

**REGULAR CITY COUNCIL
MEETING**

April 23, 2024

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPOINTMENT

1. Mandi Mosher - Appointed to Planning & Zoning Board

PUBLIC HEARINGS

- [2.](#) 315 Van Horn Special Review

CONSENT AGENDA

Minutes

- [3.](#) Council Meeting Minutes 4-09-24

City Licenses

- [4.](#) New and Renewal Business and Contractors Licenses

Financial Approvals

- [5.](#) Financial Breakdown Report
- [6.](#) ACH Transactions
- [7.](#) Transmittal Transactions
- [8.](#) Voided Checks
- [9.](#) Payroll Regular/Police: 3-25-24 to 4-7-24
- [10.](#) Payroll: Fire 4-1-24 to 4-12-24
- [11.](#) Payroll Regular/Police: 4-8-24 to 4-21-24

OPEN DISCUSSION

ORDINANCES AND RESOLUTIONS

12. ORDINANCE NO 812: FIRST READING -

AN ORDINANCE AMENDING SECTION 9.48.010 OF THE MILLS CITY CODE REGARDING CAMPING

13. RESOLUTION NO. 2024-09

A RESOLUTION APPROVING A SPECIAL REVIEW PERMIT TO ALLOW AUTOMOBILE SALES ON A PORTION OF THE W1/2 NE1/4, SECTION 7, T33N, R79W, ALSO KNOWN AS 315 VAN HORN AVENUE, CITY OF MILLS.

COUNCIL APPROVALS

14. Special Review 315 Van Horn

15. Uncorked Catering Permit for 5-9-24

NEW BUSINESS

16. Mountain View Baptist Church - Peal Hanes - Food Pantry

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - May 14, 2024 at 7:00 pm / May 28, 2024 at 7:00 pm

NEXT WORK SESSION - May 13, 2024 at 9:00 am / May 14, 2024 at 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Slensker Car Dealership

Special Review Permit

City Council Meeting

April 23, 2024

Applicants: Grant Slensker

Case Number: 24.01 SPC

Summary: Mr. Slensker has applied for a special review permit to operate a used car dealership on a portion of the W1/2 NE1/4, Section 7, T33N, R79W, also known as 315 Van Horn Avenue. Per Section 17.08.030 of the Zoning Regulations, Motor Vehicle Sales requires a Special Review permit in the EB (Established Business) District.

Legal Description: A portion of the W1/2 NE1/4, Section 7, T33N, R79W

Location: The property is located at 315 Van Horn Avenue, just east of the intersection with W Yellowstone Highway and Van Horn Avenue.

Current Zoning: EB (Established Business)

Planning Considerations:

1. The Special Review permit is granted strictly for an Automobile Sales use.
 2. Obtain a Business License from the City of Mills Town Clerk.
 3. Only four (4) vehicles may be parked for sale on the site at any time.
 4. The Special Review permit runs with the land and succeeds to the benefit of subsequent owners, subject to the terms and conditions of this permit.
-
-

Staff Recommendation: Staff recommends APPROVAL of the Special Review Permit.



**CITY OF MILLS
PETITION FOR ZONE CHANGE**

Item # 2.



**or
APPLICATION FOR SPECIAL REVIEW PERMIT**

Pursuant to the Mills City Code

City of Mills, Wyoming
704 4th Street (Physical address)
P.O. Box 789 (Mailing address)
Mills, Wyoming 82644

Date: 4-3-24

Return by: _____
(Submittal Deadline)

For Meeting on: _____

ZONE CHANGE **SPECIAL REVIEW**

PLEASE PRINT

PRIMARY CONTACT: Grant Slensker

APPLICANT/PROPERTY OWNER(S) INFORMATION:

Print Owner Name: Grant Slensker

Owner Mailing Address: 7290 Lake DR

City, State, Zip: EVansville WY 82636

Owner Phone: 307-262-4137

Applicant Email: Slensker307@gmail.com

AGENT INFORMATION:

Print Agent Name: _____

Agent Mailing Address: _____

City, State, Zip: _____

Agent Phone: _____

Agent Email: _____

PROPERTY INFORMATION:

Subject property legal description (attach separate page if long legal): PT W/2 NE: (ARVA MILLS TRS)
7-33-79 Com

Physical address of subject property if available: 315 Van horn building 2

Size of lot(s) 5.25 acres sq. ft./acres.

Current zoning: Commercial Current use: Storage

Intended use of the property: Car dealer ship

Zoning within 300 feet: _____ Land use within 300 feet: _____

ATTACHMENTS (REQUIRED):

- **Proof of ownership:** _____ (such as deed, title certification, attorney's title opinion)

SIGNATURE(S):

The following owner's signature signifies that all information on this petition/application is accurate and correct to the best of the owner's knowledge; and that the owner has thoroughly read and understands all petition/application information and requirements. [In addition to the owner's signature(s), if an agent of the owner is also to be notified and/or contacted for all communications relating to this application, please have the agent sign below.]

I (We) the undersigned owner(s) of the property described above do hereby petition/make application to the City of Mills for:
Car dealer ship

OWNER Signature Grant Slensker

OWNER Signature _____

AGENT Signature _____

FEE: \$250.00 (non-refundable)

City of Mills
Rev: 05/2016

315 Van Horn Site Plan – Grant Slensker

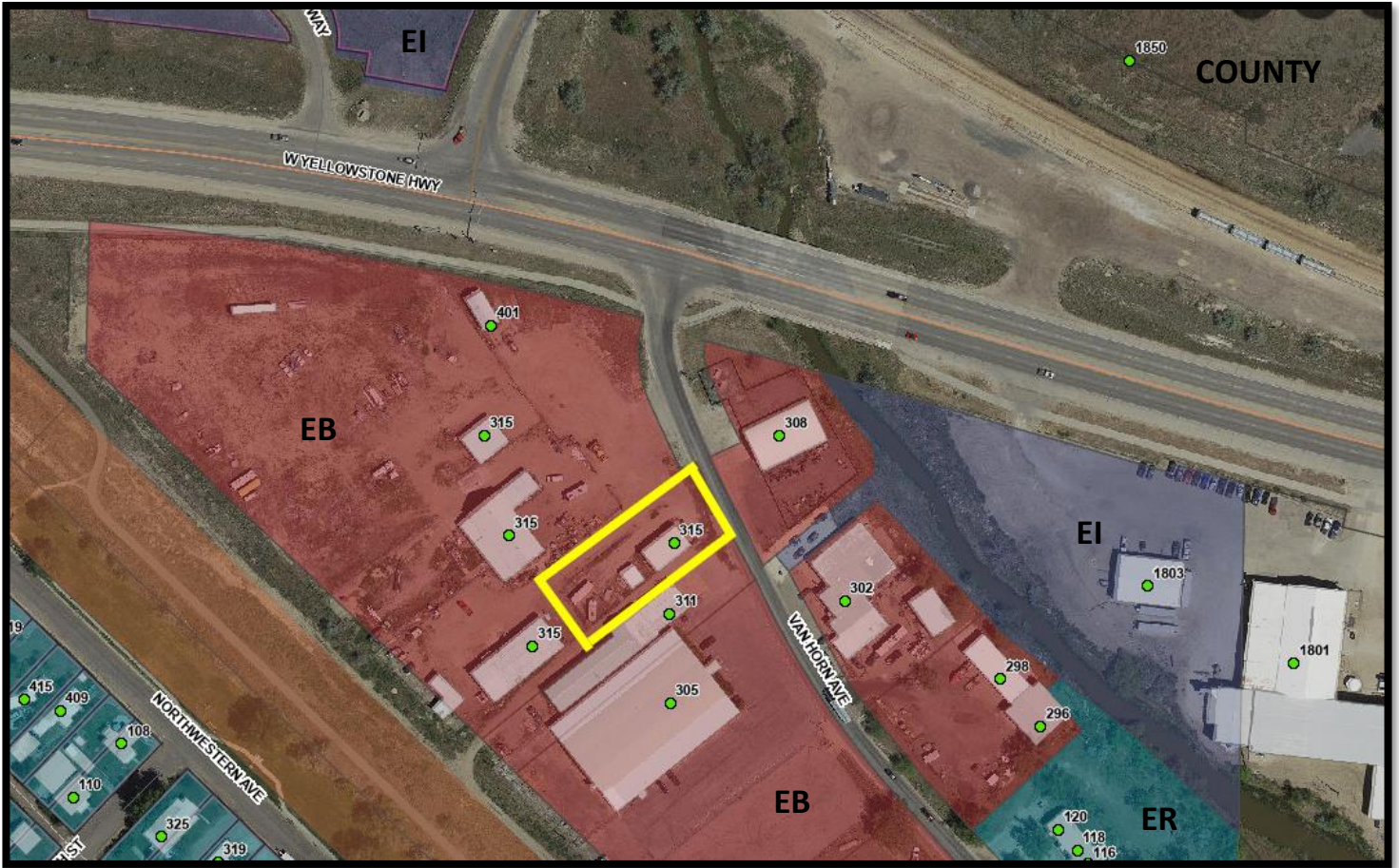
BLUE = Off-street customer parking

ORANGE = For Sale vehicle parking area

I plan on having 4 cars at one time tops. I have a 4x8 sign that I wall hang this weekend. I am in building 2 from the assessor page showing the description as a repair shop. I have a full time job at a store here in Casper so have my hours will be Monday 9:00 to noon and Saturday 8-9 or by appointment



315 Van Horn Ave – Motor Vehicle Sales Special Review Permit



Mills Zoning Districts

| | |
|------------------------------------|--|
| Mills, DB | Mills, ER: Established Residential |
| Mills, DI: Developing Industrial | Mills, PLI: Public Land Institutions |
| Mills, DMH: Developing Mobile Home | Mills, PUD: Planned Urban Development |
| Mills, DR: Developing Residential | Mills, MSR: Mixed Sized Residential |
| Mills, EB: Established Business | Mills, MU: Mixed Use |
| Mills, EI: Established Industrial | Mills, UA: Urban Agriculture |
| | Mills, UR: Urban Agriculture Residential |

| Name | Address | City | State | Zip |
|---------------------|-------------------|--------|-------|-------|
| Jerry Goodman | PO Box 1327 | Mills | WY | 82644 |
| EJO Rink LLC | 2455 Fairdale Ave | Casper | WY | 82601 |
| Mike Picazo Vazquez | 821 S 4th Ave | Mills | WY | 82644 |

Public Hearing

The Mills City Council will hold a public hearing on April 23, 2024, at 7:00 P.M, or as time allows, in the Council Chambers, 704 Fourth St., Mills, Wyoming, to consider the following: **A Special Review application to establish a motor vehicle sales use located on a portion of the W1/2 NE1/4, Section 7, T33N, R79W, also known as 315 Van Horn Avenue.**

Written comments will be accepted by the City Clerk until April 19, 2024, and interested parties can appear at the public hearing to present testimony.

Do not publish items below line
For publication April 16th



CITY OF MILLS

EST. 1921

704 Fourth Street
P.O. Box 789
Mills, WY 82644

Phone: 307-234-6679
Fax: 307-234-6528

April 8, 2024

EJO Rink LLC
2455 Fairdale Ave
Casper, WY 82601

**RE: Special Review Permit – Motor Vehicle Sales
315 Van Horn Ave.**

Dear Neighboring Landowner:

I would like to inform you of a proposed special review permit request in your area. If you should have any concerns or comments, you are invited to attend the following public hearing:

The Mills City Council will hold a public hearing on April 23, 2024, at 7:00 P.M, or as time allows, in the Council Chambers, 704 Fourth St., Mills, Wyoming.

The request is to permit a motor vehicle sales lot on the property. The attached aerial photo shows the area of the property that will be used for the motor vehicle sales highlighted in yellow.

If you are unable to attend the meeting and have any comments regarding this proposal, you may send a signed letter or fax to the City Clerk’s Office, and it will be forwarded to the Council on your behalf. Please do not hesitate to contact me at (307) 632-5656 if you have any questions.

Sincerely,

Megan Nelms, AICP
City Planner

Enclosure

| Name | Address | City | State | Zip |
|---------------------|-------------------|--------|-------|-------|
| Jerry Goodman | PO Box 1327 | Mills | WY | 82644 |
| EJO Rink LLC | 2455 Fairdale Ave | Casper | WY | 82601 |
| Mike Picazo Vazquez | 821 S 4th Ave | Mills | WY | 82644 |

**REGULAR CITY COUNCIL
MEETING**

April 09, 2024

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:01 pm

ROLL CALL

Present:

- Mayor Juarez
- President McCarthy
- Council Butcher
- Council Neumiller
- Council Sutherland

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

- 1. Council Meeting Minutes 03-26-24

City Licenses

- 2. New and Renewal Business and Contractors Licenses 4-09-24

Financial Approvals

- 3. Treasurers Report - March 2024
- 4. Investment Accounts - March 2024
- 5. Court Income - March 2024
- 6. Financial Breakdown
- 7. Payroll Regular/Police: 3-11-24 to 3-24-24
- 8. Payroll: Reg/Police Transmittal Checks 3-11-24 to 3-24-24
- 9. Payroll: Fire 3-20-24 to 3-31-24
- 10. Payroll: Fire Transmittal Checks 3-20-24 to 3-31-24
- 11. Voided Checks

Motion made by Council Member Butcher to approve, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller,
Council Member Sutherland

OPEN DISCUSSION

Kevin Wirtala–529 N 2nd - Mr. Wirtala would like to purchase a 30 year old trailer and move it onto his property. His previous trailer burned down and he did not have insurance. He was looking at purchasing the trailer at 355 S Fifth Ave. Mr. Wartala brought pictures of the trailer he was looking at purchasing. The Mayor detailed that he would have to look into doing a variance application and have it reviewed by Planning and Zoning and our Building Inspector. Mr. Wirtala detailed the updates that were completed on the trailer. The Mayor was more concerned about the electrical updates. She made a recommendation that the Building Inspector take a look at the trailer and the property that Mr. Wirtala would like to move it to. The Mayor advised Mr. Wirtala to come to city hall and complete a variance application and have the building inspector go look at the trailer.

Gary Thompson – 700 Platte Ave – Mr. Thompson had questions regarding the plaques that were removed from the concrete benches at the Memorial Park. He was curious what had happened to them. The Mayor informed Mr. Thompson that the plaques had been removed because some were vandalized and we are planning to revitalize the park. The City Administrator stated that he currently has the plaques. Mr. Thompson had donated the plaques. He also said he would like to help with the cost restoring before installation.

ORDINANCES AND RESOLUTIONS

12. ORDINANCE NO 810: THIRD AND FINAL READING:

ORDINANCE PROVIDING FOR REGULATION OF DRINKING IN PUBLIC PLACES

Motion made by Council President McCarthy to approve, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller,
Council Member Sutherland

13. ORDINANCE NO. 811: THIRD AND FINAL READING:

ORDINANCE REGARDING INOPERABLE VEHICLES

Motion made by Council Member Neumiller to approve, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller,
Council Member Sutherland

The Mayor asked Council Member Sutherland why he voted opposition of Ordinance 811. Council Member Sutherland was concerned that the pickup that he was rebuilding in his driveway was a concern.

Scott Clamp – showed concern about Ordinance 811 also.

The Mayor detailed the Ordinance and noted that as long as the vehicle is on private property it would be ok. She also asked Member Sutherland if there was anything he would like to change about the Ordinance. Member Neumiller also noted that as long as the vehicle is not on public roadways or on the street that the vehicle would be ok. If it is on private property it would not be an issue. The Police Chief and City Attorney also confirmed that the Ordinance stating that it would only be inoperable vehicles abandoned in the street or alleyway.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller,
Council Member Sutherland

COUNCIL APPROVALS

14. Winery Permit - Unlocked Vines, LLC

Motion made by Council Member Neumiller to un-table the Winery Permit, Seconded by Council President McCarthy.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

The Mayor asked for a staff report on the Winery Permit. The City Attorney stated that after the council reviewed the zoning for Urban Agriculture Residential, in the council opinion, the Home Occupation Permit meets the code for a winery permit.

Motion made by Council Member Neumiller to approve, Seconded by Council President McCarthy.

Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

ADJOURNMENT

Mayor Juarez made a motion to adjourn, Seconded by Council Member Butcher. Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

Meeting was adjourned at 7:21pm

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - April 23, 2024 at 7:00pm / May 14, 2024 at 7:00pm

NEXT WORK SESSION - April 23, 2024 at 6:00pm / May 13, 2024 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Sarah Osborn

Council Meeting April 23, 2024

Item # 4.

NEW BUSINESS LICENSES

| | BUSINESS NAME | FIRE INSPECTION | INSURANCE |
|---|--------------------------|------------------------|------------------|
| 1 | Hideaway Bar and Package | Yes | NA |
| | | | |
| | | | |

RENEWAL BUSINESS LICENSES

| | BUSINESS NAME | FIRE INSPECTION | INSURANCE |
|----|---|------------------------|------------------|
| 1 | 71 Construction | Yes | NA |
| 2 | All Out Fire Extinguisher Sales & Service | Yes | NA |
| 3 | B & R Hytrek Properties, LLC | NA | NA |
| 4 | Excal, Inc. | Yes | NA |
| 5 | Extra Storage | NA | NA |
| 6 | Harvey's Industrial | Yes | NA |
| 7 | Loose Goose, LLC | NA | NA |
| 8 | Myzwel Store It | Yes | NA |
| 9 | Rocky Mountain Drug Testing, LLC | Yes | NA |
| 10 | T & T Drilling | NA | NA |
| 11 | Triple D Mobile Home Park | NA | NA |
| | | | |
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| | | | |

Council Meeting April 23, 2024

Item # 4.

NEW CONTRACTOR LICENSES

| BUSINESS NAME | CONTRACTOR ID | INSURANCE | FIRE |
|----------------------|----------------------|------------------|-------------|
|----------------------|----------------------|------------------|-------------|

RENEWAL CONTRACTOR LICENSES

| BUSINESS NAME | CONTRACTOR ID | INSURANCE | FIRE |
|----------------------|----------------------|------------------|-------------|
|----------------------|----------------------|------------------|-------------|

| | | | | |
|---|------------------------------------|-----|----|----|
| 1 | Big Horn Roofing, Inc. | Yes | NA | NA |
| 2 | Crowing Rooster Custom Contracting | Yes | NA | NA |
| 3 | Dave's Roofing | Yes | NA | NA |
| 4 | Plumbing Masters | Yes | NA | NA |
| 5 | Storage Structures, Inc. | Yes | NA | NA |
| 6 | Weathercraft Company | Yes | NA | NA |

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|---------------------------|----------------|----------------------------------|--------------------|--------------|
| 1862 | | | | | | |
| 04/16/2024 | 1862 | Dora Cortez | 560.00 | Bond Refund for Dora Cortez | 10-26150 | 560.00 |
| Total 1862: | | | | | | 560.00 |
| 1863 | | | | | | |
| 04/16/2024 | 1863 | Ethan Perez | 790.00 | Bond Refund for Ethan Perez | 10-26150 | 790.00 |
| Total 1863: | | | | | | 790.00 |
| 1864 | | | | | | |
| 04/16/2024 | 1864 | Joseph Donarski | 160.00 | Bond Refund for Joseph Donarski | 10-26150 | 160.00 |
| 04/16/2024 | 1864 | Joseph Donarski | 160.00 | Bond Refund for Joseph Donarski | 10-26150 | 160.00 |
| Total 1864: | | | | | | 320.00 |
| 1865 | | | | | | |
| 04/16/2024 | 1865 | Korbin Hinkle | 760.00 | Bond Refund for Korbin Hinkle | 10-26150 | 760.00 |
| Total 1865: | | | | | | 760.00 |
| 32582 | | | | | | |
| 04/15/2024 | 32582 | Wyoming Retirement System | 6,411.09- | 858 Public Employee Pension | 10-21300 | 6,411.09- V |
| 04/15/2024 | 32582 | Wyoming Retirement System | 13,804.56- | 858 Law Enforcement | 10-21300 | 13,804.56- V |
| 04/15/2024 | 32582 | Wyoming Retirement System | 16,140.80- | 858 Public Employee Pension | 10-21300 | 16,140.80- V |
| Total 32582: | | | | | | 36,356.45- |
| 32590 | | | | | | |
| 04/16/2024 | 32590 | 71 Construction | 267,849.80 | Fire Hydrant Replacement Project | 10-41-250 | 267,849.80 |
| Total 32590: | | | | | | 267,849.80 |
| 32591 | | | | | | |
| 04/16/2024 | 32591 | ALSCO, Inc | 113.45 | March 13th Service | 10-64-855 | 113.45 |

M = Manual Check, V = Void Check

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|----------------------------|----------------|--|--------------------|--------------|
| 04/16/2024 | 32591 | ALSCO, Inc | 113.45 | March 27th Service | 10-64-855 | 113.45 |
| 04/16/2024 | 32591 | ALSCO, Inc | 41.75 | April 3rd Service | 10-64-855 | 41.75 |
| Total 32591: | | | | | | 268.65 |
| 32592 | | | | | | |
| 04/16/2024 | 32592 | AMBI Mail & Marketing, Inc | 63.10 | Fed Ex Drugs to Crime Lab in Cheyenne | 10-54-330 | 63.10 |
| Total 32592: | | | | | | 63.10 |
| 32593 | | | | | | |
| 04/16/2024 | 32593 | Black Hills Energy | 902.18 | Natural Gas for WTP | 52-82-940 | 902.18 |
| 04/16/2024 | 32593 | Black Hills Energy | 2,020.38 | Natural Gas for Enterprise | 50-46-940 | 2,020.38 |
| 04/16/2024 | 32593 | Black Hills Energy | 2,996.73 | Natural Gas for City | 10-46-940 | 2,996.73 |
| Total 32593: | | | | | | 5,919.29 |
| 32594 | | | | | | |
| 04/16/2024 | 32594 | Bobcat of Casper | 14,116.23 | Zero Turn Mower | 12-45-630 | 14,116.23 |
| Total 32594: | | | | | | 14,116.23 |
| 32595 | | | | | | |
| 04/16/2024 | 32595 | Bryon Preciado | 550.00 | 2024 Uniform Stipend | 10-54-855 | 550.00 |
| Total 32595: | | | | | | 550.00 |
| 32596 | | | | | | |
| 04/16/2024 | 32596 | Caselle, Inc | 1,408.50 | Contract Support & Maint for 05/01/2024-05/31/2024 | 10-44-725 | 1,408.50 |
| 04/16/2024 | 32596 | Caselle, Inc | 1,408.50 | Contract Support & Maint for 05/01/2024-05/31/2024 | 50-46-725 | 1,408.50 |
| Total 32596: | | | | | | 2,817.00 |
| 32597 | | | | | | |
| 04/16/2024 | 32597 | City of Casper | 32,386.46 | 201 Sewer RWWS | 53-83-620 | 32,386.46 |
| 04/16/2024 | 32597 | City of Casper | 1,140.00 | March 2024 Balefill passes | 54-84-250 | 1,140.00 |
| 04/16/2024 | 32597 | City of Casper | 723.00 | Balefill | 54-84-250 | 723.00 |
| 04/16/2024 | 32597 | City of Casper | 1,105.50 | Balefill | 54-84-250 | 1,105.50 |
| 04/16/2024 | 32597 | City of Casper | 818.25 | Balefill | 54-84-250 | 818.25 |

M = Manual Check, V = Void Check

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|----------------------------------|----------------|---------------------------------------|--------------------|--------------|
| 04/16/2024 | 32597 | City of Casper | 615.00 | Balefill | 54-84-250 | 615.00 |
| 04/16/2024 | 32597 | City of Casper | 843.75 | Balefill | 54-84-250 | 843.75 |
| 04/16/2024 | 32597 | City of Casper | 267.75 | Balefill | 54-84-250 | 267.75 |
| 04/16/2024 | 32597 | City of Casper | 1,199.25 | Balefill | 54-84-250 | 1,199.25 |
| 04/16/2024 | 32597 | City of Casper | 930.75 | Balefill | 54-84-250 | 930.75 |
| Total 32597: | | | | | | 40,029.71 |
| 32598 | | | | | | |
| 04/16/2024 | 32598 | Collins Communications, Inc | 275.00 | ITS Customer Care Contract | 10-55-860 | 275.00 |
| Total 32598: | | | | | | 275.00 |
| 32599 | | | | | | |
| 04/16/2024 | 32599 | Computer Professionals Unlimited | 6,765.21 | QNAP Storage Array | 10-55-390 | 6,765.21 |
| Total 32599: | | | | | | 6,765.21 |
| 32600 | | | | | | |
| 04/16/2024 | 32600 | CY Ace Hardware | 136.97 | pressure wash hose x2 | 10-70-840 | 136.97 |
| 04/16/2024 | 32600 | CY Ace Hardware | 32.97 | propane | 10-70-840 | 32.97 |
| Total 32600: | | | | | | 169.94 |
| 32601 | | | | | | |
| 04/16/2024 | 32601 | Dana Kepner Company Inc | 560.70 | Fire Hydrant Parts | 51-81-840 | 560.70 |
| 04/16/2024 | 32601 | Dana Kepner Company Inc | 339.15 | Meter Touch Pads | 51-81-840 | 339.15 |
| Total 32601: | | | | | | 899.85 |
| 32602 | | | | | | |
| 04/16/2024 | 32602 | David Witt | 25.00 | Reimbursement Pesticide License | 54-84-910 | 25.00 |
| Total 32602: | | | | | | 25.00 |
| 32603 | | | | | | |
| 04/16/2024 | 32603 | Department of Workforce Services | 4,790.89 | Worker Compensation for February 2024 | 10-23800 | 4,790.89 |
| 04/16/2024 | 32603 | Department of Workforce Services | 4,456.18 | Worker Compensation for March 2024 | 10-23800 | 4,456.18 |

M = Manual Check, V = Void Check

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|--------------------------------|----------------|---|--------------------|--------------|
| Total 32603: | | | | | | 9,247.07 |
| 32604 | | | | | | |
| 04/16/2024 | 32604 | Energy Laboratories Inc | 684.00 | 2 - Disinfection By-product Sample Analysis | 52-82-720 | 684.00 |
| Total 32604: | | | | | | 684.00 |
| 32605 | | | | | | |
| 04/16/2024 | 32605 | Fastenal | 6.24 | Screws | 51-81-840 | 6.24 |
| Total 32605: | | | | | | 6.24 |
| 32606 | | | | | | |
| 04/16/2024 | 32606 | Ferguson Enterprises LLC #3007 | 59.40 | 2 blind flange/gasket kits | 52-82-810 | 59.40 |
| 04/16/2024 | 32606 | Ferguson Enterprises LLC #3007 | 28.88 | 3" Pipe and couplers | 51-81-840 | 28.88 |
| Total 32606: | | | | | | 88.28 |
| 32607 | | | | | | |
| 04/16/2024 | 32607 | Ferguson Waterworks #1116 | 8.00 | Hydrant gaskets | 51-81-840 | 8.00 |
| 04/16/2024 | 32607 | Ferguson Waterworks #1116 | 120.00 | Cold Patch | 51-81-840 | 120.00 |
| Total 32607: | | | | | | 128.00 |
| 32608 | | | | | | |
| 04/16/2024 | 32608 | Greiner Ford | 1,624.61 | parts for MS85's front end | 10-54-950 | 1,624.61 |
| 04/16/2024 | 32608 | Greiner Ford | 68.54 | AA5Z Sensor K-9 Unit | 10-54-950 | 68.54 |
| 04/16/2024 | 32608 | Greiner Ford | 7,145.99 | Automatic Transmission Repair K-9 Unit | 10-54-950 | 7,145.99 |
| Total 32608: | | | | | | 8,839.14 |
| 32609 | | | | | | |
| 04/16/2024 | 32609 | Hawkins Inc | 340.01 | Chlorine (150 lbs) | 52-82-840 | 340.01 |
| 04/16/2024 | 32609 | Hawkins Inc | 1,168.65 | Aluminum Sulfate (2250 lbs) | 52-82-840 | 1,168.65 |
| 04/16/2024 | 32609 | Hawkins Inc | 79.00 | Freight | 52-82-840 | 79.00 |
| 04/16/2024 | 32609 | Hawkins Inc | 275.63 | Potassium Permanganate (55.125 lbs) | 52-82-840 | 275.63 |

M = Manual Check, V = Void Check

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|-------------------------------------|----------------|---|--------------------|--------------|
| Total 32609: | | | | | | 1,863.29 |
| 32610 | | | | | | |
| 04/16/2024 | 32610 | Homax | 171.00 | Drum Def | 54-84-950 | 171.00 |
| Total 32610: | | | | | | 171.00 |
| 32611 | | | | | | |
| 04/16/2024 | 32611 | Ingersoll Rand Industrial U.S., Inc | 11,953.59 | Package Care - Compressor Maintenance | 52-82-810 | 11,953.59 |
| 04/16/2024 | 32611 | Ingersoll Rand Industrial U.S., Inc | 569.22 | Credit Memo | 52-82-810 | 569.22 |
| Total 32611: | | | | | | 11,384.37 |
| 32612 | | | | | | |
| 04/16/2024 | 32612 | Justin Buchholz | 111.00 | Reimbursement for using his personal card for uniform p | 10-54-855 | 111.00 |
| Total 32612: | | | | | | 111.00 |
| 32613 | | | | | | |
| 04/16/2024 | 32613 | K.V. Davis Counseling, LLC | 100.00 | EAP counseling for one FF | 10-56-210 | 100.00 |
| Total 32613: | | | | | | 100.00 |
| 32614 | | | | | | |
| 04/16/2024 | 32614 | KnowBe4, Inc | 8,051.60 | KnowBe4 Compliance Plus Site Subscription & Securit | 10-55-870 | 8,051.60 |
| Total 32614: | | | | | | 8,051.60 |
| 32615 | | | | | | |
| 04/16/2024 | 32615 | Menards | 528.06 | Lawn sweeper, aerator & dethatcher | 12-45-630 | 528.06 |
| Total 32615: | | | | | | 528.06 |
| 32616 | | | | | | |
| 04/16/2024 | 32616 | Motorola Solutions, Inc. | 480.00 | Repair/labor hand held portable radios | 10-53-350 | 480.00 |
| 04/16/2024 | 32616 | Motorola Solutions, Inc. | 500.00 | Repair/labor hand held portable radios | 10-53-350 | 500.00 |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|-----------------------------|----------------|---------------------------------------|--------------------|--------------|
| Total 32616: | | | | | | 980.00 |
| 32617 | | | | | | |
| 04/16/2024 | 32617 | MSC Industrial | 366.69 | Bolt bins restocking | 10-64-840 | 366.69 |
| Total 32617: | | | | | | 366.69 |
| 32618 | | | | | | |
| 04/16/2024 | 32618 | NAPA Auto Parts | 63.99 | Battery | 53-83-950 | 63.99 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 14.58 | Black RVT | 53-83-950 | 14.58 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 95.61 | Oil & Filter | 53-83-950 | 95.61 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 52.24 | Headlight Switch for MS48 | 10-56-950 | 52.24 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 17.07 | Fuse for MS48 | 10-56-950 | 17.07 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 358.48 | Batteries for MS48 | 10-56-950 | 358.48 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 36.00- | Credit for core charge | 10-56-950 | 36.00- |
| 04/16/2024 | 32618 | NAPA Auto Parts | 239.82 | Fuel & air filters | 53-83-950 | 239.82 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 298.43 | Gloves, parts cleaner, pads | 53-83-950 | 298.43 |
| 04/16/2024 | 32618 | NAPA Auto Parts | 14.00- | Credit invoice #101463 | 53-83-950 | 14.00- |
| 04/16/2024 | 32618 | NAPA Auto Parts | 81.63 | Oil & Filter | 53-83-950 | 81.63 |
| Total 32618: | | | | | | 1,171.85 |
| 32619 | | | | | | |
| 04/16/2024 | 32619 | Norco, Inc | 90.97 | Hand Cleaner, rain suit, safety apron | 52-82-840 | 90.97 |
| Total 32619: | | | | | | 90.97 |
| 32620 | | | | | | |
| 04/16/2024 | 32620 | Northwest Contractor Supply | 36.72 | Blue Pin Flags | 51-81-840 | 36.72 |
| Total 32620: | | | | | | 36.72 |
| 32621 | | | | | | |
| 04/16/2024 | 32621 | Oil City Beer Company | 75.00 | Beer Vendor Refund | 12-45-998 | 75.00 |
| Total 32621: | | | | | | 75.00 |

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|--------------------------|----------------|---|--------------------|--------------|
| 32622 | | | | | | |
| 04/16/2024 | 32622 | Peden's Inc. | 414.90 | Treatment plant uniforms - B Jones & P Ford | 52-82-855 | 414.90 |
| Total 32622: | | | | | | 414.90 |
| 32623 | | | | | | |
| 04/16/2024 | 32623 | Peterbilt of Wyoming Inc | 214.48 | Shock Absorber x2 | 54-84-950 | 214.48 |
| 04/16/2024 | 32623 | Peterbilt of Wyoming Inc | 175.12 | Shock Absorber x2 | 54-84-950 | 175.12 |
| Total 32623: | | | | | | 389.60 |
| 32624 | | | | | | |
| 04/16/2024 | 32624 | Rocky Mountain Power | 37.55 | 900 S ROBERTSON RD, ROBERTSON HILLS PARK | 10-46-941 | 37.55 |
| 04/16/2024 | 32624 | Rocky Mountain Power | 205.35 | 6699 Poison Spider | 50-46-941 | 205.35 |
| 04/16/2024 | 32624 | Rocky Mountain Power | 4,541.01 | WTP Electricity | 52-82-976 | 4,541.01 |
| 04/16/2024 | 32624 | Rocky Mountain Power | 1,884.62 | Utilities for Enterprise Accounts | 50-46-941 | 1,884.62 |
| 04/16/2024 | 32624 | Rocky Mountain Power | 6,769.70 | Utilites for the City | 10-46-941 | 6,769.70 |
| Total 32624: | | | | | | 13,438.23 |
| 32625 | | | | | | |
| 04/16/2024 | 32625 | Stryker Sales | 1,126.22 | Two new cot batteries for the ambulances | 10-56-810 | 1,126.22 |
| Total 32625: | | | | | | 1,126.22 |
| 32626 | | | | | | |
| 04/16/2024 | 32626 | Sutherlands | 21.49 | Sawzall Blades | 53-83-840 | 21.49 |
| 04/16/2024 | 32626 | Sutherlands | 76.36 | Sewer rod & gloves | 53-83-840 | 76.36 |
| 04/16/2024 | 32626 | Sutherlands | 59.99 | Wet Vacuum | 53-83-840 | 59.99 |
| 04/16/2024 | 32626 | Sutherlands | 35.47 | Hammer & Blades | 53-83-840 | 35.47 |
| Total 32626: | | | | | | 193.31 |
| 32627 | | | | | | |
| 04/16/2024 | 32627 | Tim Force Tin Shop Inc | 486.86 | Furnace Repair | 52-82-810 | 486.86 |
| Total 32627: | | | | | | 486.86 |

M = Manual Check, V = Void Check

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|----------------------------------|----------------|--|--------------------|--------------|
| 32628 | | | | | | |
| 04/16/2024 | 32628 | Titan Liner | 4.30 | Water Deposit Refund for Titan Liner | 51-26150 | 4.30 |
| Total 32628: | | | | | | 4.30 |
| 32629 | | | | | | |
| 04/16/2024 | 32629 | TransUnion Risk and Alternative | 75.00 | Monthly Charge for Background Investigations | 10-54-330 | 75.00 |
| Total 32629: | | | | | | 75.00 |
| 32630 | | | | | | |
| 04/16/2024 | 32630 | TWEnterprises Inc | 850.00 | Annual Omnimetrix Monitoring Lift Stations | 53-83-420 | 850.00 |
| Total 32630: | | | | | | 850.00 |
| 32631 | | | | | | |
| 04/16/2024 | 32631 | Wyoming Law Enforcement Acad | 472.00 | FTO Development training 3-11 to 3-13 - J Buchholz & | 10-54-910 | 472.00 |
| Total 32631: | | | | | | 472.00 |
| 32632 | | | | | | |
| 04/16/2024 | 32632 | Wyoming Machinery Co Inc | 47.14 | Filter | 53-83-950 | 47.14 |
| Total 32632: | | | | | | 47.14 |
| 32633 | | | | | | |
| 04/16/2024 | 32633 | Wyoming Technology Transfer Ce | 300.00 | Troubleshooting Asphalt, Coates, Shirley, Gallinger | 10-64-910 | 300.00 |
| Total 32633: | | | | | | 300.00 |
| 32634 | | | | | | |
| 04/16/2024 | 32634 | Zoll Data Systems Dept #42374 | 617.50 | Zoll Billing May 2024 | 10-56-920 | 617.50 |
| Total 32634: | | | | | | 617.50 |
| 32636 | | | | | | |
| 04/18/2024 | 32636 | Law Office of Stephanie M Arrach | 6,300.00 | City Prosecutor | 10-51-241 | 6,300.00 |

M = Manual Check, V = Void Check

| Check Issue Date | Check Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |
|------------------|--------------|-------------------------------|----------------|----------------------------------|--------------------|--------------|
| Total 32636: | | | | | | 6,300.00 |
| 32637 | | | | | | |
| 04/18/2024 | 32637 | Tri Mountain Construction Inc | 1,500.00 | Over charged for Building Permit | 10-32-200 | 1,500.00 |
| Total 32637: | | | | | | 1,500.00 |
| Grand Totals: | | | | | | 375,960.67 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
|------------|------------|-------------|-------------|
| 10-21100 | 36,392.45 | 328,098.19- | 291,705.74- |
| 10-21300 | .00 | 36,356.45- | 36,356.45- |
| 10-23800 | 9,247.07 | .00 | 9,247.07 |
| 10-26150 | 2,430.00 | .00 | 2,430.00 |
| 10-32-200 | 1,500.00 | .00 | 1,500.00 |
| 10-41-250 | 267,849.80 | .00 | 267,849.80 |
| 10-44-725 | 1,408.50 | .00 | 1,408.50 |
| 10-46-940 | 2,996.73 | .00 | 2,996.73 |
| 10-46-941 | 6,807.25 | .00 | 6,807.25 |
| 10-51-241 | 6,300.00 | .00 | 6,300.00 |
| 10-53-350 | 980.00 | .00 | 980.00 |
| 10-54-330 | 138.10 | .00 | 138.10 |
| 10-54-855 | 661.00 | .00 | 661.00 |
| 10-54-910 | 472.00 | .00 | 472.00 |
| 10-54-950 | 8,839.14 | .00 | 8,839.14 |
| 10-55-390 | 6,765.21 | .00 | 6,765.21 |
| 10-55-860 | 275.00 | .00 | 275.00 |
| 10-55-870 | 8,051.60 | .00 | 8,051.60 |
| 10-56-210 | 100.00 | .00 | 100.00 |
| 10-56-810 | 1,126.22 | .00 | 1,126.22 |
| 10-56-920 | 617.50 | .00 | 617.50 |
| 10-56-950 | 427.79 | 36.00- | 391.79 |
| 10-64-840 | 366.69 | .00 | 366.69 |

M = Manual Check, V = Void Check

| GL Account | Debit | Credit | Proof |
|---------------|-------------------|--------------------|------------|
| 10-64-855 | 268.65 | .00 | 268.65 |
| 10-64-910 | 300.00 | .00 | 300.00 |
| 10-70-840 | 169.94 | .00 | 169.94 |
| 12-21100 | .00 | 14,719.29- | 14,719.29- |
| 12-45-630 | 14,644.29 | .00 | 14,644.29 |
| 12-45-998 | 75.00 | .00 | 75.00 |
| 50-21100 | .00 | 5,518.85- | 5,518.85- |
| 50-46-725 | 1,408.50 | .00 | 1,408.50 |
| 50-46-940 | 2,020.38 | .00 | 2,020.38 |
| 50-46-941 | 2,089.97 | .00 | 2,089.97 |
| 51-21100 | .00 | 1,103.99- | 1,103.99- |
| 51-26150 | 4.30 | .00 | 4.30 |
| 51-81-840 | 1,099.69 | .00 | 1,099.69 |
| 52-21100 | 569.22 | 20,996.20- | 20,426.98- |
| 52-82-720 | 684.00 | .00 | 684.00 |
| 52-82-810 | 12,499.85 | 569.22- | 11,930.63 |
| 52-82-840 | 1,954.26 | .00 | 1,954.26 |
| 52-82-855 | 414.90 | .00 | 414.90 |
| 52-82-940 | 902.18 | .00 | 902.18 |
| 52-82-976 | 4,541.01 | .00 | 4,541.01 |
| 53-21100 | 14.00 | 34,270.97- | 34,256.97- |
| 53-83-420 | 850.00 | .00 | 850.00 |
| 53-83-620 | 32,386.46 | .00 | 32,386.46 |
| 53-83-840 | 193.31 | .00 | 193.31 |
| 53-83-950 | 841.20 | 14.00- | 827.20 |
| 54-21100 | .00 | 8,228.85- | 8,228.85- |
| 54-84-250 | 7,643.25 | .00 | 7,643.25 |
| 54-84-910 | 25.00 | .00 | 25.00 |
| 54-84-950 | 560.60 | .00 | 560.60 |
| Grand Totals: | <u>449,912.01</u> | <u>449,912.01-</u> | <u>.00</u> |

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"



ACH TRANSACTIONS

4-23-24

| Date | Payor | AMOUNT |
|---------------|----------------------------|---------------------|
| 4/4/2024 | Bouncy Houses | \$ 9,719.20 |
| 4/16/2024 | Wyoming Retirement Systems | \$ 36,356.45 |
| 4/23/2024 | Morgan McPhetres | \$ 2,790.11 |
| Total: | | \$ 48,865.76 |



Transmittal Transactions
4-23-24

Payroll Reg/Police: 3-25-24 to 4-7-24

| Date | Type/Check # | Payor | AMOUNT |
|---------------|---------------------|-----------------------------------|---------------------|
| 4/7/2024 | ACH | IRS | \$ 26,078.56 |
| 4/8/2024 | 32588 | American Funds | \$ 225.00 |
| 4/8/2024 | 32589 | Orchard Trust/Great Western Trust | \$ 740.00 |
| Total: | | | \$ 27,043.56 |

Payroll Fire: 4-1-24 to 4-12-24

| Date | Type/Check # | Payor | AMOUNT |
|---------------|---------------------|----------------|--------------------|
| 4/12/2024 | ACH | IRS | \$ 1,789.88 |
| 4/12/2024 | 32635 | Pathfinder FCU | \$ 220.00 |
| Total: | | | \$ 2,009.88 |

Payroll Reg/Police: 4-8-24 to 4-21-24

| Date | Type/Check # | Payor | AMOUNT |
|---------------|---------------------|-----------------------------------|---------------------|
| 4/22/2024 | ACH | IRS | \$ 24,361.94 |
| 4/22/2024 | 32638 | American Funds | \$ 225.00 |
| 4/22/2024 | 32639 | Orchard Trust/Great Western Trust | \$ 740.00 |
| Total: | | | \$ 25,326.94 |



CITY OF MILLS

EST. 1921

VOIDED CHECKS

4-23-24

| CHECK # | DATE | PAYOR | AMOUNT |
|---------|-----------|----------------------------------|--------------|
| 32552 | 4/15/2024 | State of Wyoming Retirement Fire | \$ 5,445.23 |
| 32582 | 4/3/2024 | Wyoming Retirement Systems | \$ 36,356.45 |

Total: \$ 41,801.68



PAYROLL

Meeting Date: April 23, 2024

Payroll Type: Regular/Police

Date Range: 3-25-24 to 4-7-24

Net: \$ 115,120.27

Deductions: \$ 29,697.37

Federal Taxes: \$ 9,569.00

Medicare: \$ 1,605.06

Retirement: \$ 5,999.62

Social Security: \$ 6,649.72

Child Support: \$ 540.32

Insurance: \$ 3,963.45

Supplemental Retirement: \$ 1,176.78

Supplemental Insurance: \$ 193.42

TOTAL PAYROLL: \$ 85,422.90

City Clerk, Sarah Osborn

Mayor, Leah Juarez



PAYROLL

Meeting Date: April 23, 2024

Payroll Type: Fire

Date Range: 4-1-24 to 4-12-24

Net: \$ 18,236.69

Deductions: \$ 4,924.50

Federal Taxes: \$ 1,290.00

Medicare: \$ 249.94

Retirement: \$ 2,049.11

Union Dues \$ 220.00

Child Support: \$ -

Insurance: \$ 1,005.83

Supplemental Retirement: \$ 82.42

Supplemental Insurance: \$ 27.20

TOTAL PAYROLL: \$ 13,312.19

City Clerk, Sarah Osborn

Mayor, Leah Juarez



PAYROLL

Meeting Date: April 23, 2024

Payroll Type: Regular/Police

Date Range: 4-8-24 to 4-21-24

Net: \$ 108,424.77

Deductions: \$ 28,371.37

Federal Taxes: \$ 8,795.00

Medicare: \$ 1,512.25

Retirement: \$ 5,965.43

Social Security: \$ 6,271.22

Child Support: \$ 540.32

Insurance: \$ 3,916.95

Supplemental Retirement: \$ 1,176.78

Supplemental Insurance: \$ 193.42

TOTAL PAYROLL: \$ 80,053.40

City Clerk, Sarah Osborn

Mayor, Leah Juarez

ORDINANCE NO. 812

AN ORDINANCE AMENDING SECTION 9.48.010 OF THE MILLS CITY CODE REGARDING CAMPING

WHEREAS, The City of Mills, Wyoming has regulated camping within the City limits in Section 9.48.010 which provides:

9.48.010 - Camping restricted.

No person shall camp within the City, other than at a regularly established and maintained tourist camping area. Owners of property and their immediate family may temporarily camp on their property for no more than five (5) days. Temporary venues and times as approved by the City Council may be allowed by special resolution.

and;

WHEREAS, the City has the need to further define camping in light of changes to the public property of Mills to more further address camping on public property and private property:

NOW THEREFORE, The City Council of the Town of Mills hereby amends Section 9.48.010 of the City Ordinances to read as follows:

9.48.010 - Camping restricted.

- (a) "Camping" is defined as:
 - (i) Occupying a designated camping facility.
 - (ii) Erecting a tent or other shelter, or arranging bedding, or both, for the purpose of, or in such a manner as will permit persons, remaining overnight outside of a permanent structure.
 - (iii) Use of a travel trailer, camper, recreational vehicle, automobile, semi tractor or any other vehicle for the purpose of sleeping overnight.
- (b) No person shall camp within the City, other than at a regularly established and maintained tourist camping area. Owners of property and their immediate family may temporarily camp on their property for no more than five (5) days. Temporary venues and times as approved by the City Council may be allowed by special resolution.

PASSED on 1st reading the ____ day of _____, 2024.

PASSED on 2nd reading the ____ day of _____, 2024.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2024

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Sarah Osborn, City Clerk

Resolution No. 2024-09

**A RESOLUTION APPROVING A SPECIAL REVIEW PERMIT TO ALLOW
AUTOMOBILE SALES ON A PORTION OF THE W1/2 NE1/4, SECTION 7, T33N,
R79W, ALSO KNOWN AS 315 VAN HORN AVENUE, CITY OF MILLS.**

WHEREAS, the City of Mills has received an application for automobile sales on a parcel of property with a physical address of 315 Van Horn Avenue; and

WHEREAS, reasonable evidence has been procured to the City of Mills, Wyoming, indicating that the owner is aware of and will comply with all requirements of Title 17 of the Mills Municipal Code;

THEREFORE, BE IT RESOLVED, the Mills City Council approves a Special Review Permit for automobile sales on a portion of the W1/2 NE1/4, Section 7, T33N, R79W, also known as 315 Van Horn Avenue, City of Mills subject to the following conditions:

1. Meet all planning considerations of the Special Review Permit.
2. The Special Review Permit terminates upon transfer of the real property or upon cessation of use for the purposes of the permit. The permit is subject to review and possible revocation for noncompliance with the term of the permit or other violations of the Mills City Code.

PASSED, APPROVED AND ADOPTED THIS 23rd Day of April, 2024.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Cherie Butcher, Council

Tim Sutherland, Council

Brad Neumiller, Council

ATTEST:

Sarah Osborn, City Clerk



CITY OF MILLS
EST. 1921

City of Mills
704 Fourth Street / PO Box 789
Mills, WY, 82644
307-234-6679

Permit # _____

Item # 15.

Fee \$ _____

Catering Permit Application

Permit Fees Are Nonrefundable

ESTABLISHMENT APPLYING FOR PERMIT

| | | | |
|--|------------------------|-------------------------------------|--------------------------------|
| | BAYOU LIQUORS | | BEACON CLUB |
| | BIDS PLACE | | D's OREGON TRAIL BAR |
| | MAVERIK ADVENTURE STOP | | STAGGERS BAR |
| | THE HIDEAWAY LOUNGE | <input checked="" type="checkbox"/> | UNCORKED FINE WINE AND SPIRITS |

APPLICANT INFORMATION

| | | |
|--|------------------|-----------------------|
| APPLICANT: <i>Uncorked Fine Wine & Spirits</i> | | |
| CONTACT PERSON: <i>Dawn Hogue</i> | | |
| ADDRESS: <i>5750 W. Poison Spider</i> | | |
| CITY: <i>Casper</i> | STATE: <i>WY</i> | |
| TELEPHONE: <i>307-233-6830</i> | | CELL: <i>267-0143</i> |

EVENT INFORMATION

| | | |
|--|---|--|
| EVENT NAME: <i>President's Reception Casper College</i> | | |
| TYPE OF EVENT: (Select One) | <input type="checkbox"/> WEDDING | <input type="checkbox"/> REUNION |
| | <input type="checkbox"/> CONCERT | <input type="checkbox"/> FUND RAISER |
| | <input type="checkbox"/> ART SHOW | <input checked="" type="checkbox"/> PRIVATE COMPANY PARTY |
| | <input type="checkbox"/> OTHER _____ | |
| EVENT DATE: <i>May 9, 2024</i> | EVENT TIME: <i>5-9pm</i> | |
| EVENT ADDRESS: <i>Casper College</i> | | |
| OUTSIDE EVENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | STREET EVENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> | STREET CLOSURE NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> |

FEES

| | |
|--|------------------------------------|
| CITY OF MILLS CATERING PERMIT: \$25.00 A DAY | NUMBER OF DAYS PERMITTED: <u>1</u> |
| CITY OF MILLS CATERING PERMIT FEES ARE NON-REFUNDABLE: | TOTAL: _____ |
| APPLICANTS SIGNATURE: <i>Dawn Hogue</i> | DATE: <i>4-9-24</i> |

CITY OFFICIALS

| | |
|--|-------------------------------|
| POLICE CHIEF: | DATE: |
| FIRE CHIEF: | DATE: |
| APPROVAL SIGNATURE: <i>[Signature]</i> | APPROVAL DATE: <i>4/10/24</i> |

CITY OF MILLS
PO BOX 789
704 FOURTH STREET
MILLS WY 82644

307-234-6679

Receipt No: 1.053712 Apr 10, 2024

Uncorked Fine Wines & Spirits

| | |
|-------------------------------|-------|
| Previous Balance: | .00 |
| Permits | |
| Liquor License | 50.00 |
| Application - 1 Day | |
| Catering Permit | |
| 10-32-350 | |
| Liquor License Application | |
| Total: | 50.00 |
| ===== | |
| Check - Jonah Operating | |
| Check No: 7228 | 50.00 |
| Payor: | |
| Uncorked Fine Wines & Spirits | |
| Total Applied: | 50.00 |
| ----- | |
| Change Tendered: | .00 |
| ===== | |

Duplicate Copy
04/10/2024 10:19 AM

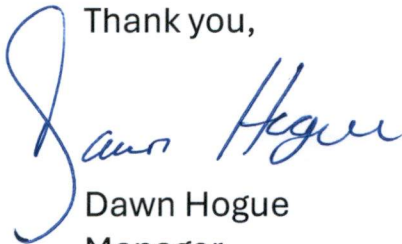
City of Mills
PO Box 789
Mills, WY 82644

Re: Offsite permit application
April 9, 2024

To Whom It May Concern:

Uncorked Fine Wine and Spirits is requesting an offsite permit to serve beer and wine at the Presidents reception at Casper college on May 9, 2024. The event is being held from 5:30 pm to 9 pm. If you have any additional questions please feel free to contact me on my cell at 307-267-0143.

Thank you,

A handwritten signature in blue ink that reads "Dawn Hogue". The signature is written in a cursive style with a large initial "D".

Dawn Hogue
Manager
Uncorked Fine Wine and Spirits