

WORK SESSION MEETING
May 27, 2025
6:00 PM
City Hall



CITY OF MILLS
EST. 1921

Mayor:
Leah Juarez
Council President:
Brad Neumiller
Council Members:
Cherie Butcher
Sara McCarthy
Tim Sutherland

AGENDA

CALL TO ORDER

AGENDA ITEMS

- [1.](#) City Administrator - FY 2026 Budget
- [2.](#) Mayor - Resolution NO 2025-20 - Zip Code HR 672

ADJOURNMENT

AGENDA SUBJECT TO CHANGE WITHOUT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact City Hall at 307-234-6679 within 48 hours prior to the meeting in order to request such assistance.

Item #1.

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FY25 BUDGET

REVENUE

GENERAL FU

Item #1.

[illegible]

FY25 BUDGET

REVENUE

GENERAL FU

Item #1.


[illegible]

FY25 BUDGET

REVENUE

GENERAL FUND

Item #1.

	CITY OF MILLS EST. 1921	FY25 PASSED	FY26 FIRST	FY26 SECOND	FY26 THIRD
		Passed 6/25/24	Passed 05/13/25	Passed 6/00/25	Passed 6/00/25
		Ordinance #814	Ordinance #821	Ordinance #000	Ordinance #000
	REVENUE				
	MISCELLANEOUS				
10-3400-5400	Miscellaneous Revenue	\$150,000.00	\$100,000.00	\$100,000.00	\$0.00
10-3400-5405	Charter Franchise Fee	\$30,000.00	\$24,000.00	\$24,000.00	\$0.00
10-3400-5410	Pacific Corp: RM Power	\$350,000.00	\$425,000.00	\$450,000.00	\$0.00
10-3400-5415	Lamar Companies	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
10-3400-5420	Ambulance Income	\$300,000.00	\$300,000.00	\$300,000.00	\$0.00
10-3400-5425	AT & T Tower Income	\$24,000.00	\$24,000.00	\$24,000.00	\$0.00
10-3400-5430	Black Hills Gas Franchise Fee	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00
10-3400-5435	Hall Rental Income	\$0.00	\$0.00	\$0.00	\$0.00
10-3400-5440	Interest Income	\$35,000.00	\$30,000.00	\$30,000.00	\$0.00
10-3400-5445	JAG.DCI Income	\$62,000.00	\$62,000.00	\$62,000.00	\$0.00
10-3400-5450	Steel Income	\$3,000.00	\$1,500.00	\$3,000.00	\$0.00
10-3400-5455	Century Link	\$3,000.00	\$1,000.00	\$1,000.00	\$0.00
10-3400-5460	Special Events	\$0.00	\$0.00	\$0.00	\$0.00
10-3400-5465	Donation Income	\$30,000.00	\$40,000.00	\$40,000.00	\$0.00
10-3400-5470	Visionary Broadband	\$1,000.00	\$0.00	\$0.00	\$0.00
10-3400-5475	Mt. West Broadband	\$1,000.00	\$0.00	\$0.00	\$0.00
10-3400-5480	HUB Property Insurance	\$1,500.00	\$0.00	\$0.00	\$0.00
10-3400-5485	Dangerous Buildings	\$10,000.00	\$0.00	\$0.00	\$0.00
10-3400-5490	Lien Payments	\$2,000.00	\$0.00	\$0.00	\$0.00
10-3400-5495	Reimbursments	\$20,000.00	\$25,000.00	\$25,000.00	\$0.00
10-3400-5500	Building Lease (520 5th St.)	\$60,000.00	\$60,000.00	\$60,000.00	\$0.00
10-3400-5505	Building Lease (Mills School)	\$360,000.00	\$120,000.00	\$120,000.00	\$0.00
10-3400-5510	Building Lease (Library)	\$24,000.00	\$24,000.00	\$24,000.00	\$0.00
10-3400-5515	Building Lease (Corner Lot)	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
10-3400-5520	Seasonal Wildland	\$30,000.00	\$0.00	\$0.00	\$0.00
10-3400-5525	Enterprise Supplemental	\$0.00	\$0.00	\$0.00	\$0.00
	MISCELLANEOUS				
	TOTAL	\$1,557,500.00	\$1,297,500.00	\$1,324,000.00	\$0.00
	GRAND TOTAL:	\$5,881,969.00	\$5,496,469.00	\$5,544,969.00	\$0.00
		FY25 PASSED	FY26 FIRST	FY26 SECOND	FY26 THIRD
		Passed 6/25/24	Passed 05/13/25	Passed 6/00/25	Passed 6/00/25
		Ordinance #814	Ordinance #821	Ordinance #000	Ordinance #000
		DIFFERENCE	-\$385,500.00	\$48,500.00	\$5,544,969.00

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FY25 BUDGET

EXPENDITURES

GENERAL FUND

Item #1.

		FY25 PASSED	FY26 FIRST	FY26 SECOND	FY26 THIRD
		Passed 6/25/24	Passed 05/13/25	Passed 6/00/25	Passed 6/00/25
		Ordinance #814	Ordinance #821	Ordinance #000	Ordinance #000
	NON DEPARTMENTAL				
10-4600-1000	Salaries	\$62,400.00	\$62,400.00	\$62,400.00	\$0.00
10-4600-1005	Payroll Taxes FICA	\$4,774.00	\$4,774.00	\$4,774.00	\$0.00
10-4600-1010	Workers Comp	\$1,954.00	\$1,954.00	\$1,954.00	\$0.00
10-4600-1015	Pension	\$5,847.00	\$5,847.00	\$5,847.00	\$0.00
10-4600-1020	Overtime	\$0.00	\$0.00	\$0.00	\$0.00
10-4600-1025	Insurance Health	\$11,189.00	\$11,189.00	\$11,189.00	\$0.00
10-4600-1040	Uniforms	\$0.00	\$300.00	\$300.00	\$0.00
10-4600-1045	New Hire Expenses	\$2,500.00	\$2,500.00	\$5,000.00	\$0.00
10-4600-1050	Wellness/Fitness	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
10-4600-1055	Cells Dept. Heads	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
10-4600-1060	Drug Testing	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
10-4600-1085	Attorney Fees	\$140,000.00	\$140,000.00	\$140,000.00	\$0.00
10-4600-1095	Bonds Officials	\$0.00	\$0.00	\$0.00	\$0.00
10-4600-1100	Insurance Support	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00
10-4600-1105	WAM Membership	\$4,700.00	\$5,000.00	\$5,000.00	\$0.00
10-4600-1300	Contingencies	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
10-4600-1510	Audit Fees	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
10-4600-2005	Casselle Support	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
10-4600-2010	Website	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
10-4600-2075	LGLP	\$22,000.00	\$22,000.00	\$22,000.00	\$0.00
10-4600-2500	Property Insurance	\$53,000.00	\$53,000.00	\$53,000.00	\$0.00
10-4600-2505	Telephone Verizon	\$18,000.00	\$0.00	\$0.00	\$0.00
10-4600-2510	Rocky Mountain Power	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00
10-4600-2515	Black Hills Energy	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
10-4600-2520	Charter Communications	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
10-4600-2525	Centruy Link	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
10-4600-2530	Advertising	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
10-4600-3005	Storm Water Casper	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
10-4600-3030	Health Department	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
10-4600-3200	School Loan	\$0.00	\$0.00	\$0.00	\$0.00
10-4600-3210	Time Clock	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00
10-4600-0000	Janitorial	\$0.00	\$20,000.00	\$20,000.00	
	NON DEPARTMENTAL				
	TOTAL	\$505,364.00	\$507,964.00	\$510,464.00	\$0.00

FY25 BUDGET

EXPENDITURES

GENERAL FUN

Item #1.

[illegible]

Item #1.

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FY25 BUDGET

EXPENDITURES

GENERAL FUN

Item #1.

	CITY OF MILLS EST. 1921	FY25 PASSED	FY26 FIRST	FY26 SECOND	FY26 THIRD
		Passed 6/25/24	Passed 05/13/25	Passed 6/00/25	Passed 6/00/25
	FIRE DEPARTMENT	Ordinance #814	Ordinance #821	Ordinance #000	Ordinance #000
10-5600-1000	Salaries	\$584,948.00	\$598,490.00	\$598,490.00	\$0.00
10-5600-1005	Medicare	\$8,482.00	\$8,680.00	\$8,680.00	\$0.00
10-5600-1010	Workers Comp	\$18,309.00	\$18,733.00	\$18,733.00	\$0.00
10-5600-1015	Pension	\$93,592.00	\$95,759.00	\$95,759.00	\$0.00
10-5600-1020	Overtime	\$40,000.00	\$75,000.00	\$75,000.00	\$0.00
10-5600-1025	Health Insurance	\$120,487.00	\$132,000.00	\$132,000.00	\$0.00
10-5600-1030	Training	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
10-5600-1035	Travel	\$0.00	\$0.00	\$0.00	\$0.00
10-5600-1040	Uniforms	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
10-5600-1045	New Hire Expenses	\$750.00	\$500.00	\$500.00	\$0.00
10-5600-1050	Wellness/Fitness	\$2,500.00	\$6,000.00	\$6,000.00	\$0.00
10-5600-1065	FLSA Overtime	\$0.00	\$0.00	\$0.00	\$0.00
10-5600-1070	Incentive Pay	\$17,456.00	\$14,000.00	\$21,500.00	\$0.00
10-5600-1075	Volunteer/Pay Per Call	\$22,813.00	\$22,813.00	\$22,813.00	\$0.00
10-5600-1300	Contingencies	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
10-5600-2040	Service Agreements	\$27,055.00	\$30,500.00	\$30,500.00	\$0.00
10-5600-2045	EMS Bill Pay	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
10-5600-2070	Licensing	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
10-5600-3000	911 Fire Dispatch	\$26,500.00	\$22,000.00	\$22,000.00	\$0.00
10-5600-3035	EFA/Floor Plan	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
10-5600-3510	Office Supplies	\$1,000.00	\$2,000.00	\$2,000.00	\$0.00
10-5600-3515	Building & Grounds	\$3,500.00	\$6,000.00	\$6,000.00	\$0.00
10-5600-3525	Repairs & Maintenance	\$5,000.00	\$3,500.00	\$3,500.00	\$0.00
10-5600-3540	New Equipment	\$0.00	\$0.00	\$0.00	\$0.00
10-5600-3545	Tools	\$0.00	\$500.00	\$500.00	\$0.00
10-5600-3595	Medical Supplies	\$20,000.00	\$15,000.00	\$15,000.00	\$0.00
10-5600-3600	Radios	\$2,500.00	\$1,500.00	\$1,500.00	\$0.00
10-5600-3605	Safety Equipment (PPE)	\$5,000.00	\$2,500.00	\$2,500.00	\$0.00
10-5600-3610	Air Packs & Bottles	\$0.00	\$0.00	\$0.00	\$0.00
10-5600-3615	Wildland Equipment	\$2,500.00	\$2,000.00	\$2,000.00	\$0.00
10-5600-3620	Fire Hose	\$5,000.00	\$3,000.00	\$3,000.00	\$0.00
10-5600-3625	Fire Prevention	\$250.00	\$200.00	\$200.00	\$0.00
10-5600-3630	Fire Investigation	\$500.00	\$300.00	\$300.00	\$0.00
10-5600-4000	Fuel	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
10-5600-4050	Vehicle Repairs	\$12,000.00	\$9,000.00	\$9,000.00	\$0.00
10-5600-4055	Tires	\$6,000.00	\$4,500.00	\$4,500.00	\$0.00
	FIRE DEPARTMENT				
	TOTAL	\$1,081,142.00	\$1,128,475.00	\$1,135,975.00	\$0.00

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Item #1.

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FY25 BUDGET

EXPENDITURES

GENERAL FUN



Item #1.

[illegible]

FY25 BUDGET

ONE-CENT

Item #1.

		FY25 PASSED	FY26 FIRST	FY26 SECOND	FY26 THIRD
		Passed 6/25/24	Passed 05/13/25	Passed 6/00/25	Passed 6/00/25
		Ordinance #814	Ordinance #821	Ordinance #000	Ordinance #000
	ONE-CENT PROJECTS				
12-4500-3700	Street Projects	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
12-4500-3515	Building/Grounds Projects	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
12-4500-3705	FTA Bus Route	\$35,200.00	\$36,000.00	\$36,000.00	\$0.00
12-4500-3710	Wayfinding Signs	\$0.00	\$0.00	\$0.00	\$0.00
12-4500-3715	USDA Public Works Loan	\$170,000.00	\$170,000.00	\$170,000.00	\$0.00
12-4500-3720	Radio Read Repay	\$6,800.00	\$6,800.00	\$6,800.00	\$0.00
12-4500-3725	SLIB (Riverfront)	\$47,500.00	\$0.00	\$0.00	\$0.00
12-4500-3730	National Parks Grant	\$0.00	\$0.00	\$0.00	\$0.00
12-4500-3735	TAP Grant (Path Eng.)	\$5,000.00	\$5,000.00	\$10,000.00	\$0.00
12-4500-3740	WCDA (Hydrants)	\$0.00	\$0.00	\$0.00	\$0.00
12-4500-3745	CDBG (WaterTank)	\$75,000.00	\$0.00	\$0.00	\$0.00
12-4500-3750	ARPA (WaterTank)	\$0.00	\$0.00	\$0.00	\$0.00
12-4500-3755	Lease Sanitation Truck (FY26)	\$90,000.00	\$90,000.00	\$90,000.00	\$0.00
12-4500-3760	Lease Police Cars (FY28)	\$40,000.00	\$51,160.00	\$51,160.00	\$0.00
12-4500-3765	Lease Fire Truck (FY32)	\$78,000.00	\$78,000.00	\$78,000.00	\$0.00
12-4500-3610	Air Packs & Bottles (FY28)	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00
12-4500-3770	Sustainable Strategies	\$14,000.00	\$14,000.00	\$14,000.00	\$0.00
12-4500-3775	Vest Fund	\$5,000.00	\$7,500.00	\$7,500.00	\$0.00
12-4500-3560	K-9	\$0.00	\$0.00	\$0.00	\$0.00
12-4500-3590	Security Cameras	\$10,000.00	\$0.00	\$10,000.00	\$0.00
12-4500-3780	Parks Master Plan	\$0.00	\$0.00	\$0.00	\$0.00
12-4500-3540	New Equipment	\$100,000.00	\$160,000.00	\$190,000.00	\$0.00
12-4500-3785	FEMA Firefighter (AFG)	\$3,500.00	\$0.00	\$0.00	\$0.00
12-4500-3790	Safe Routes to Schools Plan	\$20,000.00	\$20,000.00	\$0.00	\$0.00
12-4500-3795	Strategic Plan	\$25,000.00	\$25,000.00	\$0.00	\$0.00
12-4500-3800	TAP Grant (Path Const.)	\$95,000.00	\$0.00	\$0.00	\$0.00
12-4500-3805	Treatment Improvments	\$100,000.00	\$100,000.00	\$100,000.00	\$0.00
12-4500-3810	Lift Station Improvements	\$50,000.00	\$50,000.00	\$50,000.00	\$0.00
12-4500-3815	Park Improvements	\$30,000.00	\$30,000.00	\$30,000.00	\$0.00
12-4500-3820	Fire Hydrant Improvments	\$15,000.00	\$20,000.00	\$20,000.00	\$0.00
12-4500-3825	Utility Improvments	\$230,000.00	\$200,000.00	\$200,000.00	\$0.00
12-4500-0000	Lease Ambulance (FY28)	\$0.00	\$60,000.00	\$60,000.00	\$0.00
12-4500-0000	IT Infrastructure	\$0.00	\$20,000.00	\$20,000.00	
	One-Cent/Projects				
	TOTAL	\$1,500,000.00	\$1,398,460.00	\$1,398,460.00	\$0.00

FY25 BUDGET

ENTERPRISE

Item #1.

[illegible]

FY25 BUDGET

ENTERPRISE

Item #1.

[illegible]

FY25 BUDGET

ENTERPRISE

Item #1.

[illegible]

FY25 BUDGET

ENTERPRISE

Item #1.

[illegible]

FY25 BUDGET

BALANCE

Item #1.

[illegible]

AN ORDINANCE NO. 821: SECOND READING for the FY 26 Budget Year

Item #1.

APPROPRIATING MONEY FOR THE ANNUAL BUDGET OF THE CITY OF MILLS, WYOMING, FOR THE CONDUCT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF MILLS, WYOMING FOR THE FISCAL YEAR 2026.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MILLS, WYOMING, after public hearing being duly held in accordance with the statues of the State of Wyoming:

1. That the actual revenues of the current fiscal year are as follows:
- a. Fiscal Year 2026 General Revenue Fund

b. Grants & Loans

c. One Cent & Special Revenue

d. Enterprise Funds

e. Impact Fund

f. Wildland Fire

Total Revenue:
2. That the actual expenditures for the current fiscal year are as follows:
- a. Fiscal Year 2025 Actual Expenditures:

3. That the actual expenditures for the 2025 budget year are as follows:

Administration	\$375,171.00	Streets	\$127,278.00
Non Departmental	\$510,464.00	Impact	\$0.00
City Council	\$131,971.00	Shop Department	\$116,025.00
Grants & Loans	\$20,000,000.00	Parks Department	\$99,530.00
Municipal Courts	\$162,763.00	Water Department	\$398,775.00
Community Service Division	\$157,431.00	Water Treatment Plant	\$681,494.00
Police Department	\$2,245,593.00	Sewer Department	\$992,058.00
I.T. Department	\$279,377.00	Sanitation Department	\$683,956.00
Fire Department	\$1,135,975.00	One-Cent Projects	\$1,398,460.00
Community Development	\$263,931.00	Wildland Fire	\$27,250.00
Enterprise Administration	\$465,068.00		
Fleet Enterprise	\$93,730.00	Total	\$30,346,300.00

PASSED ON FIRST READING ON 13 OF MAY, 2025.
PASSED ON SECOND READING ON _____ OF _____ 2025.
PASSED ON THIRD AND FINAL READING ON _____ OF _____ 2025.

Leah Juarez, Mayor

Sara McCarthy, Council

Cherie Butcher, Council

Bradley Neumiller, Council

Tim Sutherland, Council

ATTESTED

Sarah Osborn, City Clerk

RESOLUTION NO. 2025-20

A RESOLUTION EXPRESSING SUPPORT FOR THE DESIGNATION OF A UNIQUE ZIP CODE FOR THE CITY OF MILLS

WHEREAS, the United States Postal Service (USPS) plays a vital role in ensuring reliable mail delivery, facilitating commerce, and providing essential services to residents of Mills, Wyoming, and across the nation; and

WHEREAS, the City of Mills currently shares the 82604 ZIP Code with neighboring municipalities, leading to challenges such as misdirected mail, confusion in service delivery, and complications in demographic and economic data collection; and

WHEREAS, Representative Mario Diaz-Balart, introduced H.R. 672 to direct the United States Postal Service to designate single, unique ZIP Codes for eight communities, and for other purposes. Co- Sponsored by Representative Hageman of Wyoming.

WHEREAS, the lack of an independent ZIP Code for Mills has led to long standing mail delivery issues, which impact legal notices, code enforcement activities, and public outreach efforts. Additionally, having an address that is improperly associated with another jurisdiction has led to taxes distributed to the incorrect city. The lack of an independent ZIP code also causes confusion with voter registration and elections, and interferes with emergency response and public safety activities; and

WHEREAS, the City of Mills has twice petitioned the USPS for a unique ZIP Code designation and has not been successful; and

WHEREAS, the City of Mills requests the assistance of Congress to designate unique zip codes to these eight communities and direct the USPS to resolve this long standing matter,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Mills, Wyoming:

PASSED, APPROVED, AND ADOPTED this ____ day of _____, 2025.

CITY OF MILLS, WYOMING

Leah Juarez, Mayor

Sara McCarthy, Council

Cherie Butcher, Council

Tim Sutherland, Council

Brad Neumiller, Council

ATTEST:

Sarah Osborn, City Clerk