

**REGULAR CITY COUNCIL  
MEETING**

**November 29, 2022**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Seth Coleman  
**Council President:**  
Darla Ives  
**Council Members:**  
James Hollander  
Sara McCarthy  
Brad Neumiller

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**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**CONSENT AGENDA**

**Minutes**

- [1.](#) Council Meeting Minutes 11-15-2022

**City Licenses**

- [2.](#) New and Renewal Business and Contractor Licenses 11-29-2022

**Financial Approvals**

- [3.](#) Fire Payroll: 11-2-2022 to 11-13-2022
- [4.](#) Regular/Police Payroll: 11-7-2022 to 11-20-2022
- [5.](#) Financial Breakdown 11-29-2022

**ORDINANCES AND RESOLUTIONS**

**COUNCIL APPROVALS**

- [6.](#) Council Approves the Proposed Payment Plan for 759 & 771 N 6th Ave
- [7.](#) Council Authorizes the Mayor to Sign the Notice of Award for the River Front Project

**OPEN DISCUSSION**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**NEXT MEETING** - December 13th, 2022 @ 7:00pm/ January 10th, 2023 @ 7:00pm

**NEXT WORK SESSION** - December 12th, 2022 @ 9:00am/ December 13th, 2022 @ 6:00pm/ January 9th, 2023 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR CITY COUNCIL  
MEETING  
November 15, 2022  
7:00 PM  
City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Seth Coleman  
**Council President:**  
Darla Ives  
**Council Members:**  
James Hollander  
Sara McCarthy  
Brad Neumiller

**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order at 7:00pm.

**ROLL CALL**

**PRESENT**

Mayor Seth Coleman  
Council President Darla Ives  
Council Member Jim Hollander  
Council Member Sara McCarthy  
Council Member Brad Neumiller

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARINGS**

- 1. 1987 Becker E-One Pumper Fire Engine to Casper College for exchange of property

The Mayor closed the Council Meeting at 7:00pm. The Mayor opened the Public Hearing at 7:00pm. The Mayor asked the City Attorney to explain the public hearing. The City Attorney stated that the public hearing was advertised as a property transfer would occur. The transfer will not happen, since there a change in the plans. This will have to be advertised again, as we will be the only party donating the property to Casper College Fire Science School.

Mayor closed the public hearing at 7:02pm. Opened the Council Meeting at 7:02pm.

The Mayor stated that he wanted the City Clerk to advertise in the paper, K2, our website and the posting places we use.

**CONSENT AGENDA**

**Minutes**

- 2. Council Meeting Minutes 10-25-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**City Licenses**

3. New and Renewal Business and Contractor Licenses 11-15-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**Financial Approvals**

4. Fire Payroll: 10-9-2022 to 10-20-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

5. Fire Payroll: 10-21-2022 to 11-1-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

6. Regular/Police Payroll: 10-10-2022 to 10-23-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

7. Regular/Police Payroll: 10-24-2022 to 11-6-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

8. Financial Breakdown 11-15-2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

9. Court Income Report September 2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

10. Court Income Oct 2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

11. Treasurer Report October 2022

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**ORDINANCES AND RESOLUTIONS**

**12. Resolution 2022-40: A Resolution Authorizing the City of Mills to Enter Into a Loan with First State Bank**

The City Attorney stated that this Resolution will need to be voted on in three parts. The first part is the Council will have to decide on a term. The City Clerk then read the terms of the loan. The Mayor asked for a motion for the first part of this resolution. Councilmember Neumiller made the motion to go with option 2 on a fixed rate. Councilmember McCarthy seconded. All Ayes. The Second part to this resolution is the Council must decide when repayment of the loan will be. The Mayor asked for a motion for the second part of this resolution. Councilmember Neumiller made a motion to approve option 1, pay off at Maturity. Councilmember Hollander seconded. Councilmember McCarthy asked Gary from the Charter School if that is ok and what they wanted. He stated yes. All Ayes. The third part is to pass resolution 2022-40. Mayor asked for a motion to approve Resolution 2022-40.

Motion made by Council Member Neumiller, Seconded by Council Member McCarthy.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member McCarthy, Council Member Neumiller, Councilman Hollander

**13. Resolution 2022-41: A Resolution Supporting Small Business Saturday**

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**14. Resolution 2022-42: A Resolution Authorizing The Loan of Books**

Motion made by Council President Ives, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**15. Resolution 2022-43: A Resolution To Approving Form of Lease With Wyoming Classical Academy**

Motion made by Council Member Neumiller, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**COUNCIL APPROVALS**

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16. Council Approves the Mayor to Sign the Recapture Amendment for Platte View Estates Subdivision

Motion made by Council Member Neumiller, Seconded by Council Member McCarthy.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

17. Council Approves the Bid From Air Pro Air Cleaning for the Vehicle Exhaust Removal System in The Amount of \$76,650.00

Motion made by Council President Ives, Seconded by Council Member McCarthy.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

18. Council Approves the Mayor to Sign the Order Confirming Assessment/Lien on 771 and 759 N 6th Ave

Motion made by Council Member Neumiller, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

19. Council Approves the Mayor to Sign the Lien Statement on 771 and 759 N 6th Ave

Motion made by Council President Ives, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**OPEN DISCUSSION**

**Scott Clamp: 720 Wasatch**

Scott was present to thank the members of the Council for their service to the City. They all have had their eyes on the goal and appreciates all they have done for the City> He hopes that the new ones coming in have the same goal and will keep their eye on the goals.

**Casey Bryant: Pastor**

Casey have recently talked to Councilman Ives and McCarthy about this issue. He is concerned with all the dumping of trash on the empty lot. He has since talking to the Councilmembers that the weeds have been mowed. He also wanted to bring up the snow left on sidewalks. Who is to maintain them? He likes to walk and he has to walk in the street since there is snow on the sidewalks. The Mayor stated that it is up to the resident to clean up the sidewalks on their property. He again asked who takes care of the sidewalks at the parks. We do but do not have the staff to do on non-working days. The Chief of Police stated that we can give citations to people who have trash left out. Casey also wanted to bring up under power lines the weeds are bad and who is clean that up. The Mayor stated there will be a pathway soon and all that will be cleaned up. The Police Chief stated that he will have his CSO go around and looks at areas that he is talking about. Casey will get with the Police Chief and see what can be done.

**Scott Clamp:**

He wanted to know that the news talked about a Charter School that was not approved. He thought it was. It was another Charter School they were talking about.

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

Mayor asked for a motion to adjourn the meeting at 7:21pm.

Motion made by Council Member McCarthy, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**NEXT MEETING** - November 29th, 2022@7:00pm/ December 13th, 2022 @ 7:00pm

**NEXT WORK SESSION** - November 29th, 2022@ 6:00pm/ December 12th, 2022 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Seth Coleman

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City Clerk, Christine Trumbull

# Council Meeting NOVEMBER 29TH, 2022

Item # 2.

## NEW BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1			
2			
3			
4			

## RENEWAL BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	Advanced Technology Industrail Insulation, Inc	YES	YES
2	All Out Fire Extinguisher	YES	YES
3	N.E. Auto Repair	YES	YES
4	Western Radiator Inc	YES	YES
5			
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# CITY OF MILLS

EST. 1921

## PAYROLL

Meeting Date: November 29<sup>th</sup>, 2022

Payroll Type: Fire Payroll

Date Range: 11-2-2022 to 11-13-2022

NET..... \$11,309.43

DEDUCTIONS.....\$4532.45

Federal Taxes.....\$1135.00

Medicare..... \$213.77

Retirement ..... \$1781.42

Union Dues..... \$192.50

Supplemental Insurance.....\$118.35

Insurance.....\$1081.91

TOTAL PAYROLL.....\$15,841.88

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City Clerk, Christine Trumbull

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Mayor, Seth Coleman



# CITY OF MILLS

EST. 1921

## PAYROLL

Meeting Date: November 29<sup>th</sup>, 2022

Payroll Type: Regular/Police Payroll

Date Range: 11-7-2022 to 11-20-2022

NET..... \$77,387.37

DEDUCTIONS.....\$33,412.64

Federal Taxes.....\$8447.00

Medicare..... \$1542.49

Retirement ..... \$9783.47

Social Security.....\$6399.89

Supplemental Retirement..... \$1100.00

Supplemental Insurance.....\$690.76

Child Support..... \$676.00

Insurance.....\$4086.76

TOTAL PAYROLL.....\$110,800.01

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City Clerk, Christine Trumbull

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Mayor, Seth Coleman



# CITY OF MILLS

EST. 1921

## BILLS

Meeting Date: November 29<sup>th</sup>, 2022

### Bills

ACH.....	\$7344.11
VOUCHERS.....	\$117,127.24
MANUAL CHECKS CITY HALL.....	\$27,369.60
MANUAL CHECKS COURT.....	\$0
VOIDED CHECKS.....	\$4319.57



# CITY OF MILLS

EST. 1921

**CHECK LIST FOR**  
**November 29<sup>th</sup>, 2022**  
**COUNCIL MEETING**  
City Hall/Court

10-31-2022	30269	Void
11-10-2022	30437-30440	Manuals
11-15-2022	30441	Transmittals
11-15-2022	30442-30444	Manuals
11-21-2022	30445-30488	Vouchers
11-22-2022	30489	Payroll
11-21-2022	30490-30493	Transmittals
11-22-2022	30494	Payroll

**COUNCIL:**

\_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_





# CITY OF MILLS

EST. 1921

**Voided Checks**

**November 29<sup>th</sup>, 2022**

**Council Meeting**

10-07-2022	30269		Econo Signs	Wrong Invoice	\$4319.57
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**TOTAL: \$4,319.57**

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>307 Print, Ship &amp; More</b>								
8085	307 Print, Ship & More	111622	11/16/2022	369.90	369.90	11/21/2022	11/21/2022	30445
Total 307 Print, Ship & More:				369.90	369.90			
<b>AC Electrical Service</b>								
7982	AC Electrical Service	1885	11/06/2022	499.00	499.00	11/21/2022	11/21/2022	30446
Total AC Electrical Service:				499.00	499.00			
<b>ALSCO, Inc</b>								
350	ALSCO, Inc	LCAS1510790	11/16/2022	81.29	81.29	11/21/2022	11/21/2022	30447
Total ALSCO, Inc:				81.29	81.29			
<b>Amazon Capital Services, Inc</b>								
7825	Amazon Capital Services, Inc	13DT-RTDW-W	11/01/2022	74.99	74.99	11/21/2022	11/21/2022	30448
7825	Amazon Capital Services, Inc	14TV-RDR7-9T	11/18/2022	329.94	329.94	11/21/2022	11/21/2022	30448
7825	Amazon Capital Services, Inc	1DPT-6CC3-V	11/11/2022	79.96	79.96	11/21/2022	11/21/2022	30448
7825	Amazon Capital Services, Inc	1DVC-71L3-XY	11/17/2022	668.96	668.96	11/21/2022	11/21/2022	30448
Total Amazon Capital Services, Inc:				1,153.85	1,153.85			
<b>Ameri-Tech Equipment Company</b>								
430	Ameri-Tech Equipment Company	00007629	11/01/2022	55.92	55.92	11/21/2022	11/21/2022	30449
Total Ameri-Tech Equipment Company:				55.92	55.92			
<b>Atlas Office Products, Inc</b>								
620	Atlas Office Products, Inc	79385-1	11/08/2022	41.80	41.80	11/21/2022	11/21/2022	30450
620	Atlas Office Products, Inc	79542-0	11/09/2022	18.54	18.54	11/21/2022	11/21/2022	30450
620	Atlas Office Products, Inc	79542-1	11/11/2022	28.26	28.26	11/21/2022	11/21/2022	30450
Total Atlas Office Products, Inc:				88.60	88.60			
<b>Big Horn Tire, Inc</b>								
7983	Big Horn Tire, Inc	04-61038	08/24/2022	864.00	864.00	11/21/2022	11/21/2022	30451
Total Big Horn Tire, Inc:				864.00	864.00			
<b>Black Hills Energy</b>								
7473	Black Hills Energy	102122	10/21/2022	1,220.33	1,220.33	11/21/2022	11/21/2022	30443
7473	Black Hills Energy	102122	10/21/2022	1,420.19	1,420.19	11/21/2022	11/21/2022	30443
Total Black Hills Energy:				2,640.52	2,640.52			
<b>Carrot-Top Industries</b>								
1110	Carrot-Top Industries	INV112316	11/04/2022	526.11	526.11	11/21/2022	11/21/2022	30452



Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>Total Carrot-Top Industries:</b>				526.11	526.11			
<b>Casper Natrona County Health Department</b>								
1240	Casper Natrona County Health De	405005010000	10/20/2022	3,750.00	3,750.00	11/21/2022	11/21/2022	30453
<b>Total Casper Natrona County Health Department:</b>				3,750.00	3,750.00			
<b>Casper Star Tribune Inc</b>								
1270	Casper Star Tribune Inc	82990	10/09/2022	95.14	95.14	11/21/2022	11/21/2022	30454
1270	Casper Star Tribune Inc	83339	10/30/2022	849.00	849.00	11/21/2022	11/21/2022	30454
<b>Total Casper Star Tribune Inc:</b>				944.14	944.14			
<b>City of Casper</b>								
1510	City of Casper	3531	11/14/2022	1,409.36	1,409.36	11/21/2022	11/21/2022	30455
1510	City of Casper	3556	11/17/2022	57,636.37	57,636.37	11/21/2022	11/21/2022	30455
1510	City of Casper	615815	11/10/2022	490.86	490.86	11/21/2022	11/21/2022	30455
1510	City of Casper	615834	11/11/2022	610.74	610.74	11/21/2022	11/21/2022	30455
1510	City of Casper	615854	11/14/2022	205.74	205.74	11/21/2022	11/21/2022	30455
1510	City of Casper	615881	11/15/2022	847.80	847.80	11/21/2022	11/21/2022	30455
1510	City of Casper	615906	11/16/2022	605.34	605.34	11/21/2022	11/21/2022	30455
1510	City of Casper	615930	11/17/2022	499.50	499.50	11/21/2022	11/21/2022	30455
1510	City of Casper	615949	11/18/2022	386.64	386.64	11/21/2022	11/21/2022	30455
1510	City of Casper	696670	11/04/2022	18.15	18.15	11/21/2022	11/21/2022	30455
<b>Total City of Casper:</b>				62,710.50	62,710.50			
<b>Civil Engineering Professionals, Inc.</b>								
8184	Civil Engineering Professionals, In	22-033-04	11/01/2022	2,797.65	2,797.65	11/21/2022	11/21/2022	30444
<b>Total Civil Engineering Professionals, Inc.:</b>				2,797.65	2,797.65			
<b>Collins Communications, Inc</b>								
7427	Collins Communications, Inc	613434	11/01/2022	275.00	275.00	11/21/2022	11/21/2022	30456
<b>Total Collins Communications, Inc:</b>				275.00	275.00			
<b>Community First National Bank</b>								
1660	Community First National Bank	373	11/04/2022	39,982.73	39,982.73	11/21/2022	11/21/2022	30457
<b>Total Community First National Bank:</b>				39,982.73	39,982.73			
<b>Computer Professionals Unlimited</b>								
7450	Computer Professionals Unlimited	INV122467	11/14/2022	1,356.25	1,356.25	11/21/2022	11/21/2022	30458
7450	Computer Professionals Unlimited	INV122480	11/14/2022	824.00	824.00	11/21/2022	11/21/2022	30458
<b>Total Computer Professionals Unlimited:</b>				2,180.25	2,180.25			
<b>Dana Kepner Company Inc</b>								
1910	Dana Kepner Company Inc	2235504-00	10/19/2022	1,640.40	1,640.40	11/21/2022	11/21/2022	30459
<b>Total Dana Kepner Company Inc:</b>				1,640.40	1,640.40			
<b>Elliott &amp; Associates</b>								
7451	Elliott & Associates	169908	10/20/2022	1,601.52	1,601.52	11/21/2022	11/21/2022	30460

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>Total Elliott &amp; Associates:</b>				1,601.52	1,601.52			
<b>Fastenal</b>								
2490	Fastenal	WYCAS16232	10/25/2022	16.02	16.02	11/21/2022	11/21/2022	30461
<b>Total Fastenal:</b>				16.02	16.02			
<b>Ferguson Enterprises LLC</b>								
2530	Ferguson Enterprises LLC	0927876	10/10/2022	10.66	10.66	11/21/2022	11/21/2022	30462
<b>Total Ferguson Enterprises LLC:</b>				10.66	10.66			
<b>Ferguson Waterworks #1116</b>								
2540	Ferguson Waterworks #1116	1292112	11/04/2022	2,002.56	2,002.56	11/21/2022	11/21/2022	30463
2540	Ferguson Waterworks #1116	1382797	10/31/2022	285.72	285.72	11/21/2022	11/21/2022	30463
2540	Ferguson Waterworks #1116	1384156	11/04/2022	675.45	675.45	11/21/2022	11/21/2022	30463
<b>Total Ferguson Waterworks #1116:</b>				2,963.73	2,963.73			
<b>Front Range</b>								
2720	Front Range	75580	11/17/2022	957.94	957.94	11/21/2022	11/21/2022	30464
<b>Total Front Range:</b>				957.94	957.94			
<b>HAAS Alert</b>								
8234	HAAS Alert	INV12930	11/16/2022	599.00	599.00	11/21/2022	11/21/2022	30465
<b>Total HAAS Alert:</b>				599.00	599.00			
<b>Hach Company</b>								
2950	Hach Company	13335285	11/11/2022	855.09	855.09	11/21/2022	11/21/2022	30466
2950	Hach Company	13336323	11/12/2022	167.65	167.65	11/21/2022	11/21/2022	30466
<b>Total Hach Company:</b>				1,022.74	1,022.74			
<b>Haid's Plumbing &amp; Heating</b>								
2970	Haid's Plumbing & Heating	6887	11/14/2022	453.04	453.04	11/21/2022	11/21/2022	30467
<b>Total Haid's Plumbing &amp; Heating:</b>				453.04	453.04			
<b>Homax</b>								
3120	Homax	CL17629	10/31/2022	275.36	275.36	11/21/2022	11/21/2022	30468
3120	Homax	CL17629	10/31/2022	3,204.26	3,204.26	11/21/2022	11/21/2022	30468
3120	Homax	CL17636	10/31/2022	656.82	656.82	11/21/2022	11/21/2022	30468
3120	Homax	CL17638	10/31/2022	492.17	492.17	11/21/2022	11/21/2022	30468
3120	Homax	CL17639	10/31/2022	763.18	763.18	11/21/2022	11/21/2022	30468
3120	Homax	CL17640	10/31/2022	3,001.07	3,001.07	11/21/2022	11/21/2022	30468
3120	Homax	CL17641	10/31/2022	484.71	484.71	11/21/2022	11/21/2022	30468
<b>Total Homax:</b>				8,877.57	8,877.57			
<b>Hose &amp; Rubber Supply</b>								
3150	Hose & Rubber Supply	1718800	10/19/2022	607.09	607.09	11/21/2022	11/21/2022	30469
3150	Hose & Rubber Supply	1718820	10/19/2022	11.28	11.28	11/21/2022	11/21/2022	30469

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>Total Hose &amp; Rubber Supply:</b>				<b>618.37</b>	<b>618.37</b>			
<b>Industrial Distributors, Inc</b>								
8224	Industrial Distributors, Inc	152294	11/16/2022	14.16	14.16	11/21/2022	11/21/2022	30470
<b>Total Industrial Distributors, Inc:</b>				<b>14.16</b>	<b>14.16</b>			
<b>Installation &amp; Service Company Inc</b>								
3330	Installation & Service Company In	272145	09/20/2022	1,872.76	1,872.76	11/21/2022	11/21/2022	30471
3330	Installation & Service Company In	272231	11/02/2022	5,779.03	5,779.03	11/21/2022	11/21/2022	30471
<b>Total Installation &amp; Service Company Inc:</b>				<b>7,651.79</b>	<b>7,651.79</b>			
<b>Mountain States Lithographing Inc</b>								
4490	Mountain States Lithographing Inc	221849	10/20/2022	81.63	81.63	11/21/2022	11/21/2022	30472
4490	Mountain States Lithographing Inc	221850	10/20/2022	86.12	86.12	11/21/2022	11/21/2022	30472
<b>Total Mountain States Lithographing Inc:</b>				<b>147.75</b>	<b>147.75</b>			
<b>MSC Industrial</b>								
8233	MSC Industrial	5671362001	10/14/2022	620.27	620.27	11/21/2022	11/21/2022	30473
8233	MSC Industrial	5698573001	10/28/2022	272.32	272.32	11/21/2022	11/21/2022	30473
<b>Total MSC Industrial:</b>				<b>892.59</b>	<b>892.59</b>			
<b>NAPA Auto Parts</b>								
4600	NAPA Auto Parts	910817	10/20/2022	9.49	9.49	11/21/2022	11/21/2022	30474
4600	NAPA Auto Parts	911973	10/24/2022	59.30	59.30	11/21/2022	11/21/2022	30474
4600	NAPA Auto Parts	912420	10/20/2022	45.96	45.96	11/21/2022	11/21/2022	30474
<b>Total NAPA Auto Parts:</b>				<b>114.75</b>	<b>114.75</b>			
<b>Northwest Contractor Supply</b>								
8038	Northwest Contractor Supply	1563395	10/31/2022	146.12	146.12	11/21/2022	11/21/2022	30475
<b>Total Northwest Contractor Supply:</b>				<b>146.12</b>	<b>146.12</b>			
<b>One Call of Wyoming</b>								
4880	One Call of Wyoming	65225	11/04/2022	84.75	84.75	11/21/2022	11/21/2022	30476
<b>Total One Call of Wyoming:</b>				<b>84.75</b>	<b>84.75</b>			
<b>Overhead Door Company of Casper Inc</b>								
4940	Overhead Door Company of Casp	31239	11/11/2022	1,542.00	1,542.00	11/21/2022	11/21/2022	30477
<b>Total Overhead Door Company of Casper Inc:</b>				<b>1,542.00</b>	<b>1,542.00</b>			
<b>Peterbilt of Wyoming Inc</b>								
5060	Peterbilt of Wyoming Inc	EP7882	11/04/2022	181.62	181.62	11/21/2022	11/21/2022	30478
<b>Total Peterbilt of Wyoming Inc:</b>				<b>181.62</b>	<b>181.62</b>			
<b>Quadient, Inc</b>								
7985	Quadient, Inc	59692527	11/03/2022	238.75	238.75	11/21/2022	11/21/2022	30479

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>Total Quadient, Inc:</b>				<u>238.75</u>	<u>238.75</u>			
<b>R &amp; R Rest Stops of Casper Inc</b>								
5320	R & R Rest Stops of Casper Inc	60447	10/26/2022	<u>749.00</u>	<u>749.00</u>	11/21/2022	11/21/2022	30480
<b>Total R &amp; R Rest Stops of Casper Inc:</b>				<u>749.00</u>	<u>749.00</u>			
<b>Sutherlands</b>								
6050	Sutherlands	202980	10/21/2022	<u>20.97</u>	<u>20.97</u>	11/21/2022	11/21/2022	30481
6050	Sutherlands	203577	11/17/2022	<u>38.71</u>	<u>38.71</u>	11/21/2022	11/21/2022	30481
<b>Total Sutherlands:</b>				<u>59.68</u>	<u>59.68</u>			
<b>TWEnterprises Inc</b>								
6440	TWEnterprises Inc	22585	10/19/2022	<u>4,592.79</u>	<u>4,592.79</u>	11/21/2022	11/21/2022	30482
<b>Total TWEnterprises Inc:</b>				<u>4,592.79</u>	<u>4,592.79</u>			
<b>WLC Engineering Inc</b>								
6920	WLC Engineering Inc	2022-10907	11/11/2022	<u>9,864.81</u>	<u>9,864.81</u>	11/21/2022	11/21/2022	30483
6920	WLC Engineering Inc	2022-10909	11/11/2022	<u>4,375.75</u>	<u>4,375.75</u>	11/21/2022	11/21/2022	30483
6920	WLC Engineering Inc	2022-10910	11/11/2022	<u>134.69</u>	<u>134.69</u>	11/21/2022	11/21/2022	30483
6920	WLC Engineering Inc	2022-10912	11/11/2022	<u>7,241.75</u>	<u>7,241.75</u>	11/21/2022	11/21/2022	30483
<b>Total WLC Engineering Inc:</b>				<u>21,617.00</u>	<u>21,617.00</u>			
<b>Wyoming DCI Fingerprint Division</b>								
8143	Wyoming DCI Fingerprint Division	NOV2022-11	11/10/2022	<u>195.00</u>	<u>195.00</u>	11/21/2022	11/21/2022	30484
<b>Total Wyoming DCI Fingerprint Division:</b>				<u>195.00</u>	<u>195.00</u>			
<b>Wyoming Office of EMS</b>								
7469	Wyoming Office of EMS	101722	10/17/2022	<u>20.00</u>	<u>20.00</u>	11/21/2022	11/21/2022	30485
<b>Total Wyoming Office of EMS:</b>				<u>20.00</u>	<u>20.00</u>			
<b>Wyoming Signs LLC</b>								
7190	Wyoming Signs LLC	15490	10/25/2022	<u>350.00</u>	<u>350.00</u>	11/21/2022	11/21/2022	30486
<b>Total Wyoming Signs LLC:</b>				<u>350.00</u>	<u>350.00</u>			
<b>Wyoming Steel &amp; Recycling</b>								
7230	Wyoming Steel & Recycling	173837	10/20/2022	<u>40.04</u>	<u>40.04</u>	11/21/2022	11/21/2022	30487
<b>Total Wyoming Steel &amp; Recycling:</b>				<u>40.04</u>	<u>40.04</u>			
<b>Zoll Medical Corporation</b>								
7945	Zoll Medical Corporation	3601718	11/01/2022	<u>809.00</u>	<u>809.00</u>	11/21/2022	11/21/2022	30488
<b>Total Zoll Medical Corporation:</b>				<u>809.00</u>	<u>809.00</u>			
<b>Grand Totals:</b>				<u>177,127.24</u>	<u>177,127.24</u>			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Clerk: \_\_\_\_\_

City Council: \_\_\_\_\_

City Council: \_\_\_\_\_

City Council: \_\_\_\_\_

City Council: \_\_\_\_\_

City Council: \_\_\_\_\_

Department Heads: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}



CASPER  
200 PRONGHORN  
CASPER, WY 82601  
P: 307-266-2524

November 18, 2022

Mr. Seth Coleman, Mayor  
City of Mills  
704 4<sup>th</sup> St.  
Mills, Wyoming 82644

**RE: City of Mills-Riverfront Water and Sewer Project, Award Recommendations**

Mayor Coleman:

On November 17, 2022, five bids were received from 71 Const., Andreen-Hunt Const., Grizzly Excavating & Const., Oftedal Const., and Knife River, on the above referenced project. All these bids were complete and responsive. One additional bid from Treto Construction was received late and determined to be unresponsive.

Of the five responsive bids reviewed, all were correct except for one that had one mathematical error. The error did not impact the outcome of the bids. Attached is a copy of the bid tabulation summary for your review. We recommend awarding to Andreen-Hunt Const. for this project for the bid amount of \$763,731.00. Enclosed with this letter is a *Notice of Award*. Please sign and let me know when it is ready to pick up.

Please contact me with any questions.

Sincerely,  
WLC Engineering, Surveying, and Planning

A handwritten signature in blue ink that reads "Matt Williams".

Matt Williams, P.E.  
Project Manager

CASPER

RAWLINS

**DEDICATED TO CLIENTS. DEFINED BY EXCELLENCE.**

Riverfront Water and Sewer  
 Bid Tab  
 City of Mills  
 November 17, 2022

Item	Unit	Quantity	Engineers Estimate		Andreen-Hunt		KRI		71 Const	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
MOBILIZATION	LS	1	\$ 29,151.85	\$ 29,151.85	\$ 75,000.00	\$ 75,000.00	\$ 64,500.00	\$ 64,500.00	\$ 81,949.10	\$ 81,949.10
MISC FORCE ACCOUNT	FA	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
UNCLASSIFIED EXCAVATION	LS	1	\$ 110,000.00	\$ 110,000.00	\$ 255,000.00	\$ 255,000.00	\$ 438,500.00	\$ 438,500.00	\$ 314,150.00	\$ 314,150.00
ASPHALT STREET PATCH	SY	200	\$ 85.00	\$ 17,000.00	\$ 90.00	\$ 18,000.00	\$ 92.60	\$ 18,520.00	\$ 65.00	\$ 13,000.00
R&R SIDEWALK	SY	8	\$ 60.00	\$ 480.00	\$ 300.00	\$ 2,400.00	\$ 352.75	\$ 2,822.00	\$ 571.00	\$ 4,568.00
R&R CURB AND GUTTER	LF	20	\$ 35.00	\$ 700.00	\$ 100.00	\$ 2,000.00	\$ 200.00	\$ 4,000.00	\$ 150.00	\$ 3,000.00
F&I 8" C900 PVC WATER MAIN	LF	887	\$ 55.00	\$ 48,785.00	\$ 65.00	\$ 57,655.00	\$ 77.00	\$ 68,259.00	\$ 100.00	\$ 88,700.00
F&I 8" RESTRAINED JOINT PVC WATER	LF	100	\$ 100.00	\$ 10,000.00	\$ 50.00	\$ 5,000.00	\$ 112.69	\$ 11,269.00	\$ 100.00	\$ 10,000.00
F&I 8" GATE VALVE	EA	4	\$ 3,800.00	\$ 15,200.00	\$ 3,000.00	\$ 12,000.00	\$ 3,550.00	\$ 14,200.00	\$ 2,800.00	\$ 11,200.00
F&I 8" FITTING	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 600.00	\$ 1,200.00	\$ 740.00	\$ 1,480.00	\$ 1,000.00	\$ 2,000.00
F&I FIRE HYDRANT ASSEMBLY	EA	3	\$ 8,700.00	\$ 26,100.00	\$ 11,000.00	\$ 33,000.00	\$ 12,975.00	\$ 38,925.00	\$ 11,000.00	\$ 33,000.00
R&R EX FIRE HYDRANT	EA	1	\$ 8,500.00	\$ 8,500.00	\$ 7,000.00	\$ 7,000.00	\$ 12,125.00	\$ 12,125.00	\$ 8,000.00	\$ 8,000.00
CONNECT TO EXISTING WATER	EA	2	\$ 3,500.00	\$ 7,000.00	\$ 8,000.00	\$ 12,000.00	\$ 3,413.00	\$ 6,826.00	\$ 4,000.00	\$ 8,000.00
ABANDON EXISTING WATER VAULT	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 600.00	\$ 600.00	\$ 5,340.00	\$ 5,340.00	\$ 3,000.00	\$ 3,000.00
F&I 12" STEEL CASING	LF	80	\$ 275.00	\$ 22,000.00	\$ 920.00	\$ 73,600.00	\$ 1,280.00	\$ 102,400.00	\$ 1,000.00	\$ 80,000.00
F&I 8" SDR35 PVC SANITARY SEWER	LF	807	\$ 70.00	\$ 56,490.00	\$ 40.00	\$ 32,280.00	\$ 60.00	\$ 48,420.00	\$ 75.00	\$ 60,525.00
F&I 8" DR19 HDPE SANITARY SEWER	LF	117	\$ 100.00	\$ 11,700.00	\$ 66.00	\$ 7,722.00	\$ 172.50	\$ 20,182.50	\$ 75.00	\$ 8,775.00
F&I SANITARY MANHOLE	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 3,900.00	\$ 15,600.00	\$ 7,800.00	\$ 31,200.00	\$ 7,100.00	\$ 28,400.00
R&R EX SAN MANHOLE	EA	1	\$ 6,000.00	\$ 6,000.00	\$ 6,500.00	\$ 6,500.00	\$ 12,260.00	\$ 12,260.00	\$ 7,100.00	\$ 7,100.00
CONNECT TO EXISTING SANITARY	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 12,000.00	\$ 12,000.00	\$ 3,425.00	\$ 3,425.00	\$ 4,000.00	\$ 4,000.00
F&I 10" STEEL CASING	LF	80	\$ 250.00	\$ 20,000.00	\$ 920.00	\$ 73,600.00	\$ 1,500.00	\$ 120,000.00	\$ 1,000.00	\$ 80,000.00
RECLAMATION	AC	5	\$ 1,800.00	\$ 9,000.00	\$ 3,000.00	\$ 15,000.00	\$ 2,765.00	\$ 13,825.00	\$ 2,350.00	\$ 11,750.00
TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 30,000.00	\$ 30,000.00	\$ 16,000.00	\$ 16,000.00	\$ 25,000.00	\$ 25,000.00
				\$ 445,606.85		\$ 783,731.00		\$ 1,064,698.50		\$ 906,117.10

Item	Unit	Quantity	Engineers Estimate		Grizzly		Cofedal	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
MOBILIZATION	LS	1	\$ 29,151.85	\$ 29,151.85	\$ 50,900.00	\$ 50,900.00	\$ 75,000.00	\$ 75,000.00
MISC FORCE ACCOUNT	FA	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
UNCLASSIFIED EXCAVATION	LS	1	\$ 110,000.00	\$ 110,000.00	\$ 335,385.00	\$ 335,385.00	\$ 275,000.00	\$ 275,000.00
ASPHALT STREET PATCH	SY	200	\$ 85.00	\$ 17,000.00	\$ 70.00	\$ 14,000.00	\$ 75.00	\$ 15,000.00
R&R SIDEWALK	SY	8	\$ 60.00	\$ 480.00	\$ 122.00	\$ 976.00	\$ 220.00	\$ 1,760.00
R&R CURB AND GUTTER	LF	20	\$ 35.00	\$ 700.00	\$ 68.00	\$ 1,360.00	\$ 105.00	\$ 2,100.00
F&I 8" C900 PVC WATER MAIN	LF	887	\$ 55.00	\$ 48,785.00	\$ 83.00	\$ 73,621.00	\$ 68.00	\$ 60,324.00
F&I 8" RESTRAINED JOINT PVC WATER	LF	100	\$ 100.00	\$ 10,000.00	\$ 76.00	\$ 7,600.00	\$ 45.00	\$ 4,500.00
F&I 8" GATE VALVE	EA	4	\$ 3,800.00	\$ 15,200.00	\$ 3,100.00	\$ 12,400.00	\$ 5,600.00	\$ 22,400.00
F&I 8" FITTING	EA	2	\$ 1,000.00	\$ 2,000.00	\$ 1,154.00	\$ 2,308.00	\$ 2,270.00	\$ 4,540.00
F&I FIRE HYDRANT ASSEMBLY	EA	3	\$ 8,700.00	\$ 26,100.00	\$ 10,700.00	\$ 32,100.00	\$ 13,460.00	\$ 40,380.00
R&R EX FIRE HYDRANT	EA	1	\$ 8,500.00	\$ 8,500.00	\$ 8,800.00	\$ 8,800.00	\$ 10,000.00	\$ 10,000.00
CONNECT TO EXISTING WATER	EA	2	\$ 3,500.00	\$ 7,000.00	\$ 8,200.00	\$ 12,400.00	\$ 6,000.00	\$ 12,000.00
ABANDON EXISTING WATER VAULT	EA	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
F&I 12" STEEL CASING	LF	80	\$ 275.00	\$ 22,000.00	\$ 840.00	\$ 67,200.00	\$ 811.00	\$ 64,880.00
F&I 8" SDR35 PVC SANITARY SEWER	LF	807	\$ 70.00	\$ 56,490.00	\$ 59.00	\$ 47,613.00	\$ 47.00	\$ 37,929.00
F&I 8" DR19 HDPE SANITARY SEWER	LF	117	\$ 100.00	\$ 11,700.00	\$ 122.00	\$ 14,274.00	\$ 37.00	\$ 4,329.00
F&I SANITARY MANHOLE	EA	4	\$ 5,000.00	\$ 20,000.00	\$ 5,337.00	\$ 21,348.00	\$ 7,000.00	\$ 28,000.00
R&R EX SAN MANHOLE	EA	1	\$ 6,000.00	\$ 6,000.00	\$ 10,877.00	\$ 10,877.00	\$ 10,000.00	\$ 10,000.00
CONNECT TO EXISTING SANITARY	EA	1	\$ 2,500.00	\$ 2,500.00	\$ 3,660.00	\$ 3,660.00	\$ 1,500.00	\$ 1,500.00
F&I 10" STEEL CASING	LF	80	\$ 250.00	\$ 20,000.00	\$ 780.00	\$ 62,400.00	\$ 811.00	\$ 64,880.00
RECLAMATION	AC	5	\$ 1,800.00	\$ 9,000.00	\$ 2,897.00	\$ 14,485.00	\$ 4,150.00	\$ 20,750.00
TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00	\$ 18,497.00	\$ 18,497.00	\$ 20,000.00	\$ 20,000.00
				\$ 445,606.85		\$ 824,504.00		\$ 778,120.00

**NOTICE OF AWARD**

TO: Andreen-Hunt Const. Dated: November 29, 2022  
(Bidder)

ADDRESS: PO Box 1175, Mills, WY 82644

CONTRACT: City of Mills – Riverfront Water and Sewer

PROJECT: **RIVERFRONT WATER AND SEWER PROJECT**

OWNER’S CONTRACT NO.: N/A

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You are notified that your bid dated Nov. 17, 2022 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract for **RIVERFRONT WATER AND SEWER PROJECT**

---

The Contract Price of your contract is ***Seven Hundred Sixty-Three Thousand, Seven Hundred Thirty-One Dollars and Zero Cents (\$763,731.00)***

3 copies of each of the proposed Contract Documents (except drawings) accompany this Notice of Award. 3 sets of the drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within fifteen (15) days of the date of this Notice of Award, that is by December 15, 2022

1. Deliver to Owner fully executed counterparts of the Contract Documents. [Each of the Contract Documents must bear your signature on (X)].
  
2. Provide **three (3)** copies each of the Certificates of Insurance listing the Owner and the Engineer as additional insured; Worker’s Compensation Coverage; and Unemployment Insurance Coverage; Performance and Payment Bonds



Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid in default, to annul this Notice of Award.

Within ten days after you comply with the above conditions, OWNER will return to you one fully executed counterpart of the Contract Documents.

\_\_\_\_\_  
City of Mills  
(Owner)

By: \_\_\_\_\_  
(Seth Coleman)

\_\_\_\_\_  
Mayor  
(Title)

Copy to ENGINEER  
(Use Certified Mail,  
Return Receipt Requested)