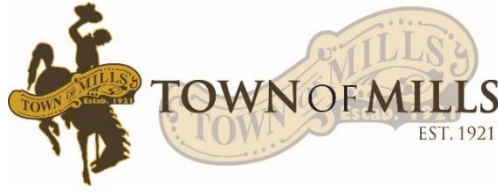


**REGULAR TOWN  
COUNCIL MEETING  
August 11, 2020  
7:00 PM  
Town Hall**



**Mayor:**  
Seth Coleman  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Darla Ives  
James Hollander  
Ron Wales

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## AGENDA

### CALL TO ORDER

### ROLL CALL

### PLEDGE OF ALLEGIANCE

### PUBLIC HEARINGS

- 1. Public Hearing: Land Swap**
- 2. Public Hearing:** Text Amendments and Additions to the Town of Mills Zoning Ordinance Pertaining to Several Regulations in Order to Comply with the Needs of The Town

### CONSENT AGENDA

#### Minutes

3. Council Approval of the Meeting Minutes from 7-28-2020

#### Town Licenses

4. New and Renewal of Business and Contractor Licenses

#### Financial Approvals

5. Fire
6. Regular/Police Payroll
7. Bill Breakdown for 8-11-2020

### ORDINANCES AND RESOLUTIONS

8. Ordinance 746: Third and Final Reading: Adopting the 2020 National Electrical Code
9. Ordinance 748: First Reading: Annexing Rivers Crossing
10. Ordinance 749: First Reading: Zoning Text Amendments
11. Resolution 2020-36: Dennis Replat
12. Resolution 2020-37: A Resolution Approving an Exchange of Land

### COUNCIL APPROVALS

[13.](#) Council Authorizes the Mayor to Sign the Agreement with Rapid Fire

14. Council Authorizes the Mayor to Sign the Agreement with Quick Med Claims for Ambulance Billing Company

[15.](#) Hideaway Bar: Hunting with Heroe's Fundraiser

## **OPEN DISCUSSION**

Executive Session

16. Personnel Issue

## **ADJOURNMENT**

**NEXT MEETING** - August 25th, 2020 @ 7:00pm/ September 15th, 2020 @ 7:00pm/ September 29th, 2020 @ 7:00pm

**NEXT WORK SESSION** - August 25th, 2020 @ 6:00pm/ September 14th, 2020 @ 9:00am/ September 15th, 2020 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Public Hearing

The Mills Planning and Zoning Board will hold a public hearing on 6 August 2020, at 5:35 pm, or as agenda allows; and the Mills Town Council will hold a public hearing on 11 August 2020, at 7:05 P.M., or as agenda allows at the Town Hall, located at 704 Fourth St., Mills, Wyoming, to consider the following:

A request by the Town of Mills Council to consider a text amendments and additions to the Town of Mills Zoning Ordinance pertaining to several regulations in order to comply with the needs of the town.

- a) Amendments to Section 17.04.030 and 17.08.050 pertaining to recreational vehicles within established mobile home parks;
- b) The Addition of Section 17.08.020 pertaining to a Mixed-Use Zoning District;
- c) The Addition of Section 17.12.050 pertaining to Temporary Structures;
- d) The Addition of Section 17.12.060 pertaining to Wireless Telecommunication Services;
- e) The proposed addition of Section 17.18.025 pertaining to Minor Boundary Adjustments

If you wish to review the documents, a copy of the proposed Ordinance amending Chapters 17.04, 17.08, 17.12 & 17.18 of the Mills Zoning Ordinance is available at the Town Hall. If there are any questions concerning the proposed amendment, please contact Scott Radden, Mills Town Planner at 307-266-2524.

---

Do not include text below line

Dated: 8 July 2020

Town Clerk Christine Trumbull

For publication on 12 July 2020;

# Customer Ad Proof

60002780 Town of Mills

Order Nbr 67410

**Publication** Casper Star-Tribune

**Contact** Town of Mills

**Address 1** P.O. BOX 789

**Address 2**

**City St Zip** MILLS WY 82644

**Phone** 3072346679

**Fax**

**Section** Legal Notices

**SubSection**

**Category** 940 Public Meetings

**Ad Key** 67410-1

**Keywords** Public Hearing The Mills Plann

**Notes**

**PO Number**

**Rate** Legal Notice

**Order Price** 97.26

**Amount Paid** 0.00

**Amount Due** 97.26

**Start/End Dates** 07/12/2020 - 07/12/2020

**Insertions** 1

**Size** 47

**Salesperson(s)** Shawn Killinger

**Taken By** Shawn Killinger

**Ad Proof**

**Public Hearing**

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b) The Addition of Section 17.08.020 pertaining to a Mixed-Use Zoning District;

c) The Addition of Section 17.12.050 pertaining to Temporary Structures;

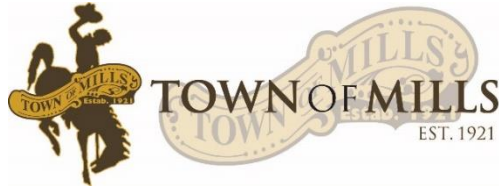
d) The Addition of Section 17.12.060 pertaining to Wireless Telecommunication Services;

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If you wish to review the documents, a copy of the proposed Ordinance amending Chapters 17.04, 17.08, 17.12 & 17.18 of the Mills Zoning Ordinance is available at the Town Hall. If there are any questions concerning the proposed amendment, please contact Scott Radden, Mills Town Planner at 307-266-2524.

Published: July 12, 2020  
Legal No: 67410

**REGULAR TOWN  
COUNCIL MEETING  
July 28, 2020  
7:00 PM  
Town Hall**



**Mayor:**  
Seth Coleman  
**Council President:**  
Sara McCarthy  
**Council Members:**  
Darla Ives  
James Hollander  
Ron Wales

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**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order 7:00 pm.

**ROLL CALL**

**PRESENT**

Mayor Seth Coleman  
Council President Sara McCarthy  
Council Member Jim Hollander

**ABSENT**

Council Member Darla Ives  
Council Member Ronald Wales

**PLEDGE OF ALLEGIANCE**

The pledge was said

**PUBLIC HEARINGS**

1. 8 Retail Liquor Licenses for the Town of Mills

**Council Approval of the 8 Retail Liquor Licenses for the Town of Mills**

Mayor closed the Council Meeting at 7:01pm.

Mayor opened the Public Hearing at 7:01pm.

Mayor Coleman now declared the Public Hearing opened for considering the Renewal of 8 Liquor Licenses. The hearing will be conducted in accordance with state statutes and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? Town Clerk, Christine Trumbull stated that there is only 7 up for renewal. All seven are in good standing and have met the requirements to be renewed. Bids Place, needs to be disapproved. They have not turned in any of the paperwork for renewal. Christine also reminded the Council that the Bayou Liquors has changed owners and Shawn and Kara Fink are no longer the main shareholders. Josh Corson is the new share owner of the Bayou Liquors. Again, Mayor Coleman asked

if there was anyone in the audience who wishes to speak in favor of this item. No one spoke up. Again, is there anyone in the audience who wishes to speak in favor of this item? Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. No one spoke up. Again, is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:02pm.

**Mayor opened the Council Meeting at 7:02pm.**

**CONSENT AGENDA**

**Minutes**

- 2. Council Meeting Minutes from July 14th, 2020

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

**Town Licenses**

- 3. New and Renewal Business and Contractor Licenses

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

**Financial Approvals**

- 4. Bills

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

- 5. Regular/Police Payroll

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

- 6. Fire Payroll

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

**ORDINANCES AND RESOLUTIONS**

- 7. Ordinance 746: Second Reading: An Ordinance Adopting the 2020 National Electrical Code(NEC)

**COUNCIL APPROVALS**

- 8. Council Approve of the June 2020 Bank Reconciliation Report

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

- 9. Council Approval of the Court Report for June 2020

Motion made by Council Member Hollander, Seconded by Council President McCarthy.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

- 10. Council Approval of the Catering Permit for Staggers August 14th, 2020 to August 15th, 2020

- 11. Council Approval to Write off Court Bonds from the 2000 thru 2004 in the amount of \$33,439.00

**OPEN DISCUSSION**

William Brown:

He wanted to know if we had it posted somewhere about allowing chickens in the Town of Mills. The Mayor stated that you can call up and talk to the Code Enforcement Officer and he will print off the Ordinance allowing chickens. It is title 6, and you are allowed 6 hens no rosters. The Town Clerk also stated that you can go on our website as well and read about it there.

The Mayor also mention to all that we are doing food truck Wednesdays on the river. This is to help the food trucks and to get people out. We had a really good turn out. Councilman Hollander wanted to know if we posted this event on social media? The Mayor stated that yes it was all over Facebook. Councilman Hollander asked if it was on the website. Sabrina Foreman stated no it was not but it will be the next time.

**ADJOURNMENT**

Mayor asked for a motion to end the meeting at 7:08 pm.

Motion made by Council President McCarthy, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President McCarthy, Council Member Hollander

**NEXT MEETING** - August 11th, 2020 @ 7:00pm/ August 25th, 2020 @ 7:00pm/ September 8th, 2020 @ 7:00pm

**NEXT WORK SESSION** - August 10th, 2020 @ 9:00am/ August 11th, 2020 @ 6:0pm/ August 25th, 2020 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Seth Coleman

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Town Clerk, Christine Trumbull



# Council Meeting AUG 11, 2020

Item # 4.

## NEW BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	R K B Creative Studio	N/A	N/A
2	Tiki's Shave Ice	N/A	Yes

## RENEWAL BUSINESS LICENSES

	<b>BUSINESS NAME</b>	<b>FIRE INSPECTION</b>	<b>INSURANCE</b>
1	Arc Iron Garage	Yes	Yes
2	ARS Flood & Fire Cleanup	Yes	Yes
3	Behavior Care Specialists	Yes	Yes
4	Buckin Brew	Yes	Yes
5	Caspar Seamless Gutter	N/A	Yes
6	Community Home Oxygen	N/A	Yes
7	Family Dollar	Yes	Yes
8	Happy Paws Grooming	N/A	Yes
9	Honnen Equipment	Yes	Yes
10	I'Scream 4 Wing & Ice Cream	N/A	Yes
11	J Team Custom Engines	Yes	Yes
12	Lincare	N/A	Yes
13	Loaf N Jug #114	Yes	Yes
14	Magic City Stoves	N/A	Yes
15	Morgan Property Rentals	N/A	N/A
16	United States Welding	N/A	Yes
17	Wyoming Child & Family Development	Yes	Yes
18			
19			
20			
21			
22			
23			

# Council Meeting AUG 11, 2020

Item # 4.

## NEW CONTRACTOR LICENSES

<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
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## RENEWAL CONTRACTOR LICENSES

<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
----------------------	----------------------	------------------	-------------

1	24 Hour Heating & Air Conditioning	Yes	Yes	N/A
2	CK Mechanical	Yes	Yes	N/A
3	Insight Builders	Yes	Yes	N/A
4	K & M Construction	Yes	Yes	N/A
5	Miracle Plumbing	Yes	Yes	N/A
6	Modern Electric	Yes	Yes	N/A
7	Pater Enterprises	Yes	Yes	N/A
8	Titan Plumbing	Yes	Yes	N/A

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### PAYROLL

Meeting Date: August 11<sup>th</sup>, 2020

Payroll Type: Fire

Date Range: 7-15-2020 to 7-26-2020

NET..... \$11,894.45

DEDUCTIONS.....\$4504.26

Federal Taxes.....\$1329.00

Medicare..... \$223.75

Retirement ..... \$1680.03

Union Dues..... 175.00

Supplemental Insurance.....\$146.38

Insurance.....\$950.10

TOTAL PAYROLL.....\$16,398.71

\_\_\_\_\_  
Town Clerk, Christine Trumbull

\_\_\_\_\_  
Mayor, Seth Coleman



### PAYROLL

Meeting Date: August 11<sup>th</sup>, 2020

Payroll Type: Regular/Police Payroll

Date Range: 7-20-2020 to 8-2-2020

NET..... \$70,931.33

DEDUCTIONS.....\$29,082.33

Federal Taxes.....\$8211.00

Medicare..... \$1397.10

Retirement ..... \$8626.45

Social Security.....\$5973.82

Supplemental Retirement..... \$910.00

Supplemental Insurance.....\$563.00

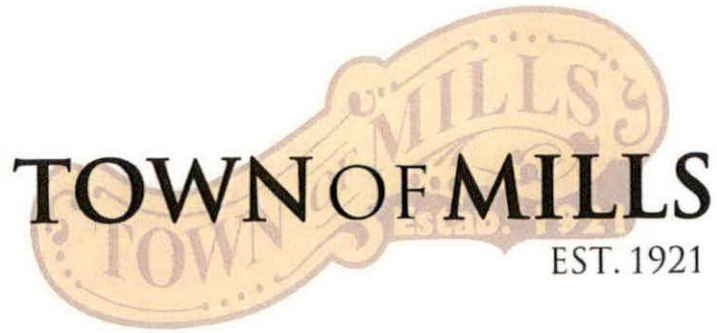
Insurance.....\$2989.21

Retro Pay..... \$411.75

TOTAL PAYROLL.....\$100,013.66

\_\_\_\_\_  
Town Clerk, Christine Trumbull

\_\_\_\_\_  
Mayor, Seth Coleman



### Bills

Meeting Date: Aug 11<sup>th</sup>, 2020

PETTY CASH.....	\$0.00
VOUCHERS.....	\$168,802.91
MANUAL CHECKS TOWN HALL.....	\$292,291.97
MANUAL CHECKS COURT.....	\$0.00
VOIDED CHECKS.....	\$0.00



**CHECK LIST FOR**

**August 11<sup>th</sup> , 2020**

**COUNCIL MEETING**

Town Hall

7-23-2020	25520-25521	Manual
7-27-2020	25522-25523	Transmittals
7-28-2020	25524-25529	Manual
8-4-2020	25530-25533	Transmittals
8-5-2020	25534-25539	Manuals
8-10-2020	25540-25572	Vouchers

**COUNCIL:**

\_\_\_\_\_

**MAYOR:** \_\_\_\_\_

TOWN CLERK: \_\_\_\_\_



# TOWN OF MILLS

EST. 1921

## MANUAL CHECKS

### Town Hall

### August 11<sup>th</sup> , 2020

## COUNCIL MEETING

7-23-2020	25520	Papa's Pork chop	Employee Event	\$9.98
7-24-2020	25521	Wyoming Financial Insurance	Insurance	\$55,822.17
7-28-2020	25524	Josh Fales	Water Deposit Refund	\$29.56
7-29-2020	25525	Grizzly Excavating	Tank 3	\$120,361.00
8-3-2020	25526	Verizon	Phone Bill	\$138.66
8-3-2020	25527	Tiki Shaved Ice	Employee Event	\$24.00
8-3-2020	25528	Rocky Mountain Power	Utilities	\$245.12
8-3-2020	25529	Charter	Utilities	\$431.56
8-5-2020	25534	Wyoming Whiskey	Hand Sanitizer	\$11,164.30
8-5-2020	25535	Range & River Distilling	Hand Sanitizer	\$3304.18
8-5-2020	25536	Backwards Distilling	Hand Sanitizer	\$50,139.95
8-5-2020	25537	Koltiaska Distillery	Hand Sanitizer	\$7171.47
8-5-2020	25538	Jackson Hole Still Works	Hand Sanitizer	\$30,663.64



# TOWN OF MILLS

EST. 1921

8-5-2020	25539	Chronicles Stilling	Hand Sanitizer	\$12,786.38
----------	-------	---------------------	----------------	-------------

**TOTAL:** \$292,291.97



Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>4imprint, Inc</b>								
7912	4imprint, Inc	8401119	07/28/2020	709.23	709.23	08/10/2020	08/10/2020	25540
Total 4imprint, Inc:				709.23	709.23			
<b>ALSCO, Inc</b>								
350	ALSCO, Inc	LCAS1357335	07/29/2020	62.14	62.14	08/10/2020	08/10/2020	25541
Total ALSCO, Inc:				62.14	62.14			
<b>Amazon Capital Services, Inc</b>								
7825	Amazon Capital Services, Inc	1JL4-GLP4-7T	07/29/2020	64.90	64.90	08/10/2020	08/10/2020	25542
7825	Amazon Capital Services, Inc	1KPL-GLGH-JJ	07/14/2020	239.89	239.89	08/10/2020	08/10/2020	25542
7825	Amazon Capital Services, Inc	1MNG-HJ97-6	07/25/2020	129.80	129.80	08/10/2020	08/10/2020	25542
Total Amazon Capital Services, Inc:				434.59	434.59			
<b>AMBI Mail &amp; Marketing, Inc</b>								
140	AMBI Mail & Marketing, Inc	20-07-175	07/16/2020	60.96	60.96	08/10/2020	08/10/2020	25543
Total AMBI Mail & Marketing, Inc:				60.96	60.96			
<b>Backwards Distilling Company LLC</b>								
8023	Backwards Distilling Company LL	TOMSANI	08/05/2020	50,139.95	50,139.95	08/05/2020	08/05/2020	25536
Total Backwards Distilling Company LLC:				50,139.95	50,139.95			
<b>Big Horn Tire, Inc</b>								
7983	Big Horn Tire, Inc	04-47590	07/16/2020	662.00	662.00	08/10/2020	08/10/2020	25544
Total Big Horn Tire, Inc:				662.00	662.00			
<b>Casper Area Transportation Coalition</b>								
1190	Casper Area Transportation Coalit	6155	05/31/2020	10,135.45	10,135.45	08/10/2020	08/10/2020	25545
Total Casper Area Transportation Coalition:				10,135.45	10,135.45			
<b>Casper Star Tribune Inc</b>								
1270	Casper Star Tribune Inc	67345	07/19/2020	241.56	241.56	08/10/2020	08/10/2020	25546
1270	Casper Star Tribune Inc	67509	07/29/2020	123.28	123.28	08/10/2020	08/10/2020	25546
1270	Casper Star Tribune Inc	67547	07/29/2020	123.28	123.28	08/10/2020	08/10/2020	25546
1270	Casper Star Tribune Inc	67719	08/02/2020	130.40	130.40	08/10/2020	08/10/2020	25546
Total Casper Star Tribune Inc:				618.52	618.52			
<b>Chronicles Distilling</b>								
8025	Chronicles Distilling	05192020	08/05/2020	12,786.38	12,786.38	08/05/2020	08/05/2020	25539
Total Chronicles Distilling:				12,786.38	12,786.38			

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>Collins Communications, Inc</b>								
7427	Collins Communications, Inc	535907	08/01/2020	275.00	275.00	08/10/2020	08/10/2020	25547
Total Collins Communications, Inc:				275.00	275.00			
<b>Computer Professionals Unlimited</b>								
7450	Computer Professionals Unlimited	INV116594	07/27/2020	289.99	299.99	08/10/2020	08/10/2020	25548
7450	Computer Professionals Unlimited	INV116597	07/21/2020	43.00	43.00	08/10/2020	08/10/2020	25548
7450	Computer Professionals Unlimited	INV116631	07/21/2020	3,148.00	3,148.00	08/10/2020	08/10/2020	25548
Total Computer Professionals Unlimited:				3,490.99	3,490.99			
<b>CPS Distributors Inc</b>								
1770	CPS Distributors Inc	03594683-001	07/02/2020	129.74	129.74	08/10/2020	08/10/2020	25549
1770	CPS Distributors Inc	03596491-001	07/06/2020	20.16	20.16	08/10/2020	08/10/2020	25549
1770	CPS Distributors Inc	03600502-001	07/07/2020	162.14	162.14	08/10/2020	08/10/2020	25549
1770	CPS Distributors Inc	03622094-001	07/14/2020	167.92	167.92	08/10/2020	08/10/2020	25549
1770	CPS Distributors Inc	03623542-001	07/14/2020	5.16	5.16	08/10/2020	08/10/2020	25549
Total CPS Distributors Inc:				485.12	485.12			
<b>Donna Kennedy</b>								
7937	Donna Kennedy	06182020	06/18/2020	46.00	46.00	08/10/2020	08/10/2020	25550
Total Donna Kennedy:				46.00	46.00			
<b>Emily Trumbull</b>								
8000	Emily Trumbull	SUMMERFEST	08/07/2020	1,180.00	1,180.00	08/10/2020	08/10/2020	25551
Total Emily Trumbull:				1,180.00	1,180.00			
<b>Envision Electric INC</b>								
2410	Envision Electric INC	7665	07/30/2020	1,186.00	1,186.00	08/10/2020	08/10/2020	25552
Total Envision Electric INC:				1,186.00	1,186.00			
<b>Fastenal</b>								
2490	Fastenal	WYCAS15094	06/17/2020	32.50	32.50	08/10/2020	08/10/2020	25553
2490	Fastenal	WYCAS15134	07/15/2020	8.86	8.86	08/10/2020	08/10/2020	25553
Total Fastenal:				41.36	41.36			
<b>Ferguson Waterworks #1701</b>								
2540	Ferguson Waterworks #1701	1137569	07/10/2020	89.80	89.80	08/10/2020	08/10/2020	25554
Total Ferguson Waterworks #1701:				89.80	89.80			
<b>Grainger, Inc</b>								
2840	Grainger, Inc	9584598172	07/09/2020	231.24	231.24	08/10/2020	08/10/2020	25555
2840	Grainger, Inc	9600083225	07/24/2020	850.00	850.00	08/10/2020	08/10/2020	25555
Total Grainger, Inc:				1,081.24	1,081.24			
<b>Greiner Ford</b>								
2890	Greiner Ford	535933	07/20/2020	195.90	195.90	08/10/2020	08/10/2020	25564

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
<b>Total Greiner Ford:</b>				<u>195.90</u>	<u>195.90</u>			
<b>Gudahl Williams Investigative Security I</b>								
2930	Gudahl Williams Investigative Sec	382	03/31/2020	<u>531.05</u>	<u>531.05</u>	08/10/2020	08/10/2020	25556
<b>Total Gudahl Williams Investigative Security I:</b>				<u>531.05</u>	<u>531.05</u>			
<b>Hand &amp; Hand</b>								
2980	Hand & Hand	07032020	07/03/2020	<u>1,205.00</u>	<u>1,205.00</u>	08/10/2020	08/10/2020	25557
<b>Total Hand &amp; Hand:</b>				<u>1,205.00</u>	<u>1,205.00</u>			
<b>Hawkins Inc</b>								
3040	Hawkins Inc	4762201	07/24/2020	<u>3,577.67</u>	<u>3,577.67</u>	08/10/2020	08/10/2020	25558
<b>Total Hawkins Inc:</b>				<u>3,577.67</u>	<u>3,577.67</u>			
<b>Imerys Perlite USA, Inc.</b>								
3250	Imerys Perlite USA, Inc.	8306145841	07/15/2020	<u>6,571.50</u>	<u>6,571.50</u>	08/10/2020	08/10/2020	25559
3250	Imerys Perlite USA, Inc.	8306F013022	07/15/2020	<u>1,707.00</u>	<u>1,707.00</u>	08/10/2020	08/10/2020	25559
<b>Total Imerys Perlite USA, Inc.:</b>				<u>8,278.50</u>	<u>8,278.50</u>			
<b>Industrial Filter &amp; Pump Mfg Co</b>								
6026	Industrial Filter & Pump Mfg Co	0002577-IN	07/07/2020	<u>870.68</u>	<u>870.68</u>	08/10/2020	08/10/2020	25560
<b>Total Industrial Filter &amp; Pump Mfg Co:</b>				<u>870.68</u>	<u>870.68</u>			
<b>Installation &amp; Service Company Inc</b>								
3330	Installation & Service Company In	270335	05/21/2020	<u>2,165.00</u>	<u>2,165.00</u>	08/10/2020	08/10/2020	25561
3330	Installation & Service Company In	270347	06/02/2020	<u>11,772.94</u>	<u>11,772.94</u>	08/10/2020	08/10/2020	25561
3330	Installation & Service Company In	270348	06/02/2020	<u>4,327.75</u>	<u>4,327.75</u>	08/10/2020	08/10/2020	25561
3330	Installation & Service Company In	270394	06/09/2020	<u>4,032.75</u>	<u>4,032.75</u>	08/10/2020	08/10/2020	25561
3330	Installation & Service Company In	270449	07/09/2020	<u>3,950.68</u>	<u>3,950.68</u>	08/10/2020	08/10/2020	25561
3330	Installation & Service Company In	270456	07/15/2020	<u>2,540.11</u>	<u>2,540.11</u>	08/10/2020	08/10/2020	25561
3330	Installation & Service Company In	270457	07/15/2020	<u>1,021.04</u>	<u>1,021.04</u>	08/10/2020	08/10/2020	25561
<b>Total Installation &amp; Service Company Inc:</b>				<u>29,810.27</u>	<u>29,810.27</u>			
<b>Jackson Hole Still Works</b>								
8024	Jackson Hole Still Works	570	08/05/2020	<u>30,663.64</u>	<u>30,663.64</u>	08/05/2020	08/05/2020	25538
<b>Total Jackson Hole Still Works:</b>				<u>30,663.64</u>	<u>30,663.64</u>			
<b>Koltiska Distillery</b>								
8022	Koltiska Distillery	4292020	08/05/2020	<u>7,171.47</u>	<u>7,171.47</u>	08/05/2020	08/05/2020	25537
<b>Total Koltiska Distillery:</b>				<u>7,171.47</u>	<u>7,171.47</u>			
<b>L N Curtis &amp; Sons</b>								
3850	L N Curtis & Sons	INV404492	07/13/2020	<u>1,170.00</u>	<u>1,170.00</u>	08/10/2020	08/10/2020	25562
<b>Total L N Curtis &amp; Sons:</b>				<u>1,170.00</u>	<u>1,170.00</u>			
<b>Life Assist</b>								
3930	Life Assist	1018713	07/15/2020	<u>246.00</u>	<u>246.00</u>	08/10/2020	08/10/2020	25563

Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
3930	Life Assist	1018736	07/15/2020	127.00	127.00	08/10/2020	08/10/2020	25563
Total Life Assist:				373.00	373.00			
<b>Mastercard</b>								
4170	Mastercard	113-0214786-8	07/22/2020	60.94	60.94	08/10/2020	08/10/2020	25565
4170	Mastercard	113-1872940-5	07/22/2020	30.44	30.44	08/10/2020	08/10/2020	25565
4170	Mastercard	121571	07/22/2020	50.40	50.40	08/10/2020	08/10/2020	25565
4170	Mastercard	249543	07/22/2020	75.00	75.00	08/10/2020	08/10/2020	25565
4170	Mastercard	61091G	07/26/2020	17.96	17.96	08/10/2020	08/10/2020	25565
4170	Mastercard	66465G	07/28/2020	14.50	14.50	08/10/2020	08/10/2020	25565
4170	Mastercard	69514G	07/29/2020	47.08	47.08	08/10/2020	08/10/2020	25565
4170	Mastercard	E0700BPKTM	07/21/2020	520.00	520.00	08/10/2020	08/10/2020	25565
4170	Mastercard	E0700BPNQD	07/21/2020	40.00	40.00	08/10/2020	08/10/2020	25565
4170	Mastercard	INV33772886	07/30/2020	15.74	15.74	08/10/2020	08/10/2020	25565
Total Mastercard:				872.06	872.06			
<b>Plumbing Masters LLC</b>								
8027	Plumbing Masters LLC	8411	07/30/2020	16,350.00	16,350.00	08/10/2020	08/10/2020	25566
Total Plumbing Masters LLC:				16,350.00	16,350.00			
<b>R &amp; R Rest Stops of Casper Inc</b>								
5320	R & R Rest Stops of Casper Inc	51574	07/15/2020	170.00	170.00	08/10/2020	08/10/2020	25567
5320	R & R Rest Stops of Casper Inc	51575	07/15/2020	170.00	170.00	08/10/2020	08/10/2020	25567
Total R & R Rest Stops of Casper Inc:				340.00	340.00			
<b>Range &amp; River Distilling, Inc</b>								
8020	Range & River Distilling, Inc	04292020	08/05/2020	3,304.18	3,304.18	08/05/2020	08/05/2020	25535
Total Range & River Distilling, Inc:				3,304.18	3,304.18			
<b>Recycled Materials LLC</b>								
7573	Recycled Materials LLC	PAY EST #3	07/23/2020	82,347.40	82,347.40	08/10/2020	08/10/2020	25568
Total Recycled Materials LLC:				82,347.40	82,347.40			
<b>Rocky Mountain Drug Testing</b>								
7495	Rocky Mountain Drug Testing	4067	07/22/2020	475.00	475.00	08/10/2020	08/10/2020	25569
Total Rocky Mountain Drug Testing:				475.00	475.00			
<b>Sutherlands</b>								
6050	Sutherlands	182361	07/28/2020	79.98	79.98	08/10/2020	08/10/2020	25570
Total Sutherlands:				79.98	79.98			
<b>Wyoming Office Products</b>								
7453	Wyoming Office Products	0026852-001	07/29/2020	1,268.00	1,268.00	08/10/2020	08/10/2020	25571
Total Wyoming Office Products:				1,268.00	1,268.00			
<b>Wyoming Water Development Commission</b>								
7260	Wyoming Water Development Co	07172020	07/17/2020	500.00	500.00	08/10/2020	08/10/2020	25572

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Payment Approval Report - Mills WY  
Report dates: 8/5/2020-8/10/2020

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Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
Total Wyoming Water Development Commission:				500.00	500.00			
<b>Wyoming Whiskey Inc</b>								
8021	Wyoming Whiskey Inc	5-12-2020 133	08/05/2020	11,164.30	11,164.30	08/05/2020	08/05/2020	25534
Total Wyoming Whiskey Inc:				11,164.30	11,164.30			
Grand Totals:				284,032.83	284,032.83			

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

City Council: \_\_\_\_\_

I Certify under penalty of perjury, that this voucher and items included therein for payment are correct and just in all respects

Dated: \_\_\_\_ 20\_\_\_\_ Signature of Claimant \_\_\_\_\_

Dated: \_\_\_\_ 20\_\_\_\_ Signature of Claimant \_\_\_\_\_

Dated: \_\_\_\_ 20\_\_\_\_ Signature of Claimant \_\_\_\_\_

Dated: \_\_\_\_ 20\_\_\_\_ Signature of Claimant \_\_\_\_\_

Dated: \_\_\_\_ 20\_\_\_\_ Signature of Claimant \_\_\_\_\_

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

[Report].Vendor Number = {<>} {AND} 380 {AND} 4910 {AND} 790 {AND} 1310 {AND} 1340 {AND} 2080 {AND} 4200 {AND} 4210 {AND} 5470 {AND} 5480 {AND} 5950 {AND} 6480 {AND} 7040 {AND} 7280 {AND} 6450 {AND} 7170

[Report].Vendor Number = {OR} {IS NULL}

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Payment Approval Report - Mills WY  
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Vendor	Vendor Name	Invoice Number	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Last Check Date	Last Check Number
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Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>25474</b>						
07/23/2020	25474	Wyo Philly Wagon/Caputa's Cateri	300.00	Employee Appreciation Night at Food Truck Event	10-45-310	300.00 M
Total 25474:						300.00
<b>25475</b>						
07/23/2020	25475	I'Scream	84.95	Employee Appreciation Night at Food Truck Event	10-45-310	84.95 M
Total 25475:						84.95
<b>25476</b>						
07/23/2020	25476	71 Construction	248.50	Rock for Town Hall and Library	10-45-260	248.50
07/23/2020	25476	71 Construction	7,757.55	Pay Est #3, final payment for Town Hall Ramp	10-45-106	7,757.55
Total 25476:						8,006.05
<b>25477</b>						
07/23/2020	25477	ALSCO, Inc	134.60	Cleaning of Rugs @ Police Station	10-45-260	134.60
07/23/2020	25477	ALSCO, Inc	134.60	Cleaning of Rugs @ Police Station	10-45-260	134.60
Total 25477:						269.20
<b>25478</b>						
07/23/2020	25478	Amazon Capital Services, Inc	93.99	2020 Electrical Code Books	10-45-260	93.99
Total 25478:						93.99
<b>25479</b>						
07/23/2020	25479	Atlas Office Products, Inc	18.97	Planners for Town Hall Rentals	10-44-235	18.97
07/23/2020	25479	Atlas Office Products, Inc	5.68	Office Supplies	10-54-235	5.68
07/23/2020	25479	Atlas Office Products, Inc	33.10	Office Supplies	10-44-235	33.10
Total 25479:						57.75

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Check Register - Audit Report  
Check Issue Dates: 7/23/2020 - 8/10/2020

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>25480</b>						
07/23/2020	25480	Automation & Electronics, Inc	131.00	Adjust callout list for dialer	52-82-720	131.00
Total 25480:						131.00
<b>25481</b>						
07/23/2020	25481	Big Horn Tire, Inc	662.00	Tires for Unit #4	10-54-900	662.00
Total 25481:						662.00
<b>25482</b>						
07/23/2020	25482	Brodart Co.	87.77	Book Pockets for Library Books	10-45-268	87.77
Total 25482:						87.77
<b>25483</b>						
07/23/2020	25483	Casper Area Transportation Coalit	13,650.03	Bus Route Expense June 2020	10-45-280	13,650.03
07/23/2020	25483	Casper Area Transportation Coalit	7,540.00	Transportation for Elderly and Disabled FY 20	10-45-280	7,540.00
Total 25483:						21,190.03
<b>25484</b>						
07/23/2020	25484	Casper Star Tribune Inc	97.26	Public Hearing Planning and Zoning	10-44-620	97.26
Total 25484:						97.26
<b>25485</b>						
07/23/2020	25485	Casper Tire, Inc	1,386.00	Tires for Mower	10-70-900	1,386.00
Total 25485:						1,386.00
<b>25486</b>						
07/23/2020	25486	Center For Education & Employ	159.00	Yearly Subscription for monthly Law Report	10-54-270	159.00
Total 25486:						159.00
<b>25487</b>						
07/23/2020	25487	City of Casper	647.70	Balefill	54-84-250	647.70
07/23/2020	25487	City of Casper	595.68	Balefill	54-84-250	595.68



Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
07/23/2020	25487	City of Casper	394.74	Balefill	54-84-250	394.74
07/23/2020	25487	City of Casper	410.55	Balefill	54-84-250	410.55
07/23/2020	25487	City of Casper	767.04	Balefill	54-84-250	767.04
07/23/2020	25487	City of Casper	600.78	Balefill	54-84-250	600.78
07/23/2020	25487	City of Casper	471.75	Balefill	54-84-250	471.75
07/23/2020	25487	City of Casper	286.11	Balefill	54-84-250	286.11
Total 25487:						4,174.35
<b>25488</b>						
07/23/2020	25488	CMI-Teco Inc	11,332.09	Repairs to Mack Loader	54-84-950	11,332.09
Total 25488:						11,332.09
<b>25489</b>						
07/23/2020	25489	Coast to Coast Solutions	298.14	Calendar Magnets	10-54-310	298.14
Total 25489:						298.14
<b>25490</b>						
07/23/2020	25490	Compression Leasing Services	105.43	Timed Drain	52-82-810	105.43
Total 25490:						105.43
<b>25491</b>						
07/23/2020	25491	Computer Professionals Unlimited	4,970.00	SOPHOS Endpoint, Server and Device Management	10-55-855	4,970.00
07/23/2020	25491	Computer Professionals Unlimited	930.00	Intel Network Cards	10-45-890	930.00
Total 25491:						5,900.00
<b>25492</b>						
07/23/2020	25492	Dana Kepner Company Inc	45.00	6" Swivel Highway Street Repair	51-81-280	45.00
Total 25492:						45.00
<b>25493</b>						
07/23/2020	25493	Emily Trumbull	200.00	Flyer and Facebook Post	10-45-310	200.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25493:						200.00
<b>25494</b>						
07/23/2020	25494	Energy Laboratories Inc	88.00	Bacteria samples	52-82-720	88.00
Total 25494:						88.00
<b>25495</b>						
07/23/2020	25495	Express Printing	349.50	Envelopes for Water Billing	10-46-226	349.50
Total 25495:						349.50
<b>25496</b>						
07/23/2020	25496	Forterra Pipe and Precast	468.80	Library Parking Bumpers	10-45-310	468.80
Total 25496:						468.80
<b>25497</b>						
07/23/2020	25497	Geotec Industrial Supply	62.00	Spacers	10-45-310	62.00
Total 25497:						62.00
<b>25498</b>						
07/23/2020	25498	Grainger, Inc	2,405.00	Tables for Food Truck Events	10-45-310	2,405.00
Total 25498:						2,405.00
<b>25499</b>						
07/23/2020	25499	Hensley Battery LLC	89.96	Battery for unit #67	10-54-950	89.96
Total 25499:						89.96
<b>25500</b>						
07/23/2020	25500	Homax	150.41	Fuel for CSO	10-53-370	150.41
07/23/2020	25500	Homax	1,250.04	Fuel for PD	10-54-370	1,250.04
07/23/2020	25500	Homax	336.20	Fuel for Streets	10-61-370	336.20
07/23/2020	25500	Homax	126.25	Fuel for Sewer	53-83-370	126.25
07/23/2020	25500	Homax	229.52	Fuel for Water	51-81-370	229.52

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
07/23/2020	25500	Homax	92.96	Fuel for Parks	10-70-370	92.96
07/23/2020	25500	Homax	1,094.40	Fuel for Sanitation	54-84-370	1,094.40
07/23/2020	25500	Homax	205.82	Fuel for Shop	10-84-370	205.82
Total 25500:						3,485.60
<b>25501</b>						
07/23/2020	25501	Lithia Motors Support Services	284.39	Replace Wiring to Heallight Unit #66	10-54-950	284.39
Total 25501:						284.39
<b>25502</b>						
07/23/2020	25502	Mastercard	120.00	Wy State Board of Pharmacy Controlled Substance Re	10-54-260	120.00
07/23/2020	25502	Mastercard	400.00	Millswy.gov domain renewal 1 year	10-55-865	400.00
07/23/2020	25502	Mastercard	900.00	Tuitions for Preciado, Eodgers, Vincent for Rocky Mtn	10-54-910	900.00
07/23/2020	25502	Mastercard	147.99	kennel door	10-53-440	147.99
07/23/2020	25502	Mastercard	135.70	Boots for C Jensen	10-54-855	135.70
07/23/2020	25502	Mastercard	490.00	Shirt heat press order for back of shirts for Summerfest	10-45-310	490.00
07/23/2020	25502	Mastercard	22.00	Keys	10-54-310	22.00
07/23/2020	25502	Mastercard	59.58	Coffee	10-56-235	59.58
07/23/2020	25502	Mastercard	428.00	Portable Air Conditioner for Server Closet at PD	10-45-310	428.00
07/23/2020	25502	Mastercard	179.00	Glucose strips for ambulance	10-56-425	179.00
07/23/2020	25502	Mastercard	79.98	Foldable table, binders, laminating pouches, supplies	10-54-235	79.98
07/23/2020	25502	Mastercard	17.50	Recording of First Class City Proclomation	10-44-351	17.50
07/23/2020	25502	Mastercard	17.50	Recording of First Class City Resolution	10-44-351	17.50
07/23/2020	25502	Mastercard	162.14	Supplies for Fire Dept	10-45-260	162.14
07/23/2020	25502	Mastercard	6.95	Registered letter for CSO - weeds	10-54-235	6.95
07/23/2020	25502	Mastercard	18.99	Fuel Can	10-56-370	18.99
Total 25502:						3,185.33
<b>25503</b>						
07/23/2020	25503	Motorola Solutions, Inc.	6,404.41	Replacement base station radio	10-45-310	6,404.41
Total 25503:						6,404.41
<b>25504</b>						
07/23/2020	25504	NAPA Auto Parts	46.49	Premium front	10-54-950	46.49
07/23/2020	25504	NAPA Auto Parts	163.98	Front brakes for Unit #67	10-54-950	163.98

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
07/23/2020	25504	NAPA Auto Parts	53.06	Rotors for Unit #67	10-54-950	53.06
07/23/2020	25504	NAPA Auto Parts	6.99	Purple Power soap	10-54-235	6.99
Total 25504:						270.52
<b>25505</b>						
07/23/2020	25505	Natrona County Sheriffs Office	195.00	House Inmate at JDC	10-54-415	195.00
Total 25505:						195.00
<b>25506</b>						
07/23/2020	25506	Norco, Inc	160.67	Cleaning supplies	10-44-267	160.67
Total 25506:						160.67
<b>25507</b>						
07/23/2020	25507	Oil City Printers	282.10	Transport Slips	10-56-235	282.10
Total 25507:						282.10
<b>25508</b>						
07/23/2020	25508	One Call of Wyoming	82.50	June 2020 Tickets	51-81-620	82.50
Total 25508:						82.50
<b>25509</b>						
07/23/2020	25509	Peden's Inc.	4,769.50	Shirts for Summerfest	10-45-310	4,769.50
07/23/2020	25509	Peden's Inc.	150.00	Uniform Shirts for new WTP employee	52-82-855	150.00
Total 25509:						4,919.50
<b>25510</b>						
07/23/2020	25510	RMP Casper Operations	9,928.00	Instal singel phase transformer for street light	10-44-941	9,928.00
Total 25510:						9,928.00
<b>25511</b>						
07/23/2020	25511	Superior Air Solutions, LLC	178.00	Library Emergency Call for HVAC	10-45-260	178.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25511:						178.00
<b>25512</b>						
07/23/2020	25512	Sutherlands	4.59	Plastic steel	10-56-310	4.59
Total 25512:						4.59
<b>25513</b>						
07/23/2020	25513	Time Clock Plus	2,385.00	Annual Renewal Fee	10-45-310	2,385.00
Total 25513:						2,385.00
<b>25514</b>						
07/23/2020	25514	Trans Union Risk & Alternative	50.00	Digital Subscription June 2020	10-54-330	50.00
Total 25514:						50.00
<b>25515</b>						
07/23/2020	25515	Treatment Technology	11,185.00	Drums Polyphosphate blend	52-82-840	11,185.00
Total 25515:						11,185.00
<b>25516</b>						
07/23/2020	25516	Virtual Academy	966.00	Virtual Academy Training Full Catalog 2020 All Course	10-54-910	966.00
Total 25516:						966.00
<b>25517</b>						
07/23/2020	25517	WLC Engineering Inc	525.00	Grant writing	10-44-336	525.00
07/23/2020	25517	WLC Engineering Inc	2,152.50	Annexation	10-44-338	2,152.50
07/23/2020	25517	WLC Engineering Inc	3,791.50	Planning Scott Radden	10-57-400	3,791.50
07/23/2020	25517	WLC Engineering Inc	1,811.25	GIS TECH III Labor	10-46-337	1,811.25
07/23/2020	25517	WLC Engineering Inc	5,469.55	Tank 3 Engineering	10-45-992	5,469.55
07/23/2020	25517	WLC Engineering Inc	3,372.00	Sanitary Sewer	10-45-994	3,372.00
07/23/2020	25517	WLC Engineering Inc	16,030.41	Engineer Expense	10-44-335	16,030.41
07/23/2020	25517	WLC Engineering Inc	279.00	Surveying	10-44-339	279.00

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Check Register - Audit Report  
 Check Issue Dates: 7/23/2020 - 8/10/2020

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25517:						33,431.21
<b>25518</b>						
07/23/2020	25518	Wyoming Association of Rural Wa	1,185.00	Conference Registrations Richardson, Hanser, Judd	52-82-910	1,185.00
Total 25518:						1,185.00
<b>25519</b>						
07/23/2020	25519	Wyoming Machinery Co Inc	105.40	Coil and Washer	10-61-950	105.40
07/23/2020	25519	Wyoming Machinery Co Inc	95.18	Drive Block Kit	10-61-950	95.18
Total 25519:						200.58
<b>25520</b>						
07/23/2020	25520	Papa's Pork chop	9.98	food for employee event	10-45-310	9.98 M
Total 25520:						9.98
<b>25521</b>						
07/24/2020	25521	Wyoming Financial Insurance, Inc	42,745.01	Medical Premiums	10-23700	42,745.01
07/24/2020	25521	Wyoming Financial Insurance, Inc	2,175.60	Dental Premiums	10-23700	2,175.60
07/24/2020	25521	Wyoming Financial Insurance, Inc	459.81	Vision Premiums	10-23700	459.81
07/24/2020	25521	Wyoming Financial Insurance, Inc	230.00	Life Insurance Premiums	10-23700	230.00
07/24/2020	25521	Wyoming Financial Insurance, Inc	363.94	Aflac Premiums	10-25100	363.94
07/24/2020	25521	Wyoming Financial Insurance, Inc	54.36	Assurity Premiums	10-25300	54.36
07/24/2020	25521	Wyoming Financial Insurance, Inc	1,143.79	Washington National Premiums	10-25200	1,143.79
07/24/2020	25521	Wyoming Financial Insurance, Inc	4,116.00	HSA premiums	10-23700	4,116.00
07/24/2020	25521	Wyoming Financial Insurance, Inc	425.00	Admin Fees	10-44-862	425.00
07/24/2020	25521	Wyoming Financial Insurance, Inc	3,363.31	Medical Premiums	10-23700	3,363.31
07/24/2020	25521	Wyoming Financial Insurance, Inc	26.50	Dental Premiums	10-23700	26.50
07/24/2020	25521	Wyoming Financial Insurance, Inc	3.89	Vision Premiums	10-23700	3.89
07/24/2020	25521	Wyoming Financial Insurance, Inc	9.20	Life Insurance Premiums	10-23700	9.20
07/24/2020	25521	Wyoming Financial Insurance, Inc	8.50	Admin Fees	10-44-862	8.50
07/24/2020	25521	Wyoming Financial Insurance, Inc	679.00	HSA premiums	10-23700	679.00
07/24/2020	25521	Wyoming Financial Insurance, Inc	26.04	Washington National Premiums	10-25200	26.04
Total 25521:						55,822.17

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount	
<b>25524</b>							
07/28/2020	25524	Josh Fales	29.56	Water Deposit Refund for Josh Fales	51-26150	29.56	M
Total 25524:						29.56	
<b>25525</b>							
07/29/2020	25525	Grizzly Excavating, LLC	120,361.00	Pay Estimate #4 Tank #	10-45-992	120,361.00	M
Total 25525:						120,361.00	
<b>25526</b>							
08/03/2020	25526	Verizon	138.66	cell phone fire department	10-44-850	138.66	M
Total 25526:						138.66	
<b>25527</b>							
08/03/2020	25527	Tiki Shaved Ice	24.00	Employee Appreciation Night	10-44-310	24.00	M
Total 25527:						24.00	
<b>25528</b>							
08/03/2020	25528	Rocky Mountain Power	245.12	300 Wasatch Bill	10-44-941	245.12	M
Total 25528:						245.12	
<b>25529</b>							
08/03/2020	25529	Charter Communications	431.56	Charter Control Account	10-44-982	431.56	M
Total 25529:						431.56	
<b>25534</b>							
08/05/2020	25534	Wyoming Whiskey Inc	11,164.30	Bulk Sanitizer	10-45-850	11,164.30	M
Total 25534:						11,164.30	
<b>25535</b>							
08/05/2020	25535	Range & River Distilling Inc	3,304.18	Sanitizer supplies	10-45-850	3,304.18	M

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25535:						3,304.18
<b>25536</b>						
08/05/2020	25536	Backwards Distilling Company LL	50,139.95	Sanitizer	10-45-850	50,139.95 M
Total 25536:						50,139.95
<b>25537</b>						
08/05/2020	25537	Koltiska Distillery	7,171.47	Sanitizer Supplies	10-45-850	7,171.47 M
Total 25537:						7,171.47
<b>25538</b>						
08/05/2020	25538	Jackson Hole Still Works	30,663.64	Labor Sanitizer Supplies	10-45-850	30,663.64 M
Total 25538:						30,663.64
<b>25539</b>						
08/05/2020	25539	Chronicles Distilling	12,786.38	Labor for sanitizer Grant	10-45-850	12,786.38 M
Total 25539:						12,786.38
<b>25540</b>						
08/10/2020	25540	4imprint, Inc	709.23	Summerfest Lanyards	10-45-310	709.23
Total 25540:						709.23
<b>25541</b>						
08/10/2020	25541	ALSCO, Inc	62.14	Cleaning of Rugs @Town Hall	10-45-260	62.14
Total 25541:						62.14
<b>25542</b>						
08/10/2020	25542	Amazon Capital Services, Inc	64.90	Summerfest goodies for bags	10-45-310	64.90
08/10/2020	25542	Amazon Capital Services, Inc	239.89	Summerfest Heat Press	10-45-310	239.89
08/10/2020	25542	Amazon Capital Services, Inc	129.80	Summerfest goodies for bags	10-45-310	129.80



Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25542:						434.59
<b>25543</b>						
08/10/2020	25543	AMBI Mail & Marketing, Inc	60.96	Mail to Cheyenne	10-54-330	60.96
Total 25543:						60.96
<b>25544</b>						
08/10/2020	25544	Big Horn Tire, Inc	662.00	Tires for Unit #8	10-54-900	662.00
Total 25544:						662.00
<b>25545</b>						
08/10/2020	25545	Casper Area Transportation Coalit	10,135.45	Bus Route Expense May 2020	10-45-280	10,135.45
Total 25545:						10,135.45
<b>25546</b>						
08/10/2020	25546	Casper Star Tribune Inc	241.56	Liquor Licenses	10-44-620	241.56
08/10/2020	25546	Casper Star Tribune Inc	123.28	2021 Ford Interceptor	10-44-620	123.28
08/10/2020	25546	Casper Star Tribune Inc	123.28	Used Rear Loader	10-44-620	123.28
08/10/2020	25546	Casper Star Tribune Inc	130.40	2021 Ford Explorer	10-44-620	130.40
Total 25546:						618.52
<b>25547</b>						
08/10/2020	25547	Collins Communications, Inc	275.00	ITS Customer Care Contract	10-55-860	275.00
Total 25547:						275.00
<b>25548</b>						
08/10/2020	25548	Computer Professionals Unlimited	299.99	HP Laserjet for Fire Chief	10-45-880	299.99
08/10/2020	25548	Computer Professionals Unlimited	43.00	Dell Power Supply	10-45-390	43.00
08/10/2020	25548	Computer Professionals Unlimited	3,148.00	Proliant Server, HP 8 Port Switch for WTP	10-45-890	3,148.00
Total 25548:						3,490.99

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Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>25549</b>						
08/10/2020	25549	CPS Distributors Inc	129.74	Pipe and fittings	10-70-840	129.74
08/10/2020	25549	CPS Distributors Inc	20.16	2 1/2" comp. coupler	10-70-840	20.16
08/10/2020	25549	CPS Distributors Inc	162.14	2" Valve	10-70-840	162.14
08/10/2020	25549	CPS Distributors Inc	167.92	2" Valve	10-70-840	167.92
08/10/2020	25549	CPS Distributors Inc	5.16	2" adpt	10-70-840	5.16
Total 25549:						485.12
<b>25550</b>						
08/10/2020	25550	Donna Kennedy	46.00	Reimburse for Grand Opening Library Supplies	10-45-268	46.00
Total 25550:						46.00
<b>25551</b>						
08/10/2020	25551	Emily Trumbull	1,180.00	Summer Fest labor hours for shirts	10-45-310	1,180.00
Total 25551:						1,180.00
<b>25552</b>						
08/10/2020	25552	Envision Electric INC	1,186.00	Pull power to upstairs AC condenser	10-45-310	1,186.00
Total 25552:						1,186.00
<b>25553</b>						
08/10/2020	25553	Fastenal	32.50	Masks	10-64-840	32.50
08/10/2020	25553	Fastenal	8.86	9v batteries	10-64-840	8.86
Total 25553:						41.36
<b>25554</b>						
08/10/2020	25554	Ferguson Waterworks #1701	89.80	Raptor Fire Hydrant Wrench	51-81-280	89.80
Total 25554:						89.80
<b>25555</b>						
08/10/2020	25555	Grainger, Inc	231.24	Janitor supplies	10-44-267	231.24
08/10/2020	25555	Grainger, Inc	850.00	Pallet jack	52-82-905	850.00

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25555:						1,081.24
<b>25556</b>						
08/10/2020	25556	Gudahl Williams Investigative Sec	531.05	Background for pre-employment - Seth Meyer	10-44-981	531.05
Total 25556:						531.05
<b>25557</b>						
08/10/2020	25557	Hand & Hand	1,205.00	Court Attorney Fees for June 2020	10-51-241	1,205.00
Total 25557:						1,205.00
<b>25558</b>						
08/10/2020	25558	Hawkins Inc	3,577.67	Chemicals	52-82-840	3,577.67
Total 25558:						3,577.67
<b>25559</b>						
08/10/2020	25559	Imerys Perlite USA, Inc.	6,571.50	1500 perlite	52-82-840	6,571.50
08/10/2020	25559	Imerys Perlite USA, Inc.	1,707.00	Freight	52-82-840	1,707.00
Total 25559:						8,278.50
<b>25560</b>						
08/10/2020	25560	Industrial Filter & Pump Mfg Co	870.68	Repair parts for F3	52-82-810	870.68
Total 25560:						870.68
<b>25561</b>						
08/10/2020	25561	Installation & Service Company In	2,165.00	Sewer repairs	10-45-310	2,165.00
08/10/2020	25561	Installation & Service Company In	11,772.94	Sewer repairs	10-45-310	11,772.94
08/10/2020	25561	Installation & Service Company In	4,327.75	Street repairs	10-45-240	4,327.75
08/10/2020	25561	Installation & Service Company In	4,032.75	Street repairs	10-45-240	4,032.75
08/10/2020	25561	Installation & Service Company In	3,950.68	Fire hydrant repairs	10-45-310	3,950.68
08/10/2020	25561	Installation & Service Company In	2,540.11	Sewer repairs	10-45-310	2,540.11
08/10/2020	25561	Installation & Service Company In	1,021.04	Sewer repairs	10-45-310	1,021.04

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Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
Total 25561:						29,810.27
<b>25562</b>						
08/10/2020	25562	L N Curtis & Sons	1,170.00	Crew Boxx pants x 3	10-56-310	1,170.00
Total 25562:						1,170.00
<b>25563</b>						
08/10/2020	25563	Life Assist	246.00	Ambulance supplies	10-56-425	246.00
08/10/2020	25563	Life Assist	127.00	Ambulance supplies	10-56-425	127.00
Total 25563:						373.00
<b>25564</b>						
08/10/2020	25564	Lithia Motors Support Services	195.90	Blinker light system repaired Unit #7	10-54-950	195.90
Total 25564:						195.90
<b>25565</b>						
08/10/2020	25565	Mastercard	60.94	Gun evidence boxes	10-54-330	60.94
08/10/2020	25565	Mastercard	30.44	Nitrile gloves	10-54-330	30.44
08/10/2020	25565	Mastercard	50.40	Stamp for Summer Fest	10-44-235	50.40
08/10/2020	25565	Mastercard	75.00	Online webinar Evidence Custodian Training	10-54-910	75.00
08/10/2020	25565	Mastercard	17.96	Janitor supplies	10-44-267	17.96
08/10/2020	25565	Mastercard	14.50	Recording Resolution 2020-32	10-44-351	14.50
08/10/2020	25565	Mastercard	47.08	Distilled water and supplies	52-82-840	47.08
08/10/2020	25565	Mastercard	520.00	Microsoft O365 E1	10-55-865	520.00
08/10/2020	25565	Mastercard	40.00	Microsoft O365 E3	10-55-865	40.00
08/10/2020	25565	Mastercard	15.74	Zoom 1 month subscription	10-45-995	15.74
Total 25565:						872.06
<b>25566</b>						
08/10/2020	25566	Plumbing Masters LLC	16,350.00	Upstairs plumbing	10-45-310	16,350.00
Total 25566:						16,350.00

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Check Register - Audit Report  
Check Issue Dates: 7/23/2020 - 8/10/2020

Check Issue Date	Check Number	Payee	Invoice Amount	Description	Invoice GL Account	Check Amount
<b>25567</b>						
08/10/2020	25567	R & R Rest Stops of Casper Inc	170.00	ADA Handicap Unit Sunny Acres park June-July	10-70-690	170.00
08/10/2020	25567	R & R Rest Stops of Casper Inc	170.00	ADA Handicap Unit Noreen Kilmer Park June-July	10-70-690	170.00
Total 25567:						<u>340.00</u>
<b>25568</b>						
08/10/2020	25568	Recycled Materials LLC	82,347.40	Pay est #3 for Parks and Eagle	10-45-990	82,347.40
Total 25568:						<u>82,347.40</u>
<b>25569</b>						
08/10/2020	25569	Rocky Mountain Drug Testing	475.00	Random Drug Testing	10-44-352	475.00
Total 25569:						<u>475.00</u>
<b>25570</b>						
08/10/2020	25570	Sutherlands	79.98	Wood for shelving for library	10-45-268	79.98
Total 25570:						<u>79.98</u>
<b>25571</b>						
08/10/2020	25571	Wyoming Office Products	1,268.00	Pallet of paper	10-45-260	1,268.00
Total 25571:						<u>1,268.00</u>
<b>25572</b>						
08/10/2020	25572	Wyoming Water Development Co	500.00	FY 21 Readiness to serve Water Credits	52-82-230	500.00
Total 25572:						<u>500.00</u>
Grand Totals:						<u><u>597,901.55</u></u>

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-21100	3.89	553,733.81-	553,729.72-
10-23700	53,804.43	3.89-	53,800.54
10-25100	363.94	.00	363.94
10-25200	1,169.83	.00	1,169.83
10-25300	54.36	.00	54.36
10-44-235	102.47	.00	102.47
10-44-267	409.87	.00	409.87
10-44-310	24.00	.00	24.00
10-44-335	16,030.41	.00	16,030.41
10-44-336	525.00	.00	525.00
10-44-338	2,152.50	.00	2,152.50
10-44-339	279.00	.00	279.00
10-44-351	49.50	.00	49.50
10-44-352	475.00	.00	475.00
10-44-620	715.78	.00	715.78
10-44-850	138.66	.00	138.66
10-44-862	433.50	.00	433.50
10-44-941	10,173.12	.00	10,173.12
10-44-981	531.05	.00	531.05
10-44-982	431.56	.00	431.56
10-45-108	7,757.55	.00	7,757.55
10-45-240	8,360.50	.00	8,360.50
10-45-260	2,281.97	.00	2,281.97
10-45-268	213.75	.00	213.75
10-45-280	31,325.48	.00	31,325.48
10-45-310	59,317.23	.00	59,317.23
10-45-390	43.00	.00	43.00
10-45-850	115,229.92	.00	115,229.92
10-45-880	299.99	.00	299.99
10-45-890	4,078.00	.00	4,078.00
10-45-990	82,347.40	.00	82,347.40
10-45-992	125,830.55	.00	125,830.55
10-45-994	3,372.00	.00	3,372.00
10-45-995	15.74	.00	15.74
10-46-226	349.50	.00	349.50
10-46-337	1,811.25	.00	1,811.25
10-51-241	1,205.00	.00	1,205.00
10-53-370	150.41	.00	150.41
10-53-440	147.99	.00	147.99
10-54-235	99.60	.00	99.60

GL Account	Debit	Credit	Proof
10-54-260	120.00	.00	120.00
10-54-270	159.00	.00	159.00
10-54-310	320.14	.00	320.14
10-54-330	202.34	.00	202.34
10-54-370	1,250.04	.00	1,250.04
10-54-415	195.00	.00	195.00
10-54-855	135.70	.00	135.70
10-54-900	1,324.00	.00	1,324.00
10-54-910	1,941.00	.00	1,941.00
10-54-950	813.78	.00	813.78
10-55-855	4,970.00	.00	4,970.00
10-55-860	275.00	.00	275.00
10-55-865	960.00	.00	960.00
10-56-235	341.68	.00	341.68
10-56-310	1,174.59	.00	1,174.59
10-56-370	18.99	.00	18.99
10-56-425	552.00	.00	552.00
10-57-400	3,791.50	.00	3,791.50
10-61-370	336.20	.00	336.20
10-61-950	200.58	.00	200.58
10-64-370	205.82	.00	205.82
10-64-840	41.36	.00	41.36
10-70-370	92.96	.00	92.96
10-70-690	340.00	.00	340.00
10-70-840	485.12	.00	485.12
10-70-900	1,386.00	.00	1,386.00
51-21100	.00	476.38-	476.38-
51-26150	29.56	.00	29.56
51-81-280	134.80	.00	134.80
51-81-370	229.52	.00	229.52
51-81-620	82.50	.00	82.50
52-21100	.00	26,968.36-	26,968.36-
52-82-230	500.00	.00	500.00
52-82-720	219.00	.00	219.00
52-82-810	976.11	.00	976.11
52-82-840	23,088.25	.00	23,088.25
52-82-855	150.00	.00	150.00
52-82-905	850.00	.00	850.00
52-82-910	1,185.00	.00	1,185.00
53-21100	.00	126.25-	126.25-

TOWN OF MILLS

Check Register - Audit Report  
Check Issue Dates: 7/23/2020 - 8/10/2020

GL Account	Debit	Credit	Proof
53-83-370	126.25	.00	126.25
54-21100	.00	16,600.84-	16,600.84-
54-84-250	4,174.35	.00	4,174.35
54-84-370	1,094.40	.00	1,094.40
54-84-950	11,332.09	.00	11,332.09
<b>Grand Totals:</b>	<b>597,909.33</b>	<b>597,909.33-</b>	<b>.00</b>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check.Type = {<->} "Adjustment"



ORDINANCE No. 746

AN ORDINANCE adopting the 2020 National Electrical Code (NEC) including certain appendices, and amendments regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures.

WHEREAS the Town of Mills in accordance with Sections 15-1-701 through 15-1-801 of the Wyoming Statutes, 1977 and the authority granted to the Town wishes to amend Chapter 15.05 of the Mills Municipal Code, for the purpose of adopting the 2020 NEC, and

WHEREAS the Town of Mills is ever mindful of ensuring the security and safety from hazards, and promoting health and general welfare of the residents of Mills, Wyoming.

NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF MILLS, WYOMING THE FOLLOWING:

Section 1:

Section 15.05.010 of the Mills Municipal Code is hereby created as follows:

15.05.010 Adoption.

That a certain document, two (2) copies of which are on file in the office of the TOWN CLERK of the TOWN OF MILLS. being marked and designated as the National Electrical Code, 2020 edition, including all appendixes, as the regulating NEC of the TOWN OF MILLS, in the State of WYOMING for regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures.; providing for the issuance of permits and collection of fees therefore; and each and all of the regulations, provisions, penalties, conditions and terms of said NEC on file in the office of the TOWN CLERK are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance.

Section 2.

That if any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or unenforceable, such decision shall not affect the validity of the remaining portions of this ordinance. The TOWN COUNCIL hereby declares that it would have passed this law, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or unenforceable.

Section 3.

That nothing in this ordinance or in the Building Code hereby adopted shall be construed to affect the right or ability of the Town of Mills to initiate any suit or proceeding in any court, or assert any rights acquired, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 3 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

IT IS FURTHER ORDAINED: That upon passage and execution of this Ordinance it shall be filed with the office of the Natrona County Clerk.

PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_, 2020.  
PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_, 2020.  
PASSED, APPROVED, AND ADOPTED ON THIRD AND FINAL READING the \_\_\_\_ day of \_\_\_\_\_, 2020.

TOWN OF MILLS, WYOMING

By: \_\_\_\_\_  
Seth Coleman, Mayor

\_\_\_\_\_  
Darla R. Ives, Council

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
James Hollander, Council

\_\_\_\_\_  
Ronald Wales, Council

ATTEST: \_\_\_\_\_  
Christine Trumbull  
Town Clerk

I, Christine Trumbull, Town Clerk of the Town of Mills, Wyoming, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 746, entitled "AN ORDINANCE adopting the 2020 National Electrical Code for regulating and governing the installation and wiring of residential and commercial construction, alteration, movement, enlargement, replacement, repair, equipment, location, and proper removal or demolition of said buildings and structures in the TOWN OF MILLS" providing for the issuance of permits and collection of fees therefore; repealing all other ordinances or parts of past laws in conflict therewith."

Passed on First Reading by the Town Council of the Town of Mills, Wyoming, at a regular meeting held by the Council Members on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Christine Trumbull  
Town Clerk

I, the regularly appointed, duly qualified and action as Town Clerk of the Town of Mills, Wyoming do hereby certify that signed, attested, sealed, and certified copies of this Ordinance No. 746 approved and passed as certified above, and following its passage by the Town Council, was posted in the Town Clerk's Office and at the Mills Post Office for a period of ten (10) days as required by law; that it took effect and became in force as a legal ordinance of the Town of Mills, Wyoming on the \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Christine Trumbull  
Town Clerk

**ORDINANCE NO. 748**

**AN ORDINANCE ANNEXING “RIVER CROSSING,” BEING A PORTION OF SW1/4, SECTION 12, TOWNSHIP 33 NORTH, RANGE 80 WEST, SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING**

**WHEREAS**, the Town of Mills is a Municipal Corporation under the laws of the State of Wyoming; and

**WHEREAS** a proceeding for annexation of a portion of a of the SW1/4, Section 12, Township 33 North, Range 80 West, Sixth Principal Meridian, Natrona County, Wyoming was initiated by the Mills Governing Body under the provisions of Wyoming Statute § 15-1-407; and

**WHEREAS** the proposed territory to be annexed is solely owned by the Town of Mills; and

**WHEREAS** per Wyoming Statute § 15-1-407, if is the sole owner of any territory whether or not contiguous that it desires to annex, the governing body, by ordinance, may annex the territory to the city or town without notice or public hearing as provided in W.S. 15 1 405 and without preparing the annexation report or providing the estimates required by W.S. 15 1 402(c) and (e) and 15 1 404(a)(ii)(C) and (D) ; and

**WHEREAS** the Town of Mills Planning and Zoning Board reviewed the annexation plat of River Crossing on 6 August 2020 and forwarded a “Do Pass” recommendation to the Town Council approving the plat; and

**WHEREAS** the following findings were and are hereby made by the governing body of the Town of Mills, Wyoming:

- A. The Town of Mills is desirous of annexing the land hereinafter described, and including said lands within the corporate limits of the Town of Mills;
- B. The area sought to be annexed is within the Mills Growth Boundary, as agreed upon between the Town of Mills and adjacent municipal entities;
- C. An annexation of the area hereinafter described is for the protection of the health, safety, and welfare of persons residing in the area and in the Town of Mills;
- D. The development of the area sought to be annexed would constitute a natural geographical, economical, and social part of the Town of Mills;
- E. The area sought to be annexed is a logical and feasible addition to the Town of Mills and that the extension of basic services such as police and fire protection, and other services customarily available to the residents of the Town of Mills can reasonably be furnished to the area proposed to be annexed;
- F. The area sought to be annexed is contiguous with, and adjacent to the boundaries of the Town of Mills.

**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE TOWN OF MILLS, WYOMING:**

SECTION 1:

A certain tract of land, "River Crossing", more particularly described as Exhibit "A" attached hereto and by this reference made a part hereof, be and the same is annexed to and included within the boundaries of the Town of Mills, Natrona County, Wyoming.

SECTION 2:

Areas herein annexed and herein before described shall be known as stated in the dedication of the annexation plat.

SECTION 3:

A plat showing the boundaries of said annexation tract has been submitted to and is approved by the Mills Planning and Zoning Board and Town Council of the Town of Mills and the dedications described therein are accepted. The Mayor and Town Clerk are authorized to sign, attest, and affix the seal of the Town of Mills on said plat and said plat shall be filed for record in the office of the County Clerk, and ex-officio Registrar of Deeds in Natrona County, Wyoming.

SECTION 4:

The areas depicted in the River Crossing Annexation Plat shall be dedicated as public right-of-way and the Town of Mills Corporate Limits, Additions and Environs Map shall be updated to show the territory included within the Mills Corporate Limits.

SECTION 5:

The annexation of said tract of land to the Town of Mills shall become effective upon passage of this Ordinance.

PASSED ON FIRST READING the \_\_\_\_\_ day of \_\_\_\_\_, 2020

PASSED ON SECOND READING the \_\_\_\_\_ day of \_\_\_\_\_, 2020

PASSED, APPROVED, AND ADOPTED ON THIRD AND  
FINAL READING the \_\_\_\_\_ day of \_\_\_\_\_, 2020

TOWN OF MILLS, WYOMING

By: \_\_\_\_\_  
Seth Coleman, Mayor

\_\_\_\_\_  
Sara McCarthy

\_\_\_\_\_  
Darla R. Ives

\_\_\_\_\_  
James Hollander

\_\_\_\_\_  
Councilman Ronald Wales

ATTESTED BY: \_\_\_\_\_

Christine Trumbull, Town Clerk

**Resolution No. 2020-36**

**A RESOLUTION FOR THE BLOCK 12, LOT 16, TOWN OF MILLS; A VACATION & REPLAT OF PORTIONS OF LOTS 3 AND 4 AND ALL OF LOTS 7 AND 8, BLOCK 12, MOUNTAIN VIEW SUBURB, TOWN OF MILLS, WYOMING, A SUBDIVISION OF A PORTION OF THE SE1/4SW1/4, SECTION 1, TOWNSHIP 33 NORTH, RANGE 80 WEST, 6TH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING**

**WHEREAS**, the Town of Mills is a municipal corporation under the laws of the State of Wyoming; and

**WHEREAS**, Mr. Dennis is the Owner of portions of Lots 3 and 4 and all of Lots 7 and 8, Block 12, Mountain View Suburb, Town of Mills; and

**WHEREAS**, said owner has petitioned the Town of Mills to vacate and replat said property to Lot 16, Block 12, Mountain View Suburb, Town of Mills; and

**WHEREAS**, said plat complies with the Town of Mills subdivision standards; and

**WHEREAS**, said plat complies with the minimum lot size and lot width requirements for the Established Business Zoning District; and

**WHEREAS**, the Planning and Zoning Board met on 6 August 2020 and forwarded a “Do Pass” recommendation for said plat to the Town Council.

**THEREFORE, BE IT RESOLVED**, the Mills Town Council considered the application and recommendations of staff and the Planning and Zoning Board at a Council meeting held on 11 August 2020, and approved Block 12, Lot 16, Town of Mills; A vacation & replat of portions of Lots 3 and 4 and all of Lots 7 and 8, Block 12, Mountain View Suburb, Town of Mills, Wyoming, A subdivision of a portion of the SE1/4SW1/4, Section 1, Township 33 North, Range 80 West, 6th Principal Meridian, Natrona County, Wyoming.

1. Upon Town Council approval, a “Final Plat” will be provided to the Town of Mills for recordation with the Natrona County Clerk’s Office.

PASSED, APPROVED, AND ADOPTED this 11th Day of August 2020.

TOWN OF MILLS, WYOMING

\_\_\_\_\_  
Seth Coleman, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
James Hollander, Council

\_\_\_\_\_  
Darla Ives, Council

\_\_\_\_\_  
Ronald Wales, Council

ATTEST:

\_\_\_\_\_  
Christine Trumbull, Town Clerk

**RESOLUTION 2020-37**

**A RESOLUTION APPROVING AN EXCHANGE OF LAND**

**WITNESSETH**

**WHEREAS**, an exchange of real property has been proposed between Robertson Hills Development LLC together with Success Properties LLC for certain lands held by the Town of Mills, Wyoming; and

**WHEREAS**, the Town of Mills has advertised said proposal and heard a public hearing on the same as advertised; and

**WHEREAS**, the Town of Mills appraised property value is \$321,000.00. Robertson Hills Development, LLC appraised property value \$215,000.00. (W.S. 15-1-112); and

**WHEREAS**, the trade of land involves a USDA loan/grant and serves to trade land between the Town of Mills and Roberston Hills Development, LLC and Success Properties LLC. It involves 8 acres of land behind the Town Public Works building, owned by the Town of Mills and an unbuildable stretch of land underneath a power line owned by Robertson Hills Development LLC and further lands owned by Success Properties LLC. Land owned by Roberts Hills Development LLC and Success Properties LLC navigate approximately along the north side of Pontiac Street, to the east side of Badger Lane, the south side of Freden Blvd. and to the west of the Public Works land. The Western Area Power Administration (WAPA) power line traverses diagonally through said property, rendering any residential building underneath the power line unallowable; and

**WHEREAS**, the value of the land specified only under the WAPA power line to the town is that one of the goals for community development is to construct a non-motorized use path from the east side to the west side of town. In an effort to increase residential building, the non-motorized use path will be constructed in areas where building is unallowable, such as under power lines and over natural gas lines. Building a non-motorized use trail through a neighborhood increases the value of each home built and also provides the residents with a sense of community as they would be able to travel to various locations throughout the town via the walking/biking path; and

**WHEREAS**, the trade to Robertson Hills Development LLC stands to provide additional General Fund tax revenue to the Town of Mills. General fund revenue from state and local revenue streams is estimated to equate to approximately \$211,200 annually at current levels. This addition would help spread the cost of general fund services over a larger population and increase revenue by over \$2,000,000 over a 10 year period. Additional one cent revenues would generate an additional \$600k to \$700k over the same time frame, and

**WHEREAS**, the land swap and build out of an infill subdivision would also benefit the enterprise fund of the Town of Mills. This land swap project is considered to facilitate an in-fill project as all land is within the current town limits. There are no outside entities that would have to be contacted to swap the land in its current form. The residential development would also create more connectivity to other streets in the area. AND

**WHEREAS**, the legal description of the land that the Town of Mills is granting to Robertson Hills Development, LLC is:

Lot 2, Sage Addition  
Mills, WY 82644

AND:

**WHEREAS**, the legal description of the land that Success Properties LLC is transferring to the Town of Mills is:

Tract C of Buffalo Addition Subdivision according to the Plat thereof recorded November 18, 2013, as instrument number 962307 of the Natrona County, Wyoming, records and situated in the SE1/4NW1/4, Section 12, Township 33 North, Range 80 West, 6<sup>th</sup> Principal Meridian, Natrona County, Wyoming.  
4.52 Acres

AND

A parcel of land being a portion of Tract D of Buffalo Addition according to the Plat thereof recorded November 18, 2013, as instrument number 962307 of the Natrona County, Wyoming, records and situated in the SE1/4NW1/4, Section 12, Township 33 North, Range 80 West, 6<sup>th</sup> Principal Meridian, Natrona County, Wyoming; said parcel being more particularly described by metes and bounds as follows:

Commencing at a point on the northern boundary of said parcel, being the Northwest corner of said Tract D and being the Point of Beginning;

Thence N88°51'32"E, coincident with the North line of said Tract D and the South line of Freden Addition, a distance of 183.00 feet to a point;

Thence S00°36'29"E, a distance of 421.91 feet to a point on the North line of an existing 80' WAPA Easement as recorded in Book 61, Page 485, of the Natrona County, Wyoming, records;

Thence N60°09'57"E, coincident with the North line of said WAPA Easement, a distance of 114.60 feet to a point on the East line of said Tract D and the West line of the Badger Lane Right-of-Way;

Thence S00°36'29"E, coincident with the East line of said Tract D and the West line of the Badger Lane Right of Way, a distance of 256.80 feet, to the Southeast corner of said Tract D;

Thence S88°53'53"W, coincident with the South line of said Tract D and the North line of the Pontiac Street Right-of-Way, a distance of 283.01 feet to the Southwest corner of said Tract D;

Thence N00°36'29"W, coincident with the West line of said Tract D and the East line of Agate Addition, a distance of 623.50 to the Point of Beginning.

The above described parcel contains approximately 3.146 acres (137,040 s.f.), more or less, and is subject to all rights-of-way and/or easements, reservations and encroachments which have been legally acquired.

And

**WHEREAS**, the legal description of the land the Town of Mills is receiving from Robertson Hills Development, LLC is:

TRACTS 5, 6 AND 7, "ROBERTSON HILLS" TO THE TOWN OF MILLS, NATRONA COUNTY, WYOMING, AS SHOWN ON PLAT RECORDED AUGUST 5, 2015, AS INSTRUMENT NO. 997356 AND AMENDED PLAT RECORDED DECEMBER 15, 2016, AS INSTRUMENT NO. 1023728; AND AFFIDAVIT OF CORRECTION TO THE AMENDED PLAT OF ROBERTSON HILLS TO THE TOWN OF MILLS, RECORDED MARCH 22, 2018, AS INSTRUMENT NO. 1044822.

the State of Wyoming including its municipalities have experienced a decrease in revenues attributable to a marked decline and instability in prices in the energy sector during the first half of 2020; and

**WHEREAS**, the Governing Body of the Town of Mills, Wyoming hereby approves said transfer and the attached Special Warranty Deed, or a form of deed accomplishing the same thing, in order to accomplish the same.

**NOW THEREFORE BE IT RESOLVED THAT THE LAND TRANSFER SET FORTH ABOVE BE, AND HEREBY IS, APPROVED AND THAT A SPECIAL WARRANTY DEED IN THE FORM ATTACHED HERETO, OR WHICH SHALL ACCOMPLISH THE SAME THING, BE ENTERED IN ORDER TO ACCOMPLISH THE SAME.**

**PASSED, APPROVED AND ADOPTED on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.**

\_\_\_\_\_  
Seth Coleman, Mayor

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
Darla R. Ives, Council

\_\_\_\_\_  
James Hollander, Council



\_\_\_\_\_  
Ronald Wales, Council

ATTESTED:

\_\_\_\_\_  
Christine Trumbull, Town Clerk

**ConsensusDocs® 205**

**STANDARD SHORT FORM AGREEMENT BETWEEN OWNER AND  
CONSTRUCTOR  
(Lump Sum Price)**

Job Number: #5596

This Agreement is made this 31st day of July, 2020, by and between

OWNER, Mills Fire Department  
Po Box 789  
Mills, WY 82644

and

CONSTRUCTOR, Rapid Fire Protection, LLC  
1530 Samco Road  
Rapid City, SD 57702

Tax identification number (TIN) 46-0428403

Owner and Constructor are collectively the "Parties."

PROJECT: Mills Fire hall

**ARTICLE 1 THE WORK**

THE WORK Constructor shall use its diligent efforts to perform the "Work," as described in Exhibit A, in an expeditious manner consistent with the Contract Documents. Constructor shall provide all labor, materials, equipment, and services necessary to complete the Work in full accord with and reasonably inferable from the Contract Documents.

**ARTICLE 2 PRICE**

PRICE As full compensation for performance by Constructor of the Work, Owner shall pay Constructor the lump sum price of Thirty-Two Thousand Two-Hundred Forty dollars and Zero Cents (\$32,240.00). The lump sum price, "Contract Price," is subject to adjustment as provided in this Agreement.

**ARTICLE 3 EXHIBITS**

EXHIBITS The following attached exhibits are made part of this Agreement:

- (a) Exhibit A: The Work, 1 page(s) and dated 07/13/2020.

**ARTICLE 4 ETHICS**

ETHICS Each Party shall perform their obligations with integrity. Each shall: (a) avoid conflicts of interest; (b) promptly disclose to the other Party any conflicts that arise; and (c) warrant that it has not and shall not pay nor receive any contingent fees or gratuities to or from the other Party, including its agents, officers, and employees, subcontractors, suppliers, or others to secure preferential treatment.

**ARTICLE 5 CONSTRUCTOR'S RESPONSIBILITIES**



5.1 CONSTRUCTOR'S RESPONSIBILITIES Constructor shall be responsible for supervision and coordination of the Work, including the construction means, methods, techniques, sequences, and procedures utilized, unless the Contract Documents give other specific instructions.

5.1.1 Except for permits and fees that are the responsibility of Owner pursuant to this Agreement, Constructor shall obtain and pay for all necessary permits, licenses, and renewals pertaining to the Work.

5.1.2 Constructor shall pay all applicable taxes for the Work provided by Constructor.

5.1.3 Owner may elect to perform work at the Worksite directly or by others retained by Owner. The Parties shall coordinate the activities of all forces at the Worksite and shall agree upon fair and reasonable schedules and operational procedures for Worksite activities. Owner shall require each separate contractor to cooperate with Constructor and to assist with the coordination of activities and the review of construction schedules and operations. Contract Price and Contract Time may be equitably adjusted in accordance with this Agreement for changes made necessary by the coordination of construction activities, and the construction schedule shall be revised accordingly.

5.1.4 Before commencing the Work, Constructor shall examine and compare the drawings and specifications with information furnished in the Contract Documents; relevant field measurements made by Constructor; and any visible conditions at the Worksite affecting the Work.

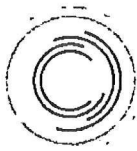
5.1.5 COMPLIANCE WITH LAWS Constructor shall comply with all laws at its own costs. Constructor shall be liable to Owner for all loss, cost, or expense, attributable to any acts or omissions by Constructor, its employees, subcontractors, suppliers, and agents for failure to comply with laws, including fines, penalties, or corrective measures.

5.1.6 WARRANTY

5.1.6.1 Constructor warrants that all materials and equipment shall be new unless otherwise specified, of good quality, in conformance with the Contract Documents, and free from defective workmanship and materials. Constructor further warrants that the Work will be free from material defects not intrinsic in the design or materials required in the Contract Documents. Constructor's warranty does not include remedies for defects or damages caused by normal wear and tear during normal usage, use for a purpose for which the Project was not intended, improper or insufficient maintenance, modifications performed by Owner or others retained by Owner, or abuse.

5.1.6.2 If, prior to the Date of Substantial Completion and within one year after the date of Substantial Completion of the Work, any portion of the Work is found to be not in conformance with the Contract Documents ("Defective Work"), Owner shall promptly notify Constructor in writing. Unless Owner provides written acceptance of the condition, Constructor shall promptly correct the Defective Work at its own cost and time and bear the expense of additional services required for correction of any Defective Work for which it is responsible.

5.1.7 SAFETY Constructor shall have overall responsibility for safety precautions and programs in the performance of the Work, except that Constructor's subcontractors shall also be responsible for the safety of persons or property in the performance of their work, and for compliance with the provisions of laws. Constructor shall prevent against injury, loss, or damage to persons or property by taking reasonable steps to protect its employees and other persons at the Worksite; materials and equipment stored at on-site or off-site locations for use in the Work; and property located at the Worksite and adjacent to Work areas, whether or not the property is part of the Work.



5.1.8 HAZARDOUS MATERIALS A Hazardous Material is any substance or material identified now or in the future as hazardous under any federal, state, or local law or regulation, or any other substance or material which may be considered hazardous or otherwise subject to statutory or regulatory requirement governing handling, disposal, or clean-up. Constructor shall not be obligated to commence or continue work until any Hazardous Material discovered at the Worksite has been removed, or rendered or determined to be harmless by Owner as certified by an independent testing laboratory and approved by the appropriate government agency. If Constructor incurs additional costs or is delayed due to the presence or remediation of Hazardous Material, Constructor shall be entitled to an equitable adjustment in the Contract Price or the Contract Time.

5.1.9 MATERIALS BROUGHT TO THE WORKSITE Constructor shall be responsible for the proper delivery, handling, application, storage, removal, and disposal of all materials and substances brought to the Worksite by Constructor in accordance with the Contract Documents and used or consumed in the performance of the Work.

5.1.10 SUBMITTALS Constructor shall submit to Owner and Design Professional for review and approval all shop drawings, samples, product data, and similar submittals required by the Contract Documents. Submittals may be submitted in electronic form if required by §6.1.5. Constructor shall be responsible to Owner for the accuracy and conformity of its submittals to the Contract Documents. Constructor shall prepare and deliver its submittals to Owner and Design Professional in a manner consistent with the Schedule of the Work and in such time and sequence so as not to delay the performance of the Work or the work of Owner and others retained by Owner. Constructor submittals shall identify in writing for each submittal all changes, deviations, or substitutions from the requirements of the Contract Documents. The approval of any Constructor submittal shall not be deemed to authorize deviations, substitutions, or changes in the requirements of the Contract Documents unless a Change Order or Interim Directive specifically authorizes such deviation, substitution, or change. To the extent a change, deviation, or substitution causes an impact to the Contract Price or Contract Time, such approval shall be memorialized in a Change Order no later than seven (7) Days following approval by Owner. Neither Owner nor Design Professional shall make any change, deviation, or substitution through the submittal process without specifically identifying and authorizing such deviation to Constructor. Owner shall be responsible for review and approval of submittals with reasonable promptness to avoid causing delay. Constructor shall perform all Work strictly in accordance with approved submittals. Owner's approval does not relieve Constructor from responsibility for Defective Work resulting from errors or omissions of any kind on the approved shop drawings.

5.1.11 CONCEALED OR UNKNOWN SITE CONDITIONS If a condition encountered at the Worksite is (a) a subsurface or other physical condition which is materially different from those indicated in the Contract Documents, or (b) an unusual and unknown physical condition which is materially different from conditions ordinarily encountered and generally recognized as inherent in the Work provided for in the Contract Documents, Constructor shall stop Work and give prompt written notice of the condition to Owner and Design Professional. Owner shall investigate and then issue an Interim Directive specifying the extent to which Owner agrees that a concealed or unknown condition exists and directing how Constructor is to proceed. Constructor shall not be required to perform any Work relating to the condition without the written mutual agreement of the Parties. Any change in the Contract Price or Contract Time as a result of the unknown condition shall be made by Change Order.

5.1.12 CUTTING, FITTING, AND PATCHING Constructor shall perform cutting, fitting, and patching necessary to coordinate the various parts of the Work and to prepare its Work for the work of Owner or others retained by Owner.



5.1.13 CLEANING UP Constructor shall regularly remove debris and waste materials at the Worksite resulting from the Work. Prior to discontinuing Work in an area, Constructor shall clean the area and remove all rubbish and its construction equipment, tools, machinery, waste, and surplus materials. Constructor shall minimize and confine dust and debris resulting from construction activities. At the completion of the Work, Constructor shall remove from the Worksite all construction equipment, tools, surplus materials, waste materials, and debris.

**ARTICLE 6 OWNER'S RESPONSIBILITIES**

6.1 OWNER'S RESPONSIBILITIES Any information or services to be provided by Owner shall be provided in a timely manner.

6.1.1 FINANCIAL INFORMATION Before commencing the Work and thereafter at the written request of Constructor, Owner shall provide Constructor with evidence of Project financing. Evidence of such financing shall be a condition precedent to Constructor's commencing or continuing the Work. Constructor shall be notified prior to any material change in Project financing.

6.1.2 WORKSITE INFORMATION To the extent Owner has obtained, or is required to obtain the following Worksite information, then Owner shall provide Constructor the following, which Constructor shall be entitled to rely upon for its accuracy and completeness:

6.1.2.1 information describing the physical characteristics of the Worksite, including surveys, Worksite evaluations, legal descriptions, data, or drawings depicting existing conditions, subsurface, and environmental studies, reports, and investigations;

6.1.2.2 tests, inspections, and other reports dealing with environmental matters, hazardous material, and other existing conditions, including structural, mechanical, and chemical tests required by the Contract Documents or by law;

6.1.2.3 the limits of Pollution Liability Insurance covering the Worksite held by Owner; and any other information or services requested in writing by Constructor which are required for Constructor's performance of the Work and under Owner's control.

6.1.3 MECHANICS AND CONSTRUCTION LIEN INFORMATION Within seven (7) Days after receiving Constructor's written request, Owner shall provide Constructor with the information necessary to give notice of or enforce mechanics lien rights and, where applicable, stop notices. This information shall include Owner's interest in the real property on which the Project is located and the record legal title.

6.1.4 BUILDING PERMIT, FEES, AND APPROVALS Except for those required of Constructor pursuant to this Agreement, Owner shall secure and pay for all other permits, approvals, easements, assessments, and fees required for the development, construction, use, or occupancy of permanent structures or for permanent changes in existing facilities, including the building permit.

6.1.5 DOCUMENTS IN ELECTRONIC FORM If Owner requires that Owner, Design Professional, and Constructor exchange documents and data in electronic or digital form, before any such exchange, Owner, Design Professional, and Constructor shall agree on and follow a written protocol governing all exchanges in ConsensusDocs 200.2 or a separate addendum.

**ARTICLE 7 SUBCONTRACTS**

SUBCONTRACTS Constructor agrees to bind every subcontractor and supplier (and require every subcontractor to so bind its subcontractors and suppliers) to all the provisions of this Agreement and the Contract Documents as they apply to the subcontractor's and supplier's portions of the Work.



**ARTICLE 8 CONTRACT TIME**

8.1 DATE OF COMMENCEMENT The Date of Commencement is the Agreement date on page one, unless otherwise set forth below.

8.2 TIME Substantial Completion of the Work shall be achieved in [\_\_\_\_\_] ([\_\_\_\_\_] Days from the Date of Commencement. Unless otherwise specified in the Certificate of Substantial Completion, the Work shall be finally complete within [\_\_\_\_\_] ([\_\_\_\_\_] Days after the date of Substantial Completion, subject to adjustments as provided for in the Contract Documents. Time is of the essence for obligations of the Contract Documents.

**ARTICLE 9 SCHEDULE OF THE WORK**

9.1 SCHEDULE OF THE WORK Before submitting its first application for payment, Constructor shall submit to Owner, and if directed, to Design Professional, a Schedule of the Work showing the dates on which Constructor plans to begin and to complete various parts of the Work, including dates on which information and approvals are required from Owner.

9.1.1 Owner may determine the sequence in which the Work shall be performed, provided it does not unreasonably interfere with the Schedule of the Work. Owner may require Constructor to make reasonable changes in the sequence at any time during the performance of the Work in order to facilitate the performance of work by Owner or others. If Constructor subsequently incurs costs or is delayed, Constructor may seek equitable adjustment in the Contract Price and Contract Time under this Agreement.

**ARTICLE 10 DELAYS AND EXTENSIONS OF TIME**

10.1 If Constructor is delayed at any time in the commencement or progress of the Work by any cause beyond the control of Constructor, Constructor shall be entitled to an equitable extension of the Contract Time. Examples of causes beyond the control of Constructor include, but are not limited to, the following: (a) acts or omissions of Owner, Design Professional, or others; (b) changes in the Work or the sequencing of the Work ordered by Owner or arising from an Owner decision that impacts Contract Time; (c) encountering Hazardous Materials, or concealed and unknown conditions; (d) delay authorized by Owner pending dispute resolution or suspension by Owner; (e) transportation delays not reasonably foreseeable; (f) labor disputes not involving Constructor; (g) general labor disputes impacting the Project but not specifically related to the Worksite; (h) fire; (i) terrorism, (j) epidemics, (k) adverse governmental actions, (l) unavoidable accidents or circumstances; (m) adverse weather conditions not reasonably anticipated. Constructor shall process any requests for equitable extensions of Contract Time in accordance with the provisions of ARTICLE 12.

10.2 In addition, if Constructor incurs additional costs as a result of a delay that is caused by items (a) through (d) in §10.1, Constructor may be entitled to an equitable adjustment in the Contract Price subject to ARTICLE 12

10.3 In the event delays to the Work are encountered for any reason, Constructor shall provide prompt written notice to Owner of the cause of such delays after Constructor first recognizes the delay. The Parties each agree to undertake reasonable steps to mitigate the effect of such delays.

10.4 NOTICE OF DELAY CLAIMS If Constructor requests an equitable extension of the Contract Time or an equitable adjustment in the Contract Price as a result of a delay, Constructor shall give Owner written notice of the claim. If Constructor causes delay in the completion of the Work, Owner shall be entitled to recover its additional costs, subject to ARTICLE 17.



**ARTICLE 11 ALLOWANCES**

11.1 ALLOWANCES All allowances stated in the Contract Documents shall be included in the Contract Price. While Owner may direct the amounts of, and particular suppliers or subcontractors for, specific allowance items, if Constructor reasonably objects to a supplier or subcontractor, it shall not be required to contract with them. Owner shall select allowance items in a timely manner so as not to delay the Work. Allowances shall include the costs of materials and equipment delivered to the Worksite less applicable trade discounts and including requisite taxes, unloading and handling at the Worksite, and labor and installation, unless specifically stated otherwise. Constructor's overhead and profit for the allowances shall be included in the Contract Price, but not in the allowances. The Contract Price shall be adjusted by Change Order to reflect the actual costs when they are greater than or less than the allowances.

**ARTICLE 12 CHANGES**

12.1 Constructor may request or Owner may order changes in the Work or the timing or sequencing of performance of the Work that impacts the Contract Price or the Contract Time. All such changes in the Work that affect the Contract Time or Contract Price shall be formalized in a Change Order.

12.2 The Parties shall negotiate in good faith an appropriate adjustment to the Contract Price or the Contract Time and shall conclude these negotiations as expeditiously as possible. Acceptance of the Change Order and any adjustment in the Contract Price or Contract Time shall not be unreasonably withheld. Constructor shall not be obligated to perform changes in the Work without a Change Order or Interim Directive.

**12.3 INTERIM DIRECTIVES**

12.3.1 Owner may issue a written Interim Directive directing a change in the Work before agreeing on an adjustment to the Contract Price or the Contract Time, or directing Constructor to perform Work that Owner believes is not a change.

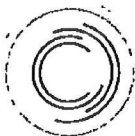
12.3.2 The Parties shall negotiate expeditiously and in good faith for appropriate adjustments, as applicable, to the Contract Price or the Contract Time arising out of an Interim Directive. As the directed work is performed, Constructor shall submit its costs for such work with its application for payment. If there is a dispute as to the cost of the Work, Owner shall pay Constructor fifty percent (50%) of its actual (incurred or committed) cost to perform the work. In such event, the Parties reserve their rights as to the disputed amount, subject to the requirements of ARTICLE 19.

12.3.3 When Owner and Constructor agree upon the adjustment in the Contract Price or the Contract Time, for a change in the Work directed by an Interim Directed Change, such agreement shall be the subject of a Change Order.

12.4 UNIT PRICES If unit prices are included in the Contract Documents or are subsequently agreed to by the Parties, but the character or quantity of such unit price items as originally contemplated is so different in a proposed Change Order that the original unit prices will cause substantial inequity to Owner or Constructor, such unit prices shall be equitably adjusted.

**ARTICLE 13 PAYMENT**

13.1 SCHEDULE OF VALUES Within twenty-one (21) Days from the date of execution of this Agreement, Constructor shall prepare and submit to Owner and, if directed, Design Professional, a schedule of values apportioned to the various divisions or phases of the Work. Each line item contained in the schedule of values shall be assigned a monetary price such that the total of all items shall equal the Contract Price.



13.2 PROGRESS PAYMENTS Constructor shall submit to Owner and, if directed, Design Professional a monthly application for payment no later than the 28 day of the calendar month for the preceding calendar month. Constructor's applications for payment shall be itemized and supported by Constructor's schedule of values based on a percentage of completion and shall include any other substantiating data as required by this Agreement. Payment applications shall include payment requests on account of properly authorized Change Orders or Interim Directives. Owner shall pay the amount due on any payment application, less any amounts as set forth below, no later than fifteen (15) Days after Constructor has submitted a complete and accurate payment application. Owner may deduct, from any progress payment, such amounts as may be retained pursuant to §13.3.

13.3 RETAINAGE From each progress payment made before Substantial Completion Owner may retain Zero percent ( 0 %) of the amount otherwise due after deduction of any amounts as provided in §13.4. After the Work is fifty percent (50%) complete, Owner shall withhold no additional retainage and shall pay Constructor the full amount due on subsequent progress payments.

13.4 ADJUSTMENT OF CONSTRUCTOR'S PAYMENT APPLICATION Owner may adjust or reject a payment application or nullify a previously approved payment application, in whole or in part, as may reasonably be necessary to protect Owner from loss or damage based upon the following, to the extent that Constructor is responsible for such under this Agreement:

13.4.1 Constructor's repeated failure to perform the Work as required by the Contract Documents;

13.4.2 loss or damage arising out of or relating to this Agreement and caused by Constructor to Owner or to others retained by Owner to whom Owner may be liable;

13.4.3 Constructor's failure to properly pay either Subcontractors or Suppliers following receipt of payment from Owner for that portion of the work or for supplies, provided that Owner is making payments to Constructor in accordance with the terms of this Agreement;

13.4.4 rejected or Defective Work not corrected in a timely fashion;

13.4.5 reasonable evidence of delay in performance of the Work such that the Work will not be completed within the Contract Time;

13.4.6 reasonable evidence demonstrating that the unpaid balance of the Contract Price is insufficient to fund the cost to complete the Work; and

13.4.7 uninsured third-party claims involving Constructor or reasonable evidence demonstrating that third-party claims are likely to be filed unless and until Constructor furnishes Owner with adequate security in the form of a surety bond, letter of credit, or other collateral or commitment which are sufficient to discharge such claims if established.

No later than seven (7) Days after receipt of an application for payment, Owner shall give written notice to Constructor disapproving or nullifying it or a portion of it, specifying the reasons for the disapproval or nullification. When the above reasons for disapproving or nullifying an application for payment are removed, payment shall be made for the amounts previously withheld.

13.5 PAYMENT DELAY If for any reason not the fault of Constructor, Constructor does not receive a progress payment from Owner within seven (7) Days after the time such payment is due, Constructor, upon giving seven (7) Days' written notice to Owner, and without prejudice to and in addition to any other legal remedies, may stop Work until payment of the full amount owing to Constructor has been received.





If Constructor incurs costs or is delayed resulting from shutdown, delay, and start-up, Constructor may seek an equitable adjustment in the Contract Price or Contract Time.

**13.6 SUBSTANTIAL COMPLETION** When Substantial Completion of the Work or a designated portion thereof is achieved, Constructor shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, and the respective responsibilities of Owner and Constructor for interim items such as security, maintenance, utilities, insurance, and damage to the Work, and fixing the time for completion of all items on the list accompanying the Certificate. The Certificate of Substantial Completion shall be submitted by Constructor to Owner for written acceptance of responsibilities assigned in the Certificate. Unless otherwise provided in the Certificate of Substantial Completion, warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or a designated portion.

**13.6.1** Upon acceptance by Owner of the Certificate of Substantial Completion, Owner shall pay to Constructor the remaining retainage held by Owner for the work described in the Certificate of Substantial Completion less a sum equal to one hundred and fifty percent (150%) of the estimated cost of completing or correcting remaining items on that part of the Work, as agreed to by Owner and Constructor as necessary to achieve final completion. Uncompleted items shall be completed by Constructor in a mutually agreed timeframe. Owner shall pay Constructor monthly the amount retained for unfinished items as each item is completed.

**13.7 FINAL COMPLETION** When final completion has been achieved, Constructor shall prepare for Owner's acceptance a final application for payment stating that to the best of Constructor's knowledge, and based on Owner's inspections, the Work has reached final completion in accordance with the Contract Documents.

**13.7.1** Final payment of the balance of the Contract Price shall be made to Constructor within fifteen (15) Days after Constructor has submitted to Owner a complete and accurate application for final payment and the following submissions:

- (a) an affidavit declaring any indebtedness connected with the Work to have been paid, satisfied, or to be paid with the proceeds of final payment, so as not to encumber Owner's property;
- (b) as-built drawings, manuals, copies of warranties, and all other close-out documents required by the Contract Documents;
- (c) release of any liens, conditioned on final payment being received;
- (d) consent of any surety, if applicable; and
- (e) any outstanding known and unreported accidents or injuries experienced by Constructor or its subcontractors at the Worksite.

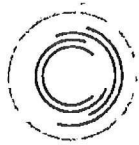
**13.8** Claims not reserved by Owner in writing with the making of final payment shall be waived except for claims relating to liens or similar encumbrances, warranties, Defective Work, and latent defects. Unless Constructor provides written identification of unsettled claims known to Constructor at the time of making application for final payment, acceptance of final payment constitutes a waiver of such claims.

**13.9 LATE PAYMENT** Payments due but unpaid shall bear interest from the date payment is due at the statutory rate at the place of the Project.

## ARTICLE 14 INDEMNITY

**14.1** To the fullest extent permitted by law, Constructor shall indemnify and hold harmless Owner, Owner's officers, directors, members, consultants, agents, and employees and Design Professional (the "Indemnitees") from all claims for bodily injury and property damage, other than to the Work itself and

8



ConsensusDocs® 205 - Standard Short Form Agreement Between Owner and Constructor - ©2011, Revised 2016. THIS DOCUMENT MAY HAVE BEEN MODIFIED. The ConsensusDocs technology platform creates a redline comparison to the standard language which the purchaser of this contract is authorized to share for review purposes. Consultation with legal and insurance counsel are strongly encouraged. You may only make copies of finalized documents for distribution to parties in direct connection with this contract. Any other uses are strictly prohibited.  
CONTENT SECURE ID: 8E1D1431-5FC3

other property insured under §15.3, including reasonable attorneys' fees, costs, and expenses, that may arise from the performance of the Work but only to the extent caused by the negligent or intentionally wrongful acts or omissions of Constructor, subcontractors, suppliers, or anyone employed directly or indirectly by any of them or by anyone for whose acts any of them may be liable. Constructor shall be entitled to reimbursement of any defense costs paid above Constructor's percentage of liability for the underlying claim to the extent provided in the section immediately below.

14.2 To the fullest extent permitted by law, Owner shall indemnify and hold harmless Constructor, its officers, directors, or members, subcontractors, suppliers, or anyone employed directly or indirectly by any of them or anyone for whose acts any of them may be liable from all claims for bodily injury and property damage, other than property insured under §15.3, including reasonable attorneys' fees, costs, and expenses, that may arise from the performance of work by Owner, Design Professional, or others retained by Owner, but only to the extent caused by the negligent or intentionally wrongful acts or omissions of Owner, Design Professional, or others retained by Owner. Owner shall be entitled to reimbursement of any defense costs paid above Owner's percentage of liability for the underlying claim to the extent provided in the section immediately above.

*14.3 The fullest extent allowable by law shall not exceed that amount set out at WSH-39-118.*

**ARTICLE 15 INSURANCE**

15.1 Before commencing the Work and as a condition precedent to payment, Constructor shall procure and maintain in force Workers' Compensation Insurance, Employers' Liability Insurance, Business Automobile Liability Insurance, and Commercial General Liability Insurance (CGL). The CGL policy shall include coverage for liability arising from premises, operations, independent contractors, products-completed operations, personal injury and advertising injury, contractual liability, and broad form property damage. Constructor shall maintain completed operations liability insurance for one year after Substantial Completion, or as required by the Contract Documents, whichever is longer. If requested, Constructor shall provide Owner with certificates of the insurance coverage required. Constructor's Employers' Liability, Business Automobile Liability, and CGL policies, as required in this article, shall be written with at least the following limits of liability:

15.1.1 Employers' Liability Insurance:

- (a) \$1,000,000.00 bodily injury by accident per accident;

15.1.2 Business Automobile Liability Insurance \$1,000,000.00 per accident.

15.1.3 CGL Insurance:

- (a) \$1,000,000.00 per occurrence;
- (b) \$2,000,000.00 general aggregate;
- (c) \$2,000,000.00 products/completed operations aggregate;
- (d) \$1,000,000.00 personal and advertising injury limit.

15.2 Employers' Liability, Business Automobile Liability, and CGL coverage required in the subsection above may be arranged under a single policy for the full limits required or by a combination of underlying policies with the balance provided by excess or umbrella liability policies. Constructor shall maintain in effect all insurance coverage required in the section immediately above with insurance companies lawfully authorized to do business in the jurisdiction in which the Project is located. If Constructor fails to obtain or maintain any insurance coverage required under this Agreement, Owner may purchase such coverage and charge the expense to Constructor, or terminate this Agreement. To the extent commercially available to Constructor from its current insurance company, insurance policies required under §15.1 shall contain a provision that the insurance company or its designee must give Owner written



notice transmitted in paper or electronic format: (a) 30 Days before coverage is nonrenewed by the insurance company and (b) within 10 Business Days after cancelation of coverage by the insurance company. Prior to commencing the Work and upon renewal or replacement of the insurance policies, Constructor shall furnish Owner with certificates of insurance until one year after Substantial Completion or longer if required by the Contract Documents. In addition, if any insurance policy required under §15.1 is not to be immediately replaced without lapse in coverage when it expires, exhausts its limits, or is to be cancelled, Constructor shall give Owner prompt written notice upon actual or constructive knowledge of such condition.

15.3 ADDITIONAL LIABILITY COVERAGE Owner  shall/  shall not require Constructor to purchase and maintain liability coverage. If required, Constructor shall provide:

15.3.1  ADDITIONAL INSURED. Owner shall be named as an additional insured on Constructor's CGL insurance specified, for on-going operations and completed operations excess/umbrella liability, commercial automobile liability, and any required pollution liability, but only with respect to liability for bodily injury, property damage, or personal and advertising injury to the extent caused by the negligent acts or omissions of Constructor, or those acting on Constructor's behalf, in the performance of Constructor's Work for Owner at the Worksite. The insurance of the Constructor and its Subcontractors (both primary and excess) shall be primary to any insurance available to the Additional Insureds. Any insurance available to the Additional Insureds shall be excess and non-contributory.

15.3.2  OCP. Constructor shall provide an Owners' and Contractors' Protective Liability Insurance ("OCP") policy with limits equal to the limits on CGL insurance specified, or limits as otherwise required by Owner. Any documented additional cost in the form of a surcharge associated with procuring the additional liability coverage in accordance with this subsection shall be paid by Owner directly, or the costs may be reimbursed by Owner to Constructor by increasing the Contract Price to correspond to the actual cost required to purchase and maintain the additional liability coverage. Before commencing the Work, Constructor shall provide either a copy of the OCP policy, or a certificate and endorsement evidencing that Owner has been named as an additional insured, as applicable.

15.4 LIMIT OF LIABILITY In no case will Rapid Fire Protection's liability, for any reason other than gross sole negligence be more than the insurance limits provided in this contract.

**ARTICLE 16 BONDS**

16.1 Performance and Payment Bonds  are/  are not required of Constructor. Such bonds shall be issued by a surety admitted in the state in which the Project is located and must be acceptable to Owner. Owner's acceptance shall not be withheld without reasonable cause. The penal sum of the Payment Bond shall equal the penal sum of the Performance Bond.

**ARTICLE 17 LIMITED MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES**

17.1 LIMITED MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES Except for (a) losses covered by insurance required by the Contract Documents, or (b) specific items of damages excluded from this waiver as mutually agreed upon by the Parties and identified below, the Parties agree to waive all claims against each other for any consequential damages that may arise out of or relate to this Agreement. The following items of damages are excluded from this mutual waiver: [\_\_\_\_]. This article shall also apply to the termination of this Agreement and shall survive such termination. The Parties shall require similar



waivers in contracts with subcontractors and others retained for the project.

**ARTICLE 18 NOTICE TO CURE AND TERMINATION**

18.1 NOTICE TO CURE A DEFAULT If Constructor persistently fails to supply enough qualified workers, proper materials, or equipment to maintain the approved Schedule of the Work or fails to make prompt payment to its workers, Subcontractors, or Suppliers, disregards law or orders of any public authority having jurisdiction, or is otherwise guilty of a material breach of a provision of this Agreement, Constructor may be deemed in default. If Constructor fails to commence and to continue satisfactory correction of such default with diligence and promptness within seven (7) days after written notification, then Owner shall give Constructor a second written notice to correct the default within a three (3) business Day period. If Constructor fails to promptly commence and continue satisfactory correction of the default following receipt of such second notice, Owner, without prejudice to any other rights or remedies, shall have the right to take reasonable steps it deems necessary to correct deficiencies and charge the cost to Constructor, who shall be liable for such payments including reasonable overhead, profit, and attorneys' fees.

18.2 TERMINATION BY OWNER Upon expiration of the second notice for default period pursuant to §18.1, Owner may terminate this Agreement by written notice. Termination for default is in addition to any other remedies available to Owner. If Owner's costs arising out of Constructor's failure to cure, including the costs of completing the Work and reasonable attorneys' fees, exceed the unpaid Contract Price, Constructor shall be liable to Owner for such excess costs. If Owner's costs are less than the unpaid Contract Price, Owner shall pay the difference to Constructor. If Owner exercises its rights under this section, upon the request of Constructor, Owner shall furnish to Constructor a detailed accounting of the costs incurred by Owner.

18.2.1 Owner shall make reasonable efforts to mitigate damages arising from Constructor default and shall promptly invoice Constructor for all amounts due.

18.3 TERMINATION BY CONSTRUCTOR Seven (7) Days after Owner's receipt of written notice from Constructor, Constructor may terminate this Agreement if the Work has been stopped for a thirty (30) day period through no fault of Constructor for any of the following reasons: (a) under court order or order of other governmental authorities having jurisdiction; (b) as a result of the declaration of a national emergency or other governmental act during which, through no act or fault of Constructor, materials are not available.

18.3.1 In addition, upon seven (7) Days' written notice to Owner, and an opportunity to cure within three (3) Days, Constructor may terminate the Agreement if Owner does any of the following: (a) fails to furnish reasonable evidence that sufficient funds are available and committed for the entire cost of the Project in accordance with §6.1.1; (b) assigns this Agreement over Constructor's reasonable objection; (c) fails to pay Constructor in accordance with this Agreement and Constructor has stopped work in compliance with applicable notice provisions; or (d) otherwise materially breaches this Agreement.

18.3.2 Upon termination by Constructor pursuant to this Agreement, Constructor shall be entitled to recover from Owner payment for all Work executed and for any proven loss, cost, or expense in connection with the Work, including all demobilization costs plus reasonable overhead and profit.

18.4 OBLIGATIONS ARISING BEFORE TERMINATION Even after termination the provisions of this Agreement still apply to any Work performed, payments made, events occurring, costs charged or incurred, or obligations arising before the termination date.

**ARTICLE 19 DISPUTE MITIGATION AND RESOLUTION**



19.1 CLAIMS FOR ADDITIONAL COST OR TIME Except as provided in §10.3 and §10.4 for any claim for an increase in the Contract Price or the Contract Time, Constructor shall give Owner written notice of the claim within fourteen (14) Days after the occurrence giving rise to the claim or within fourteen (14) Days after Constructor first recognizes the condition giving rise to the claim, whichever is later. Except in an emergency, notice shall be given before beginning the Work. Any change in the Contract Price or the Contract Time resulting from such claim shall be authorized by Change Order.

19.2 WORK CONTINUANCE AND PAYMENT Constructor shall continue the Work and maintain the Schedule of the Work during any dispute resolution proceedings. If Constructor continues to perform, Owner shall continue to make payments in accordance with the Agreement.

19.3 DIRECT SETTLEMENT DISCUSSIONS If a dispute arises out of or relates to this Agreement or its breach, the Parties shall endeavor to settle the dispute through direct discussions. Within five (5) Business Days, the Parties' representatives, who shall possess the necessary authority to resolve such matter and who shall record the date of first discussions shall conduct direct discussions and make a good faith effort to resolve such dispute.

19.4 MEDIATION Disputes between Owner and Constructor not resolved by direct discussion shall be submitted to mediation pursuant to the ~~Construction Industry Mediation Rules of the American Arbitration Association (AAA)~~. The Parties shall select the mediator within fifteen (15) Days of the request for mediation. Engaging in mediation is a condition precedent to any form of binding dispute resolution.

19.5 BINDING DISPUTE RESOLUTION If neither direct discussions nor mediation successfully resolves the dispute, the Parties shall submit the matter to the binding dispute resolution procedure selected below:

~~ARBITRATION~~ The Parties choose binding arbitration decided by arbitrator in accordance with the ~~Construction Industry Arbitration Rules of the AAA then in effect~~. Arbitration will be used for any claim or dispute related to this Agreement. **EACH PARTY WAIVES THEIR RIGHT TO BE HEARD IN A COURT OF LAW**, with or without a jury. This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. An arbitrator's award shall be final and binding upon the Parties, and judgment may be entered upon it in any court having jurisdiction.

LITIGATION Litigation in either the state or federal court having jurisdiction of the matter in the location of the Project.

If not indicated, then litigation is default as opposed to arbitration.

19.5.1 COSTS The costs of any binding dispute resolution procedures and reasonable attorneys' fees shall be borne by the non-prevailing Party, as determined by the adjudicator of the dispute.

19.5.2 VENUE The Project location shall serve as the venue.

19.5.3 Neither Party may commence arbitration if the claim or cause of action would be barred by the applicable statute of limitations had the claim or cause of action been filed in a state or federal court. Receipt of a demand for arbitration by the person or entity administering the arbitration shall constitute the commencement of legal proceedings for the purposes of determining whether a claim or cause of action is barred by the applicable statute of limitations. If, however, a state or federal court exercising jurisdiction over a timely filed claim or cause of action orders that the claim or cause of action be submitted to arbitration, the arbitration proceeding shall be deemed commenced as of the date the court action was filed, provided that the Party asserting the claim or cause of action files



its demand for arbitration with the person or entity administering the arbitration within thirty (30) Days after the entry of such order.

**ARTICLE 20 MISCELLANEOUS**

20.1 EXTENT OF AGREEMENT Except as expressly provided, this Agreement is for the exclusive benefit of the Parties and not for the benefit of any third party. This Agreement represents the entire and integrated agreement between the Parties, and supersedes all prior negotiations, representations, or agreements, either written or oral.

20.2 ASSIGNMENT Except as to the assignment of proceeds, neither Party shall assign its interest in this Agreement, in whole or in part, without the written consent of the other Party. The terms and conditions of this Agreement shall be binding upon both Parties, their partners, successors, assigns, and legal representatives.

20.3 GOVERNING LAW The law in effect at the location of the Project shall govern.

20.4 NOTICE Unless changed in writing, a Party's address indicated in Article 1 shall be used when delivering notice to a physical address. Except for Agreement termination and as otherwise specified in the Contract Documents, notice is effective upon transmission by any effective means, including U.S. postal service and overnight delivery service.

20.5 JOINT DRAFTING The Parties expressly agree that this Agreement was jointly drafted, and that they both had opportunity to negotiate terms and to obtain assistance of counsel in reviewing terms before execution. This Agreement shall be construed neither against nor in favor of either Party, but shall be construed in a neutral manner.

OWNER: Mills Fire Department

BY: \_\_\_\_\_ NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

WITNESS: \_\_\_\_\_ NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

Date: \_\_\_\_\_

CONSTRUCTOR: Rapid Fire Protection, Inc.

BY: \_\_\_\_\_ NAME:  Kyle Watson  TITLE:  Operations Manager

WITNESS: \_\_\_\_\_ NAME:  Mindy Falkenhagen  TITLE:  Project Assistant

Date: \_\_\_\_\_

END OF DOCUMENT.





# Rapid Fire Protection Inc.

600 E Carlson St, Suite AB – Cheyenne, WY 82009  
Phone: 307.426.4077 - Fax: 307.426.4076



Date: July 13, 2020  
Attn: Dave North @ Mills Fire Department  
Subject: Fire Sprinkler System Estimate – Mills Fire Hall, Mills WY

## EXHIBIT A

### Scope:

1. Providing the building with a fire sprinkler system per the request of the owner's representative based on a site visit conducted. The system will be designed to light hazard and ordinary hazard occupancy per requirements of Mills Fire Department.
2. Our proposal includes providing a wet system which contains a single zone for the entire building. All pendant heads are to be chrome semi recessed type. All areas without ceilings will have exposed brass upright heads. All piping for the system is to be light wall type black steel pipe. The fire department connection will be located on the exterior wall adjacent to the valve assembly.
3. Our proposal includes a system the is an AHJ modified system and does not meet code.

### Clarifications:

1. Our proposal includes all taxes as required. We will design, install, test, and commission the system. Our system comes complete with a one year warranty and comprehensive owners training.
2. Our proposal assumes that there will be adequate water available to supply the fire sprinkler system without the use of a fire pump.
3. Any AutoCAD .DWG files required per NFPA for submittals are to be provided at no cost to this contractor.
4. Owner is to maintain adequate heat in all areas where a wet system is installed. Owner is also responsible to maintain the system to NFPA requirements.
5. We are a Wyoming state resident contractor and have provided our certificate for you along with this proposal.
6. Our proposal assumes all work is to be done during normal working hours from 7am to 3:30pm for a 40 hour work week.
7. If delays in receiving signed submittals back from authorities arise and overtime is required to not hold on project progress, a charge will need to be added.
8. Price is subject to AHJ and/or engineer approval and may vary with any additional AHJ and/or Engineer requirements.
9. We guarantee our pricing for 30 days. After this time period we may withdraw this bid for any reason.

### Exclusions:

1. Our proposal does not include any electrical work, fire alarm system panels, detectors or wiring of any kind. We will provide all switches that are needed to complete the fire sprinkler system, however, their complete installation will require an electrician to hook them to the new or existing alarm system.
2. Our proposal does not include any work associated with the underground service entrance into the building. This also excludes the buried piping required for the FDC. We will start from a flange inside the building. The underground piping shall be flushed and tested by others in a manner that complies with NFPA, local, and state codes.
3. This proposal does not contain provisions to comply with the Wyoming Prevailing Wage, Davis Bacon Act, or Buy American Act.
4. Our proposal does not include any painting of exposed piping on our system.
5. Our proposal does not include sprinkler protection for the concealed combustible space.
6. This proposal does not include the cost of performance or payment bonds.
7. This proposal does not include BIM or 3D coordination.
8. Our proposal does not include any permit fees as it is assumed the owner will waive those fees for their project.

Our base bid complete is thirty-two thousand two hundred forty dollars (\$32,240)

Sincerely,  
Gabe Hastings  
Rapid Fire Protection, Inc.

Accepted by \_\_\_\_\_ Date \_\_\_\_\_

Locations in: Bismarck, ND Casper, WY Cheyenne, WY Denver, CO Rapid City, SD Salt Lake City, UT



# CERTIFICATE OF LIABILITY INSURANCE

6/18/2021

DATE (MM/DD) 7/31/2020

Item # 13.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Lockton Companies 3280 Peachtree Road NE, Suite #250 Atlanta GA 30305 (404) 460-3600	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b>	
	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURED</b> 1467811 Rapid Fire Protection, Inc. 1530 Samco Road Rapid City, SD 57702	<b>INSURER A:</b> Everest Indemnity Insurance Company		10851
	<b>INSURER B:</b> The Travelers Indemnity Company		25658
	<b>INSURER C:</b> The Charter Oak Fire Insurance Company		25615
	<b>INSURER D:</b> Everest National Insurance Company		10120
	<b>INSURER E:</b> Indian Harbor Insurance Company		36940
	<b>INSURER F:</b>		

**COVERAGES**      **CERTIFICATE NUMBER:** 16891169      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	N	N	51GL014466-201	6/18/2020	6/18/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ XXXXXXXX MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	810-9P081111-20-26	6/18/2020	6/18/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ 10,000	N	N	51CC005264-201	6/18/2020	6/18/2021	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	UB-9P075430-20-26-G	6/18/2020	6/18/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Cyber Liability	N	N	CYBP000717-201	6/18/2020	6/18/2021	Limit: \$5,000,000
E	Prof. & Pollution Liab.	N	N	PEC005164102	6/18/2020	6/18/2021	Limit: \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Project #5596 Mills Fire Hall

**CERTIFICATE HOLDER****CANCELLATION** See Attachment

16891169  
 Mills Fire Department  
 PO Box 789  
 Mills WY 82644

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Mills Fire Department  
PO Box 789  
Mills, WY 82644**

**To whom it may concern:**

In our continuing effort to provide timely certificate delivery, Lockton Companies is transitioning to paperless delivery of Certificates of Insurance.

To ensure electronic delivery for future renewals of this certificate, we need your email address. Please contact us via the method listed below, referencing Certificate ID **16891169**.

Email: [SE-EDelivery@lockton.com](mailto:SE-EDelivery@lockton.com)

- - Please include the above Certificate ID number and "Email Address for E-Deliver" in the subject line.

In the event your mailing address has changed, will change in the future, or you no longer require this certificate, please let us know using the method above.

The above inbox is for automating electronic deliver of certificates only. Please do NOT send future certificate requests to this inbox.

Thank you for your cooperation and willingness in reducing our environmental footprint.

**Lockton Companies**

Lockton Companies  
3280 Peachtree Road NE, Ste. 250  
Atlanta, GA 30305



**TOWN OF MILLS**  
EST. 1921

Town of Mills  
704 Fourth Street / PO Box 789  
Mills, WY, 82644  
307-234-6679

Permit # \_\_\_\_\_  
Fee \$ \_\_\_\_\_  
Item # 15.

### Catering Permit Application

Permit Fees Are Nonrefundable

#### ESTABLISHMENT APPLYING FOR PERMIT

	BAYOU LIQUORS		BEACON CLUB
	BIDS PLACE		D's OREGON TRAIL BAR
	MAVERIK ADVENTURE STOP		STAGGERS BAR
X	THE HIDEAWAY LOUNGE		UNCORKED FINE WINE AND SPIRITS

<b>APPLICANT INFORMATION</b>			
APPLICANT: <u>HIDEAWAY BAR.</u>			
CONTACT PERSON: <u>DAVID WILSON</u>			
ADDRESS: <u>211 RIVERVIEW</u>			
CITY: <u>Mills, WY</u>		STATE: <u>WY</u>	
TELEPHONE: <u>337-1983</u>			CELL: <u>247-0132</u>

<b>EVENT INFORMATION</b>			
EVENT NAME: <u>HUNTING WITH HEROES FUNDRAISER</u>			
TYPE OF EVENT: <input type="checkbox"/> WEDDING <input type="checkbox"/> REUNION <input type="checkbox"/> ART SHOW <input type="checkbox"/> PRIVATE COMPANY PARTY			
(Select One) <input type="checkbox"/> CONCERT <input checked="" type="checkbox"/> FUND RAISER <input type="checkbox"/> OTHER _____			
EVENT DATE: <u>8-29-20</u>		EVENT TIME: <u>12:00 TO 11:00 PM.</u>	
EVENT ADDRESS: <u>211 RIVERVIEW</u>			
OUTSIDE EVENT: YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		STREET EVENT: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
STREET CLOSURE NEEDED: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>			
<u>RIVERVIEW BETWEEN 2<sup>ND</sup> AND 3<sup>RD</sup> STREET</u>			

<b>FEES</b>	
TOWN OF MILLS CATERING PERMIT: \$100.00 A DAY	NUMBER OF DAYS PERMITTED: <u>1</u>
TOWN OF MILLS CATERING PERMIT FEES ARE NON-REFUNDABLE:	TOTAL: _____
APPLICANTS SIGNATURE: <u>David Wilson</u>	DATE: <u>8.10.20</u>

<b>TOWN OFFICIALS</b>	
POLICE CHIEF:	DATE:
FIRE CHIEF:	DATE:
APPROVAL SIGNATURE:	APPROVAL DATE:



704 Fourth Street  
P. O. Box 789  
Mills, Wyoming 82644  
Phone: 307-234-6679  
Fax: 307-234-6528

Item # 15.

## CATERING PERMIT POLICY AS OF 6-23-2017

1. A catering application and a letter stating the type of event, date, time, etc. must be presented to the Town Council for approval. The catering forms can be picked up at Mills Town Hall. The catering permit must be turned in 5 days before the council meeting that you want to attend. You must be present at a Town Council Meeting to discuss your event. The Town of Mills Fire and Police Chief may need to sign the application if applicable. If Catering Permit is for a location outside the Boundaries of the Town of Mills, the rules of the specific municipality must be reserved and followed by applicants.
2. Underage drinking is strictly prohibited by law.
3. Access must be provided for fire apparatus and / or other emergency vehicles in case they are needed.
4. Music or public address systems must be kept at tolerable levels. If the Police or his designee believes the volume is to be intolerable he may ask for it to be quieted or suspended.
5. Immediately after the party is over, the permit holder(s) must ensure that the entire area is which the party was held is free of litter, garbage and other party items. **The area must be returned to its original state. Permit holder may need to consider another trash receptacle to avoid unsanitary conditions.**
6. Fire hydrants will not be blocked.
7. Maximum of 12 permits will be issued per year, one per event per month on their real property, or in the town, and up to 20 outside the town boundaries.
8. The event may start 9:00 AM and must end by 10:00 PM or time set by Town Council.
9. It is understood that the permit holder(s) will erect suitable barricades or temporary fences if needed, with only 1 (one) entrance and will remove them at the conclusion of the event or the next day following the event. **Disruption to the neighborhood must end immediately at 10:00 PM.**

- 10. The fence needs to be 4 ft high, with poles 10 feet apart. The fence material needs to be a strong sturdy fence material that will need to be approved by the Building Inspector or his designee. You must have one entrance into the area and exit out that will need to be inspected by the Fire Chief or his designee.
- 11. No glass bottles or containers allowed outside
- 12. 21 and over must wear wrist bands
- 13. Permits will be logged to show the dates and times of events held
- 14. Any violation of these rules will result in prosecution if local or state laws cover the violation. These and all other violations will result in no further permits be issued to the permit holder(s). The police and / or fire departments have the right to shut down all parties for reason of public safety, disturbance of the peace or violation of laws. Under no circumstances does the Town of Mills assume any liability whatsoever for a violation of these rules and regulations or law.
- 15. The catering permit must follow the Mills Fire Department Fire Rules for portable structures:

Applicant Signature Laurel Wilson Date 8-10-20

**Cooking in Trailers:**

Cooking done inside a trailer shall be required to have a Type I hood system that is UI-300 or UL300A rated if using deep fat frying or where grease laden vapors are produced .

Hood systems shall be tagged with a current inspection tag within six months

All gas, solid, or liquid fuel burning inside a trailer must be vented to the outside with an approved venting system and spark arrestor.

Applicant Signature James Wilson Date 8-10-20

## BLOCK PARTY RULES AND REGULATIONS

The following rules and regulations shall apply for all block parties in the Town of Mills. A block party is a party for which the street and sidewalks may be blocked.

Block party permits will only be issued to a resident or residents of the street on which the party will take place. The block party must be open to all residents of the street. Before holding a block party, a permit must be obtained from the Town of Mills. The Town of Mills Fire and Police Chiefs and Administrator, or their designee, must all sign the permit before the party can be held. The permit is subject to the following rules:

- **ALCOHOLIC BEVERAGES** may only be consumed on private property. Alcoholic beverages **are not** permitted on the street or sidewalk, without having to obtain a permit from the Town. No glass bottles or containers allowed. Underage drinking is strictly prohibited by law.
- If a resident of the street wants to leave or return home the resident shall not be hindered.
- Access must be provided for fire apparatus and /or other emergency vehicles in case they are needed.
- Music or public address systems must be kept at tolerable levels.
- Immediately after the party is over, the permit holder(s) must ensure that the entire area in which the party was held is free of litter, garbage and other party items. The area must be returned to its original state.
- Fire hydrants will not be blocked.
- Only one permit will be issued per year.
- The block party must end by 11:00pm or time that is set by the Town Council.
- It is understood that the permit holder(s) will erect suitable barricades to block the street and will remove them at the conclusion of the event.

Any violation of these rules will result in prosecution if local or state laws cover the violation. These and all other violations will result in no further permits be issued to the permit holder(s). The police and /or fire departments have the right to shut down all parties for reasons of public safety, disturbance of the peace or violation of laws. Under no circumstances does the Town Of Mills assume any liability whatsoever for a violation of these rules and regulations or law.

# APPLICATION FOR BLOCK PARTY PERMIT

**Please return to:** Town Of Mills  
704 4<sup>th</sup> Street  
Mills, WY 82604

**Applicant(s) must fill out completely and return three weeks prior to event:**

Name of Applicant(s) The Hideaway Bar (Dave Wilson)

Address: 211 Riverview Ave

Date of Event 8/29/20

**Time of Event:**

Start: noon End: 11pm

**Proposed area of block**

party Riverview Ave between 2<sup>nd</sup> and 3<sup>rd</sup> st

**Nature of event and number of those expected to**

attend Car and motorcycle show for Hunting for Heroes Fundraiser

Prior to submitting this application, the applicant(s) must notify all persons whose full route of ingress and egress from their residences will be affected by the proposed event. The applicant(s) must secure the signatures of all affected residents and attach the list thereof to the application.

I have read and understand the attached rules and regulations for block parties, as well as the instructions contained in this application.

Dave Wilson  
Applicant(s) Signature

8/10/20  
Date

**Department Head Approval:**

Police Chief \_\_\_\_\_ Fire Chief \_\_\_\_\_

This application for a block party is hereby:

Granted ( )

Denied ( )

\_\_\_\_\_  
Administrator-Town Clerk

\_\_\_\_\_  
Date







