

**REGULAR CITY COUNCIL  
MEETING**

**March 26, 2024**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

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**AGENDA**

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**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARINGS**

- [1.](#) Winery Permit - Unlocked Vines, LLC

**CONSENT AGENDA**

**Minutes**

- [2.](#) Council Meeting Minutes 03-12-24

**City Licenses**

- [3.](#) New and Renewal Business and Contractors Licenses

**Financial Approvals**

- [4.](#) Financial Breakdown Report
- [5.](#) Payroll: Fire 02-25-24 to 03-07-24
- [6.](#) Payroll Regular/Police: 02-26-24 to 03-10-24
- [7.](#) Payroll: Fire 03-08-24 to 03-19-24
- [8.](#) Payroll: Fire Transmittal Checks 02-25-24 to 03-07-24
- [9.](#) Payroll: Reg/Police Transmittal Checks 02-26-24 to 03-10-24
- [10.](#) Payroll: Fire Transmittal Checks 03-08-24 to 03-19-24
- [11.](#) Voided Checks

**OPEN DISCUSSION**

**ORDINANCES AND RESOLUTIONS**

- [12.](#) **ORDINANCE NO 810: SECOND READING:**

ORDINANCE PROVIDING FOR REGULATION OF DRINKING IN PUBLIC PLACES

**13. ORDINANCE NO. 811: SECOND READING:**

ORDINANCE REGARDING INOPERABLE VEHICLES

**ORDINANCES AND RESOLUTIONS**

14. EXECUTIVE SESSION - Property Matter

**ADJOURNMENT**

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - April 12, 2024 at 7:00pm / April 26, 2024 at 7:00pm

**NEXT WORK SESSION** - April 8, 2024 at 9:00am / April 9, 2024 at 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Trf from:		
Reviewer:	Initials	Date
Agent:		/ /
Mgr:		/ /

Item # 1.

**To be completed by City / Town / County Clerk** Local License #: \_\_\_\_\_

License Fees  
 Annual Fee: \$ 250.00 Date filed with clerk: 3 / 7 / 24  
 Prorated Fee: \$ \_\_\_\_\_ Advertising Dates: (2 Consecutive Weeks Prior to Hearing)  
3/9/24 & 3/16/24  
 Transfer Fee: \$ \_\_\_\_\_  
 Publishing Fee: \$ 30.00 Public Hearing Date: 3 / 26 / 24

Publishing Fee Direct Billed to Applicant:

License Term: 4 / 1 / 2024 Through 9 / 30 / 2024  
 Month Day Year Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(f) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant (Business Name): Unlocked Vines LLC

Doing Business As (DBA) / Trade Name: \_\_\_\_\_

Building to be licensed / Building Address: 485 West View Way  
(Address Number, and Suite or Unit Number, and Street or Road Name)  
Mills WY 82604 Natrona  
City State Zip County

Local Mailing Address: 485 West View Way  
(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)  
Mills WY 82604 Natrona  
City State Zip County

Local Business Telephone Number: 307 215 9215 Fax Number: \_\_\_\_\_

Business E-Mail Address: hello@unlockedvines.com

Business Primary Contact: Christopher Volzke  
First Name Last Name

FILING FOR	FILING IN (CHOOSE ONLY ONE)	FILING AS (CHOOSE ONLY ONE)
<input checked="" type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY / TOWN OF: <u>Mills</u>	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> TRANSFER OF LOCATION	<input type="checkbox"/> COUNTY OF: _____	<input type="checkbox"/> PARTNERSHIP
<input type="checkbox"/> TRANSFER OF OWNERSHIP		<input type="checkbox"/> LP   <input type="checkbox"/> LLP   <input type="checkbox"/> LLLP
<input type="checkbox"/> ASSIGNMENT LETTER MUST BE ATTACHED		<input checked="" type="checkbox"/> LLC   <input type="checkbox"/> LC
FORMERLY HELD BY: _____		<input type="checkbox"/> CORPORATION (INC)
		<input type="checkbox"/> POLITICAL SUBDIVISION
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER _____

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<input type="checkbox"/> RETAIL LIQUOR LICENSE	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE	<input type="checkbox"/> MICROBREWERY PERMIT
<input type="checkbox"/> PRIMARY BUSINESS TYPE (CHOOSE ONLY ONE)	<input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE	<input checked="" type="checkbox"/> WINERY PERMIT
<input type="checkbox"/> ON-PREMISE BAR	<input type="checkbox"/> RESORT LIQUOR LICENSE	<input type="checkbox"/> MANUFACTURER SATELLITE PERMIT
<input type="checkbox"/> OFF-PREMISE PACKAGE STORE	<b>LIMITED RETAIL LIQUOR LICENSE (CLUB)</b>	<input type="checkbox"/> WINERY SATELLITE PERMIT
<input type="checkbox"/> ON & OFF PREMISE BAR & PACKAGE STORE	<input type="checkbox"/> VETERANS CLUB	<input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT
	<input type="checkbox"/> FRATERNAL CLUB	<input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT
	<input type="checkbox"/> GOLF CLUB	
	<input type="checkbox"/> SOCIAL CLUB	

**SPECIAL STATUTORY DESIGNATIONS (CHOOSE ONLY ONE)**

<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv))	<input type="checkbox"/> RESORT (W.S. 12-4-401(iv) / 12-5-201(f))
<input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f))	<input type="checkbox"/> GOLF CLUB-POLIT. SUBDIVISION (W.S. 12-4-301(e) / 12-5-201(f))
<input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f))	<input type="checkbox"/> Other: _____

**OPERATIONAL STATUS (To Assist the Liquor Division with scheduling inspections (W.S. 12-1-101(a)(xxi) / 12-2-301(c) / 12-4-103(a)(iv)))**

<input type="checkbox"/> FULL TIME <u>No customer Facing operations</u>	MONTHS OF OPERATION from _____ to _____ <input type="checkbox"/> All Year (Jan-Dec)
<input checked="" type="checkbox"/> SEASONAL	DAYS OF WEEK OF OPERATION from _____ to _____ <input type="checkbox"/> Every Day (Mon-Sun)
<input type="checkbox"/> NON-OPERATIONAL / PARKED	HOURS OF OPERATION from _____ to _____ <input type="checkbox"/> 24 Hours a Day

**ALL APPLICANTS MUST COMPLETE QUESTIONS 1-3**

**1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(III)**

Does the Applicant own or lease the licensed building?

- (a) The Applicant **OWNS** the licensed building.
- (b) The Applicant **LEASES** the licensed building.

YES (own)  
 YES (lease)

If the building is leased, please submit a copy of the lease and indicate:

(i) Lease term expiration date; located on page 1 paragraph 2.

**Note:** The lease term **MUST** continue at least through the term of the liquor license or permit

(ii) Sales provision for alcoholic or malt beverages: located, on page 1 paragraph 1.

**Note:** The lease **MUST** contain a provision for **SALE OF ALCOHOLIC or MALT BEVERAGES.**

**2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)**

(a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building?  YES  NO

(b) If the answer was **YES** to 2(a) above, explain fully and submit any documents in connection there within.

**3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401, 12-5-402, 12-5-403 -**

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for?  YES  NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business?  YES  NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?  YES  NO
- (d) If the answer was **YES** to any of the above, explain fully and submit any documents in connection there within.

**4. RETAIL LIQUOR LICENSE-COUNTY LOCATIONS ONLY: W.S. 12-4-201(f)(ii)**

Is the licensed building within five (5) miles of an incorporated town or city?  YES  NO

**5. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)**

- (a) Will food and beverage services be contracted or subcontracted?  YES  NO
- 1. If **YES**, is a copy of the food and beverage contract or lease attached?  YES  NO

**6. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)**

Is a copy of the valid food service permit or the approved permit application attached?  YES  NO

**7. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-403(b)**

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)  YES  NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)  YES  NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)  YES  NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)  YES  NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b)  YES  NO
- 1. If **YES** to (e), is a copy of the food and beverage contract or lease attached?  YES  NO

**8. MICROBREWERY PERMIT ONLY: WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)**

(a) Will the microbrewery self-distribute its products or distribute through a licensed wholesaler?  YES  NO

If **YES**, a wholesale malt beverage license from  Quor Division will be required.

9. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(III)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO

10. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e):

- (a) Does the golf club have more than fifty (50) bona fide members?  YES  NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse?  YES  NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course?  YES  NO
  - 1. Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e)  YES  NO
  - 2. If YES, is a copy of the food and beverage contract or lease attached?  YES  NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E) / W.S. 12-4-301(b):

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Is a true copy of the club bylaws attached to this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached)  YES  NO

13. Applicant is Filing As Individual, Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or officer (as applicable) must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of	
					a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?	any Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
				NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>
				YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
				NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>
				YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
				NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>
				YES <input type="checkbox"/>	YES <input type="checkbox"/>	YES <input type="checkbox"/>
				NO <input type="checkbox"/>	NO <input type="checkbox"/>	NO <input type="checkbox"/>



14. Applicant is Filing As a Corporation, Limited Company, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member must complete all of the information below. (If more information is required, list on a separate piece of paper and attach to this application)

Table with columns: True and Correct Name, Date of Birth, Residence Address, Residence Phone Number, No. of Years in Corp or LLC, % of Corporate Stock or Ownership Held, and Have you been convicted within the previous 10 years of: a Felony Violation Relating to Alcoholic Liquor or Malt Beverages?, any Violation Relating to Alcoholic Liquor or Malt Beverages?.

REQUIRED ATTACHMENTS:

- Checkboxes for required attachments: financial condition statement, license transfer form, lease agreements, liquor license application, food service permit, and club bylaws.

OATH OR VERIFICATION

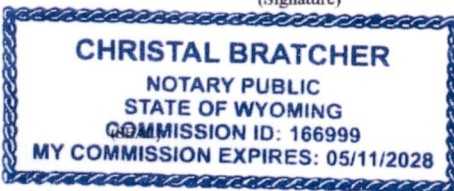
Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers. W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING )
COUNTY OF Natrona ) SS.

Signed and sworn to before me on this 21st day of February, 2024 that the facts alleged in the foregoing instrument are true by the following:

- 1) Christopher Volzke, Co-Funding Member
2)
3)
4)
5)



Witness my hand and official seal: Christal Bratcher, Signature of Notary Public
My commission expires: 5/11/28

**REGULAR CITY COUNCIL  
MEETING  
March 12, 2024  
7:00 PM  
City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Leah Juarez  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Cherie Butcher  
Brad Neumiller  
Tim Sutherland

**MINUTES**

**CALL TO ORDER**

The Mayor called the meeting to order at 7:00pm.

**ROLL CALL**

Present:

- Mayor Juarez
- President McCarthy
- Council Butcher
- Council Neumiller
- Council Sutherland

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

- 1. Council Meeting Minutes 02-27-24

**City Licenses**

- 2. New and Renewal Business and Contractors Licenses

**Financial Approvals**

- 3. Treasurers Report - February 2024
- 4. Investment Accounts - February 2024
- 5. Court Income Report - February 2024
- 6. Payroll: Fire
- 7. Payroll: Regular & Police
- 8. Payroll: Fire Transmittal Checks
- 9. Payroll Regular/Police Transmittal Checks
- 10. Financial Breakdown
- 11. Voided Checks

Motion made to approve by Council Member Butcher, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher,  
Council Member Sutherland

**OPEN DISCUSSION**

Sam McNare –100 block of Platte, inquired if the 3 properties are zoned commercial or residential? The City Attorney assured him that there are some changes but very little impact to his property. He did note that if a trailer is removed a new one cannot be placed back on lot. Mr. McNare would like to acquire all 3 lots for business development. The Community Development Director gave her information to Mr. McNare for future questions on this matter.

Scott Clamp – 720 Wasatch, questioned the zoning of his properties. The Mayor looked it up and it was incorrect online. Mr. Clamp would retrieve the check number for the documentation he filed in the past. Mr. Clamp will work with City Hall and the City Administrator to resolve this issue.

**ORDINANCES AND RESOLUTIONS**

**12. ORDINANCE NO 810: FIRST READING:**

ORDINANCE PROVIDING FOR REGULATION OF DRINKING IN PUBLIC PLACES

Motion made to approve by Council Member Neumiller, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**13. ORDINANCE NO. 811: FIRST READING:**

ORDINANCE REGARDING INOPERABLE VEHICLES

Motion made to approve by Council President McCarthy, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**14. RESOLUTION NO. 2024-04:**

REIMBURSEMENT RESOLUTION REGARDING THE LEASE PURCHASE AGREEMENT, DATED AS OF JULY 1, 2022 (“AGREEMENT”) BETWEEN TAX-EXEMPT LEASING CORP. AND SCHEDULE NO. 02 DATED AS OF FEBRUARY 1, 2024 THE CITY OF MILLS, WYOMING (“LESSEE”)

Motion made to approve by Council Member Neumiller, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**15. RESOLUTION NO. 2024-08:**

A RESOLUTION FOR C&S SUBDIVISION, AN ADDITION TO THE CITY OF MILLS, BEING A PORTION OF THE LOT 3 (NE¼NW¼), SECTION 2, TOWNSHIP 33 NORTH, RANGE 80 WEST, CITY OF MILLS, NATRONA COUNTY, WYOMING

Council Neumiller wanted it noted that the mylar footage was incorrect.



Motion made to approve by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**16. RESOLUTION NO 2024-07:**

**RESOLUTION SETTING CERTAIN UTILITY FEES**

Motion made to approve by Council Member Butcher, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**COUNCIL APPROVALS**

17. Council Approval of Natrona County Emergency Operations Plan

Motion made to approve by Council Member Neumiller, Seconded by Council President Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Butcher, Council Member Sutherland

**EXECUTIVE SESSION**

Mayor asked for a motion for Executive Session, Property Matter

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Sutherland

18. EXECUTIVE SESSION – Property Matter

Back from Executive Session at 7:36pm

No Action

Motion made by Council President Neumiller, Seconded by Council Member Butcher.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Sutherland

**ADJOURNMENT**

Mayor asked for a motion to adjourn the Council Meeting at 7:36pm

Motion made by Council President Neumiller, Seconded by Council President McCarthy.  
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Neumiller, Council Member Sutherland

**AGENDA SUBJECT TO CHANGE WITHOUT NOTICE**

**NEXT MEETING** - MARCH 26, 2024 at 7:00pm / APRIL 9, 2024 at 7:00pm

**NEXT WORK SESSION** - MARCH 26, 2024 at 6:00pm / APRIL 8, 2024 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Leah Juarez

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City Clerk, Sarah Osborn

# Council Meeting March 26, 2024

Item # 3.

## NEW BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	Premium Oilfield Technologies	Yes	NA
2	Unlocked Vines	NA	NA

## RENEWAL BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	Cherries	Yes	NA
2	Daylight Donuts	Yes	NA
3	Kompac Meat Processing	Yes	NA
4	Maverik, Inc #547	Yes	NA
5	Power Equipment Company	Yes	NA
6	Walter Cement Construction, Inc.	Yes	NA
7	Wyoming Safety Supply	Yes	NA
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# Council Meeting March 26, 2024

Item # 3.

## NEW CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
1	JP Electric, LLC	Yes	NA	NA

## RENEWAL CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
1	Anchor Electric, Inc	Yes	NA	NA
2	Power Plus Electric	Yes	NA	NA

Report Criteria:  
 Report type: GL detail  
 Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>1859</b>						
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1229 Golkowski	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-0357 O'Brien	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1165 Kienzle	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1237 Anaya	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1572 Irene	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1541 Teixeira	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 22-0433 Jonnassen	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 24-0015 Adams	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1387 Williamson	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1571 Kerner	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 24-0079 Fankhauser	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 24-0046 Nicholas	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1633 Albat	10-54-380	100.00
03/19/2024	1859	Division Victims Service	100.00	Crime Prevention 23-1383 Dockery	10-54-380	100.00
Total 1859:						1,400.00
<b>1860</b>						
03/19/2024	1860	James Bauer Townsend	760.00	Bond Refund for James Bauer Townsend	10-26150	760.00
Total 1860:						760.00
<b>31882</b>						
03/20/2024	31882	Installation & Service Company In	3,290.00-	Patching Freden & 6th Ave	12-45-600	3,290.00- V
Total 31882:						3,290.00-
<b>32349</b>						
03/19/2024	32349	Jacob Shirley	100.00-	Reimbursement passed Level 1 collection systems exa	10-61-910	100.00- V
Total 32349:						100.00-
<b>32488</b>						
03/20/2024	32488	307 Billing Services, LLC	2,000.00	EMS Billing Services	10-56-920	2,000.00

M = Manual Check, V = Void Check



Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
03/21/2024	32488	307 Billing Services, LLC	2,000.00-	EMS Billing Services	10-56-920	2,000.00- V
Total 32488:						.00
<b>32489</b>						
03/20/2024	32489	ALSCO, Inc	41.13	January 24th service	10-64-855	41.13
03/20/2024	32489	ALSCO, Inc	113.45	February 28th Service	10-64-855	113.45
03/20/2024	32489	ALSCO, Inc	42.27	March 6th Services	10-64-855	42.27
03/20/2024	32489	ALSCO, Inc	73.35	Rugs and Mat at City Hall	12-45-260	73.35
03/20/2024	32489	ALSCO, Inc	34.80-	Overpayment	10-64-855	34.80-
Total 32489:						235.40
<b>32490</b>						
03/20/2024	32490	Amy Berry	700.00	Face Painting for Summerfest 2024	12-45-998	700.00
Total 32490:						700.00
<b>32491</b>						
03/20/2024	32491	Andreen Hunt, Inc	242,484.57	200,000 gal Finishing Tank Payment	10-41-260	242,484.57
Total 32491:						242,484.57
<b>32492</b>						
03/20/2024	32492	ATLAS CPAs & Advisors, PLLC	22,500.00	Audit Services performed for 6/30/23	10-44-930	22,500.00
03/20/2024	32492	ATLAS CPAs & Advisors, PLLC	22,500.00	Audit Services performed for 6/30/23	50-46-930	22,500.00
Total 32492:						45,000.00
<b>32493</b>						
03/20/2024	32493	Atlas Office Products, Inc	113.16	Work Orders	50-46-235	113.16
03/20/2024	32493	Atlas Office Products, Inc	52.34	Paper clips, notepads	10-54-235	52.34
03/20/2024	32493	Atlas Office Products, Inc	116.37	Storage Boxes	10-54-235	116.37
Total 32493:						281.87
<b>32494</b>						
03/20/2024	32494	Big Horn Tire, Inc.	1,549.86	Tires Unit #21 Sanitation Truck	54-84-900	1,549.86

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32494:						1,549.86
<b>32495</b>						
03/20/2024	32495	Black Hills Energy	1,120.51	Natural Gas for WTP	52-82-940	1,120.51
03/20/2024	32495	Black Hills Energy	2,204.60	Natural Gas for Enterprise	50-46-940	2,204.60
03/20/2024	32495	Black Hills Energy	4,735.27	Natural Gas for City	10-46-940	4,735.27
Total 32495:						8,060.38
<b>32496</b>						
03/20/2024	32496	Bound Tree Medical	327.90	Medcal Supplies	10-56-425	327.90
Total 32496:						327.90
<b>32497</b>						
03/20/2024	32497	Carrot-Top Industries	699.17	US Flags x6, WY Flags x6, new Rope City Hall	12-45-260	699.17
Total 32497:						699.17
<b>32498</b>						
03/20/2024	32498	Caselle, Inc	1,050.00	Prepare W-2's and Government Files	10-44-725	1,050.00
Total 32498:						1,050.00
<b>32499</b>						
03/20/2024	32499	Casper Natrona County Health De	3,750.00	Oct-Dec Payment	10-46-955	3,750.00
03/20/2024	32499	Casper Natrona County Health De	3,750.00	Jan. - March 2024	10-46-955	3,750.00
Total 32499:						7,500.00
<b>32500</b>						
03/20/2024	32500	Charter Communications	99.99	Internet at the Small Hall	10-46-982	99.99
Total 32500:						99.99
<b>32501</b>						
03/20/2024	32501	City of Casper	36,386.46	201 Sewer RWWS	53-83-620	36,386.46
03/20/2024	32501	City of Casper	700.00	Monthly Balefill Passes February 2024	54-84-250	700.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
03/20/2024	32501	City of Casper	9,564.80	PSCC Charges for Feb 2024	10-54-500	9,564.80
03/20/2024	32501	City of Casper	1,176.75	Balefill	54-84-250	1,176.75
03/20/2024	32501	City of Casper	809.25	Balefill	54-84-250	809.25
03/20/2024	32501	City of Casper	478.50	Balefill	54-84-250	478.50
03/20/2024	32501	City of Casper	762.75	Balefill	54-84-250	762.75
03/20/2024	32501	City of Casper	1,152.00	Balefill	54-84-250	1,152.00
03/20/2024	32501	City of Casper	747.00	Balefill	54-84-250	747.00
03/20/2024	32501	City of Casper	620.25	Balefill	54-84-250	620.25
03/20/2024	32501	City of Casper	467.25	Balefill	54-84-250	467.25
Total 32501:						52,865.01
<b>32502</b>						
03/20/2024	32502	Civil Engineering Professionals, In	232.50	Professional Services for Mills Pathway	10-41-245	232.50
Total 32502:						232.50
<b>32503</b>						
03/20/2024	32503	Dana Kepner Company Inc	1,216.92	3/4" Meters x8iPerl Meter x8	51-81-430	1,216.92
Total 32503:						1,216.92
<b>32504</b>						
03/20/2024	32504	Dewitt Water Systems & Service	135.30	Bottled Water	10-56-620	135.30
Total 32504:						135.30
<b>32505</b>						
03/20/2024	32505	Ferguson Waterworks #1116	150.00	Pot Hole Repair 10 bags	10-64-840	150.00
03/20/2024	32505	Ferguson Waterworks #1116	90.00	Pot Hole Repair 6 bags	10-64-840	90.00
Total 32505:						240.00
<b>32506</b>						
03/20/2024	32506	Floyd's Truck Center WY	74.79	Cable Oil Heater	54-84-950	74.79
03/20/2024	32506	Floyd's Truck Center WY	27.64	Wiper Blade Assy.	54-84-950	27.64
03/20/2024	32506	Floyd's Truck Center WY	47.95	Serpent. Belt	54-84-950	47.95

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32506:						150.38
<b>32507</b>						
03/20/2024	32507	Homax	700.45	Drum 15w-40	10-64-840	700.45
03/20/2024	32507	Homax	577.82	Fuel Charges for FD	10-56-370	577.82
03/20/2024	32507	Homax	353.88	Fuel Charges for P/W Streets	10-61-370	353.88
03/20/2024	32507	Homax	96.42	Fuel Charges for P/W Sewer	53-83-370	96.42
03/20/2024	32507	Homax	264.38	Fuel Charges for PW/Water	51-81-370	264.38
03/20/2024	32507	Homax	187.48	Fuel Charges for Parks	10-70-370	187.48
03/20/2024	32507	Homax	1,762.26	Fuel Charges for P/W Sanitation	54-84-370	1,762.26
03/20/2024	32507	Homax	128.90	Fuel Charges for P/W Shop	10-61-370	128.90
Total 32507:						4,071.59
<b>32508</b>						
03/20/2024	32508	Hose & Rubber Supply	5.83	Fittings	54-84-840	5.83
Total 32508:						5.83
<b>32509</b>						
03/20/2024	32509	Hub International Mountain States	2,151.00	equipment floater	10-46-890	2,151.00
Total 32509:						2,151.00
<b>32510</b>						
03/20/2024	32510	ImageTrend	4,175.00	EMS/Fire report software	10-56-730	4,175.00
Total 32510:						4,175.00
<b>32511</b>						
03/20/2024	32511	Imperial Pump Solutions	12,976.43	New Sewage Pump Vanhorn Lift Station	53-83-420	12,976.43
Total 32511:						12,976.43
<b>32512</b>						
03/20/2024	32512	Installation & Service Company In	3,583.04	Patching Freden & 6th Ave	12-45-600	3,583.04

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32512:						3,583.04
<b>32513</b>						
03/20/2024	32513	Jeff Ehrenhart	150.00	1 hr music performance for Summerfest 2024	12-45-998	150.00
Total 32513:						150.00
<b>32514</b>						
03/20/2024	32514	Mary Ann Budenske	400.00	Face painting for Summerfest	12-45-998	400.00
Total 32514:						400.00
<b>32515</b>						
03/20/2024	32515	Midwest Connect, LLC	830.00	Ink Cartridges	12-45-260	830.00
Total 32515:						830.00
<b>32516</b>						
03/20/2024	32516	Mission Communications, Inc	1,042.20	Annual Service Lift Stations Communications	53-83-420	1,042.20
Total 32516:						1,042.20
<b>32517</b>						
03/20/2024	32517	NAPA Auto Parts	30.32	Oil Unit #10	10-54-950	30.32
03/20/2024	32517	NAPA Auto Parts	222.56	Filters Unit #31 Vactor	53-83-950	222.56
Total 32517:						252.88
<b>32518</b>						
03/20/2024	32518	Natrona County Sheriffs Office	16,137.45	House Inmates for January 2024	10-54-415	16,137.45
Total 32518:						16,137.45
<b>32519</b>						
03/20/2024	32519	Norco, Inc	91.32	Leather gloves	54-84-840	91.32
03/20/2024	32519	Norco, Inc	199.80	Oxygen cylinder rental	10-56-425	199.80

M = Manual Check, V = Void Check



Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32519:						291.12
<b>32520</b>						
03/20/2024	32520	Northwest Contractor Supply	12.88	Purple locate paint	53-83-840	12.88
Total 32520:						12.88
<b>32521</b>						
03/20/2024	32521	One Call of Wyoming	57.00	76 Tickets for February	51-81-620	57.00
Total 32521:						57.00
<b>32522</b>						
03/20/2024	32522	Peden's Inc.	84.00	Embroidery for Tim Sutherland	10-49-310	84.00
Total 32522:						84.00
<b>32523</b>						
03/20/2024	32523	Peterbilt of Wyoming Inc	249.26	Filters	54-84-950	249.26
03/20/2024	32523	Peterbilt of Wyoming Inc	58.24	Torque Clamp	54-84-950	58.24
03/20/2024	32523	Peterbilt of Wyoming Inc	620.98	Torque Rod	54-84-950	620.98
Total 32523:						928.48
<b>32524</b>						
03/20/2024	32524	Quadient, Inc	1,989.67	M1500 2 sheet and 1 insert feeders	12-45-630	1,989.67
Total 32524:						1,989.67
<b>32525</b>						
03/20/2024	32525	Robert Hand	600.00	Band booking for Summerfest 2024	12-45-998	600.00
Total 32525:						600.00
<b>32526</b>						
03/20/2024	32526	Rocky Mountain Animal Hospital	84.00	Archer Meds	10-54-260	84.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32526:						84.00
<b>32527</b>						
03/20/2024	32527	Rocky Mountain Drug Testing	180.00	Random Drug Testing	10-46-352	180.00
Total 32527:						180.00
<b>32528</b>						
03/20/2024	32528	Rocky Mountain Power	48.83	900 S ROBERTSON RD, ROBERTSON HILLS PARK	10-46-941	48.83
03/20/2024	32528	Rocky Mountain Power	184.67	6699 Poison Spider	50-46-941	184.67
03/20/2024	32528	Rocky Mountain Power	4,784.55	WTP Electricity	52-82-976	4,784.55
03/20/2024	32528	Rocky Mountain Power	1,999.28	Utilities for Enterprise Accounts	50-46-941	1,999.28
03/20/2024	32528	Rocky Mountain Power	6,694.02	Utilites for the City	10-46-941	6,694.02
Total 32528:						13,711.35
<b>32529</b>						
03/20/2024	32529	Sundahl, Powers, Kapp & Martin,	5,044.60	Attorneys Fees	10-51-241	5,044.60
Total 32529:						5,044.60
<b>32530</b>						
03/20/2024	32530	Sutherlands	7.99	Bungey cords	54-84-840	7.99
03/20/2024	32530	Sutherlands	19.99	LED Bulb	12-45-260	19.99
03/20/2024	32530	Sutherlands	17.90	Easter Egg Hunt Supplies	10-49-998	17.90
Total 32530:						45.88
<b>32531</b>						
03/20/2024	32531	TransUnion Risk and Alternative	75.00	Monthly Charge for Background Investigations	10-54-330	75.00
Total 32531:						75.00
<b>32532</b>						
03/20/2024	32532	Wear Parts	31.07	1/2" screen & washers	10-61-950	31.07
Total 32532:						31.07

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>32533</b>						
03/20/2024	32533	Western Wyoming Lock & Safe	16.00	Rekey Cylinder, key cut	12-45-260	16.00
Total 32533:						16.00
<b>32534</b>						
03/20/2024	32534	WLC Engineering Inc	4,065.50	Finishing Tank	10-41-260	4,065.50
03/20/2024	32534	WLC Engineering Inc	5,403.00	FH replacement	10-41-250	5,403.00
03/20/2024	32534	WLC Engineering Inc	732.00	Planning	10-57-400	732.00
03/20/2024	32534	WLC Engineering Inc	3,201.25	Austin Property Replat	12-45-310	3,201.25
03/20/2024	32534	WLC Engineering Inc	3,480.00	City Engineer	50-46-335	3,480.00
03/20/2024	32534	WLC Engineering Inc	308.00	GIS	50-46-337	308.00
03/20/2024	32534	WLC Engineering Inc	3,876.18	River Front Infrastructure	10-41-230	3,876.18
Total 32534:						21,065.93
<b>32535</b>						
03/20/2024	32535	Wyoming Conference of Municipal	225.00	2024 Municipal Court Conference for K. Stewart, R. St	10-51-310	225.00
Total 32535:						225.00
<b>32536</b>						
03/20/2024	32536	Wyoming Steel & Recycling	40.00	Iron for dumpster repairs	54-84-840	40.00
Total 32536:						40.00
<b>32537</b>						
03/20/2024	32537	Y2 Consultants LLC	4,469.00	Planning Services billing through 2-16-24	10-57-400	4,469.00
Total 32537:						4,469.00
<b>32538</b>						
03/20/2024	32538	Zoll Medical Corporation	404.00	12-lead EKG cables	10-56-425	404.00
Total 32538:						404.00
<b>32539</b>						
03/25/2024	32539	HUB International	55,642.44	Medical Premiums	10-23700	55,642.44
03/25/2024	32539	HUB International	2,368.20	Dental Premiums	10-23700	2,368.20

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
03/25/2024	32539	HUB International	485.04	Vision Premiums	10-23700	485.04
03/25/2024	32539	HUB International	189.00	Life	10-23700	189.00
03/25/2024	32539	HUB International	441.24	Aflac	10-23700	441.24
03/25/2024	32539	HUB International	54.36	Assurity	10-23700	54.36
03/25/2024	32539	HUB International	531.98	Washington National	10-23700	531.98
03/25/2024	32539	HUB International	5,747.00	HSA	10-23700	5,747.00
03/25/2024	32539	HUB International	198.34	Vol Life	10-23700	198.34
03/25/2024	32539	HUB International	442.00	Admin Fees	10-23700	442.00
03/25/2024	32539	HUB International	1,383.16-	Medical Premiums Adjustment	10-23700	1,383.16-
03/25/2024	32539	HUB International	55.70-	Dental Premiums Adjustments	10-23700	55.70-
03/25/2024	32539	HUB International	14.80-	Vision Premiums Adjustments	10-23700	14.80-
03/25/2024	32539	HUB International	7.34-	Life Premiums Adjustments	10-23700	7.34-
03/25/2024	32539	HUB International	17.00-	Admin Fee Adjusments	10-23700	17.00-
03/25/2024	32539	HUB International	220.62	Aflac Adjustments	10-23700	220.62
Total 32539:						64,842.22
<b>32540</b>						
03/25/2024	32540	Law Office of Stephanie M Arrach	5,512.50	City Prosecutor	10-51-241	5,512.50
Total 32540:						5,512.50
<b>32546</b>						
03/26/2024	32546	Jane Bloom	100.00	Water Deposit Refund for Jane Bloom	51-26150	100.00
Total 32546:						100.00
<b>32547</b>						
03/26/2024	32547	Jewell Felter	46.77	Water Deposit Refund for Jewell Felter	51-26150	46.77
Total 32547:						46.77
<b>32548</b>						
03/26/2024	32548	Mary Henrie	44.66	Water Deposit Refund for Mary Henrie	51-26150	44.66
Total 32548:						44.66
<b>32549</b>						
03/26/2024	32549	Matthew & Reilly Schierma	26.92	Water Deposit Refund for Matthew & Reilly Schierma	51-26150	26.92

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 32549:						26.92
Grand Totals:						527,302.72

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-21100	3,612.80	421,304.81-	417,692.01-
10-23700	66,320.22	1,478.00-	64,842.22
10-26150	760.00	.00	760.00
10-41-230	3,876.18	.00	3,876.18
10-41-245	232.50	.00	232.50
10-41-250	5,403.00	.00	5,403.00
10-41-260	246,550.07	.00	246,550.07
10-44-725	1,050.00	.00	1,050.00
10-44-930	22,500.00	.00	22,500.00
10-46-352	180.00	.00	180.00
10-46-890	2,151.00	.00	2,151.00
10-46-940	4,735.27	.00	4,735.27
10-46-941	6,742.85	.00	6,742.85
10-46-955	7,500.00	.00	7,500.00
10-46-982	99.99	.00	99.99
10-49-310	84.00	.00	84.00
10-49-998	17.90	.00	17.90
10-51-241	10,557.10	.00	10,557.10
10-51-310	225.00	.00	225.00
10-54-235	168.71	.00	168.71
10-54-260	84.00	.00	84.00
10-54-330	75.00	.00	75.00
10-54-380	1,400.00	.00	1,400.00
10-54-415	16,137.45	.00	16,137.45
10-54-500	9,564.80	.00	9,564.80
10-54-950	30.32	.00	30.32
10-56-370	577.82	.00	577.82
10-56-425	931.70	.00	931.70

M = Manual Check, V = Void Check



GL Account	Debit	Credit	Proof
10-56-620	135.30	.00	135.30
10-56-730	4,175.00	.00	4,175.00
10-56-920	2,000.00	2,000.00-	.00
10-57-400	5,201.00	.00	5,201.00
10-61-370	482.78	.00	482.78
10-61-910	.00	100.00-	100.00-
10-61-950	31.07	.00	31.07
10-64-840	940.45	.00	940.45
10-64-855	196.85	34.80-	162.05
10-70-370	187.48	.00	187.48
12-21100	3,290.00	12,262.47-	8,972.47-
12-45-260	1,638.51	.00	1,638.51
12-45-310	3,201.25	.00	3,201.25
12-45-600	3,583.04	3,290.00-	293.04
12-45-630	1,989.67	.00	1,989.67
12-45-998	1,850.00	.00	1,850.00
50-21100	.00	30,789.71-	30,789.71-
50-46-235	113.16	.00	113.16
50-46-335	3,480.00	.00	3,480.00
50-46-337	308.00	.00	308.00
50-46-930	22,500.00	.00	22,500.00
50-46-940	2,204.60	.00	2,204.60
50-46-941	2,183.95	.00	2,183.95
51-21100	.00	1,756.65-	1,756.65-
51-26150	218.35	.00	218.35
51-81-370	264.38	.00	264.38
51-81-430	1,216.92	.00	1,216.92
51-81-620	57.00	.00	57.00
52-21100	.00	5,905.06-	5,905.06-
52-82-940	1,120.51	.00	1,120.51
52-82-976	4,784.55	.00	4,784.55
53-21100	.00	50,736.95-	50,736.95-
53-83-370	96.42	.00	96.42
53-83-420	14,018.63	.00	14,018.63
53-83-620	36,386.46	.00	36,386.46
53-83-840	12.88	.00	12.88
53-83-950	222.56	.00	222.56
54-21100	.00	11,449.87-	11,449.87-
54-84-250	6,913.75	.00	6,913.75
54-84-370	1,762.26	.00	1,762.26

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
54-84-840	145.14	.00	145.14
54-84-900	1,549.86	.00	1,549.86
54-84-950	1,078.86	.00	1,078.86
Grand Totals:	<u>541,108.32</u>	<u>541,108.32-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"



# PAYROLL

Meeting Date: March 26, 2024

Payroll Type: Fire

Date Range: 02-25-24 to 03-07-24

Net: \$ 19,224.82

Deductions: \$ 4,905.16

Federal Taxes: \$ 1,284.00

Medicare: \$ 264.27

Retirement: \$ 2,021.44

Union Dues \$ 220.00

Child Support: \$ -

Insurance: \$ 1,005.83

Supplemental Retirement: \$ 82.42

Supplemental Insurance: \$ 27.20

**TOTAL PAYROLL: \$ 14,319.66**

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City Clerk, Sarah Osborn

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Mayor, Leah Juarez



# PAYROLL

Meeting Date: March 26, 2024

Payroll Type: Regular/Police

Date Range: 02-26-24 to 03-10-24

Net: \$ 115,407.73

Deductions: \$ 28,958.85

Federal Taxes: \$ 9,385.00

Medicare: \$ 1,617.26

Retirement: \$ 5,985.84

Social Security: \$ 6,676.78

Child Support: \$ 540.32

Insurance: \$ 3,958.45

Supplemental Retirement: \$ 1,151.78

Supplemental Insurance: \$ 193.42

**TOTAL PAYROLL: \$ 86,448.88**

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City Clerk, Sarah Osborn

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Mayor, Leah Juarez



# PAYROLL

Meeting Date: March 26, 2024

Payroll Type: Fire

Date Range: 03-08-24 to 03-19-24

Net: \$ 17,048.76

Deductions: \$ 4,607.30

Federal Taxes: \$ 1,122.00

Medicare: \$ 232.72

Retirement: \$ 1,917.13

Union Dues \$ 220.00

Child Support: \$ -

Insurance: \$ 1,005.83

Supplemental Retirement: \$ 82.42

Supplemental Insurance: \$ 27.20

**TOTAL PAYROLL: \$ 12,441.46**

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City Clerk, Sarah Osborn

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Mayor, Leah Juarez



Report Criteria:  
 Paid transmittals included  
 Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>1</b>							
1	IRS - 941 Taxes	12152458	03/07/2024	75-00	FICA/FWH Tax Deposit Medicare Pay P	10-23410	264.27
1	IRS - 941 Taxes	12152458	03/07/2024	75-00	FICA/FWH Tax Deposit Medicare Pay P	10-23410	264.27
1	IRS - 941 Taxes	12152458	03/07/2024	76-00	FICA/FWH Tax Deposit Federal Withhol	10-22220	1,284.00
Total 1:							1,812.54
<b>3</b>							
3	State of Wyoming Retireme	0	03/07/2024	50-02	#474 Fire Retirement - Fire Pay Period:	10-23500	2,021.44
3	State of Wyoming Retireme	0	03/07/2024	50-02	#474 Fire Retirement - Fire Pay Period:	10-23500	3,075.97
Total 3:							5,097.41
<b>4</b>							
4	Pathfinder FCU	32478	03/07/2024	70-04	Mills Fire Dept Acct#2517209 Union Due	10-24100	220.00
Total 4:							220.00
Grand Totals:							7,129.95

Report Criteria:  
 Paid transmittals included  
 Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>1</b>							
1	IRS - 941 Taxes	12152459	03/10/2024	74-00	FICA/FWH Tax Deposit Social Security	10-23400	6,676.78
1	IRS - 941 Taxes	12152459	03/10/2024	74-00	FICA/FWH Tax Deposit Social Security	10-23400	6,676.78
1	IRS - 941 Taxes	12152459	03/10/2024	75-00	FICA/FWH Tax Deposit Medicare Pay P	10-23410	1,617.26
1	IRS - 941 Taxes	12152459	03/10/2024	75-00	FICA/FWH Tax Deposit Medicare Pay P	10-23410	1,617.26
1	IRS - 941 Taxes	12152459	03/10/2024	76-00	FICA/FWH Tax Deposit Federal Withhol	10-22220	9,385.00
Total 1:							25,973.08
<b>3</b>							
3	State of Wyoming Retireme	0	03/10/2024	50-02	#474 Fire Retirement - Fire Pay Period:	10-23500	359.84
3	State of Wyoming Retireme	0	03/10/2024	50-02	#474 Fire Retirement - Fire Pay Period:	10-23500	512.00
Total 3:							871.84
<b>5</b>							
5	American Funds	32484	03/10/2024	40-01	American Funds 457 Pay Period: 3/10/2	10-23600	225.00
Total 5:							225.00
<b>6</b>							
6	Orchard Trust/Great Weste	32485	03/10/2024	40-02	Division #98 Orchard Trust 457 Pay Per	10-23600	265.00
6	Orchard Trust/Great Weste	32485	03/10/2024	40-03	Division #98 Orchard Trust Roth Pay Pe	10-23600	450.00
Total 6:							715.00
<b>11</b>							
11	State of Wyoming Retireme	0	03/10/2024	50-01	#858 Public Retirement - Regular Pay P	10-23500	5,626.00
11	State of Wyoming Retireme	0	03/10/2024	50-01	#858 Public Retirement - Regular Pay P	10-23500	5,698.97
11	State of Wyoming Retireme	0	03/10/2024	50-03	#858 Public Retirement - Police Pay Pe	10-23500	6,874.89
Total 11:							18,199.86
<b>15</b>							
15	Clerk of District Court Seve	0	03/10/2024	70-02	#101354 Obligee Child Support Pay Pe	10-24200	540.32
Total 15:							540.32
Grand Totals:							46,525.10

Report Criteria:  
 Paid transmittals included  
 Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>1</b>							
1	IRS - 941 Taxes	12152460	03/19/2024	75-00	FICA/FWH Tax Deposit Medicare Pay P	10-23410	232.72
1	IRS - 941 Taxes	12152460	03/19/2024	75-00	FICA/FWH Tax Deposit Medicare Pay P	10-23410	232.72
1	IRS - 941 Taxes	12152460	03/19/2024	76-00	FICA/FWH Tax Deposit Federal Withhol	10-22220	1,122.00
Total 1:							1,587.44
<b>3</b>							
3	State of Wyoming Retireme	0	03/19/2024	50-02	#474 Fire Retirement - Fire Pay Period:	10-23500	1,917.13
3	State of Wyoming Retireme	0	03/19/2024	50-02	#474 Fire Retirement - Fire Pay Period:	10-23500	2,727.79
Total 3:							4,644.92
<b>4</b>							
4	Pathfinder FCU	32487	03/19/2024	70-04	Mills Fire Dept Acct#2517209 Union Due	10-24100	220.00
Total 4:							220.00
Grand Totals:							6,452.36



# CITY OF MILLS

EST. 1921

## VOIDED CHECKS 03-26-24

CHECK #	DATE	PAYOR	AMOUNT
32349	2/8/2024	Jacob Shirley	\$ 100.00

**Total: \$ 100.00**

**ORDINANCE NO. 810**

**ORDINANCE PROVIDING FOR REGULATION OF DRINKING IN PUBLIC PLACES**

**WHEREAS**, The City of Mills presently lacks an Ordinance regarding the drinking of alcohol in public places; and

**WHEREAS**, Drinking of alcohol in public places has proven to be problematic when not subject to reasonable regulation; and

**WHEREAS**, The Governing Body of the City of Mills has reviewed the attached proposed addition to the Municipal Code, Section 9.20.022 and finds that it addresses this topic and should be enacted.

**NOW THEREFORE**, The City Council of the City of Mills, Wyoming adds Section 9.20.022 to the Town Code, effective immediately upon its third reading.

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_ 2024.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2024.

PASSED, APPROVED AND ADOPTED on 3<sup>rd</sup> and final reading this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Brad Neumiller, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Sarah Osborn, City Clerk

**9.20.022 - Drinking in public places.**

**ORDINANCE NO. 811**

**ORDINANCE REGARDING INOPERABLE VEHICLES**

**WHEREAS**, Inoperable, but not abandoned, vehicles on public property, including streets and alleys, constitute a hazard and an attractive nuisance in the city; and

**WHEREAS**, The City of Mills currently addresses abandoned vehicles, but not simply inoperable vehicles; and

**WHEREAS**, A means of addressing vehicles that are inoperable for prolonged periods of time, outside of those which are abandoned, addresses public health, safety and welfare.

**NOW THEREFORE**, The City Council of the City of Mills, Wyoming adds the attached Article III, Inoperable Vehicles, to Chapter 10.60 of the Mills City Ordinances.

PASSED on 1<sup>st</sup> reading the \_\_\_\_ day of \_\_\_\_\_ 2024.

PASSED on 2<sup>nd</sup> reading the \_\_\_\_ day of \_\_\_\_\_, 2024.

PASSED, APPROVED AND ADOPTED on 3<sup>rd</sup> and final reading this \_\_\_\_ day of \_\_\_\_\_, 2024.

**CITY OF MILLS, WYOMING**

\_\_\_\_\_  
Leah Juarez, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Brad Neumiller, Council

\_\_\_\_\_  
Cherie Butcher, Council

\_\_\_\_\_  
Tim Sutherland, Council

ATTESTED:

\_\_\_\_\_  
Sarah Osborn, City Clerk