REGULAR CITY COUNCIL MEETING October 11, 2022 7:00 PM City Hall



Mayor:
Seth Coleman
Council President:
Darla Ives
Council Members:
James Hollander
Sara McCarthy
Brad Neumiller

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

- 1. Council Meeting Minutes 9-27-2022
- 2. Executive Meeting Minutes for a Legal Issue 9-27-2022
- 3. Executive Meeting Minutes for a Real-Estate Issue 9-27-2022
- 4. Executive Meeting Minutes for a Real-Estate Issue 9-27-2022

City Licenses

5. New and Renewal Business and Contractor Licenses 10-11-2022

Financial Approvals

- <u>6.</u> Regular Payroll 9-12-2022 to 9-25-2022
- 7. Fire Payroll: 9-15-2022 to 9-26-2022
- 8. Financial Breakdown Report 10-11-2022
- 9. Treasurer Report September 2022

ORDINANCES AND RESOLUTIONS

- <u>10.</u> **Resolution 2022-38**: Salaries FY 23
- 11. **Resolution 2022-39:** A Resolution Correcting and Amending the City Handbook

COUNCIL APPROVALS

- 12. Council Approval To Put a Lien on 4528 Mountain View Drive
- 13. Council Approval To Put a Lien on 771 N 6th Ave and 759 N 6th Ave

14. Council Approval to Accept the Bids for the Drainage Project off Oregon Trail

OPEN DISCUSSION

EXECUTIVE SESSION

ADJOURNMENT

NEXT MEETING - October 25th, 2022 @ 7:00pm/ November 8th, 2022 @ 7:00pm

NEXT WORK SESSION - October 25th, 2022 @ 6:00pm/ November 7th, 2022 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

REGULAR CITY COUNCIL MEETING September 27, 2022 7:00 PM City Hall



Mayor:
Seth Coleman
Council President:
Darla Ives
Council Members:
James Hollander
Sara McCarthy
Brad Neumiller

MINUTES

CALL TO ORDER

Mayor opened the meeting at 7:00pm.

ROLL CALL

PRESENT

Mayor Seth Coleman Council President Darla Ives Council Member Jim Hollander Council Member Sara McCarthy Council Member Brad Neumiller

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. Dangerous Building: 4528 Mountain View Drive

Council President Ives closed the Council Meeting at 7:00pm.

Council President Ives opened the Public Hearing at 7:00pm.

Council President Ives now declared the Public Hearing opened for consideration of 4528 Mountain View Drive, Dangerous Building. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The City Clerk stated that all notices have been posted as well and the public hearing and the next step need to be taken into consideration. Is there anyone in the audience who wishes to speak in favor of this item? No one talked. Ives asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Ives asked if there was anyone in the audience who wishes to speak in opposition to this item. Leah Juarez spoke up and asked if the person has been contacted on this property? The City Clerk stated yes. Their certified mail did come back. She also stated that she wants a copy of the ad that was in the paper. Are we following code she stated? She also wants to know if Ordinances are law. The City Attorney stated that we are following our City codes and yes Ordinances are the law of the City. Ives asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Council President Ives mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:09pm.

2. Dangerous Building:759 N 6th Ave & 771 N 6th Ave

Council President Ives opened the Public Hearing at 7:09pm.

Council President Ives now declared the Public Hearing opened for consideration of 759 N 6th Ave and 771 N 6th Ave, Dangerous Building. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The City Clerk stated that all notices on these properties have been posted as well as the public hearing and the next steps need to be taken into consideration. Is there anyone in the audience who wishes to speak in favor of this item? No one spoke up. Ives asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Ives asked if there was anyone in the audience who wishes to speak in opposition to this item. Nicola Aakers was on the phone. She is the sister to Marc Alden. She stated that she has red our ordinance about liens and stated that we will charge 7% interest onto the price of the lien. She also stated that Marc has had some issues and cannot make decisions on his own. I have power of attorney over all his stuff. She wants to know why she has not been notified of any of the notices. The City Attorney stated that you have been. You had submitted a letter about the properties in questions and since you did not follow the steps your appeal was denied. The City Attorney stated that on the notices your name is not mention and therefore we would not have to contact you. Nicole stated that she has a problem with the amount. She wants to know why it is so much and is there a breakdown of the charges. She also stated that if we put a lien on the properties will we foreclose on the property? The City Attorney stated that if you pay the lien we will not foreclose on the properties. At this time the property would not change hands. We would just attach the lien to it. Nicole also stated that they might have some buyers for the property. She would like to know if they can have more time. The property is worth more than \$17,600. She know that you can pay the lien after she sells the property. She kept saying that Marc is on the right tract and is a good person. He has some issues that he is trying to figure out. He wants to continue to live in Mills. She also stated that when we took the buildings down that there was some stuff that was taken that belonged to Marc. She wants to know what happened to them. Marc only gets \$1034.00 a month and wants to know if he can make monthly payments. The City Attorney stated that is not for him to decide. That is up to the Council. But if the lien is recorded the City would have to be paid off before the property can go to anyone else. At this time the City Attorney was getting upset with what Nicole was suggesting. Nicole was stating that she just wants more time before the City decides to put a lien on the property. She thinks that putting a lien on the property will stop the sale of the property. Ives asked is there anyone in the audience who wishes to speak in opposition to this item? Kim Pereze was present to talk in behalf of Marc. Marc works for her and he has helped him get on his feet. She wants to know as well if we can wait a few weeks to file the lien til they can get things figured out. Marc wants to get an attorney to help him make a decision. The City Attorney stated that this property is not up for a vote tonight. Giving more time would be a Council decision. Nicole stated again that their father had left money in a trust and it takes time to get the money. There is rules we have to follow. She hopes that there is a way to work this out. The City Attorney stated that he thinks they are wanting a tolling agreement. The City Attorney again was feeling like they are wanting him to do something that is not right to do. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mike Robb spoke in opposition to this item. He is a good friend of Marc. He thinks what we did is wrong. Marc was in jail at the time and we took advantage of the situation and he came back from jail to nothing. He did not have a chance to get his stuff out of the house and there is things missing that Marc would like back. Marc is suffering from mental issues. He would like to know why we did not condemned the property first. He stated that the structure was bad but the foundation was good. He could of rebuild on that. What happened to his personal belongings? He feels that the clean-u was done wrong. He feels that the City took advantage of a person down on his luck. Council President Ives mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 8:06pm.

3. Fire Hydrant Place Project Grant

Council President Ives opened the Public Hearing at 8:06pm.

Council President Ives now declared the Public Hearing opened for consideration of the Fire Hydrant Replacement Project. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The Community Development Director stated that this part of the WCDA Block Grant requirements and this is the second public hearing. This grant is to replace 49 fire hydrants in the City. We want to replace old ones that are in bad shape. Is there anyone in the audience who wishes to speak in favor of this item? Scott Clamp stated the he is happy we are doing this. He has one on his property and it needs to be replaced. He believes that this is a great project. Ives asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Ives asked if there was anyone in the audience who wishes to speak in opposition to this item. Ives asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Council President Ives mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 8:10pm.

CONSENT AGENDA

Minutes

4. Council Meeting Minutes 9-13-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

5. Executive Session Minutes 9-13-2022 for a Legal Issue

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

City Licenses

6. New and Renewal Business and Contractor Licenses 9-27-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Financial Approvals

7. Fire Payroll

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

8. Regular/Police Payroll

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

9. Financial Breakdown Reports 9-27-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

10. Court Income August 2022

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

ORDINANCES AND RESOLUTIONS

11. Resolution 2022-36: Fair Housing Resolution City of Mills Fire Hydrant Replacement Project

Motion made by Council Member Neumiller, Seconded by Council Member Hollander. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

12. Resolution 2022-37: A Resolution Regarding the Establishment of a Shelf- Assessment Fire Inspection Program for the City of Mills

Motion made by Council President Ives, Seconded by Council Member Neumiller. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

COUNCIL APPROVALS

13. Council Approval of the Animal Contract with Metro

Motion made by Council Member Neumiller, Seconded by Council Member McCarthy. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member

OPEN DISCUSSION

Scott Clamp: 720 Wasatch

Scott Clamp stated the he feels that the people that are running for office need to be on Council first before they run for Mayor. First he stated that if you are wanting to be on Council then a person should come to work sessions and meetings. You have to know what is going on. You have to care about what the City is trying to accomplish. He also stated that many of the people running are not aware of the hours that need to be put in. He stated that he wanted to be on Council many years ago, but realized it not work his schedule. A person has to want to put in the hours and time to care of this City. He knows that some of the people are not willing to do that. He wants to thank all the Council now. He stated that your job is a thankless job. You all have done a great job and you have done well for the residents of the City. People that are running for the spots need to realize that you can't come in and think that your way is right. He asked the Council how many hours they put in. Councilman Neumiller stated that he has lost track. It takes a lot of his time to keep up on his duties. Councilman McCarthy stated that people have to come to meetings and being on council requires a lot of time and lots of reading. You have to offer ideas and work as a group. Mayor stated that there will be hard times and good ones. You have to use the public's money in the right way. He loves being Mayor. He finds it very rewarding that he is making a difference in Mills. Again, Scott said "Thank You for all that you do"!

EXECUTIVE SESSION

14. Legal Issue

Mayor asked for a motion to go into Executive Session for a Legal Issue at 8:25pm.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller.

Back from Executive Session at 8:42pm. No Action Taken

15. Real-Estate Issue

Mayor asked for a motion to go into Executive Session for a Real-Estate Issue at 8:42pm.

Motion made by Council President Ives, Seconded by Council Member Neumiller. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller.

Back from Executive Session at 9:00pm. No Action Taken

16. Real-Estate Issue

Mayor asked for a motion to go into Executive Session for a Real-Estate Issue at 9:01pm.

Motion made by Council Member McCarthy, Seconded by Council President Ives. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller.

Back from Executive Session at 9:17pm. No Action Taken

ADJOURNMENT

Mayor asked for a motion to adjourn at 9:17pm.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

NEXT MEETING - October 11th, 2022 @ 7:00pm/ October 25th, 2022 @ 7:00pm

NEXT WORK SESSION - October 10th, 2022 @ 9:00am/ October 11th, 2022 @ 6:00pm/ October 25th, 2022 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Seth Coleman	
City Clerk, Christine Trumbull	

Item # 5.

Council Meeting OCTOBER 11th, 2022

NEW BUSINESS LICENSES

BUSINESS NAME	FIRE INSPECTION	INSURANCE
GUDGER CONSULTING DESIGN	N/A	N/A
TIMBER THERAPY	YES	N/A

4

27

RENEWAL BUSINESS LICENSES

	MATTER AND DOCUMENTS OF THE PROPERTY OF THE PR								
	BUSINESS NAME	FIRE INSPECTION	INSURANCE						
1	FRIENDS FOREVER CHILDCARE	YES	YES						
2	STABIL DRILL SPECIALTIES	YES	YES						
3	307 MEAT PROCESSING	YES	YES						
4	WOODWARD MACHINE CORP	YES	NO						
5									
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Item # 5.

Council Meeting OCTOBER 11th, 2022

	NEW CONTRACTOR LICENSES								
	BUSINESS NAME	FIRE	INSURANCE	CONTRACTOR ID					
1	ABSOLUTE POWER & LIGHT	N/A	N/A	YES					
2									
3									
	RENEWAL CONTRACTOR LICENSES								
	BUSINESS NAME	FIRE	INSURANCE	CONTRACTOR ID					
1	BAILLY'S PLUMBING & HEATING	N/A	YES	YES					
2	CACHE VALLEY ELECTRIC CO	N/A	N/A	YES					
3	KING ENTERPRISES	YES	YES	YES					
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PAYROLL

Meeting Date: October 11th, 2022

Payroll Type: Regular/Police Payroll

Date Range: 9-12-2022 to 9-25-2022

NET......\$84,360.72

DEDUCTIONS.....\$32,298.79

Federal Taxes.....\$11,336.00

Medicare.....\$1686.88

Retirement \$9481.39

Social Security......\$7014.34

Supplemental Retirement...... \$1100.00

Supplemental Insurance.....\$0.00

Child Support...... \$0.00

Insurance.....\$0.00

TOTAL PAYROLL.....\$116,659.51

City Clerk, Christine Trumbull

Mayor, Seth Coleman



PAYROLL

Meeting Date: October 11th, 2022

Payroll Type: Fire Payroll

Date Range: 9-15-2022 to 9-26-2022

NET.....\$10,142.12

DEDUCTIONS......\$4133.04

Federal Taxes.....\$944.00

Medicare.....\$191.04

Retirement \$1605.24

Supplemental Insurance.....\$118.35

Insurance.....\$1081.91

TOTAL PAYROLL.....\$14,275.16

City Clerk, Christine Trumbull

Mayor, Seth Coleman



BILLS

Meeting Date: October 11th, 2022

Bills



CHECK LIST FOR

October 11th, 2022

COUNCIL MEETING

City Hall/Court

9-26-2022	30228-30236	Manual
9-29-2022	30237	Payroll
9-29-2022	30238-30243	Transmittals
10-3-2022	30244-30246	Manual
10-6-2022	30247-30251	Manual
10-7-2022	30252-30253	Transmittals
10-7-2022	30254-30296	Vouchers

COUNCIL:	
	MAYOR:
	CITY CLERK:



MANUAL CHECKS

City Hall

October 11th, 2022

COUNCIL MEETING

9-26-2022	30228	Charter Communications	Bill	\$72.98
9-26-2022	30229	Dalton Powell	Water Deposit Refund	\$63.73
9-26-2022	30230	Pat Magrum	Water Deposit Refund	\$9.74
9-26-2022	30231	Rocky Mountain Industrial Supply	Bill	\$126.45
9-26-2022	30232	Rocky Mountain Power	Utilities	\$712.16
9-26-2022	30233	Verizon	Bill	\$1627.93
9-26-2022	30234	Elissa Sanders	Wildland Fire Travel	\$317.50
9-26-2022	30235	Ethan Hecht	Wildland Fire Travel	\$1026.58
9-26-2022	30236	Kate Acord	Stipen	\$550.00
10-3-2022	30244	Greiner Ford	Brush Truck	\$54,198.00
10-3-2022	30245	HUB Insurance	Benefits	\$61,956.89
10-3-2022	30246	Patrick Holscher	Attorney Fees	\$46,666.67
10-6-2022	30247	Century Link	Bill	\$277.97
10-6-2022	30248	Charter Communications	Bill	\$499.95
10-6-2022	30249	Giraldo Translations	Translator for Court	\$40.00
10-6-2022	30250	Rocky Mountain Power	Utilities	\$361.43
10-6-2022	30251	Verizon	Bill	\$138.66



TOTAL:

\$168,646.64



MANUAL CHECKS

COURT

October 11th, 2022

COUNCIL MEETING

9-19-2022	1705	Townsend Bauer	Bond Refund	\$10.00
9-19-2022	1706	Warren Turner	Bond Refund	\$520.00
9-30-2022	1707	Division of Victims Service	Crime Prevention	\$350.00
9-30-2022	1708	Edith Lopez	Bond Refund	\$40.00
9-30-2022	1709	Hunter Cestnik	Bond Refund	\$630.00
9-30-2022	1710	Jenifer Wagner	Bond Refund	\$1170.00

TOTAL: \$2720.00

Payment Approval Report - Mills WY Report dates: 10/6/2022-10/7/2022

Page: Oct 07, 2022 04:33PM

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170 [Report].Vendor Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
307 Print	, Ship & More							
8085	307 Print, Ship & More	093022	09/30/2022	137.80	137.80	10/07/2022	10/07/2022	30254
То	tal 307 Print, Ship & More:			137.80	137.80			
ALSCO,	Inc							
350	ALSCO, Inc	LCAS1501222	09/21/2022	81.29	81.29	10/07/2022	10/07/2022	30255
350	ALSCO, Inc	LCAS1502383	09/28/2022	148.92	148.92	10/07/2022	10/07/2022	30255
То	tal ALSCO, Inc:			230.21	230.21			
Amazon	Capital Services, Inc							
7825	Amazon Capital Services, Inc	1TPX-XXDR-V	10/01/2022	135.80	135,80	10/07/2022	10/07/2022	30256
То	tal Amazon Capital Services, Inc:			135.80	135.80			
Atlas Ofi	ice Products, Inc							
620	Atlas Office Products, Inc	75179-0	04/25/2022	38.43	38.43	10/07/2022	10/07/2022	30257
620	Atlas Office Products, Inc	75198-0	04/26/2022	104.71	104.71	10/07/2022	10/07/2022	30257
620	Atlas Office Products, Inc	76283-0	06/15/2022	566.56	566.56	10/07/2022	10/07/2022	30257
То	tal Atlas Office Products, Inc:			709.70	709.70			
Big Horr	ı Tire, Inc							
7983	Big Horn Tire, Inc	04-58890	05/19/2022	509,95	509.95	10/07/2022	10/07/2022	30258
To	tal Big Horn Tire, Inc:			509.95	509,95			
Caselle,	Inc							
1160	Caselle, Inc	119899	10/01/2022	1,121.00	1,121.00	10/07/2022	10/07/2022	30259
1160	Caselle, Inc	119899	10/01/2022	1,121.00	1,121.00	10/07/2022	10/07/2022	30259
To	tal Caselle, Inc:			2,242.00	2,242.00			
Casper /	Area Chamber of Commerce	,						
	Casper Area Chamber of Commer	12/2022	09/28/2022	35.00	35,00	10/07/2022	10/07/2022	30260
To	tal Casper Area Chamber of Comme	erce:		35.00	35,00			
Casper 9	Star Tribune Inc				. :			
•	Casper Star Tribune Inc	82706	09/04/2022	65.66	65,66	10/07/2022	10/07/2022	30261
	Casper Star Tribune Inc	82762	09/11/2022	92.52	92:52	10/07/2022	10/07/2022	30261
	Casper Star Tribune Inc	82822	09/14/2022	50.36	50,36	10/07/2022	10/07/2022	30261
1270	Casper Star Tribune Inc	82823	09/14/2022	50.36	50.36	10/07/2022	10/07/2022	30261
To	tal Casper Star Tribune Inc:			258.90	258.90			
Century	Link							
	Century Link	092522	09/25/2022	62.29	62.29	10/06/2022	10/06/2022	30247
1330		· ·		_/				

CITY OF MILLS

Payment Approval Report - Mills WY

Report dates: 10/6/2022-10/7/2022

Page: 2 Oct 07, 2022 04:33PM

			Report da	ites: 10/6/2022-10/	7/2022			Oct 07, 2022 04:33P
Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
1350	Century Link	092522	09/25/2022	129.42	129.42	10/06/2022	10/06/2022	30247
T	otal Century Link:			277.97	277.97			
Charter	Communications							
	Charter Communications	000307709272	09/27/2022	499.95	499.95	10/06/2022	10/06/2022	30248
т	otal Charter Communications:			499,95	499.95			
City of	Casper							
-	City of Casper	22203 - 201 SE	09/22/2022	32,189.89	32,189.89	10/07/2022	10/07/2022	30262
1510	City of Casper	614709	09/19/2022	646.92	646.92	10/07/2022	10/07/2022	30262
1510	City of Casper	614780	09/21/2022	574.56	574.56	10/07/2022	10/07/2022	30262
1510	City of Casper	614811	09/22/2022	537,30	537.30	10/07/2022	10/07/2022	30262
1510	City of Casper	614842	09/23/2022	625.32	625.32	10/07/2022	10/07/2022	30262
1510	City of Casper	614869	09/26/2022	430,92	430.92	10/07/2022	10/07/2022	30262
1510	City of Casper	614915	09/27/2022	796.50	796.50	10/07/2022	10/07/2022	30262
	=	614945	09/28/2022	598.86	598.86	10/07/2022	10/07/2022	30262
1510	City of Casper						10/07/2022	30262
1510	City of Casper	614980	09/29/2022	437.40	437.40	10/07/2022		
1510	City of Casper	615002	09/30/2022	535.68	535.68	10/07/2022	10/07/2022	30262
1510	City of Casper	615025	10/03/2022	442.26	442.26	10/07/2022	10/07/2022	30262
1510	City of Casper	615067	10/04/2022	751.14	751.14	10/07/2022	10/07/2022	30262
1510	City of Casper	615092	10/05/2022	640.98	640.98	10/07/2022	10/07/2022	30262
1510	City of Casper	615125	10/06/2022	551,34	551.34	10/07/2022	10/07/2022	30262
Т	otal City of Casper:			39,759.07	39,759.07			
Civil Er	igineering Professionals, Inc.							
	Civil Engineering Professionals, In	22-033-03	08/31/2022	2,587.50	2,587.50	10/07/2022	10/07/2022	30263
Т	otal Civil Engineering Professionals, I	nc.:		2,587.50	2,587.50			
CI II Aa	sociates LLC							
	CLH Associates LLC	1	09/29/2022	4,200.00	4,200.00	10/07/2022	10/07/2022	30264
Т	otal CLH Associates LLC:			4,200.00	4,200.00			
Collins	Communications, Inc							
	Collins Communications, Inc	610524	10/01/2022	275.00	275.00	10/07/2022	10/07/2022	30265
Т	otal Collins Communications, Inc:			275.00	275.00			
Compu	ter Professionals Unlimted							
-		INV121903	00/07/0000	24 400 00	24 400 00	10/07/2022	10/07/2022	20288
	Computer Professionals Unlimited		09/27/2022	21,190.00	21,190.00			30266
7450	Computer Professionals Unlimited	INV121906	09/14/2022	21,747.00	21,747.00	10/07/2022	10/07/2022	30266
Т	otal Computer Professionals Unlimted	1 :		42,937.00	42,937.00			
Desert	Mountain							
2090		22-99481	09/16/2022	4,917.35	4,917.35	10/07/2022	10/07/2022	30267
2090	Desert Mountain	22-99482	09/16/2022	4,684.48	4,684.48	10/07/2022		30267
2090		22-99483	09/15/2022	· ·	•	10/07/2022		30267
T	otal Desert Mountain:			14,388.28	14,388.28			
Danista	Motor Customo P Camila							
2100	Water Systems & Service Dewitt Water Systems & Service	800170924	10/01/2022	85.90	85.90	10/07/2022	10/07/2022	30268

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			Report da	10/6/2022-10/	1112022			OCI 07, 2022 04:33F
Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
To	stal Dewitt Water Systems & Service:			85.90	85.90			
Econo S	igns							
2230	Econo Signs	27946	09/21/2022	4,319.57	4,319.57	10/07/2022	10/07/2022	30269
To	otal Econo Signs:			4,319.57	4,319.57			
	_aboratories Inc							
2370	Energy Laboratories Inc	502926	09/19/2022	128.00	128.00	10/07/2022	10/07/2022	30270
To	otal Energy Laboratories Inc:			128.00	128.00			
Ferguso	n Enterprises LLC							
2530	Ferguson Enterprises LLC	0853160	09/19/2022	106.85	106.85	10/07/2022	10/07/2022	30271
To	otal Ferguson Enterprises LLC:			106.85	106,85			
Ferguso	n Waterworks #1116							
2540	Ferguson Waterworks #1116	1366107	09/09/2022	31.84	31.84	10/07/2022	10/07/2022	30272
To	otal Ferguson Waterworks #1116:			31.84	31.84			
Fleetpric	ie							
2610	Fleetpride	102340346	09/15/2022	78,98	78.98	10/07/2022	10/07/2022	30273
To	otal Fleetpride:			78.98	78.98			
Giraldo	Translations							
8222	Giraldo Translations	092722	09/27/2022	40.00	40.00	10/06/2022	10/06/2022	30249
To	otal Giraldo Translations:			40.00	40.00			
Grainge	r, Inc							
2840	Grainger, Inc	9439157372	09/08/2022	421.23	421.23	10/0 7/2 022	10/07/2022	30274
2840	Grainger, Inc	9443286753	09/13/2022	77.63		10/07/2022	10/07/2022	30274
2840	Grainger, Inc	9444052907	09/13/2022	1,381.06	1,381.06	10/07/2022	10/07/2022	30274
To	otal Grainger, Inc:			1,879.92	1,879.92			
Hach Co	mpany							
2950	Hach Company	13226449	09/01/2022	1,210.37	1,210.37	10/07/2022	10/07/2022	30275
2950	Hach Company	13227819	09/02/2022	39.09	39,09	10/07/2022	10/07/2022	30275
2950	Hach Company	13228686	09/02/2022	595.98	595,98	10/07/2022		30275
2950	Hach Company	13250287	09/19/2022	274.40	274.40	10/07/2022	10/07/2022	30275
To	etal Hach Company:			2,119.84	2,119.84			
Haid's P	lumbing & Heating							
2970	Haid's Plumbing & Heating	6583	09/19/2022	840.00	840.00	10/07/2022	10/07/2022	30276
To	otal Haid's Plumbing & Heating:			840.00	840.00		•	
Hilltop N	lational Bank							
3100	Hilltop National Bank	16398	09/22/2022	100.00	100.00	10/07/2022	10/07/2022	30277

Page:

Report dates: 10/6/2022-10/7/2022 Oct 07, 2022 04:33PM Vendor Name Vendor Invoice Number Invoice Date Amount Paid Date Paid Last Check Date Last Check Number Net Invoice Amount Total Hilltop National Bank: 100,00 100.00 Homax 3120 Homax 0603119-IN 09/13/2022 756.85 756.85 10/07/2022 10/07/2022 30278 Total Homax: 756.85 756.85 Industrial Distributors, Inc 8224 Industrial Distributors, Inc. 152061 09/08/2022 126.45 126.45 10/07/2022 10/07/2022 30279 Total Industrial Distributors, Inc: 126.45 126.45 Installation & Service Company Inc 3330 Installation & Service Company In 272124 09/08/2022 2,204.37 2,204.37 10/07/2022 10/07/2022 30280 Total Installation & Service Company Inc: 2,204.37 2,204.37 J & G Landscaping, Inc 8045 J & G Landscaping, Inc 2022-178 09/13/2022 2.572.75 2.572.75 10/07/2022 10/07/2022 30281 Total J & G Landscaping, Inc: 2,572.75 2,572.75 Kevin O'Hearn 3760 Kevin O'Hearn 100722 10/07/2022 35.45 35.45 10/07/2022 10/07/2022 30282 Total Kevin O'Heam: 35.45 35.45 Maverik 8209 Maverik 83328417 08/31/2022 10/07/2022 6,029,40 6.029.40 10/07/2022 30283 Total Maverik: 6,029,40 6,029.40 Midwest Connect, LLC 7924 Midwest Connect, LLC 469131 09/14/2022 14,000.00 14,000,00 10/07/2022 10/07/2022 30284 Total Midwest Connect, LLC: 14,000.00 14,000.00 **NAPA Auto Parts** 4600 NAPA Auto Parts 894297 09/08/2022 42.27 42.27 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 894785 09/09/2022 101.64 101.64 10/07/2022 30285 10/07/2022 4600 NAPA Auto Parts 895477 09/12/2022 42,27 42.27 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 896053 09/13/2022 133.79 133.79 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 896712 09/14/2022 83.87 83.87 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 897114 09/15/2022 467.72 467.72 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 897305 09/15/2022 130,50 130.50 30285 10/07/2022 10/07/2022 4600 NAPA Auto Parts 897315 09/15/2022 111.36 111.36 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 898983 09/20/2022 56.94 56,94 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 899720 09/21/2022 33.49 33.49 10/07/2022 10/07/2022 30285 4600 NAPA Auto Parts 900097 09/22/2022 23.57 23.57 10/07/2022 10/07/2022 30285 Total NAPA Auto Parts: 1,227,42 1,227.42 **Natrona County Sheriffs Office** 4660 Natrona County Sheriffs Office 4609 09/26/2022 30286 195.00 195,00 10/07/2022 10/07/2022

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	<u> </u>		Report da	nes: 10/6/2022-10/	1712022			Oct 07, 2022 04:33P
Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
To	otal Natrona County Sheriffs Office:			195.00	195,00			
Norco, I	'nc							
	Norco, Inc	HO313-358690	09/15/2022	151.19	151.19	10/07/2022	10/07/2022	30287
4760	Norco, Inc	HO313-359004	09/20/2022	409.79	409.79	10/07/2022	10/07/2022	30287
4760	Norco, Inc	HO313-359004	09/20/2022	130.43	130.43	10/07/2022	10/07/2022	30287
4760	Norco, Inc	HO313-359622	09/29/2022	25.38	25.38	10/07/2022	10/07/2022	30287
To	otal Norco, Inc:			716.79	716.79			
Quadier	nt. Inc			-	-			
	Quadient, Inc	083122	08/31/2022	149.67	149.67	10/07/2022	10/07/2022	30288
To	otal Quadient, Inc:			149.67	149.67			
Rocky I	Nountain Information Network							
•	Rocky Mountain Information Netw	22182	07/01/2022	50,00	50.00	10/07/2022	10/07/2022	30289
T	otal Rocky Mountain Information Netw	vork:		50.00	50.00			
_	flountain Power Rocky Mountain Power	75230	09/27/2022	361.43	361.43	10/06/2022	10/06/2022	30250
To	otal Rocky Mountain Power:			361.43	361,43			
SeaWes	tern Fire Fighting Equip							
	SeaWestern Fire Fighting Equip	INV18604	09/21/2022	3,687.15	3,687.15	10/07/2022	10/07/2022	30290
Te	otal SeaWestern Fire Fighting Equip:			3,687.15	3,687.15			
Shirte &	More, Inc							
	Shirts & More, Inc	42997	09/27/2022	800.00	800,00	10/07/2022	10/07/2022	30291
To	otal Shirts & More, Inc:			800.00	800.00			
Statz Ed	quipment							
	Stotz Equipment	P95188	08/31/2022	25.98	25.98	10/07/2022	10/07/2022	30292
To	otal Stotz Equipment:			25,98	25.98			
Sutherla								
	Sutherlands	201948	09/12/2022	46.15	46.15	10/07/2022	10/07/2022	30293
	Sutherlands	202159	09/20/2022	14.64	14.64	10/07/2022	10/07/2022	30293
	Sutherlands	202455	09/29/2022	5.38	5.38	10/07/2022	10/07/2022	30293
Te	otal Sutherlands:			66.17	66.17			
Trans II	nion Risk & Alternative							
	Trans Union Risk & Alternative	233312-20220	10/01/2022	75.00	75.00	10/07/2022	10/07/2022	30294
Т	otal Trans Union Risk & Alternative:			75.00	75.00			
Verizon				_				
	Verizon	9916563054	09/23/2022	138.66	138.66	10/06/2022	10/06/2022	30251

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CITY OF MILLS Payment Approval Report - Mills WY Report dates: 10/6/2022-10/7/2022 Oct 07, 2022 04:33PM Vendor Vendor Name Invoice Number Invoice Date Net Amount Paid Date Paid Last Check Date Last Check Number Invoice Amount Total Verizon: 138.66 138.66 Wyoming Machinery Co Inc 7110 Wyoming Machinery Co Inc PO7301198 09/08/2022 1,356.31 1,356,31 10/07/2022 10/07/2022 Total Wyoming Machinery Co Inc: 1,356.31 1,356.31 Wyoming Water Quality & Pollution 7638 Wyoming Water Quality & Pollutio 2011-2692 A 09/13/2022 750.00 750.00 10/07/2022 10/07/2022 7638 Wyoming Water Quality & Pollutio 2011-2699 A 09/19/2022 375.00 375.00 10/07/2022 10/07/2022 Total Wyoming Water Quality & Pollution: 1,125.00 1,125.00 **Grand Totals:** 154,614.88 154,614.88 Dated: _ City Clerk: __ City Council: City Council: _ City Council: City Council: City Council: _ Department Heads: ___

Item # 8.

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Vendor Vendor Name Invoice Number Invoice Date Net Amount Paid Date Paid Last Check Date Last Check Number Invoice Amount

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report]. Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report] Vendor Number = {OR} {IS NULL}



September 2022 Account Balances

Operations Account	\$339,311.00
Water Deposit	\$102,282.78
Municipal Court	\$31,416.31
Court Bond	\$23,139.00
Police	\$19,629.49
FIB Sweep	\$500.00
WFIG Water Reserve	\$10,078.79
WGIF Sewer Reserve	\$10,063.61
WGIF Sanitation Reserve	\$10,077.91
WGIF General Fund Reserve	\$10,252.24
WGIF Reserve	\$10,055.20
WGIF Sewer Tap Reserve	\$10,112.98
WGIF Police Reserve	\$6.65
WGIF Parks Reserve	\$.54
WGIF FD Trust Fund	\$7.05
WGIF Radio Read Fund	\$21,180.17
WGIF Buffalo Meadows Asset Account	\$10,118.71
WGIF Buffalo Meadows Debt Reserve	\$2.78
Wyo Class General Fund Reserve	\$290,984.98
Wyo Class Police Reserve	\$8,278.14
Wyo Class Cooley Trust Reserve	\$8,765.95
Wyo Class Parks Reserve	\$673.62
Wyo Class Sanitation Reserve	\$55,146.37
Wyo Class Sewer Reserve	\$36,482.71
Wyo Class Sewer Tap Reserve	\$94,834.26
Wyo Class Water Reserve	\$56,799.74
Wyo Class Buffalo Meadows Asset Acct	\$130,019.67
Totals	\$1,307,961.47

Equity Line of Credit Balance - \$133,261.66



City Treasurer, Alyssa Hartmann

Mayor, Seth Coleman

Account	Beginning Balance	Deposits	Interest / Distributi ons	Disbursements	Ending Balance	Interest Earned FYTD
WGIF Water 7198 (99-10230)	\$10,059.13		\$19.66		\$10,078.79	\$149.46
Transfer 5% of billing	2	21				99
WGIF Sewer 7199 (99-10240) Transfer 7% of billing	\$10,043.98		\$19.63		\$10,063.61	\$112.95
WGIF Sanitation 7200 (99-10250) Transfer 10% of billing	\$10,058.25		\$19.66		\$10,077.91	\$147.64
WGIF Reserve 7197 (99-10260)	\$10,035.58		\$19.62		\$10,055.20	\$91.09
WGIF General Fund 7207 (99-10270)	\$10,232.24		\$20.00		\$10,252.24	\$579.80
WGIF Parks 7240 (99-10280)	\$0.54		\$0.54		\$0.54	\$1.33
WGIF Police Fund (99-10310)	\$6.64		\$0.01		\$6.65	\$16.40
WGIF DWSRF #146 Radio Read (99-10300)	\$21,138.85		\$41.32		\$21,180.17	\$102.35
WGIF Fire Dept Trust Fund (99-10290)	\$7.04		\$0.01		\$7.05	\$17.38
WGIF Sewer Tap Fund (99-10320)	\$10,093.25		\$19.73		\$10,112.98	\$236.51
WGIF Buffalo Meadows Debt Reserve Cannot touch this account	\$2.78				\$2.78	\$6.87
WGIF Buffalo Meadows Asset Account	\$10,118.71		\$19.78		\$10,138.49	\$299.40
Wyo Class General Fund	\$290,984.98		\$570.39	1	\$291,555.37	\$814.21
Wyo Class Police Reserve	\$8,278.14		\$16.20	×	\$8,294.34	\$24.12
Wyo Class Cooley Trust Reserve	\$8,765.95		\$17.18		\$8,783.13	\$24.52
Wyo Class Parks Reserve	\$673.62		\$1.29		\$674.91	\$1.85
Wyo Class Sanitation Reserve	\$55,146.37	\$5,571.77	\$114.18		\$60,832.32	\$160.38
Wyo Class Sewer Reserve	\$36,482.71	\$4,456.91	\$76.37		\$41,015.99	\$106.93
Wyo Class Sewer Tap Reserve	\$94,834.26		\$185.88		\$95,020.14	\$265.35

RESERVES REPAY ACCOUNT DETAIL		
Account	Repay Balance	
WGIF Gen Fund Reserve	\$10,252.24	
WGIF Reserve	\$10,055.20	
WGIF Water Reserve	\$10,078.79	
WGIF Sewer Reserve	\$10,063.61	
WGIF Sanitation Reserve \$10,077		
Total Repay Balance	\$50,527.75	

TOTAL ACCOUNTS DETAIL			
Account Balance			
Investments Accounts Total	\$791,682.89		
FIB Sweep Account	\$500.00		
City Accounts	\$515,778.58		
Total Accounts Balance	\$1,307,961.47		

September 2022

INVESTMENT ACCOUNTS

Wyo Class Water Reserve	\$56,799.74	\$6,337.78	\$118.25		\$63,255.77	\$165.84
Wyo Class Buffalo Meadows Asset Account	\$130,019.67		\$254.84		\$130,274.51	\$363.79
Totals	\$773,782.43	\$16,366.46	\$1,534.54	\$0.00	\$791,682.89	\$3,688.17

City Accounts					
Account	Ending Balance	Interest	Account	Ending Balance	Interest
Jonah Operations Account	\$339,311.00		Jonah Water Deposit Account	\$102,282.78	
Jonah Police Account	\$19,629.49		Jonah Municipal Account	\$31,416.31	
Jonah Court Bond Account	\$23,139.00			""是""。	

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RESOLUTION 2022-38 : Salaries FY 23

WHEREAS, Ordinance No 600 states that the Mills Governing Body shall at the first meeting at the start of the City's fiscal year or as soon therefore, as possible, by Resolution, set the salaries of the employees of the City: and,

WHEREAS, the salaries hereafter stated apply to employees now employed by the City will be effective July 1st, 2022.

NOW THEREFORE, BE IT RESOLVED BY The GOVERING BODY OF THE CITY OF MILLS, WYOMING, that the following salaries and stated holidays be time off with pay for employees on a permanent employment basis. All salaries listed below are provided as to the amount paid on a gross monthly salary.

Mayor Seth Coleman \$2000, Council Sara McCarthy \$750, Council Darla Ives \$750, Council James Hollander \$750, Council Bradley Neumiller \$750, Fire Captain Jeremy Todd \$5688, Police Officer Tyler Houser \$4766, Fire Captain Justin Melin \$5171, Fire Chief Wilmer Gay III \$6666, Fire Fighter Ethan Hecht \$3973, Fire Fighter Matthew Elliott \$4093, Engineer Jeremy Bolstad \$4692, Engineer John Dierenfeldt \$5171, Police Mike Roden \$5714, Police Matt Vincent \$6051, Police Kate Acord \$5915, Public Works Casey Coats \$5200, Police Casey Gallinger \$5869, Police Jerry Rodgers \$6233, City Clerk Christine Trumbull \$7280, Treasure Alyssa Hartmann \$5546, Police Officer Matt Dykhuizen \$4940, CSO Shane Mayo \$3887, I.T. Cameron Savage \$7384, Chief of Police Bryon Preciado \$7667, Judge Rob Hand \$24000, WTP Mike Hanser \$5200, WTP Dena Richardson \$6070, Office Clerk Karen Borchert \$3813, Office Nan Holbrook \$4293, Office Candy Steiner \$3927, Electrical Inspector Lindsay Pattalochi \$9750, Electrical Inspector Vance Mockenstrum \$9750, Public Works George Buckley \$5200, Public Works Pete James \$4333, Public Works James Wiles \$4194, Public Works Chris Winslow \$4194, Public Works Cody Wise \$4333, Public Works Director Mike Coleman \$7766, Public Works Zack Kofakis \$3640, Public Works Jason Nelson \$3466, Public Works Paul Ford \$3466, Police Jimmy Lord \$4766 Police Thomas Wilson \$5716, Police Officer Luke Thorp \$4940, Detective Justin Lindberg \$5444, Detective Terry Good \$5444, Community Development Director Sabrina Forman \$7280, Janitor Connie Hagenlock \$3749, Build Inspector Kevin O'Hearn \$6212, Court Clerk Kristi Stewart \$41660, P & Z Mike Roden \$150, P & Z Pattie Gould \$150, P & Z Robert Greenly \$150, P & Z Ed Greenwood \$150, P & Z Leon Norvel \$150, Fireman Jaxon Hiatt \$3501, Police Justin Buchholz \$4766, CSO Luis LaTorre \$4017, Public Work Joshua Narragon \$3120., WTP Nathan Redding \$3986, Public Works Jacob Shirley \$3900, WTP Jacob Toombs \$3640, Police Jacob Wallace \$5286, Part-Time Fire \$16.50,

The above salaries shall be for the fiscal year 2022-2023. With the exception of automatic raises for police officers and fire employees and promotion and employees who received a portion of the designated percentage raise. Full time employees pay in to the State of Wyoming Retirement System immediately after date of hire, with the City paying a percentage. Health insurance is provided to full time employees.

THE PAID HOLIDAY FOR FULL TIME EMPLOYEES ARE AS FOLLOWS:

New Year's Day, Employee Birthday or Parade Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day.

APPROVED, ADOPTED, AND PASSED ON THIS	DAY OF	2022.
Mayor- Seth Coleman		
City Clerk, Christine Trumbull		
Darla R. Ives, Council	Sara McCarthy, C	ouncil
ames Hollander, Council	Bradley Neumille	er, Council

RESOLUTION NO. 2022-39

A RESOLUTION CORRECTING AND AMENDING THE CITY HANDBOOK

WHEREAS, On June 28, 2022 the City of Mills, Wyoming adopted a new City Handbook; and

WHEREAS, upon review the handbook contained some artifacts from the draft edition that still remained unaddressed and were in need of correction; and

WHEREAS, upon review additional topics reflecting such topics as contracts, resolutions regarding employment matters, classes of employees and employees with nonstandard working hours subject to contracts and donation of compensation time were not addressed and needed to be.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLS, the City of Mills revised the City of Mills, Wyoming handbook of June 28, 2022 in the amended and corrected version of October 11, 2022.

PASSED, APPROVED AND ADOPTED THIS 11th day of October, 2022.

Mayor, Seth Coleman	
Councilman, Sara McCarthy	Councilman, Darla R. Ives
Councilman, James Hollander	Councilman, Brad Neumiller
ATTEST:	
City Clerk, Christine Trumbull	
<u>CE</u>	<u>RTIFICATE</u>
adopted by the City of Mills at a public	certify that the foregoing Resolution 2022-39 was emeeting held on October 11, 2022, and that the d that said Resolution has been duly entered in the
	City Clerk, Christine Trumbull