

**REGULAR CITY COUNCIL
MEETING**

June 13, 2023

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. A Petition to Vacate a Portion of Cosllo Street Located Adjacent to Lots 0,1 & 2, Cosllo's District, Mountain View Suburb
2. A Petition to Vacate a Portion of South Fifth Avenue Located Adjacent to Lot 1, Evergreen Park and Lot 1, Block 8 Evergreen Park NO 2

CONSENT AGENDA

Minutes

- [3. Council Meeting Minutes 5-23-2023](#)

City Licenses

- [4. New and Renewal of Business and Contractors Licenses 6-13-2023](#)

Financial Approvals

- [5. Regular/Police Payroll: 5-8-2023 to 5-21-2023](#)
- [6. Regular Payroll: 5-22-2023 to 6-4-2023](#)
- [7. Fire Payroll: 5-12-2023 to 5-24-2023](#)
- [8. Fire Payroll: 5-25-2023 to 6-5-2023](#)
- [9. Court Income April 2023](#)
- [10. Financial Breakdown Report 6-13-2023](#)
- [11. Treasurer Reports May 2023](#)

ORDINANCES AND RESOLUTIONS

- [12. **Resolution 2023-11:** Appointment to Planning and Zoning Committee](#)

- 13. Resolution 2023-12:** Resolution Approving Granting A Quit Claim Deed of Easement to Mountain West Communications
- 14. Ordinance 791: THIRD AND FINAL READING:** APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024
- 15. Ordinance 793, First Reading:** An Ordinance Approving a Vacation of a Portion of South Fifth Avenue Adjacent to Lot 1, Block 8, Evergreen Park NO 2
- 16. Ordinance 795, Second Reading:** An Ordinance Adopting the 2023 National Electrical Code (NEC) Including Certain Appendices, and Amendments Regulating and Governing the Installation and Wiring of Residential and Commercial Construction, Alteration, and Movement, Enlargement, and Replacement, Repair, Equipment, Location, and Proper Removal or Demolition of Said Building and Structures
- 17. Ordinance 796, First Reading:** An Ordinance Approving A Vacation of a Portion of Cosllo Street, Adjacent to Lots 0,1 and a Portion of Lot 2, Cosllo's District
- 18. Ordinance 797, First Reading:** An Ordinance Authorizing the Vacation and Replat of Lots1,2,3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8 Evergreen Park NO 2, To Be Known as Shawville Addition to the City of Mills
- 19. Ordinance 798, First Reading:** An Ordinance Amending Certain Provisions of Title 17 in Regard to Mobile Homes
- 20. Ordinance 799, First Reading:** An Ordinance Amending Title 6 Provisions Pertaining to the Keeping of Bees in Mills, Wyoming

COUNCIL APPROVALS

- 21.** Council Approval of Adding the Community Development Module to Caselle in the Amount of \$17,600.00
- 22.** Council Approval of a Catering Permit for Diesel's Bar and Grill
- 23.** Council Authorizes the Mayor to Sign the Agreement for Consulting Services with HUB International

OPEN DISCUSSION

EXECUTIVE SESSION

- 24. Personnel Issue
- 25. Legal Issue

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - June 27th, 2023 @ 7:00pm / July 11th, 2023 @ 7:00pm / July 25th, 2023 @ 7:00pm

NEXT WORK SESSION - June 27th, 2023 @ 9:00am / July 10th, 2023 @ 6:00pm / July 25th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR CITY COUNCIL
MEETING
May 23, 2023
7:00 PM
City Hall**



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:00pm.

ROLL CALL

PRESENT

Mayor Leah Juarez
Council President Sara McCarthy
Council Member Cherie Butcher
Council Member Brad Neumiller
Council Member Tim Sutherland

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

Minutes

- 1. Council Meeting Minutes 5-9-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 2. Executive Minutes for a Personnel Issue 5-9-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 3. Executive Minutes for a Real-Estate Issue 5-9-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 4. Executive Minutes for a Personnel Issue 5-9-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

City Licenses

- 5. New and Renewal Business and Contractor Licenses 5-23-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

Financial Approvals

- 6. Financial Breakdown Reports 5-23-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 7. Fire Payroll: 5-1-2023 to 5-12-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 8. Regular/Police Payroll: 4-24-2023 to 5-7-2023

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

ORDINANCES AND RESOLUTIONS

- 9. **Ordinance 791: Second Reading:** APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

- 10. **Ordinance 792: THIRD AND FINAL READING:** An Ordinance to Require Massage Bodywork Therapists to Maintain Permits From the City of Mills

Motion made by Council President McCarthy, Seconded by Council Member Neumiller.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member

Neumiller, Council Member Sutherland. Motion Passes.

11. Ordinance 795, First Reading: An Ordinance Adopting the 2023 National Electrical Code (NEC) Including Certain Appendices, and Amendments Regulating and Governing the Installation and Wiring of Residential and Commercial Construction, Alteration, and Movement, Enlargement, and Replacement, Repair, Equipment, Location, and Proper Removal or Demolition of Said Building and Structures

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

12. Resolution 2023-10: A Resolution Setting Certain Business License Fees

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

COUNCIL APPROVALS

13. Catering Permit for Bayou June 10th, 2023

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

OPEN DISCUSSION

Betsy Bower: 260 Delmar

Betsy passed out some flyers. She stated that I am here to request a permit for bee keeping. I also want to know why there needs to be a permit for bee keeping in the City of Mills. She was looking through the ordinances and she realizes that she has started bee keeping without a permit, but did register it with the State. The state does also have regulations for bee keeping. I am questioning why I need to get a permit through the City of Mills. I am concerned about a couple of things. One is that she referred to our Title 6 ordinance 6.08.050 that if a person living within the zone required and has an allergic to bees then a permit shall not be issued. First, how do you know if it my bees, and other pollinators that sting and there is other pest that sting. Why would you not require a permit for dogs or dangerous animals? I have not heard of others that are asking for a permit. I have talked to a lot of people. I would like to you update the ordinances here that we don't have to require a permit for this. Mayor stated to clarify we do require permits for dogs and cats, I mean licensing. Mayor asked when you review the state statues do you feel that these aligned with what we have here or do they contradict each other. Betsy did state that the ones that stated that if you are allergic to a bee that is grounds for me to destroy my hive. That did not align. Mayor stated how does the state address issues with neighbors or reach out to them to let them know you are going to have a hive there. Betsy stated that the requirement is to have it away from the fence and have water there so they don't go to your neighbors for water is what the State requires. The City Attorney stated to the Mayor that the City of Casper also requires a permit before you establish a hive. Betsy disagreed and the Mayor stated that it is 6.04.050 and the code in Mills is directly modeled off theirs. Betsy stated that she did not know that and the people she has a contacts in the City of Casper that did not know that as well. She stated that her people in Casper stated that they did not need a permit, but just had to register with the State. The City Attorney stated that they have provisions there. The City Attorney stated that he wants to make it clear that the

municipalities do have the ability to additionally regulate where they see fit. He also stated that the state has one set of conditions and does not preclude the City from having a set of their own. Betsy stated she understands that. The Mayor stated that she would be open to having a discussion separately from what we are currently discussing here. We need to make sure our code of ordinances fall in line with the State Statues and make sure we are not far off from them. Mayor asked the City Attorney, she already has her hive established and that you are going through things backwards and asking for the permit after it has been put in place, what is the ramification? The City Attorney stated that there really are none. The way the ordinance was draft required a permit prior to establishing the bee hive within the municipal boundary. There is no exception for folks that move them in unaware of the provisions of the ordinance. I am certain that they were moved in innocently and you did not intend to ignore the conditions of the law and we don't have anything to address that. As far as I am aware this has not come up in terms of a citation and there is not existing citation. The City Attorney stated that you are in violation, but we are not the citing authority, that would be another division of this municipality. So right now you are kind frankly running the afoul of the law. If a citation has been issued, which means you would have to remove the hive. I don't know if this answers the question. You need to get a permit as soon as possible if you are able to obtain one. The City Clerk stated that Sherry who lives in the neighborhood and she received the flyer and her daughter is allergic to bees as well as the neighbors next to her as well. I don't know if one is here tonight, but she wanted it on record that she made note to this issue. The Mayor stated to Betsy how would we know if that is her bees or not. The City Attorney stated that it would not be presumed if a person was stung that your bees were the guilty bee. That presumption is not there. Even though allergic person can object that is more for precautionary, that is not build in assumption that bees from your place are responsible for what might occur. Has something happened the attorney stated? Betsy shook her head no. Betsy stated that the person said she could not come here tonight is allergic also thanked me for having the bees. The reason is her garden did better than ever last year because of the bees. Betsy stated that she understands that she should have gotten a permit, and now I am requesting one. Also she stated that her friend found out stuff for her on bees, but she kept saying that our website you cannot find out anything on bees. When I could find out something on this it said to call animal control and the number did not exist. The City Attorney stated that our code is not yet on the website we are working on getting it online. But right now it is not presently online. City Clerk stated that they are all available in the city hall office. The ordinances are online, but not the code. Betsy stated that the Community Services Officers gave her a copy of it. Mayor wanted to know what number she was calling. Betsy said it she was searching on Google. She stated that our animal control is with the Police department correct? She is not sure how to go about this, all this is confusing. Also that is my request to make it easier for someone to get a permit and why they need one in the first place. Mayor stated that it is her recommendation we need to proceed with going forward with the obtaining a permit and notifying your neighbors. Betsy stated that she passed out 60 flyers to her neighbors and no one told her that they are not ok with her bees. The Mayor asked the City Attorney what is the process for identifying the neighbors? The City Attorney stated that you have not be cited with anything and realize that they are already there, what you need to do is comply with the terms of the permit and what you need to do is provide notice to the Town of Mills animal control division and to the residents of the property owners within 100 yards of the intended colony. The City Attorney read that this should have been done 90 days of the proposed colony and you will not be able to comply with that, but what you should do is provide notice to the town and the people in that distance. Betsy said to the town what do you mean, the City Attorney stated to the Mills animal control. Also don't forget your neighbors within 100 yards of where the colony will be. The City Attorney stated that you are running afoul of it right now. But the other part of it is that you have not been cited with a violation. You need to provide notice and people do have the right object as you know. Betsy stated that she is across the street from a trailer court so there is several people and homes to go to. I will contact the Mills Police department and move forward. The City Attorney stated that his suggestion would be that if you know of any individuals that will be objecting specifically and are within that 100 yards and you may wish to discuss with them. Betsey stated that people that are allergic to bees have the medication that they need. I went to insta-care and asked about me carrying an epi pen incase someone around me gets stung and she said that is not a good idea for me to give someone a prescribed medicine. But she did say there is plenty of resources available for people. The City Attorney stated that what she needs to do from here is establish a date that you want your colony to be official and comply with the notice provisions and give notice to animal control and proceed forward. That does not mean that this body will grant you the permit because there is means to oppose it. Also right now you know you are actually harboring illegal bees. You need to get moving on this as quickly as possible. Betsy asked if she can go to jail for this? The City Attorney stated no. But be prepared that you might

be required to move them. Betsy stated that the last thing I want to say is that if I talk to animal control I have to say that the community service officers that entered my property without permission , and they did not seem like they knew anything about bee keeping and if they could get some sort of training so they know what to do. They need to be knowledgeable about bee keeping and know how to handle with care. The City Attorney stated that the notice provision of it is for the town to know where they are. Mayor stated that I think that the new Community Service employee as well as our Chief of Police would come and listen to learn more about the bee keeping process. She stated that she will talk to them about the entry into your property. We look forward to seeing your process and the only question I have is how far your hive from the property line is? Betsy stated it faces the street. She does not know what City property is or not. But she did say that it is not near anyone else property. Councilman Neumiller asked if it is at least 25 feet from the neighbor. She stated is it more than that. Mayor asked ok just make sure you are at least 25 feet from properties and City property. Betsy stated she has honey if anyone wants some, and she has extra flyers if anyone wants some.

Seth Holler: 1010 Falcon Ave

Seth introduced himself to the Council and he stated that he owns a business at 1010 Falcon Ave. I stand before you not as a bee keeper but as a concerned citizen. I want to talk to about the value of bee keeping in our community. I have taken the time to study our ordinances on bee keeping and I have looked at State Statues on this. I have learned that there are significant issues with our current ordinances that should be addressed. First, if you look at the 100 yard radius, it is important to know that bees can travel up to five miles. This means that the 100 yard radius is far from sufficient that bees may be present. In fact, if we are trying to the rule into its logical location then the bee keeper must notify the entire Town of Mills which is unpractical and unnecessary. Secondly, the ordinance requires a fly away barrier as stated in 6.080.060(D). Bee fly patterns are altered by weather, and available food sources. I believe there is a misunderstanding of fly behaviors when it comes to fly away barriers. This does not appear to be in state regulations. Finally, the ordinance requires registering of colonies and inspected by Town Clerk, and be available to the Police department and Fire department. While it is important for these entity’s to be aware of the location of the bee colonies for emergency planning. It is equally important that these inspections are carried out by trained personnel. Bees are delicate creatures and handling can cause harm to the bees and can potentially lead them to defensive behavior and risk of stings. Furthermore, section 6.080.060 (F). He stated that bees are wild animals and can have hives in various locations. Also, 6.080.060 (E) it states that bees keepers need to keep water available for them, even though bee keepers keep water out for them, you have to keep in mind that bees are free flying insects and they can and will seek out water elsewhere. Lastly, section 6.080.060 (C) talks about property lines. He stated it might be good but bee don’t recognize property lines. They will fly where they need to for food and can cross property lines. The ordinance places a significant burden on bee keepers, they give a lot of their time and financial responsibility to this. For them to notify residents within a 100 yard radius takes time. The bee keepers might not have the resources to comply with this requirement. A lot of these issues I urge the council to review this ordinance and feel that state requirements to insure that bee keepers are running safely and responsibly. It should not be required for the towns to impose more than what the state is already requiring. Mayor asked if the water supply is in line with state statues. He stated yes it to his knowledge. The City Attorney stated that the state statues used to regulate the density of bee keepers. That would be something that urban bee keepers would not desire. Seth stated that is correct. Please be aware that I am not a bee keeper, my research is more in line with how City ordinances applies to state requirements. The Mayor stated that this does require a separate conversation on our ordinance that it relates to bee keeping, on how we can make that better. When was Casper ordinance created? The City Attorney stated is the oldest local one. It predates 2020. The City Powel banded bees and then came back and revised it, and I don’t know if they opened up at the time or not. He stated that he is guess and it might be around 2018 or something like that. Each municipality is a little bit different on the rules of bee keeping. Mayor asked she would be open to help fix the ordinance.

Jason Sandercock: 215 N 3rd Ave

This is a repeat of last year, I am confused on why, but I am here. I put my business license in for renewal and it has prompted some questions. Mayor asked him what his business is. He stated that my main job is I work for a oil and gas company. I deal with a lot of mad people and when I get home I buy cars and fix them in my shop and when I get done I sell them. I don’t advertise. I sell one here and there. When I have stuff for sale I put it on

Facebook and Craig’s list. It was a big deal between me and the Chief of Police last year, and I talked to Mr. Holscher last year. Everything has been fine and no complaints. I have no issues nothing has come up. Mayor again asked so your business is oil and gas. He stated that I work in oil and gas and the sale cars. I work on my own personal stuff. I really don’t have a name for it. My business license is under car sales. When you sell more than 3 in the state you have to be licensed as a dealer. Also you have to have permission from the City for me to get my dealers license. I am just trying to comply with everyone. It has never been a problem all year. I don’t park anything on the street. You guys are welcome to drive by my house anytime. My property is always neat and kept in an orderly fashion. You would never know what I do if you were driving down the street. The only thing you can tell is I am required to have a sign on my building so I have a 3 x 5 sign with my name and phone number and by appointment only. Mayor asked that is a requirement from the state for the dealership license. Yes he stated. The Mayor stated so the state classifies you as a dealership. He stated yes. I have to keep record of everything I sell. That is the difference of someone else selling on Craig’s list of Facebook. Mayor stated that she thinks the issue here is the original permit was to allow for a hobby, and this has grown into more of a dealership as it is identified by the state. He stated it is because I sell more than 3 cars a year. So what we are running into is that your property is not zoned for commercial. Your best bet would be to go to the planning and zoning committee a request that your property be zoned for commercial so you can keep the business going. He stated that he could care less about the business, I do this to keep my sanity, but because I sell three in a year I have to have a dealer’s license. Your Chief of Police stated that I had to have a business license with you all. I have complied with everything. By the time I get the permits and bonds I have spent a lot of money. If I did not have to that I would be fine. At the end of the day when I come home at night I just want to work on my stuff. . Mayor stated that the other issue would be you have vehicles that are unlicensed that you are going to sell, but in a residential neighborhood you are only allowed one unlicensed vehicle per property. So you are in violation of our ordinances that way. Mayor stated that I guess you want to continue with business as it is whether or not that it is your real job, my recommendation would be to go to planning and zoning and ask for a rezone. Doing this it would allow you to do what you do. Mayor asked the City Attorney what his thoughts are. He stated that what the Mayor said is correct. The problem you are always going to face is that because of its nature it is hard not regard it as a business. Because you sell more than 3 cars annually and you have a sign up, you are running a business in a residential area and you must comply with the municipal ordinance. So you don’t have keep dealing with this. Jason stated that he has complied with us by getting a business license and insurance. I carry a 2 million dollar policy. I have to because this is a requirement of the state. If I don’t have to I would not have it. Councilman McCarthy also stated that to have a business in Mills you have to have a fire inspection. He stated yes that is fine. I have had it done before. Councilman McCarthy stated that might differ than what we have. He stated that he is not trying to hide anything and has been honest with us since day one. Mayor stated to the City Attorney he rezoned the property would that satisfy the license. He stated that if it was zoned commercial it would be like a regular dealership, which then it will have the right to a collection of unlicensed vehicles. So yes it would satisfy that, but it would not be automatic. Councilman Neumiller stated that it still cannot be on the street. Jason stated that he never has them on the street. Mayor stated that she drove by a couple of days ago and she stated that the lot is clean and in order. The property is maintained. Jason stated that he has put a lot of money into it. Mayor stated that your property is professional looking. Again, I am trying to comply with everything and I just came in to renew and the City Clerk said to come in so I did. Mayor stated that we will get you the information for the planning and zoning board. They can help you through the process. Hopefully this will make it less stressful for you. Jason stated it is not stressful to me, I just shut the door and listen to music and do my thing. My license expires soon, will I be ok if I am in the process with all this. The Police Chief hates me, so I don’t want him after me.

Tate Belden: 2116 Fontenelle Street

Tate Belden lives in the City of Casper and I have been a bee keeper since I have been in high school. I just want to make myself available for questions. I was part of the 2015 update to the City of Casper’s code. It was interesting process to go through. The City of Casper had pages and pages of new regulations and we told them that this is already covered by the state, and you just let the state handle this you don’t have to train anyone and do inspections. It is not going to cost you any money, It is already done. Casper said cool and they got rid of it. Part of the arrangement with the City of Casper is feral colonies. We have some in Wyoming, when we find them we try to contain them. We make ourselves volunteers to anybody find a feral colony or a swarm or has a question to

get a hold of us. We have a whole team to help out. We don't want anyone to be burden with this. I can make myself available. I have free classes and willing to help out. Mayor stated what your group name is. He stated it is Natrona County Bees. . Councilman McCarthy stated could you give your number to the clerk. Mayor asked you were apart of the change in 2015 with the City of Casper. Do you know why and who brought that up. He stated that is was in the works for 4 to 5 years by hobby bee keepers. We wanted to keep bees in city limits and at first it was a permit process. Then the made the mistake like they do with chickens. It got messy and complicated. The allergic is really a hyper sensitive reaction in the United States. It is really a low number. The deaths from a bee sting is super rare and low. The venom in bees is designed to trigger that reaction, to where you get the itching and swelling. That is how it works. Councilman McCarthy stated that it is real thing though, my father-in-law is deathly allergic to them. He understands he has worked in the ER and has seen that. Mayor stated that she would hate to see a colony shut down for the idea that someone is allergic. Again, I am willing to help out with your ordinance and bee keeping questions.

EXECUTIVE SESSION

None

ADJOURNMENT

Mayor asked for a motion to adjourn the meeting at 7:45pm.

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland. Motion Passes.

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - June 13th, 2023 @ 7:00pm / June 27th, 2023 @ 7:00pm

NEXT WORK SESSION - June 12th, 2023 @ 9:00am / June 13th, 2023 @ 6:00pm / June 27th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Christine Trumbull

Council Meeting June 13th, 2023

Item # 4.

NEW BUSINESS LICENSES

BUSINESS NAME

FIRE INSPECTION

INSURANCE

1

2

RENEWAL BUSINESS LICENSES

BUSINESS NAME

FIRE INSPECTION

INSURANCE

1 Artistic Hair Styling

Yes

Yes

2 Wyoming Signs

Yes

Yes

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Council Meeting MAY 23, 2023

Item # 4.

NEW CONTRACTOR LICENSES

	BUSINESS NAME	CONTRACTOR ID	INSURANCE	FIRE
1	Kenny Electric	Yes	Yes	

RENEWAL CONTRACTOR LICENSES

	BUSINESS NAME	CONTRACTOR ID	INSURANCE	FIRE
1	5150 Heating & Air Conditioning	Yes	Yes	N/A
2	AC Electric	Yes	Yes	N/A
3	Big Horn Roofing	Yes	N/A	N/A
4	Black Hills Exteriors	Yes	Yes	N/A
5	Cleary Building Corp	Yes	Yes	Yes
6	Eldean	Yes	Yes	N/A
7	Quality Conscious Carpentry LLC	Yes	Yes	N/A
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CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 13th, 2023

Payroll Type: Regular/Police Payroll

Date Range: 5-8-2023 to 5-21-2023

NET..... \$78,273.77

DEDUCTIONS.....\$33,001.06

Federal Taxes.....\$8517.00

Medicare..... \$1546.41

Retirement \$9855.48

Social Security.....\$6416.70

Supplemental Retirement..... \$1100.00

Supplemental Insurance.....\$648.48

Child Support..... \$600.00

Insurance.....\$4290.21

TOTAL PAYROLL.....\$111,274.83

City Clerk, Christine Trumbull

Mayor, Leah Jaurez



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 13th, 2023

Payroll Type: Regular/Police Payroll

Date Range: 5-22-2023 to 6-4-2023

NET..... \$84,848.33

DEDUCTIONS.....\$37,130.42

Federal Taxes.....\$9213.00

Medicare.....\$1697.35

Retirement \$9901.66

Social Security.....\$7061.95

Supplemental Retirement..... \$1100.00

Supplemental Insurance.....\$648.48

Child Support..... \$0

Insurance.....\$4336.71

TOTAL PAYROLL.....\$121,978.75

City Clerk, Christine Trumbull

Mayor, Leah Jaurez



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 13th, 2023

Payroll Type: Fire Payroll

Date Range: 5-13-2023 to 5-24-2023

NET..... \$12,341.44

DEDUCTIONS.....\$4669.92

Federal Taxes.....\$1124.00

Medicare..... \$230.73

Retirement \$1912.93

Union Dues..... \$192.50

Supplemental Insurance.....\$127.85

Insurance.....\$1081.91

TOTAL PAYROLL.....\$17,011.36

City Clerk, Christine Trumbull

Mayor, Leah Juarez



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: June 13th, 2023

Payroll Type: Fire Payroll

Date Range: 5-25-2023 to 6-5-2023

NET..... \$12,383.92

DEDUCTIONS.....\$4690.97

Federal Taxes.....\$1137.00

Medicare..... \$231.64

Retirement \$1920.07

Union Dues..... \$192.50

Supplemental Insurance.....\$127.85

Insurance.....\$1081.91

TOTAL PAYROLL.....\$17,074.89

City Clerk, Christine Trumbull

Mayor, Leah Juarez

COURT INCOME REPORT

Item # 9.

April 2023

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	4/3-4/7	\$840.00							\$840.00
Court Report				\$940.00					\$940.00
								Difference	-\$100.00
Sales Activity	4/10-4/14	\$6,375.00							\$6,375.00
Court Report			\$2,190.00						-\$2,190.00
								Difference	\$8,565.00
Sales Activity	4/17-4/21	\$8,635.00		\$2,820.00					\$11,455.00
Court Report			\$2,015.00						-\$2,015.00
								Difference	\$13,470.00
Sales Activity	4/24-4/31	\$7,402.00		\$955.00					\$8,357.00
Court Report			\$1,450.00						-\$1,450.00
								Difference	\$9,807.00
Sales Activity									\$0.00
Court Report									\$0.00
								Difference	\$0.00

Sales Activity Month Total	\$27,027.00
Proceedings Report Month Total	-\$4,715.00
Difference	\$31,742.00
Court Proceedings Check	\$27,027.00

Division of Victim Services Checks

Completed by: _____
Town Treasurer

Approved by: _____
Court Clerk

Attested by: _____
Town Clerk



CITY OF MILLS

EST. 1921

CHECK LIST FOR

June 13th, 2023

COUNCIL MEETING

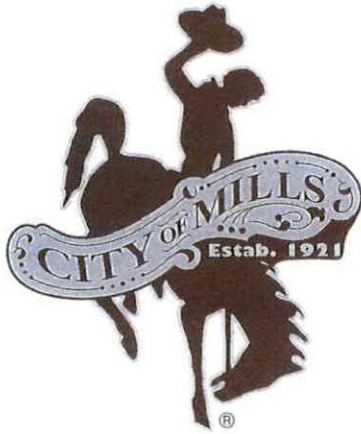
City Hall/Court

5-22-2023	31253-31259	Manual
5-22-2023	31260	Payroll
5-23-2023	31261-31266	Transmittals
5-30-2023	31267	Manuals
6-2-2023	31268-31278	Manuals
6-5-2023	31279	Manual
6-5-2023	31280	Transmittals
6-5-2023	31281-31283	Manual
6-5-2023	31284-31290	Payroll
6-6-2023	31291-31292	Transmittal
6-6-2023	31293	Manual
6-12-2023	31294-31296	Manual
6-12-2023	31297-31338	Vouchers
	COURT	
5-22-2023	1767-1768	Manuals
6-2-2023	1769-1771	Manual

COUNCIL:

MAYOR: _____

CITY CLERK: _____



CITY OF MILLS

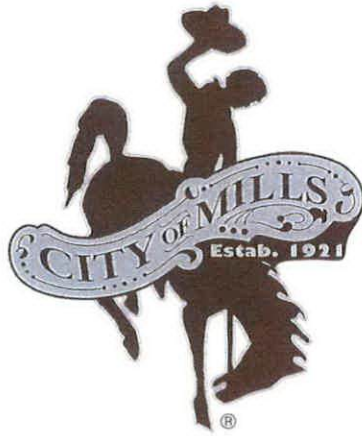
EST. 1921

BILLS

Meeting Date: June 13th, 2023

Bills

ACH.....	\$0
VOUCHERS.....	\$188,332.36
MANUAL CHECKS CITY HALL.....	\$89,519.00
MANUAL CHECKS COURT.....	\$3980.00
TRANSMITTAL CHECKS.....	\$56,213.63
VOIDED CHECKS.....	\$500.00



CITY OF MILLS

EST. 1921

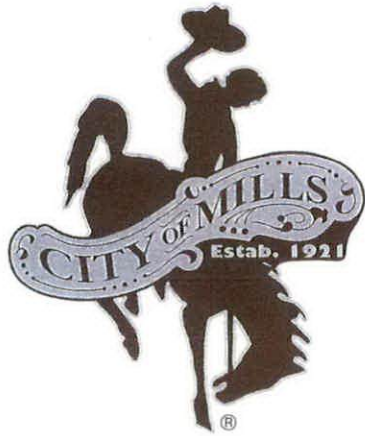
MANUAL CHECKS

City Hall

June 13th, 2023

COUNCIL MEETING

5-22-2023	31253	Charter Communications	Bill	\$72.98
5-22-2023	31254	Jorge Moreno	Hall Deposit Refund	\$500.00
5-22-2023	31255	Justin & Ryley Barry	Water Deposit Refund	\$25.22
5-22-2023	31256	Rocky Mountain Power	Utility Bill	\$585.52
5-22-2023	31257	The Society for Creative Anachronism	Hall Deposit Refund	\$500.00
5-22-2023	31258	Verizon	Bill	\$1638.01
5-23-2023	31259	Tyler Houser	Stipend	\$550.00
5-30-2023	31267	HUB International	Benefits	\$67,173.06
6-2-2023	31268	Alyssa Hartmann	Per Diem Training	\$125.00
6-2-2023	31269	Art McNare	Water Deposit Refund	\$19.25
6-2-2023	31270	Christine Trumbull	Per Diem Training	\$125.00
6-2-2023	31271	Dawnitelle & Fredrick Appiah	Water Deposit Refund	\$31.46
6-2-2023	31272	Department of Work Force Services	Workers Comp May 2023	\$5517.84
6-2-2023	31273	Keri & James Patrick	Water Deposit Refund	\$.93
6-2-2023	31274	Mastercard	Police Appreciation Lunch	\$493.52



CITY OF MILLS

EST. 1921

MANUAL CHECKS

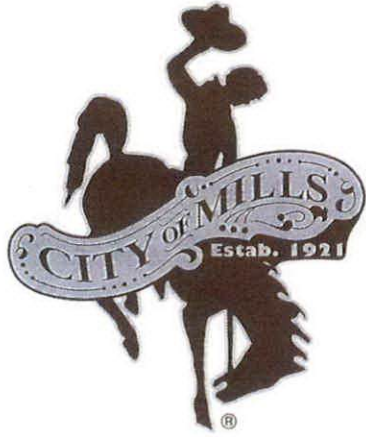
COURT

June 13th, 2023

COUNCIL MEETING

5-22-2023	1767	Darrel Moneu	Bond Refund	\$620.00
5-22-2023	1768	Jocelyn Evans	Bond Refund	\$930.00
6-2-2023	1769	Samantha Martinez	Bond Refund	\$560.00
6-2-2023	1770	Stephanie R. Lee	Bond Refund	\$1170.00
6-2-2023	1771	Teauna M Alley	Bond Refund	\$700.00

TOTAL: \$3980.00



CITY OF MILLS

EST. 1921

Transmittal Checks

June 13th, 2023

Council Meeting

5-23-2023	31261	American Funds	\$275.00
5-23-2023	32162	Orchard Trust	\$825.00
5-23-2023	31263	Clerk of District Court	\$600.00
5-23-2023	31264	State of Wyoming Retirement R & P	\$38,153.54
5-24-2023	31265	Pathfinder Credit Union	\$192.50
5-24-2023	31266	State of Wyoming Retirement- Fire	\$14,875.09
6-5-2023	31280	Pathfinder Credit Union	\$192.50
6-6-2023	31291	American Funds	\$275.00
6-6-2023	312929	Orchard Trust	\$825.00

TOTAL: \$56,213.63



CITY OF MILLS

EST. 1921

Voided Checks

June 13th, 2023

Council Meeting

5-22-2023	31078	31257	Shenachal Shire of Platteforham	Made out to Wrong Vendor	\$500.00
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TOTAL: \$500.00

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<->} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
307 Print, Ship & More								
8085	307 Print, Ship & More	11274	06/01/2023	50.20	50.20	06/12/2023	06/12/2023	31297
8085	307 Print, Ship & More	11350	06/01/2023	59.60	59.60	06/12/2023	06/12/2023	31297
Total 307 Print, Ship & More:				109.80	109.80			
Action Glass, Inc								
8041	Action Glass, Inc	24898	06/05/2023	314.00	314.00	06/12/2023	06/12/2023	31298
Total Action Glass, Inc:				314.00	314.00			
Air Comfort Complete, Inc								
7470	Air Comfort Complete, Inc	I-17026-1	05/30/2023	345.00	345.00	06/12/2023	06/12/2023	31299
Total Air Comfort Complete, Inc:				345.00	345.00			
Amazon Capital Services, Inc								
7825	Amazon Capital Services, Inc	14DD-X4M6-1	06/01/2023	15.89	15.89	06/12/2023	06/12/2023	31300
7825	Amazon Capital Services, Inc	14DD-X4M6-1	06/01/2023	91.49	91.49	06/12/2023	06/12/2023	31300
7825	Amazon Capital Services, Inc	1KDH-PQGK-D	05/26/2023	197.00	197.00	06/12/2023	06/12/2023	31300
Total Amazon Capital Services, Inc:				304.38	304.38			
American Water Works Association								
410	American Water Works Associatio	7723	04/23/2023	365.00	365.00	06/12/2023	06/12/2023	31301
Total American Water Works Association:				365.00	365.00			
ATEC								
8162	ATEC	00009264	05/12/2023	540.00	540.00	06/12/2023	06/12/2023	31302
Total ATEC:				540.00	540.00			
Atlas Office Products, Inc								
620	Atlas Office Products, Inc	84182-0	06/01/2023	370.61	370.61	06/12/2023	06/12/2023	31303
Total Atlas Office Products, Inc:				370.61	370.61			
B & B Rubber Stamp								
650	B & B Rubber Stamp	123821	05/24/2023	50.25	50.25	06/12/2023	06/12/2023	31304
650	B & B Rubber Stamp	123828	05/26/2023	76.50	76.50	06/12/2023	06/12/2023	31304
Total B & B Rubber Stamp:				126.75	126.75			
Capital Business Systems, Inc								
7847	Capital Business Systems, Inc	1279699	05/15/2023	1,360.30	1,360.30	06/12/2023	06/12/2023	31305
Total Capital Business Systems, Inc:				1,360.30	1,360.30			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Caselle, Inc								
1160	Caselle, Inc	124901	05/23/2023	3,000.00	3,000.00	06/12/2023	06/12/2023	31306
1160	Caselle, Inc	124901	05/23/2023	3,000.00	3,000.00	06/12/2023	06/12/2023	31306
Total Caselle, Inc:				6,000.00	6,000.00			
Casey Gallinger								
7919	Casey Gallinger	052923	06/05/2023	550.00	550.00	06/05/2023	06/05/2023	31281
Total Casey Gallinger:				550.00	550.00			
Casper College								
1200	Casper College	0105986	05/31/2023	1,977.00	1,977.00	06/12/2023	06/12/2023	31307
Total Casper College:				1,977.00	1,977.00			
City of Casper								
1510	City of Casper	1491008	06/01/2023	2,667.77	2,667.77	06/12/2023	06/12/2023	31308
1510	City of Casper	4117	04/30/2023	15,219.08	15,219.08	06/12/2023	06/12/2023	31308
1510	City of Casper	4118	04/30/2023	2,421.76	2,421.76	06/12/2023	06/12/2023	31308
1510	City of Casper	618843	05/17/2023	787.05	787.05	06/12/2023	06/12/2023	31308
1510	City of Casper	618876	05/18/2023	552.75	552.75	06/12/2023	06/12/2023	31308
1510	City of Casper	618905	05/19/2023	601.70	601.70	06/12/2023	06/12/2023	31308
1510	City of Casper	618931	05/22/2023	584.49	584.49	06/12/2023	06/12/2023	31308
1510	City of Casper	618973	05/23/2023	997.15	997.15	06/12/2023	06/12/2023	31308
1510	City of Casper	619002	05/24/2023	873.40	873.40	06/12/2023	06/12/2023	31308
1510	City of Casper	619027	05/25/2023	634.70	634.70	06/12/2023	06/12/2023	31308
1510	City of Casper	619058	05/26/2023	686.95	686.95	06/12/2023	06/12/2023	31308
1510	City of Casper	619085	06/01/2023	734.80	734.80	06/12/2023	06/12/2023	31308
1510	City of Casper	619125	06/01/2023	475.20	475.20	06/12/2023	06/12/2023	31308
1510	City of Casper	619140	06/01/2023	886.60	886.60	06/12/2023	06/12/2023	31308
1510	City of Casper	619169	06/01/2023	935.00	935.00	06/12/2023	06/12/2023	31308
1510	City of Casper	619198	06/02/2023	876.15	876.15	06/12/2023	06/12/2023	31308
1510	City of Casper	619225	06/05/2023	607.75	607.75	06/12/2023	06/12/2023	31308
Total City of Casper:				30,542.30	30,542.30			
Collins Communications, Inc								
7427	Collins Communications, Inc	632857	06/01/2023	275.00	275.00	06/12/2023	06/12/2023	31309
Total Collins Communications, Inc:				275.00	275.00			
CPS Distributors Inc								
1770	CPS Distributors Inc	0010626734-0	05/11/2023	903.87	903.87	06/12/2023	06/12/2023	31310
Total CPS Distributors Inc:				903.87	903.87			
CY Ace Hardware								
8185	CY Ace Hardware	1180/1	05/24/2023	476.99	476.99	06/12/2023	06/12/2023	31311
Total CY Ace Hardware:				476.99	476.99			
Dana Kepner Company Inc								
1910	Dana Kepner Company Inc	2236257-00	05/08/2023	256.58	256.58	06/12/2023	06/12/2023	31312
Total Dana Kepner Company Inc:				256.58	256.58			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Dugan Irby Band								
8271	Dugan Irby Band	MILLS FESTIV	06/06/2023	1,500.00	1,500.00	06/06/2023	06/06/2023	31293
Total Dugan Irby Band:				1,500.00	1,500.00			
Dynamic Sound & Lighting								
8189	Dynamic Sound & Lighting	3330	06/10/2023	6,500.00	6,500.00	06/12/2023	06/12/2023	31294
Total Dynamic Sound & Lighting:				6,500.00	6,500.00			
Energy Laboratories Inc								
2370	Energy Laboratories Inc	549811	05/09/2023	132.00	132.00	06/12/2023	06/12/2023	31313
2370	Energy Laboratories Inc	549818	05/09/2023	53.00	53.00	06/12/2023	06/12/2023	31313
Total Energy Laboratories Inc:				185.00	185.00			
Fastenal								
2490	Fastenal	WYCAS16631	05/16/2023	155.10	155.10	06/12/2023	06/12/2023	31314
Total Fastenal:				155.10	155.10			
Ferguson Enterprises LLC								
2530	Ferguson Enterprises LLC	1480589	04/27/2023	20.65	20.65	06/12/2023	06/12/2023	31315
2530	Ferguson Enterprises LLC	1512107	05/04/2023	23.34	23.34	06/12/2023	06/12/2023	31315
Total Ferguson Enterprises LLC:				43.99	43.99			
Ferguson Waterworks #1116								
2540	Ferguson Waterworks #1116	1424798	05/15/2023	179.99	179.99	06/12/2023	06/12/2023	31316
2540	Ferguson Waterworks #1116	1425953	05/17/2023	25.44	25.44	06/12/2023	06/12/2023	31316
Total Ferguson Waterworks #1116:				205.43	205.43			
Floyd's Truck Center WY								
3410	Floyd's Truck Center WY	X302058719:0	05/11/2023	221.22	221.22	06/12/2023	06/12/2023	31317
Total Floyd's Truck Center WY:				221.22	221.22			
Grainger, Inc								
2840	Grainger, Inc	9710029464	05/17/2023	63.33	63.33	06/12/2023	06/12/2023	31318
2840	Grainger, Inc	9718434823	05/24/2023	28.60	28.60	06/12/2023	06/12/2023	31318
2840	Grainger, Inc	9718434823	05/24/2023	36.81	36.81	06/12/2023	06/12/2023	31318
Total Grainger, Inc:				128.74	128.74			
Harley Osterlund								
8272	Harley Osterlund	1003	06/10/2023	500.00	500.00	06/12/2023	06/12/2023	31295
Total Harley Osterlund:				500.00	500.00			
Hawkins Inc								
3040	Hawkins Inc	6471250	05/15/2023	60.00	60.00	06/12/2023	06/12/2023	31319
3040	Hawkins Inc	6480348	05/24/2023	3,272.92	3,272.92	06/12/2023	06/12/2023	31319
Total Hawkins Inc:				3,332.92	3,332.92			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Homax								
3120	Homax	0630602-IN	05/09/2023	433.56	433.56	06/12/2023	06/12/2023	31320
3120	Homax	0630826-IN	05/11/2023	155.10	155.10	06/12/2023	06/12/2023	31320
Total Homax:				588.66	588.66			
Integrity Auto Body, LLC								
7438	Integrity Auto Body, LLC	6587	05/16/2023	1,658.23	1,658.23	06/12/2023	06/12/2023	31321
Total Integrity Auto Body, LLC:				1,658.23	1,658.23			
Justin Lindberg								
7520	Justin Lindberg	051623	06/05/2023	250.00	250.00	06/05/2023	06/05/2023	31282
Total Justin Lindberg:				250.00	250.00			
Kevin O'Hearn								
3760	Kevin O'Hearn	315200371048	06/01/2023	57.31	57.31	06/12/2023	06/12/2023	31322
Total Kevin O'Hearn:				57.31	57.31			
Matt Vincent								
7404	Matt Vincent	052823	06/05/2023	550.00	550.00	06/05/2023	06/05/2023	31283
Total Matt Vincent:				550.00	550.00			
Menards								
4250	Menards	65412	05/02/2023	179.96	179.96	06/12/2023	06/12/2023	31323
4250	Menards	65927	05/11/2023	37.98	37.98	06/12/2023	06/12/2023	31323
Total Menards:				217.94	217.94			
Mountain States Lithographing Inc								
4490	Mountain States Lithographing Inc	230846	05/24/2023	455.92	455.92	06/12/2023	06/12/2023	31324
Total Mountain States Lithographing Inc:				455.92	455.92			
MSC Industrial								
8233	MSC Industrial	6050974002	04/20/2023	107.13	107.13	06/12/2023	06/12/2023	31325
8233	MSC Industrial	6056974001	04/19/2023	140.95	140.95	06/12/2023	06/12/2023	31325
Total MSC Industrial:				248.08	248.08			
NAPA Auto Parts								
4600	NAPA Auto Parts	985332	05/15/2023	182.38	182.38	06/12/2023	06/12/2023	31326
4600	NAPA Auto Parts	990949	05/30/2023	70.98	70.98	06/12/2023	06/12/2023	31326
Total NAPA Auto Parts:				253.36	253.36			
Natrona County Sheriffs Office								
4660	Natrona County Sheriffs Office	4798	05/15/2023	18,750.18	18,750.18	06/12/2023	06/12/2023	31327
Total Natrona County Sheriffs Office:				18,750.18	18,750.18			
Northwest Contractor Supply								
8038	Northwest Contractor Supply	1572528	05/09/2023	150.00	150.00	06/12/2023	06/12/2023	31328

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total Northwest Contractor Supply:				150.00	150.00			
Peden's Inc.								
5010	Peden's Inc.	7033	05/11/2023	604.00	604.00	06/12/2023	06/12/2023	31329
5010	Peden's Inc.	N61888	01/13/2023	160.00	160.00	06/12/2023	06/12/2023	31329
5010	Peden's Inc.	N64864	01/13/2023	10.00	10.00	06/12/2023	06/12/2023	31329
5010	Peden's Inc.	N66422	01/18/2023	1,354.20	1,354.20	06/12/2023	06/12/2023	31329
5010	Peden's Inc.	N66765	01/13/2023	151.80	151.80	06/12/2023	06/12/2023	31329
Total Peden's Inc.:				2,280.00	2,280.00			
Peterbilt of Wyoming Inc								
5060	Peterbilt of Wyoming Inc	CP492019	05/16/2023	105.06	105.06	06/12/2023	06/12/2023	31330
5060	Peterbilt of Wyoming Inc	CP492174	05/18/2023	283.38	283.38	06/12/2023	06/12/2023	31330
5060	Peterbilt of Wyoming Inc	CP492288	05/19/2023	78.40	78.40	06/12/2023	06/12/2023	31330
Total Peterbilt of Wyoming Inc:				310.04	310.04			
R & R Rest Stops of Casper Inc								
5320	R & R Rest Stops of Casper Inc	62187	05/10/2023	731.00	731.00	06/12/2023	06/12/2023	31331
Total R & R Rest Stops of Casper Inc:				731.00	731.00			
Robert Hand								
8205	Robert Hand	2023-06	06/10/2023	500.00	500.00	06/12/2023	06/12/2023	31296
Total Robert Hand:				500.00	500.00			
Safety - Kleen Systems								
8188	Safety - Kleen Systems	91674755	05/08/2023	467.63	467.63	06/12/2023	06/12/2023	31332
Total Safety - Kleen Systems:				467.63	467.63			
Schwartz, Bon, Walker & Studer, LLC								
7521	Schwartz, Bon, Walker & Studer,	060123	06/01/2023	11,666.66	11,666.66	06/12/2023	06/12/2023	31333
Total Schwartz, Bon, Walker & Studer, LLC:				11,666.66	11,666.66			
Star Playgrounds								
8217	Star Playgrounds	INV11449_1	05/31/2023	94,547.00	94,547.00	06/12/2023	06/12/2023	31334
Total Star Playgrounds:				94,547.00	94,547.00			
Stotz Equipment								
8145	Stotz Equipment	P98942	05/01/2023	432.14	432.14	06/12/2023	06/12/2023	31335
8145	Stotz Equipment	P98981	05/02/2023	371.68	371.68	06/12/2023	06/12/2023	31335
8145	Stotz Equipment	P99023	05/03/2023	133.12	133.12	06/12/2023	06/12/2023	31335
Total Stotz Equipment:				936.94	936.94			
Sutherlands								
6050	Sutherlands	014638	05/12/2023	23.98	23.98	06/12/2023	06/12/2023	31336
6050	Sutherlands	014971	05/16/2023	50.97	50.97	06/12/2023	06/12/2023	31336
6050	Sutherlands	015016	05/16/2023	22.94	22.94	06/12/2023	06/12/2023	31336
6050	Sutherlands	015109	05/17/2023	178.46	178.46	06/12/2023	06/12/2023	31336
6050	Sutherlands	015286	05/19/2023	21.13	21.13	06/12/2023	06/12/2023	31336

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
6050	Sutherlands	015765	05/23/2023	48.10	48.10	06/12/2023	06/12/2023	31336
6050	Sutherlands	016401	05/30/2023	44.99	44.99	06/12/2023	06/12/2023	31336
Total Sutherlands:				390.57	390.57			
USLI								
8169	USLI	060523	06/05/2023	1,230.38	1,230.38	06/05/2023	06/05/2023	31279
Total USLI:				1,230.38	1,230.38			
Weslyn Fairbanks								
7782	Weslyn Fairbanks	988774	05/12/2023	30.00	30.00	06/12/2023	06/12/2023	31337
Total Weslyn Fairbanks:				30.00	30.00			
Y2 Consultants LLC								
8253	Y2 Consultants LLC	20156	05/31/2023	4,986.75	4,986.75	06/12/2023	06/12/2023	31338
Total Y2 Consultants LLC:				4,986.75	4,986.75			
Grand Totals:				198,846.63	198,846.63			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
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Dated: _____

Mayor: _____

City Clerk: _____

City Council: _____

City Council: _____

City Council: _____

City Council: _____

City Council: _____

Department Heads: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}

Account	Beginning Balance	Deposits	Interest / Distributions	Disbursements	Ending Balance	Interest Earned FYTD
WGIF Water 7198 (99-10230)	\$30.37		\$0.13		\$30.50	\$271.10
Transfer 5% of billing						
WGIF Sewer 7199 (99-10240)	\$30.32		\$0.13		\$30.45	\$234.48
Transfer 7% of billing						
WGIF Sanitation 7200 (99-10250)	\$30.37		\$0.13		\$30.50	\$271.10
Transfer 10% of billing						
WGIF Reserve 7197 (99-10260)	\$30.30		\$0.13		\$30.43	\$212.52
WGIF General Fund 7207 (99-10270)	\$30.90		\$0.13		\$31.03	\$703.61
WGIF Parks 7240 (99-10280)	\$0.00		\$0.00		\$0.00	\$1.33
WGIF Police Fund (99-10310)	\$0.02		\$0.00		\$0.02	\$16.48
WGIF DWSRF #146 Radio Read (99-10300)	\$21,692.44		\$90.45		\$21,782.89	\$705.07
WGIF Fire Dept Trust Fund (99-10290)	\$0.02		\$0.00		\$0.02	\$17.46
WGIF Sewer Tap Fund (99-10320)	\$30.47		\$0.13		\$30.60	\$358.63
WGIF Buffalo Meadows Debt Reserve <i>Cannot touch this account</i>	\$0.01		\$0.00		\$0.01	\$6.91
WGIF Buffalo Meadows Asset Account	\$30.55		\$0.13		\$30.68	\$421.82
Wyo Class General Fund	\$117,483.13		\$499.66		\$117,982.79	\$6,750.41
Wyo Class Police Reserve	\$8,504.76		\$36.16		\$8,540.92	\$263.99
Wyo Class Cooley Trust Reserve	\$9,005.95		\$38.30		\$9,044.25	\$279.53
Wyo Class Parks Reserve	\$692.02		\$2.96		\$694.98	\$21.38
Wyo Class Sanitation Reserve	\$91,794.65	\$12,766.38	\$420.28		\$104,981.31	\$2,510.57
Wyo Class Sewer Reserve	\$66,230.75	\$9,476.19	\$303.88		\$76,010.82	\$1,766.81
Wyo Class Sewer Tap Reserve	\$107,677.93		\$457.95		\$108,135.88	\$3,176.59

RESERVES REPAY ACCOUNT DETAIL	
Account	Repay Balance
Wyo Class Gen Fund Reserve	\$117,747.65
Wyo Class Water Reserve	\$94,101.67
Wyo Class Sewer Reserve	\$72,500.36
Wyo Class Sanitation Reserve	\$100,246.87
Total Repay Balance	\$384,596.55

TOTAL ACCOUNTS DETAIL	
Account	Balance
Investments Accounts Total	\$688,588.37
FIB Sweep Account	\$500.01
City Accounts	\$507,333.29
Total Accounts Balance	\$1,196,421.67

Wyo Class Water Reserve	\$89,404.13	\$6,961.42	\$396.52		\$96,762.07	\$2,573.95
Wyo Class Buffalo Meadows Asset Account	\$140,295.59		\$596.66		\$140,892.25	\$4,215.91
Wyo Class Buffalo Meadows Debt Reserve <i>Cannot touch this account</i>	\$3,530.95		\$15.02		\$3,545.97	\$78.54
Totals	\$656,525.63	\$29,203.99	\$2,858.75	\$0.00	\$688,588.37	\$24,858.19

City Accounts					
Account	Ending Balance	Interest	Account	Ending Balance	Interest
Jonah Operations Account	\$258,927.56		Jonah Water Deposit Account	\$111,790.98	
Jonah Police Account	\$25,741.80		Jonah Municipal Account	\$68,134.51	
Jonah Court Bond Account	\$42,738.44				



May 2023 Account Balances

Operations Account	\$258,927.56
Water Deposit	\$111,790.98
Municipal Court	\$68,134.51
Court Bond	\$42,738.44
Police	\$25,741.80
Jonah Steel Eagle	\$500.01
WFIG Water Reserve	\$30.50
WGIF Sewer Reserve	\$30.45
WGIF Sanitation Reserve	\$30.50
WGIF General Fund Reserve	\$31.03
WGIF Reserve	\$30.43
WGIF Sewer Tap Reserve	\$30.60
WGIF Police Reserve	\$0.02
WGIF Parks Reserve	\$0.00
WGIF FD Trust Fund	\$0.02
WGIF Radio Read Fund	\$21,782.89
WGIF Buffalo Meadows Asset Account	\$30.68
WGIF Buffalo Meadows Debt Reserve	\$0.01
Wyo Class General Fund Reserve	\$117,982.79
Wyo Class Police Reserve	\$8,540.92
Wyo Class Cooley Trust Reserve	\$9044.25
Wyo Class Parks Reserve	\$694.98
Wyo Class Sanitation Reserve	\$104,981.31
Wyo Class Sewer Reserve	\$76,010.82
Wyo Class Sewer Tap Reserve	\$108,135.88
Wyo Class Water Reserve	\$96,762.07
Wyo Class Buffalo Meadows Asset Acct	\$140,892.25
Wyo Class Buffalo Meadows Debt	\$3,545.97
Totals	\$1,196,421.67
Equity Line of Credit Balance - \$143,261.66	

City Treasurer, Alyssa Hartmann

Mayor, Leah Juarez

RESOLUTION NO. 2023-11

APPOINTMENT TO PLANNING AND ZONING COMMITTEE

WHEREAS, There presently exists two vacancies on the Mills Planning and Zoning Committee which have two year terms; and

WHEREAS, Expressions of Interest in appointment to the vacant spots have been sought; and

WHEREAS, The interested applicants have been interviewed by a board appointed by the municipality for the same; and

WHEREAS, The board has expressed their views to the City Council in a work session and the City Council has before it three names for consideration, which appear below; and

WHEREAS, All of the applicants were found to be qualified.

NOW, THEREFORE, The City Council of the City of Mills, after due deliberation, approves the following individuals, whose names are checked, to appointment on to the Planning and Zoning Committee for two year terms.

- Chris Volzke (___)
- John Gudger (___)
- Mandi Mosher(___)

Resolved this ___ day of __, 2023

CITY OF Mills

By: _____
Leah Juarez, Mayor

Cherie Butcher, Councilman

Sara McCarthy, Councilman

Bradley Neumiller, Councilman

Tim Sutherland, Councilman

ATTEST:

City Clerk, Christine Trumbull

QUITCLAIM DEED OF EASEMENT

The City of Mills, Wyoming, grantor, a municipal corporation organized under the laws of the State of Wyoming and situate in Natrona County, State of Wyoming, for and in consideration of ONE DOLLAR, and other good and valuable consideration, QUITCLAIMS TO Mountain West Technologies Corporation, a Wyoming Corporation, grantee, of Natrona County, and State of Wyoming the following described easement for installation, use and maintenance of fiberoptic cables and associated utility and related services over such portion of Parcel A (the "**Easement Area**"), more particularly described by a metes and bounds description and a diagrammatic sketch with a cross hatched portion indicating the Easement Area, on Exhibit A attached hereto and made a part hereof.

Grantor, in making this quitclaim grant of easement, does not warrant or represent that it has, as the time of the granting of this instrument, legal or equitable title in the Easement Area, but rather conveys the interest described herein to the extent that it has the same.

This interest conveyed herein, to the extent that it may be conveyed, is for a perpetual, non-exclusive utility easement in, under, upon, about, over, and through the Easement Area located on Parcel A, for the benefit of Grantee for the purpose of installing, using and maintaining communication services equipment including but not limited to fiberoptic cables and lines, coax cable, conduit, and junction boxes, and other appurtenant equipment which may be installed as necessary from time to time (the "Facilities"), with the right to reconstruct, improve, maintain, inspect, enlarge, change the voltage as well as the size of the Facilities.

Grantee shall bear and promptly pay without the imposition of any lien or charge on or against all or any portion of Parcel A, all costs and expenses incurred by Grantee in connection with the construction and maintenance of the Improvements. Grantee hereby acknowledges and agrees that if any lien is filed against Parcel A as a result of the Easement or Grantee's activities in the Easement Area, Grantee shall be in default of this Agreement, and Grantor shall have the right to exercise all of its remedies pursuant to this Agreement, at law and in equity.

In the event the surface of any portion of the Easement Area is disturbed by Grantee's exercise of any of its easement rights under this Agreement, such area shall be restored to the condition in which it existed as of the commencement of such activity. Grantee hereby assumes the obligation, including all costs and expenses, to maintain and repair the Easement Area.

All right, title, and interest in and to the Easement Area, if any, under this Agreement, which may be used and enjoyed without interfering with the rights conveyed by this Agreement are reserved to Grantor, provided, however, that Grantor shall not: (a) enact or maintain any buildings which may cause damage to or interfere with the Improvements to be placed within the Easement Area; or (b) develop, landscape, or beautify the Easement Area in any way which would unreasonably or materially increase the costs to Grantee of installing the Improvements or restoring the Easement Area after such installation. Grantor shall have the right to grant additional easement rights in the Easement Area, provided same shall not interfere with, or otherwise adversely affect any of Grantee's rights herein. Grantor's use and enjoyment of the Easement Area shall not interfere with, or adversely affect any of Grantee's rights herein.

Grantor reserves the right to use Parcel A in any manner and for any purpose that does not interfere with Grantee's Easement rights and its use of the Easement.

GRANTOR:

City of Mills

By:_____

Name:

Title:

STATE OF _____)

) ss.

COUNTY OF _____)

Subscribed, sworn to and acknowledged before me by _____ this _____ day of _____, 2022.

My Commission Expires:

Notary Public

GRANTEE:

Mountain West Technologies Corporation, a Wyoming Corporation

By:_____

Name: Kyle Ridgeway

Title: President

STATE OF _____)

) ss.

COUNTY OF _____)

Subscribed, sworn to and acknowledged before me by Kyle Ridgeway, as authorized agent of Mountain West Technologies Corporation this _____ day of _____, 2022.

Notary Public

My Commission Expires:

EXHIBIT A
DESCRIPTION OF EASEMENT AREA

[Attached]

RESOLUTION NO. 2023-12

RESOLUTION APPROVING GRANTING A QUITCLAIM DEED OF EASEMENT TO MOUNTAIN WEST COMMUNICATIONS

WHEREAS, Mountain West Communications has approached the City of Mills, Wyoming, regarding obtaining an easement from the City of Mills for Mountain West’s fiber optic lines on the property described below:

W.O. No.: 17585-03

Description: (10’ Wide Fiber Optic Easement)

A Parcel and Strip being 10 feet in width located in a portion of the SW1/4NE1/4, SE1/4NE1/4, Section 7, Township 33 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and lying 5 feet, parallel and perpendicular, to each side of the centerline being more particularly described as follows:

Beginning at the most westerly end of said Parcel and Strip and a point in said SW1/4NE1/4, Section 7, and from which point the NE1/16 corner of said Section 7, bears N17°29’18”E, 1007.45 feet; thence from said Point of Beginning and along the centerline of said Parcel and Strip, S61°01’05”E, 47.06 feet to a point; thence into said SE1/4NE1/4, Section 7, S58°23’33”E, 390.21 feet to a point; thence, S59°05’27”E, 116.58 feet to a point; thence, S66°59’39”E, 4.18 feet to a point in the northwesterly end of the pedestrian bike path bridge and being the Point of Terminus and from which point the NE1/16 corner of said Section 7, bears N7°57’15”W, 1261.86 feet and said Parcel and Strip containing 0.128 acres, more or less, as set forth by the plat attached and made a part hereof. The sidelines of the above described Parcel and Strip shall be extended and/or shortened to terminate at the intersecting property and easement lines.

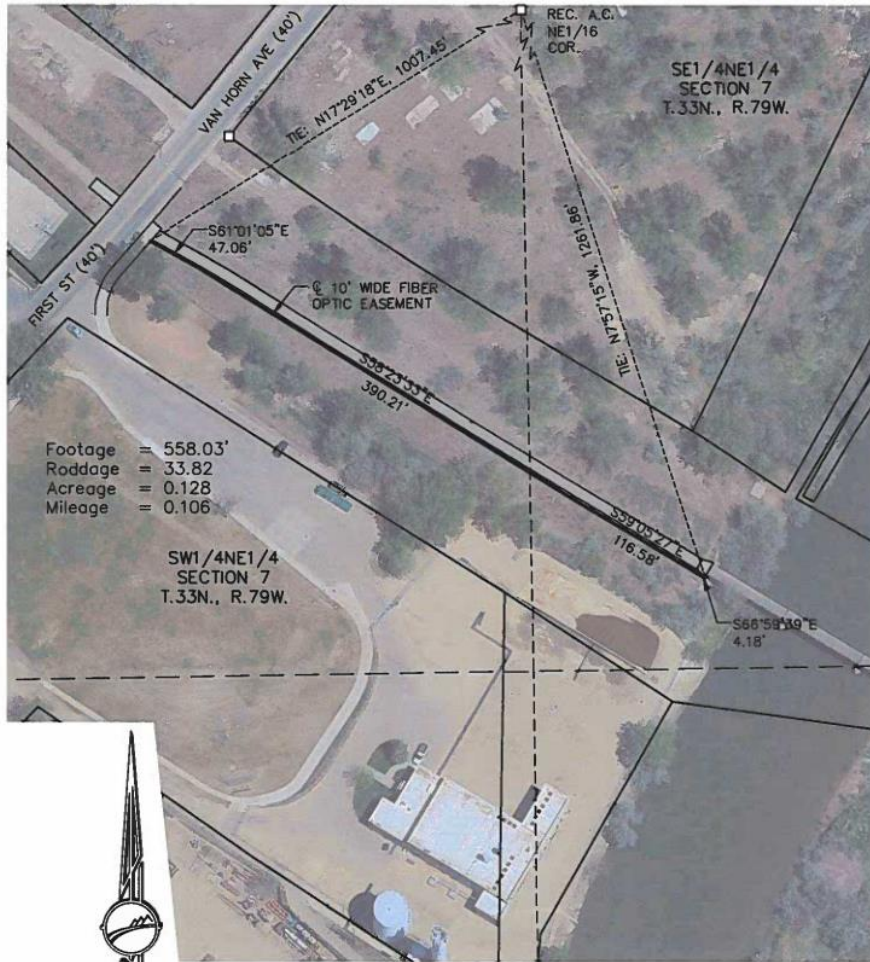
Said Parcel being subject to any and all reservations, easements and rights-of-way of record or as may otherwise exist.

WLC ENGINEERING & SURVEYING
200 PRONGHORN STREET, CASPER, WYOMING 82601
FOR

Client MOUNTAIN WEST TECHNOLOGIES Address 400 EAST 1ST ST. SUITE 307
City CASPER State WYOMING Zip 82601

PROPERTY LOCATION PLAT

S1/2NE1/4 Section 7, T. 33 N., R. 79 W., 6th Principal Meridian, Wyoming
City CASPER County NATRONA State WYOMING



0' 100'
 SCALE: 1"=100'
 BASIS OF BEARING:
 STATE PLANE COORDINATES
 WYOMING EAST CENTRAL ZONE
 NAD 83/2011
 US SURVEY FOOT GRID DISTANCE

Date: 11-18-22
 W.O. No. 17585-03
 Book No. , Pg.
 Drawn By: MPJ
 Acad File: MWT_17585-03
 N:\CLIENT\MOUNTAIN WEST TECHNOLOGIES\17585\MOBILE EASEMENT\SURVEY\DWG\MWT_17585-03.DWG



and;

WHEREAS, The City of Mills has no objection to the same but does not warrant that the subject real property is owned by the City of Mills at the present time; and

WHEREAS, the fiber optic line benefits the City of Mills, Wyoming and its residents;

NOW, THEREFORE, The City of Mills approves the granting of a quitclaim deed of easement to Mountain West Communications in the form attached hereto and authorizes the Mayor of the City to execute the same.

Resolved this ____ day of June 2023

CITY OF Mills

By: _____
Leah Juarez, Mayor

Cherie Butcher, Councilman

Sara McCarthy, Councilman

Bradley Neumiller, Councilman

Tim Sutherland, Councilman

ATTEST:

City Clerk, Christine Trumbull

AN ORDINANCE NO. 791: THIRD AND FINAL for the FY 24 Budget Year

ORDINANCE 791, APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2024.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILLS, WYOMING, after public hearing being duly held in accordance with the statues of the State of Wyoming:

1. That the actual revenues of the current fiscal year are as follows:

- a. Fiscal Year 2024 General Revenue Fund \$5,798,984.00
- b. Grants & Loans \$4,305,780.00
- c. One Cent & Special Revenue \$1,500,000.00
- d. Enterprise Funds \$2,965,000.00
- e. Impact Fund \$311,000.00

Total Revenue: **\$14,880,764.00**

2. That the actual expenditures for the current fiscal year are as follows:

- a. Fiscal Year 2024 Actual Expenditures: **\$14,880,764.00**

3. That the actual expenditures for the 2024 budget year are as follows:

Administration	\$422,067.00	Streets	\$127,469.00
Non Departmental	\$655,122.00	Impact	\$311,000.00
City Council	\$115,471.00	Public Works Shop	\$155,377.00
Grants & Loans	\$4,305,780.00	Parks Department	\$118,658.00
Administration Enterprise	\$652,862.00	Water Department	\$443,179.00
Community Service Division	\$142,519.00	Water Treatment Plant	\$628,194.00
Police Department	\$2,125,966.00	Sewer Department	\$553,167.00
I.T. Department	\$315,755.00	Sanitation Department	\$596,424.00
Fire Department	\$1,065,372.00	Courts	\$218,041.00
Community Development	\$337,315.00	Admin Shop Enterprise	\$91,026.00
One Cent Projects	\$1,500,000.00	Total	\$14,880,764.00

PASSED ON FIRST READING ON _____ OF _____ 2023.

PASSED ON SECOND READING ON _____ OF _____ 2023

PASSED ON THIRD AND FINAL READING ON _____ OF _____ 2023

Leah Juarez, Mayor

Sara McCarthy, Council

Cherie Butcher, Council

Bradley Neumiller, Council

Tim Sutherland, Council

ATTESTED

Christine Trumbull, City Clerk

ORDINANCE NO. 793

AN ORDINANCE APPROVING A VACATION OF A PORTION OF SOUTH FIFTH AVENUE (APPROXIMATELY 158.30') ADJACENT TO LOT 1, BLOCK 8, EVERGREEN PARK NO. 2, CITY OF MILLS, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, Shaw Investments, LLC, has petitioned to vacate a portion of South Fifth Avenue (approximately 158.30') adjacent to Lot 1, Block 8, Evergreen Park No. 2, City of Mills, Wyoming; and

WHEREAS, a public hearing notice was advertised on the 26th and 28th of May 2023 in the Casper Star-Tribune, at least 15 days prior to the public hearing; and

WHEREAS, Shaw Investments, LLC obtained approval from over fifty percent of property owners within 300 feet approving the vacation, as required by WS 15-4-305; and

WHEREAS, the Mills City Council held a public hearing on the vacation on 13 June 2023, and;

WHEREAS. The Mills City Council has determined the vacation is in the best interest of the City and the public.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

SECTION 1:

The City of Mills hereby vacates a portion of South Fifth Avenue (approximately 158.30') adjacent to Lot 1, Block 8, Evergreen Park No. 2, City of Mills, Wyoming.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

PASSED, APPROVED AND ADOPTED ON THIRD AND

FINAL READING the ____ day of _____ 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cherie Butcher, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

ORDINANCE No. 795

AN ORDINANCE ADOPTING THE 2023 NATIONAL ELECTRICAL CODE (NEC) INCLUDING CERTAIN APPENDICES, AND AMENDMENTS REGULATING AND GOVERNING THE INSTALLATION AND WIRING OF RESIDENTIAL AND COMMERCIAL CONSTRUCTION, ALTERATION, MOVEMENT, ENLARGEMENT, AND REPLACEMENT, REPAIR, EQUIPMENT, LOCATION, AND PROPER REMOVAL OR DEMOLITION OF SAID BUILDING AND STRUCTURES.

WHEREAS the City of Mills in accordance with Sections 15-1-701 through 15-1-801 of Wyoming Statutes, 1977 and the authority granted to the City wishes to amend Chapter 15.05 of Mills Municipal Code, for the purpose of adapting the 2023 NEC, and

WHEREAS the City of Mills is even mindful of ensuring the security and safety from hazards, and promoting health and general welfare of the residents of Mills, Wyoming.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING THE FOLLOWING:

Section 1:

Section 15.05.010 of Mills Municipal Code is hereby created as follows:

15.05.010 Adaption.

That a certain document, two (2) copies of which are on file in the office of the CITY CLERK of the CITY OF MILLS being marked and designated as the National Electrical Code, 2023 edition, including all appendixes, as the regulating NEC of the CITY OF MILLS, in the State of WYOMING for regulating construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures.; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said NEC on file in the office of CITY CLERK are hereby referred to, adapted, and made a part hereof, as if fully set out in this ordinance.

Section 2:

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unenforceable, such decision shall not affect the validity of the remaining portions of this ordinance. The CITY COUNCIL hereby declares that it would have passed this law, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or unenforceable.

Section 3:

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect the right or ability of the City of Mills to initiate any suit or proceeding in any court, or assert any rights acquired, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy any character be lost, impaired or affected by this ordinance.

IT IS FUTHER ORDAINED: That upon passage and execution of this Ordinance it shall be filed with the office of the Natrona County Clerk.

PASSED ON FIRST READING the _____ day of _____, 2023.
PASSED ON SECOND READING the _____ day of _____, 2023.
PASSED, APPROVED, AND ADOPTED ON THE THIRD AND FINAL READING
the _____ day of _____, 2023.

CITY OF MILLS, WYOMING

BY: _____
Leah Juarez, Mayor

Bradley Neumiller, Council

Sara McCarthy, Council

Cheri Butcher, Council

Tim Sutherland, Council

ATTEST: _____
Christine Trumbull, City Clerk

I, Christine Trumbull, City Clerk of the City of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 795, entitled “AN ORDINANCE adopting the 2023 National Electrical Code for regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location and proper removal or demolition of said buildings and structures in the CITY OF MILLS” providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith.”

Passed on First Reading by City Council of the City of Mills, Wyoming at a regular meeting held by Council Members on the _____ day of _____, 2023.

Christine Trumbull, City Clerk

I, the regularly appointed, duly qualified and action as the City Clerk of the City of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 795 approved and passed as certified above, and following its passage by the City Council, was posted in the City Clerk’s Office and the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the City of Mills, Wyoming on the _____ day of _____, 2023.

Christine Trumbull, City Clerk

ORDINANCE NO. 796

AN ORDINANCE APPROVING A VACATION OF A PORTION OF COSLLO STREET (APPROXIMATELY 464 FEET) ADJACENT TO LOTS 0, 1 AND A PORTION OF LOT 2, COSLLO’S DISTRICT, CITY OF MILLS, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, OS Investments, LLC, has petitioned to vacate a portion of Cosllo Street (approximately 464 feet) located adjacent to Lots 0, 1 and a portion of Lot 2, Cosllo’s District, City of Mills, Wyoming; and

WHEREAS, a public hearing notice was advertised on the 26th and 28th of May 2023 in the Casper Star-Tribune, at least 15 days prior to the public hearing; and

WHEREAS, OS Investments, LLC obtained approval from over fifty percent of property owners within 300 feet approving the vacation, as required by WS 15-4-305; and

WHEREAS, the Mills City Council held a public hearing on the vacation on 13 June 2023, and;

WHEREAS. The Mills City Council has determined the vacation is in the best interest of the City and the public.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

SECTION 1:

The City of Mills hereby vacates a portion of Cosllo Street (approximately 464 feet) adjacent to Lots 0, 1 and a portion of Lot 2, Cosllo’s District, City of Mills, Wyoming.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

PASSED, APPROVED AND ADOPTED ON THIRD AND

FINAL READING the ____ day of _____ 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cherie Butcher, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

ORDINANCE NO. 797

AN ORDINANCE AUTHORIZING THE VACATION AND REPLAT OF LOTS 1, 2, 3 & RESERVOIR TRACT, EVERGREEN PARK SUBDIVISION AND LOT 1, BLOCK 8, EVERGREEN PARK NO. 2, TO BE KNOWN AS SHAWVILLE ADDITION TO THE CITY OF MILLS, WYOMING

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, the City of Mills has received a request to Vacate and Replat all of Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2; and

WHEREAS, the City of Mills has determined that it is in the best interest of the City to vacate and replat Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2; and

WHEREAS, the City of Mills has determined that this vacation and replat of these lots will provide for a better use of the land, and is keeping with the proposed land use policies within the City and will conform with the Mills Comprehensive Plan of 2017; and

WHEREAS, the vacation and replat of the foregoing described lands as appears on this plat is with the free consent and in accordance with the desires of the above named owners and proprietors of said lands; the name of said vacation and replat shall be known as “SHAWVILLE ADDITION” to the City of Mills, Wyoming. All streets as shown hereon have previously been dedicated to the use of the public.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

The vacation of replat of Lots 1, 2, 3 & Reservoir Tract, Evergreen Park Subdivision and Lot 1, Block 8, Evergreen Park No. 2, shall become effective upon the passage of this Ordinance.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING the ____ day of _____ 2023

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cherie Butcher, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

Amendments to 17.08.045 – MOBILE HOMES

17.08.045 (a) INTENT

It is deemed necessary for the preservation of the safety, health, life, and general welfare of the residents of the City of Mills that regulations be established governing the location of manufactured, modular, and mobile homes within the City to provide adequate minimum area requirements, utilities, wind protection and inspections thereof;

17.08.045 (b) CERTIFICATION.

Any manufactured (mobile) home, located or proposed to be located or installed in a manufactured (mobile) home park or on a subdivided lot, shall bear a label certifying that it is built in compliance with the Federal Manufactured Home Construction and Safety Standards. For manufactured (mobile) homes built prior to June 15, 1976, a label certifying compliance with the standard for manufactured homes (mobile), NFPA 501, ANSI 119.1, in effect at the time of manufacture is required before any such home may be located or installed with the Town.

17.08.045 (c) STANDARDS GOVERNING ALL MOBILE HOME LOCATIONS

It is unlawful within the City of Mills for any persons to place or park any manufactured or mobile home on any street, alley, highway or other public place, or on any tract of land owned by any person, firm, or corporation, occupied or unoccupied, except as provided in this Ordinance.

17.08.045 (d) AGE OF MANUFACTURED OR MOBILE HOMES

- 1. No manufactured or mobile homes twenty (20) years or older, as measured from the date of proposed installation, location or relocation, shall be installed, located or relocated within the City of Mills.

17.08.045 (e) MANUFACTURED OR MOBILE HOME STANDARDS

- 1. All manufactured and mobile homes located in the City of Mills shall comply with all of the following minimum standards.
 - a. Built according to the standards established by the United States Department of Housing and Urban Development (HUD) under the “National Manufactured Housing Construction and Safety Standards Act of 1974” 42 U.S.C. 5401, et. Seq., as amended (currently codified at 24 C.F.R. 3280) in effect at the time of manufacture and bearing certification to that effect (“Applicable HUD Standards”) and is certified for the appropriate wind, thermal and roof standards for Wyoming.
 - ~~b. The manufactured or mobile home is twenty (20) years or older, as measured from the date of proposed installation, location or relocation, and has been issued a building permit and specific approval to be installed, located, or relocated by the City of Mills Code Enforcement Officer (“CEO”). The CEO shall inspect all 20-~~

~~year and older manufactured and mobile homes in conformance with the installation, location and relocation criteria found in this Ordinance. No manufactured or mobile home shall be installed, located, or relocated that does not meet the Applicable HUD Standards in effect at the time the home was manufactured, or that does not meet minimum criteria of this Ordinance~~

2. Each manufactured or mobile home must be supported on pins or blocking constructed of masonry, block, brick, or concrete. Installation instructions as provided by the manufacturer of the manufactured or mobile home shall be deemed a typical blocking installation. Any foundation system design, other than typical blocking, shall be stamped and signed by a Wyoming licensed professional engineer.
3. Each manufactured or mobile home shall be skirted with a waterproof, rigid, durable skirting material within 30 days of placement.
4. Each manufactured or mobile home shall be equipped so as to permit access to utility connections. All skirting shall be provided with a door or panel to permit ready access to utility connections.
5. Each manufactured or mobile home shall be anchored with tie downs meeting the minimum standards as set forth in Section 15.16.190 of the Mills Municipal Code or their equivalent.
6. All water, sewer, electrical and natural gas connections shall be inspected and approved by the supplying utility prior to use.
7. The manufactured or mobile home meets the minimum standards for fire safety and protection in conformance with the applicable HUD standards at the time of original construction or as established by the Wyoming State Fire Marshall.
8. All appurtenant construction such as decks, walks, steps, handrails, sheds, accessory buildings, and other similar construction is subject to the applicable building code regulations adopted by the City.
9. A minimum of two 10' x 20' off-street parking spaces must be provided for each manufactured or mobile home on the same lot or lots on which the mobile home is located. If off-street parking for a non-conforming manufactured or mobile home, as defined below, is provided between the dedicated street or right-of-way and the non-conforming mobile home, then the distance between the dedicated street or right-of-way and the hitch, or wall if there is no hitch, of the non-conforming mobile home must be at least 20 feet.
10. No non-conforming manufactured or mobile home, as defined below, shall be located within 10 feet of any dedicated alley right-of-way line, and the 10-foot setback area shall not be used for off-street parking.

- 11. No manufactured or mobile home shall be moved, located, or relocated within the City of Mills without having first secured a written permit for the movement, location, or relocation of said manufactured or mobile home from the City of Mills Building Official.

17.08.045 ~~(d)~~ (f) LOCATION OF MANUFACTURED AND MOBILE HOMES RESTRICTED

(no change in section language)

17.08.045 ~~(e)~~ (g) INSPECTION AND PERMITTING REQUIREMENTS

No manufactured or mobile home located within the City of Mills shall be permanently occupied unless inspected by the City Building Official, or their designee, and found to be ~~City Code Enforcement Officer or designated City Inspector except~~ in conformance with the following inspection/permitting requirements:

- 1. A manufactured or mobile home shall not be installed, located or relocated within the City of Mills without the issuance of a building permit from the City of Mills. Building permits for additions, alterations, modifications or any physical change to a manufactured or mobile home are required regardless of location.
- 2. The Building Code Official, or their designee, ~~Code Enforcement Officer~~ has the authority to inspect all new, installed, located, and relocated manufactured and mobile homes for compliance with the provisions of this Ordinance.
- 3. After the effective date of this Ordinance, no person shall occupy any new or relocated manufactured or mobile home nor permit any other persons to occupy the same unless the manufactured or mobile home has been installed, located, or relocated in compliance with this Ordinance or is a legal non-conforming use under this Ordinance.

17.08.045 (h) AUTHORITY OF THE BUILDING CODE OFFICIAL ~~CODE ENFORCEMENT OFFICER~~

In addition to any other enforcement powers that the Building Code Official ~~Code Enforcement Officer~~ may have, the Building Code Official ~~Code Enforcement Officer~~ may issue a written order to any person to:

- 1. Immediately cease and desist any work or activity to install, locate, or relocate any manufactured or mobile home in violation of this Ordinance; or
- 2. Immediately cease and desist from the use or occupancy of any manufactured or mobile home installed, located, or relocated in violation of this Ordinance. Such written order shall constitute an administrative action which may be appealed to the Mills City Council as a contested case within thirty (30) days of the written order.

17.08.045 (g) INSPECTION CRITERIA FOR MANUFACTURED HOMES OLDER THAN 20 YEARS

All manufactured and mobile homes 20 years and older as measured from the date of proposed installation must be inspected by the City of Mills Code Enforcement Officer prior to moving, locating, relocating or installation and a building permit application must be provided to the City of Mills. No such manufactured or mobile home may be occupied prior to the issuance of a building permit and payment of appropriate fees. Each such manufactured or mobile home shall be inspected for compliance with the following minimum criteria before a building permit will be issued.

1. All electrical wiring shall be in compliance with the applicable codes in place at the time the building was manufactured. Any new, altered, modified or replaced wiring shall be in compliance with the current, adopted version of the National Electrical Code.
2. Shall have appropriate operational fire alarms installed.
3. All floors shall be solid and stable. Any penetrations of the floor shall be sealed.
4. All roofs shall be solid and stable without any sag.
5. No evidence of significant wood rot or mold shall exist.
6. The exterior of the building shall be properly maintained and painted.
7. Any additions, modifications, or alterations to the building shall have been constructed with appropriate building permits.
8. The manufactured or mobile home maintains the same structural integrity as it did when it was manufactured.
9. No broken windows.
10. All HVAC systems shall be working and installed in accordance with the regulations in place at the time the building was manufactured. All new installations shall be in conformance with the most recent adopted edition of International Building Codes.
11. Must have proof that the manufactured or mobile home meets the established thermal, wind and roof load requirements for Wyoming.
12. Manufactured or mobile homes not meeting these criteria shall be either left in place and considered a non-conforming structure, be moved or relocated outside of the City of Mills or be repaired to meet the criteria. The level of repair needed may differ widely from home to home. The CEO shall determine if the repairs are minor or major. For those repairs determined to be minor, the repairs may be made without a building permit. For those homes that are determined to require major repairs, a building permit

~~must be issued for those repairs. All repairs and construction shall be in conformance with the International Building Codes as adopted. The CEO may permit a manufactured or mobile home needing repairs to be relocated provided a building permit has been issued for the repairs. The CEO may require surety from the applicant to cover the cost of removing the manufactured or mobile home from the City of Mills if repairs are not completed. All repairs must be completed within six months of the building permit issuance and prior to any occupancy of the repaired structure. Failure of the applicant to complete repairs in the designated time will constitute a violation of this Ordinance. The City of Mills may utilize the surety to cause the manufactured or mobile home to be removed from the City of Mills as a result of a violation. All repaired manufactured or mobile homes must pass a final inspection by the CEO prior to being moved, located, relocated or installed in the City of Mills.~~

17.08.045 (h) (i) NON-CONFORMING USES AND NON-CONFORMING STRUCTURES

1. Non-conforming manufactured or mobile homes legally located within the City of Mills on the effective date of this Ordinance and in use for residential purpose may continue at that certain location and continue to be utilized for residential purpose. The non-conforming manufactured or mobile home may not be relocated to any other property unless it has been inspected and brought into conformance with this Ordinance and issued a building permit. At such time as any legal non-conforming manufactured or mobile home ceases to be utilized for residential purposes or is vacant for a period of 180 days, it must be removed from the property.
2. Manufactured and mobile homes located within the City on the effective date of this Ordinance which have not been certified under the “National Manufactured Housing Construction and Safety Standards Act of 1974,” 42 U.S.C. 5401, et seq., as amended, are hereby declared legal non-conforming structures, but shall not be replaced by another manufactured or mobile home that is not in compliance with applicable HUD standards unless the replacement manufactured or mobile home has been inspected and brought into conformance with this Ordinance and issued a building permit.

ORDINANCE 798

AN ORDINANCE AMENDING CERTAIN PROVISIONS OF TITLE 17 IN REGARD TO MOBLE HOMES

WHEREAS, The City of Mills enacted a new Title 17 in 2021; and

WHEREAS, The City of Mills Comprehensive Land Use Plan was issued in 2017; and

WHEREAS, In the 2021 revisions to Title 17 certain provisions were enacted regarding mobile homes in an effort to address developments in the same; and

WHEREAS, Since 2021 there have been requests for the approval of older mobile homes that predate the time limits set forth in Title 17, through a process set forth in Title 17, which exceeded the expectations of the City of Mills at the time of their drafting, and which are therefore not in concern with the original intent of the changes to Title 17; and

WHEREAS, The amended text better reflects the original intent of the amendments as to Title 17 and the current needs of the City of Mills.

NOW THEREFORE, The City Council of the City of Mills, Wyoming amends the provisions found at Title 17 of the City Code of the City of Mills, Wyoming to reflect those amendments found in the draft ordinance attached hereto, with the modified text appearing in red, reflecting additions and strikes.

PASSED on 1st reading the _____ day of _____ 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2023.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk

s

6.08.040 Beekeeping.

Bees may be kept within the boundaries of the City of Mills subject to the following provisions.

A. Establishment of Colonies shall be done pursuant to permit authorized by the City Council of the City of Mills. No person may establish a Bee Colony without first obtaining a permit pursuant to this section.

B. Applications for permits shall describe:

i. The intended location for the apiary, as that term is defined at Wyo. Stat. Sect 11-7-131, including reference to the distance to property boundaries.

ii. The number of hives in the apiary, including the number of bees that are intended.

iii. The owner of the apiary and the owner of the real property. If the owner of the real property is not the same person or entity as the owner of the apiary, proof that the owner of the real property has given permission for the apiary must be provided.

C. Any person keeping bees in the City of Mills must fully comply with the applicable provisions of Wyo. Stat Sec. 11-7-131 et seq. in every fashion, including the registration of the subject apiary, as apiary is defined and categorized at Wyo. Stat Sec. 11-7-131.

D. Failure to timely register an apiary under Wyo. Stat Sec. 11-7-202 and/or Wyo. Stat. Sec. 11-7-205 as required by those provisions shall be deemed a breach of the conditions of the permit allowing for the keeping of bees within the City of Mills.

E. Any person keeping bees in the City of Mills must remain in compliance with all applicable provisions of the laws regarding the same as set forth by the State of Wyoming, and any applicable regulations pertaining to the same promulgated by the State of Wyoming or the Federal Government.

F. Bees hives and apiaries may not be established closer than five (5) feet to property boundary on the lots on which they are kept. Bees hives and apiaries may not be established on that part of a lot which is between a municipal street and structures located on the lot.

6.08.050 Failure to Comply with Sec. 6.08.040

Failure to comply with any of the provisions set forth in Sec. 6.08.040 shall be deemed to be a breach of the conditions of the permit. In such instances the City of Mills may issue a citation for the violation and, additionally:

- A. Fine the permittee as set forth in Sec. 1.03.010 and;
- B. Require that the Beekeeper become compliant within sixty (60) days of a citation for violation and
- C. Require the removal of the apiary. Should removal be required, and the owner of the apiary fail to do so, the City may cause the apiary to be removed with all expenses associated with the same to be borne by the apiary owner.

A. .

A.

ORDINANCE NO. 799

AN ORDINANCE AMENDING TITLE 6 PROVISIONS PERTAINING TO THE KEEPING OF BEES IN MILLS, WYOMING

WHEREAS, The City of Mills has had the recent occasion to review certain provisions found with in Title 6 of the City Code pertaining to the keeping of bees in the City of Mills, and;

WHEREAS, the State of Wyoming has enacted a set of statutes pertaining to the same; and

WHEREAS, The City of Mills had determined that modification of its provisions regarding the bees was in order in order to align the same to the State of Wyoming’s statutes and to otherwise have a simpler and more effective set of ordinances concerning the keeping of bees within the city

NOW THEREFORE, The City Council of the City of Mills, Wyoming amends the provisions found at Title 6 of the City Code of the City of Mills, Wyoming to reflect those amendments found in the draft ordinance attached hereto, with the modified text appearing in red, reflecting additions and strikes.

PASSED on 1st reading the _____ day of _____ 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2023.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk



Caselle® Software & Services Proposal

Town of Mills, WY

May 19, 2023
(Valid for 150 days)

From:

Farrah Brown, Customer Relationship Manager
fkb@caselle.com



Caselle® Software & Services Proposal
Town of Mills, WY
May 19, 2023

Proposal Summary

Total Software License	\$19,000
Special Consideration Discount	<3,800>
	<hr/>
Net Software License	\$15,200
Total Training	3,350
Total Setup	3,000
Total Conversion	100
	<hr/>
Total Investment	\$21,650
	<hr/> <hr/>

A deposit of 50% of the total proposal price is required with order. The remaining balance will be due upon completion of training.

Software Assurance will increase by \$485 per month.

I have read and agree to all terms & conditions proposed herein.

Signature

Printed Name & Title

Date



Caselle® Software & Services Proposal
Town of Mills, WY
May 19, 2023

Proposal Detail

Caselle® Application Software	License Fees	Training	Setup	Conversion	Total
Community Development Suite	-	-	-	-	-
Permitting	\$8,000	\$1,125	\$1,000	\$100	\$10,525
Online Mapping	-	-	-	-	-
Planning & Zoning	5,000	1,125	1,000	-	7,125
Approvals & Notifications	3,000	550	500	-	4,050
Code Enforcement	3,000	550	500	-	4,050
Sub Total	\$19,000	\$3,350	\$3,000	\$100	\$25,450
Special Consideration Discount	(3,800)	-	-	-	(3,800)
Grand Total	\$15,200	\$3,350	\$3,000	\$100	\$21,650

Note: The training will take place online.

Community Development Setup

- Setup services will assist customers in initial software configuration such as codes, rates, permit types, fees, etc. A representative will provide consulting and software setup via telephone and email prior to product shipping. All parcel data and current owner information will be entered when submitted in the requested format. Property Parcel Data does not include data export from any other system or custom conversion. Property information will need to be entered into the Caselle Load Table by the customer.
- If customer completes the Caselle Load Tables for Property and Owner, Contractor and open Permits, there will be no conversion charges.
- If Caselle Load Tables are not used and data is submitted in another format, there will be a \$2.00 charge per property, contractor, open permit record, and historical record in addition to the setup fee.

Data Conversion

- All property and owner parcel data will be entered when submitted in the requested format.
 - No Open Permits will be converted. The City will be trained on how to enter in their Open Permits.
 - No Contractor information will be converted. The City will be trained on how to enter in their Contractor information.
 - All needed forms will be billed at the rate of \$100 per form. Forms that have multiple pages will be billed \$100 for each additional page included in the form.
 - If the City needs additional help or extensive training converting their data, this will be billed at \$145 per hour.
- 50 properties are included**



To whom it May Concern,

I am writing this Catering letter on behalf of B. Diesel's Bar and Grill, located at 525 SW WY Blvd, Mills WY, 82644. Attached you will find our catering application for a Car Show on our property on July 15, 2023 from 11 a.m. to 10 p.m.

Our event Details are as follows.

Business: B. Diesel's Bar and Grill

Address: 525 SW WY Blvd, Mills Wy 82644

Contact: Joe Campbell 307-267-2932

Event Name and Type: Car Show

Location of Event: B. Diesel's parking lot; 525 SW WY Blvd, Mills WY 82644

Date: July 15, 2023

Hours: 11 a.m. to 10 p.m.

Details: We would like to coordinate a couple live bands performing, booths for local vendors and an area for cornhole, we do not have any confirmation from local artists or vendors at this time. If approved, we will progress the planning stages. We will sell liquor in a booth on the south side of the building near stairs leading to the basement. All liquor will be provided by our establishment.

Thank you for your time and consideration,

Joe Campbell

B. Diesel's Bar and Grill- Owner

307-267-2932



CITY OF MILLS
EST. 1921

City of Mills
704 Fourth Street / PO Box 789
Mills, WY, 82644
307-234-6679

Permit # _____
Fee \$ _____

Item # 22.

Catering Permit Application

Permit Fees Are Nonrefundable

ESTABLISHMENT APPLYING FOR PERMIT

	BAYOU LIQUORS		BEACON CLUB
	BIDS PLACE		D's OREGON TRAIL BAR
	MAVERIK ADVENTURE STOP	X	B. Diesel's STAGGERS BAR Bar
	THE HIDEAWAY LOUNGE		UNCORKED FINE WINE AND SPIRITS

APPLICANT INFORMATION			
APPLICANT: B. Diesel's Bar and Grill			
CONTACT PERSON: Joe Campbell			
ADDRESS: 525 SW WYO BLVD			
CITY: MILLS		STATE: WY	
TELEPHONE: 307.267.2932			CELL: 307.267.2932

EVENT INFORMATION			
EVENT NAME: Car Show			
TYPE OF EVENT: <input type="checkbox"/> WEDDING <input type="checkbox"/> REUNION <input type="checkbox"/> ART SHOW <input type="checkbox"/> PRIVATE COMPANY PARTY			
(Select One) <input type="checkbox"/> CONCERT <input type="checkbox"/> FUND RAISER <input checked="" type="checkbox"/> OTHER Car Show			
EVENT DATE: July 15, 2023		EVENT TIME: 11am - 10 pm	
EVENT ADDRESS: 525 SW Wyo Blvd			
OUTSIDE EVENT: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		STREET EVENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
STREET CLOSURE NEEDED: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			

FEES	
CITY OF MILLS CATERING PERMIT: \$50.00 A DAY	NUMBER OF DAYS PERMITTED: _____
CITY OF MILLS CATERING PERMIT FEES ARE NON-REFUNDABLE:	TOTAL: _____
APPLICANTS SIGNATURE:	DATE: 5/29/23

CITY OFFICIALS	
POLICE CHIEF:	DATE:
FIRE CHIEF:	DATE:
APPROVAL SIGNATURE:	APPROVAL DATE:

Amendment to:

Agreement
for
Consulting Services

THIS AMENDMENT amends the Agreement dated July 1, 2023 by and between City of Mills, Wyoming and Melissa Bilby, HUB International Mountain, of Casper, Wyoming. According to Sections 8 and 13, the amendments are as follows:

Section 3: The amount billed for the service listed in the contract is \$6,500

Section 4: The Contract Dates shall be July 1, 2023, through June 30, 2024.

Section 10: To reflect the physical address of HUB International Mountain to be:

Melissa Bilby
HUB International Mountain
400 East 1st Street, Suite 105
Casper, WY 82601

All other Agreement provisions shall remain the same.

City of Mills
Mills, Wyoming

Melissa Bilby, Consultant
HUB International Mountain

By: _____

Title: _____

Date: ____/____/____

Consultant

July 1, 2023