

**REGULAR TOWN
COUNCIL MEETING
March 09, 2021
7:00 PM
Town Hall**



Mayor:
Seth Coleman
Council President:
Darla Ives
Council Members:
James Hollander
Sara McCarthy
Brad Neumiller

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

- [1.](#) Council Meeting 2-23-2021
2. Executive Meeting Minutes: Personnel Issue

Town Licenses

- [3.](#) Business and Contractor Licenses: New & Renewal

Financial Approvals

- [4.](#) Payroll Fire: 2-16-2021 to 2-27-2021
- [5.](#) Payroll Regular & Police: 2-15-2021 to 2-28-2021
- [6.](#) Financial Reports 3-9-2021

ORDINANCES AND RESOLUTIONS

- [7.](#) **Ordinance 755: Second Reading:** An Ordinance to ReZone Tract D, Buffalo Addition from Developing Business, Tracts A-C Buffalo Addition from Established Residential and Lot 4 Sage Addition from Established Industrial all to Mixed Size Residential
- [8.](#) **Ordinance 757: Second Reading:** An Ordinance Granting a Franchise to Qwest Corporation; DBA Century Link
- [9.](#) **Ordinance 758: First Reading: Title 1:** General Provisions
- [10.](#) **Ordinance 760 First Reading: Title 10:** Vehicles and Traffic
- [11.](#) **Ordinance 762: First Reading: Title 12:** Streets, Sidewalks and Public Spaces

COUNCIL APPROVALS

- [12.](#) Council Authorizes the Mayor to Sign the Agreement with Community Education Centers Inc (CEC)

13. Council Approves the Mayor to Sign Contracts and Agreements Pertaining to the 100th Anniversary

OPEN DISCUSSION

EXECUTIVE SESSION

14. Real-Estate Issue

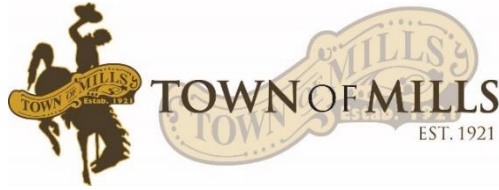
ADJOURNMENT

NEXT MEETING - March 23rd, 2021 @ 7:00pm/ April 13th, 2021 @ 7:00pm/ April 27th, 2021 @ 7:00pm

NEXT WORK SESSION - March 9th, 2021 @ 6:00pm/ March 23rd, 2021 @ 6:00pm/ April 12th, 2021 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR TOWN
COUNCIL MEETING
February 23, 2021
7:00 PM
Town Hall**



Mayor:
Seth Coleman
Council President:
Darla Ives
Council Members:
James Hollander
Sara McCarthy
Brad Neumiller

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:03pm.

ROLL CALL

PRESENT

Mayor Seth Coleman
Council President Darla Ives
Council Member Jim Hollander
Council Member Sara McCarthy
Council Member Brad Neumiller

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

- 1. Public Hearing:** A Petition for a Zone Change for Tract D, Buffalo Addition from Developing Business, Tracts A-C Buffalo Addition from Established Residential and Lot 4 Sage Addition from Established Industrial all to Mixed Size Residential

Mayor closed the Council Meeting at 7:04pm

Mayor opened the Public Hearing at 7:04pm

Mayor Coleman now declared the Public Hearing opened for considering a petition for a zone change for Tract D, Buffalo Addition from Developing Business, Tracts A-C Buffalo Addition from Established Residential and Lot 4 Sage Addition from Established Industrial all to mixed sized residential. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? Scott Radden the Town Planner gave a report on what is happening in these areas and this zone change was brought to the P & Z and only had one person that was worried about the traffic on Badger. Otherwise, the P & Z give a due pass to Council. Again, Mayor Coleman asked if there was anyone in the audience who wishes to speak in favor of this item. Shawn Gustafson, was present to answer any questions that the Council may have on this new area being changed. The Council did not have any questions. Shawn was in favor of this zone change. Again, is there anyone in the audience

who wishes to speak in favor of this item? Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Again, is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:06pm

2. Public Hearing: For A Submission of an Application to the Wyoming Business Council for a Community Readiness Project

Mayor opened the seconded Public Hearing at 7:06pm

Mayor Coleman now declared the Public Hearing opened for consideration for a submission of an application to the Wyoming Business Council for a Community Readiness Project. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? Sabrina Kemper the Community Development Director spoke and told this is to get the River Front ready for investors to build. We need to prep the land so that the business can come and build on. This was never done and will attract more investors to this property. Again, Mayor Coleman asked if there was anyone in the audience who wishes to speak in favor of this item. No one spoke up. Again, is there anyone in the audience who wishes to speak in favor of this item? Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Again, is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:08pm

Mayor opened the Council Meeting at 7:08pm

CONSENT AGENDA

Minutes

3. Council Meeting Minutes 2-9-2021

Motion made by Council President Ives, Seconded by Council Member McCarthy.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

4. Executive Meeting Minutes: 2-9-2021

Personnel

Personnel/Legal

Real-Estate/Legal

Personnel Issue

Legal

Motion made by Council President Ives, Seconded by Council Member McCarthy.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

5. Special Meeting Minutes 2-17-2021

Motion made by Council President Ives, Seconded by Council Member McCarthy.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Town Licenses

6. New and Renewal Business and Contractor Licenses: 2-23-2021

Motion made by Council President Ives, Seconded by Council Member McCarthy.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Financial Approvals

7. Financial Breakdown 2-23-2021

Motion made by Council President Ives, Seconded by Council Member McCarthy.

Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

ORDINANCES AND RESOLUTIONS

8. Ordinance 755: First Reading: An Ordinance to ReZone Tract D, Buffalo Addition from Developing Business, Tracts A-C Buffalo Addition from Established Residential and Lot 4 Sage Addition from Established Industrial all to Mixed Size Residential

Motion made by Council Member Neumiller, Seconded by Council President Ives.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

**9. Ord 756: First and Final Reading: An Emergency Ordinance to Deal with Safety and Nuisance Issues
of Public Water Systems Operating Within the Town of Mills, Declaring an Emergency**

Motion made by Council Member McCarthy, Seconded by Council Member Neumiller.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

**10. Ordinance 757: First Reading: An Ordinance Granting a Franchise to Qwest Corporation; DBA
Century Link**

Motion made by Council President Ives, Seconded by Council Member McCarthy.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

**11. Resolution 2021-7: A Resolution Authorizing Submission of Application to the Wyoming Business
Council For a Community Readiness Project**

Motion made by Council Member Neumiller, Seconded by Council Member McCarthy.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

COUNCIL APPROVALS

12. Council Authorizes the Mayor to Sign the Contract with Town Square Media for Advertising

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
Neumiller
Voting Abstaining: Council Member McCarthy

OPEN DISCUSSION

EXECUTIVE SESSION

13. Personnel Issue

Mayor asked for a motion to go into Executive Session at 7:24pm for a Personnel Issue.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member
McCarthy, Council Member Neumiller

Back from Executive Session at 7:43ppm. No Action Taken

ADJOURNMENT

Mayor asked for a Motion to Adjourn the Meeting at 7:44pm.

Motion made by Council Member McCarthy, Seconded by Council President Ives.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

NEXT MEETING - March 9th, 2021 @ 7:00pm/ March 23rd, 2021 @ 7:00pm

NEXT WORK SESSION - March 8th, 2021@9:00am/ March 9th, 2021@ 6:00pm/ March 23rd, 2021 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Seth Coleman

Town Clerk, Christine Trumbull

Council Meeting JAN 12, 2021

Item # 3.

NEW CONTRACTOR LICENSES

	BUSINESS NAME	CONTRACTOR ID	INSURANCE	FIRE
1	Osborn Roofing	CL-20-435	Yes	N/A
2	Ramshorn Construction	41	Yes	N/A

RENEWAL CONTRACTOR LICENSES

	BUSINESS NAME	CONTRACTOR ID	INSURANCE	FIRE
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				

Town of Mills Application for Contractors Business License

License # 9454

Incomplete Applications will be returned. **Complete all fields in RED**

DATE 3/4/21

Item # 3.



I, William Osborn, the Owner of Osborn Roofing / Construction

located at 3739 Schulte Ave Casper, WY 82604

- New \$35.00
- Renewal \$35.00
- Expired (fee is doubled) \$70.00

RECEIVED
MAR 04 2021

PAID
MAR 05 2021

do hereby apply to the Town Council of the Town of Mills for a Contractors Business License to operate my business within the Town of Mills for a period of ONE year,

beginning the _____ day of _____, 2021.

business mailing address: 3739 Schulte Ave
City Casper State WY Zip 82604

business phone #: 307-267-2343 Contractor ID #: _____

Contractor ID # issued by: Natrona County City of Casper Town of Mills State of Wyo

circle one)

Signed William Osborn Print Name William Osborn

Fee is to be PAID before license is approved

A Contractors Business License is required for a contractor to operate within the Town of Mills. Please call Town Hall at 234.6679 if you have any questions.

OFFICE USE ONLY

I, _____, Town Clerk of the Town of Mills Wyoming, do hereby certify that the above license was read, examined and was / was not granted at a regular meeting of the Town Council held on the _____ day of _____, 2021.

Attest _____
Town Clerk

Fire Inspection _____ Fire Inspection Completed Date N/A

Proof of Liability Insurance: Insurance Expiration Date 5/12/21

Contractor License _____ Contractor License Expiration Date 12/31/21

(The Town must have a copy of your Certificate of Liability Insurance from your insurance company)



TOWN OF MILLS
PO BOX 789
704 FOURTH STREET
MILLS WY 82644 307-234-6679

Receipt No: 1.026766 Mar 5, 2021

9454
Osborn Roofing - CLOSED

Previous Balance:	.00
Business License - Renewals	
Business License Payment	35.00
10-32-150	
Business License Income	

Total:	35.00
New Balance:	35.00-

Cash - Jonah Operating	35.00
Payor:	
Osborn Roofing - CLOSED	
Total Applied:	35.00

Change Tendered:	.00
------------------	-----

Duplicate Copy
03/04/2021 1:38 PM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/13/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Orr & Associates Insurance Services 28780 Single Oak Dr Ste 255 Temecula CA 92590	CONTACT NAME: Certificates PHONE (A/C, No, Ext): 951-506-5859 FAX (A/C, No): 800-474-3003 E-MAIL ADDRESS: certs@orrassociates.com														
License#: 0E63493 OSBOCON-01	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: AIX Specialty Insurance Co</td> <td>12833</td> </tr> <tr> <td>INSURER B:</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: AIX Specialty Insurance Co	12833	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: AIX Specialty Insurance Co	12833														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

INSURED
 Osborn Construction
 3739 Schulte Ave
 Casper WY 82604

COVERAGES **CERTIFICATE NUMBER:** 1907280408 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SIZGL5103B234798	5/12/2020	5/12/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Ind Cont Sub \$ 50,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate is subject to policy limits, conditions and exclusions.
 Evidence of Coverage

RECEIVED
MAR 04 2021

CERTIFICATE HOLDER TOWN OF MILLS MILLS, WYOMING 82604 Evidence of Coverage	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



City of Casper, Wyoming

OSBORN ROOFING

has met the requirements set forth by the City of Casper and is competent to perform work as a

Roofing

CL-20-435

This License Expires: 12/31/2021

RECEIVED
MAR 04 2021

Natrona County Building Department

Casper, Wyoming

Number **RF - 023**

Identification Card

This is to certify that



OSBORN CONSTRUCTION

Has met the license requirements to perform work in Natrona County as

-ROOFING CONTRACTOR-

This license expires: **December 31, 2021**

Unless cancelled or revoked. Must be carried on person. Good only when signed by the Building Official or authorized designee.

Justin Smith

Natrona County Development Department

Town of Mills Application for Contractors Business License

Item # 3.

Incomplete Applications will be returned. **Complete all fields in RED**

DATE 2/18/2021

License # _____



I, JOHN LANG, the OPERATIONS MANAGER of RAMSHORN Construction
NAME TITLE (i.e. owner, manager, etc.) BUSINESS NAME (as it will appear on the license)

located at 2020 FAIRGROUNDS Rd, STE 201 CASPER, WY 82604
BUSINESS PHYSICAL STREET ADDRESS CITY, STATE, ZIP

- New \$35.00
- Renewal \$35.00
- Expired (fee is doubled) \$70.00

do hereby apply to the Town Council of the Town of Mills for a Contractors Business License to operate my business within the Town of Mills for a period of ONE year,

beginning the 18 day of FEBRUARY, 2021.

Business mailing address: P.O. Box 2422
City CASPER State WY Zip 82602

Business phone #: 307-234-6879 Contractor ID #: 0041 Wyoming

Contractor ID # issued by: Natrona County City of Casper Town of Mills State of Wyo
circle one)

Signed [Signature] Print Name JOHN LANG

Fee is to be PAID before license is approved

A Contractors Business License is required for a contractor to operate within the Town of Mills. Please call Town Hall at 234.6679 if you have any questions.

PAID
FEB 18 2021
TOWN OF MILLS

OFFICE USE ONLY
I, _____, Town Clerk of the Town of Mills Wyoming, do hereby certify that the above license was read, examined and was / was not granted at a regular meeting of the Town Council held on the _____ day of _____, 2021.
Attest _____
Town Clerk

Fire Inspection	Fire Inspection Completed Date	<u>N/A</u>
Proof of Liability Insurance:	Insurance Expiration Date	<u>4/23/21</u>
Contractor License	Contractor License Expiration Date	<u>12/31/21</u>

(The Town must have a copy of your Certificate of Liability Insurance from your insurance company)

TOWN OF MILLS
PO BOX 789
704 FOURTH STREET
MILLS WY 82644

307-234-6679

Receipt No: 1.026445 Feb 18, 2021

Ramshorn Construction

Previous Balance:	.00
Business License - New License Payment 10-32-150 Business License Income	35.00
Total:	<u>35.00</u>
Check - Jonah Operating Check No: 28984 Payor: Ramshorn Construction	35.00
Total Applied:	<u>35.00</u>
Change Tendered:	<u>.00</u>

Duplicate Copy
02/18/2021 12:42 PM



City of Casper, Wyoming

RAMSHORN CONSTRUCTION

has met the requirements set forth by the City of Casper and is competent to perform work as a

Utility Contractor

CL-20-776

This License Expires: 12/31/2021



City of Casper, Wyoming

RAMSHORN CONSTRUCTION

has met the requirements set forth by the City of Casper and is competent to perform work as a

Demolition Contractor

CL-20-788

This License Expires: 12/31/2021



PAYROLL

Meeting Date: March 9th, 2021

Payroll Type: Regular/Police Payroll

Date Range: 2-15-2021 to 2-28-2021

NET..... \$76,040.98

DEDUCTIONS.....\$29,005.38

Federal Taxes.....\$8045.00

Medicare.....\$1468.08

Retirement \$8495.41

Social Security.....\$6277.19

Supplemental Retirement..... \$860.00

Supplemental Insurance.....\$544.26

Insurance.....\$3315.44

TOTAL PAYROLL.....\$105,046.36

Town Clerk, Christine Trumbull

Mayor, Seth Coleman



PAYROLL

Meeting Date: March 9th, 2021

Payroll Type: Fire Payroll

Date Range: 2-16-2021 to 2-27-2021

NET.....	\$8948.78
DEDUCTIONS.....	\$3786.68
Federal Taxes.....	\$804.00
Medicare.....	\$167.42
Retirement	\$1304.75
Union Dues.....	\$192.50
Supplemental Insurance.....	\$146.38
Insurance.....	\$1171.63
 TOTAL PAYROLL.....	 \$12,735.46

Town Clerk, Christine Trumbull

Mayor, Seth Coleman



PAYROLL

Meeting Date: March 9th, 2021

Payroll Type: Regular/Police Payroll

Date Range: 2-15-2021 to 2-28-2021

NET..... \$76,040.98

DEDUCTIONS.....\$29,005.38

Federal Taxes.....\$8045.00

Medicare.....\$1468.08

Retirement \$8495.41

Social Security.....\$6277.19

Supplemental Retirement..... \$860.00

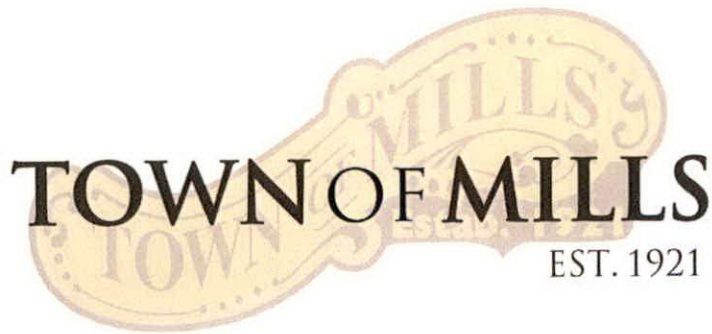
Supplemental Insurance.....\$544.26

Insurance.....\$3315.44

TOTAL PAYROLL.....\$105,046.36

Town Clerk, Christine Trumbull

Mayor, Seth Coleman



PAYROLL

Meeting Date: March 9th, 2021

Payroll Type: Fire Payroll

Date Range: 2-16-2021 to 2-27-2021

NET.....	\$8948.78
DEDUCTIONS.....	\$3786.68
Federal Taxes.....	\$804.00
Medicare.....	\$167.42
Retirement	\$1304.75
Union Dues.....	\$192.50
Supplemental Insurance.....	\$146.38
Insurance.....	\$1171.63
 TOTAL PAYROLL.....	 \$12,735.46

Town Clerk, Christine Trumbull

Mayor, Seth Coleman



TOWN OF MILLS

EST. 1921

CHECK LIST FOR

March 9th, 2021

COUNCIL MEETING

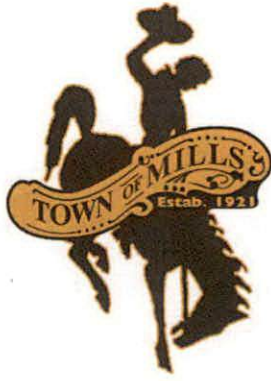
Town Hall/Court

2-22-2021	27124-27135	Manual
2-26-2021	27136-27142	Transmittals
3-2-2021	27143-27145	Manual
3-4-2021	27146-27183	Vouchers
	Court	
2-26-2021	1614	Manual
2-26-2021	1615	Manual

COUNCIL:

MAYOR:

TOWN CLERK:



BILLS

Meeting Date: March 9th, 2021

Bills

PETTY CASH.....	\$0.00
VOUCHERS.....	\$96,739.75
MANUAL CHECKS TOWN HALL.....	\$78,894.19
MANUAL CHECKS COURT.....	\$770.00
VOIDED CHECKS.....	\$0



TOWN OF MILLS

EST. 1921

MANUAL CHECKS

Town Hall

March 9th, 2021

COUNCIL MEETING

2-22-2021	27124	Waters & Son Contruction	Bill Police	\$82.17
2-22-2021	27125	Air Innovations	Bill	\$8715.28
2-23-2021	27126	Allison Doherty	Water Deposit Refund	\$132.32
2-23-2021	27127	CSI Compress Co	Water Deposit Refund	\$165.62
2-23-2021	27128	Calvin Jr Roswell	Water Deposit Refund	\$59.70
2-23-2021	27129	Misty Wallace	Water Deposit Refund	\$27.40
2-23-2021	27130	Shirley Pennington	Water Deposit Refund	\$137.52
2-23-2021	27131	Gentry Shreve	Water Deposit Refund	\$161.72
2-23-2021	27132	Robert Steelman	Water Deposit Refund	\$120.00
2-26-2021	27133	Rocky Mountain Power	Utilities	\$1340.68
2-26-2021	27134	Verizon	Phone Bill	\$1705.97
2-26-2021	27135	Wyoming Financial Insurance	Insurance	\$54,513.78
3-2-2021	27143	Michael McCullough	Water Deposit Refund	\$52.07



TOWN OF MILLS

EST. 1921

3-2-2021	27144	Department of Work Force	Workers Comp Jan 2021	\$5840.47
3-2-2021	27145	Department of Work Force	Workers Comp Feb 2021	\$11,664.04

TOTAL: \$78,894.19

82.17+
 8,715.28+
 132.32+
 165.62+
 59.70+
 27.40+
 137.52+
 161.72+
 120.00+
 1,340.68+
 1,705.97+
 54,513.78+
 52.07+
 5,839.49+
 5,840.47+
 015
 78,894.19o
 78,894.19x
 Manual
 Town Hall



TOWN OF MILLS

EST. 1921

MANUAL CHECKS

COURT

March 9th, 2021

COUNCIL MEETING

2-26-2021	1614	Jason Ramirez Sr	Bond Refund	\$10.00
2-26-2021	1615	James Ray	Bond Refund	\$760.00

TOTAL: \$770.00

002

760.00+

10.00+

770.000

770.00x

Court

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Only paid invoices included.
[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170
[Report].Vendor Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Advance Casper								
1040	Advance Casper	01-84	03/03/2021	1,666.68	1,666.68	03/04/2021	03/04/2021	27146
Total Advance Casper:				1,666.68	1,666.68			
AMBI Mail & Marketing, Inc								
140	AMBI Mail & Marketing, Inc	21-02-191	02/16/2021	24.64	24.64	03/04/2021	03/04/2021	27147
Total AMBI Mail & Marketing, Inc:				24.64	24.64			
Ameri-Tech Equipment Company								
430	Ameri-Tech Equipment Company	00002126	09/21/2020	110.00	110.00	03/04/2021	03/04/2021	27148
Total Ameri-Tech Equipment Company:				110.00	110.00			
Atlas Office Products, Inc								
620	Atlas Office Products, Inc	650880	01/25/2021	14.86	14.86	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65867-1	03/01/2021	40.74	40.74	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65876-0	02/25/2021	101.30	101.30	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65909-0	02/26/2021	2.97	2.97	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65910-0	02/26/2021	24.06	24.06	03/04/2021	03/04/2021	27149
Total Atlas Office Products, Inc:				183.93	183.93			
Axon Enterprise, Inc								
6080	Axon Enterprise, Inc	SI-1702312	12/10/2020	375.00	375.00	03/04/2021	03/04/2021	27160
Total Axon Enterprise, Inc:				375.00	375.00			
B & B Rubber Stamp								
650	B & B Rubber Stamp	122071	02/26/2021	120.35	120.35	03/04/2021	03/04/2021	27151
Total B & B Rubber Stamp:				120.35	120.35			
Casper College								
1200	Casper College	0182	02/17/2021	1,096.00	1,096.00	03/04/2021	03/04/2021	27152
Total Casper College:				1,096.00	1,096.00			
City of Casper								
1510	City of Casper	1044	01/12/2021	1,944.00	1,944.00	03/04/2021	03/04/2021	27153
1510	City of Casper	1187	02/01/2021	1,854.00	1,854.00	03/04/2021	03/04/2021	27153
1510	City of Casper	1219	02/17/2021	995.27	995.27	03/04/2021	03/04/2021	27153
1510	City of Casper	1238	02/24/2021	16,763.02	16,763.02	03/04/2021	03/04/2021	27153
1510	City of Casper	1260	02/25/2021	12,368.54	12,368.54	03/04/2021	03/04/2021	27153
1510	City of Casper	22208	02/25/2021	20,018.62	20,018.62	03/04/2021	03/04/2021	27153
1510	City of Casper	602668	12/07/2020	434.01	434.01	03/04/2021	03/04/2021	27153
1510	City of Casper	602909	12/21/2020	400.35	400.35	03/04/2021	03/04/2021	27153
1510	City of Casper	603728	02/18/2021	535.83	535.83	03/04/2021	03/04/2021	27153
1510	City of Casper	603747	02/19/2021	254.40	254.40	03/04/2021	03/04/2021	27153

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
1510	City of Casper	603766	02/22/2021	389.55	389.55	03/04/2021	03/04/2021	27153
1510	City of Casper	603795	02/23/2021	810.37	810.37	03/04/2021	03/04/2021	27153
1510	City of Casper	603813	02/24/2021	551.20	551.20	03/04/2021	03/04/2021	27153
1510	City of Casper	603827	02/25/2021	499.79	499.79	03/04/2021	03/04/2021	27153
1510	City of Casper	603853	02/26/2021	250.69	250.69	03/04/2021	03/04/2021	27153
1510	City of Casper	760	11/06/2020	1,980.00	1,980.00	03/04/2021	03/04/2021	27153
1510	City of Casper	907	12/07/2020	1,962.00	1,962.00	03/04/2021	03/04/2021	27153
Total City of Casper:				62,011.64	62,011.64			
Collins Communications, Inc								
7427	Collins Communications, Inc	556829	03/01/2021	275.00	275.00	03/04/2021	03/04/2021	27154
Total Collins Communications, Inc:				275.00	275.00			
Computer Professionals Unlimited								
7450	Computer Professionals Unlimited	INV117944	03/01/2021	2,161.00	2,161.00	03/04/2021	03/04/2021	27155
Total Computer Professionals Unlimited:				2,161.00	2,161.00			
Comtronix Communications Inc								
1740	Comtronix Communications Inc	20066634	03/01/2021	600.00	600.00	03/04/2021	03/04/2021	27156
Total Comtronix Communications Inc:				600.00	600.00			
Dana Kepner Company Inc								
1910	Dana Kepner Company Inc	2232262-00	02/15/2021	257.37	257.37	03/04/2021	03/04/2021	27157
Total Dana Kepner Company Inc:				257.37	257.37			
Ethan Hecht								
7842	Ethan Hecht	9021-0119-113	01/19/2021	130.00	130.00	03/04/2021	03/04/2021	27158
7842	Ethan Hecht	9021-0119-114	01/19/2021	40.00	40.00	03/04/2021	03/04/2021	27158
Total Ethan Hecht:				170.00	170.00			
Ferguson Waterworks #1701								
2540	Ferguson Waterworks #1701	1194481	02/11/2021	74.61	74.61	03/04/2021	03/04/2021	27159
2540	Ferguson Waterworks #1701	1195474	02/18/2021	1,852.70	1,852.70	03/04/2021	03/04/2021	27159
2540	Ferguson Waterworks #1701	1195739	02/19/2021	392.30	392.30	03/04/2021	03/04/2021	27159
2540	Ferguson Waterworks #1701	1195756	02/19/2021	8.00	8.00	03/04/2021	03/04/2021	27159
Total Ferguson Waterworks #1701:				2,327.61	2,327.61			
Geotec Industrial Supply								
7729	Geotec Industrial Supply	38605	02/01/2021	45.00	45.00	03/04/2021	03/04/2021	27160
Total Geotec Industrial Supply:				45.00	45.00			
Hand & Hand								
2980	Hand & Hand	2192021	02/19/2021	1,708.45	1,708.45	03/04/2021	03/04/2021	27161
Total Hand & Hand:				1,708.45	1,708.45			
Hensley Battery LLC								
3090	Hensley Battery LLC	419622	02/25/2021	145.87	145.87	03/04/2021	03/04/2021	27162

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total Hensley Battery LLC:				145.87	145.87			
Homax								
3120	Homax	CL06411	01/31/2021	1,795.04	1,795.04	03/04/2021	03/04/2021	27163
3120	Homax	CL06411	01/31/2021	77.92	77.92	03/04/2021	03/04/2021	27163
3120	Homax	CL06412	01/31/2021	271.38	271.38	03/04/2021	03/04/2021	27163
3120	Homax	CL06415	01/31/2021	114.07	114.07	03/04/2021	03/04/2021	27163
3120	Homax	CL06417	01/31/2021	108.16	108.16	03/04/2021	03/04/2021	27163
3120	Homax	CL06418	01/31/2021	602.44	602.44	03/04/2021	03/04/2021	27163
3120	Homax	CL06419	01/31/2021	104.33	104.33	03/04/2021	03/04/2021	27163
3120	Homax	CL06420	01/31/2021	665.90	665.90	03/04/2021	03/04/2021	27163
3120	Homax	CL06421	01/31/2021	953.01	953.01	03/04/2021	03/04/2021	27163
3120	Homax	CL06422	01/31/2021	123.30	123.30	03/04/2021	03/04/2021	27163
Total Homax:				4,815.55	4,815.55			
Jonah Visa								
8059	Jonah Visa	000392	02/25/2021	47.97	47.97	03/04/2021	03/04/2021	27164
8059	Jonah Visa	000721	02/12/2021	42.00	42.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	006190	02/09/2021	5.24	5.24	03/04/2021	03/04/2021	27164
8059	Jonah Visa	007242	02/27/2021	91.60	91.60	03/04/2021	03/04/2021	27164
8059	Jonah Visa	007884	02/24/2021	78.29	78.29	03/04/2021	03/04/2021	27164
8059	Jonah Visa	121077000	02/24/2021	47.50	47.50	03/04/2021	03/04/2021	27164
8059	Jonah Visa	180299	03/02/2021	505.00	505.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	2102021	02/10/2021	25.00	25.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	E0700DQVFP	02/21/2021	20.00	20.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	E0700DRIWJ	02/21/2021	520.00	520.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	Q21021802494	02/17/2021	139.00	139.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	Q21021802523	02/17/2021	4.95	4.95	03/04/2021	03/04/2021	27164
8059	Jonah Visa	W0100574094	02/11/2021	150.14	150.14	03/04/2021	03/04/2021	27164
Total Jonah Visa:				1,676.69	1,676.69			
Mastercard								
4170	Mastercard	66186G	02/22/2021	96.92	96.92	03/04/2021	03/04/2021	27165
Total Mastercard:				96.92	96.92			
Menards								
4250	Menards	18163	02/03/2021	302.40	302.40	03/04/2021	03/04/2021	27166
4250	Menards	18537	02/09/2021	27.40	27.40	03/04/2021	03/04/2021	27166
Total Menards:				329.80	329.80			
Merback Awards								
4260	Merback Awards	54878	02/16/2021	26.00	26.00	03/04/2021	03/04/2021	27167
4260	Merback Awards	54883	02/16/2021	100.42	100.42	03/04/2021	03/04/2021	27167
Total Merback Awards:				126.42	126.42			
Mountain States Lithographing Inc								
4490	Mountain States Lithographing Inc	210126	02/09/2021	88.88	88.88	03/04/2021	03/04/2021	27168
4490	Mountain States Lithographing Inc	210202	02/10/2021	85.03	85.03	03/04/2021	03/04/2021	27168
4490	Mountain States Lithographing Inc	210204	02/10/2021	80.14	80.14	03/04/2021	03/04/2021	27168

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total Mountain States Lithographing Inc:				254.05	254.05			
NAPA Auto Parts								
4600	NAPA Auto Parts	673824	02/04/2021	28.98	28.98	03/04/2021	03/04/2021	27169
4600	NAPA Auto Parts	674589	02/05/2021	453.99	453.99	03/04/2021	03/04/2021	27169
4600	NAPA Auto Parts	678885	02/17/2021	32.94	32.94	03/04/2021	03/04/2021	27169
4600	NAPA Auto Parts	680182	02/22/2021	82.54	82.54	03/04/2021	03/04/2021	27169
Total NAPA Auto Parts:				598.45	598.45			
Norco, Inc								
4760	Norco, Inc	H03133135615	02/11/2021	33.84	33.84	03/04/2021	03/04/2021	27170
Total Norco, Inc:				33.84	33.84			
Northwest Contractor Supply								
8038	Northwest Contractor Supply	1533239	02/19/2021	143.88	143.88	03/04/2021	03/04/2021	27171
Total Northwest Contractor Supply:				143.88	143.88			
One Call of Wyoming								
4880	One Call of Wyoming	58540	02/05/2021	47.50	47.50	03/04/2021	03/04/2021	27172
Total One Call of Wyoming:				47.50	47.50			
Peden's Inc.								
5010	Peden's Inc.	N61300	02/16/2021	303.00	303.00	03/04/2021	03/04/2021	27173
Total Peden's Inc.:				303.00	303.00			
Rocky Mountain Drug Testing								
7495	Rocky Mountain Drug Testing	4300	03/01/2021	210.00	210.00	03/04/2021	03/04/2021	27174
Total Rocky Mountain Drug Testing:				210.00	210.00			
Sutherlands								
6050	Sutherlands	186873	02/02/2021	28.99	28.99	03/04/2021	03/04/2021	27175
6050	Sutherlands	186904	02/03/2021	29.46	29.46	03/04/2021	03/04/2021	27175
6050	Sutherlands	186906	02/03/2021	63.06	63.06	03/04/2021	03/04/2021	27175
6050	Sutherlands	187000	02/09/2021	27.66	27.66	03/04/2021	03/04/2021	27175
6050	Sutherlands	187016	02/10/2021	89.73	89.73	03/04/2021	03/04/2021	27175
6050	Sutherlands	187161	02/18/2021	55.96	55.96	03/04/2021	03/04/2021	27175
6050	Sutherlands	187182	02/19/2021	11.98	11.98	03/04/2021	03/04/2021	27175
6050	Sutherlands	187274	02/24/2021	225.94	225.94	03/04/2021	03/04/2021	27175
6050	Sutherlands	187276	02/24/2021	5.49	5.49	03/04/2021	03/04/2021	27175
Total Sutherlands:				538.27	538.27			
TWEnterprises Inc								
6440	TWEnterprises Inc	50123	02/24/2021	353.45	353.45	03/04/2021	03/04/2021	27176
6440	TWEnterprises Inc	50124	02/24/2021	837.59	837.59	03/04/2021	03/04/2021	27176
Total TWEnterprises Inc:				1,191.04	1,191.04			
WatchGuard Video								
6730	WatchGuard Video	BCMINV00114	01/25/2021	4,470.00	4,470.00	03/04/2021	03/04/2021	27177

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total WatchGuard Video:				4,470.00	4,470.00			
Waters & Son Construction, Inc								
7425	Waters & Son Construction, Inc	3753	01/25/2021	332.75	332.75	03/04/2021	03/04/2021	27178
Total Waters & Son Construction, Inc:				332.75	332.75			
Weston Groundwater Engineering								
8070	Weston Groundwater Engineering	L21MILL-01	03/02/2021	7,258.83	7,258.83	03/04/2021	03/04/2021	27179
Total Weston Groundwater Engineering:				7,258.83	7,258.83			
Wyoming Association of Rural Water								
6980	Wyoming Association of Rural Wa	16552	02/12/2021	98.00	98.00	03/04/2021	03/04/2021	27180
Total Wyoming Association of Rural Water:				98.00	98.00			
Wyoming Signs LLC								
7190	Wyoming Signs LLC	13780	02/25/2021	550.00	550.00	03/04/2021	03/04/2021	27181
Total Wyoming Signs LLC:				550.00	550.00			
Wyoming Water Association								
7445	Wyoming Water Association	20210301	03/01/2021	250.00	250.00	03/04/2021	03/04/2021	27182
Total Wyoming Water Association:				250.00	250.00			
Zoll Medical Corporation								
7945	Zoll Medical Corporation	3230149	02/11/2021	136.22	136.22	03/04/2021	03/04/2021	27183
Total Zoll Medical Corporation:				136.22	136.22			
Grand Totals:				96,739.75	96,739.75			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
--------	-------------	----------------	--------------	--------------------	-------------	-----------	-----------------	-------------------

Dated: _____
 Mayor: _____
 City Council: _____
 City Council: _____

I Certify under penalty of perjury, that this voucher and items included therein for payment are correct and just in all respects

Dated: ____ 20____ Signature of Claimant _____
 Dated: ____ 20____ Signature of Claimant _____
 Dated: ____ 20____ Signature of Claimant _____
 Dated: ____ 20____ Signature of Claimant _____
 Dated: ____ 20____ Signature of Claimant _____

Report Criteria:
 Detail report.
 Invoices with totals above \$0.00 included.
 Only paid invoices included.
 [Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170
 [Report].Vendor Number = {OR} {IS NULL}

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Advance Casper								
1040	Advance Casper	01-84	03/03/2021	1,666.68	1,666.68	03/04/2021	03/04/2021	27146
Total Advance Casper:				1,666.68	1,666.68			
AMBI Mail & Marketing, Inc								
140	AMBI Mail & Marketing, Inc	21-02-191	02/15/2021	24.64	24.64	03/04/2021	03/04/2021	27147
Total AMBI Mail & Marketing, Inc:				24.64	24.64			
Ameri-Tech Equipment Company								
430	Ameri-Tech Equipment Company	00002126	09/21/2020	110.00	110.00	03/04/2021	03/04/2021	27148
Total Ameri-Tech Equipment Company:				110.00	110.00			
Atlas Office Products, Inc								
620	Atlas Office Products, Inc	650880	01/25/2021	14.86	14.86	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65867-1	03/01/2021	40.74	40.74	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65876-0	02/25/2021	101.30	101.30	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65909-0	02/26/2021	2.97	2.97	03/04/2021	03/04/2021	27149
620	Atlas Office Products, Inc	65910-0	02/26/2021	24.06	24.06	03/04/2021	03/04/2021	27149
Total Atlas Office Products, Inc:				183.93	183.93			
Axon Enterprise, Inc								
6080	Axon Enterprise, Inc	SI-1702312	12/10/2020	375.00	375.00	03/04/2021	03/04/2021	27150
Total Axon Enterprise, Inc:				375.00	375.00			
B & B Rubber Stamp								
650	B & B Rubber Stamp	122071	02/26/2021	120.35	120.35	03/04/2021	03/04/2021	27151
Total B & B Rubber Stamp:				120.35	120.35			
Casper College								
1200	Casper College	0182	02/17/2021	1,096.00	1,096.00	03/04/2021	03/04/2021	27152
Total Casper College:				1,096.00	1,096.00			
City of Casper								
1510	City of Casper	1044	01/12/2021	1,944.00	1,944.00	03/04/2021	03/04/2021	27153
1510	City of Casper	1187	02/01/2021	1,854.00	1,854.00	03/04/2021	03/04/2021	27153
1510	City of Casper	1219	02/17/2021	995.27	995.27	03/04/2021	03/04/2021	27153
1510	City of Casper	1238	02/24/2021	16,763.02	16,763.02	03/04/2021	03/04/2021	27153
1510	City of Casper	1260	02/25/2021	12,368.54	12,368.54	03/04/2021	03/04/2021	27153
1510	City of Casper	22208	02/25/2021	20,018.62	20,018.62	03/04/2021	03/04/2021	27153
1510	City of Casper	602668	12/07/2020	434.01	434.01	03/04/2021	03/04/2021	27153
1510	City of Casper	602909	12/21/2020	400.35	400.35	03/04/2021	03/04/2021	27153
1510	City of Casper	603728	02/18/2021	535.83	535.83	03/04/2021	03/04/2021	27153
1510	City of Casper	603747	02/19/2021	254.40	254.40	03/04/2021	03/04/2021	27153

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
1510	City of Casper	603766	02/22/2021	389.55	389.55	03/04/2021	03/04/2021	27153
1510	City of Casper	603795	02/23/2021	810.37	810.37	03/04/2021	03/04/2021	27153
1510	City of Casper	603813	02/24/2021	551.20	551.20	03/04/2021	03/04/2021	27153
1510	City of Casper	603827	02/25/2021	499.79	499.79	03/04/2021	03/04/2021	27153
1510	City of Casper	603853	02/26/2021	250.69	250.69	03/04/2021	03/04/2021	27153
1510	City of Casper	760	11/06/2020	1,980.00	1,980.00	03/04/2021	03/04/2021	27153
1510	City of Casper	907	12/07/2020	1,962.00	1,962.00	03/04/2021	03/04/2021	27153
Total City of Casper:				62,011.64	62,011.64			
Collins Communications, Inc								
7427	Collins Communications, Inc	556829	03/01/2021	275.00	275.00	03/04/2021	03/04/2021	27154
Total Collins Communications, Inc:				275.00	275.00			
Computer Professionals Unlimited								
7450	Computer Professionals Unlimited	INV117944	03/01/2021	2,161.00	2,161.00	03/04/2021	03/04/2021	27155
Total Computer Professionals Unlimited:				2,161.00	2,161.00			
Comtronix Communications Inc								
1740	Comtronix Communications Inc	20066634	03/01/2021	600.00	600.00	03/04/2021	03/04/2021	27156
Total Comtronix Communications Inc:				600.00	600.00			
Dana Kepner Company Inc								
1910	Dana Kepner Company Inc	2232262-00	02/15/2021	257.37	257.37	03/04/2021	03/04/2021	27157
Total Dana Kepner Company Inc:				257.37	257.37			
Ethan Hecht								
7842	Ethan Hecht	9021-0119-113	01/19/2021	130.00	130.00	03/04/2021	03/04/2021	27158
7842	Ethan Hecht	9021-0119-114	01/19/2021	40.00	40.00	03/04/2021	03/04/2021	27158
Total Ethan Hecht:				170.00	170.00			
Ferguson Waterworks #1701								
2540	Ferguson Waterworks #1701	1194481	02/11/2021	74.61	74.61	03/04/2021	03/04/2021	27159
2540	Ferguson Waterworks #1701	1195474	02/18/2021	1,852.70	1,852.70	03/04/2021	03/04/2021	27159
2540	Ferguson Waterworks #1701	1195739	02/19/2021	392.30	392.30	03/04/2021	03/04/2021	27159
2540	Ferguson Waterworks #1701	1195756	02/19/2021	8.00	8.00	03/04/2021	03/04/2021	27159
Total Ferguson Waterworks #1701:				2,327.61	2,327.61			
Geotec Industrial Supply								
7729	Geotec Industrial Supply	38605	02/01/2021	45.00	45.00	03/04/2021	03/04/2021	27160
Total Geotec Industrial Supply:				45.00	45.00			
Hand & Hand								
2980	Hand & Hand	2192021	02/19/2021	1,708.45	1,708.45	03/04/2021	03/04/2021	27161
Total Hand & Hand:				1,708.45	1,708.45			
Hensley Battery LLC								
3090	Hensley Battery LLC	419622	02/25/2021	145.87	145.87	03/04/2021	03/04/2021	27162

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total Hensley Battery LLC:				145.87	145.87			
Homax								
3120	Homax	CL06411	01/31/2021	1,795.04	1,795.04	03/04/2021	03/04/2021	27163
3120	Homax	CL06411	01/31/2021	77.92	77.92	03/04/2021	03/04/2021	27163
3120	Homax	CL06412	01/31/2021	271.38	271.38	03/04/2021	03/04/2021	27163
3120	Homax	CL06415	01/31/2021	114.07	114.07	03/04/2021	03/04/2021	27163
3120	Homax	CL06417	01/31/2021	108.16	108.16	03/04/2021	03/04/2021	27163
3120	Homax	CL06418	01/31/2021	602.44	602.44	03/04/2021	03/04/2021	27163
3120	Homax	CL06419	01/31/2021	104.33	104.33	03/04/2021	03/04/2021	27163
3120	Homax	CL06420	01/31/2021	665.90	665.90	03/04/2021	03/04/2021	27163
3120	Homax	CL06421	01/31/2021	953.01	953.01	03/04/2021	03/04/2021	27163
3120	Homax	CL06422	01/31/2021	123.30	123.30	03/04/2021	03/04/2021	27163
Total Homax:				4,815.55	4,815.55			
Jonah Visa								
8059	Jonah Visa	000392	02/25/2021	47.97	47.97	03/04/2021	03/04/2021	27164
8059	Jonah Visa	000721	02/12/2021	42.00	42.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	006190	02/09/2021	5.24	5.24	03/04/2021	03/04/2021	27164
8059	Jonah Visa	007242	02/27/2021	91.60	91.60	03/04/2021	03/04/2021	27164
8059	Jonah Visa	007884	02/24/2021	78.29	78.29	03/04/2021	03/04/2021	27164
8059	Jonah Visa	121077000	02/24/2021	47.50	47.50	03/04/2021	03/04/2021	27164
8059	Jonah Visa	180299	03/02/2021	505.00	505.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	2102021	02/10/2021	25.00	25.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	E0700DQVFP	02/21/2021	20.00	20.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	E0700DRIWJ	02/21/2021	520.00	520.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	Q21021802494	02/17/2021	139.00	139.00	03/04/2021	03/04/2021	27164
8059	Jonah Visa	Q21021802523	02/17/2021	4.95	4.95	03/04/2021	03/04/2021	27164
8059	Jonah Visa	W0100574094	02/11/2021	150.14	150.14	03/04/2021	03/04/2021	27164
Total Jonah Visa:				1,676.69	1,676.69			
Mastercard								
4170	Mastercard	66186G	02/22/2021	96.92	96.92	03/04/2021	03/04/2021	27165
Total Mastercard:				96.92	96.92			
Menards								
4250	Menards	18163	02/03/2021	302.40	302.40	03/04/2021	03/04/2021	27166
4250	Menards	18537	02/09/2021	27.40	27.40	03/04/2021	03/04/2021	27166
Total Menards:				329.80	329.80			
Merback Awards								
4260	Merback Awards	54878	02/16/2021	26.00	26.00	03/04/2021	03/04/2021	27167
4260	Merback Awards	54883	02/16/2021	100.42	100.42	03/04/2021	03/04/2021	27167
Total Merback Awards:				126.42	126.42			
Mountain States Lithographing Inc								
4490	Mountain States Lithographing Inc	210126	02/09/2021	88.88	88.88	03/04/2021	03/04/2021	27168
4490	Mountain States Lithographing Inc	210202	02/10/2021	85.03	85.03	03/04/2021	03/04/2021	27168
4490	Mountain States Lithographing Inc	210204	02/10/2021	80.14	80.14	03/04/2021	03/04/2021	27168

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total Mountain States Lithographing Inc:				254.05	254.05			
NAPA Auto Parts								
4600	NAPA Auto Parts	673824	02/04/2021	28.98	28.98	03/04/2021	03/04/2021	27169
4600	NAPA Auto Parts	674589	02/05/2021	453.99	453.99	03/04/2021	03/04/2021	27169
4600	NAPA Auto Parts	678885	02/17/2021	32.94	32.94	03/04/2021	03/04/2021	27169
4600	NAPA Auto Parts	680182	02/22/2021	82.54	82.54	03/04/2021	03/04/2021	27169
Total NAPA Auto Parts:				598.45	598.45			
Norco, Inc								
4760	Norco, Inc	H03133135615	02/11/2021	33.84	33.84	03/04/2021	03/04/2021	27170
Total Norco, Inc:				33.84	33.84			
Northwest Contractor Supply								
8038	Northwest Contractor Supply	1533239	02/19/2021	143.88	143.88	03/04/2021	03/04/2021	27171
Total Northwest Contractor Supply:				143.88	143.88			
One Call of Wyoming								
4880	One Call of Wyoming	58540	02/05/2021	47.50	47.50	03/04/2021	03/04/2021	27172
Total One Call of Wyoming:				47.50	47.50			
Peden's Inc.								
5010	Peden's Inc.	N61300	02/16/2021	303.00	303.00	03/04/2021	03/04/2021	27173
Total Peden's Inc.:				303.00	303.00			
Rocky Mountain Drug Testing								
7495	Rocky Mountain Drug Testing	4300	03/01/2021	210.00	210.00	03/04/2021	03/04/2021	27174
Total Rocky Mountain Drug Testing:				210.00	210.00			
Sutherlands								
6050	Sutherlands	186873	02/02/2021	28.99	28.99	03/04/2021	03/04/2021	27175
6050	Sutherlands	186904	02/03/2021	29.46	29.46	03/04/2021	03/04/2021	27175
6050	Sutherlands	186906	02/03/2021	63.06	63.06	03/04/2021	03/04/2021	27175
6050	Sutherlands	187000	02/09/2021	27.66	27.66	03/04/2021	03/04/2021	27175
6050	Sutherlands	187016	02/10/2021	89.73	89.73	03/04/2021	03/04/2021	27175
6050	Sutherlands	187161	02/18/2021	55.96	55.96	03/04/2021	03/04/2021	27175
6050	Sutherlands	187182	02/19/2021	11.98	11.98	03/04/2021	03/04/2021	27175
6050	Sutherlands	187274	02/24/2021	225.94	225.94	03/04/2021	03/04/2021	27175
6050	Sutherlands	187276	02/24/2021	5.49	5.49	03/04/2021	03/04/2021	27175
Total Sutherlands:				538.27	538.27			
TWEnterprises Inc								
6440	TWEnterprises Inc	50123	02/24/2021	353.45	353.45	03/04/2021	03/04/2021	27176
6440	TWEnterprises Inc	50124	02/24/2021	837.59	837.59	03/04/2021	03/04/2021	27176
Total TWEnterprises Inc:				1,191.04	1,191.04			
WatchGuard Video								
6730	WatchGuard Video	BCMINV00114	01/25/2021	4,470.00	4,470.00	03/04/2021	03/04/2021	27177

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total WatchGuard Video:				<u>4,470.00</u>	<u>4,470.00</u>			
Waters & Son Construction, Inc								
7425	Waters & Son Construction, Inc	3753	01/25/2021	<u>332.75</u>	<u>332.75</u>	03/04/2021	03/04/2021	27178
Total Waters & Son Construction, Inc:				<u>332.75</u>	<u>332.75</u>			
Weston Groundwater Engineering								
8070	Weston Groundwater Engineering	L21MILL-01	03/02/2021	<u>7,258.83</u>	<u>7,258.83</u>	03/04/2021	03/04/2021	27179
Total Weston Groundwater Engineering:				<u>7,258.83</u>	<u>7,258.83</u>			
Wyoming Association of Rural Water								
6980	Wyoming Association of Rural Wa	16552	02/12/2021	<u>98.00</u>	<u>98.00</u>	03/04/2021	03/04/2021	27180
Total Wyoming Association of Rural Water:				<u>98.00</u>	<u>98.00</u>			
Wyoming Signs LLC								
7190	Wyoming Signs LLC	13780	02/25/2021	<u>550.00</u>	<u>550.00</u>	03/04/2021	03/04/2021	27181
Total Wyoming Signs LLC:				<u>550.00</u>	<u>550.00</u>			
Wyoming Water Association								
7445	Wyoming Water Association	20210301	03/01/2021	<u>250.00</u>	<u>250.00</u>	03/04/2021	03/04/2021	27182
Total Wyoming Water Association:				<u>250.00</u>	<u>250.00</u>			
Zoll Medical Corporation								
7945	Zoll Medical Corporation	3230149	02/11/2021	<u>136.22</u>	<u>136.22</u>	03/04/2021	03/04/2021	27183
Total Zoll Medical Corporation:				<u>136.22</u>	<u>136.22</u>			
Grand Totals:				<u><u>96,739.75</u></u>	<u><u>96,739.75</u></u>			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
--------	-------------	----------------	--------------	--------------------	-------------	-----------	-----------------	-------------------

Dated: _____
 Mayor: _____
 City Council: _____
 City Council: _____

I Certify under penalty of perjury, that this voucher and items included therein for payment are correct and just in all respects

Dated: ____ 20____ Signature of Claimant _____

Dated: ____ 20____ Signature of Claimant _____

Dated: ____ 20____ Signature of Claimant _____

Dated: ____ 20____ Signature of Claimant _____

Dated: ____ 20____ Signature of Claimant _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid Invoices included.

{Report}.Vendor Number = {<->} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

{Report}.Vendor Number = {OR} {IS NULL}

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
1614						
02/26/2021	1614	Jason Ramierz Sr.	10.00	Bonod Refund for Jason Ramierz Sr.	10-26150	.00 M
02/26/2021	1614	Jason Ramierz Sr.	10.00	Bonod Refund for Jason Ramierz Sr.	10-26150	.00 M
02/26/2021	1614	Jason Ramierz Sr.	10.00	Bonod Refund for Jason Ramierz Sr.	10-26150	10.00 M
Total 1614:						10.00
1615						
02/26/2021	1615	James Ray	760.00	Bond Refund for James Ray	10-26150	760.00 M
Total 1615:						760.00
27126						
02/23/2021	27126	Allison Doherty	132.32	Water Deposit Refund for Allison Doherty	51-26150	132.32 M
Total 27126:						132.32
27127						
02/23/2021	27127	CSi Compress CO	165.62	Water Deposit Refund for CSi Compress	51-26150	165.62 M
Total 27127:						165.62
27128						
02/23/2021	27128	Calvin JR Roswell	59.70	Water Deposit Refund for Calvin JR Roswell	51-26150	59.70 M
Total 27128:						59.70
27129						
02/23/2021	27129	Misty Wallace	27.40	WaterDeposit Refumd for Misty Wallace	51-26150	27.40 M
Total 27129:						27.40
27130						
02/23/2021	27130	Shirley Pennington	137.52	Water Deposit Refund for Shirley Pennington	51-26150	137.52 M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27130:						137.52
27131						
02/23/2021	27131	Gentry Shreve	161.72	Water Deposit Refund for Gentry Shreve	51-26150	161.72 M
Total 27131:						161.72
27132						
02/23/2021	27132	Robert Steelman	120.00	Water Deposit Refund for Robert Steelman	51-26150	120.00 M
Total 27132:						120.00
27133						
02/26/2021	27133	Rocky Mountain Power	1,340.68	240 Chamberlain Utility	10-46-941	1,340.68
Total 27133:						1,340.68
27134						
02/26/2021	27134	Verizon	1,705.97	Phone bill for Town	10-44-850	1,705.97
Total 27134:						1,705.97
27135						
02/26/2021	27135	Wyoming Financial Insurance, Inc	46,571.69	Medical Premiums	10-23700	46,571.69
02/26/2021	27135	Wyoming Financial Insurance, Inc	2,283.30	Dental Premiums	10-23700	2,283.30
02/26/2021	27135	Wyoming Financial Insurance, Inc	486.76	Vision premiums	10-23700	486.76
02/26/2021	27135	Wyoming Financial Insurance, Inc	234.60	Life Insurance Premiums	10-23700	234.60
02/26/2021	27135	Wyoming Financial Insurance, Inc	363.94	Aflac Premiums	10-25100	363.94
02/26/2021	27135	Wyoming Financial Insurance, Inc	54.36	Assurity Premiums	10-25300	54.36
02/26/2021	27135	Wyoming Financial Insurance, Inc	1,132.33	Washington National Premiums	10-25200	1,132.33
02/26/2021	27135	Wyoming Financial Insurance, Inc	4,302.00	HSA premiums	10-23700	4,302.00
02/26/2021	27135	Wyoming Financial Insurance, Inc	433.50	Admin Fees	10-44-862	433.50
02/26/2021	27135	Wyoming Financial Insurance, Inc	53.00	Dental Premiums	10-23700	53.00
02/26/2021	27135	Wyoming Financial Insurance, Inc	1,401.70	Medical Premiums	10-23700	1,401.70
Total 27135:						54,513.78

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
27143						
03/02/2021	27143	Michael McCullough	52.07	Water Deposit Refund fo Michael McCullough	51-26150	52.07 M
Total 27143:						52.07
27144						
03/02/2021	27144	Department of Workforce Services	5,839.49	Workers Comp for Jan 2021	10-23800	5,839.49
Total 27144:						5,839.49
27145						
03/02/2021	27145	Department of Workforce Services	5,840.47	Workes Comp for Feb 2021	10-23800	5,840.47
Total 27145:						5,840.47
27146						
03/04/2021	27146	Advance Casper	1,666.68	Sustainable Strategies Consulting Fee FY 21	10-45-310	1,666.68
Total 27146:						1,666.68
27147						
03/04/2021	27147	AMBI Mail & Marketing, Inc	24.64	Fed Ex Drugs to Crime Lab in Cheyenne	10-54-330	24.64
Total 27147:						24.64
27148						
03/04/2021	27148	Ameri-Tech Equipment Company	110.00	Truck Repair	54-84-950	110.00
Total 27148:						110.00
27149						
03/04/2021	27149	Atlas Office Products, Inc	14.86	Name Plates Foertsch & Mayo	10-54-235	14.86
03/04/2021	27149	Atlas Office Products, Inc	40.74	Binders Office	10-46-235	40.74
03/04/2021	27149	Atlas Office Products, Inc	101.30	Office Restock	10-46-235	101.30
03/04/2021	27149	Atlas Office Products, Inc	2.97	Office Restock	10-46-235	2.97
03/04/2021	27149	Atlas Office Products, Inc	24.06	Office Supplies	10-46-235	24.06
Total 27149:						183.93

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
27150						
03/04/2021	27150	Axon Enterprise, Inc	375.00	Basic Instructor School Terry Good	10-54-910	375.00
Total 27150:						375.00
27151						
03/04/2021	27151	B & B Rubber Stamp	120.35	Stramps	10-44-235	120.35
Total 27151:						120.35
27152						
03/04/2021	27152	Casper College	1,096.00	A & I Class for Ethan Hecht	10-56-910	1,096.00
Total 27152:						1,096.00
27153						
03/04/2021	27153	City of Casper	1,944.00	Monthly Balefill Pass Dec 2020	54-84-250	1,944.00
03/04/2021	27153	City of Casper	1,854.00	Monthly Balefill Pass Jan 2021	54-84-250	1,854.00
03/04/2021	27153	City of Casper	995.27	GIO Expense Casper	10-46-795	995.27
03/04/2021	27153	City of Casper	16,763.02	PSCC December 2020	10-54-500	16,763.02
03/04/2021	27153	City of Casper	12,368.54	PSCC January 2021	10-54-500	12,368.54
03/04/2021	27153	City of Casper	20,018.62	201 Sewer	53-83-620	20,018.62
03/04/2021	27153	City of Casper	434.01	Balefill	54-84-250	434.01
03/04/2021	27153	City of Casper	400.35	Balefill	54-84-250	400.35
03/04/2021	27153	City of Casper	535.83	Balefill	54-84-250	535.83
03/04/2021	27153	City of Casper	254.40	Balefill	54-84-250	254.40
03/04/2021	27153	City of Casper	389.55	Balefill	54-84-250	389.55
03/04/2021	27153	City of Casper	810.37	Balefill	54-84-250	810.37
03/04/2021	27153	City of Casper	551.20	Balefill	54-84-250	551.20
03/04/2021	27153	City of Casper	499.79	Balefill	54-84-250	499.79
03/04/2021	27153	City of Casper	250.69	Balefill	54-84-250	250.69
03/04/2021	27153	City of Casper	1,980.00	Monthly Balefill Pass Oct 2020	54-84-250	1,980.00
03/04/2021	27153	City of Casper	1,962.00	Monthly Balefill Pass Nov 2020	54-84-250	1,962.00
Total 27153:						62,011.64
27154						
03/04/2021	27154	Collins Communications, Inc	275.00	ITS Customer Care Contract	10-55-860	275.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27154:						275.00
27155						
03/04/2021	27155	Computer Professionals Unlimited	2,161.00	HP Color LaserJet Pro & 500 Sheet Paper Tray	10-45-880	2,161.00
Total 27155:						2,161.00
27156						
03/04/2021	27156	Comtronix Communications Inc	600.00	Alarm monitoring	10-45-260	600.00
Total 27156:						600.00
27157						
03/04/2021	27157	Dana Kepner Company Inc	257.37	Freeze Plates & Liners	51-81-430	257.37
Total 27157:						257.37
27158						
03/04/2021	27158	Ethan Hecht	130.00	Books Paramedic Classes	10-58-910	130.00
03/04/2021	27158	Ethan Hecht	40.00	Drug & Alcohol Test for Class	10-58-910	40.00
Total 27158:						170.00
27159						
03/04/2021	27159	Ferguson Waterworks #1701	74.61	Meter Freeze Plates	51-81-430	74.61
03/04/2021	27159	Ferguson Waterworks #1701	1,852.70	Meters	51-81-430	1,852.70
03/04/2021	27159	Ferguson Waterworks #1701	392.30	Meter freeze plates	51-81-430	392.30
03/04/2021	27159	Ferguson Waterworks #1701	8.00	3/4 Rubber Meter Washers	51-81-430	8.00
Total 27159:						2,327.61
27160						
03/04/2021	27160	Geotec Industrial Supply	45.00	9 x 25 Wattle	51-81-840	45.00
Total 27160:						45.00
27161						
03/04/2021	27161	Hand & Hand	1,708.45	Court Attorney Fees for Jan 2021	10-51-241	1,708.45

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27161:						1,708.45
27162						
03/04/2021	27162	Hensley Battery LLC	145.87	Battery Unit #16	10-70-950	145.87
Total 27162:						145.87
27163						
03/04/2021	27163	Homax	1,795.04	Fuel for PD	10-54-370	1,795.04
03/04/2021	27163	Homax	77.92	Fuel for CSO	10-53-370	77.92
03/04/2021	27163	Homax	271.38	Fuel for Fire	10-56-370	271.38
03/04/2021	27163	Homax	114.07	Fuel Sabrina's Truck & Kevin's Car	10-57-370	114.07
03/04/2021	27163	Homax	108.16	Fuel for Sanitation January 2021	52-82-370	108.16
03/04/2021	27163	Homax	602.44	Fuel for Streets January 2021	10-61-370	602.44
03/04/2021	27163	Homax	104.33	Fuel for Sewer January 2021	53-83-370	104.33
03/04/2021	27163	Homax	665.90	Fuel for Water January 2021	51-81-370	665.90
03/04/2021	27163	Homax	953.01	Fuel for Sanitation January 2021	54-84-370	953.01
03/04/2021	27163	Homax	123.30	Fuel for Shop January 2021	10-64-370	123.30
Total 27163:						4,815.55
27164						
03/04/2021	27164	Jonah Visa	47.97	Office Supplies Sabrina	10-45-310	47.97
03/04/2021	27164	Jonah Visa	42.00	Space Heater for Tank 1 Vault Dena	52-82-810	42.00
03/04/2021	27164	Jonah Visa	5.24	Card Sabrina	10-45-310	5.24
03/04/2021	27164	Jonah Visa	91.60	Certified Letter x 13 Nan	10-53-310	91.60
03/04/2021	27164	Jonah Visa	78.29	Walmart Cleaning & Office Supplies Nan	10-53-235	78.29
03/04/2021	27164	Jonah Visa	47.50	Recording of Resolutions Kevin	10-44-351	47.50
03/04/2021	27164	Jonah Visa	505.00	Economic & Development Class Sabrina	10-45-310	505.00
03/04/2021	27164	Jonah Visa	25.00	Casper Area Chamber of Commerce State of Commun	10-45-310	25.00
03/04/2021	27164	Jonah Visa	20.00	Microsoft 0365 E3	10-55-865	20.00
03/04/2021	27164	Jonah Visa	520.00	Microsoft 0365 E1	10-55-865	520.00
03/04/2021	27164	Jonah Visa	139.00	1 Perpetual License PDF Element Pro	10-45-390	139.00
03/04/2021	27164	Jonah Visa	4.95	Digital Download Protection	10-45-390	4.95
03/04/2021	27164	Jonah Visa	150.14	Flowers for Christine Sabrina	10-45-310	150.14
Total 27164:						1,676.69

M = Manual Check, V = Void Check

TOWN OF MILLS

Check Register - Audit Report
Check Issue Dates: 2/23/2021 - 3/4/2021

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
27165						
03/04/2021	27165	Mastercard	96.92	Work Session Supplies Seth	10-45-310	96.92
Total 27165:						96.92
27166						
03/04/2021	27166	Menards	302.40	2 x 4 Tiles	10-64-260	302.40
03/04/2021	27166	Menards	27.40	Air Filters	10-64-260	27.40
Total 27166:						329.80
27167						
03/04/2021	27167	Merback Awards	26.00	Engraving of name plates Brad	10-45-310	26.00
03/04/2021	27167	Merback Awards	100.42	Engraving of name plates Sabrina	10-45-310	100.42
Total 27167:						126.42
27168						
03/04/2021	27168	Mountain States Lithographing Inc	88.88	Business Cards for Foertsch/Mayo	10-54-235	88.88
03/04/2021	27168	Mountain States Lithographing Inc	85.03	Citation Envelopes	10-54-235	85.03
03/04/2021	27168	Mountain States Lithographing Inc	80.14	Envelopes for Court	10-54-235	80.14
Total 27168:						254.05
27169						
03/04/2021	27169	NAPA Auto Parts	28.98	Dex Cool	10-64-840	28.98
03/04/2021	27169	NAPA Auto Parts	453.99	Battery Charger & Auto Scanner	10-64-905	453.99
03/04/2021	27169	NAPA Auto Parts	32.94	Oil Unit #67	10-64-840	32.94
03/04/2021	27169	NAPA Auto Parts	82.54	Oil Filter Unit #5	10-64-840	82.54
Total 27169:						598.45
27170						
03/04/2021	27170	Norco, Inc	33.84	Propane Tank	51-81-840	33.84
Total 27170:						33.84
27171						
03/04/2021	27171	Northwest Contractor Supply	143.88	shovels x 4	51-81-840	143.88

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27171:						143.88
27172						
03/04/2021	27172	One Call of Wyoming	47.50	30 Tickets January 2021	51-81-620	47.50
Total 27172:						47.50
27173						
03/04/2021	27173	Peden's Inc.	303.00	Shirts & Engraving	10-45-310	303.00
Total 27173:						303.00
27174						
03/04/2021	27174	Rocky Mountain Drug Testing	210.00	New Hire Testing	10-44-981	210.00
Total 27174:						210.00
27175						
03/04/2021	27175	Sutherlands	28.99	4 x 10	10-64-840	28.99
03/04/2021	27175	Sutherlands	29.46	Tape & Knife	10-64-905	29.46
03/04/2021	27175	Sutherlands	63.06	Swith & Outlet Plates	10-64-840	63.06
03/04/2021	27175	Sutherlands	27.66	Cleaning Supplies	10-64-840	27.66
03/04/2021	27175	Sutherlands	89.73	Pipe Wrench & Screw Driver	10-64-905	89.73
03/04/2021	27175	Sutherlands	55.96	Plier Lock & Pipe Wrench	10-64-905	55.96
03/04/2021	27175	Sutherlands	11.98	Hose Nozzle	10-56-370	11.98
03/04/2021	27175	Sutherlands	225.94	Quick Crete & Form Boards	10-45-310	225.94
03/04/2021	27175	Sutherlands	5.49	Hose Repair	10-64-840	5.49
Total 27175:						538.27
27176						
03/04/2021	27176	TWEnterprises Inc	353.45	Replace Coolant Level Sensor	53-83-420	353.45
03/04/2021	27176	TWEnterprises Inc	837.59	Repairs Chamberlain Lift station	53-83-420	837.59
Total 27176:						1,191.04
27177						
03/04/2021	27177	WatchGuard Video	4,470.00	Vista Wifi Camera and Accessories	10-45-390	4,470.00

M = Manual Check, V = Void Check

TOWN OF MILLS

Check Register - Audit Report
Check Issue Dates: 2/23/2021 - 3/4/2021

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27177:						4,470.00
27178						
03/04/2021	27178	Waters & Son Construction, Inc	332.75	Police Gate Repair	10-45-260	332.75
Total 27178:						332.75
27179						
03/04/2021	27179	Weston Groundwater Engineering	7,258.83	Professional Services Well Replacement Project	10-46-866	7,258.83
Total 27179:						7,258.83
27180						
03/04/2021	27180	Wyoming Association of Rural Wa	98.00	Web Classes Jesus	52-82-910	98.00
Total 27180:						98.00
27181						
03/04/2021	27181	Wyoming Signs LLC	550.00	Design 100th Logo	10-45-310	550.00
Total 27181:						550.00
27182						
03/04/2021	27182	Wyoming Water Association	250.00	2021 Membership Dues	52-82-310	250.00
Total 27182:						250.00
27183						
03/04/2021	27183	Zoll Medical Corporation	136.22	ECG leads	10-56-425	136.22
Total 27183:						136.22
Grand Totals:						167,606.49

Summary by General Ledger Account Number

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-21100	1,401.70	129,889.39-	128,487.69-
10-23700	53,931.35	1,401.70-	52,529.65
10-23800	11,679.96	.00	11,679.96
10-25100	363.94	.00	363.94
10-25200	1,132.33	.00	1,132.33
10-25300	54.36	.00	54.36
10-26150	780.00	10.00-	770.00
10-44-235	120.35	.00	120.35
10-44-351	47.50	.00	47.50
10-44-850	1,705.97	.00	1,705.97
10-44-862	433.50	.00	433.50
10-44-981	210.00	.00	210.00
10-45-260	932.75	.00	932.75
10-45-310	3,702.31	.00	3,702.31
10-45-390	4,613.95	.00	4,613.95
10-45-880	2,161.00	.00	2,161.00
10-46-235	169.07	.00	169.07
10-46-795	995.27	.00	995.27
10-46-866	7,258.83	.00	7,258.83
10-46-941	1,340.68	.00	1,340.68
10-51-241	1,708.45	.00	1,708.45
10-53-235	78.29	.00	78.29
10-53-310	91.60	.00	91.60
10-53-370	77.92	.00	77.92
10-54-235	268.91	.00	268.91
10-54-330	24.64	.00	24.64
10-54-370	1,795.04	.00	1,795.04
10-54-500	29,131.56	.00	29,131.56
10-54-910	375.00	.00	375.00
10-55-860	275.00	.00	275.00
10-55-865	540.00	.00	540.00
10-56-370	283.36	.00	283.36
10-56-425	136.22	.00	136.22
10-56-910	1,266.00	.00	1,266.00
10-57-370	114.07	.00	114.07
10-61-370	602.44	.00	602.44
10-64-260	329.80	.00	329.80
10-64-370	123.30	.00	123.30
10-64-840	269.66	.00	269.66
10-64-905	629.14	.00	629.14

GL Account	Debit	Credit	Proof
10-70-950	145.87	.00	145.87
51-21100	.00	4,377.45-	4,377.45-
51-26150	856.35	.00	856.35
51-81-370	665.90	.00	665.90
51-81-430	2,584.98	.00	2,584.98
51-81-820	47.50	.00	47.50
51-81-840	222.72	.00	222.72
52-21100	.00	498.16-	498.16-
52-82-310	250.00	.00	250.00
52-82-370	108.16	.00	108.16
52-82-810	42.00	.00	42.00
52-82-910	98.00	.00	98.00
53-21100	.00	21,313.99-	21,313.99-
53-83-370	104.33	.00	104.33
53-83-420	1,191.04	.00	1,191.04
53-83-620	20,018.62	.00	20,018.62
54-21100	.00	12,929.20-	12,929.20-
54-84-250	11,866.19	.00	11,866.19
54-84-370	953.01	.00	953.01
54-84-950	110.00	.00	110.00
Grand Totals:	170,419.89	170,419.89-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
1614						
02/26/2021	1614	Jason Ramierz Sr.	10.00	Bonod Refund for Jason Ramierz Sr.	10-26150	.00 M
02/26/2021	1614	Jason Ramierz Sr.	10.00-	Bonod Refund for Jason Ramierz Sr.	10-26150	.00 M
02/26/2021	1614	Jason Ramierz Sr.	10.00	Bonod Refund for Jason Ramierz Sr.	10-26150	10.00 M
Total 1614:						10.00
1615						
02/26/2021	1615	James Ray	760.00	Bond Refund for James Ray	10-26150	760.00 M
Total 1615:						760.00
27126						
02/23/2021	27126	Allison Doherty	132.32	Water Deposit Refund for Allsion Doherty	51-26150	132.32 M
Total 27126:						132.32
27127						
02/23/2021	27127	CSi Compress CO	165.62	Water Deposit Refund for CSI Compress	51-26150	165.62 M
Total 27127:						165.62
27128						
02/23/2021	27128	Calvin JR Roswell	59.70	Water Deposit Refund for Calvin JR Roswell	51-26150	59.70 M
Total 27128:						59.70
27129						
02/23/2021	27129	Misty Wallace	27.40	WaterDeposit Refumd for Misty Wallace	51-26150	27.40 M
Total 27129:						27.40
27130						
02/23/2021	27130	Shirley Pennington	137.52	Water Deposit Refund for Shirley Pennington	51-26150	137.52 M

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27130:						137.52
27131						
02/23/2021	27131	Gentry Shreve	161.72	Water Deposit Refund for Gentry Shreve	51-26150	161.72 M
Total 27131:						161.72
27132						
02/23/2021	27132	Robert Steelman	120.00	Water Deposit Refund for Robert Steelman	51-26150	120.00 M
Total 27132:						120.00
27133						
02/26/2021	27133	Rocky Mountain Power	1,340.68	240 Chamberlain Utility	10-46-941	1,340.68
Total 27133:						1,340.68
27134						
02/26/2021	27134	Verizon	1,705.97	Phone bill for Town	10-44-850	1,705.97
Total 27134:						1,705.97
27135						
02/26/2021	27135	Wyoming Financial Insurance, Inc	46,571.69	Medical Premiums	10-23700	46,571.69
02/26/2021	27135	Wyoming Financial Insurance, Inc	2,283.30	Dental Premiums	10-23700	2,283.30
02/26/2021	27135	Wyoming Financial Insurance, Inc	486.76	Vision premiums	10-23700	486.76
02/26/2021	27135	Wyoming Financial Insurance, Inc	234.60	Life Insurance Premiums	10-23700	234.60
02/26/2021	27135	Wyoming Financial Insurance, Inc	363.94	Aflac Premiums	10-25100	363.94
02/26/2021	27135	Wyoming Financial Insurance, Inc	54.36	Assurity Premiums	10-25300	54.36
02/26/2021	27135	Wyoming Financial Insurance, Inc	1,132.33	Washington National Premiums	10-25200	1,132.33
02/26/2021	27135	Wyoming Financial Insurance, Inc	4,302.00	HSA premiums	10-23700	4,302.00
02/26/2021	27135	Wyoming Financial Insurance, Inc	433.50	Admin Fees	10-44-862	433.50
02/26/2021	27135	Wyoming Financial Insurance, Inc	53.00	Dental Premiums	10-23700	53.00
02/26/2021	27135	Wyoming Financial Insurance, Inc	1,401.70	Medical Premiums	10-23700	1,401.70
Total 27135:						54,513.78

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
27143						
03/02/2021	27143	Michael McCullough	52.07	Water Deposit Refund fo Michael McCullough	51-26150	52.07 M
Total 27143:						52.07
27144						
03/02/2021	27144	Department of Workforce Services	5,839.49	Workers Comp for Jan 2021	10-23800	5,839.49
Total 27144:						5,839.49
27145						
03/02/2021	27145	Department of Workforce Services	5,840.47	Workes Comp for Feb 2021	10-23800	5,840.47
Total 27145:						5,840.47
27146						
03/04/2021	27146	Advance Casper	1,666.68	Sustainable Strategies Consulting Fee FY 21	10-45-310	1,666.68
Total 27146:						1,666.68
27147						
03/04/2021	27147	AMBI Mail & Marketing, Inc	24.64	Fed Ex Drugs to Crime Lab in Cheyenne	10-54-330	24.64
Total 27147:						24.64
27148						
03/04/2021	27148	Ameri-Tech Equipment Company	110.00	Truck Repair	54-84-950	110.00
Total 27148:						110.00
27149						
03/04/2021	27149	Atlas Office Products, Inc	14.86	Name Plates Foertsch & Mayo	10-54-235	14.86
03/04/2021	27149	Atlas Office Products, Inc	40.74	Binders Office	10-46-235	40.74
03/04/2021	27149	Atlas Office Products, Inc	101.30	Office Restock	10-46-235	101.30
03/04/2021	27149	Atlas Office Products, Inc	2.97	Office Restock	10-46-235	2.97
03/04/2021	27149	Atlas Office Products, Inc	24.06	Office Supplies	10-46-235	24.06
Total 27149:						183.93

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
27150						
03/04/2021	27150	Axon Enterprise, Inc	375.00	Basic Instructor School Terry Good	10-54-910	375.00
Total 27150:						375.00
27151						
03/04/2021	27151	B & B Rubber Stamp	120.35	Stramps	10-44-235	120.35
Total 27151:						120.35
27152						
03/04/2021	27152	Casper College	1,096.00	A & I Class for Ethan Hecht	10-56-910	1,096.00
Total 27152:						1,096.00
27153						
03/04/2021	27153	City of Casper	1,944.00	Monthly Balefill Pass Dec 2020	54-84-250	1,944.00
03/04/2021	27153	City of Casper	1,854.00	Monthly Balefill Pass Jan 2021	54-84-250	1,854.00
03/04/2021	27153	City of Casper	995.27	GIO Expense Casper	10-46-795	995.27
03/04/2021	27153	City of Casper	16,763.02	PSCC December 2020	10-54-500	16,763.02
03/04/2021	27153	City of Casper	12,368.54	PSCC January 2021	10-54-500	12,368.54
03/04/2021	27153	City of Casper	20,018.62	201 Sewer	53-83-620	20,018.62
03/04/2021	27153	City of Casper	434.01	Balefill	54-84-250	434.01
03/04/2021	27153	City of Casper	400.35	Balefill	54-84-250	400.35
03/04/2021	27153	City of Casper	535.83	Balefill	54-84-250	535.83
03/04/2021	27153	City of Casper	254.40	Balefill	54-84-250	254.40
03/04/2021	27153	City of Casper	389.55	Balefill	54-84-250	389.55
03/04/2021	27153	City of Casper	810.37	Balefill	54-84-250	810.37
03/04/2021	27153	City of Casper	551.20	Balefill	54-84-250	551.20
03/04/2021	27153	City of Casper	499.79	Balefill	54-84-250	499.79
03/04/2021	27153	City of Casper	250.69	Balefill	54-84-250	250.69
03/04/2021	27153	City of Casper	1,980.00	Monthly Balefill Pass Oct 2020	54-84-250	1,980.00
03/04/2021	27153	City of Casper	1,962.00	Monthly Balefill Pass Nov 2020	54-84-250	1,962.00
Total 27153:						62,011.64
27154						
03/04/2021	27154	Collins Communications, Inc	275.00	ITS Customer Care Contract	10-55-860	275.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27154:						275.00
27155						
03/04/2021	27155	Computer Professionals Unlimited	2,161.00	HP Color LaserJet Pro & 500 Sheet Paper Tray	10-45-880	2,161.00
Total 27155:						2,161.00
27156						
03/04/2021	27156	Comtronix Communications Inc	600.00	Alarm monitoring	10-45-260	600.00
Total 27156:						600.00
27157						
03/04/2021	27157	Dana Kepner Company Inc	257.37	Freeze Plates & Liners	51-81-430	257.37
Total 27157:						257.37
27158						
03/04/2021	27158	Ethan Hecht	130.00	Books Paramedic Classes	10-56-910	130.00
03/04/2021	27158	Ethan Hecht	40.00	Drug & Alcohol Test for Class	10-56-910	40.00
Total 27158:						170.00
27159						
03/04/2021	27159	Ferguson Waterworks #1701	74.61	Meter Freeze Plates	51-81-430	74.61
03/04/2021	27159	Ferguson Waterworks #1701	1,852.70	Meters	51-81-430	1,852.70
03/04/2021	27159	Ferguson Waterworks #1701	392.30	Meter freeze plates	51-81-430	392.30
03/04/2021	27159	Ferguson Waterworks #1701	8.00	3/4 Rubber Meter Washers	51-81-430	8.00
Total 27159:						2,327.61
27160						
03/04/2021	27160	Geotec Industrial Supply	45.00	9 x 25 Wattle	51-81-840	45.00
Total 27160:						45.00
27161						
03/04/2021	27161	Hand & Hand	1,708.45	Court Attorney Fees for Jan 2021	10-51-241	1,708.45

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27161:						1,708.45
27162						
03/04/2021	27162	Hensley Battery LLC	145.87	Battery Unit #16	10-70-950	145.87
Total 27162:						145.87
27163						
03/04/2021	27163	Homax	1,795.04	Fuel for PD	10-54-370	1,795.04
03/04/2021	27163	Homax	77.92	Fuel for CSO	10-53-370	77.92
03/04/2021	27163	Homax	271.38	Fuel for Fire	10-56-370	271.38
03/04/2021	27163	Homax	114.07	Fuel Sabrina's Truck & Kevin's Car	10-57-370	114.07
03/04/2021	27163	Homax	108.16	Fuel for Sanitation January 2021	52-82-370	108.16
03/04/2021	27163	Homax	602.44	Fuel for Streets January 2021	10-61-370	602.44
03/04/2021	27163	Homax	104.33	Fuel for Sewer January 2021	53-83-370	104.33
03/04/2021	27163	Homax	665.90	Fuel for Water January 2021	51-81-370	665.90
03/04/2021	27163	Homax	953.01	Fuel for Sanitation January 2021	54-84-370	953.01
03/04/2021	27163	Homax	123.30	Fuel for Shop January 2021	10-64-370	123.30
Total 27163:						4,815.55
27164						
03/04/2021	27164	Jonah Visa	47.97	Office Supplies Sabrina	10-45-310	47.97
03/04/2021	27164	Jonah Visa	42.00	Space Heater for Tank 1 Vault Dena	52-82-810	42.00
03/04/2021	27164	Jonah Visa	5.24	Card Sabrina	10-45-310	5.24
03/04/2021	27164	Jonah Visa	91.60	Certified Letter x 13 Nan	10-53-310	91.60
03/04/2021	27164	Jonah Visa	78.29	Walmart Cleaning & Office Supplies Nan	10-53-235	78.29
03/04/2021	27164	Jonah Visa	47.50	Recording of Resolutions Kevin	10-44-351	47.50
03/04/2021	27164	Jonah Visa	505.00	Economic & Development Class Sabrina	10-45-310	505.00
03/04/2021	27164	Jonah Visa	25.00	Casper Area Chamber of Commerce State of Commun	10-45-310	25.00
03/04/2021	27164	Jonah Visa	20.00	Microsoft 0365 E3	10-55-865	20.00
03/04/2021	27164	Jonah Visa	520.00	Microsoft 0365 E1	10-55-865	520.00
03/04/2021	27164	Jonah Visa	139.00	1 Perpetual License PDF Element Pro	10-45-390	139.00
03/04/2021	27164	Jonah Visa	4.95	Digital Download Protection	10-45-390	4.95
03/04/2021	27164	Jonah Visa	150.14	Flowers for Christine Sabrina	10-45-310	150.14
Total 27164:						1,676.69

M = Manual Check, V = Void Check

TOWN OF MILLS

Check Register - Audit Report
Check Issue Dates: 2/23/2021 - 3/4/2021

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
27165						
03/04/2021	27165	Mastercard	96.92	Work Session Supplies Seth	10-45-310	96.92
Total 27165:						96.92
27166						
03/04/2021	27166	Menards	302.40	2 x 4 Tiles	10-64-260	302.40
03/04/2021	27166	Menards	27.40	Air Filters	10-64-260	27.40
Total 27166:						329.80
27167						
03/04/2021	27167	Merback Awards	26.00	Engraving of name plates Brad	10-45-310	26.00
03/04/2021	27167	Merback Awards	100.42	Engraving of name plates Sabrina	10-45-310	100.42
Total 27167:						126.42
27168						
03/04/2021	27168	Mountain States Lithographing Inc	88.88	Business Cards for Foertsch/Mayo	10-54-235	88.88
03/04/2021	27168	Mountain States Lithographing Inc	85.03	Citation Envelopes	10-54-235	85.03
03/04/2021	27168	Mountain States Lithographing Inc	80.14	Envelopes for Court	10-54-235	80.14
Total 27168:						254.05
27169						
03/04/2021	27169	NAPA Auto Parts	28.98	Dex Cool	10-64-840	28.98
03/04/2021	27169	NAPA Auto Parts	453.99	Battery Charger & Auto Scanner	10-64-905	453.99
03/04/2021	27169	NAPA Auto Parts	32.94	Oil Unit #67	10-64-840	32.94
03/04/2021	27169	NAPA Auto Parts	82.54	Oil Filter Unit #5	10-64-840	82.54
Total 27169:						598.45
27170						
03/04/2021	27170	Norco, Inc	33.84	Propane Tank	51-81-840	33.84
Total 27170:						33.84
27171						
03/04/2021	27171	Northwest Contractor Supply	143.88	shovels x 4	51-81-840	143.88

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27171:						143.88
27172						
03/04/2021	27172	One Call of Wyoming	47.50	30 Tickets January 2021	51-81-620	47.50
Total 27172:						47.50
27173						
03/04/2021	27173	Peden's Inc.	303.00	Shirts & Engraving	10-45-310	303.00
Total 27173:						303.00
27174						
03/04/2021	27174	Rocky Mountain Drug Testing	210.00	New Hire Testing	10-44-981	210.00
Total 27174:						210.00
27175						
03/04/2021	27175	Sutherlands	28.99	4 x 10	10-64-840	28.99
03/04/2021	27175	Sutherlands	29.46	Tape & Knife	10-64-905	29.46
03/04/2021	27175	Sutherlands	63.06	Swith & Outlet Plates	10-64-840	63.06
03/04/2021	27175	Sutherlands	27.66	Cleaning Supplies	10-64-840	27.66
03/04/2021	27175	Sutherlands	89.73	Pipe Wrench & Screw Driver	10-64-905	89.73
03/04/2021	27175	Sutherlands	55.96	Plier Lock & Pipe Wrench	10-64-905	55.96
03/04/2021	27175	Sutherlands	11.98	Hose Nozzle	10-56-370	11.98
03/04/2021	27175	Sutherlands	225.94	Quick Crete & Form Boards	10-45-310	225.94
03/04/2021	27175	Sutherlands	5.49	Hose Repair	10-64-840	5.49
Total 27175:						538.27
27176						
03/04/2021	27176	TWEnterprises Inc	353.45	Replace Coolant Level Sensor	53-83-420	353.45
03/04/2021	27176	TWEnterprises Inc	837.59	Repairs Chamberlain Lift station	53-83-420	837.59
Total 27176:						1,191.04
27177						
03/04/2021	27177	WatchGuard Video	4,470.00	Vista Wifi Camera and Accessories	10-45-390	4,470.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 27177:						<u>4,470.00</u>
27178						
03/04/2021	27178	Waters & Son Construction, Inc	332.75	Police Gate Repair	10-45-260	<u>332.75</u>
Total 27178:						<u>332.75</u>
27179						
03/04/2021	27179	Weston Groundwater Engineering	7,258.83	Professional Services Well Replacement Project	10-46-866	<u>7,258.83</u>
Total 27179:						<u>7,258.83</u>
27180						
03/04/2021	27180	Wyoming Association of Rural Wa	98.00	Web Classes Jesus	52-82-910	<u>98.00</u>
Total 27180:						<u>98.00</u>
27181						
03/04/2021	27181	Wyoming Signs LLC	550.00	Design 100th Logo	10-45-310	<u>550.00</u>
Total 27181:						<u>550.00</u>
27182						
03/04/2021	27182	Wyoming Water Association	250.00	2021 Membership Dues	52-82-310	<u>250.00</u>
Total 27182:						<u>250.00</u>
27183						
03/04/2021	27183	Zoll Medical Corporation	136.22	ECG leads	10-56-425	<u>136.22</u>
Total 27183:						<u>136.22</u>
Grand Totals:						<u><u>167,606.49</u></u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-21100	1,401.70	129,889.39-	128,487.69-
10-23700	53,931.35	1,401.70-	52,529.65
10-23800	11,679.96	.00	11,679.96
10-25100	363.94	.00	363.94
10-25200	1,132.33	.00	1,132.33
10-25300	54.36	.00	54.36
10-26150	780.00	10.00-	770.00
10-44-235	120.35	.00	120.35
10-44-351	47.50	.00	47.50
10-44-850	1,705.97	.00	1,705.97
10-44-862	433.50	.00	433.50
10-44-981	210.00	.00	210.00
10-45-260	932.75	.00	932.75
10-45-310	3,702.31	.00	3,702.31
10-45-390	4,613.95	.00	4,613.95
10-45-880	2,161.00	.00	2,161.00
10-46-235	169.07	.00	169.07
10-46-795	995.27	.00	995.27
10-46-866	7,258.83	.00	7,258.83
10-46-941	1,340.68	.00	1,340.68
10-51-241	1,708.45	.00	1,708.45
10-53-235	78.29	.00	78.29
10-53-310	91.60	.00	91.60
10-53-370	77.92	.00	77.92
10-54-235	268.91	.00	268.91
10-54-330	24.64	.00	24.64
10-54-370	1,795.04	.00	1,795.04
10-54-500	29,131.56	.00	29,131.56
10-54-910	375.00	.00	375.00
10-55-860	275.00	.00	275.00
10-55-865	540.00	.00	540.00
10-56-370	283.36	.00	283.36
10-56-425	136.22	.00	136.22
10-56-910	1,266.00	.00	1,266.00
10-57-370	114.07	.00	114.07
10-61-370	602.44	.00	602.44
10-64-260	329.80	.00	329.80
10-64-370	123.30	.00	123.30
10-64-840	269.66	.00	269.66
10-64-905	629.14	.00	629.14

GL Account	Debit	Credit	Proof
10-70-950	145.87	.00	145.87
51-21100	.00	4,377.45-	4,377.45-
51-26150	856.35	.00	856.35
51-81-370	665.90	.00	665.90
51-81-430	2,584.98	.00	2,584.98
51-81-820	47.50	.00	47.50
51-81-840	222.72	.00	222.72
52-21100	.00	498.16-	498.16-
52-82-310	250.00	.00	250.00
52-82-370	108.16	.00	108.16
52-82-810	42.00	.00	42.00
52-82-910	98.00	.00	98.00
53-21100	.00	21,313.99-	21,313.99-
53-83-370	104.33	.00	104.33
53-83-420	1,191.04	.00	1,191.04
53-83-620	20,018.62	.00	20,018.62
54-21100	.00	12,929.20-	12,929.20-
54-84-250	11,866.19	.00	11,866.19
54-84-370	953.01	.00	953.01
54-84-950	110.00	.00	110.00
Grand Totals:	170,419.89	170,419.89-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

ORDINANCE NO. 755

AN ORDINANCE TO REZONE TRACT D, BUFFALO ADDN., FROM DEVELOPING BUSINESS (D-B), TRACTS A-C, BUFFALO ADDITION FROM ESTABLISHED RESIDENTIAL (E-R), AND LOT 4, SAGE ADDITION FROM ESTABLISHED INDUSTRIAL (E-I) ALL TO MIXED-SIZE RESIDENTIAL (MSR)

WHEREAS, the Town of Mills is a Municipal Corporation under the laws of the State of Wyoming; and

WHEREAS, the Town of Mills, reviewed a petition to rezone submitted by Buffalo Development, LLC, the Owner of Tracts A-D Buffalo Addition, including Lot 4, Sage Addition, currently owned by the Town of Mills; and

WHEREAS, the Owner requested that the Town rezone Tract D, Buffalo Addn., from Developing Business (D-B), Tracts A-C, Buffalo Addition from Established Residential (E-R), and Lot 4, Sage Addition from Established Industrial (E-I) all to Mixed-Size Residential (MSR);and

WHEREAS, the rezone of Tracts A-D and Lot 4, Sage Addition to MSR will conform better with the Mills Comprehensive Plan of 2017; and

WHEREAS, a public hearing notice was advertised in the 17 January 2021 edition of the Casper Star-Tribune, at least 15 business days prior to the public hearing, as required by Mills Zoning Ordinance; and

WHEREAS, the Mills Planning and Zoning Board held a public hearing for the rezoning at a Special meeting on 11 February 2021 in which they forwarded a “Do Pass” recommendation to the Town Council; and

WHEREAS, the Mills Town Council held a public hearing for the rezoning at the 23 February 2021 Council Meeting; and

WHEREAS, the Mills Town Council has determined that the zone change will be in the best interest of the Town, the Owners and adjacent property owners.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF MILLS, WYOMING:

SECTION 1:

The Town of Mills hereby rezones Tract D, Buffalo Addn., from Developing Business (D-B), Tracts A-C, Buffalo Addition from Established Residential (E-R), and Lot 4, Sage Addition from Established Industrial (E-I) all to Mixed-Size Residential (MSR).

SECTION 2:

Town of Mills Corporate Limits, Additions and Environs Map shall be updated to show said property as Mixed-Size Residential (MSR).

PASSED ON FIRST READING the ____ day of _____ 2021

PASSED ON SECOND READING the ____ day of _____ 2021

PASSED, APPROVED, AND ADOPTED ON THIRD AND

FINAL READING the ____ day of _____ 2021

TOWN OF MILLS, WYOMING

Seth Coleman, Mayor

Darla Ives, Council

Sara McCarthy, Council

James Hollander, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, Town Clerk

TITLE 1 GENERAL PROVISIONS

Chapters:

- 1.01 In General
- 1.02 Boundaries
- 1.03 Penalties and Remedies
- 1.04 Corporate Seal
- 1.05 Official Newspaper
- 1.06 Depository

CHAPTER 1.01
IN GENERAL

1.01.010 – The Code of the City of Mills.

This Code is and shall constitute the Code of the City of Mills. The Code shall reflect and constitute codification of ordinances of Mills.

1.01.020 How Code Designated and Cited.

The ordinances embraced in this Chapter and the following Chapters and sections shall constitute and be designated as the “Code of the City of Mills” and shall be cited as such. In this publication, and other documents, the “Code of the City of Mills” may be referred to as the City Code or Code.

1.01.030 Definitions and Rules of Construction.

A. In the construction of this Code and Ordinances of the City of Mills, the following definitions and rules of construction shall be observed, unless they are inconsistent with the manifest intent of the Governing Body or the content clearly requires otherwise.

- i. Administrative Official – The term “administrative official” shall mean a board, commission, committee, officer, agent or employee of the City of Mills charged by the Governing Body with the administration and enforcement of the particular provisions of this Code in which the term is used.
- ii. Computation of Time – The time within which an act is to be done shall be computed by excluding the day of the event and including the last day of the time period unless the last day is a Saturday, Sunday or a State of Wyoming legal holiday, in such case the period shall run until the end of the next day which is not a Saturday, Sunday, or legal holiday.
- iii. County – The word “county” shall mean Natrona County in the State of Wyoming, in which the City of Mills is located.

- iv. Gender – Words importing the masculine gender include the feminine and neuter.
- v. Governing Body – The term “Governing Body” shall mean the elected and serving legislative body of the City of Mills.
- vi. In the City; in the Corporate Limits of the City – The words “in the City” or “in the corporate limits of the City” shall mean and include any and all territory within the corporate limits of the City of Mills, and other territory over which regulatory or police power has been conferred for the City of Mills by general or special act of Natrona County, or the State of Wyoming.
- vii. Joint Authority – All words giving joint authority to three or more persons shall be construed as giving such authority to a majority of such persons.
- viii. Month – The word “month” shall mean the particular calendar month.
- ix. Municipality – The word “Municipality” shall mean the City of Mills.
- x. Number – Words used in the singular include the plural and words used in the plural include the singular.
- xi. Oath – The word “oath” includes an affirmation in all cases in which, by law, an affirmation may be substituted for an oath, and in such cases the words “swear” and “sworn” are equivalent to the words “affirm” and “affirmed”.
- xii. Owner – The word “owner” when applied to a building or land, shall include not only the owner of the whole, but also any part owner, joint owner, tenant in common or joint tenant of the whole or part of such building or land and shall include any agent of such owner, and where such owner is a body corporate, it shall include the managing agent or officers.
- xiii. Person – The word “person” includes a firm, partnership, association of persons, corporation, organization or any other group acting as a unit, as well as an individual.
- xiv. Personal Property – The term “personal property” includes every type of property, except real estate property which is defined later in this section.
- xv. Preceding, Following – The words “preceding” and “following” shall mean next before and next after, respectively.
- xvi. Professional Services – The term “professional services” includes every type of licensed or certified profession.
- xvii. Property – The sole use of the word “property” includes real and personal property.
- xviii. Real Property – The term “real property” includes lands, tenements, and hereditament.
- xix. Revision – Revision is to correct errors, make changes, and update the Municipal Code of Mills within existing Titles, Articles, and Sections.
- xx. Shall – The word “shall” is mandatory, and the word “may” is permissive.
- xxi. Sidewalk – The word “sidewalk” means any portion of the street between the curb line and the adjacent property line intended for the use of pedestrians.

- xxii. State – The word “State” shall mean the State of Wyoming.
- xxiii. State Law or State Statute – Reference to “state law” shall mean the Wyoming Statutes as amended.
- xxiv. Street – The word “street” shall mean and include public streets, avenues, boulevards, highways, roads, alleys, lanes, bridges and the approaches and all other public thoroughfares in the City of Mills.
- xxv. Tenant – The words “tenant” and “occupant” when applied to a building or land, shall mean any person who occupies the whole or a part of such building or land, whether alone or with others.
- xxvi. Tense – Words used in the past or present tense include the future as well as the past and present.
- xxvii. Written – The words “written” or “in writing” shall include printing, lithographing, or other modes of representing words and letters; provided in all cases where the written signature of a person is required, the proper handwriting of such person, or his mark shall be required.
- xxviii. Year – The word “year” shall mean a calendar year, unless defined otherwise.

1.01.040 – Catch Lines; Headings.

The catch lines of the sections and the headings of Titles, articles, sections, and subsections of this Code are intended merely, and only, as catchwords to indicate and give guidance to the contents of the titles, articles, and sections.

1.01.050 Severability of Parts of the Code.

If for any reason any part, section, subsection, sentence, clause or phrase of the Code of the City of Mills, or the application to any person or circumstance, is declared to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of the Code of the City of Mills. In the event any part, paragraph, clause or section of the Code of the City of Mills is declared by a court of competent jurisdiction to be invalid for any reason, it is declared and determined the Mayor and Governing Body would nevertheless have passed the remainder and the remaining parts shall remain in full force and effect.

1.01.060 – Effect of Repealing Ordinance.

The repeal of ordinances as provided shall not effect any right which has accrued, and duly imposed, any penalty incurred, nor any action or proceedings as commenced under or by virtue of the ordinance repealed, nor the tenure of office of any person holding office at the time when such ordinances take effect; nor shall the repeal of any ordinances have the effect of reviving any ordinance repealed or superseded; nor shall the repeal of any ordinance have the effect of giving meaning for the purposes of construction of any ordinance repealed or superseded.

1.01.070 Preserving and Recording Ordinances.

It shall be the duty of the City Clerk to safely preserve the original ordinances, and when passed and approved to record the same in a book provided for that purpose. The City Clerk shall attach a certificate to each ordinance, so recorded, to the effect the same is a true and correct copy of the original ordinance as passed.

1.01.080 Updating Code.

The City Clerk twice yearly, or more often, shall compile amendments, changes, alterations, repeals or additions to the Code of the City of Mills, which shall be submitted to an designated individual for updating compilation and maintenance of a master set of ordinances at the Mills City Hall.

1.01.090 Numbering.

Each ordinance passed by the Governing Body shall be systematically identified by a number assigned to such ordinance pursuant to the systematic numbering system used in the Code of the City of Mills. The numbering system so adopted shall reflect the sequence of adoption of all the City of Mills' ordinances from the implementation of such numbering system and shall assign a particular number to only one ordinance.

1.01.101 – Amendment, Repeal, Revision, and Recodification of Code.

A. The amendment or repeal of existing provisions of this Code or the insertion of additional provisions in this Code shall be done in the following manner:

- i. Ordinances amending existing sections shall designate by section number, the sections which are affected and set out in full the new language of each such section;
- ii. Ordinances repealing existing sections shall designate, by section number, the sections which are repealed;
- iii. Ordinances adding sections to the Code shall designate where such sections are to be inserted;

B. The City Clerk shall maintain a list of all affected ordinances and shall proceed as is consistent with Section 1-1-8 of the Code of the City of Mills.

C. The revision, updating, and recodification of ordinances may be published by title only together with a brief summary of the recodification or revision, in the manner set out in W.S. § 15-1-116, and the actual recodification and revision shall be available to the public at all reasonable hours in the office of the City Clerk and in a public location in the City Hall.

D. The Governing Body may amend existing schedules, tables or singular costs, expenses, fines or other monies to be collected by resolution, where not contrary to State Statute.

When such amendment has been made by resolution, those parts of the Code affected shall be deleted from the Code and the following shall be inserted as its replacement:

The schedule, tables, rates, fines, or other designation of costs, expenses, fines or other fees have been deleted from this section. The subject addressed in this section has now been amended by resolution. The resolution may be obtained from the City Clerk’s office from the official book of resolutions.

1.01.102 Numbering of Sections, Articles, or Chapters Not Be Given Importance.

The sequence of sections, articles or chapters in the Code shall not be deemed to imply any substantive intent to a particular ordinance.

1.01.103 Validating Act.

All ordinances of the City of Mills approved, passed, and adopted prior to or simultaneously with the date of 8-10-2016 shall be and are presumptively valid except where repealed. If any ordinance or part of any ordinance is found to be invalid, all other ordinances or parts of ordinances shall be and remain valid.

CHAPTER 1.02
BOUNDARIES

1.02.010 Official City Boundary.

The official City boundary of the City of Mills is established as provided by ordinance and amendments. The legal description is on file with the City Engineer and the City Clerk.

1.02.020 Order Creating Municipality.

The City of Mills was duly incorporated as a Municipal Corporation under the laws of the State of Wyoming on May 10, 1921.

CHAPTER 1.03
PENALTIES AND REMEDIES

1.03.010 General Penalties; Remedies Generally; Continuing Violation.

Where not otherwise specified in this Code, the penalty for violating an Ordinance, Rule or Regulation passed by the governing body of the City of Mills shall be:

- (a) Any misdemeanor committed in the City of Mills, Wyoming, shall be punishable by a fine of no more than seven hundred fifty dollars (\$750.00) and/or six (6) months in jail, to which court costs and assessments may be added as set by the Municipal Court, not to exceed the amount allowed by State Statute, for each violation;

(b) Provided, however, where the State of Wyoming has authorized another penalty, the same may be imposed.

1.03.020 Action for Penalties or Fines.

All actions brought to recover any penalty or fine shall be brought in corporate name of the City of Mills.

1.03.030 Disposition of Recoveries.

The recoveries when collected shall be paid into the treasury of the City of Mills.

CHAPTER 1.04
CORPORATE SEAL

1.04.010 City Seal Designed and Adopted.

A seal, the impression of which shall be of circular form, bearing the words, “City of Mills, Wyoming, Est. 1921 is adopted as the City Seal.

1.04.020 Authentication.

A document possessing the seal as set out in Section 1.04.010 of the Code of the City of Mills shall be prima facie evidence the document is authentic.

1.04.030 Validating Act.

Documents executed by the City of Mills requiring the seal of the City and bearing a seal in the form above prescribed are validated and ratified, and approved by the City of Mills with the same force as if such seal had then been the official seal of the City of Mills.

1.04.040 Custodian.

The Clerk of the City of Mills shall be the Custodian of the Corporate Seal and shall affix the seal imprint upon all official documents.

CHAPTER 1.05
OFFICIAL NEWSPAPER

1.05.010 Designated.

The City of Mills designates the City website, courthouse, library, City Hall, Senior Center, and United States post office as locations for the postings of official and public notices. The City of Mills reserves the right to designate other locations through resolution.

CHAPTER 1.06
DEPOSITORY DESIGNATED

1.06.010 Depository Designated.

The City of Mills shall annually designate such financial institution as authorized by the State of Wyoming to keep and deposit City monies as designated and directed by the Governing Body by Resolution. The Governing Body of the City of Mills may by resolution designate additional or alternate depositories for funds of the City.

CHAPTER 1.07
SAVINGS PROVISION

Should any provision of these Ordinances in whole or in part be found to be illegal, the remainder of these Ordinances, including their subparts, shall not be affected.

ORDINANCE NO. 758

AN ORDINANCE REPEALING THE EXISTING TITLE 1 ON GENERAL PROVISIONS IN ITS ENTIRETY AND REPLACING IT WITH A NEW TITLE 1 ON GENERAL PROVISIONS

WHEREAS, The City of Mills, Wyoming has had the occasion to review Title 1 of its Ordinances and to revise the same; and

WHEREAS, after said review and due deliberation, the City of Mills has decided that the attached text better serves the needs of the public and the City of Mills as of the current date;

NOW THEREFORE, The City Council of the City of Mills hereby repeals the entire exiting Title 1 and replaces the same with the attached text, which shall be the new Title 1 upon the effective date of adoption

This ordinance shall be in full force and effect upon passage on three readings and publication.

PASSED on 1st reading the ____ day of _____, 2021.

PASSED on 2nd reading the ____ day of _____,2021.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this ____ day of _____, 2021.

TOWN OF MILLS, WYOMING

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

James Hollander, Council

Brad Neumiller, Council

ATTESTED:

Christine Trumbull, Town Clerk

ORDINANCE NO. ____

AN ORDINANCE REPEALING THE EXISTING TITLE 10 ON VEHICLES AND TRAFFIC IN ITS ENTIRETY AND REPLACING IT WITH A NEW TITLE 10 ON VEHICLES AND TRAFFIC

WHEREAS, The Town of Mills, Wyoming has had the occasion to review Title 10 of its Ordinances and to revise the same; and

WHEREAS, after said review and due deliberation, the Town of Mills has decided that the attached text better serves the needs of the public and the Town of Mills as of the current date.

NOW THEREFORE, The Town Council of the Town of Mills hereby repeals the entire exiting Title 10 and replaces the same with the attached text, which shall be the new Title 10 upon the effective date of adoption.

This ordinance shall be in full force and effect upon passage on three readings and publication.

PASSED on 1st reading the ____ day of _____ 2021.

PASSED on 2nd reading the ____ day of _____, 2021.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this ____ day of _____, 2021

TOWN OF MILLS, WYOMING

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

James Hollander, Council

Brad Neumiller, Council

ATTESTED:

Christine Trumbull, Town Clerk

TITLE 12 - STREETS, SIDEWALKS AND PUBLIC PLACES

Chapters:

- 12.04 Arterial and Collector Streets
- 12.08 Curbswalks, Sidewalks, Curbs and Gutters
- 12.12 Curb Cuts and Driveways
- 12.16 Street Excavations
- 12.20 Erosion and Sediment Control
- 12.24 Obstructions
- 12.28 House Numbering
- 12.32 Trees and Shrubs
- 12.36 Parks

CHAPTER 12.04 ARTERIAL AND COLLECTOR STREETS

12.04.010 Arterial and Collector Streets Defined

For the purpose of this chapter, the term "arterial street," means a high-capacity roadway designed to provide continuity between neighborhoods and other arterial and freeway street systems. The main channels (high-capacity roadway) for the movement of traffic in an urban area which are generally wider than local streets and are given preference in signing and signalization. The term "collector street" means a secondary channel designed to penetrate neighborhoods from which local traffic is collected and channeled to the arterial street system.

12.04.020 Arterial and Collector Streets Designated

The arterial and collector streets covered under this chapter shall be those which are on the Wyoming Department of Transportation Urban Roadway Functional Classification List.

CHAPTER 12.08 CURBWALKS, SIDEWALKS, CURBS AND GUTTERS

12.08.005 Definitions

As used in this chapter, the following terms are defined in this section:

- (a) "Applicant" means any person making written application to the City to construct or reconstruct curbswalks, sidewalks, curbs and gutters.
- (b) "Asphaltic Concrete Pavement" means a mixture of black bituminous material and stone, laid hot and rolled until nearly free of voids, herein referred to simply as asphalt.
- (c) "Grade" means the fall or rise per unit horizontal length of a structure.

(d) "Longitudinal Grade" means a section vertically through the center of a structure showing the fall or rise per unit horizontal (or slope) length of structure. The slope parallel along the major axis of the improvement.

(e) "Person" means any individual person, partnership, corporation, Limited Liability Company, association, estate, trust, or two or more individual persons having a joint or common interest.

(f) "Portland Cement Concrete Pavement" means a mixture of Portland cement, water, sand and stone, herein referred to simply as concrete.

(g) "Raveled" means loss of stone and/or concrete materials from surface area downward.

(h) "Segment" means a section of structure that lies between expansion joints or contraction joints.

(i) "Slope" means the inclination of a surface expressed as one unit or rise or fall for so many horizontal units.

(j) "Spalled" means flaking or chipping of concrete materials from surface area downward.

(k) "Standards" means standard specifications for street construction, latest edition, as specified in Chapter 16.18 of this code.

(l) "Structure" means curbwalk, sidewalk, curbs and gutters.

12.08.010 Construction-Line and Grade Requirements

Persons desiring to construct structures shall make written application to the City planner/engineer upon forms supplied by the City, for a permit to cut, break, remove or alter any structure as provided in this chapter. For any such work being replaced in a residential district the City engineer or his designee shall establish the desired lines and grades as soon as possible after receiving an application. Lines and grades established in conjunction with a site plan, subdivision construction, or any other City permits such as a building permit for new residential or commercial construction will be established by a contractor and reviewed by the City engineer or his/her designee prior to the work being completed.

12.08.015 Construction-Permit Required

(a) It is unlawful for any person either as owner, agent, contractor or employee, to cut, break, remove or alter any structure, or cause to have cut, broken or removed any structure or to install or cause to have installed any structures without a permit. Permits shall be issued by the City building inspector after payment of appropriate fees and compliance by the applicant with this code. The cost of the permit shall be established by resolution of the City council.

(b) A permit will be required for all work constructed in conjunction with a site plan, as specified under Title 17 of the Mills Municipal Code. Upon site plan approval, a permit shall be issued by the City building inspector after payment of the appropriate fees. The cost of the permit shall be established by resolution of the City council.

(c) Whenever any work for which a permit is required by this chapter has commenced without first obtaining a permit, the applicant shall be charged an amount equal to twice the established permit fee. Such amount shall be paid prior to continuing any further work. This civil penalty is in addition to any other fines, sentences, judgments or consequences which may be imposed.

(d) Whenever work is started without a permit, it shall be stopped, upon notice by the City, until such time as a permit is issued.

- (e) Permits are not required for the construction or reconstruction of a structure when:
 - (i) The structure is removed during the installation of electrical, mechanical or plumbing facilities associated with a City permit, such as a building permit or street cut permit; or
 - (ii) The structure is removed during the installation of piping for fire hydrants, curb stops, or other piping installed by the City; or
 - (iii) The structure is included in work associated with a street improvement project such as a local assessment district or street resurfacing project administered by the City or the Wyoming Department of Transportation.

12.08.017 Construction or Reconstruction of Curbwalk, Sidewalk, Curbs or Gutters- Responsibility of Property Owner

(a) In accordance with Wyoming Statute Section 15-4-306, all owners of land adjoining any street, lane or alley shall construct or reconstruct any structure, along the street, lane or alley next to the land when ordered to do so by the City Mayor or his/her designee. It is the duty of landowners to keep any structure now constructed, or which may hereafter be constructed in front of their property in good repair and in safe condition.

- (b) The criteria for reconstruction of any structure shall consist of one or more of the following:
- (i) Any adjoining segments, or portions thereof, whose edges differ vertically by more than one-half inch;
 - (ii) Any segment that has more than twenty-five percent of its surface area with holes, or is cracked, broken or missing pieces which interfere with the walking public or surface drainage;
 - (iii) Any segment having depressions or low spots so as to impound water greater than three-eighths inch in depth;
 - (iv) Any segment having a grade greater than three-fourths inch vertical per one foot horizontal in walking sections, excluding alleys, drives and ramps;

- (v) Any segment that causes an abrupt change in the longitudinal grade of the curbwalk or sidewalk.

12.08.020 Construction-Standard Specifications

(a) The standard specifications governing the construction of any concrete structure in the City shall be in accordance with Chapter 17 of this code.

(b) The construction of any structure shall be in accordance with the Americans With Disabilities Act, the regulations and guidelines promulgated thereunder, and other applicable law.

(c) The applicant or his agent shall take appropriate measures to assure that, during the performance of construction, traffic conditions shall be maintained as nearly normal as practicable, at all times. The applicant or his agent shall route and control traffic, including his own vehicles, pursuant to the latest edition of the manual on uniform traffic control devices (MUTCD) as published by the Federal Highway Administration.

12.08.030 Construction-Jurisdiction and Observation

(a) All structures constructed within the City shall be constructed under jurisdiction of and subject to observation of the City engineer or his/her designee, and in conformity with the City's standard specifications for street construction and the lines and grades laid out by the City engineer's office. If required, the City engineer or his/her designee shall set line and grade and the stakes shall be preserved by the owner and the contractor doing the work. The applicant or his/her designee shall be responsible for all construction in accordance with this chapter and the City's standard specifications for street construction.

(b) All work covered under this chapter shall be completed expeditiously, in order to avoid unnecessary inconvenience to traffic and pedestrians. In the event that the work has not been performed in accordance with this chapter, or has been abandoned, the City Mayor or his/her designee may give written notice to the owner of the permit to correct the work and complete all restoration as required by this chapter. The owner shall, within ten working days from date of notice, respond to the City with a schedule to complete the work. All work must be completed within four months from the date of the City's notice. In the event the owner does not complete the work within the time specified in the response, then the City may cause the work to be corrected and complete restoration as required by this chapter.

(c) In the event the City accomplishes the work in accordance with this section, the entire cost of such work, including any materials used thereof, shall be paid to the City by the applicant of the permit upon demand. If payment is not made within ten days of the demand, no additional permits shall be issued to the applicant. In addition, the City may proceed to collect any of the costs due and owing in any manner allowed by law.

(d) The asphalt shall be cut back and removed by the contractor, eighteen inches from all newly constructed structures to a depth of not more than ten inches. Should concrete pavement be encountered during asphalt removal, all asphalt above the concrete pavement shall be removed

no matter the depth. Concrete paving shall be allowed to remain. The asphalt that is removed shall be replaced and compacted with temporary base course to the top of the existing asphalt. The temporary base course shall be removed and replaced with asphalt pavement. The contractor shall give notice to the City when construction is complete.

- (i) Replacement of base course with asphalt for structures in conjunction with a site plan, subdivision construction, or any other City permits such as a building permit for new residential or commercial construction will be completed by a contractor, and reviewed by the City engineer or his designee prior to the work being completed.
- (ii) The City engineer or his/her designee may grant exceptions to cut back the eighteen inches of asphalt where the asphalt is in exceptionally good condition, as determined by the City engineer's office. Requests for exceptions to the eighteen inch cut back requirement must be made to the Public Works Director a minimum of three days prior to the structure construction.
- (iii) During winter months or when asphalt material is not available, the applicant or his designee shall be responsible for maintenance of all areas where pavement was removed for the installation of any structure. Maintenance shall consist of backfilling all areas where asphalt or concrete was removed with base course and replacing material as needed to prevent potholing, washouts or hazards.

(e) It shall be the duty of the person doing the work authorized by a permit to notify the City that such work is ready for observation. Every request for observation shall be filed at least one working day before such inspection is desired.

12.08.040 Repair or Rebuilding of Nonconforming Curbwalk, Sidewalk, Curb and Gutter

Where any structure has been constructed or repaired without first having obtained a grade and line from the City engineer, or where the same have not been constructed in conformity with the established grade and line or not in conformity with the City's standard specifications for street construction, the structure shall be rebuilt or repaired at the owner's expense to so conform, as provided in this chapter.

12.08.050 Driving Vehicles or Permitting Animals on Sidewalks Prohibited

No person shall drive, propel or move a dray, cart, wagon, buggy, motor vehicle or vehicles, or drive a team, or lead, ride or drive any animal (except pets, as defined in Section 17.08.010 of this code, or in the performance of snow removal) upon or across any sidewalk in the City, or knowingly or negligently suffer or permit any animal (except pets, as defined in Section 17.08.010 of this code) to go upon or across any such sidewalk.

CHAPTER 12.12
CURB CUTS AND DRIVEWAYS

12.12.010 Purpose of Provisions

The purpose of this chapter is to standardize, regulate and control the location, size, type, construction, maintenance and quantity of curb cut s, driveways and sidewalk driveway crossings in the City, for the proper design, safe and efficient entry to and exit from City streets to private property, safety of vehicular traffic in the streets, and safety of pedestrian traffic on the sidewalk area. The access, location and design standards contained in this chapter are intended to insure continuity in the handling of access issues for new developments, while maintaining a high level of service on existing and proposed roadways.

12.12.015 Construction-Line and Grade Requirements

Persons desiring to construct structures shall make written application to the City engineer upon forms supplied by the City, for a permit to cut, break, remove or alter any structure as provided in this chapter. For any such work being replaced in a residential district the City engineer or his designee shall establish the desired lines and grades as soon as possible after receiving an application. Lines and grades established in conjunction with a site plan, subdivision construction, or any other City permits such as a building permit for new residential or commercial construction, will be established by a contractor and reviewed by the City engineer or his designee prior to the work being completed.

12.12.020 Definitions

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

(a) "Alley" means a minor private or public thoroughfare, other than a dedicated street or half street, which is less than thirty feet wide upon which the rear of land or building lots generally abut, and which affords a secondary means of vehicular access to the land, building or lots.

(b) "Applicant" means any person making written application to the City to construct or reconstruct curb cut s and driveways.

(c) "Arterial Street" means a high-capacity roadway designed to provide continuity between neighborhoods and other arterial and freeway street systems. The main channels (high-capacity roadway) for the movement of traffic in an urban area which are generally wider than local streets and are given preference in signing and signalization.

(d) "Asphaltic Concrete Pavement" means a mixture of black bituminous material and stone, laid hot and rolled until nearly free of voids, herein referred to simply as asphalt.

(e) "Collector Street" means a secondary channel designed to penetrate neighborhoods from which local traffic is collected and channeled to the arterial street system.

(f) "Curb Cut" means the total street curbing or curbwalk that is removed to place a driveway and slopes.

(g) "Curb Return" means the curved portion of a street curb at drive approaches.

(h) "Curbwalk" means a combination curb, gutter and sidewalk, constructed monolithically.

(i) "Driveway" means that area on private property where vehicles are operated, parked or allowed to stand.

(j) "Driveway Apron" means the area between the curb cut or proposed curb line and the back edge of walk or proposed walk line, to provide ingress and egress for vehicles from the alley, street or roadway to private property.

(k) "Driveway Width" means that portion of the street curbing that is removed, excluding curb returns or transitions, to provide ingress to and egress from property.

(l) "Flowline" means the path traced by particles in flowing water; traditionally located at the intersection of the back of gutter and front face of curb.

(m) "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, then the lateral boundary lines of the roadways which join each other at, or approximately at right angles, or the area within which vehicles traveling upon different roadways joining at any other angle may come in conflict.

(n) "Local Street" means a low-speed, low-volume street with limited continuity; it provides direct access to abutting property and connects to collector or minor arterial streets.

(o) "Pavement Width" means the width of a street measured from the edge of the roadway pavement to the edge of the roadway pavement, perpendicular to the centerline of the road.

(p) "Person" means any individual, person, partnership, corporation, Limited Liability Company, association, estate, trust, governmental corporation or entity, or two or more individual persons having a joint or common interest.

(q) "Portland Cement Concrete Pavement" means a mixture of Portland cement, water, sand and stone, herein referred to simply as concrete.

(r) "Roadway" means that portion of a street improved, designed and customarily used for vehicular travel.

(s) "Sidewalk" means a walk or raised path along or near the side of a road usually constructed of Portland cement concrete and reserved for use by pedestrians.

(t) "Standards" means "standard specifications for street construction," latest edition, contained in 17 of this code.

(u) "Street" means that portion of an easement of ground designated and dedicated to the public to accommodate a thoroughfare, avenue, road, highway, boulevard, parkway, drive, circle, cul-de-sac, lane or court within the City of Mills.

(v) "Street Right-Of-Way" means public property dedicated for streets, alleys or other public uses.

(w) "Structure" means curbwalk, sidewalk, curbing, gutters, driveways or curb cuts.

(x) "Traffic" means pedestrians, vehicles, and other conveyances, either singly or together, while using any street, alley or roadway for purposes of travel.

12.12.030 Permit Requirements Construction-Permit Required-Application

(a) It is unlawful for any person either as owner, agent, contractor or employee, to cut, break, remove or alter any structure, or cause to have cut, broken or removed any structure, or to install or cause to have installed any structure without a permit. Permits shall be issued by the City Mayor or his/her designee after payment of appropriate fees and compliance by the applicant with this code. The cost to construct or reconstruct a curb cut shall be established by resolution of the City council.

(b) A permit will be required for all work constructed in conjunction with a site plan, as specified under Title 17 of the Mills Municipal Code. Upon site plan approval, a permit shall be issued by the City engineer or his/her designee after payment of the appropriate fees. The cost of the permit shall be established by resolution of the City council.

(c) Whenever any work for which a permit is required by this chapter has commenced without first obtaining a permit, the applicant shall be charged an amount equal to twice the established permit fee. Such amount shall be paid prior to continuing any further work. This civil penalty is in addition to any other fines, sentences, judgments or consequences which may be imposed.

(d) Whenever work is started without a permit, it shall be stopped, upon notice by the City, until such time as a permit is issued.

- (e) Permits are not required for the construction or reconstruction of a structure when:
 - (i) The structure is removed during the installation of electrical, mechanical or plumbing facilities associated with a City permit, such as a building permit or street cut permit; or

- (ii) The structure is removed during the installation of piping for fire hydrants, curb stops or other piping installed by the City; or
- (iii) The structure is included in work associated with a street improvement project such as a local assessment district or street resurfacing project administered by the City or the Wyoming Department of Transportation.

(f) Applications. Applications for permits granted pursuant to this chapter shall be upon forms furnished by the City engineer or his/her designee, and shall specify:

- (i) The name of the applicant;
- (ii) The location of the property in front of which the proposed curb cut is to be repaired and/or constructed; and
- (iii) The number of square feet to be repaired and/or constructed.

(g) A sketch or plot plan shall be submitted with each application which shall be drawn to a scale of one inch equals forty feet, or as approved by the City engineer. The sketch shall indicate the proposed structure construction, together with all existing street light standards, poles, signs, sidewalk boxes, fire hydrants, and any other obstructions shall be submitted with each application.

12.12.040 Traffic Report Required

For any development which generates more than seventy-five vehicle trips per peak hour, the applicant shall submit a traffic study justifying the need, describing the internal circulation and parking system, and identifying the impact of the development and its proposed access facilities on the operation of the street. The analysis shall be completed for the total site development. Specific requirements of this section may be waived by the City engineer, depending upon the specific street that will be impacted, and the trips generated by the site.

12.12.050 Residential Curb Cuts

All curb cuts hereafter constructed, relocated or widened in residential areas of the City shall comply with the following minimum standards:

- (a) No curb cut width shall be less than ten feet wide. Frontages of sixty feet or less shall be limited to one curb cut. No more than two curb cut s shall be provided to any single platted lot.
- (b) Curb cuts serving a single platted lot or serving any of several adjacent lots under single ownership shall be separated by at least twenty-five feet of full vertical curb. Cityhouse/condominium developments shall be accepted.
- (c) Curb cuts serving corner lots shall be so located that:
 - (i) A curb cut on either street shall be at least twenty-five feet from the projected curb line (or street right-of-way) of the intersecting street; and
 - (ii) No part of the driveway shall extend into the curved portion of a street curb at drive approaches a distance greater than five feet.

(d) No curb cut shall be constructed closer than five feet from the side property line. Joint curb cuts for Cityhouse/condominiums will be permitted.

12.12.060 Industrial and Commercial Curb Cut Design Requirements

In all industrial and commercial zoned areas of the City, the following regulations shall apply:

(a) Number of Curb cuts. The number of curb cuts shall be limited to one two-way curb cut, or two one-way curb cut s for each platted lot, except when the following conditions exist:

- (i) Property frontages that are too narrow to satisfy the minimum driveway spacing criteria set forth in the following sections will require common access locations at property lines; frontage roads, restricted movement curb cut designs, or other modifications acceptable to the City engineer.
- (ii) In all commercial or industrial districts, each lane of a curb cut opening shall be a minimum of twelve feet in width at the narrowest point, plus the curb-and-gutter width, with the number of lanes subject to the approval of the City engineer.
- (iii) Additional driveways may be needed because a traffic study shows that conditions warrant two or more curb cuts.
- (iv) If a development generates traffic volumes which meet any signal warrant, based upon a traffic study, access traffic shall be consolidated to a single point which can be signalized.
- (v) A property that has frontage on more than one street will be permitted access only on those street frontages where standards can be met. If a property cannot be served by an access point meeting these standards, the City engineer shall designate access point(s) based on traffic safety, operational needs and traffic studies.
- (vi) The location of curb cuts to properties on opposite sides of arterial and collector streets shall be coordinated so that they do not interfere with each other. Generally, curb cuts directly opposite of each other are desirable. However, if this is not possible, the resulting "T" configurations must be spaced a minimum of one hundred feet apart on collectors, and two hundred feet apart on arterials. This may be modified by the City engineer based on existing through traffic and the trip generation of the site. In no case will a spacing of less than seventy-five feet be acceptable on arterial streets.

12.12.070 Access onto State Highways

Access onto state highways in the City may be subject to the approval of both the Wyoming Department of Transportation and the City. Direct access to highways is strongly discouraged if the property has reasonable access potential to the City street system.

12.12.075 Construction Jurisdiction and Observation

All structures constructed within the City shall be constructed under jurisdiction of and subject to observation of the City engineer or his/her designee, and in conformity with the City's standard specifications for street construction and the lines and grades laid out by the City engineer's office. If required, the City engineer or his/her designee shall set line and grade stakes, and any stakes set shall be preserved by the applicant and the contractor doing the work. The applicant or his/her designee shall be responsible for all construction in accordance with this chapter and the City's standard specifications for street construction.

12.12.080 Curb Cut and Driveway Construction

All curb cuts and driveway aprons constructed or altered in the street right-of-way shall conform to the regulations set out in this chapter.

(a) All work covered under this chapter shall be completed expeditiously, in order to avoid unnecessary inconvenience to traffic and pedestrians. In the event that the work has not been performed in accordance with this chapter, or has been abandoned without due cause, the City Mayor or his/her designee may give written notice to the owner of the permit to correct the work and complete all restoration as required by this chapter. The owner shall, within ten working days from the date of notice, respond to the City with a schedule to complete the work. All work must be completed within four months from the date of the City's notice. In the event the owner does not complete the work within the time specified in the response, then the City may cause the work to be corrected and complete restoration as required by this chapter.

(b) In the event the City accomplishes the work in accordance with this section, the entire cost of such work, including any materials used thereof, shall be paid to the City by the applicant of the permit upon demand. If payment is not made within ten days of the demand, no additional permits shall be issued to the applicant. In addition, the City may proceed to collect any of the costs due and owing in any manner allowed by law.

(c) The asphalt pavement shall be cutback and removed, by the contractor, eighteen inches from all newly constructed structures to a depth of not more than ten inches. Should concrete pavement be encountered during asphalt removal, all asphalt above the concrete pavement shall be removed no matter the depth. Concrete paving shall be allowed to remain. The asphalt pavement that is removed shall be replaced and compacted with temporary base course to the top of the existing asphalt surface. The temporary base course shall be removed and replaced with asphalt pavement. The contractor shall give notice to the City when construction is complete.

- (i) Replacement of base course with asphalt for structures in conjunction with a site plan, subdivision construction, or any other City permits such as a building permit for new residential or commercial construction, will be completed by a contractor, and reviewed by the City engineer or his designee prior to the work being completed.
- (ii) The City engineer or his/her designee may grant exceptions to cut back the eighteen inches of asphalt, where the asphalt is in exceptionally good condition, as determined by the City engineer's office. Requests for

exceptions to the eighteen inch cut back requirement must be made to the City engineering office a minimum of three days prior to the structure construction.

- (iii) During winter months or when asphalt material is not available, the applicant or his designee shall be responsible for maintenance of all areas where pavement was removed for the installation of any structure. Maintenance shall consist of backfilling all areas where asphalt or concrete was removed with base course and replacing material as needed to prevent potholing, washouts or hazards.

(d) The use of asphalt, concrete, metal plates or pipes in flow lines to serve as a curb cut is prohibited on collector, arterial and snow route streets.

(e) On all other streets, upon notification by the City, all metal plates, pipes or other gutter obstructions shall be removed from the public right-of-way during municipal street construction or improvement projects. In the event that the metal plates or obstructions are not removed expeditiously, the City shall remove the metal plates or obstructions from the public right-of-way. Metal plates removed by the City will be returned upon payment of the costs incurred by the City for removal, storage and return of the metal plates. The property owner assumes responsibility for the installation of metal plates returned by the City.

(f) It shall be the duty of the person doing the work authorized by a permit to notify the City that such work is ready for observation. Every request for observation shall be filed at least one working day before such inspection is desired.

12.12.090 Existing Curb Cut Modifications

(a) Any time fifty percent or more of the total surface area of a parcel of land under one ownership is cleared of existing surface improvements, the curb cuts serving such parcel must be closed or reconstructed, within six months after completion of clearing improvements, to conform to the conditions of this chapter.

(b) No curb cut shall be constructed or reconstructed within thirty inches of any existing obstruction in the street right-of-way.

(c) No curb cut shall be constructed or reconstructed in such manner and at such location as, in the opinion of the City engineer or his/her designee, the use thereof would constitute a hazardous condition.

(d) Any adjustments to utility facilities, light standards, fire hydrants, catch basins, street signs, signals, underground conduits for street lighting or fire alarm systems, or other public improvements or installations which are necessary because of construction under a permit issued under this chapter shall be accomplished without cost to the City by the permittee.

(e) Structures shall be constructed in accordance with the standard specifications for street construction. The minimum depth of the concrete in the driveway apron shall be six inches.

(f) All work for the construction of the curb cut shall be fully completed within five working days after the start, weather permitting. In the event such work has not been completed, the City will have the option of completing the work at the expense of the applicant. The City engineer shall be notified at least twenty-four hours in advance of the time when the work is proposed to be started.

(g) The applicant or his contractor doing the construction or alteration work shall:

- (i) Maintain the premises in a safe manner;
- (ii) Take appropriate measures to assure that, during the performance of construction, traffic conditions shall be maintained, as nearly normal as practicable at all times. The applicant or his agent shall route and control traffic, including his own vehicles, pursuant to the latest edition of the Manual on Uniform Traffic Control Devices, as published by the Federal Highway Administration.
- (iii) Remove all debris, dirt or other construction material immediately upon completion of work; and
- (iv) Hold the City harmless and indemnify the City from any damages incurred by his operations.

(h) City street right-of-way shall not be used for private/commercial purposes. A permit for the construction of a curb cut shall not be issued unless vehicles which will be using such curb cut can be parked entirely within the private property lines.

(i) No permit shall be issued for access to parking or loading areas that require backing maneuvers in a public street right-of-way.

(j) It shall be the duty of the person doing the work authorized by a permit to notify the City that such work is ready for construction. Every request for inspection shall be filed at least one working day before such inspection is desired.

12.12.100 Driveways—Spacing

(a) The distance between adjacent curb cuts on any street must be sufficient to allow vehicles to safely queue, accelerate, decelerate and cross conflicting traffic streams without excessive interference with through traffic or traffic using adjacent driveways.

(b) For arterial and high volume collector streets, a driveway spacing of two hundred feet or better is desirable. Where this spacing cannot be attained, acceptable minimum curb cut spacing for arterial and collector streets are shown in Table 12.12.110 below.

Table 12.12.110
Minimum Curb Cut Spacing

Arterial Speed (mph)	Minimum Separation (feet)
30	125
35	150
40	185
45	230
50	275

(c) Closer curb cut spacing than those listed above may be granted if the developer agrees to limit turning movements (i.e., right turns in and out) as required by the City engineer.

(d) Where curb cuts are to be signalized, a minimum spacing of one thousand two hundred feet to one thousand five hundred feet to any other signalized intersection shall be maintained.

12.12.110 Sight Distance at Entrances and Exits

Adequate sight distance must be provided for vehicles exiting and entering a driveway. Driveway locations shall be evaluated to determine whether sight obstructions exist such as buildings, signs, vegetation, parked vehicles, highway alignments, etc.

12.12.120 Restricted Movement Driveway Designs

Where necessary for the safe and efficient movement of traffic, the City engineer may require access points to provide for only limited (e.g., right turns only) turning movements. The restriction of turning movements shall not affect the number and location of access points as specified elsewhere.

12.12.130 Deviation from Rules-Conditions

(a) Any construction or reconstruction of a structure started without a permit shall be stopped until such time as a permit is issued.

(b) Permission to deviate from the requirements and regulations of this chapter shall be granted by the City engineer only where unusual conditions or strict adherence to this chapter would cause undue and extreme hardship.

CHAPTER 12.16
STREET EXCAVATIONS

12.16.010 Definitions

For the purposes of this chapter, the following terms, phrases, words, and their derivations shall have the meanings given in this section:

(a) "Applicant" means any person making written application to the City engineer or his/her designee for excavation or street closure permit(s) hereunder.

(b) "Excavation Work" means the excavation and other work permitted under an excavation permit and required to be performed under this chapter, and where a trencher, backhoe, boring machine, jackhammer, cable plow, or any other methods or equipment are used to do such work.

(c) "Person" means any individual person, partnership, corporation, association, governmental corporation, estate, trust, or two or more individual persons having a joint or common interest.

(d) "Settlement" means any variation of the finished street surface from the testing edge of a ten-foot straight edge between any two contact points with the surface.

(e) "Standards" means Standard Specifications for Street Construction, latest edition, issued by the City engineer's office.

(f) "Street" means that portion of an easement of ground designated and dedicated to the public to accommodate a thoroughfare, avenue, road, highway, boulevard, parkway, drive, circle, court, lane, or alley within the City.

12.16.020 Permit-Required

It is unlawful for any person to dig up, break, excavate, bore, tunnel, undermine, or in any manner, break up any street or to make or cause to be made any excavation in or under the surface of any street or in any street right-of-way, unless such person shall first have obtained an excavation permit therefor from the City planner as herein provided. For continuous excavations, a street excavation permit shall be obtained for each City block, or five hundred lineal feet, whichever is less. Street cut permits are not required for the following types of work:

- (a) Removal and replacement of concrete curb, gutter, sidewalk, curb cut or curbside;
- (b) Geotechnical work associated with City-funded street, water or sewer improvements;

(c) Installation of electrical, sewer and/or gas underground utilities in conjunction with building, mechanical, plumbing or electrical permits for buildings when performing the excavation work on private property;

(d) Normal street maintenance work being performed by the public works department.

12.16.040 Permit-Bond and Insurance Required

(a) Before any person shall do any work within the City limits as permitted by this chapter, a five thousand dollar corporate surety bond or an irrevocable letter of credit in the amount of five thousand dollars or a certified check or cash deposit in an amount equal to the estimated construction charges, whichever is greater, must be filed in the City engineer's office to guarantee the faithful performance of the provisions set forth in this chapter.

(b) No permit shall be issued unless and until the applicant therefor has filed a certificate of insurance evidencing the fact that the applicant has purchased and has in effect an insurance policy issued by an insurance company authorized to do business in the state, providing for public liability coverage in the sum of two hundred fifty thousand dollars for each person and an aggregate sum of five hundred thousand dollars per occurrence, to protect the applicant against any expense, cost, damage and any liability of any kind or character whatsoever, resulting from or which may arise as a result of the applicant's opening any street under a permit issued hereunder or which may in any way be connected therewith or relating thereto.

12.16.050 Permit-Issuance Fee

Permit fees shall be established by resolution of the City council.

12.16.060 Same-Emergency Procedure

In the event of an emergency arising whereby excavation is made and no permit has been issued, then the person doing the excavation shall, as soon as possible, report same to the City planner, not later than the next working day, securing the permit therefore.

12.16.070 Permit-Placard Posting Requirements

(a) The building inspector or designee shall provide each applicant, at the time a permit is issued hereunder, a suitable placard plainly written or printed in English letters at least one inch high with the following notice:

(i) City of Mills, Wyoming, Excavation Permit No. issued to _____ on the _____ day of _____, 20_____.

(b) It shall be the duty of the applicant or his agent hereunder to keep the placard posted in a conspicuous place at the site of the excavation work. It is unlawful for any person to exhibit such placard at or about any excavation not covered by such permit or to misrepresent the number of the permit or the date of its issuance.

12.16.080 Protection of Existing Improvements

(a) The applicant holding the permit for a project shall be responsible for the protection, repair or replacement of all improvements which exist within the limits of the construction area. For the purposes of this section, the term "improvements" means and includes, but is not limited to the following: water lines, sanitary and storm sewer lines, street lighting, traffic signal systems, traffic signs, topsoil, sod, trees, public utility lines and systems, and street improvements including subgrade, base, pavement or other surfacing, curbs, gutters, medians, sidewalks, and all of the various appurtenances of these improvements.

(b) Before commencing any excavation, the applicant or their agent shall determine what improvements exist within the limits of the construction area and shall make detailed arrangements with the City engineer or his/her designee thereof for the protection or replacement of such improvements.

(c) Installation of utilities under City collector or arterial streets shall be done by jacking or boring whenever possible. When installing pipes by jacking or boring, the casing or installed pipe shall be a minimum of thirty-six inches below the top of the pavement. Variations from the thirty-six-inch depth may be approved by the City engineer should a conflict develop with existing underground utilities.

(d) Sheet piling may be required by the City engineer in any excavation where, in his opinion, damage to existing utilities may occur.

(e) The excavation of materials from any surfaced roadway shall be accomplished either by hand or by the use of equipment. Where any piece of equipment is used, adequate provisions shall be employed to assure that those portions of the street surface which are not to be removed will not be damaged. This shall be accomplished with the use of protective planking, pads or other method meeting the approval of the City engineer. In the event any portion of the street is damaged as a result of the applicant's operations, the applicant shall be responsible for the repair or replacement thereof in accordance with the directions of the City engineer.

12.16.090 Performance of Work

All work performed pursuant to the issuance of an excavation permit shall be done as follows:

(a) Where trench structure excavation requires the removal of curb gutter, concrete sidewalks, or asphaltic or concrete pavement by means of backhoes, graders or loaders, the asphalt or concrete shall be cut before any excavating in a straight line parallel to the edge of the excavation by the use of a spade bitted air hammer, concrete saw, or similar approved equipment, to obtain a straight vertical edge.

(b) When trench excavation is performed by a trencher, asphalt pavement need not be cut prior to excavating operations. However, should trenching operations begin to pull, lift and/or tear existing asphalt pavement, the trenching operation shall be discontinued until the asphalt is

cut parallel to the edge of the excavation. The City engineer or his/her designee shall retain sole authority to determine whether the asphalt shall be cut prior to any excavating. The minimum width of pavement removal for utilities greater than six feet in depth shall not be less than eight feet, unless otherwise approved by the City engineer. All necessary corners shall be cut at not more than a forty-five degree angle to the trench excavation.

(c) Upon completion of trenching and backfilling, applicant shall cut and remove both edges of the asphalt or concrete pavement, one foot wider than the edge of the excavation. The cutting method shall be similar to that previously described.

(d) Rotomilling may be substituted instead of trimming asphalt or concrete pavement as outlined in subsection B above. This work shall include rotomilling both trench edges twelve inches wide to a depth no less than one and one-half inches. Rotomilling of trench edges shall not be considered an approved option if the trench excavation material is of a non-cohesive property and undermines any edge of the existing asphalt pavement.

(e) All applicable asphaltic materials, equipment, paving plant requirements, construction methods, and testing and sampling shall meet those technical specifications in Article 8 of the standards.

(f) A bituminous tack coat shall be applied to all curbs, gutter, sidewalk and existing pavement edges prior to any pavement replacement. All materials and procedures shall be in accordance with the technical specifications in Article 7, Bituminous Tack Coat, of the standards.

(g) All applicable Portland cement materials, equipment, batching plant equipment, construction requirements, execution of work, conditioning of subgrade, placing concrete, and finish work shall meet those technical specifications set forth in the standard specifications for public works construction and infrastructure improvements.

(h) All trench backfilling shall be performed in accordance with standards set forth in the standard specifications for public works construction and infrastructure improvements.

(i) Upon completion of the work, all surplus construction materials and debris shall be removed, leaving the entire site free, clean, and in a neat condition.

(j) The applicant or his agent shall be responsible for the removal and replacement of the concrete curb, gutter, and sidewalk, and pavement, and such shall be made within seven working days after backfill completed, weather permitting.

(k) All excavation, backfilling and resurfacing work shall be performed by the applicant or his agent. Upon completion of the work, the applicant or his agent shall give immediate notice to the City engineer that such work has been completed.

(l) The applicant shall assume the responsibility for any damage to underground facilities caused by the trenching, backfilling, resurfacing, or any other activities of the work.

(m) Where excavations occur in unpaved surfaces, the area shall be restored by placing a minimum of two inches of stabilized gravel on the surface of the excavation. Stabilized gravel shall be equal to material meeting Wyoming coarse concrete aggregate (minus three-fourths inch) as specified in the standards.

(n) The minimum thickness for asphaltic concrete pavement shall be:

Street Classification	Pavement Replacement
Residential/alley	4 inches asphaltic concrete surface over 6 inches of grading "w" base course
Collector/arterial	6 inches asphaltic concrete surface course over 8 inches of grading "w" base course

(o) The City planner's office will provide to the applicant, the functional classification of the street. Exemptions to the above pavement replacement guideline may only be granted by the City engineer.

(p) All topsoil and sod removed by the contractor shall be replaced.

(q) When making excavations, the various materials excavated shall be piled separately. All concrete and bituminous materials, any soils which cannot be properly compacted, and all other deleterious materials shall be removed from the construction site and properly disposed of in accordance with applicable laws.

(r) All materials used for backfilling shall be compactible so as to meet the minimum density and moisture requirements spelled out in the City's construction standards. Backfill material may contain coarse materials up to six inches in diameter, but shall be free from large pieces of rock, frozen material, concrete, roots, stumps, tin cans, rubbish, and other similar articles whose presence in the backfill would, in the opinion of the City engineer or his/her designee, cause settlement of the trench or damage to the installed improvement. Material shall have a maximum plasticity index of six and not exhibit pumping characteristics when proof rolled.

(s) All backfill shall be placed to be thoroughly compacted utilizing compaction methods suitable for the type of backfill being placed and to meet the City specifications for minimum density.

(t) As a condition of the permit, the applicant shall guarantee his work for a period of two years from the date of final completion of the work. If settlement equal to or greater than one-half inch or pavement separation equal to or greater than one-quarter inch occurs at the site of the excavation, or immediately adjacent thereto, at any time within two years from the date of final completion of the original restoration, the applicant shall be responsible for repairing such settled

or separated areas in accordance with the directions of the City engineer. In addition, the applicant shall be responsible for reimbursing the City for any expenses incurred in the placement of warning devices and barricades for the protection of traffic because of such settlement.

12.16.100 Routing Traffic-Barriers and Safety Lights

(a) The applicant or his agent shall take appropriate measures to assure that, during the performance of the excavation work, traffic conditions shall be maintained, as nearly normal as practicable, at all times. The applicant or his agent shall route and control traffic including his own vehicles as per the latest edition of the Manual on Uniform Traffic Control Devices for Streets and Highways, published by the Federal Highway Administration.

(b) The applicant shall obtain a permit from the City engineer's office for any closure of any street or portion thereof, as provided in Section 12.16.110. Along with the permit application, the applicant shall provide a sketch showing traffic routing and traffic control devices to be used. The construction traffic control sketch shall be approved by the City engineer, or his agent, before the permit is issued.

(c) The City engineer may permit the closing of streets to all traffic for a period of time prescribed by him if, in his opinion, it is necessary.

(d) Excavations which traverse a street shall be limited to one-half the width of the street at any one time, unless an emergency situation exists which requires that the entire width of the street be excavated.

(e) No routine replacement of utility lines, connections, or structures of any kind, including but not limited to gas, telephone, or other facilities, shall be permitted within one year after initial surfacing or resurfacing of any street. Routine replacement shall mean ordinary or predictable replacement of utility lines.

12.16.110 Street Closure-Permit Requirements

(a) It is unlawful for any person except officers and employees of the City to close any street, or portion thereof, for the purpose of performing any work in, on or under the street without first obtaining a permit for such closure from the City engineer or his/her designee. Street closure permits are not required for the following types of work:

- (i) Removal and replacement of curb, gutter, sidewalk or curbwalk curb cut; or
- (ii) Installation of electrical, sewer and gas underground utilities in conjunction with building, mechanical, or plumbing, or electrical permits issued for buildings on streets with traffic volumes less than one thousand vehicles per day; or
- (iii) Geotechnical work associated with City-funded street, water or sewer improvement projects.

(b) Any person desiring to close such street or portion thereof shall make application to the City engineer or his/her designee at least four hours in advance of the proposed closure. The

application shall include a sketch showing traffic routing, placement and type of traffic control devices to be used, and shall include a statement of the reason for the work and the time during which the work is to be performed. Within twenty-four hours of receiving the application, the City engineer or his/her designee shall approve a permit or deny the application. The City engineer or his/her designee shall deny the application only if the proposed closure will create a serious risk to the safety of the public using the street, or in the event the application does not comply with this chapter.

(c) Notwithstanding subsection B of this section, no closure of the streets exceeding one thousand vehicles per day, or portions thereof, shall be allowed between the hours of six a.m. to six p.m., unless otherwise approved by the City engineer.

(d) The fee for the street closure permit shall be established by resolution of the City council.

12.16.120 Time for Completion-Work Performed by City When-Cost

(a) All work covered under this chapter shall be accomplished expeditiously until completion, in order to avoid unnecessary inconvenience to traffic, to pedestrians, and for the protection of other public interests. The applicant shall state, in his application for permit, the time which he estimates will be required to complete the work. Upon review of the application, the City engineer shall have the right to amend the time requested and issue the permit so as to allow the minimum amount of time which he determines will reasonably be required for such work. The time allowed for completion shall be extended as necessary if it is found that it is not possible to complete the work within the time allowed.

(b) In the event that the work is not being accomplished expeditiously in accordance with the time period set forth in the permit, or if the work on an excavation has ceased or is abandoned without due cause, the City engineer may, after ten working days from date of receipt give written notice to the holder of the permit of the City's intention to do so, have City forces correct the work, backfill the excavation, and effect all restoration as required by this chapter.

(c) In the event settlement of an excavation occurs within two years of the date of final restoration and the applicant is notified of such settlement or pavement separation, he shall accomplish the required restoration or repair within the time limit specified hereunder. Thereafter, if the work has not been accomplished, the City engineer may have City forces accomplish the work required.

(d) In the event City forces accomplish work in accordance with either subsections B or C above, the entire cost of such work, including any materials used therefor, shall be paid to the City by the applicant of the permit upon demand. If payment is not made within thirty days of the demand, no additional permits shall be issued to the applicant until payment has been made by the applicant or by his bonding company. In addition, the City may proceed to collect any of the costs due and owing in any manner allowed by law.

CHAPTER 12.20
EROSION AND SEDIMENT CONTROL

12.20.005 Purpose

The purpose of this chapter is to:

- (a) Develop a recognition that construction activities related to building, utility and street improvements intensify soil erosion during wind and surface water runoff events;
- (b) Minimize soil erosion from wind and surface water runoff due to construction activities; and
- (c) Develop methods and procedures to be designed and implemented for erosion and sediment control.

12.20.010 Definitions

For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- (a) "City Mayor" means the Mayor of the City of Mills, or his appointed designee.
- (b) "Best Management Practices (BMP's)" means schedules of activities, prohibitions of practices, procedures, and other management practices to prevent or reduce the pollution of water or air in the City. Best management practices (BMP's) include treatment requirements, operating procedures, and practices for erosion and sediment control.
- (c) "Construction Activity" means any clearing, grading or excavation work which will disturb any ground surface area.
- (d) "Permit" means an erosion and sediment control permit issued in accordance with this chapter which allows the permittee to do construction activity under the terms and conditions set forth in the permit.
- (e) "De Minimis" means of minimum impact.
- (f) "Disturbed Area" means that area of the land's surface disturbed by any work or activity upon the property by means including but not limited to: grading; excavation; stockpiling soil, fill, or other materials; clearing; vegetation removal; removal or deposit of any rock, soil, or other materials; or other activities which expose soil. Disturbed area does not include the tillage of land that is zoned agricultural or the tillage of a parcel zoned PUD (planned unit development) that permits agricultural uses. It also does not include performance of emergency work necessary to prevent or ameliorate an immediate threat to life, property, or the environment. Any person performing such emergency work shall immediately notify the City Mayor of the situation and the actions taken. The City Mayor may, however, require such person to obtain an erosion and

sediment control permit to implement remedial measures to minimize erosion resulting from the emergency.

(g) "Excavation" means the act of removing earth material by mechanical means, including, but not limited to, the removal or destruction of natural topsoil, vegetation or natural groundcover.

(h) "NPDES" means National Pollutant Discharge Elimination System.

(i) "One Acre" means that the land disturbance is equal to one acre (not necessarily contiguous) in size. Disturbances less than one acre of total land area that are part of a larger common plan of development or sale, if the larger common plan will ultimately disturb equal to or greater than one and less than five acres, are included in the one acre requirements.

(j) "Permittee" means the person who is granted an erosion and sediment control permit under this chapter.

(k) "Person" means any individual person, developer, contractor, partnership, corporation, association, estate, trust, or two or more individuals having a joint or common interest in property.

(l) "Security" means bond, irrevocable letter of credit, cashier's check, cash, certificate of deposits, or other acceptable means of security approved of by City.

(m) "Site" means any lot or parcel of land, or continuous combination thereof under the same ownership, where construction work is performed or permitted.

(n) "Stabilization" means the actions necessary to prevent windborne or water-related erosion on disturbed earthwork, by either temporary or permanent methods.

12.20.030 Erosion and Sediment Control-Permit Requirements

It is unlawful for any person to do any construction activity that disturbs areas one acre or greater in size within the corporate limits of the City, except as exempted by Section 15.24.040 of this chapter, or cause the same to be done, without first obtaining a permit for such construction activity from the community development office.

12.20.040 Exempt Activities

A permit is not required for the following activity work:

(a) An excavation below finished grade for basements and footings of a single-family residential building, retaining wall, or other structure authorized by a valid building permit;

(b) Municipal landfill sites controlled by other local, state, or federal regulations;

(c) Construction activities performed by the City or a joint powers board of which the City is a member;

(d) Construction activities related to trenching, excavation, and backfilling of underground utilities which are funded and administered by the City or joint powers boards;

(e) Construction activities which create a "De Minimis" amount of erosion and sediment control problem as determined by the City Mayor.

12.20.055 Erosion and Sediment Control-Permit Application

Persons desiring to perform construction activities in the City shall acquire and fill out an erosion and sediment control application from the community development office. The erosion and sediment control application shall contain the following information items:

(a) The name, mailing address, and telephone number of the property owner and permittee;

(b) The name, address, and telephone number of the person or permittee performing construction activities on the site;

(c) The legal description of the parcel where construction activities are to be performed;

(d) The valuation of the security required under this chapter;

(e) The permit fee required under this chapter and established by resolution;

(f) A detailed description of the work to be performed at the site;

(g) Signature of the permittee for whom the construction activities are being performed;

(h) A statement of whether a general NPDES storm water permit has been issued by the Wyoming Department of Environmental Quality. (Only required when construction activities exceeds five acres in size).

12.20.065 Erosion and Sediment Control-Plan Requirements

Persons wishing to perform construction activities shall prepare an erosion and sedimentation control plan. The plan shall contain the following items:

(a) Site Description. The site description shall be broken down into the following elements:

(i) A description of the nature of the activity;

- (ii) Estimates of the total area of the site that is expected to be disturbed by excavation;
 - (iii) A description of the intended sequence of major activities which disturb soils for major portions of the site. Major activities shall include but not be limited to all excavation and backfill operations;
 - (iv) A description of the best management practices to be installed, and when and how they shall be incorporated into the work. Technical specifications of the best management practices, materials, and resources shall be provided with the erosion and sediment control plan;
 - (v) Certification by a licensed civil engineer or person experienced in applying best management practices to the reclamation of disturbed soils using best management practices and approved by the City of Mills engineering office, that the best management practices proposed for the disturbed area shall be sufficient to reduce erosion and control sediment control for all disturbed areas one acre (not necessarily contiguous) or greater in size;
 - (vi) Drawings that show disturbed areas within the construction zone and the institution of best management practices to minimize erosion and control sediment loss.
- (b) Best management practices for erosion and sediment control.
- (i) The permittee shall acquire a copy of the City of Casper’s best management practices for erosion and sedimentation control and a copy of the Revegetation Guidelines Handbook, dated July 2010, prior to any construction activities, which shall be the standards for the best management practices and reclamation procedures that shall take place and be followed during all construction and reclamation activities. Each permittee shall develop a supplemental erosion and sedimentation plan for each construction site. The supplemental erosion and sedimentation plan shall include specific erosion and sediment control best management practices. Supplemental erosion and sedimentation plans shall include a description of the best management practices (BMPs) that will be implemented at the construction site, as well as the party that will be responsible for implementing the BMPs. BMP measures shall constitute one or more of the listed practices:
 - (ii) Temporary seeding;
 - (iii) Mulching;
 - (iv) Geotextiles;
 - (v) Chemical stabilization;
 - (vi) Permanent seeding and planting;
 - (vii) Preservation of natural vegetation;
 - (viii) Sod stabilization;
 - (ix) Stream bank stabilization;
 - (x) Soil retaining measures;
 - (xi) Installing fencing at right angles to the prevailing wind at a spacing that does not exceed a ratio of 10:1 (width to height);
 - (xii) Diversion swale/berm;

- (xiii) Outlet protection;
- (xiv) Sediment basin;
- (xv) Silt fencing;
- (xvi) Inlet protection;
- (xvii) Street sweeping;
- (xviii) Watering of construction areas shall not constitute an approved BMP for erosion and sediment control. Other BMPs shall be provided to the City engineer's office for their approval prior to implementation on the construction site.
- (xix) The permittee shall install additional BMPs as necessary when the construction site is abandoned for more than one week, unless written authorization is granted by the City Mayor.

12.20.080 Erosion and Sediment Control-Security and Insurance Requirements

(a) Prior to issuance of an erosion and sediment control permit, as provided by this chapter, the permittee is required to post with the City a performance bond, cash, letter of credit, or other approved security in the amount of ten cents per square foot, for the first one million square feet of disturbed area. For permit areas exceeding one million square feet, the permittee shall post an amount equal to two and one-half times the full amount of the cost estimated for the approved sedimentation and erosion control plan prepared by a registered Wyoming professional engineer and approved by the City engineer for the entire permit area. The fee shall include the full scope of erosion and sedimentation control services and treatments including maintenance as required by Mills City ordinance, and as approved by the City engineer. In no event shall the posting amount for permit areas exceeding one million square feet be less than one hundred thousand dollars. A minimum security amount of five thousand dollars and general liability insurance in the amount and form as described in this section shall apply.

Upon successful completion as determined by the City engineer of portions of the approved final erosion and sedimentation control plan by the permittee, the City Mayor may reduce the amount of security held by the City in a proportionate amount compared with the entire permit area.

(b) The performance bond, cash, performance security, letter of credit, or other approved security shall be released after one year following the date of final completion of implementation of erosion and sediment control measures on the construction site, or as determined by the City Mayor.

(c) No permit shall be issued unless and until the permittee has filed a certificate of insurance evidencing the fact that the permittee has purchased and has in effect an insurance policy, naming the City as additional insured, issued by an insurance company authorized to do business in the state, providing for public liability coverage in the sum of two hundred fifty thousand dollars to any claimant for any number of claims arising out of a single occurrence and an aggregate sum of five hundred thousand dollars for all claims of all claimants arising out of a single occurrence insuring the permittee and the City of Mills from any and all claims which may arise out of, or result from, permittee's performance under the issuance of an erosion and sediment control permit,

whether it is to be performed or furnished by permittee, or by anyone directly or indirectly employed by permittee to perform or furnish any of the work within the disturbed site, or by anyone for whose acts any of them may be liable, including, but not limited to, claims for damages, other than to the work itself, for personal injury or death or for destruction of or damage to tangible property wherever located, including loss of use resulting therefrom.

The insurance shall contain a provision or endorsement that the insurance coverage will not be canceled, materially changed, or renewal refused until after at least thirty days prior written notice has been given to the insured and the City of Mills.

Nothing in this section shall be deemed to be a waiver of any immunities or defenses available to the City under the Wyoming Governmental Claims Act.

(d) All persons applying for an erosion and sediment control permit shall be charged an inspection and review fee as established by resolution.

(e) The permittee shall purchase and/or maintain the performance bond, cash, performance security, letter of credit, or other approved security specified in this section which shall provide assurance and indemnification to the City of Mills that the permittee will furnish and install all onsite all erosion and sediment control improvements outlined and set forth in the erosion and sediment control permit application and all exhibits thereof.

(f) The performance bond, cash, performance security, letter of credit, or other approved security shall remain in full force and effect for at least one year after the permittee has completed the work under the erosion and sediment control permit and all defective work thereunder is corrected, removed, and/or replaced, and the City of Mills has provided a written notice of release of any such security.

12.20.100 Erosion and Sediment Control Permit-Issuance, Expiration, Extension, Renewal and Maintenance

(a) Upon compliance with the terms of this chapter, and any rules and regulations promulgated hereunder, the City Mayor shall issue an erosion and sediment control permit.

(b) Every permit issued under this chapter shall expire and become null and void if the construction activity authorized is not commenced within one year from the date of such permit. In the event a permit expires, the City shall return any security required if necessary.

(c) Any permittee holding an unexpired permit may apply for an extension of the permit. Such extension may be granted for a period not to exceed one year and shall not be extended unless the security required is in full force and effect for the period of the extension.

(d) Any expired permit may be renewed by the original permittee after expiration. No new fee shall be required provided no changes have been made or will be made to the original plans and specifications for the earthwork. No expired permit shall be renewed unless the security required is posted with the City at the time of renewal.

(e) Issuance or denial of an erosion and sediment control permit shall be made as soon as possible, but not later than fifteen calendar days after receipt of an application for permit.

(f) The property owner shall be responsible for the maintenance of all permanent sediment and erosion control measures enacted pursuant to this chapter. All temporary sediment and erosion control measures shall be removed after work on the site has been completed and the measures are no longer needed. Should any property owner fail to adequately maintain the permanent sediment and erosion measures or remove the temporary measures, the City may, after notifying the owner of the required maintenance and/or removal through e-mail, telephone, or written correspondence, enter the affected property and perform or cause to be performed the required work and assess the actual costs for such work against the property owner, and/or the property itself.

(g) If the permittee does not successfully complete all required work or violates any requirement of the permit or this chapter, the City may take corrective measures and charge the cost of such to the permittee. Such costs shall include the actual cost of any work deemed necessary by the City plus reasonable administrative and inspection costs and penalties. If the total of such costs exceeds the security, the permittee shall be responsible for payment of the remaining balance within thirty (30) calendar days of receipt of an accounting of such from the City.

(h) Shall remain in effect for all lots in a subdivision, unless a valid building permit has been issued for an individual lot. All site plan security shall remain in place until all required sediment and erosion control, drainage, and landscaping has been completed and approved.

15.24.110 Inspection Requirements

All construction activities for which a permit is required shall be subject to periodic inspections by the City Mayor to assure compliance with the approved permit. A final inspection will be conducted at the request of the permittee after the construction activity is completed, or, in the event a site is developed in phases, after each phase is completed. Final approval shall not be given until all work, including installation of all drainage facilities and their protective devices, and all erosion-control measures have been completed in accordance with the approved permit. In any case, no final approval shall be given until permanent soil stabilization has been accomplished and permanent vegetation established to the point where no significant soil erosion or sedimentation takes place.

If the City Mayor determines that soils are leaving a disturbed area by wind or water erosion, such person may, in writing, direct the permittee on the site to install any sediment and/or erosion controls that are deemed necessary to minimize said sediment from migrating off site, including the issuance of stop work orders and/or suspension or revocation of any permit.

12.20.120 Building Permit Denial Conditions

No building permit or occupancy permit shall be issued for structures on the land described in the permit during any period in which the permittee refuses to complete the terms of the permit, or pay the cost thereof, or is in default of correcting any deficiencies in the program.

12.20.130 Unauthorized Work Prohibited

It is unlawful for any permittee who has obtained a permit to do or cause to be done any construction activity authorized by such permit in a manner contrary to that authorized by the permit.

12.20.140 Stop Work or Permit Suspension or Revocation Conditions

(a) It shall be the duty and the obligation of the permittee to ensure that construction activities conducted under the authority of a permit authorized by this chapter are done in accordance with the permit and, if applicable, meet all of the requirements of the National Pollutant Discharge Elimination System (NPDES) one acre and larger construction permit or five acre and larger construction permit as required by the state of Wyoming Department of Environmental Quality.

(b) In the event any construction activities are being done contrary to the terms of this chapter, or contrary to the terms of any permit authorizing such construction, the City Mayor may, in addition to any other remedies provided, order the construction activity stopped by notice in writing served upon the permittee engaged in doing the construction work and such permittee shall immediately stop such work or take corrective measures as specified by the City Mayor to comply with the terms of the permit or provisions of this chapter.

(c) The City Mayor may suspend or revoke any permit issued under the provisions of this chapter whenever the permit is issued in error, or on the basis of incorrect information supplied, or when the construction work for which the permit is issued is being done in violation of the terms of this chapter, or any rules and regulations promulgated hereunder.

12.20.150 Hazardous Siltation or Pollution-Notice and Remedial Measures

In the event the earthwork, or soil erosion, or siltation, or pollution of any surface water caused by the construction activity, constitutes an immediate hazard to the life, health, or safety of persons or property, the City Mayor may order the immediate cessation of any construction activities causing such hazard, and may further order the permittee to take any necessary remedial measures to abate such hazard.

(a) In the event of such imminent hazard, the City Mayor shall be authorized to notify the permittee, or the person authorized by the permittee to receive notice, in person or by telephone, and shall, as soon as reasonably possible, follow such notice with a written notice or order ordering the cessation of the earthwork and any remedial measures necessary for the abatement of the hazard.

(b) In the event the permittee fails to commence compliance with the requirements in the written notice within twenty-four hours of service of the written notice upon him, or the person authorized to receive notice and complete the same within a reasonable amount of time, the City

Mayor is authorized to commence and complete the remedial measures at the expense of the permittee.

12.20.170 Violation-Notice-Remedy and Enforcement Authority

(a) In the event the City Mayor determines that the permittee is conducting construction activities in violation of the terms of this chapter, his permit or any rules and regulations promulgated pursuant to this chapter, and such does not constitute a hazard to the life, health and safety of persons or property, the City Mayor shall notify the permittee in writing of the violation or violations.

- (i) Such notice shall specify the section or rule and regulation, or portion of the permit being violated, and shall further specify what action the permittee must take to remedy the violation.
- (ii) The notice shall further specify the time in which the permittee shall be allowed to commence and complete the remedial procedures. If no time is specified, the measures shall be commenced and completed within seven calendar days from the date the notice is served.

(b) In the event the permittee does not commence and complete the same in compliance with the written notice, the City Mayor is authorized to enter upon the property for which the permit has been granted, and commence and complete the remedial measures at the expense of the permittee. The permittee shall pay the City for all of its expenses incurred in doing remedial measures in compliance with this section, upon demand from the City.

12.20.190 Violation-Penalty

Any person who conducts any construction activity, not exempted by this chapter without first obtaining a permit therefor, or who violates the terms of this chapter, shall be deemed guilty of a misdemeanor. Each day such violation occurs shall be a separate offense. The penalty for such violation shall be that set forth in Chapter 1.28 of this code.

CHAPTER 12.24
OBSTRUCTIONS

12.24.010 Exempt Obstructions Designated

Barricades, refuse cans, streetlights, utility poles, fireplugs, parking meters and other like obstacles, because of necessity or by ordinance or by written permission of the Mayor, are permitted to occupy space upon the sidewalk and are exempt from the provisions of this chapter.

12.24.030 Sidewalk Obstructions Prohibited When

It is unlawful for any person owning, occupying or having control of any premises to place or permit upon the sidewalk or the half of the street adjacent to such premises:

(a) Any broken ware or glass, and filth, rubbish, refuse matter, ice, water, oil, mud, garbage, ashes, tin cans or other like substances;

(b) Any automobile, truck or trailer from which merchandise is sold, or any automobile, truck or trailer on the sidewalk, any box or boxes, bicycle, toy, merchandise or other things that will obstruct the sidewalk or street in any way; provided, that the City Council shall have the power, upon request for permission by any property owner, or any other person, to authorize temporary use of the sidewalks, if found justifiable by the City Council and in the public interest.

12.24.040 Clear View at Corners of Intersections

In all residentially zoned areas on public or private property at any corner formed by intersecting streets, it is unlawful to install, set out or maintain, or to allow the installation, setting out or maintenance of any sign, fence, hedge, shrubbery, natural growth or other obstruction to view within that triangle formed by the intersection of the curb face of the extended curb lines, as defined by Figure 17.12.120 of this code, measured back a distance of thirty feet with a line drawn to form a right triangle.

12.24.050 Exceptions to Section 12.24.040

The provisions of Section 12.24.040 of this chapter shall not apply to:

- (a) Permanent buildings;
- (b) Public utility poles;
- (c) Hedges trimmed to a height of less than thirty-six inches above the sidewalk;
- (d) Trees (the limbs of which overhang the public sidewalk and are at all times kept trimmed of limbs and sucker growth on the trunk to a height of at least eight feet above the sidewalk, or the limbs of which overhang the public street and are at all times kept trimmed of sucker growth to a height of at least fifteen above the street level, or plant species not planted in the form of a hedge which are so planted and trimmed as to leave, at all times, a clear and unobstructed cross view;
- (e) Official warning signs or signals;
- (f) Places where the contour of the ground is such that there can be no cross visibility at the intersection; or

(g) Signs mounted ten feet or more above the ground whose supports are twelve inches or less in diameter and do not constitute an obstruction.

12.24.060 Limitations on Excepted Obstructions

No obstruction to cross visibility shall be deemed to be excepted from the application of this article because of its being in existence at the time of the adoption of the regulations codified in this chapter, unless expressly exempted by the terms of this article.

12.24.070 Enforcement Authority

The enforcement of this article shall be under the direction of the Mayor, who shall investigate violations of this article and perform such duties in connection with the enforcement of this article as may be required.

CHAPTER 12.28
HOUSE NUMBERING

12.28.010 Numbering Required-Odd and Even Numbers

All residence and business houses shall number their residences or places of business in plain numbers not less than three inches high, with the even numbers on the west side and the odd numbers on the east side of the streets, likewise the even numbers on the north side of the streets and the odd numbers on the south side of the streets respectively.

CHAPTER 12.36
PARKS

Article I. Park Operation Policies

12.36.010 Hours of Operation

Except for unusual and unforeseen emergencies, parks shall be open to the public every day of the year between the hours of six a.m. and twelve midnight. The opening and closing hours for each individual park shall be posted therein for public information.

12.36.020 Closure of Areas

Any section or part of any park may be declared closed at any time to the public by the Mayor or his duly authorized representative, and for any interval of time, as the Mayor or his duly authorized representative shall find reasonably necessary.

12.36.030 Glass Beverage Containers Prohibited

(a) No person shall have in his or her possession, or dispose of, any glass beverage containers in any City park. This prohibition applies to all circumstances, including activities allowed by City-granted permit.

(b) Any person violating any provision of this section is guilty of a misdemeanor, and may be punished as provided in Chapter 1.28 of this code, as amended.

12.36.040 Alcoholic Beverages and Public Intoxication

(a) It is unlawful for any person to bring into, possess or consume any alcoholic or malt beverages on or in any public park or loiter in an intoxicated condition in such park owned by the City.

(b) Upon application to the Mayor or his duly authorized representative, any person may obtain permission to bring in, possess and consume alcoholic or malt beverages on or in the areas mentioned in subsection A of this section.

12.36.050 Loitering and Other Disorderly Conduct

No person shall sleep or protractedly lounge on the seats or benches, or other areas, or engage in loud, boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace in a park.

Article II. Tennis and Basketball Court Regulations and Restrictions

12.36.070 Glass Beverage Containers Prohibited

(a) No person shall have in his or her possession, or dispose of, any glass beverage containers in any public tennis court.

(b) Any person violating any provision of this section is guilty of a misdemeanor and may be punished as provided in Chapter 1.28 of this code, as amended.

12.36.080 Alcoholic Beverages and Public Intoxication

It is unlawful for any person to bring into, possess or consume any alcoholic or malt beverages on or in any public tennis court or loiter in an intoxicated condition in such tennis court within or owned by the City.

12.36.090 Loitering and Other Disorderly Conduct.

No person shall sleep or protractedly lounge upon, or engage in loud boisterous, threatening, abusive, insulting or indecent language, or engage in any disorderly conduct or behavior tending to a breach of the public peace in any public tennis or basketball court.

12.36.100 Tennis and Basketball Court Surface Wear Prohibitions

(a) It is unlawful for any person to enter upon any public or City-owned tennis or basketball court with anything other than rubber-soled shoes. No skateboard, roller blades, roller skates, wheeled apparatus of any kind, cleats, hard-soled shoes, boots, etc., will be allowed on any public or City-owned tennis or basketball court.

(b) Any person violating any provision of this section is guilty of a misdemeanor and may be punished as provided in Chapter 1.28 of this code, as amended.

ORDINANCE NO. 762

AN ORDINANCE REPEALING THE EXISTING TITLE 12 ON STREETS, SIDEWALKS AND PUBLIC SPACES IN ITS ENTIRETY AND REPLACING IT WITH A NEW TITLE 12 ON GENERAL OFFENSES

WHEREAS, The City of Mills, Wyoming has had the occasion to review Title 12 of its Ordinances and to revise the same; and

WHEREAS, after said review and due deliberation, the City of Mills has decided that the attached text better serves the needs of the public and the City of Mills as of the current date;

NOW THEREFORE, The City Council of the City of Mills hereby repeals the entire exiting Title 12 and replaces the same with the attached text, which shall be the new Title 12 upon the effective date of adoption

This ordinance shall be in full force and effect upon passage on three readings and publication.

PASSED on 1st reading the ____ day of _____, 2021.

PASSED on 2nd reading the ____ day of _____, 2021.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this ____ day of _____, 2021.

TOWN OF MILLS, WYOMING

Seth Coleman, Mayor

Sara McCarthy, Council

Darla R. Ives, Council

James Hollander, Council

Brad Neumiller, Council

ATTESTED:

Christine Trumbull, Town Clerk

AMENDMENT #2
TO THE
AGREEMENT

This Amendment to the Agreement (“Agreement”) is by and between the Town of Mills, Wyoming (“Town”) and Community Education Centers, Inc. (“CEC”).

WHEREAS, Town and CEC formed an Agreement which is expiring March 31, 2021, and Town and CEC desire to continue services under this Agreement, under the same terms and conditions; and

NOW, THEREFORE, the parties agree as follows:

1. The term of this Agreement shall be extended one year under the same terms and conditions, from April 1, 2021 through March 31, 2022.
2. All other terms and conditions remain unchanged.

DATED this _____ day of _____, 2021.

Town of Mills

Community Education Centers, Inc.

By: _____

By: _____

Title: _____

Derrick D. Schofield, Ph.D
VP, Reentry Services; GEO Care

ATTEST:

By: _____

Title: _____