# REGULAR CITY COUNCIL MEETING 

September 28, 2021
7:00 PM
City Hall
Mayor: Seth Coleman Council President: Darla Ives Council Members: James Hollander Sara McCarthy Brad Neumiller

## AGENDA

## CALL TO ORDER

## ROLL CALL

## PLEDGE OF ALLEGIANCE

## CONSENT AGENDA

## Minutes

1. Council Meeting Minutes from 9-14-2021

## Town Licenses

2. New and Renewal of Business and Contractor Licenses 9-28-2021

## Financial Approvals

3. Fire Payroll 9-8-2021 to 9-19-2021
4. Regular/Police Payroll 8-30-2021 to 9-12-2021
5. Treasurers Report August 2021
6. Financial Breakdown 9-28-2021

## ORDINANCES AND RESOLUTIONS

7. Ordinance 770: THIRD AND FINAL READING: AN ORDINANCE ANNEXING LANDS LOCATED IN AND BEING PORTIONS OF SECTIONS 2 AND 3, TOWNSHIP 33 NORTH, RANGE 80 WEST, AND PORTIONS OF SECTIONS 34 AND 35, CITYSHIP 34 NORTH, RANGE 80 WEST OF THE SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING
8. Ordinance 771: First and Final Reading: An Emergency Ordinance to Amend FY 21 Budget
9. Resolution 2021-29: Salaries FY 22
10. Resolution 2021-31: Community Development Grant Application Regarding Fire Hydrant Replacement. The Grant will not exceed $\$ 500,000.00$
11. Resolution 2021-32: Community Development Block Grant Application for Broadband Infrastructure not to exceed $\$ 750,000$.
12. Resolution 2021-33: A RESOLUTION FOR APPROVAL OF THE HAMMOND ADDITION, A VACATION AND REPLAT OF LOTS 47, 48, AND 49 OF AGATE ADDITION, TO THE CITY OF MILLS, WYOMING, LOCATED IN THE SW1/4 NW1/4 OF SECTION 12, T. 33 N., R. 80 W., 6TH P.M., NATRONA COUNTY, WYOMING

## COUNCIL APPROVALS

13. Council Approval of the Public Space Rental to Garden Creek Rea-Estate for Trunk or Treat Event on October 31st from 1 to 3
14. Council Approval of the Engagement Letter For the Bond Attorney for The USDA Project
15. Council Authorizes the Mayor to Sign the MOU with Air Methods for Air Transport
16. Council Authorizes the Mayor to Sign the Agreement with Invoice Cloud for Utility Billing Services

## OPEN DISCUSSION

## EXECUTIVE SESSION

## ADJOURNMENT

NEXT MEETING - October 12th, 2021 @ 7:00pm/ October 26th, 2021 @ 7:00pm
NEXT WORK SESSION - October 11th, 2021 @ 9:00am/ October 12th, 2021 @ 6:00pm/ October 26th, 2021 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

## REGULAR CITY COUNCIL MEETING

September 14, 2021
7:00 PM
City Hall


## MINUTES

## CALL TO ORDER

Mayor called the meeting to order at 7:00pm.

## ROLL CALL

PRESENT
Mayor Seth Coleman
Council President Darla Ives
Council Member Jim Hollander
Council Member Sara McCarthy
Council Member Brad Neumiller

## PLEDGE OF ALLEGIANCE

## PUBLIC HEARINGS

## 1. 609 4th Street Lein for Dangerous Building Dell Allen Johnston

Mayor closed the Council Meeting at 7:00pm
Mayor opened the public hearing at 7:00pm.
Mayor Coleman now declared the Public Hearing opened for considering $6094^{\text {th }}$ Street on Dangerous Building. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The City Clerk stated that Dell Johnston is aware of this lein and is in agreement of the amount that is owing. Is there anyone in the audience who wishes to speak in favor of this item? Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:02pm.

## 2. Public Hearing: Special Review Permit Ashby Construction

## Mayor opened the public hearing at 7:02pm

Mayor Coleman now declared the Public Hearing opened for considering the Special Review Permit for Ashby Construction. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The City Planner stated that David Kelly of Ashby Construction would like to build multi-family dwelling in a residential zoning district. The City Planner stated that the P \& Z board did hear his request and the people in the area have been notified. Is there anyone in the audience who wishes to speak in favor of this item? David Kelly of Ashby Construction stated that he has built $95 \%$ of the homes on $6^{\text {th }}$ Ave. He understands people concerns but will build a nice product. He will live in one of them and rent out the other. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. Deanna Bachler on 800 S $6^{\text {th }}$ Ave is against this being built. She has lived on that street for 50 years. She would like to see a house there instead of a multi-family dwelling. She is afraid of renters and how they might trash up the neighborhood. Plus the dwelling is right on her lot line. She know that parking will be an issue. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:09pm.

## 3. Community Development Grant Application Regarding Fire Hydrant Replacement. The Grant will not exceed $\$ 500,000.00$

## Mayor opened the public hearing at 7:09pm.

Mayor Coleman now declared the Public Hearing opened for considering a Community Development Grant for Fire Hydrant Replacement. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The Community Development Director stated that this would be for a grant to replace the fire hydrants that need to be replaced. Is there anyone in the audience who wishes to speak in favor of this item? Fire Chief Bob Lanz is in favor of new fire hydrants. There is 12 to 14 that need to be replaced due to being old and out dated. Changing them would go with the new hoses that we have and the speed to access the water. Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:12pm.

## Community Development Block Grant Application for Broadband Infrastructure not to exceed $\mathbf{\$ 7 5 0 , 0 0 0}$.

Mayor opened the public hearing at $7: 12 \mathrm{pm}$
Mayor Coleman now declared the Public Hearing opened for considering a Community Development Block Grant for Broadband Infrastructure. The hearing will be conducted in accordance with state statues and has been set and advertised in accordance with the statutes. I would ask those individuals who wish to address the council on this issue to approach the lectern, state your name, and address for the record. Do we have a report on this item? The Community Development Director stated that this is a COVID grant that there will be no match and we need to upgrade our broadband infrastructure so that residents in the area can have faster speed of internet. Having faster speed of internet we will be able to broadcast or meetings live and offer better services. Is there anyone in the audience who wishes to speak in favor of this item? Mayor asked again if there was anyone in the audience who wishes to speak in favor of this item. No one spoke. For a third and final time is there is anyone in the audience who wishes to speak in favor of this item. No one spoke. Mayor Coleman asked if there was anyone in the audience who wishes to speak in opposition to this item. Mayor asked is there anyone in the audience who wishes to speak in opposition to this item? No one spoke up. For a third and final time is there anyone in the audience who wishes to speak in opposition to this item. Mayor Coleman mentioned that after all have spoken and there being no others to speak for or against this item, I now declare the public hearing closed at 7:14pm.

Mayor opened the Council Meeting at 7:14pm

## CONSENT AGENDA

## Minutes

## 5. Council Meeting Minutes 8-31-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## 6. Executive Session Minutes for a Legal Issue \#2 8-31-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller
7. Executive Session Minutes for a Legal Issue 8-31-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## 8. Executive Session Minutes for a Personnel Issue 8-31-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## TOWN LICENSES

9. New and Renewal Business and Contractor Licenses September 14th, 2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## FINANCIALS

10. Financial Breakdown 9-14-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## 11. Fire Payroll 8-15-2021 to 8-26-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## 12. Fire Payroll 8-27-2021 to 9-7-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## 13. Regular/Police Payroll 8-16-2021 to 8-29-2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## ORDINANCES AND RESOLUTIONS

14. Resolution 2021-30: A Resolution Approving a Special Review Permit to Allow for Multi-Famly Dwelling in a Developing Residential Zoning District. Build a Duplex Dwelling on Lot $1 \& 2$ Block, 1 in Caspar's Crossing

Motion made by Council Member McCarthy, Seconded by Council Member Hollander.
Voting Nay: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## Resolution 2021-30 did not pass

## COUNCIL APPROVALS

15. Council Approval of the Bid for a 2022 All Wheel Drive Ford Interceptor Utility for the Police in the Amount of $\$ 40,517.00$ from Griener Ford

Motion made by Council President Ives, Seconded by Council Member Neumiller.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller
16. Council Approval of the Bid for 2 All Wheel Drive Ford Explorer Utility for Police in the amount of $\$ 59,800.00$ from Griener Ford

Motion made by Council Member McCarthy, Seconded by Council President Ives.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller
17. Council Approval of the Catering Permit for Uncorked Fine Wine and Spirits for Sept 16th, 2021

Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller
18. Council Approval of the Changes Made to the Agreement with Central Wyoming Senior Services INC

Motion made by Council Member Neumiller, Seconded by Council Member McCarthy. Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller
19. Council Authorizes the Mayor to Sign the Engagement Letter with Lenhart and Mason for FY 21 Audit Preparation.

Motion made by Council President Ives, Seconded by Council Member Neumiller.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy, Council Member Neumiller

## OPEN DISCUSSION

None

## EXECUTIVE SESSION

None

## ADJOURNMENT

Mayor asked for a motion to adjourn the meeting at 7:19pm.
Motion made by Council Member Neumiller, Seconded by Council Member Hollander.
Voting Yea: Mayor Coleman, Council President Ives, Council Member Hollander, Council Member McCarthy,

Council Member Neumiller

NEXT MEETING - September 28th, 2021 @ 7:00pm/ October 12th, 2021 @ 7:00pm
NEXT WORK SESSION - September 28th, 2021 @ 6:00pm/ October 11th, 2021 @ 9:00am/ October 12th, 2021 @ 6:00pm

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Mayor, Seth Coleman

City Clerk, Christine Trumbull

## Council Meeting SEPT. 28TH, 2021

## NEW BUSINESS LICENSES

BUSINESS NAME
FIRE INSPECTION INSURANCE

| 1 |
| :--- |
| 2 |
| 3 |
| 4 |

## RENEWAL BUSINESS LICENSES

## BUSINESS NAME

1 ARS FLOOD \& FIRE CLEANUP
2 BELZONA ROCKY MOUNTAIN
3 ENVIRONMENTAL \& CIVIL SOLUTIONS
4 EQUIPMENT MAINTENANCE PRODUCTS
5 G-MA'S DINER
6 ROCKY MOUNTAIN WEED CONTROL
7 SOUND AND CELLULAR

FIRE INSPECTION INSURANCE
YES
YES
N/A
YES
YES
YES YES

## Council Meeting SEPT. 28TH, 2021

## Council Meeting SEPT. 28th, 2021

## NEW CONTRACTOR LICENSES

BUSINESS NAME
CONTRACTOR ID INSURANCE FIRE
YES YES N/A
2 TRIPLE T REMODELING YES YES N/A

## RENEWAL CONTRACTOR LICENSES

BUSINESS NAME
CONTRACTOR ID INSURANCE FIRE

|  | ATLANTIC ELECTRIC | YES | YES | N/A |
| :---: | :---: | :---: | :---: | :---: |
| 2 | BURBACK'S REFRIGERATION | YES | YES | N/A |
| 3 | COMTRONIX | YES | YES | N/A |
| 4 | HAID'S PLUMBING | YES | YES | YES |
| 5 | KING ENTERPRISES | YES | YES | YES |
| 6 |  |  |  |  |
| 7 |  |  |  |  |
| 8 |  |  |  |  |
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| 16 |  |  |  |  |
| 17 |  |  |  |  |



## PAYROLL

Meeting Date: September 28 ${ }^{\text {th }}$, 2021
Payroll Type: Fire Payroll
Date Range: 9-8-2021 to 9-19-2021
NET............................. $\$ 8228.39$
DEDUCTIONS.................. $\$ 3099.16$
Federal Taxes...................... $\$ 726.00$
Medicare.......................... $\$ 152.72$
Retirement ......................... $\$ 1,217.15$
Union Dues........................ $\$ 137.50$
Supplemental Insurance........... $\$ 70.62$
Insurance............................. $\$ 795.17$

[^0]City Clerk, Christine Trumbull

Mayor, Seth Coleman


PAYROLL

| Meeting Date: September $28{ }^{\text {th }}$, 2021 |
| :---: |
| Payroll Type: Regular/Police Payroll |
| Date Range: 8-30-2021 to 9-12-2021 |
| NET............................ \$74,869.05 |
| DEDUCTIONS................. $\$ 32,618.21$ |
| Federal Taxes..................... $\$ 9258.00$ |
| Medicare........................ \$1,498.86 |
| Retirement ...................... \$9399.45 |
| Social Security................... $\$ 6408.80$ |
| Supplemental Retirement....... \$544.25 |
| Supplemental Insurance......... \$1,150.00 |
| Child Support.................. \$600.00 |
| Insurance.......................... $\$ 3758.85$ |
| TOTAL PAYROLL.............. \$107,487.26 |

City Clerk, Christine Trumbull

Mayor, Seth Coleman

August 2021 Account Balances

| Operations Account | $\$ 366,528.03$ |  |  |
| :---: | :---: | :---: | :---: |
| Water Deposit | $\$ 83,200.00$ |  |  |
| Ambulance | $\$ 2,105.20$ |  |  |
| Municipal Court | $\$ 10,204.26$ |  |  |
| Court Bond | $\$ 29,475.00$ |  |  |
| Police | $\$ 13,576.49$ |  |  |
| WFIG Water Reserve | $\$ 164,800.64$ |  |  |
| WGIF Sewer Reserve | $\$ 96,366.42$ |  |  |
| WGIF Sanitation Reserve | $\$ 78,625.35$ |  |  |
| WGIF General Fund Reserve | $\$ 277,089.50$ |  |  |
| WGIF Reserve | $\$ 32,877.35$ |  |  |
| WGIF Sewer Tap Reserve | $\$ 104,445.24$ |  |  |
| WGIF Police Reserve | $\$ 24,914.81$ |  |  |
| WGIF Parks Reserve | $\$ 671.07$ |  |  |
| WGIF FD Trust Fund | $\$ 8,732.72$ |  |  |
| WGIF Radio Read Fund | $\$ 21,040.33$ |  |  |
| Totals |  |  | $\$ 1,314,652.41$ |

Town Treasurer, Alyssa Hartmann

Mayor, Seth Coleman

| Account | Beginning Balance | Deposits | Interest / Distributions | Disbursements | Ending Balance | Interest Earned FYTD |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| WGIF Water 7198 (99-10230) | \$164,800.64 |  | \$5.68 |  | \$164,806.32 | \$11.36 |
| Transfer 5\% of billing |  |  |  |  |  |  |
| WGIF Sewer 7199 (99-10240) | \$143,584.22 |  | \$4.95 |  | \$143,589.17 | \$9.90 |
| Transfer 7\% of billing |  |  |  |  |  |  |
| WGIF Sanitation 7200 (99-10250) | \$148,303.57 |  | \$3.63 | \$69,681.85 | \$78,625.35 | \$9.93 |
| Transfer 10\% of billing |  |  |  |  |  |  |
| WGIF Reserve 7197 (99-10260) | \$32,877.35 |  | \$1.13 |  | \$32,878.48 | \$2.26 |
| WGIF General Fund 7207 (99-10270) | \$277,079.95 |  | \$9.55 |  | \$277,089.50 | \$19.10 |
| WGIF Parks 7240 (99-10280) | \$671.05 |  | \$0.02 |  | \$671.07 | \$0.04 |
| WGIF Police Fund (99-10310) | \$24,913.95 |  | \$0.86 |  | \$24,914.81 | \$1.71 |
| WGIF DWSRF \#146 Radio Read (99-10300) | \$21,039.61 |  | \$0.72 |  | \$21,040.33 | \$1.44 |
| WGIF Fire Dept Trust Fund (99-10290) | \$8,732.42 |  | \$0.30 |  | \$8,732.72 | \$1.05 |
| WGIF Sewer Tap Fund (99-10320) | \$104,441.64 |  | \$3.60 |  | \$104,445.24 | \$7.18 |
| Totals | \$926,444.40 | \$0.00 | \$30.44 | \$69,681.85 | \$856,792.99 | \$63.97 |


| RESERVES REPAY ACCOUNT DETAIL |  |
| :--- | ---: |
| Account |  |
|  | Repay Balance |
|  |  |
| WGIF Gen Fund Reserve | $\$ 277,089.50$ |
| WGIF Reserve | $\$ 32,878.48$ |
| WGIF Water Reserve | $\$ 164,806.32$ |
| WGIF Sewer Reserve | $\$ 143,589.17$ |
| WGIF Sanitation Reserve | $\$ 78,625.35$ |
| Total Repay Balance | $\$ 696,988.82$ |


| City Accounts |  |  |  |  |  |  |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
| Account | Ending Balance | Interest | Account | Ending Balance | Interest |  |
| Jonah Operations Account | $\$ 366,528.03$ |  | Jonah Water Deposit Account | $\$ 83,200.00$ |  |  |
| Jonah Police Account | $\$ 13,576.49$ |  | Jonah Municipal Account |  |  |  |
| Jonah Court Bond Account | $\$ 29,475.00$ |  |  |  |  |  |
|  |  |  |  |  |  |  |


| TOTAL ACCOUNTS DETAIL |  |
| :--- | ---: |
| Account | Balance |
| Investments Accounts Total | $\$ 856,792.99$ |
| Ambulance | $\$ 2,105.20$ |
| FIB Sweep Account | $\$ 6,174.00$ |
| City Accounts | $\$ 502,983.78$ |
| Total Accounts Balance |  |



| CITY OF MILLS |  |  | Check Register - Audit Report <br> Check Issue Dates: 9/10/2021-9/30/2021 |  |  |  | Sep 24, 2021 09:29AM |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Check Issue Date | Check <br> Number | Payee | Invoice Amount | Description | Invoice GL Account | Check <br> Amount |  |
| Total | 993: |  |  |  |  | 33.03 |  |
| 27994 |  |  |  |  |  |  |  |
| 09/10/2021 | 27994 | Advance Thermal Solutions | 170.00 | Ice Machine Repair | 12-45-260 | 170.00 |  |
| Total | 984: |  |  |  |  | 170.00 |  |
| 27995 |  |  |  |  |  |  |  |
| 09/10/2021 | 27995 | Advanced Thermal Solutions | 170.00 | Ice machine repair | 12-45-260 | 170.00 |  |
| 09/14/2021 | 27995 | Advanced Thermal Solutions | 170.00- | Ice machine repair | 12-45-260 | 170.00. |  |
| Total | 995: |  |  |  |  | . 00 |  |
| 27996 |  |  |  |  |  |  |  |
| 09/10/2021 | 27996 | Alpine Motorsports | 31.99 | Ignition Module | 10-70-950 | 31.99 |  |
| 09/10/2021 | 27996 | Alpine Motorsports | 35.97 | Spool | 10-70-950 | 35.97 |  |
| 09/10/2021 | 27996 | Alpine Motorsports | 245.52 | Check performance machine on kawasaki | 10-70-950 | 245.52 |  |
| 09/10/2021 | 27996 | Alpine Motorsports | 235.19 | Chain Saw Repair | 10-56-810 | 235.19 |  |
| Total | 996: |  |  |  |  | 548.67 |  |
| 27997 |  |  |  |  |  |  |  |
| 09/10/2021 | 27997 | ALSCO, Inc | 194.75 | 3X5 Freestyle Mats | 12-45-260 | 194.75 |  |
| 09/10/2021 | 27997 | ALSCO, Inc | 132.61 | Rugs and Mats for PD | 12-45-260 | 132.61 |  |
| 09/10/2021 | 27997 | ALSCO, Inc | 132.61 | Rugs and Mats for PD | 12-45-260 | 132.61 |  |
| Total 2 | 997: |  |  |  |  | 459.97 |  |
| 27998 |  |  |  |  |  |  |  |
| 09/10/2021 | 27998 | Amazon Capital Services, Inc | 124.85 | NFPA 921 book | 10-56-393 | 124.85 |  |
| 09/10/2021 | 27998 | Amazon Capital Services, Inc | 52.07 | Safety glasses | 10-56-960 | 52.07 |  |
| Total 27998: |  |  |  |  |  | 176.92 |  |
| 27999 |  |  |  |  |  |  |  |
| 09/10/2021 | 27999 | AMBI Mail \& Marketing, Inc | 30.84 | Package to State Crime Lab $\times 2$ | 10-54-330 | 30.84 |  |
| 09/10/2021 | 27999 | AMBI Mail \& Marketing, Inc | 38.98 | Package Fed Exed to Cheyenne Lab | 10-54-330 | 38.98 |  |






| Check Issue Date | Check <br> Number | Payee | Invoice Amount | Description | Invoice GL Account | Check <br> Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 09/10/2021 | 28008 | City of Casper | 570.28- Balefill |  | 54-84-250 | 570.28-V |
| 09/10/2021 | 28008 | City of Casper | 383.19 Balefill |  | 54-84-250 | 383.19 |
| 09/10/2021 | 28008 | City of Casper | 383.19- Balefill |  | 54-84-250 | 383.19-V |
| 09/10/2021 | 28008 | City of Casper | 621.69 Balefill |  | 54-84-250 | 621.69 |
| 09/10/2021 | 28008 | City of Casper | 621.69- Balefill |  | 54-84-250 | 621.69-V |
| 09/10/2021 | 28008 | City of Casper | 893.58 Balefill |  | 54-84-250 | 893.58 |
| 09/10/2021 | 28008 | City of Casper | 893.58- Balefill |  | 54-84-250 | 893.58-V |
| 09/10/2021 | 28008 | City of Casper | 601.55 Balefill |  | 54-84-250 | 601.55 |
| 09/10/2021 | 28008 | City of Casper | 601.55- Balefill |  | 54-84-250 | 601.55-V |
| 09/10/2021 | 28008 | City of Casper | 518.34 Balefill |  | 54-84-250 | 518.34 |
| 09/10/2021 | 28008 | City of Casper | 518.34- Balefill |  | 54-84-250 | 518.34-V |
| 09/10/2021 | 28008 | City of Casper | 392.20 Balefill |  | 54-84-250 | 392.20 |
| 09/10/2021 | 28008 | City of Casper | 392.20- Balefill |  | 54-84-250 | $392.20-\mathrm{V}$ |
| 09/10/2021 | 28008 | City of Casper | 563.39 Balefill |  | 54-84-250 | 563.39 |
| 09/10/2021 | 28008 | City of Casper | 563.39- Balefill |  | 54-84-250 | 563.39- V |
| 09/10/2021 | 28008 | City of Casper | 880.33 Balefill |  | 54-84-250 | 880.33 |
| 09/10/2021 | 28008 | City of Casper | 880.33- Balefill |  | 54-84-250 | 880.33-V |
| 09/10/2021 | 28008 | City of Casper | 617.98 Balefill |  | 54-84-250 | 617.98 |
| 09/10/2021 | 28008 | City of Casper | 617.98- Balefill |  | 54-84-250 | 617.98- V |
| 09/10/2021 | 28008 | City of Casper | 536.36 Balefill |  | 54-84-250 | 536.36 |
| 09/10/2021 | 28008 | City of Casper | 536.36- Balefill |  | 54-84-250 | 536.36-V |
| 09/10/2021 | 28008 | City of Casper | 453.68 Balefill |  | 54-84-250 | 453.68 |
| 09/10/2021 | 28008 | City of Casper | 453.68- Balefill |  | 54-84-250 | 453.68-V |
| 09/10/2021 | 28008 | City of Casper | 587.24 Balefill |  | 54-84-250 | 587.24 |
| 09/10/2021 | 28008 | City of Casper | 587.24- Balefill |  | 54-84-250 | 587.24-V |
| 09/10/2021 | 28008 | City of Casper | 1,020.25 Balefill |  | 54-84-250 | 1,020.25 |
| 09/10/2021 | 28008 | City of Casper | 1,020.25- Balefill |  | 54-84-250 | 1,020.25- V |
| 09/10/2021 | 28008 | City of Casper | 638.65 Balefill |  | 54-84-250 | 638.65 |
| 09/10/2021 | 28008 | City of Casper | 638.65- Balefill |  | 54-84-250 | 638.65- V |
| 09/10/2021 | 28008 | City of Casper | 659.32 Balefill |  | 54-84-250 | 659.32 |
| 09/10/2021 | 28008 | City of Casper | 659.32- Balefill |  | 54-84-250 | 659.32- V |
| 09/10/2021 | 28008 | City of Casper | 464.28 Balefill |  | 54-84-250 | 464.28 |
| 09/10/2021 | 28008 | City of Casper | 464.28- Balefill |  | 54-84-250 | 464.28- V |
| 09/10/2021 | 28008 | City of Casper | 540.07 Batefill |  | 54-84-250 | 540.07 |
| 09/10/2021 | 28008 | City of Casper | 540.07- Batefill |  | 54-84-250 | 540.07-V |
| 09/10/2021 | 28008 | City of Casper | 915.31 Batefill |  | 54-84-250 | 915.31 |
| 09/10/2021 | 28008 | City of Casper | 915.31- Balefill |  | 54-84-250 | 915.31- V |
| 09/10/2021 | 28008 | City of Casper | 532.12 Balefill |  | 54-84-250 | 532.12 |
| 09/10/2021 | 28008 | City of Casper | 532.12- Balefill |  | 54-84-250 | 532.12-V |






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| Total 28022: |  |  |
| 28023 |  |  |
| 09/10/2021 | 28023 | Grainger, Inc |
| 09/10/2021 | 28023 | Grainger, Inc |
| 09/10/2021 | 28023 | Grainger, inc |
| 09/10/2021 | 28023 | Grainger, Inc |

## Total 28023:

| 139.72 | Disinfectant Spray |
| ---: | :--- |
| 139.72- | Disinfectant Spray |
| $1,175.45$ | Portable Evaporative Cooler |

1,175.45- Portable Evaporative Cooler
10-44-267
10-44-267
12-45-260
12-45-260

52-82-810
52-82-810
52-82-840
52-82-840
52-82-810
52-82-810
52-82-840
52-82-840
52-82-840
52-82-840
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52-82-810
52-82-810
52-82-840
52-82-840

| 450.00 Chlorine ejector | $52-82-810$ |
| :--- | ---: |
| 450.00- Chlorine ejector | $52-82-810$ |
| $1,634.35$ Chlorine Cyl \& 2 Potassium Perm | $52-82-840$ |
| $1,634.35-$ Chlorine Cyl \& 2 Potassium Perm | $52-82-840$ |
| $1,280.00$ Chlorine Rate Valve | $52-82-810$ |
| $1,280.00-$ Chlorine Rate Valve | $52-82-810$ |
| $1,194.50$ Chlorine Cylinders/Frieght | $52-82-840$ |
| $1,194.50-$ Chlorine Cylinders/Frieght | $52-82-840$ |
| 829.75 Pallet of aluminum | $52-82-840$ |
| $829.75-$ Pallet of aluminum | $52-82-840$ |
| 600.00 Chlorine Switch-over | $52-82-810$ |
| $600.00-$ Chlorine Switch-over | $52-82-810$ |
| 77.00 Ejector Repair Kit | $52-82-810$ |
| $77.00-$ Ejector Repair Kit | $52-82-840$ |
| 208.92 Pail Potassium Permanganate | $52-82-840$ |

## 28024

09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc 09/10/2021 28024 Hawkins Inc

## Total 28024:

450.00
450.00- V

1,634.35
1,634.35- V
1,280.00
1,280.00-V
1,194.50
1,194.50-V
829.75
829.75-V
600.00
$600.00-\mathrm{V}$
77.00
$77.00-\mathrm{V}$
208.92
208.92- V

## 28025

09/10/2021 28025 Hensley Battery LLC
09/10/2021 28025 Hensley Battery LLC 09/10/2021 28025 Hensley Battery LLC 09/10/2021 28025 Hensley Battery LLC

## Total 28025:

| 120.22 | Battery Replacement for unit \#7 | $10-54-950$ |
| :--- | :--- | :--- |
| $120.22-$ | Battery Replacement for unit \#7 | $10-54-950$ |
| 122.27 | Battery Replacement for unit \#66 | $10-54-950$ |
| $122.27-$ | Battery Replacement for unit \#66 | $10-54-950$ |
|  |  | 120.22 |
|  |  | $120.22-\mathrm{V}$ |
|  |  | 122.27 |




| CITY OF MILLS |  |  | Check Register - Audit Report <br> Check Issue Dates: 9/10/2021-9/30/2021 |  |  |  | $\begin{array}{r} \text { Page: } 13 \\ \text { Sep 24, } 2021 \text { 09:29AM } \end{array}$ |
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| Check Issue Date | Check <br> Number | Payee |  |  |  | Invoice Amount | Description | Invoice GL Account | Check <br> Amount |  |
| Total 2 | 33: |  |  |  | . | . 00 |  |
| 28034 |  |  |  |  |  |  |  |
| 09/10/2021 | 28034 | JH Mechanical | 109.95 | Repair Toiled | 12-45-260 | 109.95 |  |
| 09/10/2021 | 28034 | JH Mechanical | 109.95- | Repair Toiled | 12-45-260 | 109.95- V |  |
| Total 2 | 034: |  |  |  |  | . 00 |  |
| 28035 |  |  |  |  |  |  |  |
| 09/10/2021 | 28035 | John Deere Financial | 1,634.35 | Chlorine Cylinders/Potassium Permanganate, freight \& | 52-82-840 | 1,634.35 |  |
| 09/10/2021 | 28035 | John Deere Financial | 1,634.35- | Chlorine Cylinders/Potassium Permanganate, freight \& | 52-82-840 | 1,634.35-V |  |
| 09/10/2021 | 28035 | John Deere Financial | 100.97- | Tire and Wheel Parts | 10-70-950 | 100.97- V |  |
| 09/10/2021 | 28035 | John Deere Financial | 100.97 | Tire and Wheel Parts | 10-70-950 | 100.97 |  |
| Total 2 | 355: |  |  |  |  | . 00 |  |
| 28036 |  |  |  |  |  |  |  |
| 09/10/2021 | 28036 | Kistler Tent \& Awning | 587.00 | Tent Rentals for Summerfest | 12-45-230 | 587.00 |  |
| 09/10/2021 | 28036 | Kistler Tent \& Awning | 587.00- | Tent Rentals for Summerfest | 12-45-230 | 587.00-V |  |
| Total 2 | 36: |  |  |  |  | . 00 |  |
| 28037 |  |  |  |  |  |  |  |
| 09/10/2021 | 28037 | KWYY-FM | 900.00 | Beartrap Schedule Sponsorship | 10-44-620 | 900.00 |  |
| 09/10/2021 | 28037 | KWYY-FM | 900.00 - | Beartrap Schedule Sponsorship | 10-44-620 | $900.00-\mathrm{V}$ |  |
| Total 2 | 37: |  |  |  |  | . 00 |  |
| 28038 |  |  |  |  |  |  |  |
| 09/10/2021 | 28038 | L.N. Curtis and sons | 213.70 | Mount for rescue tool medic 9 | 10-56-350 | 213.70 |  |
| 09/10/2021 | 28038 | L.N. Curtis and sons | 213.70. | Mount for rescue tool medic 9 | 10-56-350 | 213.70-V |  |
| 09/10/2021 | 28038 | L.N. Curtis and sons | 213.70 | Mount for rescue tool medic 10 | 10-56-350 | 213.70 |  |
| 09/10/2021 | 28038 | L.N. Curtis and sons | 213.70- | Mount for rescue tool medic 10 | 10-56-350 | 213.70-V |  |
| Total 28038: |  |  |  |  |  | . 00 |  |
| 28039 |  |  |  |  |  |  |  |
| 09/10/2021 | 28039 | Lenhart Mason \& Associates LLC | 9,500.00 | Audit FY 2020 Final Billing | 10-44-930 | 9,500.00 |  |


| CITY OF MILLS |  | Check Register - Audit Report <br> Check Issue Dates: 9/10/2021-9/30/2021 |  |  |  |  | Page: 14 |
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| Check Issue Date | Check Number |  |  |  |  |  | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |  |
| 09/10/2021 | 28039 | Lenhart Mason \& Associates LLC | 9,500.00- | Audit FY 2020 Final Billling | 10-44-930 | 9,500.00- V |  |
| Total 28039: |  |  |  |  |  | . 00 |  |
| 28040 |  |  |  |  |  |  |  |
| 09/10/2021 | 28040 | Mathew Bender \& Co., Inc. | 2,074.18 | Wyoming State Statute Books | 10-44-720 | 2,074.18 |  |
| 09/10/2021 | 28040 | Mathew Bender \& Co., Inc. | 2,074.18. | Wyoming State Statute Books | 10-44-720 | 2,074.18- V |  |
| Total 28040: |  |  |  |  |  | . 00 |  |
| 28041 |  |  |  |  |  |  |  |
| 09/10/2021 | 28041 | Milview Cleaners | 14.00 | Laundry | 52-82-840 | 14.00 |  |
| 09/10/2021 | 28041 | Millview Cleaners | 14.00- | Laundry | 52-82-840 | 14.00- V |  |
| 09/10/2021 | 28041 | Milview Cleaners | 19.11 | Laundry | 52-82-840 | 19.11 |  |
| 09/10/2021 | 28041 | Milview Cleaners | 19.11- | Laundry | 52-82-840 | 19.11- V |  |
| Total 28041: |  |  |  |  |  | . 00 |  |
| 28042 |  |  |  |  |  |  |  |
| 09/10/2021 | 28042 | Motorola Solutions, Inc. | 16,669.40 | Mobile and Portable Radio - Complete Setup | 12-45-350 | 16,669.40 |  |
| 09/10/2021 | 28042 | Motorola Solutions, Inc. | 16,669.40- | Mobile and Portable Radio - Complete Setup | 12-45-350 | 16,669.40- V |  |
| Total 28042: |  |  |  |  |  | . 00 |  |
| 28043 |  |  |  |  |  |  |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 498.85 | 2100 Parking Violation Labels | 10-53-310 | 498.85 |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 498.85- | 2100 Parking Violation Labels | 10.53-310 | 498.85- V |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 161.08 | 2000 Code Enforcement Cards | 10-53-310 | 161.08 |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 161.08- | 2000 Code Enforcement Cards | 10-53-310 | 161.08- V |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 151.82 | 3 Part Stored Vehicle Inventory Reports | 10-54-235 | 151.82 |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 151.82- | 3 Part Stored Vehicle Inventory Reports | 10-54-235 | 151.82- V |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 93.39 | Citation Envelopes | 10-54-235 | 93.39 |  |
| 09/10/2021 | 28043 | Mountain States Lithographing Inc | 93.39 - | Citation Envelopes | 10-54-235 | 93.39-V |  |
| Total 28043: |  |  |  |  |  | . 00 |  |
| 28044 |  |  |  |  |  |  |  |
| 09/10/2021 | 28044 | Nanette Holbrook | 10.48 | Money Orders for Nebraska DOT | 10-54-330 | 10.48 |  |
| 09/10/2021 | 28044 | Nanette Holbrook | 10.48- | Money Orders for Nebraska DOT | 10-54-330 | 10.48- V |  |



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## Total 28044:

28045 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021 09/10/2021

| 28045 | NAPA Auto Parts |
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| 28045 | NAPA Auto Parts |

Total 28045:

| 20.97 | Tubes of grease | $52-82-810$ |
| :--- | :--- | :--- |
| 20.97- Tubes of grease | $52-82-810$ |  |
| 103.76 | Solenoid for brush 9 | $10-56-350$ |
| 103.76- | Solenoid for brush 9 | $10-56-350$ |
| 33.98 | Shop Towels | $50-47-410$ |
| 33.98- | Shop Towels | $50-47-410$ |
| 23.99 | Non-skid tape | $50-47-410$ |
| 23.99- | Non-skid tape | $50-47-410$ |
| 15.99 | High Temp Thread Seal | $10-56-950$ |
| 15.99- | High Temp Thread Seal | $10-56-950$ |
| 305.24 | Two batteries for MS 85 | $10-56-950$ |
| 305.24- Two batteries for MS 85 | $10-56-950$ |  |
| 46.14 | Penetran | $50-47-410$ |
| 46.14- Penetran | $50-47-410$ |  |
| 20.27 | Carb cleaner, graphite and sticky glue for engine repair | $10-56-350$ |
| 20.27- Carb cleaner, graphite and sticky glue for engine repair | $10-56-350$ |  |
| 6.99 | BLSTR PK Miniatur | $50-47-410$ |
| 6.99- BLSTR PK Miniatur | $50-47-410$ |  |
| 10.76 | Glass cleaner for the rigs | $10-56-810$ |
| 10.76- | Glass cleaner for the rigs | $10-56-810$ |

20.97
20.97-V
103.76
103.76-V
33.98
33.98- V
23.99
23.99- V
15.99
15.99- V
305.24
305.24- V
46.14
46.14- V
20.27 -
20.27-V
6.99
6.99-V
10.76
10.76-V
.00

28046
09/10/2021 28046 Natrona County Sheriffs Office 09/10/2021 28046 Natrona County Sheriffs Office

Total 28046:
11,254.88 House Inmate for Aug. 2021
11,254.88- House Inmate for Aug. 202
10-54-415
10-54-415
11,254.88
11,254.86-V

## 28047

09/10/2021 28047 Norco, Inc
09/10/2021 28047 Norco, Inc
09/10/2021 28047 Nerco, Inc
09/10/2021 28047 Norco, Inc
09/10/2021 28047 Norco, Ine

| 88.26 | Dusters | $52-82-810$ |
| :--- | :--- | :--- |
| 88.26- | Dusters | $52-82-810$ |
| 46.85 | Cleaning Supplies | $10-44-267$ |
| 46.85- | Cleaning Supplies | $10-44-267$ |
| 27.08 | DB Steel Demon | $50-47-410$ |

88.26
$88.26-V$
46.85
$46.85-V$
27.08

| CITY OF MILLS |  | Check Register - Audit Report <br> Check Issue Dates: 9/10/2021-9/30/2021 |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |
| 09/10/2021 | 28047 | Norco, Inc | 27.08. | DB Steel Demon | 50-47-410 | 27.08. V |  |
| 09/10/2021 | 28047 | Norco, Inc | 44.80 | XL Nitrile Exam Gloves for Fire Depart. | 10-56-425 | 44.80 |  |
| 09/10/2021 | 28047 | Norco, Inc | 44.80- | XL Nitrile Exam Gloves for Fire Depart. | 10-56-425 | $44.80-\mathrm{V}$ |  |
| 09/10/2021 | 28047 | Norco, Inc | 44.80 | EMS Glove | 10-56-425 | 44.80 |  |
| 09/10/2021 | 28047 | Norco, Inc | 44.80- | EMS Giove | 10-56-425 | 44.80-V |  |
| Total 28047: |  |  |  |  |  | . 00 |  |
| 28048 |  |  |  |  |  |  |  |
| 09/10/2021 | 28048 | On The Hook Towing | 200.00 | Towing Vehicle to police | 10-54-380 | 200.00 |  |
| 09/10/2021 | 28048 | On The Hook Towing | 200.00. | Towing Vehicle to police | 10-54-380 | 200.00- V |  |
| Total 28048: |  |  |  |  |  | . 00 |  |
| 28049 |  |  |  |  |  |  |  |
| 09/10/2021 | 28049 | One Call of Wyoming | 126.00 | Tickets for Jut CDC Code TMI 2021 | 51-81-620 | 126.00 |  |
| 09/10/2021 | 28049 | One Call of Wyoming | 126.00- | Tickets for Jul CDC Code TMil 2021 | 51-81-620 | 126.00. V |  |
| Total 28049: |  |  |  |  |  | . 00 |  |
| 28050 |  |  |  |  |  |  |  |
| 09/10/2021 | 28050 | Overhead Door Company of Casp | 233.56 | Garage Door Repair | 10-56-982 | 233.56 |  |
| 09/10/2021 | 28050 | Overhead Door Company of Casp | 233.56- | Garage Door Repair | 10-56-982 | 233.56-V |  |
| Total 28050: |  |  |  |  |  | . 00 |  |
| 28051 |  |  |  |  |  |  |  |
| 09/10/2021 | 28051 | Peden's inc. | 15.00 | Generic Embroidery | 12-45-310 | 15.00 |  |
| 09/10/2021 | 28051 | Peden's Inc. | 15.00- | Generic Embroidery | 12-45-310 | 15:00-V |  |
| 09/10/2021 | 28051 | Peden's inc. | 30.00 | 2 City of Mills Embroidery | 10-56-855 | 30.00 |  |
| 09/10/2021 | 28051 | Peden's Inc. | 30.00 - | 2 City of Mills Embroidery | 10-56-855 | $30.00-\mathrm{V}$ |  |
| 09/10/2021 | 28051 | Peden's Inc. | 10.00 | Sabrina shirt | 10-57-855 | 10.00 |  |
| 09/10/2021 | 28051 | Peden's Inc. | 10.00- | Sabrina shirt | 10-57-855 | $10.00-\mathrm{V}$ |  |
| Total 28051: |  |  |  |  |  | . 00 |  |
| 28052 |  |  |  |  |  |  |  |
| 09/10/2021 | 28052 | Peterbilt of Wyoming inc | 207.90 | Check Cameras on Garbage Truck | 54-84-950 | 207.90 |  |
| 09/10/2021 | 28052 | Peterbilt of Wyoming inc | 207.90. | Check Cameras on Garbage Truck | 54-84-950 | 207.90- V |  |





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## Total 28061:

28062

| $09 / 10 / 2021$ | 28062 | Sutherlands |
| :--- | :--- | :--- |
| $09 / 10 / 2021$ | 28062 | Sutherlands |
| $09 / 10 / 2021$ | 28062 | Sutherlands |
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| $09 / 10 / 2021$ | 28062 | Sutherlands |
| $09 / 10 / 2021$ | 28062 | Sutherlands |

Total 28062:
28063 $\begin{array}{lll}\text { 09/10/2021 } & 28063 & \text { Trans Union Risk \& Alternative } \\ \text { 09/10/2021 } & 28063 & \text { Trans Union Risk \& Alternative }\end{array}$ Total 28063:
75.00 Monthly Charge for Backgrounds

10-54-330 75.00- Monthly Charge for Backgrounds

10-54-330
69.00 Keys Cut 20 69.00- Keys Cut 20

## 28064

09/10/2021 28064 Western Wyoming Lock \& Saf

12-45-260
12-45-260

| $12-45-998$ | 11.76 |
| :--- | :---: |
| $12-45-998$ | $11.76-\mathrm{V}$ |
| $52-82-810$ | 19.48 |
| $52-82-810$ | $19.48-\mathrm{V}$ |
| $10-56-810$ | 20.99 |
| $10-56-810$ | $20.99-\mathrm{V}$ |
| $10-70-840$ | 25.97 |
| $10-70-840$ | $25.97-\mathrm{V}$ |
| $10-70-840$ | 59.99 |
| $10-70-840$ | $59.99-\mathrm{V}$ |
| $10-54-220$ | 26.72 |
| $10-54-220$ | $26.72-\mathrm{V}$ |
| $10-70-840$ | 4.36 |
| $10-70-840$ | $4.36-\mathrm{V}$ |
| $52-82-810$ | 58.90 |
| $52-82-810$ | $58.90-\mathrm{V}$ |
| $52-82-810$ | 8.99 |
| $52-82-810$ | $8.99-\mathrm{V}$ |
| $52-82-810$ | 25.98 |
| $52-82-810$ | $25.98-\mathrm{V}$ |
| $10-54-235$ | 32.99 |
| $10-54-235$ | $32.99-\mathrm{V}$ |

.00
69.00
69.00-V






| CITY OF MILLS |  |  | Check Register - Audit Report <br> Check Issue Dates: 9/10/2021-9/30/2021 |  |  |  | Sep 24, 2021 09:29AM |
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| Check Issue Date | Check <br> Number | Payee | Invoice Amount | Description | Invoice GL Account | Check Amount |  |
| 09/10/2021 | 28535 | Ferguson Waterworks \#1701 | 18.13 | 36 Shutoff Rod | 51-81-840 | 18.13 |  |
| Total 2 | 535: |  |  |  |  | 2,082.26 |  |
| 28536 |  |  |  |  |  |  |  |
| 09/10/2021 | 28536 | Galls | 732.34 | Uniforms for Chief Gay and Chief Lanz | 10-56-855 | 732.34 |  |
| Total | 536: |  |  |  |  | 732.34 |  |
| 28537 |  |  |  |  |  |  |  |
| 09/10/2021 | 28537 | Grainger, Inc | 139.72 | Disinfectant Spray | 10-44-267 | 139.72 |  |
| 09/10/2021 | 28537 | Grainger, Inc | 1,175.45 | Portable Evaporative Cooler | 12-45-260 | 1,175.45 |  |
| Total 2 | 537: |  |  |  |  | 1,315.17 |  |
| 28538 |  |  |  |  |  |  |  |
| 09/10/2021 | 28538 | Hawkins Inc | 450.00 | Chlorine ejector | 52-82-810 | 450.00 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 1,634.35 | Chlorine Cyl \& 2 Potassium Perm | 52-82-840 | 1,634.35 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 1,280.00 | Chlorine Rate Valve | 52-82-810 | 1,280.00 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 1,194.50 | Chlorine Cytinders/Frieght | 52-82-840 | 1,194.50 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 829.75 | Pallet of aluminum | 52-82-840 | 829.75 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 600.00 | Chlorine Switch-over | 52-82-810 | 600.00 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 77.00 | Ejector Repair Kit | 52-82-810 | 77.00 |  |
| 09/10/2021 | 28538 | Hawkins Inc | 208.92 | Pail Potassium Permanganate | 52-82-840 | 208.92 |  |
| Total 2 | 538: |  |  |  |  | 6,274.52 |  |
| 28539 |  |  |  |  |  |  |  |
| 09/10/2021 | 28539 | Hensley Battery LLC | 120.22 | Battery Replacement for unit \#7 | 10-54-950 | 120.22 |  |
| 09/10/2021 | 28539 | Hensley Battery LLC | 122.27 | Battery Replacement for unit \#66 | 10-54-950 | 122.27 |  |
| Total 28539: |  |  |  |  |  | 242.49 |  |
| 28540 |  |  |  |  |  |  |  |
| 09/10/2021 | 28540 | Homax | 198.97 | Fuel Charges for May 2021 CSO | 53-83-370 | 198.97 |  |
| 09/10/2021 | 28540 | Homax | 239.08 | Fuel Charges for July 2021 MPD | 10-53-370 | 239.08 |  |
| 09/10/2021 | 28540 | Homax | 3,082.61 | Fuel Charges for July 2021 MPD | 10-54-370 | 3,082.61 |  |
| 09/10/2021 | 28540 | Homax | 497.16 | water Fuel | 51-81-370 | 497.16 |  |
| 09/10/2021 | 28540 | Homax | 252.61 | Sewer Fuel | 53-83-370 | 252.61 |  |




| CITY OF MILLS |  |  | Check Register - Audit Report <br> Check Issue Dates: 9/10/2021-9/30/2021 |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Check Issue Date | Check <br> Number | Payee | Invoice Amount | Description | Invoice GL Account | Check <br> Amount |  |
| 28553 |  |  |  |  |  |  |  |
| 09/10/2021 | 28553 | Lenhart Mason \& Associates LLC | 9,500.00 | Audit FY 2020 Final Billling | 10-44-930 | 9,500.00 |  |
| Total 2 | 553: |  |  |  |  | 9,500.00 |  |
| 28554 |  |  |  |  |  |  |  |
| 09/10/2021 | 28554 | Mathew Bender \& Co., Inc. | 2,074.18 | Wyoming State Statute Books | 10-44-720 | 2,074.18 |  |
| Total 2 | 554: |  |  |  |  | 2,074.18 |  |
| 28555 |  |  |  |  |  |  |  |
| 09/10/2021 | 28555 | Millview Cleaners | 14.00 | Laundry | 52-82-840 | 14.00 |  |
| 09/10/2021 | 28555 | Millview Cleaners | 19.11 | Laundry | 52-82-840 | 19.11 |  |
| Total 2 | 555: |  |  |  |  | 33.11 |  |
| 28556 |  |  |  |  |  |  |  |
| 09/10/2021 | 28556 | Motorola Solutions, Inc. | 16,669.40 | Mobile and Portable Radio - Complete Setup | 12-45-350 | 16,669.40 |  |
| Total 2 | 556: |  |  |  |  | 16,669.40 |  |
| 28557 |  |  |  |  |  |  |  |
| 09/10/2021 | 28557 | Mountain States Lithographing Inc | 498.85 | 2100 Parking Violation Labels | 10-53-310 | 498.85 |  |
| 09/10/2021 | 28557 | Mountain States Lithographing Inc | 161.08 | 2000 Code Enforcement Cards | 10-53-310 | 161.08 |  |
| 09/10/2021 | 28557 | Mountain States Lithographing Inc | 151.82 | 3 Part Stored Vehicle Inventory Reports | 10-54-235 | 151.82 |  |
| 09/10/2021 | 28557 | Mountain States Lithographing Inc | 93.39 | Citation Envelopes | 10-54-235 | 93.39 |  |
| Total 2 | 557: |  |  |  |  | 905.14 |  |
| 28558 |  |  |  |  |  |  |  |
| 09/10/2021 | 28558 | Nanette Holbrook | 10.48 | Money Orders for Nebraska DOT | 10-54-330 | 10.48 |  |
| Total 2 | 558: |  |  |  |  | 10.48 |  |
| 28559 |  |  |  |  |  |  |  |
| 09/10/2021 | 28559 | NAPA Auto Parts | 20.97 | Tubes of grease | 52-82-810 | 20.97 |  |
| 09/10/2021 | 28559 | NAPA Auto Parts | 103.76 | Solenoid for brush 9 | 10-56-350 | 103.76 |  |
| 09/10/2021 | 28559 | NAPA Auto Parts | 33.98 | Shop Towels | 50-47-410 | 33.98 |  |
| 09/10/2021 | 28559 | NAPA Auto Parts | 23.99 | Non-skid tape | 50-47-410 | 23.99 |  |







| Check Issue Date | Check <br> Number | Payee | Invoice Amount | Description | Invoice GL Account | Check <br> Amount |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 28584 |  |  |  |  |  |  |
| 09/23/2021 | 28584 | Kyle Talmadge | 120.00 | Water Deposit Refund for Kyle Talmadge | 10-10200 | 120.00 |
| Total 28584: |  |  |  |  |  | 120.00 |
| Grand Totals: |  |  |  |  |  | 407,254.13 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
| :---: | :---: | :---: | :---: |
| 10-10200 | 120.00 | . 00 | 120.00 |
| 10-21100 | 101,071.29 | 222,103.26- | 121,031.97- |
| 10-23800 | 7,110.43 | . 00 | 7,110.43 |
| 10-44-235 | 7,010.23 | . 00 | 7,010.23 |
| 10-44-240 | 2,400.00 | 1,200.00- | 1,200.00 |
| 10-44-267 | 373.14 | 186.57- | 186.57 |
| 10-44-351 | 59.90 | 29.95- | 29.95 |
| 10-44-352 | 110.00 | 55.00- | 55.00 |
| 10-44-620 | 5.448 .76 | 2,724.38- | 2,724.38 |
| 10-44-720 | 4,148.36 | 2,074.18- | 2,074.18 |
| 10-44-725 | 4,216.00 | 2,108.00- | 2,108.00 |
| 10-44-805 | 157.32 | 78.66- | 78.66 |
| 10-44-930 | 19,000.00 | 9,500.00- | 9,500.00 |
| 10-44-981 | 355.00 | 140.00- | 215.00 |
| 10-46-335 | 22,211.00 | 11,105.50- | 11,105.50 |
| 10-46-864 | 2,422.00 | 1,211.00- | 1,211.00 |
| 10-46-867 | 692.00 | 346.00- | 346.00 |
| 10-46-940 | 687.91 | . 00 | 687.91 |
| 10-53-310 | 1,319.86 | 659.93- | 659.93 |
| 10-53-370 | 478.16 | 239.08- | 239.08 |
| 10-54-220 | 53.44 | 26.72- | 26.72 |
| 10-54-235 | 649.13 | 278.20- | 370.93 |
| 10-54-260 | 50.00 | . 00 | 50.00 |
| 10-54-300 | 1,000.00 | . 00 | 1,000.00 |
| 10-54-330 | 240.78 | 85.48- | 155.30 |
| 10-54-340 | 2,420.00 | . 00 | 2,420.00 |



| GL Account | Debit | Credit | Proof |
| :---: | :---: | :---: | :---: |
| 10-54-370 | 6,165.22 | 3,082.61- | 3,082.61 |
| 10-54-380 | 400.00 | 200.00- | 200.00 |
| 10-54-415 | 22,509.76 | 11,254.88- | 11,254.88 |
| 10-54-500 | 68,657.00 | 34,328.50- | 34,328.50 |
| 10-54-900 | 1,082.88 | 541.44- | 541.44 |
| 10-54-950 | 484.98 | 242.49 | 242.49 |
| 10-56-350 | 1,332.21 | 674.78- | 657.43 |
| 10-56-393 | 276.01 | 75.58- | 200.43 |
| 10-56-425 | 179.20 | $89.60-$ | 89.60 |
| 10-56-720 | 494.29 | . 00 | 494.29 |
| 10-56-730 | 239.03 | 103.00- | 136.03 |
| 10-56-810 | 1,221.41 | 493.11 - | 728.30 |
| 10-56-815 | 3,806.28 | 1,903.14- | 1,903.14 |
| 10-56-855 | 2,472.68 | 1,236.34- | 1,236.34 |
| 10-56-950 | 6,787.04 | 3,393.52- | 3,393.52 |
| 10-56-960 | 52.07 | . 00 | 52.07 |
| 10-56-982 | 2,005.12 | 958.06- | 1,047.06 |
| 10-57-370 | 295.04 | 147.52- | 147.52 |
| 10-57-499 | 7,711.02 | 3,855.51- | 3,855.51 |
| 10-57-550 | 531.00 | 265.50- | 265.50 |
| 10-57-855 | 20.00 | 10.00- | 10.00 |
| 10-64-900 | 2,040.00 | 1,020.00. | 1,020.00 |
| 10-70-370 | 466.30 | 233.15- | 233.15 |
| 10-70-690 | 1,300.00 | 650.00- | 650.00 |
| 10-70-840 | 180.64 | 90.32- | 90.32 |
| 10-70-950 | 8,660.66 | 4,173.59- | 4,487.07 |
| 12-21100 | 82,201.47 | 280,809.01- | 198,607.54- |
| 12-45-107 | 42,978.00 | 21,489.00- | 21,489.00 |
| 12-45-230 | 1,174.00 | 587.00- | 587.00 |
| 12-45-260 | 130,605.47 | 7,099.70- | 123,505.77 |
| 12-45-310 | 64,537.22 | 32,268.61- | 32,268.61 |
| 12-45-350 | 33,338.80 | 16,669.40- | 16,669.40 |
| 12-45-800 | 8,152.00 | 4,076.00- | 4,076.00 |
| 12-45-998 | 23.52 | 11.76- | 11.76 |
| 50-21100 | 837.87 | 1,675.74- | 837.87- |
| 50-46-235 | 69.54 | 34.77 - | 34.77 |
| 50-47-235 | 895.20 | 447.60- | 447.60 |
| 50-47-370 | 434.64 | 217.32- | 217.32 |
| 50-47-410 | 276.36 | 138.18- | 138.18 |
| 51-21100 | 4,797.74 | 9,595.48- | 4,797.74- |



| GL Account |  | Debit | Credit | Proof |
| :---: | :---: | :---: | :---: | :---: |
|  | 51-81-370 | 994.32 | 497.16- | 497.16 |
|  | 51-81-430 | 537.60 | 268.80- | 268.80 |
|  | 51-81-620 | 252.00 | 126.00- | 126.00 |
|  | 51-81-840 | 1,511.16 | 755.58- | 755.58 |
|  | 51-81-860 | 1,139.40 | 569.70- | 569.70 |
|  | 51-81-951 | 5,161.00 | 2,580.50- | 2,580.50 |
|  | 52-21100 | 18,719.49 | 37,523.24- | 18,803.75- |
|  | 52-82-235 | 84.26 | . 00 | 84.26 |
|  | 52-82-370 | 673.82 | $336.91-$ | 336.91 |
|  | 52-82-720 | 2,045.60 | 1,022.80- | 1,022.80 |
|  | 52-82-810 | 8,049.24 | 4,024.62- | 4,024.62 |
|  | 52-82-840 | 26,670.32 | 13,335.16- | 13,335.16 |
|  | $53-21100$ | 35,753.25 | 71,506.50- | 35,753.25- |
|  | 53-83-370 | 903.16 | 451.58- | 451.58 |
|  | 53-83-420 | 5,804.00 | 2,902.00- | 2,902.00 |
|  | 53-83-620 | 64,799.34 | 32,399.67- | 32,399,67 |
|  | 54-21100 | 27,422.01 | 54,844.02- | 27,422.01- |
|  | 54-84-250 | 49,876.42 | 24,938.21- | 24,938.21 |
|  | 54-84-370 | 4,481.80 | 2,240.90- | 2,240.90 |
|  | 54-84-900 | 70.00 | $35.00-$ | 35.00 |
|  | 54-84-950 | 415.80 | 207.90- | 207.90 |
|  | 99-10200 | . 00 | . 00 | . 00 |
| Grand Totals: |  | 948,860.37 | 948,860.37- | . 00 |



## BILLS

Meeting Date: September $28^{\text {th }}$, 2021
Bills
PETTY CASH ..... $\$ 0.00$
VOUCHERS ..... $\$ 212,223.48$
MANUAL CHECKS CITY HALL ..... \$117,253.30
MANUAL CHECKS COURT ..... $\$ 3420.00$
VOIDED CHECKS ..... \$270,633.12


## CHECK LIST FOR

September 28 ${ }^{\text {th }}, 2021$

## COUNCIL MEETING

City Hall/Court

| $9-14-2021$ | $28001-28068$ | Void |
| :---: | :---: | :---: |
| $9-14-2021$ | $28501-28505$ | Transmittals |
| $9-14-2021$ | $28506-28512$ | Manuals |
| $9-16-2021$ | $28513-28514$ | Transmittals |
| $9-10-2021$ | $28515-28582$ | Vouchers |
|  | COURT |  |
| $9-15-2021$ | $1641-1644$ | Manuals |
|  |  |  |

COUNCIL:
$\qquad$

CITY CLERK: $\qquad$

## MANUAL CHECKS

City Hall
September 28 ${ }^{\text {th }}$, 2021

## COUNCIL MEETING

| $9-14-2021$ | 28506 | Osborn Roofing | Roof Repairs | $\$ 19,500.00$ |
| :---: | :---: | :---: | :---: | :---: |
| $9-15-2021$ | 28507 | Black Hills Energy | Utilities | $\$ 687.91$ |
| $9-15-2021$ | 28508 | Wilmer Gay | Class <br> Reimbursement | $\$ 494.29$ |
| $9-16-2021$ | 28509 | 71 Construction | Misc Drainage | $\$ 86,801.49$ |
| $9-16-2021$ | 28510 | Kate Acord | Travel Per Deim | $\$ 50.00$ |
| $9-16-2021$ | 28511 | 71 Construction | Retainage Fee | $\$ 9,644.61$ |
| $9-16-2021$ | 28512 | Office of the Attorney | Finger Prints | $\$ 75.00$ |



# CITY OFMILLS <br> EST. 1921 

## MANUAL CHECKS

COURT
September 28 ${ }^{\text {th }}, 2021$
COUNCIL MEETING

| $9-15-2021$ | 1641 | Shane Rooney | Bond Refund | $\$ 760.00$ |
| :---: | :---: | :---: | :---: | :---: |
| $9-15-2021$ | 1642 | Virginia Putnam | Bond Refund | $\$ 760.00$ |
| $9-15-2021$ | 1643 | Division Victims Service | Crime Prevention | $\$ 1000.00$ |
| $9-15-2021$ | 1644 | Mariah Kemme | Bond Refund | $\$ 900.00$ |



## Voided Checks

## September 28 ${ }^{\text {th }}$, 2021

## Council Meeting

| 9-10-2021 | 27995 | 27994 | Advance Thermal Solution | Wrong Amount | \$170.00 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 9-10-2021 | $\begin{aligned} & 28001- \\ & 28068 \end{aligned}$ | 28515-28582 | Vouchers | Checks Printed wrong | \$270,633.12 |
|  |  |  |  |  |  |

TOTAL: \$270,803.12

# Zero Road Industrial Annexation 2021 ANNEXATION REPORT 

July 2021
PREPARED BY:
CITY OF MILLS

## PURPOSE

This report is an analysis of the cost of providing services to the owners of the property described as the Zero Road Industrial Annexation. The report will provide estimates of the costs to the City of Mills and to the owners of the property being annexed for these services.

The City of Mills Council has petitioned to annex the roads and properties within the boundaries of North Robertson Road to the west, Zero Road to the north and the West Belt Loop on the east side. Most of the area has water services provided by the City of Mills, with sewer service coming into the area from the northeast.

## BACKGROUND INFORMATION / DESCRIPTION OF AREA

In addition to portions of North Robertson Road, and Zero Road, and all of Cameron Road, JC Road and Chapman Place, the City has also petitioned to annex forty-one (41) properties per W.S. 15-1-404, currently in Natrona County but included within the Mills Growth Boundary. If the City annexes the portion of roads, as previously described, along with major property owners at the western most boundary, the included properties would be surrounded by the City of Mills by more than seventy-five percent. Per W.S. 15-1-406 (b)- (d):
(b) If more than fifty percent ( $50 \%$ ) of the landowners, or if a landowner or landowners owning more than fifty percent ( $50 \%$ ) of the area to be annexed file written objections with the clerk of the annexing municipality within twenty (20) business days after the hearing under W.S. 151405 (a) no further action under W.S. 151404 may be taken on any area within the proposed annexation within two (2) years.
(c) If seventy-five percent (75\%) or more of the perimeter of the area to be annexed is contiguous to the corporate limits of the annexing city or town, the provisions of subsection (b) of this section do not apply.
(d) No annexation under W.S. 151404 shall create an area which is situated entirely within the boundaries of the city or town but is not annexed. "No annexation under W.S. 15-1-404 shall create an area which is situated entirely within the boundaries of the city or City but is not annexed."

Therefore, the City, per State Statutes, is including the additional properties (see Exhibit "A" Zero Road Industrial Park Annexation Plat- 2021).

The boundary of the proposed annexation areas are as follows:
The City of Mills, Natrona County, Wyoming, acting through its Mayor, hereby certifies that the foregoing lands located in and being portions of Sections 2 and 3, Township 33 North, Range 80 West, and portions of Sections 34 and 35, Township 34 North, Range 80 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at a point on the westerly line of the Parcel being described and the southwesterly corner of Lot 7, Zero Road Industrial Park and the CE 1/16 corner of Section 3, Township 33 North, Range 80 West; thence from said Point of Beginning and along the westerly line of the Parcel being described and the westerly line of said Zero Road Industrial Park and the westerly line of the SE1/4NE1/4, and Lot 1 , said Section 3, N1 $44^{\prime} 16^{\prime \prime} \mathrm{W}, 2596.35$ feet to the northwesterly corner of
said Lot 1, Section 3; thence continuing along the westerly line of the Parcel being described and along the westerly line of the SE1/4SE1/4, Section 34, Township 34 North, Range 80 West, N0 $0^{\circ} 40^{\prime} 26^{\prime \prime} \mathrm{E}, 32.48$ feet to the northwesterly corner of the Parcel being described and a point in and intersection with the northerly right of way line of Zero Road; thence along the northerly line of the Parcel being described and the northerly right of way line of said Zero Road, N88 $8^{\circ} 55^{\prime} 06^{\prime \prime} \mathrm{E}$, 1307.52 feet to a point in and intersection with the easterly line of said Section 34; thence continuing along the northerly line of the Parcel being described and the northerly right of way line of said Zero Road and into Section 35, Township 34 North, Range 80 West, N8900'53"E, 1994.08 feet to the beginning of a curve; thence continuing along the northerly line of the Parcel being described and the northerly right of way line of said Zero Road and along the arc of a true curve to the left and having a radius of 349.92 feet, and the long chord of which bears N63 ${ }^{\circ} 16^{\prime} 01$ " $\mathrm{E}, 304.04$ feet, through a central angle of $51^{\circ} 29^{\prime} 58^{\prime \prime}, 314.52$ feet to a point of intersection with a tangent line; thence continuing along the northerly line of the Parcel being described and the northerly right of way line of said Zero Road, $\mathrm{N} 37^{\circ} 31^{\prime} 00{ }^{\prime \prime} \mathrm{E}, 53.45$ feet to a point in and intersection with the southerly right of way line of U.S. Highways 20-26 and being the beginning of a non-tangential curve; thence along the northeasterly line of the Parcel being described and the southerly right of way line of said U.S. Highways 20-26 and along the arc of a true curve to the right and having a radius of 22812.78 feet, and the long chord of which bears S52 ${ }^{\circ} 45^{\prime} 500^{\prime \prime} \mathrm{E}, 205.22$ feet, through a central angle of $0^{\circ} 30^{\prime} 56^{\prime \prime}, 205.22$ feet to a point of intersection with a non-tangential line; thence continuing along the northeasterly line of the Parcel being described and the southerly right of way line of said U.S. Highways 20-26, $\mathrm{S}^{2} 2^{\circ} 35^{\prime} 35^{\prime \prime} \mathrm{E}, 128.73$ feet to a point in and intersection with the southerly line of said Section 35; thence continuing along the northeasterly line of the Parcel being described and the southerly right of way line of said U.S. Highways 20-26, N88 ${ }^{\circ} 18^{\prime} 15^{\prime \prime} \mathrm{E}, 51.70$ feet to a point; thence continuing along the northeasterly line of the Parcel being described and the southerly right of way line of said U.S. Highways $20-26$, S $^{\circ} 2^{\circ} 35^{\prime} 14^{\prime \prime}$ E, 1529.23 feet to a point in and intersection with the northwesterly line of Mills Extension Annexation, Instrument number 1078940 and the northwesterly right of way line of West Belt Loop (Wyoming State Highway No. 257) extended; thence along the southeasterly line of the Parcel being described and the northwesterly line of said Mills Extension Annexation, Instrument number 1078940 and along the northwesterly right of way line of said West Belt Loop (Wyoming State Highway No. 257), S37³9'39"W, 603.07 feet to a point; thence continuing along the southeasterly line of the Parcel being described and the northwesterly line of said Mills Extension Annexation, Instrument number 1078940 and the northwesterly right of way line of said West Belt Loop (Wyoming State Highway No. 257), $\mathrm{N} 52^{\circ} 09^{\prime} 477^{\prime \prime} \mathrm{W}, 110.82$ feet to a point; thence, $\mathrm{S}_{3} 7^{\circ} 40^{\prime} 01 \mathrm{~N}$ W, 513.76 feet to a point; thence, $\mathrm{N} 52^{\circ} 16^{\prime} 37^{\prime \prime} \mathrm{W}, 49.80$ feet to a point; thence, $\mathrm{S} 37^{\circ} 38^{\prime} 06^{\prime \prime} \mathrm{W}, 392.51$ feet to the beginning of a nontangential curve; thence along the arc of a true curve to the right and having a radius of 2299.46 feet, and the long chord of which bears $S 42^{\circ} 37^{\prime} 011^{\prime} \mathrm{W}, 397.21$ feet, through a central angle of $9^{\circ} 54^{\prime} 35^{\prime \prime}, 397.71$ feet to a point of intersection with a non-tangential line; thence, $\mathrm{S} 42^{\circ} 22^{\prime} 30$ " E , 30.03 feet to the beginning of a non-tangential curve; thence along the arc of a true curve to the right and having a radius of 2329.46 feet, and the long chord of which bears $S 53^{\circ} 02^{\prime} 38^{\prime \prime} \mathrm{W}, 444.61$ feet, through a central angle of $10^{\circ} 57^{\prime} 09^{\prime \prime}, 445.29$ feet to a point of intersection with a nontangential line; thence, $\mathrm{N} 89^{\circ} 15^{\prime} 40$ " $\mathrm{E}, 38.84$ feet to the beginning of a non-tangential curve; thence along the arc of a true curve to the right and having a radius of 2349.45 feet, and the long chord of which bears $\mathrm{S} 60^{\circ} 12^{\prime} 36^{\prime \prime} \mathrm{W}, 205.08$ feet, through a central angle of $5^{\circ} 00^{\prime} 11^{\prime \prime}, 205.15$ feet to a point of intersection with a non-tangential line; thence, S62 $2^{\circ} 41^{\prime} 533^{\prime \prime} \mathrm{W}, 1002.46$ feet to the beginning of a curve; thence along the arc of a true curve to the left and having a radius of 3649.14 feet, and the long chord of which bears $\mathrm{S}_{2} 5^{\circ} 35^{\prime} 04^{\prime \prime} \mathrm{W}, 2147.46$ feet, through a central angle of $34^{\circ} 13^{\prime} 27^{\prime \prime}$, 2179.72 feet to a point of intersection with a tangent line; thence, $\mathrm{S} 28^{\circ} 27^{\prime} 57{ }^{\prime \prime} \mathrm{W}, 348.03$ feet to a point in and intersection with the easterly right of way line of Robertson Road; thence, S34 ${ }^{\circ} 08^{\prime} 38^{\prime \prime} \mathrm{W}, 100.05$ feet to a point in and intersection with the westerly right of way line of said Robertson Road and the beginning of a non-tangential curve; thence along the westerly line of the

Parcel being described and the westerly line of said Robertson Road and along the arc of a true curve to the right and having a radius of 649.85 feet, and the long chord of which bears $\mathrm{N} 23^{\circ} 03^{\prime} 23^{\prime \prime} \mathrm{W}, 704.79$ feet, through a central angle of $65^{\circ} 40^{\prime} 377^{\prime \prime}, 744.91$ feet to a point of intersection with a non-tangential line; thence continuing along the westerly line of the Parcel being described and the westerly line of said Robertson Road, N9 $47^{\prime} 48$ "E, 961.72 feet to the beginning of a non-tangential curve; thence continuing along the westerly line of the Parcel being described and the westerly line of said Robertson Road and along the arc of a true curve to the left and having a radius of 4948.84 feet, and the long chord of which bears $\mathrm{N} 5^{\circ} 03^{\prime} 46^{\prime \prime} \mathrm{E}, 814.82$ feet, through a central angle of $9^{\circ} 26^{\prime} 40^{\prime \prime}, 815.74$ feet to a point of intersection with a non-tangential line and a point in and intersection with the southerly line of said Zero Road Industrial Park and the southerly line of said SE1/4NE1/4, Section 3; thence continuing along the westerly line of the Parcel being described and the southerly line of said Zero Road Industrial Park and the southerly line of said SE1/4NE1/4, Section 3, $588^{\circ} 45^{\prime} 455^{\prime \prime} \mathrm{W}, 579.57$ feet to said Point of Beginning and containing 330.993 acres, more or less, as set forth by the plat attached and made a part hereof.

Much of the proposed annexation already has access to Mill's water and sewer service. Most of the included properties already use Mills' roads and services. Also, due to emergency service agreements with Natrona County Fire, the area is already benefiting from Mills' emergency services based on proximity. The annexation would also allow Mills police to patrol its incorporated areas and alleviate the need for the County Sherriff's Department to come into Mills in order to access properties located in Natrona County.

Per compliance with Wyoming Statute 24-2-111, Mills would be responsible for the cleaning and maintenance of storm sewers and streets designated as state highways in which the transportation commission contributes financial assistance back to the municipality for performing these duties. Overall, the annexation would benefit both the State, Natrona County and the City of Mills.

## DEVELOPMENT COSTS

The total cost to annex the 331 acres of land into the City of Mills is approximately $\$ 20,854$ and is paid for by the City of Mills. The breakdown of these costs is $\$ 18,500$ for survey and drafting costs (for plat), Casper Star Tribune Advertising fee for the public hearing of approximately $\$ 1,779$. Certified mailings to all landowners for $\$ 500$ and a final recordation fee of $\$ 75.00$.

The subject properties are a mix of existing development and vacant lands. Public improvements, including streets, curbwalks, curb and gutter, streetlights, and stormwater improvements existing for some areas of the proposed annexation already. However, several areas with limited or no access to public infrastructure will be required to implement a Local Assessment District No additional expenses would be incurred by the City for improvements. All future development on private lands will be paid by the owner/ developer and will be required to build to City of Mills standards.

## STATUTORY REQUIREMENTS

Wyoming Statute 15-1-402 sets specific requirements regarding the annexation process and the supporting documentation. Subsection (c) requires that an annexing municipality prepare an annexation report, which shall, at a minimum, contain:
(i) A map of the area proposed to be annexed showing identifiable landmarks and boundaries and the area which, as a result of the annexation, will then be brought
within one-half ( $1 / 2$ ) mile of the new corporate limits of the City, if it has exercised the authority granted under W.S. 15-3-202(b)(ii); (See appendix for legal description \& map).
(ii) The total estimated cost of infrastructure improvements required of all landowners by the annexing municipality related to the annexation; (No publicly funded infrastructure improvements are required within the boundaries of the area being annexed).
(iii) A list of basic and other services customarily available to residents of the City or City and a timetable when those services will reasonably be available to the area proposed to be annexed; (See individual City Department or Division sections below. The City will work with property owners to provide services determined on accessibility and future improvement).
(iv) A projected annual fee or service cost for services described in paragraph (iii) of this subsection; (The City can provide services without additional staff, equipment or publicly-funded facility expansion).
(v) The current and projected property tax mill levies imposed by the municipality; and, (Property tax mill levies are projected for the included properties - The State-owned right-of-way property, as well as Natrona County and municipal rights-of-way and property is exempt from taxation).
(vi) The cost of infrastructure improvements required within the existing boundaries of the municipality to accommodate the proposed annexation. (There are no publicly funded infrastructure improvements required within the existing boundaries of the city to accommodate this annexation.)

## COMPLIANCE WITH W.S. 15-1-402.

The annexation of the Mills Extension Annexation meets the requirements of W.S. §15-1-402 for the following reasons:

1. The annexation of the area is for the protection of health, safety, and welfare of the persons residing in the area and in the city. Many of the proposed annexation lots have public utilities or are adjacent to, water and sanitary sewer services.
2. The urban development of the area will constitute a natural, geographical, economical, and social part of the City because the area is adjacent to properties currently located within the City limits of Mills. The area is not isolated by any natural or man-made features and is a natural extension of the city limits. All proposed annexation areas are within the Mills Growth Boundary.
3. The annexation of the area is a logical and feasible addition to the City and basic and other services customarily available to the residents of the City are currently available on the property. The area can be serviced without the need for additional City-funded infrastructure such as water trunk lines, booster stations, or storage tanks.
4. The City of Mills will not have to expend capital dollars on emergency response or public works equipment, nor hire additional personnel to serve this area. The Public Works Supervisor, Police Chief and Fire Chief all stated that no addition equipment or employees will be needed for the proposed annexation.
5. The annexation of the area is contiguous with and adjacent to the city limits. The proposed annexation area is adjacent to existing boundaries.
6. The city does not operate its own electric utility. Rocky Mountain Power Company will provide electric service for the area, as they do for other areas in and around the City of Mills.
7. All of the conditions required and set forth in Wyoming State Statute 15-1-402(c) exist and the required procedures for the annexation of the area have been met. This annexation report was prepared pursuant to Wyoming State Statute 15-1-402(c) and will be disseminated to affected landowners and utility companies according to Wyoming Law.
8. The time and place for the public hearing to determine whether the proposed annexation complies with Wyoming State Statute 15-1-402 shall be published in the Casper Star Tribune twice; a minimum of 15-days prior to the final public hearing, and notice will be given as provided by Wyoming State Statute 15-1-405.

## SERVICES TO BE PROVIDED BY THE CITY OF MILLS AND ESTIMATED COSTS.

Properties located within the City of Mills benefit from all the programs and services of local government. For purposes of this report, the City Departments that provide direct, basic services to property have been surveyed to gain a tangible measure of service costs. No additional costs to service the properties are anticipated at this time.

## PUBLIC SAFETY (POLICE AND FIRE):

The Mills Police and Fire Departments will provide law enforcement and fire/EMS services, which consist of answering calls for service, patrolling and responding to emergencies. Annexation of the portions of North Robertson Road and Zero Road will allow the Mills Police Department to patrol, enforce and assist motorist more effectively on those roads. The Mills Police and Fire Departments will not have to make any Departmental changes in terms of personnel, equipment or vehicles that involve additional costs associated with this annexation. Police and Fire services are currently provided to most of the proposed annexation area in terms of a joint agreement with the County. Police and Fire Department service will be available immediately upon the completion of the annexation of the area.

## PUBLIC WORKS (STREETS):

The proposed annexation includes portions of WYDOT and Natrona County roadways. The City of Mills is planning on taking ownership of the Natrona County owned roads. The Public Works Department will not incur additional capital costs and will not need to hire additional personnel or purchase additional equipment to service this area as a result of this annexation.

## PUBLIC WORKS (WATER AND SEWER):

Mills water services are currently available off of North Robertson Road, Zero Road, JC Rd, and Chapman Road. Sewer service is currently available off of Chapman Road. The City will not incur any additional capital costs associated with providing water and sewer service to the area. If sewer services are requested by property owners, services will be provided through improvement assessments on property taxes by the City of Mills.

Commercial customers will see a reduction in water and sewer rates if they are currently on Mills Commercial (Outside City Limits):

## Water Rates:

Mills Residential : \$8.55 first 1,500 gallons, \$2.52 each additional 1,000 gallons.

Mills Commercial: \$12.84 first 2,500 gallons, \$3.78 each additional 1,000 gallons.

Residential (Outside City Limits Outside City Limits + \$4 Admin Fee): \$12.84 first 1,500 gallons, $\$ 3.78$ each additional 1,000 gals.

Commercial (Outside City Limits $+\$ 4$ Admin Fee): $\$ 18.35$ first 2,500 gallons, $\$ 5.67$ each additional 1,000 gals.

## Sanitary Sewer Rates:

Mills Residential : \$18.20, Flat Rate.
Mills Commercial: $\$ 24.15$ first 3,000 gallons, $\$ 2.05$ each additional 1,000 gallons.
Residential (Outside City Limits Outside City Limits): \$27.30.
Commercial (Outside City Limits): $\$ 36.23$ first 3,000 gallons, $\$ 3.08$ each additional 1,000 gals.

## PUBLIC WORKS (SANITATION):

The Sanitation Division provides weekly garbage collection and disposal services. All commercial properties will have the option to purchase their own 3-yard dumpster for Mill's sanitation service. Sanitation service will be available immediately upon the completion of the annexation of the area (pending accessibility).

## Garbage Rates:

| Residential: | \$16.50 | 95 Gallon Can |
| :---: | :---: | :---: |
| Commercial: | \$17.00 | 95 Gallon Can |
| Commercial: | \$51.00 | 300 Gallon Can |
| Commercial: | \$51.00 | 2 Yard Bin Once |
| Plus 10\% | \$56.10 | A Week |
| Commercial: | \$70.00 | 3 Yard Bin Once A Week |
| Plus 10\% | \$77.00 | Base/Times \# Of Pickups |
| Commercial: | \$210.00 | 3 Yard Bin 3 Time A Week Base/Times 3 Per Week |

Once 4 Yard: $\$ 93.33 \quad 4$ Yard Bin Once

## PUBLIC WORKS (PARKS):

There will not be any new parks associated with the annexation of this property at the present time. Therefore, there will be no additional cost to the City's Park Department for improvements, maintenance or upkeep proposed by this annexation.

## PLANNING, BUILDING AND CODE ENFORCEMENT:

Planning and code enforcement provide services related to the inspection of structures as they are constructed, response to citizen complaints regarding violations of the Municipal Zoning Code, permitting and licensing contractors, and future land-use planning for the area. No changes will be necessary in the planning or code enforcement activities of the city that will involve any actual additional costs as a result of the annexation of the area. The current staffing level and equipment are adequate to absorb the workload. Any future development or replatting will require owners to pay application or permit fees. The fee would cover the cost of planning or building services for this area.

Current (county) zoning designations for the proposed annexation properties is listed in the 2021 Zero Road Industrial Park Annexation Owners list (attached). Proposed Mills Zoning Districts for the properties are also listed on the same list. Current property owners can petition the City to adjust their zoning districts during the annexation process. However, the city does not want to encourage "spot zoning" where certain zoning designations are surrounded by another zoning district. Also, the City of Mills must conform to the approved 2017 Future Land Use Plan as much as possible.

## ENGINEERING:

There will be no significant cost increase in the engineering activities of the city because of the annexation of the area. Existing roads surround the proposed annexation area and infrastructure is already in place for the existing businesses. If future development is proposed, costs shall be responsibility of the developer. Engineering services will be available immediately upon the completion of the annexation although expected to be in a very limited capacity.

## SOURCES OF REVENUE

The City's services to properties are funded through a number of sources. As indicated above, the enterprise fund services (water/sewer and sanitation) are paid by the actual user fees collected. The remaining City services to properties, which are paid out of the general fund, are supported in part by property taxes, as well as mineral/other taxes, and licenses/fees. The largest sources of general fund revenue for the City are mineral taxes (30\%), and franchise fees ( $20 \%$ ). Property taxes ( $15 \%$ ) account for only a relatively minor portion of general fund revenue. It is generally accepted that given the current tax structure, residential properties do not generate sufficient property taxes to offset the expense to provide them with City services; whereas commercial properties typically generate higher property taxes, as well as sales taxes, to cover the cost of City services more adequately.

County land generates property tax at a rate of 65.1 mills, with none of the monies collected being paid to the City. When an area is annexed to the city, the mill levy changes to 72.9 mills. Of this, the City receives 8 mills, or $11 \%$ of the total property tax collected. The largest benefactor of property tax revenue is the School District, which receives 32.5 mills, or approximately $44 \%$ of the property tax collected.

## CONCLUSION

The developed properties being annexed will receive services that other similar properties within the City receive once they are annexed. The city can provide these services without additional staff, equipment or publicly-funded facility expansion. Current revenue sources available to the City are sufficient to cover most of the expenses related to providing City services to the proposed Zero Road Industrial Park Annexation. For those properties in which improvements may be required to provide more services, the City of Mills will work with property owners in order to determine the best solutions in terms of functionality and affordability.

Certified Letters including an Annexation Report Summary, the Advertisement for Public Hearing, a Map identifying their parcels with a parcel number and an ownership table listing ownership information, legal description, current (Natrona County) zoning and proposed zoning will be sent to Owners based on the most current available Natrona County Assessor's data.

## APPENDIX

1. PLAT OF ZERO ROAD INDUSTRIAL ANNEXATION.
2. MAP - PROPOSED ANNEXATION ZERORDINDPARK_2021

AND TABLE- ANNEXATION OWNERS_2021 EXHIBIT "B"
3. UTILITY PROVIDER \& AGENCY CONTACT LIST

"ZERO ROAD INDUSTRIAL ANNEXATION" BEING
ZERO ROAD INDUSTRIAL PARK, O'QUINN SUBDIVISION, SECTION 2, SECTION 3, TOWNSHIP 33 NORTH, RANGE 80 'WEST SECTION 34, SECTION 35 , TOWNSHIP 34 NORTH, RANGE 80 WES SIXTH PRINCIPAL MERIDIAN NATRONA COUNTY, WYOMING PAGE 1 OF 1
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| ERO ROAD INDUSTRIAL PARK ANNEXATION OWNERS |  |  | MAIL ADDRESS | CITY/ ST/ ZIP | Legal | CURRENT ZONING | PROPOSED ZONING | ACRES |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| PROPERTY \# | GEOCODE | OWNER |  |  |  |  |  |  |
| , | 33800210000300 | MITCHELL LAND \& IMPROVEMENT CO | 5375 E 2ND ST, STE 200 | LONG BEACH,CA 90803- | PT NW NE: PT NE NW: 2-33-80 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 4.50 |
| 2 | 33800210000400 | M-I LLC, ATTN: DUFF\& PHELPS LLC | 919 CONGRESS AVE STE 1450 | AUSTIN,TX 78701- | PT LOT 2: 2-33-80 | Light industrial | LIGHT Industrial | 2.79 |
| 3 | 33800210000500 | M - I dRILLING FLUIDS COMPANY, ATTN: DUFF\& PHELPS LLC | 919 CONGRESS AVE STE 1450 | AUSTIN,TX 78701- | PT W $1 / 2$ NE: $\quad 2-33-80$ | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 2.80 |
| 4 | 33800210000600 | CERCY INVESTMENTS LLC | BOX 2886 | CASPER,WY 82602- | PT LOT 2: $2-33-80$ | Light industrial | LIGHT INDUSTRIAL | 5.36 |
| 5 | 33800210000700 | CERCY INVESTMENTS LLC | BOX 2886 | CASPER,WY 82602- | PT W $1 / 2$ NE: $2-33-804.00$ ( 32,683 SQ FT TO HWY) - .75 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 3.25 |
| 6 | 33800210002300 | SINCLAIR TRANSPORTATION CO, ATTN: TAX DEPT | BOX 30825 | SALT LAKE CITY,UT 84130-0825 | PT LOT 2: PT LOT 3: PT S $1 / 2 \mathrm{NW}$ : PT SW NE: $\quad 2-33-80$ | Light industrial | LIGHT INDUSTRIAL | 43.84 |
| 7 | 33800210002400 | TIMOTHY WAYNE GARRIOTT SR LIVING TRUST | BOX 443 | CASPER,WY 82602-0443 | PT LOT 2: PT LOT 3: PT SW NE: PT SE NW: 2-33-80 | LIGHT Industrial | LIGHT INDUSTRIAL | 4.93 |
| 8 | 33800220000100 | MITCHELL LAND \& IMPROVEMENT CO | 5375 E 2ND ST, STE 200 | LONG BEACH,CA 90803- | PT NW NE: PT NE NW: $2-33-80$ LESS TO HWY -.027 | Light industrial | LIGHT INDUSTRIAL | 7.42 |
| 9 | 33800220000200 | C \& S Properties llc | BOX 2886 | CASPER,WY 82602- | PT NW NE: PT NE NW: $2-33-80$ | LIGHT Industrial | LIGHT INDUSTRIAL | 8.03 |
| 10 | 33800220000300 | Varco lp, C/O Industrial valuation services | 1500 S DAIRY ASHFORD RD, STE 190 | HOUSTON,TX 77077- | PT NE NW: $2-33-80$ | Light industrial | LIGHT INDUSTRIAL | 14.47 |
| 11 | 33800220000400 | michael a \& Sonja r cutright living trust | 6015 ZERO RD | CASPER,WY $82604-$ | PT N1/2 NW: $2-33-80$ | Light industrial | LIGHT INDUSTRIAL | 4.17 |
| 12 | 33800220000500 | timothy wayne garriott sr | BOX 443 | CASPER,WY 82602- | PT LOT 2 \& 3: $2-33-80$ | Light industrial | LIGHT Industrial | 3.20 |
| 13 | 33800220000600 | SINCLAIR CASPER Refining co | BOX 30825 | SALT LAKE CITY, UT 84130- | PT LOT 4: $2-33-80$ (INCL IN STATE ASSESSMENT) EXEMPT | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 15.68 |
| 14 | 33800220000700 | O'QUINN ENTERPRISES LP | 113 S LINCOLN ST | CASPER,WY 82601- | PT LOT 3: PT LOT 4: PT S1/2 NW: 2-33-80 | LIGHT INDUSTRIAL | LIGHT Industrial | 21.35 |
| 15 | 33800220100100 | SINCLAIR OIL CORP | BOX 60825 | SALT LAKE CITY,UT 84103-0825 | O'QUINN LOT 1-3 EXEMPT INCL IN STATE ASSESSMENT | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 8.11 |
| 16 | 33800220100100 | SINCLAIR OIL CORP | BOX 60825 | SALT LAKE CITY, UT 84103-0825 | O'QUINN LOT 1-3 EXEMPT INCL IN STATE ASSESSMENT | LIGHT INDUSTRIAL | LIGHT Industrial | 8.11 |
| 17 | 33800220200100 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | OQUINN LOT 14 | Light industrial | LIGHT INDUSTRIAL | 3.01 |
| 18 | 33800220200200 | LFG INVESTMENTS LLC | 4178 DARTFORD CT | CASPER,WY 82609-3874 | OQUINN LOT 13 | LIGHT INDUSTRIAL | LIGHT Industrial | 2.99 |
| 19 | 33800220200200 | LFG INVESTMENTS LLC | 4178 DARTFORD CT | CASPER,WY 82609-3874 | OQUINN LOT 13 | LIGHT INDUSTRIAL | LIGHT Industrial | 2.99 |
| 20 | 33800220200400 |  |  |  |  | LIGHT INDUSTRIAL | LIGHT Industrial |  |
| 21 | 33800220200500 |  |  |  |  | Light industrial | LIGHT Industrial | 0.00 |
| 22 | 33800220300100 | LAUFU ILLC | BOX 577 | CASPER,WY 82602- | OQUINN LOT 11 | LIGHT Industrial | LIGHT INDUSTRIAL | 2.32 |
| 23 | 33800220300200 | LaUfu illc | BOX 577 | CASPER,WY 82602- | OQUINN LOT 10 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 2.23 |
| 24 | 33800220300300 | LaUfU ILLC | BOX 577 | CASPER,WY 82602- | OQUINN Lot 9 | LIGHT Industrial | LIGHT Industrial |  |
| 25 | 33800220300400 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | O'QUINN LOT 16 | LIGHT INDUSTRIAL | LIGHT Industrial | 2.29 |
| 26 | 33800220400100 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | OQUINN LOT 4 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL |  |
| 27 | 33800220400200 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | OQUINN LOT 5 | LIGHT Industrial | LIGHT INDUSTRIAL | 2.00 |
| 28 | 33800220400300 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | OQUINN LOT 6 | LIGHT Industrial | LIGHT INDUSTRIAL |  |
| 29 | 33800220400400 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | O'QUINN SIMPLE LOT 15 | LIGHT Industrial | LIGHT Industrial | 2.10 |
| 30 | 33800230000200 | FT INVESTMENTS LLC | PO BOX 2671 | CASPER,WY 82602-2671 | PT N1/2 SW: $2-33-80$ PT E1/2 SE: $3-33-80$ | URBAN AGRICULTURE | URBAN AGRICULTURE |  |
| 31 | 33800310100100 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PK Lot 14 | LIGHT Industrial | Light industrial | 4.96 |
| 32 | 33800310100200 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PK LOT 13 | LIGHT Industrial | LIGHT INDUSTRIAL |  |
| 33 | 33800310100300 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PK LOT 12 | Light industrial | LIGHT Industrial | 5.01 |
| 34 | 33800310100400 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PK LOT 11 N PT | Light industrial | LIGHT Industrial | 1.79 |
| 35 | 33800310100500 | Evolution services llc | BOX 2503 | CASPER,WY 82602- | zERO ROAD IND PK LOT 11 S PT | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 1.70 |
| 36 | 33800310100600 | ENERGY307 LLC | BOX 2848 | CASPER,WY 82602- | ZERO ROAD IND PK LOT 9 | Light industrial | LIGHT Industrial | 5.52 |
| 37 | 33800310100700 | OSborne leasing Co | 825 N ROBERTSON RD | CASPER,WY 82604- | ZERO ROAD IND PK Lot 10 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 3.53 |
| 38 | 33800310100800 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PK LOT 8 | Light industrial | LIGHT INDUSTRIAL | 6.64 |
| 39 | 33800310200100 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PARK LOT 1 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 5.00 |
| 40 | 33800310200200 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD IND PK (RPLT) LOT 2 A | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 2.66 |
| 41 | 33800310200400 | DISCOVERY SHARES LLC | BOX 581270 | TULSA,OK 74158-1270 | zERO ROAD IND PK LOT 4 | LIGHT Industrial | LIGHT Industrial | 5.04 |
| 42 | 33800310200500 | DISCOVERY SHARES LLC | BOX 581270 | TULSA,OK 74158-1270 | ZERO ROAD IND PK Lot 5 | LIGHT Industrial | LIGHT INDUSTRIAL | 5.04 |
| 43 | 33800310200600 | ENERGY307 LLC | 6790 CASPER MOUNTAIN RD | CASPER,WY 82601- | ZERO ROAD IND PK LOT 6 | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 5.04 |
| 44 | 33800310200700 | GORMLEY FAMILY BYPASS TRUST 12/4/2007 | 1865 S BEVERLY ST UNIT 212 | CASPER,WY 82609-3365 | ZERO ROAD IND PK LOT 7 PT | LIGHT Industrial | LIGHT Industrial | 4.99 |
| 45 | 33800310200800 | VARCO SHAFFER INC, ATTN: L B WALKER \& ASSOC INC | 919 CONGRESS AVE,SUTTE 1450 | AUSTIN,TX $78701-$ | ZERO ROAD IND PK (RPLT) LOT 2 B | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 1.15 |
| 46 | 33800310200900 | O'QUINN ENTERPRISES | 113 S LINCOLN ST | CASPER,WY 82601- | ZERO ROAD IND PK (RPLT) LOT 2 C | LIGHT Industrial | LIGHT INDUSTRIAL | 1.23 |
| 47 | 33800310201000 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD INDUSTRIAL PARK (RPLT LOT 3) Lot 3A | LIGHT INDUSTRIAL | LIGHT Industrial | 2.52 |
| 48 | 33800310201100 | ENERGY307 LLC | 6790 CASPER MTN RD | CASPER,WY 82601- | ZERO ROAD INDUSTRIAL PARK (RPLT LOT 3) Lot 3B | LIGHT Industrial | LIGHT INDUSTRIAL | 2.52 |
| 49 | 33800340000100 | NATRONA COUNTY FIRE PROTECTION DIST | BOX 820 | MILLS,WY 82644 - | NE NE SE: $\quad 3-33-80$ | URBAN AGRICULTURE | PUBLIC | 10.01 |
| 50 | 34803531000100 | MITCHELL LAND \& IMPROVEMENT CO | 5375 E 2ND ST, STE 200 | LONG BEACH,CA 90803- | YELLOWSTONE BLK 2 LOT 31-35 INCL | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 0.13 |
| 51 | 34803531000200 | MITCHELL LAND \& IMPROVEMENT CO | 5375 E 2ND ST, STE 200 | LONG BEACH,CA 90803- | YELLOWSTONE BLK 2 LOT 27-30 PT | LIGHT INDUSTRIAL | LIGHT INDUSTRIAL | 0.14 |

## UTILITY PROVIDER \& AGENCY CONTACT LIST

## WYDOT

Mark Ayen
900 Bryan Stock Trail
Casper, WY 82601
NC Road and Bridge
Mike Haigler
Road \& Bridge Director
Natrona County
P.O. Box 848

Mills, WY 82644

## Natrona County Planner

Natrona County Development Department
Attn: Trish Chavis
200 N. Center St., RM 202
Casper, WY 82601

## Utility Providers

Clayton Fitzgerald
Charter Spectrum
451 S. Durbin St.
Casper, WY 82601
Eric Overlie
CenturyLink
103 N. Durbin St.
Casper, WY 82601
Jonathan Boudreaux
Black Hills Energy
1535 E. Yellowstone Hwy
Casper, WY 82601
Rocky Mountain Power
Annexations
P.O. Box 400

Portland, OR 97207-0400

# AN ORDINANCE ANNEXING LANDS LOCATED IN AND BEING PORTIONS OF SECTIONS 2 AND 3, CITYSHIP 33 NORTH, RANGE 80 WEST, AND PORTIONS OF SECTIONS 34 AND 35, CITYSHIP 34 NORTH, RANGE 80 WEST OF THE SIXTH PRINCIPAL MERIDIAN, NATRONA COUNTY, WYOMING 

WHEREAS a proceeding for annexation of lands located in and being portions of Sections 34 and 35, City ship 34 North, Range 80 West of the Sixth Principal Meridian, Natrona County, Wyoming, known as the Zero Road Industrial Annexation, was initiated by a petition of the Mills City Council under the provisions of Wyoming Statutes § 15-1-404, filed with the Clerk of the City of Mills of the area sought to be annexed; and

WHEREAS the City Council of the City of Mills adopted Resolution 2021-27 certifying compliance of the petition with the statutory requirements, following which it established $24^{\text {th }}$ of August 2021 at a meeting starting at 7:0m p.m. at the Mills City Hall, as the date for the public hearing with the Council on the petition to annex Mills Extension Annexation; and

WHEREAS, the City gave notice of the hearing by publication in a newspaper of general circulation in the territory sought to be annexed, which was published in the Casper-Star Tribune on July $18^{\text {th }}, 2021$ and July $25^{\text {th }}, 2021$ and mailed certified notices of the Annexation Report and public hearing notice to utility providers and all property owners at the address used to mail county tax notices, all of which is shown in the records of the City Clerk concerning the annexation of said property per Wyoming Statutes § 15-1-404; and

WHEREAS, the City of Mills Planning and Zoning Board reviewed the Annexation Plat of the Zero Road Industrial Annexation on 5 August 2021 and forwarded a "Do Pass" recommendation to the City Council approving the plat; and

WHEREAS, after the scheduled hearings the following findings were and are hereby made by the governing body of the City of Mills, Wyoming:
A. The annexation appears to be beneficial for the health, safety and welfare of the City and others residing in the area;
B. The area to be annexed would constitute a natural, geographical, economic and social part of the City;
C. The development of the area sought to be annexed would constitute a natural geographical, economical, and social part of the City of Mills;
D. The land to be annexed is a logical and feasible addition to the City and its extension of basic services and City services can be furnished to the area;
E. The area sought to be annexed is contiguous with or adjacent to the City;
F. The proposed annexation complies with Wyoming Statute 15-1-401, 402 and 15-1-404 through 15-1-410, and the required procedures have been met;
G. Upon Annexation, all properties will be assigned zoning based on the Mills Comprehensive Plan of 2017 with approved adjustments by the City Council to the under the Mills Zoning Ordinance.

## NOW, THEREFORE BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF MILLS, WYOMING:

## SECTION 1:

A certain tract of land, " Zero Road Industrial Annexation," more particularly described as Exhibit "A" attached hereto and by this reference made a part hereof, be and the same is annexed to and included within the boundaries of the City of Mills, Natrona County, Wyoming.

## SECTION 2:

Areas herein annexed and hereinbefore described shall be known as stated in the dedication of the annexation plat.

## SECTION 3:

A plat showing the boundaries of said annexation tract has been submitted to and is approved by the City Council of the City of Mills and the dedications described therein are accepted. The Mayor and City Clerk are authorized to sign, attest, and affix the seal of the City of Mills on said plat and said plat shall be filed for record in the office of the County Clerk, and ex-officio Registrar of Deeds in Natrona County, Wyoming.

## SECTION 4:

The annexation of said tract of land to the City of Mills shall become effective upon passage of this Ordinance.

## SECTION 5:

The City of Mills hereby assigns Zoning Districts for the annexed properties as determined in the Zero Road Industrial Annexation - Exhibit "B" attached hereto as described in Mills’ Zoning Ordinance 763. The Mills Official Zoning Map shall be updated to include the new boundaries and zoning district designations upon final approval and recordation of Ordinance 770.
$\qquad$
PASSED ON SECOND READING the ___ day of __ 2021.

> PASSED, APPROVED, AND ADOPTED ON THIRD AND

FINAL READING the day of $\qquad$ 2021. CITY OF MILLS, WYOMING

By:
Seth Coleman, Mayor

## ATTESTED BY:

Christine Trumbull, City Clerk

## AN EMERGENCY ORDINANCE NO. 771: FY 21 AMENDED BUDGET

AMEND ORDINANCE 744, APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE TOWN OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE TOWN OF MILLS, WYOMING FOR THE FISCAL YEAR 2021.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MILLS, WYOMING, after public hearing being duly held in accordance with the statues of the State of Wyoming:

1. That the actual revenues of the current fiscal year are as follows:
a. Fiscal Year 2021 General Revenue Fund \$5,111,537.34
b. One Cent \& Special Revenue \$1,553,629.30
c. Enterprise Funds
\$2,209,368.88
Total Revenue:
\$8,874,535.52
2. That the actual expenditures for the current fiscal year are as follows:
a. Fiscal Year 2021 Actual Expenditures:
\$8,791,404.14
3. That the actual expenditures for the 2021 budget year are as follows:

| Administration | $\$ 724,463.47$ | Streets | $\$ 122,451.39$ |
| :---: | :---: | :---: | :---: |
| General Government | $\$ 89,550.39$ | Public Works Shop | $\$ 140,548.89$ |
| Grants \& Loans | $\$ 10,439.26$ | Parks Department | $\$ 76,338.22$ |
| Administration Enterprise | $\$ 581,693.63$ | Water Department | $\$ 154,135.14$ |
| Community Service Division | $\$ 220,993.23$ | Water Treatment Plant | $\$ 438,149.38$ |
| Police Department | $\$ 1,792,510.65$ | Sewer Department | $\$ 390,509.88$ |
| I.T. Department | $\$ 152,139.67$ | Sanitation Department | $\$ 464,124.05$ |
| Fire Department | $\$ 812,948.84$ | Courts | $\$ 171,417.44$ |
| Community Development | $\$ 302,793.71$ | Admin Shop Enterprise | $\$ 17,286.66$ |
| One Cent Projects | $\$ 2,128,910.24$ | Total | $\$ 8,791,404.14$ |

4. The remainder of the FY 21 budget of $\$ 83,131.38$ will be rolled over to the FY 22 budget
PASSED, APPROVED AND ADOPTED AS AN EMERGENCY ORDINANCE ON
THIS___ $\quad 2021$

Seth Coleman, Mayor

Sara McCarthy, Council

James Hollander, Council

Darla R. Ives, Council

Bradley Neumiller, Council

## ATTESTED

Christine Trumbull, City Clerk

## RESOLUTION 2021-29: Salaries FY 22

WHEREAS, Ordinance No 600 states that the Mills Governing Body shall at the first meeting at the start of the City's fiscal year or as soon therefore, as possible, by Resolution, set the salaries of the employees of the City: and

WHEREAS, the salaries hereafter stated apply to employees now employed by the City will be effective July $1^{\text {st }}, 2021$.

NOW THEREFORE, BE IT RESOLVED BY The GOVERING BODY OF THE CITY OF MILLS, WYOMING, that the following salaries and stated holidays be time off with pay for employees on a permanent employment basis. All salaries listed below are provided as to the amount paid on a base annual salary.

Mayor Seth Coleman $\$ 24000$, Council Sara McCarthy $\$ 5400$, Council Darla Ives $\$ 5400$, Council James Hollander $\$ 5400$, Council Bradley Neumiller $\$ 5400$, Fire Captain Jeremy Todd $\$ 67936$, Police Officer Tyler Houser $\$ 57200$, Fire Captain Justin Melin $\$ 62004$, Fire Chief Robert Lanz $\$ 80000$, Asst. Fire Chief Wilmer Gay III \$75000, Fire Fighter Ethan Hecht \$44940, Fire Fighter Matthew Elliott \$46284, Engineer Jeremy Bolstad $\$ 56248$, Engineer John Dierenfeldt $\$ 60193$, Police Mike Roden $\$ 69884$, Police Matt Vincent $\$ 72618$, Police Kate Acord $\$ 70980$, Police Casey Coates $\$ 68599$, Police Casey Gallinger $\$ 68599$, Police Keith Pike $\$ 70848$, Police Jerry Rodgers $\$ 74802$, City Clerk Christine Trumbull $\$ 80000$, Treasure Alyssa Hartmann $\$ 62400$, CSO Matt Foertsch $\$ 48880$, Police Officer Matt Dykhuizen $\$ 59200$, CSO Shane Mayo $\$ 48193$ I.T. Cameron Savage \$86101, Chief of Police Bryon Preciado \$92000, Judge Richard Peek \$24000, WTP Mike Hanser \$58240, WTP Dena Richardson \$70720, Court Clerk Marcy Satterfield \$45364, Court Clerk Karen Borchert \$40705, Office Nan Holbrook \$50000, Office Candy Steiner \$44158, Electrical Inspector Lindsay Pattalochi $\$ 9750$, Electrical Inspector Vance Mockensturm $\$ 9750$, Public Works George Buckley $\$ 60840$, Public Works Pete James $\$ 52000$, Public Works James Wiles $\$ 48880$, Public Works Chris Winslow $\$ 48880$, Public Works Dustin Estrada $\$ 41600$, Public Works Director Mike Coleman $\$ 93194$, Public Works Zack Kofakis $\$ 41600$, Public Works Jason Nelson $\$ 39520$, Public Works Paul Ford $\$ 39520$, Police Eric Garris $\$ 61360$, Police Thomas Wilson $\$ 68599$, Police Officer Luke Thorp $\$ 59200$, Detective Justin Lindberg $\$ 65332$ Detective Terry Good $\$ 65332$, Community Development Director Sabrina Forman $\$ 80000$, Janitor Connie Hagenlock \$44990, Utility Lynn Stricklin \$44990, Build Inspector Kevin O'Hearn $\$ 72384$, Library Donna Kennedy $\$ 18720$, Office Clerk Penny Shoemake $\$ 47840$, Office Clerk Kristi Stewart $\$ 47840$, Part Time Fire Ishmael Perin $\$ 1800$, P \& Z Velma Corson $\$ 1800, ~ P ~ \& ~ Z ~ P a t t i e ~ G o u l d ~ \$ 1800, ~ P ~ \& ~ Z ~ R o b e r t ~ G r e e n l y ~ \$ 1800, ~ P ~ \& ~ Z ~ E d ~ G r e e n w o o d ~ \$ 1800, ~$ P \& Z Leon Norvel \$1800.

The above salaries shall be for the fiscal year 2021-2022. With the exception of automatic raises for police officers and fire employees and promotion and employees who received a portion of the designated percentage raise. Full time employees pay in to the State of Wyoming Retirement System immediately after date of hire, with the City paying a percentage. Health insurance is provided to full time employees.

## THE PAID HOLIDAY FOR FULL TIME EMPLOYEES ARE AS FOLLOWS:

New Year's Day, Employee Birthday or Parade Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, Christmas Day.

APPROVED, ADOPTED, AND PASSED ON THIS DAY OF_2021.

## Mayor- Seth Coleman

City Clerk, Christine Trumbull

Sara McCarthy, Council

Bradley Neumiller, Council

## RESOLUTION OF SUPPORT

## RESOLUTION NO. 2021-31

# A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO THE WYOMING COMMUNITY DEVELOPMENT AUTHORITY TO REPLACE OUTDATED FIRE HYDRANTS WITHIN THE MILLS MUNICIPAL LIMITS 

## WITNESSETH

WHEREAS, the Governing Body of the CITY OF MILLS desires to participate in the Community Development Block Grant Program to assist in financing this project; and

WHEREAS, the public benefit(s) of this project will include increasing water pressures for fire fighters to extinguish fires, quicker response to fighting fires with quick connect hoses and increase in safety with lower risk of fire spread to neighboring units; and

WHEREAS, this project will meet the national objective of benefiting low and moderate income persons; and

WHEREAS, the Governing Body of the CITY OF MILLS plans to apply for $\$ 500,000$ in grant funds from Wyoming Community Development Authority and provide cash match to this Community Development Block Grant project from the following source(s): RESERVE FUNDS IN THE AMOUNT OF \$100,000; and

WHEREAS, In the event of any project cost overruns, the CITY OF MILLS will provide funding in the amount necessary to complete the project utilizing RESERVE FUNDS; and

WHEREAS, the CITY OF MILLS held a public hearing on SEPTEMBER 14 2021 to solicit testimony from citizens and gave full consideration to all comments received; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLS, that a grant application in the total amount of $\$ 600,000$ be submitted to the Wyoming Community Development Authority for consideration of assistance in funding the MILLS FIRE HYDRANT REPLACEMENT PROJECT.

PASSED, APPROVED AND ADOPTED THIS 28TH day of SEPTEMPER 2021.

By:<br>Seth Coleman, Mayor

## ATTEST:

Christine Trumbull, City Clerk

## CERTIFICATE

I, Christine Trumbull, City Clerk, hereby certify that the foregoing Resolution was adopted by the CITY OF MILLS at a public meeting held on SEPTEMBER 14, 2021, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the permanent records of the CITY OF MILLS.

## RESOLUTION OF SUPPORT

## RESOLUTION NO. 2021-32

# A RESOLUTION AUTHORIZING SUBMISSION OF A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION TO THE WYOMING COMMUNITY DEVELOPMENT AUTHORITY FOR WIRELESS BROADBAND TO HOME SOLUTION 

## WITNESSETH

WHEREAS, the Governing Body of the CITY OF MILLS desires to participate in the Community Development Block Grant Program to assist in financing this project; and

WHEREAS, the public benefit(s) of this project will include leveraging the fiber installed in the City of Mills to be able to build out a gigabit wireless internet network through Mills, offering residents and business owners alternate low-cost options for wireless, high speed internet providers, and providing higher speed wireless broadband service that is comparable to more populated cities; and

WHEREAS, this project will meet the national objective of benefiting low and moderate income persons; and

WHEREAS, the Governing Body of the CITY OF MILLS plans to apply for $\$ 400,000$ in grant funds from Wyoming Community Development Authority and provide cash match to this Community Development Block Grant project from the following source(s): RESERVE FUNDS IN THE AMOUNT OF \$100,000; and

WHEREAS, In the event of any project cost overruns, the CITY OF MILLS will provide funding in the amount necessary to complete the project utilizing RESERVE FUNDS; and

WHEREAS, the CITY OF MILLS held a public hearing on SEPTEMBER 14 2021 to solicit testimony from citizens and gave full consideration to all comments received; and

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF MILLS, that a grant application in the total amount of $\$ 500,000$ be submitted to the Wyoming Community Development Authority for consideration of assistance in funding the MILLS WIRELESS BROADBAND TO HOME SOLUTIONS PROJECT.

## PASSED, APPROVED AND ADOPTED THIS 28TH day of SEPTEMPER 2021.

By:

Seth Coleman, Mayor

## ATTEST:

## Christine Trumbull, City Clerk

## CERTIFICATE

I, Christine Trumbull, City Clerk, hereby certify that the foregoing Resolution was adopted by the CITY OF MILLS at a public meeting held on SEPTEMBER 14, 2021, and that the meeting was held accordingly to law; and that said Resolution has been duly entered in the permanent records of the CITY OF MILLS.

Christine Trumbull, City Clerk


#### Abstract

A RESOLUTION FOR APPROVAL OF THE HAMMOND ADDITION, A VACATION AND REPLAT OF LOTS 47, 48, AND 49 OF AGATE ADDITION, TO THE CITY OF MILLS, WYOMING, LOCATED IN THE SW1/4 NW1/4 OF SECTION 12, T. 33 N., R. 80 W., 6TH P.M., NATRONA COUNTY, WYOMING


WHEREAS, the City of Mills is a municipal corporation under the laws of the State of Wyoming; and

WHEREAS, Mr. \& Mrs. Mike Hammond, the owner of Lots 47, 48 \& 49, Agate Addition, City of Mills; and

WHEREAS, said owner has petitioned the City of Mills for a replat of their property as the Hammond Addition, a Vacation and Replat of Lots 47, 48, And 49 of Agate Addition, To the City of Mills, Wyoming, Located in the SW1/4 NW1/4 Of Section 12, T. 33 N., R. 80 W., 6th P.M., Natrona County, Wyoming; and

WHEREAS, notifications were sent to Staff and Utility providers on 31 August 2021;
WHEREAS, Staff forwarded a "Do Pass" recommendation to the Mills Planning and Zoning Board; and

WHEREAS, the Planning and Zoning Board met on 16 September 2021 and forwarded a "Do Pass" recommendation for said plat to the City Council.

THEREFORE, BE IT RESOLVED, the Mills City Council considered the application and recommendations of Staff and the Planning and Zoning Board at a Council meeting held on 28 September 2021 and approved the Hammond Addition, a Vacation and Replat of Lots 47, 48, And 49 of Agate Addition, To the City of Mills, Wyoming, Located in the SW1/4 NW1/4 Of Section 12, T. 33 N., R. 80 W., 6th P.M., Natrona County, Wyoming, with the following conditions:

1. That the Owner complies with all local, state and federal rules and regulations governing the development of the lots.
2. Upon City Council approval, a "Final Plat" will be provided to the City of Mills for recordation with the Natrona County Clerk's Office.

PASSED, APPROVED, AND ADOPTED this 28 ${ }^{\text {th }}$ Day of SEPTEMBER 2021.

CITY OF MILLS, WYOMING

Seth Coleman, Mayor

James Hollander, Council

Sara McCarthy, Council

Darla R. Ives, Council

Brad Neumiller, Council

ATTEST:

Christine Trumbull, City Clerk

## MEMORANDUM

Date: 23 September 2021
To: $\quad$ Mills City Council
From: Scott Radden, City Planner
Subject: 28 September 2021 - City Council Meeting

REP 3-2021 (Review): The Hammond Addition, a Vacation and Replat of Lots 47, 48, And 49 of Agate Addition, To the City of Mills, Wyoming, Located in the SW1/4 NW1/4 of Section 12, T. 33 N., R. 80 W., 6th P.M., Natrona County, Wyoming (Owner/ Applicant: Michael K. and Janis Y. Hammond).

## Background:

Mr. and Mrs. Hammond applied for a replat Lots 47, 48, And 49 of the Agate Addition into one (1) lot. The property are zoned Developing Residential (D-R) and will continue as such. The replat will also dedicate a portion of the northern most property as Pendell Boulevard right-ofway to match the existing $80^{\prime}$ ROW established for the rest of the street.

## General:

Utility providers were provided the replat by email on 31 August 2021. Rocky Mountain Power responded on $8 / 31 / 2021$ and had no issues with the plat. No other response was provided by utility providers as of writing this report.

Mills staff were provided the replat to review on 31 August 2021. Paul Svenson, P.L.S, CFedS provided comments to be made to the plat. The comments were forwarded to the Owner's Surveyor on $9 / 8 / 2021$ and will be included on the final plat to be recorded. There were no other comments received back from other staff.

## The following items were considered in the review:

1. The replat complies with the subdivision standards of the Cit of Mills.
2. Lot sizes comply with the zoning district minimum requirements in Section 17.08 .040 of the Zoning Regulations.

## Staff Recommendation:

Staff finds the replat complies with requirements and recommends the Planning and Zoning Board forward a "DO PASS" recommendation to the City Council for REP 3-2021 with the following conditions:

1. That the Owner complies with all local, state and federal rules and regulations governing the development of the lots.

At the 16 September 2021 Planning and Zoning Board meeting, the Board forwarded a "Do Pass" recommendation to the Town Council for REP 3-2021 with the associated conditions.

## HAMMOND ADDITION



## NOTES

BASIS OF BEARING IS AN ASSUMED BEARING OF NORTH AS DETERMINED BY
CPS(WCS 84) AT 42 $2^{\circ} 5^{\prime} 40.85554^{\prime \prime} \mathrm{N}$ AND $106^{\circ} 23^{\prime 2} 55.68585^{\prime \prime} \mathrm{W}$.
2. ALL BEARINGS AND DISTANCES ARE MEASURED UNLLESS OTHERWISE NOTED.
all distances are u.s. Survey foot IGROUND
4. PLat Closure excefd 1 IN 71,044

THIS VACATION AND REPLAT CONTAINS 0.521 ACRES MORE OR LESS.
this vacation and replat is subiect to all easements of record at the tme of platting

## A VACATION AND REPLAT OF LOTS 47, 48, AND 49 OF AGATE ADDITION

TO THE CITY OF MILLS, WYOMING
LOCATED IN THE SW1/4 OF THE NW1/4 OF SECTION 12, T. 33 N., R. 80 W., 6th P.M., NATRONA COUNTY, WYOMING

## CERTIIICATE OF DEDICATION <br> STATE OF WYOMING

COUNTY OF NATRONA, SS
MICHAEL K. HAMMOND AND JANISY. HAMMOND, AS HUSBAND AND WIFE, HEREBY CERTFFES THAT THEY ARE THE OWNERS AND PROPRIETORS OF THE
 MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT THE NORTHWEST SIXTEENTH CORNER OF SAID SECTION 12 AND BEING THE NORTHEASTEPY Y CORVER OF THE PARCE BENG DESCRBED










THE TRACT OF LAND, AS APPEARS ON THIS PLAT, IS DEDICATED WITH THE FREF CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE


MICHAEL K. HAMMOND - OWNER

$\qquad$ JANIS Y. HAMMOND - OWNER
$\qquad$ DAYOF $\qquad$ , 2021.
WITNESS MY HAND AND OFFICIAL SEAL. MY COMMISSION EXPIRES $\qquad$
$\qquad$ NOTARY PUBLIC
the foregoing instrument was acknowledged before me by janis y. hammond, on thi $\qquad$ DAYOF $\qquad$ , 2021.

WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES $\qquad$ - $\qquad$ NOTARY PUBIIC

## APPROVALS

APPROVED BY THE CITY COUNCIL OF THE CITY OF MILLS, wYOMING, BY RESOLUTION NUMBER $\qquad$ DULY PASSED, ADOPTED
AND APPROVED THIS $\qquad$
$\qquad$ , 2021.
INSPECTED AND APPROVED ON THIS __ DAY OF $\qquad$ , 2027.

INSPECTED AND APPROVED ON THIS __ DAY OF $\qquad$ , 2021.
Inspected and approved on this __ day of $\qquad$ , 2021.

| CITY CLERK |
| :---: |
| MAYOR |

TE OF SURVEYOR
COUNTY OF NATRONA) 'SS
COUNT, JSEPHL LS SHANE, A REGISTERED PROFESSIONAL LAND SURVEYOR, LICENSE No. 16746, DO HEREBY CERTIFY THAT THIIS PLAT WAS MADE FROM NOTES TAKEN DURING AN ACTUAL SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION DURING OCTOBER, 2O2O, AND THAT THIS PL to the best of my knowledge and bellef, correctuy and accurately represents said survey.
he forecoing instrument was acknowledged before me by foseph l. shane on this $\qquad$ _DAYOF $\qquad$ , 2021. WITNESS MY HAND AND OFFICIAL SEAL,
$\qquad$ $\underbrace{}_{\text {NOTARY PUBUIC }}$ NOTARY PUBLIC


Fee \$ $\qquad$

# Application for Use of Public Spaces 

Fees Are Nonrefundable
Area Requested (Check Appropriate Box)

| FIRST STREET PARK BALL FIELD | RIVER AREA \#1 (East of 4th Street) |  |
| :--- | :--- | :--- | :--- | :--- |
|  | OTHER: | RIVER AREA \#2 (West of 4th Street) |



## FEES

## OPEN CONTAINER WAIVER REQUEST FEE IS \$50.00 PER DAY

## TOWN OF MILLS PERMIT FEES ARE NON-REFUNDABLE:

TOTAL: $\qquad$
All Town Public Space reservations must be made through the Town of Mills. Public Spaces are reserved on a first-come, first served basis. Reservations cannot be made more than one year in advance. Notice that these are public areas and there may also be others that will use these areas during your scheduled event. By signing this contract, I (We) understand that the usage of these areas includes trash removal and areas are expected to be left in the same condition as they were provided. Maintenance and improvements must be cleared through the Town of Mills.


## The following list of policies and procedures are to be followed by persons using Town of Mills property.

1. The signature of the applicant (below) indicates that all policies and procedures for the use of Town owned property have been read and that the applicant understands and agrees to adhere to them.
2. The person signing this form personally and on behalf of the group accepts any and all responsibility or liability for 1) the care and use of Town property used by the group; 2) the conduct of the event; and 3) the conduct of the participants and spectators of the event at the facility.
3. When the event is over, property must be left in a clean and orderly condition. If additional clean-up is required, the person signing this form will be billed for the cost of the clean-up.
4. Security is the responsibility of the group requesting the use of the property (not the Town of Mills).
5. User groups will provide additional supervision, at their own expense, as the Town Council may determine necessary for the activity.
6. The Town of Mills reserves the right to refuse the use of any Town-owned facility or property to any individual or group.
7. Persons shall NOT ride, drive, or operate any automobile, motorcycle, bicycle, or other vehicle, or ride any animal on Town property except on established roads and parking lots unless special arrangements are made for the purpose of setting up and dismantling equipment.
8. Activities will not be allowed past 10:00 p.m...
9. Alcoholic beverages are prohibited without a permit.
10. The Town of Mills will not be responsible for providing audio-visual equipment, sound systems, extension cords, tables, chairs, benches, etc..
11. The applicants) requesting use of Town of Mills facilities and/or property agrees to protect and hold the Town of Mills, its elected and appointed officials and employees harmless from and against all claims, damages, and causes of action of any kind or character, including the cost of defense thereof, arising out of the group's or individual's use and/or actions in connection with this policy, except when such fault is solely and entirely the fault of the Town of Mills.
12. The applicant(s) shall procure and provide evidence to the Town of an insurance endorsement/certificate naming the Town as covered party with no less than 1 million dollars of coverage.

Applicant/Group Name:


Date of Use Requested: $10 \mid 31 / 21$ Requested Times of Use: 1才:00-4:CO (Begin/End Time)

Purpose of Use: Truak-or-treat
 Date of Application

# MEMORANDUM OF UNDERSTANDING 

September 21, 2021
City of Mills Fire Department
300 Lakeview Drive
Mills, Wyoming 82604
To Whom It May Concern:
As you know, in many cases our air medical transport crew provides care in your ground ambulance to patients who are transported both by air and ground. The reason our medical crew rides along with the patient is to ensure continuity of care and that patients receive the level of care they need from origin to destination. In these instances, the first responder or sending/referring hospital's physician usually determines whether it is necessary for our crew to provide care in your ambulance.

The purpose of this Memorandum of Understanding ("MOU") is to memorialize that, in such situations, we authorize you to bill the patient, Government payer (Medicare/Medicaid) or other applicable third-party payor (collectively, the "Applicable Payor") at a service level (e.g., ALS or SCT) allowed by regulation, based on the level of care provided by our medical team during the ground transport, provided the following conditions are met:

- You agree not to bill Air Methods Corporation separately for your services in transporting the patient, since this would constitute "double dipping" in violation of billing regulations.
- You agree to promptly transport our clinical crew to or from the remote landing zone, local airport or back to the initial referring location, as requested, so that they can be ready to respond to new emergencies. The agreed upon rate for such crew transports (without a patient on board) shall be $\$ 250.00$.
- You comply with the medical necessity and other billing rules established by the Applicable Payor.
- You agree to invoice the patient/guarantor or Applicable Payor for three (3) consecutive billing cycles. In the event that an account results in a self-pay status and total reimbursement has not been received, Air Methods Corporation will be considered the payor of last resort, and we will pay you at the current State Medicaid allowable rate. In this case, copies of any payments and/or collection history must accompany your invoice to Air Methods Corporation.
- Notwithstanding the foregoing, as required by 42 C.F.R. $\S 414.610$ (b), you agree to bill Medicare for transport services provided to any Medicare beneficiary, and to accept the Medicare allowed charge as payment in full. You further agree that you shall not attempt to bill or collect any additional amount from any party, including Air Methods Corporation, other than collecting any unmet Part B deductible and the Part B coinsurance amount from the beneficiary.

Additionally, the parties agree that the benefit to each party hereunder does not require, are not payment for, and are in no way contingent upon the admission, referral, or any other arrangement for the provision of any item or service offered by either party in any facility, controlled, managed, or operated by any party. The parties expressly acknowledge and agree that they have been and continue to be their intent to comply fully with all federal, state, and local laws, rules, and regulations. It is not the purpose nor is it a requirement of this Memorandum of Understanding to offer or receive any remuneration or benefit of any nature or to solicit, require, induce, or encourage the referral of any patient, the payment for which may be made in whole or in part by Medicare, Medicaid or other payor. No payment made or received under this Agreement is in return for the referral of patients or in return for the purchasing, leasing, ordering, or arranging for or recommending the purchasing, leasing, or ordering of any goods,
service, item, or product for which payment may be made in whole or in part under Medicare, Medicaid or other payor. No party shall make or receive any payment that would be prohibited under state or federal law.

Air Methods Corporation agrees to indemnify and hold harmless the City of Mills Fire Department and its affiliates and its and their respective directors, managers, officers, employees, agents, representatives, successors, assigns and sub-contractors from and against claims, demands, actions, settlements or judgments, including reasonable attorney's fees and litigation expenses (collectively, "Claims"), based upon or arising out of the activities described in this MOU to the extent that such Claims relate to the negligence, actions or omissions of Air Methods Corporation. The City of Mills Fire Department agrees to indemnify and hold harmless Air Methods Corporation and its affiliates and its and their respective directors, managers, officers, employees, agents, representatives, successors, assigns and sub-contractors from and against Claims based upon or arising out of the activities described in this MOU to the extent that such Claims relate to the negligence, actions or omissions of the City of Mills Fire Department. Neither party shall indemnify the other party for any Claim resulting from the willful or negligent acts of the other party, its agents, employees or subcontractors.

Each party represents and warrants that it has sufficient insurance coverage limits, consistent with industry standards, to cover its obligations contained herein. A party shall provide copies of any applicable certificates of insurance within fourteen (14) days of requesting party's written request for said certificates. By requiring insurance herein, the parties do not represent that such coverage will necessarily be adequate to protect, and such coverage and limits shall not be deemed as a limitation on a party's liability or indemnification obligations under this MOU.

Each party shall comply with all applicable laws and regulations in the conduct of their respective duties and obligations under this MOU.

Air Methods Corporation will use its best efforts to provide your staff with copies of the medical records created by our crew as necessary for your billing.

Your signature below constitutes agreement to these terms. Please return a signed copy of this MOU to me. Should you have any questions or would like to discuss the foregoing, please do not hesitate to call me.

Very truly yours,


David Halle
Vice President, North Central Region
Air Methods Corporation

Acknowledged and agreed as of the date set forth below:

## CITY OF MILLS FIRE DEPARTMENT

By:
Name: $\qquad$
Title: $\qquad$
Date: $\qquad$


[^0]:    TOTAL PAYROLL.
    \$11,327.55

