.

E. Any person keeping bees in the City of Mills must remain in compliance with all applicable provisions of the laws regarding the same as set forth by the State of Wyoming, and any applicable regulations pertaining to the same promulgated by the State of Wyoming or the Federal Government.

F. Bees hives and apiaries may not be established closer than five (5) feet to property boundary on the lots on which they are kept. Bees hives and apiaries may not be established on that part of a lot which is between a municipal street and structures located on the lot.

**6.08.050 Failure to Comply with Sec. 6.08.040**

Failure to comply with any of the provisions set forth in Sec. 6.08.040 shall be deemed to be a breach of the conditions of the permit. In such instances the City of Mills may issue a citation for the violation and, additionally:

- A. Fine the permittee as set forth in Sec. 1.03.010 and;
- B. Require that the Beekeeper become compliant within sixty (60) days of a citation for violation and
- C. Require the removal of the apiary. Should removal be required, and the owner of the apiary fail to do so, the City may cause the apiary to be removed with all expenses associated with the same to be borne by the apiary owner.

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