REGULAR CITY COUNCIL MEETING

September 23, 2025

7:00 PM

City Hall

Mayor:
Leah Juarez
Council President:
Brad Neumiller
Council Members:
Cherie Butcher
Sara McCarthy
Tim Sutherland

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

1. Council Meeting Minutes 9-9-25

City Licenses

2. New / Renewal Business / Contractor Licenses and Home Occupation Permits

Financial Approvals

3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
4. PAID ACH / EFT Transactions
5. Regular / Police Payroll 8-25-25 to 9-7-25
6. Fire Payroll 8-30-25 to 9-10-25
7. Transmittal Transactions
8. Treasurer's Report
9. Court Report
10. Reserve Transfer

OPEN DISCUSSION

ORDINANCES AND RESOLUTIONS

11. **ORDINANCE NO.824: THIRD and FINAL READING:**

    AN ORDINANCE TO AMEND ORDINANCE 312, OFFICIAL CITY ZONING MAP, ADOPTED JUNE 1, 1981, AND APPLY THE DOWNTOWN RIVERFRONT DESIGN OVERLAY DISTRICT TO CERTAIN LOTS WITHIN THE RIVERFRONT CORRIDOR, city OF MILLS, NATRONA COUNTY, WYOMING

Tabled 7/22/25, Continued to table 8/12/25, 8/26/25, and 9/9/25

COUNCIL APPROVALS

12. Civic Plus Contract

EXECUTIVE SESSION

13. Legal Matter

14. Property Matter

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - October 14, 2025 at 7:00pm / October 28, 2025 at 7:00pm

NEXT WORK SESSION - October 13, 2025 at 9:00am / October 14, 2025 at 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

REGULAR CITY COUNCIL MEETING
September 09, 2025
7:00 PM
City Hall

CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Brad Neumiller
Council Members:
Cherie Butcher
Sara McCarthy
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:01 pm

ROLL CALL

Present:
- Mayor Juarez
- President Neumiller
- Council Butcher
- Council McCarthy
- Council Sutherland

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

1. Council Meeting Minutes 8-26-25

City Licenses

2. New / Renewal Business / Contractor Licenses and Home Occupation Permits

Financial Approvals

3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
4. PAID ACH / EFT Transactions
5. Regular / Police Payroll 8-11-25 to 8-24-25
6. Fire Payroll 8-18-25 to 8-29-25
7. Transmittal Transactions

Motion made by Council President Neumiller to approve, Seconded by Council Member Sutherland, Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, Council President Neumiller, Council Member Sutherland, motion passes.

OPEN DISCUSSION

No one spoke

ORDINANCES AND RESOLUTIONS

8. ORDINANCE NO.824: THIRD and FINAL READING:

AN ORDINANCE TO AMEND ORDINANCE 312, OFFICIAL CITY ZONING MAP, ADOPTED JUNE 1, 1981, AND APPLY THE DOWNTOWN RIVERFRONT DESIGN OVERLAY DISTRICT TO CERTAIN LOTS WITHIN THE RIVERFRONT CORRIDOR, city OF MILLS, NATRONA COUNTY, WYOMING

Tabled 7/22/25, Continued to table 8/12/25, 8/26/25, and 9/9/25

9. RESOLUTION NO. 2025-30

RESOLUTION APPROVING BOND SCHEDULE

Motion made by Council President Neumiller to approve, Seconded by Council Member McCarthy,
Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, Council President Neumiller, Council Member Sutherland, motion passes.

10. RESOLUTION NO. 2025-32

RESOLUTION TO APPLY TO REZONE CERTAIN PROPERTY

Motion made by Council Member Butcher to approve, Seconded by Council Member Sutherland,
Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

COUNCIL APPROVALS

11. Tim Sutherland Block Party September 13, 2025

Motion made by Council President Neumiller to approve, Seconded by Council Member McCarthy,

Council President Neumiller asked what the time frame for the event would be. Council Member Sutherland responded that it would run from 2:00 p.m. to 8:00 p.m. Council President Neumiller then confirmed with Member Sutherland that the street closures would extend from Buick to Abbot. Council Member McCarthy confirmed that his neighbors were supportive of the block party. Council Member Sutherland added that several neighbors were present in the audience. The council concluded that it should be a fun event.
Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, Abstained from vote: Council Member Sutherland, motion passes.

12. AT&T Tower Space Lease Agreement with 180 Day Due Diligence Period

Motion made by Council President Neumiller to approve, Seconded by Council Member Sutherland,
Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

13. Authorizing the Mayor to sign a contract with Ayers

Motion made by Council Member Butcher to approve, Seconded by Council President Neumiller, Mayor Juarez noted that in the interim, the City has recognized Casey Coats to assist staff as the Interim Planner, while we also pursue this contract. The two will serve as a support system for one another.
Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

EXECUTIVE SESSION

14. Legal Matter

Mayor Juarez asked for a motion to go into a legal matter at 7:07pm, Council Member McCarthy made a motion, Council Member Sutherland seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

All of council returned from an executive session legal matter at 7:14pm.

Mayor Juarez asked for a motion, Council Member Butcher made a motion to authorize the settlement of a claim, Council Member Sutherland seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

15. Legal Matter

Mayor Juarez asked for a motion to go into a legal matter at 7:15pm, Council President Neumiller made a motion, Council Member Butcher seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

All of council returned from an executive session legal matter at 7:17pm.

Mayor Juarez asked for a motion, Council Member Butcher made a motion to authorize the payment of a claim, Council President Neumiller seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

16. Legal Matter

Mayor Juarez asked for a motion to go into a legal matter at 7:18pm, Council Member McCarthy made a motion, Council Member Sutherland seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

All of council returned from an executive session legal matter at 7:27pm.

Mayor Juarez asked for a motion, Council Member Butcher made a motion to forgo a filing on a claim on an estate, Council President Neumiller seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

17. Personnel Matter

Mayor Juarez asked for a motion to go into a legal matter at 7:27pm, Council President Neumiller made a motion, Council Member Sutherland seconded the motion. Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

All of council returned from an executive session legal matter at 7:40pm.

No action is necessary.

ADJOURNMENT

Mayor Juarez asked for a motion to adjourn the meeting at 7:41pm, Council Member McCarthy made a motion, Council Member Sutherland seconded the motion, Voting Yea: Mayor Juarez, Council Member McCarthy, Council Member Butcher, and Council President Neumiller, and Council Member Sutherland, motion passes.

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - September 23, 2025 at 7:00pm / October 14, 2025 at 7:00pm

NEXT WORK SESSION - September 23, 2025 at 6:00pm / October 13, 2025 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

____

Mayor, Leah Juarez

____

City Clerk, Sarah Osborn

CITY OF MILLS
EST. 1921

Council Meeting: September 23, 2025

New Business Licenses

	Business Name	Fire Inspection	Insurance

Renewal Business Licenses

	Business Name	Fire Inspection	Insurance
1081	Andreen Hunt Construction	9/8/2025	N/A
1054	Belzona Rocky Mountain Inc	9/4/2025	N/A
1086	Equipment Maintenance Products, Inc	9/9/2025	N/A
9872	Henry Bros Logistics	9/8/2025	N/A
9544	King Enterprises	9/9/2025	N/A
9892	Leon Brothers Auto Sales LLC	9/10/2025	N/A
1090	Moss Saddles Boots and Tack Inc	8/27/2025	N/A
1130	Stabil Drilling Specialties	9/2/2025	N/A
1094	Taco John's	9/10/2025	N/A

CITY OF MILLS
EST. 1921

Council Meeting: September 23, 2025

New Contractor Licenses

	Business Name	Insurance	Contractor ID
	Andreen Hunt Construction	N/A	Yes
	Haid's Plumbing and Heating Inc	N/A	Yes

Renewal Contractor Licenses

	Business Name	Insurance	Contractor ID
9670	Cache Valley Electric	N/A	Yes
9925	Casper Tin Shop	Yes	Yes
9483	Davidson Mechanical Inc	N/A	Yes
9665	Zitterkopf Enterprise	N/A	Yes

CITY OF MILLS
EST. 1921

Council Meeting: September 23, 2025

New Home Occupation Permits
Business Name

Renewal Home Occupation Permits
Business Name

Item # 3.

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
1984						
09/23/2025	1984	Brian Harris	270.00	Bond Refund for Anthony Harris	10-26150	270.00
Total 1984:						270.00
1985						
09/23/2025	1985	Calvin Strand	640.00	Bond Refund for Casey Hudges	10-26150	640.00
Total 1985:						640.00
1986						
09/23/2025	1986	Division Victims Service	150.00	Crime Prevention 25-0317 Shaylynn Lacey	10-5400-3080	150.00
09/23/2025	1986	Division Victims Service	150.00	Crime Prevention 25-0505 Brian Doss	10-5400-3080	150.00
09/23/2025	1986	Division Victims Service	150.00	Crime Prevention 24-0083 Sheldon Evans	10-5400-3080	150.00
Total 1986:						450.00
1987						
09/23/2025	1987	Ignacio Pena	290.00	Bond Refund for Ezequiel Pena	10-26150	290.00
Total 1987:						290.00
1988						
09/23/2025	1988	Lonn Peterson	600.00	Partial Restitution Taylor Cobesly	10-26150	600.00
Total 1988:						600.00
1989						
09/23/2025	1989	Ryelan Sjostrom	1,030.00	Bond Refund for Ryelan Sjostrom	10-26150	1,030.00
Total 1989:						1,030.00
1990						
09/23/2025	1990	Theodore Thompson	640.00	Bond Refund for McKenna Kellick	10-26150	640.00

M = Manual Check, V = Void Check

Item # 3.

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 1990:						640.00
34548						
09/23/2025	34548	AB Global	225.15	Background Checks	10-4600-1045	225.15
Total 34548:						225.15
34549						
09/23/2025	34549	Above All Cleaning	582.50	Cleaning for City Hall	12-4500-3515	582.50
09/23/2025	34549	Above All Cleaning	582.50	Cleaning for Pd	10-4600-1300	582.50
Total 34549:						1,165.00
34550						
09/23/2025	34550	ALSCO, Inc	41.99	September 10 Services	10-6500-1040	41.99
09/23/2025	34550	ALSCO, Inc	81.59	Mats for City Hall	12-4500-3515	81.59
Total 34550:						123.58
34551						
09/23/2025	34551	American Ramp Company	11,160.00	Concept Design Services	12-4500-3515	11,160.00
Total 34551:						11,160.00
34552						
09/23/2025	34552	Automation & Electronics, Inc	1,652.30	Install/Troubleshoot Level Transmitter	52-8200-3525	1,652.30
Total 34552:						1,652.30
34553						
09/23/2025	34553	Bighorn Tire	2,092.32	Tires x7 & Repairs	54-8400-4055	2,092.32
Total 34553:						2,092.32
34554						
09/23/2025	34554	Brad Shelkey	280.39	Refund for Claim	51-26150	280.39

Item # 3.

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 34554:						280.39
34555						
09/23/2025	34555	City of Casper	894.96	8/25/25 Balefill charges	54-8400-3050	894.96
09/23/2025	34555	City of Casper	1,455.52	8/26/25 Balefill charges	54-8400-3050	1,455.52
09/23/2025	34555	City of Casper	1,022.56	8/27/25 Balefill charges	54-8400-3050	1,022.56
09/23/2025	34555	City of Casper	967.12	8/28/25 Balefill charges	54-8400-3050	967.12
09/23/2025	34555	City of Casper	652.96	8/26/25 Balefill charges	54-8400-3050	652.96
09/23/2025	34555	City of Casper	990.88	9/2/25 Balefill charges	54-8400-3050	990.88
09/23/2025	34555	City of Casper	636.24	9/2/25 Balefill charges	54-8400-3050	636.24
09/23/2025	34555	City of Casper	1,400.08	9/3/25 Balefill charges	54-8400-3050	1,400.08
09/23/2025	34555	City of Casper	1,147.52	9/4/25 Balefill charges	54-8400-3050	1,147.52
09/23/2025	34555	City of Casper	907.28	9/5/25 Balefill charges	54-8400-3050	907.28
09/23/2025	34555	City of Casper	924.00	9/8/25 Balefill charges	54-8400-3050	924.00
09/23/2025	34555	City of Casper	1,446.72	9/9/25 Balefill charges	54-8400-3050	1,446.72
09/23/2025	34555	City of Casper	1,064.80	9/10/25 Balefill Charges	54-8400-3050	1,064.80
09/23/2025	34555	City of Casper	938.96	9/11/25 Balefill Charges	54-8400-3050	938.96
09/23/2025	34555	City of Casper	631.84	9/12/25 Balefill charges	54-8400-3050	631.84
09/23/2025	34555	City of Casper	912.56	9/15/25 Balefill Charges	54-8400-3050	912.56
09/23/2025	34555	City of Casper	3,060.00	153 Residential Passes	54-8400-3050	3,060.00
Total 34555:						19,054.00
34556						
09/23/2025	34556	Civil Engineering Professionals, In	24,091.25	Mixed Pathway	12-4500-3800	24,091.25
09/23/2025	34556	Civil Engineering Professionals, In	6,238.75	Mixed Pathway	12-4500-3800	6,238.75
Total 34556:						30,330.00
34557						
09/23/2025	34557	Communication Technologies Inc	111.65	Portable radio Mic cable	10-5600-3600	111.65
Total 34557:						111.65
34558						
09/23/2025	34558	Compression Leasing Services	140.00	Compressor Repairs	10-6500-3515	140.00

Item # 3.

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 34558:						140.00
34559						
09/23/2025	34559	CPS Distributors Inc	7.96	1"" Slip Coupler	10-7000-3500	7.96
09/23/2025	34559	CPS Distributors Inc	88.64	2"" Fittings	10-7000-3500	88.64
Total 34559:						96.60
34560						
09/23/2025	34560	Dana Kepner Company Inc	1,060.00	IPERL Meter x 4	51-8100-3660	1,060.00
Total 34560:						1,060.00
34561						
09/23/2025	34561	Dawson Infrastructure Solutions	1,175.92	Steering Valve	10-6000-3500	1,175.92
Total 34561:						1,175.92
34562						
09/23/2025	34562	Ferguson Waterworks #1116	4,960.00	Storm Drain Poison Spider Ln	12-4500-3700	4,960.00
Total 34562:						4,960.00
34563						
09/23/2025	34563	Floyd's Truck Center WY	2,053.29	Repairs Unit #20	54-8400-4050	2,053.29
Total 34563:						2,053.29
34564						
09/23/2025	34564	Galls	150.99	Class B uniform shirts for Cotten and Sanders	10-5600-1040	150.99
Total 34564:						150.99
34565						
09/23/2025	34565	Grainger, Inc	96.70	Swivel Bracket	10-6500-3515	96.70
09/23/2025	34565	Grainger, Inc	307.62	Hose Reel	10-6500-3515	307.62

Item # 3.

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 34565:						404.32
34566						
09/23/2025	34566	Hawkins Inc	2,683.57	Treatment Chemicals	52-8200-3500	2,683.57
09/23/2025	34566	Hawkins Inc	20.00	Cylinder Rental	52-8200-3500	20.00
Total 34566:						2,703.57
34567						
09/23/2025	34567	Homax	80.10	Multiplex 10 Pack	10-6000-4000	80.10
09/23/2025	34567	Homax	2,598.00	Off-Road Fuel Tank & Containment	12-4500-3515	2,598.00
09/23/2025	34567	Homax	1,518.10	500 Gallons Offroad Diesel	10-5600-4000	1,518.10
09/23/2025	34567	Homax	2,501.89	Fuel August 25 PD	10-5400-4000	2,501.89
09/23/2025	34567	Homax	140.85	Fuel August 25 CSO	10-5300-4000	140.85
09/23/2025	34567	Homax	123.03	August Fuel Charges	52-8200-3525	123.03
09/23/2025	34567	Homax	468.70	Streets	10-6000-4000	468.70
09/23/2025	34567	Homax	133.11	Sewer	53-8300-4000	133.11
09/23/2025	34567	Homax	72.85	Water	51-8100-4000	72.85
09/23/2025	34567	Homax	181.17	Parks	10-7000-4000	181.17
09/23/2025	34567	Homax	1,794.24	Sanitation	54-8400-4000	1,794.24
09/23/2025	34567	Homax	150.30	Shop	10-6500-4000	150.30
Total 34567:						9,762.34
34568						
09/23/2025	34568	Hose & Rubber Supply	116.64	6"" Hose Protector	54-8400-4050	116.64
Total 34568:						116.64
34569						
09/23/2025	34569	Huber Plumbing	800.01	Flush Valves City Hall	12-4500-3515	800.01
Total 34569:						800.01
34570						
09/23/2025	34570	Imperial Sanitation LLC	310.00	Service First Street Park	10-7000-3095	310.00
09/23/2025	34570	Imperial Sanitation LLC	175.00	Service Sunny Acres	10-7000-3095	175.00
09/23/2025	34570	Imperial Sanitation LLC	135.00	Service Kilmer Park	10-7000-3095	135.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 34570:						620.00
34571						
09/23/2025	34571	Justin Ocamb	10,000.00	Release for 1/7/24	10-4600-1085	10,000.00
Total 34571:						10,000.00
34572						
09/23/2025	34572	KARE EMS Solutions	950.00	EMT - basic class registration	10-5600-1030	950.00
Total 34572:						950.00
34573						
09/23/2025	34573	Kuster Earthworks LLC	4,560.00	Repair Water Service	51-8100-3525	4,560.00
Total 34573:						4,560.00
34574						
09/23/2025	34574	Law Office of Stephanie M Arrach	6,727.50	Steephanie Arrache Aug/Sept 2025	10-5100-1085	6,727.50
Total 34574:						6,727.50
34575						
09/23/2025	34575	Menards	579.00	Refridgerator	52-8200-3525	579.00
Total 34575:						579.00
34576						
09/23/2025	34576	Modern Electric Company Inc	220.00	Electrical Repairs After Power Outage	10-6500-3515	220.00
Total 34576:						220.00
34577						
09/23/2025	34577	NAPA Auto Parts	169.94	Oil Dry & Wiper Blades	54-8400-4050	169.94
09/23/2025	34577	NAPA Auto Parts	99.99	Socket Set	54-8400-4050	99.99
09/23/2025	34577	NAPA Auto Parts	43.48	Rags & Gloves	53-8300-4050	43.48
09/23/2025	34577	NAPA Auto Parts	78.81	Parts for MS48	10-5600-4050	78.81
09/23/2025	34577	NAPA Auto Parts	98.60	Air Filter Vactor	53-8300-4050	98.60

Item # 3.

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
09/23/2025	34577	NAPA Auto Parts	82.29	Parts for MS85	10-5600-4050	82.29
09/23/2025	34577	NAPA Auto Parts	23.02	Plug & Gloves	53-8300-4050	23.02
09/23/2025	34577	NAPA Auto Parts	30.61	Parts for Engine 9	10-5600-4050	30.61
09/23/2025	34577	NAPA Auto Parts	128.11	Parts for Engine 9	10-5600-4050	128.11
09/23/2025	34577	NAPA Auto Parts	333.86	Parts for MS85	10-5600-4050	333.86
09/23/2025	34577	NAPA Auto Parts	36.00-	Credit from ms85	10-5600-4050	36.00-
09/23/2025	34577	NAPA Auto Parts	61.22-	Credit from Engine 9	10-5600-4050	61.22-
09/23/2025	34577	NAPA Auto Parts	193.95	Parts for Engine 9	10-5600-4050	193.95
09/23/2025	34577	NAPA Auto Parts	376.98	Parts for Brush 9	10-5600-4050	376.98
09/23/2025	34577	NAPA Auto Parts	218.56	Battery Mount	54-8400-4050	218.56
09/23/2025	34577	NAPA Auto Parts	58.80	Brake Cleaner	54-8400-4050	58.80
09/23/2025	34577	NAPA Auto Parts	7.99	Hex Bolt	54-8400-4050	7.99
09/23/2025	34577	NAPA Auto Parts	290.68	Parts for Brush 92	10-5600-4050	290.68
09/23/2025	34577	NAPA Auto Parts	20.44-	Credit from parts for Brush 9	10-5600-4050	20.44-
09/23/2025	34577	NAPA Auto Parts	61.97	Unit 4 Oil Filter	10-5400-4050	61.97
09/23/2025	34577	NAPA Auto Parts	520.53	Batteries	54-8400-4050	520.53
Total 34577:						2,700.51
34578						
09/23/2025	34578	Norco, Inc	238.22	Hand Soap for Restrooms	10-4400-3510	238.22
09/23/2025	34578	Norco, Inc	50.00	Install new sensor and calibrate gas monitor	10-5600-3525	50.00
Total 34578:						288.22
34579						
09/23/2025	34579	Noridian JD DME Attn: Refunds	256.11	EMS Refund	10-5600-2045	256.11
Total 34579:						256.11
34580						
09/23/2025	34580	Northwest Contractor Supply	90.48	Striping Pain	10-6000-3500	90.48
Total 34580:						90.48
34581						
09/23/2025	34581	One Call of Wyoming	89.25	85 Locate Tickets for August	51-8100-3055	89.25

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 34581:						89.25
34582						
09/23/2025	34582	RDO Equipment	69.51	Drive Belt	10-6000-4050	69.51
Total 34582:						69.51
34583						
09/23/2025	34583	Reeb Welding, LLC	6,000.00	New Flatbed	12-4500-3540	6,000.00
Total 34583:						6,000.00
34584						
09/23/2025	34584	Schwartz, Bon, Walker & Studer,	11,666.66	Services by Patrick Holscher	10-4600-1085	11,666.66
Total 34584:						11,666.66
34585						
09/23/2025	34585	Six Robblees', Inc	18.33	LED Tail Light	10-6000-4050	18.33
Total 34585:						18.33
34586						
09/23/2025	34586	Sundahl, Powers, Kapp & Martin,	2,505.00	Mills/Hartmann	10-4600-1085	2,505.00
Total 34586:						2,505.00
34587						
09/23/2025	34587	Sutherlands	410.52	Concrete Mix	10-6500-3515	410.52
09/23/2025	34587	Sutherlands	271.00	Window Breakroom	10-6500-3515	271.00
Total 34587:						681.52
34588						
09/23/2025	34588	Tank Holding Corp	10,180.00	Dumpsters	54-8400-3680	10,180.00
Total 34588:						10,180.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
34589						
09/23/2025	34589	Team Laboratory Chemical, LLC	970.50	Gator Fill(Concrete Pad	10-6500-3515	970.50
Total 34589:						970.50
34590						
09/23/2025	34590	Timothy Babbitt	70.94	Water Deposit Refund for Timothy Babbitt	51-26150	70.94
Total 34590:						70.94
34591						
09/23/2025	34591	TWEnterprises Inc	221.25	Generator Repairs to Van Horn Lift Station	53-8300-3675	221.25
Total 34591:						221.25
34592						
09/23/2025	34592	United Rentals	20,000.00	2021 Bomag Roller	10-3600-7000	20,000.00
09/23/2025	34592	United Rentals	10,396.48	2021 Bomag Roller	12-4500-3540	10,396.48
Total 34592:						30,396.48
34593						
09/23/2025	34593	Wash and Glow II LLC	129.00	August Services	10-6500-4060	129.00
Total 34593:						129.00
34594						
09/23/2025	34594	WLC Engineering Inc	9,145.25	Professional engineering services through 8/31/25	50-4600-2060	9,145.25
09/23/2025	34594	WLC Engineering Inc	120.25	Professional GIS Services through 8/31/25	50-4600-2080	120.25
09/23/2025	34594	WLC Engineering Inc	490.63	Planning services Through 8/31/25	10-5700-2050	490.63
Total 34594:						9,756.13
34595						
09/23/2025	34595	Wyoming Child Support	1,018.00	Casey Gallinger - 261021	10-24200	1,018.00
09/23/2025	34595	Wyoming Child Support	62.64	Luis La Torre - 259148	10-24200	62.64
Total 34595:						1,080.64

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
34596						
09/23/2025	34596	Wyoming Machinery Co Inc	47.14	Oil filter Vactor	53-8300-4050	47.14
Total 34596:						47.14
34597						
09/23/2025	34597	Wyoming Water Quality & Pollutio	341.00	Membership & Conference	51-8100-1030	341.00
Total 34597:						341.00
34598						
09/23/2025	34598	Zoll Data Systems Dept #42374	617.50	EMS Billing	10-5600-2040	617.50
Total 34598:						617.50
Grand Totals:						195,370.74

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-21100	117.66	70,849.09-	70,731.43-
10-24200	1,080.64	.00	1,080.64
10-26150	3,470.00	.00	3,470.00
10-3600-7000	20,000.00	.00	20,000.00
10-4400-3510	238.22	.00	238.22
10-4600-1045	225.15	.00	225.15
10-4600-1085	24,171.66	.00	24,171.66
10-4600-1300	582.50	.00	582.50
10-5100-1085	6,727.50	.00	6,727.50
10-5300-4000	140.85	.00	140.85
10-5400-3080	450.00	.00	450.00
10-5400-4000	2,501.89	.00	2,501.89
10-5400-4050	61.97	.00	61.97
10-5600-1030	950.00	.00	950.00
10-5600-1040	150.99	.00	150.99
10-5600-2040	617.50	.00	617.50

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-5600-2045	256.11	.00	256.11
10-5600-3525	50.00	.00	50.00
10-5600-3600	111.65	.00	111.65
10-5600-4000	1,518.10	.00	1,518.10
10-5600-4050	1,515.29	117.66-	1,397.63
10-5700-2050	490.63	.00	490.63
10-6000-3500	1,266.40	.00	1,266.40
10-6000-4000	548.80	.00	548.80
10-6000-4050	87.84	.00	87.84
10-6500-1040	41.99	.00	41.99
10-6500-3515	2,416.34	.00	2,416.34
10-6500-4000	150.30	.00	150.30
10-6500-4060	129.00	.00	129.00
10-7000-3095	620.00	.00	620.00
10-7000-3500	96.60	.00	96.60
10-7000-4000	181.17	.00	181.17
12-21100	.00	66,908.58-	66,908.58-
12-4500-3515	15,222.10	.00	15,222.10
12-4500-3540	16,396.48	.00	16,396.48
12-4500-3700	4,960.00	.00	4,960.00
12-4500-3800	30,330.00	.00	30,330.00
50-21100	.00	9,265.50-	9,265.50-
50-4600-2060	9,145.25	.00	9,145.25
50-4600-2080	120.25	.00	120.25
51-21100	.00	6,474.43-	6,474.43-
51-26150	351.33	.00	351.33
51-8100-1030	341.00	.00	341.00
51-8100-3055	89.25	.00	89.25
51-8100-3525	4,560.00	.00	4,560.00
51-8100-3660	1,060.00	.00	1,060.00
51-8100-4000	72.85	.00	72.85
52-21100	.00	5,057.90-	5,057.90-
52-8200-3500	2,703.57	.00	2,703.57
52-8200-3525	2,354.33	.00	2,354.33
53-21100	.00	566.60-	566.60-
53-8300-3675	221.25	.00	221.25
53-8300-4000	133.11	.00	133.11
53-8300-4050	212.24	.00	212.24
54-21100	.00	36,366.30-	36,366.30-
54-8400-3050	19,054.00	.00	19,054.00

GL Account	Debit	Credit	Proof
54-8400-3680	10,180.00	.00	10,180.00
54-8400-4000	1,794.24	.00	1,794.24
54-8400-4050	3,245.74	.00	3,245.74
54-8400-4055	2,092.32	.00	2,092.32
Grand Totals:	195,606.06	195,606.06-	.00

Dated: ______________________________

Mayor: ______________________________

City Council: ______________________________

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City Recorder: ______________________________

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

M = Manual Check, V = Void Check

PAID ACH / EFT TRANSACTIONS
9-23-25

Date	Payor	AMOUNT
9/23/25	Payment Tech Fee	$ 35.00
	Total:	**$ 35.00**

PAYROLL

Meeting Date:	September 23, 2025	
Payroll Type:	Regular/Police	
Date Range:	8-25-25 to 9-7-25	
Net:	$	104,905.00
Deductions:	$	27,130.55
Federal Taxes:	$	8,242.00
Medicare:	$	1,465.94
Retirement:	$	5,908.99
Social Security:	$	6,053.49
Child Support:	$	540.32
Insurance:	$	3,622.16
Supplemental Retirement:	$	985.81
Supplemental Insurance:	$	311.84
TOTAL PAYROLL:	**$**	**77,774.45**

City Clerk, Sarah Osborn

Mayor, Leah Juarez

CITY OF MILLS
EST. 1921

PAYROLL

Meeting Date:	September 23, 2025	
Payroll Type:	Fire	
Date Range:	8-30-25 to 9-10-25	
Net:	$	20,700.33
Deductions:	$	5,799.83
Federal Taxes:	$	1,292.00
Medicare:	$	273.13
Retirement:	$	2,269.15
Union Dues	$	180.00
Child Support:	$	-
Insurance:	$	1,766.95
Supplemental Retirement:	$	-
Supplemental Insurance:	$	-
TOTAL PAYROLL:	**$**	**14,900.50**

City Clerk, Sarah Osborn

Mayor, Leah Juarez

CITY OF MILLS
EST. 1921

Transmittal Transactions

9-23-25

Payroll Regular/Police: 8-25-25 to 9-7-25

Date	Type/Check #	Payor	AMOUNT
9/7/2025	ACH	IRS	$ 23,281.53
9/7/2025	ACH	Orchard Trust 457	$ 800.00
9/7/2025	34545	American Funds	$ 100.00
		Total:	**$ 24,181.53**

Payroll Fire: 8-30-25 to 9-10-25

Date	Type/Check #	Payor	AMOUNT
9/10/2025	34547	Pathfinder FCU	$ 180.00
9/10/2025	ACH	IRS	$ 1,852.51
		Total:	**$ 2,032.51**

Total $ 26,214.04

Aug 25 Account Balances

Operations Account	$501,820.63
Water Deposit	$149,794.21
Municipal Court	$316,913.00
Court Bond	$74,269.44
Police	$85,247.67
Jonah Steel Eagle	$500.01
WGIF Radio Read Fund	$24,291.32
Wyo Class General Fund Reserve	$131,840.23
Wyo Class Police Reserve	$9,543.99
Wyo Class Cooley Trust Reserve	$407.42
Wyo Class Parks Reserve	$776.86
Wyo Class Sanitation Reserve	$135,120.02
Wyo Class Sewer Reserve	$100,218.70
Wyo Class Sewer Tap Reserve	$120,836.76
Wyo Class Water Reserve	$118,889.36
Wyo Class Buffalo Meadows Asset Acct	$197,324.41
Wyo Class Buffalo Meadows Debt	$31,361.51
Wyo Class Summerfest	$32,430.32
Totals	**$2,031,585.86**
Equity Line of Credit Balance	**$ 200,000.00**

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City Treasurer, Nathan Romrell

____

Mayor, Leah Juarez

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	1-Aug	$1,375.00							$1,375.00
Court Report									$0.00
								Difference	**$1,375.00**

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/4-8/8	$3,655.00	$0.00						$3,655.00
Court Report									$0.00
								Difference	**$3,655.00**

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/11-8/15	$2,871.73	$2,325.00						$546.73
Court Report									$0.00
								Difference	**$546.73**

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/18-8/22	$3,718.27	$1,430.00						$2,288.27
Court Report									$0.00
								Difference	**$2,288.27**

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/25-8/29	$3,865.00	$1,275.00						$2,590.00
Court Report									$0.00
								Difference	**$2,590.00**

Sales Activity Month Total	$10,455.00
Proceedings Report Month Total	$0.00
Difference	$10,455.00
Court Proceedings Check	**$10,455.00**

Division of Victim Services Checks

Completed by: ______________________________

CITY OF MILLS
FUND SUMMARY
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
WATER	156,064.81	344,914.91	.00	(344,914.91)	.0
	156,064.81	344,914.91	.00	(344,914.91)	.0
EXPENDITURES					
WATER	898.86	3,399.49	.00	(3,399.49)	.0
	898.86	3,399.49	.00	(3,399.49)	.0
	155,165.95	341,515.42	.00	(341,515.42)	.0

155,165.95x
0.05=K
7,758.30*+

CITY OF MILLS
FUND SUMMARY
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

SEWER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
SEWER	84,363.12	174,220.62	.00	(174,220.62)	.0
	84,363.12	174,220.62	.00	(174,220.62)	.0
EXPENDITURES					
SEWER	5,374.50	10,650.98	.00	(10,650.98)	.0
	5,374.50	10,650.98	.00	(10,650.98)	.0
	78,988.62	163,569.64	.00	(163,569.64)	.0

79,988.62x
0.07=K
5,599.21*+

CITY OF MILLS
FUND SUMMARY
FOR THE 2 MONTHS ENDING AUGUST 31, 2025

SANITATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
REVENUE					
SANITATION	100,330.72	200,861.20	.00	(200,861.20)	.0
	100,330.72	200,861.20	.00	(200,861.20)	.0
EXPENDITURES					
SANITATION	96,245.28	117,232.10	.00	(117,232.10)	.0
	96,245.28	117,232.10	.00	(117,232.10)	.0
	4,085.44	83,629.10	.00	(83,629.10)	.0

4,085.44 x
0.1 = K
408.55 *+

CITY OF MILLS
EST. 1921

704 Fourth Street
P.O. Box 789
Mills, WY 82644

Phone: 307-234-6679
Fax: 307-234-6528

Memorandum

TO: Mills City Council
FROM: Megan Nelms, AICP, City Planner
DATE: June 24, 2025
SUBJECT: Downtown Riverfront Design Overlay – Zone Map Amendment

The City of Mills is adopting a new overlay district in the Land Development Regulations to regulate design standards along the riverfront corridor within city limits. Along with adoption of the new overlay district, the City must take action to amend the Official City Zoning Map and apply the overlay zone to certain lots and blocks within the original Mills townsite.

The Downtown Riverfront District Overlay is being adopted to further implement the goals outlined in the 2017 Comprehensive Plan and the 2016 River Front Concept Development Plan, which includes the creation of a downtown district within the City of Mills, and development of the Downtown Riverfront Corridor. The purpose of the overlay district is to provide a mechanism for enhanced review of new development within the riverfront corridor and the use of design elements and standards to define the look at the feel of the area. The overlay standards put focus on:

- Creating a strong sense of place
- Walkable environments
- Safe streets and places that are comfortable for people to walk and meet
- A mixture of commercial and residential uses
- Building materials, signage standards and design elements that will look similar across the corridor to establish a cohesive identity for the area.

Legal Descriptions of Properties to be included in overlay district:
Lots 9-16, Block 50, Town of Mills
Lots 4-12, Block 44, Town of Mills
Lots 1-16, Block 48, Town of Mills
Lots 1-14, Block 45, Town of Mills (excluding highway right of way)

CITY OF MILLS
EST. 1921

704 Fourth Street
P.O. Box 789
Mills, WY 82644

Phone: 307-234-6679
Fax: 307-234-6528

Lots 3-7, Block 55, Town of Mills
Block 52, Town of Mills
Block 54, Town of Mills
Lots 8-11, Block 55, Town of Mills (excluding highway right of way)
Lots 1-7, Block 47, Town of Mills
Lot 1 & adjacent tract, Block 46, Town of Mills
A portion of the NW¼SW¼, Section 7, T33N, R79W

EXISTING CONDITIONS:
Currently, there are varying uses on the properties proposed for the overlay. These include single family residences, mobile homes, a (4)-unit multi-family complex, small commercial businesses and publicly owned buildings. There are also several vacant parcels.

ZONING CONSIDERATIONS:
The 2017 Comprehensive Plan Future Land Use Map designates this area as Commercial use. The overlay zone is in accordance with the future land use map and comprehensive plan. Implementation actions identified in the 2017 Comprehensive Plan, include, "Develop a unique downtown destination for residents and visitors to gather and celebrate the community" and "Define and establish a specific Downtown Riverfront Corridor District…with guidelines for future commercial development."

The properties identified for the overlay meet the criteria for inclusion in the Downtown Riverfront District Overlay. These areas were identified in the 2016 River Front Feasibility Study and 2017 Comprehensive Plan.

All parcels included in the overlay zone, as they currently exist, are compliant with the city's LDRs. There will generally be no immediate effect on property owners upon implementation of the overlay zone. The current use of a property may continue in use, perpetuity until a substantial change is proposed. A substantial change would be a change for instance, removing a manufactured home from the property and not replacing it, replacing it with a different structure or use, or a desire to alter the existing structure on the property.

CITY OF MILLS
EST. 1921

704 Fourth Street
P.O. Box 789
Mills, WY 82644

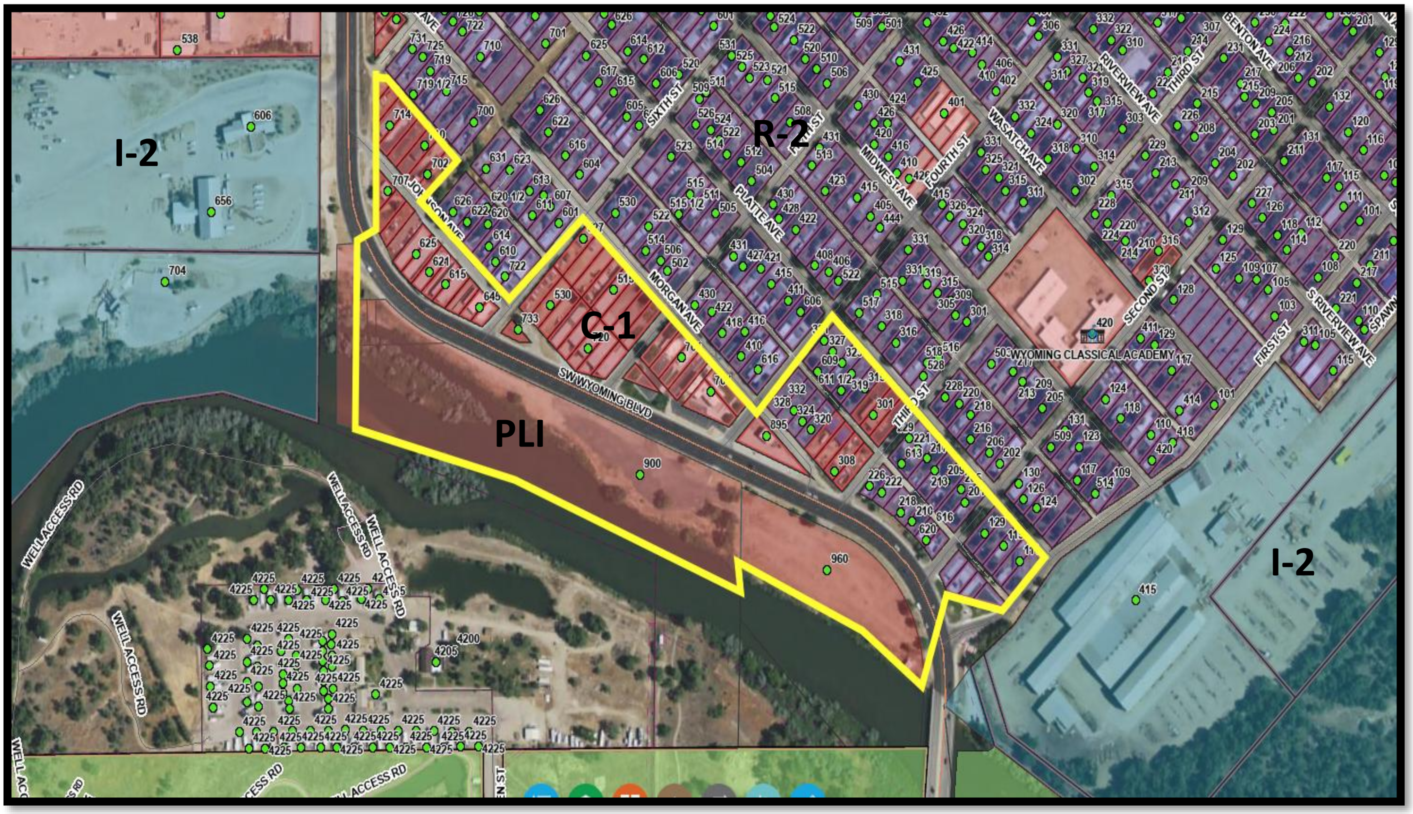
Phone: 307-234-6679
Fax: 307-234-6528

All future development will be subject to the underlying zone district requirements, as well as the requirements of the overlay zone.

Planning Commission Recommendation: The Planning Commission reviewed the proposed zone map amendment and made a "do pass" recommendation to the City Council to amend the official City Zoning Map and apply the Downtown Riverfront Design Overlay District to the above referenced parcels.

Staff Recommendation: Staff recommends Council approve the proposed zone map amendment on first reading.

Downtown Riverfront District Overlay



Mills Zoning Districts

- Mills, C-1: General Commercial
- Mills, C-3: Business Service District
- Mills, I-1: Light Industrial
- Mills, I-2: Heavy Industrial
- Mills, M-H: Manufactured Home District
- Mills, M-P: Manufactured Home Park
- Mills, PLI: Public Land Institutions
- Mills, O-B: Office Business District
- Mills, R-1: Single Family Dwelling District
- Mills, R-2: One and Two Family Dwelling District
- Mills, R-3: Multiple Family Dwelling District
- Mills, UA: Urban Agriculture
- Mills, UR: Urban Agriculture Residential


MAP OF
THE
TOWN OF MILLS
CORPORATE LIMITS,
ADDITIONS & ENVIRONS
NATRONA COUNTY, WYOMING
COMPILED BY
WLC – ENGINEERING & SURVEYING
200 Pronghorn, Casper, Wyoming
JUNE 2025
The reproduction of this map without the permission of the Town of Mills is prohibited.
ZONING DISTRICTS
JUNE 2025
— UA URBAN AGRICULTURE
— C–1 GENERAL COMMERCIAL
— C–3 BUSINESS SERVICE DISTRICT
— I–1 LIGHT INDUSTRIAL
— I–2 HEAVY INDUSTRIAL
— M–H MANUFACTURED HOME DISTRICT
— M–P MANUFACTURED HOME PARK
— O–B OFFICE BUSINESS DISTRICT
— PLI PUBLIC LANDS AND INSTITUTIONS
— R–1 SINGLE FAMILY DWELLING DISTRICT
— R–2 ONE AND TWO FAMILY DWELLING DISTRICT
— R–3 MULTIPLE FAMILY DWELLING DISTRICT
— STREETS PLATTED / NOT OPEN
— UR URBAN AGRICULTURE RESIDENTIAL
— DRO DOWNTOWN RIVERFRONT OVERLAY
U.S. HIGHWAY 20/26 BYPASS (WIDTH VARIES)
U.S. HIGHWAY NO.S 20 & 26
WEST YELLOWSTONE HIGHWAY
WEST BELT LOOP
CHAPMAN CL.
ZERO RD
UNPLATTED
BOATRIGHT NO. 2
ROBERTSON HILLS NO. 2
CENTRAL WYOMING REGIONAL WATER
O & M COMPLEX ADDITION
U.S. BUREAU OF RECLAMATION
SAGE ADDITION
BLACK HILLS ADDITION
CASPER CREEK ADDITION
PLATTE RIVERFRONT
NORTH PLATTE RIVER
WATER TREATMENT PLANT ADDITION
TOWN LIMITS
T.33N., R.80W.
T.33N., R.79W.

NOTICE OF PUBLIC HEARING

A public hearing will be held by the Mills Planning & Zoning Board on June 5, 2025, at 5:30 p.m., and the Mills City Council will hold a public hearing on June 24, 2025, at 7:00 p.m. in the Council Chambers, located at 704 Fourth Street, Mills, WY to receive comments on the proposed Mills Downtown Riverfront Design Overlay District. The City of Mills intends to establish an overlay zone district which will apply standards for development and design of proposed structures and uses within the overlay zone. The council will establish the overlay zone on the following properties, legally described below, and as shown on the official City of Mills Zoning Map. A copy of the proposed overlay shown on the Official City of Mills Zoning Map is available for public review at Mills City Hall or online at http://www.millswy.gov.

Lands to be included in Downtown Riverfront Design Overlay District:
Lots 9-16, Block 50, Town of Mills
Lots 4-12, Block 44, Town of Mills
Lots 1-16, Block 48, Town of Mills
Lots 1-14, Block 45, Town of Mills (excluding highway right of way)
Lots 3-7, Block 55, Town of Mills
Block 52, Town of Mills
Block 54, Town of Mills
Lots 8-11, Block 55, Town of Mills (excluding highway right of way)
Lots 1-7, Block 47, Town of Mills
Lot 1 & adjacent tract, Block 46, Town of Mills
A portion of the NW¼SW¼, Section 7, T33N, R79W

The public is invited to attend the public hearings or submit written comments. Comments may be made in writing and given to the City Clerk before 5:00 p.m. on June 20, 2025, and will be provided directly to the City Council.

PUBLISH: May 15 & June 12, 2025

ORDINANCE NO. 824

AN ORDINANCE TO AMEND ORDINANCE 312, OFFICIAL CITY ZONING MAP, ADOPTED JUNE 1, 1981, AND APPLY THE DOWNTOWN RIVERFRONT DESIGN OVERLAY DISTRICT TO CERTAIN LOTS WITHIN THE RIVERFRONT CORRIDOR, CITY OF MILLS, NATRONA COUNTY, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, the City of Mills has initiated the proposed zoning action on property legally described as:

Lots 9-16, Block 50, Town of Mills
Lots 4-12, Block 44, Town of Mills
Lots 1-16, Block 48, Town of Mills
Lots 1-14, Block 45, Town of Mills (excluding highway right of way)
Lots 3-7, Block 55, Town of Mills
Block 52, Town of Mills
Block 54, Town of Mills
Lots 8-11, Block 55, Town of Mills (excluding highway right of way)
Lots 1-7, Block 47, Town of Mills
Lot 1 & adjacent tract, Block 46, Town of Mills
A portion of the NW¼SW¼, Section 7, T33N, R79W

WHEREAS, a public hearing notice was advertised in the May 15, 2025, edition of the Casper Star-Tribune, at least 15 days prior to the public hearing, as required by the Mills Land Development Regulations; and

WHEREAS, the City of Mills Planning and Zoning Board held a public hearing to consider the rezone on June 5, 2025, and forwarded a “Do Pass” recommendation to the City Council approving the zoning action; and

WHEREAS, the Mills City Council held a public hearing on the zoning action at the June 24, 2025, Council Meeting; and

WHEREAS, the Mills City Council has determined that the zoning action will be in the best interest of the City, provide for a better use of the land and is in keeping with the land use policies of the City;

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

<u>SECTION 1:</u>

The City of Mills hereby zones the following lands with the Downtown Riverfront Design Overlay District:

Lots 9-16, Block 50, Town of Mills
Lots 4-12, Block 44, Town of Mills
Lots 1-16, Block 48, Town of Mills
Lots 1-14, Block 45, Town of Mills (excluding highway right of way)
Lots 3-7, Block 55, Town of Mills
Block 52, Town of Mills
Block 54, Town of Mills
Lots 8-11, Block 55, Town of Mills (excluding highway right of way)
Lots 1-7, Block 47, Town of Mills
Lot 1 & adjacent tract, Block 46, Town of Mills
A portion of the NW¼SW¼, Section 7, T33N, R79W

<u>SECTION 2:</u>

The City of Mills Official City Zoning Map shall be updated to show said property as being within the Downtown Riverfront Design Overlay District.

SECTION 3:

The underlying zoning designation of all parcels, as shown on the Official City Zoning Map, shall remain unchanged.

PASSED ON FIRST READING the ____ day of ________________, 2025

PASSED ON SECOND READING the ____ day of ________________, 2025

PASSED, APPROVED AND ADOPTED ON THIRD AND

FINAL READING the ____ day of ________________, 2025

CITY OF MILLS, WYOMING

______________________________	______________________________
Leah Juarez, Mayor	Sara McCarthy, Council
______________________________	______________________________
Tim Sutherland, Council	Cherie Butcher, Council
______________________________	
Brad Neumiller, Council	

ATTEST:

____

Sarah Osborn, City Clerk

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Statement of Work

Quote #: Q-107390-1
Date: 9/4/2025 1:45 PM
Expires On: 11/3/2025

Client:
City of Mills, WY

Bill To:
MILLS TOWN, WYOMING

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Oliver Lewis		oliver.lewis@civicplus.com		Net 30

Recurring Service(s)

QTY	PRODUCT NAME	DESCRIPTION
1.00	Full-Service Supplementation Subscription	Full-Service Supplementation Subscription
1.00	Semi-Annual Print Supplementation Service Included	Print Supplementation will begin with the ordinances received from the municipality on a semi-annual basis.
3.00	Printed Copies and Freight Included – up to [#] copies	Printed Copies and Freight Included - 3 copies

QTY	PRODUCT NAME	DESCRIPTION
1.00	Full-Service Supplement - Semi-Annual Package	Full-Service Supplement - Semi-Annual Package

Total Investment - Prorated Year 1	USD 392.76
Annual Recurring Services (Subject to Uplift)	USD 1,430.00

Total Days of Quote:100

Initial Term	Beginning at signing and ending 12/12/2025, Renewal Term 12/13 each calendar year
Initial Term Invoice Schedule	100% invoiced at signing, to be prorated based on signature date.

The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement. This Statement of Work ("SOW") shall be subject to the terms and conditions of Master Services Agreement signed by and between the Parties and the applicable Solutions and Services Terms and Conditions located at: https://www.civicplus.help/docs/civicplus-legal-stuff (collective, the "Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.

Please note that this document is a SOW and not an invoice. Upon signing and submitting this SOW, Client will receive the applicable invoice according to the terms of the invoicing schedule outlined herein.

Client may issue purchase orders for its internal, administrative use only, and not to impose any contractual terms. Any terms contained in any such purchase orders issued by the Client are considered null and will not alter the Binding Terms, the Agreement or this SOW.

Acceptance of Quote # Q-107390-1

The undersigned has read and agrees to the Binding Terms, which are incorporated into this SOW, and have caused this SOW to be executed as of the date signed by the Customer which will be the Effective Date:

For CivicPlus Billing Information, please visit https://www.civicplus.com/verify/

Authorized Client Signature

By (please sign):

____

Printed Name:

____

Title:

____

Date:

____

CivicPlus

By (please sign):

____

Printed Name:

____

Title:

____

Date:

____

Organization Legal Name:

____

Billing Contact:

____

Title:

____

Billing Phone Number:

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Billing Email:

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Billing Address:

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Mailing Address: (If different from above)

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PO Number: (Info needed on Invoice (PO or Job#) if required)

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