

**REGULAR CITY COUNCIL  
MEETING**

**June 11, 2024**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

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**AGENDA**

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

- [1.](#) Council Meeting Minutes 5-28-24

**City Licenses**

- [2.](#) New and Renewal Business and Contractors Licenses

**Financial Approvals**

- [3.](#) Treasurer's Report
- [4.](#) Investment Accounts
- [5.](#) Court Income
- [6.](#) Financial Breakdown
- [7.](#) Transmittal Transactions
- [8.](#) Payroll Regular/Police 5-20-24 to 6-2-24
- [9.](#) Payroll Fire 5-19-24 to 5-30-24

**OPEN DISCUSSION**

**ORDINANCES AND RESOLUTIONS**

**[10.](#) RESOLUTION NO. 2024-11:**

A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDSING THROUGH THE TRANSPOTATION ALTERNATIVES PROGRAM ADMINISTRED BY THE WYOMING DEPARTMENT OF TRANSPOTATION FOR CITY OF MILLS FOR THE PURPOSE OF THE MILLS BIKE TRAIL CONSTRUCTION PHASE 1 PROJECT.

**[11.](#) RESOLUTION NO 2024-12:**

RESOLUTION APPROVING LEASE OF MILLS SCHOOL

**12. RESOLUTION NO 2024-13:**

RESOLUTION APPROVING SUBDIVISION AGREEMENT WITH XL CHARTER DEVELOPMENT

**13. RESOLUTION NO 2024-14 Mountain Meadows #2**

A RESOLUTION FOR THE REVISION OF MOUNTAIN MEADOWS NO. 2, A VACATION AND REPLAT OF TRACT 1, MOUNTAIN MEADOWS, AN ADDITION TO THE CITY OF MILLS, WYOMING

**14. ORDINANCE NO 814: AN ORDINANCE SECOND READING TO ADOPT FY25 BUDGET**

AN ORDINANCE APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2025.

**15. ORDINANCE NO 813: THIRD AND FINAL READING TITLE 17**

AN ORDINANCE REPEALING THE EXISTING TITLE 17 OF THE MILLS MUNICIPAL CODE DEALING WITH ZONING AND SUBDIVISIONS AND REPLACING IT, IN ITS ENTIRETY, WITH A NEW CHAPTER 17 DEALING WITH ZONING AND SUBDIVISIONS AND FURTHER REPEALING ORDINANCE 763 AND INCORPORATING ITS PROVISIONS IN THE NEW CHAPTER 17

**16. ORDINANCE NO 815 - SECOND READING: T-LEE Addition**

AN ORDINANCE APPROVING THE ANNEXATION AND PLAT OF T-LEE, AN ADDITION TO THE CITY OF MILLS, BEING LAND LOCATED IN PORTIONS OF THE SW1/4NE1/4, SE1/4NE1/4, SECTION 7, TOWNSHIP 33 NORTH, RANGE 79 WEST, SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING

**COUNCIL APPROVALS**

- 17.** Bayou Liquors Catering Permit

**ADJOURNMENT**

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - June 25, 2024 at 7:00pm / July 9, 2024 at 7:00pm

**NEXT WORK SESSION** - June 25, 2024 at 6:00pm / July 8, 2024 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR CITY COUNCIL  
MEETING**  
**May 28, 2024**  
**7:00 PM**  
**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order at 7:00 pm

**ROLL CALL**

Present: City  
Mayor Juarez  
President McCarthy  
Council Butcher  
Council Neumiller  
Council Sutherland (unexcused absence)

The City Attorney noted that Council Sutherland’s absence was unexcused.

**PLEDGE OF ALLEGIANCE**

**APPOINTMENT**

- 1. John Bryson and Nicholas Sterling - Appointed to Planning & Zoning Board

Motion made by Council Member Neumiller to approve, Seconded by Council Member Butcher  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**PUBLIC HEARINGS**

Mayor closed the Council Meeting at 7:01pm

Mayor opened the Public Hearing at 7:01pm

- 2. Special Review - Leon Brothers Dealership

Mayor Juarez declared the Public Hearing open for consideration A Special Review application to operate a used car dealership on Lot 1, Block 26, Mountain View Suburb, also known as 4949 W Yellowstone Highway. Per Section 17.08.030 of the Zoning Regulations, Motor Vehicle Sales requires a Special Review permit in the EB (Established Business) District. The hearing will be conducted in accordance with state statute, Mills Council Procedures and other applicable laws. The hearing has been set and advertised in accordance with the statutes. The Mayor asked those individuals who wish to address council on this issue to approach the lectern and state your name and for the record. The Mayor requested a report from staff. The City Planner Megan Nelms came forward. She explained that Leon Brothers have applied for a Special Review Permit to sale cars at 4949 W Yellowstone Highway. The address is zoned establish business. There are 3 planning considerations to take into consideration. 1) The Special Review permit is granted strictly for an Automobile Sales Use. 2) They must obtain a business license from the City of Mills Town Clerk. 3) The Special Review Permit terminates upon transfer of the real property or upon cessation of use for the purposes of the permit. The permit is subject to review and

possible revocation for noncompliance with the term of the permit or other violations of the Mills City Code. With that staff would recommend approval. The Mayor asked if there was anyone in the audience who wishes to speak in favor of this item. Gary Leaver approached the lectern would like council to vote in favor of the special review permit. The Mayor asked two more times if there was anyone in the audience who wishes to speak in favor of this item. The Mayor asked three times if anyone wishes to speak in opposition of this item. There being no others to speak for or against this item, The Mayor declared the public hearing closed at 7:04pm.

Mayor opened the Public Hearing at 7:04pm

3. T-LEE Addition

Mayor Juarez declared the Public Hearing open for consideration A proposed annexation of land located in, and being a portion of, unplatted land located in Section 7, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming complies with the requirements of Wyoming State Statues Section 15-1-402. The hearing will be conducted in accordance with state statue, Mills Council Procedures and other applicable laws. The hearing has been set and advertised in accordance with the statues. The Mayor asked those individuals who wish to address council on this issue to approach the lectern and state your name and for the record. The Mayor requested a report from staff. The City Planner Megan Nelms came forward. She explained this is Case Number 24.02 FSP an Annexation. The applicant is proposing to subdivide approximately 5.93-acres into two (2) lots, one 1.25-acres in size and the other being 4.68-acres in size. A 1/16 line cuts the property, and a portion currently falls within Natrona County jurisdiction. The in conjunction with the subdivision plat, the applicant has submitted an Annexation Plat associated petition to bring the entire property into the City of Mills. The planning commission reviewed and made a “DO PASS” recommendation on their May 2, 2024 meeting. All planning considerations have been met and staff recommends approval of the purposed annexation and subdivision plat. The Mayor asked those individuals who wish to address council on this issue to approach the lectern and state your name and for the record. The Mayor asked three times if there was anyone in the audience who wishes to speak in favor of this item. The Mayor asked three times if anyone wishes to speak in opposition of this item. There being no others to speak for or against this item, The Mayor declared the public hearing closed at 7:07pm.

Mayor opened the Regular Council Meeting at 7:07pm

**CONSENT AGENDA**

**Minutes**

- 4. Council Meeting Minutes 5-14-24

**City Licenses**

- 5. New and Renewal Business and Contractors Licenses

**Financial Approvals**

- 6. Financial Breakdown
- 7. ACH Transactions
- 8. Transmittal Transactions
- 9. Payroll Regular/Police 5-6-24 to 5-19-24
- 10. Payroll Fire: 5-7-24 to 5-18-24

11. Voided Checks

Motion made by Council President McCarthy to approve, Seconded by Council Member Butcher  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**OPEN DISCUSSION**

No one spoke

**ORDINANCES AND RESOLUTIONS**

**12. RESOLUTION NO 2024-10: Leon Brothers**

A RESOLUTION APPROVING A SPECIAL REVIEW PERMIT TO ALLOW AUTOMOBILE SALES ON LOT 1, BLOCK 26, MOUNTAIN VIEW SUBURB, ALSO KNOWN AS 4949 W YELLOWSTONE HIGHWAY, CITY OF MILLS.

Motion made by Council Member Neumiller to approve, Seconded by Council President McCarthy  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**13. ORDINANCE NO 812: THIRD AND FINAL READING - CAMPING RESTRICTIONS**

AN ORDINANCE AMENDING SECTION 9.48.010 OF THE MILLS CITY CODE REGARDING CAMPING

Motion made by Council Member Neumiller to approve, Seconded by Council Member Butcher  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**14. ORDINANCE NO 813: SECOND READING TITLE 17**

Motion made by Council Member Neumiller to approve, Seconded by Council President McCarthy  
Discussion: The City Planner has revised the lighting to 150' and no photometric lighting plan.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**15. ORDINANCE NO 814: FIRST READING AN ORDINANCE TO ADOPT FY25 BUDGET**

AN ORDINANCE APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2025.

Motion made by Council President McCarthy to approve, Seconded by Council Member Neumiller  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**16. ORDINANCE NO 815 - FIRST READING: T-LEE Addition**

AN ORDINANCE APPROVING THE ANNEXATION AND PLAT OF T-LEE, AN ADDITION TO THE CITY OF MILLS, BEING LAND LOCATED IN PORTIONS OF THE SW1/4NE1/4,

SE1/4NE1/4, SECTION 7, TOWNSHIP 33 NORTH, RANGE 79 WEST, SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING

Motion made by Council Member Neumiller to approve, Seconded by Council Member Butcher  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**COUNCIL APPROVALS**

18. 2018 Peterbilt Sanitation Truck Lease

Motion made by Council President McCarthy to approve, Seconded by Council Member Butcher  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, and Council Member Neumiller

**EXECUTIVE SESSION**

Mayor asked for a motion to go into an Executive Session at 7:11pm

Motion made by Council Member Neumiller, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, and Council Member Butcher

19. EXECUTIVE SESSION - Property Matter

Council returned from executive session at 7:27pm

The Mayor noted that Council Member Sutherland is still an unexcused absent.

The Mayor asked for a note from staff. The City Attorney noted that he would like the council to do a motion to have legal counsel draft a lease agreement depending upon further information and consultation with the Mayor and City Administrator.

Motion made by Council President McCarthy, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, and Council Member Butcher

**ADJOURNMENT**

Council Member Neumiller as for a motion to adjourn Council Meeting at 7:28pm, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, and Council Member Butcher

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - June 11, 2024 at 7:00pm / June 25, 2024 at 7:00pm

**NEXT WORK SESSION** - June 10, 2024 at 9:00am / June 11, 2024 at 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Sarah Osborn

# Council Meeting June 11, 2024

Item # 2.

## NEW BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	Bionic Energy, LLC.	Yes	NA
2	Leon Brothers Auto Sales, LLC.	Yes	NA
3	Roadworx Industries, LLC.	Yes	NA
4	Square One Contractor Rental, LLC.	NA	NA

## RENEWAL BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	Compass Energy Systems	Yes	NA
2	Industrial Crating Internantional, LLC.	Yes	NA
3	Installation & Service Co, Inc.	Yes	NA
4	Lifetime Insulation DBA Nania, Inc.	Yes	NA
5	The Hog Ranch	Yes	NA
6	Wyoming Signs, LLC.	Yes	NA





RECEIVED  
MAY 21 2024

# APPLICATION FOR Business License

Item # 2.

A Business License is required for ANY business to operate within the City of Mills, a Business License Application must be completed. Incomplete applications shall be returned.

License #: 98810

Date: 5/14/24

New Business     Change of Ownership     Change of Location     Renewal     Expired

### GENERAL INFORMATION

Name of Business: Bionic Energy LLC

Physical Address: 329 SW Wyoming Blvd. Mills WY 82644  
Street City State Zip

Mailing Address: PO box 356 Mills WY 82644  
Street City State Zip

Business Phone Number: 307-315-6345 WY Tax ID Number: 87-3443715

Email Address: aputter@bionic-energy.com Website: \_\_\_\_\_

Description of Business: Oilfield services

### APPLICANT INFORMATION

Applicant Name: Aaron Putter Phone Number: 307 259 0916

Mailing Address: 1532 Bonnie Brae Casper WY 82601  
Street City State Zip

I certify that the above information is correct and true to the best of my knowledge.

Applicants Signature: Aaron Putter

There will be a fire inspection fee to be paid at the time the License is issued.

Businesses that qualify for a Self-Assessment Fire Inspection	\$45.00
Businesses between 1-5,000 Sq. Feet	\$75.00
<input checked="" type="checkbox"/> Businesses between 5,001-10,000 Sq. Feet	\$125.00
Businesses greater than 10,000 Sq. Feet	\$250.00
Businesses with Fire Alarm, Sprinkler System or Hood Suppression	+ \$50.00

PAID  
MAY 21 2024

Return completed form to:  
Mills City Hall  
720 4th Street  
307-234-6679

OFFICE USE ONLY  
This license was / was not  
Granted at a meeting of the Mills  
City Council on the \_\_\_\_\_  
Attest \_\_\_\_\_

RECEIVED

Item # 2.



APPLICATION FOR Business License

A Business License is required for ANY business to operate within the City of Mills, a Business License Application must be completed. Incomplete applications shall be returned.

License #: 9892

Date: 4-30-24

- checkbox New Business, checkbox Change of Ownership, checkbox Change of Location, checkbox Renewal, checkbox Expired

GENERAL INFORMATION

Name of Business: Leon Brothers Auto Sales LLC
Physical Address: 4949 W Yellowstone Hwy Mills, Wyoming 82604
Mailing Address: 1250 N Center St Lot 6 Casper, Wyoming 82601
Business Phone Number: (307) 267-7967 WY Tax ID Number: 01013043
Email Address: Leonbrothersautosales@gmail.com Website: N/A
Description of Business: Used car dealership

APPLICANT INFORMATION

Applicant Name: Zayra Castillo Phone Number: (307) 267-7967
Mailing Address: 1250 N Center St Lot 6 Casper, Wyoming 82601

I certify that the above information is correct and true to the best of my knowledge.

Applicants Signature: Zayra Castillo

There will be a fire inspection fee to be paid at the time the License is issued.

Table with 2 columns: Business description and Fee amount. Includes categories like Self-Assessment Fire Inspection, 1-5,000 Sq. Feet, etc.

Return completed form to: Mills City Hall, 720 4th Street, 307-234-6679

OFFICE USE ONLY
This license was / was not
Granted at a meeting of the Mills
City Council on the
Attest

License # 9871

# Application for Business License - City of Mills

DATE 10/02/2023

Item #2.

Incomplete Applications will be returned. Complete all fields in RED



I, K. Michael Fostmeier, the President of Roadworx Industries, LLC

NAME

TITLE (i.e. owner, manager, etc.)

BUSINESS NAME (as it will appear on the license)

located at 4885 Oregon Trail- Unit B Mills, WY 82604

BUSINESS PHYSICAL STREET ADDRESS

CITY, STATE, ZIP

New

Renewal

Expired

Fire Inspection \$

Inspection fee due after fire inspection

RECEIVED

OCT 02 2023

PAID

APR 25 2024

do hereby apply to the City Council of the City of Mills for a Business License to operate my

Traffic Control Services within the City of Mills for a

DESCRIBE THE TYPE OF BUSINESS

period of ONE year, beginning the 2nd day of October, 2023

Business mailing address: PO Box 581

City Mills State WY Zip 82644

Business phone number: 307-259-9132 307-315-4438 WY Tax ID Number: \_\_\_\_\_

Do you travel in and out of Mills, WY for your Business?  YES  NO

Do you have any type of equipment, trucks, cars, trailers, materials, etc. that will be parked at your business location in Mills, WY?  YES  NO If YES, how many? 10

Does your business operate out of a commercial building?  YES  NO

Does your business operate out of a residential home?  YES  NO

Is your business mobile (i.e. Taxi, Handyman, Construction, etc.)?  YES  NO

Signed Kenneth M. Fostmeier Print Name K. Michael Fostmeier

### Fee is to be PAID before license is approved

A business license is required for ANY business to operate within the City of Mills. If your main location is not in Mills, but you come into Mills to sell, or to perform a service, a license is required.

Please call the Fire Department at 307-439-1246 if you have any questions. To schedule your Fire Inspection call 307.234.8481.

OFFICE USE ONLY

Fire Inspection Completed Date: 10/13/24

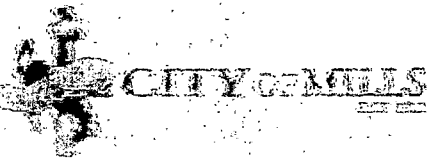
**\*\*\* All door to door sales operating hours are limited to 8:00 A.M. to**

### OFFICE USE ONLY

I, \_\_\_\_\_, City Clerk of the City of Mills Wyoming, do hereby certify that the above license was read, examined and was / was not granted at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Attest

\_\_\_\_\_  
City Clerk



APPLICATION FOR Business License

Item #2.

All Business Owners... Incomplete applications shall be returned.

Application Number: 2020-0001

Date: 5-22-20

52 New Business Change of Ownership Change of Location Renewal Expires

GENERAL INFORMATION

Name of Business: Square One Contractors Rental LLC

Physical Address: (Storage yard) 315 SW Hwy Blvd Mills WY 82401

Mailing Address: 6000 W Incline Rd Casper WY 82409

Business Phone Number: 307-267-7602 WY Tax ID Number: 01010628

Email Address: N/A Website: N/A

Description of Business: Rental

APPLICANT INFORMATION

Applicant Name: Tom Lineweber Phone Number: 307-267-7602

Mailing Address: 6000 W Incline Rd Casper WY 82409

I certify that the above information is correct and true to the best of my knowledge.

Applicants Signature: [Signature]

There will be a fire inspection fee to be paid at the time the License is issued.

Table with 2 columns: Business type and Fee amount. Includes categories like 'Businesses that qualify for a Self-Assessment Fire Inspection' and 'Businesses between 1-5,000 Sq. Feet'.

PAID MAY 23 2020

Return completed form to: Mills City Hall 720 4th Street 307-234-6679

OFFICE USE ONLY This license was / was not Granted at a meeting of the Mills City Council on the Attest





License # 899

# Application for Business License - City of Mills

DATE \_\_\_\_\_ Item #2.

Incomplete Applications will be returned. Complete all fields in RED



I, Judy L. Spurgin, the Secretary-Treasurer / Co-Owner of Installation Service Co, Inc  
NAME TITLE (i.e. owner, manager, etc.) BUSINESS NAME (as it will appear on the license)

located at 401 Crescent Drive Mills, WY 82604  
BUSINESS PHYSICAL STREET ADDRESS CITY, STATE, ZIP

RECEIVED

- New
  - Renewal
  - Expired
- Fire Inspection \$ Self inspection  
Inspection fee due after fire inspection

PAID  
JUN 03 2024

do hereby apply to the City Council of the City of Mills for a Business License to operate my

Utility, Asphalt Contractor within the City of Mills for a  
DESCRIBE THE TYPE OF BUSINESS

period of ONE year, beginning the 1st day of March, 2024

\*\*\*All door to door sales operating hours are limited to 8:00 A.M. to 8:00 P.M.\*\*\*

Business mailing address: P.O. Box 2938  
City Mills State WY Zip 82644

Business phone number: 307-473-9000 WY Tax ID Number: 20-81371323-

- Do you travel in and out of Mills, WY for your Business?  YES  NO
- Do you have any type of equipment, trucks, cars, trailers, materials, etc. that will be parked at your business location in Mills, WY?  YES  NO If YES, how many? 30+
- Does your business operate out of a commercial building?  YES  NO
- Does your business operate out of a residential home?  YES  NO
- Is your business mobile (i.e. Taxi, Handyman, Construction, etc.)?  YES  NO

Signed Judy L. Spurgin Print Name Judy L. Spurgin

Fee is to be PAID before license is approved

OFFICE USE ONLY

I, \_\_\_\_\_, City Clerk of the City of Mills Wyoming, do hereby certify that the above license was read, examined and was / was not granted at a regular meeting of the City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Attest \_\_\_\_\_  
City Clerk

A business license is required for ANY business to operate within the City of Mills. If your main location is not in Mills, but you come into Mills to sell, or to perform a service, a license is required. Please call the Fire Department at 307-439-1246 if you have any questions. To schedule your Fire Inspection call 307.234.8481.

OFFICE USE ONLY

Fire Inspection Completed Date: \_\_\_\_\_ 15



CITY OF MILLS  
EST. 1921

RECEIVED

MAY 31 2024

Item # 2.

**APPLICATION FOR  
Business License**

**A Business License is required for ANY business to operate within the City of Mills, a Business License Application must be completed. Incomplete applications shall be returned.**

License #: 825

Date: 6-6-2024

New Business     Change of Ownership     Change of Location     Renewal     Expired

GENERAL INFORMATION

Name of Business: <sup>DDA</sup> Nania Inc. ⇨ Lifetime Insulation

Physical Address: 308 Morgan Ave    Mills    WY    82644  
Street    City    State    Zip

Mailing Address: P.O. Box 340    Mills    WY    82644  
Street    City    State    Zip

Business Phone Number: 307.472-5755    WY Tax ID Number: 83-0330-284

Email Address: NaniaInc1@gmail.com    Website: -

Description of Business: Utilities Contractor

APPLICANT INFORMATION

Applicant Name: David Nania    Phone Number: 307-262-0569

Mailing Address: P.O. Box 340    Mills    WY    82644  
Street    City    State    Zip

**I certify that the above information is correct and true to the best of my knowledge.**

Applicants Signature: David Nania

**There will be a fire inspection fee to be paid at the time the License is issued.**

Businesses that qualify for a Self-Assessment Fire Inspection	\$45.00
<input checked="" type="checkbox"/> Businesses between 1-5,000 Sq. Feet	\$75.00
Businesses between 5,001-10,000 Sq. Feet	\$125.00
Businesses greater than 10,000 Sq. Feet	\$250.00
Businesses with Fire Alarm, Sprinkler System or Hood Suppression	+ \$50.00

PAID

MAR 20 2024

Return completed form to:  
Mills City Hall  
720 4<sup>th</sup> Street  
307-234-6679

OFFICE USE ONLY  
This license was / was not  
Granted at a meeting of the Mills  
City Council on the \_\_\_\_\_  
Attest \_\_\_\_\_





RECEIVED

# APPLICATION FOR Business License

Item # 2.

A Business License is required for ANY business to operate within the City of Mills, a Business License Application must be completed. Incomplete applications shall be returned.

License #: 950

Date: 6-29-24

New Business     Change of Ownership     Change of Location     Renewal     Expired

### GENERAL INFORMATION

Name of Business: The Hog Ranch

Physical Address: 209 River View Mills WY 82644  
Street City State Zip

Mailing Address: P.O. B. 1213 Mills WY 82644  
Street City State Zip

Business Phone Number: 307-277-7366 WY Tax ID Number: 1009853

Email Address: N/A Website: N/A

Description of Business: motor cycle parts, repair, restoration

### APPLICANT INFORMATION

Applicant Name: Monte Johnson Phone Number: 307-277-7366

Mailing Address: P.O. B. 1213 Mills WY 82644  
Street City State Zip

I certify that the above information is correct and true to the best of my knowledge.

Applicants Signature: [Signature]

There will be a fire inspection fee to be paid at the time the permit is issued.

- Businesses that qualify for a Self-Assessment Fire Inspection \$45.00
- Businesses between 1-5,000 Sq. Feet \$75.00
- Businesses between 5,001-10,000 Sq. Feet \$125.00
- Businesses greater than 10,000 Sq. Feet \$250.00

PAID  
MAY 29 2024

Return completed form to:  
Mills City Hall  
720 4<sup>th</sup> Street  
307-234-6679

OFFICE USE ONLY  
This license was / was not  
Granted at a meeting of the Mills  
City Council on the \_\_\_\_\_  
Attest \_\_\_\_\_

# Council Meeting June 11, 2024

Item # 2.

## NEW CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
1	Rocky Mountain Electric	Yes	NA	NA

## RENEWAL CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
1	Hedlund Electric, LLC.	Yes	NA	NA
2	Black Hills Exteriors	Yes	NA	NA
3	Ashby Construction, Inc.	Yes	NA	NA





**APPLICATION FOR  
Contractor License**

Item # 2.

A Contractor License is required for ANY Contractor doing work within the City of Mills, a Contractor's License Application must be completed. Incomplete applications shall be returned.

License #: 1082

Date: 6/6/24

New License     Renewal License     Expired License

GENERAL INFORMATION

Name of Business: ASHBY CONSTRUCTION INC.

Physical Address: 210 S. JACKSON CASPER WY 82601  
Street City State Zip

Mailing Address: 11 11 11 11  
Street City State Zip

Business Phone Number: 307-472-0196 Cell Number: 307-262-6123

Email Address: David@ashbyconstruction.net Website: \_\_\_\_\_

License Classifications: G.C. II

LICENSE ISSUED BY

CON-000494-2022 GC II - GC  
 City of Mills     City of Casper     Natrona County     State of Wyoming     Other

A copy of all licenses must be attached to this application

APPLICANT INFORMATION

Applicant Name: ASHBY CONSTRUCTION DAVID KELLEY Phone Number: 307-262-6123

Mailing Address: 210 S. JACKSON CASPER WY 82601  
Street City State Zip

I certify that the above information is correct and true to the best of my knowledge.

Applicants Signature: [Signature]

There will be a \$35.00 License fee to be paid at the time the license is issued

Return completed form to:  
Mills City Hall  
720 4th Street  
307-234-6679

OFFICE USE ONLY  
This license was / was not  
Granted at a meeting of the Mills  
City Council on the \_\_\_\_\_  
Attest \_\_\_\_\_



RECEIVED  
MAY 28 2024

# APPLICATION FOR Contractor License

Item # 2.

A Contractor License is required for ANY Contractor doing work within the City of Mills, a Contractor's License Application must be completed. Incomplete applications shall be returned.

License #: 9786

Date: 5/28/24

New License     Renewal License     Expired License

### GENERAL INFORMATION

Name of Business: Black Hills Exteriors

Physical Address: 2507 E. Saint Patrick St. Rapid City SD 57703  
Street City State Zip

Mailing Address: Same  
Street City State Zip

Business Phone Number: 605-716-7663 Cell Number: 605-484-5653

Email Address: Janet@bhexteriors.com Website: \_\_\_\_\_

License Classifications: \_\_\_\_\_

### LICENSE ISSUED BY

City of Mills     City of Casper     Natrona County     State of Wyoming     Other

A copy of all licenses must be attached to this application

### APPLICANT INFORMATION

Applicant Name: Trevor Schmidt Phone Number: 605-858-2113

Mailing Address: 2507 E. Saint Patrick St. Rapid City SD 57703  
Street City State Zip

I certify that the above information is correct and true to the best of my knowledge.

Applicants Signature: Trevor Schmidt / Janet S Zetah

There will be a \$35.00 License fee to be paid at the time the license is issued

PAID

JUN 03 2024

Return completed form to:  
Mills City Hall  
720 4<sup>th</sup> Street  
307-234-6679

OFFICE USE ONLY  
This license was / was not  
Granted at a meeting of the Mills  
City Council on the \_\_\_\_\_  
Attest \_\_\_\_\_



**APPLICATION FOR  
Contractor License**

Item # 2.

**A Contractor License is required for ANY Contractor doing work within the City of Mills, a Contractor's License Application must be completed. Incomplete applications shall be returned.**

License #: 443

Date: 6-4-24

New License     Renewal License     Expired License    Re-open

GENERAL INFORMATION

Name of Business: Hedlund Electric

Physical Address: 2000 Trojan dr Casper WY 82609  
Street City State Zip

Mailing Address: \_\_\_\_\_  
Street City State Zip

Business Phone Number: \_\_\_\_\_ Cell Number: 259-6621

Email Address: roo@bresnan.net Website: \_\_\_\_\_

License Classifications: Electrical Contractor

LICENSE ISSUED BY

City of Mills     City of Casper     Natrona County     State of Wyoming     Other  
*A copy of all licenses must be attached to this application*

APPLICANT INFORMATION

Applicant Name: Ryan Hedlund Phone Number: 259-6621

Mailing Address: 2000 Trojan dr Casper WY 82609  
Street City State Zip

**I certify that the above information is correct and true to the best of my knowledge.**

Applicants Signature: [Signature]

**There will be a \$35.00 License fee to be paid at the time the license is issued**

Return completed form to:  
Mills City Hall  
720 4th Street  
307-234-6679

**PAID**  
JUN 04 2024

**OFFICE USE ONLY**  
This license was / was not  
Granted at a meeting of the Mills  
City Council on the \_\_\_\_\_  
Attest \_\_\_\_\_



### May 2024 Account Balances

Operations Account	\$488,412.87
Water Deposit	\$124,415.95
Municipal Court	\$93,884.86
Court Bond	\$27,968.44
Police	\$30,892.40
Jonah Steel Eagle	\$500.01
WFIG Water Reserve	\$32.14
WGIF Sewer Reserve	\$32.08
WGIF Sanitation Reserve	\$32.14
WGIF General Fund Reserve	\$32.68
WGIF Reserve	\$32.06
WGIF Sewer Tap Reserve	\$32.25
WGIF Police Reserve	\$0.02
WGIF FD Trust Fund	\$0.02
WGIF Radio Read Fund	\$22,949.43
WGIF Buffalo Meadows Asset Account	\$32.33
WGIF Buffalo Meadows Debt Reserve	\$0.01
Wyo Class General Fund Reserve	\$124,413.09
Wyo Class Police Reserve	\$9,006.31
Wyo Class Cooley Trust Reserve	\$383.90
Wyo Class Parks Reserve	\$732.94
Wyo Class Sanitation Reserve	\$124,418.10
Wyo Class Sewer Reserve	\$90,195.98
Wyo Class Sewer Tap Reserve	\$114,029.52
Wyo Class Water Reserve	\$109,987.20
Wyo Class Buffalo Meadows Asset Acct	\$294,942.81
Wyo Class Buffalo Meadows Debt	\$24,915.85
Wyo Class Summerfest	11,408.15
<b>Totals</b>	<b>\$1,693,159.73</b>
<b>Equity Line of Credit Balance - \$178,261.66</b>	

\_\_\_\_\_  
City Treasurer, Alyssa Hartmann

\_\_\_\_\_  
Mayor, Leah Juarez

INVESTMENT ACCOUNTS

Account	Beginning Balance	Deposits	Interest / Distributions	Disbursements	Ending Balance	Interest Earned FYTD
WGIF Water 7198 (99-10230)	\$32.00		\$0.14		\$32.14	\$1.41
Transfer 5% of billing						
WGIF Sewer 7199 (99-10240)	\$31.94		\$0.14		\$32.08	\$1.41
Transfer 7% of billing						
WGIF Sanitation 7200 (99-10250)	\$32.00		\$0.14		\$32.14	\$1.41
Transfer 10% of billing						
WGIF Reserve 7197 (99-10260)	\$31.92		\$0.14		\$32.06	\$1.41
WGIF General Fund 7207 (99-10270)	\$32.54		\$0.14		\$32.68	\$1.42
WGIF Police Fund (99-10310)	\$0.02		\$0.00		\$0.02	\$0.00
WGIF DWSRF #146 Radio Read (99-10300)	\$22,849.13		\$100.30		\$22,949.43	\$983.36
WGIF Fire Dept Trust Fund (99-10290)	\$0.02		\$0.00		\$0.02	\$0.00
WGIF Sewer Tap Fund (99-10320)	\$32.11		\$0.14		\$32.25	\$1.42
WGIF Buffalo Meadows Debt Reserve	\$0.01		\$0.00		\$0.01	\$0.00
WGIF Buffalo Meadows Asset Account	\$32.19		\$0.14		\$32.33	\$1.42
Wyo Class General Fund	\$123,859.04		\$554.05		\$124,413.09	\$6,193.36
Wyo Class Police Reserve	\$8,966.19		\$40.12		\$9,006.31	\$392.24
Wyo Class Cooley Trust Reserve	\$382.12		\$1.78		\$383.90	\$261.74
Wyo Class Parks Reserve	\$729.61		\$3.33		\$732.94	\$31.85
Wyo Class Sanitation Reserve	\$123,864.02		\$554.08		\$124,418.10	\$5,237.24
Wyo Class Sewer Reserve	\$89,794.29		\$401.69		\$90,195.98	\$3,797.51
Wyo Class Sewer Tap Reserve	\$113,521.68		\$507.84		\$114,029.52	\$4,967.53
Wyo Class Water Reserve	\$109,497.38		\$489.82		\$109,987.20	\$4,704.93
Wyo Class Buffalo Meadows Asset Account	\$210,067.18	\$83,860.44	\$1,015.19		\$294,942.81	\$5,418.21

RESERVES REPAY ACCOUNT DETAIL	
Account	Repay Balance
Wyo Class Gen Fund Reserve	\$124,413.09
Wyo Class Water Reserve	\$109,987.20
Wyo Class Sewer Reserve	\$90,195.98
Wyo Class Sanitation Reserve	\$124,418.10
<b>Total Repay Balance</b>	<b>\$449,014.37</b>

TOTAL ACCOUNTS DETAIL	
Account	Balance
Investments Accounts Total	\$927,585.21
City Accounts	\$765,574.52
<b>Total Accounts Balance</b>	<b>\$1,693,159.73</b>



Wyo Class Buffalo Meadows Debt Reserve	\$20,059.03	\$4,762.80	\$94.02		\$24,915.85	\$623.25
Cannot touch this account						
Wyo Class Summerfest Reserve	\$11,357.35		\$50.80		\$11,384.35	\$85.15
<b>Totals</b>	<b>\$835,171.77</b>	<b>\$88,623.24</b>	<b>\$3,814.00</b>	<b>\$0.00</b>	<b>\$927,585.21</b>	<b>\$32,706.27</b>

City Accounts					
Account	Ending Balance	Interest	Account	Ending Balance	Interest
Jonah Operations Account	\$488,412.87		Jonah Water Deposit Account	\$124,415.95	
Jonah Police Account	\$30,892.40		Jonah Municipal Account	\$93,884.86	
Jonah Court Bond Account	\$27,968.44				

# COURT INCOME REPORT

## May 2024

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity Court Report	5/1-5/3	\$3,048.00		\$970.00					\$4,018.00
									\$0.00
								Difference	\$4,018.00
Sales Activity Court Report	5/6-5/10	\$3,288.00	\$980.00	\$2,110.00					\$5,398.00
									-\$980.00
								Difference	\$6,378.00
Sales Activity Court Report	5/13-5/17	\$3,110.00		\$160.00					\$3,270.00
									\$0.00
								Difference	\$3,270.00
Sales Activity Court Report	5/20-5/24	\$6,512.00	\$3,370.00	\$1,120.00					\$7,632.00
									-\$3,370.00
								Difference	\$11,002.00
Sales Activity Court Report	5/27-5/31	\$4,678.00	\$430.00	\$680.00					\$5,358.00
									-\$430.00
								Difference	\$5,788.00

Sales Activity Month Total	\$25,676.00
Proceedings Report Month Total	-\$4,780.00
Difference	\$30,456.00
<b>Court Proceedings Check</b>	<b>\$25,676.00</b>

Division of Victim Services Checks

Completed by:   
City Treasurer

Approved by:   
Court Clerk

Attested by:   
City Clerk

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>1879</b>						
06/05/2024	1879	Amy M Holifield	100.00	Bond Refund for Amy M Holifield	10-26150	100.00
Total 1879:						100.00
<b>1880</b>						
06/05/2024	1880	Brandi Carothers	760.00	Bond Refund for Brandi Carothers	10-26150	760.00
Total 1880:						760.00
<b>1881</b>						
06/05/2024	1881	Justin Triplett	680.00	Bond Refund for Justin Triplett	10-26150	680.00
Total 1881:						680.00
<b>32786</b>						
06/05/2024	32786	Casey Gallinger	550.00	Uniform Stipend	10-5400-1040	550.00
Total 32786:						550.00
<b>32787</b>						
06/05/2024	32787	Clerk of District Court Seventh Ju	1,018.00	Gallinger - 2023-DR-00752	10-24200	1,018.00
Total 32787:						1,018.00
<b>32788</b>						
06/05/2024	32788	Department of Workforce Services	4,528.54	Worker Compensation for May 2024	10-23800	4,528.54
Total 32788:						4,528.54
<b>32789</b>						
06/05/2024	32789	Gringo	236.84	2024 Summerfest food vouchers	10-4900-3065	236.84
Total 32789:						236.84

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>32790</b>						
06/05/2024	32790	James Fankhauser	111.14	Overpayment on ambulance bill	10-3400-5420	111.14
Total 32790:						111.14
<b>32791</b>						
06/05/2024	32791	Lost Arrow Catering	80.00	2024 Summerfest food vouchers	10-4900-3065	80.00
Total 32791:						80.00
<b>32792</b>						
06/05/2024	32792	Matt Vincent	550.00	Stipend for uniforms	10-5400-1040	550.00
Total 32792:						550.00
<b>32793</b>						
06/05/2024	32793	Papa's Pork chop	104.98	2024 Summerfest food vouchers	10-4900-3065	104.98
Total 32793:						104.98
<b>32794</b>						
06/05/2024	32794	Pop Culture Kettle Corn	10.00	2024 Summerfest food voucher	10-4900-3065	10.00
Total 32794:						10.00
<b>32795</b>						
06/05/2024	32795	Wyo Philly Wagon/Caputa's Cateri	17.00	2024 Summerfest food vouchers	10-4900-3065	17.00
Total 32795:						17.00
<b>32796</b>						
06/05/2024	32796	Clerk of District Court Seventh Ju	62.64	La Torre - #259148	10-24200	62.64
Total 32796:						62.64
<b>32797</b>						
06/06/2024	32797	71 Construction	226,487.45	Fire Hydrant Replacement Project	10-4800-6025	226,487.45
06/06/2024	32797	71 Construction	300.00	Top Soil (First St. Park)	10-7000-3500	300.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32797:						226,787.45
<b>32798</b>						
06/06/2024	32798	Able Equipment	14,464.36	Upfitting of Brush 9	10-4800-6040	14,464.36
Total 32798:						14,464.36
<b>32799</b>						
06/06/2024	32799	ALSCO, Inc	120.29	May 8th Services	10-6500-1040	120.29
06/06/2024	32799	ALSCO, Inc	119.06	May 22nd Services	10-6500-1040	119.06
Total 32799:						239.35
<b>32800</b>						
06/06/2024	32800	Big Horn Tire, Inc.	432.00	235/50R17 Tires for Kevin's car	10-5700-4050	432.00
Total 32800:						432.00
<b>32801</b>						
06/06/2024	32801	Bobcat of Casper	276.00	AWF Fluid 5 Gal.	10-7000-4050	276.00
Total 32801:						276.00
<b>32802</b>						
06/06/2024	32802	Bound Tree Medical	164.00	Medcal Supplies	10-5600-3595	164.00
Total 32802:						164.00
<b>32803</b>						
06/06/2024	32803	Caselle, Inc	2,625.00	Converted GL account numbers	10-4400-2005	2,625.00
06/06/2024	32803	Caselle, Inc	2,625.00	Converted GL account numbers	50-4600-2005	2,625.00
Total 32803:						5,250.00
<b>32804</b>						
06/06/2024	32804	Casper Natrona County Health De	3,750.00	4th Quarter Payment	10-5700-9006	3,750.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32804:						3,750.00
<b>32805</b>						
06/06/2024	32805	Casper Star Tribune Inc	38.16	Legal Notice	10-4600-2530	38.16
Total 32805:						38.16
<b>32806</b>						
06/06/2024	32806	Charter Communications	457.95	Charter Control Account	10-4600-2520	457.95
Total 32806:						457.95
<b>32807</b>						
06/06/2024	32807	City of Casper	37,012.26	201 Sewer RWWS	53-8300-3045	37,012.26
06/06/2024	32807	City of Casper	1,359.11	April 2024 dispatch fees	10-5600-3000	1,359.11
06/06/2024	32807	City of Casper	811.50	Balefill	54-8400-3050	811.50
06/06/2024	32807	City of Casper	600.00	Balefill	54-8400-3050	600.00
06/06/2024	32807	City of Casper	546.75	Balefill	54-8400-3050	546.75
06/06/2024	32807	City of Casper	552.00	Balefill	54-8400-3050	552.00
06/06/2024	32807	City of Casper	333.00	Balefill	54-8400-3050	333.00
06/06/2024	32807	City of Casper	812.25	Balefill	54-8400-3050	812.25
06/06/2024	32807	City of Casper	759.00	Balefill	54-8400-3050	759.00
06/06/2024	32807	City of Casper	884.25	Balefill	54-8400-3050	884.25
06/06/2024	32807	City of Casper	1,346.25	Balefill	54-8400-3050	1,346.25
06/06/2024	32807	City of Casper	1,035.00	Balefill	54-8400-3050	1,035.00
06/06/2024	32807	City of Casper	1,056.00	Balefill	54-8400-3050	1,056.00
06/06/2024	32807	City of Casper	643.50	Balefill	54-8400-3050	643.50
Total 32807:						47,750.87
<b>32808</b>						
06/06/2024	32808	Civic Plus	4,540.00	Municode Meeting Annual Renewal	10-4600-2010	4,540.00
Total 32808:						4,540.00
<b>32809</b>						
06/06/2024	32809	Dana Kepner Company Inc	1,790.00	2" Meter Chamber	51-8100-3660	1,790.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32809:						1,790.00
<b>32810</b>						
06/06/2024	32810	Defense Technology	257.70	40MM XM DI 50 Shot Training Kit	10-5400-3555	257.70
Total 32810:						257.70
<b>32811</b>						
06/06/2024	32811	Emily McOmie	167.99	EMS Boots	10-5600-1040	167.99
Total 32811:						167.99
<b>32812</b>						
06/06/2024	32812	Ferguson Enterprises LLC #3007	21.73	Pipe Nipples	10-7000-3500	21.73
Total 32812:						21.73
<b>32813</b>						
06/06/2024	32813	Floyd's Truck Center WY	8.88	Wiper Blade	54-8400-4050	8.88
Total 32813:						8.88
<b>32814</b>						
06/06/2024	32814	Grainger, Inc	301.32	Trash bags clean up event	10-4900-3065	301.32
Total 32814:						301.32
<b>32815</b>						
06/06/2024	32815	Homax	182.57	Fuel Charges for Planning	10-5700-4000	182.57
06/06/2024	32815	Homax	143.41	Fuel Charges for P/W Streets	10-6100-4000	143.41
06/06/2024	32815	Homax	190.32	Fuel Charges for P/W Sewer	53-8300-4000	190.32
06/06/2024	32815	Homax	474.16	Fuel Charges for PW/Water	51-8100-4000	474.16
06/06/2024	32815	Homax	201.61	Fuel Charges for Parks	10-7000-4000	201.61
06/06/2024	32815	Homax	1,948.95	Fuel Charges for P/W Sanitation	54-8400-4000	1,948.95
06/06/2024	32815	Homax	192.37	Fuel Charges for P/W Shop	10-6100-4000	192.37
Total 32815:						3,333.39

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>32816</b>						
06/06/2024	32816	Hose & Rubber Supply	17.94	Hose & Gasket	10-7000-4050	17.94
06/06/2024	32816	Hose & Rubber Supply	7.68	Swivel connector for new brush 9 pressure guage	10-4800-6040	7.68
06/06/2024	32816	Hose & Rubber Supply	48.60	Hose protector	10-7000-4050	48.60
Total 32816:						74.22
<b>32817</b>						
06/06/2024	32817	HUB International	55,642.44	Medical Premiums	10-23700	55,642.44
06/06/2024	32817	HUB International	2,368.20	Dental Premiums	10-23700	2,368.20
06/06/2024	32817	HUB International	485.04	Vision Premiums	10-23700	485.04
06/06/2024	32817	HUB International	189.00	Life	10-23700	189.00
06/06/2024	32817	HUB International	441.24	Aflac	10-23700	441.24
06/06/2024	32817	HUB International	54.36	Assurity	10-23700	54.36
06/06/2024	32817	HUB International	531.98	Washington National	10-23700	531.98
06/06/2024	32817	HUB International	5,747.00	HSA	10-23700	5,747.00
06/06/2024	32817	HUB International	198.34	Vol Life	10-23700	198.34
06/06/2024	32817	HUB International	442.00	Admin Fees	10-23700	442.00
Total 32817:						66,099.60
<b>32818</b>						
06/06/2024	32818	Imperial Pump Solutions	510.00	Rebuild Air Pump	53-8300-3675	510.00
Total 32818:						510.00
<b>32819</b>						
06/06/2024	32819	Mallory Safety	27.99	Shop Gloves	10-6500-3500	27.99
Total 32819:						27.99
<b>32820</b>						
06/06/2024	32820	Menards	16.76	Spark Plug & Oil Filter	10-7000-4050	16.76
Total 32820:						16.76
<b>32821</b>						
06/06/2024	32821	NAPA Auto Parts	11.99	Shop Towels	10-6500-3500	11.99
06/06/2024	32821	NAPA Auto Parts	149.31	Rotors & Pads	10-6500-4050	149.31

M = Manual Check, V = Void Check



Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
06/06/2024	32821	NAPA Auto Parts	65.98	Trailer Adapter	51-8100-4050	65.98
06/06/2024	32821	NAPA Auto Parts	102.00	Brake Rotors	10-6500-4050	102.00
06/06/2024	32821	NAPA Auto Parts	12.98	Lynch Pins	10-6500-3500	12.98
06/06/2024	32821	NAPA Auto Parts	62.57	Ties	10-6500-3500	62.57
06/06/2024	32821	NAPA Auto Parts	102.00-	Credit Rotors	10-6500-4050	102.00-
06/06/2024	32821	NAPA Auto Parts	27.31	Filter & Towels	10-6500-4050	27.31
06/06/2024	32821	NAPA Auto Parts	34.99	Cut up Rags	10-6500-3500	34.99
06/06/2024	32821	NAPA Auto Parts	67.13	Anit-Seize	10-6500-3500	67.13
06/06/2024	32821	NAPA Auto Parts	18.64	Filters	10-6500-4050	18.64
06/06/2024	32821	NAPA Auto Parts	33.98	DEF For E9 & BR9, to store on rig	10-5600-4000	33.98
Total 32821:						484.88
<b>32822</b>						
06/06/2024	32822	Noland Feed	137.50	Grass Seed	10-7000-3650	137.50
Total 32822:						137.50
<b>32823</b>						
06/06/2024	32823	Norco, Inc	381.29	New LEL sensor for gas monitor, ear plugs, safety glas	10-5600-3525	381.29
06/06/2024	32823	Norco, Inc	14.26	Oxygen cylinder rental	10-5600-3595	14.26
Total 32823:						395.55
<b>32824</b>						
06/06/2024	32824	Peden's Inc.	1,638.00	City of Mills hats - never paid for until now	12-4500-1006	1,638.00
Total 32824:						1,638.00
<b>32825</b>						
06/06/2024	32825	Sutherlands	58.47	Drywal Knife & Glaze	10-7000-3500	58.47
06/06/2024	32825	Sutherlands	12.99	Edger Blade	10-7000-3500	12.99
06/06/2024	32825	Sutherlands	23.96	Paint	10-7000-3500	23.96
06/06/2024	32825	Sutherlands	22.99	Lacquer Thinner	10-7000-3500	22.99
06/06/2024	32825	Sutherlands	41.94	Ant Killer	10-7000-3500	41.94
Total 32825:						160.35

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>32826</b>						
06/06/2024	32826	Trans Union Risk & Alternative	75.00	Monthly Charge for Backgrounds	10-5400-3565	75.00
Total 32826:						75.00
<b>32827</b>						
06/06/2024	32827	Verizon	138.66	Fire Department Machine to machine	10-4600-2505	138.66
Total 32827:						138.66
<b>32828</b>						
06/06/2024	32828	Wyoming DCI Fingerprint Division	78.00	Fingerprint card for Lane Pedersen's background chec	10-5600-1045	78.00
Total 32828:						78.00
<b>32829</b>						
06/06/2024	32829	Wyoming Steel & Recycling	162.04	Square Tubing & Barrels	10-7000-3500	162.04
Total 32829:						162.04
<b>32830</b>						
06/06/2024	32830	Zoll Medical Corporation	3,474.54	Year 1 of 3 maintenance plan for monitors	10-5600-2040	3,474.54
Total 32830:						3,474.54
Grand Totals:						392,313.38

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-21100	102.00	336,772.33-	336,670.33-
10-23700	66,099.60	.00	66,099.60
10-23800	4,528.54	.00	4,528.54
10-24200	1,080.64	.00	1,080.64
10-26150	1,540.00	.00	1,540.00
10-3400-5420	111.14	.00	111.14

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-4400-2005	2,625.00	.00	2,625.00
10-4600-2010	4,540.00	.00	4,540.00
10-4600-2505	138.66	.00	138.66
10-4600-2520	457.95	.00	457.95
10-4600-2530	38.16	.00	38.16
10-4800-6025	226,487.45	.00	226,487.45
10-4800-6040	14,472.04	.00	14,472.04
10-4900-3065	750.14	.00	750.14
10-5400-1040	1,100.00	.00	1,100.00
10-5400-3555	257.70	.00	257.70
10-5400-3565	75.00	.00	75.00
10-5600-1040	167.99	.00	167.99
10-5600-1045	78.00	.00	78.00
10-5600-2040	3,474.54	.00	3,474.54
10-5600-3000	1,359.11	.00	1,359.11
10-5600-3525	381.29	.00	381.29
10-5600-3595	178.26	.00	178.26
10-5600-4000	33.98	.00	33.98
10-5700-4000	182.57	.00	182.57
10-5700-4050	432.00	.00	432.00
10-5700-9006	3,750.00	.00	3,750.00
10-6100-4000	335.78	.00	335.78
10-6500-1040	239.35	.00	239.35
10-6500-3500	217.65	.00	217.65
10-6500-4050	297.26	102.00-	195.26
10-7000-3500	644.12	.00	644.12
10-7000-3650	137.50	.00	137.50
10-7000-4000	201.61	.00	201.61
10-7000-4050	359.30	.00	359.30
12-21100	.00	1,638.00-	1,638.00-
12-4500-1006	1,638.00	.00	1,638.00
50-21100	.00	2,625.00-	2,625.00-
50-4600-2005	2,625.00	.00	2,625.00
51-21100	.00	2,330.14-	2,330.14-
51-8100-3660	1,790.00	.00	1,790.00
51-8100-4000	474.16	.00	474.16
51-8100-4050	65.98	.00	65.98
53-21100	.00	37,712.58-	37,712.58-
53-8300-3045	37,012.26	.00	37,012.26
53-8300-3675	510.00	.00	510.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
53-8300-4000	190.32	.00	190.32
54-21100	.00	11,337.33-	11,337.33-
54-8400-3050	9,379.50	.00	9,379.50
54-8400-4000	1,948.95	.00	1,948.95
54-8400-4050	8.88	.00	8.88
Grand Totals:	<u>392,517.38</u>	<u>392,517.38-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:  
Report type: GL detail  
Check.Type = {<>} "Adjustment"



# CITY OF MILLS

EST. 1921

## Transmittal Transactions

**6-11-24**

***Payroll Fire: 5-19-24 TO 5-30-24***

<b>Date</b>	<b>Type/Check #</b>	<b>Payor</b>	<b>AMOUNT</b>
5/30/2024	ACH	IRS	\$ 2,038.12
5/30/2024	32782	Pathfinder FCU	\$ 220.00
6/5/2024	ACH	Wyoming Retirement	\$ 11,491.18
<b>Total:</b>			<b>\$ 13,749.30</b>

***Payroll Reg/Police: 5-20-24 TO 6-2-24***

<b>Date</b>	<b>Type/Check #</b>	<b>Payor</b>	<b>AMOUNT</b>
6/2/2024	ACH	IRS	\$ 26,231.07
6/5/2024	ACH	Wyoming Retirement	\$ 36,853.41
6/2/2024	32784	American Funds	\$ 225.00
6/2/2024	32785	Orchard Trust/Great Western Trust	\$ 740.00
<b>Total:</b>			<b>\$ 64,049.48</b>

**Total \$ 77,798.78**



## PAYROLL

Meeting Date: June 11, 2024

Payroll Type: Regular/Police

Date Range: 5-20-24 to 6-2-24

Net: \$ 117,587.16

Deductions: \$ 30,362.51

Federal Taxes: \$ 9,983.00

Medicare: \$ 1,640.83

Retirement: \$ 6,073.27

Social Security: \$ 6,791.44

Child Support: \$ 540.32

Insurance: \$ 3,963.45

Supplemental Retirement: \$ 1,176.78

Supplemental Insurance: \$ 193.42

**TOTAL PAYROLL: \$ 87,224.65**

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City Clerk, Sarah Osborn

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Mayor, Leah Juarez



# PAYROLL

Meeting Date: June 11, 2024

Payroll Type: Fire

Date Range: 5-19-24 to 5-30-24

Net: \$ 20,004.25

Deductions: \$ 5,347.49

Federal Taxes: \$ 1,487.00

Medicare: \$ 275.56

Retirement: \$ 2,249.48

Union Dues \$ 220.00

Child Support: \$ -

Insurance: \$ 1,005.83

Supplemental Retirement: \$ 82.42

Supplemental Insurance: \$ 27.20

**TOTAL PAYROLL: \$ 14,656.76**

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City Clerk, Sarah Osborn

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Mayor, Leah Juarez

**Resolution No. 2024-11**

A RESOLUTION AUTHIROZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL FUNDING THROUGH THE TRANSPOTATION ALTERNATIVES PROGRAM ADMINSTRATED BY THE WYOMNG DEPARTMENT OF TRANSPOTATION FOR CITY OF MILLS FOR THE PURPOSES OF THE MILLS BIKE TRAIL CONSTRUCTION PHASE 1 PROJECT.

**WHEREAS**, the governing body for CITY OF MILLS desires to participate in the Transportation Alternatives Program (TAP) to assist in funding this project;

**WHEREAS**, the governing body for CITY OF MILLS recognizes the need for the project;

**WHEREAS**, TAP requires that federal funding criteria be met, and CITY OF MILLS agrees to ensure satisfaction of all requirements;

**WHEREAS**, CITY OF MILLS acknowledges that if funded, the TAP project shall be completed prior to December 31, 2027;

**WHEREAS**, the governing body for CITY OF MILLS agrees to set aside a minimum of \$105,054.00 as a line item in its budget for the required nine and fifty-one hundred percent (9.51%) local cash match on the project;

**WHEREAS**, the governing body for CITY OF MILLS acknowledges TAP is funded on a reimbursement basis and all invoices must be 100% paid by CITY OF MILLS acknowledges that failure to comply with this requirement may result in cancellation of the award and repayment by CITY OF MILLS of all funds reimbursed.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY** for CITY OF MILLS that a funding application requesting \$1,104,668.00 in federal TAP funding be submitted to the Wyoming Department of Transportation – TAP for consideration to assist in funding for the CITY OF MILLS project.

**BE IT FURTHER RESOLVED, THAT** Sabrina Kemper is hereby designated as the Project Administrator, of CITY OF MILLS to act on behalf of the governing body on all matters relating to the funding application.

**PASSED, APPROVED AND ADOPTED THIS 11<sup>th</sup> Day of June, 2024.**

CITY OF MILLS, WYOMING

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Sarah Osborn, City Clerk



**RESOLUTION NO. 2024-12**

**RESOLUTION APPROVING LEASE OF MILLS SCHOOL**

**WHEREAS**, The City of Mills Wyoming has leased the grounds of the former Mills School to Wyoming Classical Academy; and

**WHEREAS**, The existing lease expires on July 31, 2024; and

**WHEREAS**, The City of Mills wishes to foster and encourage the location of school education at the k through 12 level in the City of Mills; and

**WHEREAS**, The Wyoming Classical Academy wishes to leave the grounds of the former Mills School for an additional year.

**NOW, THEREFORE**, The Governing Body of the City of Mills, Wyoming hereby approves the attached form of lease and authorizes the Mayor of the City of Mills to execute the same.

PASSED, APPROVED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor, Leah Juarez

\_\_\_\_\_  
Councilman, Sara McCarthy

\_\_\_\_\_  
Councilman, Cherie Butcher

\_\_\_\_\_  
Councilman, Tim Sutherland

\_\_\_\_\_  
Councilman, Brad Neumiller

ATTEST:

\_\_\_\_\_  
City Clerk

CERTIFICATE

I, Sarah Osborn, City Clerk, hereby certify that the foregoing Resolution was adopted by the City of Mills at a public meeting held on January 23, 2024, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

---

Sarah Osborn  
City Clerk

**SPACE LEASE AGREEMENT**

**THIS LEASE AGREEMENT** (“Agreement”) is made and is effective as of the \_\_\_\_ day of \_\_\_\_\_, 2024, by and between CITY OF MILLS, WYOMING (“Landlord”), and WYOMING CLASSICAL ACADEMY, a Wyoming Non-Profit Corporation (“Tenant”).

**WITNESSETH:**

**WHEREAS**, The City of Mills, Wyoming is the owner of certain real property located in the City of Mills, Wyoming which was formerly owned by Natrona County School District No. 1 and which operated the same as a grade school within the corporate boundaries of the City of Mills, and which bore the name Mills Elementary School. Said location is otherwise described as:

Town of Mills, Block 17.

**WHEREAS**, Wyoming Classical Academy Inc. is a Nonprofit corporation organized under the laws of the State of Wyoming. Wyoming Classical Academy Inc. intends to and has committed itself to the formation of a Charter School in Natrona County, Wyoming; and

**WHEREAS**, said Charter School will have need of a suitable school building and grounds upon which to locate its school during that period of time in which the Wyoming Classical Academy works to construct a new building for its school; and

**WHEREAS**, Wyoming Classical Academy is familiar with the Mills Elementary School building and deems it to be suitable for the aforementioned use; and

**WHEREAS**, Wyoming Classical Academy wishes to lease the Mills Elementary School from the City of Mills while it constructs a new building; and

**WHEREAS**, the City of Mills lost its elementary schools when Natrona County School District No. 1 closed the Mills Elementary School and the Mountain View Elementary School which were located in or near the City of Mills; and

**WHEREAS**, the City of Mills has need of and desires to see placed within it a grade school to serve the Kindergarten through Middle School age range and, more ideally a Kindergarten through Grade 12 school to serve that age range; and

**WHEREAS**, the City of Mills has determined it to be within the best interests of the City of Mills to see the Mills Elementary School occupied; and

**WHEREAS**, the City of Mills desires to lease to Wyoming Classical Academy the Mills Elementary School and Wyoming Classical Academy Inc. wishes to commit to leasing the same.

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. **Lease of Premises.**

The location of the Premises shall be the entire parcel and building (the "Building") located at 420 Second Street, Mills, Wyoming 82644 (the "Leased Premises"). Subject to the terms and conditions set forth in the Lease, Landlord hereby leases to Tenant and Tenant hereby leases from Landlord the Leased Premises.

2. **Term.**

The term of this Lease (the "Lease Term") shall commence on August 1, 2024 (the "Lease Commencement Date") and shall end on the July 31, 2025 ("the Initial Lease Term"). The Lease can be extended on a yearly basis, subject to approval by the Landlord, if Tenant gives notice of renewal ninety (90) days before termination of existing Lease. The Lease amount will be the same as the previous term unless otherwise negotiated in writing during said ninety (90) day period. If a change in the lease rate is to be requested as a basis for extension, notice of the same shall be given prior to the expiration of the term.

3. **Rent.**

3.1 Basic Monthly Rent. Rent shall be Thirty Thousand Dollars (\$30,000) per month.

3.2 Utilities. Wyoming Classical Academy shall be responsible for all utilities associated with the premises.

4. **Use of Premises.**

Tenant shall use the Premises only in connection with its charter school business and for no other purpose without the prior written consent of Landlord. In connection with such use, Tenant shall comply with all statutes, laws, ordinances, governmental regulations and orders and municipal codes affecting Tenant's use of the Premises.

5. **Maintenance of Buildings and Grounds**

Wyoming Classical Academy shall be responsible for the ordinary wear and tear of the leased premises and shall conduct ordinary and routine maintenance of the same, including all repairs and maintenance that arise due to its occupation of the premises. Wyoming Classical Academy shall additionally take such steps that are ordinary and necessary for the protection of the grounds and structures from damage, including intentional damage of any kind or destruction, and shall insure against damage or loss by the same.

Should maintenance or repair outside of this category occur which is not due to the occupation of the premises by Wyoming Classical Academy, such as latent defects requiring repair, or developed structural or physical deficiencies, they shall be the responsibility of the City of Mills. Should such repairs on the part of the City of Mills be of such a nature that they would involve substantial expense, in the view of the City of Mills, Mills may terminate this lease upon providing 90 (ninety) days' notice, unless such condition constitutes an emergency. In such circumstances Wyoming Classical Academy shall have the option of undertaking the repairs itself, at its expense, but shall not be obligated to do so.

**6. Landlord Liability.**

Landlord shall not be liable for any damages or injury to the person, business (or the loss of income therefrom) or other property of Tenant caused by or arising out of the condition of the Premises or conditions arising in or about the Premises including, without limitation, (a) fire, steam, electricity, water, or gas; (b) acts of God, including, without limitation rain and wind; and (c) the breakage, damage, or leakage of pipes, sprinklers, wires, appliances or HVAC equipment, which Tenant hereby waives and releases Landlord of to the fullest extent permitted by law. The terms of this clause do not extend to Landlord's intentional malicious acts or to gross negligence. Notwithstanding any term or provision of this Lease to the contrary, the liability of Landlord for the performance of its duties and obligations under this Lease shall be limited to Landlord's interest in the Property and neither Landlord nor its officers, directors, or other principals shall have any personal liability under this Lease.

**7. Insurance.**

7.1 Insurance. Tenant shall, during all terms hereof, keep in full force and effect a policy of public bodily injury and property damage liability insurance with respect to the Premises, with a combined single limit of not less than One Million Dollars (\$1,000,000.00) per occurrence, and an umbrella policy with limits no less than Ten Million Dollars (\$10,000,000.00). The policy/policies shall name Landlord and any other persons, firms or corporations designated by Landlord and Tenant as insured and shall contain a clause that the insurer will not cancel or change the insurance without first giving Landlord ten (10) days prior written notice. Such insurance shall include an endorsement permitting Landlord to recover damage suffered due to act or omission of Tenant, notwithstanding being named as an additional "Insured Party" in such policies. Such insurance may be furnished by Tenant under any blanket policy carried by it or under a separate policy, therefore. The insurance shall be with an insurance company rated "A" or higher by A.M. Best and a copy of the paid-up policy evidencing such insurance or a certificate of insurer certifying to the issuance of such policy shall be delivered to Landlord. If Tenant fails to provide such insurance, Landlord may do so and charge same to Tenant.

7.2 Indemnity. Except to the extent resulting from any negligent or willfully wrongful act or omission of Landlord, Tenant shall indemnify (subject to the limitations arising under Wyoming Statutes 1-39 et seq.), defend, save and hold harmless Landlord from and against any and all demands, claims, causes of action, fines, penalties, damages, losses, liabilities (including, but not limited to, strict liability), judgments, and expenses (including, without limitation, reasonable attorneys' fees and expenses, filing and other court costs) incurred in connection with or arising from any of the following: (i) the use, condition, operation or occupancy of the Leased Premises; (ii) any activity, work, or thing done, or permitted or suffered by or through Tenant in or about the Leased Premises; (iii) any acts, omissions, or negligence of Tenant; (iv) any claim of any students, staff, employees or other invitees of Tenant, including claims alleging breach or violation of such person's civil or legal rights; (v) any breach, violation, or nonperformance by Tenant, of any term, covenant, or provision of this lease or any legal requirement; (vi) any injury or damage to the person, property or business of Tenant, or any other person entering upon the Leased Premises under the express or implied invitation of Tenant; and (vii) any accident, injury to or death of persons or loss or damage to any item of property occurring at the Leased Premises. If any action or proceeding is brought against Landlord by reason

of any such indemnified claim as set forth above, Tenant, upon written notice from Landlord, will defend the claim at Tenant’s sole cost and expense with counsel reasonably satisfactory to Landlord. If Landlord reasonably determines that the interests of Landlord and the interests of Tenant in any such action or proceeding are not substantially the same and Tenant’s counsel cannot adequately represent the interests of Landlord with respect to such indemnified claim as set forth above, Landlord shall have the right, at its sole expense, to hire separate counsel in any such action or proceeding. Landlord shall indemnify, defend, and hold harmless Tenant from and against all losses, claims, expenses (including attorneys’ fees), liabilities, lawsuits, injuries, and damages of whatever nature occurring at the Leased Premises as a direct result of the negligent or willfully wrongful act or omission of Landlord. The foregoing indemnities shall survive the expiration or earlier termination of this agreement.

**8. Default.**

8.1 The following shall constitute events of default (individually, a “Default”) under this Lease:

- a. Any failure by Tenant to pay any amount due under this Lease if such failure is not cured within ten (10) days following written notice from Landlord; or
- b. Any failure by Tenant to cure within thirty (30) days of delivery of written notice from Landlord any default in the performance of any other of the terms, conditions, obligations, or covenants of this Lease to be observed or performed by Tenant; or
- c. If Tenant abandons or vacates the Premises prior to the expiration or earlier termination of the Lease Term; or
- d. If (i) Tenant makes a general assignment or general arrangement for the benefit of creditors; or (ii) a petition for adjudication of bankruptcy or for reorganization or rearrangement is filed by or against Tenant and is not dismissed within thirty (30) days ; (iii) a trustee or receiver is appointed to take possession of substantially all of Tenant’s assets located at the Premises and possession is not restored to Tenant within thirty (30) days; or (iv) substantially all of Tenant’s assets located at the Premises is subjected to attachment, execution or other judicial seizure which is not discharged within thirty (30) days.
- e. Any failure by Landlord to abide by the terms of this Lease Agreement.

8.2 In the event of a Default, both Landlord and Tenant, in addition to any other rights or remedies they may have at law or in equity, shall have the right to (a) recover all damages incurred by reason of Default; and/or (b) terminate this lease.

**9. Damage and Destruction; Condemnation.**

In the event of the total or partial damage or destruction of the Premises by casualty or other cause, either party shall have the right to terminate this Lease. If all or part of the Building other than the Premises is so damaged or destroyed, Landlord shall have the right to terminate this Lease. If all or any portion of the Building is taken under the power of eminent domain or sold under the threat of that power, and if such taking materially and adversely affects Landlord’s or Tenant’s use or enjoyment of the Building or the Premises, respectively, or the operation of their business therein, then either party so affected shall have the right to terminate this Lease. In any such case, Landlord shall have the right to receive and keep any and all insurance proceeds (other than paid to Tenant under a policy covering Tenant’s personal property

maintained by Tenant at Tenant’s expense) and any condemnation award paid or payable in connection therewith, and Tenant shall have no right or interest thereto.

**10. Condition of the Premises**

The parties state that they are familiar with the condition of the premises and have conducted any inspections that they deemed necessary prior to entering into this lease.

**11. Jurisdiction and Venue**

All suits concerning this lease or the activities to be conducted thereunder, may only be brought in the Seventh Judicial District, State of Wyoming.

The parties agree that the law of the State of Wyoming shall apply to this Agreement and the anticipated lease.

**12. Miscellaneous Provisions.**

10.1 Any Notice required or permitted to be given under this Agreement shall be given by registered or certified mail, by overnight express, or by hand delivery to Tenant or Landlord at the addresses set forth as follows or to any other address of which notice of the change is given to the parties hereto, in accordance with the provisions hereof:

Landlord: City of Mills, Wyoming  
P.O. Box 789  
Mills, Wyoming 82644

With a copy to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tenant: Wyoming Classical Academy Inc.  
420 Second Street  
Mills, WY 82644

With a copy to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notices following the above procedures shall be deemed given when received or when delivery is refused as evidenced by the records of the delivering entity.

10.2 Landlord shall have the right to subordinate this Lease to any ground lease, deed of trust or mortgage encumbering the Property, any advances made of the security thereof, and any renewals or modifications thereof. Tenant shall cooperate with Landlord and any lender which is acquiring a security interest in the Property. Tenant shall attorn to any successor in interest of Landlord, provided that such successor shall not terminate this Lease, except pursuant to its terms and provisions.

- 10.3 Tenant shall be responsible for the overall maintenance and cleaning of the Building. Consideration for which is included in the Basic Rent identified in section 3.1.
- 10.4 In the event of any action for breach of, to enforce the provisions of, or otherwise arising out of or in connection with this Lease, the prevailing party in such action, as determined by the court in such action, shall be entitled to receive its reasonable attorneys' fees and costs from the other party.
- 10.5 This Lease contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements between the parties with respect thereto, whether verbal or in writing. This Lease may not be altered, amended, changed, terminated or modified in any respect unless the same shall be in writing and signed by the party to be charged.
- 10.6 This Lease shall be construed in accordance with the laws of the State of Wyoming. If any provision or part of this Lease shall be held by a court of competent jurisdiction to be invalid or prohibited, such provision or part shall be ineffective only to the extent of such invalidity or prohibition, without invalidating the remainder of such provision or part or the remaining provisions of this Lease.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Lease effective as of the date first set forth above.

“Landlord”

“Tenant”

CITY OF MILLS, WYOMING

WYOMING CLASSICAL ACADEMY, a  
Wyoming Non-Profit Corporation

\_\_\_\_\_  
Leah Juarez, Mayor, City of Mills

\_\_\_\_\_  
Russ Donley, Board Chairperson



**RESOLUTION NO. 2024-13**

**RESOLUTION APPROVING SUBDIVISION AGREEMENT WITH XL CHARTER DEVELOPMENT**

**WHEREAS**, XL Charter Development LLC and GRHH Performance Mills are acquiring certain real property in the Mountain Meadows Subdivision of Mills in which to have a school facility constructed; and

**WHEREAS**, The location and construction of a school within the City of Mills has been a long held goal of the City of Mills; and

**WHEREAS**, The development of the lot is coincident with certain infrastructure that the City of Mills will benefit from in addition to the benefit of having the school located within the City of Mills, Wyoming and which will accordingly be useful for future development in the area; and

**WHEREAS**, The attached subdivision agreement satisfies these goals and has been reviewed by the City Council, which approves of the same.

**NOW THEREFORE**, The City of Mills, through its Governing Body, hereby approves the attached subdivision agreement with XL Charter Development and GRHH Performance Mills LLC.

**PASSED, APPROVED AND ADOPTED THIS** \_\_\_\_\_ **day of** \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor, Leah Juarez

\_\_\_\_\_  
Councilman, Sara McCarthy

\_\_\_\_\_  
Councilman, Cherie Butcher

\_\_\_\_\_  
Councilman, Tim Sutherland

\_\_\_\_\_  
Councilman, Brad Neumiller

ATTEST:

\_\_\_\_\_  
City Clerk

CERTIFICATE

I, Sarah Osborn, City Clerk, hereby certify that the foregoing Resolution was adopted by the City of Mills at a public meeting held on January 23, 2024, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

\_\_\_\_\_  
Sarah Osborn  
City Clerk

**AGREEMENT PERTAINING TO SUBDIVISION INFRASTRUCTURE**

**THIS AGREEMENT** is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by and between the CITY OF MILLS, WYOMING, a municipal corporation (hereinafter referred to as the "City"), and GRHH PERFORMANCE MILLS LLC, an Idaho limited liability company ("GRHH") and XL CHARTER DEVELOPMENT, LLC, a Utah limited liability company ("XL").

**RECITALS**

**WHEREAS**, GRHH Performance Mills LLC and XL Charter Development, LLC are undertaking to develop a school facility in the Mountain Meadows Subdivision to the City of Mills, Wyoming; and

**WHEREAS**, It is the desire of the City of Mills to facilitate the construction of a school in the City of Mills, and

**WHEREAS**, The residents of the City of Mills, Wyoming have desired and advocated for the location of a school within their municipality since Natrona County School District No. 1 closed the Mills School in Mills, and;

**WHEREAS**, Construction permit fees for the school are anticipated to be no less than \$90,000.

**WHEREAS**, It has been anticipated that the Wyoming Classical Academy shall move, upon completion of a school building in the Mountain Meadows Subdivision to that location, and;

**WHEREAS**, The construction of a new school in the City of Mills serves the best interests of the community and municipality; and

**WHEREAS**, The City of Mills wishes to facilitate the location of a school in Mills; and

**WHEREAS**, It is anticipated that development of the Mountain Meadows Subdivision shall require the City of Mills to install a pressure main extension; and

**WHEREAS**, The costs and expenses of the pressure main extension are estimated to be no less than \$300,000, and:

**WHEREAS**, The construction of the pressure main and accompanying infrastructure shall further benefit the City of Mills by allowing for the development of the area;

**NOW, THEREFORE**, in consideration of the mutual terms and conditions set forth below, the parties agree as follows:

**AGREEMENT**

**Section 1. Conditions precedent.**

The following conditions precedent apply to this Agreement:

- a. This Agreement is conditioned upon Greenbriar Partners LLC and XL Charter Development, LLC and/or GRHH Performance Mills LLC entering into an agreement to purchase the above referenced real estate in the Mountain Meadows subdivision of Mills for the location of a school, with it being anticipated that the school will be the Wyoming Classical Academy.
- b. This Agreement is conditioned upon the Wyoming Classical Academy entering into a lease with the City of Mills on the terms and conditions set forth below.
- c. This Agreement is further conditioned upon the Wyoming Classical Academy honoring its commitment to locate a school in Mills, Wyoming.
- d. Should any of these conditions precedent fail to be met, the City of Mills shall have no obligations under this Agreement.

**Section 2. Construction of Pressure Main Extension**

- a. XL Charter Development, LLC and/or GRHH Performance Mills LLC shall timely undertake to construct or cause the construction of a pressure main extension serving the Mountain Meadows Subdivision. In no event shall construction on the pressure main extension commence later than November 1, 2024 and it shall be completed on or before April 30, 2025. If after diligent efforts the pressure main extension cannot be completed by such date, XL and GRHH shall notify the City of Mills of the particulars of the delay and shall thereafter complete construction of the pressure main extension not later than May 31, 2025.
- b. The City of Mills, in keeping with the provision of this Agreement and the terms and conditions stated herein, shall apply up to the amount of Three Hundred Thousand Dollars (\$300,000) for the construction of the pressure main extension provided that:
  - i. The City of Mills shall not be obligated to pay more than \$30,000 per month towards said construction but may pay a higher amount in any month if it chooses to do so.
  - ii. Should actual costs for the pressure main extension be below Three Hundred Thousand Dollars (\$300,000), the City of Mills shall only pay the actual lower costs.
  - iii. The City of Mills will not be obligated to pay any amount prior to July 1, 2024 and shall further have no obligation to pay until construction on the pressure main extension has been commenced.

iv. The pressure main extension must be constructed to specifications approved by the City of Mills and completed to the acceptance of the City of Mills.

v. The City of Mills shall retain all recapture fees and connection fees for said pressure main extension, save that nothing shall obligate XL Charter Development, LLC, GRHH Performance Mills LLC or Wyoming Classical Academy to pay any amount to Mills for the same.

**Section 3. Building Permit Fees.**

The City of Mills, Wyoming, in order to advance the goal of constructing the school, which is deemed to be in the best interest of the City of Mills, shall waive the building permit fees associated with construction of the school.

**Section 4. Accounting for actual costs.**

XL Charter Development, LLC and/or GRHH Performance Mills LLC shall account for the actual costs of the pressure main extension as it is built.

**Section 5. Time of the essence.**

It is very important to the Parties to this Agreement that all obligations hereinunder commence in a timely fashion. Therefore, anything referenced herein which provides for a date of completion shall be strictly interpreted and the failure to adhere to the same, or complete the same, shall render this Agreement null, void, and of no effect, unless provided otherwise in writing.

All conditions precedent referenced in this Agreement shall be accomplished no later than thirty (30) days after the execution of this Agreement, unless otherwise provided for in writing.

**Section 6. Failure to Exercise Rights.**

No waiver of any provision of this Agreement will be deemed or constitute a waiver of any other provision, nor will it be deemed or constitute a continuing waiver unless expressly provided for by written amendment to this Agreement signed by the City and XL Charter Development, LLC and GRHH Performance Mills LLC nor will the waiver of any default under this Agreement be deemed a waiver of any subsequent default or defaults of the same type. The City's failure to exercise any right under this Agreement will not constitute the approval of any wrongful act by XL Charter Development, LLC and GRHH Performance Mills LLC or the acceptance of any improvement.

**Section 7. Remedies Upon Default.**

Should any party fail to complete the terms and conditions of this Agreement after the conditions precedent have taken place, the non-breaching party shall be entitled to seek specific performance of the terms and conditions of this Agreement, as well as seek any damages which may be allowable at law.

Further, should GRHH Performance Mills LLC and XL Charter Development, LLC fail to perform its obligations under this Agreement the City of Mills shall give written notice of such failure and GRHH/XL shall have 7 days to respond. If the failure is not remedied within 14 days after GRHH/XL’s response, the City of Mills shall not be obligated to perform any term or condition of this Agreement, and shall further be entitled to seek money damages for any expenditures it has made, in addition to any other damages it may be entitled to seek at law or in equity.

**Section 8. Attorneys Fees.**

In the event that any action is filed or maintained by any party in relation to this Agreement, the substantially prevailing party shall be entitled to its costs and reasonable attorney fees (including legal assistant’s fees) or the reasonable value of a salaried attorney’s time (including legal assistant’s time). All rights concerning remedies or attorney’s fees shall survive termination of this Agreement.

**Section 9. Choice of law and venue**

This Agreement shall be construed in accordance with the law of the State of Wyoming. Should any litigation take place in regard to this Agreement, venue shall be in the appropriate state courts for Natrona County, Wyoming.

**Section 10. No Indemnification**

Nothing in this Agreement shall be construed to create a duty to indemnify either party from claims by third parties against any party to this Agreement.

**Section 11. Authorization.**

The signatories to this Agreement affirm and warrant that they are fully authorized to enter into and execute this Agreement, and all necessary actions, notices, meetings, and/or hearings pursuant to any law required to authorize their execution of this Agreement have been made.

**Section 10. Notices.**

Any notice required or permitted by this Agreement will be deemed effective when personally delivered in writing, or three (3) days after notice is deposited with the U.S. Postal Service, postage prepaid, certified, return receipt requested, addressed to the others official place of business.

Entered into this \_\_\_\_ day of \_\_\_\_\_, 2024

CITY OF MILLS, WYOMING,

By: \_\_\_\_\_

GRHH PERFORMANCE MILLS LLC,  
("GRHH")

By: GRH Management LLC, an Idaho limited  
liability company  
Its: Manager

By: \_\_\_\_\_  
Brian Huffaker, its Manager

XL CHARTER DEVELOPMENT, LLC,

By: \_\_\_\_\_  
Clayton Howell, its Manager

**Resolution No. 2024-14**

**A RESOLUTION FOR THE REVISION OF MOUNTAIN MEADOWS NO. 2, A VACATION AND REPLAT OF TRACT 1, MOUNTAIN MEADOWS, AN ADDITION TO THE CITY OF MILLS, WYOMING**

**WHEREAS**, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

**WHEREAS**, Greenbriar Partners, LLC is the owner of Tract 1, Mountain Meadows; and

**WHEREAS**, said owner has petitioned the City of Mills to vacate and replat said property as Lots 1 & 2, Mountain Meadows No. 2, City of Mills; and

**WHEREAS**, said plat was modified to satisfactorily address requests and requirements made by City Staff and Utility Providers; and

**WHEREAS**, said plat was subsequently revised to reflect a change in lot sizes; and

**WHEREAS**, said plat complies with City of Mills subdivision standards; and

**WHEREAS**, said plat complies with the minimum lot size and lot width requirements for the Urban Agriculture Zoning District; and

**WHEREAS**, the Planning & Zoning Board previously met on December 1, 2022 and forwarded a “Do Pass upon completion of all planning considerations” recommendation for said plat to the City Council.

**THEREFORE, BE IT RESOLVED**, the Mills City Council considered the application and recommendations of staff and the Planning & Zoning Board at a Council meeting held on 13 December 2022 and approved Lots 1 & 2, Mountain Meadows No. 2, a vacation and replat of Tract 1, Mountain Meadows, and addition to the City of Mills, Wyoming, and subsequently, an amended plat was submitted reflecting a change in lot size and met with the City Council’s approval on 11 June 2024, the amended plat is accepted.

**PASSED, APPROVED AND ADOPTED THIS 11<sup>th</sup> Day of June 2023.**

CITY OF MILLS, WYOMING

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Sarah Osborn, City Clerk



**AN ORDINANCE NO. 814: SECOND READING for the FY 25 Budget Year**

ORDINANCE 791, APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2025.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILLS, WYOMING,** after public hearing being duly held in accordance with the statues of the State of Wyoming:

1. That the actual revenues of the current fiscal year are as follows:

- a. Fiscal Year 2025 General Revenue Fund \$5,674,360.00
- b. Grants & Loans \$23,744,380.00
- c. One Cent & Special Revenue \$1,500,000.00
- d. Enterprise Funds \$3,135,000.00
- e. Impact Fund \$377,000.00

Total Revenue: **\$34,430,740.00**

2. That the actual expenditures for the current fiscal year are as follows:

- a. Fiscal Year 2025 Actual Expenditures: **\$34,012,899.00**

3. That the actual expenditures for the 2025 budget year are as follows:

Administration	\$380,137.00	Streets	\$127,100.00
Non Departmental	\$505,364.00	Impact	\$377,000.00
City Council	\$116,971.00	Public Works Shop	\$111,325.00
Grants & Loans	\$23,744,380.00	Parks Department	\$104,979.00
Administration Enterprise	\$426,709.00	Water Department	\$457,588.00
Community Service Division	\$159,619.00	Water Treatment Plant	\$654,500.00
Police Department	\$2,233,335.00	Sewer Department	\$564,683.00
I.T. Department	\$296,326.00	Sanitation Department	\$636,791.00
Fire Department	\$1,081,142.00	Courts	\$236,088.00
Community Development	\$357,404.00	Admin Shop Enterprise	\$121,408.00
One Cent Projects	\$1,320,050.00	Total	<b>\$34,012,899.00</b>

PASSED ON FIRST READING ON \_\_\_\_\_ OF \_\_\_\_\_ 2024.

PASSED ON SECOND READING ON \_\_\_\_\_ OF \_\_\_\_\_ 2024.

PASSED ON THIRD AND FINAL READING ON \_\_\_\_\_ OF \_\_\_\_\_ 2024.

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Bradley Neumiller, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED

\_\_\_\_\_  
Sarah Osborn, City Clerk

**ORDINANCE NO. 813**

**AN ORDINANCE REPEALING THE EXISTING TITLE 17 OF THE MILLS MUNICIPAL CODE DEALING WITH ZONING AND SUBDIVISIONS AND REPLACING IT, IN ITS ENTIRETY, WITH A NEW CHAPTER 17 DEALING WITH ZONING AND SUBDIVISIONS AND FURTHER REPEALING ORDINANCE 763 AND INCORPORATING ITS PROVISIONS IN THE NEW CHAPTER 17**

**WHEREAS**, The City of Mills, Wyoming has had the occasion to review Title 17 of its Ordinances and to revise the same; and

**WHEREAS**, after said review and due deliberation, the City of Mills has decided that the attached text better serves the needs of the public and the City of Mills as of the current date;

**NOW THEREFORE IT BE ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING, THAT THE MILLS MUNICIPAL CODE IS HEREBY AMENDED AS FOLLOWS:**

The following text is hereby adopted in its entirety, on the date set forth below, and which, further repeals, in its entirety the Title 17 existing on the date this Ordinance was first proposed in front of the City Council together with the provisions of Ordinance 763 of the Mills Municipal Code with the newly adopted ordinance commencing below with that text first reading "Table of Contents".

This Ordinance shall be in full force and effect upon passage on three readings and publication.

**PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_ 2024**

**PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_ 2024**

**PASSED, APPROVED AND ADOPTED ON THIRD AND**

**FINAL READING the \_\_\_\_ day of \_\_\_\_\_ 2024**

CITY OF MILLS, WYOMING

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Sarah Osborn, City Clerk

**ORDINANCE NO. 815**

**AN ORDINANCE APPROVING THE ANNEXATION AND PLAT OF T-LEE, AN ADDITION TO THE CITY OF MILLS, BEING LAND LOCATED IN PORTIONS OF THE SW1/4NE1/4, SE1/4NE1/4, SECTION 7, TOWNSHIP 33 NORTH, RANGE 79 WEST, SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING**

**WHEREAS**, the landowners of T-LEE Subdivision have applied to annex and plat a parcel located in portions of the SW1/4NE1/4, SE14/NE1/4, Section 12, T33N, R79W, 6<sup>th</sup> Principal Meridian, Natrona County, Wyoming, comprising 5.93 acres, more ore less, to create the T-LEE Addition to the City of Mills; and

**WHEREAS**, a petition requesting annexation has been signed by a majority of the landowners owning a majority of the area sought to be annexed, excluding public streets, and submitted said petition to the City of Mills for approval pursuant to Section §15-1-403 of the Wyoming State Statutes, as amended; and

**WHEREAS**, all legal property boundaries being annexed as recorded shall be attached and are included in this annexation of the T-LEE Addition Annexation; and

**WHEREAS**, an annexation report was completed and mailed to each landowner 20 business days prior to the schedule public hearing in accordance with Section §15-1-402 of the Wyoming State Statutes, as amended; and

**WHEREAS**, the City of Mills Planning Commission forwarded a “Do Pass” recommendation to the City Council to approve the annexation and plat following their review of the Annexation Plat on May 2, 2024.

**WHEREAS**, after the schedules hearings the following findings were and are hereby made by the governing body of the City of Mills, Wyoming:

- A. The annexation appears to beneficial to the health, safety and welfare of the City and others residing in the area;
- B. The area to be annexed would constitute a natural, geographical, economical and social part of the City;
- C. The development of the area sought to be annexed would constitute a natural, geographical economical and social part of the City of Mills;
- D. The land to be annexed is a logical and feasible addition to the City and its extension of basic services and City services can be furnished to the area;
- E. The area sough to be annexed is contiguous with or adjacent to the City;
- F. The proposed annexation complies with Wyoming Statute §15-1-402, 15-1-403 and 15-4-405 through 15-1-410, and the required procedures have been met.

**THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:**

SECTION 1:

The annexation of T-LEE Addition is hereby approved and said area is included within the corporate boundary limits of the City of Mills and all rights, privileges and duties pertaining to such inclusion shall apply to said development and the inhabitants thereof.

SECTION 2:

The plat creating T-LEE Addition is approved. Areas herein annexed and hereinbefore described shall be known as stated in the dedication of the annexation plat.

SECTION 3:

A plat showing the boundaries of said annexation tract has been submitted to and is approved by the City Council of the City of Mills and the dedications described therein are accepted. The Mayor and City Clerk are authorized to sign, attest, and affix the seal of the City of Mills on said plat and said plat shall be filed for record in the office of the County Clerk, and ex-officio Registrar of Deeds in Natrona County, Wyoming.

**SECTION 4:**

The annexation of said tract of land to the City of Mills shall be effective upon passage of this Ordinance.

**PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_ 2024**

**PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_ 2024**

**PASSED, APPROVED AND ADOPTED ON THIRD AND**

**FINAL READING the \_\_\_\_ day of \_\_\_\_\_ 2024**

CITY OF MILLS, WYOMING

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Tim Sutherland, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Sarah Osborn, City Clerk



**CITY OF MILLS**  
EST. 1921

City of Mills  
704 Fourth Street / PO Box 789  
Mills, WY, 82644  
307-234-6679

Permit # \_\_\_\_\_

Item # 17.

Fee \$ 50.00

### Catering Permit Application

Permit Fees Are Nonrefundable

#### ESTABLISHMENT APPLYING FOR PERMIT

✓	BAYOU LIQUORS		BEACON CLUB
			D's OREGON TRAIL BAR
	MAVERIK ADVENTURE STOP		DIESEL'S BAR
	THE HIDEAWAY LOUNGE		UNCORKED FINE WINE AND SPIRITS

#### APPLICANT INFORMATION

APPLICANT: Bayou Liquors

CONTACT PERSON: Rachael Shaw

ADDRESS: 301 Platte Ave

CITY: Mills STATE: WY

TELEPHONE: 307 266 1876 CELL: 307 349 8144

#### EVENT INFORMATION

EVENT NAME: Smithey Wedding

TYPE OF EVENT:  WEDDING     REUNION     ART SHOW     PRIVATE COMPANY PARTY  
 (Select One)     CONCERT     FUND RAISER     OTHER \_\_\_\_\_

EVENT DATE: June 22nd 2024    EVENT TIME: 6pm - 12am

EVENT ADDRESS: 11198 Goose Creek Circle

OUTSIDE EVENT: YES  NO     STREET EVENT: YES  NO     STREET CLOSURE NEEDED: YES  NO

#### FEES

CITY OF MILLS CATERING PERMIT: \$50.00 A DAY    NUMBER OF DAYS PERMITTED: 1

CITY OF MILLS CATERING PERMIT FEES ARE NON-REFUNDABLE:    TOTAL: \_\_\_\_\_

APPLICANT'S SIGNATURE: [Signature]    DATE: 6/10/24

#### CITY OFFICIALS

POLICE CHIEF: \_\_\_\_\_ DATE: \_\_\_\_\_

FIRE CHIEF: \_\_\_\_\_ DATE: \_\_\_\_\_

APPROVAL SIGNATURE: \_\_\_\_\_ APPROVAL DATE: \_\_\_\_\_

XBP Confirmation Number: 201974136

Receipt for Payment to:  
City of Mills

Date/Time: 06/10/2024 3:38:26 PM  
Transaction #: 220434695  
Payment Method: American Express  
Transaction Status: Successful

Items	
ALCOHOL PERMIT	50.00
Notes: BAYOU LIQUORS	
Total:	50.00
RACHAEL SHAW 82644	

Payment Service Provided By  
[www.xpressbillpay.com](http://www.xpressbillpay.com)

ATTN: City of Mills

Subject: Permission to Use Property for Smithey Wedding

I, Rachael Shaw, manager of Bayou Liquors, am requesting a catering permit for The Smithey Wedding. The event will take place on the property located at 11198 Goose Creek Circle Casper WY 82609. Bayou Liquors has been hired to use the property for the purpose of hosting bar services for The Smithey wedding on June 22<sup>nd</sup>, 2024 from 6pm to 12am. This permission is given with the understanding that the event will be conducted in a manner respectful of the property and surrounding community.

If there are any questions or further clarifications needed, please do not hesitate to contact Rachael at The Bayou at 307-266-1876 307-349-8144(cell) or [bayouliquors@gmail.com](mailto:bayouliquors@gmail.com) for more information.

Sincerely,

Rachael Shaw

ATTN: Natrona County Clerk's Office

Subject: Permission to Use Property for Smithey Wedding

I, Robert Peterson, the owner of the property located at 11198 Goose Creek Circle Casper WY 82609, hereby grant permission to Bayou Liquors to use my property for the purpose of hosting bar services for The Smithey wedding on June 22<sup>nd</sup>, 2024. This permission is given with the understanding that the event will be conducted in a manner respectful of the property and surrounding community.

If there are any questions or further clarifications needed, please do not hesitate to contact Rachael at The Bayou at 307-266-1876 or [bayouliquors@gmail.com](mailto:bayouliquors@gmail.com) for more information.

Sincerely,

Robert Peterson-Home Owner