

**REGULAR CITY COUNCIL
MEETING**

September 12, 2023

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:

Leah Juarez

Council President:

Sara McCarthy

Council Members:

Cherie Butcher

Brad Neumiller

Tim Sutherland

AGENDA

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

CONSENT AGENDA

Minutes

- [1.](#) Council Meeting Minutes 8-22-2023

City Licenses

- [2.](#) City Licenses 9-12-2023

Financial Approvals

- [3.](#) Financial Breakdown Reports 9-12-2023

Treasurers Report August 2023

Court Income August 2023

Fire Payroll: 8-7-2023 thru 8-28-2023

Regular/Police Payroll: 8-14-2023 thru 8-27-2023

ORDINANCES AND RESOLUTIONS

- [4.](#) **Ordinance 801: THIRD AND FINAL Reading:** An Ordinance Amending Certain Sections of Chapter 2.20 Pertaining to Emergency Powers of the Fire Chief
- [5.](#) **Ordinance 802: THIRD AND FINAL Reading:** An Ordinance Amending Section 6.06.060 of the Mills City Code
- [6.](#) **Ordinance 803 Second Reading:** An Ordinance to Rezone Lots 9-16, Block 49 and Lots 4-12, Block 44, and Lots 3-7, Block 55, and Lots 1-14, Block 45, Excluding HWY Row Lots 8-11, Block 55, Excluding HWY Row, Town Mills, City of Mills, Natrona County, From ER (Established Residential District) and MU (Mixed Use District) to EB (Established Business District) and PLI (Public Land Institutions)

COUNCIL APPROVALS

NEW BUSINESS

OPEN DISCUSSION

EXECUTIVE SESSION

7. Personnel Issue

8. Personnel Issue

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING -September 26th, 2023 @ 7:00pm / October 9th, 2023 @ 7:00pm

NEXT WORK SESSION - September 26th, 2023 @ 9:00am / October 9th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

REGULAR CITY COUNCIL MEETING

August 22, 2023

7:00 PM

City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Sara McCarthy
Council Members:
Cherie Butcher
Brad Neumiller
Tim Sutherland

MINUTES

CALL TO ORDER

ROLL CALL

PRESENT

Mayor Leah Juarez
Council President Sara McCarthy
Council Member Cherie Butcher
Council Member Brad Neumiller
Council Member Tim Sutherland

PLEDGE OF ALLEGIANCE

PUBLIC HEARINGS

1. Liquor Licenses

Mayor closed the Council Meeting at 7:04pm.

Mayor opened the Public Hearing at 7:04pm.

Bayou Liquors, Wyoming Downs LLC, Cundybiz LLP (DBA Uncorked Fine Wine and Spirits), D's Oregon Trail Bar Inc., The Hideaway Bar LLC, Homax Oil Sales Inc., Mountain View Discount Liquors LLC, Maverik Inc., Hindsite Investments (DBA b Diesels Bar and Grill), and Backwards Distilling Company Inc.

- Liquor licenses satisfied requirements for all renewals
- No one spoke in favor of item
- Not one spoke in opposition of item

Public hearing declared closed at 7:08pm

Mayor opened the Council Meeting at 7:08pm

CONSENT AGENDA

Minutes

2. Council Meeting Minutes 8-8-2023

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

City Licenses

3. City Licenses 8-22-2023

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

Financial Approvals

4. Financial Breakdown Reports 8-22-23

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

ORDINANCES AND RESOLUTIONS

5. OSI Plat Resolutions 2023-28: A Resolution for OSI District, A Vacation and Replat of A Lots 0-1 All, and a portion of Lots 2 and 5 (5' Strip) of Cosllo's District, City of Mills

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

6. Fire Truck Resolution 2023-32: A Resolution authorizing the City of Mills to enter into a memorandum of understanding with the Town of Bar Nunn for the provision of a reserve brush truck

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

7. SIPS Parking Waiver Resolution 2023-33: A Resolution approving a waiver to the off-street parking requirements for drive-up facilities for eating and driving establishments on Block 54, Excluding HWY row, City of Mills, Wyoming

Motion made by Council President McCarthy, Seconded by Council Member Butcher. Discussion: Council Member Neumiller recommended approval from updated site plan
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

8. SIPS Site Plan Resolution 2023-34: A Resolution for approval of a site plan for Proposed 240 sq. ft. Commercial Building, Location at (733 6th St.) Block 54, Excluding HWY Row, City of Mills, Wyoming

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

9. Ordinance 801: Second Reading: An Ordinance Amending Certain Sections of Chapter 2.20 Pertaining to Emergency Powers of the Fire Chief

Motion made by Council President McCarthy, Seconded by Council Member Neumiller.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

10. Ordinance 802: Second Reading: An Ordinance Amending Section 6.06.060 of the Mills City Code

Motion made by Council Member Neumiller, Seconded by Council Member Butcher.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

11. Ordinance 803 First Reading: An Ordinance to Rezone Lots 9-16, Block 49 and Lots 4-12, Block 44, and Lots 3-7, Block 55, and Lots 1-14, Block 45, Excluding HWY Row Lots 8-11, Block 55, Excluding HWY Row, City of Mills, Natrona County, From ER (Established Residential District) and MU (Mixed Use District) to EB (Established Business District) and PLI (Public Land Institutions)

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

COUNCIL APPROVALS

12. Rate Changes for Water and Sanitation

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

13. Bid Approval for a Mower for Public Works

Motion made by Council President McCarthy, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

14. Bid Approval for (2) New Police Interceptor Utility

Motion made by Council Member Neumiller, Seconded by Council Member Sutherland.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

15. MOU - Bar Nunn Bush Truck

NEW BUSINESS

OPEN DISCUSSION

- Rocky Carlson had concerns about the SIPS Coffee location, site plan, and backing traffic up on all sides of property.
- Christy Carlson brought up the letter regarding the location, and asked if public comment was allowed?
- Robert Hubbard had concerns about location of SIPS Coffee and where the public will park.
- Scott Clamp asked if Johnson Avenue had ever been vacated. Also voiced concerns about the traffic problems that SIPS Coffee may cause.
- Mary McMillian had concerns about rezoning the lots next to her house.
 - Megan elaborated on the rezoning standards and assured Mary that her property is grandfather in, that there will be commercial overlays with restrictive usages and no large parking lots.

- Council Member Neumiller commented that the overlay is for future properties and there will be restrictions on what can be constructed on the area.
- Mayor Juarez explained that our long term goal is to make the city look good with the brand new riverfront, less trailer houses, and construct a pedestrian area. She continued saying that we encourage the current citizens to stay in our city.
- Scott Clamp wanted to know more about the grandfather process and what expressed what his property went through.
- Rocky Carlson reminded the council of Bob’s fencing issue.
- Dave Nania purchased lots next to his business, and requested list of established businesses that would be allowed there. He is interested in building a small RV Park.
 - Megan has list of what kind of businesses are allowed. She feels that people will be surprised about list and we don’t want to limit or prohibit what people can do.
 - Mayor Juarez suggested that Dave comes back to council to discuss business ideas in a month.
- EJ Harvey is concerned about the power rate increases 30-40% for City of Mills.
 - Mayor Juarez commented that the proposed rate increase is 21.7% (not including 7% that has already increased).
 - Mayor Juarez is scheduled to speak on behave of City of Mills power rates on Thursday at the State Building at 5:30pm. She invited all to attend.

EXECUTIVE SESSION

16. Legal: No action on legal issue

Motion made by Council Member Butcher, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

17. Personnel – No action on personnel issue

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

18. Personnel – No action on personnel issue

Motion made by Council Member Neumiller, Seconded by Council President McCarthy.
Voting Yea: Mayor Juarez, Council President McCarthy, Council Member Butcher, Council Member Neumiller, Council Member Sutherland

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

NEXT MEETING - September 12th, 2023 @ 7:00pm / September 26th, 2023 @ 7:00pm

NEXT WORK SESSION - September 11th, 2023 @ 9:00am / September 12th, 2023 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Leah Juarez

City Clerk, Alyssa Hartmann

Council Meeting **SEPTEMBER 12th, 2023**

Item # 2.

NEW BUSINESS LICENSES

	BUSINESS NAME	FIRE INSPECTION	INSURANCE
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1

2

3

4

RENEWAL BUSINESS LICENSES

	BUSINESS NAME	FIRE INSPECTION	INSURANCE
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1 ALEX LYON & SON SALES MANAGERS & AUCTIONEERS

NO

NO

2 ANTLER TAXIDERMY & ARTS

YES

YES

3 ARS FLOOD & FIRE CLEANUP

YES

NO

4 BACKWARDS DISTILLING CO

YES

NO

5 BUCKIN BREW

YES

NO

6 CASPER DISCOUNT STORAGE

NO

YES

7 G-MA'S DINER

YES

NO

8 GUDGER CONSULTING DESIGN

NO

NO

9 JTEAM CUSTOM ENGINES

YES

NO

10 MOYLE PETROLEUM CO dba COMMON CENTS FOOD

YES

NO

11 MQ ENTERPRISES dba TURNTEC MANUFACTURING

YES

NO

12 NIX SIGN CO

NO

NO

13 OFF THE BEATEN PATH

YES

NO

14 OIL CITY CYCLES REPAIRS

YES

NO

15 RKB CREATIVE STUDIO

NO

NO

16 US WELDING dba ROCKY MOUNTAIN AIR SOLUTIONS

YES

YES

17 RICHARD S LOGAN TRUCKING

YES

NO

18 TACO JOHNS

YES

NO

19

20

21

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27

Council Meeting **SEPTEMBER 12th, 2023**

Item # 2.

NEW CONTRACTOR LICENSES

	BUSINESS NAME	FIRE	INSURANCE	CONTRACTOR ID
1	APEX TREE MANAGEMENT	N/A	N/A	N/A
2	COGAR MECHANICAL WC	N/A	NO	YES
3				

RENEWAL CONTRACTOR LICENSES

	BUSINESS NAME	FIRE	INSURANCE	CONTRACTOR ID
1	BURBACK'S REFRIGERATION	N/A	YES	YES
2	CACHE VALLEY ELECTRIC CO	N/A	YES	YES
3	DUSTIN LEE CONSTRUCTION	N/A	NO	YES
4	SHEET METAL SPECIALTIES	N/A	NO	YES
5	SUPERIOR AIR SOLUTIONS	N/A	NO	YES
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				



August 2023 Account Balances

Operations Account	\$294,402.94
Water Deposit	\$117,190.98
Municipal Court	\$131,656.95
Court Bond	\$40,078.44
Police	\$20,210.80
Jonah Steel Eagle	\$500.01
WFIG Water Reserve	\$30.90
WGIF Sewer Reserve	\$30.84
WGIF Sanitation Reserve	\$30.90
WGIF General Fund Reserve	\$31.43
WGIF Reserve	\$30.82
WGIF Sewer Tap Reserve	\$31.00
WGIF Police Reserve	\$0.02
WGIF Parks Reserve	\$0.00
WGIF FD Trust Fund	\$0.02
WGIF Radio Read Fund	\$22,064.32
WGIF Buffalo Meadows Asset Account	\$31.08
WGIF Buffalo Meadows Debt Reserve	\$0.01
Wyo Class General Fund Reserve	\$119,531.90
Wyo Class Police Reserve	\$8,653.05
Wyo Class Cooley Trust Reserve	\$9,163.03
Wyo Class Parks Reserve	\$704.14
Wyo Class Sanitation Reserve	\$112,984.53
Wyo Class Sewer Reserve	\$81,935.48
Wyo Class Sewer Tap Reserve	\$109,555.71
Wyo Class Water Reserve	\$102,573.76
Wyo Class Buffalo Meadows Asset Acct	\$59.87
Wyo Class Buffalo Meadows Debt	\$3,592.45
Totals	\$1,175,075.37
Equity Line of Credit Balance - \$488,261.66	

City Treasurer, Alyssa Hartmann

Mayor, Leah Juarez

Account	Beginning Balance	Deposits	Interest / Distributions	Disbursements	Ending Balance	Interest Earned FYTD
WGIF Water 7198 (99-10230)	\$30.76		\$0.14		\$30.90	\$0.14
Transfer 5% of billing						
WGIF Sewer 7199 (99-10240)	\$30.70		\$0.14		\$30.84	\$0.14
Transfer 7% of billing						
WGIF Sanitation 7200 (99-10250)	\$30.76		\$0.14		\$30.90	\$0.14
Transfer 10% of billing						
WGIF Reserve 7197 (99-10260)	\$30.68		\$0.14		\$30.82	\$0.14
WGIF General Fund 7207 (99-10270)	\$31.29		\$0.14		\$31.43	\$0.14
WGIF Parks 7240 (99-10280)	\$0.00		\$0.00		\$0.00	\$0.00
WGIF Police Fund (99-10310)	\$0.02		\$0.00		\$0.02	\$0.00
WGIF DWSRF #146 Radio Read (99-10300)	\$21,966.07		\$98.25		\$22,064.32	\$98.25
WGIF Fire Dept Trust Fund (99-10290)	\$0.02		\$0.00		\$0.02	\$0.00
WGIF Sewer Tap Fund (99-10320)	\$30.86		\$0.14		\$31.00	\$0.14
WGIF Buffalo Meadows Debt Reserve	\$0.01		\$0.00		\$0.01	\$0.00
Cannot touch this account						
WGIF Buffalo Meadows Asset Account	\$30.94		\$0.14		\$31.08	\$0.14
Wyo Class General Fund	\$118,993.25		\$538.65		\$119,277.53	\$538.65
Wyo Class Police Reserve	\$8,614.07		\$38.98		\$8,634.64	\$38.98
Wyo Class Cooley Trust Reserve	\$9,121.71		\$41.32		\$9,143.50	\$41.32
Wyo Class Parks Reserve	\$701.00		\$3.14		\$702.66	\$3.14
Wyo Class Sanitation Reserve	\$112,475.36		\$509.17		\$112,744.07	\$509.17
Wyo Class Sewer Reserve	\$81,566.27		\$369.21		\$81,761.12	\$369.21
Wyo Class Sewer Tap Reserve	\$109,061.99		\$493.72		\$109,322.55	\$493.72
Wyo Class Water Reserve	\$102,111.52		\$462.24		\$102,573.76	\$462.24
Wyo Class Buffalo Meadows Asset Account	\$59.56		\$0.31		\$59.87	\$0.31

RESERVES REPAY ACCOUNT DETAIL	
Account	Repay Balance
Wyo Class Gen Fund Reserve	\$119,277.53
Wyo Class Water Reserve	\$102,573.76
Wyo Class Sewer Reserve	\$81,761.12
Wyo Class Sanitation Reserve	\$112,744.07
Total Repay Balance	\$416,356.48

TOTAL ACCOUNTS DETAIL	
Account	Balance
Investments Accounts Total	\$570,093.49
FIB Sweep Account	\$500.01
City Accounts	\$603,840.11
Total Accounts Balance	\$1,174,433.61

Wyo Class Buffalo Meadows Debt Reserve	\$3,576.30		\$16.15		\$3,592.45	\$16.15
Cannot touch this account						
Totals	\$568,463.14	\$0.00	\$2,572.12	\$0.00	\$570,093.49	\$2,572.12

City Accounts					
Account	Ending Balance	Interest	Account	Ending Balance	Interest
Jonah Operations Account	\$294,402.94		Jonah Water Deposit Account	\$117,190.98	
Jonah Police Account	\$20,210.80		Jonah Municipal Account	\$131,956.95	
Jonah Court Bond Account	\$40,078.44				

COURT INCOME REPORT

AUGUST 2023

Item # 3.

	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/1-8/4	\$6,171.00							\$6,171.00
Court Report									\$0.00
								Difference	\$6,171.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/7-8/11	\$7,872.00							\$7,872.00
Court Report				\$2,910.00	\$2,400.00				-\$510.00
								Difference	\$8,382.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/14-8/18	\$7,939.00							\$7,939.00
Court Report				\$1,430.00					-\$1,430.00
								Difference	\$9,369.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/21-8/25	\$5,285.00							\$5,285.00
Court Report				\$1,090.00	\$890.00				-\$200.00
								Difference	\$5,485.00
	Date	Cash, Check, Card Payments	Bonds Received	Prior Bonds Applied/Forf.	Victims Comp	Court Cost / Restitution	MCPF (Dare)	Bank Fees	TOTAL
Sales Activity	8/28-8/31	\$7,356.00							\$7,356.00
Court Report				\$2,258.00	\$1,110.00				-\$1,148.00
								Difference	\$8,504.00

Sales Activity Month Total	\$34,623.00
Proceedings Report Month Total	-\$3,288.00
Difference	\$37,911.00
Court Proceedings Check	\$34,623.00

Division of Victim Services Checks

Completed by: _____
City Treasurer

Approved by: _____
Court Clerk

Attested by: _____
City Clerk



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: September 12, 2023

Payroll Type: Regular/Police Payroll

Date Range: 8-14-2023 thru 8-27-2023

NET..... \$91,678.43

DEDUCTIONS.....\$16,062.31

Federal Taxes.....\$10,119.00

Medicare..... \$1,701.80

Retirement \$5,966.26

Social Security.....\$7,078.15

Supplemental Retirement..... \$510.00

Supplemental Insurance.....\$0

Child Support..... 0

Insurance.....\$0

TOTAL PAYROLL.....\$107,740.74

City Clerk, Alyssa Hartmann

Mayor, Leah Juarez



CITY OF MILLS

EST. 1921

PAYROLL

Meeting Date: September 12, 2023

Payroll Type: Fire Payroll

Date Range: 8-17-2023 thru 8-28-2023

NET..... \$10,984.98

DEDUCTIONS.....\$4,238.04

Federal Taxes.....\$1,012.00

Medicare..... \$206.26

Retirement \$1,711.83

Union Dues..... \$192.50

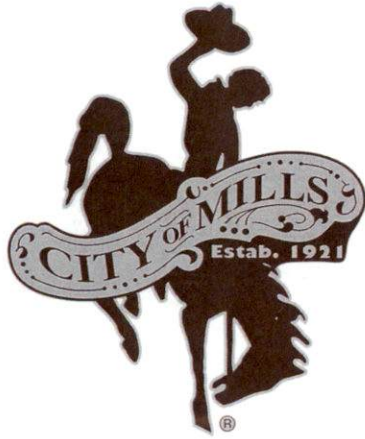
Supplemental Insurance.....\$376.98

Insurance.....\$506.12

TOTAL PAYROLL.....\$15,223.02

City Clerk, Alyssa Hartmann

Mayor, Leah Juarez



CITY OF MILLS

EST. 1921

CHECK LIST FOR

September 12th, 2022

COUNCIL MEETING

City Hall/Court

8-30-2023	31690 – 31695	Manual
8-31-2023	31697 – 31698	Manual
9-6-2023	31701 – 31707	Manual

COUNCIL:

MAYOR:

CITY CLERK:



CITY OF MILLS

EST. 1921

MANUAL CHECKS

COURT

September 12, 2023

COUNCIL MEETING

8-31-23	1784	Division Victims Service	Victims Crime Fund	900.00
9-1-23	1785	George Amen	Bond Refund	430.00
9-1-23	1786	Jeanne Anderson	Bond Refund	160.00
9-1-23	1787	Lucy Gomez	Bond Refund	50.00
9-1-23	1788	Matthew Berrett	Bond Refund	760.00
9-1-23	1789	Robert Heide	Bond Refund	760.00
9-1-23	1790	Samantha Martinez	Bond Refund	535.00
9-1-23	1791	William Nielson	Bond Refund	680.00
9-1-23	1792	Carol Stevenson	Bond Refund	560.00
9-1-23	1793	Lisa C Sanchez	Bond Refund	520.00

TOTAL: \$5,355.00



CITY OF MILLS

EST. 1921

Voided Checks

September 12, 2023

Council Meeting

8/18/2023	31674		Imperial Pump Solution	Wrong Check Number Entered	49.54
8/22/2023	31680		Andreen Hunt	Wrong Check Number Entered	131,432.70
8/18/2023	31673		Water Deposit	Check pay to the order was blank	97.90
8/18/2023	31675		Melissa Smith	Wrong Check Number Entered	55.85
8/18/2023	31676		Ty Bokelman	Wrong Check Number Entered	51.96
8/17/2023	31682		Christine Trumbull	Added admin time but should not have	6,632.58
08/17/2023	31683		Christine Trumbull	Personnel issue	5,385.74
8/14/2023	31619		Wyoming Retirement	Amount did not match invoice	36,692.83
8/29/2023	31687		Wyoming Retirement	Amount did not match invoice	18,055.91

TOTAL: \$198,455.01

ORDINANCE NO. 801

**ORDINANCE AMENDING CERTAIN SECTIONS OF CHAPTER 2.20
PERTAINING TO EMERGENCY POWERS OF THE FIRE CHIEF**

WHEREAS, The City of Mills has put in place fire restrictions by resolution on multiple occasions during the past several year s, as conditions required; and

WHEREAS, It frequently occurs that the fire restrictions are put in place following fire restrictions being put in place by the Governing Body of Natrona County, Wyoming; and

WHEREAS, There exists the possibility of a fire emergency requiring a ban occurring which is in the interim period between City Council meetings. To act quickly under the current ordinances, would require an emergency meeting of the City Council; and

WHEREAS, Section 8.02.010 of the City Code provides:

CHAPTER 8.02
FIRES AND BURNING

8.02.010 Burning prohibition.

A burn permit shall be required to burn items within the city limits except fire wood, charcoal, or LP or natural gas fuels that are contained within a designed fire pit, grill, or professionally engineering containment that has a capacity of less than 3 feet in diameter and is equipped with a spark arresting device. Small bon fires of greater than 2 feet by 3 feet may not be within 25 feet of a structure and must follow all burn restrictions established within the Town of Mills. Burning of any other items or volumes will be established through burn permit regulations.

Burn permit shall be issued in accordance with the direction of the "Fire Chief" and required for a controlled burn, bon fire or uncontained burn within the incorporated district of the Town.

WHEREAS, Section 2.20.080 of the City Code provides:

2.20.080 - Fire Chief—Emergency powers.

(a) The Chief of the fire department, or any assistants in command, may prescribe limits in the vicinity of any fire within which no persons excepting those who reside therein, firemen and policemen, and those admitted by any order of any officer of the fire department shall be permitted to come.

(b) The Fire Chief or any assistant in command shall have the power to cause the removal of any property, whenever it shall become necessary for the preservation of such property from fire, or to prevent the spreading of fire or to protect adjoining property.

(c) The Fire Chief shall have the power to issue appropriate citations in performing their duties under the Uniform Fire Code.

(d) The Fire Chief shall ensure that adequate fire department personal and apparatus are available for deployment in the City of Mills before allocating such resources to medical transports, or mutual aid deployments.

(e) The Fire Chief shall ensure every member of the City of Mills Combination Fire Department displays attitudes and actions that promote the service of paid volunteer Mills firefighters and shall dismiss from employment any member of his department who does not promote such attitudes and actions.

(f) The Fire Chief shall have the power to issue appropriate citations in performing their duties under the Uniform Fire Code.

NOW THEREFORE, The City Council of the City of Mills, Wyoming amends Section 2.20.080 to add the following subparagraph g.

(g) The Fire Chief may put in place such fire restrictions and bans as reflect emergency conditions which shall remain in place from his officially announcing and them and distributing them in an appropriate manner to the public, to include releasing them through electronic means by way of the City’s electronic websites or Fire Department websites, until the next regularly scheduled City County meeting shall conclude. When such a fire ban or restrictions are put in place, the Fire Chief shall inform the Mayor and City Administrator of having put them in place.

PASSED on 1st reading the _____ day of _____ 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2023.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk

ORDINANCE NO. 802

AN ORDINANCE AMENDING SECTION 6.06.060 OF THE MILLS CITY CODE

WHEREAS, Section 6.06.060 of the Municipal Code of the City of Mills states the following:

6.06.060 Voluntary release.

A person voluntarily releasing ownership of an animal to the City shall execute a release of ownership in favor of the City and pay a fee of \$ 150.00 per animal. The Chief Animal Control Officer may, for good cause, waive the release fee.

And;

WHEREAS, The fee amount is inconsistent with that of the City of Casper's, and;

WHEREAS, The municipalities in Natrona County wish to endeavor to work towards more consistent animal code provisions;

NOW, THEREFORE, The Governing Body of the City of Mills, Wyoming, amends the above referenced provision to read as follows:

6.06.060 Voluntary release.

A person voluntarily releasing ownership of an animal to the City shall execute a release of ownership in favor of the City and pay a fee which is to be set by the City Council by resolution, with the initial fee as of the enactment of this provision to be \$60.00 per animal. The Chief Animal Control Officer may, for good cause, waive the release fee.

This Amendment shall be effective immediately upon passage of this Ordinance by the City Council.

PASSED on 1st reading the _____ day of _____ 2023.

PASSED on 2nd reading the _____ day of _____, 2023.

PASSED, APPROVED AND ADOPTED on 3rd and final reading this _____ day of _____, 2023.

City OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Brad Neumiller, Council

Cherie Butcher, Council

Tim Sutherland, Council

ATTESTED:

Christine Trumbull, City Clerk

ORDINANCE NO. 803

AN ORDINANCE TO REZONE LOTS 9-16, BLOCK 49 AND LOTS 4-12, BLOCK 44, AND LOTS 3-7, BLOCK 55, AND LOTS 1-14, BLOCK 45, EXCLUDING HWY ROW AND LOTS 8-11, BLOCK 55, EXCLUDING HWY ROW, TOWN MILLS, CITY OF MILLS, NATRONA COUNTY, FROM ER (ESTABLISHED RESIDENTIAL DISTRICT) AND MU (MIXED USE DISTRICT) TO EB (ESTABLISHED BUSINESS DISTRICT) AND PLI (PUBLIC LANDS INSTITUTIONS)

WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, the City of Mills proposes to rezone Lots 9-16, Block 49, and Lots 4-12, Block 44 and Lots 3-7, Block 55, and Lots 1-14, Block 45, Excluding HWY right-of-way, and Lots 8-11, Block 55, excluding HWY right-of-way, Town of Mills, from ER (Established Residential District) and MU (Mixed Use District) to EB (Established Business District) and PLI (Public Lands Institutions); and

WHEREAS, the rezone of said lots will conform with the Mills Comprehensive Plan of 2017; and

WHEREAS, a public hearing notice was advertised in the 13 July 2023 edition of the Casper Star-Tribune, at least 15 days prior to the public hearing, as required by Mills Zoning Ordinance; and

WHEREAS, the City of Mills Planning and Zoning Board held a public hearing to consider the rezone on 3 August 2023 and forwarded a “Do Pass” recommendation to the Town Council approving the zone change; and

WHEREAS, the Mills City Council held a public hearing on the rezoning at the 22 August 2023 Council Meeting; and

WHEREAS, the Mills City Council has determined that a zone change will be in the best interest of the City and adjacent property owners.

THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

SECTION 1:

The City of Mills hereby Lots 9-16, Block 49, and Lots 4-12, Block 44 and Lots 3-7, Block 55, and Lots 1-14, Block 45, Excluding HWY right-of-way, and Lots 8-11, Block 55, excluding HWY right-of-way, Town of Mills, from ER (Established Residential District) and MU (Mixed Use District) to EB (Established Business District) and PLI (Public Lands Institutions).

SECTION 2:

City of Mills Corporate Limits, Additions and Environs Map shall be updated to show said property as Established Business and Public Lands Institutions.

PASSED ON FIRST READING the ____ day of _____ 2023

PASSED ON SECOND READING the ____ day of _____ 2023

**PASSED, APPROVED AND ADOPTED ON THIRD AND FINAL READING the
____ day of _____ 2023**

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Tim Sutherland, Council

Cheri Butcher, Council

Brad Neumiller, Council

ATTEST: _____
Alyssa Hartmann, City Clerk