

**REGULAR CITY COUNCIL  
MEETING**

**February 22, 2022**

**7:00 PM**

**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Seth Coleman  
**Council President:**  
Darla Ives  
**Council Members:**  
James Hollander  
Sara McCarthy  
Brad Neumiller

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**AGENDA**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**AWARDS AND RECOGNITIONS**

1. Appointments:
2. Swear in Mike Roden to the P & Z Board

**CONSENT AGENDA**

**Minutes**

3. Council Meeting 2-8-2022
4. Executive Session Minutes for a Legal Issue 2-8-2022

**City Licenses**

5. New and Renewal Business and Contractor Licenses 2-22-2022

**Financial Approvals**

6. Fire Payroll: 1-31-2022 to 2-10-2022
7. Regular/Police Payroll: 1-31-2022 to 2-13-2022
8. Financial Breakdown 2-22-2022

**ORDINANCES AND RESOLUTIONS**

9. **Ordinance 775: THIRD AND FINAL READING:** An Ordinance by the Town of Mills, Approving the Issuance of Water Revenue Bond, Series 2022 in the Aggregate Principal Amount of \$4,765,600.00. Approving the Sales of the Bonds to U.S.D.A. Rural Development on a Private Placement Basis, Approving the Execution and Delivery of A Security Agreement and Other Documents Related to the Bonds
10. **Ordinance 776; Second Reading:** An Ordinance to Rezone Lot 6, Block 32 from Established Residential to Established Business

**COUNCIL APPROVALS**

**OPEN DISCUSSION**

**EXECUTIVE SESSION**

**ADJOURNMENT**

**NEXT MEETING** - March 8th, 2022 @ 7:00pm/ March 22nd, 2022 @ 7:00pm

**NEXT WORK SESSION** - March 7th, 2022 @ 9:00am/ March 8th, 2022 @ 6:00pm/ March 22nd, 2022 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

**REGULAR CITY COUNCIL  
MEETING**  
**February 08, 2022**  
**7:00 PM**  
**City Hall**



**CITY OF MILLS**  
EST. 1921

**Mayor:**  
Seth Coleman  
**Council President:**  
Darla Ives  
**Council Members:**  
James Hollander  
Sara McCarthy  
Brad Neumiller

**MINUTES**

**CALL TO ORDER**

Mayor called the meeting to order at 7:00pm.

**ROLL CALL**

**PRESENT**

Mayor Seth Coleman  
Council President Darla Ives  
Council Member Jim Hollander  
Council Member Sara McCarthy  
Council Member Brad Neumiller

**PLEDGE OF ALLEGIANCE**

**PUBLIC HEARINGS**

- 1. Public Hearing:** A Petition for Zone Change to Consider a Zone Change from Established Residential (E-R) to Establish Business (E-B) for Lot 6, Block 32: Ray Clamp

Mayor closed the Council Meeting at 7:00pm.

Mayor opened the public hearing at 7:00pm.

Mayor now declared the Public Hearing opened for considering A Petition for Zone Change to Consider a Zone Change from Established Residential to Established Business. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The City Planner stated to the council that they had a forward due pass from the P & Z Board. They stated that Mr. Clamp already owns the lots around lot 6 and has purchased lot 6 and wants to keep it all commercial and make it easier for all involved. Is there anyone in the audience who wishes to speak in favor of this item? Scott Clamp was present to speak in favor of this rezone. He has been trying to buy Lot 6 for some time and now has acquired it. The other lots are zoned commercial and want to keep lot 6 just like the other so it will all be zoned business. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor asked if there was anyone in the audience who wishes to speak in opposition to this item. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item. No one spoke up. For a third and final time is there anyone in the

audience who wishes to speak in opposition to this item. Mayor mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:04pm. Mayor opened the Council Meeting at 7:04pm.

**CONSENT AGENDA**

**Minutes**

- 2. Council Meeting Minutes 1-25-2022

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**City Licenses**

- 3. New and Renewal Business and Contractor Licenses 2-8-2022

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**Financial Approvals**

- 4. Fire Payroll: 1-18-2022 to 1-29-2022

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

- 5. Regular/Police Payroll: 1-17-2022 to 1-30-2022

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

- 6. Financial Reports 2-8-2022

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**ORDINANCES AND RESOLUTIONS**

- 7. **Ordinance 775: Second Reading:** An Ordinance by the Town of Mills, Approving the Issuance of Water Revenue Bond, Series 2022 in the Aggregate Principal Amount of \$4,765,600.00. Approving the

Sales of the Bonds to U.S.D.A. Rural Development on a Private Placement Basis, Approving the Execution and Delivery of A Security Agreement and Other Documents Related to the Bonds

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**8. Ordinance 776; First Reading:** An Ordinance to Rezone Lot 6, Block 32 from Established Residential to Established Business

Motion made by Council Member Neumiller, Seconded by Council Member McCarthy.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**9. Ordinance 777: First and Final Reading:** An Emergency Ordinance to Amend and Repeal Certain Sections of Chapter 9 and 10 Affecting Imprisonment

Motion made by Council President Ives, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**10. Resolution 2022-10:** A Resolution for Approval of the Boyle Addition, A Vacation and Replat of Lots 1-2 and 15-16, Block 16 and All of Block 17

Motion made by Council Member McCarthy, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**11. Resolution 2022-11:** A Resolution Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Grant Application to the State Loan and Investment Board for Emergency Funding for a Short Fall in CDBG Grant and Match for the Finished Water Tank Project

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**12. Resolution 2022-12:** A Resolution Regarding Entering A Memorandum of Understanding with Natrona County Fire District #1 Pertaining to Their Fire Departments

Motion made by Council President Ives, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Mayor stated to the City Clerk to make sure it states Natrona County Fire District #1.

**COUNCIL APPROVALS**

**13. Council Approval to Accept the Terms for the Line of Credit from Jonah Bank**

Motion made by Council Member McCarthy, Seconded by Council Member Neumiller.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

14. Council Approval of the January 2022 Treasurer Report

Motion made by Council Member Neumiller, Seconded by Council President Ives.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

15. Council Approval of the MOU Between the City of Mills and Natrona County Fire District #1 Pertaining to Their Fire Departments

Motion made by Council Member McCarthy, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

Mayor stated that we need to put Natrona County Fire District #1.

**OPEN DISCUSSION**

Pat Sweeny who as a portion of Mills wanted to address the Council about the legislative session is getting to start and he wanted to know what if we have any questions he would bring them up. City Clerk asked him what is the main topic of this session. He stated it is all about the budget for the upcoming year. He also stated that redistricting will be another issue they are going to take up. They are relining some districts and that will be on the floor for a vote. The Mayor asked if direct distribution will still be in the budget or are they thinking about cutting it. Pat stated that City's and Town depend on this money and it will all be brought up at the session on the budget. Mayor also wanted to know what is the state going to do about the census numbers that came back from the 2020 census. It was a bad time to do the census. The numbers are wrong and wanted to know how they were going to fix the problem. Money to the cities and towns goes off population and since population came in low we will not be getting the money we deserve. Pat stated that he will bring it up and see where it goes from there. Past also stated that he will work closely

**EXECUTIVE SESSION**

16. Legal Issue

Mayor asked for a motion to go into Executive Session for a Legal Issue at 7:23pm.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller.

Back from Executive Session at 7:34pm. Mayor asked for a motion to approve the City Attorney to reply to the Star Tribune lawsuit.

Motion made by Council Member McCarthy, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

**ADJOURNMENT**

Mayor asked for a motion to adjourn the council meeting at 7:34pm.

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.  
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy,  
Council Member Neumiller

**NEXT MEETING** - February 22nd, 2022 @ 7:00pm/ March 8th, 2022 @ 7:00pm

**NEXT WORK SESSION** - February 22nd, 2022 @ 6:00pm/ March 7th, 2022 @ 9:00am

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

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Mayor, Seth Coleman

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City Clerk, Christine Trumbull





# Council Meeting February 22nd, 2022

Item # 5.

## NEW CONTRACTOR LICENSES

<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
SCENIC CONSTRUCTION	YES	YES	N/A

## RENEWAL CONTRACTOR LICENSES

	<b>BUSINESS NAME</b>	<b>CONTRACTOR ID</b>	<b>INSURANCE</b>	<b>FIRE</b>
7	GW MECHANICAL	YES	YES	YES
8	LIVING WATER PLUMBING	NO	YES	N/A
9	ROBIRDS ELECTRIC	NO	YES	N/A
10	307 CONSTRUCTION	NO	NO	N/A
11	WYATT ELECTRIC	YES	YES	N/A
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				



# CITY OF MILLS

EST. 1921

## PAYROLL

Meeting Date: February 22<sup>nd</sup>, 2022

Payroll Type: Fire Payroll

Date Range: 1-30-2022 to 2-10-2022

NET..... \$8141.50

DEDUCTIONS.....\$3200.75

Federal Taxes.....\$705.00

Medicare..... \$152.00

Retirement ..... \$1218.73

Union Dues..... \$165.00

Supplemental Insurance.....\$118.35

Insurance.....\$841.67

TOTAL PAYROLL.....\$11,342.25

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City Clerk, Christine Trumbull

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Mayor, Seth Coleman



# CITY OF MILLS

EST. 1921

## PAYROLL

Meeting Date: February 22<sup>nd</sup> , 2022 2022

Payroll Type: Regular/Police Payroll

Date Range: 1-31-2022 to 2-13-2022

NET..... \$75,264.74

DEDUCTIONS.....\$32,693.00

Federal Taxes.....\$8561.00

Medicare..... \$1495.38

Retirement ..... \$9705.11

Social Security.....\$6301.78

Supplemental Retirement..... \$1025.00

Supplemental Insurance.....\$484.22

Child Support..... \$600.00

Insurance.....\$4493.01

Union Dues.....\$27.50

TOTAL PAYROLL.....\$107,957.74

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City Clerk, Christine Trumbull

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Mayor, Seth Coleman



# CITY OF MILLS

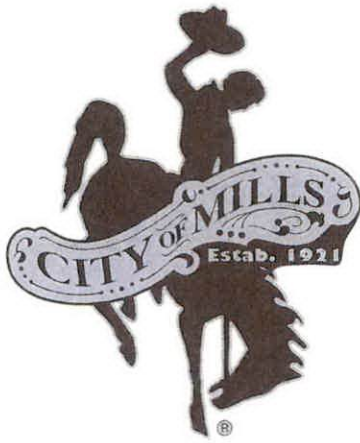
EST. 1921

## BILLS

Meeting Date: February 22<sup>nd</sup>, 2022

### Bills

PETTY CASH.....	\$0.00
VOUCHERS.....	\$264,202.43
MANUAL CHECKS CITY HALL.....	\$118,043.11
MANUAL CHECKS COURT.....	\$1590.00
VOIDED CHECKS.....	\$44,957.03



# CITY OF MILLS

EST. 1921

**CHECK LIST FOR**

**February 22<sup>nd</sup>, 2022**

**COUNCIL MEETING**

City Hall/Court

2-7-2022	29220-29233	Manuals
2-8-2022	29234-29235	Transmittals
2-14-2022	29236-29237	Manuals
2-14-2022	29238	Transmittals
2-15-2022	29240	Payroll
2-15-2022	29241-29246	Transmittals
2-16-2022	29247-29292	Vouchers
2-17-2022	29293	Manual
	<b>COURT</b>	
2-7-2022	1660	Void
2-7-2022	1661-1664	Manuals
2-7-2022	1665	Void

**COUNCIL:**

\_\_\_\_\_

**MAYOR:** \_\_\_\_\_

**CITY CLERK:** \_\_\_\_\_



# CITY OF MILLS

EST. 1921

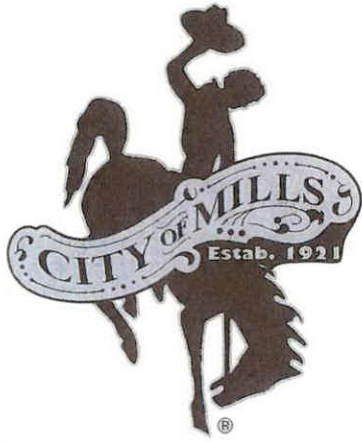
## MANUAL CHECKS

### City Hall

### February 22<sup>nd</sup>, 2022

## COUNCIL MEETING

2-7-2022	29220	Century Link	Internet/Phone	\$256.48
2-7-2022	29221	Charter Communications	Internet	\$473.81
2-7-2022	29222	Nathan Redding	Refund	\$100.00
2-7-2022	29223	Rocky Mountain Power	Utilities	\$676.08
2-7-2022	29224	Verizon	Fire Department Machine-Machine	\$138.64
2-7-2022	29225	Wagon Wheel Roller Skating	Fire Department Event	\$500.00
2-7-2022	29226	Wyoming Water Development Commission	WTP	\$500.00
2-7-2022	29227	Black Hills Energy	Utilities	\$8236.23
2-7-2022	29228	Department of Work Force Services	Workers Comp	\$8116.72
2-7-2022	29229	Rocky Mountain Power	Utilities	\$285.70
2-7-2022	29230	Bobbie Lopez	Water Deposit Refund	\$1.76
2-7-2022	29231	C & M Enterprises	Water Deposit Refund	\$46.66
2-7-2022	29232	Christian & Gabrielle Hun	Water Deposit Refund	\$98.29



# CITY OF MILLS

EST. 1921

2-7-2022	29233	Real Deal Ecoblasting	Water Deposit Refund	\$1.39
2-14-2022	29236	City of Casper	Bill	\$86,465.06
2-14-2022	29237	Rocky Mountain Power	Utilities	\$12,131.29
2-14-2022	29239	WYDOT-MVS	Plates for Cop Cars	\$10.00
2-17-2022	29293	WYDOT-MVS	Plate for Cop Car	\$5.00

**TOTAL:** \$118,043.11



# CITY OF MILLS

EST. 1921

**MANUAL CHECKS**

**COURT**

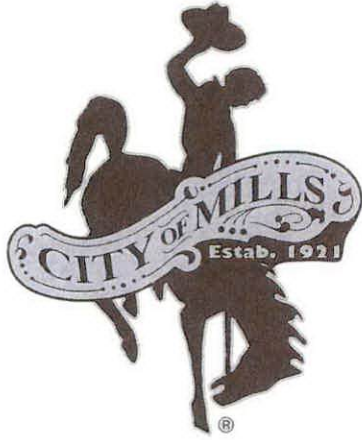
**February 22<sup>nd</sup>, 2022**

**COUNCIL MEETING**

2-7-2022	1661	Erin Wass	Bond Refund	\$930.00
2-7-2022	1662	Jennifer Cole	Bond Refund	\$470.00
2-7-2022	1663	Misty Summers	Bond Refund	\$30.00
2-7-2022	1664	Jennifer Cole	Bond Refund	\$160.00

**TOTAL:** \_\_\_\_\_ \$ 1590.00





# CITY OF MILLS

EST. 1921

## Voided Checks

February 22, 2022

## Council Meeting

2-7-2022	1660	1664	Bond Refund	Wrong Vendor	\$160.00
2-14-2022	1665	None	Doreen Campbell	Needed to apply to case	\$266.00
1-19-2022	29146	29235	Wyoming Retirement	Wrong Amount	\$37,138.89
1-31-2022	29153	29234	Wyoming Retirement-Fire	Wrong Amount	\$7392.14

**TOTAL: \$44,957.03**

**ORDINANCE NO. 776**

**AN ORDINANCE TO REZONE LOT 6, BLOCK 32, TOWN OF MILLS. SW1/4NW1/4, SECTION 7, TOWNSHIP 33 NORTH, RANGE 79 WEST, 6TH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING, ESTABLISHED RESIDENTIAL (E-R) TO ESTABLISHED BUSINESS (E-B)**

**WHEREAS**, the Town of Mills is a Municipal Corporation under the laws of the State of Wyoming; and

**WHEREAS**, the Owner of Lot 6, Block 32, Town of Mills , Ray Clamp Masonry, Inc., petitioned a rezone Tract D, Buffalo Addn., from Established Residential (E-R) to Established Business (E-B); and

**WHEREAS**, the rezone of Lot 6, Block 32, Town of Mills will not impact the neighborhood nor the Mills Comprehensive Plan of 2017; and

**WHEREAS**, a public hearing notice was advertised to the public on 11 January 2022, at least 15 business days prior to the public hearing, as required by Mills Zoning Ordinance; and

**WHEREAS**, the Mills Planning and Zoning Board held a public hearing for the rezoning at a Special meeting on 3 February 2022 in which they forwarded a “Do Pass” recommendation to the City Council; and

**WHEREAS**, the Mills City Council held a public hearing for the rezoning at the 8 February 2022 Council Meeting; and

**WHEREAS**, the Mills City Council has determined that the zone change will be in the best interest of the City and the Owners.

**NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:**

**SECTION 1:**

The City of Mills hereby rezones Lot 6, Block 32, of the Town of Mills. SW1/4NW1/4, Section 7, Township 33 North, Range 79 West, 6th Principal Meridian, Natrona County, Wyoming from Established Residential (E-R) to Established Business (E-B).

**SECTION 2:**

City of Mills Corporate Limits, Additions and Environs Map shall be updated to show said property as Established Business.

**PASSED ON FIRST READING the \_\_\_\_ day of \_\_\_\_\_ 2022**

**PASSED ON SECOND READING the \_\_\_\_ day of \_\_\_\_\_ 2022**

**PASSED, APPROVED, AND ADOPTED ON THIRD AND**

**FINAL READING the \_\_\_\_ day of \_\_\_\_\_ 2022**

CITY OF MILLS, WYOMING

\_\_\_\_\_  
Seth Coleman, Mayor

\_\_\_\_\_  
Darla R. Ives, Council

\_\_\_\_\_  
Sara McCarthy, Council

\_\_\_\_\_  
James Hollander, Council

\_\_\_\_\_  
Brad Neumiller, Council

ATTEST:

\_\_\_\_\_  
Christine Trumbull, City Clerk