

**REGULAR CITY COUNCIL
MEETING**

April 14, 2026

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Brad Neumiller
Council Members:
Cherie Butcher
Sara McCarthy
Tim Sutherland

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPOINTMENT

1. Appoint Interim Police Chief - Kate Acord

PUBLIC HEARINGS

2. Liquor License Application - Big D Oil

CONSENT AGENDA

Minutes

- [3.](#) Council Meeting Minutes

City Licenses

- [4.](#) New / Renewal Business / Contractor Licenses and Home Occupation Permits

Financial Approvals

- [5.](#) Financial Breakdown - Check Register & Future ACH/EFT Transactions
- [6.](#) PAID ACH / EFT Transactions
- [7.](#) Regular / Police Payroll
- [8.](#) Fire Payroll
- [9.](#) Transmittal Transactions
- [10.](#) Reserve Transfers
- [11.](#) Treasurer's Report
- [12.](#) Voided Checks

OPEN DISCUSSION

ORDINANCES AND RESOLUTIONS

[13.](#) RESOLUTION NO. 2026-12:

A RESOLUTION CORRECTING TYPOGRAPHICAL ERRORS IN CERTAIN RECENT RESOLUTION

[14.](#) RESOLUTION NO. 2026-13:

A RESOLUTION REGARDING UNSERVED WARRANTS

COUNCIL APPROVALS

[15.](#) Liquor License - Big D Oil

16. Landscaping Bid Agreement

NEW BUSINESS

EXECUTIVE SESSION

17. Personnel Matter

18. Legal Matter

19. Legal Matter

20. Legal Matter

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - April 28, 2026 at 7:00pm / May 12, 2026 at 7:00pm

NEXT WORK SESSION - April 28, 2026 at 6:00pm / May 11, 2026 at 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR CITY COUNCIL
MEETING**
March 24, 2026
7:00 PM
City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Brad Neumiller
Council Members:
Cherie Butcher
Sara McCarthy
Tim Sutherland

MINUTES

CALL TO ORDER

Mayor called the meeting to order at 7:01 pm

ROLL CALL

Present:

- Mayor Juarez
- President Neumiller
- Council Sutherland
- Council McCarthy
- Council Butcher

CONSENT AGENDA

Minutes

- 1. Council Meeting Minutes

City Licenses

- 2. New / Renewal Business / Contractor Licenses and Home Occupation Permits

Financial Approvals

- 3. Financial Breakdown - Check Register & Future ACH/EFT Transactions
- 4. PAID ACH / EFT Transactions - *None*
- 5. Regular / Police Payroll
- 6. Fire Payroll
- 7. Transmittal Transactions
- 8. Voided Checks

Motion made by Council President Neumiller, Seconded by Council Member Sutherland,
Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and
Council Member Butcher, motion passes

ORDINANCES AND RESOLUTIONS

9. RESOLUTION NO. 2026-11:

A RESOLUTION MODIFYING BOND SCHEDULE APPLYING TO CRUELTY TO ANIMALS

Motion made by Council President Neumiller, Seconded by Council Member Butcher, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

10. ORDINANCE NO. 836 - SECOND READING

REVISION TO SEC. 6.03.040 KENNEL, CATTERY REQUIREMENTS

Motion made by Council President Neumiller, Seconded by Council Member Butcher.

Staff Report: The City Attorney reviewed this ordinance and determined that matters related to business licensing, including animal-related businesses—are more appropriately addressed within the broader business license regulations.

This particular ordinance is narrowly focused on animal-related businesses, and staff believes that approach is too limited in scope. Therefore, staff recommend that this ordinance not be passed.

The Mayor thanked the City Attorney and asked if there were any other comments from council. Council President Neumiller agreed with the decision to not pass the ordinance.

Voting No: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, the second reading does not pass.

COUNCIL APPROVALS

11. Ridgewest Subdivision Agreement

Motion made by Council Member McCarthy, Seconded by Council Member Sutherland, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

12. Appointment - Interim Police Chief - Kate Acord

Motion made by Council Member Butcher, Seconded by Council President Neumiller,

The Mayor commented that it is her honor to make this interim Police Chief appointment to Kate Acord. She is going to do great things for the City of Mills.

Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

BUSINESS MATTERS

13. B Diesels Bar & Grill

The Mayor requested a report from staff. The City Attorney informed council that we sent a letter to the owner of the liquor license for Diesel’s after the municipality received several complaints. These included concerns about the improper service of alcohol—specifically, at least one instance involving a minor—as well as more serious issues related to health and welfare.

Additional concerns involved staff members reportedly sleeping on the premises, cleanliness, and other related matters.

As a result, we invited the liquor license holder to be present this evening to address these concerns. I believe one of the owners is here tonight to do so.

Mayor Juarez requested that one of the liquor license holders come forward to address the Council. Steve Loftin came forward.

The Mayor thanked Mr. Loftin for attending and explained that the City’s goal is to work collaboratively to establish a clear set of expectations to address the concerns that have been raised, without getting into extensive detail during the meeting. She advised that if Mr. Loftin had any questions or concerns, he was welcome to address them at that time, or the discussion could continue offline.

Mr. Loftin stated that he did not receive a formal notice to attend the meeting but did receive a phone call from staff and appreciated the opportunity to be present. He further explained that he does not manage the day-to-day operations of the establishment, as he is one of the owners, but would relay any concerns discussed to the other owner.

The City Clerk provided Mr. Loftin with a copy of the letter. The City Attorney requested that Mr. Loftin provide his contact information so that he may be included in future correspondence and receive all communications related to the establishment.

Mr. Loftin agreed to provide his contact information. The Mayor thanked Mr. Loftin for his time.

OPEN DISCUSSION

The Mayor announced that the meeting would move into open discussion and public comment. Prior to opening the floor, she provided a statement to establish expectations and ensure decorum in the gallery.

The Mayor acknowledged that many attendees were present to speak on the proposed zoning ordinance and stated that public comment on that topic, as well as other agenda items, was appropriate and encouraged. However, she clarified that there had been significant discussion—both publicly and online—regarding a separate matter involving private parties. She emphasized that the Council is not the appropriate venue to address or resolve disputes between private individuals or businesses, noting that such matters belong in the proper legal or administrative channels.

The Mayor distinguished between policy-related discussion and personal disputes, stating that comments relevant to the ordinance would be heard, while personal accusations, claims of retaliation, or attempts to resolve private disputes would be ruled out of order. She reminded those present that all statements made during the meeting are part of the public record and may be used in a court of law. She further clarified that public comment is intended for matters within the Council’s jurisdiction and not for personal grievances.

The Mayor requested that all attendees remain respectful, focused, and professional, and stated that the City would ensure all relevant comments were heard while maintaining order and the integrity of the meeting. She emphasized that the purpose of the meeting was to conduct City business responsibly and professionally.

Instructions were then provided for public comment: individuals wishing to speak were asked to approach the lectern, state their name for the record, and direct their comments to the Mayor rather than individual Council members. Each speaker would be allotted three minutes. Comments from the gallery would not be permitted, and individuals disrupting the proceedings could be removed. She then opened the floor for public comment and invited the first speaker to approach the lectern.

Ryan Perry, a former Mills resident, approached the lectern to address the Council.

Mr. Perry spoke in opposition to the proposed permit requirement for animal services and adoption agencies. He stated that he believes the proposal is not necessary for public safety or animal welfare, but instead creates an additional layer of regulation for small businesses that are already licensed, taxed, and operating legally.

He questioned what specific problem the proposed permit would address and expressed concern that the measure could be perceived as stemming from personal conflict rather than a demonstrated need. He further noted concerns about the potential for government action to be used in a manner that could impact competition between businesses.

Mr. Perry stated that existing laws related to noise, sanitation, and animal welfare are already in place and should be enforced as needed, rather than implementing new regulations. He added that the proposal could negatively impact responsible community members and set an unfavorable precedent.

Scott Clamp approached the lectern to address the Council.

Mr. Clamp stated that he supports the installation of fiber optic infrastructure in the Town of Mills but expressed concerns regarding how the work is being conducted. He questioned whether proper easements were in place for work occurring near or under his properties, specifically referencing multiple addresses on Wasatch Street and Plat Street. He noted that he holds original abstracts for these properties and inquired whether that affects the rights of contractors to access or bore beneath the land.

Mr. Clamp also raised concerns about potential impacts to existing infrastructure, including a sewer line located near the sidewalk at one of his properties. He emphasized the importance of ensuring that installation work does not damage existing utilities and stated that he has been in communication with representatives involved in the project.

Additionally, He suggested that more effort be made to notify and inform residents—particularly older individuals—about ongoing work in their neighborhoods.

Staff responded that contractors should be operating within established easements or franchise agreements and should not be entering private property without proper authorization. It was also noted that the City may explore providing updates through social media regarding permitted work and project timelines.

Lindsay Royce, a resident of Mills and owner of For Pet Sake, approached the lectern.

Ms. Royce stated that although the Council had previously voted against the proposed ordinance at this time, she wished to provide input for future consideration. She explained that her business operates a dog daycare and boarding facility, and that the income from those services directly supports her animal rescue efforts.

Ms. Royce shared that, over the past four years, her organization has facilitated the rescue and adoption of more than 550 dogs. She also noted that her business provides opportunities for youth in Natrona County to complete community service hours and learn responsibility.

Ms. Royce expressed concern that the proposed ordinance may be overly restrictive and appear to be a response to a specific complaint rather than a demonstrated community-wide issue. She stated that, as written, the regulations could make it difficult to sustain both her business operations and rescue efforts, potentially impacting the broader community.

She encouraged the Council to consider whether existing ordinances already address the concerns at issue and whether additional regulations are necessary. Ms. Royce indicated her willingness to work with the Council on

reasonable and consistent solutions and requested that any future ordinance be applied fairly and not target a specific business.

Ms. Royce concluded by urging the Council to adopt policies that reflect fairness and support small businesses and community-driven initiatives.

Lena Nama, a resident from the Casper area, approached the lectern to address the Council.

Ms. Nama spoke regarding the proposed ordinance, noting that although it had been voted down, she wished to share her perspective. She expressed support for the community impact of For Pet Sake, referencing the previously stated number of over 550 dogs rescued and adopted, many of which may have otherwise been euthanized. She emphasized the positive effect this has had on families in the community, as well as the additional services provided, including boarding and daycare.

Ms. Nama compared these efforts to adopt statistics from other communities, stating that the scale of impact is significant. She also noted that the business is family-run and provides employment opportunities within Mills, contributing to the local economy.

She encouraged the Council to evaluate whether the concerns addressed in the proposed ordinance are already covered under existing regulations and cautioned against creating additional ordinances if they are unnecessary.

Ms. Nama further recommended that the Council remain mindful of potential conflicts of interest. She suggested that, in situations where personal interests or disputes may be involved, individuals should consider abstaining from participation to avoid the appearance of impropriety or misuse of authority.

Ms. Nama thanked the Council for the opportunity to speak.

Rebecca Kuna, a local rescue operator, stated that she operates an animal rescue and has helped transport over 200 dogs from out-of-state euthanasia situations. She noted she has worked with Lindsay’s facility and described it as well-managed. Ms. Kuna explained that she has also obtained dogs for fostering and adoption through rescue efforts. She expressed opposition to the proposed kennel ordinance, characterizing it as overly restrictive. She emphasized that rescued dogs are typically healthy, vaccinated, and spayed or neutered before being placed into homes, and she expressed concern that the ordinance could negatively impact lifesaving rescue operations. She requested that the Council reconsider the ordinance.

Madison, a Mills resident, spoke as a concerned community member regarding fairness and transparency in the ordinance process. She acknowledged the legitimacy of addressing issues such as noise and neighborhood impacts, but raised questions about how and why the ordinance was initiated and whether it was the result of a broader community need. She expressed concern that the timing and scope of the ordinance could create a perception that it targets a small number of organizations. She also raised general concerns about transparency, potential conflicts of interest, and the importance of maintaining public trust. She encouraged the Council to provide clarity on the ordinance’s origin and intent and to continue working collaboratively with affected organizations and community members moving forward.

Shannon Heidrich, a former Mills resident, spoke regarding concerns with specific provisions in the ordinance. She noted confusion over ordinance language requiring animals to be physically restrained or confined within kennel or cattery premises at all times, stating she interpreted this as requiring continuous kennel confinement rather than allowing fenced outdoor areas, which she felt could be inhumane or overly restrictive. She also raised

concerns about the requirement for privacy fencing, stating that fences do not fully prevent animal escapes and may represent an added cost without effectively addressing safety issues. She further questioned provisions related to obstructing animals' view of adjacent properties, stating she did not understand the purpose of that requirement. Ms. Heidrich also shared her experience volunteering with local animal welfare organizations, including Metro Animal Shelter, For Pet's Sake, and Black Dog Animal Rescue. She expressed support for local rescue efforts and encouraged collaboration and continued discussion to reach a balanced solution that supports animal welfare while addressing community concerns.

Lindsay Odell also provided comment in support of the existing rescue efforts associated with For Pet's Sake. She described her long-standing involvement with the organization since 2022 and praised the dedication and commitment of its leadership in caring for and rehoming animals. She emphasized the limited availability of rescue options in the Casper area and noted that rescue organizations often assist animals from overcrowded or high-risk shelters in other regions. She credited the organization with saving numerous dogs and bringing them into safe adoptive homes. Ms. Odell encouraged the Council to work collaboratively with rescue organizations if regulatory changes are considered in the future, rather than adopting ordinances that could create barriers to their operations. She concluded by emphasizing the importance of supporting and sustaining local animal welfare efforts.

Mayor Juarez responded to public comments regarding the proposed kennel ordinance and its placement within the city's regulatory framework.

The Mayor explained that after review, staff and council determined the concerns raised in the proposed ordinance are better addressed through existing or upcoming business permit regulations rather than a standalone zoning ordinance. They noted that the city routinely evaluates and updates regulations under broader categories such as business licensing, health, and safety standards, which also include various commercial operations such as auto-related businesses, waste handling concerns, and personal service industries.

The Mayor emphasized that the process is community-driven, stating that ordinances are typically initiated when issues are brought forward by residents, staff, or officials and then evaluated through staff review. They acknowledged concerns that the ordinance may feel targeted, but stated that regulatory changes often affect a small number of businesses or individuals due to the nature of local policy updates.

They also referenced past updates to building and zoning ordinances, noting that such changes often occur without widespread public awareness but still impact the community broadly.

Regarding the kennel and boarding-related standards, the council member stated the intent is to work within a broader business permitting framework to establish health and safety requirements for kennels, catteries, boarding, and grooming operations. They emphasized a desire to collaborate with nonprofits and local operators to ensure that any standards adopted are both appropriate and fair.

The Mayor further explained that ordinance concerns are often identified through real-world application, when gaps or issues in existing regulations become apparent through resident or staff feedback. The Mayor noted one such issue having been risen by a public comment in this meeting. Explaining that is regularly how changes to ordinances or resolutions initiate. Mrs Heidrich arose concern about language in a long existing ordinance and as such staff will review it to evaluate if a change needs to be made, which likely it does. She encouraged public participation in the process moving forward, noting that community involvement is essential for shaping effective policy.

Finally, the Mayor acknowledged and appreciated comments recognizing the work of local animal welfare organizations and expressed an intent to work collaboratively with stakeholders to develop a workable solution going forward.

To address Mrs. Heidrich’s concern, the Mayor requested staff clarification regarding the existing ordinance language requiring animals to be “physically restrained or confined within the premises of the kennel or cattery.”

In response, the City Attorney clarified that this language is not new, and is carried forward from existing code that has been in place for approximately 20 years. They explained that the provision states dogs or cats must be physically restrained or confined within the kennel or cattery premises.

The City Attorney further explained that the intent of the language is to ensure animals remain on the licensed premises and do not escape or run at large. They noted that this has historically been interpreted as requiring animals to remain contained within the facility’s control, with the goal of preventing animals from leaving the property. It was emphasized that the provision is part of long-standing ordinance language rather than a new regulatory addition. The Mayor also noted that public comments helped bring attention to how the language is being interpreted and applied, and reiterated that community feedback is an important part of identifying potential gaps or misunderstandings in existing code.

Following this clarification, the council proceeded to conclude open discussion.

EXECUTIVE SESSION

14. Legal Matter

Mayor Juarez asked for a motion to go into executive session for a legal matter at 7:37pm. Council President Neumiller made a motion to go into executive session for a personnel matter, Council Member Sutherland seconded the motion, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

All of council returned from executive session at 7:50pm.

Council Member Butcher made a motion to authorize a legal action, Council President Neumiller seconded the motion. Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

15. Legal Matter

Council President Neumiller made a motion to go into executive session for a legal matter at 7:51pm, Council Member Sutherland seconded the motion, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

All of council returned from executive session at 7:58pm.

No action necessary.

16. Legal Matter

Council President Neumiller made a motion to go into executive session for a legal matter at 7:59pm, Council Member Butcher seconded the motion, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

All of council returned from executive session at 8:04pm.

Council Member Butcher made a motion for authorization to contact LGLP on a matter, Council President Neumiller seconded the motion. Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

ADJOURNMENT

Council President Neumiller made a motion to adjourn the meeting at 8:05pm. Council Member McCarthy seconded the motion, Voting Yea: Council Member McCarthy, President Neumiller, Mayor Juarez, Council Member Sutherland, and Council Member Butcher, motion passes

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - April 14, 2026 at 7:00pm / April 28, 2026 at 7:00pm

NEXT WORK SESSION - April 13, 2026 at 9:00am / April 14, 2026 at 7:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Sarah Osborn

Report Criteria:
 Report type: GL detail
 Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
2029						
04/10/2026	2029	Billie Bailey	200.00	Restitution from Cyrus Sweets	10-26150	200.00
Total 2029:						200.00
2030						
04/10/2026	2030	Charles Marcus	100.00	Bond Refund for Charles Marcus	10-26150	100.00
Total 2030:						100.00
2031						
04/10/2026	2031	Division Victims Service	150.00	Crime Prevention 25-0667 Bryan Steeker	10-5400-3080	150.00
04/10/2026	2031	Division Victims Service	150.00	Crime Prevention 24-0441 Luis Caballero	10-5400-3080	150.00
04/10/2026	2031	Division Victims Service	150.00	Crime Prevention 25-0575 Riley Ann Cole	10-5400-3080	150.00
04/10/2026	2031	Division Victims Service	150.00	Crime Prevention 25-0478 Treyden Alvey	10-5400-3080	150.00
Total 2031:						600.00
35307						
04/10/2026	35307	Airpro Inc	1,591.13	PM on FD vehicle exhaust capture system	10-5600-3515	1,591.13
Total 35307:						1,591.13
35308						
04/10/2026	35308	ALSCO, Inc	46.35	March 25 Service	10-6500-1040	46.35
04/10/2026	35308	ALSCO, Inc	92.79	City Hall Mats	10-4900-9008	92.79
04/10/2026	35308	ALSCO, Inc	212.40	PD Rugs	10-5400-1300	212.40
Total 35308:						351.54
35309						
04/10/2026	35309	ATEC	956.36	Arm Chain Kit & Bearing	54-8400-4050	956.36
04/10/2026	35309	ATEC	1,665.23	Lift Bar & Shoes	54-8400-4050	1,665.23
04/10/2026	35309	ATEC	451.59	Wear Parts	54-8400-4050	451.59

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35309:						3,073.18
35310						
04/10/2026	35310	Automation & Electronics, Inc	4,507.66	Conduit Install	52-8200-3525	4,507.66
Total 35310:						4,507.66
35311						
04/10/2026	35311	Balco Uniform Company, Inc	2,147.00	Ballistic Vest/Carrier - Jensen	10-5400-1040	2,147.00
Total 35311:						2,147.00
35312						
04/10/2026	35312	Big Horn Tire, Inc.	115.50	Replace Tires with Re-Caps	10-6000-4055	115.50
04/10/2026	35312	Big Horn Tire, Inc.	742.80	Tires for Detective Unit	10-5400-4055	742.80
Total 35312:						858.30
35313						
04/10/2026	35313	Bound Tree Medical	265.54	Medical supplies	10-5600-3595	265.54
Total 35313:						265.54
35314						
04/10/2026	35314	Capital Business Systems, Inc	11,646.00	Canon Contract 5/15/26 - 5/14/27	10-5500-3570	11,646.00
Total 35314:						11,646.00
35315						
04/10/2026	35315	Caselle, Inc	3,381.00	Maintenance and Support - 05/01/2026 to 05/30/2026	50-4600-2005	3,381.00
Total 35315:						3,381.00
35316						
04/10/2026	35316	Casper Natrona County Health De	3,750.00	Health Department Q3 FY26 Contribution	10-4600-3030	3,750.00
Total 35316:						3,750.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
35317						
04/10/2026	35317	Casper Window & Door Inc	625.00	Repair employee door	10-4400-3525	625.00
Total 35317:						625.00
35318						
04/10/2026	35318	City of Casper	900.24	03/18/26 Balefill Charges	54-8400-3050	900.24
04/10/2026	35318	City of Casper	828.08	03/19/26 Balefill Charges	54-8400-3050	828.08
04/10/2026	35318	City of Casper	700.48	03/20/26 Balefill Charges	54-8400-3050	700.48
04/10/2026	35318	City of Casper	963.60	03/23/26 Balefill Charges	54-8400-3050	963.60
04/10/2026	35318	City of Casper	1,375.44	03/24/26 Balefill Charges	54-8400-3050	1,375.44
04/10/2026	35318	City of Casper	1,056.88	03/25/26 Balefill Charges	54-8400-3050	1,056.88
04/10/2026	35318	City of Casper	910.80	03/26/26 Balefill Charges	54-8400-3050	910.80
04/10/2026	35318	City of Casper	667.92	03/27/26 Balefill Charges	54-8400-3050	667.92
04/10/2026	35318	City of Casper	844.80	03/30/26 Balefill Charges	54-8400-3050	844.80
04/10/2026	35318	City of Casper	67,013.80	201 Sewer March	53-8300-3045	67,013.80
Total 35318:						75,262.04
35319						
04/10/2026	35319	Collins Communications, Inc	275.00	ITS Customer Care Contract (Backups)	10-5500-2020	275.00
Total 35319:						275.00
35320						
04/10/2026	35320	Core & Main	985.14	3/4" Meter x6	51-8100-3660	985.14
04/10/2026	35320	Core & Main	499.65	1" Meter	51-8100-3660	499.65
04/10/2026	35320	Core & Main	4,785.48	Meter Radio x27	51-8100-3660	4,785.48
Total 35320:						6,270.27
35321						
04/10/2026	35321	Curtis	2,267.80	Annual maintenance on SCBA compressor and masks	10-5600-2040	2,267.80
Total 35321:						2,267.80
35322						
04/10/2026	35322	CY Ace Hardware	25.44	Fasteners	52-8200-3500	25.44

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35322:						25.44
35323						
04/10/2026	35323	Decker Auto Glass	275.00	Windshield Marin	10-5400-4050	275.00
04/10/2026	35323	Decker Auto Glass	675.42	Windshield Unit 8	10-5400-4050	675.42
Total 35323:						950.42
35324						
04/10/2026	35324	Department of Workforce Services	4,727.64	Worker's Comp March 2026	10-23800	4,727.64
Total 35324:						4,727.64
35325						
04/10/2026	35325	Dewitt Water Systems & Service	145.00	Bottled water for fire station	10-5600-3515	145.00
Total 35325:						145.00
35326						
04/10/2026	35326	DPF Alternatives	2,163.24	Service DPF System	54-8400-4050	2,163.24
Total 35326:						2,163.24
35327						
04/10/2026	35327	Energy Laboratories Inc	3.00	Disposal Charge	52-8200-2050	3.00
04/10/2026	35327	Energy Laboratories Inc	591.00	Disinfection By-Product Samples	52-8200-2050	591.00
04/10/2026	35327	Energy Laboratories Inc	152.00	Monthly Bac-T Samples	52-8200-2050	152.00
Total 35327:						746.00
35328						
04/10/2026	35328	Ferguson Enterprises LLC #3007	28.38	Bushings & Adapters	52-8200-3525	28.38
Total 35328:						28.38
35329						
04/10/2026	35329	Ferguson Waterworks #1116	8,528.00	36" x 20' HDPE Pipe - Drainage Poison Spider Ln.	12-4500-3700	8,528.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35329:						8,528.00
35330						
04/10/2026	35330	Floyd's Truck Center WY	184.31	Parts for Engine 9	10-5600-4050	184.31
Total 35330:						184.31
35331						
04/10/2026	35331	George Sinclair	450.00	New Hire Poly White Invoice 2026-550	10-5400-1300	450.00
Total 35331:						450.00
35332						
04/10/2026	35332	Grainger, Inc	27.87	250 VAC Fuse	52-8200-3500	27.87
04/10/2026	35332	Grainger, Inc	817.35	Circulating Pump & Flange	52-8200-3500	817.35
04/10/2026	35332	Grainger, Inc	37.21	Power Cord	52-8200-3500	37.21
04/10/2026	35332	Grainger, Inc	261.86	1/2" Cord	52-8200-3500	261.86
Total 35332:						1,144.29
35333						
04/10/2026	35333	Greiner Ford	149.51	Unit 7 Gasket Plugs & Cleaner	10-5400-4050	149.51
04/10/2026	35333	Greiner Ford	24.32	Unit 7 Cleaner	10-5400-4050	24.32
04/10/2026	35333	Greiner Ford	21.91	Gasket Unit 7	10-5400-4050	21.91
04/10/2026	35333	Greiner Ford	2,171.90	Repairs to MS 85	10-5600-4050	2,171.90
Total 35333:						2,367.64
35334						
04/10/2026	35334	GW Mechanical, Inc	250.00	Backflow Testing	52-8200-3665	250.00
Total 35334:						250.00
35335						
04/10/2026	35335	Hach Company	383.70	Lab Supply	52-8200-3500	383.70
Total 35335:						383.70

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
35336						
04/10/2026	35336	Hawkins Inc	5,940.21	Treatment Chemicals	52-8200-3500	5,940.21
04/10/2026	35336	Hawkins Inc	60.00	Chlorine Bottle Rental	52-8200-3500	60.00
Total 35336:						6,000.21
35337						
04/10/2026	35337	Heiman Fire Equipment	134.49	New Primer Pump for Brush 9	10-5600-3615	134.49
04/10/2026	35337	Heiman Fire Equipment	18.92	Piece for Brush 9 primer	10-5600-3615	18.92
Total 35337:						153.41
35338						
04/10/2026	35338	Homax	80.10	Multiplex 600 Oil	53-8300-4050	80.10
04/10/2026	35338	Homax	3,317.63	PD Fuel March	10-5400-4000	3,317.63
04/10/2026	35338	Homax	141.53	CSO Fuel Mar 26	10-5300-4000	141.53
04/10/2026	35338	Homax	1,613.33	Fuel for fire vehicles	10-5600-4000	1,613.33
04/10/2026	35338	Homax	115.42	Community Development Department Fuel - March	10-5700-4000	115.42
04/10/2026	35338	Homax	111.25	March Fuel Charges	52-8200-4000	111.25
04/10/2026	35338	Homax	149.26	March Fuel - Streets	10-6000-4000	149.26
04/10/2026	35338	Homax	254.82	March Fuel - Sewer	53-8300-4000	254.82
04/10/2026	35338	Homax	411.64	March Fuel - Water	51-8100-4000	411.64
04/10/2026	35338	Homax	1,981.68	March Fuel - Sanitation	54-8400-4000	1,981.68
04/10/2026	35338	Homax	181.00	March Fuel - Shop	10-6500-4000	181.00
Total 35338:						8,357.66
35339						
04/10/2026	35339	Hose & Rubber Supply	19.80	Push on Lock	10-6000-4050	19.80
Total 35339:						19.80
35340						
04/10/2026	35340	Ingersoll Rand Industrial U.S., Inc	11,384.37	Annual PackageCARE Payment - Compressor Service	52-8200-2000	11,384.37
Total 35340:						11,384.37
35341						
04/10/2026	35341	Installation & Service Company In	590.00	1" Ductile Iron Tap	52-8200-3525	590.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35341:						590.00
35342						
04/10/2026	35342	Jackson Group	63.18	Door Check Kit	54-8400-4050	63.18
04/10/2026	35342	Jackson Group	178.02	Oil cartridge for E9	10-5600-4050	178.02
04/10/2026	35342	Jackson Group	26.71	Lube Filter	54-8400-4050	26.71
Total 35342:						267.91
35343						
04/10/2026	35343	Keller Law, PC	420.00	Attorney Fees - George Schott	10-5100-1090	420.00
04/10/2026	35343	Keller Law, PC	525.00	Attorney Fees - Joseph Grant	10-5100-1090	525.00
04/10/2026	35343	Keller Law, PC	75.00	Attorney Fees - Joseph Martinez	10-5100-1090	75.00
04/10/2026	35343	Keller Law, PC	270.00	Attorney Fees - Michael Bear Claw	10-5100-1090	270.00
04/10/2026	35343	Keller Law, PC	1,065.00	Attorney Fees - Charles Vanderpool	10-5100-1090	1,065.00
Total 35343:						2,355.00
35344						
04/10/2026	35344	Kelly's Alignment & Brake	2,251.50	Repairs to the front end of CH9	12-4500-3540	2,251.50
04/10/2026	35344	Kelly's Alignment & Brake	680.46	Front End Repairs to MS85	10-5600-4050	680.46
Total 35344:						2,931.96
35345						
04/10/2026	35345	Kirk Ban	10.91	Water Deposit Refund for Kirk Ban	51-26150	10.91
Total 35345:						10.91
35346						
04/10/2026	35346	LJ's Recovery & Transport LLC	2,790.50	Transport of Brush 9 from fire camp to Greiner	10-6200-1035	2,790.50
Total 35346:						2,790.50
35347						
04/10/2026	35347	Mountain States Lithographing Inc	399.50	Window Envelopes	10-4400-9052	399.50
04/10/2026	35347	Mountain States Lithographing Inc	758.47	Express Bill Pay Envelopes	10-4400-9052	758.47

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35347:						1,157.97
35348						
04/10/2026	35348	NAPA Auto Parts	190.96	Parts for MS48 service	10-5600-4050	190.96
04/10/2026	35348	NAPA Auto Parts	290.68	Parts for Brush 92 service	10-5600-4050	290.68
04/10/2026	35348	NAPA Auto Parts	33.15	Air Flow Cleaner	10-6500-4050	33.15
04/10/2026	35348	NAPA Auto Parts	99.65	Gloves/Pads	10-6500-4050	99.65
04/10/2026	35348	NAPA Auto Parts	290.68	Parts for Brush 92	10-5600-4050	290.68
04/10/2026	35348	NAPA Auto Parts	14.98	Carb Cleaner	10-6500-4050	14.98
04/10/2026	35348	NAPA Auto Parts	9.54	Oil Filter (Ranger)	10-6500-4050	9.54
04/10/2026	35348	NAPA Auto Parts	43.67	Adapters/Coupler	10-6500-4050	43.67
04/10/2026	35348	NAPA Auto Parts	313.97	Heavy Duty receiver hitch for CH9	10-5600-1300	313.97
04/10/2026	35348	NAPA Auto Parts	30.98	Wipers Unit 4	10-5400-4050	30.98
Total 35348:						1,318.26
35349						
04/10/2026	35349	Norco, Inc	25.38	Oxygen for ambulances	10-5600-3595	25.38
04/10/2026	35349	Norco, Inc	74.79	Cleaning Supplies	10-6500-1040	74.79
04/10/2026	35349	Norco, Inc	212.45	Oxygen for ambulances	10-5600-3595	212.45
04/10/2026	35349	Norco, Inc	59.68	Propane	10-6500-1040	59.68
Total 35349:						372.30
35350						
04/10/2026	35350	Northwest Contractor Supply	119.88	Blue Paint and Flags	51-8100-3500	119.88
04/10/2026	35350	Northwest Contractor Supply	46.56	Paint Marking Wand	51-8100-3500	46.56
Total 35350:						166.44
35351						
04/10/2026	35351	One Call of Wyoming	54.60	52 Tickets for February	51-8100-3055	54.60
Total 35351:						54.60
35352						
04/10/2026	35352	Peden's Inc.	592.00	Hats & Shirts	51-8100-1040	592.00
04/10/2026	35352	Peden's Inc.	243.00	Plaques for Bryon & Kevin Retirement	10-4600-1040	243.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35352:						835.00
35353						
04/10/2026	35353	Pro Force Law Enforcement	11,436.41	Gun Sites	10-3500-5320	11,436.41
Total 35353:						11,436.41
35354						
04/10/2026	35354	Schwartz, Bon, Walker & Studer,	11,666.66	Services for Patrick Holscher	10-4600-1085	11,666.66
04/10/2026	35354	Schwartz, Bon, Walker & Studer,	11,666.66	Services for Patrick Holscher	10-4600-1085	11,666.66
Total 35354:						23,333.32
35355						
04/10/2026	35355	Smith Psychological Services	400.00	New Hire Exam White	10-5400-1300	400.00
Total 35355:						400.00
35356						
04/10/2026	35356	Sutherlands	50.87	Insect Control and Sprayer	10-7000-3500	50.87
04/10/2026	35356	Sutherlands	39.36	Waffer Board/Screws	10-7000-3500	39.36
Total 35356:						90.23
35357						
04/10/2026	35357	The Radar Shop	1,311.00	Radar calibration all vehicles	10-5400-3525	1,311.00
Total 35357:						1,311.00
35358						
04/10/2026	35358	Time Clock Plus	2,589.65	Time Clock Support	10-4600-3210	2,589.65
Total 35358:						2,589.65
35359						
04/10/2026	35359	USA Blue Book	885.29	Valve Key, Pressure Test, Rod Key	51-8100-3500	885.29

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35359:						885.29
35360						
04/10/2026	35360	Wash and Glow II LLC	135.00	Fleet Wash Feb 2026	10-6500-4060	135.00
Total 35360:						135.00
35361						
04/10/2026	35361	Wear Parts	203.74	(32) Bolts & Nuts	52-8200-3525	203.74
04/10/2026	35361	Wear Parts	44.16	(16) Bolts - Stainless	52-8200-3525	44.16
Total 35361:						247.90
35362						
04/10/2026	35362	WEX Bank	32.91	DEF for the fire vehicles	10-5600-4000	32.91
Total 35362:						32.91
35363						
04/10/2026	35363	WLC Engineering Inc	5,941.50	Professional engineering services through 03/31/2026	50-4600-2060	5,941.50
04/10/2026	35363	WLC Engineering Inc	10,465.63	Project 18306 6th & Marmon Sewer	50-4600-2060	10,465.63
Total 35363:						16,407.13
35364						
04/10/2026	35364	Zoll Data Systems Dept #42374	617.50	Zoll EMS billing platform	10-5600-2040	617.50
Total 35364:						617.50
35365						
04/10/2026	35365	Zoll Medical Corporation	3,474.52	PM agreement for cardiac monitors	10-5600-2040	3,474.52
Total 35365:						3,474.52
35366						
04/14/2026	35366	Glock Professional	300.00	Training Houser	10-5400-1030	300.00

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 35366:						300.00
35367						
04/14/2026	35367	Core & Main	231.90-	Credit	51-8100-3660	231.90-
04/14/2026	35367	Core & Main	497.85	Meter Key x5	51-8100-3660	497.85
04/14/2026	35367	Core & Main	1,537.86	1" Meters x6	51-8100-3660	1,537.86
04/14/2026	35367	Core & Main	480.75	Touchpad x15	51-8100-3660	480.75
Total 35367:						2,284.56
192100130						
04/10/2026	192100130	Rocky Mountain Power	908.35	Electric - E Side Shop (240 S Chamberlin Rd)	50-4600-2510	908.35 M
04/10/2026	192100130	Rocky Mountain Power	48.39	Electric - Robertson Hills Park (900 S Robertson Rd)	10-4600-2510	48.39 M
04/10/2026	192100130	Rocky Mountain Power	8,843.40	Electric - City Facilities	10-4600-2510	8,843.40 M
04/10/2026	192100130	Rocky Mountain Power	7,741.35	Electric - Water Treatment Plant	52-8200-2510	7,741.35 M
04/10/2026	192100130	Rocky Mountain Power	233.54	Electric - Enterprise (Sewage Lift Station)	50-4600-2510	233.54 M
04/10/2026	192100130	Rocky Mountain Power	269.99	Electric - Lift Station (6699 Poison Spider Ln)	50-4600-2510	269.99 M
Total 192100130:						18,045.02
192100131						
04/10/2026	192100131	Black Hills Energy	2,151.98	Natural Gas - City Facilities	10-4600-2515	2,151.98 M
04/10/2026	192100131	Black Hills Energy	766.73	Natural Gas - Water Treatment Plant	52-8200-2515	766.73 M
04/10/2026	192100131	Black Hills Energy	805.62	Natural Gas - Enterprise	50-4600-2515	805.62 M
Total 192100131:						3,724.33
192100132						
04/10/2026	192100132	307 Billing Services, LLC	2,000.00	Billing Services for April 2026	10-5600-2045	2,000.00 M
Total 192100132:						2,000.00
192100133						
04/10/2026	192100133	Charter Communications	106.10	Internet services for city hall/police dept	10-4600-2520	106.10 M
Total 192100133:						106.10

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount	
192100134							
04/10/2026	192100134	Century Link	271.84	City Services	10-4400-9088	271.84	M
Total 192100134:						271.84	
192100135							
04/10/2026	192100135	HUB International	74,167.57	Benefits for April 2026	10-23700	74,167.57	M
Total 192100135:						74,167.57	
Grand Totals:						339,892.10	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-21100	.00	179,599.03-	179,599.03-
10-23700	74,167.57	.00	74,167.57
10-23800	4,727.64	.00	4,727.64
10-26150	300.00	.00	300.00
10-3500-5320	11,436.41	.00	11,436.41
10-4400-3525	625.00	.00	625.00
10-4400-9052	1,157.97	.00	1,157.97
10-4400-9088	271.84	.00	271.84
10-4600-1040	243.00	.00	243.00
10-4600-1085	23,333.32	.00	23,333.32
10-4600-2510	8,891.79	.00	8,891.79
10-4600-2515	2,151.98	.00	2,151.98
10-4600-2520	106.10	.00	106.10
10-4600-3030	3,750.00	.00	3,750.00
10-4600-3210	2,589.65	.00	2,589.65
10-4900-9008	92.79	.00	92.79
10-5100-1090	2,355.00	.00	2,355.00
10-5300-4000	141.53	.00	141.53
10-5400-1030	300.00	.00	300.00
10-5400-1040	2,147.00	.00	2,147.00
10-5400-1300	1,062.40	.00	1,062.40

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
10-5400-3080	600.00	.00	600.00
10-5400-3525	1,311.00	.00	1,311.00
10-5400-4000	3,317.63	.00	3,317.63
10-5400-4050	1,177.14	.00	1,177.14
10-5400-4055	742.80	.00	742.80
10-5500-2020	275.00	.00	275.00
10-5500-3570	11,646.00	.00	11,646.00
10-5600-1300	313.97	.00	313.97
10-5600-2040	6,359.82	.00	6,359.82
10-5600-2045	2,000.00	.00	2,000.00
10-5600-3515	1,736.13	.00	1,736.13
10-5600-3595	503.37	.00	503.37
10-5600-3615	153.41	.00	153.41
10-5600-4000	1,646.24	.00	1,646.24
10-5600-4050	3,987.01	.00	3,987.01
10-5700-4000	115.42	.00	115.42
10-6000-4000	149.26	.00	149.26
10-6000-4050	19.80	.00	19.80
10-6000-4055	115.50	.00	115.50
10-6200-1035	2,790.50	.00	2,790.50
10-6500-1040	180.82	.00	180.82
10-6500-4000	181.00	.00	181.00
10-6500-4050	200.99	.00	200.99
10-6500-4060	135.00	.00	135.00
10-7000-3500	90.23	.00	90.23
12-21100	.00	10,779.50-	10,779.50-
12-4500-3540	2,251.50	.00	2,251.50
12-4500-3700	8,528.00	.00	8,528.00
50-21100	.00	22,005.63-	22,005.63-
50-4600-2005	3,381.00	.00	3,381.00
50-4600-2060	16,407.13	.00	16,407.13
50-4600-2510	1,411.88	.00	1,411.88
50-4600-2515	805.62	.00	805.62
51-21100	231.90	10,907.61-	10,675.71-
51-26150	10.91	.00	10.91
51-8100-1040	592.00	.00	592.00
51-8100-3055	54.60	.00	54.60
51-8100-3500	1,051.73	.00	1,051.73
51-8100-3660	8,786.73	231.90-	8,554.83
51-8100-4000	411.64	.00	411.64

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
52-21100	.00	33,927.28-	33,927.28-
52-8200-2000	11,384.37	.00	11,384.37
52-8200-2050	746.00	.00	746.00
52-8200-2510	7,741.35	.00	7,741.35
52-8200-2515	766.73	.00	766.73
52-8200-3500	7,553.64	.00	7,553.64
52-8200-3525	5,373.94	.00	5,373.94
52-8200-3665	250.00	.00	250.00
52-8200-4000	111.25	.00	111.25
53-21100	.00	67,348.72-	67,348.72-
53-8300-3045	67,013.80	.00	67,013.80
53-8300-4000	254.82	.00	254.82
53-8300-4050	80.10	.00	80.10
54-21100	.00	15,556.23-	15,556.23-
54-8400-3050	8,248.24	.00	8,248.24
54-8400-4000	1,981.68	.00	1,981.68
54-8400-4050	5,326.31	.00	5,326.31
Grand Totals:	<u>340,355.90</u>	<u>340,355.90-</u>	<u>.00</u>

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

GL Account	Debit	Credit	Proof
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Report Criteria:
Report type: GL detail
Check.Type = {<>} "Adjustment"



PAYROLL

Meeting Date: April 14, 2026

Payroll Type: Regular/Police

Date Range: 3-23-26 to 4-5-26

Net: \$ 131,061.61

Deductions: \$ 33,531.50

Federal Taxes: \$ 11,914.00

Medicare: \$ 1,836.20

Retirement: \$ 6,011.76

Social Security: \$ 7,630.44

Child Support: \$ 540.32

Insurance: \$ 4,206.90

Supplemental Retirement: \$ 1,085.81

Supplemental Insurance: \$ 306.07

TOTAL PAYROLL: \$ 97,530.11

City Clerk, Sarah Osborn

Mayor, Leah Juarez



PAYROLL

Meeting Date: April 14, 2026

Payroll Type: Regular/Police

Date Range: 3-9-26 to 3-22-26

Net: \$ 129,276.66

Deductions: \$ 31,999.83

Federal Taxes: \$ 10,000.00

Medicare: \$ 1,799.69

Retirement: \$ 6,090.19

Social Security: \$ 7,480.44

Child Support: \$ 540.32

Insurance: \$ 4,697.31

Supplemental Retirement: \$ 1,085.81

Supplemental Insurance: \$ 306.07

TOTAL PAYROLL: \$ 97,276.83

City Clerk, Sarah Osborn

Mayor, Leah Juarez



PAYROLL

Meeting Date: March 24, 2026

Payroll Type: Fire

Date Range: 3-10-26 to 3-21-26

Net: \$ 24,266.26

Deductions: \$ 6,119.33

Federal Taxes: \$ 1,558.00

Medicare: \$ 332.73

Retirement: \$ 2,544.55

Union Dues \$ 240.00

Child Support: \$ -

Insurance: \$ 1,335.43

Supplemental Retirement: \$ -

Supplemental Insurance: \$ 108.62

TOTAL PAYROLL: \$ 18,146.93

City Clerk, Sarah Osborn

Mayor, Leah Juarez



PAYROLL

Meeting Date: March 24, 2026

Payroll Type: Fire

Date Range: 3-22-26 to 4-2-26

Net: \$ 25,921.20

Deductions: \$ 5,594.24

Federal Taxes: \$ 1,726.00

Medicare: \$ 352.21

Retirement: \$ 1,861.98

Union Dues \$ 210.00

Child Support: \$ -

Insurance: \$ 1,335.43

Supplemental Retirement: \$ -

Supplemental Insurance: \$ 108.62

TOTAL PAYROLL: \$ 20,326.96

City Clerk, Sarah Osborn

Mayor, Leah Juarez



Transmittal Transactions

4-14-26

Payroll Regular/Police: 2-23-26 to 3-8-26 *Not Completed*

Date	Type/Check #	Payor	AMOUNT
Total:			\$ -

Payroll Regular/Police: 3-9-26 to 3-22-26

Date	Type/Check #	Payor	AMOUNT
3/22/2026	ACH	IRS	\$ 28,560.26
3/22/2026	ACH	Orchard Trust	\$ 1,000.00
3/22/2026	35304	Child Support	\$ 540.32
Total:			\$ 30,100.58

Payroll Fire: 3-10-26 to 3-21-26

Date	Type/Check #	Payor	AMOUNT
3/21/2026	35302	Union Dues	\$ 240.00
3/21/2026	ACH	IRS	\$ 2,226.46
Total:			\$ 2,466.46

Payroll Fire: 3-22-26 to 4-2-26

Date	Type/Check #	Payor	AMOUNT
4/2/2026	35305	Union Dues	\$ 210.00
4/2/2026	ACH	IRS	\$ 2,430.42
4/15/2026	ACH	Wyoming Retirement	\$ 11,953.70
Total:			\$ 14,594.12

Payroll Regular/Police: 3-23-26 to 4-5-26

Date	Type/Check #	Payor	AMOUNT
4/5/2026	ACH	IRS	\$ 29,201.84
4/5/2026	ACH	Orchard Trust	\$ 1,000.00
4/5/2026	35306	Child Support	\$ 540.32
4/15/2026	ACH	Wyoming Retirement	\$ 42,011.83
Total:			\$ 72,753.99

Total \$ 119,915.15

Reserve Transfer Report

	Water	Sewer	Sanitation
Net Change of Position	\$ 54,673.79	\$ 84,779.34	\$ 122,654.56
% to Transfer to Reserve	5%	7%	10%
Transfer Amount	\$ 2,733.69	\$ 5,934.55	\$ 12,265.46

Mar 26 Account Balances

Operations Account	\$418,978.48
Water Deposit	\$160,715.95
Municipal Court	\$433,641.62
Court Bond	\$99,833.44
Police	\$87,856.95
Jonah Steel Eagle	\$500.01
WGIF Radio Read Fund	\$24,832.54
Wyo Class General Fund Reserve	\$137,710.39
Wyo Class Police Reserve	\$9,761.81
Wyo Class Cooley Trust Reserve	\$416.66
Wyo Class Parks Reserve	\$794.59
Wyo Class Sanitation Reserve	\$166,056.68
Wyo Class Sewer Reserve	\$116,095.95
Wyo Class Sewer Tap Reserve	\$123,594.94
Wyo Class Water Reserve	\$156,206.71
Wyo Class Buffalo Meadows Asset Acct	\$201,828.36
Wyo Class Buffalo Meadows Debt	\$32,077.39
Wyo Class Summerfest	\$33,170.57
Totals	\$2,204,073.04
Equity Line of Credit Balance	\$ -

City Treasurer, Nathan Romrell

Mayor, Leah Juarez



CITY OF MILLS

EST. 1921

VOIDED CHECKS

4-14-26

CHECK #	DATE	PAYOR	AMOUNT
35222	3/10/2026	Automation & Electronics Inc	\$ 8,446.10

Total: \$ 8,446.10

RESOLUTION NO. 2026-12

A RESOLUTION CORRECTING TYPOGRAPHICAL ERRORS IN CERTAIN RECENT RESOLUTION

WHEREAS, On December 9, 2025, Mills passed an Ordinance Renaming Mills Memorial As Service And Sacrifice Park as Ordinance No. 833; and

WHEREAS, On February 10, 2026, the City of Mills City Council passed an Ordinance Establishing An Appeals Board For the City of Mills, Wyoming an Ordinance No. 833; and

WHEREAS, The Second Ordinance was numbered 833 in error and needs to be reassigned a correct number.

NOW, THEREFORE, the Ordinance passed on February 10, 2026 as an Ordinance Establishing An Appeals Board For the City of Mills, Wyoming is designated Ordinance No. 837.

PASSED, APPROVED AND ADOPTED on this _____ day of _____, 2026.

Mayor, Leah Juarez

Councilman, Sara McCarthy

Councilman, Cherie Butcher

Councilman, Tim Sutherland

Councilman, Brad Neumiller

ATTEST:

City Clerk, Sarah Osborn

CERTIFICATE

I, Sarah Osborn, City Clerk, hereby certify that the foregoing Resolution was adopted by the City of Mills at a public meeting held on April 14, 2026 and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

City Clerk, Sarah Osborn

RESOLUTION NO. 2026-13

A RESOLUTION REGARDING UNSERVED WARRANTS

WHEREAS, The City of Mills has a number of warrants that were issued by the Municipal Court which are in excess of ten years in age.

WHEREAS, The warrants at this time are effectively untimely and would not serve the interest of justice or the efficient administration of justice if served.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

All warrants issued by the City of Mills which exceed ten years in age and have not been served are authorized to be set aside. The Municipal prosecutor is authorized and directed to take such steps as to accomplish the same upon the passage of this Resolution, and carrying forwarded from this date on a biannual basis, with all amounts that may be caused to be owed by anyone due to the warrants to be likewise set aside and reflected as not owing.

PASSED, APPROVED AND ADOPTED on this _____ day of _____, 2026.

Mayor, Leah Juarez

Councilman, Sara McCarthy

Councilman, Cheri Butcher

Councilman, Tim Sutherland

Councilman, Brad Neumiller

ATTEST:

City Clerk, Sarah Osborn

CERTIFICATE

I, Sarah Osborn, City Clerk, hereby certify that the foregoing Resolution was adopted by the City of Mills at a public meeting held on March 10, 2026 and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the record of the City of Mills.

City Clerk, Sarah Osborn

**WARRANTS DISMISSED BY
SUPREME COURT 10-YEAR RULE**

Item # 14.

CASE #	DEFENDANT'S NAME	DATE ISSUED	TYPE	DATE QUASHED
14-0433	JENNIFER L. ALLEN	8/17/2015	FTC	3/31/2026
16-0040	DONALD L. BROWN	2/8/2016	FTA	3/31/2026
14-0020	BONNIE L. BUCKENBERGER	3/21/2016	FTC	3/31/2026
15-0533	BRANDON BURNHAM	8/24/2015	FTA	3/31/2026
11-0786	ROY C. CAMPBELL	9/14/2015	FTC	3/31/2026
15-0286	KEVIN CHAMBERLAIN	6/1/2015	FTA	3/31/2026
14-0609	KEVIN DOMINQUE	8/17/2015	FTC	3/31/2026
15-0534	MICHAEL FARRAR	8/24/2015	FTA	3/31/2026
14-0560	MIGUEL J. FIERRO	4/20/2015	FTC	3/31/2026
15-0552	DON FLESHMAN	8/24/2015	FTA	3/31/2026
15-0675	KEVIN GUNTER	1/25/2016	FTC	3/31/2026
14-0645	TASON HARRIS	4/13/2015	FTC	3/31/2026
16-0084	CASEY HENDERSON	2/29/2016	FTA	3/31/2026
14-0656	SCOTTY IAN HONTZ	11/9/2015	FTC	3/31/2026
14-0631	STEVEN LINDSEY	1/12/2015	FTA	3/31/2026
13-0215	DUSTIN SHANE MINEHEINE	3/2/2015	FTC	3/31/2026
16-0113	CHRISTOPHER MOORE	3/21/2016	FTA	3/31/2026
15-0393	SUSAN M. MORGAN	6/15/2015	FTA	3/31/2026
14-0489	BRIAN L. OSSENKOP	10/26/2015	FTA	3/31/2026
15-0600	CODY PRETER	1/4/2016	FTC	3/31/2026
14-0513	SHERRY L. RICHARDS	1/26/2015	FTC	3/31/2026
15-0277	CRAIG SEEGMILLER	8/31/2015	FTA	3/31/2026
15-0185	HEATH L. TAYLOR	8/31/2015	FTA	3/31/2026
14-0598	HEATHER L. THEROUX	3/2/2015	FTC	3/31/2026
16-0063	CHARLES THOMPSON	2/29/2016	FTA	3/31/2026
15-0008	LARRY H. WERTH	2/2/2015	FTA	3/31/2026

NEW OR RENEWAL LIQUOR LICENSE OR PERMIT APPLICATION

(State of Wyoming-County and Municipal Jurisdictions)

FOR LIQUOR DIVISION USE ONLY		
Customer #:		
Transf. from:		
1 st Reviewer:		/ /
2 nd Reviewer:		/ /

Item # 15.

CLERK SECTION: Completed by City / Town / County Clerk		Local License #	
<input checked="" type="checkbox"/> Filing In Jurisdiction: <input checked="" type="checkbox"/> CITY or TOWN OF: <u>Mills</u> <input type="checkbox"/> COUNTY OF: _____		Date filed with clerk: <u>3.24.2026</u> Advertising Dates: (Minimum 2 Consecutive Weeks Prior to Hearing) <u>4.2.26, 4.9.26</u> Public Hearing Date: <u>4.14.26</u> Publishing Fee: \$ <u>30.00</u> Publishing Fee Direct Billed to Applicant: <input type="checkbox"/>	
Fees Annual License Fee: \$ _____ Prorated License Fee: \$ <u>750.00</u> Transfer Fee: \$ _____		License Term: <u>4</u> / <u>14</u> / <u>26</u> Through <u>10</u> / <u>14</u> / <u>26</u> <small>Month Day Year Month Day Year</small>	
LICENSING AUTHORITY CLERK: BEGIN ADVERTISING PROMPTLY! PER W.S. 12-4-104(d): IMMEDIATELY FORWARD A COPY OF THE APPLICATION AND ALL ATTACHEMENTS TO THE DIVISION. NO LICENSING AUTHORITY SHALL APPROVE OR DENY AN APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.			
SECTION 1: APPLICANT & LOCATION INFORMATION			
Applicant (Business Name): <u>Big D oil Co</u>			
Doing Business As (DBA) / Trade Name: <u>Big D #66</u>			
Building to be licensed / Building Address: <u>5585 W Yellowstone Highway</u> <small>(Address Number, and Suite or Unit Number, and Street or Road Name)</small>			
<u>Mills</u> <u>WY</u> <u>82604</u> <u>Waterman</u> <small>City State Zip County</small>			
Local Mailing Address: _____ <small>(Address Number or PO Box, and Suite or Unit Number, and Street or Road Name)</small>			
_____ <u>_____</u> _____ <small>City State Zip County</small>			
Business Telephone Number: _____ Fax Number: _____			
Business E-Mail Address: _____			
Business Primary Contact: <u>Zach</u> <u>Policky</u> <small>First Name Last Name</small>			
SECTION 2: FILING AS (CHOOSE ONLY ONE)			
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> GENERAL PARTNERSHIP <input type="checkbox"/> LP <input type="checkbox"/> LLP <input type="checkbox"/> LLLP <input type="checkbox"/> LLC <input type="checkbox"/> LC <input checked="" type="checkbox"/> CORPORATION (INC) <input type="checkbox"/> NON-PROFIT CORPORATION (NCORP) <input type="checkbox"/> POLITICAL SUBDIVISION <input type="checkbox"/> ORGANIZATION <input type="checkbox"/> OTHER _____			
SECTION 3: FILING FOR (CHOOSE ONLY ONE)			
<input checked="" type="checkbox"/> NEW LICENSE OR PERMIT <input type="checkbox"/> RENEWAL OF LICENSE OR PERMIT <input type="checkbox"/> TRANSFER OF LOCATION <input type="checkbox"/> TRANSFER OF OWNERSHIP* <input type="checkbox"/> TRANSFER OF OWNERSHIP* and LOCATION <small>*For a Transfer of Ownership: Attach a Form of Assignment Formerly Held by:</small>			
SECTION 4: TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)			
(a) Licenses and Permits Authorized for On-Premise Sales and Off-Premise Package Sales			
<input checked="" type="checkbox"/> RETAIL LIQUOR LICENSE <input type="checkbox"/> COUNTY MALT BEVERAGE PERMIT <input type="checkbox"/> MICROBREWERY PERMIT <input type="checkbox"/> WINERY PERMIT <input type="checkbox"/> WINERY SATELLITE PERMIT <input type="checkbox"/> MANUFACTURER SATELLITE PERMIT			
(i) Primary Business Type (CHOOSE ONLY ONE) (W.S. 12-6-101(c)(vi))			
<input type="checkbox"/> ON-PREMISE: BAR <input checked="" type="checkbox"/> OFF-PREMISE: PACKAGE STORE <input type="checkbox"/> ON & OFF PREMISE: BAR & PACKAGE STORE			
(b) Licenses and Permits Authorized for ONLY On-Premise Sales			
<input type="checkbox"/> RESTAURANT LIQUOR LICENSE <input type="checkbox"/> BAR AND GRILL LIQUOR LICENSE <input type="checkbox"/> SPECIAL MALT BEVERAGE PERMIT <input type="checkbox"/> RESORT LIQUOR LICENSE <input type="checkbox"/> RESORT HOTEL LIQUOR LICENSE <input type="checkbox"/> RESORT LIQUOR LICENSE-SKI RESORT <input type="checkbox"/> LIMITED RETAIL LIQUOR LICENSE (CLUB) <input type="checkbox"/> GOLF CLUB <input type="checkbox"/> VETERANS CLUB <input type="checkbox"/> FRATERNAL CLUB <input type="checkbox"/> SOCIAL CLUB			
SECTION 5: SPECIAL STATUTORY DESIGNATIONS-ONLY COMPLETE IF APPLICABLE (CHOOSE ONLY ONE)			
<input type="checkbox"/> COMMERCIAL AIRPORT (W.S. 12-4-201(d)(iv)) <input type="checkbox"/> GOLF CLUB (W.S. 12-5-201(f)) <input type="checkbox"/> GUEST RANCH (W.S. 12-5-201(f)) <input type="checkbox"/> Other: _____			
SECTION 6: OPERATIONAL STATUS (W.S. 12-4-101(a)(vii), 12-5-301(c), 12-4-103(a)(iv))			
<input type="checkbox"/> SEASONAL MONTHS OF OPERATION: from _____ to _____ <input checked="" type="checkbox"/> All Year (Jan-Dec) <input type="checkbox"/> NON-OPERATIONAL / PARKED DAYS OF WEEK OF OPERATION: from _____ to _____ <input checked="" type="checkbox"/> Every Day (Mon-Sun) HOURS OF OPERATION: from <u>6am</u> to <u>10 PM</u> <input type="checkbox"/> 24 Hours a Day			

ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 3

1. BUILDING OWNERSHIP: W.S. 12-4-103(a)(III)

Does the Applicant own or lease the licensed building?

- (a) The Applicant OWNS the licensed building. YES (own)
- (b) The Applicant LEASES the licensed building. YES (lease)

If the building is leased, attach a copy of the lease agreement and complete (i) through (iii) below:

- (i) The lease term expiration date is: _____/_____/_____; or Does not expire / Automatically Renews.
 Note: The lease term **MUST** continue at least through the term of the liquor license or permit.
- (ii) The lease term information is located on page(s) _____ paragraph(s) _____.
- (iii) Sales provision for alcoholic or malt beverages: located, on page(s) _____ paragraph(s) _____.
 Note: The lease **MUST** contain a provision specifically allowing the **SALE OF ALCOHOLIC or MALT BEVERAGES**.
- (c) RENEWAL ONLY: The lease is current and on file with the Licensing Authority. YES NO
- (i) If NO to (c), attach a copy of the current lease agreement and complete 1.(b), (i) through (iii)

2. LIQUOR BUSINESS CONTROL: W.S. 12-4-601(b)

- (a) To operate the liquor business, has the business or license/permit been assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license or permit or the licensed building? YES NO
- (b) If the answer was YES to 2(a) above, attach a written explanation and copies of any documents in connection there within.

3. INTEREST IN LICENSE OR PERMIT: W.S. 12-5-401; 12-5-402; 12-5-403

Does any alcohol manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm:

- (a) Hold any interest in the license/permit applied for? YES NO
- (b) Furnish by way of loan or any other money or financial assistance for purposes hereof in the business? YES NO
- (c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs, other than signs used by the brewery or manufacturer's signs? YES NO
- (d) If the answer was YES to any of the above questions, attach a written explanation and copies of any documents in connection there within.

QUESTIONS 4-16 AND SIGNATURE PAGE: COMPLETED BY THE APPLICANT AS APPLICABLE

4. RETAIL LIQUOR LICENSE-COMMERCIAL SERVICE AIRPORTS ONLY: W.S. 12-4-201(m)

- (a) Will food and beverage services be contracted or subcontracted? YES NO
- (i) If YES, is a copy of the food and beverage contract or lease attached? YES NO
- (ii) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. YES NO
- (iii) If NO to (a) (ii), attach a copy of the current contract or subcontract.

5. BAR AND GRILL LICENSE OR RESTAURANT LIQUOR LICENSE ONLY: 12-4-413(a) / W.S. 12-4-407(a)

Is a copy of the valid food service permit or the approved permit application attached? YES NO

6. RESTAURANT LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-407(a) / W.S. 12-4-408

(a) Gross sales figures and percentages of income derived from:	(Line 1) Liquor Sales:	\$ _____	(____%)
	(Line 2) Food Sales:	\$ _____	(____%)
(Line 1 + Line 2 must = Line 3)	(Line 3) Gross Sales:	\$ _____	(____%)

7. BAR AND GRILL LICENSE LIQUOR LICENSE-RENEWAL ONLY: W.S. 12-4-413(a) / W.S. 12-4-413(b), (j), (k)

(a) Gross sales figures and percentages of income derived from:	(Line 1) Liquor Sales:	\$ _____	(____%)
	(Line 2) Food Sales:	\$ _____	(____%)
	(Line 3) Entertainment Sales:	\$ _____	(____%)
(Line 1 + Line 2 + Line 3 must = Line 4)	(Line 4) Gross Sales:	\$ _____	(____%)

8. RESORT LIQUOR LICENSE: W.S. 12-4-401 through W.S. 12-4-405

Does the resort complex:

- (a) Have an actual valuation of at least one million dollars, or have committed or expended not less than one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i) YES NO
- (b) Include a restaurant and a convention facility; a convention facility that will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii) YES NO
- (c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii) YES NO
- (d) If no on question (c), have a ski resort facility open to the general public in which has been committed or expended not less than 10 million dollars (\$10,000,000.00) on the facility? W.S. 12-4-401(b)(iv) YES NO
- (e) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) YES NO
- (i) If YES to (e), attach a copy of the contract or subcontract.
- (ii) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. YES NO
- (iii) If NO to (e) (ii), attach a copy of the current contract or subcontract.

9. RESORT HOTEL LIQUOR LICENSE: W.S. 12-4-416 / W.S. 12-4-403 through W.S. 12-4-405

Does the resort hotel:

- (a) Have an actual valuation of at least five million dollars, or have committed or expended at least five million dollars (\$5,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-416(b)(i) YES NO
- (b) Include a full-service restaurant? W.S. 12-4-416(b)(ii) YES NO
- (c) Include not less than twenty (20) sleeping rooms for short-term occupancy? W.S. 12-4-416(b)(iii) YES NO
- (d) Provide dining services to guest rooms for not less than twelve (12) hours each day? W.S. 12-4-416(b)(iv) YES NO
- (e) Provide facilities to accommodate business meetings for not less than fifty (50) participants? W.S. 12-4-416(b)(v) YES NO
- (f) Will food and beverage services be contracted or subcontracted? W.S. 12-4-403(b) YES NO
- (i) If YES to (f), attach a copy of the contract or subcontract.
- (ii) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. YES NO
- (iii) If NO to (f) (ii), attach a copy of the current contract or subcontract.

10. MICROBREWERY PERMIT

WHOLESALE DISTRIBUTION: W.S. 12-2-201(a)

- (a) Will or does the microbrewery at this location self-distribute its products or distribute through a licensed wholesaler? YES NO
If YES to (a); contact the Wyoming Liquor Division for further information.
RENEWAL ONLY: PRODUCTION REQUIREMENTS: W.S. 12-1-101(a)(ix)
- (b) Malt Beverage Production
Minimum barrel production required for the current license term: 50.00
(i) Barrels produced to date for the current license term: _____
(ii) Variance: _____
- (c) Will the microbrewery at this location have produced at least 50 barrels (1,550 gallons) but less than 50,000 barrels (1,550,000 gallons) by the end of the current license term as required by law? YES NO
- (i) If NO to (c), attach a written explanation.

11. LIMITED RETAIL (CLUB) LIQUOR LICENSE: FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states? YES NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years? YES NO

12. LIMITED RETAIL (CLUB) LIQUOR LICENSE: VETERANS CLUBS W.S. 12-1-101(a)(iii)(A)

- (a) Does the Veteran's organization hold a charter by the Congress of the United States? YES NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary? YES NO

13. LIMITED RETAIL (CLUB) LIQUOR LICENSE: GOLF CLUBS W.S. 12-1-101(a)(iii)(D) / W.S. 12-4-301(e)

- (a) Does the golf club have more than fifty (50) bona fide members? YES NO
- (b) Does the Applicant, maintain, or operate a bona fide golf course together with a clubhouse? YES NO
- (c) Is the Applicant a Political Subdivision of the state that owns, maintains, or operates this golf course? YES NO
- (i) Will food and beverage services be contracted or subcontracted? W.S. 12-4-301(e) YES NO
- (ii) If YES, is a copy of the food and beverage contract or lease attached? YES NO
- (iii) RENEWAL ONLY: The contract or subcontract is current and on file with the Licensing Authority. YES NO
- (iv) If NO to (c) (iii), attach a copy of the current contract or subcontract.

14. LIMITED RETAIL (CLUB) LIQUOR LICENSE; SOCIAL CLUBS W.S. 12-4-101(a)(B)(E) / W.S. 12-4-301(b)

- (a) Does the club have more than one hundred (100) bona fide members who are residents of the county in which the club is located? YES NO
 - (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state? YES NO
 - (c) Is the club qualified as a tax-exempt organization under the Internal Revenue Service? YES NO
 - (d) Has the club been in continuous operation for a period of not less than one (1) year? YES NO
 - (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues? YES NO
 - (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club? YES NO
 - (g) Is a true copy of the club bylaws attached to this application? YES NO
 - (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition(s) Attached) YES NO
- (i) IF YES to (h), attach a copy of the Petition(s).

15. For Applicants Filing As: Individual, General Partnership, Political Subdivision, Organization or Other: W.S. 12-4-102(a)(II) & (III)

Each individual, partner or officer (as applicable) listed below must complete all of the information below.
 (If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been convicted within the previous 10 years of:	
					Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

16. For Applicants Filing As: Corporation (INC), Limited Company (LC), Limited Liability Company (LLC), Limited Liability Partnership (LLLP) or Limited Partnership (LP): W.S. 12-4-102(a)(iv) & (v)

- (a) Is the Applicant Registered and Active with the Wyoming Secretary of State as required per W.S. 12-4-103(a)(x) or as otherwise required by Wyoming state laws? YES NO NOT APPLICABLE

List below: Each Officer, Director, stockholder, legal entity or member holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock or ownership of the corporation, limited liability company, limited liability partnership, or limited partnership.

Each Officer, Director or LLC member listed below must complete all of the information below.
 (If more information is required, list on a separate piece of paper and attach to this application.)

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <i>DO NOT LIST PO BOXES</i>	Residence Phone Number	No. of Years in Corp or LLC	% of Corporate Stock or Ownership Held	Have you been convicted within the previous 10 years of:	
						Any Felony under Wyoming law?	Any Violation under Wyoming law relating to the sale or manufacture of Alcoholic Liquor or Malt Beverages?
Donald Polichay						YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
						YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

REQUIRED ATTACHMENTS:

FILING FOR: NEW, OR ANY TYPE OF TRANSFER

- A statement indicating the financial condition and financial stability of the Applicant. W.S. 12-4-102(a)(vi).
- If Filing For a Transfer of Ownership: Attach a form of assignment from the current licensee assigning the current license or permit to the new Applicant. W.S. 12-4-601(b).
- A copy of any lease agreement(s). W.S. 12-4-103(a)(iii)
- Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)
- If filing for a Limited Retail Liquor License, operating as a Golf Club or Social Club, attach a copy of the club's bylaws including membership criteria. W.S. 12-4-301(c)
- If filing for a Microbrewery Permit or Winery Permit: Attach a copy of the approved Federal TTB Permit.
- If a current licensee is filing for a new, different license or permit: Attach a statement indicating the status of the current license or permit if the new license or permit is approved.

FILING FOR: RENEWAL:

- A copy of any new or updated lease agreement(s) if not currently on file with the Licensing Authority. W.S. 12-4-103(a)(iii)
- Bar & Grill and Restaurant liquor license Applicants: Attach a copy of the current Food Service Permit or the approved permit application for the Applicant and for the licensed building location. 12-4-413(a) / W.S. 12-4-407(a)
- If food and beverage services will be contracted or subcontracted attach a copy of the contract or lease agreement if the agreement on file with the Licensing Authority is not current. W.S. 12-4-201(m) / W.S. 12-4-301(e) / W.S. 12-4-403(b)

OATH OR VERIFICATION W.S. 12-4-102(b)

Requires signatures by:

ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or ONE (1) Officer or Director, or Member of an Organization or Association.

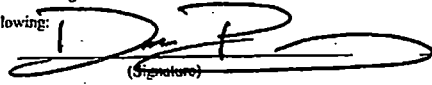
Any individual who signs the application must also be listed on Question 15 or Question 16 as applicable or additional documentation must be provided confirming legal authority to sign the application on behalf of the Applicant.

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

South Dakota

STATE OF WYOMING)
 COUNTY OF _____) S.S.

Signed and sworn to before me on this 24 day of Feb, 2020 that the facts alleged in the foregoing instrument are true by the

- following:
- | | | | |
|----|---|--------------------|------------------|
| 1) |  | <u>Don Policky</u> | <u>President</u> |
| | (Signature) | (Printed Name) | Title |
| 2) | _____ | _____ | _____ |
| | (Signature) | (Printed Name) | Title |
| 3) | _____ | _____ | _____ |
| | (Signature) | (Printed Name) | Title |
| 4) | _____ | _____ | _____ |
| | (Signature) | (Printed Name) | Title |
| 5) | _____ | _____ | _____ |
| | (Signature) | (Printed Name) | Title |

Witness my hand and official seal: 
 Signature of Notary Public

My commission expires: 9-9-2030

